

MUSCATINE HISTORIC PRESERVATION COMMISSION

October 24, 2022

Minutes

1. Call to Order/Roll Call

Meeting called to order at 5:15 p.m.

Members present: Moriah Roeth, Chris Post, Jim Hertzler, and Mary Beveridge

Members absent: Fred Galoso

Staff present: April Limburg

Others present: Hannan Howard, Friends of Muscatine Historic Preservation

2. Welcome and Introductions – The Commission did introductions of themselves and welcomed the 2 new members appointed to the Commission. The 2 new members are Chris Post and Jim Hertzler

3. Consent Agenda

Approval of the minutes from July 25, 2022 – Hertzler moved to approve the minutes as presented. Post seconded and the motion carried with all ayes.

4. Comments from Citizens – Nothing at this time

5. Review List of Issued Permits –

- a. June – 124 E 2nd St – install signage
307 W 3rd – sewer spot repair
- b. July – 102 Walnut – remodel bath room and install wiring for stove and dryer
- c. August – 127 E 2nd St – new 200-amp service install
217 E 2nd St – install lights and outlets
406 W 3rd St – install new furnace and ac unit
- d. September – 403 W Mississippi – mixed use – commercial building with residential units upstairs
211 W 2nd St – electrical upgrade
300 E 2nd St – replace sign on time and temp pole
513 W 3rd St – remodel porch to match 1902 photo
514 W 4th St – replace 2nd story porch
503 W 2nd St – reroofing
201 Ash St – replace furnace and ac unit
409 W 4th St – water service repair
408 W 3rd St retire gas line to building

6. Updating By-Laws – The Commission discussed updating the by-laws as the document of outdated. Staff presented a rough draft at the next meeting. The Commission was going to look it over and make any additional changes or corrections at the next scheduled meeting.

7. Update from Meeting with County Historic Preservation

- a. **Supporting the Historic Jail Preservation** – Staff updated the Commission regarding working with the Muscatine County Historic Preservation with the jail

preservation. More details to come when both entities are up to date and a full Commission.

- b. HRDP Grant Collaboration – Mulberry** – Staff updated the Commission in working with the County to create a Mulberry District and working with the City to obtain an HRDP grant for the project. The boundary would be roughly the Riverfront to just past the Muscatine Art Center to include the Arts and Cultural District.
- c. Discuss Sub Committee Appointments** – More details to come on how the sub committees will be formed.
- d. Workplan/MOU Discussion** – Staff was directed to draft an MOU between the County and City Historic Preservation Commission to ensure projects are being completed in a timely manner.

8. Support Letter for 403 W 4th St – Staff was asked to draft a support letter for the tax abatement application as the home is in a historic district.

9. Goals and Objectives – The Commission was instructed to think of 3 short term and 3 long terms goals and objectives. The goals and objectives will be prioritized and a work plan will be created to accomplish them along with giving the Commission a sense of purpose.

10. Other Business –

- a.** Support Letter for Downtown Façade Program – Staff was asked to draft a letter for support regarding the façade program.

11. Adjourn – Adjourned at 6:00 due to a member needing to leave. The next meeting will be November 28, 2022 at 5:15 pm