

AIRPORT ADVISORY COMMISSION

January 23, 2023

Minutes

1. Call to Order/Roll Call

- a. Members Present: Steve Bradford, Andrea Kreitner, and Derek Reed
- b. Members Absent: Dennis Froelich and Mohammad Pasha
- c. Staff Present: Jodi Royal-Goodwin
- d. Others Present: Mike Woerly from Carver Aero and Kitzy Lemke from Bolton & Menk

2. Approval of Minutes: Reed moved and Kreitner seconded a motion to approve the minutes from December 12, 2022. The motion passed unanimously.

3. Project Updates

- a. Royal-Goodwin informed those present that Bolton & Menk was selected to continue as the airport consultants and a Master Agreement was approved by City Council January 19.
- b. Lemke reported that a predesign meeting was held with the Federal Aviation Administration January 20, and the Bolton & Menk team will begin putting together the specifications and bidding documents. The project will likely go out to bid in March and grant agreements should be executed this summer. The equipment will probably be delivered before the 2024 snow season.
- c. Bolton & Menk will work on the design of the fuel system once the SRE bid documents are farther along and should bring something to the Commission for review in March.
- d. DBT contacted Woerly about the AWOS frequency change last week, and became apparent they had an internal communication issue. The gentleman who contacted the FCC was of the understanding the issue was bleed over. Woerly explained it was not, and explained the problem with Knoxville broadcast overriding the Muscatine announcements. DBT would work on it more.

4. Other Business

- Terms for Pasha and Kreitner expire June 30, and Royal-Goodwin was looking to see if there was an interest in continuing on the Commission. Kreitner responded she would be willing to continue serving. Royal-Goodwin will contact Pasha.
- There was some discussion regarding Beacon lights being out. Woerly explained he had been working with Building and Grounds and Nelson Electric to get it fixed.

5. Comments from the Public

- a. There were no additional comments from the public.

6. Adjourn