



City of Muscatine

AIRPORT ADVISORY COMMISSION

Monday, October 24, 2022

Airport Advisory Commission meetings are held on the 4th Thursday of each month at 5:00 pm at the Muscatine Municipal Airport Terminal.

AGENDA

1. **CALL TO ORDER/ROLL CALL**
2. **APPROVAL OF MINUTES**
 - A. August 22, 2022 and September 19, 2022
3. **PROJECT UPDATES**
 - A. Taxilane Widening Project
 - B. SRE Grant
 - C. Fuel System
4. **APPROVAL OF CIP**
5. **OTHER ACTIVITIES**
 - A. Permit Renewals - Stormwater & Well
 - B. Lights
 - C. Fiber Installation for VOR
 - D. FY2024 FAA Preapplication (AIP)
6. **OTHER BUSINESS**

7. COMMUNICATIONS - CITIZENS

8. ADJOURNMENT

AIRPORT ADVISORY COMMISSION

August 22, 2022

Minutes

1. **Call to Order/Roll Call**

Members Present: Steve Bradford, Dennis Froelich, Mohammad Pasha, Derek Reed and Andrea Kreitner

Members Absent: None

Staff Present: Jodi Royal-Goodwin

Others Present: Mike Woerly from Carver Aero and Kitzy Lemke and Carl Byers from Bolton & Menk

2. **Approval of Minutes:** Kreitner moved and Pasha seconded a motion to approve the minutes from June 27, 2022. The motion passed unanimously.

3. **Project Updates**

- **Update on Taxiway Reconstruction Project** – Closeout is complete.
- **Update on Taxilane Widening Project** – Lemke reported the project will start Monday, August 29 and is projected to take about 4 weeks.

4. **Discussion Items**

- **State Grant Application Status Update** – Byers reported the fuel system is on the list to be funded and the amounts should be out in the next month or so. Byers reviewed the process for the project.

5. **Other Business**

Byers reviewed Jeff Dietering's (FAA) list of proposed project funding scheduled, which includes the snow removal equipment for the next grant cycle. A go letter should be received shortly. He also reviewed the scoring for the rest of the projects on the list. This led to a discussion regarding the need to plan projects to expend the entitlement and funding available (\$159,000/year for 5 years) through the Bipartisan Infrastructure Law. It was decided to reschedule the next meeting to September 19 and make it a working session focused on prioritizing projects and planning to expend funds as required.

6. **Comments from the Public**

There were no additional comments from the public.

7. **Adjourn**

Kreitner moved and Pasha seconded a motion to adjourn

AIRPORT ADVISORY COMMISSION

SEPTEMBER 19, 2022 WORK SESSION

MINUTES

1. **Call to Order/Roll Call**

Members Present: Steve Bradford, Dennis Froelich, Mohammad Pasha, Derek Reed and Andrea Kreitner

Members Absent: None

Staff Present: Jodi Royal-Goodwin

Others Present: Mike Woerly from Carver Aero and Kitzy Lemke and Carl Byers from Bolton & Menk

2. **Discussion and Direction for 5-Year Capital Improvement Program (CIP)**

Byers reviewed what is being funded this year and the process to access that funding. Lemke presented and reviewed how she created the draft CIP. There was significant discussion regarding the need to upgrade lighting and the scope of such a project as well as funding options utilizing entitlement funding and funding available through the Bipartisan Infrastructure Law and applications for FAA discretionary funds. Bolton & Menk staff will revise the plan and bring it to the October meeting for action.

3. **Other Business**

None

4. **Comments from the Public**

None

5. **Adjourn**