

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MUSCATINE ART CENTER
March 16, 2023**

Present: Aarzo Baharani, Mark Latta, Sara Fitzer-Huston, Brian Walter, Mark Seaman, and Vince Lawson.

Absent: Geri Kent, David Meloy, and Laurie Johnson.

Staff: Melanie Alexander

Call to Order: The meeting was called to order by Latta at 5:30 PM.

Visitors: None present.

Minutes: Minutes of February 16, 2023 Regular Meeting of the Board of Trustees were reviewed and discussed. Moved/seconded (Lawson/Walter) to approve the minutes. Motion carried.

Bills for Approval: Bills in the amount of \$4,066.55 were presented, reviewed, and discussed. Moved/seconded (Fitzer-Huston/Baharani) to approve the bills as presented. Motion carried.

Credit Card for Approval: None

COMMITTEE REPORTS

Long-Range Planning:

The Executive Committee (Mark Latta, Brian Walter, Sara Fitzer-Huston, Mark Seaman) along with the Director will meet with Carol Webb on March 21. Following this meeting, the Executive Committee or the full board will need to schedule a time to review the action steps in the Institutional Plan.

Finance & Budget:

A motion was made by Fitzer-Huston and seconded by Latta to approve the resolution designating authorized individuals to sign for the acceptance of bequests or donations to the Muscatine Art Center on behalf of the Art Center Board of Trustees. Motion carries and was approved. A roll call vote was taken: Latta – yes; Walter – yes; Seaman – yes; Fitzer-Huston – yes; Baharani – yes; and Lawson – yes.

Collections: No report

Building & Grounds:

The Building and Grounds Department has replaced plumbing in the historic house. The men's restroom located on the second floor of the historic house is being converted in storage.

Midwest Alarm has been onsite for more than one week, starting on March 2nd. Security key pads, motion sensors, and some door contacts have been replaced with the new equipment.

There was a motion by Walter to approve a purchase order to Art Casting of Illinois for \$13,900 for reproductions of the cranes from the original Japanese Garden. It was seconded by Seaman. Motion carried and was approved.

Community Engagement:

The Muscatine County Arts Council's Art Array 2023 will open with an evening reception on March 16th. Art Array will be on view on the second floor of the historic house through May 28th. The exhibition of Marc Sijan's Ultra-Realistic Sculptures and Bob Campagna's "Faces of Hope" will close on April 9th. The Muscatine Schools exhibit of art by 4th and 5th graders will open on April 20th with a reception and performance by Eulenspiegel Puppet Theater on April 23rd. The student exhibition will be on view through May 21st.

Friends of the Muscatine Art Center is bringing back the "For the Love of Art" Tea. The fundraiser is planned for the afternoon of Saturday, May 6th.

Staff is finalizing events and classes for the April, May, June newsletter.

Personnel:

Two board vacancies will need to be filled for the new fiscal year starting on July 1st. City Hall plans to post the vacancies in the near future with applications due in May followed by a vote of the Nominating Committee likely in June.

The process for the annual review of the Director will need to begin in late March or early April. The process involves each board member completing the evaluation form and the Director completing a self-evaluation.

Director's Report: In Packet

Unfinished Business:**New Business:**

Next Board meeting – April 20, 2023, at 5:30 p.m.

Adjourn:

Moved/seconded by (Lawson/Walter) to adjourn. The motion carried and the meeting adjourned at 6:30 PM.

Respectfully submitted,

Sara Fitzer-Huston
Secretary