City of Muscatine

CITY COUNCIL

Brad Bark, Mayor

Dennis Froelich, 1st Ward
Jeff Osborne, 2nd Ward
Peggy Gordon, 3rd Ward
Nadine Brockert, 4th Ward
John Jindrich, 5th Ward
Angie Lewis, At Large
DeWayne Hopkins, At Large
Carol Webb, City Administrator
Cinda Hilger, Admin. Professional
Brent Hinders, City Attorney

City Council meetings are held at 6:00 p.m. on the 1st and 3rd Thursday of each month, In-depth sessions on the 2nd Thursday of each month. All meetings are available for review on the City of Muscatine YouTube page.
The public is welcome to attend virtually using the information below.

Please join my meeting from your computer, tablet or smartphone.
https://www.gotomeet.me/CityofMuscatine/city-council-meeting

You can also dial in using your phone.
United States: 1-669-224-3412

Access Code: 971-499-597

AGENDA

1. **CALL TO ORDER**

2. **INVOCATION**

3. **ROLL CALL**

4. **PLEDGE OF ALLEGIANCE**

5. APPROVAL OF AGENDA AS PRESENTED AND/OR AS AMENDED

6. COMMUNICATIONS - CITIZENS

A. Swearing in of Firefighter John Peters

7. COUNCILMEMBER FOLLOW UP TO CITIZEN COMMUNICATION

8. CONSENT AGENDA * (ITEMS 9-14)

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered separately.

9. * REVIEW AND POTENTIAL VOTE TO APPROVE MINUTES

A. City Council Regular Meeting Minutes - January 19, 2023

B. City Council Special Meeting Minutes January 26, 2023

10. * PETITIONS AND COMMUNICATIONS

A. Request for Use of City Property from Greater Muscatine Chamber of Commerce & Industry for the Vintage Market on October 14, 2023

B. Request to Approve Application for Commercial/Industrial Tax Abatement - 1607 Grandview Avenue - CE Thompson Properties

C. Request to Approve Cigarette/Tobacco Permit - Alex Tobacco & Vape, 839 Park Avenue - Alex Tobacco & Vape

11. * COMMUNICATION – RECEIVE AND FILE

A. County Board of Supervisors Meeting Minutes - January 16, 2023

B. County Board of Supervisors Meeting Minutes - January 17, 2023

12. * PURCHASE ORDERS

13. * APPROVAL OF BILLS

It is recommended bills totaling $2,251,577.34, be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

A. Feb 2, 2023 Bills for Approval

14. **<u>* FROM THE MAYOR</u>**

15. **<u>PUBLIC HEARING</u>**

16. **<u>BOARDS AND COMMISSIONS</u>**

17. **<u>FROM THE CITY ADMINISTRATOR</u>**

A. Resolution Approving Contract and Bond for the Transfer Station Tipping Floor to KE Flatwork, Inc in the amount of $301,947.00.

B. Resolution Awarding a Contract to Heuer Construction in the amount of $10,675 for the Demolition of a Structure at 613 W. 5th Street

C. Resolution Awarding a Contract to Heuer Construction in the Amount of $6,095 for the Demolition of a Structure at 1244 Dale St

D. Resolution Awarding A Contract to Heuer Construction for $11,800 for the Demolition of a Structure at 1805 Bryan Ave.

E. Resolution Awarding A Contract to Sulzco in the amount of $13,250 for the Demolition of a Structure at 1207 Cedar Street.

F. Resolution Awarding the Contract for the Rehabilitation of Underground Pipes to Insituform Technologies in the amount of $113,147.50.

G. Resolution Authorizing the Mayor to Execute the Federal-aid Agreement for a City Highway Bridge Program Project for the Replacement of the Park Avenue West Bridge Over Mad Creek.

H. Request to approve entering into an agreement with the Iowa DOT, accepting the Transit Joint Participation Agreement to implement a Federal Transit Administration (FTA) Operating Assistance Project in the amount of $526,553.00 for 2022

I. Request to approve the Issuance of a Purchase Order to IAS Engineering, in the amount of $44,455.56, for the purchase and installation of three variable frequency drives at the Water Pollution Control Plant.

J. Request to approve Work Order #6 in the amount of $41,800 for the Professional Services Contract with Bolton & Menk to Acquire Snow Removal Equipment for the Muscatine Municipal Airport

K. Request to Enter Into an Engineering Services Agreement with Bolton & Menk for Preliminary Design of a Roundabout at Carver Corner in the Amount of $130,000.

L. Request for Authorization To Submit a Grant Request Through the Department Of Homeland Security (DHS) Assistance to Firefighter Grant (AFG) For A Breathing Air Compressor And A Portable Breathing Air Trailer.

18. MAYOR AND COUNCIL REPORTS

19. ADJOURNMENT

20. SPECIAL MEETING BUDGET SESSION IMMEDIATELY FOLLOWING REGULAR COUNCIL MEETING

CITY OF MUSCATINE
BILLS FOR APPROVAL
1/18/2023

General Fund

A-1 Quality Tire & Car Care Total	3	parts/services	401.50
Acco Unlimited Corp Total	3	services	343.80
Advanced Business Systems Inc Total	1	services	63.91
Alex Air Apparatus Inc Total	1	equipment	75.00
Alexander Melanie Total	1	reimbursement	17.98
Alliant Energy Total	5	utilities	4,420.27
Amazon.Com Total	20	Misc. Supplies	1,109.03
American Red Cross- Health & Safety Services Total	1	registration	300.00
Applied Concepts Inc Total	2	equipment	2,517.50
Arnold Motor Supply Total	5	parts/supplies	265.09
Becerra Mary Total	1	refund	75.00
Berlins Pro Shop Total	13	supplies	1,428.05
Beyond Technology Total	2	supplies	178.76
Bio Corporation Inc Total	1	supplies	100.00
Bi-State Regional Commission Total	1	dues	2,796.25
Brauns Jon Total	1	services	3,600.00
Brownells Inc Total	11	supplies	457.33
Buss Ryan Total	1	reimbursement	28.11
Cabrera Belicia Total	1	refund	250.00
Calcott Chip Total	1	reimbursement	164.95
Cell Site Solutions Llc Total	2	refund	272.00
Centurylink Total	6	phones	523.69
Cooper Virginia Total	1	reimbursement	9.90
Crossroads Inc. Total	2	services	44.00
Curry'S Rd Truck & Trailer Repair Total	6	services/parts	157.85
Diercks Mark A Total	1	services	35.00
Dusenberry Jean Total	1	reimbursement	15.00
Eastern Iowa Light & Power Co Total	2	utilities	184.95
Equian Llc Total	6	services	155.50
Equipment Management Company Total	2	equipment	1,055.00
Fastenal Company Total	1	equipment	49.02
Feld Fire Total	1	part	49.00
Fire Fighter'S Assoc Of Musc Total	1	dues	300.00
Fire Service Training Bureau Total	1	services	50.00
Fss Inc Total	1	services	294.00
Gatso Usa Inc. Total	1	services	20,088.00
Genesis Health System-Occ Hlth Total	3	services	90.00
Gordon Flesch Company Total	1	services	71.00
Graham Mitchell Total	1	supplies	91.25
Grainger Dept 802675066 Total	1	part	41.96
Greater Muscatine Chamber Of Commerce And Industry Total	3	dues/subsidy	11,052.50
Griffin Mitchell Total	1	reimbursement	59.91
Hammann Steven Total	1	reimbursement	5.60
Harris David Total	5	services	11,596.00
Heiman Fire Equipment Total	1	services	329.89
Hill Matthew Total	1	refund	30.00
Hyvee Food Stores (Musc) Total	1	supplies	1,142.57
Iafc Membership Total	1	dues	123.00
Iowa Law Enforcement Academy Total	1	services	450.00
Iowa Monument Company Total	1	services	200.00
John Deere Financial Total	4	supplies	367.96
Johnson County Sheriff'S Office Total	1	services	250.00
Kellor & Kellor Landscape Inc Total	26	services	1,328.91
Kelly Heating Cooling & Plbg Total	2	services	298.61
Kiesler'S Police Supply Total	4	supplies/equipment	2,504.00
Lee Sara Total	1	refund	30.00
Library Systems & Services Llc Total	1	equipment	4,324.97
Lupton & Toyne Printers Total	2	supplies	58.00
Menards (Musc) Total	19	supplies	1,625.19
Mendez Malena Total	1	refund	75.00
Mission Square Total	2	services	27,637.37
Morton Kari Total	1	refund	25.00
Mph Industries Total	1	services	856.20
Muscatine Center Social Action Total	1	subsidy	12,500.00
Muscatine County Attorney Total	3	services	270.00
Muscatine Power & Water Total	16	utilities	2,518.83
Napa Of Muscatine Total	2	parts	76.57
Nfpa Total	1	dues	175.00
Ora Orthopedics Pc Total	2	services	162.12

Pagel Caleen Total	1	services	250.00
Panther Uniforms Inc Total	4	Uniforms - M Whitlc	1,756.80
Peoria-Tazewell Pathology Group Total	1	services	114.60
Phelps Custom Image Wear Total	1	Uniforms - M Whitlc	72.09
Phelps The Uniform Specialists Total	7	services	116.28
Phillips Bros Rentals Inc Total	3	services	212.00
Pletcher Enterprises Inc Total	1	services	70.00
Plumb Supply Company Total	4	parts	3,243.00
Point & Pay Total	1	services	143.15
Ps3 Enterprises Inc. Total	2	services	140.00
Quad City Times & Musc Journal Total	2	services	541.19
Quest Diagnostics Total	1	services	33.57
Quill Corporation Total	1	supplies	27.54
R & R Products Inc Total	1	parts	84.83
Reliance Standard Life Ins Co Total	60	services	3,226.25
Reliant Fire Apparatus Total	1	supplies	49.94
Richard Jeff Total	1	refund	25.00
River Rehabilitation Inc Total	18	services	873.08
Romagnoli Stephanie Total	1	reimbursement	33.32
Rotary Club Of Muscatine Total	2	dues	266.00
Sandry Fire Supply Llc Total	1	supplies	9.00
Schulte Michael W Total	1	services	284.40
Senior Resources Inc Total	1	subsidy	7,500.00
Snyder Kathryn Total	1	refund	30.00
Stanard & Associates Inc Total	1	services	114.00
Stericycle Inc Total	1	services	35.83
Stoll Heidi Total	1	refund	35.00
Streicher'S Inc. Total	3	equipment	1,919.98
Sycamore Printing Inc Total	1	services	5.66
Temp Associates Total	5	services	3,552.24
Tmesys Llc Total	1	services	280.97
Tmi Inc Total	1	services	604.00
Uniform Den Inc Total	2	uniforms/supplies	445.30
United States Postal Service Total	1	shipping	6,000.00
Unity Healthcare-Hospital Total	2	Services	404.37
Us Cellular Total	5	phones	331.33
Van Meter Industrial Inc Total	1	equipment	288.36
Verizon Total	3	services	314.10
Verizon Wireless Total	6	phones	720.70
Visa Tcm Bank Na Total	77	Misc services/suppl	11,006.06
Voigt Danae Total	1	Refund	35.00
Wendling Quarries Inc Total	3	supplies	7,862.83
West Publishing Corporation Total	5	services	2,164.99
Winsor Consulting Total	2	services	789.00
Workers Compensation Rx Solutions Total	2	services	1,921.52
		Total	180,176.13

Trust Agency Funds

Muscatine Power & Water Total	1	services	330.83
Reliable Network Solutions Llc Total	2	services	199.00
Visa Tcm Bank Na Total	7	misc supplies	1240.31
		Total	1,770.14

Capital Project Funds

Anderson-Bogert Engineers & Surveyors Inc Total	1	Services	2,910.00
Aunt Rhodies Total	2	services	43,342.00
Bmw Builders Ii Total	1	services	40,000.00
Bolton & Menk Inc Total	2	services	26,368.31
Dalbey Steve Total	1	services	2,672.29
Martin & Whitacre Surveyors & Engineers Inc Total	1	Services	45,000.00
Muscatine Power & Water Total	1	Services	31,574.00
			191,866.60

Enterprise Utility Funds

Advanced Business Systems Inc Total	2	services	378.18
Airgas Usa Llc Total	1	supplies	205.88
Alliant Energy Total	9	utilities	10,641.12
Allmax Software Inc Total	1	services	1,425.00
Amazon.Com Total	2	equipment	441.02
Aqua Solutions Inc Total	3	equipment	700.30
Arnold Motor Supply Total	8	supplies	253.23
At&T Mobility Total	1	phones	392.18
Barker Lemar And Associates Inc Total	2	services	5,344.80
Blue Flame Propane Llc Total	1	supplies	214.50

Bound Tree Medical Llc Total	28	supplies	3,540.52
Bowdre Heather Total	1	reimbursement	10.00
Brauns Jon Total	3	services	25,961.06
Brick Gentry Bowers Swartz & Levis Pc Total	1	services	435.00
Burns & Son'S Direct Appliance Total	1	equipment	949.98
Clia Laboratory Program Total	1	services	360.00
Davenport Electric Contracting Co (Decco) Total	2	services	3,394.58
Diercks Mark A Total	1	supplies	148.00
Eastern Iowa Light & Power Co Total	3	utilities	517.57
Fastenal Company Total	1	equipment	64.12
Foster Coach Sales Inc Total	1	part	132.08
Gfs Chemicals Inc. Total	2	supplies	465.36
Gordon Flesch Company Total	1	services	20.65
Graham Mitchell Total	1	supplies	57.50
Grainger Dept 802675066 Total	3	Parts for TX Gator	650.18
Harris David Total	2	services	2,100.00
Harsco Metals Americas Total	3	supplies	1,034.07
Ican Total	1	services	360.00
Integrated Technology Partners Total	1	services	19.95
Iowa Pump Works Inc Total	1	services	5,110.25
Lajek Pest Control Solutions Llc Total	2	services	90.00
Liberty Tire Service Of Ohio Llc Total	1	services	3,556.69
Mailboxes & Parcel Depot Total	1	shipping	20.99
Menards (Musc) Total	15	misc supplies	1,019.46
Microbac Laboratories Inc Total	4	services	1,075.75
Microsoft Store Total	2	equipment	4,527.92
Midland Scientific Inc Total	3	equipment	1,114.83
Molo Petroleum Total	3	supplies	425.33
Muscatine Power & Water Total	26	utilities	15,803.21
Napa Of Muscatine Total	3	Parts for TX Gator	532.77
Net Tech Solutions Total	1	services	1,575.00
North Central Laboratories Total	3	Parts for TX Gator	305.61
Office Express Total	1	supplies	13.05
Omnisite Total	1	services	304.00
O'Reilly Automotive Inc Total	1	part	23.29
Pack-N-Ship Total	1	shipping	121.83
Phelps Custom Image Wear Total	14	uniforms	849.77
Phelps The Uniform Specialists Total	5	services/supplies	383.63
Plumb Supply Company Total	8	Parts for TX Gator	757.02
Porter Donna Total	1	reimbursement	5.00
Professional Management Coaching Inc Total	1	services	2,500.00
Ps3 Enterprises Inc. Total	3	services	260.46
Quad City Times & Musc Journal Total	1	services	30.54
Randall Cynthia Total	1	reimbursement	69.94
Raynor Door Co Inc Of The Quad Cities Total	1	equipment	2,651.00
Reist Douglas C Total	1	services	300.00
Reliance Standard Life Ins Co Total	56	services	1,824.75
Revv Aviation Total	2	supplies	107.06
Rittmer Inc Total	2	services	40,550.10
Roto Rooter Total	1	Services	154.00
S.J. Smith Co. Total	2	supplies	196.19
Scott County Waste Commission Total	1	services	4,943.50
Sign Pro Total	1	supplies	63.00
Sinclair Total	2	Parts for TX Gator	224.34
Stanley Consultants Inc Total	2	services	30,368.50
State Hygienic Laboratory A-R Total	1	services	11.85
Stericycle Inc Total	2	services	259.99
Sun Mountain Sports Inc Total	2	equipment	179.38
Sycamore Printing Inc Total	2	supplies	165.76
T&M Services Total	1	reimbursement	5.00
Team Staffing Solutions Inc Total	3	services	360.00
Terry & Sons Inc Total	1	equipment	1,795.00
Thermo Electron North America Llc Total	3	supplies	594.40
Tri-State Automatic Sprinkler Inc Total	1	services	700.00
Unitypoint Health Total	1	supplies	405.74
Us Cellular Total	2	phones	118.62
Uv Superstore Inc. Total	3	equipment	3,683.09
Van Meter Industrial Inc Total	3	supplies	157.35
Verizon Total	3	services	185.45
Verizon Wireless Total	4	phones	502.67
Vessco Inc Total	2	equipment	6,517.50
Visa Tcm Bank Na Total	19	misc supplies and s	5,171.54
Weikert Jr Michael Total	2	services	846.00
Wester Drug Total	1	supplies	75.00

		Total	203,809.95
Internal Services Fund			
A-1 Quality Tire & Car Care Total	10	services	1,222.87
Amazon.Com Total	2	supplies	119.93
Arnold Motor Supply Total	29	parts/supplies	2,481.36
Blick & Blick Oil Inc Total	2	supplies	18,772.14
Central Petroleum Equip Co Total	1	eqipment	65.83
Eastern Iowa Tire Inc Total	1	supplies	1,500.00
Elliott Equipment Company Total	2	parts/supplies	128.69
Emag Muscatine Cbg Llc Total	1	parts/supplies	59.60
Gtg Peterbilt - Davenport Total	3	parts	122.99
Harms Oil Company Total	2	parts	42,109.26
Henderson Products Inc. Total	1	parts	452.37
Holmes Collision Repair Inc Total	3	services	8,632.03
Imwca Total	1	services	17,021.00
Lawson Products Inc Total	1	supplies	308.00
Leland Lamp Machine Shop Inc Total	1	parts	50.00
Macqueen Equipment Inc Total	2	parts	365.19
Menards (Musc) Total	2	parts	20.08
Midwest Wheel Co Total	5	parts	601.64
Mose Levy Total	1	equipment	363.36
Napa Of Muscatine Total	14	parts/supplies	2,114.71
Office Express Total	1	supplies	3.97
Pletcher Enterprises Inc Total	1	eqipment	407.77
Reeves Battery Sales Total	2	parts	200.00
Reliance Standard Life Ins Co Total	20	services	340.45
Sadler Power Train Inc Total	5	parts	1,392.25
Truck And Auto Repair Total	1	services	281.00
Truck Country Of Iowa Total	2	parts	1,731.76
Verizon Total	2	services	52.35
Visa Tcm Bank Na Total	15	equipment/parts/su	346.00
Wellmark Blue Cross & Blue Total	6	services	55,331.05
		Total	156,597.65
Special Revenue Fund			
Reliance Standard Life Ins. Co	2	Services	7.85
		Total	7.85
Housing Funds			
Alliant Energy Total	5	Utilities	5,864.87
Amazon.Com Total	19	misc supplies	760.54
Arnold Motor Supply Total	2	parts	39.47
Burns & Son'S Direct Appliance Total	1	services	39.50
Butler Robert Total	1	services	400.00
Castillo Hector Or Kim Total	1	rent	530.00
Centurylink Total	2	phones	326.31
City Of Muscatine Total	2	services	4,685.00
City Of Muscatine Housing Revolving Fund Total	47	misc services	24,540.34
Colorado Senior Lofts Llc Total	4	rent	3,431.00
Crossroads Inc. Total	8	services	110.00
Design Engineers P.C. Total	1	services	2,810.27
Diercks Mark A Total	2	supplies	40.00
Harris David Total	1	services	1,050.00
Kelly Heating Cooling & Plbg Total	1	services	597.30
Kempen Real Estate Llc Total	1	rent	848.00
Lake Michael Total	1	rent	1,038.00
Menards (Musc) Total	6	supplies	437.51
Muscatine Downtown Investors Llc Total	1	rent	473.00
Muscatine Housing Ltd Partners Total	1	rent	632.00
Muscatine Power & Water Total	17	utilities	8,042.26
North Central Region Nahro Total	3	dues	75.00
Office Express Total	1	supplies	115.86
Phelps Cleaning Service Inc Total	2	services	10,013.50
Plumb Supply Company Total	12	parts/supplies	1,231.94
Real Estate Resource Associates Total	1	rent	1,287.00
Riverbend Maintenance Llc Total	2	services	1,000.00
Rosas Adriana Total	1	rent	431.00
Schumacher Elevator Company Total	3	services	3,274.70
Seiffert Lumber Co Total	4	supplies	6,569.52
Sherwin Williams Total	4	supplies	1,070.85
Spann'S Pest Control Llc Total	21	services	3,288.00
Team Staffing Solutions Inc Total	2	services	1,473.33
Tenant Pi Llc Total	3	services	330.00

Us Cellular Total	3	phones	82.82
Van Meter Industrial Inc Total	1	supplies	30.16
Visa Tcm Bank Na Total	8	misc services/suppl	289.73
		total	87,258.78

BILLS FOR APPROVAL SUMMARY
January 20, 2023

Computer Bill Lists			
Regular Bills 1/20/23		$	821,487.10
Special Cks 1/13/23			1,609.12
Special Cks 1/17/23			766.00
Payroll Vendor Checks 1/6/23			17,666.79
Payroll Vendor ACH Payments 1/6/23			96,548.93
	Subtotal	$	938,077.94
ACH Debit Memo Payments			
Wellmark Insurance	Health/Dental Insurance January	$	79,000.00
Wellmark Insurance	Health/Dental Insurance January		79,000.00
Payroll Account	Transfer		448,755.19
IPERS	December Contributions		117,452.69
Treasurer State of Iowa	State Tax Withholding		28,309.79
Internal Revenue Service	Federal Withholding		118,432.53
	Subtotal	$	870,950.20
Voucher Program			
Various Landlords	Estimated February Rent	$	142,000.00
		$	142,000.00
Voids			
Void Checks 1/10/23	Operating	$	(1,459.12)
Void Checks 1/17/23	Operating		(766.00)
	Subtotal	$	(2,225.12)
	Total before Journal Entries	$	1,948,803.02
	Total Expenditures	$	1,948,803.02

ACH PAYROLL	MISSION SQUARE ICMA	11,647.16
ACH PAYROLL	MISSION SQUARE ICMA RC	1,392.53
ACH PAYROLL	MUNICIPAL FIRE & POLICE	79,094.24
ACH PAYROLL	NATIONWIDE	4,415.00
PAYROLL CHECKS	AFA FLEX BILLING	5,130.67
PAYROLL CHECKS	AFLAC	687.28
PAYROLL CHECKS	ALLSTATE	39.14
PAYROLL CHECKS	AMERICAN FIDELITY	3,158.04
PAYROLL CHECKS	CITY OF MUSCATINE	8,306.72
PAYROLL CHECKS	CLERK OF COURT	150.00
PAYROLL CHECKS	POLICE & FIRE INSURANCE	194.94
SPECIAL CKS	INLAND ENVIRONMENTAL	1,459.12
SPECIAL CKS	MUSCATINE CO TREASURER	150.00
SPECIAL CKS	3-D LOCKSMITH	766.00

City of Muscatine

CITY COUNCIL MINUTES

Thursday, January 19, 2023

1. **CALL TO ORDER**
Mayor Bark called the City Council meeting for January 19, 2023 to order at 6:00 pm.

2. **INVOCATION**
Don Lampe representing Habitat for Humanity was present to give the opening invocation.

3. **ROLL CALL**
Councilmembers Present: Nadine Brockert, John Jindrich, Jeff Osborne, Peggy Gordon, Angie Lewis, Dennis Froelich, DeWayne Hopkins. Mayor Dr. Brad Bark, City Administrator Carol Webb and Administrative Secretary Cinda Hilger were also present.

4. **PLEDGE OF ALLEGIANCE**

5. **APPROVAL OF AGENDA AS PRESENTED AND/OR AS AMENDED**
Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to Approve the Motion,.
Vote: Ayes - 7, Nays - 0, Motion Passed.

6. **COMMUNICATIONS - CITIZENS**

7. **COUNCILMEMBER FOLLOW UP TO CITIZEN COMMUNICATION**

8. **CONSENT AGENDA * (ITEMS 9-14)**
Councilmember John Jindrich, seconded by Councilmember Nadine Brockert moved to Approve the Motion,.
Vote: Ayes - 7, Nays - 0, Motion Passed.

9. *** REVIEW AND POTENTIAL VOTE TO APPROVE MINUTES**
   A. Special City Council Meeting Minutes - January 5, 2023

B. Regular City Council Meeting Minutes - January 5, 2023

C. Special City Council Meeting Minutes - January 12, 2023

D. In-Depth City Council Meeting Minutes - January 12, 2023

10. * PETITIONS AND COMMUNICATIONS

A. Request on second reading on a Class "E" Retail Alcohol License, Class "C" Retail Beer
Permit, Class "B" Retail Wine Permit and Sunday Sales for GM Food Mart, 1814 E Avenue
– Thapa Investments, LLC (pending inspections)

B. Request for renewal of a Class "E" Retail Alcohol License, Beer and Wine for Fareway
Stores, Inc., 2100 Cedar Plaza Drive – Fareway Stores, Inc. (pending inspections)

C. Request for renewal of a Class "C" Retail Alcohol License, Catering, Outdoor Service and
Sunday Sales for The Merill Hotel and Conference Center, 119 West Mississippi Drive –
Riverview Hotel Development, LLC (pending inspections and insurance)

D. Request for renewal of a Class "B" Beer Permit for Chicharos Mexican Grill, 1903 Park
Avenue – Chicharos LLC (pending inspections and insurance)

E. Request for renewal of a Class "C" Beer Permit, Class "B" Wine Permit and Sunday Sales
for Dollar General Store #19625, 807 Grandview Avenue – Dolgencorp, LLC (pending
inspections and insurance)

F. Request for renewal of a Class "C" Retail Alcohol License, Catering, Outdoor Service and
Sunday Sales for The Rendezvous, 3127 Lucas Street – Cindy's Rendezvous, LLC (pending
inspections and insurance)

G. Request for renewal of a Class "C" Retail Alcohol License, Catering, Outdoor Service and
Sunday Sales for Boonie's on the Avenue, 214 Iowa Avenue – Boonie's on the Avenue, LLC
(pending inspections and insurance)

H. Application for Commercial/Industrial Tax Abataement - 418 Grandview Avenue

11. * COMMUNICATION – RECEIVE AND FILE

A. County Board of Supervisors Meeting Minutes - December 19, 2022

B. County Board of Supervisors Meeting Minutes - January 3, 2023

C. County Board of Supervisors Meeting Minutes - January 9, 2023

12. * PURCHASE ORDERS

13. * APPROVAL OF BILLS

A. Bills for Approval January 19, 2023

14. * FROM THE MAYOR

15. PUBLIC HEARING

16. BOARDS AND COMMISSIONS

17. FROM THE CITY ADMINISTRATOR

A. Resolution Reaffirming that the Mulberry Revitalization District is Blighted as Defined Under the Urban Renewal Plan
Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to Approve the Motion.
Vote: Ayes - 7, Nays - 0 None, Motion Passed.

B. Request to Approve the Issuance of a Purchase Order in the Amount of $ 28,994 to Stryker for the Purchase of a Power Cot for Ambulance Services.
Councilmember Angie Lewis, seconded by Councilmember Peggy Gordon moved to Approve the Motion.
Councilmember Froelich had questions regarding the lifespan for these cots that were addressed by Gary Ronzheimer.
Vote: Ayes - 7, Nays - 0, Motion Passed.

C. Request to Approve Contract and Bond for the Transfer Station Tipping Floor to KE Flatwork, Inc in the amount of $301,947.00.
Due to an error on this agenda, this item it will be revisited at the February 2, 2023 City Council Meeting.

D. Request to Approve a Master Agreement with Bolton & Menk for Planning, Engineering, and Construction Services at the Airport
Councilmember Dennis Froelich, seconded by Councilmember Angie Lewis moved to Approve the Motion,.
Vote: Ayes - 7, Nays - 0, Motion Passed.

E. Request to Approve FY23 Community Grant Writer Agreement. This Agreement provides $26,400 to support the grant writer position through June 30, 2023.

Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to Approve the Motion,.
Vote: Ayes - 7, Nays - 0, Motion Passed.

F. Request to Approve Submittal of an Older Adult Home Modifications Program Grant Application
Councilmember Angie Lewis, seconded by Councilmember Peggy Gordon moved to Approve the Motion,.
Vote: Ayes - 7, Nays - 0, Motion Passed.

G. Request to Approve Change Order #11 to the Grandview Avenue Reconstruction Project for the Amount of $60,295.27. The Changes for Change Order #11 Consist of Furnishing and Installing Roadside Signs that were not Included in the Original Bid.

18. **MAYOR AND COUNCIL REPORTS**
Councilmembers shared upcoming community events in Muscatine.

19. **ADJOURNMENT**
Councilmember Dennis Froelich moved the meeting be adjourned at 6:15 pm.

City of Muscatine

CITY COUNCIL MINUTES

Thursday, January 26, 2023

1. **CALL TO ORDER**

   Mayor Pro-Tem Froelich called the special meeting to order at 6:00 p.m.

2. **ROLL CALL**

   Councilmembers Present: Nadine Brockert, John Jindrich, Jeff Osborne, Peggy Gordon, Angie Lewis, Dennis Froelich, DeWayne Hopkins. City Administrator Carol Webb and Administrative Secretary Cinda Hilger were also present. Mayor Brad Bark was present virtually.

3. **GENERAL FUND OVERVIEW**

   City Administrator Carol Webb gave a presentation on the budget overview for 2023-2024.

   Ms. Webb discussed the Strategic Priorities developed by City Council and how they were used in the development of the proposed budget.

   Ms. Webb reviewed the financial policies and budget process timeline.

   Ms. Webb shared information regarding recommended expenses to include: Equipment replacement of vehicles, seasonal pay plan increase to attract and keep more seasonal help, staffing changes and funding of Capital Projects.

   Ms.Webb discussed the state error in the rollback and how that could affect the City revenue if the bill to correct the error is passed in legislation.
   Finance Director Lueck stated to the best that she could figure it would be roughly a $284,000 loss of revenue to the City. Ms. Lueck stated this should not affect moving forward with the proposed budget and adjustments could be made as more information becomes available.

   Ms. Webb stated budget presentations begin Saturday morning at 8:00 am.

4. **REQUEST TO ENTER CLOSED SESSION I**

   Councilmember Nadine Brockert, seconded by Councilmember Jeff Osborne, moved to

Approve the Motion to enter closed session per Iowa Code 21.5.1.j to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property, at 6:21 p.m.
Vote: Ayes - 7, Nays - 0, Motion Passed.
Present were Councilmembers Jindrich, Froelich, Gordon, Lewis, Hopkins, Osborne, and Brockert. Also present were City Administrator Carol Webb, Administrative Secretary Cinda Hilger, Attorney's Brent HInders and Kylie Franklin, Parks and Recreation Director Rich Klimes. Mayor Brad Bark was present on the phone.
There was discussion regarding the closed session topic.
Councilmember Gordon moved to leave the closed session at 7:21 pm, seconded by Councilmember Hopkins.
Vote: Ayes - 7, Nays - 0, Motion Passed

5. REQUEST TO ENTER CLOSED SESSION II

Councilmember Brockert, seconded by Councilmember Lewis, moved to Approve the Motion to enter closed session at 7:27 p.m.
Vote: Ayes - 7, Nays - 0, Motion Passed.
Present were Councilmembers Brockert, Jindrich, Gordon, Lewis, Hopkins, Froelich, and Osborne. Also present were Fire Chief Jerry Ewers, Assistant Fire Chief Mike Hartman, Community Development Director Jodi Royal-Goodwin, Building Division Manager Andy Oien, City Administrator Carol Webb, Administrative Secretary Cinda HIlger, Attorneys Brent Hinders and Kylie Franklin. Mayor Brad Bark was present on the phone.
There was discussion regarding the closed session topic.
Councilmember Gordon moved to leave the closed session at 8:15 pm, seconded by Councilmember Osborne
Vote: Ayes - 7, Nays - 0, Motion Passed.

6. ADJOURNMENT

Councilmember Brockert motioned to adjourn at 8:15.

Submitted by;______________________________
Cinda Hilger, Administrative Secretary

Attest: ________________________________
Dr. Brad Bark, Mayor

____
Carol Webb, City Administrator

License #________
Wallet #________
Sticker #________
Receipt #________
Issued________
Expires________

CITY OF MUSCATINE

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY, PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name and address of applicant and sponsoring organization, if any:

   Greater Muscatine Chamber of Commerce & Industry

   Address: 100 W 2nd Street

   Telephone Number: 563-263-8895

   E-mail Address: dferreira@muscatine.com

2. Type of event that is planned:

   A market featuring handmade, vintage, and re-purposed goods on the Riverfront. This will be the 3rd year for the event which has seen 2,000+ attendees each time. The event includes food trucks, live music, and kid friendly activities

3. Proposed location:

   Muscatine Riverfront. Small parking lot by basketball courts, and some parking in main lot for vendor vehicles. Will need to utilize the bike path on both sides upon entry and exit of vendor vehicles.

4. Date(s)/Time(s): Saturday, October 14, 2023

5. Expected length of use: October 12th & 13th for fence set up and marking vendor spots. All day the 14th w/ tear-down in the evening.

6. Expected size of group: 2,500

7. Names of any person or persons in charge of the proposed use at the specified location:

   Dena Ferreira - Director of Marketing & Events for GMCCI
   Vendors TBD

   Address(es): 100 W 2nd Street

   Telephone Number(s): 563-263-8895 (Office) 563-299-4345 (Cell)

   E-mail Address(es): dferreira@muscatine.com

8. Names and addresses of any persons to be featured as entertainers or speakers:

TBD

9. List mechanical or electronic equipment to be used:

Some power needed. Vendors will be asked to provide their own generators.

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

Trailers & trucks will need access to trail to drop off/pick up their vendor set-ups. 4-6 Golf carts to transport guests. Food trucks.

11. Number and types of animals to be used:

None

12. A description of any sound amplification to be used:

Will hire 2-3 bands who will provide their own amplification

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

GMCCI staff and volunteers
Hired police officers

14. All plans for the provision of security:

Will work with City on the appropriate amount of police coverage

15. Beer or wine consumption? Yes X No ____

16. Describe any items to be sold or distributed:

Beer & wine tent, food trucks, vendor items

17. Is water connection requested: Yes ____ No X

18. Is electricity requested: Yes X No ____

19. Have you provided a layout site plan for your proposed activity or event? Yes X No ____

If yes, please attach.

If no, please explain:

Please refer to the diagram from 2022. I will send over any revisions for this year closer to the pre-event meeting.

20. Do you understand that you will be financially responsible for all site restoration needed to restore the side to pre-event status? Yes x No ____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Dena Ferreira
Authorized Representative

1/12/2023
Date

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

Comments:

☐ YES ☐ NO

_____________________________ Parks & Recreation Date

☐ YES ☐ NO

_____________________________ Community Development Date

☐ YES ☐ NO

_____________________________ Public Works Date

☐ YES ☐ NO

_____________________________ Police Chief Date

☐ YES ☐ NO

_____________________________ Fire Chief Date

FINAL APPROVAL:

☐ YES ☐ NO

_____________________________ City Administrator Date

Application for Commercial/Industrial Tax Abatement
City of Muscatine, Iowa

______ Prior Approval for Intended Improvements

Date: 1-18-2023

__x__ Approval of Completed Improvements

Address of subject property: 1607 GRANDVIEW AVENUE

Zip: 52761

Muscatine County Parcel ID#: 1310176002

Year Built: 1970

Legal Description of Property: ______

Name of real property owner(s): CE Thompson Properties

Phone: 563-506-3339

Address of real property owner(s): 1878 205th Street Muscatine IA 52761

Main Contact Name: Chad Eichelberger

Phone: 563-506-3339

Main Contact email address: chad@thompsonmuscatine.com

Property Classification: __x__ Commercial ______ Industrial ______ Multi Use

Project Type: ______ New Structure __x__ Addition ______ Renovation

Description of the project: Addition of new office area at front of building. Lobby and five offices.

Assessed Value of Property Before Project: ______

Assessed Value After Project Completion: ______

Cost of Improvements: $85000.00

Completion Date: 12-30-21

Abatement Schedule: Must Increase building assessment by at least 15%

Tax Exemption Schedule Selected (pick one)

______ 10 Year Declining Schedule:

__x__ 3 year 100%

Signature of Applicant: Chad Eichelberger

City Council Action

______ Approved ______ Disapproved (Reason is disapproved) ______

City Clerk: ______ Date: ______

Muscatine County Board of Supervisors
Monday, January 16, 2023

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Mather, Sauer and Sorensen present. Chairperson Sauer presiding.

On a motion by Sorensen, second by Kirchner, the agenda was approved as presented. Ayes: All.

On a motion by Sorensen, second by Mather, the Board approved the Treasurer's Report of Fees Collected for the quarter ending December 31, 2022 on the amount of $391,058.44. Ayes: All.

On a motion by Sorensen, second by Kirchner, the Board approved the publication of the Muscatine County Treasurer's Semi-Annual Report for July 1, 2022 through December 31, 2022. Ayes: All.

On a motion by Sorensen, second by Chick, the minutes of the January 9, 2023 regular meeting were approved as written. Ayes: All.

Correspondence:

All Supervisors received an email from Susan Johannsen of League of Women Voters regarding the Clean Energy District meeting on January 26, 2023 at the Musser Public Library. Sorensen stated he attended a Zoom meeting held by Johnson County regarding their Clean Energy District to obtain more information.

Sauer received an email from a family member of a local veteran stating Veteran's Affairs Director Eric Sanders goes above and beyond to assist Veteran's and should be recognized for his work.

Chick received a request from a resident to discuss the bridge conditions on 245th Street, Conesville, Iowa and requested to be place for discussion on the Board meeting agenda for an upcoming meeting.

Kirchner received several calls regarding the bridge conditions on 245th Street, Conesville, Iowa.

Kirchner received a call from a resident with questions regarding solar panel permits. Kirchner sent an email to Planning and Zoning Administrator Eric Furnas regarding the call.

Committee & Meeting Reports:

Sorensen and Chick attended a Housing Council meeting on January 10, 2023.

Discussion was held regarding the proposals for replacement of existing fire alarm systems at the Maintenance Building and the Sheriff's Office. The Board tabled the proposals until more information is obtained regarding current contracts and escape clauses.

On a motion by Sorensen, second by Mather, the Board authorized the Chair to sign an American Rescue Plan Act grant agreement with the Community Foundation for the New Physician Clinic. Ayes: All.

The Board reviewed two applications for the Muscatine County Historic Preservation Commission to fill a vacancy for a term ending June 30, 2025. The action item to fill the vacancy will be placed on next week's meeting agenda.

Administrative Services Director Nancy Schreiber reminded the Board there is a vacancy on the Muscatine County Compensation Board for one of the two Board of Supervisor representative positions and there also is a vacancy on the Muscatine County Compensation Commission.

County Engineer Bryan Horesowsky stated he has contacted the City of Muscatine regarding the over weight truck load limitations and permits for commercial and farm vehicles. Horesowsky reported the City of Muscatine is still in the evaluation process and stated the current law states cities do not get any percentage of additional revenue for these permits. Horesowsky stated the new limitations and permits have been required since January 1, 2023, however the Department of Transportation has not updated the maps on their website.

The Board recessed at 9:18 A.M. and reconvened at 9:28 A.M.

GIS Manager Mark Yerington reviewed the FY23/24 MAGIC budget stating a budget item for $5,000 is for a server hard drive (one time) purchase for transitioning and hosting inside the Muscatine Power and Water environment. Yerington stated MAGIC will be working with Bi-State and will partner with Scott County and Rock Island County for new aerial imagery. Yerington stated the partnership with other counties will save an estimated cost reduction of 30% as the airplanes will be able to image a larger area. Yerington stated the new aerial imagery is on a five-year cycle with the last imagery completed in 2019.

County Recorder Sarah Hearst reviewed the FY23/24 budget request for the Recorder's Office stating the Microfilming/Imaging line item has been removed as a capital project for the digitizing of all the recorder books is nearly completed. Hearst stated the Records Management budget item of $10,000 is for Iowa Land Records maintenance, storage of microfilm or a scanner replacement if needed.

County Treasurer Amy Zybarth reviewed the FY23/24 budget request for the Treasurer's Office stating interest rates on investments are on an increase. Zybarth stated she has a good relationship with the local banks to negotiate money market and Certificate of Deposits interest rates. Zybarth stated the postage and mailing line item is increased due to rising cost. Zybarth stated the tax statement printing is out sourced and there is a substantial savings with this process. Zybarth stated the request for $2,000 for Office Equipment and Furniture is to enhance and improve the counter work stations and add additional monitors. Sorensen stated there is a proposed administration building remodel in review and all work spaces will be reviewed. Zybarth stated she is predicting an amendment for FY22/23 interest on investment budget item as the interest rates have increased. Zybarth requested the additional revenue for interest should be reviewed to allow for additional salary increases for her staff.

County Attorney Jim Barry reviewed the FY23/24 budget request for the Attorney's Office stating a change in service of papers line item with separating litigation expenses and service of papers as a result of service fees paid to the Sheriff's department for better tracking of fees. Barry stated other budget items have no change.

Planning and Zoning Administrator Eric Furnas reviewed the FY23/24 budget request for the Zoning/Environmental Services stating the 2014 Comprehensive Plan should be reviewed however the plan rewrite is on hold until the City of Muscatine completes a housing study. Furnas stated the Ordinance Revision budget item of $37,500 is to pay a Bi-State planner and also the publication cost for public meetings, in order to update ordinances to rewrite the Comprehensive Plan. Furnas stated Service of Papers line item has been added as the department may serve papers if there are pressing charges for violation of zoning codes. Furnas stated no motor vehicle purchase is allocated for the budget as the department vehicle is still under warranty and reviewing trade in values were not justifying a trade. Furnas stated there is an estimated increase to Well Sampling/Testing budget item due to private well testing cost increase for Perfluoroalkyl and Polyfluoroalkyl Substances (PFAS) testing. Furnas stated he is working with the County Information Services (IS) Department to purchase a large wall mount flat screen display system to be mounted in the County Engineer Conference room to use for project meetings to view MAGIC information. Furnas stated the cost for this purchase is in the IS Department budget.

County Engineer Bryan Horesowsky reviewed the FY23/24 budget request for the Secondary Roads budget stating the Construction budget increase for bridges and culvert projects is for the Stewart Road and Trolley Avenue bridge projects. Horesowsky stated the Muscatine County DOT FY2024 Secondary Roads Five Year plan will be reviewed with the Board in February or March 2023. Horesowsky stated the Engineering Supplies budget for $41,000 is to upgrade the survey grade total station system and for a beam break sensor. Horesowsky stated the budget increase for Bridge Maintenance and Roadway Maintenance/Culverts is for scheduled maintenance work. Horesowsky stating there is a large decrease in the Asphalt Concrete budget as a project will be completed in the current fiscal year and explained this line item fluctuates each year. Horesowsky stated the Pavement Markers budget is increased due to scheduling the entire county for a better pricing overall with an alternate year's schedule. Discussion with the Board was held regarding capital expenditures for vehicle, equipment and shed replacement requests. Chick requested a current vehicle and equipment inventory list to review.

The Board recessed at 11:27 A.M. and reconvened at 11:52 A.M.

Administrative Services Director Schreiber reviewed FY23/24 budget requests for General Services budget. Discussion was held with the Board regarding the facility manager responsibility is currently managed by Schreiber due to Sherry Seright's retirement. Schreiber stated the salary amounts reflect the part-time grounds keeper position was eliminated.

Schreiber presented the FY23/24 Administration/Board of Supervisors budget with no significant changes.

The Board reviewed the FY23/24 budget request for Medical Examiner with Chief Medical Examiner Investigator Tom Summitt with no significant changes. Summitt stated year 2022 had 345 investigable deaths, 34 autopsies and 196 cremations. Summitt stated the department currently employs seven part-time investigators.

The meeting was adjourned at 1.44 P.M.

ATTEST:

Tibe Vander Linden
County Auditor

Scott Sauer, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Tuesday, January 17, 2023

The Muscatine County Board of Supervisors met in special session at 9:00 A.M. with Kirchner, Chick, Mather, Sauer and Sorensen present. Chairperson Sauer presiding.

On a motion by Sorensen, second by Kirchner, the agenda was approved as presented. Ayes: All.

Muscatine County Historic Preservation Commissioners Lynn Pruitt and William Koellner presented the FY23/24 budget requests. Pruitt stated the County has funded the Commission with $5,000 each year however the request for FY23/24 is for $10,000. Pruitt stated the Country Schools and Churches project is in the process of installing 2' x 2' signs at the historic locations with the assistance of REC and deputies. Pruitt stated the Historic Country Schools and Churches books are available for purchase at $25 each with a $9.00 per book profit and presented a $600.00 check to the county as the profit of the book sales, with the total profit in the past year of $1,000.00. Pruitt reported Historic Preservation month will be held in May 2023 with a one-day symposium with workshops and fundraising. Pruitt stated the Commission was recently awarded a CLG Grant in the amount of $21,000 with a cash match of $3,000. Pruitt stated the budget request is for the CLG cash match, a county-wide historic transportation study to determine train tracks, depos, prairie crossings and stage coach routes, establish historic neighborhoods in West Liberty and Wilton, fruit and vegetable industry study and commemorate small towns that no longer exist with signage. Pruitt announced the statewide historic summit will be held in Muscatine in May 2025, as Muscatine is noted as a key area of the state for accomplishing historic projects. Sorensen asked if City of West Liberty is engaged with historic projects. Koellner stated he recently met with the West Liberty City Council and they are budgeting funds for 2024 historic projects, West Liberty Heritage Depot Museum was placed on the state historic register and the county fairgrounds have had improvements funded by industry and private donations. Koellner stated the Commission will be attending the Eagle and Ivories Ragtime Weekend events from January 19-22, 2023. Koellner thanked Bill Riley, Director of Information Services Department for the department's work to place the commission's work on-line which has assisted researchers worldwide to explore family ancestry.

Muscatine County Public Health Director Christy Roby reviewed the FY23/24 budget request. Roby reviewed a presentation showing the services and snapshot of the essential public health service details and presented the output of services in the past year. Roby stated the essential health services are at $6.56 cost per citizen in Muscatine County.

In discussion with the Board, County Assessor Randy Spies reported why the evaluation report grew more than the allowable growth formula of 3%. He explained that the valuation report is based on our abstract and reconciliation values that are with the state and are accumulated at an aggregate value that totals all the jurisdiction of the state together to come up with the assessment limitation number (as known as roll-back). Spies reported the new state manual was issued in 2020 to implement new valuations in each jurisdiction by 2022. Spies stated the 2020 manual is a 40% increase from the prior manual in 2010, however adjustments are set in each jurisdiction based on the local cost to build. Spies stated the multi-residential class has ended and is now R3 class which is the same as the current residential class.

Information Services (IS) Director Bill Riley reviewed the FY23/24 budget request. Riley stated the salaries budget shows an increase for an additional staff member as the workload with 190 work stations, copier, printer and phone set up/maintenance has increased significantly over the past several years. Riley stated an increase for Microsoft Agreements is due to a significant increase as there is required licensing for all individuals in the system (111) compare to current two required licenses. Riley stated service agreements are increased due to adding the County Attorney's office new software with a $20,000 service agreement and cloud management with an estimated increase of $10,000. Riley stated website maintenance budget increase is due to rising costs.

The Board recessed at 10:24 A.M. and reconvened at 10:32 A.M.

County Auditor Tibe Vander Linden reviewed the FY23/24 budget request stating there is an increase for official publications, IVOTERS processing, equipment maintenance due to two additional tabulators and Express Vote machines, ISAC dues increase and a new budget item to track elections set up expenses with the IS Department and General Services delivering election equipment. Vander Linden stated the increase for salaries is to request an additional staff person as a clerk position to assist with the front counter, filing, elections and assist other employees with overflow work. Vander Linden stated if the staff member is approved, the 2nd Deputy position would assist with more real estate work, tax process and valuation reports.

Conservation Director Curt Weiss reviewed the FY23/24 budget request stating there is an increase in general operations, part-time salaries and equipment funding. Weiss presented an employee retirement list stating the Director, Park Officer/Naturalist and Office Manager are scheduled to retire between May to July 2023. Weiss stated a new Park Officer has been hired for Deep Lakes Park. Discussion was held with the Board regarding a storage building with a small office/restroom at Deep Lakes Park and also an electrical upgrade project at Salisbury Park to 50-amp service. Discussion was to review the projects and if Capital Improvement funds can be budgeted for.

County Sheriff Quinn Riess reviewed the FY23/24 budget requests for Sheriff and Jail. Riess stated the patrol budget has an increase for fuel, education and training, dues and membership, motor vehicle set up expense and ammunition. Riess stated the budget has a decrease for telephone service as budget will be part of IS Department budget within the next year. Riess stated education and training classes has been increased to include on-line training and mandatory trainings. Riess stated other increases are due to inflation. Riess stated the revenue for weapons permits is a decrease due to legislation with less renewals done in the Sheriff's department. Riess reported the service of civil papers is estimated to decrease due to other counties serving papers in Muscatine. Riess stated the state association is working to change legislation. Riess reviewed the jail budget and stated the SIMPLEX budget shows a decrease as the Johnson Controls contract will be eliminated over the next year and the new contract with Accurate Controls, Inc. is lower in cost. Riess stated the for jail medical services and medical supplies are increased for a mental health program for jail inmates with reimbursement from the mental health region. Riess stated the food and dairy products has an increase due to inflation. Riess reviewed the federal inmate housing rate and stated a new contract for April 2024 will be reviewed in fall 2023. Riess reviewed the waste disposal increase is due to additional charges that occur with waste pick up with the Republic Services contract and another contract with a new vendor is being reviewed. Riess reviewed the Jail Commissary fund and Diversion program for the new Supervisors and explained the programs and the profits/success to the department.

The Board recessed at 12:57 A.M. and reconvened at 1:06 P.M.

The Board reviewed the FY23/24 budget requests for General Assistance, Mental Health and Veteran Affairs with Muscatine Community Services Director Felicia Toppert. Toppert stated the decrease for general assistance food, rent and utilities as federal programs are available prior to the county aiding. Toppert stated the decrease for MCSA Rent payment budget due to paying MCSA a base rate of $30,000 annually and then payments are paid on a sliding scale based on an incentive performance base outcome contract directed by the MCSA Shelter Case Coordinator. Toppert stated the funeral services budget is increased to cover the $1,000 per cremation agreement with funeral home for families without sufficient income to pay on their own. Toppert stated the Veteran's Affairs (VA) salary budget is increased as one-third of the administrative secretary's time has been assigned to assist the VA Director Eric Sanders. Felicia stated Sanders works with homeless veterans at MCSA to assist them with federal programs and the PACT Act has increased the VA Director's workload with back to back veteran's appointments. Felicia stated there is an increase for rent payments to assist veterans. Toppert stated the significant increase in the vets grave budget is because this budget line was moved from the outreach budget line to the vets grave (budget is for flags placed at the cemeteries to honor veterans). Toppert reviewed the Mental Health Administration budget and reported the budget is for salaries for the Director, 1/3 of administrative secretary and 15% of the office manager/bookkeeper and all expenses shown are all reimbursed by the Mental Health Region.

The Board reviewed the FY23/24 budget requests for Court Services, DHS and Non-Departmental with Administrative Services Director Nancy Schreiber and Budget Coordinator Kala Naber with no significant changes.

Discussion was held with Schreiber to set a budget review meeting for Wednesday, January 25, 2023 at 9:00 A.M.

The meeting was adjourned at 3:14 P.M.

ATTEST:

Tibe Vander Linden County Auditor	Scott Sauer, Chairperson Board of Supervisors

BILLS FOR APPROVAL SUMMARY
February 3, 2023

Computer Bill Lists			
Regular Bills 2/3/23		$	1,396,385.28
Payroll Vendor Checks 1/20/23			42,674.39
Payroll Vendor ACH Payments 1/20/23			95,909.84
	Subtotal	$	1,534,969.51
ACH Debit Memo Payments			
Wellmark Insurance	Health/Dental Insurance January	$	79,000.00
Wellmark Insurance	Health/Dental Insurance January		79,000.00
Payroll Account	Transfer		417,875.18
Internal Revenue Service	Federal Withholding		112,252.21
Iowa Workforce Development	Unemployment		6,451.33
Treasurer State of Iowa	State Tax Withholding		27,149.11
	Subtotal	$	721,727.83
Voucher Program			
Various Landlords	Actual February Rent	$	(5,120.00)
		$	(5,120.00)
	Total Expenditures	$	2,251,577.34

Accounts Payable

Transactions by Account

User: SMeyer
Printed: 01/30/2023 - 2:33PM
Batch: 00006.01.2023

City of MUSCA
City Hall
215 Sycamore St
Muscatine, Iowa 52761
www.

Account Number	Vendor	Description	GL Date	Check No
1000-01-1121-61220	LAW OFFICES OF HOPKINS & HUBN	December Legal - Open Record Request	01/30/2023	0
1000-01-1121-61220	LAW OFFICES OF HOPKINS & HUBN	December Legal - General	01/30/2023	0
1000-01-1121-61220	LAW OFFICES OF HOPKINS & HUBN	December Legal - Nuisance	01/30/2023	0
1000-01-1121-61220	LAW OFFICES OF HOPKINS & HUBN	December Legal - Zenith	01/30/2023	0
		Vendor Subtotal:		
1000-01-1131-69400	ROTARY CLUB OF MUSCATINE	Dues - Webb	01/26/2023	0
		Vendor Subtotal:		
1000-01-1132-51100	AMAZON.COM	Badge ID Lanyards	01/26/2023	0
		Vendor Subtotal:		
1000-01-1132-69200	MAILBOXES & PARCEL DEPOT	Shipping	01/26/2023	0
		Vendor Subtotal:		
1000-05-1141-63200	CEDAR STREET INVESTMENTS LLC	Februrary 2023	02/01/2023	0
		Vendor Subtotal:		
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN.	Mintues 1/12/23	01/30/2023	0
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN.	Mintues/Bills 1/5/23	01/26/2023	0
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN.	Mintues 1/5/23	01/26/2023	0
		Vendor Subtotal:		

1000-05-1146-52890	AMAZON.COM	Lanyards/Badge Holder	01/26/2023	0
		Vendor Subtotal:		
1000-05-1146-61310	MUSCATINE POWER & WATER	Dec - Jan Machlink	01/30/2023	0
		Vendor Subtotal:		
1000-05-1146-65240	MUSCATINE POWER & WATER	Dec - Jan Machlink	01/30/2023	0
1000-05-1146-65240	MUSCATINE POWER & WATER	December Internet - PW	01/30/2023	0
		Vendor Subtotal:		
1000-10-1221-51100	AMAZON.COM	Pencil Sharpener	01/26/2023	0
		Vendor Subtotal:		
1000-10-1221-52890	AMAZON.COM	Pen Replacements	01/26/2023	0
		Vendor Subtotal:		
1000-10-1221-61340	POINT & PAY	December Processing Fees	01/26/2023	0
		Vendor Subtotal:		
1000-10-1221-62310	XEROX CORPORATION	December Charges	01/26/2023	0
1000-10-1221-62310	XEROX CORPORATION	December Copies	01/26/2023	0
		Vendor Subtotal:		
1000-10-1221-65275	VERIZON	July GPS	01/26/2023	0
1000-10-1221-65275	VERIZON	November GPS	01/26/2023	0
		Vendor Subtotal:		
1000-10-1221-69800	POINT & PAY	November CC Fees	01/26/2023	0
		Vendor Subtotal:		

1000-15-1311-51300	AMAZON.COM	Toner	01/26/2023	0
		Vendor Subtotal:		
1000-15-1311-51300	POSITIVE CONCEPTS INC	ZHT850100B- POS Heavywieght Therm	01/30/2023	0
		Vendor Subtotal:		
1000-15-1311-51400	DELL MARKETING L.P.	P2319H Dell 23" Monitor	01/26/2023	0
		Vendor Subtotal:		
1000-15-1311-52240	AMAZON.COM	Recordable Media Disc	01/30/2023	0
		Vendor Subtotal:		
1000-15-1311-52890	MENARDS (MUSC)	Batteries/Key Ring/Bolt Snap	01/26/2023	0
		Vendor Subtotal:		
1000-15-1311-61340	ALADTEC INC	Scheduling Software	01/30/2023	0
		Vendor Subtotal:		
1000-15-1311-62370	LUPTON & TOYNE PRINTERS	Business Cards - Kies/Elliott	01/26/2023	0
		Vendor Subtotal:		
1000-15-1311-62410	TEMP ASSOCIATES	Temp Employees Week Ending 1/22/23	01/30/2023	0
1000-15-1311-62410	TEMP ASSOCIATES	Temp Employee Week Ending 1/12/23	01/26/2023	0
1000-15-1311-62410	TEMP ASSOCIATES	Temp Employee Week Ending 1/19/23	01/26/2023	0
		Vendor Subtotal:		
1000-15-1311-65210	CENTURYLINK	January Phones - Police	01/26/2023	0
1000-15-1311-65210	CENTURYLINK	January Phones - Police	01/30/2023	0

		Vendor Subtotal:		
1000-15-1311-67320	ADVANCED BUSINESS SYSTEMS IN	Copier Maintenance	01/30/2023	0
		Vendor Subtotal:		
1000-15-1311-69400	QUAD CITIES COUNCIL OF POLICE	Annual Dues - Kies	01/26/2023	0
		Vendor Subtotal:		
1000-15-1312-68100	MUSCATINE HUMANE SOCIETY	February 2023	02/01/2023	0
		Vendor Subtotal:		
1000-20-1321-52300	BERLINS PRO SHOP	T-Shirts	01/26/2023	0
		Vendor Subtotal:		
1000-20-1321-52300	FELD FIRE	Spectacle Kit Assembly	01/26/2023	0
		Vendor Subtotal:		
1000-20-1321-52300	PANTHER UNIFORMS INC	Patch Sewn On - Reece Hall	01/26/2023	0
1000-20-1321-52300	PANTHER UNIFORMS INC	Add Buttonhole to Bottom of Shirt - Joe R	01/26/2023	0
1000-20-1321-52300	PANTHER UNIFORMS INC	Promotional Shirt - Joe Rymars	01/26/2023	0
1000-20-1321-52300	PANTHER UNIFORMS INC	Patch Sewn On - Joe Rymars	01/26/2023	0
1000-20-1321-52300	PANTHER UNIFORMS INC	Jacket Patch	01/26/2023	0
1000-20-1321-52300	PANTHER UNIFORMS INC	5.11 EMS Pants	01/26/2023	0
1000-20-1321-52300	PANTHER UNIFORMS INC	6120 NV Jacket Navy 2XL/T	01/26/2023	0
1000-20-1321-52300	PANTHER UNIFORMS INC	Promotional Shirt - Reece Hall	01/26/2023	0
1000-20-1321-52300	PANTHER UNIFORMS INC	Job Shirts w/Embroidery	01/26/2023	0
1000-20-1321-52300	PANTHER UNIFORMS INC	Uniforms for Drake Hotz LS shirt	01/26/2023	0
1000-20-1321-52300	PANTHER UNIFORMS INC	Sew on Patch	01/26/2023	0
1000-20-1321-52300	PANTHER UNIFORMS INC	Jacket	01/26/2023	0
1000-20-1321-52300	PANTHER UNIFORMS INC	Shipping	01/26/2023	0
		Vendor Subtotal:		
1000-20-1321-52300	CONWAY SHIELD	Helmet Shields	01/26/2023	0

		Vendor Subtotal:		
1000-20-1321-52750	MENARDS (MUSC)	LP Tank Exchange	01/26/2023	0
		Vendor Subtotal:		
1000-20-1321-52830	LOCKER EMPORIUM	Salsbury 18-51361BL-U 18" Wide Single	01/26/2023	0
1000-20-1321-52830	LOCKER EMPORIUM	Salsbury 18-51161BL-U 18" Wide Single	01/26/2023	0
		Vendor Subtotal:		
1000-20-1321-52890	MENARDS (MUSC)	Bath Towels	01/26/2023	0
		Vendor Subtotal:		
1000-20-1321-52890	MY-LOR INC.	ID Tags	01/26/2023	0
		Vendor Subtotal:		
1000-20-1321-52890	AMAZON.COM	Tape	01/26/2023	0
		Vendor Subtotal:		
1000-20-1321-53150	MENARDS (MUSC)	Connector/Cover/Coupler	01/26/2023	0
		Vendor Subtotal:		
1000-20-1321-61520	UNITY HEALTHCARE-HOSPITAL	Medical J Peters DOS 12/15/21 Code: 93(	01/26/2023	0
1000-20-1321-61520	UNITY HEALTHCARE-HOSPITAL	Medical D Peterson DOS 12/13/21 Code:	01/26/2023	0
1000-20-1321-61520	UNITY HEALTHCARE-HOSPITAL	Medical D Hotz DOS 11/15/22 Code: 93(	01/26/2023	0
		Vendor Subtotal:		
1000-20-1321-62370	LUPTON & TOYNE PRINTERS	Business Cards G Ronzheimer	01/26/2023	0
		Vendor Subtotal:		

1000-20-1321-65240	CENTURYLINK	January Phones - Fire #2	01/26/2023	0
		Vendor Subtotal:		
1000-25-1411-53220	MENARDS (MUSC)	Supplies	01/30/2023	0
		Vendor Subtotal:		
1000-25-1411-61660	IOWA MEMORIAL GRANITE COMP/	December 2022	01/26/2023	0
		Vendor Subtotal:		
1000-25-1411-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Greenwood	01/30/2023	0
		Vendor Subtotal:		
1000-25-1411-65310	ALLIANT ENERGY	December Gas - Greenwood	01/26/2023	0
1000-25-1411-65310	ALLIANT ENERGY	December Gas - Greenwood	01/26/2023	0
		Vendor Subtotal:		
1000-25-1421-65210	MUSCATINE POWER & WATER	December Base PRI	01/30/2023	0
		Vendor Subtotal:		
1000-25-1421-69400	ASCAP	ASCAP Renewal	01/30/2023	0
		Vendor Subtotal:		
1000-25-1423-52100	BEAUTIFUL LAND PRODUCTS	Bags of Soil for Hanging Baskets	01/30/2023	0
		Vendor Subtotal:		
1000-25-1423-52300	FASTENAL COMPANY	Gloves/Glasses	01/30/2023	0
		Vendor Subtotal:		
1000-25-1423-52400	MENARDS (MUSC)	Pine Cleaner/Cleaner	01/26/2023	0

		Vendor Subtotal:		
1000-25-1423-52890	MENARDS (MUSC)	Pruner/Bug Soother/Safety Vest	01/26/2023	0
		Vendor Subtotal:		
1000-25-1423-53110	MENARDS (MUSC)	Heater for Riverfront Restroom	01/26/2023	0
1000-25-1423-53110	MENARDS (MUSC)	Foam Tape	01/26/2023	0
		Vendor Subtotal:		
1000-25-1423-53130	ARNOLD MOTOR SUPPLY	Fittings	01/26/2023	0
		Vendor Subtotal:		
1000-25-1423-53140	MENARDS (MUSC)	Adhesive/Spray Paint	01/30/2023	0
		Vendor Subtotal:		
1000-25-1423-53220	ARNOLD MOTOR SUPPLY	Fittings	01/26/2023	0
1000-25-1423-53220	ARNOLD MOTOR SUPPLY	Universal Lift Support	01/26/2023	0
1000-25-1423-53220	ARNOLD MOTOR SUPPLY	Filters	01/30/2023	0
1000-25-1423-53220	ARNOLD MOTOR SUPPLY	Battery Terminals	01/30/2023	0
		Vendor Subtotal:		
1000-25-1423-53220	MENARDS (MUSC)	Shackle/Clamp/Eye Bolt	01/30/2023	0
		Vendor Subtotal:		
1000-25-1423-53220	NAPA OF MUSCATINE	Bulbs	01/30/2023	0
		Vendor Subtotal:		
1000-25-1423-53220	PHILLIPS BROS RENTALS INC	Plugs	01/30/2023	0
1000-25-1423-53220	PHILLIPS BROS RENTALS INC	Air Cover	01/30/2023	0
1000-25-1423-53220	PHILLIPS BROS RENTALS INC	Filters	01/30/2023	0
1000-25-1423-53220	PHILLIPS BROS RENTALS INC	Plugs	01/30/2023	0

1000-25-1423-53220	PHILLIPS BROS RENTALS INC	Plugs/Fuel Filter	01/26/2023	0
1000-25-1423-53220	PHILLIPS BROS RENTALS INC	Plug/Filters	01/26/2023	0
1000-25-1423-53220	PHILLIPS BROS RENTALS INC	Plugs/Filters	01/26/2023	0
1000-25-1423-53220	PHILLIPS BROS RENTALS INC	Trimming Head/Base Cover	01/26/2023	0
		Vendor Subtotal:		
1000-25-1423-53220	SINCLAIR	Flasher	01/30/2023	0
1000-25-1423-53220	SINCLAIR	Pin Fastener/Quick Lock Pin	01/30/2023	0
1000-25-1423-53220	SINCLAIR	Diode	01/26/2023	0
		Vendor Subtotal:		
1000-25-1423-53220	AMAZON.COM	Coupler	01/30/2023	0
		Vendor Subtotal:		
1000-25-1423-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Weed Park	01/26/2023	0
1000-25-1423-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Weed Park	01/26/2023	0
		Vendor Subtotal:		
1000-25-1423-65210	CENTURYLINK	January Phones - Marina	01/26/2023	0
1000-25-1423-65210	CENTURYLINK	January Phones - River Center	01/26/2023	0
		Vendor Subtotal:		
1000-25-1423-65310	ALLIANT ENERGY	December Gas - Pearl City	01/26/2023	0
1000-25-1423-65310	ALLIANT ENERGY	December Gas - Harbor	01/26/2023	0
		Vendor Subtotal:		
1000-25-1423-65320	MUSCATINE POWER & WATER	December Electric - Musser	01/26/2023	0
1000-25-1423-65320	MUSCATINE POWER & WATER	December Electric - Parks Commission	01/26/2023	0
		Vendor Subtotal:		
1000-25-1423-67130	PHILLIPS BROS RENTALS INC	Labor	01/26/2023	0

		Vendor Subtotal:		
1000-25-1423-67150	O'REILLY AUTOMOTIVE INC	Mini Bulb	01/26/2023	0
		Vendor Subtotal:		
1000-25-1423-73700	MENARDS (MUSC)	Building Supplies	01/26/2023	0
1000-25-1423-73700	MENARDS (MUSC)	Cork Tile/Lock Nut/Carr Bolt	01/26/2023	0
		Vendor Subtotal:		
1000-25-1424-52250	MENARDS (MUSC)	Mole Killer	01/26/2023	0
		Vendor Subtotal:		
1000-25-1424-52300	JEFFRY LIMBURG	Uniform Reimb - J Limburg	01/26/2023	0
		Vendor Subtotal:		
1000-25-1424-52830	MENARDS (MUSC)	Bungee/Chalk	01/26/2023	0
		Vendor Subtotal:		
1000-25-1424-52890	FASTENAL COMPANY	Hardware	01/26/2023	0
		Vendor Subtotal:		
1000-25-1424-52890	VAN METER INDUSTRIAL INC	Tape/Wire	01/26/2023	0
		Vendor Subtotal:		
1000-25-1424-53110	MENARDS (MUSC)	Glue Trap/Letter Kit/Number Kit	01/26/2023	0
		Vendor Subtotal:		
1000-25-1424-53110	ULINE	S-15647BLU Bin	01/26/2023	0
1000-25-1424-53110	ULINE	S-14363GR Tote	01/26/2023	0

1000-25-1424-53110	ULINE	Shipping	01/26/2023	0
1000-25-1424-53110	ULINE	Shipping	01/26/2023	0
		Vendor Subtotal:		
1000-25-1424-53140	MENARDS (MUSC)	Paint	01/26/2023	0
		Vendor Subtotal:		
1000-25-1424-53210	ARNOLD MOTOR SUPPLY	Hydraulic Filters/Oil Filters/Air Filters	01/26/2023	0
		Vendor Subtotal:		
1000-25-1424-53210	R & R PRODUCTS INC	Filter	01/26/2023	0
		Vendor Subtotal:		
1000-25-1424-53330	MENARDS (MUSC)	Concrete	01/26/2023	0
		Vendor Subtotal:		
1000-25-1424-65210	CENTURYLINK	January Phones - Kent Stein	01/30/2023	0
		Vendor Subtotal:		
1000-25-1427-52890	MENARDS (MUSC)	Lumber	01/26/2023	0
		Vendor Subtotal:		
1000-25-1427-53110	MENARDS (MUSC)	Connector/Coupler	01/26/2023	0
1000-25-1427-53110	MENARDS (MUSC)	Conduit	01/26/2023	0
		Vendor Subtotal:		
1000-25-1427-53110	ULINE	S-9744 Tote	01/26/2023	0
1000-25-1427-53110	ULINE	S-13499 Parts Tote	01/26/2023	0
		Vendor Subtotal:		

1000-25-1427-53130	GRAINGER DEPT 802675066	Threadlocker/Wire Marker/Cable Tie Rol	01/26/2023	0
		Vendor Subtotal:		
1000-25-1427-53220	ARNOLD MOTOR SUPPLY	Fittings	01/26/2023	0
		Vendor Subtotal:		
1000-25-1427-53220	R & R PRODUCTS INC	Credit on Account	01/30/2023	0
1000-25-1427-53220	R & R PRODUCTS INC	Hydraulic Motor; R117-5141	01/26/2023	0
		Vendor Subtotal:		
1000-25-1427-53220	REDEXIM	Bearing- 713.450.190	01/26/2023	0
1000-25-1427-53220	REDEXIM	Distance Bushing- 402.450.100	01/26/2023	0
1000-25-1427-53220	REDEXIM	Cir Clip- 872.085.300	01/26/2023	0
1000-25-1427-53220	REDEXIM	Shipping	01/26/2023	0
		Vendor Subtotal:		
1000-25-1427-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Soccer	01/30/2023	0
1000-25-1427-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Soccer	01/26/2023	0
		Vendor Subtotal:		
1000-25-1427-65210	MUSCATINE POWER & WATER	December Phones - Soccer	01/30/2023	0
		Vendor Subtotal:		
1000-25-1428-38620	STEPPING STONES	Refund	01/30/2023	0
		Vendor Subtotal:		
1000-25-1431-64200	IOWA PARK & RECREATION ASSOC	Conference Registration	01/30/2023	0
		Vendor Subtotal:		
1000-25-1432-52860	MENARDS (MUSC)	Fire Extingisher	01/30/2023	0

		Vendor Subtotal:		
1000-25-1432-64200	IOWA PARK & RECREATION ASSOC	Aquatics Workshop	01/30/2023	0
		Vendor Subtotal:		
1000-30-1511-62460	COSTUME SPECIALISTS	Piggie and Elephant	01/26/2023	0
		Vendor Subtotal:		
1000-30-1511-62460	AMAZON.COM	Adult Book Club Supplies	01/26/2023	0
1000-30-1511-62460	AMAZON.COM	Glue Sticks/Scissors	01/26/2023	0
		Vendor Subtotal:		
1000-30-1511-62460	JOHN WOJTECKI	Book Group Discussion Around the Worl	01/26/2023	0
		Vendor Subtotal:		
1000-30-1511-62460	ANDREA MARTINEZ	Under the Sea Dissection - 11/22/22	01/30/2023	0
		Vendor Subtotal:		
1000-30-1511-63300	XEROX CORPORATION	December Copier/Copies	01/26/2023	0
		Vendor Subtotal:		
1000-30-1511-65210	CENTURYLINK	January Phones - Library	01/26/2023	0
		Vendor Subtotal:		
1000-30-1511-65240	MUSCATINE POWER & WATER	December Machlink - Library	01/30/2023	0
		Vendor Subtotal:		
1000-30-1511-65240	T-MOBILE	January Hot Spot	01/30/2023	0

		Vendor Subtotal:		
1000-40-1151-51100	AMAZON.COM	Wire Tags	01/30/2023	0
		Vendor Subtotal:		
1000-40-1151-52100	MENARDS (MUSC)	85 lb Push Spreader 264-1235	01/26/2023	0
		Vendor Subtotal:		
1000-40-1151-52400	MENARDS (MUSC)	Tide	01/26/2023	0
1000-40-1151-52400	MENARDS (MUSC)	Pine Cleaner	01/26/2023	0
1000-40-1151-52400	MENARDS (MUSC)	Lysol/Disinfectant	01/26/2023	0
1000-40-1151-52400	MENARDS (MUSC)	Pine Cleaner/Bleach	01/26/2023	0
1000-40-1151-52400	MENARDS (MUSC)	Pine Cleaner	01/26/2023	0
		Vendor Subtotal:		
1000-40-1151-52890	MICHAEL W SCHULTE	Wood Sash Glass Repair	01/26/2023	0
		Vendor Subtotal:		
1000-40-1151-52890	ARNOLD MOTOR SUPPLY	Tri-Power Belt	01/26/2023	0
		Vendor Subtotal:		
1000-40-1151-52890	MENARDS (MUSC)	Muriatic Acid/P Cord	01/26/2023	0
1000-40-1151-52890	MENARDS (MUSC)	Batteries	01/26/2023	0
		Vendor Subtotal:		
1000-40-1151-53120	MENARDS (MUSC)	Bulbs	01/26/2023	0
1000-40-1151-53120	MENARDS (MUSC)	Bulbs	01/26/2023	0
1000-40-1151-53120	MENARDS (MUSC)	Bulbs	01/26/2023	0
		Vendor Subtotal:		
1000-40-1151-53120	VAN METER INDUSTRIAL INC	Ballasts	01/30/2023	0

1000-40-1151-53120	VAN METER INDUSTRIAL INC	Bulbs	01/30/2023	0
		Vendor Subtotal:		
1000-40-1151-53130	MENARDS (MUSC)	Bushing/Elbow/Union	01/26/2023	0
1000-40-1151-53130	MENARDS (MUSC)	Toilet	01/26/2023	0
1000-40-1151-53130	MENARDS (MUSC)	O-Ring/Stem	01/26/2023	0
		Vendor Subtotal:		
1000-40-1151-53130	PLUMB SUPPLY COMPANY	Flange Kit	01/26/2023	0
		Vendor Subtotal:		
1000-40-1151-62450	A TECH/FREEMAN ALARM	Security 2/1/23 - 4/30/23	02/01/2023	0
		Vendor Subtotal:		
1000-40-1151-65210	MUSCATINE POWER & WATER	December Phones	01/30/2023	0
1000-40-1151-65210	MUSCATINE POWER & WATER	December Base PRI	01/30/2023	0
		Vendor Subtotal:		
1000-40-1151-65310	ALLIANT ENERGY	December Gas - Art Center	01/26/2023	0
1000-40-1151-65310	ALLIANT ENERGY	December Gas - Fire Lot 8	01/26/2023	0
1000-40-1151-65310	ALLIANT ENERGY	December Gas - Library	01/26/2023	0
1000-40-1151-65310	ALLIANT ENERGY	December Gas - City Hall	01/26/2023	0
1000-40-1151-65310	ALLIANT ENERGY	December Gas - Art Center	01/26/2023	0
1000-40-1151-65310	ALLIANT ENERGY	December Gas - PSB	01/26/2023	0
1000-40-1151-65310	ALLIANT ENERGY	January Gas- S Fire	01/30/2023	0
		Vendor Subtotal:		
1000-40-1151-67330	CR LANDSCAPING INC	Gate Rollers	01/26/2023	0
		Vendor Subtotal:		
1000-40-1151-67330	MUSCATINE POWER & WATER	December Internet - PSB	01/30/2023	0

		Vendor Subtotal:		
1000-40-1151-67330	AMAZON.COM	Fan Motor	01/26/2023	0
		Vendor Subtotal:		
1000-40-1621-52300	ANDY KRAL	Reimb Shoes - A Kral	01/26/2023	0
		Vendor Subtotal:		
1000-40-1621-52890	MENARDS (MUSC)	Screws/Nuts	01/26/2023	0
		Vendor Subtotal:		
1000-40-1621-53310	RIVER STONE GROUP	UPM Cold Patch	01/26/2023	0
		Vendor Subtotal:		
1000-40-1621-63300	S.J. SMITH CO.	Argon	01/26/2023	0
		Vendor Subtotal:		
1000-40-1621-65210	MUSCATINE POWER & WATER	December Base PRI	01/30/2023	0
		Vendor Subtotal:		
1000-40-1621-65275	VERIZON	July GPS	01/26/2023	0
1000-40-1621-65275	VERIZON	July GPS	01/26/2023	0
1000-40-1621-65275	VERIZON	November GPS	01/26/2023	0
1000-40-1621-65275	VERIZON	November GPS	01/26/2023	0
		Vendor Subtotal:		
1000-40-1621-65310	ALLIANT ENERGY	December Gas - DOT Building	01/26/2023	0
		Vendor Subtotal:		

1000-40-1622-52230	BINNS & STEVENS EXPLOSIVES IN(	Calcium Chloride	01/30/2023	0
		Vendor Subtotal:		
1000-40-1622-52890	DULTMEIER SALES	Coupler	01/26/2023	0
		Vendor Subtotal:		
1000-40-1622-62470	JON BRAUNS	Snow Removal Downtown Parking Lots	01/30/2023	0
		Vendor Subtotal:		
1000-40-1624-65320	EASTERN IOWA LIGHT & POWER C	December Power - Hwy 61 & Mulberry	01/26/2023	0
		Vendor Subtotal:		
1000-40-1641-65210	MUSCATINE POWER & WATER	December Base PRI	01/30/2023	0
		Vendor Subtotal:		
		Subtotal for FUND: 1000		
3981-30-3983-61340	RELIABLE NETWORK SOLUTIONS I	RNS Setup	01/26/2023	0
		Vendor Subtotal:		
3981-30-3983-65240	MUSCATINE POWER & WATER	Channel 5 - Library	01/30/2023	0
		Vendor Subtotal:		
		Subtotal for FUND: 3981		
4195-40-4197-61420	BOLTON & MENK INC	Grandview Ave	01/30/2023	0
		Vendor Subtotal:		
4195-40-4197-73200	HEUER CONSTRUCTION	Grandview Ave Pay App 36	01/30/2023	0

		Vendor Subtotal:		
		Subtotal for FUND: 4195		
4276-40-4276-61220	LAW OFFICES OF HOPKINS & HUBN	December Legal - Transfer Phase 5	01/30/2023	0
4276-40-4276-61220	LAW OFFICES OF HOPKINS & HUBN	December Legal - Hagerty	01/30/2023	0
		Vendor Subtotal:		
4276-40-4276-61430	STEVE DALBEY	Inspection Services 1/9/23 - 1/22/23	01/26/2023	0
		Vendor Subtotal:		
4276-40-4276-65275	MUSCATINE POWER & WATER	December Internet - Juniper	01/30/2023	0
		Vendor Subtotal:		
4276-40-4276-65310	ALLIANT ENERGY	December Gas - Juniper	01/26/2023	0
4276-40-4276-65310	ALLIANT ENERGY	December Gas - 803 W 8th St	01/26/2023	0
		Vendor Subtotal:		
4276-40-4276-73100	JEFF HACKETT ELECTRIC INC	Electric Work at 891 W 8th Street (city ov	01/26/2023	0
		Vendor Subtotal:		
4276-40-4276-73100	MUSCATINE POWER & WATER	Move Power Pole at the Intersection of 8t	01/30/2023	0
		Vendor Subtotal:		
4276-40-4276-73100	HAGERTY EARTHWORKS	West Hill Phse 5A Pay App #39	01/30/2023	0
4276-40-4276-73100	HAGERTY EARTHWORKS	West Hill Phse 5A Pay App #40	01/30/2023	0
4276-40-4276-73100	HAGERTY EARTHWORKS	West Hill Phse 5B Pay App #22	01/30/2023	0
		Vendor Subtotal:		
		Subtotal for FUND: 4276		

4278-40-4278-61420	STRAND ASSOC INC	Redundant Force Main - Phase II Design	01/26/2023	0	
		Vendor Subtotal:			
		Subtotal for FUND: 4278			
4484-01-4484-61420	RDG Planning & Design	Amphitheater Full-Service Design	01/26/2023	0	2
		Vendor Subtotal:			2
		Subtotal for FUND: 4484			2
4653-00-4653-74300	LUCAS COMMUNICATION INC	Public Safety Phone System Upgrade	01/30/2023	0	
		Vendor Subtotal:			
		Subtotal for FUND: 4653			
4842-00-4845-73700	MIDWEST ALARM SERVICES	City Hall Access System	01/30/2023	0	1
		Vendor Subtotal:			1
4842-00-4846-68300	MUSSERVILLE UNITED CHURCH	Reimb Grandview Movie Night	01/30/2023	0	
		Vendor Subtotal:			
		Subtotal for FUND: 4842			1
4863-10-4863-61420	BOLTON & MENK INC	AVGAS Fuel System	01/26/2023	0	
		Vendor Subtotal:			
		Subtotal for FUND: 4863			
5211-00-0000-24400	HOGLUND BUS CO. INC.	New Buses #260/261	01/26/2023	0	3

		Vendor Subtotal:			3:
5211-40-5211-52890	AMAZON.COM	Anti Slip Tape	01/26/2023	0	
		Vendor Subtotal:			
5211-40-5211-65210	MUSCATINE POWER & WATER	December Base PRI	01/30/2023	0	
		Vendor Subtotal:			
5211-40-5211-65260	VERIZON WIRELESS	January Cell Phones	01/30/2023	0	
		Vendor Subtotal:			
		Subtotal for FUND: 5211			3:
5311-05-5311-38650	HOLLY PETERSON	Reimb Dup Payment JKM422	01/26/2023	0	
		Vendor Subtotal:			
5311-05-5311-38650	T&M SERVICES	Reimb Overpayment LBW380	01/26/2023	0	
5311-05-5311-38650	T&M SERVICES	Reimb Overpayment IUJ043 & IXA562	01/26/2023	0	
		Vendor Subtotal:			
5311-05-5311-52300	AMAZON.COM	Winter Coat - Peniston	01/26/2023	0	
		Vendor Subtotal:			
		Subtotal for FUND: 5311			
5451-25-5451-52890	MENARDS (MUSC)	Soft Scrub/Switchplate	01/26/2023	0	
5451-25-5451-52890	MENARDS (MUSC)	Switch Plate/Fold Table	01/30/2023	0	
		Vendor Subtotal:			
5451-25-5451-53140	MENARDS (MUSC)	Thinner/Paint	01/26/2023	0	

		Vendor Subtotal:		
5451-25-5451-53220	SINCLAIR	Spray Paint/Seal Kit/Brake Kit	01/26/2023	0
		Vendor Subtotal:		
5451-25-5451-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Golf	01/30/2023	0
5451-25-5451-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Golf	01/30/2023	0
		Vendor Subtotal:		
5451-25-5451-64200	IOWA TURFGRASS OFFICE	Conference Registration	01/30/2023	0
		Vendor Subtotal:		
5451-25-5451-65240	MUSCATINE POWER & WATER	Dec - Jan Machlink	01/30/2023	0
5451-25-5451-65240	MUSCATINE POWER & WATER	December Phones - Clubhouse	01/30/2023	0
5451-25-5451-65240	MUSCATINE POWER & WATER	December Phones - Maint Shed	01/30/2023	0
		Vendor Subtotal:		
5451-25-5451-65320	EASTERN IOWA LIGHT & POWER C	December Power - Golf	01/30/2023	0
5451-25-5451-65320	EASTERN IOWA LIGHT & POWER C	December Power - Golf	01/30/2023	0
		Vendor Subtotal:		
5451-25-5452-65240	MUSCATINE POWER & WATER	Dec - Jan Machlink	01/30/2023	0
		Vendor Subtotal:		
		Subtotal for FUND: 5451		
5642-45-5642-52840	S.J. SMITH CO.	Gloves	01/26/2023	0
		Vendor Subtotal:		
5642-45-5642-52890	PLUMB SUPPLY COMPANY	Ball Valve	01/26/2023	0

		Vendor Subtotal:		
5642-45-5642-61310	MUSCATINE POWER & WATER	January 2023 Sanitation	01/26/2023	0
		Vendor Subtotal:		
5642-45-5642-62245	REPUBLIC SERVICES #400	December Recyling	01/26/2023	0
		Vendor Subtotal:		
5642-45-5642-65240	MUSCATINE POWER & WATER	Dec - Jan Machlink	01/30/2023	0
		Vendor Subtotal:		
5642-45-5642-65275	VERIZON	July GPS	01/26/2023	0
5642-45-5642-65275	VERIZON	November GPS	01/26/2023	0
		Vendor Subtotal:		
		Subtotal for FUND: 5642		
5652-45-5652-52890	MENARDS (MUSC)	Spray Paint	01/26/2023	0
		Vendor Subtotal:		
5652-45-5652-61220	LAW OFFICES OF HOPKINS & HUBN	December Legal - Landfill Agreement	01/30/2023	0
		Vendor Subtotal:		
5652-45-5652-62520	JON BRAUNS	Haul Slag to Landfill	01/26/2023	0
5652-45-5652-62520	JON BRAUNS	Haul Slag to Landfill	01/26/2023	0
5652-45-5652-62520	JON BRAUNS	Haul Slag to Landfill	01/26/2023	0
		Vendor Subtotal:		
		Subtotal for FUND: 5652		

5658-45-5658-52860	MENARDS (MUSC)	Signs	01/26/2023	0
		Vendor Subtotal:		
5658-45-5658-52890	ARNOLD MOTOR SUPPLY	Brake Cleaner/Threadlocker	01/26/2023	0
5658-45-5658-52890	ARNOLD MOTOR SUPPLY	Mud Flap	01/26/2023	0
		Vendor Subtotal:		
5658-45-5658-52890	MENARDS (MUSC)	Airwick	01/26/2023	0
5658-45-5658-52890	MENARDS (MUSC)	Hand Cleaner/Batteries	01/26/2023	0
		Vendor Subtotal:		
5658-45-5658-52890	S.J. SMITH CO.	Contact Tip	01/26/2023	0
		Vendor Subtotal:		
5658-45-5658-52890	SYCAMORE PRINTING INC	City Collection Map	01/26/2023	0
		Vendor Subtotal:		
5658-45-5658-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Transfer	01/26/2023	0
		Vendor Subtotal:		
5658-45-5658-65275	VERIZON	November GPS	01/26/2023	0
5658-45-5658-65275	VERIZON	July GPS	01/26/2023	0
		Vendor Subtotal:		
5658-45-5658-67200	CRAWFORD COMPANY INC	Service Call No Heat	01/26/2023	0
		Vendor Subtotal:		
5658-45-5658-67200	ANDY'S ROOFING	Roof Patching on Metal Roof	01/26/2023	0
		Vendor Subtotal:		

		Subtotal for FUND: 5658		
5660-50-5661-51100	AMAZON.COM	Markers	01/26/2023	0
5660-50-5661-51100	AMAZON.COM	Staples/Stapler	01/26/2023	0
		Vendor Subtotal:		
5660-50-5661-51100	STOREY KENWORTHY / MATT PAR	Memo Pad/File/Dry Erase Marker/Calend	01/26/2023	0
5660-50-5661-51100	STOREY KENWORTHY / MATT PAR	Office Supplies	01/30/2023	0
		Vendor Subtotal:		
5660-50-5661-61310	MUSCATINE POWER & WATER	January 2023 Sewer	01/26/2023	0
		Vendor Subtotal:		
5660-50-5661-62530	SYCAMORE PRINTING INC	Prints/Scans	01/30/2023	0
		Vendor Subtotal:		
5660-50-5661-65240	MUSCATINE POWER & WATER	Dec - Jan Machlink	01/30/2023	0
		Vendor Subtotal:		
5660-50-5662-51100	GRAINGER DEPT 802675066	Pens	01/26/2023	0
		Vendor Subtotal:		
5660-50-5662-52220	INLAND ENVIRONMENTAL RESOUI	Sal-40	01/26/2023	0
5660-50-5662-52220	INLAND ENVIRONMENTAL RESOUI	Sal-40	01/26/2023	0
		Vendor Subtotal:		
5660-50-5662-52400	PHELPS THE UNIFORM SPECIALIST	Soap	01/30/2023	0
		Vendor Subtotal:		

5660-50-5662-52830	MSC INDUSTRIAL SUPPLY	Screw Extract	01/26/2023	0
		Vendor Subtotal:		
5660-50-5662-52840	PHELPS THE UNIFORM SPECIALIST	First Aid Supplies	01/26/2023	0
5660-50-5662-52840	PHELPS THE UNIFORM SPECIALIST	First Aid Supplies	01/26/2023	0
		Vendor Subtotal:		
5660-50-5662-53120	AMAZON.COM	Sunco LED Flat Panel Light	01/26/2023	0
		Vendor Subtotal:		
5660-50-5662-53130	MENARDS (MUSC)	Valve	01/26/2023	0
		Vendor Subtotal:		
5660-50-5662-53130	PLUMB SUPPLY COMPANY	Pipe	01/26/2023	0
5660-50-5662-53130	PLUMB SUPPLY COMPANY	All Purpose Cement/PVC Cleaner	01/26/2023	0
		Vendor Subtotal:		
5660-50-5662-53130	AMAZON.COM	Flexible Water Tubing	01/30/2023	0
		Vendor Subtotal:		
5660-50-5662-53210	FASTENAL COMPANY	Hardware	01/26/2023	0
		Vendor Subtotal:		
5660-50-5662-53210	MSC INDUSTRIAL SUPPLY	Welding Helmet/Flap Disc	01/26/2023	0
		Vendor Subtotal:		
5660-50-5662-53220	ARNOLD MOTOR SUPPLY	Gasket/Silicone	01/26/2023	0
		Vendor Subtotal:		

5660-50-5662-53220	GRAINGER DEPT 802675066	Adapater/Sand Belt	01/26/2023	0
		Vendor Subtotal:		
5660-50-5662-53220	MENARDS (MUSC)	Tape	01/26/2023	0
5660-50-5662-53220	MENARDS (MUSC)	Outlet	01/26/2023	0
		Vendor Subtotal:		
5660-50-5662-53220	AMAZON.COM	Cable Ties	01/30/2023	0
		Vendor Subtotal:		
5660-50-5662-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - WPCP Rugs	01/26/2023	0
		Vendor Subtotal:		
5660-50-5662-62530	FSS INC	Camera Upgrades at Plant & MORC	01/26/2023	0
		Vendor Subtotal:		
5660-50-5662-62530	WALT LAMBACH-FIRE PROTECTIO	Fire Extinguisher Service	01/26/2023	0
		Vendor Subtotal:		
5660-50-5662-64200	STEPHEN E MOEHLMANN	OP Training	01/30/2023	0
		Vendor Subtotal:		
5660-50-5662-65210	MUSCATINE POWER & WATER	December Phones - WPCP Plant	01/26/2023	0
		Vendor Subtotal:		
5660-50-5662-65260	AMAZON.COM	Glass Lens	01/30/2023	0
		Vendor Subtotal:		
5660-50-5662-65310	ALLIANT ENERGY	January Gas- WPCP Plant	01/30/2023	0

5660-50-5662-65310	ALLIANT ENERGY	January Gas- Grit Bldg	01/30/2023	0
		Vendor Subtotal:		
5660-50-5662-65320	MUSCATINE POWER & WATER	December Sewer - W Bank	01/26/2023	0
5660-50-5662-65320	MUSCATINE POWER & WATER	December Sewer - E Bank	01/26/2023	0
		Vendor Subtotal:		:
5660-50-5662-65410	MUSCATINE POWER & WATER	December Electric - WPCP Plant	01/26/2023	0
		Vendor Subtotal:		
5660-50-5662-65510	MUSCATINE POWER & WATER	December Internet - WPCP Plant	01/26/2023	0
		Vendor Subtotal:		
5660-50-5662-67130	CRAWFORD COMPANY INC	Annual Digester Boiler Maintenance - 8 H	01/26/2023	0
5660-50-5662-67130	CRAWFORD COMPANY INC	Annual Digester Boiler Maintenance - 8 H	01/26/2023	0
		Vendor Subtotal:		
5660-50-5663-53120	GRAINGER DEPT 802675066	Strut	01/26/2023	0
		Vendor Subtotal:		
5660-50-5663-53120	VAN METER INDUSTRIAL INC	Viper Radio for Telemetry System	01/26/2023	0
5660-50-5663-53120	VAN METER INDUSTRIAL INC	Shipping	01/26/2023	0
5660-50-5663-53120	VAN METER INDUSTRIAL INC	Viper Radio for Telemetry System	01/26/2023	0
		Vendor Subtotal:		
5660-50-5663-53220	FASTENAL COMPANY	Hardware	01/26/2023	0
5660-50-5663-53220	FASTENAL COMPANY	Clamps	01/26/2023	0
		Vendor Subtotal:		
5660-50-5663-53220	VAN METER INDUSTRIAL INC	Clamps	01/26/2023	0

		Vendor Subtotal:			
5660-50-5663-65310	ALLIANT ENERGY	January Gas - Stewart	01/26/2023	0	
5660-50-5663-65310	ALLIANT ENERGY	January Gas - Progress	01/26/2023	0	
5660-50-5663-65310	ALLIANT ENERGY	January Gas - Bond	01/26/2023	0	
		Vendor Subtotal:			
5660-50-5663-65320	MUSCATINE POWER & WATER	December Electric - Hershey BU	01/26/2023	0	
5660-50-5663-65320	MUSCATINE POWER & WATER	December Electric - Magnolia	01/26/2023	0	
5660-50-5663-65320	MUSCATINE POWER & WATER	December Electric - Bond	01/26/2023	0	
5660-50-5663-65320	MUSCATINE POWER & WATER	December Electric - Schley	01/26/2023	0	
5660-50-5663-65320	MUSCATINE POWER & WATER	December Electric - Progress	01/26/2023	0	
5660-50-5663-65320	MUSCATINE POWER & WATER	December Electric - Hershey	01/26/2023	0	
5660-50-5663-65320	MUSCATINE POWER & WATER	December Electric - Miles	01/26/2023	0	
5660-50-5663-65320	MUSCATINE POWER & WATER	December Electric - Stormwater	01/30/2023	0	
		Vendor Subtotal:			
5660-50-5663-65410	MUSCATINE POWER & WATER	December Water - Bond	01/26/2023	0	
5660-50-5663-65410	MUSCATINE POWER & WATER	December Water - Progress	01/26/2023	0	
5660-50-5663-65410	MUSCATINE POWER & WATER	December Water - Hershey	01/26/2023	0	
5660-50-5663-65410	MUSCATINE POWER & WATER	December Water - Schley	01/26/2023	0	
5660-50-5663-65410	MUSCATINE POWER & WATER	December Water - Miles	01/26/2023	0	
		Vendor Subtotal:			
5660-50-5663-73900	TRICON CONSTRUCTION GROUP	Papoose Creek Pump Station Platforms	01/30/2023	0	1(
		Vendor Subtotal:			1(
5660-50-5665-51300	STOREY KENWORTHY / MATT PAR	Toner	01/30/2023	0	
		Vendor Subtotal:			
5660-50-5665-52210	ACCUSTANDARD INC.	Method 200.7 Calibration Set	01/26/2023	0	
5660-50-5665-52210	ACCUSTANDARD INC.	Yttrium ICP Standard	01/26/2023	0	
5660-50-5665-52210	ACCUSTANDARD INC.	Hazard Fees	01/26/2023	0	
5660-50-5665-52210	ACCUSTANDARD INC.	Shipping	01/26/2023	0	

		Vendor Subtotal:		
5660-50-5665-52210	AIRGAS USA LLC	Argon	01/26/2023	0
5660-50-5665-52210	AIRGAS USA LLC	Argon	01/26/2023	0
		Vendor Subtotal:		
5660-50-5665-52210	COLE-PARMER INSTRUMENT CO	500 mL Bottles	01/30/2023	0
5660-50-5665-52210	COLE-PARMER INSTRUMENT CO	Freight	01/30/2023	0
5660-50-5665-52210	COLE-PARMER INSTRUMENT CO	Surcharge	01/30/2023	0
5660-50-5665-52210	COLE-PARMER INSTRUMENT CO	Distillation Tubes	01/30/2023	0
5660-50-5665-52210	COLE-PARMER INSTRUMENT CO	Surcharge	01/30/2023	0
5660-50-5665-52210	COLE-PARMER INSTRUMENT CO	1000 mL Bottles	01/30/2023	0
		Vendor Subtotal:		
5660-50-5665-52210	HACH COMPANY	ezCOD Recycling Service	01/26/2023	0
		Vendor Subtotal:		
5660-50-5665-52210	MENARDS (MUSC)	Flat Strap Value Pk	01/26/2023	0
		Vendor Subtotal:		
5660-50-5665-52210	MIDLAND SCIENTIFIC INC	Macrotip/Amb Pp	01/26/2023	0
5660-50-5665-52210	MIDLAND SCIENTIFIC INC	Lab Supplies	01/26/2023	0
5660-50-5665-52210	MIDLAND SCIENTIFIC INC	Evaporating Dish	01/30/2023	0
5660-50-5665-52210	MIDLAND SCIENTIFIC INC	Acetone/Gloves/Hydrochloric Acid	01/30/2023	0
5660-50-5665-52210	MIDLAND SCIENTIFIC INC	Sulfuric Acid	01/30/2023	0
		Vendor Subtotal:		
5660-50-5665-52210	THERMO ELECTRON NORTH AMER	Carbonate 4 mm Suppressor	01/26/2023	0
		Vendor Subtotal:		
5660-50-5665-52210	USA BLUE BOOK	Centrifuge Tubes	01/30/2023	0

		Vendor Subtotal:		
5660-50-5665-52210	AQUA SOLUTIONS, INC	Resin Refill for 2635DI Module	01/26/2023	0
5660-50-5665-52210	AQUA SOLUTIONS, INC	Freight	01/26/2023	0
		Vendor Subtotal:		
5660-50-5665-52400	AMAZON.COM	Paper Towels	01/26/2023	0
		Vendor Subtotal:		
5660-50-5665-53210	FASTENAL COMPANY	Bolts	01/26/2023	0
		Vendor Subtotal:		
5660-50-5665-62510	MICROBAC LABORATORIES INC	Testing	01/26/2023	0
5660-50-5665-62510	MICROBAC LABORATORIES INC	Lab Testing	01/26/2023	0
5660-50-5665-62510	MICROBAC LABORATORIES INC	Testing	01/26/2023	0
		Vendor Subtotal:		
5660-50-5665-63300	AIRGAS USA LLC	Cylinder Rental	01/26/2023	0
		Vendor Subtotal:		
5660-50-5665-63500	PHELPS THE UNIFORM SPECIALIST	Laundry - WPCP Lab Coats	01/26/2023	0
		Vendor Subtotal:		
5660-50-5665-67320	TELEDYNE INSTRUMENTS INC	Repair RMA - Parts	01/30/2023	0
5660-50-5665-67320	TELEDYNE INSTRUMENTS INC	Repair RMA - Labor	01/30/2023	0
		Vendor Subtotal:		
5660-50-5665-69200	MAILBOXES & PARCEL DEPOT	Shipping	01/26/2023	0
5660-50-5665-69200	MAILBOXES & PARCEL DEPOT	Shipping	01/26/2023	0

		Vendor Subtotal:		
5660-50-5665-74200	BIOTAGE LLC	Vac Master Disk Holder	01/26/2023	0
		Vendor Subtotal:		
5660-50-5666-52830	MENARDS (MUSC)	Knife	01/26/2023	0
		Vendor Subtotal:		
5660-50-5666-52830	AMAZON.COM	Trim Removal Tool	01/26/2023	0
		Vendor Subtotal:		
5660-50-5666-53210	GRAINGER DEPT 802675066	Adapater	01/26/2023	0
		Vendor Subtotal:		
5660-50-5666-53210	MENARDS (MUSC)	Blades/Brush/Pail	01/26/2023	0
		Vendor Subtotal:		
5660-50-5666-53220	MENARDS (MUSC)	Caution Tape	01/26/2023	0
5660-50-5666-53220	MENARDS (MUSC)	Pens	01/26/2023	0
		Vendor Subtotal:		
5660-50-5666-62510	MINNESOTA VALLEY TEST LAB IN(	Lab Testing	01/26/2023	0
		Vendor Subtotal:		
5660-50-5666-62530	BOB'S CRANE SERVICE L C	Crane Service	01/26/2023	0
		Vendor Subtotal:		
5660-50-5666-62530	MCDOWELL CRANE & RIGGING	Crane Fee to Assist with Dredge Removal	01/26/2023	0

		Vendor Subtotal:		
5660-50-5668-52400	MENARDS (MUSC)	Dish Soap	01/26/2023	0
		Vendor Subtotal:		
5660-50-5668-52830	MENARDS (MUSC)	Wire Stripper	01/26/2023	0
5660-50-5668-52830	MENARDS (MUSC)	Shop Vac Tools	01/26/2023	0
5660-50-5668-52830	MENARDS (MUSC)	Pliers	01/26/2023	0
5660-50-5668-52830	MENARDS (MUSC)	Tool Tote/Pliers	01/26/2023	0
		Vendor Subtotal:		
5660-50-5668-52890	GRAINGER DEPT 802675066	Squeegee	01/26/2023	0
5660-50-5668-52890	GRAINGER DEPT 802675066	Drum-Top Head for Wet/Dry Vacuum	01/26/2023	0
		Vendor Subtotal:		
5660-50-5668-52890	MENARDS (MUSC)	Tape/Broom	01/26/2023	0
		Vendor Subtotal:		
5660-50-5668-53220	MENARDS (MUSC)	Shoplight/Pens	01/26/2023	0
5660-50-5668-53220	MENARDS (MUSC)	Fittings	01/26/2023	0
5660-50-5668-53220	MENARDS (MUSC)	Hardware	01/26/2023	0
		Vendor Subtotal:		
		Subtotal for FUND: 5660		2
5664-40-5664-53140	J & R SUPPLY INC	72 Cans Fluorescent Green Marking Paint	01/30/2023	0
5664-40-5664-53140	J & R SUPPLY INC	72 Cans Fluorescent Green Marking Paint	01/30/2023	0
5664-40-5664-53140	J & R SUPPLY INC	Return	01/30/2023	0
		Vendor Subtotal:		
5664-40-5664-53400	ENVIRONMENTAL PRODUCTS LLC	New Root Saw	01/30/2023	0

		Vendor Subtotal:		
5664-40-5664-65240	IOWA ONE CALLS	December One Calls	01/30/2023	0
		Vendor Subtotal:		
5664-40-5664-65275	VERIZON	November GPS	01/26/2023	0
5664-40-5664-65275	VERIZON	July GPS	01/26/2023	0
		Vendor Subtotal:		
5664-50-5667-62530	PS3 Enterprises Inc.	Temp Sanitation	01/30/2023	0
		Vendor Subtotal:		
			Subtotal for FUND: 5664	
5711-10-5711-61650	CARVER AERO INC	February 2023	02/01/2023	0
		Vendor Subtotal:		
5711-10-5711-65310	ALLIANT ENERGY	January Gas- Airport	01/30/2023	0
		Vendor Subtotal:		
5711-10-5711-65320	MUSCATINE POWER & WATER	December Electric - Airport Comm	01/26/2023	0
5711-10-5711-65320	MUSCATINE POWER & WATER	December Electric - Airport Comm	01/26/2023	0
5711-10-5711-65320	MUSCATINE POWER & WATER	December Electric - Airport Lights	01/26/2023	0
5711-10-5711-65320	MUSCATINE POWER & WATER	December Electric - Airport Gate	01/26/2023	0
		Vendor Subtotal:		
			Subtotal for FUND: 5711	
5811-20-5811-35150	IOWA MEDICAID ENTERPRISE (IME)	State Share GEMT February 2023	01/26/2023	0
		Vendor Subtotal:		

5811-20-5811-51100	AMAZON.COM	Arrow Flags	01/26/2023	0
		Vendor Subtotal:		
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#625211 BD Blunt Fill Needle and Blunt	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#G2291 Cynch-Lok with Tamper Eviden	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#660013 Padded Board Splint 36in L x 3	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#3176-03115 1-piece Impervious Vinyl E	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#2521-00418 G3 Load N' Go Backpack I	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1841-14000 Curaplex Tourniquet Blue	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#D4155 Micro Mist Small Volume Nebu	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	Supplies	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#2712-51418 Masimo SET M-LNCS Ne	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#174620 Microstream Advance FilterLin	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#230005 Ambu BlueSensor SP 10 Pouch	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#2763-53050 Assure Prism Multi Blood	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1714-31081 Curaplex IV Extension Set	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#177268 Smart CapnoLine Plus Oral-Na	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1213-08331 Petrolatum Gauze Dressing	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#620411 Regular Bevel Hypodermic Nee	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1071-10204 Curaplex Emesis Bag Stan	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#2113-10285 Curaplex Select Endotrach	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1350-53205 Triple Antibiotic Ointment	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#3271-26210F Blizzard EMS Blanket Or	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#533-MS-TT1BX Perforated Plastic Tra	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1880-13022 Combat Application Tourni	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#30-26417BX Regular Bevel Hypodermi	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#020500 Thomas ET Tube Holder Adult	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#2763-53050 Assure Prism Multi Blood	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1850-80424 Unifusor Disposable Pressu	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	Provac Tube	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#2712-51418 Masimo SET M-LNCS Ne	01/26/2023	0
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#2712-29190 Masimo SET M-LNCS E1	01/26/2023	0
		Vendor Subtotal:		
5811-20-5811-52840	S.J. SMITH CO.	Oxygen	01/26/2023	0
5811-20-5811-52840	S.J. SMITH CO.	Oxygen	01/26/2023	0
		Vendor Subtotal:		

5811-20-5811-52840	UNITYPOINT HEALTH	Ambulance Restock Dec 2022	01/26/2023	0
		Vendor Subtotal:		
5811-20-5811-61140	PCC INC	Ambulance Billing Oct 2022	01/26/2023	0
		Vendor Subtotal:		
5811-20-5811-64120	JASON SUMMITT	Reimb Meal 1/11/23	01/26/2023	0
		Vendor Subtotal:		
5811-20-5811-64600	EASTERN IA COMMUNITY COLLEG	Paramedic Classes Rheingans/Tvrs/Peters	01/26/2023	0
5811-20-5811-64600	EASTERN IA COMMUNITY COLLEG	Advanced Cardiac Life Support Class - R	01/26/2023	0
		Vendor Subtotal:		
		Subtotal for FUND: 5811		
7625-40-7625-52740	RAINBO OIL CO-JET BULK OIL	2.5 Gallons DEF	01/26/2023	0
7625-40-7625-52740	RAINBO OIL CO-JET BULK OIL	5w30 DEXOS Engine Oil	01/26/2023	0
7625-40-7625-52740	RAINBO OIL CO-JET BULK OIL	55 Gallons AF Premixed	01/26/2023	0
7625-40-7625-52740	RAINBO OIL CO-JET BULK OIL	5w30 DEXOS Engine Oil	01/26/2023	0
		Vendor Subtotal:		
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Hotshot	01/26/2023	0
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Oil Dri	01/26/2023	0
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Filters/Relay	01/26/2023	0
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Filter	01/26/2023	0
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Filters	01/26/2023	0
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Swinger	01/26/2023	0
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Wire	01/26/2023	0
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Swinger	01/26/2023	0
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Fuel Filter	01/26/2023	0
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Filters	01/26/2023	0
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Filter	01/26/2023	0
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Filters	01/26/2023	0
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Lights	01/30/2023	0
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Brake Cleaner	01/30/2023	0

		Vendor Subtotal:		
7625-40-7625-53210	LAWSON PRODUCTS INC	Nuts for Stock	01/26/2023	0
7625-40-7625-53210	LAWSON PRODUCTS INC	Connectors	01/26/2023	0
		Vendor Subtotal:		
7625-40-7625-53210	MENARDS (MUSC)	Batteries	01/26/2023	0
		Vendor Subtotal:		
7625-40-7625-53210	NAPA OF MUSCATINE	Filters	01/30/2023	0
7625-40-7625-53210	NAPA OF MUSCATINE	Filter	01/30/2023	0
7625-40-7625-53210	NAPA OF MUSCATINE	Filter	01/26/2023	0
7625-40-7625-53210	NAPA OF MUSCATINE	Wiper Blades	01/26/2023	0
7625-40-7625-53210	NAPA OF MUSCATINE	Cable Connector	01/26/2023	0
7625-40-7625-53210	NAPA OF MUSCATINE	Circuit Breaker	01/26/2023	0
7625-40-7625-53210	NAPA OF MUSCATINE	Circuit Breaker	01/30/2023	0
		Vendor Subtotal:		
7625-40-7625-53210	AMAZON.COM	Strobe Lights for Stock	01/26/2023	0
		Vendor Subtotal:		
7625-40-7625-53210	RDO TRUCK CENTERS	Oil Dry for Stock	01/30/2023	0
		Vendor Subtotal:		
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Tubing	01/26/2023	0
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Windshield Wiper Transmission	01/26/2023	0
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Rosin Core/Paste Flux	01/26/2023	0
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Gloves	01/26/2023	0
		Vendor Subtotal:		
7625-40-7625-53220	ELLIOTT EQUIPMENT COMPANY	Cylinders and Fittings for 438	01/26/2023	0
7625-40-7625-53220	ELLIOTT EQUIPMENT COMPANY	Shipping	01/26/2023	0

		Vendor Subtotal:		
7625-40-7625-53220	HENDERSON PRODUCTS INC.	Cover Plates	01/26/2023	0
7625-40-7625-53220	HENDERSON PRODUCTS INC.	Bushing/Adhesive	01/26/2023	0
7625-40-7625-53220	HENDERSON PRODUCTS INC.	Bushing	01/26/2023	0
7625-40-7625-53220	HENDERSON PRODUCTS INC.	Return	01/26/2023	0
		Vendor Subtotal:		
7625-40-7625-53220	PLETCHER ENTERPRISES INC	Steel for Spreader Lift Bar	01/26/2023	0
		Vendor Subtotal:		
7625-40-7625-53220	MARTIN EQUIPMENT OF IA-IL INC	Decal	01/30/2023	0
		Vendor Subtotal:		
7625-40-7625-53220	MENARDS (MUSC)	Lock Nut/Hex Bolt	01/26/2023	0
		Vendor Subtotal:		
7625-40-7625-53220	NAPA OF MUSCATINE	Air Compressor Service in Shop	01/26/2023	0
7625-40-7625-53220	NAPA OF MUSCATINE	Switch	01/26/2023	0
7625-40-7625-53220	NAPA OF MUSCATINE	Switch	01/26/2023	0
7625-40-7625-53220	NAPA OF MUSCATINE	MF Switch for 258	01/26/2023	0
7625-40-7625-53220	NAPA OF MUSCATINE	Fuse Holder	01/26/2023	0
7625-40-7625-53220	NAPA OF MUSCATINE	Seal	01/26/2023	0
7625-40-7625-53220	NAPA OF MUSCATINE	Fuel Filter	01/26/2023	0
7625-40-7625-53220	NAPA OF MUSCATINE	Rear Brake Pads for 706	01/26/2023	0
7625-40-7625-53220	NAPA OF MUSCATINE	Blower Motor and Resistor for 613	01/26/2023	0
7625-40-7625-53220	NAPA OF MUSCATINE	Oil	01/26/2023	0
7625-40-7625-53220	NAPA OF MUSCATINE	Filters	01/26/2023	0
7625-40-7625-53220	NAPA OF MUSCATINE	Starter for #740	01/26/2023	0
7625-40-7625-53220	NAPA OF MUSCATINE	Brakes	01/30/2023	0
7625-40-7625-53220	NAPA OF MUSCATINE	Multifunction Switch for 255	01/30/2023	0
7625-40-7625-53220	NAPA OF MUSCATINE	Filters	01/30/2023	0
7625-40-7625-53220	NAPA OF MUSCATINE	Filter	01/30/2023	0
		Vendor Subtotal:		

7625-40-7625-53220	RAINBO OIL CO-JET BULK OIL	Pails of Auto Grease	01/26/2023	0
7625-40-7625-53220	RAINBO OIL CO-JET BULK OIL	Pails of Auto Grease	01/26/2023	0
		Vendor Subtotal:		
7625-40-7625-53220	REEVES BATTERY SALES	Battery	01/26/2023	0
7625-40-7625-53220	REEVES BATTERY SALES	Battery for 246	01/26/2023	0
		Vendor Subtotal:		
7625-40-7625-53220	TRUCK COUNTRY OF IOWA	NOX Sensor for 48	01/30/2023	0
7625-40-7625-53220	TRUCK COUNTRY OF IOWA	Core	01/30/2023	0
7625-40-7625-53220	TRUCK COUNTRY OF IOWA	Core Return	01/30/2023	0
7625-40-7625-53220	TRUCK COUNTRY OF IOWA	Bracket	01/26/2023	0
		Vendor Subtotal:		
7625-40-7625-53220	TRUCK EQUIPMENT	New Lift Gate Parts for 64	01/26/2023	0
7625-40-7625-53220	TRUCK EQUIPMENT	New Lift Gate Parts for 64	01/26/2023	0
		Vendor Subtotal:		
7625-40-7625-62530	SAFETY-KLEEN, INC	Washer Services	01/26/2023	0
		Vendor Subtotal:		
7625-40-7625-65275	VERIZON	November GPS	01/26/2023	0
7625-40-7625-65275	VERIZON	July GPS	01/26/2023	0
		Vendor Subtotal:		
7625-40-7625-67130	DOUGLAS C REIST	Tow to Shop	01/26/2023	0
7625-40-7625-67130	DOUGLAS C REIST	Tow to Shop #740	01/26/2023	0
		Vendor Subtotal:		
7625-40-7625-67130	TRUCK AND AUTO REPAIR	Inspection of RC13/14/15 for December	01/30/2023	0

		Vendor Subtotal:		
7625-40-7625-67130	MILLS CHEVROLET	EGR Replacement on 252	01/26/2023	0
		Vendor Subtotal:		
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Repair for #20	01/30/2023	0
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repairs	01/30/2023	0
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repairs	01/30/2023	0
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repairs	01/30/2023	0
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repairs	01/30/2023	0
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Police Car Tires for Stock	01/26/2023	0
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repair	01/26/2023	0
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Repairs 253/254/751/744/749	01/26/2023	0
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Police Car Tires for Stock	01/26/2023	0
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repair	01/26/2023	0
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repair	01/26/2023	0
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repair	01/26/2023	0
		Vendor Subtotal:		
			Subtotal for FUND: 7625	
7635-00-7635-51100	AMAZON.COM	Envelopoes	01/26/2023	0
		Vendor Subtotal:		
7635-00-7635-69200	UNITED STATES POSTAL SERVICE	Postage Stamps (10 Rolls)	01/26/2023	0
		Vendor Subtotal:		
			Subtotal for FUND: 7635	
7940-00-7940-65210	MUSCATINE POWER & WATER	December Base PRI	01/30/2023	0
		Vendor Subtotal:		
7940-00-7940-65240	MUSCATINE POWER & WATER	Dec - Jan Machlink	01/30/2023	0

		Vendor Subtotal:		
7940-00-7940-65275	VERIZON	July GPS	01/26/2023	0
7940-00-7940-65275	VERIZON	November GPS	01/26/2023	0
		Vendor Subtotal:		
		Subtotal for FUND: 7940		
8180-90-8180-51100	AMAZON.COM	File Folders	01/30/2023	0
		Vendor Subtotal:		
		Subtotal for FUND: 8180		
8450-05-8450-74250	AMAZON.COM	Xerox Phaser 3330	01/26/2023	0
		Vendor Subtotal:		
		Subtotal for FUND: 8450		
9002-90-9020-41100	CITY OF MUSCATINE HOUSING RE'	Admin Longevity 1/20/23	01/30/2023	0
9002-90-9020-41100	CITY OF MUSCATINE HOUSING RE'	Admin Full-Time Wages 1/20/23	01/30/2023	0
9002-90-9020-41100	CITY OF MUSCATINE HOUSING RE'	Admin Part-Time Wages 1/20/23	01/30/2023	0
		Vendor Subtotal:		
9002-90-9020-41901	AMAZON.COM	Self Inking Stamp	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-41903	HD SUPPLY FACILITIES MAINT	Retractable Key Chain	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-41904	CITY OF MUSCATINE HOUSING RE'	Phone Allowance 1/20/23	01/30/2023	0

		Vendor Subtotal:		
9002-90-9020-41910	TEAM STAFFING SOLUTIONS INC	Temp Employee Week Ending 1/15/23	01/26/2023	0
9002-90-9020-41910	TEAM STAFFING SOLUTIONS INC	Temp Employee Week Ending 1/22/23	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-44100	CITY OF MUSCATINE HOUSING REV	Maint Part-Time Wages 1/20/23	01/30/2023	0
9002-90-9020-44100	CITY OF MUSCATINE HOUSING REV	Maint Longevity 1/20/23	01/30/2023	0
9002-90-9020-44100	CITY OF MUSCATINE HOUSING REV	Maint Full-Time Wages 1/20/23	01/30/2023	0
		Vendor Subtotal:		
9002-90-9020-44201	MENARDS (MUSC)	Grill Cleaner	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-44201	AMAZON.COM	Pledge	01/30/2023	0
9002-90-9020-44201	AMAZON.COM	Mop Pad Refill	01/26/2023	0
9002-90-9020-44201	AMAZON.COM	CH Dog Waste Dispenser Refill Bags: Mu	01/26/2023	0
9002-90-9020-44201	AMAZON.COM	CH dog Waste Pull Station: Mutt Mitt Dis	01/26/2023	0
9002-90-9020-44201	AMAZON.COM	CH dog Waste Pull Station: Mutt Mitt Dis	01/26/2023	0
9002-90-9020-44201	AMAZON.COM	Credit On Account	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-44204	MENARDS (MUSC)	CH Ceiling Tile: Go toArmstrong® Ceilin	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-44204	SEIFFERT LUMBER CO	3068 20min Oak Flush Slab Custom Prep	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-44205	MENARDS (MUSC)	Swivel/Caulk/Electrical Tape	01/26/2023	0
9002-90-9020-44205	MENARDS (MUSC)	Wall Plate/Switch Plate	01/26/2023	0
		Vendor Subtotal:		

9002-90-9020-44205	VAN METER INDUSTRIAL INC	Bulbs	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-44206	PLUMB SUPPLY COMPANY	White Seat	01/26/2023	0
9002-90-9020-44206	PLUMB SUPPLY COMPANY	Faucet Kit	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-44207	SHERWIN WILLIAMS	CH Paint (10 gallon white for ceiling)	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-44208	AMAZON.COM	CH thermostat stock: Emerson 1F83C-11	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-44209	ARNOLD MOTOR SUPPLY	Spark Plug	01/30/2023	0
		Vendor Subtotal:		
9002-90-9020-44301	CITY OF MUSCATINE	February 2023 Refuse	02/01/2023	0
		Vendor Subtotal:		
9002-90-9020-44303	SPANN'S PEST CONTROL LLC	DOS 1-12-23 CH 900; 803; 702; 602 bed	01/26/2023	0
9002-90-9020-44303	SPANN'S PEST CONTROL LLC	Pest Control #510	01/26/2023	0
9002-90-9020-44303	SPANN'S PEST CONTROL LLC	Pest Control #512	01/26/2023	0
9002-90-9020-44303	SPANN'S PEST CONTROL LLC	Pest Control #401	01/26/2023	0
9002-90-9020-44303	SPANN'S PEST CONTROL LLC	Pest Control #603	01/26/2023	0
9002-90-9020-44303	SPANN'S PEST CONTROL LLC	Pest Control #804	01/26/2023	0
9002-90-9020-44303	SPANN'S PEST CONTROL LLC	Pest Control #1006	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-44306	CITY OF MUSCATINE HOUSING RE\	Verizon - Dec GPS	01/26/2023	0
		Vendor Subtotal:		

9002-90-9020-44307	SCHUMACHER ELEVATOR COMPAI	Elevator Repair	01/26/2023	0
9002-90-9020-44307	SCHUMACHER ELEVATOR COMPAI	Elevator Repair	01/26/2023	0
9002-90-9020-44307	SCHUMACHER ELEVATOR COMPAI	Remodel/Repair/Moderinzation Motor	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-44308	KELLY HEATING COOLING & PLBG	Heater Not Working CH 5th Floor	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-44310	CARVER CONSTRUCTION	CH 604 Cabinet Installation: - Remove ai	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-44312	NELSON ELECTRIC INC	CH Security Lighting Upgrade LED	01/26/2023	0
9002-90-9020-44312	NELSON ELECTRIC INC	CH Security Lighting LED Upgrade Insta	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-44315	MARK A DIERCKS	Install Deadbolt	01/26/2023	0
9002-90-9020-44315	MARK A DIERCKS	Install Deadbolt	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-44315	RIVERBEND MAINTENANCE LLC	Paint Walls	01/26/2023	0
9002-90-9020-44315	RIVERBEND MAINTENANCE LLC	CH 513 Paint Rehab	01/26/2023	0
9002-90-9020-44315	RIVERBEND MAINTENANCE LLC	CH 513 Ceiling Paint Rehab	01/26/2023	0
9002-90-9020-44315	RIVERBEND MAINTENANCE LLC	CH 900 Rehab Wall Painting	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-44318	BURNS & SON'S DIRECT APPLIANCI	Service Call	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-45103	CITY OF MUSCATINE HOUSING REV	Unemployment 1/20/23	01/30/2023	0
		Vendor Subtotal:		

9002-90-9020-45401	CITY OF MUSCATINE HOUSING RE	FICA 1/20/23	01/30/2023	0
		Vendor Subtotal:		
9002-90-9020-45402	CITY OF MUSCATINE HOUSING RE	IPERS 1/20/23	01/30/2023	0
		Vendor Subtotal:		
9002-90-9020-45403	CITY OF MUSCATINE HOUSING RE	Health Insurance 1/20/23	01/30/2023	0
		Vendor Subtotal:		
9002-90-9020-45404	CITY OF MUSCATINE HOUSING RE	Life Insurance 1/20/23	01/30/2023	0
		Vendor Subtotal:		
9002-90-9020-45405	CITY OF MUSCATINE HOUSING RE	Dental Insurance 1/20/23	01/30/2023	0
		Vendor Subtotal:		
9002-90-9020-45406	CITY OF MUSCATINE HOUSING RE	LTD Insurance 1/20/23	01/30/2023	0
9002-90-9020-45406	CITY OF MUSCATINE HOUSING RE	LTD BW Insurance 1/20/23	01/30/2023	0
		Vendor Subtotal:		
9002-90-9020-75400	BURNS & SON'S DIRECT APPLIANC	CH 503 20" Danby Range mod# DER202	01/26/2023	0
		Vendor Subtotal:		
9002-90-9020-75400	KELLY HEATING COOLING & PLBG	CH Custom Hydronic Coil	01/26/2023	0
		Vendor Subtotal:		
		Subtotal for FUND: 9002		
9004-00-0000-13100	GRANDBRIDGE REAL ESTATE CAP	Mortgage Insurance	02/01/2023	0

		Vendor Subtotal:		
9004-00-0000-13200	GRANDBRIDGE REAL ESTATE CAPI	Reserve Escrow	02/01/2023	0
		Vendor Subtotal:		
9004-00-0000-13210	GRANDBRIDGE REAL ESTATE CAPI	Insurance Escrow	02/01/2023	0
		Vendor Subtotal:		
9004-00-0000-23200	GRANDBRIDGE REAL ESTATE CAPI	Principle Due	02/01/2023	0
		Vendor Subtotal:		
9004-90-9040-41100	CITY OF MUSCATINE HOUSING RE'	Admin Full-Time Wages 1/20/23	01/30/2023	0
		Vendor Subtotal:		
9004-90-9040-41914	MUSCATINE POWER & WATER	December Internet - Hershey	01/26/2023	0
		Vendor Subtotal:		
9004-90-9040-43100	MUSCATINE POWER & WATER	December Water - Hershey	01/26/2023	0
		Vendor Subtotal:		
9004-90-9040-43200	MUSCATINE POWER & WATER	December Electric - Hershey	01/26/2023	0
		Vendor Subtotal:		
9004-90-9040-43700	ALLIANT ENERGY	December Gas - Hershey	01/26/2023	0
		Vendor Subtotal:		
9004-90-9040-43900	MUSCATINE POWER & WATER	December Sewer - Hershey	01/26/2023	0
		Vendor Subtotal:		

9004-90-9040-44100	CITY OF MUSCATINE HOUSING RE\	Maint Full-Time Wages 1/20/23	01/30/2023	0
9004-90-9040-44100	CITY OF MUSCATINE HOUSING RE\	Maint Part-Time Wages 1/20/23	01/30/2023	0
9004-90-9040-44100	CITY OF MUSCATINE HOUSING RE\	Maint Longevity 1/20/23	01/30/2023	0
		Vendor Subtotal:		
9004-90-9040-44206	PLUMB SUPPLY COMPANY	HM 115 ADA Toilet Replacement: Gerbe	01/26/2023	0
		Vendor Subtotal:		
9004-90-9040-44218	PDQ SUPPLY INC	Socket	01/26/2023	0
		Vendor Subtotal:		
9004-90-9040-44301	CITY OF MUSCATINE	February 2023 Refuse	02/01/2023	0
		Vendor Subtotal:		
9004-90-9040-44302	PHELPS CLEANING SERVICE INC	HM 110 Carpet Cleaning	01/26/2023	0
9004-90-9040-44302	PHELPS CLEANING SERVICE INC	HM 311 Carpet Cleaning	01/26/2023	0
		Vendor Subtotal:		
9004-90-9040-44305	JOHNSON CONTROLS SECURITY SC	2/1/23 - 4/30/23 Security	01/26/2023	0
		Vendor Subtotal:		
9004-90-9040-44306	CITY OF MUSCATINE HOUSING RE\	Verizon - Dec GPS	01/26/2023	0
		Vendor Subtotal:		
9004-90-9040-44317	KELLY HEATING COOLING & PLBG	Service Call	01/26/2023	0
		Vendor Subtotal:		
9004-90-9040-44318	BURNS & SON'S DIRECT APPLIANCI	Service Call	01/26/2023	0

		Vendor Subtotal:			
9004-90-9040-45103	CITY OF MUSCATINE HOUSING REV	Unemployment 1/20/23	01/30/2023	0	
		Vendor Subtotal:			
9004-90-9040-45401	CITY OF MUSCATINE HOUSING REV	FICA 1/20/23	01/30/2023	0	
		Vendor Subtotal:			
9004-90-9040-45402	CITY OF MUSCATINE HOUSING REV	IPERS 1/20/23	01/30/2023	0	
		Vendor Subtotal:			
9004-90-9040-45403	CITY OF MUSCATINE HOUSING REV	Health Insurance 1/20/23	01/30/2023	0	
		Vendor Subtotal:			
9004-90-9040-45404	CITY OF MUSCATINE HOUSING REV	Life Insurance 1/20/23	01/30/2023	0	
		Vendor Subtotal:			
9004-90-9040-45405	CITY OF MUSCATINE HOUSING REV	Dental Insurance 1/20/23	01/30/2023	0	
		Vendor Subtotal:			
9004-90-9040-45406	CITY OF MUSCATINE HOUSING REV	LTD Insurance 1/20/23	01/30/2023	0	
9004-90-9040-45406	CITY OF MUSCATINE HOUSING REV	LTD BW Insurance 1/20/23	01/30/2023	0	
		Vendor Subtotal:			
9004-90-9040-68300	GRANDBRIDGE REAL ESTATE CAPI	Interest Due	02/01/2023	0	
		Vendor Subtotal:			
9004-90-9040-75500	JL BRADY CO LLC	HVAC Pay App #3	01/30/2023	0	1

		Vendor Subtotal:			1(
		Subtotal for FUND: 9004			1!
9006-90-9060-41100	CITY OF MUSCATINE HOUSING RE\	Admin Full-Time Wages 1/20/23	01/30/2023	0	
9006-90-9060-41100	CITY OF MUSCATINE HOUSING RE\	Admin Part-Time Wages 1/20/23	01/30/2023	0	
9006-90-9060-41100	CITY OF MUSCATINE HOUSING RE\	Admin Longevity 1/20/23	01/30/2023	0	
		Vendor Subtotal:			
9006-90-9060-41904	CITY OF MUSCATINE HOUSING RE\	Phone Allowance 1/20/23	01/30/2023	0	
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9006-90-9060-41910	TEAM STAFFING SOLUTIONS INC	Temp Employee Week Ending 12/11/22	01/26/2023	0	
		Vendor Subtotal:			
9006-90-9060-43100	MUSCATINE POWER & WATER	January Water - 2812 Apt C	01/30/2023	0	
9006-90-9060-43100	MUSCATINE POWER & WATER	December Water - 2808 Apt E	01/26/2023	0	
		Vendor Subtotal:			
9006-90-9060-43200	MUSCATINE POWER & WATER	January Electric - 2812 Apt C	01/30/2023	0	
9006-90-9060-43200	MUSCATINE POWER & WATER	December Electric - 2808 Apt E	01/26/2023	0	
		Vendor Subtotal:			
9006-90-9060-43700	ALLIANT ENERGY	December Gas - Sunset Office	01/26/2023	0	
9006-90-9060-43700	ALLIANT ENERGY	December Gas - Sunset Garage	01/26/2023	0	
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9006-90-9060-43900	MUSCATINE POWER & WATER	January Sewer - 2812 Apt C	01/30/2023	0	
9006-90-9060-43900	MUSCATINE POWER & WATER	December Sewer - 2808 Apt E	01/26/2023	0	
		Vendor Subtotal:			

9006-90-9060-44100	CITY OF MUSCATINE HOUSING RE\	Maint Full-Time Wages 1/20/23	01/30/2023	0
9006-90-9060-44100	CITY OF MUSCATINE HOUSING RE\	Maint Longevity 1/20/23	01/30/2023	0
		Vendor Subtotal:		
9006-90-9060-44201	MENARDS (MUSC)	Paper Towels/Blade Set	01/26/2023	0
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9006-90-9060-44203	MENARDS (MUSC)	SS shop shelving: Dakota™ 3/4" x 28-3/1	01/26/2023	0
9006-90-9060-44203	MENARDS (MUSC)	SS shop shelving: Go toXtreme Garage®	01/26/2023	0
9006-90-9060-44203	MENARDS (MUSC)	SS shop shelving: Go toXtreme Garage®	01/26/2023	0
		Vendor Subtotal:		
9006-90-9060-44203	AMAZON.COM	Graphite Gun	01/26/2023	0
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9006-90-9060-44204	MARK A DIERCKS	Duplicate Keys	01/26/2023	0
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9006-90-9060-44204	HD SUPPLY FACILITIES MAINT	SS stock - Rubber Sink Stopper 5" Packa	01/26/2023	0
9006-90-9060-44204	HD SUPPLY FACILITIES MAINT	Promotional Discount	01/26/2023	0
9006-90-9060-44204	HD SUPPLY FACILITIES MAINT	SS stock - Duracell® Procell® AA Alkali	01/26/2023	0
9006-90-9060-44204	HD SUPPLY FACILITIES MAINT	SS Blinds Stock 35 x 60	01/26/2023	0
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9006-90-9060-44204	MENARDS (MUSC)	Elbow/Adapter/Wall Anchor/P Trap	01/26/2023	0
9006-90-9060-44204	MENARDS (MUSC)	Return	01/26/2023	0
9006-90-9060-44204	MENARDS (MUSC)	Elbow/Adapter/Wall Anchor/P Trap	01/26/2023	0
9006-90-9060-44204	MENARDS (MUSC)	Sink/Outlet	01/26/2023	0
9006-90-9060-44204	MENARDS (MUSC)	Tubing/Coupling	01/26/2023	0
9006-90-9060-44204	MENARDS (MUSC)	Compound Pail	01/26/2023	0
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9006-90-9060-44205	MENARDS (MUSC)	Wall Plate	01/26/2023	0
9006-90-9060-44205	MENARDS (MUSC)	Wall Plate/Switch Plate	01/26/2023	0
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9006-90-9060-44206	PLUMB SUPPLY COMPANY	Bolt Cover Cap/Wax Bowl Ring	01/30/2023	0
9006-90-9060-44206	PLUMB SUPPLY COMPANY	Toilet Bowl Nut	01/26/2023	0
9006-90-9060-44206	PLUMB SUPPLY COMPANY	Tank Repair Kit	01/26/2023	0
9006-90-9060-44206	PLUMB SUPPLY COMPANY	Turn Stop	01/26/2023	0
9006-90-9060-44206	PLUMB SUPPLY COMPANY	Flex Connector	01/26/2023	0
9006-90-9060-44206	PLUMB SUPPLY COMPANY	SS stock (2) Delta DE2522LFMPU lavato	01/26/2023	0
9006-90-9060-44206	PLUMB SUPPLY COMPANY	SS 2812 C (2) Delta DE2522LFMPU La	01/26/2023	0
9006-90-9060-44206	PLUMB SUPPLY COMPANY	White Seat	01/26/2023	0
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9006-90-9060-44207	MENARDS (MUSC)	Orange Peel	01/26/2023	0
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9006-90-9060-44207	SHERWIN WILLIAMS	SS Rehab Paint Stock (10 Gallon Natural	01/26/2023	0
		Vendor Subtotal:		
9006-90-9060-44208	MENARDS (MUSC)	Comfort Zone 1,500 Watt Utility Radiant	01/26/2023	0
		Vendor Subtotal:		
9006-90-9060-44209	ARNOLD MOTOR SUPPLY	Tip Cleaner Set	01/26/2023	0
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9006-90-9060-44301	CITY OF MUSCATINE	February 2023 Refuse	02/01/2023	0
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9006-90-9060-44303	SPANN'S PEST CONTROL LLC	DOS 1-12-23 2800D Bedbug 7th Follow	01/26/2023	0
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9006-90-9060-44306	CITY OF MUSCATINE HOUSING RE\	Verizon - Dec GPS	01/26/2023	0
		Vendor Subtotal:		
9006-90-9060-44310	CARVER CONSTRUCTION	SS 2812C Cabinet Installation : - Remove	01/26/2023	0
		Vendor Subtotal:		
9006-90-9060-44311	KELLY HEATING COOLING & PLBG	Sewer Camera 2704 E	01/26/2023	0
9006-90-9060-44311	KELLY HEATING COOLING & PLBG	(2) Delta Lavatory Faucets and Installatio	01/26/2023	0
9006-90-9060-44311	KELLY HEATING COOLING & PLBG	Labor to Install Faucets	01/26/2023	0
		Vendor Subtotal:		
9006-90-9060-44315	TOWN & COUNTRY PAINTNG	SS 2908E Paint Rehab per Quote and Ava	01/26/2023	0
9006-90-9060-44315	TOWN & COUNTRY PAINTNG	SS 2812C Paint Rehab per Quote and Ava	01/26/2023	0
9006-90-9060-44315	TOWN & COUNTRY PAINTNG	SS 2708E Paint Rehab Per Quote and Ava	01/26/2023	0
9006-90-9060-44315	TOWN & COUNTRY PAINTNG	SS 2708B Paint Rehab	01/26/2023	0
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9006-90-9060-45103	CITY OF MUSCATINE HOUSING RE\	Unemployment 1/20/23	01/30/2023	0
		Vendor Subtotal:		
9006-90-9060-45401	CITY OF MUSCATINE HOUSING RE\	FICA 1/20/23	01/30/2023	0
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9006-90-9060-45402	CITY OF MUSCATINE HOUSING RE\	IPERS 1/20/23	01/30/2023	0
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9006-90-9060-45403	CITY OF MUSCATINE HOUSING RE\	Health Insurance 1/20/23	01/30/2023	0
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9006-90-9060-45404	CITY OF MUSCATINE HOUSING RE\	Life Insurance 1/20/23	01/30/2023	0

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9006-90-9060-45405	CITY OF MUSCATINE HOUSING RE	Dental Insurance 1/20/23	01/30/2023	0	
		Vendor Subtotal:			
9006-90-9060-45406	CITY OF MUSCATINE HOUSING RE	LTD Insurance 1/20/23	01/30/2023	0	
9006-90-9060-45406	CITY OF MUSCATINE HOUSING RE	LTD BW Insurance 1/20/23	01/30/2023	0	
		Vendor Subtotal:			
9006-90-9060-75200	CARRIAGE HOUSE CARPET ONE	Tearout VCT	01/26/2023	0	
9006-90-9060-75200	CARRIAGE HOUSE CARPET ONE	Chassis Advantage Plank	01/26/2023	0	
9006-90-9060-75200	CARRIAGE HOUSE CARPET ONE	Underlayment	01/26/2023	0	
9006-90-9060-75200	CARRIAGE HOUSE CARPET ONE	Underlayment Installment	01/26/2023	0	
9006-90-9060-75200	CARRIAGE HOUSE CARPET ONE	Acumen II	01/26/2023	0	
9006-90-9060-75200	CARRIAGE HOUSE CARPET ONE	Emerald Deluxe	01/26/2023	0	
9006-90-9060-75200	CARRIAGE HOUSE CARPET ONE	Installment	01/26/2023	0	
9006-90-9060-75200	CARRIAGE HOUSE CARPET ONE	Installment Stairs	01/26/2023	0	
9006-90-9060-75200	CARRIAGE HOUSE CARPET ONE	Cove Base	01/26/2023	0	
9006-90-9060-75200	CARRIAGE HOUSE CARPET ONE	Cove Base Install	01/26/2023	0	
9006-90-9060-75200	CARRIAGE HOUSE CARPET ONE	Chassis Advantage Plank	01/26/2023	0	
9006-90-9060-75200	CARRIAGE HOUSE CARPET ONE	Chassis Advantage Plank Install	01/26/2023	0	
		Vendor Subtotal:			
9006-90-9060-75400	BURNS & SON'S DIRECT APPLIANC	SS2804E Refrigerator mod# FFTR1425V	01/26/2023	0	
		Vendor Subtotal:			
		Subtotal for FUND: 9006			:
9007-00-0000-23530	ROBERT BUTLER	Escrow Payment February 2023	02/01/2023	0	
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9007-90-9070-41100	CITY OF MUSCATINE HOUSING RE	Admin Full-Time Wages 1/20/23	01/30/2023	0	
9007-90-9070-41100	CITY OF MUSCATINE HOUSING RE	Admin Part-Time Wages 1/20/23	01/30/2023	0	

9007-90-9070-41100	CITY OF MUSCATINE HOUSING RE\	Admin Longevity 1/20/23	01/30/2023	0
		Vendor Subtotal:		
9007-90-9070-41901	AMAZON.COM	File Folders	01/30/2023	0
		Vendor Subtotal:		
9007-90-9070-41904	CITY OF MUSCATINE HOUSING RE\	Phone Allowance 1/20/23	01/30/2023	0
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9007-90-9070-45103	CITY OF MUSCATINE HOUSING RE\	Unemployment 1/20/23	01/30/2023	0
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9007-90-9070-45401	CITY OF MUSCATINE HOUSING RE\	FICA 1/20/23	01/30/2023	0
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9007-90-9070-45402	CITY OF MUSCATINE HOUSING RE\	IPERS 1/20/23	01/30/2023	0
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9007-90-9070-45403	CITY OF MUSCATINE HOUSING RE\	Health Insurance 1/20/23	01/30/2023	0
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9007-90-9070-45404	CITY OF MUSCATINE HOUSING RE\	Life Insurance 1/20/23	01/30/2023	0
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9007-90-9070-45405	CITY OF MUSCATINE HOUSING RE\	Dental Insurance 1/20/23	01/30/2023	0
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9007-90-9070-45406	CITY OF MUSCATINE HOUSING RE\	LTD Insurance 1/20/23	01/30/2023	0

		Vendor Subtotal:		
9007-90-9070-47150	KYLE ELLER	New HAP B Garcia 20 Days Dec/ Full Jan	01/26/2023	0
		Vendor Subtotal:		
9007-90-9070-47150	MUSCATINE POWER & WATER	Utility Credit B Garcia	01/26/2023	0
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9007-90-9070-47150	JNB OAK PARK LP	New HAP L Landon Full Dec/Jan	01/26/2023	0
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9007-90-9070-47150	COLORADO SENIOR LOFTS LLC	New HAP D Elshoff Full January	01/26/2023	0
9007-90-9070-47150	COLORADO SENIOR LOFTS LLC	New HAP S Morrissey Full Dec/Jan	01/26/2023	0
9007-90-9070-47150	COLORADO SENIOR LOFTS LLC	New HAP P Simpson Full Dec/Jan	01/26/2023	0
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9007-90-9070-47150	JNB FAMILY 1, LP	New HAP K Kinsley Full Jan	01/26/2023	0
		Vendor Subtotal:		
9007-90-9071-41100	CITY OF MUSCATINE HOUSING REV	Admin Full-Time Wages 1/20/23	01/30/2023	0
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9007-90-9071-45103	CITY OF MUSCATINE HOUSING REV	Unemployment 1/20/23	01/30/2023	0
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9007-90-9071-45401	CITY OF MUSCATINE HOUSING REV	FICA 1/20/23	01/30/2023	0
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9007-90-9071-45402	CITY OF MUSCATINE HOUSING REV	IPERS 1/20/23	01/30/2023	0

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9007-90-9071-45403	CITY OF MUSCATINE HOUSING RE\	Health Insurance 1/20/23	01/30/2023	0
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9007-90-9071-45404	CITY OF MUSCATINE HOUSING RE\	Life Insurance 1/20/23	01/30/2023	0
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9007-90-9071-45405	CITY OF MUSCATINE HOUSING RE\	Dental Insurance 1/20/23	01/30/2023	0
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9007-90-9071-45406	CITY OF MUSCATINE HOUSING RE\	LTD Insurance 1/20/23	01/30/2023	0
		Vendor Subtotal:		
		Subtotal for FUND: 9007		
		Report Total:		

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muscatineiowa.gov
(563) 264-1550

Amount	PO No
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1/20/2023	PAYROLL CHECK	AFA FLEX BILLING	5,572.97
1/20/2023	PAYROLL CHECK	ALFAC	687.28
1/20/2023	PAYROLL CHECK	ALLSTATE AMERICAN	39.14
1/20/2023	PAYROLL CHECK	AMERICAN FIDELITY	3,166.28
1/20/2023	PAYROLL CHECK	CITY OF MUSCATINE	31,628.03
1/20/2023	PAYROLL CHECK	CLERK OF COURT	150.00
1/20/2023	PAYROLL CHECK	ATTN: REVENUE	1,430.69
1/20/2023	ACH PAYROLL	MISSION SQUARE ICMA	11,422.16
1/20/2023	ACH PAYROLL	MISSION SQUARE ICMA RC	1,392.53
1/20/2023	ACH PAYROLL	MUNICIPAL FIRE & POLICE	78,580.15
1/20/2023	ACH PAYROLL	NATIONWIDE	4,515.00

RESOLUTION _________

APPROVING CONTRACT AND BOND
TRANSFER STATION TIPPING FLOOR RESURFACING PROJECT

WHEREAS, this Council has awarded the contract for the Transfer Station Tipping Floor Resurfacing Project to KE Flatwork, Inc. dated the 19th day of January, 2023, in the amount of $301,947.00; and

WHEREAS, this Council has authorized and directed the Mayor and City Clerk to enter into a written contract for this project with said contractor, subject to final approval by this Council; and

WHEREAS, the contract and bond has been examined by this Council;

NOW, THEREFORE, IT IS RESOLVED that:

1. The above contract between the City of Muscatine, Iowa and KE Flatwork, Inc. dated the 19th day of January, 2023, in the amount of $301,947.00 is approved.

2. The performance bond accompanying such contract, wherein KE Flatwork, Inc. appears as principal and Westfield Insurance Company appears as surety, is approved.

The original executed contract and performance bond shall be placed on file in the office of the City Clerk.

PASSED, APPROVED AND ADOPTED THIS 19th DAY OF JANUARY, 2023.

____
Brad Bark, Mayor

ATTEST:

____
Carol Webb, City Administrator

SURETY BOND NO. 282430G

PERFORMANCE, PAYMENT AND MAINTENANCE BOND

Tipping Floor Resurface - Solid Waste Transfer Station
City of Muscatine
Muscatine, IA

KNOW ALL BY THESE PRESENTS:

That we, KE Flatwork, Inc., as Principal (hereinafter the "Contractor" or "Principal" and Westfield Insurance Company, as Surety are held and firmly bound unto City of Muscatine, Iowa, as Obligee (hereinafter referred to as "the Jurisdiction"), and to all persons who may be injured by any breach of any of the conditions of this Bond in the penal sum of Three Hundred One Thousand Nine Hundred Forty Seven and No/100-- DOLLARS ($ $301,947.00), lawful money of the United States, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, legal representatives and assigns, jointly or severally, firmly by these presents.

The conditions of the above obligations are such that whereas said Contractor entered into a contract with the Jurisdiction, bearing date the _______ day of ___________________, _________, hereinafter the "Contract" wherein said Contractor undertakes and agrees to construct the following described improvements:

The project consists of milling the existing concrete floor and constructing a new concrete floor overlay of the tipping floor at the Muscatine Solid Waste Transfer Station.

and to faithfully perform all the terms and requirements of said Contract within the time therein specified, in a good and workmanlike manner, and in accordance with the Contract Documents. Provided, however, that one year after the date of acceptance as complete of the work under the above referenced Contract, the maintenance portion of this Bond shall continue in force for the stated maintenance period.

It is expressly understood and agreed by the Contractor and Surety in this bond that the following provisions are a part of this Bond and are binding upon said Contractor and Surety, to-wit:

PERFORMANCE: The Contractor shall well and faithfully observe, perform, fulfill, and abide by each and every covenant, condition, and part of said Contract and Contract Documents, by reference made a part hereof, for the above referenced improvements, and shall indemnify and save harmless the Jurisdiction from all outlay and expense incurred by the Jurisdiction by reason of the Contractor's default of failure to perform as required. The Contractor shall also be responsible for the default or failure to perform as required under the Contract and Contract Documents by all its subcontractors, suppliers, agents, or employees furnishing materials or providing labor in the performance of the Contract.

PAYMENT: The Contractor and the Surety on this Bond are hereby agreed to pay all just claims submitted by persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the performance of the Contract on account of which this Bond is given, including but not limited to claims for all amounts due for labor, materials, lubricants, oil, gasoline, repairs on machinery, equipment and tools, consumed or used by the Contractor or any subcontractor, wherein the same are not satisfied out of the portion of the contract price which the Jurisdiction is required to retain until completion of the improvement, but the Contractor and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law. The Contractor and Surety hereby bind themselves to the obligations and conditions set forth in Chapter 573, Code of Iowa, which by this reference is made a part hereof as though fully set out herein.

MAINTENANCE: The Contractor and the Surety on this Bond hereby agree, at their own expense:

To remedy any and all defects that may develop in or result from work to be performed under the Contract within the 2-year period, from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work;

To keep all work in continuous good repair; and

To pay the Jurisdiction's reasonable costs of monitoring and inspection to assure that any defects are remedied and to repay the Jurisdiction all outlay and expense incurred as a result of Contractor's and Surety's failure to remedy any defect as required by this section.

Contractor's and Surety's agreement herein made extends to defects in workmanship or materials not discovered or known to the Jurisdiction at the time such work was accepted.

GENERAL: Every Surety on this Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:

To consent without notice to any extension of time to the Contractor in which to perform the Contract;

To consent without notice to any change in the Contract or Contract Documents, which thereby increases the total contract price and the penal sum of this bond, provided that all such changes do not, in the aggregate, involve an increase of more than twenty percent of the total contract price, and that this bond shall then be released as to such excess increase; and

To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the Contractor.

The Contractor and every Surety on the bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:

That no provision of this Bond or of any other contract shall be valid which limits to less than five years after the acceptance of the work under the Contract the right to sue on this Bond.

That as used herein, the phrase "all outlay and expense" is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Jurisdiction including interest, benefits and overhead where applicable. Accordingly, "all outlay and expense" would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorney's fees (including overhead expenses of the Jurisdiction's staff attorneys), and all costs and expenses of litigation as they are incurred by the Jurisdiction. It is intended the Contractor and Surety will defend and indemnify the Jurisdiction on all claims made against the Jurisdiction on account of Contractor's failure to perform as required in the Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be fulfilled, and that the Jurisdiction will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Jurisdiction incurs any "outlay and expense" in defending itself with respect to any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Jurisdiction whole for all such outlay and expense, provided that the Surety's obligation under this bond shall not exceed 125% of the penal sum of this bond.

In the event that any actions or proceedings are initiated with respect to this Bond, the parties agree that the venue thereof shall be Muscatine County, State of Iowa. If legal action is required by the Jurisdiction to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Contractor and the Surety agree, jointly and severally, to pay the Jurisdiction all outlay and expense incurred therefor by the Jurisdiction. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action(s).

NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

When a work, term, or phrase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.

Project No. ______________

(CON'T – PERFORMANCE, PAYMENT AND MAINTENANCE BOND)

Witness our hands, in triplicate, this ______ day of __________________, 20___.

Surety Countersigned By:		PRINCIPAL:
NOT REQUIRED		**KE Flatwork, Inc.**
Signature of Iowa Resident Commission Agent as Prescribed by Chapter 515.52-57, Iowa Code. (Require only if Attorney-in-Fact is not also an Iowa Resident Commission Agent).		Contractor
	By:	Signature
Name of Resident Commission Agent		President Title
Company Name		SURETY:
Company Address		**Westfield Insurance Company** Surety Company
City, State, Zip Code	By:	Cindy Bennett Signature Attorney-in-Fact Officer
Company Telephone Number		**Cindy Bennett, Attorney-in-fact & Iowa Resident Agent** Name of Attorney-in-Fact Officer
		Holmes, Murphy and Associates, LLC Company Name
		2727 Grand Prairie Parkway Company Address
		Waukee, IA 50263 City, State, Zip Code
		(515) 223-6800 Company Telephone Number

NOTE: All signatures on this Performance, Maintenance & Payment Bond must be original signatures in ink; electronic, copies, or facsimile of any signature will not be accepted. This bond must be sealed with the Surety's raised, embossing seal or official adhesive seal. The Certificate or Power of Attorney accompanying this bond must be valid on its face and sealed with the Surety's raised, embossing seal or official adhesive seal.

THIS POWER OF ATTORNEY SUPERCEDES ANY PREVIOUS POWER BEARING THIS SAME POWER # AND ISSUED PRIOR TO 08/30/22, FOR ANY PERSON OR PERSONS NAMED BELOW.

POWER NO. **1429262 14**

General
Power
of Attorney

CERTIFIED COPY

Westfield Insurance Co.
Westfield National Insurance Co.
Ohio Farmers Insurance Co.

Westfield Center, Ohio

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint
CRAIG E. HANSEN, JAY D. FREIERMUTH, BRIAN M. DEIMERLY, CINDY BENNETT, ANNE CROWNER, TIM MCCULLOH, STACY VENN, SHIRLEY S. BARTENHAGEN, DIONE R. YOUNG, SETH ROOKER, WENDY A. LEWIS, JAIMIE KANGAS, GRACE RASMUSSEN, SARA HUSTON, JOINTLY OR SEVERALLY

of **WAUKEE** and State of **IA** its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver **any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship in any penal limit.** - .

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.
and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"*Be It Resolved,* that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact. may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"*Be it Further Resolved,* that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their **National Surety Leader** and **Senior Executive** and their corporate seals to be hereto affixed this **30th** day of **AUGUST** A.D., **2022** .

Corporate Seals Affixed

WESTFIELD INSURANCE COMPANY
WESTFIELD NATIONAL INSURANCE COMPANY
OHIO FARMERS INSURANCE COMPANY

State of Ohio
County of Medina ss.:

By: **Gary W. Stumper,** *National Surety Leader* and *Senior Executive*

On this **30th** day of **AUGUST** A.D., **2022** , before me personally came **Gary W. Stumper** to me known, who, being by me duly sworn, did depose and say, that he resides in **Medina, OH;** that he is **National Surety Leader and Senior Executive** of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial Seal Affixed

State of Ohio
County of Medina ss.:

David A. Kotnik, Attorney at Law, *Notary Public*
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

I, **Frank A. Carrino,** Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this day of A.D., .

Frank A Carrino *Secretary*

Frank A. Carrino, *Secretary*

BPOAC2 (combined) (03-22)

CONTRACT

Tipping Floor Resurface - Solid Waste Transfer Station
City of Muscatine
Muscatine, IA

THIS CONTRACT, made and entered into at ______________________________
_______ this ______________________ day of ______________________________
_______, by and between the City of Muscatine hereinafter called the "Jurisdiction", and KE Flatwork Inc
______________,

hereinafter called the "Contractor".

WITNESSETH:

The Contractor hereby agrees to complete the work comprising the Solid Waste Transfer Station Tipping Floor Resurfacing as specified in the contract documents, which are officially on file with the Jurisdiction, in the office of the City Administrator, City of Muscatine, 215 Sycamore Street, Muscatine, Iowa. This contract includes all such contract documents. All work under this contract shall be constructed in accordance with the SUDAS Standard Specifications, 2017 Edition and as further modified by the supplemental specifications and special provisions included in said contract documents and the Contract Attachment which is attached hereto. The Contractor further agrees to complete the work in strict accordance with said contract documents, and to guarantee the work as required by law for the time required in said contract documents after its acceptance by the Jurisdiction.

This contract is awarded and executed for completion of the work specified in the contract documents for the bid prices shown on the Contract Attachment: Bid Items and Quantities which were proposed by the Contractor in its proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing for the following described improvements:

> The project consists of milling the existing concrete floor and constructing a new concrete floor overlay of the tipping floor at the Muscatine Solid Waste Transfer Station.

The Contractor agrees to perform said work for and in consideration of the Jurisdiction's payment of the bid amount of dollars ($301,947.00), which amount shall constitute the required amount of the performance, maintenance, and payment bond. The Contractor hereby agrees to commence work as stated in the written Notice to Proceed; and substantially complete the work on or before March 26, 2023; and to pay liquidated damages for noncompliance with said completion provisions at a rate of Two Thousand dollars ($2,000.00) for each calendar day that the work remains incomplete.

IN WITNESS WHEREOF, the Parties hereto have executed this instrument, in triplicate on the date first shown written.

JURISDICTION: City of Muscatine

By ______________________________

Brad Bark, Mayor

(Seal)

ATTEST:

____

Carol Webb, City Administrator

CONTRACTOR:

KE Flatwork Inc.

By [signature]

Contractor's Contact Name

Contractor's Title

President

501 Blackhawk Trail

Street Address

Eldridge, IA 52748

City, State, Zip Code

563 357-9020

Telephone

CONTRACTOR PUBLIC REGISTRATION INFORMATION to be Provided By:

1. All Contractors: The Contractor shall enter its Public Registration No. C089724 issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code.

2. Out-of-State Contractors:

   A. Pursuant to Section 91C.7 of the Iowa Code, an out-of-state contractor, before commencing a contract in excess of five thousand dollars in value in Iowa, shall file a bond with the division of labor services of the department of workforce development. The contractor should contact 515-242-5871 for further information. Prior to contract execution, the Jurisdictional Engineer may forward a copy of this contract to the Iowa Department of Workforce Development as notification of pending construction work. It is the contractor's responsibility to comply with said Section 91C.7 before commencing this work.

   B. Prior to entering into contract, the designated low bidder, if it is a corporation organized under the laws of a state other than Iowa, shall file with the Jurisdictional Engineer a certificate from the Secretary of the State of Iowa showing that it has complied with all the provisions of Chapter 490 of the Code of Iowa, as amended, governing foreign corporations. For further information contact the Iowa Secretary of State Office at 515-281-5204.

Bond No. ______________________________

Name of Surety ______________________________

NOTE: All signatures on this contract must be original signatures in ink; electronic, copies, or facsimile of any signature will not be accepted.

CORPORATE ACKNOWLEDGMENT

State of Iowa)
) SS
Scott County)

On this 11 day of Dec, 2022, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Lukas Kluever and ______________, to me known, who, being by me duly sworn, did say that they are the President, and ______________, respectively, of the corporation executing the foregoing instrument; that (no seal has been procured by) (the seal affixed thereto is the seal of) the corporation; that said instrument was signed (and sealed) on behalf of the corporation by authority of this Board of Directors; that ______________ and ______________ acknowledged the execution of the instrument to be the voluntary act and deed of the corporation, by it and by them voluntarily executed.

____
Notary Public in and for the State of Iowa
~~My commission expires~~ 4/21, 20 24

NOTARIAL SEAL
IOWA
ASHLEY SCHADEL
Commission Number 831533
My Commission Expires
4/21/24

PARTNERSHIP ACKNOWLEDGMENT

State of ______________________)
______________________________) SS
______________________ County)

On this ____ day of _______________, 20___, before me, the undersigned, a Notary Public in and for the State of _____________, personally appeared ________________ to me personally known, who being by me duly sworn, did say that the person is one of the partners of _______________________, a partnership, and that the instrument was signed on behalf of the partnership by authority of the partners and the partner acknowledged the execution of the instrument to be the voluntary act and deed of the partnership by it and by the partner voluntarily executed.

____

Notary Public in and for the State of ______________________
My commission expires ______________________ 20, _________

INDIVIDUAL ACKNOWLEDGMENT

State of ______________________)
______________________________) SS
______________________ County)

On this _____ day of _____________, 20___, before me, the undersigned, a Notary Public in and for the State of _____________, personally appeared ____________________ and ____________________, to me known to be the identical person(s) named in and who executed the foregoing instrument, and acknowledged that (he) (she) (they) executed the instrument as (his) (her) (their) voluntary act and deed.

____

Notary Public in and for the State of ______________________
My commission expires ______________________ 20, _________

LIMITED LIABILITY COMPANY ACKNOWLEDGMENT

State of ______________________)
______________________________) SS
______________________ County)

On this _____ day of ____________, 20___, before me a Notary Public in and for said county, personally appeared _________________, to me personally known, who being by me duly sworn did say that person is ___________ of said ____________________, that (the seal affixed to said instrument is the seal of said OR no seal has been procured by the said) ____________________, and that said instrument was signed and sealed on behalf of the said ___________________, by authority of its managers and the said __________________ acknowledged the execution of said instrument to be the voluntary act and deed of said _______________________, by it voluntarily executed.

Notary Public in and for the State of ______________________

My commission expires ______________________ 20, ________

City of Muscatine

ITEM NUMBER 2023-0036

AGENDA ITEM SUMMARY

DATE: 2/2/2023

STAFF

April Limburg, City Planner

SUBJECT

Resolution Awarding a Contract to Heuer Construction in the amount of $10,675 for the Demolition of a Structure at 613 W. 5th Street

EXECUTIVE SUMMARY

The City of Muscatine is currently working on removing unsafe structures that are a hazard to public safety. The City of Muscatine desires to remove the abandoned structure and return the parcel to a state in which it can be redeveloped. Heuer has submitted a bid to remove the structure at 613 W 5th Street for $10,675.

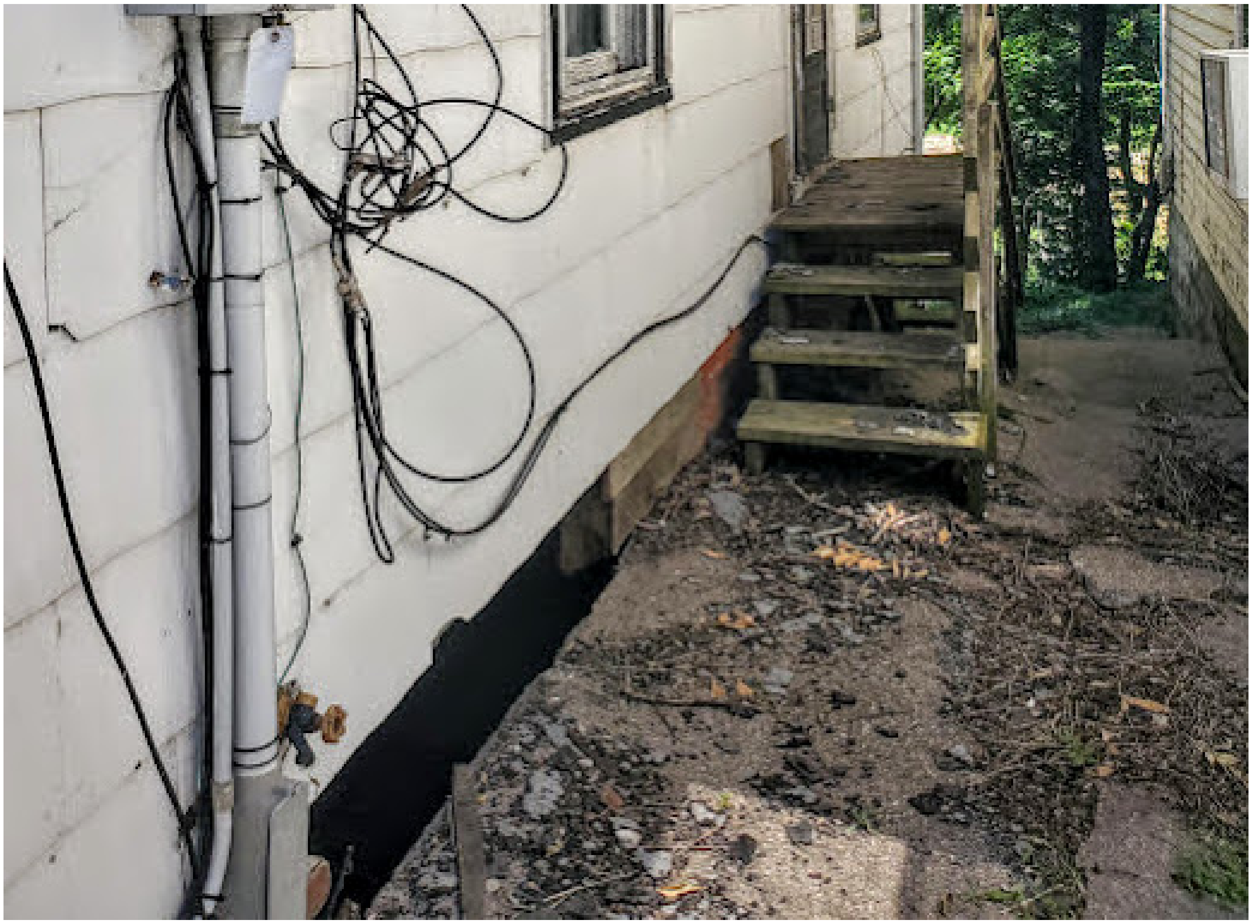
STAFF RECOMMENDATION

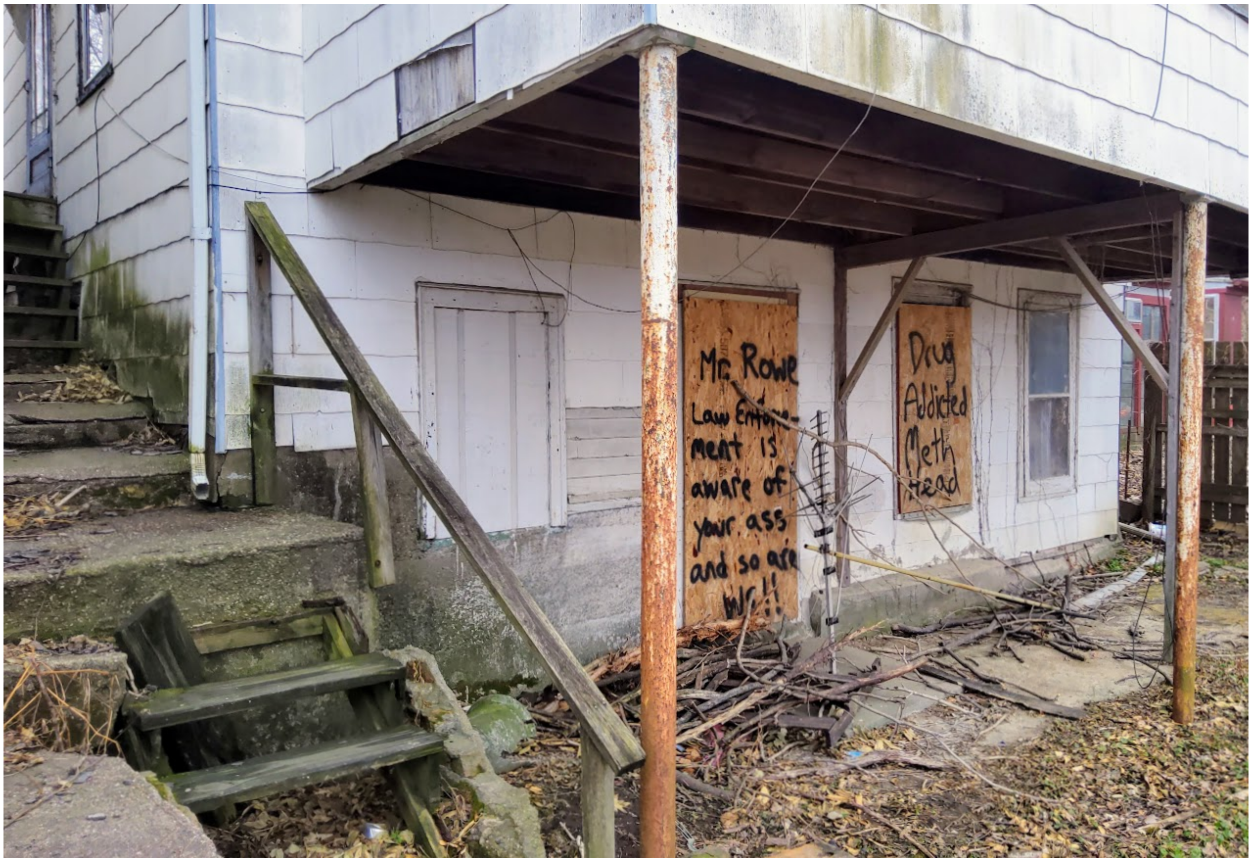
Staff recommends approval of the attached resolution awarding contract for demolition of a structure at 613 W 5th Street.

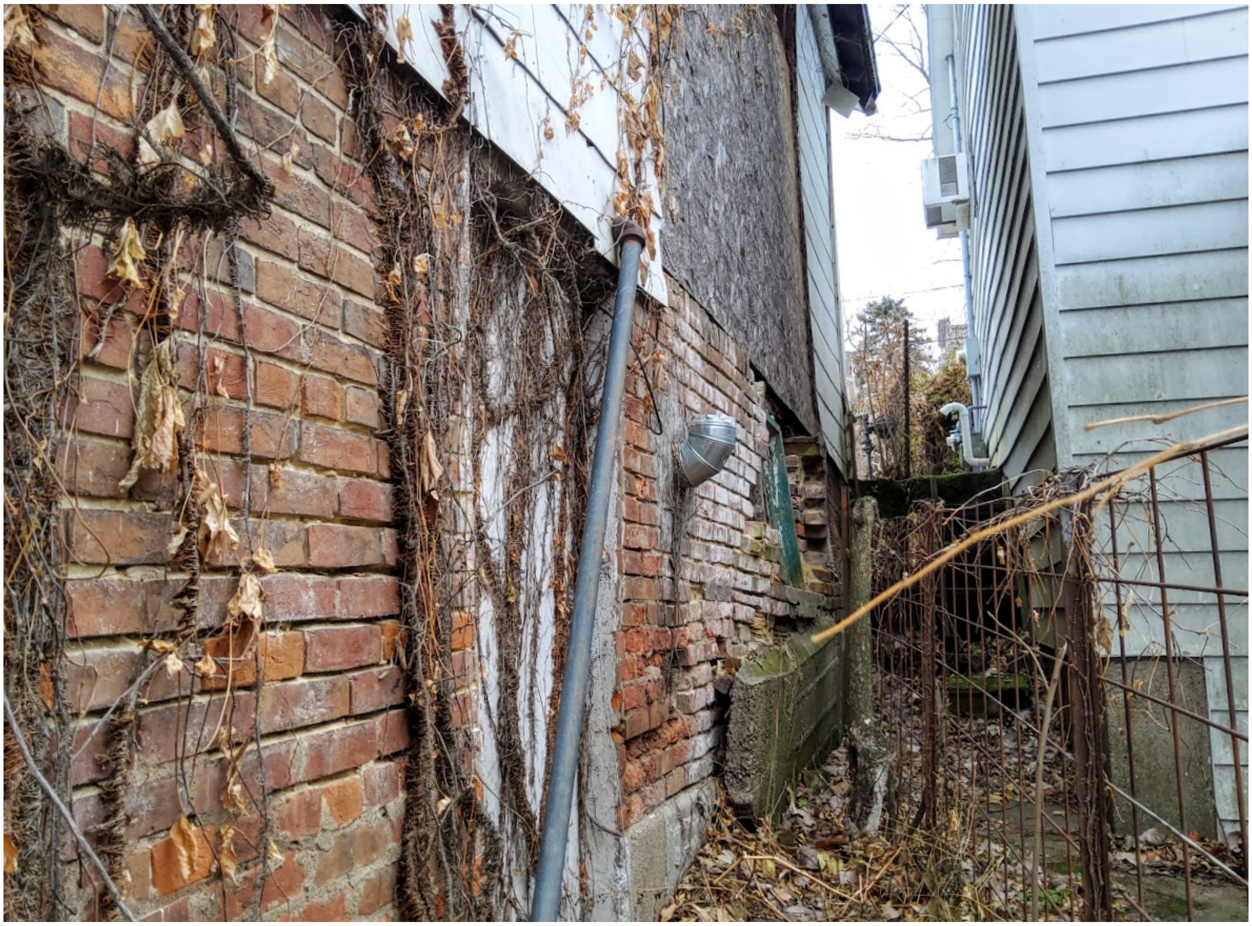
BACKGROUND/DISCUSSION

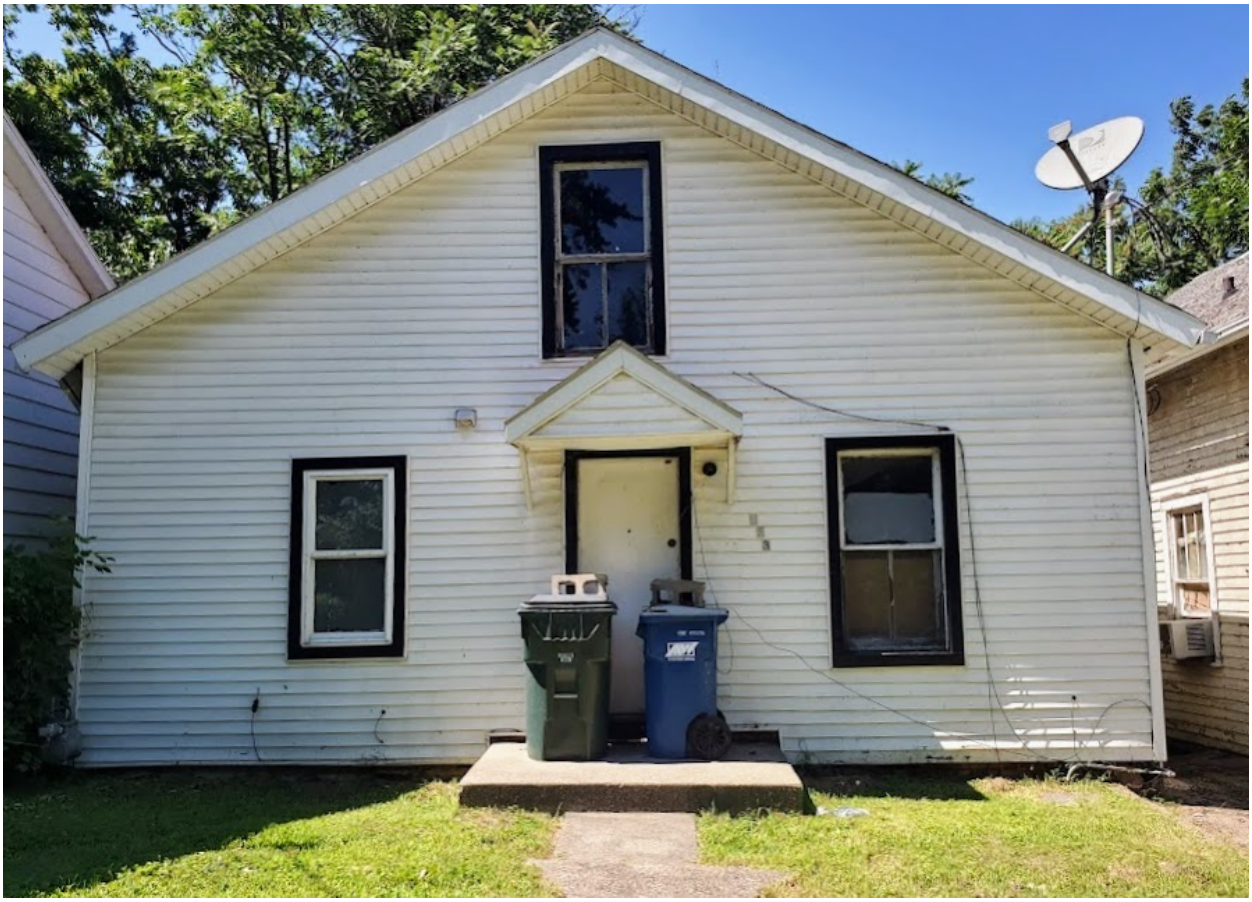
The structure located at 613 W. 5th St has sat vacant for a number of years. In December of 2022, an inspection of this structure by Andy Oien, Building Division Manager, found it to be a dangerous and unsafe structure as per City Code Sections 9-3-3(R) and Sections 9-3-3(R)(3). This determination was based on the presence of the following property conditions, which are hazards to neighboring properties and the community as a whole.

- Crumbling foundation with open holes and actively collapsing portions.
- Floor joists unsupported
- Rotted wood on the exterior
- Structural damage from water infiltration
- Missing siding
- Drainage issues affecting neighboring properties
- Broken/missing windows
- High risk of collapse, with a likelihood of damage to neighboring properties




Mr. Rowe
&
Law Enforce-
ment is
aware of
your ass
and so are
We!!
Drug
Addicted
Meth
Head





The main concern is the crumbling foundation, which has horizontal and stair-step cracking, open holes and actively collapsing portions. Unaddressed, these foundation issues are highly likely to cause the structure to collapse. Such a collapse would almost certainly damage neighboring properties. The drainage is also affecting the neighboring property. Broken/missing windows and an unsecured exterior door have had to be boarded up by the City contractor as an abated nuisance.

On December 2, 2022, a notice and order to abate the dangerous and unsafe building, by either demolition or repair, was sent to the property owners Cedar Street Investment, who have owned the property since 2012. This order set a January 31, 2023, deadline to bring the property into compliance. This order was sent to the property owner by certified mail and regular mail. Contact with the property owner was also attempted via email. Aside from the return receipt for the notice sent by certified mail, the Community Development Department has received no communication from the property owner in regards to the notice and order to abate the property.

A request for bids to demolish this structure was published and Heuer, at $10,675, was the lowest bidder. The City of Muscatine desires to remove the unsafe structure and have the parcel returned to a state in which it can be redeveloped. The property owner will be billed for the cost of the demolition and any additional costs incurred in the process. If the bill is not paid, the cost will be assessed to the property.

CITY FINANCIAL IMPACT

Funds to complete the demolition are budgeted in the building demolition capital project fund funded from bond proceeds.

ATTACHMENTS

1. 613 W 5th St Resolution Awarding Contract for Demolition Structure

Prepared by April Limburg, 215 Sycamore St, Muscatine, IA, 52761 (563) 262-4141

RESOLUTION NO. ________________

A RESOLUTION AWARDING CONTRACT FOR THE DEMOLITION OF A STRUCTURE AT 613 W 5th STREET

WHEREAS, the structure located 613 W 5th Street was abandoned and what remains of the structure now needs to demolished as it a hazard to public safety; and

WHEREAS, bids have been received for the demolition of the structure on said parcel.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Muscatine, Iowa that the bid from Heuer in the amount of $10,675.00 be approved and a contract for demolition be awarded.

PASSED, APPROVED AND ADOPTED this 2nd day of February, 2023.

BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA

____
Brad Bark, Mayor

Attest:

____
Carol Webb City Clerk

City of Muscatine

ITEM NUMBER 2023-0037

AGENDA ITEM SUMMARY

DATE: 2/2/2023

STAFF

April Limburg, City Planner

SUBJECT

Resolution Awarding a Contract to Heuer Construction in the Amount of $6,095 for the Demolition of a Structure at 1244 Dale St

EXECUTIVE SUMMARY

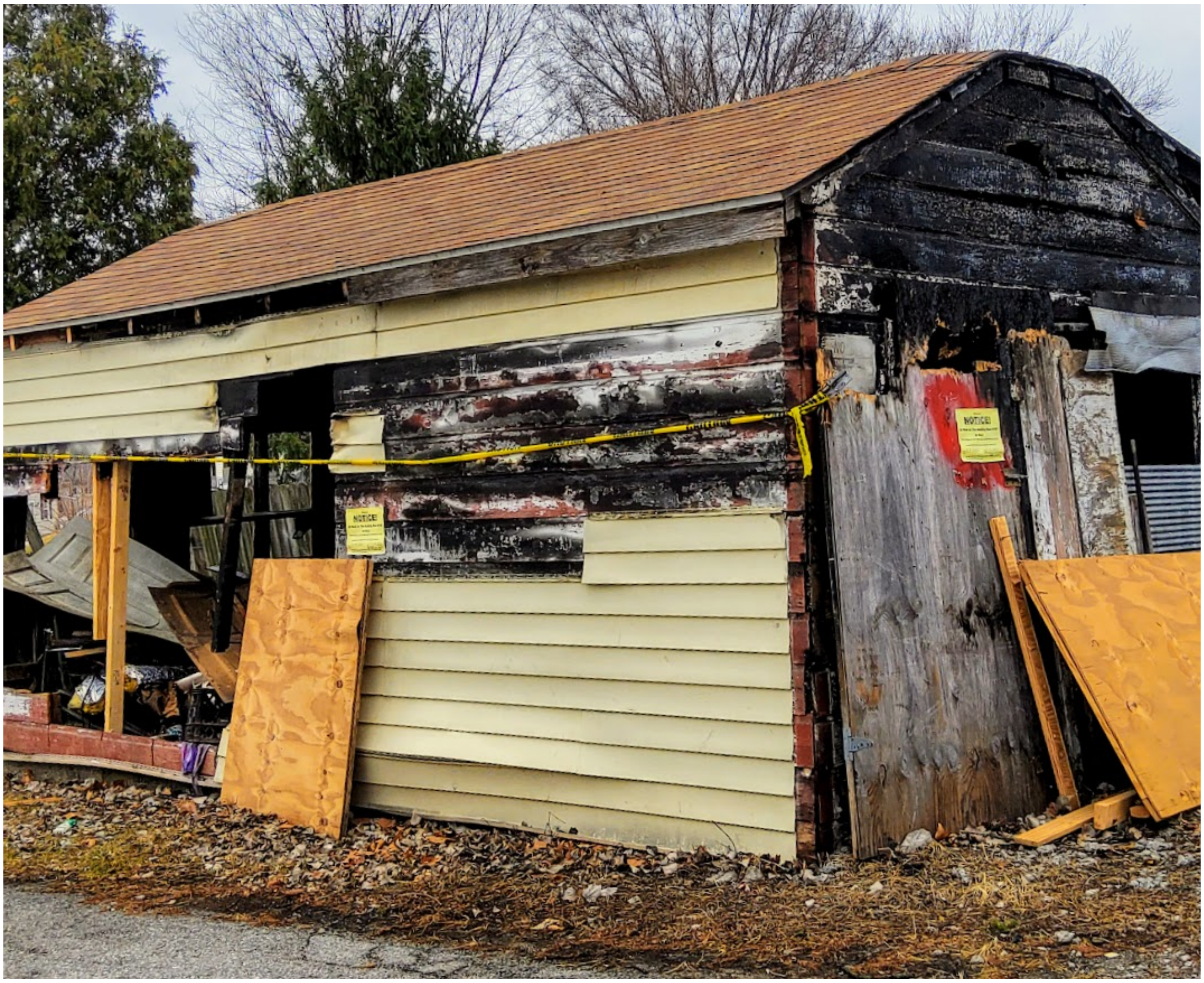
The City of Muscatine is currently working on removing abandoned and dilapidated homes that are a hazard to public safety. The City of Muscatine desires to remove the burnt garage at 1244 Dale Street. Heuer Construction has submitted a bid in the amount of $6,095 to remove the structure.

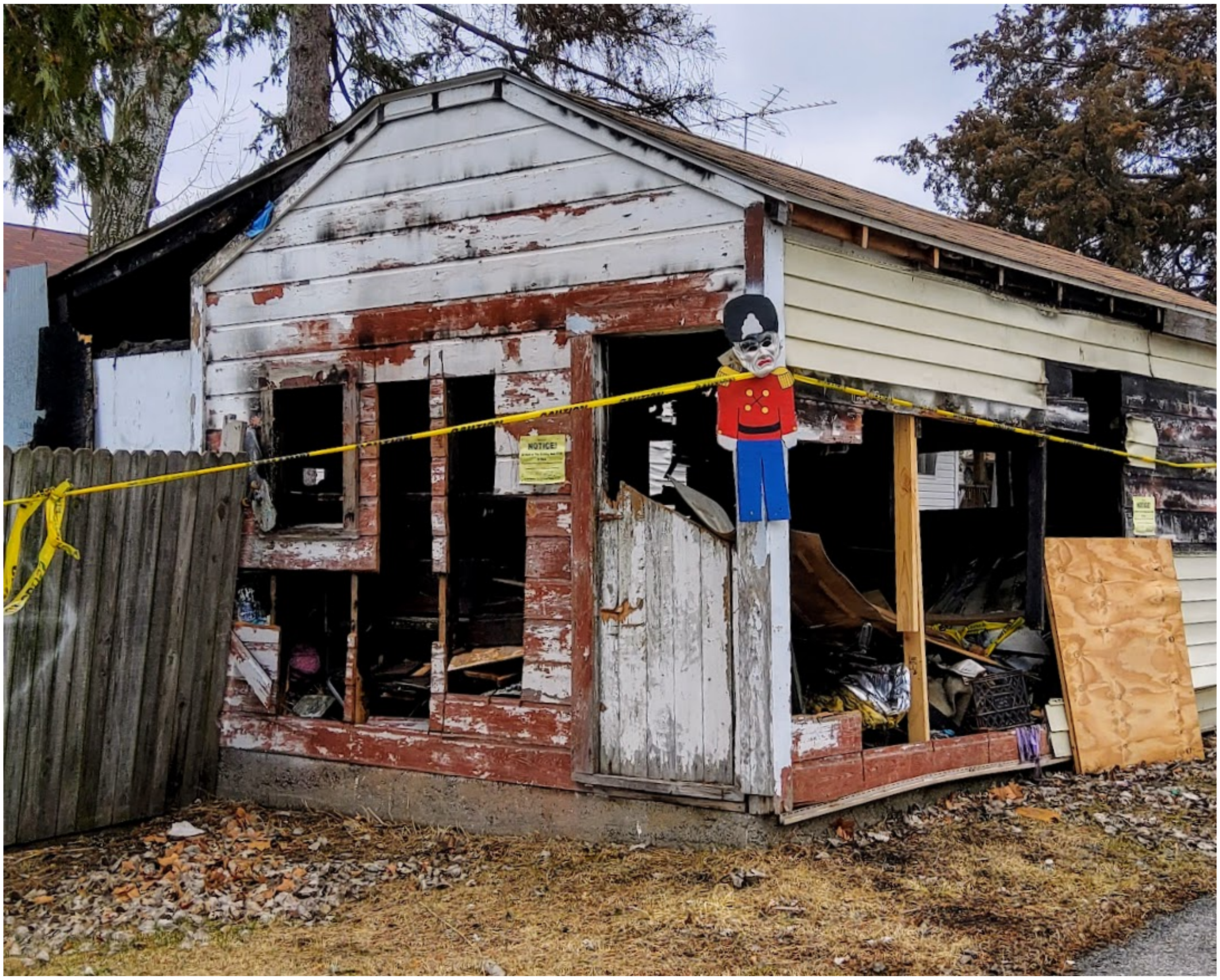
STAFF RECOMMENDATION

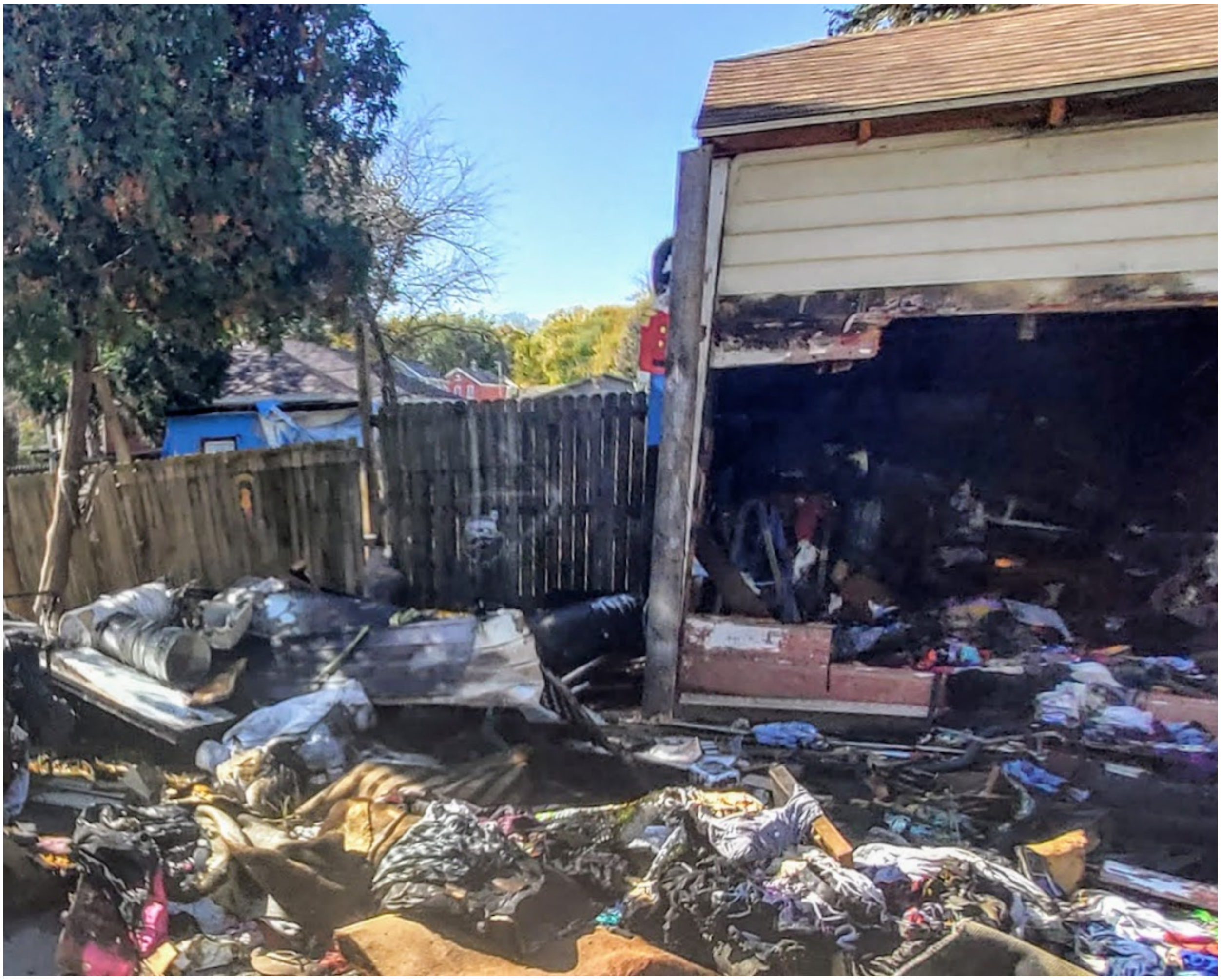
Staff recommends approval of the attached resolution awarding contract for demolition of a structure at 1244 Dale Street.

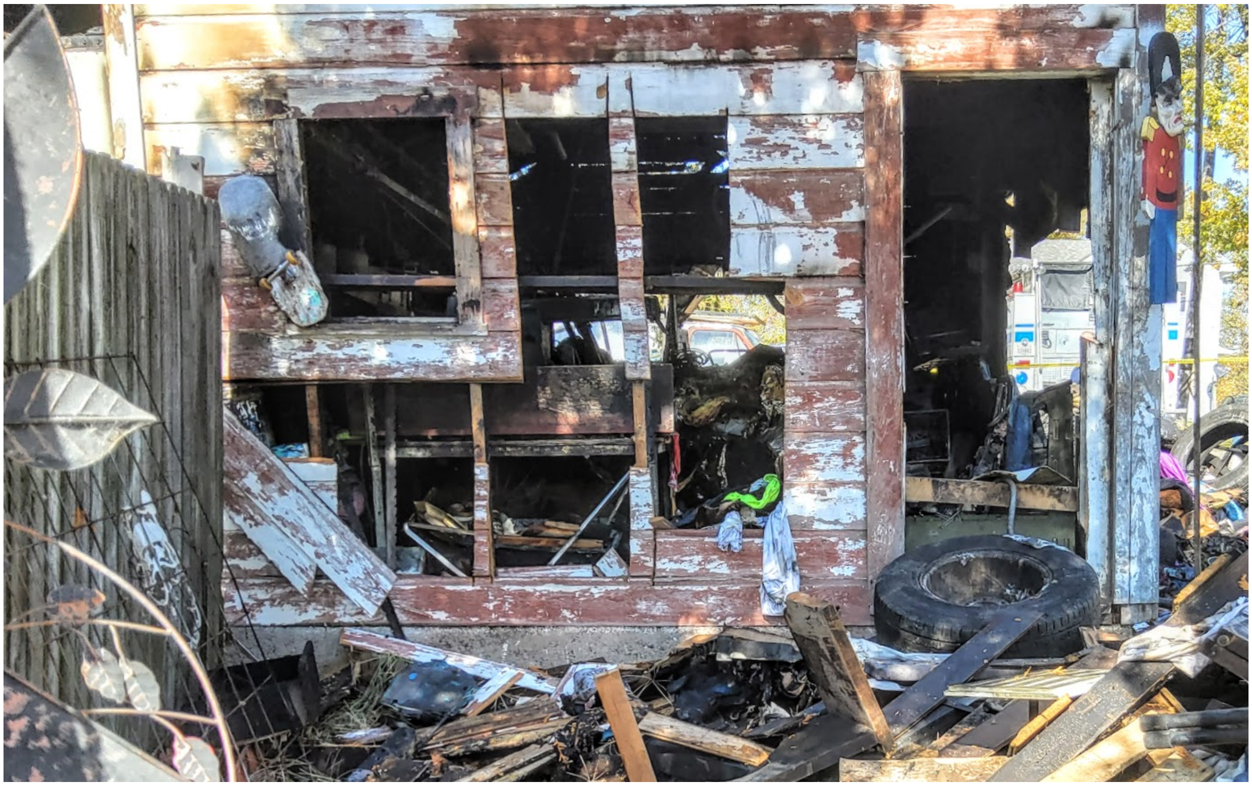
BACKGROUND/DISCUSSION

The detached garage located at 1244 Dale St was severely damaged in October of 2022. In November of 2022, an inspection of this structure by Andy Oien, Building Division Manager, found the structure to be a dangerous and unsafe structure as per City Code Sections 9-3-3(R) and Sections 9-3-3(R)(4 &5). This determination was based on severe fire damage to the structure.




NOTICE!





That 240-square foot detached, wood- frame garage caught fire on October 21, 2022. The detached garage was fully engulfed when the City of Muscatine Fire Department arrived on scene. Firefighters were unable to enter the structure through any entrance to put the fire completely out due to the high density of items stored in the garage. Firefighters tried to gain access to the garage in two separate locations and failed because both were blocked. The firefighters gained access to the garage via an exterior wall by using a chain saw and other tools. Large amounts of clothes, shingles, tires, and other items had to be removed in order to extinguish the fire completely. At the time of the fire, an individual, with the property owners owner's permission, was inhabiting the garage.

On November 21, 2021, a notice and order to abate the dangerous and unsafe building, by either demolition or repair, was sent to Brittany Peterson, the property owner of record since 2018. This order set a January 20, 2023 deadline to bring the property into compliance through demolition. This order was sent to the property owner of record by certified mail and regular mail. As with all notices to abate a dangerous and unsafe building, the property owner was given a 30-day period of time, which expired on December 21st, to appeal the finding that the structure is a dangerous and unsafe building.

On November 3, 2022 the Building Division Manager put a stop work order for unpermitted repair work. The property owner at this time was directed to apply for the required building, the scope of which would need to show how the repairs would be made in compliance with adopted building codes. No application for such a permit was ever made, nor was contact made with the Community Development Department regarding the steps to obtaining such a permit.

On Sunday, January 22, a representative of the property owner contacted the Community Development Director saying they needed additional time because issues had come up with the "guy that was going to help them with demolition" that came up the previous week, and that they needed to get a dumpster. The CD Director attempted to return the call on Monday, January 23, but calls were not answered and she was unable to leave a voicemail because the mailbox was full. As of January 27, 2023, no additional communication has been received from the property owner or from their representative.

There is a significant history of this property owner failing to voluntarily comply with notices to abate a nuisance. Over the past five years, the City has had to abate a nuisance at this property 25 times, after the property owner failed to voluntarily do so after being properly noticed.

A request for bids to demolish this unsafe structure was issued and Heuer, at $6,095, was the lowest of the two responsive bids; one further bid was non-responsive. The City of Muscatine desires to remove the unsafe structure. The property owner will be billed for the cost of the demolition and the cost that occurred in the process. If the bill is not paid, the cost will be assessed to the property.

CITY FINANCIAL IMPACT

Funds to complete the demolition are budgeted in the building demolition capital project fund funded from bond proceeds.

ATTACHMENTS

1. 1244 Dale Resolution Awarding Contract for Demolition Structure

Prepared by April Limburg, 215 Sycamore St, Muscatine, IA, 52761 (563) 262-4141

RESOLUTION NO. ___________________

A RESOLUTION AWARDING CONTRACT FOR THE DEMOLITION OF A STRUCTURE AT 1244 DALE STREET

WHEREAS, the garage located 1244 Dale Street was abandoned and what remains of the structure now needs to demolished as it a hazard to public safety; and

WHEREAS, bids have been received for the demolition of the structure on said parcel.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Muscatine, Iowa that the bid from Heuer in the amount of $6,095 be approved and a contract for demolition be awarded.

PASSED, APPROVED AND ADOPTED this 2nd day of February, 2023.

BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA

____

Brad Bark, Mayor

Attest:

____

Carol Webb City Clerk

MUSCATINE

City of Muscatine

ITEM NUMBER 2023-0038

AGENDA ITEM SUMMARY

DATE: 2/2/2023

STAFF

April Limburg, City Planner

SUBJECT

Resolution Awarding A Contract to Heuer Construction for $11,800 for the Demolition of a Structure at 1805 Bryan Ave.

EXECUTIVE SUMMARY

The City of Muscatine is currently working on removing abandoned and dilapidated homes that are a hazard to public safety. The City of Muscatine desires to remove the abandoned structure and return the parcel to a state in which it can be redeveloped. Heuer has submitted a bid to remove the structure at 1805 Bryan Ave in the amount of $11,800

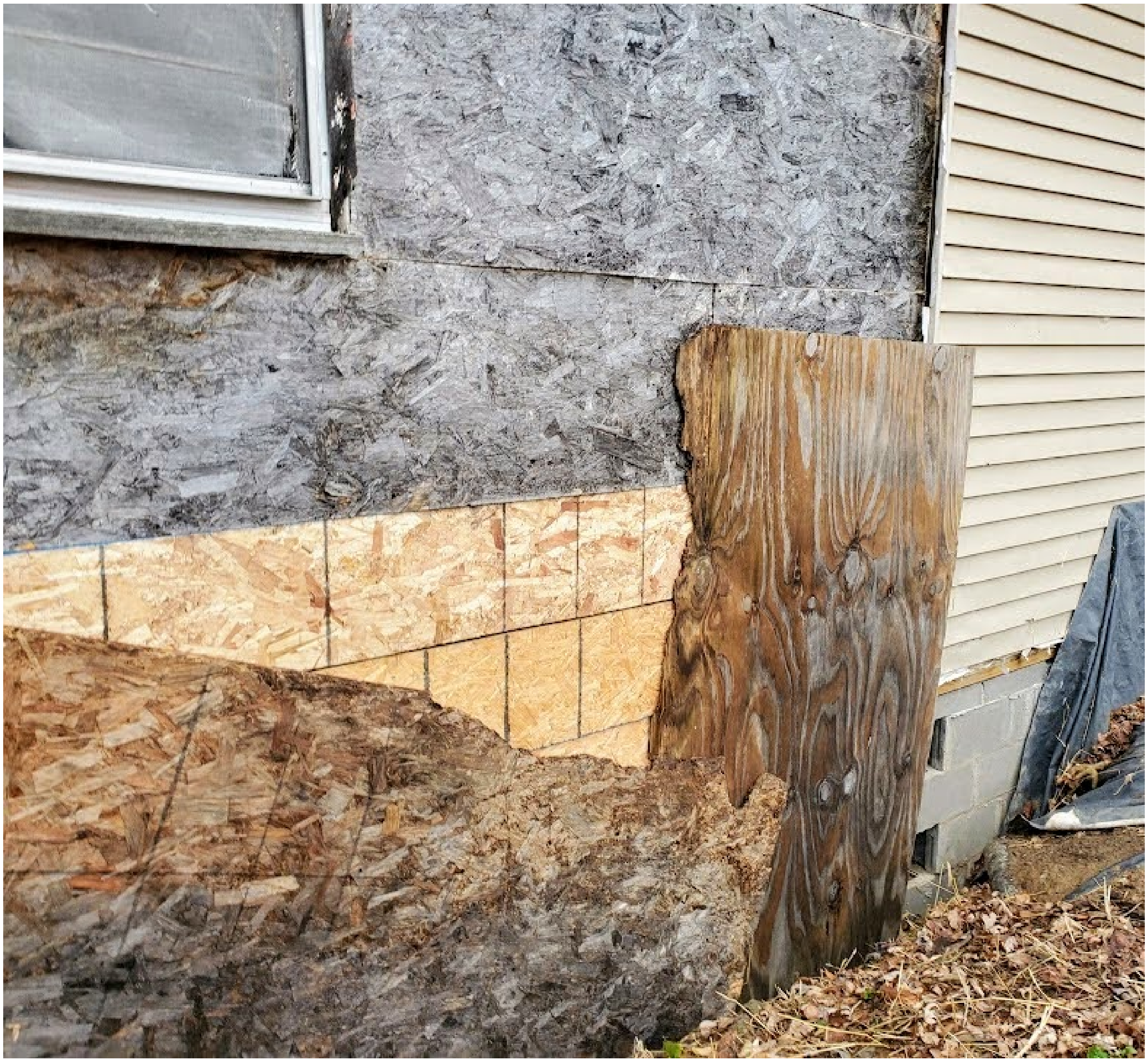
STAFF RECOMMENDATION

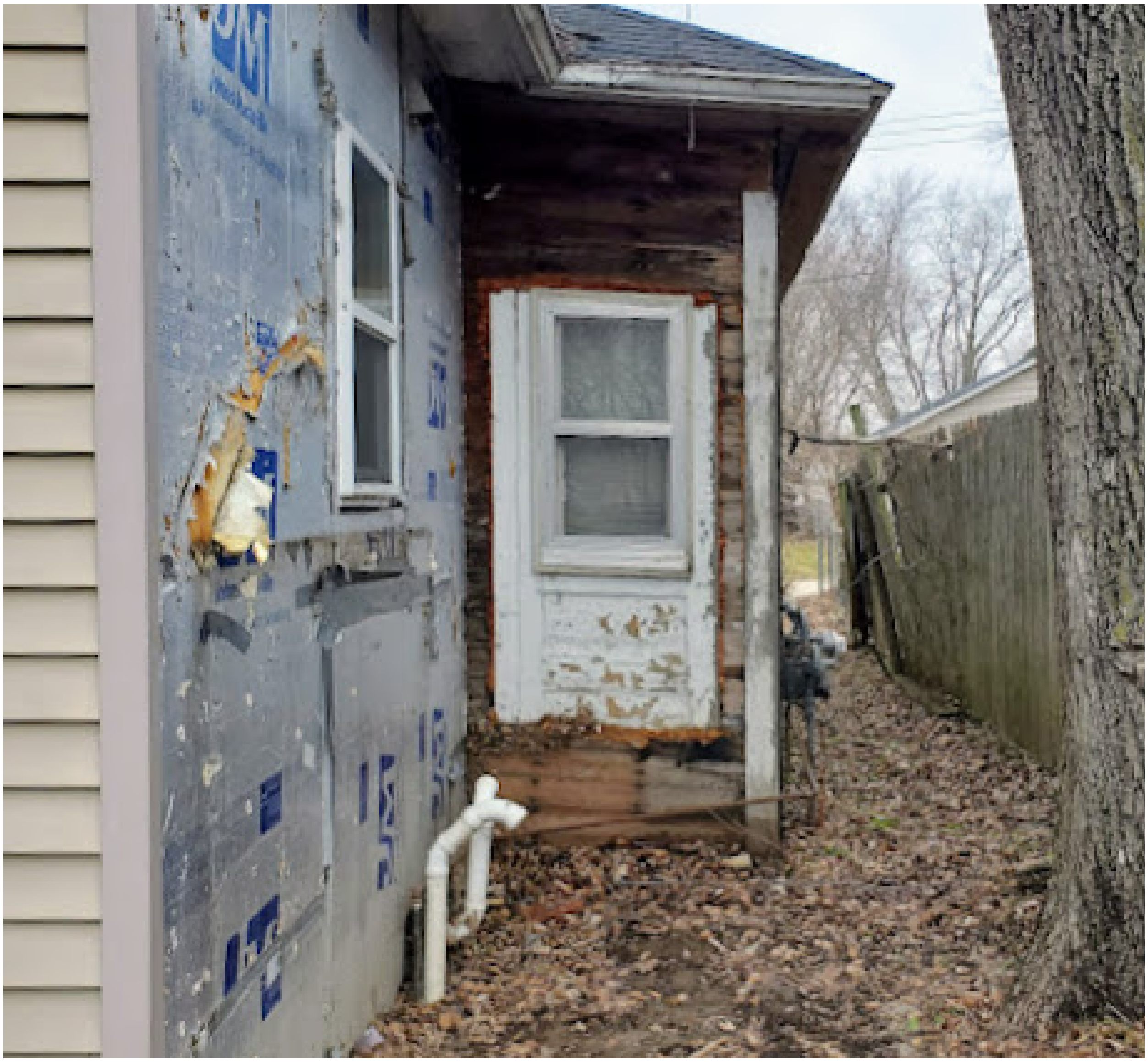
Staff recommends approval of the attached resolution awarding contract for demolition of an unsafe structure at 1805 Bryan Ave.

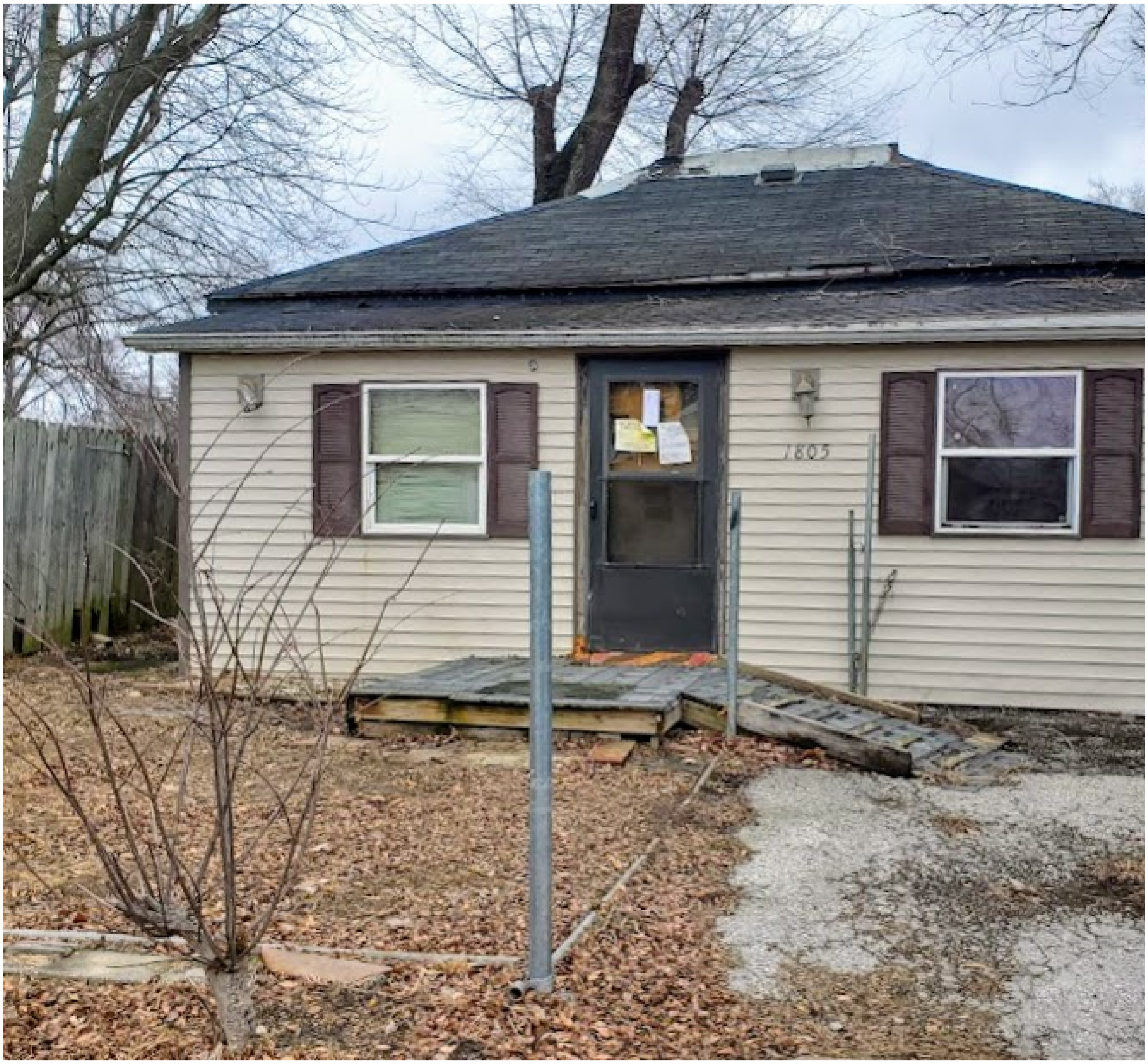
BACKGROUND/DISCUSSION

The structure, located at 1805 Bryan Avenue has sat vacant for a number of years. In November of 2022, an inspection of this structure by Andy Oien, Building Division Manager, found it to be a dangerous and unsafe structure as per City Code Sections 9-3-3(R) and Sections 9-3-3(R)(8). This determination was based on the presence of the following property conditions, which are a hazard to neighboring properties and the community as a whole.

- Holes in roof and walls
- Missing siding
- Structural damage from water infiltration
- Risk of collapse







There is structural damage from water infiltration as well as twisting and warping of structural walls. The structure has missing siding along with holes in the roof and walls. The foundation of the structure is crumbling on three sides and is at a risk of collapsing. The risks posed by this structure are heightened by its total abandonment.

On November 30, 2022, a notice and order to abate the dangerous and unsafe building, by either demolition or repair, was sent to Bruce Jackson, the property owner of record. This order set January 30, 2023 as the deadline to bring the property into compliance. This order was sent to the property owner of record by certified mail and regular mail.

The property owner of record passed away in the spring of 2022. The Community Development Department has received no communication from any heir to Mr. Jackson, or anyone else representing themselves as having an interest. The City Attorney has found no record for an estate having been opened for Mr. Jackson. Notices sent by regular mail to Mr.

Jackson's last known address have not been returned as undeliverable. However, whomever the mail is being forwarded to has not contacted the Community Development Department. The fact that the City has had to abate four nuisances on this property since 2021, and the fact that no property tax has not been paid on this property since at least 2018, are additional indicators that this property has been totally abandoned.

A request for bids to demolish this unsafe structure was issued and Heuer, at $11,800, was the lowest of the two responsive bids, one further bid was non-responsive. The City of Muscatine desires to remove the unsafe structure and have the parcel returned to a state in which it can be redeveloped. The property owner will be billed for the cost of the demolition and the cost that occurred in the process. If the bill is not paid, the cost will be assessed to the property.

CITY FINANCIAL IMPACT

Funds to complete the demolition are budgeted in the building demolition capital project fund funded from bond proceeds.

ATTACHMENTS

1. 1805 Bryan Ave Resolution Awarding Contract for Demolition Structure

Prepared by April Limburg, 215 Sycamore St, Muscatine, IA, 52761 (563) 262-4141

RESOLUTION NO. __________________

A RESOLUTION AWARDING CONTRACT FOR THE DEMOLITION OF A STRUCTURE AT 1805 BRYAN AVE

WHEREAS, the structure located 1805 Bryan Ave was abandoned and what remains of the structure now needs to demolished as it a hazard to public safety; and

WHEREAS, bids have been received for the demolition of the structure on said parcel.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Muscatine, Iowa that the bid from Heuer in the amount of $11,800 be approved and a contract for demolition be awarded.

PASSED, APPROVED AND ADOPTED this 2nd day of February, 2023.

BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA

____
Brad Bark, Mayor

Attest:

____
Carol Webb City Clerk

City of Muscatine

ITEM NUMBER 2023-0039

AGENDA ITEM SUMMARY

DATE: 2/2/2023

STAFF

April Limburg, City Planner

SUBJECT

Resolution Awarding A Contract to Sulzco in the amount of $13,250 for the Demolition of a Structure at 1207 Cedar Street.

EXECUTIVE SUMMARY

The City of Muscatine is currently working on removing unsafe structures that are a hazard to public safety. The City of Muscatine desires to remove the unsafe structure at 1207 Cedar Street and return the parcel to a state in which it can be redeveloped. Sulzco has submitted a bid to remove the structure at 1207 Cedar Street for $13,250.

STAFF RECOMMENDATION

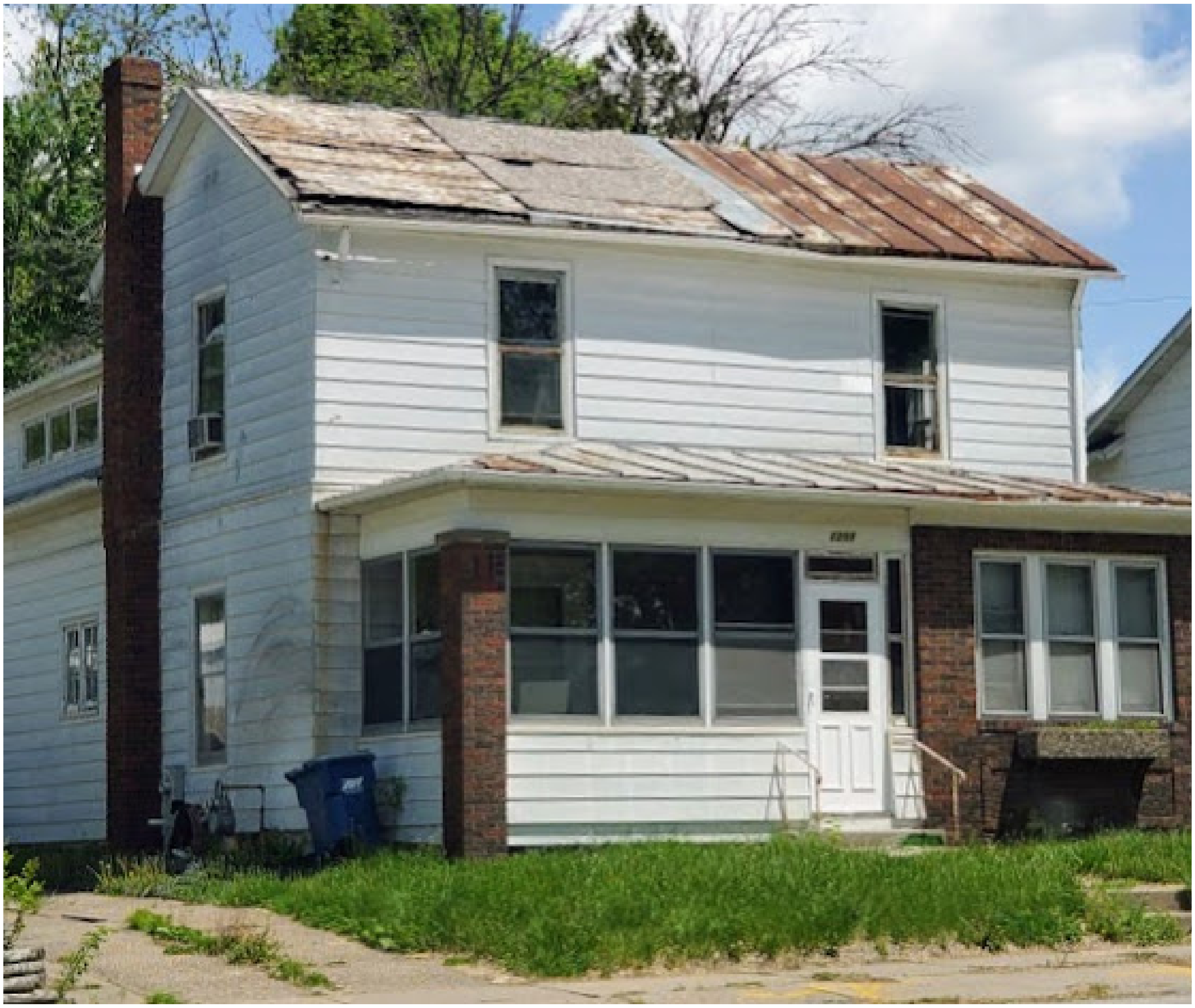
Staff recommends approval of the attached resolution awarding a contract for demolition of a structure at 1207 Cedar Street.

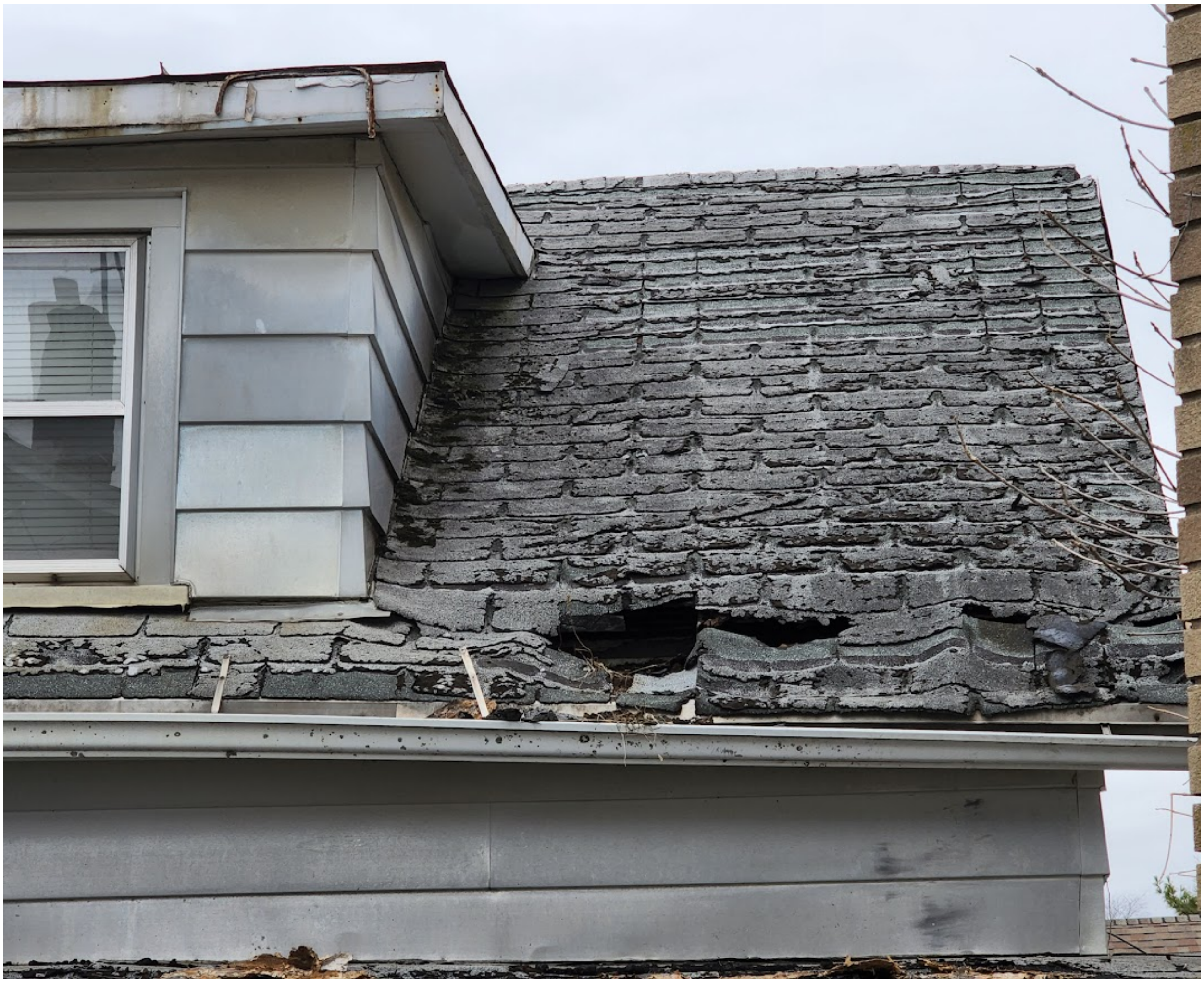
BACKGROUND/DISCUSSION

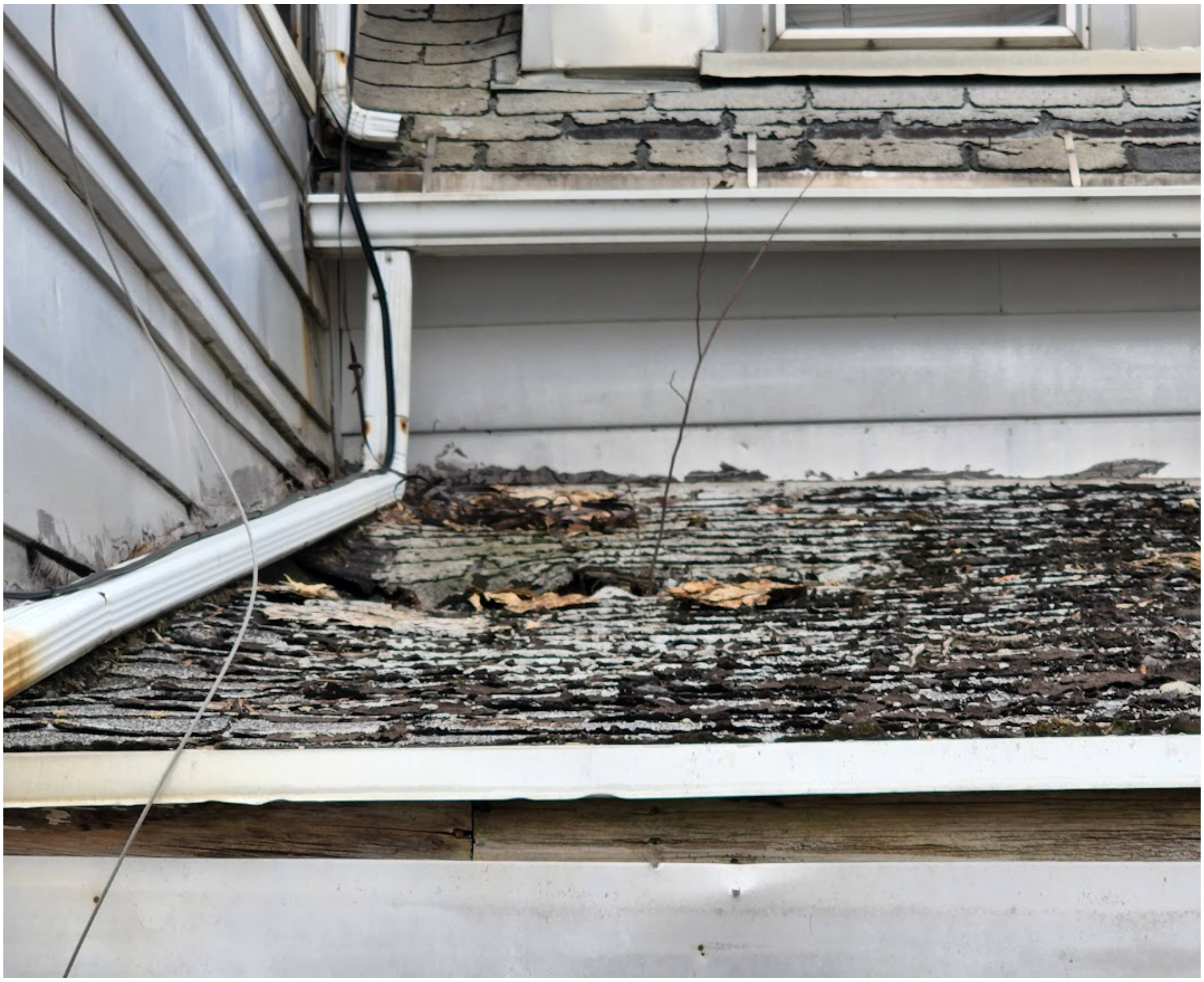
The structure, located at 1207 Cedar St, has sat vacant for a number of years. In November of 2022, an inspection of this structure by Andy Oien, Building Division Manager, found it to be a dangerous and unsafe structure as per City Code Sections 9-3-3(R) and Sections 9-3-3(R)(8). This determination was based on the presence of the following property conditions, which are hazard to neighboring properties and the community as a whole.

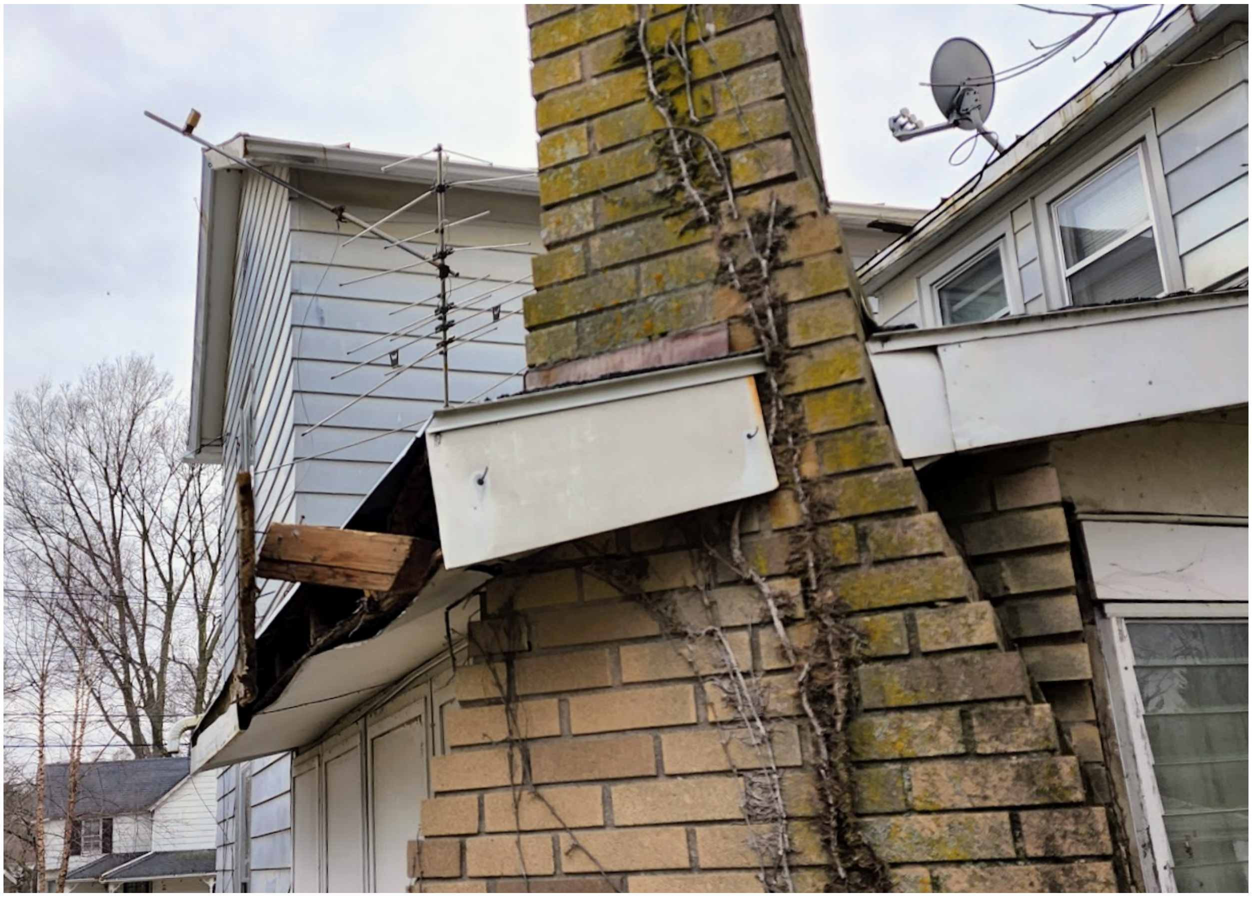
- Holes in roof and walls
- Structural damage from water infiltration
- Roof covering beyond useful life
- Broken glass
- Risk of collapse

There is structural damage from water infiltration as well as twisting and warping of structural walls. The structure has holes in the roof and walls. The structure is at risk of collapsing.









On November 22, 2022, a notice and order to abate the dangerous and unsafe building, by either demolition or repair, was sent to Marlon Sagastume, the property owner of record since 1996. This order set a January 21, 2023 deadline to bring the property into compliance through demolition. This order was sent to the property owner of record by certified mail and regular mail. Additional communication to the property owner occurred via email.After receiving the order to abate, the property owner did at one point communicate a desire to demolish the unsafe structure themselves. However, they have not returned any subsequent follow-up messages from the Community Development Department regarding this. Nor, were any demolition permits pulled, or any other known actions undertaken that would indicate that the property owner intended to follow through on their stated desire to demolish this unsafe structure.

A request for bids to demolish this unsafe structure was issued and Sulzco at $13,250 was the lowest of the three bids. The City of Muscatine desires to remove the unsafe structure and have the parcel returned to a state in which it can be redeveloped. The property owner will be billed for the cost of the demolition and the cost that occurred in the process. If the bill is not paid, the cost will be assessed to the property.

CITY FINANCIAL IMPACT

Funds to complete the demolition are budgeted in the building demolition capital project fund funded from bond proceeds.

ATTACHMENTS

1. 1207 Cedar St Resolution Awarding Contract for Demolition Structure

Prepared by April Limburg, 215 Sycamore St, Muscatine, IA, 52761 (563) 262-4141

RESOLUTION NO. __________________

A RESOLUTION AWARDING CONTRACT FOR THE DEMOLITION OF A STRUCTURE AT 1207 CEDAR STREET

WHEREAS, the structure and garage located 1207 Cedar Street was abandoned and what remains of the structure now needs to demolished as it a hazard to public safety; and

WHEREAS, bids have been received for the demolition of the structure on said parcel.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Muscatine, Iowa that the bid from Sulzco in the amount of $13,250.00 be approved and a contract for demolition be awarded.

PASSED, APPROVED AND ADOPTED this 2nd day of February, 2023.

BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA

____
Brad Bark, Mayor

Attest:

____
Carol Webb City Clerk

City of Muscatine

ITEM NUMBER 2023-0040

AGENDA ITEM SUMMARY

DATE: 2/2/2023

STAFF

Pat Lynch, City Engineer

SUBJECT

Resolution Awarding the Contract for the Rehabilitation of Underground Pipes to Insituform Technologies in the amount of $113,147.50.

EXECUTIVE SUMMARY

Presented for City Council's consideration is a resolution to award the contract for the Rehabilitation of Underground Pipes with Cured-in-Place Liner in the amount of $113,147.50 to Insituform Technologies, LLC. The bids were open on January 24, 2023. Three bids were received.

STAFF RECOMMENDATION

Staff recommends City Council award the contract to Insituform Technologies, LLC of Chesterfield, Missouri in the amount of $113,147.50.

BACKGROUND/DISCUSSION

Due to aging sanitary sewer mains throughout the city, Public Works staff has been researching alternatives from replacement to rehabilitation. With the current state of the economy, construction costs have essentially prohibited the replacement option. Therefore, staff have been considering rehabilitation methods.

One method that stands out from the rest is Cured-in-Place liners. This is a process where a resin-impregnated flexible tube is inverted into the original pipe and expanded to fit tightly against said pipe by the use of water or air pressure. The resin system is then cured by elevating the temperature of the water or air used for inflation to a level sufficient for the initiators in the resin to effect a thermosetting reaction. This is a cost-effective way to add 50 years to the life of the current sewer system at a fraction of the cost of replacement.

The pipes scheduled to be lined are as follows:

GM1603	8"	385'	1500 block Washington St.
GM4984	8"	381'	100 block Sherman St.

GM3566	8"	147'	1700 block Meadow Ln.
GM3291	8"	284'	1200 block Sunrise Cir.
GM3434	8"	219'	800 block Wier St.
GM2378	15"	105'	1000 block Stone St.
GM6040	8"	364'	1400 block Lincoln Blvd.
GM6041	10"	359'	1400 block Lincoln Blvd.

CITY FINANCIAL IMPACT

$100,000 was budgeted for this project. The remaining amount of $13,147.50 will be funded within the Collection and Drainage overall budget by modifying budgeted line items to reduce costs.

ATTACHMENTS

1. Copy of 2023-01-24 CIPP Bid Tab
2. Award Contract RES

SEWER LINING PROJECT 2023										
	BID TABULATION 1/26/2023			Hydro-Klean, LLC		Insituform Technologies USA, LLC		Visu-Sewer, Inc.	
		Quantity	Units	Unit Price	Extended Price	Unit Price	Extended Price	Unit Price	Extended Price
1	Mobilization	1	LS	$ 13,859.76	$ 13,859.76	$ 19,650.00	$ 19,650.00	$ 7,050.00	$ 7,050.00
2	Traffic Control	1	LS	$ 5,000.00	$ 5,000.00	$ 585.00	$ 585.00	$ 2,500.00	$ 2,500.00
3	Bypass Pumping	1	LS	$ 2,000.00	$ 2,000.00	$ 750.00	$ 750.00	$ 500.00	$ 500.00
4	8" CIPP Installed	1875	LF	$ 45.80	$ 85,875.00	$ 31.40	$ 58,875.00	$ 33.75	$ 63,281.25
5	10" CIPP Installed	375	LF	$ 50.30	$ 18,862.50	$ 33.00	$ 12,375.00	$ 38.00	$ 14,250.00
6	15" CIPP Installed	105	LF	$ 286.40	$ 30,072.00	$ 122.50	$ 12,862.50	$ 177.00	$ 18,585.00
7	Removal of Roots	200	LF	$ 15.00	$ 3,000.00	$ 1.70	$ 340.00	$ 5.00	$ 1,000.00
8	Removal of Minerals or Attached Deposits	100	LF	$ 25.00	$ 2,500.00	$ 2.40	$ 240.00	$ 10.00	$ 1,000.00
9	Removal of Protruding Taps	6	LF	$ 250.00	$ 1,500.00	$ 375.00	$ 2,250.00	$ 300.00	$ 1,800.00
10	Reinstatement of Service Laterals	58	EA	$ 50.00	$ 2,900.00	$ 90.00	$ 5,220.00	$ 100.00	$ 5,800.00
					$ -		$ -		$ -
					$ -		$ -		$ -
	TOTAL				**$ 165,569.26**		**$ 113,147.50**		**$ 115,766.25**

RESOLUTION NO. __________

AWARD CONTRACT FOR

REHABILITATION OF UNDERGROUND PIPES WITH CURED-IN-PLACE-PIPE-LINER PROJECT

It is resolved that the following bid is determined to be the lowest responsible bid for the Rehabilitation of Underground Pipes Project.

NAME & ADDRESS CONTRACTOR	AMOUNT OF BID
Insituform Technologies USA, LLC 580 Goddard Avenue Chesterfield, MO 63005	$113,147.50

It is further resolved that the Rehabilitation of Underground Pipes Project is awarded to the above named contractor for $113,147.50, and the Mayor and City Clerk are authorized and directed to enter into a written contract with said contractor covering the furnishing of material for, and construction of the Rehabilitation of Underground Pipes, such contract not to be binding until approved by resolution of this Council.

It is further resolved that the amount of the contractor's bond is fixed at $113,147.50, which is one hundred percent of the contract price.

PASSED, APPROVED, AND ADOPTED THIS 2nd DAY OF FEBRUARY, 2023.

____

Brad Bark, Mayor

ATTEST:

____

Carol Webb, City Administrator

City of Muscatine

ITEM NUMBER 2023-0041

AGENDA ITEM SUMMARY

DATE: 2/2/2023

STAFF

Pat Lynch, City Engineer

SUBJECT

Resolution Authorizing the Mayor to Execute the Federal-aid Agreement for a City Highway Bridge Program Project for the Replacement of the Park Avenue West Bridge Over Mad Creek.

EXECUTIVE SUMMARY

The Park Avenue West Bridge over Mad Creek is considered structurally deficient and is in need of replacement. The Iowa DOT is providing bridge funding to the City of Muscatine for the replacement of this bridge. The Federal-aid funding comes from the FFY 2024 City Bridge Program.

STAFF RECOMMENDATION

Staff recommends that Council approve the Resolution and direct the Mayor to execute the agreement on behalf of the City.

BACKGROUND/DISCUSSION

Based on the 2021 Bi-annual Bridge Inspections, the Park Avenue West Bridge over Mad Creek was found to be structurally deficient and is in need of replacement. This bridge has recently been embargoed to limit the weight of trucks that pass over it. A letter was submitted by Staff requesting that this bridge be placed on the Iowa DOT's City Bridge Candidate List to secure funding. The funds being offered come from Federal-aid City Bridge Funds. The funds will only cover construction cost and cannot be used for engineering design and development, right-of-way acquisition, and construction inspection.

This new bridge will be a 120' x 32' continuous concrete slab (CCS) bridge with a 10' wide combined use sidewalk. It is anticipated to be designed in 2024 with a bid letting in the winter of 2024-25. This will allow for construction during the Spring and Summer of 2025. According to the agreement, the project must be let within three years of the signing of the agreement.

CITY FINANCIAL IMPACT

Based on a preliminary budgetary cost opinion, the total project cost will be approximately $1.6M with construction being $1.25M. Design, Land Acquisition and Construction Inspection are estimated to be approximately $350,000. The Iowa DOT Funding is anticipated to cover the $1.25M construction cost with the City funding the remainder. Funding for the city portion will be identified in future budgets.

ATTACHMENTS

1. LTR_CityBridge_JJB_Award_Agmt_Muscatine
2. DraftAgmt_Federal_City Bridge_Muscatine_603440
3. Execute Federal Aid Agreement RES

www.iowadot.gov

Local Systems Bureau | 800 Lincoln Way I Ames, IA 50010
Phone: 515.766.9402 I Email: Jenifer.Bates@iowadot.us

January 4, 2023

City of Muscatine
Attn: Patrick Lynch, City Engineer
1459 Washington St
Muscatine, IA 52761

Ref: City of Muscatine - FFY 2024 City Bridge Program Award Notice
BROS-5330(631)--8J-70
Park Ave W over Mad Creek
FHWA Structure No. 603440
Agreement No. 5-22-HBP-034

Dear Mr. Lynch:

Based on the acceptance notice by the City of Muscatine, I am pleased to confirm that the above referenced bridge has been selected for Federal-aid funding through the City Bridge Program, pending the acceptance of an Iowa DOT Federal-aid Funding Agreement for a City Highway Bridge Program (HBP) Project.

The City HBP is administered on a reimbursement basis. This means all project costs must be paid up-front and then reimbursement is requested from the Iowa DOT for eligible project construction costs. Reimbursement for this project will be limited to 100% of the eligible bridge replacement or rehabilitation construction costs, or a maximum of $1,500,000 dollars, whichever is less. You can find additional information in our Highway Bridge Programs for Cities and Counties I.M. No. 1.100 online at https://www.iowadot.gov/local_systems/publications/im/1100.pdf. If you have further questions about this program or eligible project costs, please contact me.

If you have not already done so, please contact the appropriate Regional Planning Affiliation (RPA) or Metropolitan Planning Organization (MPO) and request that this project be included in their Transportation Improvement Program (TIP) and the Statewide Transportation Improvement Program (STIP) for an upcoming Federal Fiscal Year that begins on October 1. Please see https://iowadot.gov/systems_planning/district-transportation-planners-area-of-responsibility for contact information by selecting the area on the map where you City resides. For further assistance, you may also contact the Iowa DOT District Planner for your area, Sam Shea at (319) 286-4907. He is also copied on this email.

Attached to this e-mail is an unsigned project agreement. Please review the agreement and exhibit to verify if it follows the intent of the project, particularly the administering agency contact information and funding. If acceptable, obtain the necessary signatures and send a scanned copy of the signed agreement to me at Jenifer.Bates@iowadot.us for full execution. **This funding agreement must be signed by the City within 90 days of the date of this email.**

After the agreement is signed by the Iowa DOT, you will work with Christy VanBuskirk, P.E., Project Development Engineer, and Joe Albright, Project Development Technician, during future project development activities. **This project must proceed to an Iowa DOT letting within 3 years of the Iowa DOT signing of the agreement.**

After the project letting, you will work with the Eastern Region Field Engineer, Dillon Feldmann, P.E., regarding construction and reimbursement activities. Christy, Joe, and Dillon are copied on this e-mail.

Guidance for Federal-aid funded project development activities is contained in the Iowa DOT Local Systems Instructional Memorandums, available at: https://iowadot.gov/local_systems/publications/im/imtoc.pdf.

Thank-you in advance for a timely response. If you have any questions about this program or the offered funding, please let me know.

Respectfully,

Jenif J. Bates

Jenifer J. Bates, P. E.
Urban Engineer
Office of Local Systems
Jenifer.Bates@IowaDOT.us

cc: Christy VanBuskirk, P.E., Local Systems Project Development Engineer
Joe Albright, Local Systems Project Development Technician
Dillon Feldmann, P.E., Eastern Region - Local Systems Field Engineer
Sam Shea, District Planner
Bryan Horesowsky, P.E., Muscatine County Engineer
Denise Bulat, Bi-State Regional Commission

Attachment

IOWA DEPARTMENT OF TRANSPORTATION
Federal-aid Agreement
for a City Highway Bridge Program Project

RECIPIENT: City of Muscatine

Project No: BROS-5330(631)--8J-70

Iowa DOT Agreement No: 5-22-HBP-034

CFDA No. and Title: 20.205 Highway Planning and Construction

This is an agreement between the City of Muscatine, Iowa (hereinafter referred to as the RECIPIENT) and the Iowa Department of Transportation (hereinafter referred to as the DEPARTMENT). Iowa Code Sections 306A.7 and 307.44 provide for the RECIPIENT and the DEPARTMENT to enter into agreements with each other for the purpose of financing transportation improvement projects on streets and highways in Iowa with Federal funds.

The Bridge Formula Program (BFP) and the Surface Transportation Block Grant (STBG) Program make Federal funds available for replacement or rehabilitation of highway bridges on public roads on and off the Federal-aid System. A portion of BFP or STBG funds have been set aside for this purpose and designated as the City Bridge Program. In the event Highway Infrastructure Program (HIP) funding is available, it may be included for this same purpose.

Pursuant to the terms of this agreement, applicable statutes, and 761 Iowa Administrative Code (IAC) Chapter 161, the DEPARTMENT agrees to provide City Bridge Program funding to the RECIPIENT for the authorized and approved costs for eligible items associated with the project.

The RECIPIENT and the DEPARTMENT currently and previously entered into the following agreement(s) for the following funding sources related to the above referenced project:

Funding Source	Agreement No.	Project No.	Full Execution Date
City Bridge HBP	This agreement	BROS-5330(631)--8J-70	This agreement

Under this agreement, the parties further agree as follows:

1. The RECIPIENT shall be the lead local governmental agency for carrying out the provisions of this agreement.

2. All notices required under this agreement shall be made in writing to the appropriate contact person. The DEPARTMENT's contact person will be the Local Systems Project Development Engineer, Christy VanBuskirk, and the Eastern Region Local Systems Field Engineer, Dillon Feldmann. The RECIPIENT's contact person shall be the Public Works Director, Brian Stineman.

3. The RECIPIENT shall be responsible for the development and completion of the following bridge project:

   A. FHWA Structure Number: 603440

   B. Location: Park Avenue West over Mad Creek

   C. Preliminary Estimated Total Eligible Construction Costs: $1,250,000

4. The eligible project construction limits shall include the bridge plus grading and/or paving to reach a “touchdown point” determined by the DEPARTMENT. Eligible project costs include only costs associated with actual construction costs within the eligible project construction limits.

5. Costs associated with work outside the eligible project construction limits, routine maintenance activities, operations, and monitoring expenses, are not eligible. In addition, administrative costs, engineering, inspection, legal, right of way, utility relocations, activities necessary to comply with Federal and State environmental or permit requirements, and fees or interest associated with bonds or loans are not eligible.

6. The RECIPIENT shall receive reimbursement for costs of authorized and approved eligible construction project activities from City Bridge Program funds. The portion of the eligible construction project costs reimbursed by City Bridge Program funds shall be limited to a maximum of 100% of eligible costs or $1,500,000, whichever is less. Reimbursed costs will be limited to funding made available for cities through the City Bridge Program outlined in 761 Iowa Administrative Code, Chapter 161 and Local Systems Instructional Memorandum (I.M.) 1.100 in place at the time of this agreement being fully executed.

7. The RECIPIENT shall conduct project development and implementation in compliance with applicable laws, ordinances, and administrative rules. For projects which also include Farm-to-Market funds, the RECIPIENT shall follow all administrative and contracting procedures required for Farm-to-Market projects.

8. The RECIPIENT shall pay for all project costs not reimbursed with City Bridge Program funds.

9. The RECIPIENT shall let the project for bids through the DEPARTMENT.

10. If any part of this agreement is found to be void and unenforceable, the remaining provisions of this agreement shall remain in effect.

11. It is the intent of both (all) parties that no third-party beneficiaries be created by this agreement.

12. Responsibility for compliance with the Federal and State laws, regulations, policies, or procedures required by this agreement is not assignable without the prior written consent of the DEPARTMENT.

13. The project shall be let to contract within 3 years of the date this agreement is signed by the DEPARTMENT. If not, the RECIPIENT may be in default, for which the DEPARTMENT may revoke funding commitments. This agreement may be extended for a period of 6 months upon receipt of a written request from the RECIPIENT at least 30 days prior to the 3-year deadline.

14. This agreement and the attached Exhibit 1 constitute the entire agreement between the DEPARTMENT and the RECIPIENT concerning this project. Representations made before the signing of this agreement are not binding, and neither party has relied upon conflicting representations in entering into this agreement. Any change or alteration to the terms of this agreement shall be made in the form of an addendum to this agreement. The addendum shall become effective only upon written approval of the DEPARTMENT and the RECIPIENT.

IN WITNESS WHEREOF, each of the parties hereto has executed this Agreement as of the date shown opposite its signature below.

RECIPIENT: City of Muscatine

By________________________________ Date______________________, _____

Title_____________________________

I,________________________________, certify that I am the Clerk of the City, and that_________________________,

who signed said Agreement for and on behalf of the City was duly authorized to execute the same by virtue of a

formal Resolution duly passed and adopted by the City, on the _______ day of _______________, _____.

Signed______________________________ Date_________________________, _____
City Clerk of Muscatine, Iowa

IOWA DEPARTMENT OF TRANSPORTATION
Highway Administration

By _________________________ Date _____________________, _____
Jenifer J. Bates, P.E.
Urban Engineer
Local Systems Bureau

EXHIBIT 1

General Agreement Provisions for use of Federal Highway Funds on Non-primary Projects

Unless otherwise specified in this agreement, the RECIPIENT shall be responsible for the following:

1. General Requirements.

a. The RECIPIENT shall take the necessary actions to comply with applicable State and Federal laws and regulations. To assist the RECIPIENT, the DEPARTMENT has provided guidance in the Federal-aid Project Development Guide (Guide) and the Instructional Memorandums to Local Public Agencies (I.M.s) that are referenced by the Guide. Both are available on-line at: https://www.iowadot.gov/local_systems/publications/im/lpa_ims.htm. The RECIPIENT shall follow the applicable procedures and guidelines contained in the Guide and I.M.s in effect at the time project activities are conducted.

b. In accordance with Title VI of the Civil Rights Act of 1964 and associated subsequent nondiscrimination laws, regulations, and executive orders, the RECIPIENT shall not discriminate against any person on the basis of race, color, national origin, sex, age, or disability. In accordance with Iowa Code Chapter 216, the RECIPIENT shall not discriminate against any person on the basis of race, color, creed, age, sex, sexual orientation, gender identity, national origin, religion, pregnancy, or disability. The RECIPIENT agrees to comply with the requirements outlined in I.M. 1.070, Title VI and Nondiscrimination Requirements, which includes the requirement to provide a copy of the Subrecipient's Title VI Plan or Agreement and Standard DOT Title VI Assurances to the Department.

c. The RECIPIENT shall comply with the requirements of Title II of the Americans with Disabilities Act of 1990 (ADA), Section 504 of the Rehabilitation Act of 1973 (Section 504), the associated Code of Federal Regulations (CFR) that implement these laws, and the guidance provided in I.M. 1.080, ADA Requirements. When bicycle and/or pedestrian facilities are constructed, reconstructed, or altered, the RECIPIENT shall make such facilities compliant with the ADA and Section 504, which includes following the requirements set forth in Chapter 12A for sidewalks and Chapter 12B for Bicycle Facilities of the Iowa DOT Design Manual.

d. To the extent allowable by law, the RECIPIENT agrees to indemnify, defend, and hold the DEPARTMENT harmless from any claim, action or liability arising out of the design, construction, maintenance, placement of traffic control devices, inspection, or use of this project. This agreement to indemnify, defend, and hold harmless applies to all aspects of the DEPARTMENT's application review and approval process, plan and construction reviews, and funding participation.

e. As required by the 2 CFR 200.501 "Audit Requirements," a non-Federal entity expending $750,000 or more in Federal awards in a year shall have a single or program-specific audit conducted for that year in accordance with the provision of that part. Auditee responsibilities are addressed in Subpart F of 2 CFR 200. The Federal funds provided by this agreement shall be reported on the appropriate Schedule of Expenditures of Federal Awards (SEFA) using the Catalog of Federal Domestic Assistance (CFDA) number and title as shown on the first page of this agreement. If the RECIPIENT will pay initial project costs and request reimbursement from the DEPARTMENT, the RECIPIENT shall report this project on its SEFA. If the DEPARTMENT will pay initial project costs and then credit those accounts from which initial costs were paid, the DEPARTMENT will report this project on its SEFA. In this case, the RECIPIENT shall not report this project on its SEFA.

f. The RECIPIENT shall supply the DEPARTMENT with all information required by the Federal Funding Accountability and Transparency Act of 2006 and 2 CFR Part 170.

g. The RECIPIENT shall comply with the following Disadvantaged Business Enterprise (DBE) requirements:

i. The RECIPIENT shall not discriminate on the basis of race, color, national origin, or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR Part 26. The RECIPIENT shall take all necessary and reasonable steps under 49 CFR Part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts.

ii. The RECIPIENT shall comply with the requirements of I.M. 5.010, DBE Guidelines.

iii. The DEPARTMENT's DBE program, as required by 49 CFR Part 26 and as approved by the Federal Highway Administration (FHWA), is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as a violation of this agreement. Upon notification to the RECIPIENT of its failure to carry out its approved program, the DEPARTMENT may impose sanctions as provided for under Part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and the Program Fraud Civil Remedies Act of 1986 (31 U.S.C. 3801 et seq.).

h. Termination of funds. Notwithstanding anything in this agreement to the contrary, and subject to the limitations set forth below, the DEPARTMENT shall have the right to terminate this agreement without penalty and without any advance notice as a result of any of the following: 1) The Federal government, legislature or governor fail in the sole opinion of the DEPARTMENT to appropriate funds sufficient to allow the DEPARTMENT to either meet its obligations under this agreement or to operate as required and to fulfill its obligations under this agreement; or 2) If funds are de-appropriated, reduced, not allocated, or receipt of funds is delayed, or if any funds or revenues needed by the DEPARTMENT to make any payment hereunder are insufficient or unavailable for any other reason as determined by the DEPARTMENT in its sole discretion; or 3) If the DEPARTMENT's authorization to conduct its business or engage in activities or operations related to the subject matter of this agreement is withdrawn or materially altered or modified. The DEPARTMENT shall provide the RECIPIENT with written notice of termination pursuant to this section.

2. Programming.

a. The RECIPIENT shall be responsible for including the project in the appropriate Regional Planning Affiliation (RPA) or Metropolitan Planning Organization (MPO) Transportation Improvement Program (TIP). The RECIPIENT shall also ensure that the appropriate RPA or MPO, through their TIP submittal to the DEPARTMENT, includes the project in the Statewide Transportation Improvement Program (STIP). If the project is not included in the appropriate fiscal year of the STIP, Federal funds cannot be authorized.

b. Upon receipt of Federal Highway Administration (FHWA) authorization a Federal Award Identification Number (FAIN) will be assigned to this project by the FHWA based on a methodology that incorporates identifying information about the federal award such as the federal funding program code and the federal project number. This FAIN will be used to identify this project and award on the federal government's listing of financial assistance awards consistent with the Federal Funding Accountability and Transparency Act of 2006 (FFATA) at usaspending.gov.

c. A period of performance for this federal funding award will be established at the time of FHWA authorization. The start date of the period of performance will be the FHWA authorization date. The project end date (PED) will be determined according to the methodology in I.M. 1.200, Federal Funds Management. Costs incurred before the start date or after the PED of the period of performance will not be eligible for reimbursement.

3. Design and Consultant Services

a. The RECIPIENT shall be responsible for the design of the project, including all necessary plans, specifications, and estimates (PS&E). The project shall be designed in accordance with the design guidelines provided or referenced by the DEPARTMENT in the Guide and applicable I.M.s.

4. Environmental Requirements and other Agreements or Permits.

a. The RECIPIENT shall take the appropriate actions and prepare the necessary documents to fulfill the FHWA requirements for project environmental studies including historical/cultural reviews and location approval. The RECIPIENT shall complete any mitigation agreed upon in the FHWA approval document. These procedures are set forth in I.M. 3.020, Concept Statement Instructions; 4.020, NEPA Process; 4.110 Threatened and Endangered Species; and 4.120, Cultural Resource Regulations.

b. If farmland is to be acquired, whether for use as project right-of-way or permanent easement, the RECIPIENT shall follow the procedures in I.M. 4.170, Farmland Protection Policy Act.

c. The RECIPIENT shall obtain project permits and approvals, when necessary, from the Iowa DEPARTMENT of Cultural Affairs (State Historical Society of Iowa; State Historic Preservation Officer), Iowa Department of Natural Resources, U.S. Coast Guard, U.S. Army Corps of Engineers, the DEPARTMENT, or other agencies as required. The RECIPIENT shall follow the procedures in I.M. 4.130, 404 Permit Process; 4.140, Storm Water Permits; 4.150 Iowa DNR Floodplain Permits and Regulations; 4.190, Highway Improvements in the Vicinity of Airports or Heliports; and 4.160, Asbestos Inspection, Removal, and Notification Requirements.

d. In all contracts entered into by the RECIPIENT, and all subcontracts, in connection with this project that exceed $100,000, the RECIPIENT shall comply with the requirements of Section 114 of the Clean Air Act and Section 308 of the Federal Water Pollution Control Act, and all their regulations and guidelines. In such contracts, the RECIPIENT shall stipulate that any facility to be utilized in performance of or to benefit from this agreement is not listed on the Environmental Protection Agency (EPA) List of Violating Facilities or is under consideration to be listed.

5. Right-of-Way, Railroads and Utilities.

a. The RECIPIENT shall acquire the project right-of-way, whether by lease, easement, or fee title, and shall provide relocation assistance benefits and payments in accordance with the procedures set forth in I.M. 3.600, Right-of-Way Acquisition, and the DEPARTMENT's Right of Way Bureau Local Public Agency Manual. The RECIPIENT shall contact the DEPARTMENT for assistance, as necessary, to ensure compliance with the required procedures, even though no Federal funds are used for right-of-way activities. If Federal-aid will not be used in the cost of acquiring right-of-way, acquisition activities may begin prior to FHWA Environmental Concurrence. However, such acquisitions cannot affect the National Environmental Policy Act (NEPA) decision making process.

b. If a railroad crossing or railroad tracks are within or adjacent to the project limits, the RECIPIENT shall obtain agreements, easements, or permits as needed from the railroad. The RECIPIENT shall follow the procedures in I.M. 3.670, Work on Railroad Right-of-Way and I.M. 3.680, Federal-aid Projects Involving Railroads.

c. The RECIPIENT shall comply with the Policy for Accommodating Utilities on City and County Federal-aid Highway Right of Way for projects on non-primary Federal-aid highways. For projects connecting to or involving some work inside the right-of-way for a primary highway, the RECIPIENT shall follow the DEPARTMENT's Policy for Accommodating Utilities on Primary Road System. The RECIPIENT should also use the procedures outlined in I.M. 3.640, Utility Accommodation and Coordination, as a guide to coordinating with utilities.

6. Contract Procurement.

The following provisions apply only to projects involving physical construction or improvements to transportation facilities:

a. The project plans, specifications, and cost estimate (PS&E) shall be prepared and certified by a professional engineer, architect, or landscape architect, as applicable, licensed in the State of Iowa.

b. For projects let through the DEPARTMENT, the RECIPIENT shall be responsible for the following:

i. Prepare and submit the PS&E and other contract documents to the DEPARTMENT for review and approval in accordance with I.M. 3.700, Check and Final Plans and I.M. 3.500, Bridge or Culvert Plans, as applicable.

ii. The contract documents shall use the DEPARTMENT's Standard Specifications for Highway and Bridge Construction. Prior to their use in the PS&E, specifications developed by the RECIPIENT for individual construction items shall be approved by the DEPARTMENT.

iii. Follow the procedures in I.M. 5.030, Iowa DOT Letting Process, to analyze the bids received, make a decision to either award a contract to the lowest responsive bidder or reject all bids, and if a contract is awarded, and execute the contract documents in Doc Express.

c. For projects that are let locally by the RECIPIENT, the RECIPIENT shall follow the procedures in I.M. 5.120, Local Letting Process- Federal-aid.

d. The RECIPIENT shall forward a completed Project Development Certification (Form 730002) to the DEPARTMENT in accordance with I.M. 5.050, Project Development Certification Instructions. The project shall not receive FHWA Authorization for construction or be advertised for bids until after the DEPARTMENT has reviewed and approved the Project Development Certification.

e. If the RECIPIENT is a city, the RECIPIENT shall comply with the public hearing requirements of the Iowa Code section 26.12.

f. The RECIPIENT shall not provide the contractor with notice to proceed until after receiving notice in Doc Express that the Iowa DOT has concurred in the contract award.

7. Construction.

a. A full-time employee of the RECIPIENT shall serve as the person in responsible charge of the construction project. For cities that do not have any full-time employees, the mayor or city clerk will serve as the person in responsible charge, with assistance from the DEPARTMENT.

b. Traffic control devices, signing, or pavement markings installed within the limits of this project shall conform to the "Manual on Uniform Traffic Control Devices for Streets and Highways" per 761 IAC Chapter 130. The safety of the general public shall be assured through the use of proper protective measures and devices such as fences, barricades, signs, flood lighting, and warning lights as necessary.

c. For projects let through the DEPARTMENT, the project shall be constructed under the DEPARTMENT's Standard Specifications for Highway and Bridge Construction and the RECIPIENT shall comply with the procedures and responsibilities for materials testing according to the DEPARTMENT's Materials I.M.s. Available on-line at: http://www.iowadot.gov/erl/current/IM/navigation/nav.htm.

d. For projects let locally, the RECIPIENT shall provide materials testing and certifications as required by the approved specifications.

e. If the DEPARTMENT provides any materials testing services to the RECIPIENT, the DEPARTMENT will bill the RECIPIENT for such testing services according to its normal policy as per Materials I.M. 103, Inspection Services Provided to Counties, Cities, and Other State Agencies.

f. The RECIPIENT shall follow the procedures in I.M. 6.000, Construction Inspection, and the DEPARTMENT's Construction Manual, as applicable, for conducting construction inspection activities.

8. Reimbursements.

a. After costs have been incurred, the RECIPIENT shall submit to the DEPARTMENT periodic itemized claims for reimbursement for eligible project costs. Requests for reimbursement shall be made at least once every six months, but not more than bi-weekly.

b. To ensure proper accounting of costs, reimbursement requests for costs incurred prior to June 30 shall be submitted to the DEPARTMENT by August 1.

c. Reimbursement claims shall include a certification that all eligible project costs, for which reimbursement is requested, have been reviewed by an official or governing board of the RECIPIENT, are reasonable and proper, have been paid in full, and were completed in substantial compliance with the terms of this agreement.

d. Reimbursement claims shall be submitted on forms identified by the Department along with all required supporting documentation. The DEPARTMENT will reimburse the RECIPIENT for properly documented and certified claims for eligible project costs. The DEPARTMENT may withhold up to 5% of the Federal share of construction costs or 5% of the total Federal funds available for the project, whichever is less. Reimbursement will be made either by State warrant or by crediting other accounts from which payment was initially made. If, upon final audit or review, the DEPARTMENT determines the RECIPIENT has been overpaid, the RECIPIENT shall reimburse the overpaid amount to the DEPARTMENT. After the final audit or review is complete and after the RECIPIENT has provided all required paperwork, the DEPARTMENT will release the Federal funds withheld.

e. The total funds collected by the RECIPIENT for this project shall not exceed the total project costs. The total funds collected shall include any Federal or State funds received, any special assessments made by the RECIPIENT (exclusive of any associated interest or penalties) pursuant to Iowa Code Chapter 384 (cities) or Chapter 311 (counties), proceeds from the sale of excess right-of-way, and any other revenues generated by the project. The total project costs shall include all costs that can be directly attributed to the project. In the event that the total funds collected by the RECIPIENT do exceed the total project costs, the RECIPIENT shall either:

   i. In the case of special assessments, refund to the assessed property owners the excess special assessments collected (including interest and penalties associated with the amount of the excess), or

   ii. Refund to the DEPARTMENT all funds collected in excess of the total project costs (including interest and penalties associated with the amount of the excess) within 60 days of the receipt of any excess funds. In return, the DEPARTMENT will either credit reimbursement billings to the FHWA or credit the appropriate State fund account in the amount of refunds received from the RECIPIENT.

9. Project Close-out.

a. Within 30 days of completion of construction or other activities authorized by this agreement, the RECIPIENT shall provide written notification to the DEPARTMENT. The RECIPIENT shall follow and request a final audit, in accordance with the procedures in I.M. 6.110, Final Review, Audit, and Close-out Procedures for Federal-aid, Federal-aid Swap, and Farm-to-Market Projects. Failure to comply with the procedures will result in loss of federal funds remaining to be reimbursed and the repayment of funds already reimbursed. The RECIPIENT may be suspended from receiving federal funds on future projects.

b. For construction projects, the RECIPIENT shall provide a certification by a professional engineer, architect, or landscape architect as applicable, licensed in the State of Iowa, indicating the construction was completed in substantial compliance with the project plans and specifications.

c. Final reimbursement of Federal funds shall be made only after the DEPARTMENT accepts the project as complete.

d. The RECIPIENT shall maintain all books, documents, papers, accounting records, reports, and other evidence pertaining to costs incurred for the project. The RECIPIENT shall also make these materials available at all reasonable times for inspection by the DEPARTMENT, FHWA, or any authorized representatives of the Federal Government. Copies of these materials shall be furnished by the RECIPIENT if requested. Such documents shall be retained for at least 3 years from the date of FHWA approval of the final closure document. Upon receipt of FHWA approval of the final closure document, the DEPARTMENT will notify the RECIPIENT of the record retention date.

e. The RECIPIENT shall maintain, or cause to be maintained, the completed improvement in a manner acceptable to the DEPARTMENT and the FHWA.

RESOLUTION NO. ________

A RESOLUTION AUTHORIZING THE MAYOR TO EXECUTE THE FEDERAL-AID AGREEMENT

WHEREAS, Federal-aid City Bridge Funds are available to city agencies for the purpose of programs such as bridge replacements;

WHEREAS, the Park Avenue West Bridge over Mad Creek is in need of replacement.

WHEREAS, the City of Muscatine Public Works Department requests the Mayor to execute the Federal-Aid Agreement in order to attain the necessary funds to cover the construction cost of replacing the Park Avenue West Bridge.

WHEREAS, the City Council for the City of Muscatine, Iowa would commit the funds necessary to cover the engineering design/development, right-of-way acquisition, and construction inspection.

WHEREAS, the City of Muscatine, upon project completion, will be responsible for adequately maintaining the bridge for public use.

NOW, THEREFORE, BE IT RESOLVED that the City Council for the City of Muscatine, Iowa, has reviewed and hereby endorses the Mayor to execute the Federal-Aid Agreement and does hereby further certify that local funds will be available for everything, excluding construction costs, and upon program completion will be responsible for adequately maintaining and Park Avenue West Bridge.

____
Brad Bark, Mayor

ATTEST:

____
Carol Webb, City Clerk

City of Muscatine

ITEM NUMBER 2023-0042

AGENDA ITEM SUMMARY

DATE: 2/2/2023

STAFF

Amy Fortenbacher, Transit Supervisor

SUBJECT

Request to approve entering into an agreement with the Iowa DOT, accepting the Transit Joint Participation Agreement to implement a Federal Transit Administration (FTA) Operating Assistance Project in the amount of $526,553.00 for 2022

EXECUTIVE SUMMARY

Presented for the City Council's consideration is a request to accept and sign an agreement with the Iowa Department of Transportation for FY2022 Transit Joint Participation Agreement to implement a Federal Transit Administration (FTA) Operating Assistance Project for the amount of $526,553.00. This funding is to be used for transit operating expenses.

STAFF RECOMMENDATION

It is the recommendation of the Public Works/Transit staff to accept the agreement and authorize execution of the contract.

BACKGROUND/DISCUSSION

MuscaBus applies for FTA operating assistance annually through the Consolidated Funding Application to the Iowa Department of Transportation (IDOT). The City Council approved the FY2022 Consolidated Funding Application on April 15, 2021. The IDOT notified MuscaBus that the FTA would be delayed in sending out contracts, but would extend the date that it would be in effect. This contract is to be effective from July 1, 2022 to June 30, 2024.

CITY FINANCIAL IMPACT

The operating assistance is in the amount of $526,553.00 to be used for transit operating expenses.

ATTACHMENTS

1. Muscatine SFY22 Operating Assistance Contract

January 13, 2023

Carol Webb, City Administrator
City of Muscatine
1459 Washington Street
Muscatine, IA 72761

Re: FFY22 Nonurbanized Area Formula
Contract No. 00004938

Dear Ms. Webb:

Enclosed is the SFY22 Non-Urban Operating Assistance Contract. This Agreement must be signed and dated by the transit system's designated signatory and submitted to Seamless Documents within 60 days of the date of this notification. The contract will then be forwarded to the Iowa DOT for signature, and you will receive a fully executed contract after that.

Be aware that Part II of this Agreement, and the appendices referenced in Part II apply to the contract. These references may be found on the Iowa DOT website at https://iowadot.gov/transit/Funding-programs-and-applications/joint-participation-agreements-attachments.

Please contact me with any questions or concerns.

Sincerely,

eSigned via SeamlessDocs.com
Brent Paulsen
Key: 9f750975-4b40-4212-9534-c7bbe0c277b4

Brent Paulsen
Transit Program Administrator
Modal Transportation Bureau

| 515-239-1132
| brent.paulsen@iowadot.us
| www.iowadot.gov
Public Transit Section
800 Lincoln Way, Ames, IA 50010

TRANSIT JOINT PARTICIPATION AGREEMENT
TO IMPLEMENT A FEDERAL TRANSIT ADMINISTRATION (FTA)
NON-URBAN OPERATING ASSISTANCE PROJECT
[CFDA 20.509]

WHEREAS, the Iowa Department of Transportation (hereinafter called the DEPARTMENT) has, in accordance with Chapter 324A of the Code of Iowa, secured a grant under 49 U.S.C. 5311 from the Federal Transit Administration on behalf of Iowa public transit systems, and

WHEREAS, the **City of Muscatine** (hereinafter called the AGENCY) has been duly designated as a public transit system by local officials, in accordance with Chapter 324A of the Code, and

WHEREAS, Grant IA-2023-001-00 (executed by FTA on July 8, 2022) includes the project detailed below, programmed for the AGENCY:

Description of Project Element	FTA Code	Federal Funds Ceiling	% Federal Participation
1. SFY2022 Operating Assistance	30.09.01	$ 526,553	50%
	Total Federal Ceiling:	**$ 526,553**	

NOW, THEREFORE, THE DEPARTMENT AND THE AGENCY HAVE AGREED THAT THE AGENCY shall proceed with implementation of the above-described project, subject to all terms, conditions and obligations connected with the federal grant, and also subject to such policies, procedures and conditions as have been established by the DEPARTMENT and which are documented in Part II of this AGREEMENT (found at http://www.iowadot.gov/transit/joint_participation.html).

BE IT FURTHER AGREED THAT THE DEPARTMENT shall reimburse the AGENCY for eligible costs of implementing each element of said project at the participation rate(s) and subject to the funding ceiling(s) delineated above.

THIS AGREEMENT TO BE IN EFFECT from **July 1, 2022,** through **June 30, 2024**.

IN WITNESS WHEREOF, the parties hereunto have caused this AGREEMENT to be executed by their proper officials thereunto duly authorized as of the dates below indicated, in consideration of the mutual covenants, promises and representations herein.

For The AGENCY:

Carol Webb, City Administrator
City of Muscatine
Date Signed:

For the DEPARTMENT:

Tamara Nicholson, Director
Modal Transportation Bureau
Iowa Department of Transportation
Date Signed:

City of Muscatine

ITEM NUMBER 2023-0043

AGENDA ITEM SUMMARY

DATE: 2/2/2023

STAFF

Jon Koch

SUBJECT

Request to approve the Issuance of a Purchase Order to IAS Engineering, in the amount of $44,455.56, for the purchase and installation of three variable frequency drives at the Water Pollution Control Plant.

EXECUTIVE SUMMARY

1. Request to approve the issuance of a purchase order to IAS Engineering, in the amount of $44,455.56, for the purchase and installation of three variable frequency drives for the return activated sludge pump motors. There is $39,000.00 budgeted in the Maintenance and Operations budget for this purchase.

STAFF RECOMMENDATION

Staff recommends approval to issue the purchase order to IAS Engineering.

BACKGROUND/DISCUSSION

The WRRF staff have received two quotes for the purchase of three variable frequency drives (VFD's) for the return activated sludge (RAS) pump motors with the low quote coming from IAS Engineering. These have all been repaired since a large power issue that started in 2017 damaged all three VFD's. Electricians and Muscatine Power and Water have all been involved in resolving the power issues but the VFD's continue to fail and have needed repairs of other major components on a regular basis at great cost and can no longer be relied upon for continuous operation. Quotes received in 2021 to replace these in 2022 were nearly $37,000.00. $39,000.00 was budgeted to account for any inflation or cost increases. Inflation and electrical component cost increases have been much more than expected. This cost includes the removal, installation and programming of the new units. There is money in the Maintenance and Operations Repair and Maintenance budget to cover the additional cost of this purchase.

CITY FINANCIAL IMPACT

There is $39,000.00 budgeted for these items with the additional cost being covered from the Repair and Maintenance budget in the Maintenance and Operations budget.

ATTACHMENTS

1. IAS RAS VFD Quote.230126

IAS
ENGINEERING

"SUPERIOR ENGINEERING & INTEGRATION SERVICES"
A WHOLLY OWNED SUBSIDIARY OF SHAW ELECTRIC INC.

City of Muscatine Waste & Resource Recovery Facility
Muscatine, IA

(3) 100HP RAS VFD retro A/B MCC with Schneider Drives
Proposal

Quote #22-1051A

INDUSTRIAL AUTOMATED SYSTEMS

930 East River Drive • Davenport, IA 52803 • Phone 563/326-5717• FAX 563/323-3830

Estimated Downtime

The downtime is expected to be for one RAS pump at a time and to be scheduled by the plant at convenient times for them.

IAS plans for (1) 4hr day for removal and bracket measuring of one of the VFD's so all necessary components can be manufactured prior to all 3 installs. IAS is estimating each removal and install will take (1) 10hr day with two technicians per drive swap for install and control testing.

Implementation Cost

Retro fitting Standard Duty Schneider VFD's into (3) RAS pump Buckets

Per RAS Retro est. cost	**($12,386.43)**
Total Labor	**$ 7,470.00**
Total Material	**$29,689.29**
Total	**$37,159.29**

Plus tax and shipping

OR

Retro fitting Heavy Duty Schneider VFD's into (3) RAS pump Buckets

Per RAS Retro est. cost	**($14,818.52)**
Total Labor	**$ 7,470.00**
Total Material	**$36,985.56**
Total	**$44,455.56**

Plus tax and shipping

Warranty

IAS issues a standard (1) one-year warranty from the date of installation on workmanship of **IAS** installed components. Customer-caused malfunctions, misuse or modifications, are not covered under this warranty. Equipment manufacturer warranties apply to supplied equipment; **IAS** does not extend or modify equipment manufacturers' warranties. Customer is responsible for labor charges on equipment issues covered under manufacturer's warranties.

City of Muscatine

ITEM NUMBER 2023-0044

AGENDA ITEM SUMMARY

DATE: 2/2/2023

STAFF

Jodi Royal-Goodwin, Community Development Director

SUBJECT

Request to approve Work Order #6 in the amount of $41,800 for the Professional Services Contract with Bolton & Menk to Acquire Snow Removal Equipment for the Muscatine Municipal Airport

EXECUTIVE SUMMARY

Presented for City Council's consideration is a request to approve Work Order #6 for the Professional Services Contract for $41,800 with Bolton & Menk to Acquire Snow Removal Equipment for the Muscatine Municipal Airport as required by the Federal Aviation Administration.

STAFF RECOMMENDATION

Staff recommends Council approve the Work Order.

BACKGROUND/DISCUSSION

Each year an Airport Improvement Plan (AIP) is submitted to the Federal Aviation Administration (FAA) identifying proposed capital improvement projects at the airport over a 5 year period. The AIP submitted in November 2021 identified the purchase of snow removal equipment, including a box plow, snow blower and broom, as the highest ranked project. In September 2022, the City received a "go letter" from the FAA indicating an intent to fund the project up to 90% of the projects costs not to exceed $202,500.

The FAA requires a consultant procured with the past five years for the design, specification and management of all funded projects. The City maintains a Master Agreement with for such services, which had expired before the FAA notice was received. Following the required procurement process, Council approve the Master Agreement for Professional Services, Airport Planning, Engineering and Construction Services for the Muscatine Municipal Airport at their January 19 meeting. The Master Agreement does not incur fees or assign responsibilities for specific projects.

This work order provides a scope of work to implement the grant to acquire Snow Removal

Equipment, including development of the equipment specifications, managing the bidding process, and compliance with all federal regulations for a fee of $41,800, which is included in the total project estimate of $225,000. FAA grants require a 10% cost share or $22,500. Proposed project schedule:

- February 24, 2023 90% specifications to FAA
- March 10, 2023 Approval of Specifications
- March 31, 2023 Release Request for Bids
- April 2023 Formal Grant Application
- Summer 2023 Grant Agreement Received
- Winter 2024 Receive SRE Equipment Delivery

CITY FINANCIAL IMPACT

This action has no financial impact to the City's general fund, the required match will be provided under a bond issue.

ATTACHMENTS

1. MUT WO #6-SRE 1-23-24

BOLTON & MENK

Real People. Real Solutions.

WORK ORDER #6

TO

PROFESSIONAL SERVICES CONTRACT

ACQUIRE SNOW REMOVAL EQUIPMENT

MUSCATINE MUNICIPAL AIRPORT

MUSCATINE, IOWA

BETWEEN:	The City of Muscatine An Iowa municipal corporation	**(CLIENT/SPONSOR)**
AND:	Bolton & Menk, Inc.	**(CONSULTANT)**
EFFECTIVE DATE:	February _________, 2023	

RECITALS

1. City of Muscatine owns and operates the Muscatine Municipal Airport located near Muscatine, Iowa.
2. This is Work Order #6 to the Professional Services Contract, between City of Muscatine and Bolton & Menk, Inc. The Professional Services Contract effective January 19, 2023, is referred to herein as the **"Master Agreement"**.

AGREEMENT

DESCRIPTION

The CONSULTANT agrees to provide assistance for the Aquire Snow Removal Equipment project at the Muscatine Municipal Airport (herein referred to as the **Project**).

PROJECT UNDERSTANDING

This project will provide the services to acquire a new snow blower, snow sweeper, and box plow for an existing carrier vehicle. Acquiring new snow removal equipment will allow the city to properly clear the Runway, Taxiway, and Apron pavement following snow events.

I.A. BASIC SERVICES

For purposes of this Work Order, the Basic Services to be provided by the CONSULTANT are as follows:

1. DESIGN & BIDDING SERVICES

1.1. Project Scoping

Consultant shall confer with the Sponsor on, and ascertain, project requirements, finances, schedules, and other pertinent matters and shall meet with FAA if needed and other concerned agencies and parties on matters affecting the project and shall arrive at a mutual understanding of such matters with the Sponsor.

1.2. Project Meetings and Coordination with Sponsor, FAA, etc. Consultant shall coordinate with the subconsultants, sponsor, FAA and other applicable agencies to complete the work.

1.2.1. The task includes one meeting at the Airport, attended by the Project Manager. The Consultant will prepare for and conduct up to two (2) meeting at the Airport Sponsor to present the findings of the design phase and any alternatives and recommendations for the project. The result of the meeting(s) will be an agreed upon project design parameters to proceed forward with final construction documents.

1.2.2. Coordination with FAA, Local agencies, subconsultants, etc. The Consultant shall coordinate the project parameters and criteria with the project stakeholders including the FAA, Sponsor, and Project Manager.

1.3. Topographical Surveying **(Not Required for this Project)**

1.4. Geotechnical Investigation **(Not Required for this Project)**

1.5. Project Layout Sheet **(Not Required for this Project)**

1.6. FAA Pavement Design Report and Form 5100 **(Not Required for this Project)**

1.7. Construction Safety and Phasing Plan (CSPP) **(Not Required for this Project)**

1.8. Modification of Airport Design Standards

As needed, the Consultant will prepare a Request for Modification of Federal Construction Standards if found to be necessary for the project. The Mod to Standards will discuss modifications required under the Bid Packages. The Mod to Standards will be submitted to the Sponsor for acceptance. This document will be forwarded to the FAA for approval along with final plans, contract documents, specifications and the Pavement Design Report (if required).

1.9. Prepare Preliminary Specifications and Cost Estimate

1.9.1. Prepare Preliminary Specifications

The Consultant will assemble the technical specifications necessary for the intended work. SAE ARP specifications will be utilized as the standard specifications for the project. Additional specifications will be prepared to address work items or materials that are not covered by the FAA specifications.

1.9.2. Prepare preliminary technical specifications

This work includes the preparation of SAE ARP standard specifications and supplemental specifications, necessary to establish the requirements of the project and to modify, where appropriate, SAE ARP standard specifications.

1.9.3. Prepare preliminary contract documents

The Consultant will prepare the preliminary contract documents including invitation for bids, instruction to bidders, proposal, equal employment opportunity clauses, construction contract agreement, performance bond, payment bond, Federal Requirements, Preliminary Bid Schedule, and general provisions. Preparation will include establishing the location for the bid opening, dates for advertisement, and description of the work schedule. Preliminary contract documents will be prepared as early as possible during the design phase and submitted to the Owner for review by the Owner. Also review and incorporate the Sponsor's general provisions and contract clauses, as required.

1.9.4. Prepare preliminary special provisions

The Consultant will prepare Special Provisions to address, or expand on, conditions that require additional clarification.

1.9.5. 30% Review Set **(Not Required for this Project)**

1.9.6. 90% Review Set

Following the completion of the preliminary plans and specifications, the Engineer will submit a set of 90% drawings and specifications to the Sponsor for their review. The project will be reviewed with the FAA to obtain their concurrence with the preliminary design.

1.9.7. Prepare Preliminary Cost Estimate

Calculate estimated preliminary quantities for the various work items. Quantities will be consistent with the specifications and acceptable quantity calculation practices. Consultant will then use recent bid prices and industry standards to prepare preliminary cost estimate.

1.10. Prepare Final Plans and Specifications and Cost Estimate

1.10.1. A final set of plans, specifications and contract documents will be prepared which incorporates revisions, modifications and corrections determined during the Sponsor's review of the 90% submittal.

1.10.2. Prepare Final Cost Estimate

Using the final quantities calculated following the completion of the plans and specifications, the Consultant will prepare the construction cost estimate. The estimate will be based on information obtained from previous projects, contractors, material suppliers, and other databases available.

1.11. Prepare Disadvantaged Business Plan (DBE) **(Not Required for this Project)**

1.12. Prepare Advertisement for Bids and Bid Documents

1.12.1. Consultant shall prepare, reproduce and distribute a total of 3 sets of bidding documents for the project. Consultant will submit a copy to the Sponsor for distribution to the local and selected publications of the pending project. The Sponsor shall pay for the associated cost of advertising. In addition, electronic copies of the bid documents will be made available for download through the Quest Construction Document Network website (QuestCDN). The consultant will also keep a current list of plan holders and distribute this to interested parties upon request. This task includes coordination required to facilitate these requests.

1.12.2. The consultant will purchase for the FAA, City of Muscatine, themselves, each bidder, and each supplier a set of the appropriate SAE ARP specifications for the project.

1.13. Respond to Bidders Questions

During the bidding process, the Consultant will be available to clarify bidding issues with contractors and suppliers, and for consultation with the various entities associated with the project. This item also includes contacting bidders to generate interest in the project.

1.14. Prepare and Distribute Addendums

Consultant shall issue addenda as appropriate to interpret, clarify, or change the bidding documents as required by the Sponsor or the FAA. Addenda will be made available to the plan holders either through mail, electronic mail, hand delivering or via facsimile transmission. Any addenda that are generated as a sole result of the Sponsors error or omission will be considered as extra services and the Consultant shall be reimbursed for this effort as an amendment to this contract.

1.15. Bid Opening

The Consultant will not attend the bid opening.

1.16. Bid Review and Bid Tabulation

Consultant shall advise city as to the acceptability of any subcontractors, suppliers, and other persons and organizations proposed by the bidders and as to the acceptability of substitute materials and equipment proposed by bidders. The Consultant shall prepare a spreadsheet that includes all bid items for the purpose evaluating the lowest bidder. The Consultant shall input the as-bid unit prices into the spreadsheet and to verify mathematical computations of the bids. The Consultant will then provide recommendations to the Sponsor as to the name of the Apparent Low Bidder.

1.17. Prepare Recommendation for Award

The Consultant will prepare a recommendation of award for the Sponsor to accept or reject the bids as submitted. If rejection is recommended, the Consultant will supply an explanation for their recommendation and possible alternative actions the Sponsor can pursue to complete the project. Once the Contract Award is made the Consultant will distribute the bid tabulations on request of the Sponsor.

1.18. Prepare Grant Application

The Application may be prepared after the project design has been completed and the bids accepted or the FAA may require the Application to be completed early during the design phase. Preparation of the Application will include the following:

- SF-424
- Prepare FAA Form 5100-100 including Program Narrative, discussing the Purpose and Need of the Work and the Method of Accomplishment
- Sponsor Certification (total of six)

The Consultant will submit the Application to the Sponsor for approval and signatures. After obtaining the necessary signatures, the Sponsor will forward the signed Application to the FAA for further processing.

1.19. Environmental Review, CATEX **(Not Required for this Project)**

2. CONSTRUCTION ADMINISTRATION

2.1. Pre-Construction Meeting **(Not Required for this Project)**

2.2. Initial Construction Layout **(Not Required for this Project)**

2.3. Prepare Construction Management Plan (CMP) **(Not Required for this Project)**

2.4. Prepare Contract Manuals

The Consultant is required to check that the construction contracts are in order, Contractor has provided proof of insurance, the bonds have been completed, and the Owner, Contractor and applicable Agencies has been provided with adequate copies of the executed Contract Manual to include the Agreement and all addenda.

The Contract Documents will be updated to include all addenda items issued during bidding as necessary and adequate copies provided to the Contractor.

2.5. Construction Management Services

The Consultant will provide Construction Administration Services the scope of which is based on the following:

- Provide interpretation of plans and specifications as requested.
- Review shop drawings and certificates submitted by contractors for compliance with design concepts, as required by the applicable sections of the technical specifications.
- Prepare, review, and process Change Orders to include a cost estimate, cost/price analysis, record of negotiations, review and evaluation of "Contractor's Request for Extension of Contract Time" and make recommendations regarding approval to the Client. Notify the Contractor that no work can start until approved by the Client.

2.6. Resident Project Representative (RPR) **(Not Required for this Project)**

2.7. Final Inspection and Documentation

2.7.1. Final Inspection

The Consultant will schedule and conduct a final inspection with the Sponsor, Contractor, FAA representatives to determine whether the project has reached substantial completion and the work is in accordance with the plans and specifications. The Consultant will document items found to be deficient.

2.7.2. Final Punch List

The Consultant will prepare a punch list correspondence including the deficient items and will forward this correspondence to the Contractor requiring correction of the items and request a schedule for completion. The Consultant will send a copy to the Sponsor and include a copy in the Grant Closeout Report.

2.7.3. Final Construction Certifications

Once all the punch list items have been completed to the satisfaction of the Sponsor and FAA, the Consultant will prepare a Certification of Construction Acceptance for the project. This certification will also be included in the Grant Closeout Report. Assemble documentation for the project closeout report once the project is complete.

The project team will not assemble equipment manuals. This will be done by the contractor for the project.

2.8. Update Airport Layout Plan **(Not Required for this Project)**

2.9. Project Closeout

Prepare the closeout documentation in accordance with the AIP Sponsor Guide Section 1600. The CONSULTANT may prepare the closeout document within 90 days of final payment to the contractor. Closeout documentation shall include, but may not be limited to, the following:

a. Sponsor Cover Letter
b. Closeout Narrative
    - Work Accomplished
    - Project Cost and Funding Sources
    - Project Team
    - Project Milestones
    - Equipment Photos
    - Final Inspection and Punch List
    - Contract time and Liquidated Damages
c. Final SF-271 Form, Outlay Report and Request for Reimbursement for Construction Projects
d. Final SF-425 Form, Federal Financial Report
e. Final Invoice Summary

This work includes preparation of the documentation, coordination with the Airport and FAA for review, and preparation of final documents for Airport approval. The CLIENT will furnish copies of all administrative costs, as well as paperwork related to previous grant reimbursement (drawdown) requests.

I.B. ADDITIONAL SERVICES

Consulting services performed other than those authorized under Section I.A. shall not be considered part of the Basic Services and may be authorized by the Sponsor as Additional Services. Additional Services consist of those services, which are not generally considered to be Basic Services; or exceed the requirements of the Basic Services; or are not definable prior to the commencement of the project; or vary depending on the technique, procedures or schedule of the project contractor. Additional services may consist of the following:

1. Additions to the project outside of this scope.
2. Hosting a pre-bid meeting.
3. Periodic completion of grant reimbursement requests (i.e. Credit Applications).
4. Attendance of additional meetings beyond those identified in the above scope.
5. All other services not specifically identified in Section I.A.

I.C. CONSIDERATION

The services described above in Section I.A. BASIC SERVICES shall be provided as follows:

TASK 1A – DESIGN AND BID ADMINISTRATION SERVICES	$ 27,900.00 (lump sum)
TASK 1B – SAE ARP SPECIFICATIONS	$ 4,000.00 (cost plus not to exceed)
TASK 2 – CONTRACT ADMINISTRATION	$ 9,900.00 (lump sum)
TOTAL AUTHORIZED FEE	**$41,800.00**

Funding Layout:

Estimated Federal AIP Share (90%)	$ 37,620.00
Estimated Local Share (10%)	$ 4,180.00

Progress payments shall be made in accordance with the fee schedule attached and Section 3 of the Master Agreement.

I.D. SCHEDULE

The consulting services authorized under Section I.A. will be performed under the following schedule or as authorized by the CLIENT as the BASIC SERVICES proceed.

TASK	SERVICE DESCRIPTION	DATE
1A	DESIGN AND BIDDING ADMINISTRATION	February – March 2023
1B	SAE ARP SPECIFICATIONS	February – March 2023
2	CONTRACT ADMINISTRATION	June 2023 – February 2024

I.E. AUTHORIZATION

City of Muscatine

By: ______________________

Brad Bark Date

Mayor

Bolton & Menk, Inc.

By: ______________________ 1/24/2023

Ronald A. Roetzel, P.E. Date

Aviation Services Manager

Attest: ______________________

Carol Webb Date

City Administrator

Attachments:

Exhibit I – Project Fee Breakdown

PROJECT FEE ESTIMATE

CLIENT:	*Muscatine Municipal Airport*	**DATE:**	1/23/2023
PROJECT:	*Acquire Snow Removal Equipment*	**PREPARED BY:**	JR/RR

		Estimated Person Hours Required							
Task	**Task Description**	**Sr. Eng.**	**Proj. Man.**	**Design Eng.**	**Eng. Tech.**	**Surveyor**	**Planner**	**Admin.**	**Totals**
1A	**Design & Bid Administration**								
1.1	Project Scoping	1	3	0	0	0	0	0	4
1.2	Project Meetings and Coordination	1	3	0	0	0	0	0	4
1.3	Topographical Survey **(Not Required for this Project)**								
1.4	Geotechnical Investigation **(Not Required for this Project)**								
1.5	Project Layout Sheet **(Not Required for this Project)**								
1.6	FAA Design Report and Form 5100 **(Not Required for this Project)**								
1.7	Construction Safety and Phasing Plan (CSPP) **(Not Required for this Projec**								
1.8	Modification of Airport Design Standards	0	2	0	0	0	0	0	2
1.9	Prepare Preliminary Plans, Specifications, Cost Estimate, and Project. Budg	2	32	0	0	0	0	24	58
1.10	Prepare Final Plans, Specifications, Cost Estimate, and Project. Budget	1	16	0	0	0	0	12	29
1.11	Prepare Disadvantaged Business Plan (DBE) **(Not Required for this Project**								
1.12	Prepare Advertisement for Bids and Bid Docs	0	2	0	0	0	0	8	10
1.13	Respond to Bidders Questions	0	12	0	0	0	0	16	28
1.14	Prepare and Distribute Addendums	0	2	0	0	0	0	4	6
1.15	Bid Opening	0	6	0	0	0	0	2	8
1.16	Bid Review and Bid Tabulation	0	2	0	0	0	0	8	10
1.17	Prepare Recommendation for Award	0	2	0	0	0	0	6	8
1.18	Prepare Grant Application	1	4	4	0	0	0	4	13
1.19	Environmental Review, CATEX **(Not Required for this Project)**								
	Total Person Hours	**6**	**86**	**4**	**0**	**0**	**0**	**84**	**180**
	Total Direct Labor Cost	$378.00	$4,558.00	$124.00	$0.00	$0.00	$0.00	$2,520.00	$7,580.00
	Overhead	$832.70	$10,040.82	$273.16	$0.00	$0.00	$0.00	$5,551.31	$16,697.98
	Subtotal Labor Cost								**$24,277.98**
	Fixed Fee x Subtotal Labor Cost								$3,641.70
	Total Task 1A (Fixed Lump Sum)								**$27,919.68**
	Direct Expenses								
	Total Expenses Task 1A								**$0.00**
	Subtotal Task 1A								**$27,919.68**
								ROUNDED TASK 1A:	**$27,900.00**

		Estimated Person Hours Required							
Task	**Task Description**	**Sr. Eng.**	**Proj. Man.**	**Design Eng.**	**Eng. Tech.**	**Surveyor**	**Planner**	**Admin.**	**Totals**
1B	**SAE ARP SPECIFICATIONS**								
	Not used	0	0	0	0	0	0	0	0
	Total Person Hours	**0**	**0**	**0**	**0**	**0**	**0**	**0**	**0**
	Total Direct Labor Cost	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Overhead	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00
	Subtotal Labor Cost								$0.00
	Fixed Fee x Subtotal Labor Cost								$0.00
	Total Task 2 (Cost Plus a Fixed Fee, NTE)								**$0.00**
	Direct Expenses								
		BMI -1, 3 Prime Bidders with Each 3 Suppliers)							$4,000.00
	Total Expenses Task 1B								**$4,000.00**
	Subtotal Task 1B								**$4,000.00**
								ROUNDED TASK 2:	**$4,000.00**

		Estimated Person Hours Required							
Task	**Task Description**	**Sr. Eng.**	**Proj. Man.**	**Design Eng.**	**Eng. Tech.**	**Surveyor**	**Planner**	**Admin.**	**Totals**
2	**Construction Administration**								
2.1	Pre-Construction Meeting **(Not Required for this Project)**								
2.2	Initial Construction Layout **(Not Required for this Project)**								
2.3	Prepare Construction Management Plan (CMP) **(Not Required for this Proj**								
2.4	Prepare Contract Manuals	0	2	0	0	0	0	4	6
2.5	Construction Management Services	2	16	0	0	0	0	8	26
2.6	Resident Project Representative (RPR) **(Not Required for this Project)**								
	Number of Days								
	Hours Per Day								
	Total Hours								0
2.7	Final Inspection and Documentation	0	8	0	0	0	0	8	16
2.8	Update Airport Layout Plan **(Not Required for this Project)**								
2.90	Project Closeout	0	4	0	0	0	0	12	16
	Total Person Hours	**2**	**30**	**0**	**0**	**0**	**0**	**32**	**64**
	Total Direct Labor Cost	$126.00	$1,590.00	$0.00	$0.00	$0.00	$0.00	$960.00	$2,676.00
	Overhead	$277.57	$3,502.61	$0.00	$0.00	$0.00	$0.00	$2,114.78	$5,894.96
	Subtotal Labor Cost								**$8,570.96**
	Fixed Fee x Subtotal Labor Cost								$1,285.64
	Total Task 2 (Cost Plus a Fixed Fee, NTE)								**$9,856.60**
	Direct Expenses								
	Total Expenses Task 2								**$0.00**
	Subtotal Task 2								**$9,856.60**
								ROUNDED TASK 2:	**$9,900.00**
								TOTAL PROJECT FEE	**$41,800.00**

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City of Muscatine

ITEM NUMBER 2023-0045

AGENDA ITEM SUMMARY

DATE: 2/2/2023

STAFF

Brian Stineman, Public Works Director

SUBJECT

Request to Enter Into an Engineering Services Agreement with Bolton & Menk for Preliminary Design of a Roundabout at Carver Corner in the Amount of $130,000.

EXECUTIVE SUMMARY

Request to enter into a professional services agreement with Bolton & Menk in the amount of $130,000 for preliminary design of a roundabout at Carver Corner.

STAFF RECOMMENDATION

Approve the request

BACKGROUND/DISCUSSION

At the January 12, 2023 In-depth City Council meeting, the Council gave consensus to move forward with planning for construction of a roundabout at the intersection of Green, Hershey and Granview (Carver Corner). Staff have negotiated a contract with Bolton & Menk to provide services for multiple tasks associated with this design.

Task A	Survey and Mapping	$52,500
Task B	Preliminary Design	$77,500
Task C	Final Design and Plan Development	$210,740
Task D	Letting Services	$19,940
	Total	$360,680

At this time staff recommend, and Bolton & Menk have agreed to proceed with Tasks A and B for a total amount of $130,000. This work can begin immediately upon approval and should allow time for communication with the design firms working on the other buildings in the vicinity of Carver Corner which may be affected by construction of a roundabout. Tasks C and D can be accomplished at a later date and can be financed from a future bond issue as part of the local share of project costs.

CITY FINANCIAL IMPACT

Costs for this work will be financed from future bond proceeds as part of the local share of the project costs.

ATTACHMENTS

1. Carver Corner Professional Services Agreement R1.0

AGREEMENT FOR PROFESSIONAL SERVICES

CARVER CORNER ROUNDABOUT

CITY OF MUSCATINE and BOLTON & MENK, INC.

This Agreement, made this _________ day of _______________, 2023, by and between the City of Muscatine, ("CLIENT"), and BOLTON & MENK, INC., 401 1st Street SE, Cedar Rapids, IA 52401, ("CONSULTANT").

WITNESS, whereas the CLIENT requires professional services in conjunction with the Carver Corner Roundabout ("Project") and whereas the CONSULTANT agrees to furnish the various professional services required by the CLIENT.

NOW, THEREFORE, in consideration of the mutual covenants and promises between the parties hereto, it is agreed:

SECTION I - CONSULTANT'S SERVICES

A. The CONSULTANT agrees to perform the various Basic Services in connection with the proposed project as described in Exhibit I.

B. Upon mutual agreement of the parties, Additional Services may be authorized as described in Paragraph IV.B.

SECTION II - THE CLIENT'S RESPONSIBILITIES

A. The CLIENT shall promptly compensate the CONSULTANT in accordance with Section III of this Agreement.

B. The CLIENT shall place any and all previously acquired information in its custody at the disposal of the CONSULTANT for its use. Such information shall include, but not limited to: boundary surveys, topographic surveys, preliminary sketch plan layouts, building plans, soil surveys, abstracts, deed descriptions, tile maps and layouts, aerial photos, utility agreements, environmental reviews, and zoning limitations. The CONSULTANT may rely upon the accuracy and sufficiency of all such information in performing services unless otherwise instructed, in writing, by CLIENT.

C. The CLIENT will guarantee access to and make all provisions for entry upon public portions of the project and reasonable efforts to provide access to private portions and pertinent adjoining properties.

D. The CLIENT will give prompt notice to the CONSULTANT whenever the CLIENT observes or otherwise becomes aware of any defect in the proposed project.

E. The CLIENT shall designate a liaison person to act as the CLIENT'S representative with respect to services to be rendered under this Agreement. Said representative shall have the authority to transmit instructions, receive instructions, receive information, interpret and define the CLIENT'S policies with respect to the project and CONSULTANT'S services.

F. The CONSULTANT'S services do not include legal, insurance counseling, accounting, independent cost estimating, financial advisory or "municipal advisor" (as described in Section 975 of the Dodd-Frank Wall Street Reform and Consumer Protection Act 2010 and the municipal advisor registration rules issued by the SEC) professional services and the CLIENT shall provide such services as may be required for completion of the Project described in this Agreement.

G. The CLIENT will obtain any and all regulatory permits required for the proper and legal execution of the Project. CONSULTANT will assist CLIENT with permit preparation and documentation to the extent described in Exhibit I.

H. The CLIENT may hire, at its discretion, when requested by the CONSULTANT, an independent test company to perform laboratory and material testing services, and soil investigation that can be justified for the proper design and construction of the Project. The CONSULTANT shall assist the CLIENT in selecting a testing company. Payment for testing services shall be made directly to the testing company by the CLIENT and is not part of this Agreement. If CLIENT elects not to hire an independent test company, CLIENT shall provide CONSULTANT with guidance and direction on completing those aspects of design and construction that require additional testing data.

(Remainder of this page intentionally left blank)

SECTION III - COMPENSATION FOR SERVICES

A. FEES.

1. The CLIENT will compensate the CONSULTANT in accordance with the following Schedule of Fees for the time spent in performance of Agreement services. Total cost of services shall not exceed $360,680.00 without the prior consent of CLIENT.

2. Services may be authorized in phases in accordance with the following Task breakdown as detailed in the attached scope of services:

Task A	Survey and Mapping	$52,500.00
Task B	Preliminary Design	$77,500.00
Task C	Final Design and Plan Development	$210,740.00
Task D	Letting Services	$19,940.00
	TOTAL	$360,680.00

Schedule of Fees

Employee Classification	Hourly Billing Rates
Senior Project Manager	$175-248
Project Manager	$145-198
Senior Project Engineer	$140-198
Project Engineer	$130-188
Design Engineer	$110-168
Graduate Engineer	$110-145
Senior Planner	$115-198
Planner	$115-171
Senior Landscape Architect	$150-170
Landscape Architect	$120-148
Landscape Designer	$100-135
Licensed Project Surveyor	$160-195
Graduate Surveyor	$130-181
Survey Technician	$85-173
Senior Technician	$110-195
Technician	$90-168
Specialist*	$95-205
Practice Expert**	$225-308
Senior Principal	$195-308
Principal	$160-235

Administrative/Corporate Specialists	$75-120
GPS/Robotic Survey Equipment	NO CHARGE
CAD/Computer Usage	NO CHARGE
Routine Office Supplies	NO CHARGE
Routine Photo Copying/Reproduction	NO CHARGE
Field Supplies/Survey Stakes & Equipment	NO CHARGE
Mileage	NO CHARGE

[1] No separate charges will be made for GPS or robotic total stations on Bolton & Menk, Inc. survey assignments; the cost of this equipment is included in the rates for Survey Technicians.

*Specialized role not classified above otherwise, incl. graphic design, project communication, funding support, etc.

**Highly specialized and industry expertise unique to the market or area of discipline.

3. The preceding Schedule of Fees shall apply for services provided through December 31, 2023. Hourly rates may be adjusted by CONSULTANT, in consultation with CLIENT, on an annual basis thereafter to reflect reasonable changes in its operating costs. Adjusted rates will become effective on January 1st of each subsequent year, upon written acceptance by CLIENT.

4. Rates and charges do not include sales tax. If such taxes are imposed and become applicable after the date of this Agreement CLIENT agrees to pay any applicable sales taxes.

5. The rates in the Schedule of Fees include labor, general business and other normal and customary expenses associated with operating a professional business. Unless otherwise agreed in writing, the above rates include vehicle and personal expenses, mileage, telephone, survey stakes and routine expendable supplies; and no separate charges will be made for these activities and materials.

6. Additional services as outlined in Section I.B will vary depending upon project conditions and will be billed on an hourly basis at the rate described in Section III.A.1.

7. Expenses required to complete the agreed scope of services or identified in this paragraph will be invoiced separately, and include but are not limited to large quantities of prints; extra report copies; out-sourced graphics and photographic reproductions; document recording fees; special field and traffic control equipment rental; outside professional and technical assistance; geotechnical services; and other items of this general nature required by the CONSULTANT to fulfill the terms of this Agreement. CONSULTANT shall be reimbursed at cost plus an overhead fee (not-to-exceed 10%) for these Direct Expenses incurred in the performance of the work, subject to the Total cost not to exceed fee or approved Additional services.

B. PAYMENTS AND RECORDS

1. The payment to the CONSULTANT will be made by the CLIENT upon billing at intervals not more often than monthly at the herein rates and terms.

2. If CLIENT fails to make any payment due CONSULTANT for undisputed services and expenses within 45 days after date of the CONSULTANT'S invoice, a service charge of one and one-half percent (1.5%) per month or the maximum rate permitted by law, whichever is less, will be charged on any unpaid balance.

3. In addition to the service charges described in preceding paragraph, if the CLIENT fails to make payment for undisputed services and expenses within 60 days after the date of the invoice, the CONSULTANT may, upon giving seven days' written notice to CLIENT, suspend services and withhold project deliverables due under this Agreement until CONSULTANT has been paid in full for all past due amounts for undisputed services, expenses and charges, without waiving any claim or right against the CLIENT and without incurring liability whatsoever to the CLIENT.

4. Documents Retention. The CONSULTANT will maintain records that reflect all revenues, costs incurred and services provided in the performance of the Agreement. The CONSULTANT will also agree that the CLIENT, State, or their duly authorized representatives may, at any time during normal business hours and as often as reasonably necessary, have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., and accounting procedures and practices of the CONSULTANT which are relevant to the contract for a period of six years.

SECTION IV - GENERAL

A. STANDARD OF CARE

Professional services provided under this Agreement will be conducted in a manner consistent with that level of care and skill ordinarily exercised by members of the CONSULTANT’S profession currently practicing under similar conditions. No warranty, express or implied, is made.

B. CHANGE IN PROJECT SCOPE

In the event the CLIENT changes or is required to change the scope or duration of the project from that described in Exhibit I, and such changes require Additional Services by the CONSULTANT, the CONSULTANT shall be entitled to additional compensation at the applicable hourly rates. To the fullest extent practical, the CONSULTANT shall give notice to the CLIENT of any Additional Services, prior to furnishing such Additional Services. The CONSULTANT shall furnish an estimate of additional cost, prior to authorization of the changed scope of work and Agreement will be revised in writing.

C. LIMITATION OF LIABILITY

1. General Liability of CONSULTANT. For liability other than professional acts, errors, or omissions, and to the fullest extent permitted by law, CONSULTANT shall indemnify, defend and hold harmless CLIENT from losses, damages, and judgments (including reasonable attorneys’ fees and expenses of litigation) arising from claims or actions relating to the Project, provided that any such claim, action, loss, damages, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, but only to the

extent caused by the acts and omissions in the non-professional services of CONSULTANT or CONSULTANT'S employees, agents, or subconsultants.

2. Professional Liability of CONSULTANT. With respect to professional acts, errors and omissions and to the fullest extent permitted by law, CONSULTANT shall indemnify and hold harmless CLIENT from losses, damages, and judgments (including reasonable attorneys' fees and expenses of litigation) arising from third-party claims or actions relating to the Project, provided that any such claim, action, loss, damages, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, but only to the extent caused by a negligent act, error or omission of CONSULTANT or CONSULTANT'S employees, agents, or subconsultants. This indemnification shall include reimbursement of CLIENT'S reasonable attorneys' fees and expenses of litigation, but only to the extent that defense is insurable under CONSULTANT's liability insurance policies.

3. General Liability of Client. To the fullest extent permitted by law, CLIENT shall indemnify, defend and hold harmless CONSULTANT from losses, damages, and judgments (including reasonable attorneys' fees and expenses of litigation) arising from third-party claims or actions relating to the Project, provided that any such claim, action, loss, damages, or judgment is attributable to bodily injury, sickness, disease, or death, or to injury to or destruction of tangible property, but only to the extent caused by the acts or omission of CLIENT or CLIENT'S employees, agents, or other consultants.

4. To the fullest extent permitted by law, CLIENT and CONSULTANT waive against each other, and the other's employees, officers, directors, members, agents, insurers, partners, and consultants, any and all claims for or entitlement to special, incidental, indirect, or consequential damages arising out of, resulting from, or in any way related to this Agreement, from any cause or causes. CLIENT waives all claims against individuals involved in the services provided under this Agreement and agrees to limit all claims to the CONSULTANT's corporate entity.

5. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the CLIENT or the CONSULTANT. The CONSULTANT'S services under this Agreement are being performed solely for the CLIENT'S benefit, and no other entity shall have any claim against the CONSULTANT because of this Agreement or the performance or nonperformance of services provided hereunder.

D. INSURANCE

1. The CONSULTANT agrees to maintain, at CONSULTANT'S expense a commercial general liability (CGL) and excess or umbrella general liability insurance policy or policies insuring CONSULTANT against claims for bodily injury, death or property damage arising out of CONSULTANT'S general business activities. The general liability coverage shall provide limits of not less than $2,000,000 per occurrence and not less than $2,000,000 general aggregate. Coverage shall include Premises and Operations Bodily Injury and Property Damage; Personal and Advertising Injury; Blanket Contractual Liability; Products and Completed Operations Liability.

2. The CONSULTANT also agrees to maintain, at CONSULTANT'S expense, a single limit or combined limit automobile liability insurance and excess or umbrella liability policy or policies insuring owned, non-owned and hired vehicles used by CONSULTANT under this Agreement.

The automobile liability coverages shall provide limits of not less than $1,000,000 per accident for property damage, $2,000,000 for bodily injuries, death and damages to any one person and $2,000,000 for total bodily injury, death and damage claims arising from one accident.

3. CLIENT shall be named Additional Insured for the above CGL and Auto liability policies.

4. The CONSULTANT agrees to maintain, at the CONSULTANT'S expense, statutory worker's compensation coverage together with Coverage B, Employer's Liability limits of not less than $500,000 for Bodily Injury by Disease per employee, $500,000.00 for Bodily Injury by Disease aggregate and $500,000 for Bodily Injury by Accident.

5. The CONSULTANT also agrees to maintain, at CONSULTANT'S expense, Professional Liability Insurance coverage insuring CONSULTANT against damages for legal liability arising from a negligent act, error or omission in the performance of professional services required by this Agreement during the period of CONSULTANT'S services and for three years following date of final completion of its services. The professional liability insurance coverage shall provide limits of not less than $2,000,000 per claim and an annual aggregate of not less than $2,000,000 on a claims-made basis.

6. CLIENT shall maintain statutory Workers Compensation insurance coverage on all of CLIENT'S employees and other liability insurance coverage for injury and property damage to third parties due to the CLIENT'S negligence.

7. Prior to commencement of this Agreement, CONSULTANT will provide the CLIENT with certificates of insurance, showing evidence of required coverages. All policies of insurance shall contain a provision or endorsement that the coverage afforded will not be canceled or reduced in limits by endorsement for any reason except non-payment of premium, until at least 30 days prior written notice has been given to the Certificate Holder, and at least 10 days prior written notice in the case of non-payment of premium

E. OPINIONS OR ESTIMATES OF CONSTRUCTION COST

Where provided by the CONSULTANT as part of Exhibit I or otherwise, opinions or estimates of construction cost will generally be based upon public construction cost information. Since the CONSULTANT has no control over the cost of labor, materials, competitive bidding process, weather conditions and other factors affecting the cost of construction, all cost estimates are opinions for general information of the CLIENT and the CONSULTANT does not warrant or guarantee the accuracy of construction cost opinions or estimates. The CLIENT acknowledges that costs for project financing should be based upon contracted construction costs with appropriate contingencies.

F. CONSTRUCTION SERVICES

It is agreed that the CONSULTANT and its representatives shall not at any time supervise, direct, control, or have authority over any contractor's work, nor shall CONSULTANT have authority over or be responsible for the means, methods, techniques, sequences, or procedures of construction selected or used by any contractor, or the safety precautions and programs incident thereto, for security or safety at any Project site, nor for any failure of a Contractor to comply with Laws and Regulations applicable to that Contractor's furnishing and performing of its work. CONSULTANT shall not be responsible for the acts or omissions of any Contractor. CLIENT acknowledges that on-site contractor(s) are solely responsible for construction site safety programs and their enforcement.

G. USE OF ELECTRONIC/DIGITAL DATA

1. Because of the potential instability of electronic/digital data and susceptibility to unauthorized changes, copies of documents that may be relied upon by CLIENT are limited to the printed copies (also known as hard copies) that are signed or sealed by CONSULTANT. Except for electronic/digital data which is specifically identified as a project deliverable for this Agreement or except as otherwise explicitly provided in this Agreement, all electronic/digital data developed by the CONSULTANT as part of the Project is acknowledged to be an internal working document for the CONSULTANT'S purposes solely and any such information provided to the CLIENT shall be on an "AS IS" basis strictly for the convenience of the CLIENT without any warranties of any kind. As such, the CLIENT is advised and acknowledges that use of such information may require substantial modification and independent verification by the CLIENT (or its designees).

2. Provision of electronic/digital data, whether required by this Agreement or provided as a convenience to the Client, does not include any license of software or other systems necessary to read, use or reproduce the information. It is the responsibility of the CLIENT to verify compatibility with its system and long-term stability of media. CLIENT shall indemnify and hold harmless CONSULTANT and its Subconsultants from all claims, damages, losses, and expenses, including attorneys' fees arising out of or resulting from third party use or any adaptation or distribution of electronic/digital data provided under this Agreement, unless such third party use and adaptation or distribution is explicitly authorized by this Agreement.

H. REUSE OF DOCUMENTS

1. Drawings and Specifications and all other documents (including electronic and digital versions of any documents) prepared or furnished by CONSULTANT pursuant to this Agreement are instruments of service in respect to the Project and CONSULTANT shall retain an ownership interest therein. Upon payment of all fees owed to the CONSULTANT, the CLIENT shall acquire a limited license in all identified deliverables (including Reports, Plans and Specifications) for any reasonable use relative to the Project and the general operations of the CLIENT. Such limited license to Owner shall not create any rights in third parties.

2. CLIENT may make and disseminate copies for information and reference in connection with the use and maintenance of the Project by the CLIENT. However, such documents are not intended or represented to be suitable for reuse by CLIENT or others on extensions of the Project or on any other project. Any reuse by CLIENT or, any other entity acting under the request or direction of the CLIENT, without written verification or adaptation by CONSULTANT for such reuse will be at CLIENT'S sole risk and without liability or legal exposure to CONSULTANT and CLIENT shall indemnify and hold harmless CONSULTANT from all claims, damages, losses and expenses including attorney's fees arising out of or resulting from such reuse.

I. CONFIDENTIALITY

CONSULTANT agrees to keep confidential and not to disclose to any person or entity, other than CONSULTANT'S employees and subconsultants any information obtained from CLIENT not previously in the public domain or not otherwise previously known to or generated by

CONSULTANT. These provisions shall not apply to information in whatever form that comes into the public domain through no fault of CONSULTANT; or is furnished to CONSULTANT by a third party who is under no obligation to keep such information confidential; or is information for which the CONSULTANT is required to provide by law or authority with proper jurisdiction; or is information upon which the CONSULTANT must rely for defense of any claim or legal action.

J. PERIOD OF AGREEMENT

This Agreement will remain in effect for the longer of a period of two (3) years or until such other expressly identified completion date, after which time the Agreement may be extended upon mutual agreement of both parties.

K. TERMINATION

This Agreement may be terminated:

1. For cause, by either party upon 7 days written notice in the event of substantial failure by other party to perform in accordance with the terms of this Agreement through no fault of the terminating party. For termination by CONSULTANT, cause includes, but is not limited to, failure by CLIENT to pay undisputed amounts owed to CONSULTANT within 120 days of invoice and delay or suspension of CONSULTANT's services for more than 120 days for reasons beyond CONSULTANT'S cause or control; or,

2. For convenience by CLIENT upon 7 days written notice to CONSULTANT.

3. Notwithstanding, the foregoing, this Agreement will not terminate under paragraph IV.K if the party receiving such notice immediately commences correction of any substantial failure and cures the same within 10 days of receipt of the notice.

4. In the event of termination by CLIENT for convenience or by CONSULTANT for cause, the CLIENT shall be obligated to the CONSULTANT for payment of amounts due and owing including payment for services performed or furnished to the date and time of termination, computed in accordance with Section III of this Agreement. CONSULTANT shall deliver and CLIENT shall have, at its sole risk, right of use of any completed or partially completed deliverables, subject to provisions of Paragraph IV. H.

5. In event of termination by CLIENT for cause and in addition to any other remedies available to CLIENT, CONSULTANT shall deliver to CLIENT and CLIENT shall have right of use of any completed or partially completed deliverables, in accordance with the provisions of Paragraph IV.H. CLIENT shall compensate CONSULTANT for all undisputed amounts owed CONSULTANT as of date of termination.

L. INDEPENDENT CONTRACTOR

Nothing in this Agreement is intended or should be construed in any manner as creating or establishing the relationship of co-partners between the parties hereto or as constituting the CONSULTANT or any of its employees as the agent, representative, or employee of the CLIENT for any purpose or in any manner whatsoever. The CONSULTANT is to be and shall remain an independent contractor with respect to all services performed under this Agreement.

M. CONTINGENT FEE

The CONSULTANT warrants that it has not employed or retained any company or person, other than a bona fide employee working solely for the CONSULTANT to solicit or secure this Agreement, and that it has not paid or agreed to pay any company or person, other than a bona fide employee, any fee, commission, percentage, brokerage fee, gift or any other consideration, contingent upon or resulting from award or making of this Agreement.

N. NON-DISCRIMINATION

The provisions of any applicable law or ordinance relating to civil rights and discrimination shall be considered part of this Agreement as if fully set forth herein. **The CONSULTANT is an Equal Opportunity Employer** and it is the policy of the CONSULTANT that all employees, persons seeking employment, subcontractors, subconsultants and vendors are treated without regard to their race, religion, sex, color, national origin, disability, age, sexual orientation, marital status, public assistance status or any other characteristic protected by federal, state or local law.

O. ASSIGNMENT

Neither party shall assign or transfer any interest in this Agreement without the prior written consent of the other party.

P. SURVIVAL

All obligations, representations and provisions made in or given in Section IV and Documents Retention clause of this Agreement will survive the completion of all services of the CONSULTANT under this Agreement or the termination of this Agreement for any reason.

Q. SEVERABILITY

Any provision or part of the Agreement held to be void or unenforceable under any law or regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon CLIENT and CONSULTANT, who agree that the Agreement shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

R. CONTROLLING LAW

This Agreement is to be governed by the law of the State of Iowa and venued in courts of Iowa; or at the choice of either party, and if federal jurisdictional requirements can be met, in federal court in the district in which the project is located.

S. DISPUTE RESOLUTION

CLIENT and CONSULTANT agree to negotiate all disputes between them in good faith for a period of 30 days from the date of notice of dispute prior to proceeding to formal dispute resolution or exercising their rights under law. Any claims or disputes unresolved after good faith negotiations shall then be submitted to mediation using a neutral from the American Arbitration Association Construction Industry roster. If mediation is unsuccessful in resolving the dispute, then either party may seek to have the dispute resolved by bringing an action in a court of competent jurisdiction.

SECTION V - SIGNATURES

THIS INSTRUMENT embodies the whole agreement of the parties, there being no promises, terms, conditions or obligation referring to the subject matter other than contained herein. This Agreement may only be amended, supplemented, modified or canceled by a duly executed written instrument signed by both parties.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed in their behalf.

CLIENT:______________________	CONSULTANT: Bolton & Menk, Inc.
______________________	Adrian ______________________
______________________	Adrian Holmes
______________________	Principal Engineer

EXHIBIT 1

SCOPE OF SERVICES

The Scope of Services to be performed by the Consultant shall include the Services and supplies to complete the following tasks in order to maintain alignment with the construction schedule put forth by the City.

Objective: This scope of services outlines the Engineering Services required to complete one bid package for the reconstruction of Carver corner as a single lane roundabout.

The Project includes the following elements:

1. Complete reconstruction of the street at the roundabout
2. Pavement Removal and Reconstruction
3. Construction of new sidewalk
4. Storm sewer system improvements

The Scope of Services to be performed by the Consultant shall include the Services and supplies to complete the following tasks:

1. Street reconstruction design
2. Sidewalk design
3. Storm sewer design
4. Lighting design
5. Landscape design
6. Right of way and easement acquisition plats

Services not included under this contract include, but are not limited to the following:

1. Property acquisition assistance other than preparation of plats as described below
2. Geotechnical investigations or pavement cores
3. Subsurface utility investigations
4. Water main relocation design
5. Structural design
6. Public outreach assistance
7. Construction phase services

CONTRACT MANAGEMENT

1.0 Project Administration

1.1 Monitoring Project Schedule

The Consultant shall prepare and submit monthly email updates (1-page), outlining the following: activities during the reporting period, activities planned for the following month, problems encountered and recommended solutions, overall project status and information needed from the City. The Consultant shall inform the City of any delays, and their cause. If design work is not progressing in a manner to comply with the anticipated completion date, the Consultant shall provide a brief summary of the actions to be taken, by the Consultant or City, to reduce or eliminate any delays in completing the design in accordance with the agreed upon schedule. The monthly update shall include a list of requested information from the City with a desired response date noted to avoid delay of the Consultant's services.

1.2 Monitoring Project Scope

This includes task identification, scheduling, task assignment, relating all tasks to the others, and coordination with other members of the project team. The Consultant shall inform the City of any rework necessary or other services required which may not be included in the scope of the design services contract approved by the City for this Project. It will be the responsibility of the Consultant to make the City aware of any potential amendments to the contract before the services are rendered. This notice must occur prior to any extra services being performed. Only those services approved by the City are eligible for compensation.

1.3 Project Review Meetings

The Consultant shall meet with the City or its designated representative to review progress and to discuss specific elements of the project design. The meetings will also serve to establish schedules, develop project goals, establish design parameters, promote a dialog between the various entities, improve the decision-making process, and expedite design development. Each meeting shall be held within one (1) week of receiving comments from the City. The consultant shall keep documentation of all communications.

The following meetings are included with the scope of work:

1. Preliminary Design
2. Final Design

1.4 Quality Control Plan

Establish review and checking procedures for project deliverables. Designate responsibility for implementation of the plan.

1.5 Invoice Processing and Review

Create, process, and review invoices to ensure they meet City standards and all necessary information is included. Coordinate with City staff as necessary and answer any questions. Verify percent work complete on project is in line with percent billed. Includes all other general project administration necessary to complete the project.

TASK A – SURVEY AND MAPPING

1.0 Design Surveys

The Consultant shall perform field and office tasks required to collect topographic information deemed necessary to complete the project. The City shall provide aerial photographic and other available mapping, including utilities, of the Project area. The specific survey tasks to be performed include the following:

1.1 Control Surveys

The Consultant will establish horizontal and vertical control for the Project area in accordance with SUDAS Standards. Each permanent control point or benchmark shall have horizontal coordinates or elevation, and shall provide monument tie notes including monument descriptions. Accurate descriptions of the horizontal control points and benchmarks will be created and recorded on the plan sheets. Horizontal control shall be in state-plane coordinates and vertical control per USGS datum. Consultant shall provide sufficient control for construction. If it is determined by the City that control is insufficient, the Consultant shall add control points.

1.2 Topographic Survey

The Consultant will perform topographic surveys required for the development of the project. Topographic surveys are anticipated to require detailed elevation information for proper construction installation, including, but not limited to:

1. Full width of the public right-of-way
2. Private properties as determined by the consultant
3. Driveway elevations where rehabilitation presents elevation concerns
4. Gutter and/or roadway profiles as necessary for drainage concerns or ultimate roadway profile condition needs.

5. Fences, signs, buildings, retaining walls, etc.
6. Vegetation 4” diameter and larger
7. Utility appurtenances likely to be impacted by the project
8. Sanitary and storm sewer above ground structures and invert elevations

1.3 Utility Surveys

Public and private utility facilities will be identified through the Iowa One Call process. The Consultant shall perform utility surveys required for the development of the project. Establish coordinates and elevations (if possible) for utilities that fall within the limits of the project and are visible.

This task consists of field survey indicating the location of utilities within the existing right-of-way for the project. The Consultant shall field locate visible valves and utility access within the project limits to accurately account for adjustment and/or replacement. Underground utilities will be incorporated into the project through map requests to the utility companies and drawn into the design file. This work will be considered survey quality level “B”, per CI/ASCE 38-02. Utilities include phone, gas, fiber optic, water main, overhead/underground electrical, sanitary sewer, storm sewer, and in-pavement traffic control equipment (including power poles, pedestals, valves and manholes).

To minimize potholing needs (refer to 1.4), Consultant shall remove existing water main valve covers and measure from the surface to the valve stem to estimate water main depth.

1.4 Right-of-Way Surveys, Plats and Exhibits

The Consultant shall determine the location of existing Right-of-Way (ROW) and identify property owners adjacent to the project. This task consists of researching record documents at the City and County and locating existing monumentation (including, but not limited to, property pins, government corners, and other monuments) along the corridor. All found monuments shall be shown on the H sheets in contract drawings.

The following lists estimated number of acquisition documents. Provide (2) signed copies of each.

1. Right-of-way (fee title; plat signed by an LS) – 6
2. Permanent easement (plat signed by an LS) – 0
3. Temporary easement (exhibit; no signature required) – 6

The Consultant shall provide plats and/or exhibits and a Parcel Impact Detail (PID) sheet for each acquisition required. Refer to the Acquisitions Checklist for requirements for the plats, exhibits, and PIDs.

Plats showing individual right of way acquisitions shall comply with requirements of Iowa Code Section 354.4.

Staking of proposed right-of-way and/or easements shall be provided for all said locations during the acquisition phase of the project.

Utilize Iowa DOT-style symbols when preparing ROW and property boundary exhibits for use during design and easement acquisitions.

In the event the plats, exhibits and/or PIDs are found to be in error, these shall be rectified by the Consultant without expense to the City. The Consultant shall give immediate attention to any changes so there will be a minimum of delay.

TASK B – PRELIMINARY DESIGN

The Consultant shall review reconstruction design criteria to be used in developing preliminary plans. Criteria will conform to SUDAS. The criteria to be addressed shall include:

1. Street Classification, typical section, and geometric characteristics.

2. ADA sidewalk ramp compliance locations and needs
3. Bicycle accommodations
4. Potential surface drainage concerns
5. Utility structure deficiencies or impacts (manholes, valves, storm water infrastructure evaluation, etc.)
6. Preliminary construction staging concept
7. Landscape concept
8. Preliminary lighting design
9. Property owner impacts: access, parkway grading, impacted landscaping, mailboxes, driveway concerns, etc. Property impacts are limited to those within the public right-of-way and in areas of proposed easements and acquisitions.
10. Opinion of probable construction costs
11. Regulatory Permit Needs (if required)

1.0 Preliminary Plans

1.1 Preliminary Plan Preparation

City comments shall be received within two (2) weeks of receipt of submittal from the CONSULTANT to avoid delays to the Project. After approval from the City of the Preliminary Design developed under Task C, the Consultant shall proceed with the development of Preliminary Plans based upon the approved preliminary design. No geometric revisions to the roadway design or typical section will occur after the start of the development of the Preliminary Plans.

Preliminary Level Plans shall be completed to provide the City the detail necessary to evaluate and budget for ultimate project improvement goals including pavement rehabilitation/reconstruction, ADA sidewalk ramp compliance, utility improvements and/or replacement and an understanding of property impacts. The following specific design items are to be included:

1. Typical Sections
2. Existing and proposed ROW lines and easement lines
3. Grading limits
4. Profile
5. Cross-sections
6. Sidewalk design
7. Storm sewer system
8. Existing utilities
9. Details
10. Traffic control plan
11. Erosion control plan
12. Lighting Plan
13. Staging plan

Preliminary Plans shall be completed to provide the City the level of detail necessary to evaluate and budget for ultimate project improvement goals including pavement rehabilitation, ADA sidewalk ramp compliance, and property acquisitions.

1.2 Lighting

Prepare a preliminary lighting layout for the roundabout based on the Illuminating Engineering Society (IES) Design Guide for Roundabout Lighting. The lighting layout shall include the layout for the circular roadway as well as transition lighting in advance of the roundabout for all approaches. The luminaires and poles used shall be determined through coordination with City staff. The City’s standard is to use LED lighting on all projects.

Provide a photometric analysis that includes maintained average horizontal illuminance in foot-candles on the pavement based on pedestrian classification area and average uniformity ratios (E_{avg}/E_{min}). The photometric analysis shall include the following areas:

- The circular roadway from each splitter island to the center island
- The approaches to the roundabout

1.3 Preparation of Special Provisions

The Consultant will prepare special provisions for the project for any additions and/or revisions to the standard specifications.

1.4 Preliminary Opinion of Probable Construction Cost

Prepare a preliminary opinion of probable construction cost for the project. Preliminary cost estimates shall be based on representative major project elements and based on recent bid information. Detailed quantity takeoffs will not be developed for the preliminary cost estimate.

1.5 Quality Control - Plan Set

Involve ongoing quality control input from the Project Team and the design engineer’s senior technical staff throughout the development of preliminary plans and documents for each project segment. The design engineer is responsible for making specific recommendations and ensuring that critical issues are discussed and resolved prior to submittal of the preliminary plan set to the Project Team.

1.6 Field Exam

A Field Exam will be held with the Project Development Team to discuss key issues, with the main emphasis focused traffic control/stage construction. The review will determine the completion of the plan design, identify needed adjustments to minimize potential property impact and confirm the proposed staging plans. Revisions will be noted for preparation of the Final Plans.

1.7 DOT Roundabout Geometry Review

The Consultant will submit the roundabout geometry to the Iowa DOT’s roundabout review service, respond to the DOT’s roundabout review comments and incorporate necessary changes into the geometric design of the roundabout.

1.8 Deliverables

1. Electronic set of plans
2. Cover sheet with designer initials and reviewer initials after completion of Quality Control
3. Right-of-way and easement needs
4. Special Provisions
5. Cost Opinion

TASK C – FINAL DESIGN AND PLAN DEVELOPMENT

1.0 Check Plans

City comments shall be received within two (2) weeks of receipt of submittal from the CONSULTANT to avoid delays to the Project. After written authorization of approval from the City of the Preliminary Plans developed under Task D, the Consultant shall proceed with the development of Check Plans. Upon completion, the design plans will be 100% complete.

Iowa DOT Check Level Plans shall be completed in preparation of the letting. The following specific design items (at a minimum) are to be included:

1. Title Sheet
2. Typical Sections
3. Quantity estimate and estimate reference information
4. General notes
5. Plan and profile sheets
6. General site plan
7. Removal limits plan
8. Traffic control plan
9. Erosion control/pollution prevention plan
10. Striping and signage plan
11. Staging plan
12. Construction detour plan
13. Street lighting plan
14. Construction details

1.1 Incorporate Comments from the Preliminary Plan Review

The Consultant will respond to comments resulting from City Plan Review. Recommended modifications will be incorporated into the plan set.

1.2 Check Plan Preparation

The Consultant will prepare check plans for the project. This item consists of the design and drafting of miscellaneous details not included in the other items. Included are such items as special storm sewer or manhole details not included in the standard drawings, special paving details and other required details.

1.3 Lighting

Provide lighting plan sheets based on the approved preliminary lighting layout. The lighting plan shall consist of the following:

- Lighting quantity tabulation sheet
- Detail sheets including:
    - Lighting unit details
    - Foundation details
    - Lighting cabinet and foundation detail
    - Typical detail for lighting until placement
- Lighting layout sheets which will include:
    - Pole locations – with tabulation of locations
    - Source of power location – coordination with the local utility will be necessary to determine where the nearest transformer is located. A transformer may need to be installed near the intersection.
    - Handhole locations
    - Conduit size and locations
    - Wire sizes
    - Legend
    - Notes
- Wiring diagram sheet

1.4 Update of Special Provisions

The Consultant will update special provisions for the project resulting from City review.

1.5 Opinion of Probable Construction Cost

The Consultant shall prepare a final opinion of probable construction cost for the project. The cost estimate shall be based on representative major project elements and recent bid information. The Consultant shall budget and review bid items and quantities associated with the project.

1.6 Quality Control Review

Involve ongoing quality control input from the Project Team and the design engineer's senior technical staff throughout the development of check plans and documents for each project segment including roadway and traffic phasing. The design engineer is responsible for making specific recommendations and ensuring that critical issues are discussed and resolved prior to submittal of the intermediate plan set to the Project Team. Review the check plan set for technical accuracy, as well as for general constructability and conformance with the project design criteria.

1.7 Deliverables

1. Electronic set of Check plans
2. Cover sheet with designer initials and reviewer initials after completion of Quality Control
3. Electronic copy of City design comments and how each comment was addressed
4. Final Right-of-Way Acquisition Plats
5. Cost Opinion
6. Notice of Intent and Public Notice for NPDES permit

2.0 Print Documents / Final Plans

City comments shall be received within one (1) week of receipt of submittal from the CONSULTANT to avoid delays to the Project. Consultant will proceed with working on Print Documents Final Plans during the City review of the Final Plans developed under Task D. The submittal of print documents shall be completed on or before the schedule as outlined in Attachment B.

2.1 Incorporate Comments from Final Plan / Check Plan Review

The Consultant will respond to comments resulting from City Plan Review and Field Exam. Recommended modifications will be incorporated into the plan set.

2.2 Opinion of Probable Construction Cost

Prepare opinion of probable construction cost for the project. Final cost opinion shall include all project elements. Quantity takeoffs will be developed for the final cost estimate. Published cost opinion should be rounded to the nearest $10,000.

2.3 Contract Documents

The Consultant will complete and submit contract documents in accordance with the City critical path schedule. Final Plans will be revised as necessary to meet the requirements.

2.4 Permitting

The Consultant shall complete and obtain required permits from the Iowa Department of Natural Resources as necessary for the NPDES, as well as from Iowa DOT. All applicable fees shall be paid by the City.

TASK D - Letting Services

1.0 Letting Services

The work tasks to be performed or coordinated by the Consultant during the Bid Period Services are based on the bid lettings for one project and shall include the following:

1.1 Deliverables

Hard Copies:

1. 1 (one) print-ready Plan Set with cover sheet sealed only by consultant – not signed or dated
2. 6 (six) Plan Set cover sheets originally signed, sealed and dated by Consultant's Design Engineer and Professional Land Surveyor
3. Completed applicable permits

Electronic Copies (uploaded to ftp site):

1. Recommendation to File, in Excel format
2. Plan quantity tabulations, in Excel format
3. All AutoCAD project files

1.2 Plan Clarification and Addenda

The bid lettings shall be administered by the City. The Consultant shall assist the City during the bid periods in answering questions regarding the design intent. The Consultant shall assist in completing front end bidding documents.

City of Muscatine

ITEM NUMBER 2023-0046

AGENDA ITEM SUMMARY

DATE: 2/2/2023

STAFF

Gerald Ewers, Fire Chief

SUBJECT

Request for Authorization To Submit a Grant Request Through the Department Of Homeland Security (DHS) Assistance to Firefighter Grant (AFG) For A Breathing Air Compressor And A Portable Breathing Air Trailer.

EXECUTIVE SUMMARY

Presented for Council's consideration is a request to submit a grant application to the Department of Homeland Security Assistance to Firefighter Grant for the purchase of a breathing air system and portable breathing air system for the amount of $ 224,000. This grant has a 90% federal match and 10% city match. If the grant was awarded and accepted, the total cost would be $ 22,400.

STAFF RECOMMENDATION

Staff recommends approval to submit a DHS/AFG grant in the amount of $224,000 for the purchase of a new breathing air compressor and breathing air portable trailer. If approved and accepted, the city's 10% match would be $ 22,400.

BACKGROUND/DISCUSSION

DHS offers grant submittals annually. The application period closes February 10, 2023. FEMA's Assistance to Firefighters Grant (AFG) provides funding for the essentials that firefighters and first responders need to be safe and effective on the job.The request at this time is just to fill out and submit the grant prior to the grant deadline of February 10, 2023. If the grant request is awarded, the city has the option at that time to accept or deny the grant. If accepted, the city’s obligation would be to pay a 10% match of the awarded grant, which would be approximately $ 22,400. If the city decides to deny the grant, it may have a negative effect on future grant application requests. This breathing air compressor was planned and budgeted to be replaced in FY 23/24. This grant opportunity allows us the chance to purchase this through a 90/10 grant instead of a budgeted capital outlay request.

CITY FINANCIAL IMPACT

If the grant was awarded and accepted by the city, it would save the city $45,600 if the approved FY 23/24 capital outlay request for $ 68,000 is approved for the breathing air compressor.

ATTACHMENTS