

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MUSCATINE ART CENTER
December 15, 2022**

Present: Aarzoo Baharani, Mark Latta, David Meloy, Brian Walter, Sara Fitzer-Huston, Mark Seaman, and Laurie Johnson.

Absent: Geri Kent

Staff: Melanie Alexander

Call to Order: Meeting was called to order by Latta at 5:33 PM.

Visitors: None present.

Minutes: Minutes of November 17, 2022 Regular Meeting of the Board of Trustees were reviewed and discussed. Moved/seconded (Walter/Sara Fitzer-Huston) to approve the minutes. Motion carried.

Bills for Approval: Bills in the amount of \$2,595.32 were presented, reviewed, and discussed. Moved/seconded (Meloy/Lawson) to approve the bills as presented. Motion carried.

Credit Card for Approval: Credit card bills in the amount of \$139.54 were presented, reviewed, and discussed. Moved/seconded (Walter/Seaman) to approve the bills as presented. Motion carried.

Credit Card for Approval: Credit card bills in the amount of \$528.38 were presented, reviewed, and discussed. Moved/seconded (Fitzer-Huston/Lawson) to approve the bills as presented. Motion carried.

COMMITTEE REPORTS

Long-Range Planning:

November 18 the American Alliance of Museums informed the staff that our reaccreditation went through. Alexander shared the news with members of the board and staff.

Behind the scenes tours were given to several of the City Council members.

Finance & Budget:

Alexander will present the budget to City Council on Saturday, January 28th. Members of the Board of Trustees are encouraged to attend.

The Board of Trustees set a Financial Review session for January 19th at 4:45 p.m. All board members are invited to attend, but those who have not yet participated in this overview are especially encouraged to be attend the session.

Collections:

Staff continues to review Burr estate pieces.

Building & Grounds:

Aunt Rhodies provided an updated planting plan. Hohmann has approved the planting plan.

A date has not yet been set for tree removal, but this work is expected to take place in January.

Community Engagement:

Elephant and Piggie in WE ARE ART! (A Mo Willem's Exhibition) opened on November 3rd, and all Muscatine kindergarten and first grade classes are scheduled to visit. Other surrounding area schools have also scheduled visits.

The newsletter is in the finalization process.

Personnel:

There were 60 applicants for the facilities technician position.

There will be a holiday gathering of Staff and Board on December 12 at the home of Mark and Marie Latta.

Keith Porter will be joining the Support Foundation Advisory Committee, filling Bob Jensen's seat.

Alexander will be on vacation in January. Other staff members will also be taking vacation time.

Director's Report: In Packet

Unfinished Business:

New Business:

Next Board meeting – January 19, 2023 at 5:30 p.m.

Adjourn:

Moved/seconded (Walter/Fitzer-Huston) to adjourn. Motion carried and the meeting adjourned.

Respectfully submitted,
Sara Fitzer-Huston
Secretary