

AIRPORT ADVISORY COMMISSION

October 24, 2022

Minutes

1. **Call to Order/Roll Call**

Members Present: Steve Bradford, Dennis Froelich, Mohammad Pasha, and Andrea Kreitner

Members Absent: Derek Reed

Staff Present: Jodi Royal-Goodwin

Others Present: Mike Woerly from Carver Aero and Kitzy Lemke and Carl Byers from Bolton & Menk

2. **Approval of Minutes:** Froelich moved and Pasha seconded a motion to approve the minutes from August 22 and September 19, 2022. The motion passed unanimously.

3. **Project Updates**

- **Update on Taxilane Widening Project** – The final pay application needs processed and then the grant closeout will be complete.
- **SRE Grant** – An RFQ process will have to be completed before we can proceed. The FAA requires this process to be completed every 5 years for all projects included in the airport improvement plan. Royal-Goodwin will start this process, and Bradshaw, Kreitner and Woerly agreed to participate on the review committee.
- **Fuel System** – This is a Iowa DOT funded project, so Byers will send Royal-Goodwin an engineering contract for consideration. Royal-Goodwin will take this contract and the grant agreement to Council for approval at their November 17 meeting.

4. **Approval of CIP**

Lemke reviewed the draft plan. The Commission requested airport pavement rehabilitation, joint and crack sealing, be added in year 5. Lemke will make these changes and send to Jeff for review.

5. **Other Activities**

Woerly provided an update on the issue with the lights and the blown capacitor, which is no fixed. Royal-Goodwin noted that the stormwater and well permits have been renewed. Direction is being provided to the contractor running fiber to the VOR.

6. **Other Business**

Byers reported that he had identified a contractor that would process a frequency change for the AWOS and install a new antenna if necessary. The total cost of the services is about \$1,652. Byers will forward the quote to Royal-Goodwin for processing.

7. **Comments from the Public**

There were no additional comments from the public.

8. **Adjourn**

Kreitner moved and Pasha seconded a motion to adjourn.