



City of Muscatine

CITY COUNCIL

Thursday, June 15, 2023

Brad Bark, Mayor

Dennis Froelich, 1st Ward

Jeff Osborne, 2nd Ward

Peggy Gordon, 3rd Ward

Nadine Brockert, 4th Ward

John Jindrich, 5th Ward

Angie Lewis, At Large

DeWayne Hopkins, At Large

Carol Webb, City Administrator

Cinda Hilger, Admin. Professional

Brent Hinders, City Attorney

City Council meetings are held at 6:00 p.m. on the 1st and 3rd Thursday of each month. In-depth sessions are held at 6:00 p.m. on the 2nd Thursday of each month. All meetings are available for review on the City of Muscatine YouTube page.

The public is welcome to attend virtually using the information below.

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/CityofMuscatine/city-council-meeting>

You can also dial in using your phone.

United States: 1-669-224-3412

Access Code: 971-499-597

June 15, 2023, 6:00 PM

AGENDA

1. CALL TO ORDER
2. INVOCATION

3. **ROLL CALL**

4. **PLEDGE OF ALLEGIANCE**

5. **FROM THE MAYOR**

- A. Request to reappoint Mahammad Pasha and Andrea Kreitner to the Airport Advisory Commission.
Request to approve the appointment of Ann McCarthy and Kathleen Haltmeyer to the Art Center Board of Directors
Request to approve the reappointment of Jeff Cochran to the Civil Service Commission.
Request to approve the reappointment of Moriah Ellis to the Historic Preservation Commission.
Request to approve the appointment of Diana Boeding and Kevin Knox to the Library Board of Trustees.
Request to approve the appointment of Kent Jurgensen to the Planning and Zoning Commission.
Request to approve the appointment of Delmar Kuhlers to the Parks and Recreations Advisory Commission.
Request to approve the appointment of Paul Minicucci to the Public Art Advisory Commission.

6. **APPROVAL OF AGENDA AS PRESENTED AND/OR AS AMENDED**

7. **COMMUNICATIONS - CITIZENS**

- A. Dangerous Animal Appeal Hearing-Thomas Phillip, Cynthia Cortez

8. **COUNCILMEMBER FOLLOW UP TO CITIZEN COMMUNICATION**

9. **CONSENT AGENDA * (ITEMS 5 and 10-14)**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered separately.

10. *** REVIEW AND POTENTIAL VOTE TO APPROVE MINUTES**

- A. June 1, 2023 Regular City Council Meeting Minutes
- B. June 8, 2023 In-depth City Council Meeting Minutes

11. * PETITIONS AND COMMUNICATIONS

- A. Request for Street Closure on Fairview Avenue to Repair Sewer Lateral
- B. Cigarette/Tobacco Permits July 1,2023 - June 30, 2024
 - 1. Home Base LLC, 1201 Grandview Avenue - Home Base LLC
- C. Request for renewal of a Class “C” Retail Alcohol License for Creations by Oz, 110 East 2 nd Street – Melissa Osborne (pending inspections)
- D. Request for renewal of a Special Class “C” Retail Alcohol License for GeoJohnz, LLC, 203 East 2 nd Street – GeoJohnz, LLC (pending inspections)
- E. Request for renewal of a Class “C” Retail Alcohol License for The Pearl, 101 West Mississippi Drive – The Pearl, LLC (pending inspections and insurance)
- F. Request on first and second reading on a new Special Class “C” Retail Alcohol License and Outdoor Service for Keep Muscatine Beautiful, Harbor Drive – Community Foundation of Greater Muscatine (pending inspections)
- G. Request on first reading on a new Class “C” Retail Alcohol License for Home Base LLC, 1201 Grandview Avenue – Tonia McCullough (pending inspections and insurance)
- H. Request on first reading on a new Class “C” Retail Alcohol License for BigBear’s, 218 Walnut Street – BigBear’s LLC (pending inspections and insurance)
- I. Request for Use of City Property from Chance Kleist with Boonies on the Avenue for Acoustic Music in the Street to be held June 30, 2023
- J. Request for Use of City Property from Muscatine Public Library for the Children’s 4 th of July Parade to be held on July 4, 2023
- K. Request for Use of City Property from Chris and Nancy Foxen with Muscatine Cross Country Team for a 5K race to be held on September 4, 2023
- L. Request for Use of City Property from Becky Huot with Muscatine High School Student Council for the Homecoming Parade to be held on September 21, 2023
- M. Request for Use of City Property from Becky Huot with Muscatine High School Student Council for the Senior March to be held on September 22, 2023

- N. Request for Outdoor Service for Boonie's on the Avenue, 214 Iowa Avenue, for event to be held June 30, 2023 - Michael Kleist - (pending inspections and insurance)

12. * COMMUNICATION – RECEIVE AND FILE

13. * PURCHASE ORDERS

- A. Request to Approve the Issuance of a Purchase Order to Sulzco, LLC., in the Amount of \$8,000, to Complete Hauling of Material and Site Grading at the Northwest Corner of Houser and Grandview.
- B. Request to Approve the Issuance of a Purchase Order to Goddard Heating & Cooling, in the Amount of \$14,471.28, for the Replacement of the Rooftop HVAC Unit for the Police Department
- C. Request to approve the Issuance of a Purchase Order to Zimmer & Francescon, Inc, in the amount of \$14,450.00, for the emergency purchase of a Fairbanks 4" submersible pump for the 57th St Lift Station.
- D. Request to Approve the Issuance of a Purchase Order to Thompson-Hopps Pumps for Transfer Station Lift Station Pumps in the Amount of \$15,640.00.

14. * APPROVAL OF BILLS

It is recommended bills totaling \$2,227,291.19, be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

- A. Bills for Approval - June 15, 2023

15. PUBLIC HEARING

- A. Public Hearing Regarding the Muscatine Soccer Complex Irrigation Project
- B. Public Hearing on a Proposal to Enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement and to Borrow Money Thereunder in a Principal Amount not to Exceed \$8,500,000.00.

16. BOARDS AND COMMISSIONS

17. FROM THE CITY ADMINISTRATOR

- A. Third and Final Reading of an Ordinance Governing Disposal of City-Owned Surplus Real Property
- B. Resolution Approving the Contract and Bond for West Hill Sewer Separation Phase 6 A&B for KE Flatwork of Eldridge, Iowa in the Amount of \$6,543,100.

- C. Resolution Approving Plans, Specifications, Form of Contract, Cost Estimate and Setting the Bid Opening Date for the Muscatine Soccer Complex Irrigation Replacement Project.
- D. Resolution Taking Additional Action on a Proposal to Enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement
- E. A Resolution Awarding Contract to Brauns Excavating,LLC in the amount of \$17,800 for the Demolition of a Structure Located at 1905 Hershey Ave
- F. A Resolution Accepting the Quit Claim Deed From Several Grantors to the City of Muscatine, Iowa for the property located at 713 Locust Street
- G. Resolution Setting a Public Hearing for July 6, 2023 on an Ordinance Amending Title 10, Chapter 20, Section 4 of City Code - Home Occupations
- H. Resolution Setting a Public Hearing for July 6, 2023 on Vacating and Disposing of a Certain Right Of Way Adjoining Tom Bruner Field.
- I. A Resolution Setting a Public Hearing for July 6, 2023 on Vacating Certain Sewer Easements Located at 2417 Grandview Avenue
- J. Resolution Setting a Public Hearing for July 6, 2023 Regarding an Easement Agreement Allowing for the Encroachment of Tom Bruner Field on an adjoining City-Owned Parcel
- K. Resolution to Set a Public Hearing for July 20, 2023 on Urban Renewal Plan Amendments
- L. Request to Declare Two Transit Buses as Surplus and Authorize the Sale of Said Buses at Public Surplus Auction
- M. A Request to Approve an Agreement between the City of Muscatine and Senior Resources to support the provision of Senior Resident Services in the amount of \$30,000 for Fiscal Year 2023/2024
- N. A Request to Approve an Agreement between the City of Muscatine and the Greater Muscatine Chamber of Commerce (GMCCI) to provide Tourism and Marketing Services in the amount of \$135,000 annually for Fiscal Years 2023/2024 and 2024/2025.
- O. Request to Approve the City's Insurance Renewal, including property, casualty, and liability insurance, worker's compensation coverage, and various lines of other specialty coverage.
- P. Request to enter into a contract in the amount of \$62,872 with Nathan Pierce for the sculpture "Zenith" to be installed in the roundabout at Mulberry and Second.
- Q. Request to Approve the Issuance of a Purchase Order for Construction of an Art Installation Foundation in the Mulberry and 2nd Street Roundabout to Heuer Construction for an Amount not to Exceed \$22,165.

- R. Request to Approve the Issuance of a Purchase Order for Airport Hangars Roof Replacement to Bryant Roofing Co in the Amount of \$96,883
- S. Request for Authorization to Issue a Purchase Order to Hoglund Bus Company for a New Low Floor Bus in the Amount of \$194,606.00

18. MAYOR AND COUNCIL REPORTS

19. ADJOURNMENT



Public Safety Building
312 East Fifth Street
Muscatine, IA 52761-4294
(563) 263-9922 Voice/TT
Fax (563) 288-0964

POLICE DEPARTMENT - A NATIONALLY ACCREDITED LAW ENFORCEMENT AGENCY

June 1st, 2023.

Thomas Phillip IV
Cynthia Cortez
2829 Highland Ct.
Muscatine, IA. 52761

Thomas Phillip IV and Cynthia Cortez,

This letter is to inform you that the City of Muscatine received a complaint that you are keeping, sheltering, or harboring a dangerous animal, on the premises, within the City. A violation of this chapter has been determined and the Muscatine Police Department has performed an investigation into the matter.

On 05/30/2023 an anonymous complaint regarding ball pythons residing at 2829 Highland Ct. Muscatine Iowa 52761 was made. Upon investigation it is determined there are dangerous animals (ball pythons) residing at this location.

Pursuant to the City of Muscatine Code of Ordinances Chapter 6-8-11 your snake are considered to be a dangerous animal.. You have three (3) days after receipt of this letter to file an appeal. Failure to file such written notice of appeal shall constitute a waiver of right to appeal the order.

The notice of appeal shall state the grounds for such appeal and shall be delivered personally or by certified mail to the City Clerk. Penalties for violation of 6-8-9 may be punishable by fine and imprisonment of the owner, and possible destruction of the snake.

Respectfully,

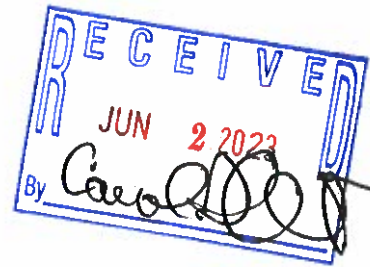
Anthony Kies
Chief of Police
Muscatine Police Department

**"I remember Muscatine for its sunsets. I have never seen any
on either side of the ocean that equaled them" — Mark Twain**

June 1, 2023

City Clerk/City Council

Memo: Notice of appeal of owning dangerous animals.



This is an appeal to the accusation of a violation of Muscatine code of Ordinance Chapter 6-8-11. Before making the decision to move to Muscatine, Iowa from Baton Rouge, Louisiana in November of 2022 we believed we had done our due diligence in researching the city's codes and regulations and that we were in compliance with the ban of constrictors over the length of 6ft. We now know that ordinance was changed at some point, which was not apparent to us at the time. While the code currently does classify our animals as "dangerous", given the situation, the complexity and the general nature of our animals, we strongly disagree that they are dangerous nor should they be considered dangerous. Furthermore, Chapter 6-8-11 titled "Dangerous Animals" states that "no person shall keep or permit to be kept any dangerous animal as defined in this chapter as a pet nor for display or for exhibition purposes, whether gratuitously or for a fee, we however do not keep Ball Pythons as pets; they are inventory and we are in the process of starting a business and therefore we believe exempt from the code of Ordinance, per the cities own Code of Ordinance 6-8-4 Commercial Establishments. We were unaware of these Codes of Ordinances until the home visit with Capt. Jirak and ACO Patel. After reading all of the Chapter ordinances in this title 6, we have been made aware of our failure to pay an annual Commercial Establishment Fee to the city. We will be more than happy to comply with this request, however we are unaware of how to proceed with that as these animals are not mammals but reptiles, and therefore do not need a rabies vaccination. Furthermore, while we empathize with the care and concerns of the city council in regards to constrictors, larger constrictors specifically, such as Reticulated

Pythons (*Matlayopython reticulatus*) or African Rock Pythons (*Python sebae*) posing a threat to public safety in unexperienced hands as they are capable of reaching lengths of 15+ feet as adults. In contrast, Ball Pythons (*Python regius*) only reach an average of 4-6ft as adults and therefore maintain a smaller maximum average length than the native Bull snake of 7ft. Additionally, Ball Pythons can be found in many big-name pet stores across the nation, such as Petsmart and Petco. Ball Pythons are legal to own across the continental US as state laws define and are a very good introductory species to reptile pet ownership due to their mild temperament and hardy nature. In the pet trade industry, Ball Pythons are commonly referred to as the “pet rock” and the “designer snake” due to their mild temperament, beautiful color palette and genetic pattern mutations. Ball Pythons have been a steady growing market since the 1990s in the United States and there has never been a confirmed case of a ball python killing or even seriously injuring a human. Recently, the “pit bull ban” was lifted in Muscatine; however a quick google search determined that it is estimated pit bulls have killed roughly 440 Americans since 1998, so it is unfair to classify something with zero confirmed killings EVER as more dangerous than that which is now legal. Also, it should be noted that Ball Pythons originate from Africa, and because of this they lack the ability to withstand cool/cold weather by brumation like our native species do. thus while being hardy in captivity when adequate husbandry conditions are met, would otherwise not survive a cold Iowa winter or even fall, preventing them from ever being a risk of an invasive species. Ball Pythons quickly develop deadly respiratory infections when sustained temps are below 80 degrees, among other health issues.

We are not only able, but also willing to assist with bringing in highly educated individuals, such as ourselves, to help write a new ordinance with City Council to improve our community guidelines but also open the door to hopefully one day opening a pet store worthy of national commerce, thus bringing in tax revenue, tourism, and a new shine to the “Pearl of the Mississippi”. Finally, we hope Council members understand that we are more than willing to work with them in helping clarify and bring a

more focused terminology to the ordinance where we feel it could be improved and thus allowing for fewer, yet tighter constraints on what is allowable under this city ordinance. We believe from our interaction with City Police and Animal Control, that they are willing to work with us as well to help amicably resolve this matter as not only a team of professionals but as community members.

If Council members should decide to uphold their findings, we respectfully request a grace period of 60 days to be able to find adequate accommodations for our inventory.

Sincerely,

Thomas Phillips & Cynthia Cortez

(225) 460-1312 (Thomas Cell)

Thomas.phillips.iv@gmail.com

(319) 750-0973 (Cynthia Cell)

Cynthiamorgan7@gmail.com

CHAPTER 162

CARE OF ANIMALS IN COMMERCIAL ESTABLISHMENTS

Referred to in §717B.2, 717B.3, 717B.3A, 717B.8, 717F.4

162.1	Purpose and scope.	162.9A	Operation of a public auction — state license or permit.
162.2	Definitions.	162.10	Qualified research facilities — adoption program.
162.2A	Application, issuance, and renewal of authorizations.	162.10A	Commercial establishments — standard of care.
162.2B	Fees.	162.10B	Commercial establishments — inspecting state licensees and registrants.
162.2C	Commercial establishment fund.	162.10C	Commercial establishments — monitoring permittees.
162.3	Operation of a pound — certificate of registration.	162.10D	Commercial establishments — disciplinary actions.
162.4	Operation of an animal shelter — certificate of registration.	162.11	Exceptions.
162.4A	Operation of a research facility — certificate of registration.	162.12	Denial or revocation of license or registration.
162.5	Operation of a pet shop — state license.	162.12A	Civil penalties.
162.5A	Operation of a boarding kennel — state license.	162.13	Criminal penalties — confiscation.
162.6	Operation of a commercial kennel — state license.	162.14	Custody by animal warden.
162.7	Operation of a dealer — state license or permit.	162.15	Violation by animal warden.
162.8	Operation of a commercial breeder — state license or permit.	162.16	Rules.
162.9	Boarding kennel operator's license. Repealed by 2010 Acts, ch 1030, §26, 29.	162.17	Reserved.
		162.18	Fees. Repealed by 2010 Acts, ch 1030, §26, 29.
		162.19	Abandoned animals destroyed.
		162.20	Sterilization.

162.1 Purpose and scope.

1. The purpose of this chapter is to accomplish all of the following:
 - a. Ensure that all dogs and cats handled by commercial establishments are provided with humane care and treatment.
 - b. Regulate the transportation, sale, purchase, housing, care, handling, and treatment of dogs and cats by persons engaged in transporting, buying, or selling them.
 - c. Provide that all vertebrate animals consigned to pet shops are provided humane care and treatment by regulating the transportation, sale, purchase, housing, care, handling, and treatment of such animals by pet shops.
 - d. Authorize the sale, trade, or adoption of only those animals which appear to be free of infectious or communicable disease.
 - e. Protect the public from zoonotic disease.

2. This chapter does not apply to livestock as defined in section 717.1 or any other agricultural animal used in agricultural production as provided in chapter 717A.

[C75, 77, 79, 81, §162.1]

96 Acts, ch 1034, §7; 2010 Acts, ch 1030, §1, 29; 2021 Acts, ch 76, §40

Referred to in §162.11

162.2 Definitions.

As used in this chapter, except as otherwise expressly provided:

1. "Adequate feed" means the provision at suitable intervals of not more than twenty-four hours or longer if the dietary requirements of the species so require, of a quantity of wholesome foodstuff suitable for the species and age, sufficient to maintain a reasonable level of nutrition in each animal. The foodstuff shall be served in a clean receptacle, dish or container.
2. "Adequate water" means reasonable access to a supply of clean, fresh, potable water provided in a sanitary manner or provided at suitable intervals for the species and not to exceed twenty-four hours at any interval.

3. “**Animal shelter**” means a facility which is used to house or contain dogs or cats, or both, and which is owned, operated, or maintained by an incorporated humane society, animal welfare society, society for the prevention of cruelty to animals, or other nonprofit organization devoted to the welfare, protection, and humane treatment of such animals.

4. “**Animal warden**” means any person employed, contracted, or appointed by the state, municipal corporation, or any political subdivision of the state, for the purpose of aiding in the enforcement of the provisions of this chapter or any other law or ordinance relating to the licensing of animals, control of animals or seizure and impoundment of animals and includes any peace officer, animal control officer, or other employee whose duties in whole or in part include assignments which involve the seizure or taking into custody of any animal.

5. “**Animal Welfare Act**” means the federal Animal Welfare Act, 7 U.S.C. ch. 54, and regulations promulgated by the United States department of agriculture and published in 9 C.F.R. ch. 1.

6. “**Authorization**” means a state license, certificate of registration, or permit issued or renewed by the department to a commercial establishment as provided in section 162.2A.

7. “**Boarding kennel**” means a place or establishment other than a pound or animal shelter where dogs or cats not owned by the proprietor are sheltered, fed, and watered in return for a consideration.

8. “**Commercial breeder**” means a person, engaged in the business of breeding dogs or cats, who sells, exchanges, or leases dogs or cats in return for consideration, or who offers to do so, whether or not the animals are raised, trained, groomed, or boarded by the person. A person who owns or harbors three or fewer breeding males or females is not a commercial breeder. However, a person who breeds any number of breeding male or female greyhounds for the purposes of using them for pari-mutuel wagering at a racetrack as provided in chapter 99D shall be considered a commercial breeder irrespective of whether the person sells, leases, or exchanges the greyhounds for consideration or offers to do so.

9. “**Commercial establishment**” or “**establishment**” means an animal shelter, boarding kennel, commercial breeder, commercial kennel, dealer, pet shop, pound, public auction, or research facility.

10. “**Commercial kennel**” means a kennel which performs grooming, boarding, or training services for dogs or cats in return for a consideration.

11. “**Dealer**” means any person who is engaged in the business of buying for resale or selling or exchanging dogs or cats, or both, as a principal or agent, or who claims to be so engaged.

12. “**Department**” means the department of agriculture and land stewardship.

13. “**Euthanasia**” means the humane destruction of an animal accomplished by a method that involves instantaneous unconsciousness and immediate death or by a method that involves anesthesia, produced by an agent which causes painless loss of consciousness, and death during the loss of consciousness.

14. “**Federal license**” means a license issued by the United States department of agriculture to a person classified as a dealer or exhibitor pursuant to the federal Animal Welfare Act.

15. “**Federal licensee**” means a person to whom a federal license as a dealer or exhibitor is issued.

16. “**Housing facilities**” means any room, building, or area used to contain a primary enclosure or enclosures.

17. “**Permittee**” means a commercial breeder, dealer, or public auction to whom a permit is issued by the department as a federal licensee pursuant to section 162.2A.

18. “**Person**” means person as defined in chapter 4.

19. “**Pet shop**” means an establishment where a dog, cat, rabbit, rodent, nonhuman primate, fish other than live bait, bird, or other vertebrate animal is bought, sold, exchanged, or offered for sale. However, a pet shop does not include an establishment if one of the following applies:

a. The establishment receives less than five hundred dollars from the sale or exchange of vertebrate animals during a twelve-month period.

b. The establishment sells or exchanges less than six animals during a twelve-month period.

20. “**Pound**” means a facility for the prevention of cruelty to animals operated by the state, a municipal corporation, or other political subdivision of the state for the purpose of impounding or harboring seized stray, homeless, abandoned, or unwanted dogs, cats, or other animals; or a facility operated for such a purpose under a contract with any municipal corporation or incorporated society.

21. “**Primary enclosure**” means any structure used to immediately restrict an animal to a limited amount of space, such as a room, pen, cage, or compartment.

22. “**Public auction**” means any place or location where dogs or cats, or both, are sold at auction to the highest bidder regardless of whether the dogs or cats are offered as individuals, as a group, or by weight.

23. “**Registrant**” means a pound, animal shelter, or research facility to whom a certificate of registration is issued by the department pursuant to section 162.2A.

24. “**Research facility**” means any school or college of medicine, veterinary medicine, pharmacy, dentistry, or osteopathic medicine, or hospital, diagnostic or research laboratories, or other educational or scientific establishment situated in this state concerned with the investigation of, or instruction concerning the structure or function of living organisms, the cause, prevention, control or cure of diseases or abnormal conditions of human beings or animals.

25. “**State fiscal year**” means the fiscal year described in section 3.12.

26. “**State licensee**” means any of the following:

a. A boarding kennel, commercial kennel, or pet shop to whom a state license is issued by the department pursuant to section 162.2A.

b. A commercial breeder, dealer, or public auction to whom a state license is issued in lieu of a permit by the department pursuant to section 162.2A.

27. “**Vertebrate animal**” means those vertebrate animals other than members of the equine, bovine, ovine, and porcine species, and ostriches, rheas, or emus.

[C75, 77, 79, 81, §162.2]

86 Acts, ch 1245, §611; 88 Acts, ch 1186, §1 – 4; 92 Acts, ch 1094, §1; 92 Acts, ch 1212, §6; 95 Acts, ch 43, §4; 2005 Acts, ch 3, §40; 2009 Acts, ch 133, §70; 2010 Acts, ch 1030, §2, 3, 29

Referred to in §162.11, 162.20, 165B.5, 169.5, 351.37, 351.45, 351.46, 717.1A, 717.2, 717.5, 717A.1, 717B.1, 717B.2, 717B.3, 717B.3A, 717B.4, 717B.8, 717D.3, 717E.2, 717E.7, 717E.10

Further definitions, see §159.1

162.2A Application, issuance, and renewal of authorizations.

1. The department shall provide for the operation of a commercial establishment by **issuing or renewing an authorization, including any of the following:**

a. A certificate of registration for a pound, animal shelter, or research facility.

b. **A state license for a boarding kennel, commercial kennel, or pet shop.**

c. A state license or permit for a **commercial breeder, dealer, or public auction.** A federal licensee must apply for and be issued either a permit or a state license in lieu of a permit.

2. A person must be issued a separate state license, certificate of registration, or permit for each commercial establishment owned or operated by the person.

3. A person must apply for the issuance or renewal of an authorization on forms and according to procedures required by rules adopted by the department. The application shall contain information required by the department, including but not limited to all of the following:

a. The person's name.

b. The person's principal office or place of business.

c. The name, address, and type of establishment covered by the authorization.

d. The person's identification number. Notwithstanding chapter 22, the department shall keep the person's tax identification number confidential except for purposes of tax administration by the department of revenue, including as provided in section 421.18.

4. **The authorization expires on an annual basis as provided by the department, and must be renewed by the commercial establishment on an annual basis on or before the authorization's expiration date.**

5. a. A commercial establishment applying for the issuance or renewal of a permit shall provide the department with proof that the person is a federal licensee.

b. The department shall not require that it must enter onto the premises of a commercial establishment in order to issue a permit. The department shall not require that it must enter onto the premises of a commercial establishment in order to renew a permit, unless it has reasonable cause to monitor the commercial establishment as provided in section 162.10C.

2010 Acts, ch 1030, §4, 29

Referred to in §162.2, 162.3, 162.4, 162.4A, 162.5, 162.5A, 162.6, 162.7, 162.8, 162.9A, 162.11, 162.13, 717B.1, 717F.1

162.2B Fees.

The department shall establish, assess, and collect fees as provided in this section.

1. A commercial establishment shall pay authorization fees to the department for the issuance or renewal of a certificate of registration, state license, or permit.

a. For the issuance or renewal of a certificate of registration, seventy-five dollars.

b. For the issuance or renewal of a state license or permit, one hundred seventy-five dollars. However, a commercial breeder who owns, keeps, breeds, or transports a greyhound dog for pari-mutuel wagering at a racetrack as provided in chapter 99D shall pay a different fee for the issuance or renewal of a state license as provided in rules adopted by the department.

2. The department shall retain all fees that it collects under this section for the exclusive purpose of administering and enforcing the provisions of this chapter. The fees shall be considered repayment receipts as defined in section 8.2. The general assembly shall appropriate moneys to the department each state fiscal year necessary for the administration and enforcement of this chapter.

2010 Acts, ch 1030, §5, 29

Referred to in §162.2C, 162.11

162.2C Commercial establishment fund.

1. A commercial establishment fund is created in the state treasury under the management and control of the department.

2. The fund shall include moneys collected by the department in fees as provided in section 162.2B and moneys appropriated by the general assembly. The fund may include other moneys available to and obtained or accepted by the department, including moneys from public or private sources.

3. Moneys in the fund are appropriated to the department and shall be used exclusively to carry out the provisions of this chapter as determined and directed by the department, and shall not require further special authorization by the general assembly.

4. a. Notwithstanding section 12C.7, interest or earnings on moneys in the fund shall be credited to the fund.

b. Notwithstanding section 8.33, moneys credited to the fund that remain unexpended or unobligated at the end of a fiscal year shall not revert to any other fund.

2010 Acts, ch 1191, §25, 26

162.3 Operation of a pound — certificate of registration.

A pound shall only operate pursuant to a certificate of registration issued or renewed by the department as provided in section 162.2A. A pound may sell dogs or cats under its control if sales are allowed by the department. The pound shall maintain records as required by the department in order for the department to ensure the pound's compliance with the provisions of this chapter.

[C75, 77, 79, 81, §162.3]

88 Acts, ch 1186, §5; 88 Acts, ch 1272, §12; 89 Acts, ch 296, §17; 2010 Acts, ch 1030, §6, 29

162.4 Operation of an animal shelter — certificate of registration.

An animal shelter shall only operate pursuant to a certificate of registration issued or renewed by the department as provided in section 162.2A. An animal shelter may sell dogs or cats if sales are allowed by the department. The animal shelter facility shall maintain

records as required by the department in order for the department to ensure the animal shelter's compliance with the provisions of this chapter.

[C75, 77, 79, 81, §162.4]

88 Acts, ch 1186, §6; 2010 Acts, ch 1030, §7, 29

162.4A Operation of a research facility — certificate of registration.

A research facility shall only operate pursuant to a certificate of registration issued by the department as provided in section 162.2A. The research facility shall maintain records as required by the department in order for the department to ensure the research facility's compliance with the provisions of this chapter. A research facility shall not purchase a dog or cat from a commercial establishment that does not have a valid authorization issued or renewed under this chapter or a similar authorization issued or renewed by another state.

2010 Acts, ch 1030, §8, 29

Referred to in §717E.1

162.5 Operation of a pet shop — state license.

A pet shop shall only operate pursuant to a state license issued or renewed by the department pursuant to section 162.2A. The pet shop shall maintain records as required by the department in order for the department to ensure the pet shop's compliance with the provisions of this chapter. A pet shop shall not purchase a dog or cat from a commercial establishment that does not have a valid authorization issued or renewed under this chapter or a similar authorization issued or renewed by another state.

[C75, 77, 79, 81, §162.5]

88 Acts, ch 1186, §7; 88 Acts, ch 1272, §13; 89 Acts, ch 296, §17; 2010 Acts, ch 1030, §9, 29

Referred to in §717E.3

162.5A Operation of a boarding kennel — state license.

A boarding kennel shall only operate pursuant to a state license issued by the department as provided in section 162.2A. The boarding kennel shall maintain records as required by the department in order for the department to ensure the boarding kennel's compliance with the provisions of this chapter. A boarding kennel shall not purchase a dog or cat from a commercial establishment that does not have a valid authorization issued or renewed under this chapter or a similar authorization issued or renewed by another state.

2010 Acts, ch 1030, §10, 29

162.6 Operation of a commercial kennel — state license.

A commercial kennel shall only operate pursuant to a state license issued or renewed by the department as provided in section 162.2A. A commercial kennel shall maintain records as required by the department in order for the department to ensure the commercial kennel's compliance with the provisions of this chapter. A commercial kennel shall not purchase a dog or cat from a commercial establishment that does not have a valid authorization issued or renewed under this chapter or a similar authorization issued or renewed by another state.

[C75, 77, 79, 81, §162.6]

88 Acts, ch 1186, §8; 88 Acts, ch 1272, §14; 89 Acts, ch 15, §1; 89 Acts, ch 296, §17; 2010 Acts, ch 1030, §11, 29

162.7 Operation of a dealer — state license or permit.

A dealer shall only operate pursuant to a state license, or a permit, issued or renewed by the department as provided in section 162.2A. A dealer who is a state licensee shall maintain records as required by the department in order for the department to ensure compliance with the provisions of this chapter. A dealer who is a permittee may but is not required to maintain records. A dealer shall not purchase a dog or cat from a commercial establishment that does

not have a valid authorization issued or renewed under this chapter or a similar authorization issued or renewed by another state.

[C75, 77, 79, 81, §162.7]

88 Acts, ch 1186, §9; 88 Acts, ch 1272, §15; 89 Acts, ch 15, §2; 89 Acts, ch 296, §17; 2010 Acts, ch 1030, §12, 29

Referred to in §162.11

162.8 Operation of a commercial breeder — state license or permit.

A commercial breeder shall only operate pursuant to a state license, or a permit, issued or renewed by the department as provided in section 162.2A. A commercial breeder who is a state licensee shall maintain records as required by the department in order for the department to ensure the commercial breeder's compliance with the provisions of this chapter. A commercial breeder who is a permittee may but is not required to maintain records. A commercial breeder shall not purchase a dog or cat from a commercial establishment that does not have a valid authorization issued or renewed under this chapter or a similar authorization issued or renewed by another state.

[C75, 77, 79, 81, §162.8]

88 Acts, ch 1186, §10; 88 Acts, ch 1272, §16; 89 Acts, ch 296, §18; 2010 Acts, ch 1030, §13, 29

Referred to in §162.11

162.9 Boarding kennel operator's license. Repealed by 2010 Acts, ch 1030, §26, 29. See §162.5A.

162.9A Operation of a public auction — state license or permit.

A public auction shall only operate pursuant to a state license, or a permit, issued or renewed by the department as provided in section 162.2A. A public auction which is a state licensee shall maintain records as required by the department in order for the department to ensure the public auction's compliance with the provisions of this chapter. A public auction which is a permittee may but is not required to maintain records. A public auction shall not purchase a dog or cat from a commercial establishment that does not have a valid authorization issued or renewed under this chapter or a similar authorization issued or renewed by another state.

2010 Acts, ch 1030, §14, 29

Referred to in §162.11

162.10 Qualified research facilities — adoption program.

1. As used in this section, unless the context otherwise requires:

a. "Animal rescue organization" means a person other than an animal shelter operating on a nonprofit basis to place unwanted, abandoned, abused, or stray dogs or cats in permanent adopted homes as provided by rules adopted by the department.

b. (1) "Qualified research facility" means a research facility, including but not limited to a regents institution, that conducts experiments on dogs or cats for research, education, testing, or another scientific purpose; and that receives moneys from the state or federal government.

(2) "Qualified research facility" includes a research facility that conducts experiments on dogs or cats for research, education, testing, or another scientific purpose, in collaboration with a research facility described in subparagraph (1).

c. "Retired animal" means a dog or cat confined at a qualified research facility, if the dog or cat has been previously used for research, education, testing, or another scientific purpose; and the dog or cat is no longer required to be confined by the qualified research facility for any of those purposes.

2. A qualified research facility shall establish an adoption program for retired animals confined at the qualified research facility for placement in a permanent adoptive home. In order to be eligible for adoption under the program, the retired animal must have no substantial medical condition, and pose no safety risk to the public, that would prevent the dog's or cat's successful integration into a permanent adoptive home.

3. Once a dog or cat becomes a retired animal and is eligible for adoption under the adoption program, the qualified research facility must do at least one of the following:

a. Offer to transfer ownership and custody of the retired animal to an animal shelter or animal rescue organization to facilitate the transfer of ownership and custody of the retired animal to a person for placement into the person's permanent adoptive home. A qualified research facility must enter into an agreement with one or more animal shelters or animal rescue organizations electing to participate in the program.

b. Offer to transfer ownership and custody of the retired animal to a person for private placement in the person's permanent adoptive home according to an arrangement agreed to by the qualified research facility and the person.

2022 Acts, ch 1072, §1

NEW section

162.10A Commercial establishments — standard of care.

1. a. A commercial establishment shall provide for a standard of care that ensures that an animal in its possession or under its control is not lacking any of the following:

(1) Adequate feed, adequate water, housing facilities, sanitary control, or grooming practices, if such lack causes adverse health or suffering.

(2) Veterinary care.

b. A commercial establishment, other than a research facility or pet shop, shall provide for the standard of care for dogs and cats in its possession or under its control, and a research facility or pet shop shall provide for the standard of care for vertebrate animals in its possession or under its control.

2. a. Except as provided in paragraph "b" or "c", a commercial establishment shall comply with rules that the department adopts to implement subsection 1. A commercial establishment shall be regulated under this paragraph "a" unless the person is a state licensee as provided in paragraph "b" or a permittee as provided in paragraph "c".

b. A state licensee who is a commercial breeder owning, breeding, transporting, or keeping a greyhound dog for pari-mutuel wagering at a racetrack as provided in chapter 99D may be required to comply with different rules adopted by the department.

c. A permittee is not required to comply with rules that the department adopts to implement a standard of care as provided in subsection 1 for state licensees and registrants. The department may adopt rules regulating a standard of care for a permittee, so long as the rules are not more restrictive than required for a permittee under the Animal Welfare Act. However, the department may adopt prescriptive rules relating to the standard of care. Regardless of whether the department adopts such rules, a permittee meets the standard of care required in subsection 1 if it voluntarily complies with rules applicable to state licensees or registrants. A finding by the United States department of agriculture that a permittee complies with the Animal Welfare Act is not conclusive when determining that the permittee provides a standard of care required in subsection 1.

3. A commercial establishment fails to provide for a standard of care as provided in subsection 1 if the commercial establishment commits abuse as described in section 717B.2, neglect as described in section 717B.3, or torture as provided in section 717B.3A.

2010 Acts, ch 1030, §15, 29

Referred to in §162.10C, 162.11, 162.12A, 162.13, 717B.2, 717B.3, 717B.3A

162.10B Commercial establishments — inspecting state licensees and registrants.

The department may inspect the commercial establishment of a registrant or state licensee by entering onto its business premises at any time during normal working hours. The department may inspect records required to be maintained by the state licensee or registrant as provided in this chapter. If the owner or person in charge of the commercial establishment refuses admittance, the department may obtain an administrative search warrant issued under section 808.14.

2010 Acts, ch 1030, §16, 29

162.10C Commercial establishments — monitoring permittees.

1. The department may monitor the commercial establishment of a permittee by entering onto its business premises at any time during normal working hours. The department shall monitor the commercial establishment for the limited purpose of determining whether the

permittee is providing for a standard of care required for permittees under section 162.10A. If the owner or person in charge of the commercial establishment refuses admittance, the department may obtain an administrative search warrant issued under section 808.14.

2. In order to enter onto the business premises of a permittee's commercial establishment, the department must have reasonable cause to suspect that the permittee is not providing for the standard of care required for permittees under section 162.10A. Reasonable cause must be supported by any of the following:

a. An oral or written complaint received by the department by a person. The complainant must provide the complainant's name and address and telephone number. Notwithstanding chapter 22, the department's record of a complaint is confidential, unless any of the following apply:

(1) The results of the monitoring are used in a contested case proceeding as provided in chapter 17A or in a judicial proceeding.

(2) The record is sought in discovery in any administrative, civil, or criminal case.

(3) The department's record of a complaint is filed by a person other than an individual.

b. A report prepared by a person employed by the United States department of agriculture that requires a permittee to take action necessary to correct a breach of standard of care required of federal licensees by the Animal Welfare Act or of permittees by section 162.10A. The department is not required to dedicate any number of hours to viewing or analyzing such reports.

3. When carrying out this section, the department may cooperate with the United States department of agriculture. The department shall report any findings resulting in an enforcement action under section 162.10D to the United States department of agriculture.

2010 Acts, ch 1030, §17, 29

Referred to in §162.2A, 162.11

162.10D Commercial establishments — disciplinary actions.

1. The department may take disciplinary action against a person by suspending or revoking the person's authorization for violating a provision of this chapter or chapter 717B, or who commits an unlawful practice under section 714.16.

2. The department may require an owner, operator, or employee of a commercial establishment subject to disciplinary action under subsection 1 to complete a continuing education program as a condition for retaining an authorization. This section does not prevent a person from voluntarily participating in a continuing education program.

3. The department shall administer the continuing education program by either providing direct instruction or selecting persons to provide such instruction. The department is not required to compensate persons for providing the instruction, and may require attendees to pay reasonable fees necessary to compensate the department providing the instruction or a person selected by the department to provide the instruction. The department shall, to every extent possible, select persons to provide the instruction by consulting with organizations that represent commercial establishments, including but not limited to the Iowa pet breeders association.

4. The department shall establish the criteria for a continuing education program which shall include at least three and not more than eight hours of instruction. The department shall provide for the program's beginning and ending dates. However, a person must complete the program in twelve months or less.

2010 Acts, ch 1030, §18, 29; 2010 Acts, ch 1193, §41, 80

Referred to in §162.10C, 162.11, 162.13

162.11 Exceptions.

1. This chapter does not apply to a federal licensee except as provided in the following:

a. Section 162.1, subsection 2, and sections 162.2, 162.2A, 162.2B, 162.7, 162.8, 162.9A, 162.10A, 162.10C, 162.10D, 162.12A, and 162.13.

b. Section 162.1, subsection 1, but only to the extent required to implement sections described in paragraph "a".

c. Section 162.16 but only to the extent required to implement sections described in paragraph “a”.

2. This chapter does not apply to a place or establishment which operates under the immediate supervision of a duly licensed veterinarian as a hospital where animals are harbored, hospitalized, and cared for incidental to the treatment, prevention, or alleviation of disease processes during the routine practice of the profession of veterinary medicine. However, if animals are accepted by such a place, establishment, or hospital for boarding or grooming for a consideration, the place, establishment, or hospital is subject to the licensing or registration requirements applicable to a boarding kennel or commercial kennel under this chapter and the rules adopted by the secretary.

3. This chapter does not apply to a noncommercial kennel at, in, or adjoining a private residence where dogs or cats are kept for the hobby of the householder, if the dogs or cats are used for hunting, for practice training, for exhibition at shows or field or obedience trials, or for guarding or protecting the householder’s property. However, the dogs or cats must not be kept for breeding if a person receives consideration for providing the breeding.

[C75, 77, 79, 81, §162.11]

88 Acts, ch 1186, §13; 2010 Acts, ch 1030, §19, 20, 29

162.12 Denial or revocation of license or registration.

A certificate of registration may be denied to any animal shelter, pound, or research facility and a state license may be denied to any public auction, boarding kennel, commercial kennel, pet shop, commercial breeder, or dealer, or an existing certificate of registration or state license may be revoked by the secretary if, after public hearing, it is determined that the housing facilities or primary enclosures are inadequate under this chapter or if the feeding, watering, cleaning, and housing practices at the pound, animal shelter, public auction, pet shop, boarding kennel, commercial kennel, research facility, or those practices by the commercial breeder or dealer, are not in compliance with this chapter or with the rules adopted pursuant to this chapter. The premises of each registrant or state licensee shall be open for inspection during normal business hours.

[C75, 77, 79, 81, §162.12]

88 Acts, ch 1186, §14; 2010 Acts, ch 1030, §21, 29

Referred to in §717F7

162.12A Civil penalties.

The department shall establish, impose, and assess civil penalties for violations of this chapter. The department may by rule establish a schedule of civil penalties for violations of this chapter. All civil penalties collected under this section shall be deposited into the general fund of the state.

1. a. A commercial establishment that operates pursuant to an authorization issued or renewed under this chapter is subject to a civil penalty of not more than five hundred dollars, regardless of the number of animals possessed or controlled by the commercial establishment, for violating this chapter. Except as provided in paragraph “b”, each day that a violation continues shall be deemed a separate offense.

b. This paragraph applies to a commercial establishment that violates a standard of care involving housing as provided in section 162.10A. The departmental official who makes a determination that a violation exists shall provide a corrective plan to the commercial establishment describing how the violation will be corrected within a compliance period of not more than fifteen days from the date of approval by the official of the corrective plan. The civil penalty shall not exceed five hundred dollars for the first day of the violation. After that day, the department shall not impose a civil penalty for the violation during the compliance period. The department shall not impose an additional civil penalty, unless the commercial establishment fails to correct the violation by the end of the compliance period. If the commercial establishment fails to correct the violation by the end of the compliance period, each day that the violation continues shall be deemed a separate offense.

2. A commercial establishment that does not operate pursuant to an authorization issued or renewed under this chapter is subject to a civil penalty of not more than one thousand

dollars, regardless of the number of animals possessed or controlled by the commercial establishment, for violating this chapter. Each day that a violation continues shall be deemed a separate offense.

2010 Acts, ch 1030, §22, 29
Referred to in §162.11

162.13 Criminal penalties — confiscation.

1. A person who operates a commercial establishment without an authorization issued or renewed by the department as required in section 162.2A is guilty of a simple misdemeanor and each day of operation is a separate offense.

2. The failure of a person who owns or operates a commercial establishment to meet the standard of care required in section 162.10A, subsection 1, is a simple misdemeanor. The animals are subject to seizure and impoundment and may be sold or destroyed as provided by rules which shall be adopted by the department pursuant to chapter 17A. The rules shall provide for the destruction of an animal by a humane method, including by euthanasia.

3. The failure of a person who owns or operates a commercial establishment to meet the requirements of this section is also cause for the suspension or revocation of the person's authorization as provided in section 162.10D.

4. Dogs, cats, and other vertebrate animals upon which euthanasia is permitted by law may be destroyed by a person subject to this chapter or chapter 169, by a humane method, including euthanasia, as provided by rules which shall be adopted by the department pursuant to chapter 17A.

5. It is unlawful for a dealer to knowingly ship a diseased animal. A dealer violating this subsection is subject to a fine not exceeding one hundred dollars. Each diseased animal shipped in violation of this subsection is a separate offense.

[C75, 77, 79, 81, §162.13]

83 Acts, ch 149, §1; 88 Acts, ch 1186, §15; 94 Acts, ch 1103, §1; 2010 Acts, ch 1030, §23, 29
Referred to in §162.11

162.14 Custody by animal warden.

An animal warden, upon taking custody of any animal in the course of the warden's official duties, shall immediately make a record of the matter in the manner prescribed by the secretary and the record shall include a complete description of the animal, reason for seizure, location of seizure, the owner's name and address if known, and all license or other identification numbers, if any. Complete information relating to the disposition of the animal shall be added in the manner provided by the secretary immediately after disposition.

[C75, 77, 79, 81, §162.14]

162.15 Violation by animal warden.

Violation of any provision of this chapter which relates to the seizing, impoundment, and custody of an animal by an animal warden shall constitute a simple misdemeanor and each animal handled in violation shall constitute a separate offense.

[C75, 77, 79, 81, §162.15]

162.16 Rules.

The department shall adopt rules and promulgate forms necessary to administer and enforce the provisions of this chapter.

[C75, 77, 79, 81, §162.16]

2010 Acts, ch 1030, §24, 29
Referred to in §162.11

162.17 Reserved.

162.18 Fees. Repealed by 2010 Acts, ch 1030, §26, 29.

162.19 Abandoned animals destroyed.

1. Whenever any animal is left with a veterinarian, boarding kennel or commercial kennel

pursuant to a written agreement and the owner does not claim the animal by the agreed date, the animal shall be deemed abandoned, and a notice of abandonment and its consequences shall be sent within seven days by certified mail to the last known address of the owner. For fourteen days after mailing of the notice the owner shall have the right to reclaim the animal upon payment of all reasonable charges, and after the fourteen days the owner shall be deemed to have waived all rights to the abandoned animal. If despite diligent effort an owner cannot be found for the abandoned animal within another seven days, the veterinarian, boarding kennel, or commercial kennel may humanely destroy the abandoned animal.

2. Each veterinarian, boarding kennel or commercial kennel shall warn its patrons of the provisions of this section by a conspicuously posted notice or by conspicuous type in a written receipt.

[C77, 79, 81, §162.19]

2021 Acts, ch 76, §150

162.20 Sterilization.

1. A pound or animal shelter shall not transfer ownership of a dog or cat by sale or adoption, unless the dog or cat is subject to sterilization. The sterilization shall involve a procedure which permanently destroys the capacity of a dog or cat to reproduce, either by the surgical removal or alteration of its reproductive organs, or by the injection or ingestion of a serum. The pound or animal shelter shall not relinquish custody until it provides for one of the following:

a. Sterilization performed by a veterinarian licensed pursuant to chapter 169.

b. The execution of an agreement with a person intended to be the permanent custodian of the dog or cat. The agreement must provide that the custodian shall have the dog or cat sterilized by a veterinarian licensed pursuant to chapter 169.

2. The pound or animal shelter maintaining custody of the dog or cat may require that a person being transferred ownership of the dog or cat reimburse the pound or animal shelter for the amount in expenses incurred by the pound or animal shelter in sterilizing the dog or cat, if the dog or cat is sterilized prior to the transfer of ownership of the dog or cat to the person.

3. a. The sterilization agreement may be on a form which shall be prescribed by the department. The agreement shall contain the signature and address of the person receiving custody of the dog or cat, and the signature of the representative of the pound or animal shelter.

b. The sterilization shall be completed as soon as practicable, but prior to the transfer of the ownership of the dog or cat by the pound or animal shelter. The pound or animal shelter may grant an extension of the period required for the completion of the sterilization if the extension is based on a reasonable determination by a licensed veterinarian.

c. A pound or animal shelter shall transfer ownership of a dog or cat, conditioned upon the confirmation that the sterilization has been completed by a licensed veterinarian who performed the procedure. The confirmation shall be a receipt furnished by the office of the attending veterinarian.

d. A person who fails to satisfy the terms of the sterilization agreement shall return the dog or cat within twenty-four hours following receipt of a demand letter which shall be delivered to the person by the pound or animal shelter personally or by certified mail.

4. a. A person who does not comply with the provisions of a sterilization agreement is guilty of a simple misdemeanor.

b. A person who fails to return a dog or cat upon receipt of a demand letter is guilty of a simple misdemeanor.

c. A pound or animal shelter which knowingly fails to provide for the sterilization of a dog or cat is subject to a civil penalty of up to two hundred dollars. The department may enforce and collect civil penalties according to rules which shall be adopted by the department. Each violation shall constitute a separate offense. Moneys collected from civil penalties shall be deposited into the general fund of the state and are appropriated on July 1 of each year in equal amounts to each track licensed to race dogs to support the racing dog adoption program as provided in section 99D.27. Upon the third offense, the department may suspend or revoke

a certificate of registration issued to the pound or animal shelter pursuant to this chapter. The department may bring an action in district court to enjoin a pound or animal shelter from transferring animals in violation of this section. In bringing the action, the department shall not be required to allege facts necessary to show, or tending to show, a lack of adequate remedy at law, that irreparable damage or loss will result if the action is brought at law, or that unique or special circumstances exist.

5. This section shall not apply to the following:

- a. The return of a dog or cat to its owner by a pound or animal shelter.
- b. The transfer of a dog or cat by a pound or animal shelter which has obtained an enforcement waiver issued by the department. The pound or shelter may apply for an annual waiver each year as provided by rules adopted by the department. The department shall grant a waiver, if it determines that the pound or animal shelter is subject to an ordinance by a city or county which includes stricter requirements than provided in this section. The department shall not charge more than ten dollars as a waiver application fee. The fees collected by the department shall be deposited in the general fund of the state.
- c. The transfer of a dog or cat to a research facility as defined in section 162.2 or a person licensed by the United States department of agriculture as a class B dealer pursuant to 9 C.F.R. ch. 1, subch. A, pt. 2. However, a class B dealer who receives an unsterilized dog or cat from a pound or animal shelter shall either sterilize the dog or cat or transfer the unsterilized dog or cat to a research facility provided in this paragraph. The class B dealer shall not transfer a dog to a research facility if the dog is a greyhound registered with the national greyhound association and the dog raced at a track associated with pari-mutuel racing unless the class B dealer receives written approval of the transfer from a person who owned an interest in the dog while the dog was racing.

93 Acts, ch 134, §1; 2008 Acts, ch 1058, §16; 2010 Acts, ch 1061, §180; 2012 Acts, ch 1023, §27

Title 10 – Zoning

Chapter 29 – Keeping of Animals in Residential Districts

Sections

10-29-1 Applicability

10-29-2 Definitions

10-29-3 Regulations Applying to Parcels Under 2 Acres in Size

10-29-4 Regulations Applying to Parcels More than 2 Acres but Less than 20 Acres in Size

10-29-5 Regulations Applying to Parcels More 20 Acres in Size

10-29-6 Keeping of Hives or Colonies of Bees

10-29-1 Applicability

- A. The raising and keeping of any animals within a residential zoned district shall comply with the regulations contained within this chapter.
- B. Nothing in this section shall be construed as permitting a type or species of animal that is prohibited elsewhere in the City Code.

10-29-2 Definitions

- A. **Domestic Companion Animal:** A domestic animal customarily kept, and cared for, by the occupants of a dwelling for personal pleasure, and which are not raised for food or fur, or monetary gain. Typically, this includes dogs, cats, birds and other small mammals and reptiles, but not fowl, herd animals, goats, horses, other farm type animals, or types of animals prohibited elsewhere in City Code.
- B. **Small Farm Type Animal:** Small sized animals or fowl normally raised on a farm, or as part of commercial agricultural or animal husbandry operation, or normally used for purposes related to agricultural production, including but not limited to, chickens, guinea hens, geese, ducks, turkeys, pigeons, mink, and other animals or fowl of similar size and type, whose mature weight is less than 30 pounds. Young or miniature large animals are not included in this definition and are considered large animals. The category does not include domestic companion animals.
- C. **Medium Farm Type Animal:** Medium sized animals or fowl normally raised on a farm, or as part of commercial agricultural or animal husbandry operation, or normally used for purposes related to agricultural production, including but not limited to, sheep, goats, or similar medium sized animals whose mature weight is between 30 and 500 pounds. The category does not include domestic companion animals.

- D. Large Farm Type Animal:** Includes, but not limited to, horses, donkeys, burros, llamas, bovines, bison, camels, ostriches, emu, and other animals or livestock of similar size and type, whose mature weight exceeds 500 pounds.

10-29-3 Regulations Applying to Parcels Under 2 Acres in Size

- A.** Keeping of domestic companion animals of a type and in a manner that is in compliance with all relevant sections of City Code is permitted.
- B.** All pens, cages or any other structure related to the keeping of domestic companion animals shall be maintained in a sanitary manner free from noxious odor, and conditions shall limit noise and the attraction of insects and rodents so as not to cause a nuisance to occupants of nearby buildings or properties. Furthermore, domestic companion animals shall not be kept in a manner that is injurious or unhealthful to the animals being kept on the property.
- C.** Keeping of small farm type animals, medium farm type animals, or large farm type animals is prohibited.
- D.** Kennels or any other forms of boarding animals for compensation are prohibited.

10-29-4 Regulations Applying to Parcels More than 2 Acres but Less than 20 Acres in Size

- A.** Keeping of domestic companion animals of a type and in a manner that is in compliance with all relevant sections of City Code is permitted.
- B. Maximum number of farm type of animals permitted:**
- 1. Small farm type animals:** Maximum of 4 small farm type animals per acre.
 - 2. Medium farm type animals:** Maximum of 2 medium farm type animals per acre.
 - 3. Large farm type animals:** Maximum of 1 large farm type animal per acre.
- E.** Keeping of roosters, peacocks, turkey gobblers or guinea fowl is not permitted.
- F.** Any accessory structure related to the keeping of farm type animals shall comply with all of the following:
- 1.** Any accessory structure associated with the keeping of small, medium, or large type farm animals, other than swine, shall be set back 60 feet from the nearest parcel line.
 - 2.** Not more than one animal shelter building for the housing of livestock or small animals or fowl shall be permitted on one parcel.
- G.** All pens, stalls, quarters, or any other structure related to the keeping of animals as well as any grazing areas shall be maintained in a sanitary manner free from noxious odor, and conditions shall limit noise and the attraction of insects and rodents so as not to cause a nuisance to occupants of nearby buildings or properties. Furthermore, farm animals shall not be kept in a manner that is injurious or unhealthful to the animals being kept on the property.

- H. Kennels or any other forms of boarding animals for compensation are prohibited.
- I. Services offered in exchange for compensation that are related to or make use of farm type animals are prohibited.
- J. Keeping of swine prohibited.

10-29-5 Regulations Applying to Parcels More than 20 acres in Size

- A. Keeping of domestic companion animals of a type and in a manner that is in compliance with all relevant sections of City Code is permitted.
- B. All farm type animals are permitted.
- C. Feed lots, livestock confinement areas, or confined animal feeding operations are prohibited.
- D. Any accessory structure related to the keeping of farm type animals shall comply with all of the following:
 - 1. Any accessory structure associated with the keeping of less than 60 small, 20 medium, or less than 10 large type farm animals, other than swine, shall be set back 60 feet from the nearest parcel line.
 - 2. Any accessory structure associated with the keeping of 60 or more small type farm animals, 20 or more medium type farm animals, or 10 or large type farm animals, or any number of swine shall maintain a 200 feet setback from the nearest parcel line.
- E. All pens, stalls, quarters, or any other structure related to the keeping of animals as well as any grazing areas shall be maintained in a sanitary manner free from noxious odor, and conditions shall limit noise and the attraction of insects and rodents so as not to cause a nuisance to occupants of nearby buildings or properties. Furthermore, farm animals shall not be kept in a manner that is injurious or unhealthful to the animals being kept on the property.
- F. Kennels or any other forms of boarding animals for compensation are prohibited.
- G. Services offered in exchange for compensation that are related to or make use of farm type animals are prohibited

10-29-6 Keeping of Hives or Colonies of Bees

Keeping of hives or colonies of bees is permitted subject to the following:

- A.** No more than 2 hives per acre are permitted.
- B.** Hives or colonies of bees shall be kept in a manner inaccessible to the general public.
- C.** Hives or colonies of bees shall be kept in a manner so that bee movements to and from the hive do not interfere with the ordinary movements of persons on adjacent properties or the public right-of-way.
- D.** Hives shall be located at least 60 feet from the nearest property line. The front of any beehive shall face away from the property line of the residential property closest to the beehive.
- E.** A supply of fresh water shall be maintained in a location readily accessible to all bee colonies on the site throughout the day to prevent bees from congregating at neighboring swimming pools or other sources of water on nearby properties.
- F.** In the event a hive exhibits unusual aggressive characteristics by stinging or attempting to sting without due provocation or exhibits unusual disposition toward swarming, the beekeeper shall promptly re-queen the colony. Queens shall be selected from European stock bred for gentleness and non-swarming characteristics.
- G.** No Africanized bees may be kept on a property under the regulations of this section.

Title 6 – Police and Public Safety
Chapter 8 – Animal
Regulations^{vi}

SECTIONS:

- 6-8-1 Definitions
- 6-8-2 Vaccination and Identification Required
- 6-8-3 Registration and License
- 6-8-4 Commercial Breeders
- 6-8-5 Actions Constituting a Nuisance
- 6-8-6 At Large Prohibited
- 6-8-7 Animal Care
- 6-8-8 Rabies Suspects and Animal Bites
- 6-8-9 Dangerous and Vicious Dogs
- 6-8-10 Dogs in Heat
- 6-8-11 Dangerous Animals
- 6-8-12 Penalties
- 6-8-13 Right to Appeal
- 6-8-14 Seizure and Disposition
- 6-8-15 Exemption for Police Service Dogs (K9s).

6-8-1 Definitions. For use in this Ordinance, the following terms are defined:

- A. "Adequate Food" means providing, at suitable intervals of not more than twenty-four (24) hours, unless the dietary requirements of the animal so require, a quantity and quality of wholesome foodstuff, suitable for the physical condition and age of the animal, served in a clean receptacle or container, sufficient to maintain an adequate level of nutrition for such animal.
- B. "Adequate Indoor Shelter" means a properly ventilated and illuminated facility, sufficiently regulated by heating or cooling to protect the animal from extremes of temperature and sufficient to provide for the animal's health and comfort.
- C. "Adequate Outdoor Shelter" means a structurally sound and weatherproof shelter made up of four (4) solid sides, a roof and a floor off the ground, which provides adequate protection from exposure to weather conditions and is placed in an area free of debris, feces and standing water. An adequate outdoor shelter must meet the requirements of adequate space. An animal crate is not an adequate outdoor shelter.
- D. "Adequate Sanitation" means cleaning or sanitizing of enclosures and housing facilities to remove excreta and other waste materials and dirt so as to minimize health hazards, flies or odors.
- E. "Adequate Space" means primary enclosures and housing facilities constructed and maintained so as to provide sufficient space to allow each animal to make normal postural and social adjustments with adequate freedom of movement to maintain physical condition.
- F. "Adequate Veterinary Care" means prompt reasonable care provided to a sick, diseased or injured animal by a licensed veterinarian, euthanized in a manner deemed appropriate by the City, or turned over to the City with approval of the Chief of Police, or designee.
- G. "Adequate Water" means reasonable access to a supply of clean, fresh, potable water, provided in a sanitary manner.

- H. "Altered" means a neutered male dog or cat which has been rendered sterile by a surgical procedure (orchietomy), or a spayed female dog or cat which has been rendered sterile by a surgical procedure (ovariohysterectomy).
- I. "Animal" means dogs, cats, all domestic animals, and any other animal owned by a person.
- J. "At large" means any animal found off the premises of his owner and not under the control of a competent person, restrained within a motor vehicle, housed in a veterinary hospital or kennel, on a leash, or "at heel" beside a competent person and obedient to that person's command.
- K. "Commercial Establishments" means an animal shelter, boarding kennel, commercial breeder, commercial kennel, dealer, pet shop, pound, public auction, or research facility as defined in Iowa Code §162.
- L. "Dangerous animal" means:
1. Any animal as defined in this Chapter and is not a dangerous dog which is not naturally tame or gentle; which is of a wild nature or disposition; and which is capable of killing, inflicting serious injury upon, or causing disease among human beings or domestic animals and having known tendencies as a species to do so.
 2. Any animal declared to be dangerous by the City Council.
 3. The following animals which shall be deemed to be dangerous animals per se:
 - a. Lions, tigers, jaguars, leopards, cougars, lynxes, cheetahs, and bobcats;
 - b. Wolves, coyotes, and foxes;
 - c. Badgers, wolverines, weasels, and skunks;
 - d. Raccoons;
 - e. Bears;
 - f. Monkeys and chimpanzees;
 - g. Alligators and crocodiles;
 - h. Scorpions;
 - i. Snakes that are venomous or constrictors;
 - j. Gila monsters; and
 - k. Any crossbreed of such animals which have similar characteristics to the animals specified above.
- M. "Dangerous Dog" means any dog that, while on public or private property (including the owner's property)
1. Behaves in a manner that a reasonable person would believe poses a serious and unjustified imminent threat of serious physical injury or death to a person or domestic animal, chasing or approaching a human upon the streets, sidewalks, or any public or private property in a menacing or threatening manner and in an apparent attitude of attack without provocation;
 2. Causes injury to a domestic animal; or
 3. Has caused a bite injury and is not a vicious dog.
- N. "Dogs" means both male and female animals of the canine species whether altered or not.
- O. "Domestic Animal" means an animal that has been tamed and kept by humans as a work animal, food source, or pet.

- P. "Irresponsible Owner" means an owner that has violated this Chapter one (1) or more times on three (3) separate occasions within a rolling twelve-month period.
- Q. "Owner" means any person or persons, firm, association, or corporation owning, keeping, sheltering, or harboring an animal, including but not limited to feeding, watering, and providing veterinary care.
- R. "Serious injury" means any physical injury that results in one or more broken bones, multiple bites, or one or more lacerations requiring sutures, or an injury requiring reconstructive or plastic surgery.
- S. "Tethering" means fastening an animal to a fixed object, including a trolley or pulley, so as to limit its range of movement using a rope, chain, or similar device.
- T. "Unaltered" means a dog or cat that has not been altered as defined in this Section.
- U. "Unattended dog" means a dog that is outdoors without the supervision of a person.
- V. "Vicious Dog" means any dog that, while on public or private property (including the owner's property), without provocation or justification bites or attacks a person and causes serious physical injury or death or is declared vicious under this Chapter.

6-8-2 Vaccination and Identification Required.

- A. All dogs and cats six (6) months or older shall be vaccinated against rabies. The owner of any dog or cat shall cause to be placed upon the neck of such dog or cat so owned, kept, or harbored, a collar made of durable material having attached thereto a durable tag showing that the dog or cat has a current rabies vaccination and a durable tag indicating the name of the animal, if any, the owner's name, current address and telephone number, if any, and the license tag as provided in Section 6-8-3 of the City Code of Muscatine. The collar with the attached tag shall be kept on such dog or cat at all times.
- B. All licensed veterinarians shall monthly furnish to the City Department of Finance and Records or designee a list of those dogs and cats receiving rabies vaccinations or inoculations listing the name, address and telephone number of the owner securing the rabies vaccination or inoculation.

6-8-3 Registration and License.

- A. All dogs or cats six (6) months of age or older shall be registered by an owner who is 18 years of age or older and the owner, except owners of seeing-eye dogs or owners who are confined to a wheelchair who are exempt from paying the registration and licensing fee but shall register their dogs or cats, shall pay the fee to the City in the office of the Department of Finance and Records or designee. The fee required by this Section shall be set by resolution of the City Council and is listed in the Schedule of Permit and Licensing Requirements in Appendix B to this Code of Ordinances. The license will be in full force and effect until the anniversary date of the rabies vaccination or inoculation of the animal and thereafter shall be renewable as determined by the animals' vaccination schedule.
- B. It is the responsibility of the owner to furnish written proof that the dog or cat being registered is altered. Persons making a license renewal application received after thirty (30) calendar days of license expiration date shall pay as a penalty as

listed in the Schedule of Permit and Licensing Requirements in Appendix B to this Code of Ordinances.

- C. The provisions of this Section shall not apply to dogs or cats in the custody of a veterinarian or animal shelter or animal rescuer or Animal Control Officer or Police Officer or whose owners are nonresidents temporarily within the City for a period not exceeding thirty (30) calendar days.
- D. It shall be a violation of this Section for any person to knowingly issue a check for which funds are insufficient or to stop payment on any check written in payment of fees contained in this Section. Any license(s) or penalties paid for with such checks are, in the case of the license, invalid, and in the case of the penalty, still outstanding.
- E. No dog or cat shall be registered or licensed under this Section unless a certificate of a licensed veterinarian certifying to the fact and date of rabies inoculation of such dog or cat shall have been filed with or exhibited to the authorized agent of the City in the Department of Finance and Records or designee, showing vaccination or inoculation as required by Section 6-8-2 of the City Code.
- F. Upon payment of the fee as provided in this Section and upon producing a certificate of inoculation or vaccination, the agent of the City in the Department of Finance or designee shall furnish to the person paying such fee a numbered license tag and memorandum of registry for each dog or cat for which such fee has been paid. It shall be a violation of this Section for any person to sell or transfer ownership of any dog or cat over six (6) months of age without a dog or cat license.
- G. The Department of Finance and Records or designee shall keep a complete registry of all licensed dogs and cats, their breed, color and sex, and shall also enter therein the name and address of the owner as given and the number of the license tag.

6-8-4 Commercial Establishments. An owner of a commercial establishment as defined in this Chapter is exempt from the provisions of this Chapter with regard to identification, registration, and licensing, however, such owner shall register with and pay an annual Commercial Establishments fee to the City in the office of the Department of Finance and Records or designee and shall have proof of valid rabies vaccination as required by this Chapter. The fee required by this Section shall be set by resolution of the City Council and is listed in the Schedule of Permit and Licensing Requirements in Appendix B to this Code of Ordinances.

6-8-5 Actions Constituting a Nuisance.

- A. It shall be unlawful for any person who possesses, harbors, or is in charge of any dog or other domestic animal not to immediately remove excrement deposited by said animal upon a common thoroughfare, street, sidewalk, play area, park, or upon any other public property, or upon any private property when permission of the owner or tenant of said property has not been obtained, and such is hereby deemed to be a public nuisance and prohibited. All excrements removed shall be placed in an airtight container until it is removed pursuant to refuse collection procedures or otherwise disposed of in a sanitary manner.
- B. It shall be unlawful for any owner of any animal to allow or permit such animal to pass upon the premises of another thereby causing damage to, or interference with, the premises.
- C. It shall be unlawful for an owner of any animal to allow or permit such animal to

cause serious annoyance or disturbance to any person or persons by frequent and habitual howling, yelping, barking, meowing, or otherwise; or by running after or chasing persons, bicycles, automobiles, or other vehicles.

6-8-6 At Large Prohibited. It shall be unlawful for any owner or person having the care, custody, or control of any animal to allow such animal to run at large within the City.

- A. Any animal found running at large shall be taken by the Animal Control Officer or any Police Officer and impounded in the local animal shelter and there confined in a humane manner for a period of not less than seven (7) days, and thereafter disposed of in a humane manner as authorized.
- B. When animals are found running at large and their ownership is known to the Animal Control Officer or Police Officer, such animal need not be impounded, but such officer may cite the owners of such animal to appear in court to answer charges of the violation of this Chapter.
- C. Immediately upon impounding animals, the Animal Control Officer or Police Officer shall make every possible reasonable effort to notify the owners of such animal so impounded and inform such owners of the conditions whereby they may regain custody of such animal.

6-8-7 Animal Care.

- A. An owner is responsible for the care of their animal as defined in this Chapter, including adequate food and water, indoor and outdoor shelter and protection from the weather, adequate sanitation and space, and veterinary care needed to prevent suffering, and with humane care and treatment.
- B. Outdoor Confinement Areas: No owner shall fail to provide their animal with an outdoor confinement area that does not allow for adequate space as defined in this Chapter.
- C. No person shall beat, cruelly treat, torment, overload, overwork, or otherwise abuse an animal.
- D. No owner of an animal shall abandon such animal.
- E. Any person who, as the operator of a motor vehicle, strikes a domestic animal shall stop at once and render such assistance as may be possible and shall immediately report such injury or death to the animal's owner; in the event the owner cannot be ascertained and located, such operator shall at once report the accident to the appropriate law enforcement agency or to the local humane society.
- F. No person shall expose any known poisonous substance, whether mixed with food or not, so that the same shall be liable to be eaten by a domestic animal, provided that it shall not be unlawful for a person to expose on his own property common rat poison mixed only with vegetable substance.
- G. Owners of animals shall notify the U.S. Postal Service and utility companies when an "invisible fence" is in place to advise them of animals being kept on the premises of such owners and shall post a sign on the premises visible to the public indicating the presence of an "invisible fence". Proof of notification to the U.S. Postal Service and utility companies shall be filed with the City Clerk.

H. Tethering.

1. No person shall tether an animal as defined in this Chapter under any of the following conditions:
 - a. A tether that is less than ten feet (10') in length and more than fifty (50') feet;
 - b. A tether that does not have swivels on both ends as to prevent twisting and tangling;
 - c. A tether that contains chain links more than one-quarter of an inch thick or that has weights attached;
 - d. A tether that exceeds one-eighth (1/8) of the dog's weight; or
 - e. With a collar made of metal or chain, excluding the buckle, or using a collar, even if made of cloth, designed to continue to tighten, such as a slip lead or noose, when pulled tightly, unless such collar is a limited-slip or no-slip collar.
2. No person shall allow an animal to be tethered and unattended continuously for more than four (4) hours in any given 24-hour period.
3. No person shall allow an animal to have access to a public sidewalk or street while tethered.
4. No person shall allow an animal to be tethered to a utility pole, parking meter, building, structure, fence, sign, tree, bush, bench, newspaper or advertising rack or other object on public property.
5. No person shall allow an animal to be tethered in extreme weather or in an unsafe location. An unsafe location includes, but is not limited to, near a fence whereby the animal could asphyxiate itself if it jumped over the fence or on a deck whereby the animal could asphyxiate itself if it jumped off of the deck.
6. No person shall allow an animal to be tethered in a manner that allows it to become entangled with another tethered animal.

6-8-8 Rabies Suspects and Animal Bites. Any dog or cat which is suspected of having rabies, or which has bitten a person or other animal, shall be impounded and confined, either at the residence of the owner of said animal, or under the supervision of a licensed veterinarian, for observation. All fees for such impoundment and observation shall be the sole responsibility of the owner of such animal. Owners choosing to impound or confine animals at their residence shall complete a "Voluntary Animal Confinement Form" which shall be provided to them by the Animal Control Officer. At the completion of the fourteen (14) day confinement period, the owner shall present the confined animal along with the Animal Confinement Form to a licensed veterinarian. The veterinarian shall then examine the animal and complete the appropriate section of the Voluntary Animal Confinement Form. The owner of the animal shall then return this form to the Animal Control Officer.

- A. Any dog or cat impounded under the provisions of this Section shall be placed in a suitable facility and quarantined for a period of not less than fourteen (14) days at the sole expense of the owner.
- B. Any such animal impounded under the provisions of this Section shall be destroyed upon determination that such animal is infected with rabies.

- C. It shall be the duty of the owner of any dog, cat, or other animal which has bitten or attacked a person or any person having knowledge of such bite or attack to report this act to the Animal Control Officer. It shall be the duty of physicians and veterinarians to report to the Animal Control Officer the existence of any animal known or suspected to be suffering from rabies.

(Code of Iowa, Sec. 351.38)

6-8-9 Dangerous and Vicious Dogs.

A. Determination of Status.

1. A dog may be declared dangerous or vicious based upon any of the following:
 - a. A complaint of a person; and any one of the following:
 - b. Dog bite report filed with an animal control officer; or
 - c. Actions witnessed by an animal control officer or law enforcement; or
 - d. Other substantial evidence.
2. The declaration shall be in writing and shall be served by an animal control officer or law enforcement on the owner in person, by regular mail or certified mail, or if the owner is not known by publication in a newspaper of general circulation and posting a notice on the property of the owner.
3. The declaration shall contain the following information:
 - a. The name and address of the owner if known and if not known that fact.
 - b. A description of the dog.
 - c. The whereabouts of the dog.
 - d. Facts upon which the declaration is based.
 - e. Restrictions placed upon the dog and when the owner is not known the intended disposition.
 - f. Penalties for violation of the restrictions, including possibility of destruction of the dog and fine and imprisonment of the owner.
 - g. The right to appeal the declaration as described in this Chapter.
4. Dogs shall not be declared dangerous or vicious under any of the following conditions:
 - a. The dog is engaged in the performance of duties while under the supervision and control of law enforcement officials performing law enforcement work.
 - b. The dog attacks or bites a human who is engaged in or attempting to engage in criminal activity at the time of the attack.
 - c. The dog attacks or bites a human who, at the time, is willfully trespassing on the property of the owner, or is tormenting, abusing or assaulting, the dog or its owner or a family member.

- d. The dog is protecting or defending a human within the immediate vicinity of the dog from an unjustified attack or assault.
- e. The dog attacks or bites another dog or domesticated animal that, at the time, is on the property of the attacking dog's owner without the owner's consent, is at large, or was tormenting or attacking the dog.
- f. The dog is engaged in any legal hunt or training procedure, including training or exhibiting in legal sports such as obedience trials, conformation shows, field trials, hunting/retrieving trials, and herding trials; however, such dogs at all other times and in all other respects shall be subject to this Chapter. Dogs already classified as dangerous shall not be used for hunting purposes.

B. Dangerous Dogs.

1. *Keeping of a Dangerous Dog.* Once a dog has been declared dangerous, it shall be kept in a secure enclosure subject to the following requirements:
 - a. *Leash.* No person having charge, custody, control or possession of a dangerous dog shall allow the dog to exit its enclosure unless such dog is securely attached to a leash not more than four (4) feet in length and walked by a person who is both over the age of eighteen and who has the physical ability to restrain the dog at all times. No owner shall keep or permit a dangerous dog to be kept on a chain, rope or other type of leash outside its enclosure unless a person capable of controlling the dog is in physical control of the leash.
 - b. *Confinement.* Except when leashed as provided in this Section, a dangerous dog shall be securely confined in a residence or confined in a locked pen or other secure enclosure that is suitable to prevent the entry of children and is designed to prevent the dog from escaping. The enclosure shall include shelter and protection from the elements and shall provide adequate exercise room, light, and ventilation, and shall be kept in a clean and sanitary condition. The enclosed structure shall have secure sides and a secure top or all sides must be at least six (6) feet high and shall have a bottom permanently attached to the sides or the sides must be embedded not less than one (1) foot into the ground. The structure must be of such material and closed in such a manner that the dog cannot exit the enclosure on its own.
 - c. *Indoor Confinement.* No dangerous dog shall be kept on a porch, patio or in any part of a house or structure that would allow the dog to exit such building on its own volition. In addition, no such dog shall be kept in a house or structure when the windows or screen doors are the only obstacle preventing the dog from exiting the structure.
 - d. *Signs.* All owners, keepers or harborers of dangerous dogs shall display in a prominent place on their premises a sign easily readable from the public right of way using the words "Beware of Dangerous Dog."
 - e. *Liability Insurance, Surety Bond.* The owner of a dangerous dog shall be required to present to the Animal Control Officer proof that he has procured liability insurance in the amount of not less than one hundred thousand dollars (\$100,000) covering any damage or injury that may be caused by such dangerous dog. The policy shall contain a provision requiring that the City be notified immediately by the agent issuing it if the insurance policy is canceled, terminated or expires.

- f. *Identification Photographs.* All owners, keepers, or harborers of dangerous dogs must within ten (10) days of determination provide to the Animal Control two color photographs of the registered dog clearly showing the color and approximate size of the dog.
 - g. *Microchip.* All owners, keepers or harborers of dangerous dogs must within ten (10) days of determination microchip the dog and provide microchip information to the Animal Control Officer to register the dog as dangerous.
 - h. *Spaying/Neutering.* All owners, keepers or harborers of dangerous dogs must within ten (10) days of determination spay or neuter the dog and provide proof of sterilization to the Animal Control Officer.
 - i. *Sale or Transfer of Ownership Prohibited.* Sale - No person shall sell, barter or in any other way dispose of a dangerous dog registered with the City to any person within the city unless the owner discloses the dog's status as a dangerous dog to anyone to whom the owner transfers custody or care of the dog. If a dangerous dog is transferred to another owner, the Animal Control Officer must be notified in writing and the animal's microchip must be updated with any new information. All provisions of this Chapter apply to the dog regardless of ownership.
 - j. *Notification of Escape.* The owner or keeper of a dangerous dog shall notify the Animal Control Officer immediately if such dog escapes from its enclosure or restraint and is at large. Such immediate notification shall also be required if the dog bites or attacks a person or domestic animal.
2. *Failure to Comply.* It shall be a separate offense to fail to comply with the restrictions in this Section. Any dog found to be in violation of this Section shall be subject to immediate seizure and impoundment pursuant to this Chapter. In addition, failure to comply with the requirements and conditions set forth in this Chapter shall result in the revocation of the dog's license and the keeping of such dog.
3. *Waiver of Designation.* A dangerous dog owner may apply to the Police Chief or designee to have the declaration waived after three (3) years upon meeting the following conditions:
- a. The owner and offending dog have no subsequent violations of this Chapter of the Code; and
 - b. The owner of the dog has complied with all the provisions of this act for a period of three (3) years; and
 - c. The owner provides proof to the Animal Control Officer of successful completion of a behavior modification program administered by a Certified Pet Dog Trainer (CPDT), Certified Dog Behavior Consultant (CDBC), or Veterinary Behaviorist, certified through the American College of Veterinary Behaviorists (ACVB) or equivalent training.

If the Animal Control Officer finds sufficient evidence that the dog has complied with all conditions in this subsection, and has sufficient evidence that the dog's behavior has changed, the application shall be forwarded to the Police Chief or designee to rescind the dangerous dog declaration.

C. Vicious Dogs

1. *Keeping of a Vicious Dog.* It shall be unlawful to keep, possess, or harbor a vicious dog within the city limits.
2. The Police Chief or designee may order a dog euthanized that has been declared vicious.
3. The owner of a dog that the Police Chief or designee declares to be vicious may be appealed to the City Council as described in this Chapter. If a timely appeal is filed, the order to euthanize the dog is suspended pending the final determination of the City Council except when the Police Chief declares that public health and safety require the immediate destruction of the dog.
4. The owner of a vicious dog shall be liable for and shall pay all costs associated with impoundment, removal, or euthanasia of said animal. The owner shall pay any other associated costs incurred.

D. Impoundment

1. A dog suspected of being dangerous or vicious may be immediately impounded when the Police Chief, Animal Control Officer, or designee determines such immediate impoundment is necessary for the protection of public health and safety.
2. The owner must pay all of the cost of the impoundment and upon request must post sufficient funds to cover the anticipated costs for continued impoundment.
3. If the Police Chief determines that the dog does not pose a risk to public health and safety, the Police Chief may refund to the owner any costs paid for the impoundment.

E. Continuation of Dangerous Dog Declaration

1. Any dog that has been declared dangerous or vicious by any agency or department of this City, another municipality, county, or state shall be subject to the provisions of this Ordinance. The person owning or having custody of any dog designated as dangerous by any municipality, county, or state government shall notify the Animal Control Officer of the dog's address and conditions of maintenance within ten (10) days of moving the animal into the City. The restrictions and conditions of maintenance of any dog declared dangerous by this City, another municipality, county, or state may remain in force while the dog remains in the City.

6-8-10 Dogs in Heat. Every female dog in heat shall be confined in a building or secure enclosure in such a manner that such female dog cannot come into contact with another animal except for planned breeding.

6-8-11 Dangerous Animals.

- A. No person shall keep or permit to be kept any dangerous animal as defined in this Chapter as a pet nor for display or for exhibition purposes, whether gratuitously or for a fee, except that this prohibition shall not apply to the keeping of dangerous animals in a public zoo, public aquarium, bona fide educational or medical institution, humane society, or museum where they are kept as live specimens for the public to view or for the purpose of instruction, research, or study; or for exhibition to the public by a bona fide traveling circus, carnival, exhibit, or show.

licensed to perform in the City; or in a bona fide licensed veterinary hospital for treatment. It shall be the duty of the persons permitted to keep dangerous animals under this Section to immediately report to the Police Department when any dangerous animal is found missing.

- B. The Police Chief or designee may order an animal euthanized that has been declared dangerous.
- C. The owner of a dangerous animal shall be liable for and shall pay all costs associated with impoundment, removal, or euthanasia of said animal. The owner shall pay any other associated costs incurred.
- D. The owner of an animal that has been declared dangerous may be appealed to the City Council as described in this Chapter. If a timely appeal is filed, the order to euthanize the animal may be suspended pending the final determination of the City Council except when the Police Chief declares that public health and safety require the immediate destruction of the animal.

6-8-12 Penalties.

- A. Any person or owner of property who violates the provisions of this Chapter shall be guilty of a misdemeanor and subject to a penalty as set out in Section 1-2-14 of this Code of Ordinances.
- B. Any owner or person charged with a first or second violation of this Chapter may present such summons at the Public Safety Building in the City of Muscatine and pay such fine without appearance in court, and upon payment of the fine, shall be deemed to have pleaded guilty to the offense charged. Nothing herein contained shall be construed to prohibit any person charged with a violation of this Chapter from contesting such charge. The provisions of this Subsection shall not be applicable upon the filing of a complaint and summons for the third or subsequent violations of this Chapter.
- C. Irresponsible Owner.
 - 1. Any owner found to be an irresponsible owner as defined in this Chapter shall be revoked of the right to reside with or maintain any animal at any premises owned, leased, or controlled by the irresponsible owner for a period of twelve (12) months.
 - 2. Notice that an owner has been declared an irresponsible owner shall be in writing and promptly served by an animal control officer or law enforcement on the owner in person, by regular mail or certified mail, or by publication in a newspaper of general circulation and posting a notice on the property of the owner."
 - 3. The notice shall contain the following information:
 - a. The name and address of the owner declared to be an irresponsible owner;
 - b. Facts upon which the declaration is based;
 - c. Requirements for the irresponsible owner not to reside with or maintain any animal at any premises owned, leased, or controlled by the irresponsible owner;
 - d. Penalties for noncompliance, including possibility of fine and imprisonment of the irresponsible owner;

- e. The right to appeal the declaration as described in this Chapter.
- 4. An irresponsible owner who maintains any animal at any premises owned, leased, or controlled by the irresponsible owner in violation of this Chapter shall within 48 hours but not more than 72 hours upon receipt of notice:
 - a. Surrender the animal(s) to the Chief of Police or designee; or
 - b. Certify in writing to the Chief of Police that the animal(s) have been surrendered to an animal welfare or animal rescue organization, including the name and contact information of the organization, or that the animal(s) have been surrendered to another person over the age of eighteen and include that person's name and contact information."
- 5. The City may issue a municipal infraction against an irresponsible owner for violations of this provision and request a court order that the animal(s) become the property of the City.

6-8-1 Right to Appeal

- A. The owner of an animal or dog that the Police Chief or designee declares to be dangerous or vicious, or an owner that has been declared an irresponsible owner as defined in this Chapter, may appeal the declaration to the City Council. In order to appeal such a declaration, a written notice of appeal must be filed with the City Clerk within three (3) days after receipt and shall state the grounds for such appeal and shall be delivered personally or by certified mail to the City Clerk. If a timely appeal is filed, the declaration is suspended pending the final determination of the City Council except when the Police Chief declares that public health and safety require the immediate impoundment or destruction of an animal or dog. Failure to file such written notice of appeal shall constitute a waiver of right to appeal the order.
- B. The hearing of such appeal shall be scheduled for the next regular Council meeting after receipt of notice of appeal. The hearing may be continued for good cause. After such hearing, the City Council may affirm or reverse the order of the Police Chief or designee. Such determination shall be contained in a written decision provided to the owner.

6-8-2 Seizure and Disposition

- A. If the City Council affirms the action of the Police Chief or designee, the City Council shall order in its written decision that the individual or entity owning, sheltering, harboring, or keeping a dangerous animal or vicious dog to remove such animal or dog from the City; permanently place such animal or dog with an organization or group allowed to possess dangerous animals or dogs; or destroy it.
- B. The decision and order shall immediately be served upon the person or entity against whom rendered in the same manner as the notice of removal. If the original order of the Police Chief or designee is not appealed or is not complied with within 48 hours of the order of the City Council after appeal has been served, the Police Chief, or his or her designee, is authorized to seize and impound such dangerous animal or vicious dog. An animal so seized shall be impounded for a period of seven (7) days. If, at the end of the impoundment period, the person against whom the decision and order of the Police Chief or designee, or City Council was issued has not petitioned the Muscatine County District Court for a

review of said order, the Police Chief or designee, shall cause the animal or dog to be disposed of by sale, permanently placing such animal with an organization or group allowed to possess dangerous animals, or destroy such animal in a humane manner. All impoundment fees shall be at the expense of the owner of the animal or dog, which said fee shall be the actual cost of the feeding and care of the animal.

6-8-3 Exemption for Police Service Dogs (K9s). This Chapter shall not apply to police service dogs (K9s) used by a law enforcement agency that is acting in the performance of its duties.

CHAPTER 717F

DANGEROUS WILD ANIMALS

Referred to in §331.307, 364.22, 701.1

717F.1	Definitions.	717F.6	Cause of the escape of a dangerous wild animal — prohibition.
717F.2	Rulemaking — chapter 28E agreements — assistance of animal warden.	717F.7	Exemptions.
717F.3	Dangerous wild animals — prohibitions.	717F.8	Dangerous wild animal registration fees.
717F.4	Owning or possessing dangerous wild animals on July 1, 2007.	717F.9	Dangerous wild animal registration fund.
717F.5	Seizure, custody, and disposal of dangerous wild animals.	717F.10	Enforcement.
		717F.11	Civil penalty.
		717F.12	Injunctive relief.
		717F.13	Criminal penalties.

717F.1 Definitions.

As used in this chapter, unless the context otherwise requires:

1. “*Agricultural animal*” means an agricultural animal as defined in section 717A.1 other than swine which is a member of the species *sus scrofa linnaeus*, including but not limited to swine commonly known as Russian boar or European boar of either sex.

2. “*Assistive animal*” means a simian or other animal specially trained or in the process of being trained to assist a person with a disability.

3. a. “*Circus*” means a person who is all of the following:

(1) The holder of a class “C” license issued by the United States department of agriculture as provided in 9 C.F.R. pt. 2, subpt. A.

(2) Is temporarily in this state as an exhibitor as defined in 9 C.F.R. pt. 1, for purposes of providing skilled performances by dangerous wild animals, clowns, or acrobats for public entertainment.

b. “*Circus*” does not include a person, regardless of whether the person is a holder of a class “C” license as provided in paragraph “a”, who uses a dangerous wild animal for any of the following purposes:

(1) A presentation to children at a public or nonpublic school as defined in section 280.2.

(2) Entertainment that involves an activity in which a member of the public is in close proximity to the dangerous wild animal, including but not limited to a contest or a photographic opportunity.

4. “*Custody*” means to possess, control, keep, or harbor a dangerous wild animal in this state by a public agency.

5. a. “*Dangerous wild animal*” means any of the following:

(1) A member of the family *canidae* of the order *carnivora*, including but not limited to wolves, coyotes, and jackals. However, a dangerous wild animal does not include a domestic dog.

(2) A member of the family *hyaenidae* of the order *carnivora*, including but not limited to hyenas.

(3) A member of the family *felidae* of the order *carnivora*, including but not limited to lions, tigers, cougars, leopards, cheetahs, ocelots, and servals. However, a dangerous wild animal does not include a domestic cat.

(4) A member of the family *ursidae* of the order *carnivora*, including bears and pandas.

(5) A member of the family *rhinocerotidae* of the order *perissodactyla*, which is a rhinoceros.

(6) A member of the order *proboscidea*, which are any species of elephant.

(7) A member of the order of primates other than humans, and including the following families: *callitrichidae*, *cebidae*, *cercopithecidae*, *cheirogaleidae*, *daubentoniidae*, *galagonidae*, *hominidae*, *hylobatidae*, *indridae*, *lemuridae*, *loridae*, *megaladapidae*, or *tarsiidae*. A member includes but is not limited to marmosets, tamarins, monkeys, lemurs, galagos, bushbabies, great apes, gibbons, lesser apes, indris, sifakas, and tarsiers.

(8) A member of the order crocodilia, including but not limited to alligators, caimans, crocodiles, and gharials.

(9) A member of the order squamata which is any of the following:

(a) A member of the family varanidae, which are limited to water monitors and crocodile monitors.

(b) A member of the family atractaspidae, including but not limited to mole vipers and burrowing asps.

(c) A member of the family helodermatidae, including but not limited to beaded lizards and gila monsters.

(d) A member of the family elapidae, viperidae, crotalidae, atractaspidae, or hydrophidae which are venomous, including but not limited to cobras, mambas, coral snakes, kraits, adders, vipers, rattlesnakes, copperheads, pit vipers, keelbacks, cottonmouths, and sea snakes. *venom...*

(e) A member of the superfamily henophidia, which are limited to reticulated pythons, anacondas, and African rock pythons.

(10) Swine which is a member of the species *sus scrofa linnaeus*, including but not limited to swine commonly known as Russian boar or European boar of either sex.

b. "Dangerous wild animal" includes an animal which is the offspring of an animal provided in paragraph "a", and another animal provided in that paragraph or any other animal. It also includes animals which are the offspring of each subsequent generation. However, a dangerous wild animal does not include any of the following:

(1) The offspring of a domestic dog and a wolf, or the offspring from each subsequent generation in which at least one parent is a domestic dog.

(2) (a) The offspring of a domestic cat and another member of the family felidae classified as a bengal with an ancestor classified as an Asian leopard cat which is a member of the species *prionailurus bengalensis*. The bengal must be the fourth or later filial generation of offspring with the first filial generation being the offspring of a domestic cat and an Asian leopard cat, and each subsequent generation being the offspring of a domestic cat.

(b) The offspring of a domestic cat and another member of the family felidae classified as a savannah with an ancestor classified as a serval which is a member of the species *leptailurus serval*. The savannah must be the fourth or later filial generation of offspring with the first filial generation being the offspring of a domestic cat and a serval, and each subsequent generation being the offspring of a domestic cat.

6. "Department" means the department of agriculture and land stewardship.

7. "Electronic identification device" means a device which when installed is designed to store information regarding an animal or the animal's owner in a digital format which may be accessed by a computer for purposes of reading or manipulating the information.

8. "Possess" means to own, keep, or control a dangerous wild animal, or supervise or provide for the care and feeding of a dangerous wild animal, including any activity relating to confining, handling, breeding, transporting, or exhibiting the dangerous wild animal.

9. "Public agency" means the same as defined in section 28E.2.

10. "Research facility" means any of the following:

a. A federal research facility as provided in 9 C.F.R. ch. I.

b. A research facility that is required to be registered by the United States department of agriculture pursuant to 9 C.F.R. ch. I.

c. A research facility which has been issued a certificate of registration by the department of agriculture and land stewardship as provided in sections 162.2A and 162.4A.

11. "Wildlife sanctuary" means an organization exempt from taxation pursuant to section 501(c) of the Internal Revenue Code that operates a place of refuge where abused, neglected, unwanted, impounded, abandoned, orphaned, or displaced wildlife are provided care for their lifetime, if all of the following apply:

a. The organization does not buy, sell, trade, auction, lease, loan, or breed any animal of which the organization is an owner.

b. The organization is accredited by the American sanctuary association, the association of sanctuaries, or another similar organization recognized by the department.

2007 Acts, ch 195, §1; 2007 Acts, ch 215, §118 – 120; 2011 Acts, ch 34, §147; 2012 Acts, ch 1021, §113, 114; 2013 Acts, ch 102, §1; 2019 Acts, ch 24, §92; 2019 Acts, ch 65, §7

717F.2 Rulemaking — chapter 28E agreements — assistance of animal warden.

1. The department shall administer this chapter by doing all of the following:

a. Adopting rules as provided in chapter 17A for the administration and enforcement of this chapter.

b. Entering into agreements with public agencies pursuant to chapter 28E as the department determines necessary for the administration and enforcement of this chapter.

2. An animal warden as defined in section 162.2 shall assist the department in seizing and maintaining custody of dangerous wild animals.

2007 Acts, ch 195, §2

717F.3 Dangerous wild animals — prohibitions.

Except as otherwise provided in this chapter, a person shall not do any of the following:

1. Own or possess a dangerous wild animal.

2. Cause or allow a dangerous wild animal owned by a person or in the person's possession to breed.

3. Transport a dangerous wild animal into this state.

2007 Acts, ch 195, §3

717F.4 Owning or possessing dangerous wild animals on July 1, 2007.

A person who owns or possesses a dangerous wild animal on July 1, 2007, may continue to own or possess the dangerous wild animal subject to all of the following:

1. The person must be eighteen years old or older.

2. a. The person must not have been convicted of an offense involving the abuse or neglect of an animal pursuant to a law of this state or another state, including but not limited to chapter 717, 717B, 717C, or 717D or an ordinance adopted by a city or county.

b. The department, another state, or the federal government must not have suspended an application for a permit or license or revoked a permit or license required to operate a commercial establishment for the care, breeding, or sale of animals, including as provided in chapter 162.

c. The person must not have been convicted of a felony for an offense committed within the last ten years, as provided by this Code, under the laws of another state, or under federal law.

d. The person must not have been convicted of a misdemeanor or felony for an offense committed within the last ten years involving a controlled substance as defined in section 124.101 in this state, under the laws of another state, or under federal law.

3. Within sixty days after July 1, 2007, the person must have an electronic identification device implanted beneath the skin or hide of the dangerous wild animal, unless a licensed veterinarian states in writing that the implantation would endanger the comfort or health of the dangerous wild animal. In such case, an electronic identification device may be otherwise attached to the dangerous wild animal as required by the department.

4. Not later than December 31, 2007, the person must notify the department using a registration form prepared by the department. The registration form shall include all of the following information:

a. The person's name, address, and telephone number.

b. A sworn affidavit that the person meets the requirements necessary to own or possess a dangerous wild animal as provided in this section.

c. A complete inventory of each dangerous wild animal which the person owns or possesses. The inventory shall include all of the following information:

(1) The number of the dangerous wild animals according to species.

(2) The manufacturer and manufacturer's number of the electronic device implanted in or attached to each dangerous wild animal.

(3) The location where each dangerous wild animal is kept. The person must notify the department in writing within ten days of a change of address or location where the dangerous wild animal is kept.

(4) The approximate age, sex, color, weight, scars, and any distinguishing marks of each dangerous wild animal.

(5) The name, business mailing address, and business telephone number of the licensed veterinarian who is responsible for providing care to the dangerous wild animal. The information shall include a statement signed by the licensed veterinarian certifying that the dangerous wild animal is in good health.

(6) A color photograph of the dangerous wild animal.

(7) A copy of a current liability insurance policy as required in this section. The person shall send a copy of the current liability policy to the department each year.

5. The person must pay the department a registration fee as provided in section 717F.8.

6. The person must maintain health and ownership records for the dangerous wild animal for the life of the dangerous wild animal.

7. The person must confine the dangerous wild animal in a primary enclosure as required by the department on the person's premises. The person must not allow the dangerous wild animal outside of the primary enclosure unless the dangerous wild animal is moved pursuant to any of the following:

a. To receive veterinary care from a licensed veterinarian.

b. To comply with the directions of the department or an animal warden.

c. To transfer ownership and possession of the dangerous wild animal to a wildlife sanctuary or provide for its destruction by euthanasia as required by the department.

8. The person must display at least one sign on the person's premises where the dangerous wild animal is kept warning the public that the dangerous wild animal is confined there. The sign must include a symbol warning children of the presence of the dangerous wild animal.

9. The person must immediately notify an animal warden or other local law enforcement official of any escape of a dangerous wild animal.

10. The person must maintain liability insurance coverage in an amount of not less than one hundred thousand dollars with a deductible of not more than two hundred fifty dollars, for each occurrence of property damage, bodily injury, or death caused by each dangerous wild animal kept by the person.

11. The person who owns or possesses the dangerous wild animal is strictly liable for any damages, injury, or death caused by the dangerous wild animal. The person must reimburse the department or other public agency for actual expenses incurred by capturing and maintaining custody of the dangerous wild animal.

12. If the person is no longer able to care for the dangerous wild animal, all of the following apply:

a. The person must so notify the department, stating the planned disposition of the dangerous wild animal.

b. The person must dispose of the dangerous wild animal by transferring ownership and possession to a wildlife sanctuary or providing for its destruction by euthanasia as required by the department.

2007 Acts, ch 195, §4

Referred to in §717F.6, 717F.7, 717F.8

717F.5 Seizure, custody, and disposal of dangerous wild animals.

1. a. Except as provided in paragraph "b", the department shall seize a dangerous wild animal which is in the possession of a person if the person is not in compliance with the requirements of this chapter.

b. Upon request, the department may provide that the person retain possession of the dangerous wild animal for not more than fourteen days, upon conditions required by the department. During that period, the person shall take all necessary actions to comply with this chapter. The department shall inspect the premises where the dangerous wild animal is kept during reasonable times to ensure that the person is complying with the conditions.

2. If the person fails to comply with the conditions of the department at any time or is not

in compliance with this chapter following the fourteen-day period, the department shall seize the dangerous wild animal.

a. The dangerous wild animal shall be considered to be a threatened animal which has been rescued as provided in chapter 717B. The court may authorize the return of the dangerous wild animal to the person from whom the dangerous wild animal was seized if the court finds all of the following:

- (1) The person is capable of providing the care required for the dangerous wild animal.
- (2) There is a substantial likelihood that the person will provide the care required for the dangerous wild animal.
- (3) The dangerous wild animal has not been abused, neglected, or tortured, as provided in chapter 717B.

b. If the court orders a permanent disposition of the dangerous wild animal, the dangerous wild animal shall be subject to disposition as provided in section 717B.4 and the responsible party shall be assessed costs associated with its seizure, custody, and disposition as provided in that section. The department may find long-term placement for the dangerous wild animal with a wildlife sanctuary or institution accredited or certified by the American zoo and aquarium association.

2007 Acts, ch 195, §5

717F.6 Cause of the escape of a dangerous wild animal — prohibition.

A person shall not intentionally cause a dangerous wild animal to escape from its place of confinement, including as provided in section 717F.4.

2007 Acts, ch 195, §6

717F.7 Exemptions.

This chapter does not apply to any of the following:

1. An institution accredited or certified by the American zoo and aquarium association.
2. A wildlife sanctuary.
3. A person who keeps falcons, if the person has been issued a falconry license by the department of natural resources pursuant to rules adopted pursuant to section 483A.1.
4. A person who owns or possesses a dangerous wild animal as an agricultural animal. The person shall not transfer the dangerous wild animal to another person, unless the person to whom the dangerous wild animal is transferred will own or possess it as an agricultural animal or the person is a wildlife sanctuary.
5. A person who owns or possesses a dangerous wild animal as an assistive animal. The person shall not transfer the dangerous wild animal to another person, unless the person to whom the dangerous wild animal is transferred will own or possess it as an assistive animal or the person is a wildlife sanctuary.
6. A person who harvests the dangerous wild animal as a hunter or trapper pursuant to state law and as regulated by the department of natural resources.
7. A person who has been issued a wildlife rehabilitation permit by the department of natural resources pursuant to section 481A.65.
8. A circus that obtains a permit from a city in which it will be temporarily operating, if the city issues permits.
9. A city.
10. A nonprofit corporation governed under chapter 504 that is an organization described in section 501(c)(3) of the Internal Revenue Code and that is exempt from taxation under section 501(c)(3) of the Internal Revenue Code if the nonprofit corporation was a party to a contract executed with a city prior to July 1, 2007, to provide for the exhibition of dangerous wild animals at a municipal zoo. The nonprofit corporation shall not transfer the dangerous wild animal to another person, unless the person to whom the dangerous wild animal is transferred is a wildlife sanctuary.
11. The state fair as provided in chapter 173 or any fair as provided in chapter 174.
12. A research facility.
13. A location operated by a person licensed to practice veterinary medicine pursuant to chapter 169. However, this subsection shall not apply to a swine which is a member of the

species *sus scrofa linnaeus*, including but not limited to swine commonly known as Russian boar or European boar of either sex.

14. A pound as defined in section 162.2.

15. An animal shelter as defined in section 162.2.

16. A county conservation board as provided in chapter 350.

17. An employee of the department responsible for the administration of this chapter, an animal warden as defined in section 162.2, or an animal care provider or law enforcement officer as defined in section 717B.1.

18. A person temporarily transporting a dangerous wild animal through this state if the transit time is not more than ninety-six hours and the dangerous wild animal is maintained within a confined area sufficient to prevent its escape or injuring members of the traveling public.

19. A public agency which maintains permanent custody of a dangerous wild animal, if the person to whom the public agency assigns the duty to manage the custody of the dangerous wild animal complies with the provisions of section 717F.4.

20. A person who keeps a dangerous wild animal pursuant to all of the following conditions:

a. The person is licensed by the United States department of agriculture as provided in 9 C.F.R. ch. I.

b. The person is registered by the department of agriculture and land stewardship. Upon a complaint filed with the department of agriculture and land stewardship, the department may inspect the premises or investigate the practices of the registered person and suspend or revoke the registration for the same causes and in the same manner as provided in section 162.12.

2007 Acts, ch 195, §7; 2007 Acts, ch 215, §121, 122; 2018 Acts, ch 1159, §25, 28

717F.8 Dangerous wild animal registration fees.

The department may charge a registration fee for each dangerous wild animal owned or possessed by a person required to be registered pursuant to section 717F.4.

1. The department shall collect an annual registration fee which is an original registration fee or a renewal of an original registration fee. The amount of the renewal registration fee is one-half of the amount of the original registration fee. Moneys collected in registration fees shall be deposited in the dangerous wild animal registration fund created in section 717F.9.

2. The amount of the original registration fees shall be as follows:

a. Five hundred dollars for a member of the order proboscidea, which are any species of elephant.

b. Five hundred dollars for a member of the family rhinocerotidae of the order perissodactyla, which is a rhinoceros.

c. Three hundred dollars for a member of the family ursidae of the order carnivora, which is limited to bears.

d. For a member of the family felidae of the order carnivora, all of the following:

(1) Three hundred dollars for a member of the subfamily pantherinae, limited to leopards other than snow leopards, lions, and tigers; and for a member of the subfamily felinae limited to pumas, jaguars, and cougars.

(2) Two hundred dollars for a member of the subfamily felinae limited to bobcats, clouded leopards, cheetahs, and lynx.

(3) One hundred dollars for a member of the subfamily felinae limited to caracals, desert cats, Geoffroy's cats, jungle cats, margays, ocelots, servals, and wild cats.

e. For a member of the order of primates other than humans, all of the following:

(1) Three hundred dollars for a member commonly referred to as an ape, belonging to the hylobatidae family such as gibbons and siamangs, or to the pongidae family including gorillas, orangutans, or chimpanzees.

(2) One hundred fifty dollars for a member commonly referred to as an old world monkey, belonging to the family cercopithecidae, including but not limited to macaques, rhesus, mangabeys, mandrills, guenons, patas monkeys, langurs, and proboscis monkeys.

(3) Fifty dollars for a member commonly referred to as a new world monkey belonging

to the family cebidae, including but not limited to cebids, including capuchin monkeys, howlers, woolly monkeys, squirrel monkeys, night monkeys, titis, uakaris, or to the family callitrichidae, including but not limited to marmosets and tamarins.

f. One hundred dollars for a member of the order crocodilia, including but not limited to alligators, caimans, crocodiles, and gharials.

g. Fifty dollars for a member of the family varanidae of the order squamata, which are limited to water monitors and crocodile monitors.

h. Fifty dollars for a member of the family atractaspidae, including but not limited to mole vipers and burrowing asps.

i. Fifty dollars for a member of the family helodermatidae, including but not limited to beaded lizards and gila monsters.

j. Fifty dollars for a member of the family elapidae, viperidae, crotalidae, atractaspidae, or hydrophidae which are venomous, including but not limited to cobras, mambas, coral snakes, kraits, adders, vipers, rattlesnakes, copperheads, pit vipers, keelbacks, cottonmouths, and sea snakes.

k. One hundred dollars for a member of the superfamily henophidia, which are limited to reticulated pythons, anacondas, and African rock pythons.

l. Ten dollars for swine which is a member of the species *sus scrofa linnaeus*, including but not limited to swine commonly known as Russian boar or European boar of either sex.

2007 Acts, ch 195, §8; 2007 Acts, ch 215, §123; 2012 Acts, ch 1021, §115; 2019 Acts, ch 24, §93

Referred to in §717F.4, 717F.9

717F.9 Dangerous wild animal registration fund.

1. A dangerous wild animal registration fund is created in the state treasury under the control of the department. The fund is composed of moneys appropriated by the general assembly and moneys available to and obtained or accepted by the department from the United States or private sources for placement in the fund. The fund shall include moneys deposited into the fund from registration fees collected by the department pursuant to section 717F.8.

2. Moneys in the dangerous wild animal registration fund are appropriated to the department exclusively to administer and enforce the provisions of this chapter. The moneys shall not be transferred, used, obligated, appropriated, or otherwise encumbered except as provided in this subsection.

3. Section 8.33 shall not apply to moneys in the dangerous wild animal registration fund. Notwithstanding section 12C.7, moneys earned as income or interest from the fund shall remain in the fund until expended as provided in this section.

2007 Acts, ch 195, §9

Referred to in §717F.8

717F.10 Enforcement.

The department is the principal agency charged with enforcing the provisions of this chapter. An animal warden as defined in section 162.2, or an animal care provider or law enforcement officer as defined in section 717B.1, shall enforce this chapter as directed by the department.

2007 Acts, ch 195, §10

717F.11 Civil penalty.

A person owning or possessing a dangerous wild animal who violates a provision of this chapter is subject to a civil penalty of not less than two hundred dollars and not more than two thousand dollars for each dangerous wild animal involved in the violation. Each day that a violation continues shall be considered as a separate offense. The civil penalties shall be deposited into the general fund of the state.

2007 Acts, ch 195, §11

717F.12 Injunctive relief.

The courts of this state may prevent and restrain violations of this chapter through the issuance of an injunction. The attorney general or a county attorney may institute suits on behalf of the state to prevent and restrain violations of this chapter.

2007 Acts, ch 195, §12

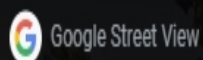
717F.13 Criminal penalties.

A person who intentionally causes a dangerous wild animal to escape in violation of this chapter is guilty of an aggravated misdemeanor.

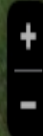
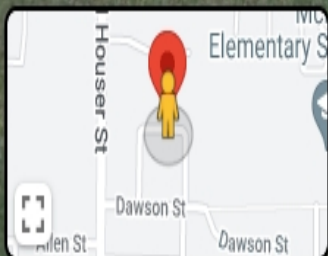
2007 Acts, ch 195, §13

2829 Highland Ct

Muscatine, Iowa



Aug 2013



Google









City of Muscatine

CITY COUNCIL MINUTES

Thursday, June 1, 2023

1. **CALL TO ORDER**

Mayor Bark called the City Council meeting for June 1, 2023 to order at 06:00 PM.

2. **INVOCATION- Pastor Wood, Walnut Park Baptist Church**

3. **ROLL CALL**

Councilmembers Present: Nadine Brockert, John Jindrich, Jeff Osborne, Peggy Gordon, Angie Lewis, Dennis Froelich, DeWayne Hopkins. Mayor Dr. Brad Bark, City Administrator Carol Webb, City Attorney Brent Hinders, and Administrative Secretary Cinda Hilger were also present.

4. **PLEDGE OF ALLEGIANCE**

5. **FROM THE MAYOR**

A. Swearing In of Officer William Reddick

6. **APPROVAL OF AGENDA AS PRESENTED AND/OR AS AMENDED**

Councilmember Peggy Gordon, seconded by Councilmember Jeff Osborne moved to Approve the Agenda as submitted.

Vote: Ayes - 7, Nays - 0, Motion Passed.

7. **COMMUNICATIONS - CITIZENS**

Don Lampe - 3423 Clermont and Lisa Heckman1816 Hammann St. - were present to share information with City Council regarding Habitat for Humanity and the services provided by the organization.

8. **COUNCILMEMBER FOLLOW UP TO CITIZEN COMMUNICATION**

9. CONSENT AGENDA * (ITEMS 10-14)

Councilmember Jeff Osborne, seconded by Councilmember Angie Lewis, moved to approve the Consent Agenda including Items 10-14. Ayes - 7 , Nays - 0, Motion Passed.

10. * REVIEW AND POTENTIAL VOTE TO APPROVE MINUTES

- A. May 18, 2023 Regular Meeting Minutes

11. * PETITIONS AND COMMUNICATIONS

- A. Request for renewal of a Class “C” Retail Alcohol License for Jody’s Corner Tap, Inc., 226 Walnut Street – Jody’s Corner Tap, Inc. (pending inspections)
- B. Request for renewal of a Class “C” Retail Alcohol License for El Allende, 1107 Grandview Avenue – El Allende, Inc. (pending inspections and insurance)
- C. Request for Use of City Property from Daniel Cassidy with Russell Construction Co. Inc. to set construction materials on City property from late June to early July 2023
- D. Cigarette/Tobacco Permits July 1, 2023-June 30, 2024
 - 1. Alex Tobacco & Vape, 839 Park Avenue – Alex Tobacco & Vape
 - 2. Bullpen Sports Bar, 1201 Grandview Avenue – Bullpen Sports Bar
 - 3. Casey’s General Store #1484, 1111 Oregon Street – Casey’s Marketing Company
 - 4. Casey’s General Store #2906, 3509 Steamboat Way – Casey’s Marketing Company
 - 5. Casey’s General Store #2944, 3010 University Drive – Casey’s Marketing Company
 - 6. Casey’s General Store #4025, 4701 South Highway 61 – Casey’s Marketing Company
 - 7. Circle K #6600, 802 Cypress Street – Mac’s Convenience Stores LLC
 - 8. Dollar General Store #7027, 2000 Cedar Plaza Drive – DolgenCorp, LLC
 - 9. Dollar General Store #21855, 901 Cypress Street – DolgenCorp, LLC
 - 10. Dollar General Store #19625, 807 A Grandview Avenue – DolgenCorp, LLC
 - 11. Dollar General Store #18711, 3614 Grandview Avenue – DolgenCorp, LLC
 - 12. Express Mart, 4804 S. Grandview Avenue – RP Brothers LLC
 - 13. Fareway Stores, Inc. #998, 2100 Cedar Plaza Drive – Fareway Stores, Inc.
 - 14. Fast Avenue One Stop, 2111 Park Avenue – Gurung, LLC
 - 15. GM Food Mart, 1814 E Avenue, Thapa Investment LLC
 - 16. GM Mini Mart, 2307 Lucas Street – Malka 13, Inc.
 - 17. Grandview Mart, 714 Grandview Avenue – Malka 13, Inc.
 - 18. Greenleaf Tobacco & Vapor, 3414 Northport Drive #7 – IA Trade, Inc.
 - 19. Hubble’s Tap, 214 East 2 nd Street – Hubble’s Glenda LLC

- 20. Hy-Vee Food Store, 2400 Second Avenue – Hy-Vee, Inc.
- 21. Hy-Vee Fast & Fresh, 2600 Second Avenue – Hy-Vee, Inc.
- 22. Hy-Vee Mainstreet, 510 E. 6 th Street – Hy-Vee, Inc.
- 23. Hy-Vee Mainstreet Wine & Spirits, 522 Mulberry Avenue, Suite A – Hy-Vee, Inc.
- 24. Jayde’s Vapor Lounge, 2110-B Park Avenue – Jayde’s Vapor Lounge Inc.
- 25. Kum & Go #1436, 416 Cedar Street – Kum & Go LC
- 26. Kum & Go #438, 1429 Park Avenue – Kum & Go LC
- 27. KWIK Star #1064, 3605 University Drive – KWIK Trip, Inc.
- 28. Loos’ Inc., 711 Park Avenue – Loos Inc.
- 29. Love’s Travel Stop #882, 2417 Grandview Avenue – Love’s Travel Stops & Country Store’s, Inc
- 30. Muscatine Citgo Fast Break, 2603 Second Avenue – Reif Oil Company
- 31. Muscatine County Sheriff’s Office, 400 Walnut Street – Muscatine County Sheriff
- 32. New York Dollar Store, 109 East 2 nd Street – Antonio Sosa
- 33. No More Butts Vapor Lounge, 127 East 2 nd Street – No More Butts Vapor Lounge LLC
- 34. Pearl City Tobacco and Liquor Outlet, 200 Green Street – Shaurya, LLC
- 35. The Smoke Stop, 211 East 2 nd Street – TAR, LLC
- 36. Smokin Things, 2506 Park Avenue – TAR, LLC
- 37. Smokin Joe’s #16, 1504 Park Avenue – The Outlet Inc.

- 38. Super Saver Liquor of Muscatine, 1510 Isett Avenue, Suite A – Taranjeet Singh, LLC
- 39. Wal-Mart Supercenter #559, 3003 N. Highway 61 – Wal-Mart Stores, Inc.
- 40. Walgreens #5885, 1703 Park Avenue – Walgreen Co.
- 41. West Side Houser Mart, 2201 Houser Street – West Side Houser Mart, LLC
- E. Request for a Road Closure on Grand Avenue between Lake Park Boulevard and McArthur Street from June 19 to July 1
- F. Request for Road Closure of Dick Drake Way From June 2 to June 12, 2023

12. * COMMUNICATION – RECEIVE AND FILE

13. * PURCHASE ORDERS

- A. Request to Approve the Issuance of a Purchase Order for \$5,465.70 to ScanTastik for a Large Format Scanner

14. * APPROVAL OF BILLS

- A. Bills for Approval June 1, 2023

15. PUBLIC HEARING

16. BOARDS AND COMMISSIONS

17. FROM THE CITY ADMINISTRATOR

- A. Second Reading of an Ordinance Governing Disposal of City-Owned Surplus Real Property
Councilmember Angie Lewis, Seconded by Councilmember Peggy Gordon, moved to Approve the second reading of this ordinance.
Vote: Ayes - 7, Nays - 0, Motion .
- B. Resolution Setting a Public Hearing for June 15, 2023 for the Muscatine Soccer Complex Irrigation Project
- C. Resolution Setting June 15, 2023 as the Date for a Public Hearing on a Proposal to Enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement and to Borrow Money Thereunder in a Principal Amount not to Exceed \$8,500,000
Councilmember DeWayne Hopkins, seconded by Councilmember Nadine Brockert moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- D. Resolution Accepting Completed Work - Southend Playground Development Project
There were questions from City Council regarding any remaining work to be completed that were addressed by Parks and Recreation Director Rich Klimes. Mr. Klimes stated this is just one component of the Southend project and this one is completed.
There were questions regarding when the splashpad that would be open that were addressed by Mr. Klimes.
Councilmember Jeff Osborne, seconded by Councilmember DeWayne Hopkins moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- E. Resolution Awarding a Contract for the West Hill Sewer Separation Phase 6 A&B to KE Flatwork of Eldridge, Iowa in the Amount of \$6,543,100.
Councilmember Peggy Gordon, Seconded by Councilmember John Jindrich, moved to Adopt the Resolution
Councilmember Brockert had questions as to why KE Flatworks came in so much lower than other companies.
Public Works Director Brian Stineman stated he did not have an answer other than they bid lower.
Councilmember Brockert asked if the City can be assured that they will not have issues like in the past from KE Flatworks that were addressed by Mr. Stineman.

Councilmember Osborne stated he also had concerns with KE Flatworks and the work that has been done in the past. Mr. Osborne stated he does not agree with this award of contract.

Council and staff had discussion regarding how the contractor score card works and if this has been implemented with KE Flatworks.

Vote: Ayes -6 Nays - 1(Osborne) Motion Passed.

- F. Resolution Approving Submission of Grant Application to the Iowa Economic Development Authority Nuisance Remediation Program for \$100,000 for the Mulberry Neighborhood Revitalization Project

Councilmember Dennis Froelich, seconded by Councilmember Peggy Gordon moved to Adopt the Resolution.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- G. Resolution Endorsing an Application to the Iowa Department of Transportation for a State Recreational Trails Program Grant for the Taylor Park to Kent-Stein Park Trail

Councilmember Angie Lewis, seconded by Councilmember DeWayne Hopkins moved to Adopt the Resolution.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- H. Resolution Authorizing the Execution of a Special Warranty Deed for City Owned Real Estate located at the Hershey and Houser Street Intersection.

Councilmember Peggy Gordon, seconded by Councilmember Lewis moved to Adopt the Resolution.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- I. Request to approve a purchase order for Silberhorn Concrete and Masonry LLC in the amount of \$75,278.79 for the Greenwood Cemetery Chapel Restoration Project
- Councilmember Brockert had questions regarding access to the cemetery during the restoration of the chapel that were addressed by Parks and Recreation Director Rich Klimes. Mr. Klimes stated all access points will remain open.

Councilmember DeWayne Hopkins, seconded by Councilmember Peggy Gordon moved to Approve the Request.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- J. Request to issue a purchase order in the amount of \$124,873 to MacQueen Equipment for an EnviroSight Mainline Sewer Camera

Councilmember Nadine Brockert, seconded by Councilmember Angie Lewis moved to Approve the Request.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- K. Request to Accept RAISE Grant Funding for Planning of the Isett Avenue Corridor Reconstruction Project

Councilmember Dennis Froelich, seconded by Councilmember Peggy Gordon moved to Approve the Request.

Vote: Ayes - 7, Nays - 0, Motion Passed.

18. MAYOR AND COUNCIL REPORTS

19. CLOSED SESSION MEETING

- A. Request to enter Closed Session per Iowa Code 21.5.1.j to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property

Councilmember Peggy Gordon, seconded by Councilmember Dennis Froelich moved to To enter Closed Session 1 at 6:38 p.m.

Vote: Ayes - 7, Nays - 0, Motion Passed.

Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to exit closed session at 7:07 p.m.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- B. Request to enter closed session closed session per Iowa Code Section 21.5.1.c to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in the litigation, and in accordance with Iowa Code Section 622.10 to discuss attorney/client privileged and attorney work product matters with legal counsel.

Councilmember Angie Lewis, seconded by Councilmember Jeff Osborne moved to enter closed session 2 at 7:10 p.m.

Vote: Ayes - 7, Nays - 0, Motion passed.

Councilmember Dennis Froelich, seconded by Councilmember Peggy Gordon moved to exit closed session at 7:20 p.m.

Vote: Ayes - 7, Nays - 0, Motion passed.

- C. Request to enter closed session closed session per Iowa Code Section 21.5.1.c to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in the litigation, and in accordance with Iowa Code Section 622.10 to discuss attorney/client privileged and attorney work product matters with legal counsel.

Councilmember Dennis Froelich, seconded by Councilmember DeWayne Hopkins moved to enter closed session 3 at 7:25 p.m.

Vote: Ayes - 7, Nays - 0, motion passed.

Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to exit closed session at 8:25 p.m.

Vote: Ayes - 7, Nays - 0, motion passed.

- D. Request to enter closed session per Iowa Code Section 21.9 to discuss strategy with counsel in matters related to employment conditions of employees of the

governmental body who are not covered by a bargaining agreement.
Council entered into exempt session to discuss terms of contract of an individual.

20. ADJOURNMENT

Councilmember Dennis Froelich moved the meeting be adjourned at 9:05 p.m.



City of Muscatine

CITY COUNCIL MINUTES

Thursday, June 8, 2023

1. **CALL TO ORDER**

Mayor Bark called the City Council meeting for June 8, 2023 to order at 06:00 PM.

2. **ROLL CALL**

Councilmembers Present: Nadine Brockert, John Jindrich, Jeff Osborne, Peggy Gordon, Angie Lewiw (virtually), Dennis Froelich, DeWayne Hopkins. Mayor Dr. Brad Bark and City Administrator Carol Webb were also present.

3. **PLEDGE OF ALLEGIANCE**

4. **COUNCIL DISCUSSION ITEMS**

A. Discussion and Possible Direction to Staff Regarding the Possible Disposal of City Owned Property on 8th Street

Community Development Director Jodi Royal-Goodwin gave an overview of the property located on West 8th Street that was purchased by the City in order to facilitate part of the West Hill Sewer Separation Project. She states that she is coming tonight to get directions from the Council on the disposal of said property at this time. Does the Council wish to sell property at market value (\$140,000), work with a non-profit organization, and what types of stipulations would the council want to address with the sale?

City Council had questions regarding division of the property, working with Habitat for Humanity, and sale of the extra lot that were addressed by Jodi Royal-Goodwin.

The council stated they would like to get rid of the property as soon as possible. Give the agencies interested an option and if they don't move on it then put it on the market.

B. Review of Feedback from Contractors Meeting on the Proposed Building Code Update and Next Steps

Nick Morgan, Seth Gillette and Andy Oien from Community Development were present to give an overview of the responses from the Contractor meeting and proposals to move forward with the adoption of new 2021 international building codes. Mr. Gillette stated there were many questions from contractors

regarding engineering requirements, the sprinkler regulations, GFCI requirements, establishment of an appeals board and incorporating existing building considerations and if exemptions could be made in the code. These questions were addressed by Mr. Gillette.

City Council also had questions regarding other towns near us that have adopted the 2021 codes that were addressed by Mr. Gillette. Andy Oien discussed codes in regards to historic buildings.

Councilmember Osborne - Suggest the City adopt the state of Iowa's Historic Building Codes for the City of Muscatine now and have further discussion on the adoption of 2021 codes.

City Council had a consensus to gather more information before moving forward with the 2021 code adoption as well as gathering more information regarding the Historic building code.

C. Overview of Crime Free Multi-Housing Program

Nicole Sink and Vince Motto- Muscatine Police Department shared an overview of the Crime Free Multi-Housing Program. She stated the goals of this program are to reduce crime, drug activity and gang activity in the community, to build strong relationships with landlords and property owners and to provide resources to landlords and property owners to make their places safe. Ms. Sink stated the three phases to the program are Management Training, Crime Prevention through Environmental Design Survey, and social safety/Community Awareness Training.

There were questions from Council regarding what can be done to help with the program that were addressed by Ms. Sink and Mr. Motto.

D. Public Art Overview and Recommendations

Melanie Alexander - Art Center Director and staff member to the Public Art Advisory Commission, gave a presentation on the Public Art Advisory Commission. Jim Elias, member of Public Art Advisory Commission shared regarding pieces of art that have been installed in the City of Muscatine to include statues, murals, poems on sidewalks, bridge light installation as well as temporary art installations.

Ms. Alexander then reviewed processes managed by the Public Art Advisory Commission to include the art sculpture at the Mulberry Roundabout and the mural on retaining wall on Houser Street.

Ms. Alexander shared the recommendations presented by the Public Art Advisory Commission.

There were questions and comments from City Council regarding funding for public art, using a percent of capital projects towards public art,

The council stated they would like more information regarding the framework around mural standards, recommendations on funding public art and rough ideas on cost and approach to a public art master plan.

E. Central Business District Parking Overview

Nancy Lueck, Director of Finance, gave an overview of the current Central

Business District Parking System and the goals of the parking ordinances and enforcement operations. Ms. Lueck reviewed the process used by staff for writing tickets, collection of fines and the process used for appealing a parking ticket. Ms. Lueck reviewed the income received yearly from parking fees and fines. Ms. Lueck shared information on considerations for updates to parking configurations and equipment and possible funding for these upgrades. Ms. Lueck then asked what direction City Council would like to move forward with in regards to the parking in downtown Muscatine.

City Council had questions and discussions regarding types of complaints received from citizens, nonworking meetings, making meters into public art, using an app to track time on meters and types of upgraded meters available.

City Council consented to moving forward with looking at improvements to technology for the parking meters.

5. MAYOR AND COUNCIL REPORTS

6. ADJOURNMENT

Councilmember Dennis Froelich moved the meeting be adjourned at 8:00 p.m



City of Muscatine

ITEM NUMBER 2023-0283

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

Brian Stineman, Public Works Director

SUBJECT

Request for Street Closure on Fairview Avenue to Repair Sewer Lateral

EXECUTIVE SUMMARY

Rivo, Inc. is requesting to close Fairview Avenue to repair the sewer lateral to 515 Fairview.

STAFF RECOMMENDATION

Approve the request

BACKGROUND/DISCUSSION

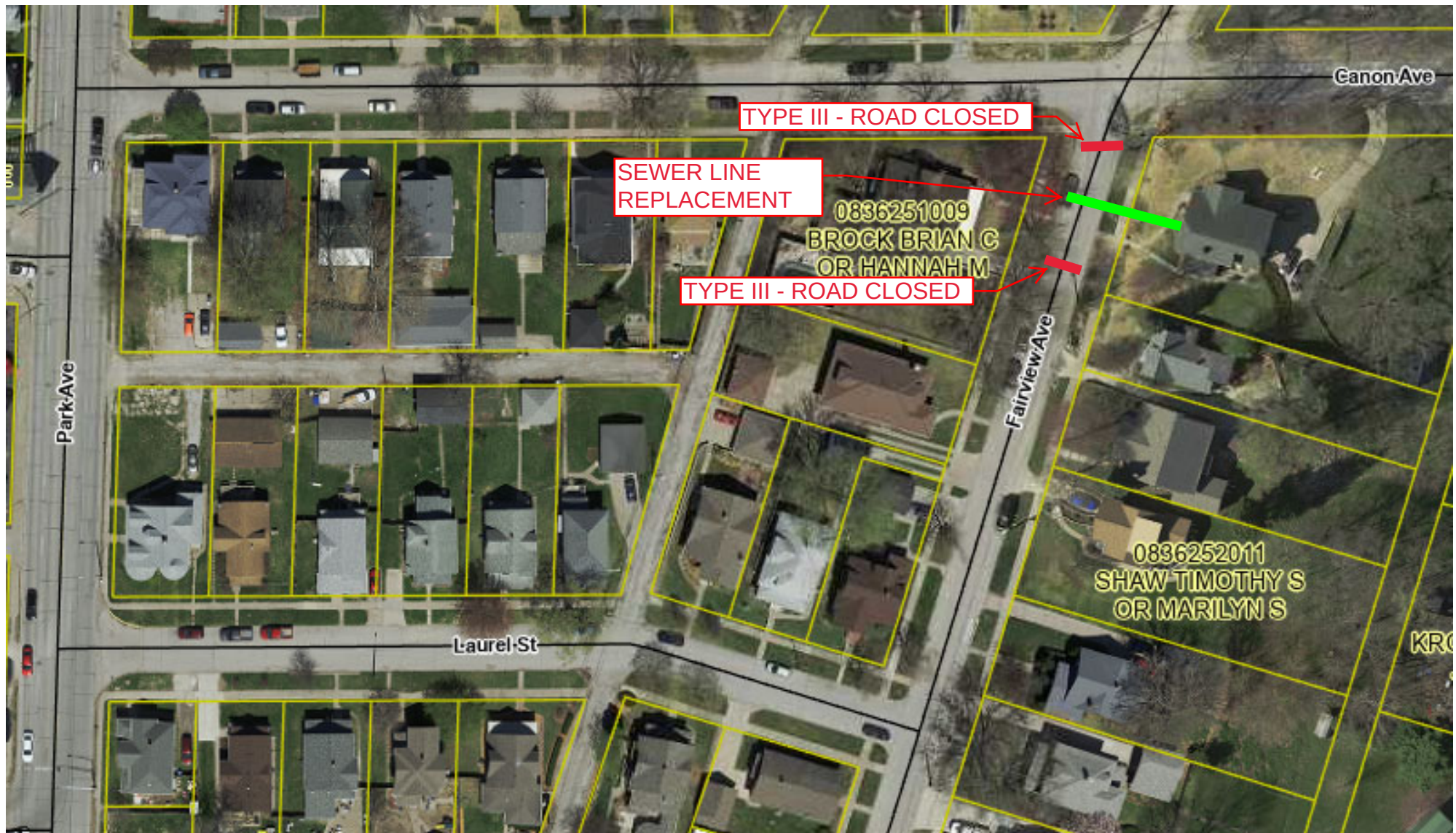
Rivo, Inc needs to close Fairview Avenue at 515 to excavate to repair the sewer latera to the property. The proposed closure will take one week and is scheduled to be from June 26 to July 3, 2023.

CITY FINANCIAL IMPACT

N/A

ATTACHMENTS

1. Road Closure Request - 515 Fairview Ave
2. Closure Request Packet



NOTES:

1. Requesting a complete road closure for 515 Fairview Ave. on Fairview Ave. for a sewer lateral replacement. The sewer main is located on the far side of the street.
2. All driveways will have access throughout the duration of the project.
3. Estimated time for complete road closure is 7 working days.

ROAD CLOSURE REQUEST



Request for Closure

1: Location of Closure Fairview Ave

2: Contractor RIVO, Inc.

3: Dates and Duration of Closure July 10 - 16 2023
7 days

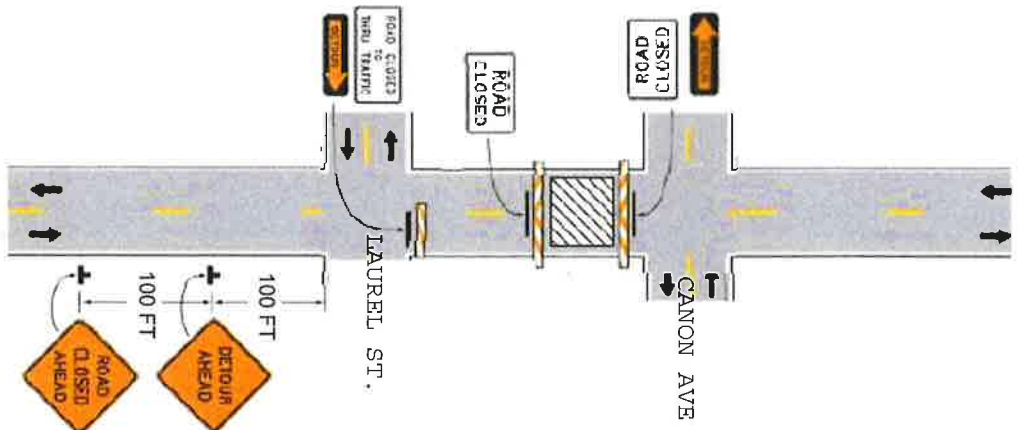
4: Company Responsible for Detour and
Signage RIVO, Inc.

5: Reason Closure is

Needed replacing the entire sewer lateral at
515 Fairview Ave., from the house to the sewer
main, due to a needed repair on an Orangeburg
sewer lateral.

Date Submitted 6/7/23

Applicant Samantha Teed, RIVO, Inc.



ROAD CLOSURE SIGNAGE
515 FAIRVIEW AVE.
FIGURE 1



NOTES:

1. Requesting a complete road closure for 515 Fairview Ave. on Fairview Ave. for a sewer lateral replacement. The sewer main is located on the far side of the street.
2. All driveways will have access throughout the duration of the project.
3. Estimated time for complete road closure is 7 working days.

ROAD CLOSURE REQUEST

CITY OF MUSCATINE

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

License # _____
Wallet # _____
Sticker # _____
Receipt # _____
Issued _____
Expires _____

1. Name and address of applicant and sponsoring organization, if any:

Boonies on the avenue

Address: 214 Iowa Ave

Telephone Number: 563-263-0626

E-mail Address: C.kleist@outlook.com

2. Type of event that is planned:

Live acoustic music on street. Serving alcohol & food.

3. Proposed location:

214 Iowa Ave. from 2nd to 3rd street

4. Date(s)/Time(s): 6/30/23

5. Expected length of use: 6 hours

6. Expected size of group: 100-150

7. Names of any person or persons in charge of the proposed use at the specified location:

Chance Kleist Teresa Kleist

Address(es): 2716 Steeple lane

Telephone Number(s): 563-607-0808

E-mail Address(es): Teresa.kleist@gmail.com

8. Names and addresses of any persons to be featured as entertainers or speakers:

Brian Wilson with Eugene Levy 106 E 9th St, Muscatine. Thomas Ian Nicholas Band Los Angeles.

9. List mechanical or electronic equipment to be used:

Raised stage. Minimal lighting equipment. Small speaker.

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

None

11. Number and types of animals to be used:

None

12. A description of any sound amplification to be used:

Live music played over a small speaker. One person with guitar. Meant to not offend or disrupt the public.

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Three managers on site with 12 employees to assist in set up clean up & maintaining order.

14. All plans for the provision of security:

Managers on site to diffuse any issues, if necessary.

15. Beer or wine consumption? Yes Yes No

16. Describe any items to be sold or distributed:

Beer wine spirits sodas consumed in plastic

17. Is water connection requested: Yes No No

18. Is electricity requested: Yes No No

19. Have you provided a layout site plan for your proposed activity or event? Yes Yes No

If yes, please attach.

If no, please explain:

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes Yes No

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Chance Kleist

Authorized Representative

06-12-23

Date

EVENT: Boonies Llive Music on Iowa Street

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

Comments:

☒ YES ☐ NO

Richard Klimes	6/14/23
Parks & Recreation	Date

Approval subject to attendance at pre-event mtg.

☒ YES ☐ NO

Jodi Royal-Goodwin	6/12/23
Community Development	Date

☒ YES ☐ NO

Brian Stineman	6/13/23
Public Works	Date

☒ YES ☐ NO

Anthony Kies	6/13/2023
Police Chief	Date

Need to hire 2 Officers.

☒ YES ☐ NO

Jerry Ewers	6/13/23
Fire Chief	Date

FINAL APPROVAL:

☐ YES ☐ NO

City Administrator _____ Date _____

Signature: Jodi Royal-Goodwin
Jodi Royal-Goodwin (Jun 12, 2023 17:14 CDT)
Email: jroyal-goodwin@muscatineiowa.gov

Signature: A.R. Kies
A.R. Kies (Jun 13, 2023 07:58 CDT)
Email: akies@muscatineiowa.gov

Signature: Richard Klimes
Richard Klimes (Jun 14, 2023 15:11 CDT)
Email: rklimes@muscatineiowa.gov

Signature: Brian Stineman
Brian Stineman (Jun 13, 2023 07:45 CDT)
Email: bstineman@muscatineiowa.gov

Signature: Jerry Ewers
Jerry Ewers (Jun 13, 2023 08:04 CDT)
Email: jewers@muscatineiowa.gov

Signature:
Email: cwebb@muscatineiowa.gov

CITY OF MUSCATINE

Waiver # _____
Sticker # _____
Receipt # _____
Issued _____
Expires _____

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name and address of applicant and sponsoring organization, if any:

Musser Public Library
Address: 408 E 2nd St.
Telephone Number: 563.263.3065 x 109
E-mail Address: bcollins@muscataineiowa.gov

2. Type of event that is planned:

Children's 4th of July Parade.
Children and families will "be" the parade
and walk together from 2nd and Pine
to Musser Library.

3. Proposed location:

City Parking Lot on the corner of 2nd and
Pine St., down 2nd St. to Musser
Public Library.

4. Date(s)/Time(s): July 4th, 2023 9 am to 9:30 am
5. Expected length of use: 30 minutes tops
6. Expected size of group: 200 people
7. Names of any person or persons in charge of the proposed use at the specified location:

Betty Collins, Librarian at Musser Library
Emerson Taylor, Librarian at Musser Library

Address(es): 408 E 2nd St.
Telephone Number(s): 563.554.1610 (Betty's cell phone)
E-mail Address(es): bcollins@muscataineiowa.gov

8. Names and addresses of any persons to be featured as entertainers or speakers:

NONE

9. List mechanical or electronic equipment to be used:

NONE

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

children may bring tricycles, bikes, or wagons. Parents may have strollers.
~~any~~ Vehicles will NOT be motorized

11. Number and types of animals to be used:

NONE

12. A description of any sound amplification to be used:

NONE

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Police escort, please.
Otherwise, monitoring and cleaning up
will not be necessary.

14. All plans for the provision of security:

Police escort please

15. Beer or wine consumption? Yes _____ No X

16. Describe any items to be sold or distributed:

NONE

17. Is water connection requested: Yes _____ No ✓

18. Is electricity requested: Yes _____ No ✓

19. Have you provided a layout site plan for your proposed activity or event? Yes _____ No ✓

If yes, please attach.

If no, please explain:

We will simply walk down 2nd St.
to Musser Library. Parents will monitor
their own children

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes ✓ No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Beth L. Collins
Authorized Representative

5-24-23
Date

Thank you!

EVENT: Musser Public Library 4th of July Kids Parade

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

☒
YES

☐
NO

Richard Klimes 6/14/23
Parks & Recreation Date

Comments:

Approval subject to working with PD for street
traffic support.

☒
YES

☐
NO

Jodi Royal-Goodwin 6/12/23
Community Development Date

☒
YES

☐
NO

Brian Stineman 6/12/23
Public Works Date

☒
YES

☐
NO

Anthony Kies 06/13/23
Police Chief Date

☒
YES

☐
NO

Jerry Ewers 6/13/23
Fire Chief Date

FINAL APPROVAL:

☐
YES

☐
NO

City Administrator Date

Signature: Jodi Royal-Goodwin
Jodi Royal-Goodwin (Jun 12, 2023 12:35 CDT)
Email: jroyal-goodwin@muscatineiowa.gov

Signature: A.R. Kies
A.R. Kies (Jun 13, 2023 07:26 CDT)
Email: akies@muscatineiowa.gov

Signature: Richard Klimes
Richard Klimes (Jun 14, 2023 15:14 CDT)
Email: rklimes@muscatineiowa.gov

Signature: Brian Stineman
Brian Stineman (Jun 12, 2023 15:31 CDT)
Email: bstineman@muscatineiowa.gov

Signature: Jerry Ewers
Jerry Ewers (Jun 13, 2023 07:56 CDT)
Email: jewers@muscatineiowa.gov

Signature:
Email: cwebb@muscatineiowa.gov

License # _____
Wallet # _____
Sticker # _____
Receipt # _____
Issued _____
Expires _____

CITY OF MUSCATINE

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name and address of applicant and sponsoring organization, if any:

Chris + Nancy Foxen - Muscatine Cross Country Team
Address: Muscatine HS 2705 Cedar St. Muscatine IA
Telephone Number: (563) 299-7871 (Nancy) (563) 299-3581 (Chris)
E-mail Address: nfoxen@lmcsd.org

2. Type of event that is planned:

5K race

3. Proposed location:

Weed Park → along the trail heading towards
lookout & back.

4. Date(s)/Time(s): Labor Day Sept. 4, 2023 8 AM

5. Expected length of use: 6 AM - 10 AM

6. Expected size of group: 75 - 100 people

7. Names of any person or persons in charge of the proposed use at the specified location:

Chris Foxen
Nancy Foxen

Address(es): 2714 Surrey Ct Muscatine

Telephone Number(s): (563) 299-7871

E-mail Address(es): nfoxen@lmcsd.org

8. Names and addresses of any persons to be featured as entertainers or speakers:

0

9. List mechanical or electronic equipment to be used:

0

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

Bicycle leading runners

11. Number and types of animals to be used:

0

12. A description of any sound amplification to be used:

0

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Police for crossing Hwy. 22 from Weed Park to trail & back.

14. All plans for the provision of security:

0

15. Beer or wine consumption? Yes _____ No X

16. Describe any items to be sold or distributed:

T-Shirts
Old gear

17. Is water connection requested: Yes _____ No X

18. Is electricity requested: Yes _____ No X

19. Have you provided a layout site plan for your proposed activity or event? Yes X No _____

If yes, please attach.

If no, please explain:

Race Course attached.

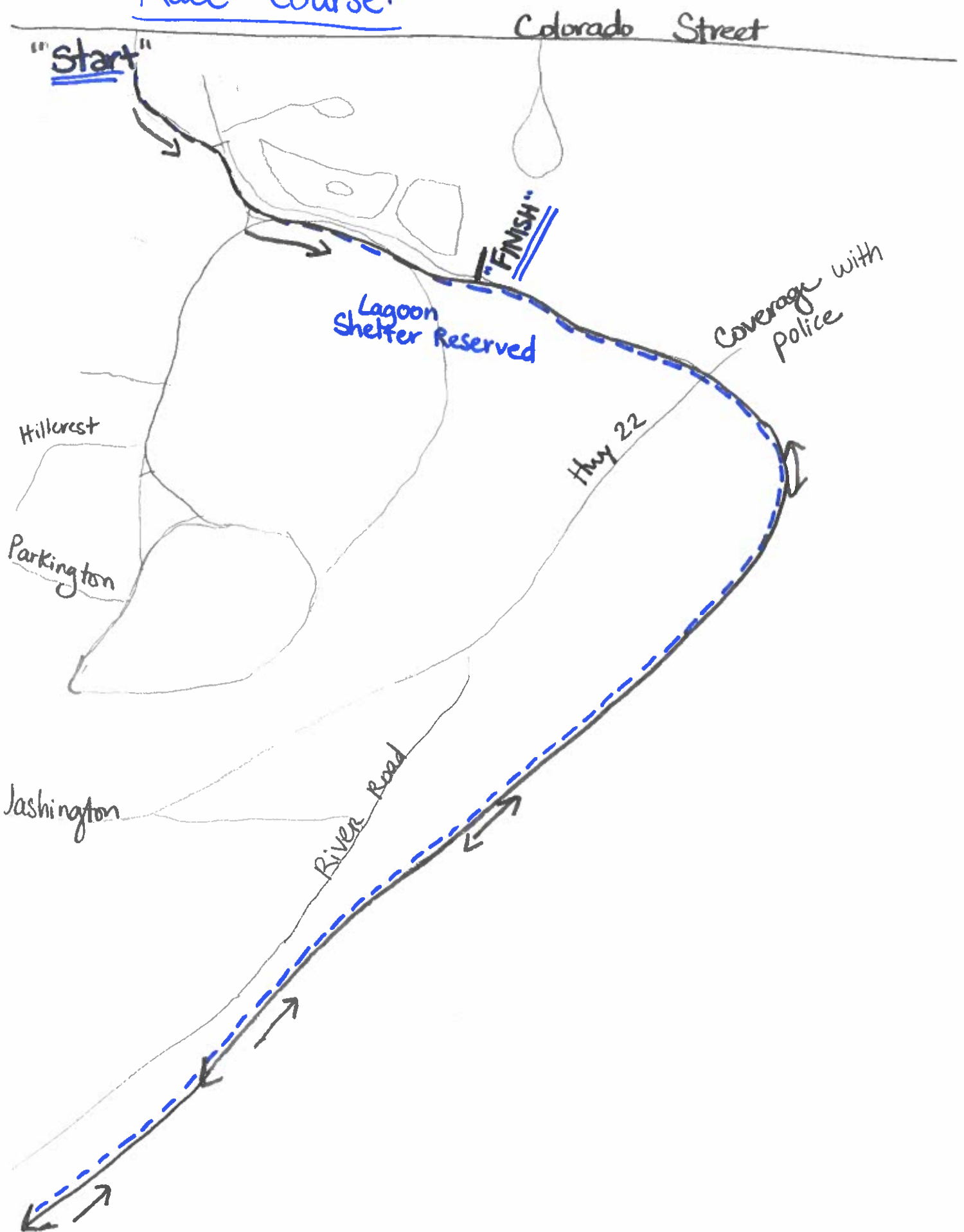
20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Nancy Foxen
Authorized Representative

6-2-2023
Date

Race Course:



EVENT: _____

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

Comments:

☐ YES ☐ NO

Parks & Recreation Date

☐ YES ☐ NO

Community Development Date

☐ YES ☐ NO

Public Works Date

☐ YES ☐ NO

Police Chief Date

☐ YES ☐ NO

Fire Chief Date

FINAL APPROVAL:

☐ YES ☐ NO

City Administrator Date

License # _____
Wallet # _____
Sticker # _____
Receipt # _____
Issued _____
Expires _____

CITY OF MUSCATINE

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name and address of applicant and sponsoring organization, if any:

Becky Huot - MHS Student Council

Address: 2705 Cedar St. Muscatine, IA

Telephone Number: 8159853660

E-mail Address: rebecca.huot@mcsdonline.org

2. Type of event that is planned:

Homecoming Parade

3. Proposed location:

Start at Grant School, walk to Mulberry, into the Bonnie Street parking lot at MHS

4. Date(s)/Time(s): Thursday, September 21, 2023, 6:00-7:30 (line-up at 5:15)

5. Expected length of use: 2 hours

6. Expected size of group: 25-30 walking groups/floats

7. Names of any person or persons in charge of the proposed use at the specified location:

Becky Huot, Kindra Petersen, Nick Stuart

Address(es): same as above

Telephone Number(s):

E-mail Address(es): rebecca.huot@mcsdonline.org, kindra.petersen@mcsdonline.org, nick.stuart@mcsdonline.org

8. Names and addresses of any persons to be featured as entertainers or speakers:

N/A

9. List mechanical or electronic equipment to be used:

N/A

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

To be finalized later, however, there will be a variety of trucks/trailers, wagons, bicycles, and walkers, in addition to the convertibles carrying the homecoming court.

11. Number and types of animals to be used:

N/A

12. A description of any sound amplification to be used:

None that I know of - Unless Pearl City Media or Tony Loconsole do any sort of narration of the parade (yet to be determined).

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Student Council members and advisors will set up, supervise, and clean up after the event. School administration and security will be present, as well as MPD to block off the streets.

14. All plans for the provision of security:

SROs, Administration, and MPD will be present to monitor and supervise the event.

15. Beer or wine consumption? Yes _____ No X

16. Describe any items to be sold or distributed:

Candy and fliers may be distributed by parade participants

17. Is water connection requested: Yes _____ No X

18. Is electricity requested: Yes _____ No X

19. Have you provided a layout site plan for your proposed activity or event? Yes _____ No X

If yes, please attach.

If no, please explain:

The route will be the same as it has always been. If additional documents are required, please let me know.

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Rebecca A. Huot

Authorized Representative

6/7/23

Date

EVENT: _____

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

Comments:

☐ YES ☐ NO

Parks & Recreation Date

☐ YES ☐ NO

Community Development Date

☐ YES ☐ NO

Public Works Date

☐ YES ☐ NO

Police Chief Date

☐ YES ☐ NO

Fire Chief Date

FINAL APPROVAL:

☐ YES ☐ NO

City Administrator Date

License # _____
Wallet # _____
Sticker # _____
Receipt # _____
Issued _____
Expires _____

CITY OF MUSCATINE

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY, PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name and address of applicant and sponsoring organization, if any:

Becky Huot - MHS Student Council

Address: 2705 Cedar St. Muscatine, IA

Telephone Number: 8159853660

E-mail Address: rebecca.huot@mcsdonline.org

2. Type of event that is planned:

Senior March

3. Proposed location:

Walk from MHS, down Mulberry, to Pearl City Station

4. Date(s)/Time(s): Friday, September 22, 2023, 10:00-2:00

5. Expected length of use: 2 hours

6. Expected size of group: 200 seniors

7. Names of any person or persons in charge of the proposed use at the specified location:

Becky Huot, Kindra Petersen, Nick Stuart

Address(es): same as above

Telephone Number(s):

E-mail Address(es): rebecca.huot@mcsdonline.org, kindra.petersen@mcsdonline.org, nick.stuart@mcsdonline.org

8. Names and addresses of any persons to be featured as entertainers or speakers:

N/A

9. List mechanical or electronic equipment to be used:

N/A

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

Golf carts/Gators, determined by security and administration

11. Number and types of animals to be used:

N/A

12. A description of any sound amplification to be used:

N/A

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

Student Council members and advisors will set up, supervise, and clean up after the event.

14. All plans for the provision of security:

SROs and school administrators will supervise and monitor students as they walk.

15. Beer or wine consumption? Yes _____ No ☒

16. Describe any items to be sold or distributed:

N/A

17. Is water connection requested: Yes _____ No ☒

18. Is electricity requested: Yes _____ No ☒

19. Have you provided a layout site plan for your proposed activity or event? Yes ☒ No _____

If yes, please attach.

If no, please explain:

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes ☒ No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Authorized Representative

Date

EVENT: _____

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

Comments:

☐ YES ☐ NO

Parks & Recreation Date

☐ YES ☐ NO

Community Development Date

☐ YES ☐ NO

Public Works Date

☐ YES ☐ NO

Police Chief Date

☐ YES ☐ NO

Fire Chief Date

FINAL APPROVAL:

☐ YES ☐ NO

City Administrator Date



City of Muscatine

ITEM NUMBER 2023-0271

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

Brian Stineman, Public Works Director

SUBJECT

Request to Approve the Issuance of a Purchase Order to Sulzco, LLC., in the Amount of \$8,000, to Complete Hauling of Material and Site Grading at the Northwest Corner of Houser and Grandview.

EXECUTIVE SUMMARY

Request to approve the issuance of a purchase order to Sulzco, LLC., in the amount of \$8,000, to complete the hauling and site grading at the northwest corner of Houser and Grandview.

STAFF RECOMMENDATION

Approve the request

BACKGROUND/DISCUSSION

At the October 6, 2022 City Council Meeting, the council approved a purchase order in the amount of \$7,950 to clear and grub multiple trees and remove and cover a substantial amount of concrete and steel rubble and debris at the northwest corner of Houser and Grandview. After the initial site clearing, it was discovered that the quantity of material needed to properly grade and cover the area was substantially underestimated. The contractor now estimates that it will take an additional 1,000 cubic yards of material to properly complete this project. The City will supply the material from the former Hawkeye lumber site. The contractor will supply equipment and trucking to load and haul and place the material for \$8.00 per cubic yard. In the staff's opinion, this is a reasonable fee and compromise to get this project completed and put this parcel in a mowable condition.

CITY FINANCIAL IMPACT

Funding for this project was made available through ARPA. There are funds still available in this line to complete this project.

ATTACHMENTS

1. Mittman - Dirt Import - PROPOSAL

SULZCO, LLC
2410 Imperial Oaks Dr.
Muscatine IA 52761

(563) 272-8052



Change Order Request

COR Number: 10000000

Date: 5/30/2023

Project Number: 2022019

Contract Date: 10/14/2022

To:	Project:
Muscatine, City of 1459 Washington St. Muscatine IA 52761	Mittman Tree Clearing - PO #0000022692 Mittman Rd. & Grandview Ave. Muscatine IA 52761

Description of Change:

*Import of Dirt from City dirt pile @ Mississippi Bridge.
1,000 cy @ \$8.00 per cy

- SulzCo to load, haul to site & Grade out.

Project Original Contract Sum	7,950.00
Total of Previously Approved Change Orders	0.00
Contract Amount Prior to this Change Order	7,950.00
Proposed Contract Amount of this Change Order	8,000.00
Proposed Contract Amount Including this Change Order	15,950.00

Accepted By:

_____ Contractor (Company Name)	_____ Owner (Company Name)	_____ Other (Company Name)
_____ By (Signature)	_____ By (Signature)	_____ By (Signature)
_____ Printed Name	_____ Printed Name	_____ Printed Name
_____ Date	_____ Date	_____ Date
	_____ Owner's Change Order Number	



City of Muscatine

ITEM NUMBER 2023-0272

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

Brian Stineman, Public Works Director

SUBJECT

Request to Approve the Issuance of a Purchase Order to Goddard Heating & Cooling, in the Amount of \$14,471.28, for the Replacement of the Rooftop HVAC Unit for the Police Department

EXECUTIVE SUMMARY

Staff requests to issue a purchase order for the replacement of the HVAC unit at the Public safety building. Three quotes were requested with Goddard Heating & Cooling as the low bidder at \$14,471.28

STAFF RECOMMENDATION

Staff recommends issuing a purchase order to Goddard Heating & Cooling for \$14,471.28

BACKGROUND/DISCUSSION

The current unit caught on fire a few months ago. Two contractors looked at the unit and determined it could not be fixed and recommended replacement. Three quotes were requested. Goddard Heating & Cooling \$14,471.28, Hornbuckle Heating & Air Conditioning for \$17,885, and Kelly Heating & Cooling didn't submit a quote.

CITY FINANCIAL IMPACT

Funding is through the city budget process in the Building and Grounds Building Equipment Repair fund.

ATTACHMENTS

1. HVAC for Police Department Quote Tab
2. 3512_001



1459 Washington St.
Muscatine, IA 52761-5040
(563) 263-8933
Fax (563) 263-2127

Public Works

City Transit 263-8152
Equipment Maintenance
Roadway Maintenance
Collection & Drainage
Building & Grounds
Engineering
Solid Waste

Public Works Quote Table

Project/Item Name: Police Department Rooftop HVAC Replacement

Vendor	Item	Dollar Amount
Goddard Heating & Cooling	Police Department Rooftop HVAC Replacement	\$14,471.28
Hornbuckle Heating & Air Conditioning	Police Department Rooftop HVAC Replacement	\$17,885
Kelly Heating & Cooling	Police Department Rooftop HVAC Replacement	No quote received

"I remember Muscatine for its sunsets. I have never seen any
on either side of the ocean that equaled them" — Mark Twain



QUOTE

Goddard Heating and Cooling, LLC

5900 US 61 Muscatine, Iowa 52761
309-716-7707 GoddardHVAC@gmail.com

QUOTE #

450027

DATE

06/02/2023

QUOTE TO

City of Muscatine
215 Sycamore Street
Muscatine, IA 52761
563-554-4654
% Dave Schrier
dschrier@muscatineiowa.gov

DESCRIPTION**AMOUNT****Public Safety Building E 5th Street Muscatine, IA 52761**

Trane 4TCC4 14 SEER 28,000 BTU 2.5 ton Roof Top Unit w/ 15kW Electric Heater
Curb Adapter and Motorized Outside Air Damper
*1 year functional part warranty and 1 year compressor warranty
Material and Labor + Crane Fee

\$14,471.28

*Lead time is 4 weeks

We look forward to working with you.

This Quote Is Valid For 30 Days

PAYMENT TERMS of 50% down payment prior to installation; balance due on completion.

* A Convenience Fee of 3.5% will be assessed to each Credit/Debit Card transaction.
If you have any questions about this quote, please contact Jeremy or Monica Goddard, (309)716-7707, goddardhvac@gmail.com



5545 Carey Avenue • Davenport, IA 52807 • Ph. (563) 391-5553 • Fax (563) 391-9596

PROPOSAL

JUNE 6, 2023

**TO: CITY OF MUSCATINE
ATTN: STAN O'BRIEN**

**JOB: MUSCATINE PUBLIC WORKS
RTU REPLACEMENT**

We are pleased to quote material and labor for the following:

- 1 Trane 2.5-ton electric rooftop unit with electric heat kit, single point power kit, dry bulb economizer, barometric relief, filter frame, and filter door kit. Disconnect not included.
- 1 Curb adapter.
- 1 Programmable setback thermostat.
- Demolition of the existing system including removal from the site.
- Electrical and thermostat wire disconnect and reconnect. Existing disconnect to remain.
- Equipment startup.
- Crane rental and rigging.

\$17,885.00

This proposal does not include any new thermostat wiring, new power wiring, new disconnect switch, new smoke detector wiring, structural analysis, structural reinforcement, painting, equipment screens, overtime/shift labor, performance/payment bond, or access doors.

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado, and other necessary insurance. Our workers are fully covered by Workman's Compensation Insurance.

**HORNBUCKLE HEATING &
AIR CONDITIONING**

CITY OF MUSCATINE

RYAN HORNBUCKLE



City of Muscatine

ITEM NUMBER 2023-0273

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

Jon Koch, Water Pollution Control Plant Director

SUBJECT

Request to approve the Issuance of a Purchase Order to Zimmer & Francescon, Inc, in the amount of \$14,450.00, for the emergency purchase of a Fairbanks 4" submersible pump for the 57th St Lift Station.

EXECUTIVE SUMMARY

Request to approve the issuance of a purchase order in the amount of \$14,450.00 to Zimmer & Francescon, Inc., for the emergency purchase of a Fairbanks 4" pump for the 57th St Lift Station. There is only one vendor for this equipment.

STAFF RECOMMENDATION

Staff recommends approving the issuance of the purchase order to Zimmer & Francescon for this emergency equipment purchase.

BACKGROUND/DISCUSSION

The 57th St Lift Station has two 4 inch submersible pumps that are 22 years old. They are both scheduled to be replaced in the next two years as the life cycle of the pumps is between 25 and 30 years. The #1 pump has had multiple issues over the past six months and has needed repeated repairs and replacement of parts. A rebuild kit for the seal is on order and is expected in several weeks. The impeller was broken and repaired and a new one is on order with a multiple week time of delivery. On Sunday June 11th the moisture sensor failed on the #1 pump and a new one has been ordered. The WPCP is requesting an emergency purchase order for a new pump that has a 10-12 week lead time for delivery. Ordering now will close the time between rebuild parts and a new pump to better ensure continuous operation of the station. The rebuilt pump will be stored as a backup to the two pumps installed and a new #2 pump will be budgeted for next year as it has not had the issues seen with the #1 pump.

CITY FINANCIAL IMPACT

There is sufficient funding for this emergency purchase in the overall operating budget at the WPCP.

ATTACHMENTS

1. 57th St Pump Budget.230517

ZIMMER & FRANCESCON, INC.



QUOTATION

TO: Mucatine WWTP
1202 Musser Street
Muscatine, IA

6200 65th Avenue

Moline, IL 61265

1-800-621-1118

309-797-1117 tel

877-244-2508 fax

QUOTATION NO:

BUDGET

BID DATE:

5/17/23

SUBJECT: 57th Street Pump Station

**We are proposing to furnish the following equipment at the prices indicated
and in accordance with the terms set forth herein.**

One	1	Fairbanks 4" D5432MV 7.5HP 1200 rpm Submersible Pump Pump is fitted with 35' power and control cords	\$14,450.00
-----	---	---	-------------

NOTES

- 1 Installation of equipment is NOT included
- 2 To match sn 185315
- 3 Guide Rails, base elbow and lifting cable NOT included
- 4 Estimated lead time is 10-12 weeks after receipt of order

ZIMMER & FRANCESCON, INC.

TERMS & CONDITIONS

Quotation No: **BUDGET**

FREIGHT: F.O.B. Plant with freight allowed to jobsite

TAX: The amount of any applicable tax and/or other government charges upon the production, sale, shipment and/or use of the goods covered by this quotation shall be added to the price and shall be paid by the purchaser.

TERMS: Unless otherwise stated herein, terms are net thirty (30) days and proposal subject to acceptance within thirty (30) days. 1 1/2% per month interest charges will be invoiced against past due account balance.

CONDITIONS: This contract is contingent upon fires, strikes, accidents, or delays beyond the control of Zimmer & Francescon (hereinafter designated as ZnF), and acceptance of the articles covered by this contract from the carrier shall constitute a release or waiver of any responsibility on the part of ZnF for any damage in transit or loss on account of delay in delivery. ZnF SHALL NOT BE LIABLE FOR ANY SPECIAL INDIRECT OR CONSEQUENTIAL DAMAGES WHATSOEVER. Receipt by the purchaser shall constitute acceptance of delivery. If shipment shall be deferred at Purchaser's request, payment shall become due payable upon notification of ZnF that the articles provided for by this agreement are ready for shipment. In case of such delay in shipment it is agreed that storage shall be at the Purchaser's risk and expense. Pro rata payments shall be made for partial shipments. It is agreed that the title and right of possession to all articles sold under this contract remain with ZnF whatever may be its mode of attachment to realty or otherwise, until ZnF has the full price therefore, as herein above provided. Upon failure to make payments, or any of them, as herein specified, ZnF may retain any and all partial payments which may have been made, as liquidated damages, and shall be free to enter the premises where such articles may be located and remove the same as its property without prejudice to any further claims on account of damage which ZnF may suffer from any cause. The Purchaser agrees to do all acts and things necessary to protect and maintain the above title and right.

All contracts or agreements are subject to the approval of the home office of ZnF and are not binding upon ZnF unless approved in writing by an Executive Officer thereof.

UNDER NO CIRCUMSTANCES SHALL ZnF BE LIABLE TO BUYER FOR INCIDENTAL OR CONSEQUENTIAL DAMAGES OR CLAIMS OF ANY KIND, WHETHER ARISING IN CONTRACT, TORT, NEGLIGENCE, STRICT PRODUCTS LIABILITY, STATUTORY OR REGULATORY VIOLATION OR UNDER ANY OTHER LEGAL THEORY. ZnF MAKES NO WARRANTIES, EITHER EXPRESS OR IMPLIED, OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. SELLER HEREBY EXPRESSLY DISCLAIMS AND BUYER WAIVES ALL OTHER WARRANTIES EXPRESSED, IMPLIED IN LAW OR IMPLIED IN FACT, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR PARTICULAR PURPOSE.

No obligation other than those herein set forth shall be binding upon ZnF. All previous agreements, either oral or written, referring to the articles or equipment which is the subject matter hereof, are hereby canceled. PROVISIONS IN THE SPECIFICATIONS ATTACHED HERETO ARE DESCRIPTIVE AND NOT INTENDED AS WARRANTIES.

SUBMITTED BY: Andrew Larson

For ZIMMER & FRANCESCON, INC.

ACCEPTED this ____ day of _____ 20__

BY: _____



City of Muscatine

ITEM NUMBER 2023-0291

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

David Popp, Solid Waste Manager
Brian Stineman, Public Works Director

SUBJECT

Request to Approve the Issuance of a Purchase Order to Thompson-Hopps Pumps for Transfer Station Lift Station Pumps in the Amount of \$15,640.00.

EXECUTIVE SUMMARY

Presented for Council consideration is a request to approve a purchase order in the amount of \$15,640.00 for two lift station pumps with adapter brackets.

STAFF RECOMMENDATION

Staff recommends Council approve the issuance of a purchase order in the amount of \$15,640.00 to Thompson-Hopps Pumps for the purchase of two lift station pumps.

BACKGROUND/DISCUSSION

The Transfer Station operates four lift stations at the facility for both sanitary and storm sewer disposal. The lift stations contain two pumps each. Four of the eight pumps are original from the construction of the Transfer Station in 1995. Two of the four remaining pumps are inoperable and not repairable. Thompson-Hopps is the closest dealer, and only dealer in the area, for the pumps used in the Transfer Station lift stations.

CITY FINANCIAL IMPACT

There is \$16,968.00 available in the Transfer Station capital budget for this purchase.

ATTACHMENTS

1. TS Pumps

**THOMPSON-HOPPS PUMPS**

5619 Pike Road Loves Park, IL 61111

Ph: 815-633-9447

www.thompsonhoppspumps.com**QUOTE****QUOTE NO.** 06092023 IA GM1**DATE:** June 9, 2023**TO: City of Muscatine Transfer Station****1000 S. Houser St****Muscatine Ia 52761****Matt Fulton****C-563-299-2269**mfulton@muscatineiowa.gov**EXPIRATION DATE: July 9, 2023****WEIL 2519F**

SALESPERSON	SHIPPING METHOD	SHIPPING TERMS	PROJECT / LOCATION	PAYMENT TERMS
Greg Meyers	BEST WAY	FOB		1% 10 NET 20 DAYS

QTY	ITEM #	DESCRIPTION	UNIT PRICE	LEAD TIME	LINE TOTAL
2.00	W-2519F-13	Model 2519F Submersible Floor Mounted Wastewater Pump, 4-inch discharge, for up to 3-inch solids, with a 3 HP 1150 RPM 3 PH 460 V 60 HZ motor. IMP TRIM 763; Opposed Double Seal; Sensors - Moisture and Temp Limiter; 30 FT CABLES	\$7,032.00	5-6 WEEKS	\$14,064.00
2.00	206.559.001	2610 SLIDING BRACKET	\$788.00	SHIPS WITH PUMPS	\$1,576.00

NOTE PRICING IS FOR 2 PUMPS ORDERED (\$7,404.00 EA. PUMP IF PURCHASED 1 AT A TIME)

FREIGHT AND TAXES ARE NOT INCLUDED.**3% fee will apply for all credit card orders \$5,000.00 or more**

SUBTOTAL	\$15,640.00
SALES TAX	
TOTAL	\$15,640.00

Due to the Global Economy Supply Chain Challenges if lead-time is a concern please contact your TH Team for a Potential Alternative Solution. We at TH will work to help keep your business moving.

Thank You,

Greg Meyers

NOTE: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTED. The above prices, specifications and conditions are satisfactory and are hereby accepted.

You are authorizing TH-Pumps to provide the equipment specified.

Payment will be made as outlined above.

Date of Acceptance _____ 2023 By _____

WE PUMPING!

BILLS FOR APPROVAL SUMMARY
January 17, 2014

Computer Bill Lists

Regular Bill List 1/17/14	\$ 730,604.31
Special Bill List - Payroll 1/07/14	106,909.28
Mid-Run Bill List 1/7/14	<u>196.61</u>
Subtotal	<u>\$ 837,710.20</u>

ACH Debit Memo Payments

Payroll ACH	Payroll Transfer	\$ 324,089.11
Internal Revenue Service	Federal Withholding	96,671.79
Treasurer, State of Iowa	State Tax Withholding	19,264.68
Wellmark Insurance	Health/Dental Insurance	50,500.00
IPERS	Contributions	87,403.72
Wellmark Insurance	Health/Dental Insurance	<u>45,500.00</u>
	Subtotal	<u>\$ 623,429.30</u>

Voucher Program

Various Landlords	Estimated February Rent	<u>\$ 128,556.00</u>
	Total Bills For Approval	<u>\$ 1,589,695.50</u>
	Voids	<u>\$ (116.61)</u>
	Net Disbursements	<u>\$ 1,589,578.89</u>
	Journal Entries	<u>\$ -</u>
	Total Expenditures	<u><u>\$ 1,589,578.89</u></u>

BILLS FOR APPROVAL SUMMARY
March 7, 2014

Computer Bill Lists

Regular Bill List 3/7/14	\$ 394,843.59
Payroll Vendor Checks 2/28/14	23,461.18
Payroll Vendor ACH Payments 2/28/14	84,097.97
Subtotal	<u>\$ 502,402.74</u>

ACH Debit Memo Payments

Voucher Program

Various Landlords	Adjustment for Actual March Rent	<u>\$ (3,628.85)</u>
	Total Bills For Approval	<u>\$ 1,008,674.67</u>
Elderly Housing Voids 2/25/14		\$ (935.00)
City Voids 2/25/14		<u>\$ (5,019.43)</u>
	Total	\$ (5,954.43)
	Net Disbursements	<u>\$ 1,002,720.24</u>
Journal Entries		\$ -
		-
		-
		-
	Total Journal Entries	<u>\$ -</u>
	Total Expenditures	<u><u>\$ 1,002,720.24</u></u>

BILLS FOR APPROVAL SUMMARY
March 21, 2014

Computer Bill Lists

Regular Bill List 3/21/14	\$ 1,323,838.71
Special Check Elderly Run 3/18/14	3,193.10
Special Check Section 8 Run 3/7/14	565.00
Payroll Vendor ACH Payments 3/12/14	84,617.47
Payroll Vendor Checks 3/12/14	22,392.26
Subtotal	<u>\$ 1,434,606.54</u>

ACH Debit Memo Payments

Internal Revenue Service	Federal Withholding	\$ 98,113.15
Treasurer, State of Iowa	State Tax Withholding	19,611.71
Treasurer, State of Iowa	Sales Tax	6,515.28
Wellmark Insurance	Health/Dental Insurance	45,500.00
Wellmark Insurance	Health/Dental Insurance	45,500.00
Payroll Account	Transfer	312,928.30
	Subtotal	<u>\$ 528,168.44</u>

Add't Ambulance Fund	\$ 335.00
	<u>\$ 430.00</u>
Total	<u>\$ 765.00</u>

Voucher Program

Various Landlords	Estimated April Rent	<u>\$ 136,545.00</u>
-------------------	----------------------	----------------------

Total Bills For Approval \$ 2,100,084.98

Void Operating Checks 3/18/14	\$ (303.32)
Void Operating Checks 3/11/14	(230.00)
Elderly Void 3/11/14	(3,193.10)
Section 8 Void 3/07/14	(565.00)
Total	<u>\$ (4,291.42)</u>

Net Disbursements \$ 2,095,793.56

Journal Entries - January	<u>\$ 3,023,419.41</u>
Journal Entries - February	<u>\$ 1,260,352.12</u>

-
-
-

Total Journal Entries \$ 4,283,771.53

Total Expenditures \$ 6,379,565.09

BILLS FOR APPROVAL SUMMARY
April 4, 2014

Computer Bill Lists

Regular Bill List 4/4/14	\$ 329,397.95
Special Check Elderly Run 3/28/14	38.85
Payroll Vendor ACH Payments 3/26/14	85,294.69
Payroll Vendor Checks 3/26/14	23,113.01
Subtotal	\$ 437,844.50

ACH Debit Memo Payments

Internal Revenue Service	Federal Withholding	\$ 93,351.48
Treasurer, State of Iowa	State Tax Withholding	18,840.27
Treasurer, State of Iowa	Sales Tax	-
Wellmark Insurance	Health/Dental Insurance	45,500.00
Wellmark Insurance	Health/Dental Insurance	45,500.00
Payroll Account	Transfer	306,349.03
IA Alcoholic Beverage Division	Beer Permit Fee - Golf	360.00
	Subtotal	\$ 509,900.78

Voucher Program

Various Landlords	Adjustment for Actual April Rent	\$ (3,132.85)
-------------------	----------------------------------	----------------------

Total Bills For Approval	\$ 944,612.43
--------------------------	----------------------

Total Expenditures	\$ 944,612.43
--------------------	----------------------

BILLS FOR APPROVAL SUMMARY
April 4, 2014

Computer Bill Lists

Regular Bill List 4/18/14	\$ 1,291,674.20
Special Check Elderly Run 4/4/14	750.00
Special Check Section 8 Run 4/4/14	150.00
Payroll Vendor ACH Payments 4/9/14	84,678.23
Payroll Vendor Checks 4/9/14	22,141.79
Subtotal	<u>\$ 1,399,394.22</u>

ACH Debit Memo Payments

IPERS	February Contributions	90,393.78
Internal Revenue Service	Federal Withholding	\$ 95,636.31
Treasurer, State of Iowa	State Tax Withholding	19,178.22
Treasurer, State of Iowa	Sales Tax	8,351.13
Wellmark Insurance	Health/Dental Insurance	45,500.00
Wellmark Insurance	Health/Dental Insurance	45,500.00
Payroll Account	Transfer	312,415.63
IPERS	March Contributions	86,596.00
	Subtotal	<u>\$ 703,571.07</u>

Voucher Program

Various Landlords	Estimated Rent	<u>\$ 137,332.62</u>
	Total Bills For Approval	<u>\$ 2,240,297.91</u>
	Total Expenditures	<u><u>\$ 2,240,297.91</u></u>

BILLS FOR APPROVAL SUMMARY
May 2, 2014

Computer Bill Lists

Regular Bill List 5/2/14	\$ 792,091.55
Void Check Run 4/21/14	(1,304.75)
Special Check Run 4/21/14	350.00
Void Check Run 4/22/14	(30,080.47)
Special Check Run 4/22/14	29,971.53
Payroll Vendor ACH Payments 4/24/14	84,400.15
Payroll Vendor Checks 4/24/14	23,016.95

Subtotal	\$ 898,444.96
-----------------	----------------------

ACH Debit Memo Payments

Internal Revenue Service	Federal Withholding	\$ 95,752.83
Treasurer, State of Iowa	State Tax Withholding	18,951.76
Treasurer, State of Iowa	Qtrly Sales Tax	16,340.85
Treasurer, State of Iowa	Sales Tax	10,955.91
Wellmark Insurance	Health/Dental Insurance	45,500.00
Wellmark Insurance	Health/Dental Insurance	45,500.00
Payroll Account	Transfer	315,527.86

Subtotal	\$ 548,529.21
-----------------	----------------------

Voucher Program

Various Landlords	Actual May Rent	\$ (3,464.70)
-------------------	-----------------	---------------

Total Bills For Approval	\$ 1,443,509.47
--------------------------	-----------------

Voids

	\$ -
	-
	-
	-
Total	\$ -

Net Disbursements	\$ 1,443,509.47
-------------------	-----------------

Journal Entries -	\$ -
-------------------	------

Total Journal Entries	\$ -
-----------------------	------

Total Expenditures	<u>\$ 1,443,509.47</u>
--------------------	------------------------

BILLS FOR APPROVAL SUMMARY
June 6, 2014

Computer Bill Lists

Regular Bill List 6/6/14	\$ 1,122,537.93
Special Check Run 5/16/14	256.50
Special Check Run 5/23/14	400.00
Special Check Run 5/27/14	2,796.98
Special Check Run 6/2/14	512,252.52
Payroll Vendor ACH Payments 5/22/14	85,016.02
Payroll Vendor Checks 5/22/14	23,603.51

Subtotal	\$ 1,746,863.46
-----------------	------------------------

ACH Debit Memo Payments

Internal Revenue Service	Federal Withholding	\$ 96,711.87
Treasurer, State of Iowa	State Tax Withholding	19,217.43
IPERS	April - IPERS	86,436.04
Treasurer, State of Iowa	Sales Tax	10,955.91
Wellmark Insurance	Health/Dental Insurance - May	45,500.00
Wellmark Insurance	Health/Dental Insurance - May	45,500.00
Wellmark Insurance	Health/Dental Insurance - June	45,500.00
Payroll Account	Transfer	319,822.02
Payroll Account	Transfer	58.39
Bankers Trust	Debt Payments	2,211,003.75
Iowa Finance Authority	Debt Payments	838,277.50
	Subtotal	\$ 3,718,982.91

Voucher Program

Various Landlords	Actual June Rent Adjustment	\$ (8,665.35)
-------------------	-----------------------------	---------------

Total Bills For Approval	\$ 5,457,181.02
--------------------------	-----------------

Voids

Void Check Run 5/16/14	(306.50)
Void Check Run 5/27/14	(2,853.37)
Total	\$ (3,159.87)

Net Disbursements	\$ 5,454,021.15
-------------------	-----------------

Total Expenditures	\$ 5,454,021.15
--------------------	------------------------

BILLS FOR APPROVAL SUMMARY
June 20, 2014

Computer Bill Lists

Regular Bill List 6/6/14		\$ 1,059,480.40
Special Check Run 6/10/14		367.00
Special Check Run 6/13/14		383.97
Payroll Vendor ACH Payments 06/05/14		85,421.87
Payroll Vendor Checks 06/05/14		22,713.89
	Subtotal	<u>\$ 1,168,367.13</u>

ACH Debit Memo Payments

Internal Revenue Service	Federal Withholding	\$ 99,930.37
Internal Revenue Service	Federal Withholding	65.28
Internal Revenue Service	Federal Withholding	151.04
Treasurer, State of Iowa	State Tax Withholding	19,587.98
Treasurer, State of Iowa	State Tax Withholding	7.65
Treasurer, State of Iowa	State Tax Withholding	22.15
IPERS	May - IPERS	86,103.42
Treasurer, State of Iowa	Sales Tax	10,955.91
Wellmark Insurance	Health/Dental Insurance - June	45,500.00
Wellmark Insurance	Health/Dental Insurance - June	45,500.00
Payroll Account	Transfer	330,276.98
Payroll Account	Transfer	329.53
Payroll Account	Transfer	298.80
Bankers Trust	Paying Agent Fee	250.00
	Subtotal	<u>\$ 638,979.11</u>

Voucher Program

Various Landlords	Estimated July Rent	<u>\$ 140,521.35</u>
-------------------	---------------------	----------------------

Total Bills For Approval	<u>\$ 1,947,867.59</u>
--------------------------	------------------------

Voids

Void Check Run 06/06/14	Operating	\$ (27.75)
Void Check Run 06/10/14	Operating	(1,981.25)
Void Check Run 06/10/14	Elderly	(117.85)
Void Check Run 06/10/14	Section 8	(321.00)
Void Check Run 06/10/14 (AS400)	Operating	(100.00)
Void Check Run 06/13/14	Operating	(433.97)
	Total	<u>\$ (2,981.82)</u>

Net Disbursements	<u>\$ 1,944,885.77</u>
-------------------	------------------------

Total Expenditures	<u><u>\$ 1,944,885.77</u></u>
--------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
July 17, 2014

Computer Bill Lists

Regular Bill List 07/18/2014	\$ 655,897.13
Special Check Run 07/08/14	409.23
Payroll Vendor ACH Payments 07/02/14	86,391.70
Payroll Vendor Checks 07/02/14	21,411.78
Subtotal	<u>\$ 764,109.84</u>

ACH Debit Memo Payments

IPERS	IPERS - June	\$ 85,654.33
Internal Revenue Service	Federal Withholding	104,338.73
Treasurer, State of Iowa	State Tax Withholding	20,107.46
Treasurer, State of Iowa	Sales Tax	10,024.47
Wellmark Insurance	Health/Dental Insurance - July	45,500.00
Wellmark Insurance	Health/Dental Insurance - July	45,500.00
Payroll Account	Transfer	368,417.58
	Subtotal	<u>\$ 679,542.57</u>

Voucher Program

Various Landlords	Estimated Rent August	<u>\$ 135,221.00</u>
-------------------	-----------------------	----------------------

Total Bills For Approval \$ 1,578,873.41

Voids

Void Check Run 07/15/2014	Section 8	\$ (681.27)
	Total	<u>\$ (681.27)</u>

Net Disbursements \$ 1,578,192.14

Total Expenditures \$ 1,578,192.14

BILLS FOR APPROVAL SUMMARY
August 8, 2014

Computer Bill Lists

Regular Bill List 08/08/14	\$ 1,917,083.00
Special Check Run 07/18/14	7,845.16
Payroll Vendor ACH Payments 07/17/14	22,488.48
Payroll Vendor ACH Payment 07/31/14	21,111.32
Payroll Vendor Checks 07/17/14	88,791.06
Payroll Vendor Checks 07/31/14	102,867.83
Subtotal	<u>\$ 2,160,186.85</u>

ACH Debit Memo Payments

Payroll Account	Transfer - July	\$ 353,223.49
Internal Revenue Service	Federal Withholding - July	108,773.83
Treasurer, State of Iowa	State Tax Withholding	21,259.66
Treasurer, State of Iowa	Sales Tax	10,024.47
Wellmark Insurance	Health/Dental Insurance - July	45,500.00
Wellmark Insurance	Health/Dental Insurance - July	45,500.00
Payroll Account	Transfer	354,747.27
Internal Revenue Service	Federal Withholding	113,233.16
Treasurer, State of Iowa	State Tax Withholding	21,628.15
Treasurer, State of Iowa	Sales Tax	10,024.47
Treasurer, State of Iowa	Sales Tax - Qtrly	20,044.15
Wellmark Insurance	Health/Dental Insurance - August	45,500.00
Subtotal		<u>\$ 1,149,458.65</u>

Voucher Program

Various Landlords	Correction to Estimated Rent	<u>\$ (2,889.89)</u>
-------------------	------------------------------	----------------------

Total Bills For Approval \$ 3,306,755.61

Voids

Void Check Run 07/18/14	Section 8	\$ (7,720.16)
	Total	<u>\$ (7,720.16)</u>

Net Disbursements \$ 3,299,035.45

Total Expenditures \$ 3,299,035.45

BILLS FOR APPROVAL SUMMARY
August 14, 2014

Computer Bill Lists

Regular Bill List 8/22/14		\$	1,347,520.55
Special Check Run 8/7/14			300.00
Special Check Run 8/8/14			15.00
Payroll Vendor ACH Payments 8/14/14			87,698.61
Payroll Vendor Checks 8/14/14			21,964.73
	Subtotal	\$	<u>1,457,498.89</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	339,852.28
Treasurer, State of Iowa	State Tax Withholding		20,123.16
Wellmark Insurance	Health/Dental Insurance - August		45,500.00
Wellmark Insurance	Health/Dental Insurance - August		45,500.00
Internal Revenue Service	Federal Withholding		101,986.29
IPERS	IPERS - July		88,797.51
	Subtotal	\$	<u>641,759.24</u>

Voucher Program

Various Landlords	Estimated Rent September	\$	<u>140,521.00</u>
-------------------	--------------------------	----	-------------------

Total Bills For Approval	\$	<u>2,239,779.13</u>
--------------------------	----	---------------------

Voids

Net Disbursements

Total Expenditures	\$	<u><u>-</u></u>
--------------------	----	-----------------

BILLS FOR APPROVAL SUMMARY
September 4, 2014

Computer Bill Lists

Regular Bill List 9/2/14	\$	843,771.06
Special Check Run 8/22/14		26,300.00
Payroll Vendor ACH Payments 8/27/14		88,075.33
Payroll Vendor Checks 8/27/14		10,907.34
Subtotal	\$	969,053.73

ACH Debit Memo Payments

Payroll Account	Transfer	\$	342,299.47
Treasurer, State of Iowa	State Tax Withholding		20,540.22
Wellmark Insurance	Health/Dental Insurance - August		45,500.00
Wellmark Insurance	Health/Dental Insurance - September		45,500.00
Internal Revenue Service	Federal Withholding		102,770.67
Treasurer, State of Iowa	Sales Tax		10,024.47
	Subtotal	\$	566,634.83

Voucher Program

Various Landlords	Correction to September Rent	\$	(6,964.04)
-------------------	------------------------------	----	------------

Total Bills For Approval	\$	1,528,724.52
--------------------------	----	--------------

Voids

Void Check Run 8/22/14	Section 8	\$	(1,730.00)
	Operating		(40,068.00)
	Total	\$	(41,798.00)

Net Disbursements	\$	1,486,926.52
-------------------	----	--------------

Total Expenditures	\$	1,486,926.52
--------------------	-----------	---------------------

BILLS FOR APPROVAL SUMMARY
September 19, 2014

Computer Bill Lists

Regular Bill List 9/2/14		\$	922,008.65
Payroll Vendor ACH Payments 9/11/14			86,411.81
Payroll Vendor Checks 9/11/14			20,713.54
	Subtotal	\$	<u>1,029,134.00</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	332,715.89
Treasurer, State of Iowa	State Tax Withholding		20,392.54
Wellmark Insurance	Health/Dental Insurance - September		45,500.00
Wellmark Insurance	Health/Dental Insurance - September		45,500.00
Internal Revenue Service	Federal Withholding		101,459.55
IPERS	August IPERS		130,152.40
Treasurer, State of Iowa	Sales Tax		10,024.47
	Subtotal	\$	<u>685,744.85</u>

Voucher Program

Various Landlords	Estimated Rent October	\$	<u>140,000.00</u>
-------------------	------------------------	----	-------------------

Total Bills For Approval	\$	<u>1,854,878.85</u>
--------------------------	----	---------------------

Voids

Void Check Run 8/22/14	Section 8	\$	(204.00)
	Operating		<u>(80.00)</u>
	Total	\$	<u>(284.00)</u>

Net Disbursements	\$	<u>1,854,594.85</u>
-------------------	----	---------------------

Total Expenditures	\$	<u><u>1,854,594.85</u></u>
--------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
October 3,2014

Computer Bill Lists

Regular Bill List 9/2/14		\$	586,459.07
Special Bill List 09/23/2014			5,995.34
Special Bill List 09/30/2014			75.00
Payroll Vendor ACH Payments 09/24/2014			86,477.33
Payroll Vendor Checks 09/24/2014			21,509.66
	Subtotal	\$	<u>700,516.40</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	324,624.26
Treasurer, State of Iowa	State Tax Withholding		19,950.36
Wellmark Insurance	Health/Dental Insurance - September		45,500.00
Wellmark Insurance	Health/Dental Insurance - September		45,500.00
Internal Revenue Service	Federal Withholding		98,235.37
	Subtotal	\$	<u>533,809.99</u>

Voucher Program

Various Landlords	Correction to Estimated Rent	\$	<u>(12,357.73)</u>
-------------------	------------------------------	----	--------------------

Total Bills For Approval	\$	<u>1,221,968.66</u>
--------------------------	----	---------------------

Voids

Void Check Run 09/23/2014	Operating	\$	(7,543.90)
Void Check Run 09/30/2014	Operating		<u>(75.00)</u>
	Total	\$	<u>(7,618.90)</u>

Net Disbursements	\$	<u>1,214,349.76</u>
-------------------	----	---------------------

Total Expenditures	\$	<u><u>1,214,349.76</u></u>
--------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
October 17,2014

Computer Bill Lists

Regular Bill List 10/17/14		\$	1,137,772.68
Heuer Addtn'l Amount		\$	39,275.00
Special Bill List 10/03/14			499.50
Special Bill List 10/07/14			1,628.90
Special Bill List 10/13/14			557.00
Payroll Vendor ACH Payments 10/08/14			86,566.28
Payroll Vendor Checks 10/08/14			20,624.04
	Subtotal	\$	<u>1,286,923.40</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	328,401.92
Treasurer, State of Iowa	State Tax Withholding		20,318.96
Treasurer, State of Iowa	Sales Tax		7,359.24
Wellmark Insurance	Health/Dental Insurance - October		45,500.00
IPERS	IPERS - September		87,368.25
Internal Revenue Service	Federal Withholding		101,071.24
	Subtotal	\$	<u>590,019.61</u>

Voucher Program

Various Landlords	Estimated Rent November	\$	<u>130,322.00</u>
-------------------	-------------------------	----	-------------------

Total Bills For Approval	\$	<u>2,007,265.01</u>
--------------------------	----	---------------------

Voids

Void Check Run 10/03/14	Operating	\$	(337.50)
Void Check Run 10/07/14	Section 8		(204.00)
Void Check Run 10/07/14	Operating		<u>(1,892.84)</u>
	Total	\$	<u>(2,434.34)</u>

Net Disbursements	\$	<u>2,004,830.67</u>
-------------------	----	---------------------

Total Expenditures	\$	<u><u>2,004,830.67</u></u>
--------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
November 7, 2014

Computer Bill Lists

Regular Bill List 11/07/2014		\$	1,552,553.11
Special Bill List 10/31/2014			208.08
Payroll Vendor ACH Payments 10/22/2014			86,544.01
Payroll Vendor Checks 10/22/2014			21,571.45
	Subtotal	\$	<u>1,660,876.65</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	325,144.92
Treasurer, State of Iowa	State Tax Withholding		19,979.59
Wellmark Insurance	Health/Dental Insurance - October		45,500.00
Wellmark Insurance	Health/Dental Insurance - October		45,500.00
Wellmark Insurance	Health/Dental Insurance - November		45,500.00
Treasurer, State of Iowa	Sales Tax		15,802.47
Treasurer, State of Iowa	Sales Tax		7,359.24
Internal Revenue Service	Federal Withholding		98,358.18
	Subtotal	\$	<u>603,144.40</u>

Voucher Program

Various Landlords	Correction to Estimated Rent	\$	<u>(3,951.00)</u>
-------------------	------------------------------	----	-------------------

Total Bills For Approval	\$	<u>2,260,070.05</u>
--------------------------	----	---------------------

Voids

Void Check Run 10/17/2014	Operating	\$	(6.57)
	Total	\$	<u>(6.57)</u>

Net Disbursements	\$	<u>2,260,063.48</u>
-------------------	----	---------------------

Journal Entries -	June	\$	3,365,982.20
	July		1,029,878.46
	August		1,226,227.84
	September		<u>1,740,908.12</u>
	Total Journal Entries	\$	<u>7,362,996.62</u>
	Total Expenditures	\$	<u><u>9,623,060.10</u></u>

BILLS FOR APPROVAL SUMMARY
November 21, 2014

Computer Bill Lists

Regular Bill List 11/21/14		\$	918,935.35
Payroll Vendor ACH Payments 11/07/14			86,673.75
Payroll Vendor Checks 11/07/14			20,894.47
	Subtotal	\$	<u>1,026,503.57</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	326,202.31
Treasurer, State of Iowa	State Tax Withholding		20,303.56
Wellmark Insurance	Health/Dental Insurance - October		45,500.00
Wellmark Insurance	Health/Dental Insurance - November		45,500.00
Wellmark Insurance	Health/Dental Insurance - November		45,500.00
Treasurer, State of Iowa	Sales Tax		7,359.24
Internal Revenue Service	Federal Withholding		99,404.76
IPERS	October Contributions		89,081.55
IPERS	Other		4,781.87
	Subtotal	\$	<u>683,633.29</u>

Voucher Program

Various Landlords	December Estimated Rent	\$	<u>130,000.00</u>
-------------------	-------------------------	----	-------------------

Total Bills For Approval \$ 1,840,136.86

Voids

Void Check Run 11/07/14	Operating	\$	(180.00)
Void Check Run 11/18/14	Operating		<u>(595.96)</u>
	Total	\$	<u>(775.96)</u>

Net Disbursements \$ 1,839,360.90

Total Expenditures \$ 1,839,360.90

BILLS FOR APPROVAL SUMMARY
December 5, 2014

Computer Bill Lists

Regular Bill List 12/05/14		\$	637,803.65
Payroll Vendor ACH Payments 11/19/14			117,138.31
Payroll Vendor ACH Payments 11/21/14			34,358.93
Payroll Vendor Checks 11/19/14			21,593.76
Special Check Run 12/01/14			28,786.01
	Subtotal	\$	<u>839,680.66</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	373,011.37
Payroll Account	Transfer - Police Holiday Pay		63,869.37
Treasurer, State of Iowa	State Tax Withholding		28,790.72
Wellmark Insurance	Health/Dental Insurance - November		45,500.00
Wellmark Insurance	Health/Dental Insurance - December		45,500.00
Treasurer, State of Iowa	Sales Tax		7,359.24
Internal Revenue Service	Federal Withholding		129,451.89
Iowa Finance Authority	Debt Payments		214,425.00
Bankers Trust	Debt Payments		194,969.24
	Subtotal	\$	<u>1,102,876.83</u>

Voucher Program

Various Landlords	Adjustment for Actual December Rent	\$	<u>(2,639.00)</u>
-------------------	-------------------------------------	----	-------------------

Total Bills For Approval	\$	<u>1,939,918.49</u>
--------------------------	----	---------------------

Voids

Void Check Run 12/01/14	Elderly	\$	(246.00)
	Total	\$	<u>(246.00)</u>

Net Disbursements	\$	<u>1,939,672.49</u>
-------------------	----	---------------------

Total Expenditures	\$	<u><u>1,939,672.49</u></u>
--------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
December 19, 2014

Computer Bill Lists

Regular Bill List 12/19/14
Payroll Vendor ACH Payments 12/03/14
Payroll Vendor Checks 12/03/14
Special Check Run 12/05/14

Subtotal

ACH Debit Memo Payments

Payroll Account
Treasurer, State of Iowa
Wellmark Insurance
Wellmark Insurance
Treasurer, State of Iowa
Internal Revenue Service
IPERS

Transfer
State Tax Withholding
Health/Dental Insurance - December
Health/Dental Insurance - December
Sales Tax
Federal Withholding
IPERS - November

Subtotal

Voucher Program

Various Landlords

Estimated Rent January

Total Bills For Approval

Voids

Void Check Run 12/16/14

Operating
Total

Net Disbursements

Total Expenditures

\$	906,679.53
	87,069.60
	21,472.83
	4,736.19
\$	<u>1,019,958.15</u>

\$	321,185.53
	19,756.97
	45,500.00
	45,500.00
	7,359.24
	96,136.25
	89,910.40
\$	<u>625,348.39</u>

\$	<u>131,000.00</u>
----	-------------------

\$	<u>1,776,306.54</u>
----	---------------------

\$	<u>(163.85)</u>
\$	<u>(163.85)</u>

\$	<u>1,776,142.69</u>
----	---------------------

\$	<u><u>1,776,142.69</u></u>
----	----------------------------

BILLS FOR APPROVAL SUMMARY
January 9, 2015

Computer Bill Lists

Regular Bill List 1/9/15	\$ 485,540.31
Payroll Vendor ACH Payment 12/17/14	86,758.02
Payroll Vendor ACH Payments 12/31/14	88,502.95
Payroll Vendor Checks 12/17/14	22,296.07
Payroll Vendor Checks 12/31/14	22,491.48
Special Check Run 12/26/14	1,578.00
Special Check Run 12/30/14	298.60
Special Check Run 1/6/15	200.00
Subtotal	\$ 707,665.43

ACH Debit Memo Payments

Payroll Account	Transfer - December	\$ 311,377.19
Payroll Account	Transfer - January	322,590.05
Payroll Account	Brink Ipsers	248.29
Treasurer, State of Iowa	State Tax Withholding	19,684.78
Treasurer, State of Iowa	State Tax Withholding	19,151.38
Wellmark Insurance	Health/Dental Insurance - December	45,500.00
Wellmark Insurance	Health/Dental Insurance - January	45,500.00
Wellmark Insurance	Health/Dental Insurance - January	45,500.00
Treasurer, State of Iowa	Sales Tax	8,152.88
Internal Revenue Service	Federal Withholding - December	95,428.56
Internal Revenue Service	Federal Withholding - January	103,786.79
First National Bank	US Treasury Dept of Fiscal Service	39,249.00
Subtotal		\$ 1,056,168.92

Voucher Program

Various Landlords	Actual January Rent	<u>\$ (2,868.00)</u>
-------------------	---------------------	----------------------

Total Bills For Approval \$ 1,760,966.35

Voids

Void Check Run 12/26/14	Section 8	\$ (1,068.00)
Void Check Run 12/26/14	Operating	(248.29)
Void Check Run 12/30/14	Operating	(298.60)
Void Check Run 1/6/15	Operating	(34.00)
	Total	<u>\$ (1,648.89)</u>

Net Disbursements \$ 1,759,317.46

Total Expenditures \$ 1,759,317.46

BILLS FOR APPROVAL SUMMARY
January 15, 2015

Computer Bill Lists

Regular Bill List 1/16/15

	\$	476,097.25
Subtotal	\$	<u>476,097.25</u>

ACH Debit Memo Payments

Wellmark Insurance

Health/Dental Insurance - January		52,000.00
Subtotal	\$	<u>52,000.00</u>

Voucher Program

Various Landlords

Estimated February Rent	\$	<u>128,531.00</u>
-------------------------	----	-------------------

Total Bills For Approval	\$	<u>656,628.25</u>
--------------------------	----	-------------------

Voids

Void Check Run 1/13/15

Operating	\$	(100.00)
Total	\$	<u>(100.00)</u>

Net Disbursements	\$	<u>656,528.25</u>
-------------------	----	-------------------

Total Expenditures	\$	<u><u>656,528.25</u></u>
--------------------	----	--------------------------

BILLS FOR APPROVAL SUMMARY
February 6, 2015

Computer Bill Lists

Regular Bill List 1/9/15		\$	598,262.60
Payroll Vendor ACH Payments 01/14/15			88,194.33
Payroll Vendor ACH Payment 01/28/15			86,775.16
Payroll Vendor Checks 01/14/15			22,472.80
Payroll Vendor Checks 01/28/15			11,596.14
Special Check Run 01/20/15			6,101.82
Special Check Run 02/03/15			83.00
Subtotal		\$	813,485.85

ACH Debit Memo Payments

Payroll Account	Transfer	\$	319,542.49
Payroll Account	Transfer		315,955.01
Treasurer, State of Iowa	State Tax Withholding		20,558.00
Treasurer, State of Iowa	State Tax Withholding		19,496.57
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Treasurer, State of Iowa	Sales Tax Deposit		8,152.00
Treasurer, State of Iowa	Sales Tax Deposit		9,183.63
IPERS	IPERS - Decmeber		86,512.44
Internal Revenue Service	Federal Withholding - January		99,806.01
Internal Revenue Service	Federal Withholding - February		93,528.19
Subtotal		\$	1,128,734.34

Voucher Program

Various Landlords	Actual Febrary Rent	\$	149.00
-------------------	---------------------	----	--------

Total Bills For Approval \$ 1,942,369.19

Voids

Void Check Run 01/20/15	Operating - January	\$	(101.82)
Void Check Run 02/03/15	Operating - Febraruy		(83.00)
	Total		(184.82)

Net Disbursements \$ 1,942,184.37

Journal Entries -	October	\$	1,367,054.96
	November		1,414,971.35
	December		1,459,384.34
	Total Journal Entries	\$	4,241,410.65
	Total Expenditures	\$	6,183,595.02

BILLS FOR APPROVAL SUMMARY
February 20, 2015

Computer Bill Lists

Regular Bill List 2/20/15	\$ 479,985.51
Payroll Vendor ACH Payments 2/11/15	87,026.29
Payroll Vendor Checks 2/11/15	22,499.03
Subtotal	<u>\$ 589,510.83</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 316,123.73
Treasurer, State of Iowa	State Tax Withholding	19,978.70
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
Treasurer, State of Iowa	Sales Tax Deposit	8,152.88
IPERS	IPERS - January	130,229.71
Internal Revenue Service	Federal Withholding - January	98,418.97
Alcoholic Beverage Division	Golf Course Beer Permit	360.00
	Subtotal	<u>\$ 677,263.99</u>

Voucher Program

Various Landlords	Estimated March Rent	<u>\$ 131,000.00</u>
-------------------	----------------------	----------------------

Total Bills For Approval	<u>\$ 1,397,774.82</u>
Total Expenditures	<u><u>\$ 1,397,774.82</u></u>

BILLS FOR APPROVAL SUMMARY
March 6, 2015

Computer Bill Lists

Regular Bill List 3/3/15		\$	445,978.37
Payroll Vendor Checks 02/25/15			22,332.15
Payroll Vendor ACH Payments 2/25/15			87,127.49
Special Check Run 2/20/15			15,000.00
Special Check Run 2/27/15			138.00
	Subtotal	\$	<u>570,576.01</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	311,960.28
Treasurer, State of Iowa	State Tax Withholding		19,472.24
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Treasurer, State of Iowa	Sales Tax Deposit		8,152.88
Internal Revenue Service	Federal Withholding - February		94,094.10
	Subtotal	\$	<u>537,679.50</u>

Voucher Program

Various Landlords	Actual March Rent	\$	<u>(583.00)</u>
-------------------	-------------------	----	-----------------

Total Bills For Approval	\$	<u><u>1,107,672.51</u></u>
--------------------------	----	----------------------------

Voids

Void Check Run 2/20/15	Operating	\$	(15,000.00)
Void Check Run 2/27/15	Operating		<u>(138.00)</u>
	Total	\$	<u>(15,138.00)</u>

Net Disbursements	\$	<u>1,092,534.51</u>
-------------------	----	---------------------

Journal Entries -	January	\$	1,023,974.71
	Total Journal Entries	\$	<u>1,023,974.71</u>

Total Expenditures	\$	<u><u>2,116,509.22</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
March 20, 2015

Computer Bill Lists

Regular Bill List 03/20/15		\$	442,721.43
Payroll Vendor Checks 03/11/15			25,340.20
Payroll Vendor ACH Payments 03/11/15			87,163.39
Special Check Run 03/06/15			50.00
Special Check Run 03/17/15			92.13
	Subtotal	\$	<u>555,367.15</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	323,531.77
Treasurer, State of Iowa	State Tax Withholding		20,406.43
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Treasurer, State of Iowa	Sales Tax Deposit		8,152.88
IPERS	February		87,941.36
Internal Revenue Service	Federal Withholding		99,767.20
	Subtotal	\$	<u>643,799.64</u>

Voucher Program

Various Landlords	Estimated April Rent	\$	<u>131,500.00</u>
-------------------	----------------------	----	-------------------

Total Bills For Approval	\$	<u><u>1,330,666.79</u></u>
--------------------------	----	----------------------------

Voids

Void Check Run 03/17/15	Operating	\$	<u>(2,559.52)</u>
	Total	\$	<u>(2,559.52)</u>

Net Disbursements	\$	<u>1,328,107.27</u>
-------------------	----	---------------------

Journal Entries -	February	\$	<u>977,142.70</u>
	Total Journal Entries	\$	<u>977,142.70</u>

Total Expenditures	\$	<u><u>2,305,249.97</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
April 3, 2015

Computer Bill Lists

Regular Bill List 4/3/2015		\$	442,585.88
Payroll Vendor Checks 3/27/15			23,180.56
Payroll Vendor ACH Payments 03/27/15			87,479.46
Special Check Run 3/20/15			45.99
Special Check Run 3/27/15			16,698.44
	Subtotal	\$	<u>569,990.33</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	318,541.03
Treasurer, State of Iowa	State Tax Withholding		19,839.88
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Internal Revenue Service	Federal Withholding		95,458.58
	Subtotal	\$	<u>537,839.49</u>

Voucher Program

Various Landlords	Estimated April Rent Differenece	\$	<u>(954.00)</u>
-------------------	----------------------------------	----	-----------------

Total Bills For Approval	\$	<u>1,106,875.82</u>
--------------------------	----	---------------------

Voids

Void Check Run 03/17/15	Operating	\$	<u>(16,698.44)</u>
	Total	\$	<u>(16,698.44)</u>

Net Disbursements	\$	<u>1,090,177.38</u>
-------------------	----	---------------------

Journal Entries -	NONE	\$	-
	Total Journal Entries	\$	-

Total Expenditures	\$	<u>1,090,177.38</u>
---------------------------	----	---------------------

BILLS FOR APPROVAL SUMMARY
April 17, 2015

Computer Bill Lists

Regular Bill List 4/17/2015	\$ 649,597.91
Payroll Vendor Checks 4/8/15	22,411.06
Payroll Vendor ACH Payments 4/8/15	87,656.74
Special Check Run 4/3/15	155.00
Subtotal	\$ 759,820.71

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 319,908.45
Treasurer, State of Iowa	State Tax Withholding	19,750.38
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
Treasurer, State of Iowa	Sales Tax	12,036.49
IPERS	March - Contributions	88,144.70
Internal Revenue Service	Federal Withholding	97,188.16
	Subtotal	\$ 641,028.18

Voucher Program

Various Landlords	Estimated May Rent	<u>\$ 132,153.00</u>
-------------------	--------------------	----------------------

Total Bills For Approval	<u><u>\$ 1,533,001.89</u></u>
--------------------------	-------------------------------

Net Disbursements	<u>\$ 1,533,001.89</u>
-------------------	------------------------

Journal Entries -	March	\$ 1,826,518.74
	Total Journal Entries	<u>\$ 1,826,518.74</u>

Total Expenditures	<u><u>\$ 3,359,520.63</u></u>
---------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
May 8, 2015

Computer Bill Lists

Regular Bill List 4/17/15	\$ 766,058.49
Payroll Vendor Checks 4/8/15	22,586.30
Payroll Vendor ACH Payments 4/8/15	87,001.65
Special Check Run 4/14/15	2,425.00
Special Check Run 4/14/15	114.92
Special Check Run 4/28/15	1,991.35
Subtotal	<u>\$ 880,177.71</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 319,761.53
Treasurer, State of Iowa	State Tax Withholding	19,429.47
Wellmark Insurance	Health/Dental Insurance	52,000.00
Payroll Account	Transfer	1,286.97
Internal Revenue Service	Federal Withholding	331.36
Treasurer, State of Iowa	State Tax Withholding	64.76
Treasurer, State of Iowa	Quarterly Sales Tax	14,249.71
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
Treasurer, State of Iowa	Sales Tax	12,036.49
Internal Revenue Service	Federal Withholding	95,554.22
Subtotal		<u>\$ 618,714.51</u>

Voucher Program

Various Landlords	Estimated April Rent Differenece	\$ (2,961.00)
		<u>\$ (2,961.00)</u>

Total Bills For Approval	<u><u>\$ 1,495,931.22</u></u>
--------------------------	-------------------------------

Voids

Void Check Run 4/14/15	Section 8	\$ (2,425.00)
Void Check Run 4/28/15	Operating	(1,991.35)
Void Check Run 5/5/15	Operating	(215.00)
Void Check Run 5/5/15	Operating	(1,991.35)
	Total	<u>\$ (6,622.70)</u>

Net Disbursements	<u>\$ 1,489,308.52</u>
-------------------	------------------------

Total Expenditures	<u><u>\$ 1,489,308.52</u></u>
---------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
May 22, 2015

Computer Bill Lists

Regular Bill List 5/22/15		\$	587,652.13
Payroll Vendor Checks 5/6/15			22,647.61
Payroll Vendor ACH Payments 5/6/15			86,343.00
Special Check Run 5/5/15			2,146.35
Special Check Run 5/8/15			633.75
	Subtotal	\$	<u>699,422.84</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	330,740.30
Treasurer, State of Iowa	State Tax Withholding		20,180.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Treasurer, State of Iowa	Sales Tax		12,036.49
IPERS	April Contributions		87,728.64
Internal Revenue Service	Federal Withholding		100,849.41
	Subtotal	\$	<u>655,534.84</u>

Voucher Program

Various Landlords	Estimated Rent June	\$	132,000.00
		\$	<u>132,000.00</u>

Total Bills For Approval	\$	<u>1,486,957.68</u>
--------------------------	----	---------------------

Voids

Void Check Run 5/8/15	Operating	\$	(633.75)
	Subtotal	\$	<u>(633.75)</u>

Net Disbursements	\$	<u>1,486,323.93</u>
-------------------	----	---------------------

Total Expenditures	\$	<u><u>1,486,323.93</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
June 5, 2015

Computer Bill Lists

Regular Bill List 6/5/15		\$	478,436.44
Payroll Vendor Checks 5/20/15			22,331.34
Payroll Vendor ACH Payments 5/20/15			82,644.97
Special Check Run 5/22/15			50.00
Special Check Run 5/29/15			513,540.00
Subtotal		\$	<u>1,097,002.75</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	324,604.87
Treasurer, State of Iowa	State Tax Withholding		19,439.49
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Treasurer, State of Iowa	Sales Tax		12,036.49
Internal Revenue Service	Federal Withholding		96,116.62
Subtotal		\$	<u>556,197.47</u>

Voucher Program

Various Landlords	Actual June Rent	\$	(1,736.00)
		\$	<u>(1,736.00)</u>

Total Bills For Approval	\$	<u>1,651,464.22</u>
--------------------------	----	---------------------

Voids

Void Check Run 5/22/15	Operating	\$	(50.00)
	Subtotal	\$	<u>(50.00)</u>

Net Disbursements	\$	<u>1,651,414.22</u>
-------------------	----	---------------------

Journal Entries -	April	\$	1,360,562.57
	Total Journal Entries	\$	<u>1,360,562.57</u>

Total Expenditures	\$	<u>3,011,976.79</u>
---------------------------	----	---------------------

BILLS FOR APPROVAL SUMMARY
June 19, 2015

Computer Bill Lists

Regular Bill List 6/19/15	\$ 967,233.92
Payroll Vendor Checks 6/3/15	22,412.71
Payroll Vendor ACH Payments 6/3/15	82,508.00
Special Check Run 6/9/15	193.00
Subtotal	\$ 1,072,347.63

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 328,270.38
Treasurer, State of Iowa	State Tax Withholding	19,562.35
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
Treasurer, State of Iowa	Sales Tax	12,036.49
IPERS	May Contributions	81,583.61
Internal Revenue Service	Federal Withholding	98,331.49
	Subtotal	\$ 643,784.32

Voucher Program

Various Landlords	Estimated July Rent	\$ 132,000.00
		\$ 132,000.00

Total Bills For Approval **\$ 1,848,131.95**

Voids

Void Check Run 6/9/15	Operating	\$ (200.00)
	Subtotal	\$ (200.00)

Net Disbursements **\$ 1,847,931.95**

Journal Entries -	May	\$ 1,000,043.29
	Total Journal Entries	\$ 1,000,043.29

Total Expenditures **\$ 2,847,975.24**

BILLS FOR APPROVAL SUMMARY
July 6, 2015

Computer Bill Lists

Regular Bill List 7/6/15		\$	475,043.51
Payroll Vendor Checks 6/17/15			22,491.37
Payroll Vendor ACH Payments 6/17/15			82,198.29
Special Check Run 6/24/15			32,851.00
Special Check Run 6/30/15			145.00
Special Check Run 7/1/15			336,342.30
	Subtotal	\$	949,071.47

ACH Debit Memo Payments

Payroll Account	Transfer	\$	350,718.35
Treasurer, State of Iowa	State Tax Withholding		20,708.31
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Internal Revenue Service	Federal Withholding		104,056.26
	Subtotal	\$	579,482.92

Voucher Program

Various Landlords	Actual July Rent	\$	1,789.50
		\$	1,789.50

Total Bills For Approval	\$	1,530,343.89
--------------------------	-----------	---------------------

Voids

Void Check Run 6/30/15	Operating	\$	(164.45)
	Subtotal	\$	(164.45)

Net Disbursements	\$	1,530,179.44
-------------------	-----------	---------------------

Total Expenditures	\$	1,530,179.44
---------------------------	-----------	---------------------

BILLS FOR APPROVAL SUMMARY
July 17,2015

Computer Bill Lists

Regular Bill List 7/17/15		\$	855,205.77
Payroll Vendor Checks 7/2/15			2,889.52
Payroll Vendor Checks 7/1/15			19,486.07
Payroll Vendor ACH Payments 7/1/15			77,924.44
	Subtotal	\$	<u>955,505.80</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	367,195.08
Payroll Account	Transfer - June		2,263.28
IPERS	Contributions - June		86,585.39
Iowa Finance Authority	SRF Loan Payment		847,162.50
Bankers Trust	Bonds and Interest Due 6-1-15		2,165,111.25
Treasurer, State of Iowa	State Tax Withholding		20,514.40
Treasurer, State of Iowa	Sales Tax		10,987.47
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Internal Revenue Service	Federal Withholding		104,111.07
	Subtotal	\$	<u>3,707,930.44</u>

Voucher Program

Various Landlords	Estimated August Rent	\$	136,303.00
		\$	<u>136,303.00</u>

Total Bills For Approval	\$	<u>4,799,739.24</u>
--------------------------	----	---------------------

Net Disbursements	\$	<u>4,799,739.24</u>
-------------------	----	---------------------

Total Expenditures	\$	<u><u>4,799,739.24</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
August 8, 2015

Computer Bill Lists

Regular Bill List 8/7/15	\$ 818,786.11
Special Check 7/21/15	188.00
Payroll Vendor Checks 7/15/15	22,371.91
Payroll Vendor Checks 7/29/15	15,095.79
Payroll Vendor ACH Payments 7/15/15	79,535.18
Payroll Vendor ACH Payments 7/29/15	88,754.48
Subtotal	\$ 1,024,731.47

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 349,165.72
Payroll Account	Transfer	356,534.91
Payroll Account	Transfer	1,079.89
Treasurer, State of Iowa	State Tax Withholding	20,893.34
Treasurer, State of Iowa	State Tax Withholding	20,824.67
Treasurer, State of Iowa	Add'l State Tax Withholding	48.94
Treasurer, State of Iowa	Sales Tax	10,987.47
Treasurer, State of Iowa	Quarterly Sales Tax	11,244.41
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
Internal Revenue Service	Add'l Federal Withholding	243.22
Internal Revenue Service	PCORI Fee (Affordable Housing Act)	1,297.92
Internal Revenue Service	Federal Withholding	107,701.51
Internal Revenue Service	Federal Withholding	105,406.61
Subtotal		\$ 1,141,428.61

Voucher Program

Various Landlords	Actual August Rent	\$ (717.50)
		<u>\$ (717.50)</u>

Voids

Void Check Run 7/29/15	Operating	\$ (37.00)
Void Check Run 7/29/15	Operating	(21.00)
Subtotal		<u>\$ (58.00)</u>

Total Bills For Approval \$ 2,165,384.58

Net Disbursements \$ 2,165,384.58

Total Expenditures \$ 2,165,384.58

BILLS FOR APPROVAL SUMMARY
August 21, 2015

Computer Bill Lists

Regular Bill List 8/7/15	\$	656,720.63
Special Check 8/5/15		2,835.50
Special Check 8/7/15		24,400.00
Payroll Vendor Checks 8/12/15		23,461.01
Payroll Vendor ACH Payments 8/12/15		80,640.21
Subtotal	\$	788,057.35

ACH Debit Memo Payments

Payroll Account	Transfer	\$	349,337.48
Payroll Account	Transfer		773.22
Treasurer, State of Iowa	State Tax Withholding		20,896.67
Treasurer, State of Iowa	Add'l State Tax Withholding		32.98
Treasurer, State of Iowa	Sales Tax		10,987.47
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
IPERS	July Contributions		132,954.82
Internal Revenue Service	Federal Withholding		106,614.01
Internal Revenue Service	Add'l Federal Withholding		135.06
	Subtotal	\$	725,731.71

Voucher Program

Various Landlords	Estimated September Rent	\$	141,000.00
		\$	141,000.00

Voids

Void Check Run 8/7/15	Section 8	\$	(24,400.00)
Void Check Run 8/5/15	Operating		(2,830.50)
	Subtotal	\$	(27,230.50)

Total Bills For Approval	\$	1,627,558.56
--------------------------	-----------	---------------------

Net Disbursements	\$	1,627,558.56
-------------------	-----------	---------------------

Total Expenditures	\$	1,627,558.56
---------------------------	-----------	---------------------

BILLS FOR APPROVAL SUMMARY
September 4, 2015

Computer Bill Lists

Regular Bill List 9/4/15		\$	575,637.31
Special Check 8/19/15			117.40
Payroll Vendor Checks 8/26/15			22,051.26
Payroll Vendor ACH Payments 8/26/15			81,399.15
	Subtotal	\$	<u>679,205.12</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	346,316.11
Treasurer, State of Iowa	State Tax Withholding		20,402.38
Treasurer, State of Iowa	Sales Tax		10,987.47
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Internal Revenue Service	Federal Withholding		103,143.74
	Subtotal	\$	<u>584,849.70</u>

Voucher Program

Various Landlords	Actual September Rent	\$	(2,585.00)
		\$	<u>(2,585.00)</u>

Total Bills For Approval	\$	<u><u>1,261,469.82</u></u>
--------------------------	----	----------------------------

Total Expenditures	\$	<u><u>1,261,469.82</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
September 18, 2015

Computer Bill Lists

Regular Bill Bills 9/15/15	\$ 911,736.23
Special Check 9/9/15	24,142.80
Special Check 9/15/15	51.20
Payroll Vendor Checks 9/9/15	22,021.41
Payroll Vendor ACH Payments 9/9/15	81,634.27
Subtotal	\$ 1,039,585.91

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 333,660.11
Treasurer, State of Iowa	State Tax Withholding	20,432.28
Treasurer, State of Iowa	Sales Tax	10,987.47
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
IPERS	August Contributions	89,639.83
Internal Revenue Service	Federal Withholding	101,361.46
	Subtotal	\$ 660,081.15

Voucher Program

Various Landlords	Estimated October Rent	\$ 141,000.00
		<u>\$ 141,000.00</u>

Total Bills For Approval \$ 1,840,667.06

Net Disbursements \$ 1,840,667.06

Journal Entries -	June	\$ 5,336,093.06
	Total Journal Entries	<u>\$ 5,336,093.06</u>

Total Expenditures \$ 7,176,760.12

BILLS FOR APPROVAL SUMMARY
October 2, 2015

Computer Bill Lists

Regular Bill Bills 10/02/15		\$	792,738.48
Payroll Vendor Checks 9/23/15			21,964.96
Payroll Vendor ACH Payments 9/23/15			81,536.68
	Subtotal	\$	<u>896,240.12</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	334,127.63
Treasurer, State of Iowa	State Tax Withholding		20,398.47
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Internal Revenue Service	Federal Withholding		100,469.61
	Subtotal	\$	<u>558,995.71</u>

Voucher Program

Various Landlords	Actual October Rent	\$	(5,570.50)
		\$	<u>(5,570.50)</u>

Voids

Void Check Run 9/22/15	Operating	\$	(110.00)
	Subtotal	\$	<u>(110.00)</u>

Total Bills For Approval \$ 1,449,555.33

Net Disbursements \$ 1,449,555.33

Total Expenditures \$ 1,449,555.33

BILLS FOR APPROVAL SUMMARY
October 2, 2015

Computer Bill Lists

Regular Bill Bills 10/16/15		\$	951,001.78
Payroll Vendor Checks 10/7/15			21,903.67
Payroll Vendor ACH Payments 10/7/15			81,814.16
Specail Check Run 10/2/15			4,549.10
Special Check Run 10/9/15			300.00
Special Check Run 10/13/15			250.00
	Subtotal	\$	<u>1,059,818.71</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	335,051.31
Treasurer, State of Iowa	State Tax Withholding		20,623.29
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Treasurer, State of Iowa	Sales Tax		7,663.31
Internal Revenue Service	Federal Withholding		102,593.37
	Subtotal	\$	<u>569,931.28</u>

Voucher Program

Various Landlords	Estimated November Rent	\$	141,000.00
		\$	<u>141,000.00</u>

Voids

Void Check Run 10/2/15	Section 8	\$	(3,580.00)
Void Check Run 10/2/15	Operating		<u>(1,448.30)</u>
	Subtotal	\$	<u>(5,028.30)</u>

Total Bills For Approval	\$	<u><u>1,765,721.69</u></u>
--------------------------	----	----------------------------

Total Expenditures	\$	<u><u>1,765,721.69</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
November 5, 2015

Computer Bill Lists

Regular Bill Bills 11/06/15	\$ 1,379,762.82
Special Check Run 10/20/15	156.82
Special Check Run 10/23/15	139.60
Special Chck Run 10/27/15	133.50
Payroll Vendor Checks 10/20/15	21,858.96
Payroll Vendor ACH Payments10/20/15	81,705.02
Subtotal	\$ 1,483,756.72

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 335,904.82
Treasurer, State of Iowa	State Tax Withholding	20,789.76
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
IPERS	September Contributions	90,011.43
Internal Revenue Service	Add'l Federal Withholding	72.20
Treasurer, State of Iowa	Sales Tax	8,372.70
Treasurer, State of Iowa	Sales Tax	7,663.31
Internal Revenue Service	Federal Withholding	101,864.53
	Subtotal	\$ 720,678.75

Voucher Program

Various Landlords	Actual November Rent	\$ (6,277.50)
		\$ (6,277.50)

Voids

Void Check Run 10/20/15	Operating	\$ (271.82)
Void Check Run 10/23/15	Hershey	(55.59)
Void Check Run 10/23/15	Section 8	(101.61)
Void Check Run 10/23/15	Operating	(108.60)
	Subtotal	\$ (537.62)

Total Bills For Approval **\$ 2,197,620.35**

Net Disbursements **\$ 2,197,620.35**

Journal Entries -	July	\$ 990,134.86
	August	1,021,055.54
	September	1,555,982.98
	Total Journal Entries	\$ 3,567,173.38

Total Expenditures **\$ 5,764,793.73**

BILLS FOR APPROVAL SUMMARY
November 20, 2015

Computer Bill Lists

Regular Bill Bills 11/20/15	\$ 774,482.59
Special Check Run 11/10/15	250.00
Special Check Run 11/16/15	25.00
Payroll Vendor Checks 11/04/15	21,645.47
Payroll Vendor ACH Payments 11/04/15	81,660.02
Payroll Vendor ACH Payments 11/06/15	151.48
Subtotal	\$ 878,214.56

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 332,871.49
Treasurer, State of Iowa	State Tax Withholding	20,582.61
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
Payroll Account	Add'l Transfer	328.76
Treasurer, State of Iowa	Add'l State Tax Withholding	6.47
Internal Revenue Service	Add'l Federal Withholding	39.89
IPERS	October Contributions	94,300.84
Treasurer, State of Iowa	Sales Tax	7,663.31
Internal Revenue Service	Federal Withholding	101,044.74
	Subtotal	\$ 660,838.11

Voucher Program

Various Landlords	Estimated December Rent	\$ 141,000.00
		\$ 141,000.00

Voids

Void Check Run 10/15	Operating - ACS Software Checks	\$ (133.50)
	Subtotal	\$ (133.50)
	Total Bills For Approval	\$ 1,679,919.17

BILLS FOR APPROVAL SUMMARY
December 4, 2015

Computer Bill Lists

Regular Bill Bills 12/04/15	\$ 339,923.87
Special Check Run 12/01/15	24,220.00
Payroll Vendor Checks 11/18/15	21,552.90
Payroll Vendor ACH Payments 11/18/15	141,989.21
Subtotal	\$ 527,685.98

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 437,531.75
Treasurer, State of Iowa	State Tax Withholding	30,424.61
Wellmark Insurance	Health/Dental Insurance November	52,000.00
Wellmark Insurance	Health/Dental Insurance November	52,000.00
Iowa Finance Authority	SRF Loan Interest Payment	205,470.00
Bankers Trust	Interest Due 12-1-15	171,563.75
Treasurer, State of Iowa	Sales Tax	7,663.31
Internal Revenue Service	Federal Withholding	137,442.01
	Subtotal	\$ 1,094,095.43

Voucher Program

Various Landlords	Estimated December Rent	\$ (2,505.50)
		<u>\$ (2,505.50)</u>

Voids

Void Check Run 11/24/15	Operating	\$ (595.00)
Void Check Run 12/01/15	Operating	(295.00)
	Subtotal	\$ (890.00)

Total Bills For Approval	<u>\$ 1,618,385.91</u>
--------------------------	------------------------

Net Disbursements	<u>\$ 1,618,385.91</u>
-------------------	------------------------

Journal Entries -	October	\$ 1,369,748.47
	Total Journal Entries	<u>\$ 1,369,748.47</u>

Total Expenditures	<u>\$ 2,988,134.38</u>
---------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
December 18, 2015

Computer Bill Lists

Regular Bill Bills 12/18/15	\$	743,033.96
Special Check Run 12/04/15		110.00
Payroll Vendor Checks 12/02/15		21,558.73
Payroll Vendor ACH Payments 12/02/15		80,494.32
Subtotal	\$	845,197.01

ACH Debit Memo Payments

Payroll Account	Transfer	\$	334,532.36
Treasurer, State of Iowa	State Tax Withholding		20,550.81
Wellmark Insurance	Health/Dental Insurance November		52,000.00
Wellmark Insurance	Health/Dental Insurance November		52,000.00
Treasurer, State of Iowa	Sales Tax		7,663.31
IPERS	November Contributions		92,606.23
Internal Revenue Service	Federal Withholding		100,685.31
	Subtotal	\$	660,038.02

Voucher Program

Various Landlords	Estimated January Rent	\$	141,000.00
		\$	141,000.00

Voids

Void Check Run 12/04/15	Section 8	\$	(334.00)
	Subtotal	\$	(334.00)

Total Bills For Approval	\$	1,645,901.03
--------------------------	-----------	---------------------

Net Disbursements	\$	1,645,901.03
-------------------	-----------	---------------------

Total Expenditures	\$	1,645,901.03
---------------------------	-----------	---------------------

BILLS FOR APPROVAL SUMMARY
January 8, 2016

Computer Bill Lists

Regular Bill Bills 01/08/15		\$	959,546.69
Special Check Run 12/15/15			1,252.26
Payroll Vendor Checks 12/16/15			22,928.37
Payroll Vendor Checks 12/30/15			7,669.68
Payroll Vendor ACH Payments 12/16/15			81,504.40
Payroll Vendor ACH Payments 12/30/15			80,591.48
	Subtotal	\$	<u>1,153,492.88</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	332,827.21
Payroll Account	Transfer		332,014.09
Treasurer, State of Iowa	State Tax Withholding		20,753.29
Treasurer, State of Iowa	State Tax Withholding		20,882.46
Wellmark Insurance	Health/Dental Insurance December		52,000.00
Wellmark Insurance	Health/Dental Insurance December		52,000.00
Wellmark Insurance	Health/Dental Insurance January		52,000.00
ETS	Golf Gift Cards		277.90
Internal Revenue Service	Federal Withholding		100,762.08
Internal Revenue Service	Federal Withholding		99,905.40
	Subtotal	\$	<u>1,063,422.43</u>

Special Check

Communications Engineering Company	Settlement	\$	<u>50,000.00</u>
------------------------------------	------------	----	------------------

Voucher Program

Various Landlords	Adjustment for Actual January Rent	\$	146.52
		\$	<u>146.52</u>

Voids

Void Check Run 12/15/15	Operating	\$	(1,252.26)
	Subtotal	\$	<u>(1,252.26)</u>
	Total Bills For Approval	\$	<u><u>2,265,809.57</u></u>

BILLS FOR APPROVAL SUMMARY
January 22, 2016

Computer Bill Lists

Regular Bill Bills 01/22/16		\$	459,557.27
Special Check Run 1/11/16			1,889.93
Special Check Run 1/15/16			670.00
Special Check Run 1/15/16			127.97
Special Check Run 1/19/16			1,364.61
Payroll Vendor Checks 1/13/16			21,543.22
Payroll Vendor ACH Payments 1/13/16			98,677.60
Payroll Vendor ACH Payments 1/14/16			536.04
Subtotal		\$	584,366.64

ACH Debit Memo Payments

Payroll Account	Transfer	\$	340,293.70
Payroll Account	Transfer		1,164.64
Treasurer, State of Iowa	State Tax Withholding		20,237.50
Treasurer, State of Iowa	US Treasury Dept		26,840.00
Wellmark Insurance	Health/Dental Insurance January		55,000.00
Wellmark Insurance	Health/Dental Insurance January		55,000.00
Treasurer, State of Iowa	State Tax		7,859.00
IPERS	December Contributions		135,297.38
Internal Revenue Service	Federal Withholding		102,131.07
	Subtotal	\$	743,823.29

Voucher Program

Various Landlords	Estimated February Rent	\$	143,000.00
		\$	143,000.00

Voids

Void Check Run 1/11/16	Operating	\$	(1,199.93)
Void Check Run 1/11/16	Section 8		(1,254.00)
Void Check Run 1/19/16	Operating		(1,364.61)
	Subtotal	\$	(3,818.54)

Total Bills For Approval	\$	1,467,371.39
--------------------------	-----------	---------------------

BILLS FOR APPROVAL SUMMARY
February 5, 2016

Computer Bill Lists

Regular Bill Bills 2/5/16	\$ 484,271.98
Special Check Run 2/2/16	820.00
Payroll Vendor Checks 1/27/16	22,589.32
Payroll Vendor ACH Payments 1/27/16	82,153.05
Subtotal	\$ 589,834.35

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 319,777.88
Treasurer, State of Iowa	State Tax Withholding	19,693.04
Wellmark Insurance	Health/Dental Insurance January	55,000.00
Wellmark Insurance	Health/Dental Insurance February	55,000.00
Treasurer, State of Iowa	State Tax	7,859.16
Treasurer, State of Iowa	State Tax	11,112.60
Internal Revenue Service	Federal Withholding	95,190.60
	Subtotal	\$ 563,633.28

Voucher Program

Various Landlords	Actual February Rent	\$ (1,797.64)
		<u>\$ (1,797.64)</u>

Voids

Void Check Run 1/29/16	Operating	\$ (359.19)
Void Check Run 2/2/16	Operating	(820.00)
	Subtotal	\$ (1,179.19)

Total Bills For Approval	<u><u>\$ 1,150,490.80</u></u>
--------------------------	-------------------------------

Total before Journal Entries	<u>\$ 1,150,490.80</u>
------------------------------	------------------------

Journal Entries -	November	\$ 322,481.51
	December	1,417,057.90
	Total Journal Entries	<u><u>\$ 1,739,539.41</u></u>

Total Expenditures	<u><u>\$ 2,890,030.21</u></u>
---------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
February 19, 2016

Computer Bill Lists

Regular Bill Bills 2/5/16	\$ 443,734.64
Special Check Run 1/29/16	64.19
Special Check Run 2/5/16	20,000.00
Special Check Run 2/12/16	14,763.63
Payroll Vendor Checks 2/10/16	21,957.50
Payroll Vendor ACH Payments 2/10/16	82,295.06
Subtotal	\$ 582,815.02

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 319,431.82
Treasurer, State of Iowa	State Tax Withholding	19,908.62
Wellmark Insurance	Health/Dental Insurance January	55,000.00
IPERS	IPERS January Contributions	88,489.10
Treasurer, State of Iowa	State Tax	7,859.16
Internal Revenue Service	Federal Withholding	96,341.16
	Subtotal	\$ 587,029.86

Voucher Program

Various Landlords	March Estimated Rent	\$ 145,000.00
		\$ 145,000.00

Voids

Void Check Run 2/12/16	Operating	\$ (14,813.60)
	Subtotal	\$ (14,813.60)

Total Bills For Approval	\$ 1,300,031.28
--------------------------	------------------------

Total Expenditures	\$ 1,300,031.28
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
March 4, 2016

Computer Bill Lists

Regular Bill Bills 2/5/16		\$	290,062.45
Special Check Run 2/26/16			1,690.08
Payroll Vendor Checks 2/24/16			23,097.18
Payroll Vendor ACH Payments 2/24/16			81,994.34
	Subtotal	\$	<u>396,844.05</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	327,317.62
Treasurer, State of Iowa	State Tax Withholding		20,602.72
Wellmark Insurance	Health/Dental Insurance February		55,000.00
Wellmark Insurance	Health/Dental Insurance February		55,000.00
Wellmark Insurance	Health/Dental Insurance February		55,000.00
Treasurer, State of Iowa	State Tax		7,859.16
Internal Revenue Service	Federal Withholding		99,095.94
	Subtotal	\$	<u>619,875.44</u>

Voucher Program

Various Landlords	Actual Rent	\$	(5,568.64)
		\$	<u>(5,568.64)</u>

Voids

Void Check Run 2/26/16	Operating	\$	(3,380.16)
	Subtotal	\$	<u>(3,380.16)</u>

Total Bills For Approval	\$	<u>1,007,770.69</u>
--------------------------	----	---------------------

Total Expenditures	\$	<u><u>1,007,770.69</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
March 18, 2016

Computer Bill Lists

Regular Bill Bills 3/18/16	\$ 528,622.46
Special Check Run 3/8/16	1,134.00
Special Check Run 3/11/16	750.00
Payroll Vendor Checks 3/9/16	22,419.37
Payroll Vendor ACH Payments 3/9/16	81,631.86
Subtotal	\$ 634,557.69

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 324,254.01
Treasurer, State of Iowa	State Tax Withholding	20,406.06
Wellmark Insurance	Health/Dental Insurance March	55,000.00
Wellmark Insurance	Health/Dental Insurance March	55,000.00
Treasurer, State of Iowa	State Tax	7,859.16
IPERS	February Contributions	88,629.50
Internal Revenue Service	Federal Withholding	97,766.36
	Subtotal	\$ 648,915.09

Voucher Program

Various Landlords	April Estimated Rent	\$ 142,000.00
		\$ 142,000.00

Voids

Void Check Run 3/8//16	Operating	\$ (25.00)
Void Check Run 3/8//16	Section 8	(1,109.00)
Void Check Run 3/11/16	Operating	(750.00)
	Subtotal	\$ (1,884.00)

Total Bills For Approval **\$ 1,423,588.78**

Total before Journal Entries **\$ 1,423,588.78**

Journal Entries -	January	\$ 1,295,517.36
	Total Journal Entries	\$ 1,295,517.36

Total Expenditures \$ 2,719,106.14

BILLS FOR APPROVAL SUMMARY
April 8, 2016

Computer Bill Lists

Regular Bill Bills 4/8/16	\$ 660,928.44
Special Check Run 3/22/16	11,169.06
Payroll Vendor Checks 3/23/16	23,763.33
Payroll Vendor ACH Payments 3/23/16	81,531.10
Subtotal	<u>\$ 777,391.93</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 317,116.01
Treasurer, State of Iowa	State Tax Withholding	19,715.44
Wellmark Insurance	Health/Dental Insurance March	55,000.00
Wellmark Insurance	Health/Dental Insurance March	55,000.00
Wellmark Insurance	Health/Dental Insurance April	55,000.00
Alcoholic Beverage	Permit	360.00
Internal Revenue Service	Federal Withholding	95,133.58
	Subtotal	<u>\$ 597,325.03</u>

Voucher Program

Various Landlords	Actual April Rent	\$ (1,841.14)
		<u>\$ (1,841.14)</u>

Voids

Void Check Run 3/22/16	Operating	\$ (19,000.00)
Void Check Run 3/22/16	Elderly	(2,903.48)
	Subtotal	<u>\$ (21,903.48)</u>

Total Bills For Approval	<u>\$ 1,350,972.34</u>
--------------------------	------------------------

Total before Journal Entries	<u>\$ 1,350,972.34</u>
------------------------------	------------------------

Journal Entries -	February	\$ 3,720,985.72
	Total Journal Entries	<u>\$ 3,720,985.72</u>

Total Expenditures	<u><u>\$ 5,071,958.06</u></u>
---------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
April 22, 2016

Computer Bill Lists

Regular Bill Bills 4/22/16		\$	527,719.98
Special Check Run 4/8/16			100.00
Special Check Run 4/12/16			998.33
Payroll Vendor Checks 4/6/16			23,386.09
Payroll Vendor ACH Payments 4/6/16			81,062.19
Subtotal		\$	<u>633,266.59</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	318,184.24
Treasurer, State of Iowa	State Tax Withholding		19,643.18
Wellmark Insurance	Health/Dental Insurance March		55,000.00
Wellmark Insurance	Health/Dental Insurance March		55,000.00
Treasurer, State of Iowa	Sales Tax		11,886.93
IPERS	March Contributions		86,972.28
Internal Revenue Service	Federal Withholding		96,062.54
	Subtotal	\$	<u>642,749.17</u>

Voucher Program

Various Landlords	Estimated May Rent	\$	143,000.00
		\$	<u>143,000.00</u>

Voids

Void Check Run 4/12/16	Operating	\$	(1,173.05)
	Subtotal	\$	<u>(1,173.05)</u>

Total Bills For Approval	\$	<u>1,417,842.71</u>
--------------------------	----	---------------------

Total before Journal Entries	\$	<u>1,417,842.71</u>
------------------------------	----	---------------------

Journal Entries -	March	\$	1,400,351.97
	Total Journal Entries	\$	<u>1,400,351.97</u>

Total Expenditures	\$	<u><u>2,818,194.68</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
May 6, 2016

Computer Bill Lists

Regular Bill Bills 4/22/16	\$ 1,100,713.82
Special Check Run 4/20/16	43,715.00
Payroll Vendor Checks 4/20/16	24,525.97
Payroll Vendor ACH Payments 4/20/16	80,822.83
Subtotal	<u>\$ 1,249,777.62</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 330,221.71
Treasurer, State of Iowa	State Tax Withholding	20,484.62
Wellmark Insurance	Health/Dental Insurance April	55,000.00
Wellmark Insurance	Health/Dental Insurance May	55,000.00
Treasurer, State of Iowa	Sales Tax	11,886.93
Treasurer, State of Iowa	Sales Tax	14,522.58
Internal Revenue Service	Federal Withholding	99,007.63
	Subtotal	<u>\$ 586,123.47</u>

Voucher Program

Various Landlords	Acutal May Rent	\$ (2,787.14)
		<u>\$ (2,787.14)</u>

Voids

Void Check Run 4/27/16	Elderly	\$ (43,715.00)
Void Check Run 4/29/16	Hershey	(115.00)
	Subtotal	<u>\$ (43,830.00)</u>

Total Bills For Approval	<u>\$ 1,789,283.95</u>
--------------------------	------------------------

Total before Journal Entries	<u>\$ 1,789,283.95</u>
------------------------------	------------------------

Total Expenditures	<u><u>\$ 1,789,283.95</u></u>
---------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
May 20,2016

Computer Bill Lists

Regular Bill Bills 5/20/16	\$ 1,213,045.29
Special Check Run 5/17/16	158.37
Payroll Vendor Checks 5/6/16	22,221.41
Payroll Vendor ACH Payments 5/6/16	81,833.92
Subtotal	<u>\$ 1,317,258.99</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 344,610.95
Treasurer, State of Iowa	State Tax Withholding	21,197.87
Wellmark Insurance	Health/Dental Insurance May	55,000.00
Wellmark Insurance	Health/Dental Insurance May	55,000.00
Treasurer, State of Iowa	Sales Tax	11,886.93
IPERS	April Contributions	87,470.32
Internal Revenue Service	Federal Withholding	105,016.10
	Subtotal	<u>\$ 680,182.17</u>

Voucher Program

Various Landlords	Estimated June Rent	\$ 143,000.00
		<u>\$ 143,000.00</u>

Voids

Void Check Run 5/17/16	Operating	\$ (158.37)
	Subtotal	<u>\$ (158.37)</u>

Total Bills For Approval	<u><u>\$ 2,140,282.79</u></u>
--------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
June 3, 2016

Computer Bill Lists

Regular Bill Bills 6/3/16		\$	744,143.43
Special Check Run 5/27/16			229.02
Payroll Vendor Checks 5/20/16			23,936.33
Payroll Vendor ACH Payments 5/20/16			81,116.06
Subtotal		\$	<u>849,424.84</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	333,086.33
Payroll Account	Addtl Transfer		234.61
Treasurer, State of Iowa	State Tax Withholding		20,027.03
Wellmark Insurance	Health/Dental Insurance May		55,000.00
Wellmark Insurance	Health/Dental Insurance May		55,000.00
Treasurer, State of Iowa	Sales Tax		11,886.93
Bankers Trust Company	Bond and Interest Payment		3,516,563.75
Iowa Finance Authority	SRF Loan Principle & Interest Payment		855,715.00
Internal Revenue Service	Federal Withholding		98,489.70
Subtotal		\$	<u>4,946,003.35</u>

Voucher Program

Various Landlords	Actual June Rent	\$	(10,056.64)
		\$	<u>(10,056.64)</u>

Voids

Void Check Run 5/24/16	Operating	\$	(338.03)
Void Check Run 5/27/16	Operating		(129.02)
Subtotal		\$	<u>(467.05)</u>

Total before Journal Entries \$ 5,784,904.50

Journal Entries -	April	\$	1,305,816.77
	Total Journal Entries	\$	<u>1,305,816.77</u>

Total Expenditures \$ 7,090,721.27

BILLS FOR APPROVAL SUMMARY
June 17, 2016

Computer Bill Lists

Regular Bill Bills 6/17/16	\$ 1,308,571.78
Special Check Run 6/1/16	519,220.00
Special Check Run 6/10/16	13.00
Payroll Vendor Checks 6/3/16	22,193.65
Payroll Vendor ACH Payments 6/3/16	82,157.50
Subtotal	<u>\$ 1,932,155.93</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 340,578.35
Treasurer, State of Iowa	State Tax Withholding	20,450.75
Wellmark Insurance	Health/Dental Insurance June	55,000.00
Wellmark Insurance	Health/Dental Insurance June	55,000.00
Treasurer, State of Iowa	Sales Tax	11,886.93
IPERS	May Contributions	88,917.15
Bankers Trust Company	Paying Agent Fee	250.00
Internal Revenue Service	Federal Withholding	101,968.30
	Subtotal	<u>\$ 674,051.48</u>

Voucher Program

Various Landlords	Estimated July Rent	\$ 143,000.00
		<u>\$ 143,000.00</u>

Voids

Void Check Run 6/10/16	Operating	\$ (10.00)
	Subtotal	<u>\$ (10.00)</u>

Total Expenditures	<u><u>\$ 2,749,197.41</u></u>
---------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
July 8, 2016

Computer Bill Lists

Regular Bill Bills 7/8/16	\$ 3,478,241.18
Special Check Run 6/17/16	3,419.75
Special Check Run 6/28/16	7,431.14
Payroll Vendor Checks 6/15/16	24,018.33
Payroll Vendor Checks 6/30/16	22,235.15
Payroll Vendor ACH Payments 6/15/16	81,871.04
Payroll Vendor ACH Payments 6/30/16	77,476.71
Subtotal	\$ 3,694,693.30

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 357,570.83
Payroll Account	Transfer	379,362.60
Payroll Account	Transfer	1,961.78
Treasurer, State of Iowa	State Tax Withholding	20,491.97
Treasurer, State of Iowa	State Tax Withholding	20,751.58
Treasurer, State of Iowa	State Tax Withholding	80.85
Wellmark Insurance	Health/Dental Insurance June	55,000.00
Wellmark Insurance	Health/Dental Insurance June	55,000.00
Wellmark Insurance	Health/Dental Insurance July	55,000.00
Treasurer, State of Iowa	Sales Tax	10,551.68
Internal Revenue Service	Federal Withholding	103,891.12
Internal Revenue Service	Federal Withholding	579.21
Internal Revenue Service	Federal Withholding	106,753.10
Subtotal		\$ 1,166,994.72

Voucher Program

Various Landlords	Actual July Rent	\$ (10,005.64)
		<u>\$ (10,005.64)</u>

Voids

Void Check Run 6/28/16	Operating	\$ (7,652.74)
	Subtotal	<u>\$ (7,652.74)</u>

Total Expenditures	<u><u>\$ 4,844,029.64</u></u>
---------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
July 22, 2016

Computer Bill Lists

Regular Bill Bills 7/22/16	\$ 1,223,924.76
Special Check Run 7/8/16	4,000.00
Special Check Run 7/12/16	325.00
Payroll Vendor Checks 7/13/16	24,479.03
Payroll Vendor ACH Payments 7/13/16	80,813.30
Payroll Vendor ACH Payments 7/18/16	742.29
Subtotal	\$ 1,334,284.38

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 363,888.15
Payroll Account	Transfer	1,762.91
Treasurer, State of Iowa	State Tax Withholding	21,405.51
Treasurer, State of Iowa	State Tax Withholding	45.28
Wellmark Insurance	Health/Dental Insurance July	55,000.00
Wellmark Insurance	Health/Dental Insurance July	55,000.00
Banker's Trust	Paying Agent Fee	500.00
IPERS	June Contributions	88,181.39
Internal Revenue Service	Federal Withholding	113.91
Internal Revenue Service	Federal Withholding	107,535.64
	Subtotal	\$ 693,432.79

Voucher Program

Various Landlords	Estimated August Rent	\$ 142,000.00
		\$ 142,000.00

Voids

Void Check Run 7/12/16	Operating	\$ (3,700.00)
Void Check Run 7/12/16	Operating	(375.00)
Void Check Run 7/15/16	Operating	(2,244.18)
	Subtotal	\$ (6,319.18)

Total Expenditures	\$ 2,163,397.99
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
August 5, 2016

Computer Bill Lists

Regular Bill Bills 8/5/16	\$ 730,899.65
Special Check Run 7/22/16	5.00
Special Check Run 8/2/16	2,290.00
Payroll Vendor Checks 7/29/16	11,409.97
Payroll Vendor ACH Payments 7/29/16	82,325.14
Subtotal	\$ 826,929.76

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 380,904.70
Treasurer, State of Iowa	State Tax Withholding	22,827.66
Wellmark Insurance	Health/Dental Insurance July	55,000.00
Wellmark Insurance	Health/Dental Insurance August	55,000.00
Treasurer, State of Iowa	Sales Tax	10,551.68
Internal Revenue Service	PCORI Fee	1,336.72
Internal Revenue Service	Federal Withholding	113,845.78
Treasurer, State of Iowa	Sales Tax	7,975.54
	Subtotal	\$ 647,442.08

Voucher Program

Various Landlords	Acutal August Rent	\$ (8,921.64)
		<u>\$ (8,921.64)</u>

Voids

Void Check Run 7/22/16	Operating	\$ (5.00)
Void Check Run 8/2/16	Operating	(2,549.20)
	Subtotal	\$ (2,554.20)

Total before Journal Entries \$ 1,462,896.00

Journal Entries -	May	\$ 1,055,255.96
	Total Journal Entries	<u><u>\$ 1,055,255.96</u></u>

Total Expenditures \$ 2,518,151.96

BILLS FOR APPROVAL SUMMARY
August 16, 2016

Computer Bill Lists

Regular Bill Bills 8/19/16	\$ 1,555,554.73
Payroll Vendor Checks 8/12/16	22,483.59
Payroll Vendor ACH Payments 8/12/16	82,869.32
Subtotal	<u>\$ 1,660,907.64</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 376,069.46
Treasurer, State of Iowa	State Tax Withholding	22,530.14
Wellmark Insurance	Health/Dental Insurance August	55,000.00
Wellmark Insurance	Health/Dental Insurance August	55,000.00
IPERS	July Contributions	136,043.79
Treasurer, State of Iowa	Sales Tax	10,551.68
Internal Revenue Service	Federal Withholding	113,465.74
	Subtotal	<u>\$ 768,660.81</u>

Voucher Program

Various Landlords	Estimated September Rent	\$ 142,000.00
		<u>\$ 142,000.00</u>

Voids

Void Check Run 8/16/16	Operating	\$ (350.00)
	Subtotal	<u>\$ (350.00)</u>

Total Bills For Approval	<u><u>\$ 2,571,218.45</u></u>
--------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
September 2,2016

Computer Bill Lists

Regular Bill Bills 9/2/16		\$	923,254.21
Payroll Vendor Checks 8/26/16			24,610.92
Payroll Vendor ACH Payments 8/26/16			82,543.47
Special Check Run 9/2/16			18,199.00
	Subtotal	\$	<u>1,048,607.60</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	367,672.22
Treasurer, State of Iowa	State Tax Withholding		21,578.25
Wellmark Insurance	Health/Dental Insurance August		55,000.00
Wellmark Insurance	Health/Dental Insurance August		55,000.00
Treasurer, State of Iowa	Sales Tax		10,551.68
Internal Revenue Service	Federal Withholding		108,726.98
	Subtotal	\$	<u>618,529.13</u>

Voucher Program

Various Landlords	Actual September Rent	\$	(9,439.00)
		\$	<u>(9,439.00)</u>

Voids

Void Check Run 8/26/16	Operating	\$	(2,878.07)
Void Check Run 8/30/16	Operating		(181.75)
	Subtotal	\$	<u>(3,059.82)</u>
	Total Bills For Approval	\$	<u><u>1,654,637.91</u></u>

BILLS FOR APPROVAL SUMMARY
September 16, 2016

Computer Bill Lists

Regular Bill Bills 9/2/16		\$	1,175,128.27
Payroll Vendor Checks 9/9/16			22,652.52
Payroll Vendor ACH Payments 9/9/16			84,145.19
Special Check Run 9/13/16			246.84
	Subtotal	\$	<u>1,282,172.82</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	362,623.99
Payroll Account	Transfer		914.13
Treasurer, State of Iowa	State Tax Withholding		21,363.01
Wellmark Insurance	Health/Dental Insurance September		55,000.00
Wellmark Insurance	Health/Dental Insurance September		55,000.00
Treasurer, State of Iowa	Sales Tax		10,551.88
Internal Revenue Service	Federal Withholding		105,819.01
	Subtotal	\$	<u>611,272.02</u>

Voucher Program

Various Landlords	Estimated October Rent	\$	142,000.00
		\$	<u>142,000.00</u>

Voids

Void Check Run 9/2/16	Operating	\$	(306.55)
Void Check Run 9/13/16	Elderly		(261.33)
	Subtotal	\$	<u>(567.88)</u>

Total Bills For Approval	\$	<u><u>2,034,876.96</u></u>
--------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
October 06,2016

Computer Bill Lists

Regular Bill Bills 10/07/16	\$ 1,688,315.96
Payroll Vendor Checks 09/23/16	24,161.37
Payroll Vendor ACH Payments 09/23/16	83,149.55
Special Check Run 08/22/16	5,861.37
Special Check Run 09/16/16	1,970.00
Special Check Run 09/20/16	110.00
Subtotal	\$ 1,803,568.25

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 350,432.01
Treasurer, State of Iowa	State Tax Withholding	21,139.49
Wellmark Insurance	Health/Dental Insurance September	55,000.00
Wellmark Insurance	Health/Dental Insurance September	55,000.00
Wellmark Insurance	Health/Dental Insurance October	55,000.00
IPERS	August Contributions	91,288.24
Internal Revenue Service	Federal Withholding	104,458.36
	Subtotal	\$ 732,318.10

Voucher Program

Various Landlords	Actual September Rent	\$ (12,102.00)
		<u>\$ (12,102.00)</u>

Voids

Void Check Run 09/16/16	Operating	\$ (70.00)
Void Check Run 09/20/16	Operating	(1,495.69)
	Subtotal	\$ (1,565.69)

Total Bills For Approval \$ 2,522,218.66

Total before Journal Entries \$ 2,522,218.66

Journal Entries -	June	\$ 4,567,348.75
	Total Journal Entries	<u><u>\$ 4,567,348.75</u></u>

Total Expenditures \$ 7,089,567.41

BILLS FOR APPROVAL SUMMARY
October 21,2016

Computer Bill Lists

Regular Bill Bills 10/21/16		\$	1,316,156.79
Payroll Vendor Checks 10/07/16			21,818.45
Payroll Vendor ACH Payments 10/07/16			82,629.05
Special Check Run 10/07/16			4,672.00
Special Check Run 10/11/16			161.55
Subtotal		\$	<u>1,425,437.84</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	349,664.42
Treasurer, State of Iowa	State Tax Withholding		21,577.36
Treasurer, State of Iowa	Sales Tax		8,238.19
Wellmark Insurance	Health/Dental Insurance October		55,000.00
Wellmark Insurance	Health/Dental Insurance October		55,000.00
IPERS	September Contributions		90,080.53
Internal Revenue Service	Federal Withholding		106,314.18
	Subtotal	\$	<u>685,874.68</u>

Voucher Program

Various Landlords	Estimated November Rent	\$	138,000.00
		\$	<u>138,000.00</u>

Voids

Void Check Run 10/07/16	Operating	\$	(190.00)
Void Check Run 10/07/16	Section 8		(4,482.00)
Void Check Run 10/11/16	Operating		(221.55)
	Subtotal	\$	<u>(4,893.55)</u>

Total Bills For Approval \$ 2,244,418.97

Total before Journal Entries \$ 2,244,418.97

Journal Entries -	July	\$	1,073,855.66
	August		1,087,540.83
	Total Journal Entries	\$	<u>2,161,396.49</u>

Total Expenditures \$ 4,405,815.46

BILLS FOR APPROVAL SUMMARY
November 4, 2016

Computer Bill Lists

Regular Bill Bills 10/04/16		\$	1,147,347.39
Payroll Vendor Checks 10/21/16			23,559.67
Payroll Vendor ACH Payments 10/21/16			82,553.14
Special Check Run 10/21/16			24,154.45
Special Check Run 10/25/16			465.18
Subtotal		\$	<u>1,278,079.83</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	343,675.79
Treasurer, State of Iowa	State Tax Withholding		21,274.14
Wellmark Insurance	Health/Dental Insurance October		55,000.00
Wellmark Insurance	Health/Dental Insurance October		55,000.00
Treasurer, State of Iowa	Sales Tax		8,238.19
Treasurer, State of Iowa	Quarterly Sales Tax		11,893.06
Internal Revenue Service	Federal Withholding		104,192.89
Subtotal		\$	<u>599,274.07</u>

Voucher Program

Various Landlords	Actual October Rent	\$	(8,564.22)
		\$	<u>(8,564.22)</u>

Voids

Void Check Run 10/25/16	Operating	\$	(151.66)
Void Check Run 10/25/16 ACS	Section 8		(123.64)
Void Check Run 10/25/16 ACS	Elderly		(41.33)
Void Check Run 10/25/16 ACS	Operating		(158.51)
Subtotal		\$	<u>(475.14)</u>

Total Bills For Approval \$ 1,868,314.54

Total before Journal Entries \$ 1,868,314.54

Journal Entries -	September	\$	1,990,018.03
	Total Journal Entries	\$	<u>1,990,018.03</u>

Total Expenditures \$ 3,858,332.57

BILLS FOR APPROVAL SUMMARY
November 18, 2016

Computer Bill Lists

Regular Bill Bills 10/21/16		\$	1,142,652.57
Payroll Vendor Checks 11/4/16			21,857.01
Payroll Vendor ACH Payments 11/4/16			95,225.65
	Subtotal	\$	<u>1,259,735.23</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	349,229.24
Treasurer, State of Iowa	State Tax Withholding		21,610.90
Treasurer, State of Iowa	Sales Tax		8,238.19
Wellmark Insurance	Health/Dental Insurance November		55,000.00
Wellmark Insurance	Health/Dental Insurance November		55,000.00
IPERS	October Contributions		93,585.34
First National Bank	Credit Card Machines		989.24
Internal Revenue Service	Federal Withholding		105,195.15
	Subtotal	\$	<u>688,848.06</u>

Voucher Program

Various Landlords	Estimated November Rent	\$	138,000.00
		\$	<u>138,000.00</u>

Voids

Void Check Run 11/15/16	Operating	\$	(4,285.00)
	Subtotal	\$	<u>(4,285.00)</u>

Total Expenditures	\$	<u><u>2,082,298.29</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
December 2, 2016

Computer Bill Lists

Regular Bill Bills 12/2/16	\$ 787,432.48
Payroll Vendor Checks 11/18/16	23,430.59
Payroll Vendor ACH Payments 11/18/16	139,600.51
Special Check Run 11/29/16	215.60
Subtotal	\$ 950,679.18

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 482,497.94
Bankers Trust Company	Interest Payment	181,842.05
Iowa Finance Authority	Interest Payment	196,230.00
Treasurer, State of Iowa	State Tax Withholding	20,246.10
Wellmark Insurance	Health/Dental Insurance November	55,000.00
Wellmark Insurance	Health/Dental Insurance November	55,000.00
Treasurer, State of Iowa	Sales Tax	8,238.19
Internal Revenue Service	Federal Withholding	103,757.05
	Subtotal	\$ 1,102,811.33

Voucher Program

Various Landlords	Actual November Rent	\$ (9,648.72)
		<u>\$ (9,648.72)</u>

Voids

Void Check Run 11/29/16	Operating	\$ (257.30)
	Subtotal	<u>\$ (257.30)</u>

Total Expenditures	\$ 2,043,584.49
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
December 18, 2016

Computer Bill Lists

Regular Bill Bills 10/21/16		\$	1,104,072.34
Special Check Run 12/1/16			19,352.50
Special Check Run 12/1/16			691.00
Special Check Run 12/9/16			743.00
Payroll Vendor Checks 12/2/16			21,900.27
Payroll Vendor ACH Payments 12/2/16			84,719.04
Subtotal		\$	1,231,478.15

ACH Debit Memo Payments

Payroll Account	Transfer	\$	343,423.14
Treasurer, State of Iowa	State Tax Withholding		20,986.29
Treasurer, State of Iowa	Sales Tax		8,238.19
Wellmark Insurance	Health/Dental Insurance December		55,000.00
Wellmark Insurance	Health/Dental Insurance December		55,000.00
IPERS	November Contributions		92,954.19
Internal Revenue Service	Federal Withholding		102,374.21
	Subtotal	\$	677,976.02

Voucher Program

Various Landlords	Estimated January Rent	\$	136,000.00
		\$	136,000.00

Voids

Void Check Run 12/1/16	Section 8	\$	(1,273.00)
Void Check Run 12/9/16	Operating		(93.00)
	Subtotal	\$	(1,366.00)

Total Bills For Approval **\$ 2,044,088.17**

Total before Journal Entries **\$ 2,044,088.17**

Journal Entries -	October	\$	1,165,905.78
	Total Journal Entries	\$	1,165,905.78

Total Expenditures **\$ 3,209,993.95**

BILLS FOR APPROVAL SUMMARY
January 6, 2017

Computer Bill Lists

Regular Bill Bills 01/06/17		\$	-
Special Check Run 12/27/16			-
Special Check Run 12/30/16			-
Special Check Run 12/30/16			-
Special Check Run 01/03/17			-
Payroll Vendor Checks 12/16/16			-
Payroll Vendor Checks 12/30/16			-
Payroll Vendor ACH Payments 12/16/16			-
Payroll Vendor ACH Payments 12/30/16			-
Subtotal		\$	-

ACH Debit Memo Payments

Payroll Account	Transfer	\$	330,580.09
Payroll Account	Transfer		340,792.22
Treasurer, State of Iowa	State Tax Withholding		20,610.31
Treasurer, State of Iowa	State Tax Withholding		21,678.85
Wellmark Insurance	Health/Dental Insurance December		55,000.00
Wellmark Insurance	Health/Dental Insurance December		55,000.00
Wellmark Insurance	Health/Dental Insurance January		55,000.00
Internal Revenue Service	Federal Withholding		100,559.28
Internal Revenue Service	Federal Withholding		104,328.93
Subtotal		\$	1,083,549.68

Voucher Program

Various Landlords	Actual January Rent	\$	(9,078.72)
		\$	(9,078.72)

VOIDS

Void Check Run 12/27/16	Operating	\$	(4,843.50)
Void Check Run 01/03/17	Operating		(2,662.00)
Subtotal		\$	(7,505.50)

Total Bills For Approval	\$	1,066,965.46
--------------------------	-----------	---------------------

BILLS FOR APPROVAL SUMMARY
January 20, 2017

Computer Bill Lists

Regular Bill Bills 01/20/17	\$	568,041.28
Special Check Run 01/06/17		800.00
Special Check Run 01/13/17		350.00
Payroll Vendor Checks 1/13/17		21,609.68
Payroll Vendor ACH Payments 1/13/17		83,563.63
Subtotal	\$	674,364.59

ACH Debit Memo Payments

Payroll Account	Transfer	\$	342,033.76
Treasurer, State of Iowa	State Tax Withholding		20,503.94
Wellmark Insurance	Health/Dental Insurance January		55,000.00
Wellmark Insurance	Health/Dental Insurance January		59,000.00
Treasurer, State of Iowa	Sales Tax		8,969.73
US Treasury Dept	Transitional Reinsurance Fee		16,929.00
Internal Revenue Service	Federal Withholding		99,293.19
IPERS	IPERS November Contributions		136,768.32
	Subtotal	\$	738,497.94

Voucher Program

Various Landlords	Estimated February Rent	\$	138,000.00
		\$	138,000.00
	Total Bills For Approval	\$	1,550,862.53

BILLS FOR APPROVAL SUMMARY
February 3, 2017

Computer Bill Lists

Regular Bill Bills 01/20/17	\$ 504,760.94
Payroll Vendor Checks 1/27/17	27,508.80
Payroll Vendor ACH Payments 1/27/17	82,850.02
Subtotal	\$ 615,119.76

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 321,303.97
Treasurer, State of Iowa	State Tax Withholding	19,900.39
Wellmark Insurance	Health/Dental Insurance January	59,000.00
Wellmark Insurance	Health/Dental Insurance January	59,000.00
Treasurer, State of Iowa	Sales Tax	8,969.73
Internal Revenue Service	Federal Withholding	96,354.95
Internal Revenue Service	Sales Tax	13,096.61
	Subtotal	\$ 577,625.65

Voucher Program

Various Landlords	Actual February Rent	\$ (12,849.72)
		\$ (12,849.72)
	Total before Journal Entries	\$ 1,179,895.69
Journal Entries -	November	\$ 1,578,856.61
	December	1,357,793.48
	Total Journal Entries	\$ 2,936,650.09

Total Expenditures	\$ 4,116,545.78
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
February 17, 2017

Computer Bill Lists

Regular Bill Bills 02/17/17	\$ 551,163.91
Special Check Run 2/3/17	28,018.04
Payroll Vendor Checks 2/10/17	20,814.14
Payroll Vendor ACH Payments 2/10/17	82,835.30
Subtotal	\$ 682,831.39

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 327,474.46
Treasurer, State of Iowa	State Tax Withholding	20,399.92
Wellmark Insurance	Health/Dental Insurance February	59,000.00
Wellmark Insurance	Health/Dental Insurance February	59,000.00
Treasurer, State of Iowa	Sales Tax	8,969.73
Internal Revenue Service	Federal Withholding	99,004.98
IPERS	January Contributions	87,863.31
	Subtotal	\$ 661,712.40

Voucher Program

Various Landlords	Estimated March Rent	\$ 134,000.00
		\$ 134,000.00

Voids

Void Check Run 2/14/17	Elderly	\$ (150.00)
	Subtotal	\$ (150.00)

Total Expenditures	\$ 1,478,393.79
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
March 3, 2017

Computer Bill Lists

Regular Bill Bills 3/3/17		\$	391,287.95
Special Check Run 2/28/17			4,045.00
Special ATE Refunds Check Run 3/3/17			94,530.00
Payroll Vendor Checks 2/24/17			27,983.52
Payroll Vendor ACH Payments 2/24/17			82,760.48
	Subtotal	\$	<u>600,606.95</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	328,462.16
Treasurer, State of Iowa	State Tax Withholding		20,526.87
Wellmark Insurance	Health/Dental Insurance February		59,000.00
Wellmark Insurance	Health/Dental Insurance February		59,000.00
Treasurer, State of Iowa	Sales Tax		8,969.73
Internal Revenue Service	Federal Withholding		98,683.18
	Subtotal	\$	<u>574,641.94</u>

Voucher Program

Various Landlords	Actual March Rent	\$	(6,900.72)
		\$	<u>(6,900.72)</u>

Voids

Void Check Run 2/28/17	Section 8	\$	(4,293.00)
	Subtotal	\$	<u>(4,293.00)</u>

Total before Journal Entries \$ 1,164,055.17

Journal Entries -	January	\$	1,266,997.75
	Total Journal Entries	\$	<u>1,266,997.75</u>

Total Expenditures \$ 2,431,052.92

BILLS FOR APPROVAL SUMMARY
March 17, 2017

Computer Bill Lists

Regular Bill Bills 3/17/17	\$ 584,615.23
Correction to ATE Refund Checks	(858.00)
Special Check Run 3/7/17	1,300.00
Special Check Run 3/14/17	862.53
Payroll Vendor Checks 3/10/17	21,510.78
Payroll Vendor ACH Payments 3/10/17	82,835.97
Subtotal	\$ 690,266.51

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 326,937.45
Treasurer, State of Iowa	State Tax Withholding	20,464.67
Wellmark Insurance	Health/Dental Insurance March	59,000.00
Wellmark Insurance	Health/Dental Insurance March	59,000.00
Treasurer, State of Iowa	Sales Tax	8,969.73
Internal Revenue Service	Federal Withholding	99,059.17
Iowa Alcohol Bev Division	Beer Permit	360.00
IPERS	February Contributions	88,019.49
	Subtotal	\$ 661,810.51

Voucher Program

Various Landlords	Estimated April Rent	\$ 134,000.00
		\$ 134,000.00

Voids

Void Check Run 3/7/17	Section 8	\$ (1,300.00)
Void Check Run 3/14/17	Operating	(878.97)
Void Check Run 3/14/17	Elderly	(77.53)
Void Check Run 3/14/17	Section 8	(792.00)
	Subtotal	\$ (3,048.50)

Total Expenditures	\$ 1,483,028.52
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
April 7, 2017

Computer Bill Lists

Regular Bill Bills 4/7/17	\$ 932,277.69
Special Check Run 3/21/17	16,929.00
Payroll Vendor Checks 3/24/17	27,761.01
Payroll Vendor ACH Payments 3/24/17	82,248.95
Subtotal	\$ 1,059,216.65

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 323,756.78
Treasurer, State of Iowa	State Tax Withholding	19,885.92
Wellmark Insurance	Health/Dental Insurance April	59,000.00
Wellmark Insurance	Health/Dental Insurance April	59,000.00
Wellmark Insurance	Health/Dental Insurance March	59,000.00
Iowa Insurance Division	Cemetery Annual Report Fee	276.00
Internal Revenue Service	Federal Withholding	96,063.83
	Subtotal	\$ 616,982.53

Voucher Program

Various Landlords	Actual April Rent	\$ (6,238.55)
		<u>\$ (6,238.55)</u>

Voids

Void Check Run 4/4/17	Section 8	\$ (339.00)
	Subtotal	<u>\$ (339.00)</u>

Total before Journal Entries \$ 1,669,621.63

Journal Entries -	February	\$ 4,179,659.36
	Total Journal Entries	<u>\$ 4,179,659.36</u>

Total Expenditures \$ 5,849,280.99

BILLS FOR APPROVAL SUMMARY
April 21, 2017

Computer Bill Lists

Regular Bill Bills 4/21/17	\$ 704,986.55
Special Check Run 4/6/17	196,789.02
Special Check Run 4/11/17	680.56
Special Check Run 4/18/17	211.54
Payroll Vendor Checks 4/7/17	21,742.94
Payroll Vendor ACH Payments 4/7/17	82,443.99
Subtotal	<u>\$ 1,006,854.60</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 330,558.91
Treasurer, State of Iowa	State Tax Withholding	20,514.66
Wellmark Insurance	Health/Dental Insurance April	59,000.00
Wellmark Insurance	Health/Dental Insurance April	59,000.00
Internal Revenue Service	Federal Withholding	99,971.03
Treasurer, State of Iowa	Sales Tax	11,235.03
IPERS	March Contributions	86,993.05
	Subtotal	<u>\$ 667,272.68</u>

Voucher Program

Various Landlords	Estimated April Rent	\$ 136,000.00
		<u>\$ 136,000.00</u>

Voids

Void Check Run 4/7/17	Operating	\$ (15,429.56)
Void Check Run 4/11/17	Operating	(462.86)
Void Check Run 4/11/17	Section 8	(328.00)
Void Check Run 4/18/17	Section 8	(253.54)
	Subtotal	<u>\$ (16,473.96)</u>

Total before Journal Entries \$ 1,793,653.32

Journal Entries - March \$ 1,904,282.50

Total Expenditures \$ 3,697,935.82

BILLS FOR APPROVAL SUMMARY
May 5, 2017

Computer Bill Lists

Regular Bill Bills 4/5/17	\$ 363,934.07
Special Check Run 4/21/17	8,920.27
Payroll Vendor Checks 4/21/17	27,189.57
Payroll Vendor ACH Payments 4/21/17	82,368.44
Subtotal	<u>\$ 482,412.35</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 326,971.46
Treasurer, State of Iowa	State Tax Withholding	19,879.72
Wellmark Insurance	Health/Dental Insurance April	59,000.00
Wellmark Insurance	Health/Dental Insurance May	59,000.00
Treasurer, State of Iowa	Sales Tax	11,235.03
Internal Revenue Service	Sales Tax	9,456.63
Internal Revenue Service	Federal Withholding	97,022.02
	Subtotal	<u>\$ 582,564.86</u>

Voucher Program

Various Landlords	Actual April Rent	\$ (3,178.04)
		<u>\$ (3,178.04)</u>

Total Expenditures	<u><u>\$ 1,061,799.17</u></u>
---------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
May 19, 2017

Computer Bill Lists

Regular Bill Bills 5/19/17	\$ 1,473,983.24
Special Check Run 4/7/17	220.80
Special Check Run 5/5/17	147.00
Special Check Run 5/16/17	546.36
Payroll Vendor Checks 5/5/17	20,871.77
Payroll Vendor ACH Payments 5/5/17	82,216.20
Subtotal	<u>\$ 1,577,985.37</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 343,592.66
Treasurer, State of Iowa	State Tax Withholding	21,144.93
Wellmark Insurance	Health/Dental Insurance May	59,000.00
Wellmark Insurance	Health/Dental Insurance May	59,000.00
Internal Revenue Service	Federal Withholding	104,312.75
Treasurer, State of Iowa	Sales Tax	11,235.03
IPERS	March Contributions	86,973.02
	Subtotal	<u>\$ 685,258.39</u>

Voucher Program

Various Landlords	Estimated May Rent	\$ 138,000.00
		<u>\$ 138,000.00</u>

Voids

Void Check Run 5/5/17	Operating	\$ (8.25)
Void Check Run 5/5/17	Section 8	(147.00)
Void Check Run 5/16/17	Operating	(546.36)
Void Check Run 5/16/17	Section 8	(331.00)
	Subtotal	<u>\$ (1,032.61)</u>

Total Expenditures	<u><u>\$ 2,400,211.15</u></u>
---------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
June 2, 2017

Computer Bill Lists

Regular Bills 6/2/17	\$	791,615.08
Payroll Vendor Checks 5/19/17		26,869.61
Payroll Vendor ACH Payments 5/19/17		81,678.72
Subtotal	\$	900,163.41

ACH Debit Memo Payments

Payroll Account	Transfer	\$	335,306.58
Iowa Finance Authority	SRF Loan Principle & Interest Payment		864,935.00
Bankers Trust Company	Bond & Interest Payment		2,470,207.50
Treasurer, State of Iowa	State Tax Withholding		20,426.11
Wellmark Insurance	Health/Dental Insurance May		59,000.00
Wellmark Insurance	Health/Dental Insurance May		59,000.00
Treasurer, State of Iowa	Sales Tax		11,235.03
Internal Revenue Service	Federal Withholding		100,190.25
	Subtotal	\$	3,920,300.47

Voucher Program

Various Landlords	Adjustment for Actual June Rent	\$	(6,750.04)
		\$	(6,750.04)

Journal Entries -	April	\$	1,267,997.25
	Total Journal Entries	\$	1,267,997.25

Total Expenditures	\$	6,081,711.09
---------------------------	-----------	---------------------

BILLS FOR APPROVAL SUMMARY
June 16, 2017

Computer Bill Lists

Regular Bill Bills 6/16/17		\$	998,150.31
Special Check Run 6/1/17			144,352.50
Payroll Vendor Checks 6/2/17			21,259.38
Payroll Vendor ACH Payments 6/2/17			81,572.08
	Subtotal	\$	<u>1,245,334.27</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	351,239.97
Treasurer, State of Iowa	State Tax Withholding		21,312.82
Wellmark Insurance	Health/Dental Insurance June		59,000.00
Wellmark Insurance	Health/Dental Insurance June		59,000.00
Internal Revenue Service	Federal Withholding		105,455.37
Various Vendors	ATE Refunds		6,885.00
Treasurer, State of Iowa	Sales Tax		11,235.03
	Subtotal	\$	<u>614,128.19</u>

Voucher Program

Various Landlords	Estimated July Rent	\$	<u>138,000.00</u>
		\$	<u>138,000.00</u>

Total Expenditures	\$	<u><u>1,997,462.46</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
July 7, 2017

Computer Bill Lists

Regular Bills 7/7/17		\$	2,012,352.58
Special Check Run 6/27/17			25,075.00
Payroll Vendor ACH Payments 6/16/17			81,459.89
Payroll Vendor ACH Payments 6/30/17			81,711.00
Payroll Vendor Checks 6/16/17			27,128.41
Payroll Vendor Checks 6/30/17			9,850.52
	Subtotal	\$	<u>2,237,577.40</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	356,149.80
IPERS	May Contributions		88,358.62
Payroll Account	Transfer		378,086.74
Treasurer, State of Iowa	State Tax Withholding		20,767.95
Treasurer, State of Iowa	State Tax Withholding		22,409.40
Wellmark Insurance	Health/Dental Insurance June		59,000.00
Wellmark Insurance	Health/Dental Insurance June		59,000.00
Various Vendor	Reduction to ATE Refunds on 6/16/17		(75.00)
Internal Revenue Service	Federal Withholding		105,284.42
Internal Revenue Service	Federal Withholding		112,191.37
	Subtotal	\$	<u>1,201,173.30</u>

Voucher Program

Various Landlords	Adjustment for Actual July Rent	\$	(4,593.04)
		\$	<u>(4,593.04)</u>

Voids

Void Check Run 6/20/17	Operating	\$	(258.95)
Void Check Run 6/27/17	Operating	\$	(75.00)
	Subtotal	\$	<u>(333.95)</u>

Total Expenditures	\$	<u><u>3,433,823.71</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
July 21, 2017

Computer Bill Lists

Regular Bill Bills 7/21/17	\$	1,444,880.07
Special Check Run 6/20/17		83.95
Special Check Run 7/7/17		250.76
Special Check Run 7/12/17		500.00
Payroll Vendor Checks 7/14/17		20,912.73
Payroll Vendor ACH Payments 7/14/17		82,932.13
Subtotal	\$	1,549,559.64

ACH Debit Memo Payments

Payroll Account	Transfer	\$	394,738.15
Treasurer, State of Iowa	State Tax Withholding		22,049.64
Wellmark Insurance	Health/Dental Insurance July		59,000.00
Wellmark Insurance	Health/Dental Insurance July		59,000.00
Wellmark Insurance	Health/Dental Insurance July		59,000.00
Internal Revenue Service	Federal Withholding		111,025.83
IPERS	June Contributions		131,970.28
IRS	ACA PCORI FEE		1,414.76
Treasurer, State of Iowa	Sales Tax		10,775.25
	Subtotal	\$	848,973.91

Voucher Program

Various Landlords	Estimated August Rent	\$	138,000.00
		\$	138,000.00

Total Expenditures	\$	2,536,533.55
---------------------------	-----------	---------------------

BILLS FOR APPROVAL SUMMARY
August 4, 2017

Computer Bill Lists

Regular Bills 8/4/17	\$ 1,990,544.40
Special Check Run 7/21/17	368.00
Special Check Run 7/28/17	42.00
Payroll Vendor ACH Payments 7/28/17	83,016.79
Payroll Vendor Checks 7/28/17	27,024.73
Subtotal	\$ 2,100,995.92

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 375,875.61
Treasurer, State of Iowa	State Tax Withholding	22,259.25
Wellmark Insurance	Health/Dental Insurance July	59,000.00
Wellmark Insurance	Health/Dental Insurance July	59,000.00
Internal Revenue Service	Federal Withholding	112,226.10
Internal Revenue Service	Sales Tax	10,775.25
Internal Revenue Service	Qtrly Sales Tax	19,289.26
	Subtotal	\$ 658,425.47

Voucher Program

Various Landlords	Adjustment for Actual August Rent	\$ (7,018.04)
		<u><u>\$ (7,018.04)</u></u>

Voids

Void Check Run 6/20/17	Section 8	\$ (383.00)
	Subtotal	<u><u>\$ (383.00)</u></u>

Total Bills For Approval \$ 2,752,020.35

Total before Journal Entries \$ 2,752,020.35

Journal Entries -	May	\$ 2,688,843.34
	Total Journal Entries	<u><u>\$ 2,688,843.34</u></u>

Total Expenditures \$ 5,440,863.69

BILLS FOR APPROVAL SUMMARY
August 18, 2017

Computer Bill Lists

Regular Bill Bills 8/18/17		\$	1,151,733.09
Special Check Run 8/11/17			1,862.00
Payroll Vendor Checks 8/11/17			20,862.93
Payroll Vendor ACH Payments 8/11/17			83,744.75
Subtotal		\$	<u>1,258,202.77</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	380,894.54
Treasurer, State of Iowa	State Tax Withholding		22,423.23
Wellmark Insurance	Health/Dental Insurance August		59,000.00
Wellmark Insurance	Health/Dental Insurance August		59,000.00
Internal Revenue Service	Federal Withholding		114,050.93
IPERS	July Contributions		91,504.11
Treasurer, State of Iowa	Sales Tax		10,775.25
Subtotal		\$	<u>737,648.06</u>

Voucher Program

Various Landlords	Estimated September Rent	\$	138,000.00
		\$	<u>138,000.00</u>

Voids

Void Check Run 8/11/17	Operating	\$	(1,000.00)
Void Check Run 8/11/17	Section 8		(862.00)
Subtotal		\$	<u>(1,862.00)</u>

Total Expenditures		\$	<u><u>2,131,988.83</u></u>
---------------------------	--	----	----------------------------

BILLS FOR APPROVAL SUMMARY
Sept 8, 2017

Computer Bill Lists

Regular Bills 8/8/17	\$ 1,753,630.47
Special Check Run 8/18/17	350.00
Special Check Run 8/22/17	214.40
Special Check Run 8/25/17	220.66
Special Check Run 8/29/17	26,563.00
Special Check Run 9/1/17	150.00
Special Check Run 9/5/17	625.32
Payroll Vendor ACH Payments 8/25/17	83,637.71
Payroll Vendor Checks 8/25/17	26,889.74
Subtotal	<u>\$ 1,892,281.30</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 357,644.45
Treasurer, State of Iowa	State Tax Withholding	21,302.80
Wellmark Insurance	Health/Dental Insurance August	59,000.00
Wellmark Insurance	Health/Dental Insurance August	59,000.00
Wellmark Insurance	Health/Dental Insurance September	59,000.00
Internal Revenue Service	Federal Withholding	106,484.47
Internal Revenue Service	Sales Tax	10,775.25
	Subtotal	<u>\$ 673,206.97</u>

Voucher Program

Various Landlords	Adjustment for Actual September Rent	\$ (9,769.55)
		<u>\$ (9,769.55)</u>

Voids

Void Check Run 8/18/17	Operating	\$ (110.85)
Void Check Run 8/18/17	Section 8	(767.51)
Void Check Run 8/22/17	Operating	(214.40)
Void Check Run 8/25/17	Operating	(63.58)
Void Check Run 9/1/17	Operating	(150.00)
Void Check Run 9/5/17	Operating	(625.32)
	Subtotal	<u>\$ (1,931.66)</u>

Total Bills For Approval	<u>\$ 2,553,787.06</u>
--------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
September 22, 2017

Computer Bill Lists

Regular Bill Bills 9/22/17		\$	1,498,676.04
Special Check Run 9/12/17			2,082.00
Special Check Run 9/19/17			389.01
Payroll Vendor Checks 9/8/17			21,287.80
Payroll Vendor ACH Payments 9/8/17			85,275.65
	Subtotal	\$	<u>1,607,710.50</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	353,470.17
Treasurer, State of Iowa	State Tax Withholding		21,868.86
Wellmark Insurance	Health/Dental Insurance Sept		59,000.00
Wellmark Insurance	Health/Dental Insurance Sept		59,000.00
Internal Revenue Service	Federal Withholding		107,203.05
IPERS	August Contributions		90,867.42
Treasurer, State of Iowa	Sales Tax		10,775.25
	Subtotal	\$	<u>702,184.75</u>

Voucher Program

Various Landlords	Estimated September Rent	\$	135,000.00
		\$	<u>135,000.00</u>

Voids

Void Check Run 9/12/17	Operating	\$	(2,118.96)
Void Check Run 9/12/17	Elderly		(87.38)
Void Check Run 9/19/17	Operating		(389.01)
	Subtotal	\$	<u>(2,595.35)</u>

Total Expenditures	\$	<u><u>2,442,299.90</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
October 6, 2017

Computer Bill Lists

Regular Bills 8/8/17	\$ 1,355,723.38
Special Check Run 9/22/17	600.00
Special Check Run 9/29/17	345.00
Special Check Run 10/3/17	2,202.00
Payroll Vendor ACH Payments 9/22/17	84,175.64
Payroll Vendor Checks 9/22/17	27,658.96
Subtotal	\$ 1,470,704.98

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 345,386.96
Treasurer, State of Iowa	State Tax Withholding	21,249.72
Wellmark Insurance	Health/Dental Insurance August	59,000.00
Wellmark Insurance	Health/Dental Insurance September	59,000.00
Internal Revenue Service	Federal Withholding	103,812.86
	Subtotal	\$ 588,449.54

Voucher Program

Various Landlords	Adjustment for Actual September Rent	\$ (5,905.55)
		<u><u>\$ (5,905.55)</u></u>

Voids

Void Check Run 9/22/17	Operating	\$ (5,517.09)
Void Check Run 9/29/17	Operating	(75.00)
Void Check Run 10/3/17	Section 8	(2,202.00)
Void Check Run 10/3/17	Operating	(100.00)
	Subtotal	\$ (7,894.09)

Total Bills For Approval **\$ 2,045,354.88**

Total before Journal Entries **\$ 2,045,354.88**

Journal Entries -	June	\$ 3,921,847.22
	Total Journal Entries	<u><u>\$ 3,921,847.22</u></u>

Total Expenditures \$ 5,967,202.10

BILLS FOR APPROVAL SUMMARY
September 22, 2017

Computer Bill Lists

Regular Bill Bills 9/22/17		\$	1,913,060.81
Special Check Run 10/6/17			62.00
Special Check Run 10/13/17			30.00
Payroll Vendor Checks 10/6/17			21,540.88
Payroll Vendor ACH Payments 10/6/17			84,541.59
Subtotal		\$	<u>2,019,235.28</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	351,485.71
Treasurer, State of Iowa	State Tax Withholding		21,963.25
Wellmark Insurance	Health/Dental Insurance Oct		59,000.00
Wellmark Insurance	Health/Dental Insurance Oct		59,000.00
Internal Revenue Service	Federal Withholding		107,428.14
IPERS	Sept Contributions		91,349.33
Treasurer, State of Iowa	Sales Tax		9,047.93
	Subtotal	\$	<u>699,274.36</u>

Voucher Program

Various Landlords	Estimated November Rent	\$	135,000.00
		\$	<u>135,000.00</u>

Voids

Void Check Run 10/6/17	Section 8	\$	(862.00)
Void Check Run 10/6/17	Operating		(339.82)
Void Check Run 10/13/17	Operating		(30.00)
	Subtotal	\$	<u>(1,231.82)</u>

Total before Journal Entries \$ 2,852,277.82

Journal Entries - July \$ 1,510,093.41

Total Expenditures \$ 4,362,371.23

BILLS FOR APPROVAL SUMMARY
November 3, 2017

Computer Bill Lists

Regular Bills 11/3/17	\$ 1,273,380.91
Special Check Run 10/27/17	15.50
Special Check Run 11/3/17	1,305.00
Payroll Vendor ACH Payments 10/20/17	84,471.45
Payroll Vendor Checks 10/20/17	27,728.86
Subtotal	\$ 1,386,901.72

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 343,947.82
Treasurer, State of Iowa	State Tax Withholding	21,363.29
Wellmark Insurance	Health/Dental Insurance October	59,000.00
Wellmark Insurance	Health/Dental Insurance October	59,000.00
Treasurer, State of Iowa	Sales Tax	9,047.93
Iowa Workforce Development	Unemployment	3,445.42
Treasurer, State of Iowa	Quarterly Sales Tax	26,356.30
Internal Revenue Service	Federal Withholding	104,227.75
	Subtotal	\$ 626,388.51

Voucher Program

Various Landlords	Adjustment for Actual October Rent	\$ (3,856.28)
		<u><u>\$ (3,856.28)</u></u>

Voids

Void Check Run 10/3/17	Operating	\$ (15.50)
	Subtotal	<u><u>\$ (15.50)</u></u>

Total Bills For Approval \$ 2,009,418.45

Total before Journal Entries \$ 2,009,418.45

Journal Entries -	August	\$ 1,380,955.09
	September	2,082,279.25
	Total Journal Entries	<u><u>\$ 3,463,234.34</u></u>

Total Expenditures \$ 5,472,652.79

BILLS FOR APPROVAL SUMMARY
November 17, 2017

Computer Bill Lists

Regular Bill Bills 11/17/17		\$	1,283,625.09
Payroll Vendor Checks 11/3/17			21,530.02
Payroll Vendor ACH Payments 11/3/17			84,646.21
	Subtotal	\$	<u>1,389,801.32</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	353,368.95
Treasurer, State of Iowa	State Tax Withholding		22,383.55
Wellmark Insurance	Health/Dental Insurance Nov		59,000.00
Wellmark Insurance	Health/Dental Insurance Nov		59,000.00
Internal Revenue Service	Federal Withholding		108,378.06
IPERS	October Contributions		94,742.58
Treasurer, State of Iowa	Sales Tax		9,047.93
	Subtotal	\$	<u>705,921.07</u>

Voucher Program

Various Landlords	Estimated December Rent	\$	135,000.00
		\$	<u>135,000.00</u>

Total before Journal Entries \$ 2,230,722.39

Total Expenditures \$ 2,230,722.39

BILLS FOR APPROVAL SUMMARY
December 8, 2017

Computer Bill Lists

Regular Bills 12/8/17	\$ 1,135,691.34
Special Check Run 11/17/17	735.71
Special Check Run 12/1/17	553.52
Special Check Run 12/1/17	15,977.50
Payroll Vendor ACH Payments 11/17/17	146,987.97
Payroll Vendor ACH Payments 12/1/17	85,749.31
Payroll Vendor Checks 11/17/17	27,695.52
Payroll Vendor Checks 12/1/17	21,513.02
Subtotal	\$ 1,434,903.89

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 502,052.78
Payroll Account	Transfer	348,466.12
Meardon, Suepple & Downer PLC	Legal Fee Settlement	119,000.00
Treasurer, State of Iowa	State Tax Withholding	20,787.34
Treasurer, State of Iowa	State Tax Withholding	21,723.84
Wellmark Insurance	Health/Dental Insurance November	59,000.00
Wellmark Insurance	Health/Dental Insurance November	59,000.00
Wellmark Insurance	Health/Dental Insurance December	59,000.00
Treasurer, State of Iowa	Sales Tax	9,047.93
Treasurer, State of Iowa	Sales Tax	9,047.93
Iowa Finance Authority	Interest Payment	186,690.00
Bankers Trust	Interest Payment	151,852.50
Internal Revenue Service	Federal Withholding	106,367.44
Internal Revenue Service	Federal Withholding	104,317.50
Subtotal		\$ 1,756,353.38

Voucher Program

Various Landlords	Adjustment for Actual December Rent	\$ (707.42)
		<u><u>\$ (707.42)</u></u>

Voids

Void Check Run 11/17/17	Operating	\$ (827.02)
Void Check Run 11/28/17	Operating	(611.20)
Subtotal		\$ (1,438.22)

Total Bills For Approval \$ 3,189,111.63

Total before Journal Entries \$ 3,189,111.63

Total Expenditures \$ 3,189,111.63

BILLS FOR APPROVAL SUMMARY
December 22, 2017

Computer Bill Lists

Regular Bill Bills 12/22/17		\$	1,502,324.69
Special Check Run 12/08/17			4.62
Payroll Vendor Checks 12/15/17			29,563.71
Payroll Vendor ACH Payments 12/15/17			85,163.53
	Subtotal	\$	<u>1,617,056.55</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	333,817.80
Treasurer, State of Iowa	State Tax Withholding		21,001.07
Wellmark Insurance	Health/Dental Insurance Dec		59,000.00
Wellmark Insurance	Health/Dental Insurance Dec		59,000.00
Internal Revenue Service	Federal Withholding		100,832.39
IPERS	November Contributions		95,741.42
	Subtotal	\$	<u>669,392.68</u>

Voucher Program

Various Landlords	Estimated January Rent	\$	140,000.00
		\$	<u>140,000.00</u>

Voids

Void Check Run 12/19/17	Section 8	\$	(478.28)
	Subtotal	\$	<u>(478.28)</u>

Total before Journal Entries \$ 2,425,970.95

Journal Entries -	October	\$	1,335,592.58
	November		<u>1,605,024.65</u>
	Total	\$	<u>2,940,617.23</u>

Total Expenditures \$ 5,366,588.18

BILLS FOR APPROVAL SUMMARY
January 4, 2018

Computer Bill Lists

Regular Bill Bills 1/5/2018		\$	296,585.29
Payroll Vendor Checks 12/29/17			9,656.67
Payroll Vendor ACH Payments 12/29/17			85,839.68
	Subtotal	\$	<u>392,081.64</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	345,747.95
Treasurer, State of Iowa	State Tax Withholding		22,046.01
Wellmark Insurance	Health/Dental Insurance Dec		59,000.00
Wellmark Insurance	Health/Dental Insurance Jan		59,000.00
Internal Revenue Service	Federal Withholding		105,074.45
	Subtotal	\$	<u>590,868.41</u>

Voucher Program

Various Landlords	Correction to Estimated January Rent	\$	(1,736.42)
		\$	<u>(1,736.42)</u>

Voids

Void Check Run 12/29/17	Operating	\$	(30.00)
	Subtotal	\$	<u>(30.00)</u>

	Total before Journal Entries	\$	<u>981,183.63</u>
Journal Entries -	NONE	\$	-
			-
	Total	\$	<u>-</u>
	Total Expenditures	\$	<u><u>981,183.63</u></u>

BILLS FOR APPROVAL SUMMARY
January 19, 2018

Computer Bill Lists

Regular Bill Bills 1/19/18	\$ 858,858.22
Special Check Run 1/16/18	220.33
Payroll Vendor Checks 1/12/18	21,352.72
Payroll Vendor ACH Payments 1/12/18	88,151.70
Subtotal	\$ 968,582.97

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 366,042.09
Treasurer, State of Iowa	State Tax Withholding	22,684.82
Wellmark Insurance	Health/Dental Insurance Jan	55,500.00
Wellmark Insurance	Health/Dental Insurance Jan	55,500.00
Treasurer, State of Iowa	Sales Tax	9,050.88
Internal Revenue Service	Federal Withholding	109,234.31
IPERS	December Contributions	138,878.93
	Subtotal	\$ 756,891.03

Voucher Program

Various Landlords	Estimated February Rent	\$ 142,000.00
		\$ 142,000.00

Voids

Void Check Run 1/5/18	Operating	\$ (593.75)
	Subtotal	\$ (593.75)

Total before Journal Entries **\$ 1,866,880.25**

Total Expenditures **\$ 1,866,880.25**

BILLS FOR APPROVAL SUMMARY
February 2, 2018

Computer Bill Lists

Regular Bill Bills 2/2/18		\$	749,551.22
Payroll Vendor Checks 1/26/18			29,637.50
Payroll Vendor ACH Payments 1/26/18			87,166.49
	Subtotal	\$	<u>866,355.21</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	343,289.84
Treasurer, State of Iowa	State Tax Withholding		21,718.79
Wellmark Insurance	Health/Dental Insurance Jan		55,500.00
Wellmark Insurance	Health/Dental Insurance Jan		55,500.00
Internal Revenue Service	Federal Withholding		91,098.42
Iowa Workforce Development	Unemployment		1,648.49
State of Iowa	Sales Tax		9,050.88
	Subtotal	\$	<u>577,806.42</u>

Voucher Program

Various Landlords	Correction to Estimated January Rent	\$	(3,018.11)
		\$	<u>(3,018.11)</u>
	Total Expenditures	\$	<u><u>1,441,143.52</u></u>

BILLS FOR APPROVAL SUMMARY
February 16, 2018

Computer Bill Lists

Regular Bill Bills 2/16/18		\$	868,848.34
Special Check Run 2/2/18			770.00
Special Check Run 2/9/18			435.00
Payroll Vendor Checks 2/9/18			20,761.71
Payroll Vendor ACH Payments 2/9/18			86,982.80
	Subtotal	\$	<u>977,797.85</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	349,558.11
Treasurer, State of Iowa	State Tax Withholding		22,300.12
Wellmark Insurance	Health/Dental Insurance Feb		55,500.00
Wellmark Insurance	Health/Dental Insurance Feb		55,500.00
Treasurer, State of Iowa	Sales Tax		9,050.88
Internal Revenue Service	Federal Withholding		93,819.46
State of Iowa	Sales Tax		29,506.93
IPERS	January Contributions		93,520.35
	Subtotal	\$	<u>708,755.85</u>

Voucher Program

Various Landlords	Estimated March Rent	\$	142,000.00
		\$	<u>142,000.00</u>

Voids

Void Check Run 2/2/218	Section 8	\$	(770.00)
Void Check Run 2/9/18	Operating		(3,299.10)
Void Check Run 2/9/18	Section 8		(337.00)
	Subtotal	\$	<u>(4,406.10)</u>

Total before Journal Entries	\$	<u>1,824,147.60</u>
------------------------------	----	---------------------

Journal Entries -	December	\$	4,181,389.73
	Total	\$	<u>4,181,389.73</u>

Total Expenditures	\$	<u><u>6,005,537.33</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
March 2, 2018

Computer Bill Lists

Regular Bills 3/2/18		\$	898,137.74
Special Check Run 2/16/18			806.81
Payroll Vendor Checks 2/23/18			29,671.54
Payroll Vendor ACH Payments 2/23/18			86,260.50
Subtotal		\$	<u>1,014,876.59</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	358,244.60
Treasurer, State of Iowa	State Tax Withholding		23,236.54
Wellmark Insurance	Health/Dental Insurance Feb		55,500.00
Wellmark Insurance	Health/Dental Insurance Feb		55,500.00
Internal Revenue Service	Federal Withholding		98,242.86
State of Iowa	Sales Tax		9,050.88
Subtotal		\$	<u>599,774.88</u>

Voucher Program

Various Landlords	Correction to Estimated January Rent	\$	508.89
		\$	<u>508.89</u>

Voids

Void Check Run 2/16/18	Operating	\$	(1,115.81)
Void Check Run 2/27/18	Elderly		(5,901.74)
Subtotal		\$	<u>(7,017.55)</u>

Total before Journal Entries	\$	<u>1,608,142.81</u>
------------------------------	----	---------------------

Journal Entries -

January	\$	1,374,909.53
Total	\$	<u>1,374,909.53</u>

Total Expenditures	\$	<u><u>2,983,052.34</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
March 18, 2018

Computer Bill Lists

Regular Bill Bills 3/18/18	\$ 2,028,278.78
Special Check Run 3/2/18	1,750.00
Special Check Run 3/6/18	317.89
Special Check Run 3/13/18	12.00
Payroll Vendor Checks 3/9/18	20,763.71
Payroll Vendor ACH Payments 3/9/18	86,443.89
Subtotal	<u>\$ 2,137,566.27</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 349,057.91
Treasurer, State of Iowa	State Tax Withholding	22,360.07
Wellmark Insurance	Health/Dental Insurance March	55,500.00
Wellmark Insurance	Health/Dental Insurance March	55,500.00
Treasurer, State of Iowa	Sales Tax	9,050.88
Internal Revenue Service	Federal Withholding	94,321.32
IPERS	February Contributions	94,438.89
	Subtotal	<u>\$ 680,229.07</u>

Voucher Program

Various Landlords	Estimated April Rent	\$ 148,000.00
		<u>\$ 148,000.00</u>

Voids

Void Check Run 3/2/18	Operating	\$ (1,575.00)
Void Check Run 3/6/18	Operating	(317.89)
Void Check Run 3/13/18	Operating	(27.00)
	Subtotal	<u>\$ (1,919.89)</u>

Total Expenditures	<u><u>\$ 2,963,875.45</u></u>
---------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
April 6, 2018

Computer Bill Lists

Regular Bills 4/6/18		\$	1,188,258.78
Special Check Run 3/16/18			100.00
Payroll Vendor Checks 3/23/18			29,712.72
Payroll Vendor ACH Payments 3/23/18			86,845.93
	Subtotal	\$	<u>1,304,917.43</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	350,793.96
Treasurer, State of Iowa	State Tax Withholding		22,285.57
Wellmark Insurance	Health/Dental Insurance March		55,500.00
Wellmark Insurance	Health/Dental Insurance March		55,500.00
Wellmark Insurance	Health/Dental Insurance April		55,500.00
Internal Revenue Service	Federal Withholding		92,992.70
	Subtotal	\$	<u>632,572.23</u>

Voucher Program

Various Landlords	Actual April Rent	\$	(8,621.76)
		\$	<u>(8,621.76)</u>

	Total before Journal Entries	\$	<u>1,928,867.90</u>
--	------------------------------	----	---------------------

Journal Entries -	February	\$	1,304,750.11
	Total	\$	<u>1,304,750.11</u>

	Total Expenditures	\$	<u>3,233,618.01</u>
--	---------------------------	----	---------------------

BILLS FOR APPROVAL SUMMARY
March 18, 2018

Computer Bill Lists

Regular Bill Bills 4/19/18	\$ 762,524.71
Payroll Vendor Checks 4/6/18	20,397.33
Payroll Vendor ACH Payments 4/6/18	85,803.08
Subtotal	\$ 868,725.12

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 371,320.83
Treasurer, State of Iowa	State Tax Withholding	23,207.88
Wellmark Insurance	Health/Dental Insurance April	55,500.00
Wellmark Insurance	Health/Dental Insurance April	55,500.00
Treasurer, State of Iowa	Sales Tax	12,607.74
Internal Revenue Service	Federal Withholding	99,762.27
IPERS	February Contributions	91,787.54
	Subtotal	\$ 709,686.26

Voucher Program

Various Landlords	Estimated May Rent	\$ 145,000.00
		<u>\$ 145,000.00</u>
	Total before Journal Entries	<u>\$ 1,723,411.38</u>
Journal Entries -	March	\$ 1,929,677.91
	Total	<u>\$ 1,929,677.91</u>

Total Expenditures	\$ 3,653,089.29
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
May 4, 2018

Computer Bill Lists

Regular Bills 5/4/18
Special Check Run 4/24/18
Special Check Run 4/27/18
Payroll Vendor Checks 4/20/18
Payroll Vendor ACH Payments 4/20/18

Subtotal

ACH Debit Memo Payments

Payroll Account
Treasurer, State of Iowa
Wellmark Insurance
Wellmark Insurance
Treasurer, State of Iowa
Iowa Insurance Division
Iowa Workforce Development
Internal Revenue Service
Internal Revenue Service

Transfer
State Tax Withholding
Health/Dental Insurance April
Health/Dental Insurance April
Sales Tax
Cemetery Annual Report Fee
Unemployment
Sales Tax Quarterly
Federal Withholding

Subtotal

Voucher Program

Various Landlords

Actual May Rent

Voids

Void Check Run 4/24/18
Void Check Run 4/27/18

Operating
Operating

Subtotal

Total before Journal Entries

Total Expenditures

\$	904,230.44
	404.60
	34.00
	28,938.37
	85,829.05
\$	<u>1,019,436.46</u>

\$	348,588.25
	21,816.00
	55,500.00
	55,500.00
	12,607.74
	106.00
	15,704.93
	11,217.60
	92,359.74
\$	<u>613,400.26</u>

\$	<u>(4,043.24)</u>
\$	<u>(4,043.24)</u>

\$	(904.60)
	<u>(1,697.50)</u>
\$	<u>(2,602.10)</u>

\$	<u>1,626,191.38</u>
----	---------------------

\$	<u><u>1,626,191.38</u></u>
----	----------------------------

BILLS FOR APPROVAL SUMMARY
May 18, 2018

Computer Bill Lists

Regular Bill Bills 5/18/18	\$ 1,716,896.97
Special Check Run 5/11/18	7,412.11
Payroll Vendor Checks 5/4/18	20,196.97
Payroll Vendor ACH Payments 5/4/18	85,680.89
Subtotal	\$ 1,830,186.94

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 366,040.23
Treasurer, State of Iowa	State Tax Withholding	23,208.07
Wellmark Insurance	Health/Dental Insurance May	55,500.00
Wellmark Insurance	Health/Dental Insurance May	55,500.00
Treasurer, State of Iowa	Sales Tax	12,607.74
Internal Revenue Service	Federal Withholding	98,299.66
IPERS	April Contributions	92,179.24
	Subtotal	\$ 703,334.94

Voucher Program

Various Landlords	Estimated June Rent	\$ 146,000.00
		\$ 146,000.00

Voids

Void Check Run 5/11/18	Operating	\$ (7,542.11)
	Subtotal	\$ (7,542.11)

Total Expenditures	\$ 2,671,979.77
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
June 22, 2018

Computer Bill Lists

Regular Bills 6/22/18		\$	-
Special Check Run 6/15/18			-
Payroll Vendor Checks 6/16/18			-
Payroll Vendor ACH Payments 6/16/18			-
Subtotal		\$	-

ACH Debit Memo Payments

Payroll Account	Transfer	\$	-
Treasurer, State of Iowa	State Tax Withholding		-
Wellmark Insurance	Health/Dental Insurance June		-
Internal Revenue Service	Federal Withholding		-
IPERS	May Contributions		-
	Subtotal	\$	-

Voucher Program

Various Landlords	Actual June Rent	\$	(13,289.24)
		\$	(13,289.24)

Total before Journal Entries	\$	(13,289.24)
------------------------------	-----------	--------------------

Journal Entries -

April	\$	3,069,156.35
Total	\$	3,069,156.35

Total Expenditures	\$	3,055,867.11
---------------------------	-----------	---------------------

BILLS FOR APPROVAL SUMMARY
June 22, 2018

Computer Bill Lists

Regular Bills 6/22/18		\$	847,922.57
Special Check Run 6/15/18			7,382.11
Payroll Vendor Checks 6/16/18			29,153.68
Payroll Vendor ACH Payments 6/16/18			88,632.43
	Subtotal	\$	<u>973,090.79</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	376,778.32
Treasurer, State of Iowa	State Tax Withholding		22,245.00
Wellmark Insurance	Health/Dental Insurance June		55,500.00
Internal Revenue Service	Federal Withholding		99,242.73
IPERS	May Contributions		92,279.36
	Subtotal	\$	<u>646,045.41</u>

Voucher Program

Various Landlords	Estimated July Rent	\$	140,000.00
		\$	<u>140,000.00</u>

Voids

Void Check Run 6/15/18	Operating	\$	(7,382.11)
Void Check Run 6/15/18	Section 8		(627.00)
	Subtotal	\$	<u>(8,009.11)</u>

Total before Journal Entries	\$	<u>1,751,127.09</u>
------------------------------	----	---------------------

Total Expenditures	\$	<u><u>1,751,127.09</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
July 6, 2018

Computer Bill Lists

Regular Bills 7/6/18		\$	1,381,592.86
Special Check Run 6/29/18			9,731.17
Payroll Vendor Checks 6/29/18			9,100.14
Payroll Vendor ACH Payments 6/29/18			83,414.19
Subtotal		\$	<u>1,483,838.36</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	386,539.28
Treasurer, State of Iowa	State Tax Withholding		23,009.21
Wellmark Insurance	Health/Dental Insurance June		55,500.00
Wellmark Insurance	Health/Dental Insurance July		55,500.00
Internal Revenue Service	Federal Withholding		101,736.86
Subtotal		\$	<u>622,285.35</u>

Voucher Program

Various Landlords	Actual July Rent	\$	(7,503.84)
		\$	<u>(7,503.84)</u>

Voids

Void Check Run 6/29/18	Operating	\$	(11,638.80)
Void Check Run 6/29/18	Section 8		(3,839.00)
Subtotal		\$	<u>(15,477.80)</u>

Total before Journal Entries \$ 2,083,142.07

Journal Entries -

Total May-18 \$ 1,165,848.63
\$ 1,165,848.63

Total Expenditures \$ 3,248,990.70

BILLS FOR APPROVAL SUMMARY
July 20, 2018

Computer Bill Lists

Regular Bills 7/20/18		\$	706,414.93
Special Check Run 7/6/18			5,833.33
Payroll Vendor Checks 7/13/18			20,337.47
Payroll Vendor ACH Payments 7/13/18			86,739.35
	Subtotal	\$	<u>819,325.08</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	421,396.20
Treasurer, State of Iowa	State Tax Withholding		23,970.06
Wellmark Insurance	Health/Dental Insurance June		55,500.00
Wellmark Insurance	Health/Dental Insurance July		55,500.00
Wellmark Insurance	Health/Dental Insurance July		55,500.00
Internal Revenue Service	Federal Withholding		107,073.27
Treasurer, State of Iowa	Sales Tax		13,372.09
IPERS	June Contributions		137,637.44
	Subtotal	\$	<u>869,949.06</u>

Voucher Program

Various Landlords	Estimated August Rent	\$	140,000.00
		\$	<u>140,000.00</u>

Voids

Void Check Run 7/6/18	Operating	\$	(5,431.67)
Void Check Run 7/17/18	Operating		(34.99)
	Subtotal	\$	<u>(5,466.66)</u>

Total before Journal Entries	\$	<u>1,823,807.48</u>
------------------------------	----	---------------------

Total Expenditures	\$	<u><u>1,823,807.48</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
August 2, 2018

Computer Bill Lists

Regular Bills 8/2/18	\$ 928,989.02
Special Check Run 7/25/18	400,362.56
Payroll Vendor Checks 7/27/18	29,513.81
Payroll Vendor ACH Payments 7/27/18	88,278.78
Subtotal	\$ 1,447,144.17

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 394,769.95
Treasurer, State of Iowa	State Tax Withholding	23,916.86
Wellmark Insurance	Health/Dental Insurance July	55,500.00
Wellmark Insurance	Health/Dental Insurance July	55,500.00
Wellmark Insurance	Health/Dental Insurance August	55,500.00
Treasurer, State of Iowa	Sales Tax	13,372.09
Iowa Workforce	Unemployment	15,484.39
Treasurer, State of Iowa	Quarterly Sales Tax	21,551.77
Internal Revenue Service	PCORI Health Insurance Fee	1,503.31
Internal Revenue Service	Federal Withholding	105,125.82
	Subtotal	\$ 742,224.19

Voucher Program

Various Landlords	Actual August Rent	\$ (7,601.92)
		\$ (7,601.92)

Total Expenditures	\$ 2,181,766.44
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
August 16, 2018

Computer Bill Lists

Regular Bills 8/16/18	\$ 1,031,448.95
Special Check Run 8/7/18	457.06
Special Check Run 8/8/18	3,500.00
Special Check Run 8/13/18	3,071.15
Payroll Vendor Checks 8/10/18	20,635.42
Payroll Vendor ACH Payments 8/10/18	89,191.05
Subtotal	<u>\$ 1,148,303.63</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 401,492.00
Treasurer, State of Iowa	State Tax Withholding	24,555.50
Wellmark Insurance	Health/Dental Insurance August	55,500.00
Internal Revenue Service	Federal Withholding	108,589.73
Treasurer, State of Iowa	Sales Tax	13,372.09
IPERS	July Contributions	99,297.37
	Subtotal	<u>\$ 702,806.69</u>

Voucher Program

Various Landlords	Estimated September Rent	\$ 140,000.00
		<u>\$ 140,000.00</u>

Voids

Void Check Run 7/6/18	Operating	\$ (1,197.06)
	Subtotal	<u>\$ (1,197.06)</u>

Total before Journal Entries	<u>\$ 1,989,913.26</u>
------------------------------	------------------------

Total Expenditures	<u><u>\$ 1,989,913.26</u></u>
---------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
September 7, 2018

Computer Bill Lists

Regular Bills 8/2/18		\$	1,351,316.35
Special Check Run 8/24/18			668.78
Special Check Run 8//27/18			901.00
Payroll Vendor Checks 8/24/18			29,632.32
Payroll Vendor ACH Payments 8/24/18			89,337.26
	Subtotal	\$	<u>1,471,855.71</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	383,291.05
Treasurer, State of Iowa	State Tax Withholding		23,281.49
Wellmark Insurance	Health/Dental Insurance August		55,500.00
Wellmark Insurance	Health/Dental Insurance August		55,500.00
Wellmark Insurance	Health/Dental Insurance September		55,500.00
Treasurer, State of Iowa	Sales Tax		13,372.09
Internal Revenue Service	Federal Withholding		102,311.93
	Subtotal	\$	<u>688,756.56</u>

Voucher Program

Various Landlords	Actual September Rent	\$	(13,413.92)
		\$	<u>(13,413.92)</u>

Voids

Void Check Run 8/21/18	Operating	\$	(84.00)
Void Check Run 8/24/18	Operating		(668.78)
	Subtotal	\$	<u>(752.78)</u>

Total Expenditures	\$	<u><u>2,146,445.57</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
September 20, 2018

Computer Bill Lists

Regular Bills 9/20/18		\$	778,132.01
Special Check Run 9/14/18			108.10
Payroll Vendor Checks 9/7/18			21,291.05
Payroll Vendor ACH Payments 9/7/18			89,586.05
	Subtotal	\$	<u>889,117.21</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	376,246.56
Treasurer, State of Iowa	State Tax Withholding		23,716.59
Wellmark Insurance	Health/Dental Insurance September		55,500.00
Wellmark Insurance	Health/Dental Insurance September		55,500.00
Internal Revenue Service	Federal Withholding		103,030.38
Treasurer, State of Iowa	Sales Tax		13,372.09
IPERS	August Contributions		100,073.31
	Subtotal	\$	<u>727,438.93</u>

Voucher Program

Various Landlords	Estimated October Rent	\$	140,000.00
		\$	<u>140,000.00</u>

Voids

Void Check Run 9/14/18	Operating	\$	(108.10)
	Subtotal	\$	<u>(108.10)</u>

	Total before Journal Entries	\$	<u>1,756,448.04</u>
Journal Entries -	June	\$	3,609,371.45
	Total	\$	<u>3,609,371.45</u>

Total Expenditures	\$	<u><u>5,365,819.49</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
October 4, 2018

Computer Bill Lists

Regular Bills 10/4/18		\$	1,009,258.10
Special Check Run 9/25/18			350.00
Special Check Run 9/28/18			2,027.35
Payroll Vendor Checks 9/21/18			30,268.98
Payroll Vendor ACH Payments 9/21/18			88,798.27
	Subtotal	\$	<u>1,130,702.70</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	366,745.44
Treasurer, State of Iowa	State Tax Withholding		22,818.37
Wellmark Insurance	Health/Dental Insurance October		55,500.00
Wellmark Insurance	Health/Dental Insurance September		55,500.00
Internal Revenue Service	Federal Withholding		98,130.41
	Subtotal	\$	<u>598,694.22</u>

Voucher Program

Various Landlords	Actual October Rent	\$	<u>(16,283.92)</u>
		\$	<u>(16,283.92)</u>

Voids

Void Check Run 9/28/18	Hershey	\$	(4,044.70)
Void Check Run 9/28/18	Operating		(5.00)
	Subtotal	\$	<u>(4,049.70)</u>

Total Expenditures	\$	<u><u>1,709,063.30</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
October 18, 2018

Computer Bill Lists

Regular Bills 10/18/18
Payroll Vendor Checks 10/5/18
Payroll Vendor ACH Payments 10/5/18

Subtotal

ACH Debit Memo Payments

Payroll Account
Treasurer, State of Iowa
Wellmark Insurance
Wellmark Insurance
Wellmark Insurance
Internal Revenue Service
Treasurer, State of Iowa
IPERS

Transfer
State Tax Withholding
Health/Dental Insurance October
Health/Dental Insurance October
Health/Dental Insurance October
Federal Withholding
Sales Tax
September Contributions

Subtotal

Voucher Program

Various Landlords

Estimated November Rent

Voids

Void Check Run 10/9/18
Void Check Run 10/9/18

Operating
Elderly
Subtotal

Total before Journal Entries

Total Expenditures

\$	1,062,709.78
	20,823.53
	88,485.71
\$	<u>1,172,019.02</u>

\$	376,951.99
	23,935.86
	55,500.00
	55,500.00
	55,500.00
	102,523.39
	12,457.76
	101,632.67
\$	<u>784,001.67</u>

\$	<u>135,000.00</u>
\$	<u>135,000.00</u>

\$	(126.00)
	(182.99)
\$	<u>(308.99)</u>

\$	<u>2,090,711.70</u>
----	---------------------

\$	<u>2,090,711.70</u>
----	---------------------

BILLS FOR APPROVAL SUMMARY
November 2, 2018

Computer Bill Lists

Regular Bills 11/2/18		\$	1,382,918.11
Special Check Run 10/26/18			3,214.28
Payroll Vendor Checks 10/22/18			55,639.51
Payroll Vendor ACH Payments 10/22/18			87,669.85
	Subtotal	\$	<u>1,529,441.75</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	266,025.08
Payroll Account	Transfer		100,000.00
Treasurer, State of Iowa	State Tax Withholding		15,526.83
Wellmark Insurance	Health/Dental Insurance October		55,500.00
Internal Revenue Service	Federal Withholding		98,742.29
	Subtotal	\$	<u>535,794.20</u>

Voucher Program

Various Landlords	Actual November Rent	\$	-
		\$	<u>-</u>

Voids

Void Check Run 10/26/18	Operating	\$	(6,154.91)
	Subtotal	\$	<u>(6,154.91)</u>

Total Expenditures	\$	<u><u>2,059,081.04</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
October 18, 2018

Computer Bill Lists

Regular Bills 11/16/18		\$	777,953.46
Special Check 10/31/18			172.00
Special Check 11/9/18			280.00
Payroll Vendor Checks 11/2/18			20,894.57
Payroll Vendor ACH Payments 11/2/18			86,834.99
Subtotal		\$	<u>886,135.02</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	385,786.80
Treasurer, State of Iowa	State Tax Withholding		23,060.21
Treasurer, State of Iowa	State Tax Withholding		24,290.27
Wellmark Insurance	Health/Dental Insurance November		55,500.00
Wellmark Insurance	Health/Dental Insurance November		55,500.00
Internal Revenue Service	Federal Withholding		102,653.37
Treasurer, State of Iowa	Sales Tax		12,457.76
Treasurer, State of Iowa	Sales Tax		12,457.76
Iowa Workforce Development	Unemployment		5,696.23
Subtotal		\$	<u>677,402.40</u>

Voucher Program

Various Landlords	Actual November Rent	\$	(7,955.92)
Various Landlords	Estimated December Rent		135,000.00
		\$	<u>127,044.08</u>

Voids

Void Check Run 10/31/18	Operating	\$	(172.00)
Void Check Run 11/9/18	Section 8		(280.00)
Subtotal		\$	<u>(452.00)</u>

Total before Journal Entries \$ 1,690,129.50

Journal Entries-	July 2018	\$	1,170,193.53
	August 2018		1,434,617.11
	September 2018		1,996,916.93
	Total		<u>4,601,727.57</u>

Total Expenditures \$ 6,291,857.07

BILLS FOR APPROVAL SUMMARY
December 7, 2018

Computer Bill Lists

Regular Bills 12/7/18	\$ 1,284,535.80
Special Check Run 12/3/18	12,402.50
Payroll Vendor Checks 11/16/18	29,583.92
Payroll Vendor Checks 11/30/18	8,723.19
Payroll Vendor ACH Payments 11/16/18	148,778.33
Payroll Vendor ACH Payments 11/30/18	88,250.65
Subtotal	\$ 1,572,274.39

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 523,664.97
Payroll Account	Transfer	379,493.52
Treasurer, State of Iowa	State Tax Withholding	22,647.02
Treasurer, State of Iowa	State Tax Withholding	24,691.12
Internal Revenue Service	Federal Withholding	101,916.11
Internal Revenue Service	Federal Withholding	103,350.22
Treasurer, State of Iowa	Sales Tax	12,457.76
Wellmark Insurance	Health/Dental Insurance November	55,500.00
Wellmark Insurance	Health/Dental Insurance November	55,500.00
Wellmark Insurance	Health/Dental Insurance December	55,500.00
Wellmark Insurance	Health/Dental Insurance December	55,500.00
Iowa Finance Authority	Interest Payment	176,835.00
Bankers Trust	Interest Payment	206,525.29
IPERS	October Contributions	105,572.22
Subtotal		\$ 1,879,153.23

Voucher Program

Various Landlords	Actual December Rent	\$ (8,008.92)
		\$ (8,008.92)

Total Expenditures	\$ 3,443,418.70
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
December 21, 2018

Computer Bill Lists

Regular Bills 12/21/18		\$	781,717.80
Special Check 12/11/18			17.00
Payroll Vendor Checks 12/14/18			21,344.02
Payroll Vendor ACH Payments 12/14/18			86,899.58
	Subtotal	\$	<u>889,978.40</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	376,165.77
Treasurer, State of Iowa	State Tax Withholding		23,664.55
Wellmark Insurance	Health/Dental Insurance December		55,500.00
Internal Revenue Service	Federal Withholding		101,001.11
Treasurer, State of Iowa	Sales Tax		12,457.76
IPERS	November Contributions		157,552.84
	Subtotal	\$	<u>726,342.03</u>

Voucher Program

Various Landlords	Estimated January Rent		135,000.00
		\$	<u>135,000.00</u>

Voids

Void Check Run 12/11/18	Operating	\$	(17.00)
	Subtotal	\$	<u>(17.00)</u>

Total before Journal Entries	\$	<u>1,751,303.43</u>
------------------------------	----	---------------------

Journal Entries-	October 2018	\$	1,445,988.42
	Total		<u>1,445,988.42</u>

Total Expenditures	\$	<u><u>3,197,291.85</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
January 4, 2019

Computer Bill Lists

Regular Bills 01/04/19		\$	1,090,422.80
Payroll Vendor Checks 12/28/18			32,385.51
Payroll Vendor ACH Payments 12/28/18			88,058.94
	Subtotal	\$	<u>1,210,867.25</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	356,741.06
Treasurer, State of Iowa	State Tax Withholding		22,705.20
Internal Revenue Service	Federal Withholding		95,944.03
Wellmark Insurance	Health/Dental Insurance December		55,500.00
Wellmark Insurance	Health/Dental Insurance December		55,500.00
	Subtotal	\$	<u>586,390.29</u>

Voucher Program

Various Landlords	Actual January Rent	\$	(10,594.92)
		\$	<u>(10,594.92)</u>

Voids

Void Check Run 12/21/18	Operating	\$	(124.00)
Void Check Run 12/28/18	Operating		(25.00)
	Subtotal	\$	<u>(149.00)</u>

Total Expenditures		\$	<u><u>1,786,513.62</u></u>
---------------------------	--	----	----------------------------

BILLS FOR APPROVAL SUMMARY
January 18, 2019

Computer Bill Lists

Regular Bills 1/18/19		\$	1,088,072.71
Special Check 1/9/19			22.74
Special Check 1/15/19			150.12
Payroll Vendor Checks 1/11/19			21,122.63
Payroll Vendor ACH Payments 1/11/19			90,341.84
	Subtotal	\$	<u>1,199,710.04</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	398,721.42
Treasurer, State of Iowa	State Tax Withholding		20,085.53
Wellmark Insurance	Health/Dental Insurance January		59,000.00
Wellmark Insurance	Health/Dental Insurance January		59,000.00
Internal Revenue Service	Federal Withholding		101,279.77
IPERS	December Contributions		103,343.12
	Subtotal	\$	<u>741,429.84</u>

Voucher Program

Various Landlords	Estimated February Rent	\$	135,000.00
		\$	<u>135,000.00</u>

Voids

Void Check Run 1/4/19	Operating	\$	(31.00)
Void Check Run 1/15/19	Operating		(187.44)
	Subtotal	\$	<u>(218.44)</u>

Total Expenditures	\$	<u><u>2,075,921.44</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
February 8, 2019

Computer Bill Lists

Regular Bills 2/8/19		\$	928,356.02
Special Ck 1/29/19			587.61
Special CK 2/5/19			10,000.00
Payroll Vendor Checks 1/25/19			31,885.62
Payroll Vendor ACH Payments 1/25/19			88,072.16
	Subtotal	\$	<u>1,058,901.41</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	364,382.09
Treasurer, State of Iowa	Sales Tax		9,412.00
Treasurer, State of Iowa	Sales Tax		9,412.00
Internal Revenue Service	Federal Withholding		98,872.87
Treasurer, State of Iowa	Sales Tax Withholding		19,628.80
Iowa Workforce Development	Unemployment		3,008.15
Treasurer, State of Iowa	Quarterly Sales Tax		2,377.89
Wellmark Insurance	Health/Dental Insurance January		59,000.00
Wellmark Insurance	Health/Dental Insurance February		59,000.00
	Subtotal	\$	<u>625,093.80</u>

Voucher Program

Various Landlords	Actual February Rent	\$	(7,052.92)
		\$	<u>(7,052.92)</u>

Voids

Void Check Run 1/29/19	Operating	\$	(587.61)
Void Check Run 2/5/19	Operating		(10,000.00)
	Subtotal	\$	<u>(10,587.61)</u>

Total before Journal Entries	\$	<u>1,666,354.68</u>
------------------------------	----	---------------------

Total Expenditures	\$	<u><u>1,666,354.68</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
February 22, 2019

Computer Bill Lists

Regular Bills 2/22/19		\$	657,418.78
Special Check 2/15/19			5,961.00
Payroll Vendor Checks 2/8/19			22,441.56
Payroll Vendor ACH Payments 2/8/19			88,764.05
	Subtotal	\$	<u>774,585.39</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	382,254.60
Treasurer, State of Iowa	State Tax Withholding		20,348.27
Treasurer, State of Iowa	Sales Tax		9,412.00
Wellmark Insurance	Health/Dental Insurance February		59,000.00
Wellmark Insurance	Health/Dental Insurance February		59,000.00
Internal Revenue Service	Federal Withholding		104,109.78
IPERS	January Contributions		102,384.61
	Subtotal	\$	<u>736,509.26</u>

Voucher Program

Various Landlords	Estimated March Rent	\$	135,000.00
		\$	<u>135,000.00</u>

Voids

Void Check Run 2/12/19	Operating	\$	(6,870.45)
Void Check Run 2/15/19	Section 8		(5,961.00)
	Subtotal	\$	<u>(12,831.45)</u>

Total before Journal Entries	\$	<u>1,633,263.20</u>
------------------------------	----	---------------------

Journal Entries-	December 2018	\$	2,026,532.57
	Total		<u>2,026,532.57</u>

Total Expenditures	\$	<u><u>3,659,795.77</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
March 8, 2019

Computer Bill Lists

Regular Bills 2/8/19		\$	589,992.79
Special Ck 2/22/19			7,054.20
Special CK 3/1/19			5,496.13
Payroll Vendor Checks 2/22/19			31,865.01
Payroll Vendor ACH Payments 2/22/19			88,506.33
Subtotal		\$	<u>722,914.46</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	360,193.23
Treasurer, State of Iowa	Sales Tax		9,412.00
Internal Revenue Service	Federal Withholding		98,452.82
Treasurer, State of Iowa	Sales Tax Withholding		19,386.54
Wellmark Insurance	Health/Dental Insurance March		59,000.00
Wellmark Insurance	Health/Dental Insurance February		59,000.00
Subtotal		\$	<u>605,444.59</u>

Voucher Program

Various Landlords	Actual March Rent	\$	(4,337.32)
		\$	<u>(4,337.32)</u>

Voids

Void Check Run 2/22/19	Operating	\$	(6,059.20)
Void Check Run 3/1/19	Operating		(4,917.13)
Void Check Run 3/1/19	Section 8		(139.00)
Subtotal		\$	<u>(11,115.33)</u>

Total before Journal Entries	\$	<u>1,312,906.40</u>
------------------------------	----	---------------------

Journal Entries -	Jan-19	\$	<u>1,748,170.36</u>
Total		\$	<u>1,748,170.36</u>

Total Expenditures	\$	<u><u>3,061,076.76</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
March 21, 2019

Computer Bill Lists

Regular Bills 3/22/19		\$	320,285.93
Payroll Vendor Checks 2/8/19			20,758.61
Payroll Vendor ACH Payments 2/8/19			88,816.49
	Subtotal	\$	<u>429,861.03</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	363,324.17
Treasurer, State of Iowa	State Tax Withholding		19,674.54
Treasurer, State of Iowa	Sales Tax		9,412.00
Wellmark Insurance	Health/Dental Insurance March		59,000.00
Wellmark Insurance	Health/Dental Insurance March		59,000.00
Internal Revenue Service	Federal Withholding		99,751.02
IPERS	February Contributions		103,715.22
	Subtotal	\$	<u>713,876.95</u>

Voucher Program

Various Landlords	Estimated April Rent	\$	135,000.00
		\$	<u>135,000.00</u>

Voids

Void Check Run 3/8/19	Operating	\$	(30,000.00)
	Subtotal	\$	<u>(30,000.00)</u>

Total before Journal Entries	\$	<u>1,248,737.98</u>
------------------------------	----	---------------------

Journal Entries-	\$	<u>-</u>
------------------	----	----------

Total Expenditures	\$	<u><u>1,248,737.98</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
April 5, 2019

Computer Bill Lists

Regular Bills 4/5/19		\$	389,867.10
Special CK 3/29/19			10.00
Special CK 4/2/19			325.00
Payroll Vendor Checks 3/22/19			31,452.68
Payroll Vendor ACH Payments 3/22/19			88,705.46
Subtotal		\$	<u>510,360.24</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	354,014.45
Internal Revenue Service	Federal Withholding		95,096.82
Treasurer, State of Iowa	Sales Tax Withholding		18,814.34
State Alcoholic Beverage	Golf Course Beer Permit		360.00
Wellmark Insurance	Health/Dental Insurance March		59,000.00
Wellmark Insurance	Health/Dental Insurance April		59,000.00
Subtotal		\$	<u>586,285.61</u>

Voucher Program

Various Landlords	Actual April Rent	\$	(8,648.40)
		\$	<u>(8,648.40)</u>

Voids

Void Check Run 3/22/19	Section 8	\$	(1,046.08)
Void Check Run 3//29/19	Operating		(1,585.00)
Void Check Run 4/2/19	Operating		(325.00)
Subtotal		\$	<u>(2,956.08)</u>

Total before Journal Entries	\$	<u>1,085,041.37</u>
------------------------------	----	---------------------

Journal Entries -	Feb-19	\$	<u>4,993,626.24</u>
Total		\$	<u>4,993,626.24</u>

Total Expenditures	\$	<u><u>6,078,667.61</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
April 19,2019

Computer Bill Lists

Regular Bills 4/19/19	\$ 687,688.16
Special CK 4/10/19	15,741.64
Special CK 4/12/19	430.00
Payroll Vendor Checks 4/5/19	20,554.57
Payroll Vendor ACH Payments 4/5/19	89,732.78
Subtotal	<u>\$ 814,147.15</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 364,266.04
Treasurer, State of Iowa	State Tax Withholding	19,271.02
Treasurer, State of Iowa	Sales Tax	14,098.41
Wellmark Insurance	Health/Dental Insurance April	59,000.00
Wellmark Insurance	Health/Dental Insurance April	59,000.00
Internal Revenue Service	Federal Withholding	99,211.93
Iowa Insurance Division	Perpetual Care Report	226.00
IPERS	March Contributions	99,590.42
	Subtotal	<u>\$ 714,663.82</u>

Voucher Program

Various Landlords	Estimated May Rent	\$ 135,000.00
		<u>\$ 135,000.00</u>

Voids

Void Check Run 4/10/19	Operating	\$ (334.14)
Void Check Run 4/12/19	Operating	(430.00)
	Subtotal	<u>\$ (764.14)</u>

Total before Journal Entries	<u>\$ 1,663,046.83</u>
------------------------------	------------------------

Journal Entries-

March 2019	\$ 1,832,712.39
Total	<u>\$ 1,832,712.39</u>

Total Expenditures	<u><u>\$ 3,495,759.22</u></u>
---------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
April 5, 2019

Computer Bill Lists

Regular Bills 5/3/19		\$	1,367,153.39
Special Check 4/26/19			1,849.00
Payroll Vendor Checks 4/19/19			31,296.53
Payroll Vendor ACH Payments 4/19/19			88,515.94
	Subtotal	\$	<u>1,488,814.86</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	362,652.54
Internal Revenue Service	Federal Withholding		97,908.72
Treasurer, State of Iowa	Sales Tax		14,098.41
Treasurer, State of Iowa	Sales Tax Withholding		19,058.52
Iowa Workforce Development	Unemployment		22,842.20
Payroll Account	Transfer		368.78
Treasurer, State of Iowa	Quarterly Sales Tax		21,157.79
Wellmark Insurance	Health/Dental Insurance April		59,000.00
Wellmark Insurance	Health/Dental Insurance April		59,000.00
	Subtotal	\$	<u>656,086.96</u>

Voucher Program

Various Landlords	Actual May Rent	\$	(7,182.85)
		\$	<u>(7,182.85)</u>

Total Expenditures	\$	<u><u>2,137,718.97</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
May 17, 2019

Computer Bill Lists

Regular Bills 5/17/19

Payroll Vendor Checks 5/3/19

Payroll Vendor ACH Payments 5/3/19

Subtotal

ACH Debit Memo Payments

Payroll Account

Treasurer, State of Iowa

Treasurer, State of Iowa

Wellmark Insurance

Wellmark Insurance

Internal Revenue Service

IPERS

Transfer

State Tax Withholding

Sales Tax

Health/Dental Insurance May

Health/Dental Insurance May

Federal Withholding

April Contributions

Subtotal

Voucher Program

Various Landlords

Estimated June Rent

Voids

Void Check Run 5/10/19

Void Check Run 5/14/19

Operating

Section 8

Subtotal

Total before Journal Entries

Total Expenditures

\$	1,011,956.34
	15,986.63
	89,473.81
\$	<u>1,117,416.78</u>

\$	386,051.49
	20,301.50
	14,098.41
	59,000.00
	59,000.00
	105,103.70
	99,439.87
\$	<u>742,994.97</u>

\$	<u>135,000.00</u>
\$	<u>135,000.00</u>

\$	(939.84)
	(62.25)
\$	<u>(1,002.09)</u>
\$	<u>1,994,409.66</u>

\$	<u><u>1,994,409.66</u></u>
----	----------------------------

BILLS FOR APPROVAL SUMMARY**June 6, 2019****Computer Bill Lists**

Regular Bills 6/7/19	\$	821,211.80
Special Check 5/17/19		804.19
Special Check 5/28/19		693.33
Special Check 5/31/19		650.00
Special Check 5/31/19		152,402.50
Payroll Vendor Checks 5/17/19		27,866.06
Payroll Vendor Checks 5/31/19		3,909.22
Payroll Vendor ACH Payments 5/17/19		89,816.45
Payroll Vendor ACH Payments 5/31/19		90,534.64
Subtotal	\$	1,187,888.19

ACH Debit Memo Payments

Payroll Account	Transfer	\$	378,555.15
Payroll Account	Transfer		402,806.10
Internal Revenue Service	Federal Withholding		102,447.82
Internal Revenue Service	Federal Withholding		107,983.34
Treasurer, State of Iowa	Sales Tax		14,098.41
Treasurer, State of Iowa	Sales Tax Withholding		19,548.72
Treasurer, State of Iowa	Sales Tax Withholding		20,572.84
Iowa Finance Authority	SFR Loan Interest & Principal		854,835.00
Bankers Trust	Interest and Principal on G.O. Bonds		2,672,857.50
Wellmark Insurance	Health/Dental Insurance May		59,000.00
Wellmark Insurance	Health/Dental Insurance May		59,000.00
Wellmark Insurance	Health/Dental Insurance June		59,000.00
Subtotal		\$	4,750,704.88

Voucher Program

Various Landlords	Actual May Rent	\$	(10,015.85)
		\$	(10,015.85)

Voids

Void Check Run 5/17/19	Operating	\$	(804.19)
Void Check Run 5/24/19	Operating		(3,265.25)
Void Check Run 5/28/19	Operating		(693.33)
Void Check Run 5/31/19	Section 8		(650.00)
Void Check Run 5/31/19	Operating		(425.00)
Void Check Run 6/4/19	Hershey		(32,000.00)
Void Check Run 6/4/19	Section 8		(280.00)
Subtotal		\$	(38,117.77)

Total Expenditures	\$	5,890,459.45
---------------------------	-----------	---------------------

BILLS FOR APPROVAL SUMMARY
June 21, 2019

Computer Bill Lists

Regular Bills 6/21/19		\$	628,609.63
Payroll Vendor Checks 6/14/19			15,987.73
Payroll Vendor ACH Payments 6/14/19			90,505.50
Subtotal		\$	<u>735,102.86</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	409,511.41
Treasurer, State of Iowa	State Tax Withholding		20,480.85
Treasurer, State of Iowa	Sales Tax		14,098.41
Wellmark Insurance	Health/Dental Insurance June		59,000.00
Wellmark Insurance	Health/Dental Insurance June		59,000.00
Wellmark Insurance	Health/Dental Insurance June		59,000.00
Internal Revenue Service	Federal Withholding		109,757.40
IPERS	May Contributions		151,756.96
Subtotal		\$	<u>882,605.03</u>

Voucher Program

Various Landlords	Estimated July Rent	\$	135,000.00
		\$	<u>135,000.00</u>

Voids

Void Check Run 5/14/19	Section 8	\$	(1,017.69)
	Subtotal	\$	<u>(1,017.69)</u>

Total before Journal Entries	\$	<u>1,751,690.20</u>
------------------------------	----	---------------------

Total Expenditures	\$	<u><u>1,751,690.20</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
July 5, 2019

Computer Bill Lists

Regular Bills 7/5/19		\$	1,250,716.10
Special Check 6/25/19			236.82
Payroll Vendor Checks 6/28/19			26,511.25
Payroll Vendor ACH Payments 5/31/19			90,755.90
Subtotal		\$	1,368,220.07

ACH Debit Memo Payments

Payroll Account	Transfer	\$	399,929.48
Internal Revenue Service	Federal Withholding		105,121.06
Treasurer, State of Iowa	Sales Tax Withholding		19,599.13
Wellmark Insurance	Health/Dental Insurance June		59,000.00
Subtotal		\$	583,649.67

Voucher Program

Various Landlords	Estimated July Rent	\$	(11,660.85)
		\$	(11,660.85)

Voids

Void Check Run 6/21/19	Operating	\$	(60.65)
Void Check Run 6/25/19	Operating		(236.82)
Subtotal		\$	(297.47)

Total before Journal Entries	\$	1,939,911.42
------------------------------	----	--------------

Journal Entries -	Apr-19	\$	1,326,915.35
	May-19		1,382,908.25
Total		\$	2,709,823.60

Total Expenditures	\$	4,649,735.02
---------------------------	-----------	---------------------

BILLS FOR APPROVAL SUMMARY
July 19, 2019

Computer Bill Lists

Regular Bills 7/19/19	\$ 940,369.67
Payroll Vendor Checks 7/12/19	11,140.25
Payroll Vendor ACH Payments 7/12/19	89,213.69
Subtotal	\$ 1,040,723.61

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 441,180.18
Treasurer, State of Iowa	State Tax Withholding	20,102.04
Treasurer, State of Iowa	Sales Tax	13,731.21
Wellmark Insurance	Health/Dental Insurance July	59,000.00
Wellmark Insurance	Health/Dental Insurance July	59,000.00
Internal Revenue Service	Federal Withholding	108,692.01
IPERS	June Contributions	100,539.68
	Subtotal	\$ 802,245.12

Voucher Program

Various Landlords	Estimated August Rent	\$ 135,000.00
		\$ 135,000.00

Special Checks Before Next Meeting

Johnston, Gregory	Purchase of 515 E 2nd St (To be Adjusted for prorated taxes and closing costs)	\$ 75,000.00
	Subtotal	\$ 75,000.00
	Total before Journal Entries	\$ 2,052,968.73

Total Expenditures	\$ 2,052,968.73
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
August 2, 2019

Computer Bill Lists

Regular Bills 8/2/19	\$ 644,540.36
Special Check 7/19/19	4,345.59
Special Check 7/30/19	25.00
Payroll Vendor Checks 7/26/19	26,008.77
Payroll Vendor ACH Payments 7/26/19	88,641.15
Payroll Vendor ACH Payments 7/26/19	352.45
Subtotal	\$ 763,913.32

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 408,615.84
Internal Revenue Service	PCORI Health Insurance Fee	1,550.85
Wellmark Insurance	Health/Dental July	59,000.00
Wellmark Insurance	Health/Dental July	59,000.00
Payroll Account	Transfer	832.13
Treasurer, State of Iowa	Sales Tax	13,731.21
Iowa Workforce Development	Unemployment	22,236.90
Internal Revenue Service	Federal Withholding	106,987.58
Treasurer, State of Iowa	Sales Tax Withholding	19,781.71
Internal Revenue Service	Sales Tax Quarterly	15,665.23
	Subtotal	\$ 707,401.45

Voucher Program

Various Landlords	Actual Rent August	\$ (14,558.40)
		\$ (14,558.40)

Voids

Void Check Run 7/19/19	Hershey	\$ (43.40)
Void Check Run 7/19/19	Elderly	(130.17)
Void Check Run 7/19/19	Operating	(1,724.02)
Void Check Run 7/30/19	Operating	(125.00)
	Subtotal	\$ (2,022.59)

Total before Journal Entries **\$ 1,454,733.78**

Special Checks Before Next Meeting

Johnston, Gregory	Purchase of 515 E 2nd St (To be Adjusted \$	(894.06)
	for prorated taxes and closing costs)	
	Subtotal	\$ (894.06)

Total Expenditures \$ 1,453,839.72

BILLS FOR APPROVAL SUMMARY
August 15, 2019

Computer Bill Lists

Regular Bills 8/16/19	\$ 1,368,477.50
Payroll Vendor Checks 8/9/19	11,245.92
Payroll Vendor ACH Payments 8/9/19	85,545.84
Special CK Run 8/2/19	343.80
Subtotal	\$ 1,465,613.06

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 408,415.50
Treasurer, State of Iowa	State Tax Withholding	20,086.83
Treasurer, State of Iowa	Sales Tax	13,731.21
Wellmark Insurance	Health/Dental Insurance Aug	59,000.00
Wellmark Insurance	Health/Dental Insurance Aug	59,000.00
Internal Revenue Service	Federal Withholding	109,441.70
IPERS	June Contributions	100,307.44
	Subtotal	\$ 769,982.68

Voucher Program

Various Landlords	Estimated August Rent	\$ 130,000.00
		\$ 130,000.00

Voids

Void Check Run 8/2/919	Operating	\$ (343.80)
	Subtotal	\$ (343.80)

Total before Journal Entries	\$ 2,365,595.74
------------------------------	------------------------

Total Expenditures	\$ 2,365,251.94
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
September 6, 2019

Computer Bill Lists

Regular Bills 9/6/19

Payroll Vendor Checks 8/23/19

Payroll Vendor ACH Payments 8/23/19

Subtotal

ACH Debit Memo Payments

Payroll Account

Wellmark Insurance

Wellmark Insurance

Wellmark Insurance

Treasurer, State of Iowa

Internal Revenue Service

Treasurer, State of Iowa

IPERS

Transfer

Health/Dental August

Health/Dental August

Health/Dental September

Sales Tax

Federal Withholding

Sales Tax Withholding

July Contributions

Subtotal

Voucher Program

Various Landlords

Actual Rent September

Voids

Void Check Run 9/3/19

Operating

Subtotal

Total before Journal Entries

Total Expenditures

\$	917,073.98
	26,532.98
	90,429.50
\$	<u>1,034,036.46</u>

\$	411,961.38
	59,000.00
	59,000.00
	59,000.00
	13,731.21
	107,058.88
	20,056.61
	99,643.94
\$	<u>829,452.02</u>

\$	<u>(10,937.01)</u>
\$	<u>(10,937.01)</u>

\$	<u>(100.00)</u>
\$	<u>(100.00)</u>

\$	<u>1,852,451.47</u>
----	---------------------

\$	<u>1,852,451.47</u>
----	---------------------

BILLS FOR APPROVAL SUMMARY
September 19, 2019

Computer Bill Lists

Regular Bills 9/20/19		\$	1,409,939.92
Payroll Vendor Checks 9/6/19			11,669.72
Payroll Vendor ACH Payments 9/6/19			86,844.03
	Subtotal	\$	<u>1,508,453.67</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	397,081.84
Treasurer, State of Iowa	State Tax Withholding		20,350.50
Treasurer, State of Iowa	Sales Tax		13,731.21
Wellmark Insurance	Health/Dental Insurance Sept		59,000.00
Wellmark Insurance	Health/Dental Insurance Sept		59,000.00
Internal Revenue Service	Federal Withholding		106,699.77
	Subtotal	\$	<u>655,863.32</u>

Voucher Program

Various Landlords	Estimated October Rent	\$	130,000.00
		\$	<u>130,000.00</u>

Voids

Void Check Run 9/17/19	Operating	\$	(285.01)
	Subtotal	\$	<u>(285.01)</u>

Total before Journal Entries	\$	<u>2,294,316.99</u>
------------------------------	----	---------------------

Total Expenditures	\$	<u><u>2,294,031.98</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
October 4, 2019

Computer Bill Lists

Regular Bills 10/4/19		\$	882,559.73
Special Ck Run 9/24/19			20,259.56
Payroll Vendor Checks 9/20/19			26,530.85
Payroll Vendor ACH Payments 9/20/19			86,501.52
	Subtotal	\$	<u>1,015,851.66</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	378,229.95
Payroll Account	Transfer		400.09
Wellmark Insurance	Health/Dental September		59,000.00
Wellmark Insurance	Health/Dental September		59,000.00
Internal Revenue Service	Federal Withholding		101,498.39
Treasurer, State of Iowa	State Tax Withholding		19,304.96
	Subtotal	\$	<u>617,433.39</u>

Voucher Program

Various Landlords	Actual Rent October	\$	(18,054.00)
		\$	<u>(18,054.00)</u>

Voids

Void Check Run 9/24/19	Operating	\$	(20,689.32)
	Subtotal	\$	<u>(20,689.32)</u>

Total before Journal Entries	\$	<u>1,594,541.73</u>
------------------------------	----	---------------------

Journal Entries -	Jun-19	\$	<u>4,075,026.27</u>
-------------------	--------	----	---------------------

Total	\$	<u>4,075,026.27</u>
-------	----	---------------------

Total Expenditures	\$	<u><u>5,669,568.00</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
October 18, 2019

Computer Bill Lists

Regular Bills 10/18/19	\$ 1,101,212.54
Payroll Vendor Checks 10/4/19	11,439.95
Payroll Vendor ACH Payments 10/4/19	87,914.09
Special CK Run 10/8/19	14.50
Subtotal	\$ 1,200,581.08

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 395,854.15
Treasurer, State of Iowa	State Tax Withholding	20,399.50
Treasurer, State of Iowa	Sales Tax	10,777.78
Wellmark Insurance	Health/Dental Insurance Oct	59,000.00
Wellmark Insurance	Health/Dental Insurance Oct	59,000.00
Internal Revenue Service	Federal Withholding	106,075.42
IPERS	September Contributions	100,056.89
	Subtotal	\$ 751,163.74

Voucher Program

Various Landlords	Estimated November Rent	\$ 130,000.00
		\$ 130,000.00

Voids

Void Check Run 10/8/19	Operating	\$ (64.50)
	Subtotal	\$ (64.50)

Total before Journal Entries	\$ 2,081,744.82
------------------------------	------------------------

Total Expenditures	\$ 2,081,680.32
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
November 8, 2019

Computer Bill Lists

Regular Bills 11/8/19		\$	2,620,301.23
Special Ck Run 10/29/19			6,684.42
Payroll Vendor Checks 10/18/19			26,362.31
Payroll Vendor Checks 11/1/19			11,704.39
Payroll Vendor ACH Payments 10/18/19			85,086.60
Payroll Vendor ACH Payments 11/1/19			86,236.89
	Subtotal	\$	2,836,375.84

ACH Debit Memo Payments

Payroll Account	Transfer	\$	380,633.93
Payroll Account	Transfer		395,652.65
Wellmark Insurance	Health/Dental October		59,000.00
Wellmark Insurance	Health/Dental October		59,000.00
Wellmark Insurance	Health/Dental November		59,000.00
Internal Revenue Service	Federal Withholding		103,149.74
Internal Revenue Service	Federal Withholding		107,586.21
Iowa Workforce	Unemployment		7,567.25
Treasurer, State of Iowa	Sales Tax		10,777.78
Treasurer, State of Iowa	Sales Tax		10,777.78
Treasurer, State of Iowa	Sales Tax		15,933.48
IPERS	October Contributions		106,788.59
Treasurer, State of Iowa	State Tax Withholding		20,022.75
Treasurer, State of Iowa	State Tax Withholding		20,976.60
	Subtotal	\$	1,356,866.76

Possible Additional Amount for Approval if Council
would terminate the City Administrator's Contract at the
November 7, 2019 meeting (per Employment Agreement)

Gregg Mandsager	676.08 Vacation Hours	\$	54,972.15
Gregg Mandsager	845.35 Sick Leave Hours		68,735.51
Gregg Mandsager	1040 Six Month Severance Hours		84,562.52
	Termination Pay	Sub-Total	\$ 208,270.18
Gregg Mandsager	Final Pay		5,854.33
	Gross Pay	Total	\$ 214,124.51

(Employment contract also provides for 6 months of health
insurance coverage; the value of this coverage is \$9,878.15
which would be paid monthly)

Voucher Program

Various Landlords	Actual Rent November	\$	(12,333.00)
		\$	(12,333.00)

Voids

Void Check Run 10/29/19	Operating	\$	(6,394.22)
Void Check Run 11/5/19	Operating	\$	(60.00)

	Subtotal	<u>\$</u>	<u>(6,454.22)</u>
	Total before Journal Entries	<u>\$</u>	<u>4,388,579.89</u>
Journal Entries -	Jul-19	\$	1,186,899.88
	Aug-19	\$	1,424,366.52
	Sep-19		<u>1,938,485.08</u>
	Total	<u>\$</u>	<u>4,549,751.48</u>
	Total Expenditures	<u>\$</u>	<u>8,938,331.37</u>

BILLS FOR APPROVAL SUMMARY
November 22, 2019

Computer Bill Lists

Regular Bills 11/22/19		\$	1,054,687.59
Payroll Vendor Checks 11/15/19			26,976.01
Payroll Vendor ACH Payments 11/15/19			145,650.71
	Subtotal	\$	<u>1,227,314.31</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	545,134.64
Treasurer, State of Iowa	State Tax Withholding		20,191.13
Wellmark Insurance	Health/Dental Insurance Nov		59,000.00
Internal Revenue Service	Federal Withholding		108,485.98
	Subtotal	\$	<u>732,811.75</u>

Voucher Program

Various Landlords	Estimated December Rent	\$	130,000.00
		\$	<u>130,000.00</u>

Total Expenditures	\$	<u><u>2,090,126.06</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
December 6, 2019

Computer Bill Lists

Regular Bills 12/6/19
Special Ck Run 11/27/19
Special Ck Run 11/27/19
Payroll Vendor Checks 11/29/19
Payroll Vendor ACH Payments 11/29/19

Subtotal

ACH Debit Memo Payments

Payroll Account	Transfer
Wellmark Insurance	Health/Dental December
Internal Revenue Service	Federal Withholding
UMB	Interest Payment
Iowa Finance Authority	Interest Payment
Treasurer, State of Iowa	Sales Tax
Treasurer, State of Iowa	State Tax Withholding

Subtotal

Possible Additional Amount for Approval if Council
would terminate the City Administrator's Contract at the
December 5, 2019 meeting (per Employment Agreement)

Gregg Mandsager	676.08 Vacation Hours	
Gregg Mandsager	718.59 Sick Leave Hours	
Gregg Mandsager	1040 Six Month Severance Hours	
	Termination Pay	Sub-Total
Gregg Mandsager	Final Pay	
	Gross Pay	Total

(Employment contract also provides for 6 months of health
insurance coverage; the value of this coverage is \$9957.18
which would be paid monthly)

Voucher Program

Various Landlords	Actual Rent December
-------------------	----------------------

Voids

Void Check Run 11/26/19	Operating
	Subtotal

Total before Journal Entries

Total Expenditures

\$	1,065,152.04
	8,482.50
	211.23
	4,304.87
	86,707.72
\$	<u>1,164,858.36</u>

\$	391,042.22
	59,000.00
	107,189.48
	170,845.00
	97,221.25
	10,777.78
	21,121.42
\$	<u>857,197.15</u>

\$	54,972.15
	58,428.64
	84,562.52
\$	<u>197,963.31</u>
	5,854.33
\$	<u>203,817.64</u>

\$	<u>(11,869.00)</u>
\$	<u>(11,869.00)</u>

\$	<u>(360.30)</u>
\$	<u>(360.30)</u>

\$	<u>2,213,643.85</u>
\$	<u>2,213,643.85</u>

BILLS FOR APPROVAL SUMMARY
December 20, 2019

Computer Bill Lists

Regular Bills 12/20/2019	\$ 1,013,303.53
Payroll Vendor Checks 12/13/19	11,988.54
Payroll Vendor ACH Payments 12/13/19	88,610.46
Special CK Run 12/06/19	22.73
Special CK Run 12/13/19	21.27
Subtotal	\$ 1,113,946.53

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 293.74
Payroll Account	Transfer	159.53
IPERS	November Contributions	160,930.83
Wellmark Insurance	Health/Dental Insurance Nov	59,000.00
Wellmark Insurance	Health/Dental Insurance Nov	59,000.00
Payroll Account	Transfer	387,124.64
Payroll Account	Transfer	134,988.26
Treasurer State of Iowa	State Tax	10,777.78
Treasurer State of Iowa	State Tax Withholding	28,771.03
Wellmark Insurance	Health/Dental Insurance Dec	59,000.00
Wellmark Insurance	Health/Dental Insurance Dec	59,000.00
Internal Revenue Service	Federal Withholding	157,335.69
	Subtotal	\$ 1,116,381.50

Voucher Program

Various Landlords	Estimated January Rent	\$ 130,000.00
		\$ 130,000.00

Voids

Void Check Run 12/13/19	Operating	\$ (21.27)
	Subtotal	\$ (21.27)
	Total before Journal Entries	\$ 2,360,328.03

Journal Entries-

October 20196	\$ 1,497,425.91
Total	\$ 1,497,425.91

Total Expenditures	\$ 3,857,732.67
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
January 3, 2020

Computer Bill Lists

Regular Bills 1/3/2020		\$	440,361.12
Special Ck Run 12/23/19			47.97
Special Ck Run 12/31/19			4,795.00
Payroll Vendor Checks 12/27/19			27,623.19
Payroll Vendor ACH Payments 12/27/19			85,471.42
	Subtotal	\$	<u>558,298.70</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	355,467.87
Wellmark Insurance	Health/Dental December		59,000.00
Wellmark Insurance	Health/Dental December		59,000.00
Iowa Finance Authority	Interest Payment		96,328.70
Treasurer, State of Iowa	State Tax Withholding		18,678.76
	Subtotal	\$	<u>588,475.33</u>

Voucher Program

Various Landlords	Actual Rent January	\$	(16,165.00)
		\$	<u>(16,165.00)</u>

Voids

Void Check Run 12/31/19	Operating	\$	(4,795.00)
	Subtotal	\$	<u>(4,795.00)</u>

Total before Journal Entries	\$	<u>1,125,814.03</u>
------------------------------	----	---------------------

Total Expenditures	\$	<u><u>1,125,814.03</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
January 17, 2020

Computer Bill Lists

Regular Bills 1/17/20
Payroll Vendor Checks 1/10/20
Payroll Vendor ACH Payments 1/10/20
Special CK Run 1/8/20

Subtotal

ACH Debit Memo Payments

Payroll Account	Transfer
IPERS	November December
Wellmark Insurance	Health/Dental Insurance Jan
Wellmark Insurance	Health/Dental Insurance Janu
Treasurer State of Iowa	Sales Tax
Treasurer State of Iowa	State Tax Withholding
Internal Revenue Service	Federal Withholding

Subtotal

Voucher Program

Various Landlords	Estimated February Rent
-------------------	-------------------------

Total before Journal Entries

Total Expenditures

\$	1,059,362.41
	11,682.83
	88,770.92
	134.63
<u>\$</u>	<u>1,159,950.79</u>

\$	375,404.15
	100,357.18
	67,000.00
	67,000.00
	11,369.63
	20,827.13
	102,142.45
<u>\$</u>	<u>744,100.54</u>

<u>\$</u>	<u>120,000.00</u>
<u>\$</u>	<u>120,000.00</u>
<u>\$</u>	<u>2,024,051.33</u>

<u>\$</u>	<u>2,024,051.33</u>
-----------	---------------------

BILLS FOR APPROVAL SUMMARY
February 7, 2020

Computer Bill Lists

Regular Bills 2/7/2020
Special Ck Run 1/22/20
Payroll Vendor Checks 1/24/20
Payroll Vendor ACH Payments 1/24/20

Subtotal

ACH Debit Memo Payments

Payroll Account	Transfer
Wellmark Insurance	Health/Dental January
Wellmark Insurance	Health/Dental January
Wellmark Insurance	Health/Dental February
Internal Revenue Service	Federal Withholding
Treasurer State of Iowa	Sales Tax
Iowa Workforce	Unemployment
Treasurer, State of Iowa	Qtrly Sales Tax
Treasurer, State of Iowa	State Tax Withholding

Subtotal

Voucher Program

Various Landlords	Actual Rent February
-------------------	----------------------

Voids

Void Check Run 1/28/20	Operating
Void Check Run 1/28/20	Hershey Manor
Void Check Run 1/28/20	Section 8

Subtotal

Total before Journal Entries

Journal Entries -

Nov-19

Total

Total Expenditures

\$	1,351,933.86
	99,077.70
	27,903.77
	89,695.96
\$	<u>1,568,611.29</u>

\$	361,712.41
	67,000.00
	67,000.00
	67,000.00
	103,007.75
	11,369.63
	4,156.26
	19,425.11
	20,905.06
\$	<u>721,576.22</u>

\$	<u>(2,775.00)</u>
\$	<u>(2,775.00)</u>

\$	(50.95)
	(39.00)
	<u>(39.00)</u>
\$	<u>(128.95)</u>

\$	<u>2,287,283.56</u>
----	---------------------

\$	<u>1,140,233.72</u>
----	---------------------

\$	<u>1,140,233.72</u>
----	---------------------

\$	<u>3,427,517.28</u>
----	---------------------

BILLS FOR APPROVAL SUMMARY
February 21, 2020

Computer Bill Lists

Regular Bills 2/21/20	\$ 1,127,084.21
Payroll Vendor Checks 2/7/20	12,112.09
Payroll Vendor ACH Payments 2/7/20	90,919.01
Special CK Rum 2/12/20	134.63
Subtotal	\$ 1,230,249.94

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 381,047.79
IPERS	January Contributions	100,762.88
Wellmark Insurance	Health/Dental Insurance Feb	67,000.00
Wellmark Insurance	Health/Dental Insurance Feb	67,000.00
Treasurer State of Iowa	Sales Tax	11,369.63
Treasurer State of Iowa	Sales Tax Withholding	22,325.45
Internal Revenue Service	Federal Withholding	103,282.44
	Subtotal	\$ 752,788.19

Voucher Program

Various Landlords	Estimated March Rent	\$ 130,000.00
		<u>\$ 130,000.00</u>
	Total before Journal Entries	<u>\$ 2,113,038.13</u>

Journal Entries-

December 2019	\$ 1,998,189.34
Total	<u>\$ 1,998,189.34</u>

Total Expenditures	\$ 4,111,227.47
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
March 6, 2020

Computer Bill Lists

Regular Bills 3/6/20
Special Ck Run 3/3/20
Payroll Vendor Checks 2/19/20
Payroll Vendor ACH Payments 2/19/20

Subtotal

ACH Debit Memo Payments

Payroll Account	Transfer
Wellmark Insurance	Health/Dental March
Wellmark Insurance	Health/Dental February
Internal Revenue Service	Federal Withholding
Treasurer State of Iowa	Sales Tax
Treasurer, State of Iowa	State Tax Withholding
	Subtotal

Voucher Program

Various Landlords	Actual Rent March
-------------------	-------------------

Voids

Void Check Run 3/3/20	Operating
	Subtotal

Total before Journal Entries

Journal Entries -

Jan-20

Total

Total Expenditures

\$	765,424.27
	24,799.52
	27,952.53
	90,361.98
\$	<u>908,538.30</u>

\$	359,052.18
	67,000.00
	67,000.00
	95,761.85
	11,369.63
	20,721.52
\$	<u>620,905.18</u>

\$	<u>(11,643.00)</u>
\$	<u>(11,643.00)</u>

\$	<u>(24,799.50)</u>
\$	<u>(24,799.50)</u>

\$	<u>1,493,000.98</u>
----	---------------------

\$	<u>6,650,015.69</u>
----	---------------------

\$	<u>6,650,015.69</u>
----	---------------------

\$	<u>8,143,016.67</u>
----	---------------------

BILLS FOR APPROVAL SUMMARY
March 20, 2020

Computer Bill Lists

Regular Bills 3/20/20		\$	950,205.00
Payroll Vendor Checks 3/4/20			11,487.40
Payroll Vendor ACH Payments 3/4/20			90,094.47
Special CK Run 3/10/20			950.00
Special CK Run 3/13/20			36,197.13
	Subtotal	\$	<u>1,088,934.00</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	377,058.38
Payroll Account	Transfer		491.46
IPERS	February Contributions		100,549.85
Wellmark Insurance	Health/Dental Insurance March		67,000.00
Wellmark Insurance	Health/Dental Insurance March		67,000.00
Treasurer State of Iowa	Sales Tax		11,369.63
Treasurer State of Iowa	Sales Tax Withholding		21,642.47
Internal Revenue Service	Federal Withholding		99,954.87
	Subtotal	\$	<u>745,066.66</u>

Voucher Program

Various Landlords	Estimated April Rent	\$	130,000.00
		\$	<u>130,000.00</u>

Voids

Void Check Run 3/10/20	Operating	\$	(950.00)
Void Check Run 3/13/20	Section 8		(289.00)
Void Check Run 3/13/20	Operating		(36,516.83)
	Subtotal	\$	<u>(37,755.83)</u>
	Total before Journal Entries	\$	<u>1,964,000.66</u>

Total Expenditures	\$	<u><u>1,926,244.83</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
April 3, 2020

Computer Bill Lists

Regular Bills	\$ 711,602.45
Special Ck Run 3/20/20	5,747.00
Special Ck Run 3/25/20	100.00
Special Ck Run 3/30/20	100,017.00
Payroll Vendor Checks 3/20/20	27,805.27
Payroll Vendor ACH Payments 3/20/20	89,795.22
Subtotal	\$ 935,066.94

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 356,209.80
Wellmark Insurance	Health/Dental March	67,000.00
Wellmark Insurance	Health/Dental March	67,000.00
Internal Revenue Service	Federal Withholding	94,406.76
Iowa Insurance	Perpetual Care Report	206.00
State of Iowa	Alcoholic Beverage Permit	360.00
Treasurer, State of Iowa	State Tax Withholding	20,580.91
	Subtotal	\$ 605,763.47

Voucher Program

Various Landlords	Actual Rent April	\$ (8,830.00)
		\$ (8,830.00)

Voids

Void Check Run 3/20/20	Operating	\$ (5,747.00)
	Subtotal	\$ (5,747.00)

Total before Journal Entries	\$ 1,526,253.41
------------------------------	------------------------

Total Expenditures	\$ 1,526,253.41
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
April 17, 2020

Computer Bill Lists

Regular Bills 4/17/20		\$	895,096.69
Payroll Vendor Checks 4/3/20			11,794.57
Payroll Vendor ACH Payments 4/3/20			90,495.16
	Subtotal	\$	<u>997,386.42</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	373,406.90
IPERS	March Contributions		97,809.06
Wellmark Insurance	Health/Dental Insurance April		67,000.00
Wellmark Insurance	Health/Dental Insurance April		67,000.00
Treasurer State of Iowa	Sales Tax		14,359.55
Treasurer State of Iowa	State Tax Withholding		21,717.32
Iowa Workforce Development	Unemployment		38,951.49
Internal Revenue Service	Federal Withholding		99,260.25
	Subtotal	\$	<u>779,504.57</u>

Voucher Program

Various Landlords	Estimated May Rent	\$	130,000.00
		\$	<u>130,000.00</u>

Voids

Void Check Run 3/13/20	Operating		(5,593.50)
	Subtotal	\$	<u>(5,593.50)</u>
	Total before Journal Entries	\$	<u>1,906,890.99</u>

Journal Entries-

February	\$	1,203,809.44
Total	\$	<u>1,203,809.44</u>

Total Expenditures	\$	<u>3,105,106.93</u>
---------------------------	----	---------------------

BILLS FOR APPROVAL SUMMARY
May 8, 2020

Computer Bill Lists

Regular Bills
Special Ck Run 4/20/20
Special Ck Run 5/1/20
Payroll Vendor Checks 4/17/20
Payroll Vendor Checks 5/1/20
Payroll Vendor ACH Payment 4/17/20
Payroll Vendor ACH Payments 5/1/20

Subtotal

ACH Debit Memo Payments

Payroll Account	Transfer
Payroll Account	Transfer
Wellmark Insurance	Health/Dental April
Wellmark Insurance	Health/Dental April
Wellmark Insurance	Health/Dental May
Internal Revenue Service	Federal Withholding
Internal Revenue Service	Federal Withholding
Treasurer, State of Iowa	State Tax Withholding
Treasurer, State of Iowa	State Sales Tax
Treasurer, State of Iowa	State Quarterly Tax
Treasurer, State of Iowa	State Sales Tax
Treasurer, State of Iowa	State Tax Withholding

Subtotal

Voucher Program

Various Landlords	Actual Rent May
-------------------	-----------------

Voids

Void Check Run 4/17/20	Operating
Void Check Run 4/20/20	Operating
Void Check Run 5/1/20	Operating

Subtotal

Total before Journal Entries

Total Expenditures

\$	1,721,022.05
	4,560.08
	32.00
	27,914.86
	11,361.15
	91,651.86
	92,276.17
\$	<u>1,948,818.17</u>

\$	365,606.91
	378,693.01
	67,000.00
	67,000.00
	67,000.00
	96,143.17
	100,353.99
	20,979.55
	14,359.55
	16,012.72
	14,359.55
	21,814.21
\$	<u>1,229,322.66</u>

\$	<u>(6,741.40)</u>
\$	<u>(6,741.40)</u>

\$	(2,210.60)
	(4,560.08)
	(32.00)
\$	<u>(6,802.68)</u>

\$	<u>3,164,596.75</u>
----	---------------------

\$	<u>3,164,596.75</u>
----	---------------------

BILLS FOR APPROVAL SUMMARY
May 22, 2020

Computer Bill Lists

Regular Bills 5/22/20	\$ 1,414,768.26
Small Business Loan Checks 5/18/20	183,267.00
Payroll Vendor Checks 5/15/20	27,590.81
Payroll Vendor ACH Payments 5/15/20	92,410.03
Subtotal	\$ 1,718,036.10

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 368,836.06
IPERS	April Contributions	97,485.43
Wellmark Insurance	Health/Dental Insurance May	67,000.00
Wellmark Insurance	Health/Dental Insurance May	67,000.00
Treasurer State of Iowa	Sales Tax	14,359.55
Treasurer State of Iowa	State Tax Withholding	21,180.71
UMB	Service Fee - New Debt	300.00
UMB	Bonds & Interest Due June 1	2,802,145.00
Internal Revenue Service	Federal Withholding	96,693.82
	Subtotal	\$ 3,535,000.57

Voucher Program

Various Landlords	Estimated June Rent	\$ 130,000.00
		\$ 130,000.00
	Total before Journal Entries	\$ 5,383,036.67

Journal Entries-

March	\$ 1,801,459.83
April	1,205,256.60
Total	\$ 3,006,716.43

Total Expenditures	\$ 8,389,753.10
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
June 5, 2020

Computer Bill Lists

Regular Bills
Special Ck Run 6/1/20
Payroll Vendor Checks 5/29/20
Payroll Vendor ACH Payments 5/29/20

Subtotal

ACH Debit Memo Payments

Payroll Account
Wellmark Insurance
Wellmark Insurance
Internal Revenue Service
Treasurer, State of Iowa
IPERS

Transfer
Health/Dental May
Health/Dental June
Federal Withholding
State Tax Withholding
May Contributions
Subtotal

Voucher Program

Various Landlords

Actual Rent June

Voids

Void Check Run 5/29/20

Operating
Subtotal

Total before Journal Entries

Total Expenditures

\$	876,890.65
	153,482.50
	3,428.54
	92,255.04
\$	<u>1,126,056.73</u>

\$	382,129.26
	67,000.00
	67,000.00
	100,722.57
	21,926.76
	144,479.34
\$	<u>783,257.93</u>

\$	(5,682.40)
\$	<u>(5,682.40)</u>

	<u>(3,168.80)</u>
\$	<u>(3,168.80)</u>

\$	<u>1,900,463.46</u>
----	---------------------

\$	<u>1,900,463.46</u>
----	---------------------

BILLS FOR APPROVAL SUMMARY
June 19, 2020

Computer Bill Lists

Regular Bills 6/19/20	\$ 1,077,976.36
Small Business Loan Checks 6/12/20	17,596.00
Payroll Vendor Checks 6/12/20	11,242.39
Payroll Vendor ACH Payments 6/12/20	92,163.23
Subtotal	<u>\$ 1,198,977.98</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 391,906.27
Wellmark Insurance	Health/Dental Insurance June	67,000.00
Wellmark Insurance	Health/Dental Insurance June	67,000.00
Treasurer State of Iowa	Sales Tax	14,359.55
Treasurer State of Iowa	State Tax Withholding	22,485.84
Iowa Finance Authority	SRF Principal/Interest	824,998.75
Internal Revenue Service	Federal Withholding	103,221.36
	Subtotal	<u>\$ 1,490,971.77</u>

Voucher Program

Various Landlords	Estimated July Rent	\$ 130,000.00
		<u>\$ 130,000.00</u>

Voids

Void Check Run 6/12/20	Operating	\$ (2,500.00)
	Subtotal	<u>\$ (2,500.00)</u>

Total before Journal Entries	<u>\$ 2,817,449.75</u>
------------------------------	------------------------

Total Expenditures	<u><u>\$ 2,817,449.75</u></u>
---------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
July 3, 2020

Computer Bill Lists

Regular Bills 7/6/20		\$	1,488,993.33
Special Ck Run 6/23/20			9,418.83
Special Ck Run 6/26/20			2,950.00
Special CK Run 6/30/20			609.00
Payroll Vendor Checks 6/26/20			28,023.41
Payroll Vendor ACH Payments 6/29/20			92,338.22
Subtotal		\$	1,622,332.79

ACH Debit Memo Payments

Payroll Account	Transfer	\$	382,490.41
Wellmark Insurance	Health/Dental June		67,000.00
Wellmark Insurance	Health/Dental June		67,000.00
Internal Revenue Service	Federal Withholding		100,780.53
Treasurer, State of Iowa	State Tax Withholding		21,492.72
Iowa Workforce Development	Unemployment		37,967.49
IPERS	June Contributions		98,421.43
Subtotal		\$	775,152.58

Voucher Program

Various Landlords	Actual Rent July	\$	(6,091.40)
		\$	(6,091.40)

Voids

Void Check Run 6/23/20	Hershey	\$	(766.08)
Void Check Run 6/23/20	Elderly		(4,252.21)
Void Check Run 6/23/20	Operating		(9,407.00)
Void Check Run 6/26/20	Operating		(2,955.00)
Void Check Run 6/30/20	Operating		(609.00)
Subtotal		\$	(17,989.29)

Total before Journal Entries **\$ 2,373,404.68**

Journal Entries - May-20 \$ 1,116,546.04

Total **\$ 1,116,546.04**

Total Expenditures **\$ 3,489,950.72**

BILLS FOR APPROVAL SUMMARY
July 16, 2020

Computer Bill Lists

Regular Bills 7/16/20		\$	1,198,294.08
Payroll Vendor Checks 7/10/20			11,381.27
Payroll Vendor ACH Payments 7/10/20			96,669.76
	Subtotal	\$	<u>1,306,345.11</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	428,053.19
Wellmark Insurance	Health/Dental Insurance July		67,000.00
Wellmark Insurance	Health/Dental Insurance July		67,000.00
Treasurer State of Iowa	Sales Tax		14,098.26
Treasurer State of Iowa	State Tax Withholding		22,629.10
Internal Revenue Service	Federal Withholding		105,651.32
	Subtotal	\$	<u>704,431.87</u>

Voucher Program

Various Landlords	Estimated August Rent	\$	130,000.00
		\$	<u>130,000.00</u>

Voids

Void Pulled Invoices 7/3/20	Operating	\$	(4,166.03)
	Subtotal	\$	<u>(4,166.03)</u>

Total Expenditures	\$	<u><u>2,136,610.95</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
August 7, 2020

Computer Bill Lists

Regular Bills 8/7/20
Special Ck Run 7/24/20
Special CK Run 7/31/20
Payroll Vendor Checks 7/24/20
Payroll Vendor ACH Payments 7/24/20

Subtotal

ACH Debit Memo Payments

Payroll Account	Transfer
Wellmark Insurance	Health/Dental July
Wellmark Insurance	Health/Dental July
Internal Revenue Service	Federal Withholding
Treasurer, State of Iowa	State Tax Withholding
Treasurer, State of Iowa	Quarterly Sales Tax
Treasurer, State of Iowa	Sales Tax
	Subtotal

Voucher Program

Various Landlords	Actual Rent August
-------------------	--------------------

Voids

Void Check Run 7/24/20	Operating
Void Check Run 7/24/20	Section 8
Void Check Run 7/31/20	Operating
	Subtotal

Total before Journal Entries

Total Expenditures

\$	1,582,074.35
	556.79
	4,933.70
	27,755.09
	97,796.77
\$	<u>1,713,116.70</u>

\$	394,694.05
	67,000.00
	67,000.00
	104,000.72
	22,349.04
	3,140.66
	14,098.26
\$	<u>672,282.73</u>

\$	<u>(3,125.40)</u>
\$	<u>(3,125.40)</u>

\$	(1,319.60)
	(960.39)
	<u>(4,933.70)</u>
\$	<u>(7,213.69)</u>

\$	<u>2,375,060.34</u>
----	---------------------

\$	<u>2,375,060.34</u>
----	---------------------

BILLS FOR APPROVAL SUMMARY
August 21, 2020

Computer Bill Lists

Regular Bills 8/21/20
Special CK 8/7/20
Payroll Vendor Checks 8/7/20
Payroll Vendor ACH Payments 8/7/20

Subtotal

ACH Debit Memo Payments

Payroll Account
Wellmark Insurance
Wellmark Insurance
IPERS
Treasurer State of Iowa
Treasurer State of Iowa
Internal Revenue Service

Transfer
Health/Dental Insurance Aug
Health/Dental Insurance Aug
July Contributions
State Tax Withholding
Sales Tax
Federal Withholding

Subtotal

Voucher Program

Various Landlords

Estimated September Rent

Voids

Void Checks 8/7/20
Void Checks 8/14/20
Void Checks 8/18/18

Operating
Operating
Section 8

Subtotal

Total Expenditures

\$	609,942.66
\$	71,500.00
	11,238.53
	97,488.27
\$	<u>790,169.46</u>

\$	416,471.73
	67,000.00
	67,000.00
	101,213.41
	23,707.05
	14,098.26
	110,101.95
\$	<u>799,592.40</u>

\$	<u>130,000.00</u>
\$	<u>130,000.00</u>

\$	(71,500.00)
	(216.61)
	<u>(3,843.63)</u>
\$	<u>(75,560.24)</u>

\$	<u><u>1,644,201.62</u></u>
----	----------------------------

BILLS FOR APPROVAL SUMMARY
September 4, 2020

Computer Bill Lists

Regular Bills 9/4/20	\$ 1,196,359.82
Special Ck Run 8/25/20	42.37
Special Ck Run 8/19/20	983.00
Special Ck Run 8/28/20	1,605.00
Payroll Vendor Checks 8/21/20	27,741.88
Payroll Vendor Checks 9/4/20	11,500.23
Payroll Vendor ACH Payments 8/21/20	96,237.53
Payroll Vendor ACH Payments 9/4/20	96,305.60
Subtotal	<u>\$ 1,430,775.43</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 392,474.53
Payroll Account	Transfer	180.07
Payroll Account	Transfer	402,904.19
Wellmark Insurance	Health/Dental August	67,000.00
Wellmark Insurance	Health/Dental August	67,000.00
Internal Revenue Service	Federal Withholding	104,001.43
Internal Revenue Service	Federal Withholding	107,395.41
Treasurer, State of Iowa	State Tax Withholding	22,308.09
Treasurer, State of Iowa	State Tax Withholding	23,125.85
Treasurer, State of Iowa	Sales Tax	14,098.26
Treasurer, State of Iowa	Sales Tax	14,098.26
Subtotal		<u>\$ 1,214,586.09</u>

Voucher Program

Various Landlords	Actual Rent September	\$ (4,564.40)
		<u>\$ (4,564.40)</u>

Voids

Void Check Run 8/25/20	Operating	\$ (90.17)
Void Check Run 8/28/20	Operating	(1,605.00)
Subtotal		<u>\$ (1,695.17)</u>

Total before Journal Entries	<u>\$ 2,639,101.95</u>
------------------------------	------------------------

Total Expenditures	<u><u>\$ 2,639,101.95</u></u>
---------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
September 18, 2020

Computer Bill Lists

Regular Bills 8/21/20
Special CK 9/4/20

\$ 642,112.72
250.00

Subtotal

\$ 642,362.72

ACH Debit Memo Payments

Wellmark Insurance
Wellmark Insurance
IPERS

Health/Dental Insurance Aug
Health/Dental Insurance Aug
August Contributions

\$ 67,000.00
67,000.00
102,777.58

Subtotal

\$ 236,777.58

Voucher Program

Various Landlords

Estimated September Rent

\$ 130,000.00
\$ 130,000.00

Voids

Void Checks 9/4/20

Elderly

\$ (250.00)

Subtotal

\$ (250.00)

Total Expenditures

\$ 1,008,890.30

BILLS FOR APPROVAL SUMMARY
October 2, 2020

Computer Bill Lists

Regular Bills 10/2/20		\$	691,385.58
Special Ck Run 9/18/20			1,900.00
Special Ck Run 9/22/20			702.00
Payroll Vendor Checks 9/18/20			26,934.80
Payroll Vendor ACH Payments 9/18/20			95,948.82
Subtotal		\$	<u>816,871.20</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	393,645.33
Wellmark Insurance	Health/Dental September		67,000.00
Wellmark Insurance	Health/Dental September		67,000.00
Internal Revenue Service	Federal Withholding		103,158.60
Treasurer, State of Iowa	State Tax Withholding		21,967.84
Subtotal		\$	<u>652,771.77</u>

Voucher Program

Various Landlords	Actual Rent October	\$	(8,447.40)
		\$	<u>(8,447.40)</u>

Voids

Void Check Run 9/18/20	Elderly	\$	(1,900.00)
Void Check Run 9/22/20	Section 8		(702.00)
Subtotal		\$	<u>(2,602.00)</u>

Total before Journal Entries	\$	<u>1,458,593.57</u>
------------------------------	----	---------------------

Journal Entries -	Jun-20	\$	<u>6,189,403.32</u>
-------------------	--------	----	---------------------

Total	\$	<u>6,189,403.32</u>
-------	----	---------------------

Total Expenditures	\$	<u>7,647,996.89</u>
---------------------------	----	---------------------

BILLS FOR APPROVAL SUMMARY
October 16, 2020

Computer Bill Lists

Regular Bills 10/16/20		\$	1,087,516.42
Special Check 10/13/20			711.38
Payroll Vendor Checks 10/2/20			11,278.34
Payroll Vendor ACH Payments 10/2/20			96,199.99
	Subtotal	\$	<u>1,195,706.13</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	402,857.74
Wellmark Insurance	Health/Dental Insurance Oct		67,000.00
Wellmark Insurance	Health/Dental Insurance Oct		67,000.00
IPERS	September Contributions		103,685.69
Treasurer State of Iowa	State Tax Withholding		23,223.78
Treasurer State of Iowa	Sales Tax		12,219.00
Internal Revenue Service	Federal Withholding		107,594.38
	Subtotal	\$	<u>783,580.59</u>

Voucher Program

Various Landlords	Estimated November Rent	\$	130,000.00
		\$	<u>130,000.00</u>

Voids

Void Checks 10/13/20	Operating	\$	(1,785.60)
	Subtotal	\$	<u>(1,785.60)</u>

Total Expenditures	\$	<u><u>2,107,501.12</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
November 6, 2020

Computer Bill Lists

Regular Bills 11/6/20	\$ 2,232,922.35
Special Ck Run 10/23/20	401.59
Special Ck Run 10/30/20	83.85
Special Ck Run 11/3/20	25.00
Payroll Vendor Checks 10/16/20	25,688.15
Payroll Vendor Checks 10/30/20	3,008.01
Payroll Vendor ACH Payments 10/16/20	96,123.90
Payroll Vendor ACH Payments 10/30/20	95,880.87
Subtotal	<u>\$ 2,454,133.72</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 385,540.55
Payroll Account	Transfer	402,372.30
Wellmark Insurance	Health/Dental October	67,000.00
Wellmark Insurance	Health/Dental October	67,000.00
Wellmark Insurance	Health/Dental November	67,000.00
Internal Revenue Service	Federal Withholding	102,162.89
Internal Revenue Service	Federal Withholding	108,118.49
Treasurer, State of Iowa	State Tax Withholding	21,965.14
Treasurer, State of Iowa	State Tax Withholding	23,453.75
Treasurer, State of Iowa	Sales Tax	12,219.00
Treasurer, State of Iowa	Sales Tax	10,080.00
Iowa Workforce Development	Unemployment	14,006.60
Subtotal		<u>\$ 1,280,918.72</u>

Voucher Program

Various Landlords	Actual Rent November	\$ (6,694.40)
		<u>\$ (6,694.40)</u>

Voids

Void Check Run 10/23/20	Operating	\$ (508.95)
Void Check Run 10/30/20	Operating	(618.85)
Void Check Run 11/3/20	Operating	(25.00)
Subtotal		<u>\$ (1,152.80)</u>

	<u>\$ 3,727,205.24</u>
--	------------------------

Journal Entries -	Jul-20	1,272,147.39
	Aug-20	1,248,715.20
	Sep-20	<u>1,947,270.72</u>

Total	<u>\$ 4,468,133.31</u>
-------	------------------------

Total Expenditures	<u><u>\$ 8,195,338.55</u></u>
---------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
November 20, 2020

Computer Bill Lists

Regular Bills 11/20/20		\$	743,564.56
Special Check 11/12/20			1,590.00
Payroll Vendor Checks 11/13/20			10,894.82
Payroll Vendor ACH Payments 11/13/20			95,279.98
	Subtotal	\$	<u>851,329.36</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	403,076.02
Wellmark Insurance	Health/Dental Insurance Nov		67,000.00
Wellmark Insurance	Health/Dental Insurance Nov		67,000.00
IPERS	October Contributions		160,860.55
Treasurer State of Iowa	State Tax Withholding		23,579.66
Treasurer State of Iowa	Sales Tax		12,219.00
Internal Revenue Service	Federal Withholding		109,125.85
	Subtotal	\$	<u>842,861.08</u>

Voucher Program

Various Landlords	Estimated December Rent	\$	130,000.00
		\$	<u>130,000.00</u>

Voids

Void Checks 11/12/20	Operating	\$	(7.36)
Void Checks 11/12/20	Operating		<u>(1,590.00)</u>
	Subtotal	\$	<u>(1,597.36)</u>

Total Expenditures	\$	<u><u>1,822,593.08</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
December 4, 2020

Computer Bill Lists

Regular Bills 12/4/20
Special Ck Run 12/1/20
Payroll Vendor Checks 11/25/20
Payroll Vendor ACH Payments 11/25/20

Subtotal

ACH Debit Memo Payments

Payroll Account
Wellmark Insurance
Wellmark Insurance
Internal Revenue Service
Treasurer, State of Iowa
Treasurer, State of Iowa
Iowa Finance Authority
UNB

Transfer
Health/Dental November
Health/Dental November
Federal Withholding
State Tax Withholding
Sales Tax
SRF Interest
Interest Payments

Subtotal

Voucher Program

Various Landlords

Actual Rent December

Total Expenditures

\$	649,692.16
	4,350.00
	27,240.59
	162,608.66
<u>\$</u>	<u>843,891.41</u>

\$	559,999.42
	67,000.00
	67,000.00
	106,824.90
	21,885.28
	12,219.00
	91,096.25
	209,914.57
<u>\$</u>	<u>1,135,939.42</u>

<u>\$</u>	<u>(3,215.40)</u>
<u>\$</u>	<u>(3,215.40)</u>

<u><u>\$</u></u>	<u><u>1,976,615.43</u></u>
------------------	----------------------------

BILLS FOR APPROVAL SUMMARY
December 18, 2020

Computer Bill Lists

Regular Bills 12/18/20		\$	1,333,085.86
Special Check 12/3/20			201.74
Special Check 12/11/20			250.00
Payroll Vendor Checks 12/11/20			10,752.00
Payroll Vendor ACH Payments 12/11/20			96,548.41
	Subtotal	\$	<u>1,440,838.01</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	405,411.34
Wellmark Insurance	Health/Dental Insurance Dec		67,000.00
Wellmark Insurance	Health/Dental Insurance Dec		67,000.00
IPERS	November Contributions		109,798.11
Treasurer State of Iowa	State Tax Withholding		22,974.11
Treasurer State of Iowa	Sales Tax		12,219.00
Internal Revenue Service	Federal Withholding		105,519.14
	Subtotal	\$	<u>789,921.70</u>

Voucher Program

Various Landlords	Estimated January Rent	\$	<u>130,000.00</u>
		\$	<u>130,000.00</u>

Voids

Void Checks 12/3/20	Operating	\$	(956.87)
Void Checks 12/3/20	Section 8		(201.74)
Void Checks 12/11/20	Operating		(100.00)
	Subtotal	\$	<u>(1,258.61)</u>

Total Expenditures	\$	<u><u>2,359,501.10</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
January 8, 2021

Computer Bill Lists

Regular Bills 1/8/21		\$	631,551.68
Payroll Vendor Checks 12/23/20			31,902.64
Payroll Vendor ACH Payments 12/23/20			96,246.22
	Subtotal	\$	<u>759,700.54</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	370,815.69
Wellmark Insurance	Health/Dental December		67,000.00
Wellmark Insurance	Health/Dental December		67,000.00
Wellmark Insurance	Health/Dental January		68,000.00
Internal Revenue Service	Federal Withholding		98,349.22
Treasurer, State of Iowa	State Tax Withholding		21,651.02
	Subtotal	\$	<u>692,815.93</u>

Voucher Program

Various Landlords	Actual Rent January	\$	1,906.60
		\$	<u>1,906.60</u>

Voids

Void Check Run 12/29/20	Operating	\$	(1,345.00)
Void Check Run 12/29/20	Section 8		(662.00)
.	Subtotal	\$	<u>(2,007.00)</u>

Total Expenditures	\$	<u><u>1,452,416.07</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
January 22, 2021

Computer Bill Lists

Regular Bills 1/22/21		\$	679,903.22
Special Check 1/15/21			13,069.78
Special Check 1/19/21			1,225.00
Payroll Vendor Checks 1/8/21			11,454.16
Payroll Vendor ACH Payments 1/8/21			99,840.99
	Subtotal	\$	<u>805,493.15</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	419,806.60
Wellmark Insurance	Health/Dental Insurance Jan		68,000.00
Wellmark Insurance	Health/Dental Insurance Jan		68,000.00
IPERS	December Contributions		105,930.26
Treasurer State of Iowa	State Tax Withholding		24,214.48
Treasurer State of Iowa	Sales Tax		12,143.48
Internal Revenue Service	Federal Withholding		109,935.43
	Subtotal	\$	<u>808,030.25</u>

Voucher Program

Various Landlords	Estimated February Rent	\$	135,000.00
		\$	<u>135,000.00</u>

Voids

Void Checks 1/15/21	Operating	\$	(13,069.78)
Void Checks 1/19/21	Operating		(1,100.00)
Void Checks 1/19/21	Operating		(150.00)
	Subtotal	\$	<u>(14,319.78)</u>

Total before Journal Entries	\$	<u>1,734,203.62</u>
------------------------------	----	---------------------

Journal Entries-

October	\$	1,250,570.06
Total	\$	<u>1,250,570.06</u>

Total Expenditures	\$	<u><u>2,984,773.68</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
February 5, 2021

Computer Bill Lists

Regular Bills 2/5/21		\$	394,369.37
Special Ck Run 1/22/21			2,911.19
Special CK Run 1/29/21			212.45
Payroll Vendor Checks 1/22/21			32,354.13
Paryoll Vendor ACH Payments 1/22/21			97,963.63
	Subtotal	\$	<u>527,810.77</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	385,387.27
Wellmark Insurance	Health/Dental January		68,000.00
Wellmark Insurance	Health/Dental February		68,000.00
Internal Revenue Service	Federal Withholding		99,878.20
Treasurer, State of Iowa	State Tax Withholding		22,089.75
Treasurer, State of Iowa	Sales Tax		12,143.48
Treasurer, State of Iowa	QTRLY Sales Tax		10,931.09
Iowa Workforce Development	Unemployment		7,666.76
	Subtotal	\$	<u>674,096.55</u>

Voucher Program

Various Landlords	Actual Rent February	\$	1,449.60
		\$	<u>1,449.60</u>

Voids

Void Check Run 1/22/21	Operating	\$	(1,112.62)
Void Check Run 1/22/21	Section 8		(2,243.00)
Void Check Run 1/29/21	Operating		(212.45)
.	Subtotal	\$	<u>(3,568.07)</u>

Total Expenditures	\$	<u><u>1,199,788.85</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
February 19, 2021

Computer Bill Lists

Regular Bills 2/19/21		\$	610,072.77
Payroll Vendor Checks 2/5/21			10,751.91
Payroll Vendor ACH Payments 2/5/21			96,474.26
	Subtotal	\$	<u>717,298.94</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	402,901.83
Wellmark Insurance	Health/Dental Insurance Feb		68,000.00
Wellmark Insurance	Health/Dental Insurance Feb		68,000.00
IPERS	January Contributions		108,331.42
Treasurer State of Iowa	State Tax Withholding		23,912.27
Treasurer State of Iowa	Sales Tax		12,143.48
Internal Revenue Service	Federal Withholding		108,860.23
	Subtotal	\$	<u>792,149.23</u>

Voucher Program

Various Landlords	Estimated March Rent	\$	145,000.00
		\$	<u>145,000.00</u>

Voids

Void Checks 2/12/21	Operating	\$	(75.00)
	Subtotal	\$	<u>(75.00)</u>

Total before Journal Entries \$ 1,654,373.17

Journal Entries-

November	\$	1,324,790.15
December		<u>2,140,828.40</u>
Total	\$	<u><u>3,465,618.55</u></u>

Total Expenditures \$ 5,119,991.72

BILLS FOR APPROVAL SUMMARY
March 5, 2021

Computer Bill Lists

Regular Bills 3/5/21		\$	589,031.87
Special Ck Run 2/19/21			6,975.00
Special CK Run 2/23/21			231.00
Payroll Vendor Checks 2/19/21			31,964.57
Paryoll Vendor ACH Payments 2/19/21			96,918.86
	Subtotal	\$	<u>725,121.30</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	382,354.23
Wellmark Insurance	Health/Dental March		68,000.00
Wellmark Insurance	Health/Dental February		68,000.00
Internal Revenue Service	Federal Withholding		103,284.56
Treasurer, State of Iowa	State Tax Withholding		22,578.78
Treasurer, State of Iowa	Sales Tax		12,143.48
	Subtotal	\$	<u>656,361.05</u>

Voucher Program

Various Landlords	Actual Rent March	\$	(5,566.40)
		\$	<u>(5,566.40)</u>

Voids

Void Check Run 3/2/21	Section 8	\$	(1,672.60)
.	Subtotal	\$	<u>(1,672.60)</u>

Total Expenditures	\$	<u><u>1,374,243.35</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
March 19, 2021

Computer Bill Lists

Regular Bills 3/19/21	\$ 993,613.40
Special CK 3/9/21	73,261.93
Payroll Vendor Checks 3/5/21	12,513.79
Payroll Vendor ACH Payments 3/5/21	96,460.83
Subtotal	<u>\$ 1,175,849.95</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 397,817.89
Wellmark Insurance	Health/Dental Insurance March	68,000.00
Wellmark Insurance	Health/Dental Insurance March	68,000.00
IPERS	February Contributions	109,400.84
Brick Gentry Trust Account	Property Purchase 891 W 8th St -	
Treasurer State of Iowa	Settlement Items	99,279.15
Treasurer State of Iowa	State Tax Withholding	23,685.83
Internal Revenue Service	Sales Tax	12,143.48
	Federal Withholding	107,598.89
	Subtotal	<u>\$ 885,926.08</u>

Voucher Program

Various Landlords	Estimated March Rent	\$ 145,000.00
		<u>\$ 145,000.00</u>

	<u><u>\$ 2,206,776.03</u></u>
--	-------------------------------

Journal Entries-

January	\$ 1,502,370.36
Total	<u><u>\$ 1,502,370.36</u></u>

Total Expenditures	<u><u>\$ 3,709,146.39</u></u>
---------------------------	-------------------------------

BILLS FOR APPROVAL SUMMARY
April 2, 2021

Computer Bill Lists

Regular Bills 4/2/21	\$ 375,869.40
Special Ck Run 3/23/21	8,709.03
Payroll Vendor Checks 3/19/21	33,423.11
Payroll Vendor ACH Payments 3/19/21	96,385.96
Subtotal	\$ 514,387.50

ACH Debit Memo Payments

Payroll Account	Transfer	\$	373,892.47
Wellmark Insurance	Health/Dental March		68,000.00
Wellmark Insurance	Health/Dental March		68,000.00
Internal Revenue Service	Federal Withholding		99,886.03
Treasurer, State of Iowa	State Tax Withholding		21,933.74
Iowa Insurance Division	Perpetual Care Report Filing Fee		276.00
Payroll Account	Transfer		14.15
Payroll Account	Transfer		519.78
Iowa Insurance Division	Health Insurance 509A Filing Fee		115.00
	Subtotal	\$	632,637.17

Voucher Program

Various Landlords	Actual Rent April	\$ (9,000.00)
		\$ (9,000.00)

Voids

Void Check Run 3/23/21	Operating	\$ (72,417.50)
.	Subtotal	\$ (72,417.50)

Total Expenditures	\$ 1,065,607.17
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
April 16, 2021

Computer Bill Lists

Regular Bills 4/16/21

Payroll Vendor Checks 4/2/21

Payroll Vendor ACH Payments 4/21/21

Subtotal

ACH Debit Memo Payments

Payroll Account

Wellmark Insurance

Wellmark Insurance

IPERS

Treasurer State of Iowa

Treasurer State of Iowa

Internal Revenue Service

Transfer

Health/Dental Insurance April

Health/Dental Insurance April

March Contributions

State Tax Withholding

Sales Tax

Federal Withholding

Subtotal

Voucher Program

Various Landlords

Estimated May Rent

Voids

Void Checks 4/9/21

Operating

Subtotal

Total before Journal Entries

Journal Entries-

February

Total

Total Expenditures

\$	876,533.00
	12,593.00
	101,224.36
<u>\$</u>	<u>990,350.36</u>

\$	408,485.24
	68,000.00
	68,000.00
	105,429.09
	23,438.96
	14,359.55
	107,162.09
<u>\$</u>	<u>794,874.93</u>

\$	145,000.00
<u>\$</u>	<u>145,000.00</u>

\$	(215.84)
<u>\$</u>	<u>(215.84)</u>

<u>\$</u>	<u>1,930,009.45</u>
-----------	---------------------

\$	4,628,898.80
<u>\$</u>	<u>4,628,898.80</u>

<u>\$</u>	<u>6,558,908.25</u>
-----------	---------------------

BILLS FOR APPROVAL SUMMARY
May 7, 2021

Computer Bill Lists

Regular Bills 5/7/21
Special Ck Run 4/30/21
Special CK Run 5/4/21
Payroll Vendor Checks 4/16/21
Payroll Vendor Checks 4/30/21
Payroll Vendor ACH Payments 4/16/21
Paryoll Vendor ACH Payments 4/30/21

Subtotal

ACH Debit Memo Payments

Payroll Account
Payroll Account
Wellmark Insurance
Wellmark Insurance
Wellmark Insurance
Internal Revenue Service
Internal Revenue Service
Treasurer, State of Iowa
Treasurer, State of Iowa
Treasurer, State of Iowa
Treasurer, State of Iowa
Iowa Workforce Development

Transfer
Transfer
Health/Dental April
Health/Dental April
Health/Dental May
Federal Withholding
Federal Withholding
State Tax Withholding
State Tax Withholding
Sales Tax
Quarterly Sales Tax
Unemployment

Subtotal

Voucher Program

Various Landlords

Actual Rent May

Voids

Void Check Run 4/20/21
Void Check Run 4/30/21
Void Check Run 5/4/21
.

Section 8
Section 8
Operating

Subtotal

Total before Journal Entries

Journal Entries -

Mar-21

Total

Total Expenditures

\$	1,570,438.48
	637.00
	500.00
	34,679.14
	5,063.87
	98,184.19
	97,854.04
\$	<u>1,807,356.72</u>

\$	397,524.96
	415,112.71
	68,000.00
	68,000.00
	68,000.00
	104,866.62
	110,359.33
	22,959.43
	24,321.48
	14,359.55
	8,173.58
	34,613.99
\$	<u>1,336,291.65</u>

\$	<u>(10,709.00)</u>
\$	<u>(10,709.00)</u>

\$	(400.00)
	(637.00)
	(500.00)
\$	<u>(1,537.00)</u>

\$	<u>3,131,402.37</u>
	<u>2,156,725.60</u>
\$	<u>2,156,725.60</u>
\$	<u>5,288,127.97</u>

BILLS FOR APPROVAL SUMMARY
May 21, 2021

Computer Bill Lists

Regular Bills 5/21/21		\$	1,287,395.81
Payroll Vendor Checks 5/14/21			12,877.17
Payroll Vendor ACH Payments 5/14/21			98,902.79
	Subtotal	\$	<u>1,399,175.77</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	419,335.62
Wellmark Insurance	Health/Dental Insurance May		68,000.00
Wellmark Insurance	Health/Dental Insurance May		68,000.00
IPERS	April Contributions		159,689.98
Treasurer State of Iowa	State Tax Withholding		24,216.43
Treasurer State of Iowa	Sales Tax		14,359.55
Internal Revenue Service	Federal Withholding		111,080.46
	Subtotal	\$	<u>864,682.04</u>

Voucher Program

Various Landlords	Estimated June Rent	\$	140,000.00
		\$	<u>140,000.00</u>

Voids

Void Checks 5/14/21	Operating	\$	(146.00)
	Subtotal	\$	<u>(146.00)</u>

Total before Journal Entries	\$	<u>2,403,711.81</u>
------------------------------	----	---------------------

Total Expenditures	\$	<u><u>2,403,711.81</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
June 4, 2021

Computer Bill Lists

Regular Bills 6/4/21
Special Ck Run 5/28/21
Special CK Run 6/1/21
Payroll Vendor Checks 5/28/21
Paryoll Vendor ACH Payments 5/28/21

Subtotal

ACH Debit Memo Payments

Payroll Account
Wellmark Insurance
Wellmark Insurance
Internal Revenue Service
Treasurer, State of Iowa
Treasurer, State of Iowa
UMB
Iowa Finance Authority

Transfer
Health/Dental June
Health/Dental May
Federal Withholding
State Tax Withholding
Sales Tax
Bonds/Interest Due June 1
SRF Principle/Interest Due June 1
Subtotal

Voucher Program

Various Landlords

Actual Rent June

Voids

Void Check Run 6/1/21
.

Elderly
Subtotal

Total Expenditures

\$	1,393,234.83
	500.00
	154,350.00
	34,082.72
	98,466.72
\$	<u>1,680,634.27</u>

\$	407,728.04
	68,000.00
	68,000.00
	106,400.27
	23,144.91
	14,359.55
	2,676,051.25
	840,123.75
\$	<u>4,203,807.77</u>

\$	<u>(4,942.00)</u>
\$	<u>(4,942.00)</u>

\$	<u>(57.34)</u>
\$	<u>(57.34)</u>

\$	<u><u>5,879,442.70</u></u>
----	----------------------------

BILLS FOR APPROVAL SUMMARY
June 18, 2021

Computer Bill Lists

Regular Bills 6/18/21		\$	1,200,882.23
Special CK 6/4/21			62.30
Special CK 6/11/21			371.35
Special CK 6/15/21			520.80
Payroll Vendor Checks 6/11/21			12,957.57
Payroll Vendor ACH Payments 6/11/21			97,911.53
Subtotal		\$	<u>1,312,705.78</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	421,347.45
Wellmark Insurance	Health/Dental Insurance June		68,000.00
Wellmark Insurance	Health/Dental Insurance June		68,000.00
IPERS	May Contributions		107,105.03
Treasurer State of Iowa	State Tax Withholding		23,775.39
Treasurer State of Iowa	Sales Tax		14,359.55
Internal Revenue Service	Federal Withholding		111,031.41
Subtotal		\$	<u>813,618.83</u>

Voucher Program

Various Landlords	Estimated July Rent	\$	140,000.00
		\$	<u>140,000.00</u>

Voids

Void Checks 6/11/21	Operating	\$	(231.35)
Void Checks 6/11/21	Elderly		(2,315.00)
Void Checks 6/11/21	Hershey		(850.00)
Void Checks 6/15/21	Operating		(520.80)
Subtotal		\$	<u>(3,917.15)</u>

Total before Journal Entries \$ 2,262,407.46

Journal Entries-

April	\$	1,319,823.93
Total	\$	<u>1,319,823.93</u>

Total Expenditures \$ 3,582,231.39

BILLS FOR APPROVAL SUMMARY
July 2, 2021

Computer Bill Lists

Regular Bills 7/2/21		\$	2,288,161.17
Payroll Vendor Checks 6/25/21			34,880.12
Payroll Vendor ACH Payments 6/25/21			97,908.38
	Subtotal	\$	<u>2,420,949.67</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	417,987.79
Wellmark Insurance	Health/Dental June		68,000.00
Wellmark Insurance	Health/Dental June		68,000.00
Internal Revenue Service	Federal Withholding		109,266.20
Treasurer, State of Iowa	State Tax Withholding		23,278.46
Treasurer, State of Iowa	Sales Tax		9,090.14
Payroll Account	Transfer		359.90
Payroll Account	Transfer		15,278.06
	Subtotal	\$	<u>711,260.55</u>

Voucher Program

Various Landlords	Actual Rent July	\$	985.00
		\$	<u>985.00</u>

Voids

Void Check Run 6/29/21	Operating	\$	(64.00)
.	Subtotal	\$	<u>(64.00)</u>

Total before Journal Entries	\$	<u>3,133,131.22</u>
------------------------------	----	---------------------

Journal Entries -	May-21	<u>1,348,535.17</u>
-------------------	--------	---------------------

Total	\$	<u>1,348,535.17</u>
-------	----	---------------------

Total Expenditures	\$	<u><u>4,481,666.39</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
July 16, 2021

Computer Bill Lists

Regular Bills 7/16/21

Special CK 713/21

Payroll Vendor Checks 7/9/21

Payroll Vendor ACH Payments 7/9/21

Subtotal

ACH Debit Memo Payments

Payroll Account

Wellmark Insurance

Wellmark Insurance

Treasurer State of Iowa

Treasurer State of Iowa

Internal Revenue Service

Transfer

Health/Dental Insurance July

Health/Dental Insurance July

State Tax Withholding

Sales Tax

Federal Withholding

Subtotal

Voucher Program

Various Landlords

Estimated August Rent

Voids

Void Checks 7/13/21

Operating

Subtotal

Total before Journal Entries

Total Expenditures

\$	1,620,509.93
	70.23
	13,372.92
	101,786.11
\$	<u>1,735,739.19</u>

\$	470,620.00
	68,000.00
	68,000.00
	24,590.53
	14,098.26
	115,847.14
\$	<u>761,155.93</u>

\$	147,000.00
\$	<u>147,000.00</u>

\$	(70.23)
\$	<u>(70.23)</u>

\$	<u>2,643,824.89</u>
----	---------------------

\$	<u>2,643,824.89</u>
----	---------------------

BILLS FOR APPROVAL SUMMARY
August 6, 2021

Computer Bill Lists

Regular Bills 8/6/21	\$ 2,556,687.08
Special CK Run 8/3/21	801.00
Payroll Vendor Checks 7/23/21	34,548.41
Payroll Vendor ACH Payments 7/23/21	104,288.60
Subtotal	\$ 2,696,325.09

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 438,173.37
Wellmark Insurance	Health/Dental July	68,000.00
Wellmark Insurance	Health/Dental July	68,000.00
Wellmark Insurance	Health/Dental August	68,000.00
Internal Revenue Service	Federal Withholding	114,850.65
Treasurer, State of Iowa	State Tax Withholding	24,671.35
Treasurer, State of Iowa	Sales Tax	14,098.26
IPERS	June Contributions	105,850.08
Treasurer, State of Iowa	Affordable Cares Act Fee	1,641.22
Treasurer, State of Iowa	QTRLY Sales Tax	19,815.16
Iowa Workforce Development	Unemployment	34,111.45
	Subtotal	\$ 957,211.54

Voucher Program

Various Landlords	Actual Rent August	\$ (6,104.00)
		\$ (6,104.00)

Voids

Void Check Run 8/3/21	Operating	\$ (801.00)
.	Subtotal	\$ (801.00)

Total before Journal Entries **\$ 3,646,631.63**

Total Expenditures \$ 3,646,631.63

BILLS FOR APPROVAL SUMMARY
August 20, 2021

Computer Bill Lists

Regular Bills 7/16/21		\$	1,920,271.21
Special CK 8/6/21			18,750.33
Special CK 8/6/21			4,942.12
Payroll Vendor Checks 8/6/21			13,317.81
Payroll Vendor ACH Payments 8/6/21			106,016.52
	Subtotal	\$	<u>2,063,297.99</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	457,039.83
Wellmark Insurance	Health/Dental Insurance August		68,000.00
Wellmark Insurance	Health/Dental Insurance August		68,000.00
Treasurer State of Iowa	State Tax Withholding		25,702.96
Treasurer State of Iowa	Sales Tax		14,098.26
IPERS	July Contributions		108,180.05
Internal Revenue Service	Federal Withholding		119,733.00
	Subtotal	\$	<u>860,754.10</u>

Voucher Program

Various Landlords	Estimated September Rent	\$	147,000.00
		\$	<u>147,000.00</u>

Voids

Void Checks 8/6/21	Hershey	\$	(19,059.14)
Void Checks 8/17/21	Operating		(92.40)
	Subtotal	\$	<u>(19,151.54)</u>

Total before Journal Entries	\$	<u>3,051,900.55</u>
------------------------------	----	---------------------

Total Expenditures	\$	<u><u>3,051,900.55</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
September 3, 2021

Computer Bill Lists

Regular Bills 9/3/21		\$	498,895.92
Special CK Run 8/24/21			2,000.00
Payroll Vendor Checks 8/20/21			33,990.92
Payroll Vendor ACH Payments 8/20/21			103,435.77
	Subtotal	\$	<u>638,322.61</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	432,611.00
Payroll Account	Transfer		432,774.33
Wellmark Insurance	Health/Dental August		68,000.00
Wellmark Insurance	Health/Dental August		68,000.00
Internal Revenue Service	Federal Withholding		112,867.17
Treasurer, State of Iowa	State Tax Withholding		24,366.82
Treasurer, State of Iowa	Sales Tax		14,098.26
	Subtotal	\$	<u>1,152,717.58</u>

Voucher Program

Various Landlords	Actual Rent September	\$	(6,899.00)
		\$	<u>(6,899.00)</u>

Total before Journal Entries	\$	<u>1,784,141.19</u>
------------------------------	----	---------------------

Total Expenditures	\$	<u><u>1,784,141.19</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
September 17, 2021

Computer Bill Lists

Regular Bills 9/17/21		\$	2,204,580.48
Special CK 9/16/21	Purchase of 1410 Mulberry		293,802.71
Payroll Vendor Checks 9/3/21			12,770.18
Payroll Vendor ACH Payments 9/3/21			103,120.02
	Subtotal	\$	<u>2,614,273.39</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance September	\$	68,000.00
Wellmark Insurance	Health/Dental Insurance September		68,000.00
Treasurer State of Iowa	State Tax Withholding		24,901.87
Treasurer State of Iowa	Sales Tax		14,098.26
IPERS	August Contributions		108,772.87
Internal Revenue Service	Federal Withholding		115,185.27
	Subtotal	\$	<u>398,958.27</u>

Voucher Program

Various Landlords	Estimated October Rent	\$	147,000.00
		\$	<u>147,000.00</u>

Total before Journal Entries	\$	<u><u>3,160,231.66</u></u>
------------------------------	----	----------------------------

Total Expenditures	\$	<u><u>3,160,231.66</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
October 7, 2021

Computer Bill Lists

Regular Bills 9/8/21
Payroll Vendor Checks 9/17/21
Payroll Vendor Checks 10/1/21
Payroll Vendor ACH Payments 9/17/21
Payroll Vendor ACH Payments 10/1/21

Subtotal

ACH Debit Memo Payments

Payroll Account	Transfer
Payroll Account	Transfer
Payroll Account	Transfer
Payroll Account	Transfer
Wellmark Insurance	Health/Dental August
Wellmark Insurance	Health/Dental August
Wellmark Insurance	Health/Dental October
Internal Revenue Service	Federal Withholding
Internal Revenue Service	Federal Withholding
Treasurer, State of Iowa	State Tax Withholding
Treasurer, State of Iowa	State Tax Withholding
Treasurer, State of Iowa	Sales Tax

Subtotal

Voucher Program

Various Landlords	Actual Rent October
-------------------	---------------------

Total before Journal Entries

Total Expenditures

\$	1,692,812.22
	33,822.72
	12,364.22
	103,149.17
	103,002.27
\$	<u>1,945,150.60</u>

\$	405,071.27
	430,053.82
	161.49
	876.78
	68,000.00
	68,000.00
	68,000.00
	107,206.06
	114,702.46
	23,404.01
	24,987.92
	12,004.35
\$	<u>1,322,468.16</u>

\$	(8,221.00)
\$	<u>(8,221.00)</u>

\$	<u>3,259,397.76</u>
----	---------------------

\$	<u>3,259,397.76</u>
----	---------------------

BILLS FOR APPROVAL SUMMARY
October 22, 2021

Computer Bill Lists

Regular Bills 10/22/21		\$	1,683,093.46
Special CK 10/15/21			5,813.00
Special CK 10/19/21			816.54
Payroll Vendor Checks 10/15/21			33,107.70
Payroll Vendor ACH Payments 10/15/21			101,749.61
Subtotal		\$	<u>1,824,580.31</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance October	\$	68,000.00
Wellmark Insurance	Health/Dental Insurance October		68,000.00
Payroll Account	Transfer		418,525.77
IPERS	September Contributions		108,895.69
Treasurer State of Iowa	State Tax Withholding		24,149.92
Iowa Workforce Development	Unemployment		12,185.66
Internal Revenue Service	Federal Withholding		111,322.79
Subtotal		\$	<u>811,079.83</u>

Voucher Program

Various Landlords	Estimated November Rent	\$	147,000.00
		\$	<u>147,000.00</u>

Voids

Void Checks 10/15/21	Operating	\$	(6,013.00)
Void Checks 10/19/21	Operating		(816.54)
Subtotal		\$	<u>(6,829.54)</u>

Total before Journal Entries	\$	<u><u>2,775,830.60</u></u>
------------------------------	----	----------------------------

Journal Entries-

June	<u>5,246,773.20</u>
Total	<u><u>\$ 5,246,773.20</u></u>

Total Expenditures	\$	<u><u>8,022,603.80</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
November 5, 2021

Computer Bill Lists

Regular Bills 11/5/21		\$	1,968,891.04
Special CK Run 10/29/21			1,086.82
Payroll Vendor Checks 10/29/21			4,850.51
Payroll Vendor ACH Payments 10/29/21			99,573.01
Subtotal		\$	<u>2,074,401.38</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	436,293.56
Wellmark Insurance	Health/Dental November		68,000.00
Wellmark Insurance	Health/Dental October		68,000.00
Internal Revenue Service	Federal Withholding		118,526.03
Treasurer, State of Iowa	State Tax Withholding		26,132.37
Treasurer, State of Iowa	Quarterly Sales Tax		10,080.00
Treasurer, State of Iowa	Sales Tax		12,004.35
Subtotal		\$	<u>739,036.31</u>

Voucher Program

Various Landlords	Actual Rent November	\$	(8,850.00)
		\$	<u>(8,850.00)</u>

Voids

Void Check Run 10/29/21	Operating	\$	(3,364.66)
.	Subtotal	\$	<u>(3,364.66)</u>

Total before Journal Entries	\$	<u>2,801,223.03</u>
------------------------------	----	---------------------

Total Expenditures	\$	<u><u>2,801,223.03</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
November 19, 2021

Computer Bill Lists

Regular Bills 11/19/21	\$ 1,051,601.71
Special CK 11/12/21	1,561.50
Payroll Vendor Checks 11/15/21	13,311.63
Payroll Vendor ACH Payments 11/15/21	98,981.48
Subtotal	\$ 1,165,456.32

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance November	\$ 68,000.00
Wellmark Insurance	Health/Dental Insurance November	68,000.00
Paryoll Account	Transfer	417,430.07
IPERS	October Contributions	171,468.42
Treasurer State of Iowa	State Tax Withholding	24,603.21
Treasurer State of Iowa	Sales Tax	12,004.35
Internal Revenue Service	Federal Withholding	112,828.24
	Subtotal	\$ 874,334.29

Voucher Program

Various Landlords	Estimated December Rent	\$ 147,000.00
		\$ 147,000.00

Voids

Void Checks 11/12/21	Operating	\$ (1,561.50)
	Subtotal	\$ (1,561.50)
	Total before Journal Entries	\$ 2,185,229.11

Journal Entries-

July 2021	\$ 1,433,571.01
August 2021	1,306,583.37
September 2021	2,176,482.30
Total	\$ 4,916,636.68
Total Expenditures	\$ 7,101,865.79

BILLS FOR APPROVAL SUMMARY
December 3, 2021

Computer Bill Lists

Regular Bills 12/3/21		\$	868,632.34
Special CK Run 11/23/21			550.00
Payroll Vendor Checks 11/24/21			34,405.82
Payroll Vendor ACH Payments 11/24/21			171,612.85
	Subtotal	\$	<u>1,075,201.01</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	579,458.26
Wellmark Insurance	Health/Dental November		68,000.00
Wellmark Insurance	Health/Dental November		68,000.00
Internal Revenue Service	Federal Withholding		109,328.22
Treasurer, State of Iowa	State Tax Withholding		22,564.99
UMB	Interest Payments		172,418.75
Iowa Finance Authority	SRF Interest		84,770.00
Treasurer, State of Iowa	Sales Tax		12,004.35
	Subtotal	\$	<u>1,116,544.57</u>

Voucher Program

Various Landlords	Actual Rent December	\$	(9,401.00)
		\$	<u>(9,401.00)</u>

Voids

Void Check Run 11/23/21	Elderly	\$	(550.00)
Void Check Run 11/30/21	Operatin		(41.83)
.	Subtotal	\$	<u>(591.83)</u>

Total before Journal Entries	\$	<u>2,181,752.75</u>
------------------------------	----	---------------------

Total Expenditures	\$	<u><u>2,181,752.75</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
December 17, 2021

Computer Bill Lists

Regular Bills 12/17/21	\$ 1,363,423.16
Special CK 12/7/21	244.36
Payroll Vendor Checks 12/10/21	12,592.67
Payroll Vendor ACH Payments 12/10/21	102,244.47
Subtotal	\$ 1,478,504.66

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance December	\$ 68,000.00
Wellmark Insurance	Health/Dental Insurance December	68,000.00
Payroll Account	Transfer	437,044.64
IPERS	November Contributions	113,907.82
Treasurer State of Iowa	State Tax Withholding	24,872.16
Treasurer State of Iowa	Sales Tax	12,004.35
Internal Revenue Service	Federal Withholding	112,834.92
	Subtotal	\$ 836,663.89

Voucher Program

Various Landlords	Estimated January Rent	\$ 145,000.00
		\$ 145,000.00

Voids

Void Checks 12/7/21	Operating	\$ (244.36)
	Subtotal	\$ (244.36)
	Total before Journal Entries	\$ 2,459,924.19
	Total Expenditures	\$ 2,459,924.19

BILLS FOR APPROVAL SUMMARY
January 7, 2022

Computer Bill Lists

Regular Bills 1/7/22
Special CK Run 12/17/21
Payroll Vendor Checks 12/24/2021
Payroll Vendor ACH Payments 12/24/21

Subtotal

ACH Debit Memo Payments

Payroll Account	Transfer
Wellmark Insurance	Health/Dental December
Wellmark Insurance	Health/Dental January
Internal Revenue Service	Federal Withholding
Treasurer, State of Iowa	State Tax Withholding

Subtotal

Voucher Program

Various Landlords	Actual Rent January
-------------------	---------------------

Voids

Void Check Run 12/17/21	Operating
.	Subtotal

Total before Journal Entries

Total Expenditures

\$	1,304,182.32
	520.80
	34,706.77
	100,728.75
\$	<u>1,440,138.64</u>

\$	402,752.57
	68,000.00
	68,000.00
	105,705.27
	23,411.01
\$	<u>667,868.85</u>

\$	(7,325.00)
\$	<u>(7,325.00)</u>

\$	(2,102.47)
\$	<u>(2,102.47)</u>

\$	<u>2,098,580.02</u>
----	---------------------

\$	<u>2,098,580.02</u>
----	---------------------

BILLS FOR APPROVAL SUMMARY
January 21, 2022

Computer Bill Lists

Regular Bills 1/21/22		\$	804,163.32
Special CK 1/18/22			310.80
Payroll Vendor Checks 1/7/22			19,880.61
Payroll Vendor ACH Payments 1/7/22			96,528.94
	Subtotal	\$	<u>920,883.67</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance December	\$	68,000.00
Wellmark Insurance	Health/Dental Insurance January		69,000.00
Wellmark Insurance	Health/Dental Insurance January		69,000.00
Payroll Account	Transfer		427,605.91
IPERS	December Contributions		113,076.38
Treasurer State of Iowa	State Tax Withholding		24,324.58
Internal Revenue Service	Federal Withholding		110,751.49
	Subtotal	\$	<u>881,758.36</u>

Voucher Program

Various Landlords	Estimated February Rent	\$	145,000.00
		\$	<u>145,000.00</u>

Voids

Void Checks 1/18/22	Operating	\$	(310.80)
	Subtotal	\$	<u>(310.80)</u>

Total Expenditures	\$	<u><u>1,947,331.23</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
February 4, 2022

Computer Bill Lists

Regular Bills 2/4/22		\$	504,794.28
Special Check Run 1/31/22			400.00
Payroll Vendor Checks 1/21/22			41,150.47
Payroll Vendor ACH Payments 1/21/22			94,548.52
	Subtotal	\$	<u>640,893.27</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	387,134.73
Wellmark Insurance	Health/Dental January		69,000.00
Wellmark Insurance	Health/Dental January		69,000.00
Internal Revenue Service	Federal Withholding		102,788.81
Treasurer, State of Iowa	State Tax Withholding		22,689.72
Treasurer, State of Iowa	Sales Tax		11,481.83
Treasurer, State of Iowa	QTRLY Sales Tax		40,668.14
Iowa Workforce Development	Unemployment		6,249.75
	Subtotal	\$	<u>709,012.98</u>

Voucher Program

Various Landlords	Actual Rent February	\$	(11,532.00)
		\$	<u>(11,532.00)</u>

Voids

Void Check Run 1/31/22	Elderly	\$	(400.00)
.	Subtotal	\$	<u>(400.00)</u>

Total before Journal Entries	\$	<u>1,337,974.25</u>
------------------------------	----	---------------------

Total Expenditures	\$	<u><u>1,337,974.25</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
February 18, 2022

Computer Bill Lists

Regular Bills 2/18/22	\$ 1,117,023.63
Payroll Vendor Checks 2/4/22	19,531.50
Payroll Vendor ACH Payments 2/4/22	94,483.47
Subtotal	\$ 1,231,038.60

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance February	\$ 69,000.00
Wellmark Insurance	Health/Dental Insurance February	69,000.00
Paryoll Account	Transfer	397,521.18
IPERS	January Contributions	112,042.24
Treasurer State of Iowa	State Tax Withholding	23,184.76
Treasurer State of Iowa	State Sales Tax	11,481.83
Internal Revenue Service	Federal Withholding	105,712.13
	Subtotal	\$ 787,942.14

Voucher Program

Various Landlords	Estimated March Rent	\$ 140,000.00
		\$ 140,000.00

Voids

Journal Entries-

October 2021	\$ 1,388,194.75
November 2021	1,820,230.81
Total	\$ 3,208,425.56
Total Expenditures	\$ 5,367,406.30

BILLS FOR APPROVAL SUMMARY
March 4, 2022

Computer Bill Lists

Regular Bills 3/4/22		\$	458,876.03
Special Check Run 2/25/22			626.00
Payroll Vendor Checks 2/18/22			41,200.30
Payroll Vendor ACH Payments 2/18/22			95,100.89
Subtotal		\$	595,803.22

ACH Debit Memo Payments

Payroll Account	Transfer	\$	381,817.71
Wellmark Insurance	Health/Dental February		69,000.00
Wellmark Insurance	Health/Dental February		69,000.00
Internal Revenue Service	Federal Withholding		100,813.55
Treasurer, State of Iowa	State Tax Withholding		22,168.33
Treasurer, State of Iowa	Sales Tax		11,481.83
	Subtotal	\$	654,281.42

Voucher Program

Various Landlords	Actual Rent March	\$	(9,995.00)
		\$	(9,995.00)

Voids

Void Check Run 2/25/22	Operating	\$	(626.00)
.	Subtotal	\$	(626.00)

Total before Journal Entries \$ 1,239,463.64

Journal Entries - Dec-21 2,096,922.36

Total \$ 2,096,922.36

Total Expenditures \$ 3,336,386.00

BILLS FOR APPROVAL SUMMARY
March 18, 2022

Computer Bill Lists

Regular Bills 3/18/22		\$	819,187.87
Special CK 3/4/22			5,006.61
Special CK 3/11/22			15,000.00
Payroll Vendor Checks 3/4/22			19,580.21
Payroll Vendor ACH Payments 3/4/22			95,861.06
	Subtotal	\$	<u>954,635.75</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance March	\$	69,000.00
Wellmark Insurance	Health/Dental Insurance March		69,000.00
Paryoll Account	Transfer		403,046.06
Paryoll Account	Transfer		218.76
Paryoll Account	Transfer		13,562.26
Treasurer State of Iowa	State Tax		2,579.58
Treasurer State of Iowa	State Tax Withholding		879.99
IPERS	February Contributions		108,626.70
Treasurer State of Iowa	State Tax Withholding		23,616.92
Treasurer State of Iowa	State Sales Tax		11,481.83
Internal Revenue Service	Federal Withholding		107,788.47
	Subtotal	\$	<u>809,800.57</u>

Voucher Program

Various Landlords	Estimated April Rent	\$	137,000.00
		\$	<u>137,000.00</u>

Voids

Void Checks 3/4/22	Section 8	\$	(5,000.00)
Void Checks 3/4/22	Operating		(6.61)
Void Checks 3/15/22	Operating		(135.00)
	Subtotal	\$	<u>(5,141.61)</u>

Total Expenditures	\$	<u><u>1,896,294.71</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
April 8, 2022

Computer Bill Lists

Regular Bills 4/8/22
Special Check Run 3/29/22
Payroll Vendor Checks 3/18/22
Payroll Vendor Checks 4/1/22
Payroll Vendor Checks 3/18/22
Payroll Vendor Checks 4/1/22

Subtotal

ACH Debit Memo Payments

Payroll Account	Transfer
Payroll Account	Transfer
Wellmark Insurance	Health/Dental March
Wellmark Insurance	Health/Dental March
Wellmark Insurance	Health/Dental April
Internal Revenue Service	Federal Withholding
Internal Revenue Service	Federal Withholding
Treasurer, State of Iowa	State Tax Withholding
Treasurer, State of Iowa	State Tax Withholding
Treasurer, State of Iowa	Sales Tax
IPERS	February

Subtotal

Voucher Program

Various Landlords	Actual Rent April
-------------------	-------------------

Voids

Void Check Run 3/29/22	Operating
.	Subtotal

Total before Journal Entries

Journal Entries -

Jan-22

Total

Total Expenditures

\$	1,250,252.32
	302.55
	95,960.26
	95,903.81
	38,814.02
	17,651.06
\$	<u>1,498,884.02</u>

\$	398,014.05
	412,253.47
	69,000.00
	69,000.00
	69,000.00
	105,222.88
	109,502.97
	23,186.06
	23,829.07
	15,268.82
	101.59
\$	<u>1,294,378.91</u>

\$	(1,958.00)
\$	<u>(1,958.00)</u>

\$	(402.79)
\$	<u>(402.79)</u>

\$	<u>2,790,902.14</u>
----	---------------------

	<u>4,064,901.94</u>
--	---------------------

\$	<u>4,064,901.94</u>
----	---------------------

\$	<u>6,855,804.08</u>
----	---------------------

BILLS FOR APPROVAL SUMMARY
April 22, 2022

Computer Bill Lists

Regular Bills 3/18/22		\$	1,320,975.86
Special CK 4/8/22			1,376.55
Payroll Vendor Checks 4/15/22			39,719.09
Payroll Vendor ACH Payments 4/15/22			96,346.27
	Subtotal	\$	<u>1,458,417.77</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance April	\$	69,000.00
Wellmark Insurance	Health/Dental Insurance Apri;		69,000.00
Paryoll Account	Transfer		396,974.02
IPERS	March Contributions		109,111.23
Treasurer State of Iowa	State Tax Withholding		22,795.25
Iowa Insurance Division	Health Insurance 509A Filing Fee		491.00
Internal Revenue Service	Federal Withholding		104,288.21
	Subtotal	\$	<u>771,659.71</u>

Voucher Program

Various Landlords	Estimated May Rent	\$	143,000.00
		\$	<u>143,000.00</u>

Voids

Void Checks 3/4/22	Operating	\$	(746.55)
	Subtotal	\$	<u>(746.55)</u>

Journal Entries-

Febraruy 2022	\$	1,276,731.60
Total	\$	<u>1,276,731.60</u>
Total Expenditures	\$	<u><u>3,649,062.53</u></u>

BILLS FOR APPROVAL SUMMARY
May 6, 2022

Computer Bill Lists

Regular Bills 5/6/22	\$ 1,007,285.48
Special Check Run 4/22/22	2,065.50
Payroll Vendor Checks 4/29/22	9,966.34
Payroll ACH Checks 4/29/22	109,422.94
Subtotal	\$ 1,128,740.26

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 444,517.98
Wellmark Insurance	Health/Dental April	69,000.00
Wellmark Insurance	Health/Dental April	69,000.00
Internal Revenue Service	Federal Withholding	120,855.86
Treasurer, State of Iowa	State Tax Withholding	26,197.60
Iowa Workforce Development	Unemployment	35,335.36
Treasurer, State of Iowa	Sales Tax	15,268.82
Treasurer, State of Iowa	Quarterly Sales Tax	14,753.40
	Subtotal	\$ 794,929.02

Voucher Program

Various Landlords	Actual Rent May	\$ (8,834.00)
		\$ (8,834.00)

Voids

Void Check Run 4/22/22	Operating	\$ (4,022.00)
Void Check Run 4/22/22	Hershey	(158.00)
.	Subtotal	\$ (4,180.00)

Total before Journal Entries \$ 1,910,655.28

Journal Entries - Jan-22 -

Total \$ -

Total Expenditures \$ 1,910,655.28

BILLS FOR APPROVAL SUMMARY
May 20, 2022

Computer Bill Lists

Regular Bills 5/20/22

Special CK 5/6/22

Payroll Vendor Checks 5/13/22

Payroll Vendor ACH Payments 5/13/22

Subtotal

ACH Debit Memo Payments

Wellmark Insurance

Wellmark Insurance

Payroll Account

IPERS

Treasurer State of Iowa

Treasurer State of Iowa

Internal Revenue Service

Health/Dental Insurance April

Health/Dental Insurance May

Transfer

April Contributions

Sales Tax

State Tax Withholding

Federal Withholding

Subtotal

Voucher Program

Various Landlords

Estimated June Rent

Journal Entries-

March 2022

Total

Total Expenditures

\$	1,313,682.60
	244.99
	17,790.26
	103,982.69
<u>\$</u>	<u>1,435,700.54</u>

\$	69,000.00
	69,000.00
	442,235.08
	164,808.13
	15,268.82
	25,685.21
	119,644.56
<u>\$</u>	<u>905,641.80</u>

<u>\$</u>	<u>143,000.00</u>
<u>\$</u>	<u>143,000.00</u>

<u>\$</u>	<u>2,233,617.03</u>
<u>\$</u>	<u>2,233,617.03</u>

<u><u>\$</u></u>	<u><u>4,717,959.37</u></u>
------------------	----------------------------

BILLS FOR APPROVAL SUMMARY
June 3, 2022

Computer Bill Lists

Regular Bills 6/3/22	\$ 1,096,083.52
Special Check Run 5/20/22	500.00
Special Check Run 5/24/22	786.20
Payroll Vendor Checks 5/27/22	39,977.64
Payroll ACH Checks 5/27/22	97,936.07
Subtotal	\$ 1,235,283.43

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 423,121.09
Wellmark Insurance	Health/Dental May	69,000.00
Wellmark Insurance	Health/Dental May	69,000.00
Internal Revenue Service	Federal Withholding	109,939.49
Treasurer, State of Iowa	State Tax Withholding	23,682.35
UMB	Bonds/Interest Due June 1	2,728,018.75
Treasurer, State of Iowa	Sales Tax	15,268.82
Iowa Finance Authority	SRF Principal/Interest Due June 1	855,990.00
	Subtotal	\$ 4,294,020.50

Voucher Program

Various Landlords	Actual Rent June	\$ (11,584.00)
		\$ (11,584.00)

Voids

Void Check Run 5/24/22	Operating	\$ (1,667.10)
Void Check Run 5/24/22	Elderly	(670.00)
.	Subtotal	\$ (2,337.10)

Total Expenditures	\$ 5,515,382.83
---------------------------	------------------------

BILLS FOR APPROVAL SUMMARY
June 17, 2022

Computer Bill Lists

Regular Bills 6/17/22		\$	1,058,613.47
Payroll Vendor Checks 6/10/22			17,826.41
Payroll Vendor ACH Payments 6/10/22			92,673.22
	Subtotal	\$	<u>1,169,113.10</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance June	\$	69,000.00
Wellmark Insurance	Health/Dental Insurance June		69,000.00
Paryoll Account	Transfer		449,313.78
UMB	New Issue Bank Fee		300.00
IPERS	May Contributions		111,577.54
Treasurer State of Iowa	Sales Tax		15,268.82
Treasurer State of Iowa	State Tax Withholding		24,881.76
Internal Revenue Service	Federal Withholding		117,060.33
	Subtotal	\$	<u>856,402.23</u>

Voucher Program

Various Landlords	Estimated July Rent	\$	138,000.00
		\$	<u>138,000.00</u>

Voids

Void Checks 6/14/22	Operating	\$	(403.95)
	Subtotal	\$	<u>(403.95)</u>
	Total before Journal Entries	\$	<u>2,163,111.38</u>
	Total Expenditures	\$	<u>2,163,111.38</u>

BILLS FOR APPROVAL SUMMARY
July 8, 2022

Computer Bill Lists

Regular Bills /8/22		\$	2,601,803.13
Special Check Run 6/17/22			112,367.72
Special Check Run 6/27/22			71.85
Payroll Vendor Checks 6/24/22			39,761.24
Payroll ACH Checks 6/24/22			98,629.89
	Subtotal	\$	<u>2,852,633.83</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	454,957.00
Wellmark Insurance	Health/Dental June		69,000.00
Wellmark Insurance	Health/Dental June		69,000.00
Wellmark Insurance	Health/Dental July		69,000.00
Internal Revenue Service	Federal Withholding		119,060.95
Treasurer, State of Iowa	State Tax Withholding		24,654.25
	Subtotal	\$	<u>805,672.20</u>

Voucher Program

Various Landlords	Actual Rent July	\$	(1,726.00)
		\$	<u>(1,726.00)</u>

Voids

Void Check Run 6/17/22	Operating	\$	(109,995.52)
Void Check Run 6/27/22	Elderly		(26.95)
Void Check Run 6/27/22	Operating		(71.85)
.	Subtotal	\$	<u>(110,094.32)</u>

Total Expenditures	\$	<u><u>3,546,485.71</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
July 22, 2022

Computer Bill Lists

Regular Bills 7/22/22		\$	1,066,551.42
Special CK 7/8/22			1,100.38
Special CK 7/12/22			2,091.98
Special CK 7/19/22			75.00
Payroll Vendor Checks 7/10/22			18,058.17
Payroll Vendor ACH Payments 7/10/22			94,037.79
	Subtotal	\$	<u>1,181,914.74</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance July	\$	69,000.00
Wellmark Insurance	Health/Dental Insurance July		69,000.00
Paryoll Account	Transfer		532,642.26
Internal Revenue Service	Federal Withholding		121.05
IPERS	June Contributions		113,430.35
Treasurer State of Iowa	Sales Tax		15,096.63
Treasurer State of Iowa	State Tax Withholding		25,603.20
Internal Revenue Service	Federal Withholding		150,000.00
	Subtotal	\$	<u>974,893.49</u>

Voucher Program

Various Landlords	Estimated August Rent	\$	140,000.00
		\$	<u>140,000.00</u>

Voids

Void Checks 7/8/22	Operating	\$	(597.38)
Void Checks 7/7/22	Section 8		(503.00)
Void Checks 7/12/22	Operating		(2,091.98)
Void Checks 7/19/22	Section 8		(366.00)
Void Checks 7/19/22	Operating		(75.00)
	Subtotal	\$	<u>(3,633.36)</u>

Total Expenditures	\$	<u><u>2,293,174.87</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
August 5, 2022

Computer Bill Lists

Regular Bills 8/5/22	\$	1,455,758.72
Payroll Vendor Checks 7/22/22		39,493.00
Payroll ACH Checks 7/22/22		96,371.02
Subtotal	\$	1,591,622.74

ACH Debit Memo Payments

Payroll Account	Transfer	\$	454,423.76
Wellmark Insurance	Health/Dental July		69,000.00
Wellmark Insurance	Health/Dental August		69,000.00
Internal Revenue Service	Federal Withholding		117,889.37
Treasurer, State of Iowa	State Tax Withholding		24,889.20
IPERS	July Contributions		113,533.33
Internal Revenue Service	PCORI Fee		1,752.12
Treasurer, State of Iowa	QTRLY Sales Tax		14,051.61
Iowa Workforce Development	Unemployment		36,791.31
Subtotal		\$	901,330.70

Voucher Program

Various Landlords	Actual Rent August	\$	1,007.00
		\$	1,007.00

Voids

Void Check Run 8/2/22	Operating	\$	(352.50)
.	Subtotal	\$	(352.50)

	Total before Journal Entries	\$	2,493,607.94
Journal Entries -	Apr-22	\$	1,370,911.15
	Total	\$	1,370,911.15
	Total Expenditures	\$	3,864,519.09

BILLS FOR APPROVAL SUMMARY
August 19, 2022

Computer Bill Lists

Regular Bills 8/19/22	\$ 1,049,570.37
Special CK 8/9/22	3,866.97
Payroll Vendor Checks 8/5/22	17,684.64
Payroll Vendor ACH Payments 8/5/22	95,098.60
Subtotal	\$ 1,166,220.58

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance August	\$ 69,000.00
Wellmark Insurance	Health/Dental Insurance August	69,000.00
Payroll Account	Transfer	469,892.20
Treasurer State of Iowa	State Tax Withholding	26,170.92
Internal Revenue Service	Federal Withholding	123,580.69
	Subtotal	\$ 757,643.81

Voucher Program

Various Landlords	Estimated September Rent	\$ 147,000.00
		\$ 147,000.00

Voids

Void Checks 8/9/22	Operating	\$ (3,866.97)
	Subtotal	\$ (3,866.97)

Journal Entries-

April 2022	\$ 1,370,911.15
May 2022	1,308,782.23
Total	\$ 2,679,693.38
Total Expenditures	\$ 4,746,690.80

BILLS FOR APPROVAL SUMMARY
September 2, 2022

Computer Bill Lists

Regular Bills 9/2/22		\$ 1,392,089.50
Payroll Vendor Checks 8/19/22		38,760.72
Payroll ACH Checks 8/19/22		96,616.94
	Subtotal	<u>\$ 1,527,467.16</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 444,479.86
Wellmark Insurance	Health/Dental August	69,000.00
Wellmark Insurance	Health/Dental August	69,000.00
Internal Revenue Service	Federal Withholding	115,154.38
Treasurer, State of Iowa	State Tax Withholding	24,494.75
	Subtotal	<u>\$ 722,128.99</u>

Additional Invoice

Gribble, Boels, Stewart, & Witosky Law Firm	Legal Settlement Varela	\$ 17,500.00
	Subtotal	<u>\$ 17,500.00</u>

Voucher Program

Various Landlords	Actual Rent September	\$ (8,900.00)
		<u>\$ (8,900.00)</u>

Voids

Void Check Run 8/26/22	Operating	\$ (1,377.65)
.	Subtotal	<u>\$ (1,377.65)</u>

Total Expenditures		<u><u>\$ 2,256,818.50</u></u>
---------------------------	--	-------------------------------

BILLS FOR APPROVAL SUMMARY
September 16, 2022

Computer Bill Lists

Regular Bills 9/16/22		\$	958,055.21
Payroll Vendor Checks 9/2/22			17,644.94
Payroll Vendor ACH Payments 9/2/22			96,946.80
	Subtotal	\$	<u>1,072,646.95</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance September	\$	69,000.00
Wellmark Insurance	Health/Dental Insurance September		69,000.00
Paryoll Account	Transfer		456,548.97
Paryoll Account	Transfer		461.06
IPERS	August Contributions		112,764.94
Internal Revenue Service	Federal Withholding		84.44
Treasurer State of Iowa	State Tax Withholding		26,095.66
Internal Revenue Service	Federal Withholding		120,631.15
	Subtotal	\$	<u>854,586.22</u>

Voucher Program

Various Landlords	Estimated October Rent	\$	147,000.00
		\$	<u>147,000.00</u>

Total Expenditures	\$	<u><u>2,074,233.17</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
October 7, 2022

Computer Bill Lists

Regular Bills 10/7/22	\$	1,309,139.73
Special CK 9/16/22		590.00
Special CK 9/22/22		1,841.62
Payroll Vendor Checks 9/16/22		38,945.11
Payroll Vendor Checks 9/30/22		9,764.48
Payroll ACH Checks 9/16/22		97,029.81
Payroll ACH Checks 9/30/22		96,495.31
Subtotal	\$	1,553,806.06

ACH Debit Memo Payments

Payroll Account	Transfer	\$	428,457.83
Payroll Account	Transfer		448,392.62
Wellmark Insurance	Health/Dental September		69,000.00
Wellmark Insurance	Health/Dental September		69,000.00
Wellmark Insurance	Health/Dental October		69,000.00
Internal Revenue Service	Federal Withholding		112,675.27
Internal Revenue Service	Federal Withholding		119,267.31
Treasurer, State of Iowa	State Tax Withholding		24,594.04
Treasurer, State of Iowa	State Tax Withholding		26,241.79
Treasurer, State of Iowa	State Tax Withholding		22,267.75
Treasurer, State of Iowa	State Tax Withholding		14.00
Subtotal		\$	1,388,910.61

Voucher Program

Various Landlords	Actual Rent October	\$	(12,125.00)
		\$	(12,125.00)

Voids

Void Check Run 9/16/22	Operating	\$	(18,090.00)
.	Subtotal	\$	(18,090.00)

Total before Journal Entries	\$	2,912,501.67
------------------------------	-----------	---------------------

Journal Entries -	Jun-21	\$	5,711,092.88
-------------------	--------	-----------	---------------------

Total	\$	5,711,092.88
-------	-----------	---------------------

Total Expenditures	\$	8,623,594.55
---------------------------	-----------	---------------------

BILLS FOR APPROVAL SUMMARY
October 21, 2022

Computer Bill Lists

Regular Bills 9/16/22		\$	1,241,448.74
Special Cks 10/7/22			26,058.64
Special Cks 10/18/22			715.88
Payroll Vendor Checks 10/14/22			16,920.45
Payroll Vendor ACH Payments 10/14/22			95,031.51
	Subtotal	\$	<u>1,380,175.22</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance October	\$	69,000.00
Wellmark Insurance	Health/Dental Insurance October		69,000.00
Payroll Account	Transfer		452,883.19
Payroll Account	Transfer		888.71
Payroll Account	Transfer		1,269.47
IPERS	September Contributions		169,008.96
Treasurer State of Iowa	State Tax Withholding		25,733.12
Internal Revenue Service	Federal Withholding		119,458.24
	Subtotal	\$	<u>907,241.69</u>

Voucher Program

Various Landlords	Estimated November Rent	\$	142,000.00
		\$	<u>142,000.00</u>

Voids

Void Checks 2/24/23	Operating	\$	(4,188.54)
Void Checks 2/24/23	Hershey		(62.50)
Void Checks 2/24/23	Elderly		(62.50)
Void Checks 2/24/23	Hershey		(79.00)
Void Checks 2/24/23	Elderly		(2,223.65)
Void Checks 2/28/23	Operating		(499.86)
	Subtotal	\$	<u>(7,116.05)</u>

Total before Journal Entries	\$	<u>2,422,300.86</u>
------------------------------	----	---------------------

Total Expenditures	\$	<u><u>2,422,300.86</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
October 7, 2022

Computer Bill Lists

Regular Bills 11/4/22
Special CK 10/26/22
Payroll Vendor Checks 10/28/22
Payroll ACH Checks 10/28/22

Subtotal

ACH Debit Memo Payments

Payroll Account
Wellmark Insurance
Wellmark Insurance
Internal Revenue Service
Treasurer, State of Iowa
Treasurer, State of Iowa
Iowa Workforce Development

Transfer
Health/Dental October
Health/Dental October
Federal Withholding
State Tax Withholding
State Tax Withholding
Unemployment

Subtotal

Voucher Program

Various Landlords

Actual Rent November

Voids

Void Check Run 10/26/22
Void Check Run 11/1/22
.

Operating
Operating

Subtotal

Total Expenditures

\$	1,693,786.88
	17,413.76
	38,869.76
	94,726.37
\$	<u>1,844,796.77</u>

\$	427,289.62
	69,000.00
	69,000.00
	113,718.87
	24,695.79
	26,694.96
	16,723.82
\$	<u>747,123.06</u>

\$	(9,662.00)
\$	<u>(9,662.00)</u>

\$	(17,413.76)
	(5,136.00)
\$	<u>(22,549.76)</u>

\$	<u><u>2,559,708.07</u></u>
----	----------------------------

BILLS FOR APPROVAL SUMMARY
November 15, 2022

Computer Bill Lists

Regular Bills 9/18/22		\$ 925,122.78
Payroll Vendor Checks 11/11/22		17,474.90
Payroll Vendor ACH Payments 11/11/22		94,969.54
	Subtotal	<u>\$ 1,037,567.22</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance November	\$ 69,000.00
Wellmark Insurance	Health/Dental Insurance November	69,000.00
Payroll Account	Transfer	442,415.65
IPERS	October Contributions	114,389.00
Treasurer State of Iowa	State Tax Withholding	26,117.67
Internal Revenue Service	Federal Withholding	118,600.68
	Subtotal	<u>\$ 839,523.00</u>

Voucher Program

Various Landlords	Estimated December Rent	\$ 140,000.00
		<u>\$ 140,000.00</u>

Voids

Void Checks 10/7/22	Operating	\$ (17,021.00)
	Subtotal	<u>\$ (17,021.00)</u>
	Total before Journal Entries	<u>\$ 2,000,069.22</u>
	Total Expenditures	<u><u>\$ 2,000,069.22</u></u>

BILLS FOR APPROVAL SUMMARY
December 2, 2022

Computer Bill Lists

Regular Bills 12/2/22		\$	631,245.37
Payroll Vendor Checks 12/2/22			39,540.65
Payroll Vendor ACH Payments 12/2/22			166,453.87
	Subtotal	\$	<u>837,239.89</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance November	\$	69,000.00
Wellmark Insurance	Health/Dental Insurance November		69,000.00
Payroll Account	Transfer		571,640.47
UMB	Interest Payments		258,183.58
Iowa Finance Authority	SRF Interest		78,233.75
Treasurer State of Iowa	Sales Tax		21,892.17
Treasurer State of Iowa	State Tax Withholding		34,554.10
Internal Revenue Service	Federal Withholding		149,490.64
	Subtotal	\$	<u>1,251,994.71</u>

Voucher Program

Various Landlords	Actual December Rent	\$	(3,903.00)
		\$	<u>(3,903.00)</u>

Voids

Void Checks 11/29/22	Operating	\$	(65.00)
	Subtotal	\$	<u>(65.00)</u>

Total Expenditures		\$	<u><u>2,085,266.60</u></u>
---------------------------	--	----	----------------------------

BILLS FOR APPROVAL SUMMARY
December 16, 2022

Computer Bill Lists

Regular Bills 12/16/22	\$ 1,355,373.01
Special Cks 12/2/22	120.00
Special Cks 12/13/22	75.00
Payroll Vendor Checks 12/9/22	17,617.32
Payroll Vendor ACH Payments 12/9/22	95,581.90
Subtotal	\$ 1,468,767.23

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance December	\$ 69,000.00
Wellmark Insurance	Health/Dental Insurance December	69,000.00
Payroll Account	Transfer	452,969.76
IPERS	November Contributions	119,151.05
Treasurer State of Iowa	State Tax Withholding	26,330.24
Internal Revenue Service	Federal Withholding	118,643.90
	Subtotal	\$ 855,094.95

Voucher Program

Various Landlords	Estimated December Rent	\$ 142,000.00
		\$ 142,000.00

Voids

Void Checks 12/2/22	Operating	\$ (120.00)
Void Checks 12/9/22	Section 8	(562.00)
	Subtotal	\$ (682.00)

Total before Journal Entries **\$ 2,465,180.18**

Journal Entries-

July 2022	\$ 1,321,646.99
August 2022	1,526,139.80
September 2022	2,138,081.87
Total	\$ 4,985,868.66

Total Expenditures \$ 7,451,048.84

BILLS FOR APPROVAL SUMMARY
January 6, 2023

Computer Bill Lists

Regular Bills 12/2/22		\$	1,450,640.87
Special Cks 12/27/22			11,095.62
Payroll Vendor Checks 12/22/22			42,319.37
Payroll Vendor ACH Payments 12/22/22			93,280.57
	Subtotal	\$	<u>1,597,336.43</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance December	\$	69,000.00
Wellmark Insurance	Health/Dental Insurance December		69,000.00
Wellmark Insurance	Health/Dental Insurance January		79,000.00
Payroll Account	Transfer		421,314.49
Internal Revenue Service	Federal Withholding		110,692.90
Treasurer State of Iowa	Sales Tax		21,892.17
Treasurer State of Iowa	State Tax Withholding		24,888.07
	Subtotal	\$	<u>795,787.63</u>

Voucher Program

Various Landlords	Actual January Rent	\$	(5,820.00)
		\$	<u>(5,820.00)</u>

Voids

Void Checks 12/27/22	Operating	\$	(3,840.62)
	Subtotal	\$	<u>(3,840.62)</u>

Total Expenditures

\$ 2,383,463.44

BILLS FOR APPROVAL SUMMARY
February 3, 2023

Computer Bill Lists

Regular Bills 2/3/23		\$	1,396,385.28
Payroll Vendor Checks 1/20/23			42,674.39
Payroll Vendor ACH Payments 1/20/23			95,909.84
	Subtotal	\$	<u>1,534,969.51</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance January	\$	79,000.00
Wellmark Insurance	Health/Dental Insurance January		79,000.00
Payroll Account	Transfer		417,875.18
Internal Revenue Service	Federal Withholding		112,252.21
Iowa Workforce Development	Unemployment		6,451.33
Treasurer State of Iowa	State Tax Withholding		27,149.11
	Subtotal	\$	<u>721,727.83</u>

Voucher Program

Various Landlords	Actual February Rent	\$	(5,120.00)
		\$	<u>(5,120.00)</u>

Total Expenditures	\$	<u><u>2,251,577.34</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
February 17, 2023

Computer Bill Lists

Regular Bills 1/17/23	\$ 745,703.78
Special Cks 2/14/23	1,849.29
Payroll Vendor Checks 2/3/23	19,288.48
Payroll Vendor ACH Payments 2/3/23	94,040.43
Subtotal	\$ 860,881.98

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance February	\$ 79,000.00
Wellmark Insurance	Health/Dental Insurance February	79,000.00
Payroll Account	Transfer	422,413.31
IPERS	January Contributions	116,809.13
Treasurer State of Iowa	State Tax Withholding	27,376.05
Treasurer State of Iowa	Sales Tax	23,695.93
Internal Revenue Service	Federal Withholding	114,630.88
	Subtotal	\$ 862,925.30

Voucher Program

Various Landlords	Estimated March Rent	\$ 142,000.00
		\$ 142,000.00

Voids

Void Checks 2/14/23	Operating	\$ (567.25)
Void Checks 2/14/23	Hershey	(2,849.29)
	Subtotal	\$ (3,416.54)

Total before Journal Entries **\$ 1,862,390.74**

Journal Entries-

July 2022	\$ -
August 2022	-
September 2022	-
Total	\$ -

Total Expenditures \$ 1,862,390.74

BILLS FOR APPROVAL SUMMARY
March 3, 2023

Computer Bill Lists

Regular Bills 3/3/23		\$	505,195.35
Special Cks 2/24/23			3,660.06
Special Cks 2/28/23			422.56
Payroll Vendor Checks 2/17/23			43,087.65
Payroll Vendor ACH Payments 2/17/23			94,104.40
	Subtotal	\$	<u>646,470.02</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance February	\$	79,000.00
Wellmark Insurance	Health/Dental Insurance February		79,000.00
Treasurer State of Iowa	Monthly Sales Tax		25,784.17
Payroll Account	Transfer		396,548.56
Internal Revenue Service	Federal Withholding		105,705.50
Iowa Alcoholic Beverage Division	Golf Beer Permit Fee		585.00
Treasurer State of Iowa	State Tax Withholding		25,557.23
	Subtotal	\$	<u>712,180.46</u>

Voucher Program

Various Landlords	Actual March Rent	\$	(488.00)
		\$	<u>(488.00)</u>

Voids

Void Checks 2/24/23	Operating	\$	(4,188.54)
Void Checks 2/24/23	Hershey		(62.50)
Void Checks 2/24/23	Elderly		(62.50)
Void Checks 2/24/23	Hershey		(79.00)
Void Checks 2/24/23	Elderly		(2,223.65)
Void Checks 2/28/23	Operating		(499.86)
	Subtotal	\$	<u>(7,116.05)</u>
	Total Expenditures	\$	<u><u>1,351,046.43</u></u>

BILLS FOR APPROVAL SUMMARY
March 17, 2023

Computer Bill Lists

Regular Bills 3/17/23	\$ 1,047,705.66
Special Cks 3/10/23	2,001.52
Payroll Vendor Checks 3/3/23	19,965.25
Payroll Vendor ACH Payments 3/3/23	94,412.21
Subtotal	\$ 1,164,084.64

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance March	\$ 79,000.00
Wellmark Insurance	Health/Dental Insurance March	79,000.00
Payroll Account	Transfer	428,740.15
IPERS	February Contributions	114,879.59
Treasurer State of Iowa	State Tax Withholding	27,954.77
Iowa Insurance Division	509A Filing Fee	101.59
Internal Revenue Service	Federal Withholding	116,628.12
	Subtotal	\$ 846,304.22

Voucher Program

Various Landlords	Estimated April Rent	\$ 148,000.00
		\$ 148,000.00

Voids

Void Checks 2/10/23	Operating	\$ (2,216.02)
	Subtotal	\$ (2,216.02)
	Total before Journal Entries	\$ 2,156,172.84

Journal Entries-

October 2022	\$ 1,438,219.16
Total	\$ 1,438,219.16
Total Expenditures	\$ 3,594,392.00

BILLS FOR APPROVAL SUMMARY
April 7, 2023

Computer Bill Lists

Regular Bills 4/7/23		\$	1,325,399.31
Special Cks 3/21/23			300.00
Payroll Vendor Checks 3/17/23			42,586.41
Payroll Vendor Checks 3/31/23			9,430.57
Payroll Vendor ACH Payments 3/17/23			94,673.33
Payroll Vendor ACH Payments 3/31/23			92,440.58
Subtotal		\$	<u>1,564,830.20</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance March	\$	79,000.00
Wellmark Insurance	Health/Dental Insurance March		79,000.00
Wellmark Insurance	Health/Dental Insurance March		79,000.00
Treasurer State of Iowa	State Tax Withholding		26,026.45
Treasurer State of Iowa	State Tax Withholding		28,067.79
Payroll Account	Transfer		402,697.35
Payroll Account	Transfer		432,126.55
Internal Revenue Service	Federal Withholding		118,043.08
Internal Revenue Service	Federal Withholding		108,106.58
Treasurer State of Iowa	Monthly Sales Tax		13,862.82
Subtotal		\$	<u>1,365,930.62</u>

Voucher Program

Various Landlords	Actual April Rent	\$	(3,246.00)
		\$	<u>(3,246.00)</u>

Voids

Void Checks 3/21/23	Operating	\$	(2,500.00)
	Subtotal	\$	<u>(2,500.00)</u>

Total before Journal Entries	\$	<u>2,925,014.82</u>
------------------------------	----	---------------------

Journal Entries-

November 2022	\$	1,956,052.07
December 2022		2,141,278.46
January 2023		<u>1,363,197.39</u>
Total	\$	<u>5,460,527.92</u>

Total Expenditures	\$	<u>8,385,542.74</u>
---------------------------	----	---------------------

BILLS FOR APPROVAL SUMMARY
April 21, 2023

Computer Bill Lists

Regular Bills 4/21/23		\$	1,107,162.75
Special Cks 4/14/23			353.00
Payroll Vendor Checks 4/14/23			17,984.99
Payroll Vendor ACH Payments 4/14/23			94,439.87
	Subtotal	\$	<u>1,219,940.61</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance April	\$	79,000.00
Wellmark Insurance	Health/Dental Insurance April		79,000.00
Payroll Account	Transfer		433,642.43
Iowa Insurance Division	Perpetual Care Annual Report		371.00
Treasurer State of Iowa	State Tax Withholding		27,987.73
Payroll Account	Transfer		1,409.13
Payroll Account	Transfer		1,301.78
Internal Revenue Service	Federal Withholding		117,708.51
	Subtotal	\$	<u>740,420.58</u>

Voucher Program

Various Landlords	Estimated May Rent	\$	148,000.00
		\$	<u>148,000.00</u>

Voids

Void Checks 4/11/23	Operating	\$	(70.90)
Void Checks 4/14/23	Operating		(953.00)
	Subtotal	\$	<u>(1,023.90)</u>

Total Expenditures		\$	<u><u>2,107,337.29</u></u>
---------------------------	--	----	----------------------------

BILLS FOR APPROVAL SUMMARY
May 5, 2023

Computer Bill Lists

Regular Bills 5/5/23
Payroll Vendor Checks 4/28/23
Payroll Vendor ACH Payments 4/28/23

Subtotal

ACH Debit Memo Payments

Wellmark Insurance
Wellmark Insurance
Treasurer State of Iowa
Treasurer State of Iowa
Payroll Account
Payroll Account
Internal Revenue Service
Internal Revenue Service
Iowa Workforce Development
Treasurer State of Iowa

Health/Dental Insurance April
Health/Dental Insurance May
State Tax Withholding
State Tax Withholding
Transfer
Transfer
Federal Withholding
Federal Withholding
Unemployment
Monthly Sales Tax
Subtotal

Voucher Program

Various Landlords

Actual May Rent

Voids

Void Checks 5/2/23

Operating
Subtotal

Total Expenditures

\$	718,744.35
	42,599.51
	94,872.43
\$	<u>856,216.29</u>

\$	79,000.00
	79,000.00
	27,113.99
	117.98
	426,003.80
	1,656.13
	113,348.49
	485.23
	38,948.13
	34,127.65
\$	<u>799,801.40</u>

\$	<u>1,834.00</u>
\$	<u>1,834.00</u>

\$	<u>(820.09)</u>
\$	(820.09)

\$	<u><u>1,657,031.60</u></u>
----	----------------------------

BILLS FOR APPROVAL SUMMARY
May 19, 2023

Computer Bill Lists

Regular Bills 4/21/23		\$	2,313,133.26
Payroll Vendor Checks 5/12/23			18,712.46
Payroll Vendor ACH Payments 5/12/23			94,372.30
	Subtotal	\$	<u>2,426,218.02</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance May	\$	79,000.00
Wellmark Insurance	Health/Dental Insurance May		79,000.00
Payroll Account	Transfer		453,676.48
Grandbridge	April Payment		18,921.49
Grandbridge	May Payment		18,921.49
Treasurer State of Iowa	State Tax Withholding		29,066.11
IPERS	March Contributions		172,025.61
IPERS	April Contributions		107,608.74
Internal Revenue Service	Federal Withholding		124,447.27
	Subtotal	\$	<u>1,082,667.19</u>

Voucher Program

Various Landlords	Estimated May Rent	\$	160,000.00
		\$	<u>160,000.00</u>

Total Expenditures	\$	<u><u>3,668,885.21</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
June 2, 2023

Computer Bill Lists

Regular Bills 6/2/23		\$	947,642.28
Special Cks 5/26/23			500.00
Payroll Vendor Checks 5/26/23			41,908.01
Payroll Vendor ACH Payments 5/26/23			93,726.67
	Subtotal	\$	<u>1,083,776.96</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance May	\$	79,000.00
Wellmark Insurance	Health/Dental Insurance May		79,000.00
Treasurer State of Iowa	State Tax Withholding		26,445.59
Payroll Account	Transfer		419,737.90
Internal Revenue Service	Federal Withholding		110,753.71
UMB	Bonds/Interest Due June 1		2,555,840.00
Iowa Finance Authority	SRF Principal/Interest Due June 1		871,586.25
	Subtotal	\$	<u>4,142,363.45</u>

Voucher Program

Various Landlords	Actual June Rent	\$	(9,180.00)
		\$	<u>(9,180.00)</u>

Total Expenditures	\$	<u><u>5,216,960.41</u></u>
---------------------------	----	----------------------------

BILLS FOR APPROVAL SUMMARY
June 16, 2023

Computer Bill Lists

Regular Bills 6/16/23		\$ 997,160.66
Grandbridge June	Hershey Manor	18,921.49
Special CK Run 6/6/23	Hershey Manor	331,447.93
Special CK Run 6/6/23		40,350.00
Payroll Vendor Checks 6/9/23		17,374.77
Payroll Vendor ACH Payments 6/9/23		96,027.65
	Subtotal	<u>\$ 1,501,282.50</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance June	\$ 79,000.00
Wellmark Insurance	Health/Dental Insurance June	79,000.00
Payroll Account	Transfer	464,433.17
Treasurer State of Iowa	State Tax Withholding	28,923.85
IPERS	May Contributions	113,078.32
Internal Revenue Service	Federal Withholding	124,540.20
Treasurer State of Iowa	Sales Tax	26,671.08
Treasurer State of Iowa	April State Tax Correction	10.00
	Subtotal	<u>\$ 915,656.62</u>

Voucher Program

Various Landlords	Estimated July Rent	\$ 160,000.00
		<u>\$ 160,000.00</u>

Voids

Void CK 6/6/23	Operating	\$ (997.93)
Void CK 6/6/23	Hershey	(348,650.00)
	Subtotal	<u>\$ (349,647.93)</u>

Total Expenditures	<u><u>\$ 2,227,291.19</u></u>
---------------------------	-------------------------------

6/9/2023	ACH Payroll	Mission Square ICMA Retirement	11,469.16
6/9/2023	ACH Payroll	Mission Square ICMA RC	1,364.53
6/9/2023	ACH Payroll	Municipal Fire & Police	78,513.96
6/9/2023	ACH Payroll	Nationwide	4,680.00
6/9/2023	Payroll Checks	AFA Flex Billing	5,059.50
6/9/2023	Payroll Checks	AFLAC	652.84
6/9/2023	Payroll Checks	Allstate	27.04
6/9/2023	Payroll Checks	American Fidelity	2,921.51
6/9/2023	Payroll Checks	City of Muscatine	8,173.54
6/9/2023	Payroll Checks	Clerk of Court	70.00
6/9/2023	Payroll Checks	Police & Fire Ins	194.94
6/9/2023	Payroll Checks	State of Illinois	198.40
6/9/2023	Payroll Checks	United Way	77.00
6/12/2023	SP Checks	Grandbridge	18,921.49
6/6/2023	SP Checks	BSN Sports	997.93
6/6/2023	SP Checks	Kelsie Stafford	150.00
6/6/2023	SP Checks	The Henly Group	330,300.00
6/6/2023	SP Checks	Hopkins & Huebner	40,350.00

Accounts Payable

Transactions by Account

User: SMeyer
 Printed: 06/13/2023 - 11:47AM
 Batch: 00004.06.2023



City of
MUSCATINE
 City Hall
 215 Sycamore St
 Muscatine, Iowa 52761
www.muscatineiowa.gov
 (563) 264-1550

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
1000-00-0000-23550	RELIANCE STANDARD LIFE INS	COPR Batch 00002.05.2023 Life Insurance	05/26/2023	0	1.60	
1000-00-0000-23550	RELIANCE STANDARD LIFE INS	COPR Batch 00002.05.2023 Life Insurance	05/26/2023	0	3.67	
		Vendor Subtotal:			5.27	
1000-00-0000-23630	RELIANCE STANDARD LIFE INS	COPR Batch 00001.05.2023 Optional Life	05/12/2023	0	239.23	
1000-00-0000-23630	RELIANCE STANDARD LIFE INS	COPR Batch 00002.05.2023 Optional Life	05/26/2023	0	249.36	
		Vendor Subtotal:			488.59	
1000-01-1111-52300	EMPLOYEE RECOGNITION COMMI	Reimb Food for Breakfast	06/09/2023	0	113.15	
1000-01-1111-52300	EMPLOYEE RECOGNITION COMMI	Reimb Food for Breakfast	06/09/2023	0	97.25	
		Vendor Subtotal:			210.40	
1000-01-1121-61210	MUSCATINE COUNTY ATTORNEY	Serving Papers	06/12/2023	0	43.00	
1000-01-1121-61210	MUSCATINE COUNTY ATTORNEY	Serving Papers	06/12/2023	0	39.00	
1000-01-1121-61210	MUSCATINE COUNTY ATTORNEY	Serving Papers	06/12/2023	0	43.00	
1000-01-1121-61210	MUSCATINE COUNTY ATTORNEY	Serving Papers	06/12/2023	0	47.00	
1000-01-1121-61210	MUSCATINE COUNTY ATTORNEY	Serving Papers	06/12/2023	0	168.00	
1000-01-1121-61210	MUSCATINE COUNTY ATTORNEY	Serving Papers	06/12/2023	0	78.00	
		Vendor Subtotal:			418.00	
1000-01-1121-61225	MUSCATINE COUNTY TREASURER	City Prosecutor Services	06/12/2023	0	10,000.00	
		Vendor Subtotal:			10,000.00	
1000-01-1131-46200	RELIANCE STANDARD LIFE INS	COLife Ins June	06/13/2023	0	52.01	

			Vendor Subtotal:		52.01
1000-01-1131-46600	RELIANCE STANDARD LIFE INS COLTD June		06/13/2023	0	64.12
			Vendor Subtotal:		64.12
1000-01-1131-61340	TCM BANK NA VISA	Adobe - Adobe ID	06/13/2023	0	54.99
			Vendor Subtotal:		54.99
1000-01-1131-64200	TCM BANK NA VISA	Iowa State University - Municipal Profes:	06/13/2023	0	96.00
1000-01-1131-64200	TCM BANK NA VISA	Iowa State University - Municipal Profes:	06/13/2023	0	96.00
			Vendor Subtotal:		192.00
1000-01-1131-69900	TCM BANK NA VISA	IA Secretary of State - Notary Cinda Hilg	06/13/2023	0	30.00
			Vendor Subtotal:		30.00
1000-01-1132-46200	RELIANCE STANDARD LIFE INS COLife Ins June		06/13/2023	0	17.50
			Vendor Subtotal:		17.50
1000-01-1132-46600	RELIANCE STANDARD LIFE INS COLTD June		06/13/2023	0	21.45
			Vendor Subtotal:		21.45
1000-01-1132-51100	LUPTON & TOYNE PRINTERS	Envelopes	06/09/2023	0	40.00
			Vendor Subtotal:		40.00
1000-01-1132-61340	TCM BANK NA VISA	QR Code - Software	06/13/2023	0	191.88
1000-01-1132-61340	TCM BANK NA VISA	QR Code - Software International Fee	06/13/2023	0	5.37
			Vendor Subtotal:		197.25
1000-01-1132-62530	CROSSROADS INC.	Shredding	06/09/2023	0	22.00

			Vendor Subtotal:		22.00
1000-01-1132-64700	DAVID HARRIS	Leadership Follow Up	06/12/2023	0	5,000.00
			Vendor Subtotal:		5,000.00
1000-01-1144-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	5.06
			Vendor Subtotal:		5.06
1000-01-1144-46600	RELIANCE STANDARD LIFE INS CO	LT June	06/13/2023	0	5.83
			Vendor Subtotal:		5.83
1000-01-1144-61550	TSS INCORPORATED	Randoms - M Jacobs	06/09/2023	0	137.50
1000-01-1144-61550	TSS INCORPORATED	Randoms - Montes/Hollingshed/Boche	06/09/2023	0	262.50
			Vendor Subtotal:		400.00
1000-05-1141-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	30.17
			Vendor Subtotal:		30.17
1000-05-1141-46600	RELIANCE STANDARD LIFE INS CO	LT June	06/13/2023	0	38.19
			Vendor Subtotal:		38.19
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN	Minutes 5/11/23	06/09/2023	0	131.83
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN	Minutes/Bills 5/18/23	06/12/2023	0	424.58
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN	Zoning Board of Adjustment	06/12/2023	0	44.01
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN	Ordinance 2023-0178	06/12/2023	0	192.72
			Vendor Subtotal:		793.14
1000-05-1143-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	41.76
			Vendor Subtotal:		41.76

1000-05-1143-46600	RELIANCE STANDARD LIFE INS COLTD June		06/13/2023	0	62.24
			Vendor Subtotal:		62.24
1000-05-1143-51100	STAPLES ADVANTAGE	Clips	06/12/2023	0	39.42
1000-05-1143-51100	STAPLES ADVANTAGE	Clips	06/12/2023	0	0.01
			Vendor Subtotal:		39.43
1000-05-1143-64120	LEANNA MCCULLOUGH	Reimb Travel 5/20/23 - 5/24/23	06/13/2023	0	1,562.53
			Vendor Subtotal:		1,562.53
1000-05-1146-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	27.13
			Vendor Subtotal:		27.13
1000-05-1146-46600	RELIANCE STANDARD LIFE INS COLTD June		06/13/2023	0	35.19
			Vendor Subtotal:		35.19
1000-05-1146-52830	MENARDS (MUSC)	Pliers	06/13/2023	0	8.98
			Vendor Subtotal:		8.98
1000-05-1146-61310	WINSOR CONSULTING	Consulting	06/09/2023	0	1,242.00
1000-05-1146-61310	WINSOR CONSULTING	Consulting	06/09/2023	0	34.32
			Vendor Subtotal:		1,276.32
1000-05-1146-61340	NEWMIND GROUP INC	Google Workspace Business Plus - Archi	06/12/2023	0	5,856.00 00024511
1000-05-1146-61340	NEWMIND GROUP INC	Google Workspace Business Plus - Archi	06/12/2023	0	488.00 00024511
			Vendor Subtotal:		6,344.00
1000-05-1146-61340	TCM BANK NA VISA	Jamf Software - Subscription	06/13/2023	0	10.00

			Vendor Subtotal:		10.00
1000-05-1146-65240	MUSCATINE POWER & WATER	May Internet - Weed Park	06/09/2023	0	83.18
1000-05-1146-65240	MUSCATINE POWER & WATER	May Internet - Greenwood	06/12/2023	0	83.18
			Vendor Subtotal:		166.36
1000-10-1221-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	83.26
			Vendor Subtotal:		83.26
1000-10-1221-46600	RELIANCE STANDARD LIFE INS CO	LT June	06/13/2023	0	116.40
			Vendor Subtotal:		116.40
1000-10-1221-61340	TCM BANK NA VISA	Adobe - Subscription	06/13/2023	0	21.19
			Vendor Subtotal:		21.19
1000-10-1221-62310	XEROX CORPORATION	May Base Charge	06/09/2023	0	27.58
1000-10-1221-62310	XEROX CORPORATION	May Copies Charge	06/09/2023	0	29.67
			Vendor Subtotal:		57.25
1000-10-1221-65275	VERIZON WIRELESS	May Cell Phones	06/09/2023	0	232.52
			Vendor Subtotal:		232.52
1000-10-1221-65275	TCM BANK NA VISA	Google - Google Voice	06/13/2023	0	59.54
			Vendor Subtotal:		59.54
1000-15-1311-33430	GATSO USA INC.	ATE Fee - May	06/09/2023	0	16,119.00
			Vendor Subtotal:		16,119.00
1000-15-1311-33435	TCM BANK NA VISA	USPS - Postage	06/13/2023	0	80.49

1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/13/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/13/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/13/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/13/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/13/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/13/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/13/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/13/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/13/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/13/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/13/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/13/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/13/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/13/2023	0	95.00
Vendor Subtotal:					1,315.49
1000-15-1311-46200	RELIANCE STANDARD LIFE INS COLife Ins June		06/13/2023	0	272.78
Vendor Subtotal:					272.78
1000-15-1311-46600	RELIANCE STANDARD LIFE INS COBW LTD June		06/13/2023	0	11.27
1000-15-1311-46600	RELIANCE STANDARD LIFE INS COLTD June		06/13/2023	0	228.01
Vendor Subtotal:					239.28
1000-15-1311-51100	AMAZON.COM	Name Tag Holders	06/12/2023	0	38.24
Vendor Subtotal:					38.24
1000-15-1311-52300	PANTHER UNIFORMS INC	CPL Bars	06/09/2023	0	15.00
1000-15-1311-52300	PANTHER UNIFORMS INC	New Issue - T Staley	06/09/2023	0	124.85
1000-15-1311-52300	PANTHER UNIFORMS INC	New Issue - N Avis	06/09/2023	0	179.80
1000-15-1311-52300	PANTHER UNIFORMS INC	New Issue - Z Mullen	06/09/2023	0	729.60
1000-15-1311-52300	PANTHER UNIFORMS INC	Uniform Bars	06/09/2023	0	90.00
1000-15-1311-52300	PANTHER UNIFORMS INC	New Issue - W Reddick	06/09/2023	0	1,231.14
1000-15-1311-52300	PANTHER UNIFORMS INC	New Issue - N Nardini	06/09/2023	0	591.10
1000-15-1311-52300	PANTHER UNIFORMS INC	New Issue - J Orbaker	06/09/2023	0	633.15
Vendor Subtotal:					3,594.64
1000-15-1311-52300	TCM BANK NA VISA	6360 ALS/SLS mid-rise Level III Retenti	06/13/2023	0	344.00 00024416

1000-15-1311-52300	TCM BANK NA VISA	Iowa Prison Industries - ILEA Uniform M	06/13/2023	0	230.00
		Vendor Subtotal:			574.00
1000-15-1311-52600	A GUY AND A GRILL	BBQ Pulled Pork/Chicken Sandwich Mea	06/12/2023	0	402.50 00024413
		Vendor Subtotal:			402.50
1000-15-1311-52720	TCM BANK NA VISA	Casey's - Fuel	06/13/2023	0	54.53
1000-15-1311-52720	TCM BANK NA VISA	Casey's - Fuel	06/13/2023	0	29.42
		Vendor Subtotal:			83.95
1000-15-1311-52820	MENARDS (MUSC)	Table	06/09/2023	0	44.93
		Vendor Subtotal:			44.93
1000-15-1311-52830	GALLS LLC	FH306 Blk DC Stinger DS LED HL-NIM	06/12/2023	0	392.50 00024189
1000-15-1311-52830	GALLS LLC	LP1864 PLH Left-Handed Cross-Draw S	06/12/2023	0	100.18 00024189
1000-15-1311-52830	GALLS LLC	LP148 BW NKL Galls Gear Closed Cuff	06/12/2023	0	81.81 00024189
1000-15-1311-52830	GALLS LLC	LP166 BW SIL Leather Holder for Sting	06/12/2023	0	25.49 00024189
		Vendor Subtotal:			599.98
1000-15-1311-52890	GALLS LLC	NP553 Light Pouch Holder	06/09/2023	0	90.61 00023812
		Vendor Subtotal:			90.61
1000-15-1311-52890	MENARDS (MUSC)	Pail/Microfiber Towels/Brush	06/09/2023	0	21.23
1000-15-1311-52890	MENARDS (MUSC)	Command Strips	06/12/2023	0	6.88
		Vendor Subtotal:			28.11
1000-15-1311-52890	PHELPS CUSTOM IMAGE WEAR	JUNIOR POLICE ACADEMY SHIRTS	06/12/2023	0	208.00 00024409
		Vendor Subtotal:			208.00
1000-15-1311-52890	AMAZON.COM	Belt Clip/Barbell Clamps	06/12/2023	0	57.88

Vendor Subtotal:					57.88
1000-15-1311-52890	TCM BANK NA VISA	Defensive Tactics Training Bag	06/13/2023	0	237.60 00024415
1000-15-1311-52890	TCM BANK NA VISA	Defensive Tactics Training Chain Ultra C	06/13/2023	0	177.60 00024415
1000-15-1311-52890	TCM BANK NA VISA	Defensive Tactics Training Hinged Ultra	06/13/2023	0	213.60 00024415
1000-15-1311-52890	TCM BANK NA VISA	Defensive Tactics Training Baton	06/13/2023	0	175.20 00024415
Vendor Subtotal:					804.00
1000-15-1311-61520	UNITYPOINT HEALTH	Pre-Employment N Avis 9070-6130000-6	06/09/2023	0	1,050.17
1000-15-1311-61520	UNITYPOINT HEALTH	Pre-Employment D Rangel 9070-6130000	06/09/2023	0	1,080.17
1000-15-1311-61520	UNITYPOINT HEALTH	Pre-Employment T Staley 9070-6130000	06/09/2023	0	1,050.17
Vendor Subtotal:					3,180.51
1000-15-1311-61520	UNITY HEALTHCARE	Pre-Employment - Avis	06/09/2023	0	91.00
Vendor Subtotal:					91.00
1000-15-1311-61630	NAZETTE, MARNER, NATHANSON, Flat Rate Attorney Fee for Crime Free Housing		06/12/2023	0	200.00 00024414
Vendor Subtotal:					200.00
1000-15-1311-62370	LUPTON & TOYNE PRINTERS	Business Cards - Schump	06/09/2023	0	30.00
Vendor Subtotal:					30.00
1000-15-1311-62370	MAILBOXES & PARCEL DEPOT	Shipping	06/12/2023	0	4.18
Vendor Subtotal:					4.18
1000-15-1311-62370	SYCAMORE PRINTING INC	Crime Free Housing Certificates	06/12/2023	0	16.00
Vendor Subtotal:					16.00
1000-15-1311-62410	TEMP ASSOCIATES	Temp Employee Week Ending 5/7/23	06/09/2023	0	787.20
1000-15-1311-62410	TEMP ASSOCIATES	Temp Employee Week Ending 5/14/23	06/09/2023	0	787.20
1000-15-1311-62410	TEMP ASSOCIATES	Temp Employee Week Ending 5/21/23	06/09/2023	0	787.20

1000-15-1311-62410	TEMP ASSOCIATES	Temp Employees Week Ending 5/28/23	06/12/2023	0	787.20
		Vendor Subtotal:			3,148.80
1000-15-1311-62530	STERICYCLE INC	Shredding	06/12/2023	0	36.13
		Vendor Subtotal:			36.13
1000-15-1311-64120	JOE BRYANT	Reimb Meal 5/17/23	06/12/2023	0	14.12
		Vendor Subtotal:			14.12
1000-15-1311-64120	TODD KOCH	Reimb Travel 5/11/23 - 5/12/23	06/12/2023	0	51.15
		Vendor Subtotal:			51.15
1000-15-1311-64120	JOLISA COLMAN	Reimb Meals 5/15/23 - 5/17/23	06/12/2023	0	49.35
		Vendor Subtotal:			49.35
1000-15-1311-64120	ANDY FRY	Reimb Meals 5/15/23 - 5/18/23	06/12/2023	0	64.56
		Vendor Subtotal:			64.56
1000-15-1311-64120	BRITT JAMESON	Reimb Meals 5/15/23 - 5/17/23	06/12/2023	0	108.73
1000-15-1311-64120	BRITT JAMESON	Reimb Meals 5/24/23	06/12/2023	0	15.00
		Vendor Subtotal:			123.73
1000-15-1311-64120	CASEY JENSEN	Reimb Meal 5/19/23	06/12/2023	0	9.04
1000-15-1311-64120	CASEY JENSEN	Reimb Meal 5/24/23	06/12/2023	0	12.62
		Vendor Subtotal:			21.66
1000-15-1311-64120	TCM BANK NA VISA	IA Public Defense - Lodging Mullen/Wh	06/13/2023	0	615.00
1000-15-1311-64120	TCM BANK NA VISA	Courtyard by Marriott - Lodging Jameson	06/13/2023	0	329.28
1000-15-1311-64120	TCM BANK NA VISA	IA Public Defense - Lodging Colman/Fry	06/13/2023	0	410.00

		Vendor Subtotal:			1,354.28
1000-15-1311-64120	DEMITRI WHEELER	Reimb Meals 5/1/23 - 5/5/23	06/12/2023	0	101.38
		Vendor Subtotal:			101.38
1000-15-1311-64120	DAKOTA MULLEN	Reimb Meals 5/1/23 - 5/5/23	06/12/2023	0	114.90
		Vendor Subtotal:			114.90
1000-15-1311-64200	THE CTK GROUP	Registration B Jameson	06/12/2023	0	450.00
		Vendor Subtotal:			450.00
1000-15-1311-64200	IOWA LAW ENFORCEMENT ACADEMY	Registration - T Koch Open Sight Rifle Ir	06/09/2023	0	150.00
1000-15-1311-64200	IOWA LAW ENFORCEMENT ACADEMY	Basic Training - Z Mullen	06/12/2023	0	6,650.00
		Vendor Subtotal:			6,800.00
1000-15-1311-64200	TCM BANK NA VISA	Defensive Edge Training - Registration E	06/13/2023	0	550.00
		Vendor Subtotal:			550.00
1000-15-1311-64400	JUSTIN ORBAKER	1/2 Meal Stipend for CRPD Academy	06/12/2023	0	480.00
		Vendor Subtotal:			480.00
1000-15-1311-64400	NATHAN NARDINI	1/2 Meal Stipend for CRPD Academy	06/12/2023	0	480.00
		Vendor Subtotal:			480.00
1000-15-1311-65210	CENTURYLINK	May Phones - Police	06/09/2023	0	88.32
1000-15-1311-65210	CENTURYLINK	May Phones- Police	06/12/2023	0	79.16
		Vendor Subtotal:			167.48
1000-15-1311-67130	EXCEL AUTO GLASS INC	Windshield Repair #753	06/09/2023	0	69.95

			Vendor Subtotal:		69.95
1000-15-1311-67320	ADVANCED BUSINESS SYSTEMS INC	Copier Maintenance	06/09/2023	0	64.10
			Vendor Subtotal:		64.10
1000-15-1311-67320	LUCAS COMMUNICATION INC	Set Up Voicemails	06/09/2023	0	93.75
			Vendor Subtotal:		93.75
1000-15-1311-69200	TCM BANK NA VISA	USPS - Postage	06/13/2023	0	17.35
1000-15-1311-69200	TCM BANK NA VISA	USPS - Postage	06/13/2023	0	18.05
1000-15-1311-69200	TCM BANK NA VISA	USPS - Postage	06/13/2023	0	14.78
1000-15-1311-69200	TCM BANK NA VISA	USPS - Postage	06/13/2023	0	17.35
			Vendor Subtotal:		67.53
1000-15-1311-69400	ROTARY CLUB OF MUSCATINE	Rotary Dues	06/09/2023	0	133.00
			Vendor Subtotal:		133.00
1000-15-1311-69900	TCM BANK NA VISA	IA Secretary of State - Notary K Sargent	06/13/2023	0	30.00
			Vendor Subtotal:		30.00
1000-15-1311-74200	KIESLER'S POLICE SUPPLY	VORTPST- 3156 VORTEX VIPER PST	06/09/2023	0	752.24 00022348
1000-15-1311-74200	KIESLER'S POLICE SUPPLY	VORTPMR-30-145 VORTEX PRECISIC	06/09/2023	0	122.39 00022348
1000-15-1311-74200	KIESLER'S POLICE SUPPLY	TIKKJRTAC316IT TIKKA T3X TAC A	06/09/2023	0	1,743.98 00022348
1000-15-1311-74200	KIESLER'S POLICE SUPPLY	MAGPMAG1075 MAGPUL BIPOD- SL	06/09/2023	0	124.67 00022348
1000-15-1311-74200	KIESLER'S POLICE SUPPLY	TIKKJRTAC316IT TIKKA T3X TAC A	06/09/2023	0	1,743.98 00022347
1000-15-1311-74200	KIESLER'S POLICE SUPPLY	MAGPMAG1075 MAGPUL BIPOD- SL	06/09/2023	0	124.67 00022347
1000-15-1311-74200	KIESLER'S POLICE SUPPLY	VORTPMR-30-145 VORTEX PRECISIC	06/09/2023	0	122.39 00022347
1000-15-1311-74200	KIESLER'S POLICE SUPPLY	VORTPST- 3156 VORTEX VIPER PST	06/09/2023	0	752.24 00022347
			Vendor Subtotal:		5,486.56
1000-15-1311-74200	TCM BANK NA VISA	Ultra 7 ULTRA-7-CB Suppressor SN#C4C	06/13/2023	0	1,062.00 00024519

			Vendor Subtotal:	1,062.00
1000-15-1312-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0 3.13
			Vendor Subtotal:	3.13
1000-15-1312-46600	RELIANCE STANDARD LIFE INS CO	BW LTD June	06/13/2023	0 13.38
			Vendor Subtotal:	13.38
1000-15-1316-52830	MENARDS (MUSC)	Kennel Repair Items	06/09/2023	0 96.13
			Vendor Subtotal:	96.13
1000-15-1316-61530	CARES, INC	Therapy Dog - Training/Equipment	06/12/2023	0 1,000.00
			Vendor Subtotal:	1,000.00
1000-15-1317-65260	VERIZON WIRELESS	May Cell Phones	06/12/2023	0 168.11
			Vendor Subtotal:	168.11
1000-20-1321-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0 401.71
			Vendor Subtotal:	401.71
1000-20-1321-46600	RELIANCE STANDARD LIFE INS CO	LTD June	06/13/2023	0 172.69
			Vendor Subtotal:	172.69
1000-20-1321-51100	TCM BANK NA VISA	Kofax - Kofax Power PDF 5	06/13/2023	0 138.03
1000-20-1321-51100	TCM BANK NA VISA	Kofax - Refund on Tax	06/13/2023	0 -9.03
			Vendor Subtotal:	129.00
1000-20-1321-52600	MENARDS (MUSC)	Water	06/12/2023	0 34.80

Vendor Subtotal:					34.80
1000-20-1321-52720	TCM BANK NA VISA	Kum & Go - Fuel for Boat	06/13/2023	0	12.13
Vendor Subtotal:					12.13
1000-20-1321-52840	TCM BANK NA VISA	GASCO 44-248-100 100 PPM Isobutyl	06/13/2023	0	139.00 00024432
1000-20-1321-52840	TCM BANK NA VISA	GASCO 44-413-18 Calibration Gas Mixt	06/13/2023	0	190.00 00024432
Vendor Subtotal:					329.00
1000-20-1321-53220	REEVES BATTERY SALES	Batteries for Engine #313 Emergency Re	06/12/2023	0	595.00 00024498
Vendor Subtotal:					595.00
1000-20-1321-61560	TMESYS LLC	Prescription - J Hall	06/09/2023	0	62.32
1000-20-1321-61560	TMESYS LLC	Prescription - J Barnhart	06/09/2023	0	597.81
1000-20-1321-61560	TMESYS LLC	Prescription - J Hall	06/09/2023	0	505.04
Vendor Subtotal:					1,165.17
1000-20-1321-61560	WORKERS COMPENSATION RX SOI	Prescription - J Shryock	06/09/2023	0	120.83
Vendor Subtotal:					120.83
1000-20-1321-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Fire	06/09/2023	0	28.97
Vendor Subtotal:					28.97
1000-20-1321-64200	TCM BANK NA VISA	Jones & Bartlett Learning - Tax Return	06/13/2023	0	-6.93
1000-20-1321-64200	TCM BANK NA VISA	Jones & Bartlett - Mental Health Resilien	06/13/2023	0	105.88
1000-20-1321-64200	TCM BANK NA VISA	Jones & Barlett - Tax Refund	06/13/2023	0	-6.93
Vendor Subtotal:					92.02
1000-25-1115-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	3.38

			Vendor Subtotal:		3.38
1000-25-1115-46600	RELIANCE STANDARD LIFE INS COLTD June		06/13/2023	0	5.85
			Vendor Subtotal:		5.85
1000-25-1115-61550	ARMOR UP AMERICA	EAP Services - June	06/09/2023	0	318.50
			Vendor Subtotal:		318.50
1000-25-1411-46200	RELIANCE STANDARD LIFE INS COLife Ins June		06/13/2023	0	3.13
			Vendor Subtotal:		3.13
1000-25-1411-46600	RELIANCE STANDARD LIFE INS COBW LTD June		06/13/2023	0	15.90
			Vendor Subtotal:		15.90
1000-25-1411-51100	TCM BANK NA VISA	Wal-Mart - Office Supplies	06/13/2023	0	15.16
			Vendor Subtotal:		15.16
1000-25-1411-51300	SOURCE NOW LLC	CF230X HP #30X Black Toner Cartridge	06/12/2023	0	73.16 00024453
			Vendor Subtotal:		73.16
1000-25-1411-52830	MENARDS (MUSC)	Rake/Grinding Wheel/Hose Mender	06/09/2023	0	53.87
			Vendor Subtotal:		53.87
1000-25-1411-52840	MENARDS (MUSC)	Class 2 Vests	06/09/2023	0	39.96
			Vendor Subtotal:		39.96
1000-25-1411-53220	PHILLIPS BROS RENTALS INC	Eyelets/Spools	06/12/2023	0	70.77
			Vendor Subtotal:		70.77

1000-25-1411-65210	MUSCATINE POWER & WATER	May Phones - Greenwood	06/12/2023	0	33.93
1000-25-1411-65210	MUSCATINE POWER & WATER	May Phones - Greenwood	06/12/2023	0	30.69
		Vendor Subtotal:			64.62
1000-25-1421-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	26.51
		Vendor Subtotal:			26.51
1000-25-1421-46600	RELIANCE STANDARD LIFE INS CO	LTD June	06/13/2023	0	32.57
		Vendor Subtotal:			32.57
1000-25-1421-51100	TCM BANK NA VISA	Wal-Mart - Office Supplies	06/13/2023	0	23.57
		Vendor Subtotal:			23.57
1000-25-1422-38620	KEVIN STUART	Refund	06/12/2023	0	100.00
		Vendor Subtotal:			100.00
1000-25-1423-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	17.22
		Vendor Subtotal:			17.22
1000-25-1423-46600	RELIANCE STANDARD LIFE INS CO	BW LTD June	06/13/2023	0	86.69
		Vendor Subtotal:			86.69
1000-25-1423-51100	MENARDS (MUSC)	Pencils	06/13/2023	0	18.26
1000-25-1423-51100	MENARDS (MUSC)	Legal Pad/Folder	06/12/2023	0	13.92
		Vendor Subtotal:			32.18
1000-25-1423-52100	FASTENAL COMPANY	O-Ring	06/09/2023	0	0.80
		Vendor Subtotal:			0.80

1000-25-1423-52100	MENARDS (MUSC)	Nozzle/Splitter/Hose	06/12/2023	0	92.97
1000-25-1423-52100	MENARDS (MUSC)	Supplies	06/12/2023	0	21.97
		Vendor Subtotal:			114.94
1000-25-1423-52100	SMITH SALES & SERVICE	Line	06/09/2023	0	65.75
		Vendor Subtotal:			65.75
1000-25-1423-52100	CR LANDSCAPING	Straw Matting	06/09/2023	0	125.00 00024187
		Vendor Subtotal:			125.00
1000-25-1423-52830	GRAINGER DEPT 802675066	Grease Gun Pistol Grip Handle	06/09/2023	0	44.77
		Vendor Subtotal:			44.77
1000-25-1423-52840	MENARDS (MUSC)	Reflective Vest/Glove	06/12/2023	0	44.97
		Vendor Subtotal:			44.97
1000-25-1423-52840	PHILLIPS BROS RENTALS INC	Chain Saw	06/12/2023	0	95.99
		Vendor Subtotal:			95.99
1000-25-1423-52840	S.J. SMITH CO.	Safety Shield	06/09/2023	0	15.88
		Vendor Subtotal:			15.88
1000-25-1423-52860	GRAINGER DEPT 802675066	No Pets Sign	06/09/2023	0	79.62
		Vendor Subtotal:			79.62
1000-25-1423-52860	IOWA PRISON INDUSTRIES	Trail Closed Sign	06/09/2023	0	148.50 00024171
1000-25-1423-52860	IOWA PRISON INDUSTRIES	Freight	06/09/2023	0	15.00
		Vendor Subtotal:			163.50

1000-25-1423-52890	FASTENAL COMPANY	Hardware	06/09/2023	0	16.72
		Vendor Subtotal:			16.72
1000-25-1423-53110	FASTENAL COMPANY	Hardware	06/09/2023	0	61.15
		Vendor Subtotal:			61.15
1000-25-1423-53120	MENARDS (MUSC)	Bulbs	06/12/2023	0	50.88
		Vendor Subtotal:			50.88
1000-25-1423-53130	PLUMB SUPPLY COMPANY	Caulk/Gasket/Seat/Coupling	06/09/2023	0	96.13
		Vendor Subtotal:			96.13
1000-25-1423-53220	MENARDS (MUSC)	Pruner/Reflective Vest/Snap	06/13/2023	0	85.09
		Vendor Subtotal:			85.09
1000-25-1423-53220	MUSCATINE LAWN & POWER	Bail	06/09/2023	0	13.02
		Vendor Subtotal:			13.02
1000-25-1423-53220	NAPA OF MUSCATINE	Battery	06/09/2023	0	63.68
		Vendor Subtotal:			63.68
1000-25-1423-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Weed Park	06/12/2023	0	9.10
1000-25-1423-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Weed Park	06/09/2023	0	9.10
1000-25-1423-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Weed Park	06/09/2023	0	9.10
		Vendor Subtotal:			27.30
1000-25-1423-62260	PS3 Enterprises Inc.	Temp Sanitation	06/09/2023	0	95.00
		Vendor Subtotal:			95.00

1000-25-1423-64200	TCM BANK NA VISA	Iowaagriculture.gov - IDALS License Zo	06/13/2023	0	50.00
1000-25-1423-64200	TCM BANK NA VISA	Iowaagriculture.gov - IDALS License Str	06/13/2023	0	25.00
1000-25-1423-64200	TCM BANK NA VISA	Iowaagriculture.gov - IDALS License Su	06/13/2023	0	25.00
Vendor Subtotal:					100.00
1000-25-1423-64200	SCOTT CARLSON CONSULTING AN	Chainsaw Safety Class	06/13/2023	0	1,300.00
Vendor Subtotal:					1,300.00
1000-25-1423-65275	VERIZON WIRELESS	May Cell Phones	06/09/2023	0	40.01
Vendor Subtotal:					40.01
1000-25-1423-65310	ALLIANT ENERGY	May Gas - Harbor	06/12/2023	0	40.27
1000-25-1423-65310	ALLIANT ENERGY	May Gas - Harbor	06/12/2023	0	38.86
1000-25-1423-65310	ALLIANT ENERGY	May Gas - Weed Park	06/12/2023	0	133.56
Vendor Subtotal:					212.69
1000-25-1423-67150	TCM BANK NA VISA	Farm & Fleet - Garden Tube	06/13/2023	0	24.99
Vendor Subtotal:					24.99
1000-25-1423-67200	GODDARD HEATING & COOLING	Diagnostic for AC in Maintenance Shop	06/09/2023	0	350.00 00024367
1000-25-1423-67200	GODDARD HEATING & COOLING	Diagnostic for AC in Maintenance Shop	06/09/2023	0	15.00
Vendor Subtotal:					365.00
1000-25-1423-73700	MENARDS (MUSC)	Drive Bit/Lumber	06/13/2023	0	15.64
Vendor Subtotal:					15.64
1000-25-1424-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	8.51
Vendor Subtotal:					8.51
1000-25-1424-46600	RELIANCE STANDARD LIFE INS CO	BW LTD June	06/13/2023	0	9.60

1000-25-1424-46600	RELIANCE STANDARD LIFE INS COLTD June		06/13/2023	0	7.52
		Vendor Subtotal:			17.12
1000-25-1424-52400	AMAZON.COM	Cases of Soap	06/09/2023	0	131.00 00024326
		Vendor Subtotal:			131.00
1000-25-1424-52730	SPRATT OIL SALES	Red-Dye Diesel	06/09/2023	0	608.00 00024440
1000-25-1424-52730	SPRATT OIL SALES	Red-Dye Diesel	06/09/2023	0	42.56
		Vendor Subtotal:			650.56
1000-25-1424-52810	TCM BANK NA VISA	Whisker Plug	06/13/2023	0	199.50 00024327
1000-25-1424-52810	TCM BANK NA VISA	Shipping	06/13/2023	0	20.00 00024327
1000-25-1424-52810	TCM BANK NA VISA	Shipping	06/13/2023	0	4.80
		Vendor Subtotal:			224.30
1000-25-1424-53130	MENARDS (MUSC)	Hose/Hose Mender	06/13/2023	0	64.53
		Vendor Subtotal:			64.53
1000-25-1424-53140	MENARDS (MUSC)	Tape/Mini Roller/Adhesive	06/09/2023	0	56.81
		Vendor Subtotal:			56.81
1000-25-1424-53210	ARNOLD MOTOR SUPPLY	Filter	06/09/2023	0	38.92
		Vendor Subtotal:			38.92
1000-25-1424-53220	ARNOLD MOTOR SUPPLY	Oil Dri/Washer Fluid	06/09/2023	0	31.07
1000-25-1424-53220	ARNOLD MOTOR SUPPLY	Fittings/Couplings	06/09/2023	0	71.46
		Vendor Subtotal:			102.53
1000-25-1424-53220	DAVIS EQUIP CORPORATION	Rake	06/09/2023	0	54.19

			Vendor Subtotal:		54.19
1000-25-1424-53220	MOTION INDUSTRIES INC	Adhesives/Lubriant/All Purpose Spray	06/09/2023	0	32.06
			Vendor Subtotal:		32.06
1000-25-1424-53220	MUSCATINE LAWN & POWER	Started Rope	06/09/2023	0	34.64
			Vendor Subtotal:		34.64
1000-25-1424-53220	R & R PRODUCTS INC	R107-1978 Hyd. Cylinder	06/09/2023	0	421.80 00024258
			Vendor Subtotal:		421.80
1000-25-1424-69400	TCM BANK NA VISA	Membership Dues	06/13/2023	0	130.00 00024388
			Vendor Subtotal:		130.00
1000-25-1427-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	8.54
			Vendor Subtotal:		8.54
1000-25-1427-46600	RELIANCE STANDARD LIFE INS CO	BW LTD June	06/13/2023	0	9.76
1000-25-1427-46600	RELIANCE STANDARD LIFE INS CO	LTD June	06/13/2023	0	7.52
			Vendor Subtotal:		17.28
1000-25-1427-52100	FORD & SONS INC	25-5-15 Fertilizer	06/09/2023	0	2,107.20 00024366
1000-25-1427-52100	FORD & SONS INC	Fuel Surcharge	06/09/2023	0	15.00
			Vendor Subtotal:		2,122.20
1000-25-1427-52250	D & K PRODUCTS	Trin-Pac Select Plant Growth - 2 X 1 Gal	06/09/2023	0	92.40
			Vendor Subtotal:		92.40
1000-25-1427-52400	AMAZON.COM	Cases of Soap	06/09/2023	0	65.50 00024326

Vendor Subtotal:					65.50
1000-25-1427-53130	MTI DISTRIBUTING INC	Plunger	06/09/2023	0	10.39
1000-25-1427-53130	MTI DISTRIBUTING INC	Shipping	06/09/2023	0	18.16 00024418
1000-25-1427-53130	MTI DISTRIBUTING INC	Bank of 4- Blue Actuator Valves EHC-01	06/09/2023	0	338.00 00024418
Vendor Subtotal:					366.55
1000-25-1427-53130	AMAZON.COM	Credit	06/09/2023	0	-20.93
1000-25-1427-53130	AMAZON.COM	Credit	06/09/2023	0	-22.99
1000-25-1427-53130	AMAZON.COM	Credit	06/09/2023	0	-20.84
1000-25-1427-53130	AMAZON.COM	Screwdriver	06/09/2023	0	22.99
1000-25-1427-53130	AMAZON.COM	Hex Key Wrench/Hand Towel	06/09/2023	0	41.77
Vendor Subtotal:					0.00
1000-25-1427-53130	SITEONE LANDSCAPE SUPPLY	360 Gears 640-360	06/09/2023	0	273.21 00024439
1000-25-1427-53130	SITEONE LANDSCAPE SUPPLY	Hunter I-25 6inch Heads Plastic	06/09/2023	0	143.40 00024439
1000-25-1427-53130	SITEONE LANDSCAPE SUPPLY	10" Round Lids	06/09/2023	0	27.26 00024439
1000-25-1427-53130	SITEONE LANDSCAPE SUPPLY	360 Gears 640-360	06/09/2023	0	20.99
Vendor Subtotal:					464.86
1000-25-1427-53130	TCM BANK NA VISA	Water Pump Irrigation Repairs	06/13/2023	0	225.00 00024389
1000-25-1427-53130	TCM BANK NA VISA	Shipping	06/13/2023	0	23.00 00024389
Vendor Subtotal:					248.00
1000-25-1427-53210	ARNOLD MOTOR SUPPLY	Filters	06/09/2023	0	53.74
Vendor Subtotal:					53.74
1000-25-1427-53210	SMITH SALES & SERVICE	Blades/Oil	06/09/2023	0	99.00
Vendor Subtotal:					99.00
1000-25-1427-53220	MTI DISTRIBUTING INC	Screw	06/09/2023	0	19.76

			Vendor Subtotal:		19.76
1000-25-1427-53220	TCM BANK NA VISA	Farm & Fleet - Roller Bearings	06/13/2023	0	23.98
			Vendor Subtotal:		23.98
1000-25-1427-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Soccer	06/09/2023	0	22.94
1000-25-1427-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Soccer	06/09/2023	0	22.94
1000-25-1427-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Soccer	06/09/2023	0	22.94
			Vendor Subtotal:		68.82
1000-25-1427-63300	PS3 Enterprises Inc.	Temp Sanitation	06/09/2023	0	54.29
			Vendor Subtotal:		54.29
1000-25-1428-38620	CHRISTINA CATHERMAN	Refund	06/12/2023	0	300.00
			Vendor Subtotal:		300.00
1000-25-1431-36120	KIRK BAKER	Refund	06/09/2023	0	20.00
			Vendor Subtotal:		20.00
1000-25-1431-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	12.25
			Vendor Subtotal:		12.25
1000-25-1431-46600	RELIANCE STANDARD LIFE INS CO	LT June	06/13/2023	0	14.12
			Vendor Subtotal:		14.12
1000-25-1432-36130	TAMMY KRUSE	Refund	06/12/2023	0	50.00
			Vendor Subtotal:		50.00
1000-25-1432-51100	MENARDS (MUSC)	Shelf	06/09/2023	0	29.99

		Vendor Subtotal:			29.99
1000-25-1432-51100	TCM BANK NA VISA	Wal-Mart - Office Supplies	06/13/2023	0	87.55
		Vendor Subtotal:			87.55
1000-25-1432-52250	ACCO UNLIMITED CORP	Gallons of Muriatic Acid	06/09/2023	0	262.40 00024329
1000-25-1432-52250	ACCO UNLIMITED CORP	Freight	06/09/2023	0	25.00 00024329
1000-25-1432-52250	ACCO UNLIMITED CORP	Gallons of Liquid Chlorine	06/09/2023	0	1,490.00 00024329
1000-25-1432-52250	ACCO UNLIMITED CORP	Fuel Surcharge	06/09/2023	0	17.50
1000-25-1432-52250	ACCO UNLIMITED CORP	Test Tube	06/09/2023	0	18.90
		Vendor Subtotal:			1,813.80
1000-25-1432-52400	AMAZON.COM	Cases of Soap	06/09/2023	0	262.00 00024326
		Vendor Subtotal:			262.00
1000-25-1432-52840	TCM BANK NA VISA	Wal-Mart - First Aid	06/13/2023	0	62.77
		Vendor Subtotal:			62.77
1000-25-1432-53120	VAN METER INDUSTRIAL INC	Shipping	06/09/2023	0	207.11 00024254
1000-25-1432-53120	VAN METER INDUSTRIAL INC	Transformer	06/09/2023	0	359.78 00024254
		Vendor Subtotal:			566.89
1000-25-1432-53220	FASTENAL COMPANY	Anchor	06/09/2023	0	84.00
		Vendor Subtotal:			84.00
1000-25-1432-67330	MUSCO SPORTS LIGHTING LLC	Replacement Lamps for Poles	06/09/2023	0	340.00 00024307
		Vendor Subtotal:			340.00
1000-25-1432-73900	FISCHER BROS, LLC	Replace Failing Plastic Slide and Crawl T	06/09/2023	0	9,585.00 00023795

		Vendor Subtotal:		9,585.00
1000-30-1511-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0 72.90
		Vendor Subtotal:		72.90
1000-30-1511-46600	RELIANCE STANDARD LIFE INS CO	LT June	06/13/2023	0 105.30
		Vendor Subtotal:		105.30
1000-30-1511-51400	AMAZON.COM	Cricut Maker 3	06/13/2023	0 419.99 00024461
1000-30-1511-51400	AMAZON.COM	Safe 2.0 Cubic Box	06/13/2023	0 189.99 00024461
1000-30-1511-51400	AMAZON.COM	Document Camera	06/13/2023	0 95.16 00024461
1000-30-1511-51400	AMAZON.COM	Cricut Maker 3	06/13/2023	0 9.00
		Vendor Subtotal:		714.14
1000-30-1511-52890	TCM BANK NA VISA	MSC - Red Cooper	06/13/2023	0 11.18
1000-30-1511-52890	TCM BANK NA VISA	B2B Tech Supply - Remote Horn Unit	06/13/2023	0 98.36
1000-30-1511-52890	TCM BANK NA VISA	MBS Standoff - Endcap Knob Screws	06/13/2023	0 52.60
		Vendor Subtotal:		162.14
1000-30-1511-61340	TCM BANK NA VISA	Big Imprint - Monthly Fee	06/13/2023	0 116.00
1000-30-1511-61340	TCM BANK NA VISA	MailChimp - Monthly Fee	06/13/2023	0 100.00
1000-30-1511-61340	TCM BANK NA VISA	Zoom - Monthly Fee	06/13/2023	0 55.99
		Vendor Subtotal:		271.99
1000-30-1511-61660	LUCAS COMMUNICATION INC	Password Check Cameras/Phone Recordi	06/09/2023	0 77.50
		Vendor Subtotal:		77.50
1000-30-1511-61660	UNIQUE MANAGEMENT SERVICES	Collection Agency Fee	06/09/2023	0 116.50
		Vendor Subtotal:		116.50
1000-30-1511-62370	SYCAMORE PRINTING INC	5 Years Celebration Posters	06/09/2023	0 27.00

		Vendor Subtotal:			27.00
1000-30-1511-62460	SCHOLASTIC INC	SRP Prizes	06/09/2023	0	865.00
		Vendor Subtotal:			865.00
1000-30-1511-62460	SYCAMORE PRINTING INC	Bookmarks	06/13/2023	0	68.00
		Vendor Subtotal:			68.00
1000-30-1511-62460	AMAZON.COM	Pencils/Foam Mounting Squares/Pens/Ta	06/09/2023	0	77.84
1000-30-1511-62460	AMAZON.COM	12 Copies The Man Who Fell to Earth	06/09/2023	0	152.28
1000-30-1511-62460	AMAZON.COM	Ornaments/Stickers/Shrink Plastic Sheets	06/13/2023	0	100.92
1000-30-1511-62460	AMAZON.COM	Fidget Zipper Bracelet/Fidget Toys	06/13/2023	0	77.71
1000-30-1511-62460	AMAZON.COM	Microphone Cable/Memory Card	06/13/2023	0	57.03
1000-30-1511-62460	AMAZON.COM	Zoom H6 6-Track Portable Recorder Ster	06/09/2023	0	279.99 00024358
1000-30-1511-62460	AMAZON.COM	Zoom ZDM-1 Podcast Mic Pack (2)	06/09/2023	0	159.98 00024358
1000-30-1511-62460	AMAZON.COM	Cloud Microphones	06/13/2023	0	249.00 00024461
		Vendor Subtotal:			1,154.75
1000-30-1511-62460	TCM BANK NA VISA	Portable Background (Green) 5X7'	06/13/2023	0	159.00 00024240
1000-30-1511-62460	TCM BANK NA VISA	Aldi - Mother/Daughter Bookclub	06/13/2023	0	34.09
1000-30-1511-62460	TCM BANK NA VISA	Creative Market - SRP Supplies	06/13/2023	0	39.96
1000-30-1511-62460	TCM BANK NA VISA	Cardboard Cutout - Oscar Grossheim Cut	06/13/2023	0	197.49
1000-30-1511-62460	TCM BANK NA VISA	HyVee- Local Author Event	06/13/2023	0	99.44
		Vendor Subtotal:			529.98
1000-30-1511-62460	RANDLEMAN & SONS, LLC	Framed Tent 16X16 rental Delivery & Se	06/13/2023	0	170.00 00024529
		Vendor Subtotal:			170.00
1000-30-1511-65100	TCM BANK NA VISA	Facebook - Advertising	06/13/2023	0	35.00
		Vendor Subtotal:			35.00
1000-30-1511-65240	VERIZON WIRELESS	May Cell Phones	06/09/2023	0	40.01

		Vendor Subtotal:			40.01
1000-30-1511-65240	T-MOBILE	Remote Hotspots	06/09/2023	0	89.25
		Vendor Subtotal:			89.25
1000-30-1511-74400	DEMCO	LibraryQuiet 3 Flat Shelf Booktruck 44-1	06/13/2023	0	519.99 00024315
1000-30-1511-74400	DEMCO	LibraryQuiet 6 Sloping Shelf Booktruck 44-1	06/13/2023	0	549.99 00024315
1000-30-1511-74400	DEMCO	LibraryQuiet 2 Flat Shelf Booktruck 44-1	06/13/2023	0	692.59 00024315
		Vendor Subtotal:			1,762.57
1000-30-1511-74500	LIBRARY SYSTEMS & SERVICES	Lib Books/Materials	06/13/2023	0	6,176.22
		Vendor Subtotal:			6,176.22
1000-30-1511-74500	TCM BANK NA VISA	Wall Street Journal - Monthly Fee	06/13/2023	0	49.99
		Vendor Subtotal:			49.99
1000-35-1521-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	39.51
		Vendor Subtotal:			39.51
1000-35-1521-46600	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	56.81
		Vendor Subtotal:			56.81
1000-35-1521-52890	MENARDS (MUSC)	Drinking Hose	06/13/2023	0	19.99
		Vendor Subtotal:			19.99
1000-35-1521-52890	AMAZON.COM	Wire Display Easels	06/13/2023	0	51.37
1000-35-1521-52890	AMAZON.COM	Duct Tape	06/13/2023	0	49.41
1000-35-1521-52890	AMAZON.COM	Rubber Ring/Silicone Ring	06/13/2023	0	53.17
1000-35-1521-52890	AMAZON.COM	Easel/Large Display	06/13/2023	0	65.64

		Vendor Subtotal:			219.59
1000-35-1521-61340	APPLIED ART & TECHNOLOGY	Support Services 5/2023 - May 2024	06/13/2023	0	1,140.00
		Vendor Subtotal:			1,140.00
1000-35-1521-61640	HEATHER MICHELE SEIBEL	Teaching Fee Class ID 7121	06/13/2023	0	75.00
		Vendor Subtotal:			75.00
1000-35-1521-61660	KATY LOOS	Fee for Background Check	06/13/2023	0	16.79
		Vendor Subtotal:			16.79
1000-35-1521-61660	MUSCATINE CIVIC CHORALE	Performance at the Ice Cream Social	06/13/2023	0	100.00
		Vendor Subtotal:			100.00
1000-35-1521-61660	MAX COLLINS	Performance at the Ice Cream Social	06/13/2023	0	400.00
		Vendor Subtotal:			400.00
1000-35-1521-62370	GORDON FLESCH COMPANY	Copier	06/13/2023	0	79.52
		Vendor Subtotal:			79.52
1000-35-1521-64500	VIRGINIA COOPER	Reimb Mileage 3/21/22 - 5/6/22	06/13/2023	0	25.20
		Vendor Subtotal:			25.20
1000-35-1521-64500	STEVEN HAMMANN	Reimb Mileage 5/3/23	06/13/2023	0	4.48
		Vendor Subtotal:			4.48
1000-35-1521-64500	KELLY MORTENSEN	Reimb Mileage 5/26/23	06/13/2023	0	84.00
		Vendor Subtotal:			84.00

1000-35-1521-65210	MUSCATINE POWER & WATER	May Phones - Art Center	06/13/2023	0	166.94
		Vendor Subtotal:			166.94
1000-35-1521-65240	MUSCATINE POWER & WATER	May Internet - Art Center	06/13/2023	0	82.97
		Vendor Subtotal:			82.97
1000-35-1521-69400	AMERICAN ALLIANCE OF MUSEUM	Membership - Muscatine Art Center	06/13/2023	0	195.00
		Vendor Subtotal:			195.00
1000-35-1522-52820	KATY LOOS	Reimb Supplies for Class Fairy Gardens	06/13/2023	0	22.50
		Vendor Subtotal:			22.50
1000-35-1522-52820	AMAZON.COM	Tissue Paper	06/09/2023	0	101.83
1000-35-1522-52820	AMAZON.COM	Stuffed Animals	06/13/2023	0	65.21
		Vendor Subtotal:			167.04
1000-40-1151-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	23.77
		Vendor Subtotal:			23.77
1000-40-1151-46600	RELIANCE STANDARD LIFE INS CO	BW LTD June	06/13/2023	0	44.57
1000-40-1151-46600	RELIANCE STANDARD LIFE INS CO	LTD June	06/13/2023	0	16.47
		Vendor Subtotal:			61.04
1000-40-1151-52400	MENARDS (MUSC)	Buggins/Ajax	06/12/2023	0	94.14
1000-40-1151-52400	MENARDS (MUSC)	Pine Cleaner	06/09/2023	0	47.76
		Vendor Subtotal:			141.90
1000-40-1151-52720	TCM BANK NA VISA	Kum & Go - Fuel	06/13/2023	0	84.66
1000-40-1151-52720	TCM BANK NA VISA	Kum & Go - Fuel	06/13/2023	0	48.01
1000-40-1151-52720	TCM BANK NA VISA	Kum & Go - Fuel	06/13/2023	0	99.41

1000-40-1151-52720	TCM BANK NA VISA	Kum & Go - Fuel	06/13/2023	0	43.92
Vendor Subtotal:					276.00
1000-40-1151-52890	ARNOLD MOTOR SUPPLY	KT Packs	06/09/2023	0	16.98
1000-40-1151-52890	ARNOLD MOTOR SUPPLY	Filter/Valve Tool	06/09/2023	0	21.65
1000-40-1151-52890	ARNOLD MOTOR SUPPLY	Filter/Valve Tool Return	06/09/2023	0	-21.65
Vendor Subtotal:					16.98
1000-40-1151-52890	MENARDS (MUSC)	Antenna/Elbow	06/09/2023	0	24.84
1000-40-1151-52890	MENARDS (MUSC)	Stuff Crack Filler	06/09/2023	0	4.38
1000-40-1151-52890	MENARDS (MUSC)	Lag Screw	06/12/2023	0	28.18
Vendor Subtotal:					57.40
1000-40-1151-52890	MUSCATINE LAWN & POWER	Spark Plug/Fuel Line	06/09/2023	0	8.98
1000-40-1151-52890	MUSCATINE LAWN & POWER	Ball Joint	06/09/2023	0	65.99
Vendor Subtotal:					74.97
1000-40-1151-52890	REEVES BATTERY SALES	Garden Battery	06/09/2023	0	35.00
Vendor Subtotal:					35.00
1000-40-1151-53130	MENARDS (MUSC)	Plug	06/12/2023	0	4.49
1000-40-1151-53130	MENARDS (MUSC)	Repair Kits	06/09/2023	0	12.98
1000-40-1151-53130	MENARDS (MUSC)	Gear Drive	06/12/2023	0	68.58
1000-40-1151-53130	MENARDS (MUSC)	Tee/Gear Drive	06/13/2023	0	45.16
Vendor Subtotal:					131.21
1000-40-1151-53130	PLUMB SUPPLY COMPANY	Repair Kit	06/09/2023	0	141.02
1000-40-1151-53130	PLUMB SUPPLY COMPANY	Drain Gate	06/09/2023	0	104.00
Vendor Subtotal:					245.02
1000-40-1151-53140	MENARDS (MUSC)	Spray Paint	06/09/2023	0	10.68

			Vendor Subtotal:		10.68
1000-40-1151-53140	SHERWIN WILLIAMS	Paint for PD	06/09/2023	0	131.64
			Vendor Subtotal:		131.64
1000-40-1151-65310	ALLIANT ENERGY	May Gas - S Fire Station	06/09/2023	0	295.44
1000-40-1151-65310	ALLIANT ENERGY	May Gas - Library	06/12/2023	0	266.29
1000-40-1151-65310	ALLIANT ENERGY	April Gas - Art Center	06/09/2023	0	79.49
			Vendor Subtotal:		641.22
1000-40-1151-67330	KIRK BUTCHER PLBG-HTG INC	Toilet Repair	06/09/2023	0	100.00
			Vendor Subtotal:		100.00
1000-40-1151-67330	RAYNOR DOOR CO INC OF THE QU	Antenna Kit	06/09/2023	0	207.00
			Vendor Subtotal:		207.00
1000-40-1611-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	31.01
			Vendor Subtotal:		31.01
1000-40-1611-46600	RELIANCE STANDARD LIFE INS CO	LD June	06/13/2023	0	43.45
			Vendor Subtotal:		43.45
1000-40-1611-51100	AMAZON.COM	Computer Mouse	06/12/2023	0	14.78
			Vendor Subtotal:		14.78
1000-40-1611-51100	TCM BANK NA VISA	Wal-Mart - Office Supplies	06/13/2023	0	16.76
1000-40-1611-51100	TCM BANK NA VISA	Wal-Mart - Office Supplies Tax	06/13/2023	0	1.17
1000-40-1611-51100	TCM BANK NA VISA	Wal-Mart - Office Supplies	06/13/2023	0	14.86
1000-40-1611-51100	TCM BANK NA VISA	Wal-Mart - Office Supplies Tax	06/13/2023	0	1.04

			Vendor Subtotal:		33.83
1000-40-1611-61550	QUEST DIAGNOSTICS	Pre-Employment Drug - K Coon	06/09/2023	0	35.25
			Vendor Subtotal:		35.25
1000-40-1611-62370	LUPTON & TOYNE PRINTERS	Business Cards - Coon	06/12/2023	0	30.00
			Vendor Subtotal:		30.00
1000-40-1611-64120	TCM BANK NA VISA	Cobblestone Inn - Lodging	06/13/2023	0	358.40
			Vendor Subtotal:		358.40
1000-40-1611-64400	TCM BANK NA VISA	Pizza Ranch - Utility Meeting Hopkins	06/13/2023	0	16.94
1000-40-1611-64400	TCM BANK NA VISA	Pizza Ranch - Utility Meeting Coon	06/13/2023	0	16.93
			Vendor Subtotal:		33.87
1000-40-1611-65275	VERIZON WIRELESS	May Cell Phones	06/12/2023	0	120.00
			Vendor Subtotal:		120.00
1000-40-1621-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	47.05
			Vendor Subtotal:		47.05
1000-40-1621-46600	RELIANCE STANDARD LIFE INS CO	LTD June	06/13/2023	0	19.57
1000-40-1621-46600	RELIANCE STANDARD LIFE INS CO	BW LTD June	06/13/2023	0	145.40
			Vendor Subtotal:		164.97
1000-40-1621-52720	SMITH SALES & SERVICE	Fuel Line	06/12/2023	0	80.00
			Vendor Subtotal:		80.00
1000-40-1621-52720	TCM BANK NA VISA	Kum & Go - Fuel	06/13/2023	0	26.74

			Vendor Subtotal:		26.74
1000-40-1621-52750	LINDE GAS & EQUIPMENT INC	Tank Rentals	06/09/2023	0	298.78
			Vendor Subtotal:		298.78
1000-40-1621-52830	MENARDS (MUSC)	Squeegee	06/13/2023	0	49.98
			Vendor Subtotal:		49.98
1000-40-1621-52890	MENARDS (MUSC)	Crack Filler	06/09/2023	0	17.52
			Vendor Subtotal:		17.52
1000-40-1621-53310	RIVER STONE GROUP	Hot Mix - Various Locations	06/12/2023	0	1,170.69 00024385
			Vendor Subtotal:		1,170.69
1000-40-1621-53330	MENARDS (MUSC)	Crack Sealer	06/12/2023	0	9.98
			Vendor Subtotal:		9.98
1000-40-1621-61550	TSS INCORPORATED	Pre-Employment - Murdock	06/09/2023	0	87.50
			Vendor Subtotal:		87.50
1000-40-1621-65275	VERIZON WIRELESS	May Cell Phones	06/12/2023	0	120.00
			Vendor Subtotal:		120.00
1000-40-1621-65310	ALLIANT ENERGY	May Gas - PW	06/09/2023	0	39.77
1000-40-1621-65310	ALLIANT ENERGY	May Gas - PW	06/09/2023	0	37.73
1000-40-1621-65310	ALLIANT ENERGY	May Gas - Lower Lot	06/12/2023	0	40.32
1000-40-1621-65310	ALLIANT ENERGY	May Gas - PW	06/09/2023	0	92.05
1000-40-1621-65310	ALLIANT ENERGY	May Gas - 1201 E 5th St	06/12/2023	0	81.06
			Vendor Subtotal:		290.93

1000-40-1623-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	5.94
	Vendor Subtotal:				5.94
1000-40-1623-46600	RELIANCE STANDARD LIFE INS CO	BW LTD June	06/13/2023	0	29.84
	Vendor Subtotal:				29.84
1000-40-1623-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - S Longhurst	06/09/2023	0	131.40
	Vendor Subtotal:				131.40
1000-40-1623-52890	AMAZON.COM	Oil for Sewing Machine	06/12/2023	0	12.83
	Vendor Subtotal:				12.83
1000-40-1624-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	3.13
	Vendor Subtotal:				3.13
1000-40-1624-46600	RELIANCE STANDARD LIFE INS CO	BW LTD June	06/13/2023	0	16.38
	Vendor Subtotal:				16.38
1000-40-1624-52890	FASTENAL COMPANY	Screws	06/12/2023	0	6.08
	Vendor Subtotal:				6.08
1000-40-1624-65310	EASTERN IOWA LIGHT & POWER C	May Power - Hwy 61 & Mulberry	06/12/2023	0	146.84
	Vendor Subtotal:				146.84
1000-40-1624-65320	EASTERN IOWA LIGHT & POWER C	May Power - Hwy 61 & University	06/12/2023	0	125.37
1000-40-1624-65320	EASTERN IOWA LIGHT & POWER C	May Power - 38 & Bidwell	06/12/2023	0	47.91
1000-40-1624-65320	EASTERN IOWA LIGHT & POWER C	May Power - Bypass	06/12/2023	0	17.59
	Vendor Subtotal:				190.87

1000-40-1641-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	26.76
	Vendor Subtotal:				26.76
1000-40-1641-46600	RELIANCE STANDARD LIFE INS CO	LTDC June	06/13/2023	0	32.32
	Vendor Subtotal:				32.32
1000-40-1641-62370	GORDON FLESCH COMPANY	Copier	06/09/2023	0	47.00
1000-40-1641-62370	GORDON FLESCH COMPANY	Copier	06/09/2023	0	47.00
1000-40-1641-62370	GORDON FLESCH COMPANY	Copier	06/09/2023	0	47.00
1000-40-1641-62370	GORDON FLESCH COMPANY	Copier	06/09/2023	0	52.00
1000-40-1641-62370	GORDON FLESCH COMPANY	Copier	06/09/2023	0	52.00
	Vendor Subtotal:				245.00
1000-40-1641-64120	BRIAN STINEMAN	Reimb Travel Expenses 5/21/23 - 5/24/23	06/09/2023	0	516.80
	Vendor Subtotal:				516.80
1000-40-1641-64400	TCM BANK NA VISA	Pizza Ranch - Utility Meeting Stineman	06/13/2023	0	16.93
	Vendor Subtotal:				16.93
	Subtotal for FUND: 1000				126,786.73
3981-30-3981-61340	TCM BANK NA VISA	Boxcast - Monthly Fee	06/13/2023	0	219.00
	Vendor Subtotal:				219.00
3981-30-3983-61340	RELIABLE NETWORK SOLUTIONS I	Annual Domain Renewal	06/09/2023	0	58.99
3981-30-3983-61340	RELIABLE NETWORK SOLUTIONS I	RNS Monthly Fee	06/09/2023	0	49.00
	Vendor Subtotal:				107.99
3981-30-3983-61340	TCM BANK NA VISA	Apple - Monthly Fee	06/13/2023	0	2.99
3981-30-3983-61340	TCM BANK NA VISA	Boxcast - Monthly Fee	06/13/2023	0	4.51
3981-30-3983-61340	TCM BANK NA VISA	Apple - Annual Fee	06/13/2023	0	29.99

				Vendor Subtotal:	37.49
				Subtotal for FUND: 3981	364.48
4157-00-0000-20600	KE FLATWORK INC	2nd St Project Retainage	06/12/2023	0	139,769.59
				Vendor Subtotal:	139,769.59
				Subtotal for FUND: 4157	139,769.59
4166-40-4166-61420	BOLTON & MENK INC	Park Ave Project Close Out	06/12/2023	0	6,439.00
				Vendor Subtotal:	6,439.00
				Subtotal for FUND: 4166	6,439.00
4195-40-4197-61420	BOLTON & MENK INC	Grandview Ave	06/12/2023	0	33,533.00
				Vendor Subtotal:	33,533.00
4195-40-4197-73200	HEUER CONSTRUCTION	Grandview Pay App #41	06/12/2023	0	78,696.45
				Vendor Subtotal:	78,696.45
				Subtotal for FUND: 4195	112,229.45
4205-50-4205-61420	VEENSTRA & KIMM INC	Replacement UV Disinfection System Pr	06/12/2023	0	14,101.81
				Vendor Subtotal:	14,101.81
				Subtotal for FUND: 4205	14,101.81
4276-40-4276-61420	LAW OFFICES OF HOPKINS & HUBB	Legal Purchase 805 Sycamore St	06/12/2023	0	250.00
				Vendor Subtotal:	250.00

4276-40-4276-61430	STEVE DALBEY	Inspection Services 5/22/23 - 6/4/23	06/12/2023	0	2,221.20
		Vendor Subtotal:			2,221.20
4276-40-4276-64400	TCM BANK NA VISA	Pizza Ranch - Utility Meeting Dalbey	06/13/2023	0	16.93
4276-40-4276-64400	TCM BANK NA VISA	Pizza Ranch - Utility Meeting Whitlow	06/13/2023	0	16.93
		Vendor Subtotal:			33.86
4276-40-4276-65310	ALLIANT ENERGY	April Gas - Juniper	06/12/2023	0	77.56
4276-40-4276-65310	ALLIANT ENERGY	May Gas - 891 W 8th St	06/12/2023	0	29.08
		Vendor Subtotal:			106.64
4276-40-4276-71200	BASULTO PROPERTIES LLC	Easement - 1300 Cedar St	06/09/2023	0	647.14
		Vendor Subtotal:			647.14
4276-40-4276-71200	STRONGARM PROPERTIES	Easement - 913 Sycamore St	06/09/2023	0	1,161.65
		Vendor Subtotal:			1,161.65
4276-40-4276-71200	SKUARED PROPERTIES, LLC	Easement - 816 Cedar St	06/09/2023	0	324.75
4276-40-4276-71200	SKUARED PROPERTIES, LLC	Easement - 818 Cedar St	06/09/2023	0	437.44
		Vendor Subtotal:			762.19
4276-40-4276-71200	ADRIAN O OR MARIA G LASLO	Easement - 1109 Sycamore St	06/09/2023	0	1,065.98
		Vendor Subtotal:			1,065.98
4276-40-4276-71200	TAMARA WAGNER	Easement - 1120 Sycamore St	06/09/2023	0	1,583.56
		Vendor Subtotal:			1,583.56
4276-40-4276-71200	JOHN L AND LEAH N TIMM FAMILY	Easement - 210 E Fulliam Ave	06/09/2023	0	1,110.28

		Vendor Subtotal:			1,110.28
4276-40-4276-71200	BRAD & MARY KISNER	Easement - 803 Sycamore St	06/09/2023	0	622.13
		Vendor Subtotal:			622.13
4276-40-4276-71200	ADAM THOMPSON	Easement - 910 Sycamore St	06/09/2023	0	52.16
		Vendor Subtotal:			52.16
4276-40-4276-71200	SANTOS G MARIA Z BUENO	Easement - 811 Sycamore St	06/09/2023	0	972.90
		Vendor Subtotal:			972.90
4276-40-4276-71200	NANCY BEAUCHAMP PAUL	Easement - 813 Sycamore St	06/09/2023	0	992.97
		Vendor Subtotal:			992.97
4276-40-4276-71200	KARA HAGE	Easement - 815 Sycamore St	06/09/2023	0	774.87
		Vendor Subtotal:			774.87
4276-40-4276-71200	SHARON SUMMERS	Easement - 817 Sycamore St	06/09/2023	0	969.42
		Vendor Subtotal:			969.42
4276-40-4276-71200	KIMBERLY S HANEY	Easement - 901 Sycamore St	06/09/2023	0	703.75
		Vendor Subtotal:			703.75
4276-40-4276-71200	KATHRYN BURK	Easement - 903 Sycamore St	06/09/2023	0	747.94
		Vendor Subtotal:			747.94
4276-40-4276-71200	JOAN TRULLINGER	Easement - 905 Sycamore St	06/09/2023	0	747.44
4276-40-4276-71200	JOAN TRULLINGER	Easement - 907 Sycamore St	06/09/2023	0	888.04

Vendor Subtotal:					1,635.48
4276-40-4276-71200	JORGE OR LAURA VAZQUEZ	Easement - 908 Sycamore St	06/09/2023	0	40.44
Vendor Subtotal:					40.44
4276-40-4276-71200	ADRIAN CENICEROS	Easement - 1003 Sycamore	06/09/2023	0	151.86
4276-40-4276-71200	ADRIAN CENICEROS	Easement - 909 Sycamore	06/09/2023	0	862.56
Vendor Subtotal:					1,014.42
4276-40-4276-71200	MARCI ROMINGER	Easement - 911 Sycamore St	06/09/2023	0	898.26
Vendor Subtotal:					898.26
4276-40-4276-71200	LEO LOOS	Easement - 1000 Sycamore St	06/09/2023	0	222.78
Vendor Subtotal:					222.78
4276-40-4276-71200	STEVEN E OR DEBORAH K LANE	Easement - 1001 Sycamore St	06/09/2023	0	745.55
Vendor Subtotal:					745.55
4276-40-4276-71200	JULIA HONTS	Easement - 1004 Sycamore St	06/09/2023	0	174.03
Vendor Subtotal:					174.03
4276-40-4276-71200	TINA GREEN	Easement - 1005 Sycamore St	06/09/2023	0	557.91
Vendor Subtotal:					557.91
4276-40-4276-71200	AMERICAN HERITAGE PROPERTIES	Easement - 1007 Sycamore	06/09/2023	0	694.49
Vendor Subtotal:					694.49
4276-40-4276-71200	WILLIAM F MCCARTHY REVOCABLE TRUST	Easement - 1008 Sycamore St	06/09/2023	0	181.26

			Vendor Subtotal:		181.26
4276-40-4276-71200	TUBANDT ENTERPRISES, LLC	Easement - 1009 Sycamore St	06/09/2023	0	154.03
			Vendor Subtotal:		154.03
4276-40-4276-71200	JENNIFER OR MICHAEL SCHMELZE	Easement - 1014 Sycamore St	06/09/2023	0	189.13
			Vendor Subtotal:		189.13
4276-40-4276-71200	HOLLY CARTER	Easement - 1016 Sycamore St	06/09/2023	0	193.44
			Vendor Subtotal:		193.44
4276-40-4276-71200	JESSICA JAMES	Easement - 1020 Sycamore St	06/09/2023	0	191.84
			Vendor Subtotal:		191.84
4276-40-4276-71200	JOHN LEE	Easement - 1024 Sycamore St	06/09/2023	0	252.36
			Vendor Subtotal:		252.36
4276-40-4276-71200	ANNETTE OR ROHAN JOSEPH	Easement - 1028 Sycamore St	06/09/2023	0	265.40
			Vendor Subtotal:		265.40
4276-40-4276-71200	JEANNE S GARDNER	Easement - 1100 Sycamore St	06/09/2023	0	1,097.67
			Vendor Subtotal:		1,097.67
4276-40-4276-71200	DOUGLAS M OR ROSE M NELSON	Easement - 1104 Sycamore St	06/09/2023	0	1,104.57
			Vendor Subtotal:		1,104.57
4276-40-4276-71200	JENNIFER MARIE FREEMAN	Easement - 1108 Sycamore St	06/09/2023	0	681.47
			Vendor Subtotal:		681.47

4276-40-4276-71200	TODD POCI	Easement - 1110 Sycamore	06/09/2023	0	691.61
		Vendor Subtotal:			691.61
4276-40-4276-71200	JUDITH LOKENVITZ	Easement - 1111 Sycamore St	06/09/2023	0	645.24
		Vendor Subtotal:			645.24
4276-40-4276-71200	CORY A OR MELINDA K BURKE	Easement - 1112 Sycamore St	06/09/2023	0	1,034.33
		Vendor Subtotal:			1,034.33
4276-40-4276-71200	JOSE F OR YOLANDA Q CASTELAN	Easement - 1113 Sycamore St	06/09/2023	0	771.21
		Vendor Subtotal:			771.21
4276-40-4276-71200	ADRIAN OR ERICA CENICEROS	Easement - 1114 Sycamore St	06/09/2023	0	889.33
		Vendor Subtotal:			889.33
4276-40-4276-71200	DANNY L OR KARLA J KITCHEN	Easement - 1115 Sycamore St	06/09/2023	0	1,824.19
		Vendor Subtotal:			1,824.19
4276-40-4276-71200	ROMONA DINGUS	Easement- 1117 Sycamore St	06/09/2023	0	1,035.39
		Vendor Subtotal:			1,035.39
4276-40-4276-71200	JILL C SCHNELL OR CHARLES C FA	Easement - 1118 Sycamore St	06/09/2023	0	1,151.30
		Vendor Subtotal:			1,151.30
4276-40-4276-71200	M A KAUFFMAN LLC	Easement - 1119 Sycamore St	06/09/2023	0	926.72
		Vendor Subtotal:			926.72
4276-40-4276-71200	ONIX MARRERO	Easement - 215 E 8th St	06/09/2023	0	1,010.71

			Vendor Subtotal:		1,010.71
4276-40-4276-71200	DONALD E OR CORDELIA J FRYE	Easement - 205 E 10th St	06/09/2023	0	69.30
			Vendor Subtotal:		69.30
4276-40-4276-71200	SANDRA OR ORVILLE MILLER	Easement - 207 E 10th St	06/09/2023	0	1,284.08
			Vendor Subtotal:		1,284.08
4276-40-4276-71200	AURELIA AND LUDOVIC MANYI	Easement - 209 E 10th St	06/09/2023	0	1,014.55
			Vendor Subtotal:		1,014.55
4276-40-4276-71200	BROOKE VENTURES LLC	Easement - 806 Cedar St	06/09/2023	0	837.24
			Vendor Subtotal:		837.24
4276-40-4276-71200	ROBERT W OR PATRICIA A BROWN	Easement - 808 Cedar St	06/09/2023	0	691.79
			Vendor Subtotal:		691.79
4276-40-4276-71200	DARVIN JACKSON	Easement - 810 Cedar St	06/09/2023	0	696.14
			Vendor Subtotal:		696.14
4276-40-4276-71200	FANNIE MAE	Easement - 812 Cedar St	06/09/2023	0	755.06
			Vendor Subtotal:		755.06
4276-40-4276-71200	DANIEL E PERKINS	Easement - 814 Cedar St	06/09/2023	0	669.87
			Vendor Subtotal:		669.87
4276-40-4276-71200	STEVEN REX COUSINS	Easement - 904 Cedar St	06/09/2023	0	663.49
			Vendor Subtotal:		663.49

4276-40-4276-71200	TONI OR BALTAZAR MARTINZ	Easement - 1016 Cedar St	06/09/2023	0	511.14
		Vendor Subtotal:			511.14
4276-40-4276-71200	JAMIE LOUISE FREEDAIN	Easement - 1208 Cedar St	06/09/2023	0	1,866.62
		Vendor Subtotal:			1,866.62
4276-40-4276-71200	GRANT T GREENLEY	Easement - 1408 Cedar St	06/09/2023	0	339.43
		Vendor Subtotal:			339.43
4276-40-4276-71200	JIMMIE MERIDETH TRUST	Easement - 109 E Fulliam Ave	06/09/2023	0	18.01
		Vendor Subtotal:			18.01
4276-40-4276-71200	DORA ORELLANA ZEPEDA	Easement - 113 E Fulliam Ave	06/09/2023	0	1,044.37
		Vendor Subtotal:			1,044.37
4276-40-4276-71200	LILY MAE ROBERTSON	Easement - 114 E Fulliam Ave	06/09/2023	0	54.88
		Vendor Subtotal:			54.88
4276-40-4276-71200	RAMONA G OR SHERYL A DINGUS	Easement - 206 E Fulliam	06/09/2023	0	852.07
		Vendor Subtotal:			852.07
4276-40-4276-71200	HEATHER CARTER	Easement - 108 W Fulliam	06/09/2023	0	12.25
		Vendor Subtotal:			12.25
4276-40-4276-71200	HIGHTEN HOMES LLC	Easement 110 W Fulliam St	06/09/2023	0	11.89
		Vendor Subtotal:			11.89
4276-40-4276-71200	TERRY C OR AE OK KWON ROMINE	Easement - 117 E Fulliam Ave	06/09/2023	0	1,175.52

4276-40-4276-71200	TERRY C OR AE OK KWON ROMINE Easement - 121 E Fulliam Ave	06/09/2023	0	669.93
	Vendor Subtotal:			1,845.45
4276-40-4276-71200	JEREMY FOWLER Easement - 1107 Sycamore St	06/12/2023	0	861.33
	Vendor Subtotal:			861.33
4276-40-4276-71200	UNITED HEALTHCARE Easement Unity Healthcare Lot 9	06/12/2023	0	1,401.97
	Vendor Subtotal:			1,401.97
4276-40-4276-73100	HAGERTY EARTHWORKS West Hill 5A Pay App #41	06/12/2023	0	5,700.00
4276-40-4276-73100	HAGERTY EARTHWORKS West Hill 5B Pay App #31	06/12/2023	0	23,646.14
	Vendor Subtotal:			29,346.14
	Subtotal for FUND: 4276			79,900.27
4491-00-4493-53400	LOGAN CONTRACTORS SUPPLY IN 2' x 5' ADA Panel	06/12/2023	0	1,170.00 00024488
	Vendor Subtotal:			1,170.00
4491-00-4493-73300	CR LANDSCAPING Installation of Crosswalks for South End	06/12/2023	0	8,000.00 00024126
	Vendor Subtotal:			8,000.00
4491-00-4493-73900	CR LANDSCAPING Installation of Sidewalk and Culvert from	06/12/2023	0	16,000.00 00024004
	Vendor Subtotal:			16,000.00
4491-00-4495-73300	CR LANDSCAPING Install Sidewalk to Taylor Park Shelter	06/12/2023	0	750.00 00024395
	Vendor Subtotal:			750.00
4491-00-4495-73500	BOLAND RECREATION INC Retainage for Southend Playground Proje	06/12/2023	0	18,000.00
	Vendor Subtotal:			18,000.00

Subtotal for FUND: 4491					43,920.00
4839-35-4839-73900	NATHAN PIERCE	Design Create & Install Sculpture Pmt #1	06/13/2023	0	31,436.00
Vendor Subtotal:					31,436.00
Subtotal for FUND: 4839					31,436.00
4863-10-4863-61420	BOLTON & MENK INC	AVGAS Fuel System	06/12/2023	0	2,324.00
Vendor Subtotal:					2,324.00
Subtotal for FUND: 4863					2,324.00
4864-10-4864-61420	BOLTON & MENK INC	Snow Removal Equipment	06/12/2023	0	3,190.00
4864-10-4864-61420	BOLTON & MENK INC	Snow Removal Equipment	06/12/2023	0	8,613.00
Vendor Subtotal:					11,803.00
Subtotal for FUND: 4864					11,803.00
5211-40-5211-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	14.13
Vendor Subtotal:					14.13
5211-40-5211-46600	RELIANCE STANDARD LIFE INS CO	LT D June	06/13/2023	0	16.31
Vendor Subtotal:					16.31
5211-40-5211-61550	TSS INCORPORATED	Pre-Employment - Franklin	06/09/2023	0	87.50
5211-40-5211-61550	TSS INCORPORATED	Pre-Employment - Chambliss	06/09/2023	0	87.50
Vendor Subtotal:					175.00
5211-40-5211-64120	AMY FORTENBACHER	Reimb Meals 6/9/23 - 6/10/23	06/13/2023	0	25.54

		Vendor Subtotal:			25.54
5211-40-5211-64120	HELEN COOPER	Reimb Mileage 6/9/23 & 6/10/23	06/13/2023	0	104.32
		Vendor Subtotal:			104.32
5211-40-5211-65100	SYCAMORE PRINTING INC	MuscaBus Foamboard	06/09/2023	0	43.00
		Vendor Subtotal:			43.00
5211-40-5211-65100	PHILPOTT SIGNS	MuscaBus 4.5" X 2" Magnets	06/09/2023	0	114.00 00024434
5211-40-5211-65100	PHILPOTT SIGNS	MuscaBus 6.5" X 3" Stickers	06/09/2023	0	42.00 00024434
5211-40-5211-65100	PHILPOTT SIGNS	MuscaBus 4.5" X 2" Stickers	06/09/2023	0	38.00 00024434
		Vendor Subtotal:			194.00
5211-40-5211-65100	ICAN	Advertising	06/09/2023	0	360.00
		Vendor Subtotal:			360.00
5211-40-5211-65260	VERIZON WIRELESS	May Cell Phones	06/09/2023	0	53.60
		Vendor Subtotal:			53.60
5211-40-5211-65310	ALLIANT ENERGY	May Gas - Transit	06/09/2023	0	16.17
5211-40-5211-65310	ALLIANT ENERGY	May Gas - Transit	06/09/2023	0	17.04
5211-40-5211-65310	ALLIANT ENERGY	May Gas - Transit	06/09/2023	0	39.45
		Vendor Subtotal:			72.66
5211-40-5211-74200	TCM BANK NA VISA	Ubiquiti Store - Networking	06/13/2023	0	633.76
		Vendor Subtotal:			633.76
		Subtotal for FUND: 5211			1,692.32
5311-00-0000-23550	RELIANCE STANDARD LIFE INS COPR Batch 00002.05.2023	Life Insurance	05/26/2023	0	0.10

			Vendor Subtotal:		0.10
5311-05-5311-37360	COUNTRY LANDSCAPE INC	Reimb Meter Hood Deposits	06/12/2023	0	12.00
			Vendor Subtotal:		12.00
5311-05-5311-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	6.00
			Vendor Subtotal:		6.00
5311-05-5311-46600	RELIANCE STANDARD LIFE INS CO	BW LTD June	06/13/2023	0	5.42
5311-05-5311-46600	RELIANCE STANDARD LIFE INS CO	LTD June	06/13/2023	0	7.73
			Vendor Subtotal:		13.15
			Subtotal for FUND: 5311		31.25
5451-25-5451-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	17.51
			Vendor Subtotal:		17.51
5451-25-5451-46600	RELIANCE STANDARD LIFE INS CO	LTD June	06/13/2023	0	16.55
5451-25-5451-46600	RELIANCE STANDARD LIFE INS CO	BW LTD June	06/13/2023	0	15.49
			Vendor Subtotal:		32.04
5451-25-5451-51300	AMAZON.COM	Ink Cartridge	06/12/2023	0	24.29
			Vendor Subtotal:		24.29
5451-25-5451-52100	D & K PRODUCTS	Captain	06/09/2023	0	302.00 00024222
5451-25-5451-52100	D & K PRODUCTS	Pond Colorant	06/09/2023	0	87.40 00024222
			Vendor Subtotal:		389.40
5451-25-5451-52720	SPRATT OIL SALES	Unleaded Gasoline	06/09/2023	0	972.27 00024481

Vendor Subtotal:					972.27
5451-25-5451-52730	SPRATT OIL SALES	Diesel Fuel	06/09/2023	0	784.30 00024481
Vendor Subtotal:					784.30
5451-25-5451-52890	MENARDS (MUSC)	Sleeve	06/13/2023	0	3.98
5451-25-5451-52890	MENARDS (MUSC)	Mulch/Pressure Gauge/Bushing	06/12/2023	0	41.88
Vendor Subtotal:					45.86
5451-25-5451-52890	TCM BANK NA VISA	Harbor Freight - Screwdriver/Grease Gun	06/13/2023	0	62.94
5451-25-5451-52890	TCM BANK NA VISA	Harbor Freight - Flood Light	06/13/2023	0	87.96
Vendor Subtotal:					150.90
5451-25-5451-53130	MENARDS (MUSC)	Flapper/Ratchets/Adapter	06/09/2023	0	51.84
Vendor Subtotal:					51.84
5451-25-5451-53130	SPORTSTURF IRRIGATION	Shipping	06/09/2023	0	21.00 00024288
5451-25-5451-53130	SPORTSTURF IRRIGATION	855 Conversion Assembly	06/09/2023	0	238.00 00024288
5451-25-5451-53130	SPORTSTURF IRRIGATION	854 Conversion Assembly	06/09/2023	0	198.00 00024288
Vendor Subtotal:					457.00
5451-25-5451-53140	SITEONE LANDSCAPE SUPPLY	Cases of Paint	06/09/2023	0	156.00 00024268
Vendor Subtotal:					156.00
5451-25-5451-53220	MENARDS (MUSC)	Clevis Pin/Fender Washer/Spacer	06/09/2023	0	10.77
5451-25-5451-53220	MENARDS (MUSC)	Nipple/Mulch/Tee	06/12/2023	0	32.64
Vendor Subtotal:					43.41
5451-25-5451-53220	PHILLIPS BROS RENTALS INC	Chains/Wedge	06/09/2023	0	84.95

Vendor Subtotal:					84.95
5451-25-5451-53320	WENDLING QUARRIES INC	USGA Topdreessing Sand	06/09/2023	0	450.00 00022981
5451-25-5451-53320	WENDLING QUARRIES INC	USGA Topdreessing Sand	06/09/2023	0	42.65
Vendor Subtotal:					492.65
5451-25-5451-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Golf	06/09/2023	0	21.53
Vendor Subtotal:					21.53
5451-25-5451-65310	ALLIANT ENERGY	May Gas - Golf	06/09/2023	0	140.38
5451-25-5451-65310	ALLIANT ENERGY	May Gas - Golf	06/09/2023	0	56.64
Vendor Subtotal:					197.02
5451-25-5451-69400	USGA	Membership Renewal	06/13/2023	0	150.00
Vendor Subtotal:					150.00
5451-25-5452-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	15.13
Vendor Subtotal:					15.13
5451-25-5452-46600	RELIANCE STANDARD LIFE INS CO	LT June	06/13/2023	0	17.38
Vendor Subtotal:					17.38
5451-25-5452-52810	WITTEK GOLF	Bag of 100 C Slot Range Tokens	06/09/2023	0	220.00 00023956
5451-25-5452-52810	WITTEK GOLF	Shipping	06/09/2023	0	20.00 00023956
5451-25-5452-52810	WITTEK GOLF	Shipping	06/09/2023	0	11.11
Vendor Subtotal:					251.11
5451-25-5452-52851	7G DISTRIBUTING LLC	Beer for Resale	06/09/2023	0	614.70
5451-25-5452-52851	7G DISTRIBUTING LLC	Beer for Resale	06/09/2023	0	166.00
5451-25-5452-52851	7G DISTRIBUTING LLC	Beer for Resale	06/09/2023	0	2,012.50
5451-25-5452-52851	7G DISTRIBUTING LLC	Beer for Resale	06/09/2023	0	744.80

Vendor Subtotal:					3,538.00
5451-25-5452-52851	IOWA BEVERAGE	Beer for Resale	06/09/2023	0	474.60
5451-25-5452-52851	IOWA BEVERAGE	Beer for Resale	06/09/2023	0	168.00
5451-25-5452-52851	IOWA BEVERAGE	Beer for Resale	06/09/2023	0	2,249.55
5451-25-5452-52851	IOWA BEVERAGE	Beer for Resale	06/09/2023	0	583.05
5451-25-5452-52851	IOWA BEVERAGE	Beer for Resale	06/09/2023	0	338.10
Vendor Subtotal:					3,813.30
5451-25-5452-52852	COCA-COLA BOTTLING COMPANY	Soda for Resale	06/09/2023	0	796.67
5451-25-5452-52852	COCA-COLA BOTTLING COMPANY	Soda for Resale	06/09/2023	0	357.56
5451-25-5452-52852	COCA-COLA BOTTLING COMPANY	Soda for Resale	06/09/2023	0	663.25
Vendor Subtotal:					1,817.48
5451-25-5452-52852	PERFORMANCE FOOD SERVICE	Food for Resale	06/09/2023	0	150.93
5451-25-5452-52852	PERFORMANCE FOOD SERVICE	Food for Resale	06/09/2023	0	652.80
5451-25-5452-52852	PERFORMANCE FOOD SERVICE	Food for Resale	06/09/2023	0	1,073.72
Vendor Subtotal:					1,877.45
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Food for Resale	06/13/2023	0	9.60
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Food for Resale	06/13/2023	0	16.56
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Food for Resale	06/13/2023	0	16.56
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Food for Resale	06/13/2023	0	15.18
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Food for Resale	06/13/2023	0	13.80
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Food for Resale	06/13/2023	0	39.15
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Food for Resale	06/13/2023	0	23.82
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Food for Resale	06/13/2023	0	17.94
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Food for Resale	06/13/2023	0	30.54
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Food for Resale Tax	06/13/2023	0	1.18
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Food for Resale Tax	06/13/2023	0	59.89
Vendor Subtotal:					244.22
5451-25-5452-52853	CALLAWAY GOLF COMPANY	Paradym Fairway Wood	06/09/2023	0	247.68 00024245
5451-25-5452-52853	CALLAWAY GOLF COMPANY	Freight	06/09/2023	0	15.98
5451-25-5452-52853	CALLAWAY GOLF COMPANY	Paradym Driver	06/09/2023	0	424.84 00024441
5451-25-5452-52853	CALLAWAY GOLF COMPANY	Paradym Fairway Wood	06/09/2023	0	247.68 00024441

5451-25-5452-52853	CALLAWAY GOLF COMPANY	Freight	06/09/2023	0	17.85
		Vendor Subtotal:			954.03
5451-25-5452-52853	TITLEIST	Tru Feel Dozen Balls	06/09/2023	0	57.00 00022825
5451-25-5452-52853	TITLEIST	AVX Dozen Balls	06/09/2023	0	114.00 00022825
5451-25-5452-52853	TITLEIST	Shipping	06/09/2023	0	8.01
		Vendor Subtotal:			179.01
5451-25-5452-52853	TCM BANK NA VISA	Simply Soothing - Bug Soother	06/13/2023	0	63.80
		Vendor Subtotal:			63.80
5451-25-5452-52890	WITTEK GOLF	Bag of 100 C Slot Range Tokens	06/09/2023	0	220.00 00024387
5451-25-5452-52890	WITTEK GOLF	Shipping	06/09/2023	0	20.00 00024387
5451-25-5452-52890	WITTEK GOLF	Shipping	06/09/2023	0	11.04
		Vendor Subtotal:			251.04
5451-25-5452-63300	HARRIS GOLF CARS	Extra Golf Carts - Monthly Fee	06/09/2023	0	1,166.70
		Vendor Subtotal:			1,166.70
		Subtotal for FUND: 5451			18,259.62
5461-25-5461-62260	PS3 Enterprises Inc.	Temp Sanitation	06/09/2023	0	95.00
		Vendor Subtotal:			95.00
		Subtotal for FUND: 5461			95.00
5466-25-5466-53130	PLUMB SUPPLY COMPANY	Ball Valves	06/09/2023	0	18.51
		Vendor Subtotal:			18.51
5466-25-5466-53220	PLUMB SUPPLY COMPANY	Ball Valves	06/12/2023	0	18.51

		Vendor Subtotal:			18.51
5466-25-5466-67130	CENTRAL PETROLEUM EQUIP CO	Emergency Repair for Gas Pump	06/09/2023	0	183.00 00024431
		Vendor Subtotal:			183.00
		Subtotal for FUND: 5466			220.02
5642-00-0000-23550	RELIANCE STANDARD LIFE INS COPR Batch 00002.05.2023	Life Insurance	05/26/2023	0	0.72
		Vendor Subtotal:			0.72
5642-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00002.05.2023	Optional Life	05/26/2023	0	183.88
5642-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00001.05.2023	Optional Life	05/12/2023	0	183.89
		Vendor Subtotal:			367.77
5642-45-5642-35210	MUNICIPAL COLLECTIONS OF AMI	Refuse Collection Fee	06/12/2023	0	129.48
		Vendor Subtotal:			129.48
5642-45-5642-46200	RELIANCE STANDARD LIFE INS COLife Ins June		06/13/2023	0	38.69
		Vendor Subtotal:			38.69
5642-45-5642-46600	RELIANCE STANDARD LIFE INS COBW LTD June		06/13/2023	0	84.76
5642-45-5642-46600	RELIANCE STANDARD LIFE INS COLTD June		06/13/2023	0	28.19
		Vendor Subtotal:			112.95
5642-45-5642-52890	ARNOLD MOTOR SUPPLY	Lubricant	06/09/2023	0	53.40
		Vendor Subtotal:			53.40
5642-45-5642-61310	MUSCATINE POWER & WATER	April Sanitation	06/12/2023	0	2,028.00
		Vendor Subtotal:			2,028.00

5642-45-5642-65100	QUAD CITY TIMES & MUSC JOURN Ordinance 2023-0179	06/12/2023	0	54.54
	Vendor Subtotal:			54.54
5642-45-5642-65260	US CELLULAR May Cell Phones	06/09/2023	0	67.10
	Vendor Subtotal:			67.10
5642-45-5643-52890	TCM BANK NA VISA Wal-Mart - Receipt Books	06/13/2023	0	34.08
5642-45-5643-52890	TCM BANK NA VISA Wal-Mart - Receipt Books	06/13/2023	0	11.91
5642-45-5643-52890	TCM BANK NA VISA Wal-Mart - Receipt Books Return	06/13/2023	0	-34.08
5642-45-5643-52890	TCM BANK NA VISA Wal-Mart - Receipt Books	06/13/2023	0	35.88
	Vendor Subtotal:			47.79
5642-45-5643-62260	PS3 Enterprises Inc. Temp Sanitation	06/09/2023	0	95.00
	Vendor Subtotal:			95.00
	Subtotal for FUND: 5642			2,995.44
5652-00-0000-23550	RELIANCE STANDARD LIFE INS COPR Batch 00002.05.2023 Life Insurance	05/26/2023	0	0.08
	Vendor Subtotal:			0.08
5652-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00002.05.2023 Optional Life	05/26/2023	0	41.38
5652-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00001.05.2023 Optional Life	05/12/2023	0	41.37
	Vendor Subtotal:			82.75
5652-45-5652-46200	RELIANCE STANDARD LIFE INS COLife Ins June	06/13/2023	0	9.17
	Vendor Subtotal:			9.17
5652-45-5652-46600	RELIANCE STANDARD LIFE INS COLTD June	06/13/2023	0	10.59
	Vendor Subtotal:			10.59

5652-45-5652-62520	JON BRAUNS	May 2023 Leachate Hauling	06/12/2023	0	4,080.00
		Vendor Subtotal:			4,080.00
5652-45-5652-62530	RITTMER INC	May 2023 Landfill	06/13/2023	0	40,150.00
		Vendor Subtotal:			40,150.00
5652-45-5652-63300	PS3 Enterprises Inc.	Temp Sanitation	06/09/2023	0	95.00
		Vendor Subtotal:			95.00
5652-45-5652-69900	IA DEPT OF NATURAL RESOURCES	State Surcharge Jan - Mar 2023	06/13/2023	0	19,598.54
		Vendor Subtotal:			19,598.54
		Subtotal for FUND: 5652			64,026.13
5658-45-5658-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	16.19
		Vendor Subtotal:			16.19
5658-45-5658-46600	RELIANCE STANDARD LIFE INS CO	BW LTD June	06/13/2023	0	37.92
5658-45-5658-46600	RELIANCE STANDARD LIFE INS CO	LTD June	06/13/2023	0	11.41
		Vendor Subtotal:			49.33
5658-45-5658-52750	ARNOLD MOTOR SUPPLY	Lubricant	06/09/2023	0	53.40
		Vendor Subtotal:			53.40
5658-45-5658-52890	ARNOLD MOTOR SUPPLY	Oil for Crane	06/09/2023	0	14.52
		Vendor Subtotal:			14.52
5658-45-5658-52890	PLUMB SUPPLY COMPANY	Filters	06/09/2023	0	82.41
5658-45-5658-52890	PLUMB SUPPLY COMPANY	Cap/Plug	06/09/2023	0	7.00

			Vendor Subtotal:		89.41
5658-45-5658-53110	LELAND LAMP MACHINE SHOP INC	5/8 Key Stock X 60" Long	06/09/2023	0	18.00
			Vendor Subtotal:		18.00
5658-45-5658-62250	LAJEK PEST CONTROL SOLUTIONS	Pest Control	06/09/2023	0	45.00
			Vendor Subtotal:		45.00
5658-45-5658-62410	TEAM STAFFING SOLUTIONS INC	Temp Employee Week Ending 5/21/23	06/09/2023	0	90.00
5658-45-5658-62410	TEAM STAFFING SOLUTIONS INC	Temp Employee Week Ending 5/28/23	06/09/2023	0	90.00
			Vendor Subtotal:		180.00
5658-45-5658-62520	JON BRAUNS	May 2023 Solid Waste	06/12/2023	0	26,634.00
5658-45-5658-62520	JON BRAUNS	May 2023 Fuel Surcharge	06/12/2023	0	2,764.93
			Vendor Subtotal:		29,398.93
5658-45-5658-65210	MUSCATINE POWER & WATER	May Phone - Transfer	06/09/2023	0	124.96
			Vendor Subtotal:		124.96
5658-45-5658-65220	MUSCATINE POWER & WATER	May LD - Transfer	06/09/2023	0	1.59
			Vendor Subtotal:		1.59
5658-45-5658-65320	MUSCATINE POWER & WATER	May Electric - Transfer	06/09/2023	0	2,312.54
			Vendor Subtotal:		2,312.54
5658-45-5658-65410	MUSCATINE POWER & WATER	May Water - Transfer	06/09/2023	0	224.42
			Vendor Subtotal:		224.42
5658-45-5658-65420	MUSCATINE POWER & WATER	May Sewer - Transfer	06/09/2023	0	13.40

5658-45-5658-65420	MUSCATINE POWER & WATER	May Sewer - Transfer	06/09/2023	0	752.61
		Vendor Subtotal:			766.01
5658-45-5658-67200	WALZ SCALE	Day Scale Test	06/09/2023	0	397.00
		Vendor Subtotal:			397.00
5658-45-5658-69300	GAYLE KOERBER	Reimb TV Pick Up	06/09/2023	0	15.00
		Vendor Subtotal:			15.00
5658-45-5658-69900	GORDON FLESCH COMPANY	Copier	06/09/2023	0	27.00
		Vendor Subtotal:			27.00
		Subtotal for FUND: 5658			33,733.30
5660-00-0000-23550	RELIANCE STANDARD LIFE INS COPR Batch 00002.05.2023	Life Insurance	05/26/2023	0	1.20
		Vendor Subtotal:			1.20
5660-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00001.05.2023	Optional Life	05/12/2023	0	154.78
5660-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00002.05.2023	Optional Life	05/26/2023	0	154.78
		Vendor Subtotal:			309.56
5660-50-5661-46200	RELIANCE STANDARD LIFE INS COLife Ins June		06/13/2023	0	29.38
		Vendor Subtotal:			29.38
5660-50-5661-46600	RELIANCE STANDARD LIFE INS COLTD June		06/13/2023	0	37.75
		Vendor Subtotal:			37.75
5660-50-5661-51100	STOREY KENWORTHY / MATT PAR	Office Supplies	06/09/2023	0	52.16 00023526
5660-50-5661-51100	STOREY KENWORTHY / MATT PAR	Office Supplies	06/09/2023	0	384.61
5660-50-5661-51100	STOREY KENWORTHY / MATT PAR	Label/File Folder	06/09/2023	0	30.20

			Vendor Subtotal:		466.97
5660-50-5661-51200	MUSCATINE JOURNAL	Journal Subscription	06/12/2023	0	672.00 00024384
			Vendor Subtotal:		672.00
5660-50-5661-61310	MUSCATINE POWER & WATER	April Sewer	06/12/2023	0	2,049.00
			Vendor Subtotal:		2,049.00
5660-50-5661-65100	QUAD CITY TIMES & MUSC JOURN	Ordinance 2023-0180	06/12/2023	0	105.48
			Vendor Subtotal:		105.48
5660-50-5661-67310	LUCAS COMMUNICATION INC	Phone Programming and Additional Cons	06/12/2023	0	189.40 00024383
			Vendor Subtotal:		189.40
5660-50-5661-69400	IOWA DEPT OF NATURAL RESOUR	Operator Renewal - J Koch	06/12/2023	0	60.00
			Vendor Subtotal:		60.00
5660-50-5662-35230	MUNICIPAL COLLECTIONS OF AMI	Sewer Collection Fee	06/12/2023	0	175.90
			Vendor Subtotal:		175.90
5660-50-5662-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	46.78
			Vendor Subtotal:		46.78
5660-50-5662-46600	RELIANCE STANDARD LIFE INS CO	LTD June	06/13/2023	0	35.85
5660-50-5662-46600	RELIANCE STANDARD LIFE INS CO	BW LTD June	06/13/2023	0	76.44
			Vendor Subtotal:		112.29
5660-50-5662-52100	MENARDS (MUSC)	Weed Killer	06/09/2023	0	41.25

			Vendor Subtotal:		41.25
5660-50-5662-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - J Dahnke	06/09/2023	0	22.88
			Vendor Subtotal:		22.88
5660-50-5662-52740	ARNOLD MOTOR SUPPLY	Oil	06/12/2023	0	18.44
			Vendor Subtotal:		18.44
5660-50-5662-52740	MOLO PETROLEUM	46 R&O Oil	06/09/2023	0	179.25 00024391
			Vendor Subtotal:		179.25
5660-50-5662-52750	TCM BANK NA VISA	Loos - Propane	06/13/2023	0	15.99
			Vendor Subtotal:		15.99
5660-50-5662-52840	PHELPS THE UNIFORM SPECIALIST	First Aid Supplies	06/09/2023	0	50.00
5660-50-5662-52840	PHELPS THE UNIFORM SPECIALIST	First Aid Supplies	06/09/2023	0	50.00
			Vendor Subtotal:		100.00
5660-50-5662-52840	AMAZON.COM	Gas Detectors	06/12/2023	0	1,034.00 00024345
			Vendor Subtotal:		1,034.00
5660-50-5662-53130	GRAINGER DEPT 802675066	Ashcroft for Airfloat Service Water Press	06/12/2023	0	131.64 00024430
			Vendor Subtotal:		131.64
5660-50-5662-53210	ARNOLD MOTOR SUPPLY	Filter/Valve Tool	06/12/2023	0	21.65
			Vendor Subtotal:		21.65
5660-50-5662-53210	GRAINGER DEPT 802675066	Filters	06/12/2023	0	165.60 00024429

			Vendor Subtotal:		165.60
5660-50-5662-53220	FASTENAL COMPANY	Screws	06/12/2023	0	4.08
			Vendor Subtotal:		4.08
5660-50-5662-53220	MENARDS (MUSC)	CLR/Plastic Spoons/Sponges	06/09/2023	0	30.53
5660-50-5662-53220	MENARDS (MUSC)	AC	06/09/2023	0	119.99 00024454
5660-50-5662-53220	MENARDS (MUSC)	Nipples/Penetrant	06/09/2023	0	25.50
			Vendor Subtotal:		176.02
5660-50-5662-53220	MOTION INDUSTRIES INC	Snap Ring	06/09/2023	0	1.68
			Vendor Subtotal:		1.68
5660-50-5662-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Rugs WPCP	06/09/2023	0	257.29
			Vendor Subtotal:		257.29
5660-50-5662-65210	LUCAS COMMUNICATION INC	Phones	06/09/2023	0	433.24
			Vendor Subtotal:		433.24
5660-50-5662-65310	ALLIANT ENERGY	May Gas - WPCP Plant	06/12/2023	0	3,938.71
5660-50-5662-65310	ALLIANT ENERGY	May Gas - WPCP Plant	06/12/2023	0	17,601.91
			Vendor Subtotal:		21,540.62
5660-50-5662-67130	DAVENPORT ELECTRIC CONTRACTORS	Repair Aeration Basin Cell 4 DO Meter C	06/12/2023	0	488.25 00024282
			Vendor Subtotal:		488.25
5660-50-5662-69400	IOWA DEPT OF NATURAL RESOURCES	Operator Renewal - Boysen & Swift	06/12/2023	0	120.00
			Vendor Subtotal:		120.00

5660-50-5663-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	16.76
		Vendor Subtotal:			16.76
5660-50-5663-46600	RELIANCE STANDARD LIFE INS CO	LTD June	06/13/2023	0	15.69
5660-50-5663-46600	RELIANCE STANDARD LIFE INS CO	BW LTD June	06/13/2023	0	15.83
		Vendor Subtotal:			31.52
5660-50-5663-52100	MENARDS (MUSC)	Weed Killer	06/09/2023	0	40.68
		Vendor Subtotal:			40.68
5660-50-5663-52300	CLINT WILLIAMS	Reimb Uniforms - C Williams	06/09/2023	0	25.00
5660-50-5663-52300	CLINT WILLIAMS	Reimb Shoes - C Williams	06/09/2023	0	150.00
		Vendor Subtotal:			175.00
5660-50-5663-53120	VAN METER INDUSTRIAL INC	Fuse for Progress Park	06/09/2023	0	307.80 00024427
		Vendor Subtotal:			307.80
5660-50-5663-53210	MENARDS (MUSC)	Washer/Adapter/Shut-Off Valve	06/09/2023	0	35.53
5660-50-5663-53210	MENARDS (MUSC)	Hardware	06/09/2023	0	19.99
		Vendor Subtotal:			55.52
5660-50-5663-62150	GRASSHOPPER LAWN CARE & ALL	Lift Station and Stormwater Basin Mowir	06/13/2023	0	880.00 00024497
5660-50-5663-62150	GRASSHOPPER LAWN CARE & ALL	Mowing at 891 W 8th Street	06/13/2023	0	130.00 00024556
		Vendor Subtotal:			1,010.00
5660-50-5663-65310	ALLIANT ENERGY	May Gas - Progress	06/12/2023	0	36.61
5660-50-5663-65310	ALLIANT ENERGY	May Gas - Schley	06/12/2023	0	41.86
5660-50-5663-65310	ALLIANT ENERGY	May Gas - Stewart	06/12/2023	0	170.46
5660-50-5663-65310	ALLIANT ENERGY	May Gas - Bond	06/12/2023	0	40.34
		Vendor Subtotal:			289.27

5660-50-5663-65320	MUSCATINE POWER & WATER	May Electric - Canon	06/12/2023	0	177.27
5660-50-5663-65320	MUSCATINE POWER & WATER	May Electric - Stormwater	06/12/2023	0	286.73
Vendor Subtotal:					464.00
5660-50-5663-65410	MUSCATINE POWER & WATER	May Water - Canon	06/12/2023	0	39.57
Vendor Subtotal:					39.57
5660-50-5663-67130	PRECISION MACHINE INC	Boring Sleeve Pump Housing-Fairbanks]	06/09/2023	0	325.00 00024304
5660-50-5663-67130	PRECISION MACHINE INC	Machine Work on Bearing Housing for S	06/09/2023	0	325.00 00024360
Vendor Subtotal:					650.00
5660-50-5665-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	25.14
Vendor Subtotal:					25.14
5660-50-5665-46600	RELIANCE STANDARD LIFE INS CO	LTD June	06/13/2023	0	21.69
5660-50-5665-46600	RELIANCE STANDARD LIFE INS CO	BW LTD June	06/13/2023	0	30.30
Vendor Subtotal:					51.99
5660-50-5665-51400	AMAZON.COM	BX850M APC Backup-UPS 850VA	06/12/2023	0	299.98 00024463
5660-50-5665-51400	AMAZON.COM	BX1350M APC Backup-UPS 1350VA	06/12/2023	0	189.99 00024463
Vendor Subtotal:					489.97
5660-50-5665-52210	AIRGAS USA LLC	Argon	06/12/2023	0	214.12 00024224
Vendor Subtotal:					214.12
5660-50-5665-52210	MIDLAND SCIENTIFIC INC	Bottle Bod W/Stpr	06/09/2023	0	383.08
5660-50-5665-52210	MIDLAND SCIENTIFIC INC	4L Ricca Yellow Buffer	06/09/2023	0	82.38 00024316
Vendor Subtotal:					465.46
5660-50-5665-52300	KIM NGUYEN	Reimb Shoes - K Nguyen	06/09/2023	0	26.74

		Vendor Subtotal:			26.74
5660-50-5665-52400	AMAZON.COM	Sanitizer	06/12/2023	0	28.35
5660-50-5665-52400	AMAZON.COM	Sanitizer	06/12/2023	0	5.99
		Vendor Subtotal:			34.34
5660-50-5665-52830	AMAZON.COM	Stainless Steel Ruler	06/12/2023	0	32.96
		Vendor Subtotal:			32.96
5660-50-5665-52890	MENARDS (MUSC)	Batteries	06/09/2023	0	19.98
		Vendor Subtotal:			19.98
5660-50-5665-62530	PSA LAB FURNITURE & FUME HOOD	Fume Hood Certification	06/09/2023	0	610.00 00024247
		Vendor Subtotal:			610.00
5660-50-5665-63500	PHELPS THE UNIFORM SPECIALIST	Laundry - Lab Coats WPCP	06/09/2023	0	27.16
		Vendor Subtotal:			27.16
5660-50-5665-67320	GPM SALES AND SERVICE	Equipment Repairs	06/12/2023	0	704.99 00024382
		Vendor Subtotal:			704.99
5660-50-5665-69200	PACK-N-SHIP	Shipping	06/12/2023	0	84.10
5660-50-5665-69200	PACK-N-SHIP	Shipping	06/12/2023	0	15.67
5660-50-5665-69200	PACK-N-SHIP	Shipping	06/09/2023	0	121.86
		Vendor Subtotal:			221.63
5660-50-5665-69200	MAILBOXES & PARCEL DEPOT	Shipping	06/12/2023	0	21.24
		Vendor Subtotal:			21.24

5660-50-5665-69400	IOWA DEPT OF NATURAL RESOUR	Operator Renewal - Fuller Bloechl	06/12/2023	0	60.00
		Vendor Subtotal:			60.00
5660-50-5666-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	9.39
		Vendor Subtotal:			9.39
5660-50-5666-46600	RELIANCE STANDARD LIFE INS CO	BW LTD June	06/13/2023	0	50.13
		Vendor Subtotal:			50.13
5660-50-5666-53130	MENARDS (MUSC)	Plumbing	06/09/2023	0	16.43 00024454
		Vendor Subtotal:			16.43
5660-50-5666-53210	TCM BANK NA VISA	Clamps	06/13/2023	0	492.39 00024241
		Vendor Subtotal:			492.39
5660-50-5666-53220	ARNOLD MOTOR SUPPLY	J-B Weld	06/12/2023	0	8.47
		Vendor Subtotal:			8.47
5660-50-5666-53220	MENARDS (MUSC)	Seed Hose	06/09/2023	0	166.18 00024369
5660-50-5666-53220	MENARDS (MUSC)	Pump	06/09/2023	0	269.99 00024454
		Vendor Subtotal:			436.17
5660-50-5666-69400	IOWA DEPT OF NATURAL RESOUR	Operator Renewal - Brereton	06/12/2023	0	60.00
		Vendor Subtotal:			60.00
5660-50-5666-74200	HEMPEL PIPE & SUPPLY INC	Piping/Flanges for Dredge Repairs	06/12/2023	0	450.14 00024393
		Vendor Subtotal:			450.14
5660-50-5666-74200	TCM BANK NA VISA	Hydrostatic - Dredge Hydraulics	06/13/2023	0	4,083.08

			Vendor Subtotal:		4,083.08
5660-50-5668-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	3.13
			Vendor Subtotal:		3.13
5660-50-5668-46600	RELIANCE STANDARD LIFE INS CO	BW LTD June	06/13/2023	0	15.83
			Vendor Subtotal:		15.83
5660-50-5668-51100	STOREY KENWORTHY / MATT PAR	Toner	06/09/2023	0	66.86
			Vendor Subtotal:		66.86
5660-50-5668-52740	ARNOLD MOTOR SUPPLY	Oil	06/12/2023	0	42.48
			Vendor Subtotal:		42.48
5660-50-5668-52890	ARNOLD MOTOR SUPPLY	Silicone	06/12/2023	0	23.99
			Vendor Subtotal:		23.99
5660-50-5668-53210	MENARDS (MUSC)	Hose Mender	06/09/2023	0	11.96 00024369
			Vendor Subtotal:		11.96
5660-50-5668-67320	HUPP ELECTRIC	Forklift Transmission and Seat Repairs	06/12/2023	0	13,609.73 00024456
			Vendor Subtotal:		13,609.73
5660-50-5668-69400	TCM BANK NA VISA	Solid Waste - Membership	06/13/2023	0	290.00
			Vendor Subtotal:		290.00
			Subtotal for FUND: 5660		54,763.61
5664-00-0000-23550	RELIANCE STANDARD LIFE INS CO	PR Batch 00002.05.2023 Life Insurance	05/26/2023	0	0.23

			Vendor Subtotal:		0.23
5664-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00001.05.2023 Optional Life		05/12/2023	0	37.45
5664-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00002.05.2023 Optional Life		05/26/2023	0	36.88
			Vendor Subtotal:		74.33
5664-40-5664-46200	RELIANCE STANDARD LIFE INS COLife Ins June		06/13/2023	0	30.65
			Vendor Subtotal:		30.65
5664-40-5664-46600	RELIANCE STANDARD LIFE INS COBW LTD June		06/13/2023	0	63.25
5664-40-5664-46600	RELIANCE STANDARD LIFE INS COLTD June		06/13/2023	0	23.45
			Vendor Subtotal:		86.70
5664-40-5664-52840	MENARDS (MUSC)	Chemical Gloves	06/09/2023	0	59.90
			Vendor Subtotal:		59.90
5664-40-5664-52890	MENARDS (MUSC)	Buggins	06/12/2023	0	77.88
			Vendor Subtotal:		77.88
5664-40-5664-53110	MENARDS (MUSC)	Dowel	06/12/2023	0	19.14
			Vendor Subtotal:		19.14
5664-40-5664-62140	FREERS & SONS TREE SERVICE	Tree Removal at 891 W 8th	06/12/2023	0	1,000.00 00024449
			Vendor Subtotal:		1,000.00
5664-40-5664-65275	VERIZON WIRELESS	May Cell Phones	06/12/2023	0	80.08
			Vendor Subtotal:		80.08
5664-40-5664-67150	ARNOLD MOTOR SUPPLY	Mini Lamp	06/12/2023	0	6.56

			Vendor Subtotal:		6.56
5664-50-5667-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	7.01
			Vendor Subtotal:		7.01
5664-50-5667-46600	RELIANCE STANDARD LIFE INS CO	LTLD June	06/13/2023	0	9.62
			Vendor Subtotal:		9.62
5664-50-5667-51200	AMAZON.COM	Books	06/12/2023	0	179.80 00024411
			Vendor Subtotal:		179.80
5664-50-5667-62530	PS3 Enterprises Inc.	Temp Sanitation	06/09/2023	0	165.00
			Vendor Subtotal:		165.00
			Subtotal for FUND: 5664		1,796.90
5711-10-5711-52710	CARVER AERO INC	Mower Fuel	06/12/2023	0	41.00
5711-10-5711-52710	CARVER AERO INC	Mower Fuel	06/12/2023	0	40.54
			Vendor Subtotal:		81.54
5711-10-5711-53120	VAN METER INDUSTRIAL INC	Lights for Runway/Taxiway	06/09/2023	0	578.74 00024276
			Vendor Subtotal:		578.74
5711-10-5711-62250	LAJEK PEST CONTROL SOLUTIONS	Pest Control	06/09/2023	0	90.00
			Vendor Subtotal:		90.00
5711-10-5711-65310	ALLIANT ENERGY	May Gas - Airport	06/09/2023	0	75.21
			Vendor Subtotal:		75.21

Subtotal for FUND: 5711				825.49	
5811-00-0000-11550	MUNICIPAL COLLECTIONS OF AMF	May Agent Collection Fee	06/12/2023	0	570.07
Vendor Subtotal:					570.07
5811-00-0000-23550	RELIANCE STANDARD LIFE INS COPR	Batch 00002.05.2023 Life Insurance	05/26/2023	0	0.40
Vendor Subtotal:					0.40
5811-20-5811-35160	IOWA TOTALCARE	Reimb R Foster DOS 7/15/19 CK#09002	06/12/2023	0	5.07
5811-20-5811-35160	IOWA TOTALCARE	Reimb N Ash DOS 7/19/19 CK#0900204	06/12/2023	0	5.07
5811-20-5811-35160	IOWA TOTALCARE	Reimb A Wookey DOS 7/21/19 CK#0900	06/12/2023	0	5.07
5811-20-5811-35160	IOWA TOTALCARE	Reimb M Albro DOS 7/25/19 CK#09002	06/12/2023	0	5.07
5811-20-5811-35160	IOWA TOTALCARE	Reimb L Lane DOS 8/16/19 CK#090020	06/12/2023	0	5.07
5811-20-5811-35160	IOWA TOTALCARE	Reimb T Ethridge DOS 10/3/19 CK#0900	06/12/2023	0	5.07
Vendor Subtotal:					30.42
5811-20-5811-35160	JOHN GREEN	Overpayment Run 22-052202 DOS 12/15	06/12/2023	0	86.67
Vendor Subtotal:					86.67
5811-20-5811-35160	LOIS PARKER	Refund Overpayment Ambulance Run D	06/12/2023	0	50.00
Vendor Subtotal:					50.00
5811-20-5811-35160	HUPY & ABRAHAM	Refund Ambulance DOS 3/7/22 T Brown	06/12/2023	0	268.65
Vendor Subtotal:					268.65
5811-20-5811-35160	DEPARTMENT OF VETERANS AFFA	Overpayment N Hopes DOS 11/15/21 #3	06/12/2023	0	1,392.42
5811-20-5811-35160	DEPARTMENT OF VETERANS AFFA	Overpayment D Smith DOS 12/7/21 #30	06/12/2023	0	623.72
5811-20-5811-35160	DEPARTMENT OF VETERANS AFFA	Overpayment R Stepanek DOS 6/2/22 #3	06/12/2023	0	852.34
5811-20-5811-35160	DEPARTMENT OF VETERANS AFFA	Overpayment R Porter DOS 6/30/22 #30	06/12/2023	0	869.34
5811-20-5811-35160	DEPARTMENT OF VETERANS AFFA	Overpayment R Schaapveld DOS 7/5/22	06/12/2023	0	1,440.34
5811-20-5811-35160	DEPARTMENT OF VETERANS AFFA	Overpayment R Roth DOS 9/6/22 #3022	06/12/2023	0	754.34
5811-20-5811-35160	DEPARTMENT OF VETERANS AFFA	Overpayment M Beck DOS 11/17/22 #30	06/12/2023	0	895.34

5811-20-5811-35160	DEPARTMENT OF VETERANS AFFA	Overpayment M Beck DOS 11/17/22 #30	06/12/2023	0	1,547.00
5811-20-5811-35160	DEPARTMENT OF VETERANS AFFA	OverpaymentM Kautz DOS 5/11/22 #302	06/12/2023	0	1,277.34
5811-20-5811-35160	DEPARTMENT OF VETERANS AFFA	Overpayment M Beck DOS 12/25/22 #30	06/12/2023	0	887.34
Vendor Subtotal:					10,539.52
5811-20-5811-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	15.00
Vendor Subtotal:					15.00
5811-20-5811-46600	RELIANCE STANDARD LIFE INS CO	LT June	06/13/2023	0	17.32
Vendor Subtotal:					17.32
5811-20-5811-51100	AMAZON.COM	USB Charger/ID Card Badge Holder	06/09/2023	0	29.78
Vendor Subtotal:					29.78
5811-20-5811-52720	TCM BANK NA VISA	Colfax Phillips 66 - Transfer Fuel	06/13/2023	0	63.27
Vendor Subtotal:					63.27
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#382105 Ohmeda Oxygen Quick Connec	06/09/2023	0	277.90 00024381
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#2748-00277 Carrying Case for Lifepak	06/09/2023	0	360.34 00024401
5811-20-5811-52840	BOUND TREE MEDICAL LLC	G3 Universal Cell Black	06/09/2023	0	80.66
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#A03736 Oxygen Supply Tubing 7ft	06/09/2023	0	8.40 00024381
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#2320-15156 Oxygen Hose w/Ohmeda S	06/09/2023	0	110.99 00024381
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1712-00045 Sapphire 113in UV-Resist	06/09/2023	0	187.99 00024330
5811-20-5811-52840	BOUND TREE MEDICAL LLC	Curaplex Filterline Multi Pak	06/12/2023	0	78.90
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#2530-03122 G3 Universal Cell Black	06/12/2023	0	403.30 00024443
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1360-62022 Safetec Ammonia 15-30%	06/12/2023	0	4.44 00024485
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#R1115 Pro-Vac Sharps Container Tube	06/12/2023	0	13.58 00024485
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#601306 Sodium Chloride 0.9% 50mL P	06/12/2023	0	75.80 00024485
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1714-31081 Curaplex IV Extension Set	06/12/2023	0	142.00 00024485
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#2130-42560 Thomas Select ET Tube H	06/12/2023	0	24.45 00024485
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1712-15830 Curaplex I.V. Admin Set 1	06/12/2023	0	159.50 00024485
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#661121 SAM Splint Standard Roll Ora	06/12/2023	0	10.59 00024485
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#792-4-0050-50 Test Lung Medium 500	06/12/2023	0	48.98 00024485
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#D4804 Bulb Tip Yankauer with Tubing	06/12/2023	0	27.95 00024485
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#367884 Vacutainer Plus Venous Blood	06/12/2023	0	72.99 00024485
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#350310 Curaplex Infu-Stat Pressure Inf	06/12/2023	0	39.58 00024485

5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1612-84245 Curaplex CuraSlide XC Sa	06/12/2023	0	178.00 00024485
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#358437 Sodium Chloride 0.9%, 100mL	06/12/2023	0	22.10 00024485
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#533-MS-25058EA Curaplex Total Non-	06/12/2023	0	3.18 00024485
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#298507SA SharpSafety Safety In Room	06/12/2023	0	12.58 00024485
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#30058 Curaplex Total Non-rebreather C	06/12/2023	0	5.18 00024485
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1431-20000 Rapid Cold Disposable Ice	06/12/2023	0	10.69 00024485
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#16353 Curaplex Multi-Trauma Dressing	06/12/2023	0	8.80 00024485
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#16383 Physio-Control Multi-Function I	06/12/2023	0	24.84 00024485
Vendor Subtotal:					2,393.71
5811-20-5811-52840	WESTER DRUG	March	06/12/2023	0	30.00
5811-20-5811-52840	WESTER DRUG	May 2023	06/12/2023	0	75.00
Vendor Subtotal:					105.00
5811-20-5811-52890	AMAZON.COM	Batteries	06/09/2023	0	28.02
Vendor Subtotal:					28.02
5811-20-5811-52890	TCM BANK NA VISA	Hy-Vee - Bug Soother	06/13/2023	0	96.20
5811-20-5811-52890	TCM BANK NA VISA	Hy-Vee - Tax Credit	06/13/2023	0	-6.29
Vendor Subtotal:					89.91
5811-20-5811-53220	FOSTER COACH SALES INC	#1072 12" Trumpets	06/09/2023	0	242.58 00024407
Vendor Subtotal:					242.58
5811-20-5811-53220	REEVES BATTERY SALES	Auto/Light Truck Battery for Ambulance	06/12/2023	0	280.00 00024458
Vendor Subtotal:					280.00
5811-20-5811-61140	PCC INC	March Billing Services	06/12/2023	0	7,626.84
Vendor Subtotal:					7,626.84
5811-20-5811-62290	STERICYCLE INC	Shredding	06/12/2023	0	36.13

Vendor Subtotal:					36.13
5811-20-5811-64400	TCM BANK NA VISA	McDonalds - Transfer Meal	06/13/2023	0	19.73
5811-20-5811-64400	TCM BANK NA VISA	Cozy Cafe - Transfer Meal	06/13/2023	0	16.36
5811-20-5811-64400	TCM BANK NA VISA	Cozy Cafe - Transfer Meal	06/13/2023	0	23.85
5811-20-5811-64400	TCM BANK NA VISA	Texas Roadhouse - Transfer Meal	06/13/2023	0	43.59
Vendor Subtotal:					103.53
5811-20-5811-65260	AT&T MOBILITY	May Wireless	06/09/2023	0	392.28
Vendor Subtotal:					392.28
5811-20-5811-67130	FELD FIRE	Replace Inverter on Ambulance #352 Em	06/12/2023	0	2,723.78 00024495
Vendor Subtotal:					2,723.78
5811-20-5811-67310	ADVANCED BUSINESS SYSTEMS INC	Copier Maintenance	06/09/2023	0	33.33
Vendor Subtotal:					33.33
5811-20-5811-69400	MICHAEL FLEMING	Reimb for NREMT Application Fee	06/12/2023	0	180.00
Vendor Subtotal:					180.00
5811-20-5811-69400	MASON TVRS	Reimb NREMT Application Fee	06/13/2023	0	180.00
Vendor Subtotal:					180.00
Subtotal for FUND: 5811					26,086.21
5831-25-5831-65100	TCM BANK NA VISA	Constant Contact - CSK Advertising	06/13/2023	0	95.00
Vendor Subtotal:					95.00
Subtotal for FUND: 5831					95.00

7625-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00002.05.2023 Optional Life		05/26/2023	0	47.00
7625-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00001.05.2023 Optional Life		05/12/2023	0	47.00
	Vendor Subtotal:				94.00
7625-40-7625-46200	RELIANCE STANDARD LIFE INS COLife Ins June		06/13/2023	0	23.27
	Vendor Subtotal:				23.27
7625-40-7625-46600	RELIANCE STANDARD LIFE INS COBW LTD June		06/13/2023	0	48.66
7625-40-7625-46600	RELIANCE STANDARD LIFE INS COLTD June		06/13/2023	0	15.92
	Vendor Subtotal:				64.58
7625-40-7625-52400	AMAZON.COM	Blue Towels for the Shop	06/13/2023	0	411.12 00024505
7625-40-7625-52400	AMAZON.COM	Shipping	06/13/2023	0	5.99
	Vendor Subtotal:				417.11
7625-40-7625-52720	BLICK & BLICK OIL INC	Gas for Tank #2	06/09/2023	0	20,617.50 00024473
7625-40-7625-52720	BLICK & BLICK OIL INC	Gas for Tank #2	06/09/2023	0	0.38
	Vendor Subtotal:				20,617.88
7625-40-7625-52830	AMAZON.COM	Pressure Gauge	06/13/2023	0	138.59
	Vendor Subtotal:				138.59
7625-40-7625-52830	TCM BANK NA VISA	Jack for Shop Truck	06/13/2023	0	249.99 00024272
	Vendor Subtotal:				249.99
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Wiper Blades	06/09/2023	0	11.94
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Lights	06/09/2023	0	38.18
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Cable Ties	06/09/2023	0	19.99
	Vendor Subtotal:				70.11
7625-40-7625-53210	CARQUEST OF MUSCATINE	Filters for Stock	06/09/2023	0	152.69 00024447

7625-40-7625-53210	CARQUEST OF MUSCATINE	Filters	06/09/2023	0	30.60
Vendor Subtotal:					183.29
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Rotors/Seals/Nuts/Studs for 259	06/12/2023	0	442.81 00024503
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Filter/Blade	06/13/2023	0	24.18
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Heater Relay	06/09/2023	0	20.76
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Breaker	06/09/2023	0	12.64
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Lamp	06/09/2023	0	99.98
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Windshield Washer Pump	06/09/2023	0	20.02
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Repairs for 105	06/09/2023	0	833.25 00024477
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Fittings	06/09/2023	0	21.84
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Caliper Return	06/09/2023	0	-100.00
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Lamp Return	06/09/2023	0	-99.98
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Hoses for 414	06/09/2023	0	172.83
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Caliper	06/09/2023	0	100.00
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Hoses for 414	06/09/2023	0	231.28 00024209
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Air Filters for 418	06/09/2023	0	146.95 00024280
Vendor Subtotal:					1,926.56
7625-40-7625-53220	ELLIOTT EQUIPMENT COMPANY	Rear Door Seal for 434	06/09/2023	0	268.64 00024445
Vendor Subtotal:					268.64
7625-40-7625-53220	HENDERSON PRODUCTS INC.	Pressure Guage for 153	06/09/2023	0	105.94 00024405
7625-40-7625-53220	HENDERSON PRODUCTS INC.	Freight	06/09/2023	0	17.95
Vendor Subtotal:					123.89
7625-40-7625-53220	MARTIN EQUIPMENT OF IA-IL INC	Seal Kit for #2	06/13/2023	0	115.24 00024139
Vendor Subtotal:					115.24
7625-40-7625-53220	NAPA OF MUSCATINE	Blower Motor Resistor	06/09/2023	0	99.68
7625-40-7625-53220	NAPA OF MUSCATINE	Radiator for Unit #745	06/09/2023	0	242.45 00024435
7625-40-7625-53220	NAPA OF MUSCATINE	Return	06/09/2023	0	-50.23
7625-40-7625-53220	NAPA OF MUSCATINE	Strip Off Wheel	06/09/2023	0	99.98
7625-40-7625-53220	NAPA OF MUSCATINE	Steering Stabilizer	06/09/2023	0	43.30

Vendor Subtotal:					435.18
7625-40-7625-53220	RAINBO OIL CO-JET BULK OIL	DEF for Transfer Station	06/09/2023	0	372.90 00024386
7625-40-7625-53220	RAINBO OIL CO-JET BULK OIL	DEF for Transfer Station Drum Charge	06/09/2023	0	130.00
Vendor Subtotal:					502.90
7625-40-7625-53220	S.J. SMITH CO.	LP for 404 Fork Lift	06/09/2023	0	117.70 00024248
Vendor Subtotal:					117.70
7625-40-7625-53220	SADLER POWER TRAIN INC	Seals for 440	06/09/2023	0	143.80 00024424
7625-40-7625-53220	SADLER POWER TRAIN INC	Seals for 440	06/09/2023	0	152.36 00024459
7625-40-7625-53220	SADLER POWER TRAIN INC	Rear Brake Drums for 440	06/12/2023	0	898.48 00024474
7625-40-7625-53220	SADLER POWER TRAIN INC	Gaskets for Rear Axle of 440	06/12/2023	0	19.76 00024474
Vendor Subtotal:					1,214.40
7625-40-7625-53220	TRUCK COUNTRY OF IOWA	Brake Shoes #440	06/09/2023	0	664.58
7625-40-7625-53220	TRUCK COUNTRY OF IOWA	Core Return	06/09/2023	0	-480.00
Vendor Subtotal:					184.58
7625-40-7625-53220	BUILTRITE MANUFACTURING	Parts for the Crane	06/09/2023	0	2,088.53 00024372
Vendor Subtotal:					2,088.53
7625-40-7625-53220	EMAG MUSCATINE FD LLC	Door Seal 253	06/09/2023	0	112.86 00024404
7625-40-7625-53220	EMAG MUSCATINE FD LLC	Door Seal 253	06/09/2023	0	0.10
Vendor Subtotal:					112.96
7625-40-7625-62530	CENTRAL PETROLEUM EQUIP CO	Emergency Repair - Pump	06/09/2023	0	883.68
Vendor Subtotal:					883.68
7625-40-7625-63700	LINDE GAS & EQUIPMENT INC	Tank Rentals	06/09/2023	0	406.57

			Vendor Subtotal:		406.57
7625-40-7625-67130	PLETCHER ENTERPRISES INC	418 Belly Pan Repairs	06/09/2023	0	658.60 00024450
7625-40-7625-67130	PLETCHER ENTERPRISES INC	Repairs to Bus #251	06/09/2023	0	422.81 00024400
			Vendor Subtotal:		1,081.41
7625-40-7625-67130	DOUGLAS C REIST	Tow #254 to Shop	06/09/2023	0	150.00
			Vendor Subtotal:		150.00
7625-40-7625-67130	TRUCK COUNTRY OF IOWA	Misc Supplies	06/12/2023	0	35.70
			Vendor Subtotal:		35.70
7625-40-7625-67130	KARL CHEVROLET	Emergency Repair #751	06/09/2023	0	1,255.40
			Vendor Subtotal:		1,255.40
7625-40-7625-67130	TCM BANK NA VISA	Repair Sign Board	06/13/2023	0	248.00 00024271
7625-40-7625-67130	TCM BANK NA VISA	Repair Sign Board	06/13/2023	0	4.96
			Vendor Subtotal:		252.96
7625-40-7625-67130	RDO TRUCK CENTERS	Engine Diagnosis for 437	06/09/2023	0	10,166.63 00024468
			Vendor Subtotal:		10,166.63
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Repairs for 21	06/09/2023	0	126.00 00024452
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Repairs for 402	06/09/2023	0	112.00 00024451
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Repairs for 439	06/12/2023	0	101.45 00024478
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Front Steer Tire for 439	06/09/2023	0	596.63 00024471
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repair	06/09/2023	0	42.50
			Vendor Subtotal:		978.58
7625-40-7625-67140	EASTERN IOWA TIRE INC	Bus Tires for Stock	06/09/2023	0	1,016.08 00024406

			Vendor Subtotal:		1,016.08
			Subtotal for FUND: 7625		45,176.41
7635-00-7635-51100	STAPLES ADVANTAGE	Legal Pads	06/12/2023	0	16.36
			Vendor Subtotal:		16.36
			Subtotal for FUND: 7635		16.36
7921-00-7921-69900	PHELPS CUSTOM IMAGE WEAR	Uniforms - S Longhurst	06/09/2023	0	4.65
			Vendor Subtotal:		4.65
7921-00-7921-69900	RELIANCE STANDARD LIFE INS CO	Refund N Gow Optional Life	06/13/2023	0	9.56
			Vendor Subtotal:		9.56
7921-00-7921-69900	AMAZON.COM	ERC Chips/Cookies	06/12/2023	0	264.53
7921-00-7921-69900	AMAZON.COM	ERC To-Go Containers	06/12/2023	0	53.53
			Vendor Subtotal:		318.06
7921-00-7921-69900	TCM BANK NA VISA	Apple - Annual Fee Tax	06/13/2023	0	2.10
7921-00-7921-69900	TCM BANK NA VISA	Aldi - Mother/Daughter Bookclub Tax	06/13/2023	0	0.35
7921-00-7921-69900	TCM BANK NA VISA	Apple - Monthly Fee Tax	06/13/2023	0	0.21
7921-00-7921-69900	TCM BANK NA VISA	HyVee- Local Author Event Tax	06/13/2023	0	1.06
7921-00-7921-69900	TCM BANK NA VISA	My Parking Permit - Tax Refund	06/13/2023	0	-17.37
			Vendor Subtotal:		-13.65
			Subtotal for FUND: 7921		318.62
7940-00-7940-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	19.65
7940-00-7940-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	16.05
7940-00-7940-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	5.69
7940-00-7940-46200	RELIANCE STANDARD LIFE INS CO	Life Ins June	06/13/2023	0	12.69

7940-00-7940-46200	RELIANCE STANDARD LIFE INS COLife Ins June	06/13/2023	0	6.72
	Vendor Subtotal:			60.80
7940-00-7940-46600	RELIANCE STANDARD LIFE INS COBW LTD June	06/13/2023	0	3.10
7940-00-7940-46600	RELIANCE STANDARD LIFE INS COBW LTD June	06/13/2023	0	10.84
7940-00-7940-46600	RELIANCE STANDARD LIFE INS COBW LTD June	06/13/2023	0	1.55
7940-00-7940-46600	RELIANCE STANDARD LIFE INS COLTD June	06/13/2023	0	25.21
7940-00-7940-46600	RELIANCE STANDARD LIFE INS COLTD June	06/13/2023	0	23.42
7940-00-7940-46600	RELIANCE STANDARD LIFE INS COLTD June	06/13/2023	0	9.75
7940-00-7940-46600	RELIANCE STANDARD LIFE INS COLTD June	06/13/2023	0	13.82
7940-00-7940-46600	RELIANCE STANDARD LIFE INS COLTD June	06/13/2023	0	9.11
	Vendor Subtotal:			96.80
	Subtotal for FUND: 7940			157.60
7942-00-7942-46200	RELIANCE STANDARD LIFE INS COLife Ins June	06/13/2023	0	1.25
	Vendor Subtotal:			1.25
7942-00-7942-46600	RELIANCE STANDARD LIFE INS COLTD June	06/13/2023	0	1.44
	Vendor Subtotal:			1.44
	Subtotal for FUND: 7942			2.69
8180-90-8180-46200	RELIANCE STANDARD LIFE INS COLife Ins June	06/13/2023	0	3.00
	Vendor Subtotal:			3.00
8180-90-8180-46600	RELIANCE STANDARD LIFE INS COLTD June	06/13/2023	0	5.19
	Vendor Subtotal:			5.19
8180-90-8180-68300	ALLISON & KREITNER, P.C. Down Payment Assistance T Berry	06/13/2023	0	2,500.00
8180-90-8180-68300	ALLISON & KREITNER, P.C. Down Payment Assistance D Hern	06/13/2023	0	2,500.00

		Vendor Subtotal:		5,000.00
		Subtotal for FUND: 8180		5,008.19
8370-00-8370-73900	MIDWEST ALARM SERVICES	Art Center Camera Upgrade	06/09/2023	0
				6,208.65
		Vendor Subtotal:		6,208.65
		Subtotal for FUND: 8370		6,208.65
8400-05-8400-74100	SIGN PRO	Decals for New Squad 756	06/09/2023	0
				350.00 00024311
		Vendor Subtotal:		350.00
		Subtotal for FUND: 8400		350.00
8715-01-8715-69300	HERSHEY PROPERTY, LLC	TIF Rebate FY23 Pmt #2	06/13/2023	0
				35,263.67
		Vendor Subtotal:		35,263.67
		Subtotal for FUND: 8715		35,263.67
8750-01-8750-68300	Riverview Hotel Development	District Proceeds January - March 2023	06/13/2023	0
				50,017.08
		Vendor Subtotal:		50,017.08
		Subtotal for FUND: 8750		50,017.08
8803-10-8803-61610	MARTIN GARDNER ARCHITECTUR	Muscatine Downtown Facade Revitalizat	06/12/2023	0
				32,450.00
		Vendor Subtotal:		32,450.00
		Subtotal for FUND: 8803		32,450.00
9002-90-9020-36920	MUNICIPAL COLLECTIONS OF AMI	Sunset Agency Fees - Overpayment	06/13/2023	0
				-21.60

			Vendor Subtotal:		-21.60
9002-90-9020-41100	CITY OF MUSCATINE HOUSING RE'	Admin Full-Time Wages 6/9/23	06/12/2023	0	3,237.35
9002-90-9020-41100	CITY OF MUSCATINE HOUSING RE'	Admin Part-Time Wages 6/9/23	06/12/2023	0	81.26
9002-90-9020-41100	CITY OF MUSCATINE HOUSING RE'	Admin Longevity 6/9/23	06/12/2023	0	4.23
			Vendor Subtotal:		3,322.84
9002-90-9020-41500	CITY OF MUSCATINE HOUSING RE'	Auto Allowance 6/9/23	06/12/2023	0	37.50
			Vendor Subtotal:		37.50
9002-90-9020-41904	CITY OF MUSCATINE HOUSING RE'	MPW - April Base PRI	06/12/2023	0	13.40
			Vendor Subtotal:		13.40
9002-90-9020-41910	SYCAMORE PRINTING INC	Scanning 8 Sets of Plans (various # of pa	06/09/2023	0	201.86 00024371
9002-90-9020-41910	SYCAMORE PRINTING INC	Scanning 8 Sets of Plans (various # of pa	06/09/2023	0	9.12
			Vendor Subtotal:		210.98
9002-90-9020-41910	TEMP ASSOCIATES	Temp Employees Week Ending 5/28/23	06/12/2023	0	800.48
			Vendor Subtotal:		800.48
9002-90-9020-41910	CROSSROADS INC.	Shredding	06/12/2023	0	11.00
			Vendor Subtotal:		11.00
9002-90-9020-41914	CITY OF MUSCATINE HOUSING RE'	MPW - Apr/May Machlink	06/12/2023	0	23.56
			Vendor Subtotal:		23.56
9002-90-9020-43700	ALLIANT ENERGY	May Gas - Clark House	06/12/2023	0	825.70
			Vendor Subtotal:		825.70

9002-90-9020-44100	CITY OF MUSCATINE HOUSING RE'	Maint Full-Time Wages 6/9/23	06/12/2023	0	1,813.44
9002-90-9020-44100	CITY OF MUSCATINE HOUSING RE'	Maint Part-Time Wages 6/9/23	06/12/2023	0	1,112.00
9002-90-9020-44100	CITY OF MUSCATINE HOUSING RE'	Maint Longevity 6/9/23	06/12/2023	0	4.55
		Vendor Subtotal:			2,929.99
9002-90-9020-44201	MENARDS (MUSC)	Airwick	06/12/2023	0	54.42
		Vendor Subtotal:			54.42
9002-90-9020-44204	MENARDS (MUSC)	Liner/Hook/Fly Ribbon/Shim	06/12/2023	0	85.54
		Vendor Subtotal:			85.54
9002-90-9020-44205	MENARDS (MUSC)	Outlet/Adapter/Connector	06/12/2023	0	90.06
		Vendor Subtotal:			90.06
9002-90-9020-44206	PLUMB SUPPLY COMPANY	CH Boiler Repair Parts 125psi TnP Relie	06/12/2023	0	703.45 00024182
		Vendor Subtotal:			703.45
9002-90-9020-44210	MENARDS (MUSC)	Sprinkler	06/12/2023	0	6.99
		Vendor Subtotal:			6.99
9002-90-9020-44218	PDQ SUPPLY INC	CH 7th Floor Washer: Start Button Part #	06/12/2023	0	25.40 00024165
9002-90-9020-44218	PDQ SUPPLY INC	CH 7th Floor Washer: Control Board Par	06/12/2023	0	206.10 00024165
		Vendor Subtotal:			231.50
9002-90-9020-44301	CITY OF MUSCATINE HOUSING RE'	May Refuse	06/12/2023	0	7.00
		Vendor Subtotal:			7.00
9002-90-9020-44303	SPANN'S PEST CONTROL LLC	DOS 6-5-23 CH 205 Bed Bug Initial	06/12/2023	0	305.00 00024476
9002-90-9020-44303	SPANN'S PEST CONTROL LLC	Pest Control #801	06/12/2023	0	20.00
9002-90-9020-44303	SPANN'S PEST CONTROL LLC	Pest Control #500	06/12/2023	0	20.00
9002-90-9020-44303	SPANN'S PEST CONTROL LLC	Monthly Pest Control	06/12/2023	0	100.00

9002-90-9020-44303	SPANN'S PEST CONTROL LLC	Monthly Pest Control	06/12/2023	0	600.00
		Vendor Subtotal:			1,045.00
9002-90-9020-44311	KELLY HEATING COOLING & PLBG	Change Valves	06/12/2023	0	170.00
		Vendor Subtotal:			170.00
9002-90-9020-44313	ZACK STUMBO	May Lawn Care	06/12/2023	0	180.00
		Vendor Subtotal:			180.00
9002-90-9020-44315	NEAL'S VACUUM & SEWING CENTI	Vacuum Repair	06/12/2023	0	31.00
		Vendor Subtotal:			31.00
9002-90-9020-45103	CITY OF MUSCATINE HOUSING RE'	Unemployment 6/9/23	06/12/2023	0	50.16
		Vendor Subtotal:			50.16
9002-90-9020-45401	CITY OF MUSCATINE HOUSING RE'	FICA 6/9/23	06/12/2023	0	472.10
		Vendor Subtotal:			472.10
9002-90-9020-45402	CITY OF MUSCATINE HOUSING RE'	IPERS 6/9/23	06/12/2023	0	590.26
		Vendor Subtotal:			590.26
		Subtotal for FUND: 9002			11,871.33
9004-00-0000-21140	DONNA LENTOCHA	Interest on S/D Refund	06/09/2023	0	0.03
9004-00-0000-21140	DONNA LENTOCHA	Security Deposit Refund	06/09/2023	0	159.26
		Vendor Subtotal:			159.29
9004-90-9040-41100	CITY OF MUSCATINE HOUSING RE'	Admin Full-Time Wages 6/9/23	06/12/2023	0	993.80
		Vendor Subtotal:			993.80

9004-90-9040-41904	CITY OF MUSCATINE HOUSING RE' MPW - April Base PRI		06/12/2023	0	6.35
	Vendor Subtotal:				6.35
9004-90-9040-41910	CROSSROADS INC.	Shredding	06/12/2023	0	11.00
	Vendor Subtotal:				11.00
9004-90-9040-41914	CITY OF MUSCATINE HOUSING RE' MPW - Apr/May Machlink		06/12/2023	0	11.16
	Vendor Subtotal:				11.16
9004-90-9040-44100	CITY OF MUSCATINE HOUSING RE' Maint Full-Time Wages 6/9/23		06/12/2023	0	906.72
9004-90-9040-44100	CITY OF MUSCATINE HOUSING RE' Maint Part-Time Wages 6/9/23		06/12/2023	0	1,147.50
9004-90-9040-44100	CITY OF MUSCATINE HOUSING RE' Maint Longevity 6/9/23		06/12/2023	0	12.03
	Vendor Subtotal:				2,066.25
9004-90-9040-44201	MENARDS (MUSC)	Paper Towels	06/12/2023	0	32.98
	Vendor Subtotal:				32.98
9004-90-9040-44204	MARK A DIERCKS	Duplicate Keys	06/12/2023	0	45.00
	Vendor Subtotal:				45.00
9004-90-9040-44204	MENARDS (MUSC)	Folding Wagon	06/12/2023	0	69.99
	Vendor Subtotal:				69.99
9004-90-9040-44303	SPANN'S PEST CONTROL LLC	Pest Control #110	06/12/2023	0	20.00
9004-90-9040-44303	SPANN'S PEST CONTROL LLC	Monthly Pest Control	06/12/2023	0	50.00
9004-90-9040-44303	SPANN'S PEST CONTROL LLC	Monthly Pest Control	06/12/2023	0	300.00
	Vendor Subtotal:				370.00
9004-90-9040-44313	ZACK STUMBO	May Lawn Care	06/12/2023	0	730.00

			Vendor Subtotal:		730.00
9004-90-9040-45103	CITY OF MUSCATINE HOUSING RE'	Unemployment 6/9/23	06/12/2023	0	27.57
			Vendor Subtotal:		27.57
9004-90-9040-45401	CITY OF MUSCATINE HOUSING RE'	FICA 6/9/23	06/12/2023	0	226.92
			Vendor Subtotal:		226.92
9004-90-9040-45402	CITY OF MUSCATINE HOUSING RE'	IPERS 6/9/23	06/12/2023	0	288.88
			Vendor Subtotal:		288.88
9004-90-9040-75200	CARRIAGE HOUSE CARPET ONE	HM 217 Flooring: Floor Prep per Hour	06/12/2023	0	50.00 00024163
9004-90-9040-75200	CARRIAGE HOUSE CARPET ONE	HM 217 Flooring: Vinyl Cove Base Trim	06/12/2023	0	264.00 00024163
9004-90-9040-75200	CARRIAGE HOUSE CARPET ONE	HM 217 Flooring: Install Vinyl Plank per	06/12/2023	0	252.00 00024163
9004-90-9040-75200	CARRIAGE HOUSE CARPET ONE	HM 217 Flooring: Install Cove Base Trin	06/12/2023	0	176.00 00024163
9004-90-9040-75200	CARRIAGE HOUSE CARPET ONE	HM 217 Flooring: Tearout VCT per ft²	06/12/2023	0	139.50 00024163
9004-90-9040-75200	CARRIAGE HOUSE CARPET ONE	HM 217 Flooring: Carpet Install per yd²	06/12/2023	0	350.03 00024163
9004-90-9040-75200	CARRIAGE HOUSE CARPET ONE	HM 217 Flooring: Acumen II Carpet Col	06/12/2023	0	643.58 00024163
9004-90-9040-75200	CARRIAGE HOUSE CARPET ONE	HM 217 Flooring: Floor Glue per 10lb. P	06/12/2023	0	32.99 00024163
			Vendor Subtotal:		1,908.10
9004-90-9040-75500	DESIGN ENGINEERS, P.C.	HVAC Upgrade	06/12/2023	0	2,100.00
			Vendor Subtotal:		2,100.00
			Subtotal for FUND: 9004		9,047.29
9006-00-0000-20800	MUNICIPAL COLLECTIONS OF AMI	Due to S8 - Valverde	06/13/2023	0	-112.50
			Vendor Subtotal:		-112.50
9006-90-9060-31100	MUSCATINE POWER & WATER	June Utility Credit E Chitwood 2708 A B	06/12/2023	0	112.00
9006-90-9060-31100	MUSCATINE POWER & WATER	June Utility Credit E Zamdio 2708 B Blo	06/12/2023	0	6.00
9006-90-9060-31100	MUSCATINE POWER & WATER	June Utility Credit J Fisher 2708 C Bloon	06/12/2023	0	52.00

9006-90-9060-31100	MUSCATINE POWER & WATER	June Utility Credit C Howerton 2800 E B	06/12/2023	0	112.00
9006-90-9060-31100	MUSCATINE POWER & WATER	June Utility Credit A Huscko 2812 D Blo	06/12/2023	0	90.00
9006-90-9060-31100	MUSCATINE POWER & WATER	June Utility Credit B Swanson 2812 E Bl	06/12/2023	0	79.00
9006-90-9060-31100	MUSCATINE POWER & WATER	June Utility Credit A Lonpea 2904 C Blo	06/12/2023	0	78.00
9006-90-9060-31100	MUSCATINE POWER & WATER	June Utility Credit I Sherrill 2908 C Blo	06/12/2023	0	29.00
Vendor Subtotal:					558.00
9006-90-9060-36920	MUNICIPAL COLLECTIONS OF AMI	Sunset Agency Fees	06/13/2023	0	197.50
Vendor Subtotal:					197.50
9006-90-9060-41100	CITY OF MUSCATINE HOUSING RE'	Admin Full-Time Wages 6/9/23	06/12/2023	0	1,829.93
9006-90-9060-41100	CITY OF MUSCATINE HOUSING RE'	Admin Part-Time Wages 6/9/23	06/12/2023	0	81.26
9006-90-9060-41100	CITY OF MUSCATINE HOUSING RE'	Admin Longevity 6/9/23	06/12/2023	0	2.60
Vendor Subtotal:					1,913.79
9006-90-9060-41500	CITY OF MUSCATINE HOUSING RE'	Auto Allowance 6/9/23	06/12/2023	0	25.00
Vendor Subtotal:					25.00
9006-90-9060-41901	AMAZON.COM	Thermostat	06/12/2023	0	74.80
Vendor Subtotal:					74.80
9006-90-9060-41904	CITY OF MUSCATINE HOUSING RE'	MPW - April Base PRI	06/12/2023	0	6.35
Vendor Subtotal:					6.35
9006-90-9060-41904	TCM BANK NA VISA	Google - Google Voice	06/13/2023	0	11.91
Vendor Subtotal:					11.91
9006-90-9060-41910	TEMP ASSOCIATES	Temp Employees Week Ending 5/21/23	06/12/2023	0	862.05
Vendor Subtotal:					862.05
9006-90-9060-41910	CROSSROADS INC.	Shredding	06/12/2023	0	11.00

			Vendor Subtotal:		11.00
9006-90-9060-41910	TENANT REPORTS.COM LLC	Background Checks	06/12/2023	0	6.00
			Vendor Subtotal:		6.00
9006-90-9060-41914	CITY OF MUSCATINE HOUSING RE' MPW - Apr/May Machlink		06/12/2023	0	11.16
			Vendor Subtotal:		11.16
9006-90-9060-44100	CITY OF MUSCATINE HOUSING RE' Maint Full-Time Wages 6/9/23		06/12/2023	0	2,168.15
9006-90-9060-44100	CITY OF MUSCATINE HOUSING RE' Maint Longevity 6/9/23		06/12/2023	0	6.17
			Vendor Subtotal:		2,174.32
9006-90-9060-44201	MENARDS (MUSC)	Vaccum	06/12/2023	0	89.99
			Vendor Subtotal:		89.99
9006-90-9060-44204	MENARDS (MUSC)	Fan Box/Screws	06/09/2023	0	35.57
9006-90-9060-44204	MENARDS (MUSC)	Rod	06/12/2023	0	21.99
			Vendor Subtotal:		57.56
9006-90-9060-44205	MENARDS (MUSC)	Switchplate	06/12/2023	0	11.14
			Vendor Subtotal:		11.14
9006-90-9060-44206	HD SUPPLY FACILITIES MAINT	Sealant	06/12/2023	0	80.31
9006-90-9060-44206	HD SUPPLY FACILITIES MAINT	Assembly	06/12/2023	0	33.80
			Vendor Subtotal:		114.11
9006-90-9060-44207	MENARDS (MUSC)	Drop Cloth	06/09/2023	0	73.05
			Vendor Subtotal:		73.05

9006-90-9060-44210	AMAZON.COM	Garden Waste Bags	06/12/2023	0	43.98
		Vendor Subtotal:			43.98
9006-90-9060-44301	CITY OF MUSCATINE HOUSING RE'	May Refuse	06/12/2023	0	117.00
		Vendor Subtotal:			117.00
9006-90-9060-44306	PHILLIPS BROS RENTALS INC	Repair	06/12/2023	0	49.39
		Vendor Subtotal:			49.39
9006-90-9060-44315	RIVERBEND MAINTENANCE LLC	SS 2700E Paint Walls 2 Coats	06/12/2023	0	700.00 00024354
		Vendor Subtotal:			700.00
9006-90-9060-45103	CITY OF MUSCATINE HOUSING RE'	Unemployment 6/9/23	06/12/2023	0	32.70
		Vendor Subtotal:			32.70
9006-90-9060-45401	CITY OF MUSCATINE HOUSING RE'	FICA 6/9/23	06/12/2023	0	301.93
		Vendor Subtotal:			301.93
9006-90-9060-45402	CITY OF MUSCATINE HOUSING RE'	IPERS 6/9/23	06/12/2023	0	385.92
		Vendor Subtotal:			385.92
9006-90-9060-75200	CARRIAGE HOUSE CARPET ONE	SS Bulk/Pallet Plank Flooring Materials I	06/12/2023	0	5,534.59 00024346
		Vendor Subtotal:			5,534.59
9006-90-9060-75400	BURNS & SON'S DIRECT APPLIANC	SS 2812C Refrigerator Replacement: Wh	06/12/2023	0	640.00 00023976
		Vendor Subtotal:			640.00
		Subtotal for FUND: 9006			13,890.74

9007-90-9070-41100	CITY OF MUSCATINE HOUSING RE'	Admin Full-Time Wages 6/9/23	06/12/2023	0	4,156.93
9007-90-9070-41100	CITY OF MUSCATINE HOUSING RE'	Admin Part-Time Wages 6/9/23	06/12/2023	0	650.08
9007-90-9070-41100	CITY OF MUSCATINE HOUSING RE'	Admin Longevity 6/9/23	06/12/2023	0	6.83
		Vendor Subtotal:			4,813.84
9007-90-9070-41500	CITY OF MUSCATINE HOUSING RE'	Auto Allowance 6/9/23	06/12/2023	0	12.50
		Vendor Subtotal:			12.50
9007-90-9070-41500	TCM BANK NA VISA	Parmobile - Parking for Meeting	06/13/2023	0	4.55
		Vendor Subtotal:			4.55
9007-90-9070-41901	AMAZON.COM	Folders	06/12/2023	0	37.60
		Vendor Subtotal:			37.60
9007-90-9070-41904	CITY OF MUSCATINE HOUSING RE'	MPW - April Base PRI	06/12/2023	0	44.44
		Vendor Subtotal:			44.44
9007-90-9070-41905	CITY OF MUSCATINE HOUSING RE'	May 2023 Postage	06/12/2023	0	411.13
		Vendor Subtotal:			411.13
9007-90-9070-41907	TCM BANK NA VISA	Remarkable - Subscription	06/13/2023	0	2.99
9007-90-9070-41907	TCM BANK NA VISA	Remarkable - Subscription Tax	06/13/2023	0	0.21
9007-90-9070-41907	TCM BANK NA VISA	Zoom - Annual Subscription	06/13/2023	0	149.90
9007-90-9070-41907	TCM BANK NA VISA	Doodle - Annual Subscription	06/13/2023	0	83.40
9007-90-9070-41907	TCM BANK NA VISA	Transaction Fee	06/13/2023	0	2.34
		Vendor Subtotal:			238.84
9007-90-9070-41910	CROSSROADS INC.	Shredding	06/12/2023	0	22.00
		Vendor Subtotal:			22.00
9007-90-9070-41910	TENANT REPORTS.COM LLC	Background Checks	06/12/2023	0	66.00

			Vendor Subtotal:		66.00
9007-90-9070-41910	TCM BANK NA VISA	Transaction Fee	06/13/2023	0	0.09
			Vendor Subtotal:		0.09
9007-90-9070-41914	CITY OF MUSCATINE HOUSING RE'	MPW - Apr/May Machlink	06/12/2023	0	78.10
			Vendor Subtotal:		78.10
9007-90-9070-45103	CITY OF MUSCATINE HOUSING RE'	Unemployment 6/9/23	06/12/2023	0	41.29
			Vendor Subtotal:		41.29
9007-90-9070-45401	CITY OF MUSCATINE HOUSING RE'	FICA 6/9/23	06/12/2023	0	354.67
			Vendor Subtotal:		354.67
9007-90-9070-45402	CITY OF MUSCATINE HOUSING RE'	IPERS 6/9/23	06/12/2023	0	454.39
			Vendor Subtotal:		454.39
9007-90-9070-47150	BRIAN COSTAS	Interim Difference S Walls	06/13/2023	0	60.00
			Vendor Subtotal:		60.00
9007-90-9070-47150	MUSCATINE DOWNTOWN INVESTC	New HAP Luna 10 of 31 Days May	06/12/2023	0	225.00
			Vendor Subtotal:		225.00
9007-90-9070-47150	MUSCATINE POWER & WATER	Utility Reimb A Roberts	06/09/2023	0	91.00
			Vendor Subtotal:		91.00
9007-90-9070-47150	RCN LLC	New HAP J Chapman Full June	06/13/2023	0	375.00
9007-90-9070-47150	RCN LLC	Other - M Walker June	06/13/2023	0	408.00

		Vendor Subtotal:			783.00
9007-90-9070-47150	KEMPEN REAL ESTATE LLC	New HAP A Roberts Full May 5 of 30 D	06/12/2023	0	904.00
9007-90-9070-47150	KEMPEN REAL ESTATE LLC	New HAP A Roberts Full June	06/13/2023	0	775.00
		Vendor Subtotal:			1,679.00
9007-90-9070-47150	T BELL PROPERTIES	New HAP M Mitchell Full May 12 of 30	06/12/2023	0	1,057.00
		Vendor Subtotal:			1,057.00
9007-90-9070-47150	JNB FAMILY 1, LP	New HAP M Hubbard 23 of 31 Days Ma	06/12/2023	0	727.00
9007-90-9070-47150	JNB FAMILY 1, LP	New HAP R McDaniel Full May	06/12/2023	0	294.00
		Vendor Subtotal:			1,021.00
9007-90-9071-41100	CITY OF MUSCATINE HOUSING RE'	Admin Full-Time Wages 6/9/23	06/12/2023	0	1,730.80
		Vendor Subtotal:			1,730.80
9007-90-9071-41400	TCM BANK NA VISA	AH Foward - Training EPIC	06/13/2023	0	129.00
		Vendor Subtotal:			129.00
9007-90-9071-41904	TCM BANK NA VISA	Google - Google Voice	06/13/2023	0	23.81
		Vendor Subtotal:			23.81
9007-90-9071-45103	CITY OF MUSCATINE HOUSING RE'	Unemployment 6/9/23	06/12/2023	0	15.58
		Vendor Subtotal:			15.58
9007-90-9071-45401	CITY OF MUSCATINE HOUSING RE'	FICA 6/9/23	06/12/2023	0	129.39
		Vendor Subtotal:			129.39
9007-90-9071-45402	CITY OF MUSCATINE HOUSING RE'	IPERS 6/9/23	06/12/2023	0	163.39

Vendor Subtotal:	163.39
Subtotal for FUND: 9007	13,687.41
Report Total:	997,160.66



City of Muscatine

ITEM NUMBER 2023-0242

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

Carol Webb, City Administrator

SUBJECT

Third and Final Reading of an Ordinance Governing Disposal of City-Owned Surplus Real Property

EXECUTIVE SUMMARY

City staff is proposing adoption of an ordinance governing the disposal of city-owned surplus real property. The ordinance codifies the City's process for declaring property surplus, property disposal methods, and determination of property value.

STAFF RECOMMENDATION

Staff recommends approval.

BACKGROUND/DISCUSSION

The City owns real property and periodically assumes ownership of real property that no longer serves a public purpose. The City has historically declared such property surplus and has disposed of the property in various ways, including via competitive bidding, direct sale, conveyance to a non-profit agency for housing development, or by gifting the property to other public entities. This ordinance will codify requirements for surplus real property disposal.

The proposed ordinance can be summarized as follows:

- The Council may consider fair market value, taxable value, and/or the highest and best use of a property to determine the best option for disposal.
- Property must be declared surplus by the City Council via resolution. A public hearing must be held notifying the public that the Council intends to do so (as required by the Iowa Code § 364.7 and 362.3) prior to property disposal.
- The City may dispose of surplus real property by any of the following methods:
 - via sealed bid (in writing, publicly invited and opened) at or above fair market value
 - transferred to another City department for a public purpose

- traded if the market value of the trade is equal to or more than the market value of the property
- sold to a non-profit agency or state or federal agency for a public purpose via sealed bid to the highest bidder and pre-conditions established by City Council
- by gift to a governmental body for a public purpose or for purposes of urban renewal (Iowa Code § 364.7(3))
- The policy allows the City to determine the fair market value by any of the following methods:
 - consulting with the Muscatine County Assessor
 - utilization of an independent appraiser
 - referencing values of adjacent properties
 - requesting bids on a property.

The City from time to time disposes of property that is not independently usable or developable (e.g. a parcel that does not meet the minimum size for construction of a residence, a vacated easement, etc.). Per the proposed policy, in these circumstances, the City may sell property directly to owners of abutting properties without a sealed bid process at a pre-determined unit price established by City Council (yet to be determined).

If the City Council supports the ordinance and policy, City staff will include consideration of such approvals on an upcoming Council agenda.

CITY FINANCIAL IMPACT

The ordinance should have a positive financial impact on the City by ensuring the City receives a fair price for sale of surplus property.

ATTACHMENTS

1. Surplus City Property Ordinance ATT 05.18.23 (2)

ORDINANCE NO. 2023-0242

**AN ORDINANCE ADDING SECTION 12 – DISPOSAL OF CITY PROPERTY
TO CHAPTER 12 OF TITLE 1 OF THE MUSCATINE CITY CODE**

WHEREAS, the City of Muscatine periodically disposes of real property that is no longer needed for public purposes;

WHEREAS, the City has historically disposed of such real property by declaring it surplus and directing its disposal in various ways;

WHEREAS, the provisions of Iowa Code §§ 364.7; 362.3, and 364.3(1) outline certain requirements for cities for the disposal of public property.

WHEREAS, the City Council desires to codify the process by which it has historically disposed of such property in compliance with applicable provisions of Iowa law.

**NOW, THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF MUSCATINE, IOWA:**

The following section is added to Chapter 12 of Title 1 – Fiscal Management, of the City Code of the City of Muscatine:

Section 12. Disposal of City Property

1-12-1 Disposal of City Owned Real Property/Property Interests. Any City owned real property or any City interest in real property, including but not limited to the conveyance of easements, may only be disposed of in accordance with Iowa Code § 364.7 of Iowa Code, as amended, or as otherwise provided for herein:

- A. Declaration of Surplus. The City Council shall set forth its proposal to declare real property as surplus and dispose of such property in a resolution and shall publish a public notice of a date, time, and place of a public hearing on the proposal pursuant to Iowa Code § 362.3.
- B. Disposal Methods.
 - 1. Property may be disposed of via sealed bid (in writing, publicly invited and opened) and will be sold at or above fair market value unless other pre-conditions on the sale have been established and approved by City Council. Any property proposed to be disposed of via sealed bid shall be reviewed and so approved for disposal by resolution of the Council. Notice of said public bid sale shall be published pursuant to Iowa Code § 362.3, as amended.
 - 2. Property may be traded if the market value of the trade is equal to or more than the fair market value of the property. Any property trade shall be reviewed and approved by the Council.

3. Property may be sold to a non-profit agency or other state or federal agency provided that the planned use of the property fulfills a public purpose and that such sale is conducted via sealed bid and is sold to the highest bidder or meets predetermined conditions approved by City Council.
4. The City may dispose of property that is not independently usable or developable. The City may, in these circumstances, sell property directly to owners of abutting properties without a sealed bid process at a pre-determined unit price established by City Council.
5. The City may only dispose of real property by gift to a governmental body for a public purpose or for purposes of urban renewal within the City's established urban renewal area.

(Code of Iowa, Sec. 364.7(3))

- C. Determination of Value. The City may utilize one or more of the following methods to determine the fair market value of a property, including consultation with the Muscatine County Assessor, utilization of an independent appraiser, referencing values of adjacent properties, or, when disposing of property as described in City Code Section 1-12.B(3), the City may request bids on a property to determine value. City Council shall make the final determination on the conveyance of real property or interest therein and the total price thereof in conformity with applicable laws of the State of Iowa.

PASSED, APPROVED AND ADOPTED this 15th day of June, 2023.

Attest

**By the City Council of the City of
Muscatine, Iowa**

Dr. Brad Bark, Mayor

Jerry Ewers
Acting City Administrator

First Reading: May 18, 2023
Second Reading: June 1, 2023
Third Reading: June 15, 2023
Publication:



City of Muscatine

ITEM NUMBER 2023-0274

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

Brian Stineman, Public Works Director

SUBJECT

Resolution Approving the Contract and Bond for West Hill Sewer Separation Phase 6 A&B for KE Flatwork of Eldridge, Iowa in the Amount of \$6,543,100.

EXECUTIVE SUMMARY

Resolution Approving the Contract and Bond for West Hill Sewer Separation Phase 6 A&B for KE Flatwork of Eldridge, Iowa in the Amount of \$6,543,100.

STAFF RECOMMENDATION

Staff recommends approval.

BACKGROUND/DISCUSSION

Bids for this project were opened on May 9, 2023. Four bids were received and after examination by the design engineer the low responsible bid was determined to be by KE Flatwork. Further documentation of the bid results can be found in the attached bid review summary prepared by Stanley Consultants. After approval of the contract and bond, a pre-construction meeting will be held with the contractor, at which time a public meeting will be scheduled to notify the public of the proposed schedule and areas to be affected immediately by construction.

CITY FINANCIAL IMPACT

This project is funded through the Iowa State Revolving Loan Fund (SRF).

ATTACHMENTS

1. Contract - West Hill Phase 6A and 6B (1)
2. Approve Contract and Bond.RES

THIS CONTRACT is by and between City of Muscatine (Owner) and KE Flatwork, Inc. (Contractor). Owner and Contractor hereby agree as follows:

ARTICLE 1 - WORK

1.1 Contractor shall complete all Work as specified or indicated in the Contract Documents. The Work is generally described as construction of sanitary and storm sewer to separate existing West Hill combined sewer system. Additional work includes general construction of water main and electric conduit improvements and full-width pavement replacement in the West Hill project area.

ARTICLE 2 - THE PROJECT

2.1 The Project for which Work under the Contract Documents may be the whole or only a part is generally described as West Hill Area Sanitary and Storm Sewer Separation – Phase 6A and 6B.

ARTICLE 3 - ENGINEER

3.1 The Project has been designed by Stanley Consultants, Inc. who is to assume all responsibilities, and have rights and authority assigned to Owner's Engineering Consultant or Engineer during design and bidding in completion of the Work in accordance with the Contract Documents.

3.2 The Owner will provide a representative to act as Owner's representative, assume all duties and responsibilities, and have the rights and authority assigned to Engineer during construction in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 4 - CONTRACT TIMES

4.1 *Time of the Essence.* All time limits for Milestones, if any, Substantial Completion, and completion and readiness for final payment as stated in the Contract Documents are of the essence of the Contract.

4.2 *Milestones.* Parts of the Work shall be substantially completed on or before the following Milestone(s):

- A. Milestone 1: Includes all pipe and paving work on Sycamore Street between 8th Street and past the 11th Street intersection. The Work will be substantially completed and ready for final payment in accordance with paragraph 1.08 of Section 1090 of SUDAS Standard Specifications on or before November 30, 2023.
- B. Milestone 2: All work on Cedar Street between 8th and past the 9th Street intersection may begin when the Muscatine Community School District students are on summer break starting on June 3, 2024. Substantial and final completion for this work shall be on or before August 9, 2024 and ready for final payment in accordance with 1.08 of Section 1090 of SUDAS Standard Specifications.
- C. Milestone 3: All remaining project work will be substantially completed on or before November 30, 2024 and completed and ready for final payment in accordance with paragraph 1.08 of Section 1090 of the 2022 SUDAS Standard Specifications on or before December 31, 2024.

4.3 *Liquidated Damages.* Contractor and Owner recognize that time is of the essence as stated in Paragraph 4.1 above and that Owner will suffer financial and other losses if the Work is not completed and Milestones not achieved within the times specified in Paragraph 4.2 A. and 4.2B and 4.2C. above, plus any extensions thereof allowed in accordance with the Contract. The parties also recognize the delays, expense, and difficulties involved in proving in a legal or arbitration proceeding the actual loss suffered by Owner if the Work is not completed on time. Accordingly, instead of requiring any such proof, Owner and Contractor agree that as liquidated damages for delay (but not as a penalty):

- A. Substantial Completion: Contractor shall pay Owner \$500.00 for each calendar day that expires after the time (as duly adjusted pursuant to the Contract) specified in Paragraph 4.2 A, and 4.2B, and 4.2C above for Substantial Completion until the Work is substantially complete.
- B. Completion of Remaining Work: After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Time (as duly adjusted pursuant to the Contract) for

completion and readiness for final payment, Contractor shall pay Owner \$300.00 for each calendar day that expires after such time until the Work is completed and ready for final payment.

- C. Liquidated damages for failing to timely attain Substantial Completion and final completion are not additive and will not be imposed concurrently.

4.4 After Contractor achieves Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times, Contractor shall reimburse Owner for the actual costs reasonably incurred by Owner for engineering, construction observation, inspection, and administrative services needed after the time specified in Paragraph 4.2 for Work to be completed and ready for final payment (as duly adjusted pursuant to the Contract), until the Work is completed and ready for final payment.

ARTICLE 5 - CONTRACT PRICE

5.1 Owner shall pay Contractor for completion of the Work in accordance with the Contract Documents the amounts that follow, subject to adjustment under the Contract:

- A. For all Unit Price Work, an amount equal to the sum of the extended prices (established for each separately identified item of Unit Price Work by multiplying the unit price times the actual quantity of that item). The extended prices for Unit Price Work set forth as of the Effective Date of the Contract are based on estimated quantities. As provided in Paragraph 1.03 of SUDAS Section 1020 of SUDAS Standard Specifications, estimated quantities are not guaranteed, and determinations of actual quantities and classifications are to be made by Engineer.
- B. For all Work, at the prices stated in Document 00 43 22 - Unit Price Schedule, attached hereto as an exhibit.
- C. Total of Bid Prices for all Unit Price Work:

Six Million Five Hundred Forty-Three Thousand One Hundred Dollars (\$ 6,543,100.00).

ARTICLE 6 - PAYMENT PROCEDURES

6.1 *Submittal and Processing of Payments.* Contractor shall submit Applications for Payment in accordance with Section 1090 of SUDAS Standard Specifications. Applications for Payment will be processed by Engineer as provided in the SUDAS Standard Specifications.

6.2 *Progress Payments; Retainage.* Owner shall make progress payments on account of the Contract Price on the basis of Contractor's Applications for Payment on or about the 10th day of each month during performance of the Work as provided in Paragraph 6.2.A.1 below, provided that such Applications for Payment have been submitted in a timely manner and otherwise meet the requirements of the Contract. All such payments will be measured by the Schedule of Values established on the Unit Price Schedule based on the number of units completed.

- A. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below, but, in each case, less the aggregate of payments previously made and less such amounts as Owner may withhold, including but not limited to liquidated damages, in accordance with the Contract:
1. 95% percent of Work completed (with the balance being retainage).
 2. 95% of cost of materials and equipment not incorporated in the Work (with the balance being retainage).
- B. Upon Substantial Completion, Owner shall pay an amount sufficient to increase total payments to Contractor to 100% of the Work completed, less such amounts set off by Owner pursuant to Section 1090 of SUDAS Standard Specifications and less 200% of Engineer's estimate of the value of Work to be completed or corrected as shown on the punch list of items to be completed or corrected prior to final payment.

6.3 *Final Payment.* Upon final completion and acceptance of the Work in accordance with paragraph 1.08 of the Section 1090 Measurement and Payment of SUDAS Standard Specifications, Owner shall pay the remainder of the Contract Price as recommended by Engineer as provided in said paragraph 1.08.

ARTICLE 7 - INTEREST

7.1 All amounts not paid when due shall bear interest at the maximum rate allowed by law.

ARTICLE 8 - CONTRACTOR'S REPRESENTATIONS

8.1 In order to induce Owner to enter into this Contract, Contractor makes the following representations:

- A. Contractor has examined and carefully studied the Contract Documents, and any data and reference items identified in the Contract Documents.
- B. Contractor has visited the Site, conducted a thorough, alert visual examination of the Site and adjacent areas, and become familiar with and is satisfied as to the general, local, and Site conditions that may affect cost, progress, and performance of the Work.
- C. Contractor is familiar with and is satisfied as to all Laws and Regulations that may affect cost, progress, and performance of the Work.
- D. Contractor has carefully studied all: (1) reports of explorations and tests of subsurface conditions at or adjacent to the Site and all drawings of physical conditions relating to existing surface or subsurface structures at the Site that have been identified in the Special Provisions, especially with respect to Technical Data in such reports and drawings, and (2) reports and drawings relating to Hazardous Environmental Conditions, if any, at or adjacent to the Site that have been identified in the Special Provisions, especially with respect to Technical Data in such reports and drawings.
- E. Contractor has considered the information known to Contractor itself; information commonly known to contractors doing business in the locality of the Site; information and observations obtained from visits to the Site; the Contract Documents; and the Site-related reports and drawings identified in the Contract Documents, with respect to the effect of such information, observations, and documents on (1) the cost, progress, and performance of the Work; (2) the means, methods, techniques, sequences, and procedures of construction to be employed by Contractor; and (3) Contractor's safety precautions and programs.
- F. Based on the information and observations referred to in the preceding paragraph, Contractor agrees that no further examinations, investigations, explorations, tests, studies, or data are necessary for the performance of the Work at the Contract Price, within the Contract Times, and in accordance with the other terms and conditions of the Contract.
- G. Contractor is aware of the general nature of work to be performed by Owner and others at the Site that relates to the Work as indicated in the Contract Documents.
- H. Contractor has given Engineer written notice of all conflicts, errors, ambiguities, or discrepancies that Contractor has discovered in the Contract Documents, and the written resolution thereof by Engineer is acceptable to Contractor.
- I. The Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.
- J. Contractor's entry into this Contract constitutes an incontrovertible representation by Contractor that without exception all prices in the Contract are premised upon performing and furnishing the Work required by the Contract Documents.

ARTICLE 9 - CONTRACT DOCUMENTS

9.1 *Contents:* The Contract Documents consist of the following:

- A. This Contract (pages 1 to 6, inclusive).

- B. Section 00 43 22 Unit Price Schedule (Exhibit 1).
- C. Performance and Payment Bond (pages 1 to 3, inclusive).
- D. SUDAS General Provisions and Covenants (pages 1 to 73, inclusive).
- E. Special Provisions (pages 1 to 15, inclusive).
- F. SRF provisions and specifications (SRF Attachments 1 thru 10); (Exhibit 2).
- G. Davis Bacon Wage Rates (Exhibit 3).
- H. Specifications as listed in Project Manual table of contents.
- I. Drawings as listed on the Drawing Index Sheet.
- J. Addenda number 1, inclusive.
- K. Exhibits to this Contract (referenced above as Exhibits 1, 2 and 3).
- L. The following which may be delivered or issued on or after the Effective Date of the Contract and are not attached hereto:
 - 1. Notice to Proceed.
 - 2. Instructions to Contractors.
 - 3. Change Orders.
 - 4. Field Orders.

9.2 The documents listed in paragraph 9.1 are attached to this Contract (except as expressly noted otherwise above).

9.3 There are no Contract Documents other than those listed above in this Article 9.

9.4 The Contract Documents may only be amended, modified, or supplemented as provided in the General Conditions.

ARTICLE 10 - MISCELLANEOUS

10.1 *Terms.* Terms used in this Contract will have the meanings indicated in the SUDAS General Provisions and Covenants and the Special Provisions.

10.2 *Assignment of Contract.* Unless expressly agreed to elsewhere in the Contract, no assignment by a party hereto of any rights under or interests in the Contract will be binding on another party hereto without the written consent of the party sought to be bound; and, specifically but without limitation, money that may become due and money that is due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

10.3 *Successors and Assigns.* Owner and Contractor each binds itself, its successors, assigns, and legal representatives to the other party hereto, its successors, assigns, and legal representatives in respect to all covenants, agreements, and obligations contained in the Contract Documents.

10.4 *Severability.* Any provision or part of the Contract Documents held to be void or unenforceable under any Law or Regulation shall be deemed stricken, and all remaining provisions shall continue to be valid and binding upon Owner and Contractor, who agree that the Contract Documents shall be reformed to replace such stricken provision or part thereof with a valid and enforceable provision that comes as close as possible to expressing the intention of the stricken provision.

10.5 *Contractor's Certification.* Contractor certifies that it has not engaged in corrupt, fraudulent, collusive, or coercive practices in competing for or in executing the Contract. For the purposes of this Paragraph 10.5:

- A. "corrupt practice" means the offering, giving, receiving, or soliciting of any thing of value likely to influence the action of a public official in the bidding process or in the Contract execution;
- B. "fraudulent practice" means an intentional misrepresentation of facts made (a) to influence the bidding process or the execution of the Contract to the detriment of Owner, (b) to establish Bid or Contract prices at artificial non-competitive levels, or (c) to deprive Owner of the benefits of free and open competition;
- C. "collusive practice" means a scheme or arrangement between two or more Bidders, with or without the knowledge of Owner, a purpose of which is to establish Bid prices at artificial, non-competitive levels; and
- D. "coercive practice" means harming or threatening to harm, directly or indirectly, persons or their property to influence their participation in the bidding process or affect the execution of the Contract.

10.6 *Other Provisions.* Owner stipulates that the General Conditions that are made a part of this Contract are based on 2022 SUDAS Standard Specifications – Division 1 General Provisions and Covenants for the Construction Contract, published by the Iowa Statewide Urban Design and Specifications (SUDAS) Program and Owner is the party that has furnished said General Conditions, and has plainly shown all modifications to the standard wording of such published document to the Contractor in the Special Provisions.

17660.60.00
ms2234

CONTRACT BETWEEN OWNER AND CONTRACTOR
DOCUMENT 00 52 13 - Page 6

IN WITNESS WHEREOF, Owner and Contractor have signed this Contract. This Contract will be effective on 10/15, 2023 (which is the Effective Date of the Contract).

OWNER:

By: _____

Title: _____

Attest _____

Title: _____

Address for giving notices:

(If Owner is a corporation, attach evidence of authority to sign. If Owner is a public body, attach evidence of authority to sign and resolution or other documents authorizing execution of Owner-Contractor Contract.)

CONTRACTOR:

KE Flatwork Inc.

By: _____

Title: President

(If Contractor is a corporation, a partnership, or a joint venture, attach evidence of authority to sign.)

Attest _____

Title: Vice president

Address for giving notices:

501 Blackhawk Trail

Edenridge, IA 52748

License No. C089724

(Where applicable)

END OF DOCUMENT

17660.60.00
ms2234

UNIT PRICE SCHEDULE
SECTION 00 43 22 - Page 1

WEST HILL AREA - SANITARY AND STORM SEWER SEPARATION PHASE 6A & 6B					
MUSCATINE, IOWA					
No.	Description	Estimated Quantity	Unit	Bid Unit Price	Bid Price
1	TREE REMOVAL	33	EA	500	16,500.00
2	CLEARING AND GRUBBING	1	LS	15000	15,000.00
3	TOPSOIL OFF-SITE	727	CY	20	14,540.00
4	TOP SOIL OFF-SITE, OWNER PROVIDED	727	CY	10	7,270.00
5	CLASS 10 EXCAVATION	3043	CY	9	27,387.00
6	CLASS 13 EXCAVATION - RR TIE REMOVAL AND DISPOSAL	120	TONS	5	600.00
7	GRANULAR SUBBASE - 6" (UNDER ROADWAY PAVEMENT) (CONTRACTOR PROVIDED)	10521	SY	6	63,126.00
8	GRANULAR SUBBASE - 6" (UNDER ROADWAY PAVEMENT) (CITY FURNISHED CRUSHED CONCRETE)	7085	SY	3	21,255.00
9	SPECIAL BACKFILL - CONTRACTOR PROVIDED MATERIAL - 6" (UNDER DRIVEWAY/ALLEY)	2888	SY	6	17,328.00
10	SPECIAL BACKFILL - CONTRACTOR PROVIDED MATERIAL - 4" (UNDER SIDEWALKS)	1465	SY	6	8790.00
11	TEMPORARY GRANULAR SURFACE	400	TONS	20	8,000.00
12	SUBGRADE TREATMENT, GEOTEXTILE	2000	SY	5	10,000.00
13	GRANULAR STABILIZATION, 12" GRANULAR SUBBASE	3000	SY	15	45,000.00
14	REMOVALS, PIPES	120	LF	20	2,400.00
15	FILLING AND PLUGGING OF PIPES	160	LF	20	3,200.00
16	TRENCH FOUNDATION	300	CY	30	9,000.00
17	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL (CONTRACTOR PROVIDED MANSAND)	3791	CY	15	56,865.00
18	SUITABLE TRENCH BACKFILL MATERIAL (TRENCH EXCAVATED MATERIAL)	7581	CY	4	30,324.00
19	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL (OWNER PROVIDED SUITABLE MATERIAL)	1895	CY	8	15,160.00
20	REPLACEMENT OF UNSUITABLE BACKFILL MATERIAL (CONTRACTOR PROVIDED SUITABLE MATERIAL)	1895	CY	8	15,160.00
21	SHEETING LEFT IN PLACE	150	SF	25	3,750.00
22	EXPLORATORY TRENCH AND TEST DIGS	320	LF	20	6,400.00
23	VIBRATION MONITORING	1	LS	5,000	5,000.00
24	SANITARY SEWER, 4" OR 6" PVC (ASTM D3034)	1514	LF	45	68,130.00
25	SANITARY SEWER, 8" COMPOSITE TRUSS TYPE PVC PIPE, DEPTH < 14'	2769	LF	85	235,365.00

17660.60.00
ms2234UNIT PRICE SCHEDULE
SECTION 00 43 22 - Page 2

WEST HILL AREA - SANITARY AND STORM SEWER SEPARATION PHASE 6A & 6B					
MUSCATINE, IOWA					
No.	Description	Estimated Quantity	Unit	Bid Unit Price	Bid Price
26	SANITARY SEWER, 8" COMPOSITE TRUSS TYPE PVC PIPE, DEPTH >14'	133	LF	125	16,625.00
27	SANITARY SEWER, 18" PVC, < 14'	327	LF	150	49,050.00
28	SANITARY SEWER, 18" PVC, >14'	118	LF	205	24,190.00
29	SANITARY SEWER, 24" PVC, < 14'	0	LF	215	0
30	SANITARY SEWER, 24" PVC, >14'	1620	LF	215	348,300.00
31	SANITARY SEWER, TRENCHLESS CONSTRUCTION, 8"	440	LF	650	286,000.00
32	SANITARY SEWER, TRENCHLESS CONSTRUCTION, 18"	436	LF	750	327,000.00
33	SANITARY SEWER, TRENCHLESS CONSTRUCTION, 24"	15	LF	2000	30,000.00
34	SANITARY SEWER FORCE MAIN, PVC	65	LF	50	3,250.00
35	SANITARY SERVICE CONNECTIONS TO MAIN (4" AND 6")	112	EA	2500	280,000.00
36	SANITARY SEWER CLEANOUT	2	EA	3500	7,000.00
37	SANITARY SEWER INTERNAL HOME REPLUMBING	1	LS	250,000	250,000.00
38	SEWER, DIP, WATER MAIN MATERIAL, FOR CONFLICTS, 8"	30	LF	60	1,800.00
39	SEWER, DIP, WATER MAIN MATERIAL, FOR CONFLICTS, 12"	30	LF	90	2,700.00
40	SEWER, DIP, WATER MAIN MATERIAL, FOR CONFLICTS, 16"	30	LF	105	3,150.00
41	SEWER, DIP, WATER MAIN MATERIAL, FOR CONFLICTS, 18"	30	LF	110	3,300.00
42	SEWER, PVC, WATER MAIN MATERIAL, FOR CONFLICTS, 8"	30	LF	70	2,100.00
43	SEWER, PVC, WATER MAIN MATERIAL, FOR CONFLICTS, 12"	42	LF	115	4,830.00
44	SEWER, PVC, WATER MAIN MATERIAL, FOR CONFLICTS, 16"	65	LF	125	8,125.00
45	SEWER, PVC, WATER MAIN MATERIAL, FOR CONFLICTS, 18"	30	LF	135	4,050.00
46	STORM SEWER, 12", CLASS IV RCP	389	LF	60	23,340.00
47	STORM SEWER, 15", CLASS IV RCP	88	LF	100	8,800.00
47.1	STORM SEWER, 15", MAINLINE	1288	LF	65	83,720.00
48	STORM SEWER, 18", CLASS IV RCP	51	LF	100	5,100.00
49	STORM SEWER, 21", CLASS IV RCP	21	LF	120	2,520.00
50	STORM SEWER INLET PIPING, 12" PVC (ASTM F949)	20	LF	100	2,000.00
51	STORM SEWER INLET PIPING, 15" PVC (ASTM F949)	20	LF	120	2,400.00
52	SUBDRAINS, TYPE 1, HDPE, 4"	9624	LF	9	86,616.00
53	SUBDRAIN CONNECTIONS TO STRUCTURE	24	EA	250	6,000.00

17660.60.00
ms2234UNIT PRICE SCHEDULE
SECTION 00 43 22 - Page 3

WEST HILL AREA - SANITARY AND STORM SEWER SEPARATION PHASE 6A & 6B					
MUSCATINE, IOWA					
No.	Description	Estimated Quantity	Unit	Bid Unit Price	Bid Price
54	INTERNAL VIDEO INSPECTION (ALL SEWER)	7695	LF	2	15,390.00
55	TEMPORARY WATER SERVICE CONNECTION TO HOME	7	EA	1000	7,000.00
56	TEMPORARY WATER SERVICE CONNECTION TO WATER SERVICE LINE	8	EA	500	4,000.00
57	TEMPORARY WATER SERVICE PIPING	935	LF	5	4,675.00
58	TEMPORARY WATER SERVICE PLAN	1	LS	10,000	10,000.00
59	SANITARY MANHOLE, ECCENTRIC, SW-301, 5' DIAMETER (8' DEEP)	30	EA	7,000	210,000.00
60	SANITARY MANHOLE, EXTRA DEPTH, 5' DIAMETER	161	LF	500	80,500.00
61	SANITARY MANHOLE, FLAT TOP, 5' DIAMETER	3	EA	7,000	21,000.00
62	STORM MANHOLE, FLAT TOP, SW-401, 5' DIAMETER (UP TO 8' DEEP)	7	EA	6,000	42,000.00
63	STORM MANHOLE, FLAT TOP, SW-401, 4' DIAMETER (UP TO 8' DEEP)	1	EA	5,000	5,000.00
64	STORM MANHOLE, EXTRA DEPTH, 5' DIAMETER	1.5	LF	500	750.00
65	PAPOOSE CREEK SEWER ACCESS MANHOLE REBUILD	1	LS	50,000	50,000.00
66	STORM INLET, SW-501	1	EA	4,500	4,500.00
67	STORM INLET, SW-502	16	EA	4,500	72,000.00
68	STORM INLET, SW-502, 5'	3	EA	5,000	15,000.00
69	STORM INLET, SW-505	1	EA	6,500	6,500.00
70	STORM INLET, SW-507	7	EA	7,500	52,500.00
71	SANITARY INTERNAL DROP CONNECTION	11	EA	2,500	27,500.00
72	SANITARY EXTERNAL DROP CONNECTION	2	EA	10,000	20,000.00
73	MANHOLE OR INTAKE ADJUSTMENT, MAJOR	2	EA	3,000	6,000.00
74	CONNECTION TO EXISTING MANHOLE OR INTAKE	1	EA	1500	1,500.00
75	REMOVE MANHOLE OR INTAKE	43	EA	300	12,900.00
76	PCC PAVEMENT, 10 INCH	2391	SY	75	179,325.00
77	PCC PAVEMENT, 8 INCH	5348	SY	60	320,880.00
78	PCC PAVEMENT, 7 INCH	8841	SY	53	468,573.00
79	PCC PAVEMENT SAMPLES AND TESTING	1	LS	500	500.00
80	HMA PAVEMENT	20	TON	100	2,000.00
81	REMOVAL OF DRIVEWAY/ALLEY	2332	SY	10	23,320.00
82	REMOVAL OF SIDEWALK	1355	SY	10	13,550.00
83	REMOVAL, LIMESTONE CURB	20	LF	10	200.00
84	PCC SIDEWALK, 4-INCH	1465	SY	75	109,875.00
85	PCC SIDEWALK, 6-INCH	41	SY	120	4,920.00
86	DETECTABLE WARNINGS	371	SF	50	18,550.00

17660.60.00
ms2234

UNIT PRICE SCHEDULE
SECTION 00 43 22 - Page 4

WEST HILL AREA - SANITARY AND STORM SEWER SEPARATION PHASE 6A & 6B					
MUSCATINE, IOWA					
No.	Description	Estimated Quantity	Unit	Bid Unit Price	Bid Price
87	PAVED DRIVEWAYS, AND ALLEYS, PCC, 6-INCH	2888	SY	55	158,840.00
88	PAVEMENT REMOVAL, MILLING	16339	SY	6	98,034.00
89	PAVEMENT REMOVAL, CONCRETE	371	SY	20	7,420.00
90	SUBBASE MATERIAL REMOVAL AFTER MILLING	16339	SY	6	98,034.00
91	PAINTED PAVEMENT MARKINGS, DURABLE	5.17	STA	300	1,551.00
92	TEMPORARY TRAFFIC CONTROL	1	LS	30,000	30,000.00
93	SPECIAL SIGNAGE	36	SF	50	1,800.00
94	SEEDING, FERTILIZING, & MULCHING FOR HYDRAULIC SEEDING, RESIDENTIAL (TYPE 1)	78488	SF	.25	19,622.00
95	SEEDING, FERTILIZING, & MULCHING FOR HYDRAULIC SEEDING, PERMANENT (TYPE 2)	0.45	ACRE	5000	2,250.00
96	PLANTS, LANDSCAPING BY AREA	4245	SF	2	8490.00
97	SWPPP MANAGEMENT	1	LS	2500	2,500.00
98	FILTER SOCKS	200	LF	7	1,400.00
99	SILT FENCE OR SILT FENCE DITCH CHECK	4000	LF	1.25	5,000.00
100	STABILIZED CONSTRUCTION ENTRANCE	4	EA	500	2,000.00
101	EROSION CONTROL MULCHING, HYDROMULCHING	2.00	ACRE	3000	6,000.00
102	INLET PROTECTION DEVICE, DROP IN PROTECTION	20	EA	250	5,000.00
103	TURF REINFORCEMENT MESH (TEMPORARY)	8000	SF	1	8,000.00
104	REMOVAL AND REINSTALLATION OF EXISTING FENCE	113	LF	125	14,125.00
105	RETAINING WALL, ALL TYPES	200	SF	25	5,000.00
106	CONCRETE STEPS	200	SF	25	5,000.00
107	CONSTRUCTION SURVEY	1	LS	60,000	60,000.00
108	MOBILIZATION	1	LS	941,562	941,562.00
109	MOBILIZATION, EROSION CONTROL	10	EA	100	1,000.00
110	EXISTING CONDITIONS VIDEO RECORD	1	LS	3,000	3,000.00
111	CITY FIELD OFFICE	20	MONTH	50	1,000.00
112	MAINTENANCE OF POSTAL SERVICE	120	EA	20	2,400.00
113	MAINTENANCE OF SOLID WASTE COLLECTION	1	LS	2000	2,000.00
114	CONCRETE WASHOUT	1	LS	2500	2,500.00

17660.60.00
ms2234UNIT PRICE SCHEDULE
SECTION 00 43 22 - Page 5

WEST HILL AREA - SANITARY AND STORM SEWER SEPARATION PHASE 6A & 6B					
MUSCATINE, IOWA					
No.	Description	Estimated Quantity	Unit	Bid Unit Price	Bid Price
201	WATER MAIN, TRENCHED, C-900 PVC, RESTRAINED JOINT, 10"	520	LF	90	46,800.00
202	WATER MAIN, TRENCHED, C-900 PVC, RESTRAINED JOINT, 8"	460	LF	75	34,500.00
203	WATER MAIN, TRENCHED, C-900 PVC, RESTRAINED JOINT, 6"	110	LF	65	7,150.00
204	WATER MAIN, TRENCHED, C-900 PVC, 6"	680	LF	65	44,200.00
205	FITTINGS, TEE, 10"X10"	2	EA	1000	2,000.00
206	FITTINGS, 22.5 DEGREE ELBOW, 10"	1	EA	500	500.00
207	FITTINGS, REDUCER, 10"X8"	1	EA	500	500.00
208	FITTINGS, PLUG, 10"	1	EA	500	500.00
209	FITTINGS, 11.25 DEGREE ELBOW, 8"	2	EA	1000	2,000.00
210	FITTINGS, REDUCER, 8"X6"	1	EA	1000	1,000.00
211	FITTINGS, TEE, 6"X6"	4	EA	1500	6,000.00
212	FITTINGS, 90 DEGREE ELBOW, 6"	1	EA	500	500.00
213	FITTINGS, PLUG, 6"	1	EA	400	400.00
214	FITTINGS, BY COUNT, COUPLER, 6", RESTRAINED	1	EA	1500	1,500.00
215	WATER SERVICE CONNECTION, COPPER, 1", SHORT SIDE	27	EA	3500	94,500.00
216	WATER SERVICE CONNECTION, COPPER, 1", SHORT SIDE PLUS CURB STOP	14	EA	5500	77,000.00
217	WATER SERVICE CONNECTION, COPPER, 1", EXISTING MAIN	5	EA	2000	10,000.00
218	WATER SERVICE CONNECTION, COPPER, 1", LONG SIDE	10	EA	4500	45,000.00
219	WATER MAIN ABANDONMENT, 10"	2	EA	1000	2,000.00
220	WATER MAIN ABANDONMENT, 6"	3	EA	1000	3,000.00
221	TEMPORARY CONNECTION, 10"	1	LS	3500	3,500.00
222	VALVE, GATE VALVE, MECHANICAL JOINT, 10"	1	EA	4000	4,000.00
223	VALVE, GATE VALVE, MECHANICAL JOINT, 8"	2	EA	3000	6,000.00
224	VALVE, GATE VALVE, MECHANICAL JOINT, 6"	4	EA	2500	10,000.00
225	VALVE, GATE VALVE, MECHANICAL JOINT, 6", CUT-IN	1	EA	3500	3,500.00
226	TAPPING VALVE ASSEMBLY, 10"X10"	2	EA	10,000	20,000.00
227	TAPPING VALVE ASSEMBLY, 6"X6"	3	EA	7000	21,000.00
228	FIRE HYDRANT ASSEMBLY	3	EA	10000	30,000.00
229	REMOVAL, FIRE HYDRANT	3	EA	2500	7,500.00
230	ELECTRICAL CONDUIT, OPEN CUT, HDPE OR PVC, 6-INCH	1685	LF	20	33,700.00

17660.60.00
ms2234

UNIT PRICE SCHEDULE
SECTION 00 43 22 - Page 6

WEST HILL AREA - SANITARY AND STORM SEWER SEPARATION PHASE 6A & 6B					
MUSCATINE, IOWA					
No.	Description	Estimated Quantity	Unit	Bid Unit Price	Bid Price
231	ELECTRICAL CONDUIT, OPEN CUT, HDPE OR PVC, 3-INCH	2259	LF	12	27,108.00
232	ELECTRICAL CONDUIT, OPEN CUT, HDPE OR PVC, 2-INCH	2872	LF	11	31,592.00
233	COMMUNICATION CONDUIT, OPEN CUT, HDPE, 2-INCH	4518	LF	11	49,698.00
234	SWITCHGEAR FOUNDATION, 9'X9'	1	EA	5000	5,000.00
235	TRANSFORMER PAD, 3'X3'	9	EA	2000	18,000.00
236	VAULT, 30"X48"	8	EA	1500	12,000.00
TOTAL OF ALL BID ITEMS				\$	6,543,100.00
TOTAL OF ITEMS 1-114					5,881,452.00
TOTAL OF ITEMS 201-236					661,648.00



SRF Required Front-End Specifications

PLEASE NOTE: Attachment 10 is a new program requirement and is effective for all SRF projects bid after January 2021.

- Attachment 1: Certification of Non-Segregated Facilities Form
(to be completed and signed by Prime Contractor and submitted with the bid)

- Attachment 2: Statement in Advertisement for Bids on Debarment and Suspension/Certification Regarding Debarment and Suspension Form *(to be completed and signed by Prime Contractor and submitted with the bid)*

- Attachment 3: Disadvantaged Business Enterprise Certification Form *(to be completed and signed by Prime Contractor and submitted with the bid)*

- Attachment 4: DBE Program Subcontractor Performance Form *(to be completed and signed by Prime and DBE Subcontractor for each subcontract and submitted with the bid)*

- Attachment 5: DBE Program Subcontractor Utilization Form *(to be completed and signed by Prime Contractor and submitted with the bid)*

- Attachment 6: DBE Program Subcontractor Participation Form *(for voluntary use of DBEs)*

- Attachment 7: Other Federal Requirements Language
 - A. Standard Equal Employment Opportunity Specifications
 - B. Federal Labor Standards Provisions (including Davis-Bacon prevailing wage rates**)
 - C. Preservation of Open Competition and Government Neutrality
 - D. Historical and Archeological Finds
 - E. Prohibitions on Procurement from Violating Facilities

- Attachment 8: Right of Entry and Records Retention

- Attachment 9: Use of American Iron and Steel

- Attachment 10: Prohibition on Certain Telecommunications and Video Surveillance Services or Equipment
(to be completed and signed by Prime Contractor and submitted with the bid)

****The Davis Bacon wage determination received from the Iowa Finance Authority must also be included in the front-end specifications.**

Attachment 1
SRF Required Front-End Specifications

(This form must be completed and signed by Prime Contractor and submitted with the bid)

U.S. Environmental Protection Agency
Certification of Non-Segregated Facilities

(Applicable to contracts, subcontracts, and agreements with applicants who are themselves performing federally assisted construction contracts, exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause.)

By the submission of this bid, the bidder, offeror, applicant, or subcontractor certifies that he does not maintain or provide for his employees any segregated facilities at any of his establishments, and that he does not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. He certifies further that he will not maintain or provide for his employees any segregated facilities at any of his establishments, and that he will not permit his employees to perform their services at any location, under his control, where segregated facilities are maintained. The bidder, offeror, applicant, or subcontractor agrees that a breach of this certification is a violation of the Equal Opportunity clause in this contract. As used in this certification, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, restaurants and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. He further agrees that (except where he has obtained identical certifications from proposed subcontractors for specific time periods) he will obtain identical certifications from proposed subcontractors prior to the award of subcontracts exceeding \$10,000 which are not exempt from the provisions of the Equal Opportunity clause; that he will retain such certifications in his files; and that he will forward the following notice to such proposed subcontractors (except where the proposed subcontractors have submitted identical certifications for specific time periods):

**NOTICE TO PROSPECTIVE SUBCONTRACTORS OF REQUIREMENT FOR
 CERTIFICATIONS OF NON-SEGREGATED FACILITIES**

A Certification of Non-segregated Facilities, as required by the May 9, 1967, order (33 F.R. 7808, May 28, 1968) on Elimination of Segregated Facilities, by the Secretary of Labor, must be submitted prior to the award of a subcontract exceeding \$10,000 which is not exempt from the provisions of the Equal Opportunity clause. The certification may be submitted either for each subcontract or for all subcontracts during a period (i.e., quarterly, semiannually, or annually).

Signature _____

May 9, 2023

Date

 Lucas Kluever, President
 Name and Title of Signer (Please Type)

NOTE: The penalty for making false statements in offers is prescribed in 18 U.S.C. 1001.

EPA-7 5720-4.2

January 2021

Attachment 2
SRF Required Front-End Specifications

(This form must be completed and signed by the Prime Contractor and submitted with the bid)

Debarments and Suspensions

Any bidder or equipment supplier whose firm or affiliate is listed in on the U.S. General Services Administration Excluded Parties List will be prohibited from the bidding process. The excluded parties records search engine is located at the System for Award Management (SAM) website: <https://www.sam.gov/SAM/>. Pursuant to 2 CFR Part 180, as supplemented by 2 CFR 1532, any entity submitting a bid while the SAM website lists that entity as having an active exclusion will be determined by the DNR to be a non-responsive bidder and will not be able to receive SRF funding.

United States Environmental Protection Agency Washington, DC 20460

**Certification Regarding Debarment, Suspension, and
Other Responsibility Matters**

The prospective participant certifies to the best of its knowledge and belief that it and the principals:

- (a) Are not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from covered transactions by any Federal department or agency;
- (b) Have not within a three year period preceding this proposal been convicted of or had a civil judgment rendered against them for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State, or local) transaction or contract under a public transaction: violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, or receiving stolen property;
- (c) Are not presently indicted or otherwise criminally or civilly charged by a government entity (Federal, State, or local) with commission of any of the offenses enumerated in paragraph (1) (b) of this certification; and
- (d) Have not within a three-year period preceding this application/proposal had one or more public transactions (Federal, State, or local) terminated for cause or default.

I understand that a false statement on this certification may be grounds for rejection of this proposal or termination of the award. In addition, under 18 U SC Sec. 10 01, a false statement may result in a fine of up to \$10,000 or imprisonment for up to 5 years, or both.

Lucas Kluever, President

 Typed Name & Title of Authorized Representative

 Signature of Authorized Representative

May 9, 2023

 Date

☐ I am unable to certify to the above statements. My explanation is attached.

Attachment 3
SRF Required Front-End Specifications

(This form must be completed and signed by Prime Contractor and submitted with the bid)

Disadvantaged Business Enterprise (DBE) Solicitation

It is EPA's policy that recipients of EPA financial assistance through the State Revolving Fund programs award a "fair share" of subagreements to small, minority and women-owned businesses, collectively know as Disadvantaged Business Enterprises (DBEs). Iowa's Fair Share goals are:

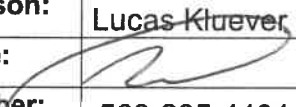
	Minority-Owned Business Enterprise (MBE) Goal	Women-Owned Business Enterprise (WBE) Goal
Construction	1.7%	2.2%
Supplies	0.6%	5.6%
Services	2.5%	11.3%
Goods/Equipment	2.5%	10.4%
Average	1.8%	7.4%

Only work performed by certified DBEs can be counted toward the goals. In Iowa, DBEs must be certified through the Iowa Department of Transportation (IDOT). Information on certification requirements and a list of certified DBEs is on the IDOT website at <https://secure.iowadot.gov/DBE/Home/Index/>.

Prime contractors' DBE requirements for SRF projects include:

- Taking affirmative steps for DBE participation
- Documenting the efforts and the proposed utilization of certified DBEs

PROJECT INFORMATION

SRF Applicant:	City of Muscatine, Iowa
Bidder:	KE Flatwork, Inc.
Address:	501 Blackhawk Trail Eldridge, IA 52748
Contact Person:	Lucas Kluever
Signature:	
Phone Number:	563-285-4404
E-Mail Address:	keflatwork@gmail.com
Check if Prime Contractor is:	☐ Minority-Owned ☐ Women-Owned

GOOD FAITH EFFORTS CHECKLIST

Please complete the checklist to determine if you have complied with the requirement to make good faith efforts to ensure that certified DBEs have the opportunity to compete for procurements funded by EPA financial assistance funds. Bidders/offerors must make good faith efforts prior to submission of bids/proposals.

1. Did you ensure that DBEs are made aware of contracting opportunities to the fullest extent practicable through outreach and recruitment activities? ☒ Yes ☐ No
2. Did you make information on forthcoming opportunities available to DBEs and arrange time frames for contracts and establish delivery schedules, where the requirements permit, in a way that encourages and facilitates participation by DBEs in the competitive process? This includes, whenever possible, posting solicitation for bids or proposals for a minimum of 30 calendar days before the bid or proposal closing date. ☐ Yes ☒ No
3. Did you consider in the contracting process whether firms competing for large contracts could subcontract with DBEs? This will include dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by DBEs in the competitive process. ☒ Yes ☐ No
4. Did you encourage contracting with a consortium of DBEs when a contract is too large for one of these firms to handle individually? ☒ Yes ☐ No
5. Did you use the services of the Small Business Administration and the Minority Business Development Agency of the Department of Commerce to identify potential subcontractors? ☒ Yes ☐ No
6. List the potential DBE subcontractors that were contacted. Only list those that are certified through the Iowa Department of Transportation.

Name	How Contacted (e.g. letter, phone call, fax, e-mail)	Response (e.g. did not respond, not interested, not competitive)
Bi state Barricades	phone	Back Bid
please see Attachment on next		

PROPOSED UTILIZATION OF DBE SUBCONTRACTORS

Please include Attachments 4 and 5 to document the proposed utilization of certified DBE subcontractors.

DBE LIST

DBE Firm Name	E-Mail	Iowa DBE or Other	Date Contacted:	Type of Work to be Subcontracted	Quote Received	Quotes Used in Bid	Reason why DBE quote not used	Type of Proof Attached
Flying Leap, Inc.	anita@flyingleapnow.com	Iowa	5/5/2023		no			
1st Resource Solutions, L.L.C.	dsanders@1stresourcesolutions.com	Iowa	5/5/2023		no			
24-7 Consulting, LLC	corporate@247ConsultingLLC.com	Iowa	5/5/2023		no			
3 Seasons Maintenance Landscape Professionals	richerich306@gmail.com	Iowa	5/5/2023		no			
4C's Consulting, LLC	fourc.consulting@gmail.com	Iowa	5/5/2023		no			
97 Grain & Trucking, LLC	midwestexpressil@gmail.com	Iowa	5/5/2023		no			
A.J.'s Trucking - Landscaping, Inc	sthorp76@gmail.com	Iowa	5/5/2023		no			
A.S.P. Industries, Inc.	sphillips@aspindustries.com	Iowa	5/5/2023		no			
Access Control Co., Inc.	muskmel@aol.com	Iowa	5/5/2023		no			
Accurate Group, Inc.	syedh@accgi.com	Iowa	5/5/2023		no			
Ace Supply Corp	acesupplycorp@gmail.com	Iowa	5/5/2023		no			
ACOT Associates Group, LLC	dakinduro@acot.us.com	Iowa	5/5/2023		no			
Advanced Air, Inc.	advancedaircb@yahoo.com	Iowa	5/5/2023		no			
Advanced Traffic Control, Inc.	vmiller@advanced-traffic.com	Iowa	5/5/2023		no			
Aerial Data Service, Inc.	jean.carter@aerialdata.com	Iowa	5/5/2023		no			
Aero Service Group, Inc.	cheng.lor@aero-sp.com	Iowa	5/5/2023		no			
AG Construction, Inc.	agconstruction23@yahoo.com	Iowa	5/5/2023		no			
Agelix Consulting, LLC	aparida@agelixconsulting.com	Iowa	5/5/2023		no			
Airprojects, Inc.	annf@airprojects.net	Iowa	5/5/2023		no			
All Star Concrete, LLC	alex@allstarconcreteiowa.com	Iowa	5/5/2023		no			
American Class Taxi, Inc.	osmannazar@hotmail.com	Iowa	5/5/2023		no			
American Construction Supplies, Inc.	americanconstructionsupplies@gmail.com	Iowa	5/5/2023		no			
American Surveying & Engineering, P.C.	c.fidis@americansurvey.com	Iowa	5/5/2023		no			
Anderson Environmental, Co.	janderson@andenv.com	Iowa	5/5/2023		no			
Anne Kustner Lighting Design, Ltd.	akld@akld.net	Iowa	5/5/2023		no			
Arcadian Engineering, LLC	karinke3@gmail.com	Iowa	5/5/2023		no			
Arora Engineers, Inc.	marora@aroraengineers.com	Iowa	5/5/2023		no			
Associated Engineering, Inc.	tmedhi@ae-pc.com	Iowa	5/5/2023		no			
Atlantic Petroleum & Mineral Resources, Inc.	sales@atlanticpetro.com	Iowa	5/5/2023		no			
Aura Fabricators, Inc.	jsonmor@aurafabricators.com	Iowa	5/5/2023		no			
Aviation Alliance, Inc.	sar@aviationallianceinc.com	Iowa	5/5/2023		no			
B & R Project Management, Inc.	bcoleman@brprojectgmt.com	Iowa	5/5/2023		no			
Bara Geophysical Services, LLC	aelsheikh@barageo.com	Iowa	5/5/2023		no			
Barbara J. Sales Associates, Inc.	barb@barbarajsales.com	Iowa	5/5/2023		no			
Baseline Supply LLC	baselinesupply@gmail.com	Iowa	5/5/2023		no			
BJ's Fleet Wash, LLC	rjohnson@bjsfleetwash.com	Iowa	5/5/2023		no			
Bonnie's Barricades, Inc.	barricades@netzero.com	Iowa	5/5/2023		no			
Boys Contracting, LLC	kathy@boyswaterproducts.com	Iowa	5/5/2023		no			
Brenda Brown Trucking	loveridinharleys2@gmail.com	Iowa	5/5/2023		no			
Bry-Lex, LLC	accounting@brylex.com	Iowa	5/5/2023		no			
Capture Management Solutions	natalie@capturemngt.com	Iowa	5/5/2023		no			
Carlo Lachmansingh Sales, Inc.	carlo@carloelectrical.com	Iowa	5/5/2023		no			
Carolina Construction Supplies, LLC	vicki.carolinasupplies@gmail.com	Iowa	5/5/2023		no			
CDA Services, Inc.	elycel@cdasrvcs.com	Iowa	5/5/2023		no			
Centrex Electrical Supply Corp.	guss@centrexelectric.com	Iowa	5/5/2023		no			
CH Wilson Transport, Inc.	cindy@chwilson.biz	Iowa	5/5/2023		no			
Chandler & Campbell Investment Group, LLC	darrell@chandlercampbelle.com	Iowa	5/5/2023		no			
Chenhall's Staffing Services, Inc.	bhickman@chenhallstaffing.com	Iowa	5/5/2023		no			
Cheri K Lewis Engineers, LLC dba CKL Engineers, LLC	mwhiteside@ckleng.com	Iowa	5/5/2023		no			
Chicago Ornamental Iron, Inc.	jonathan@coicompany.com	Iowa	5/5/2023		no			
CIA Media Group LLC	montina@ciamediagroup.com	Iowa	5/5/2023		no			
Circuit Media, LLC	raske@circuitmedia.com	Iowa	5/5/2023		no			
Civil Design, Inc.	vlarose@civildesigninc.com	Iowa	5/5/2023		no			
Clausen Structures, Inc.	christina@clausenstructures.com	Iowa	5/5/2023		no			
Collins Concrete LTD	shane@collinsconcrete.net	Iowa	5/5/2023		no			
Commercial Contracting Supplies, LLC	rskinner@wbesales.com	Iowa	5/5/2023		no			
Community CPA & Associates, Inc.	ying@communitycpa.com	Iowa	5/5/2023		no			
Compass Solutions, LLC	aonyewuc@compasscentral.com	Iowa	5/5/2023		no			
Connetics Transportation Group, Inc.	mheard@ctgconsult.com	Iowa	5/5/2023		no			
Connico Incorporated	dbe@connico.com	Iowa	5/5/2023		no			
Construction Anchors, Inc.	laura@constructionanchors.com	Iowa	5/5/2023		no			
Contract Service Innovations, LLC	bsumpter@csi-compliance.com	Iowa	5/5/2023		no			
Courtland LLC	juliaespey@courtlandllc.net	Iowa	5/5/2023		no			
CrewFacilities.com, LLC	andrea@crewfacilities.com	Iowa	5/5/2023		no			
Crowley Construction Corp.	bcrowley@wi.rr.com	Iowa	5/5/2023		no			

Curtis Contracting Corp.	pkelley@southslope.net	Iowa	5/5/2023	no			
C-Wise Design and Consulting, LLC	norbeck@cwise.com	Iowa	5/5/2023	no			
D&K Welding Services Inc.	dharris@dkwsinc.com	Iowa	5/5/2023	no			
Damel Transportation & Logistics, Inc.	danielle@dameltransport.com	Iowa	5/5/2023	no			
Dan Ash Trucking, Inc.	deb@danashtrucking.com	Iowa	5/5/2023	no			
Davidson Trucking, Inc. dba Davidson Construction Sup	karna@davidsontrkg.com	Iowa	5/5/2023	no			
Davis Freight Management, Inc.	wendy@shipdavisfreight.com	Iowa	5/5/2023	no			
DeLong Construction, Inc.	ddpatterson@delonginc.com	Iowa	5/5/2023	no			
Departure Media, Inc.	lcbensen@departure-media.com	Iowa	5/5/2023	no			
Depot Electric Supply	depot.electric@gmail.com	Iowa	5/5/2023	no			
DI Build, LLC	aschmitt@dibuild.com	Iowa	5/5/2023	no			
Digital Building Services, LLC	jmesa@dbuilds.com	Iowa	5/5/2023	no			
Dirty 30 Trucking & Excavating, LLC	dirty30iowa@gmail.com	Iowa	5/5/2023	no			
Diversified Track Works, LLC	jose@dtwrail.com	Iowa	5/5/2023	no			
DND Electric, Inc.	dnd@dndelectric.com	Iowa	5/5/2023	no			
Donovan Enterprises, Inc.	colleen@donovaninc.com	Iowa	5/5/2023	no			
Dormark Construction Co.	james@dormark.com	Iowa	5/5/2023	no			
E&K Retail, Inc.	ikecomic@aol.com	Iowa	5/5/2023	no			
EJO Ventures	ej@ejoventures.net	Iowa	5/5/2023	no			
Elastizell of St. Louis, Inc.	jane@elastizellstl.com	Iowa	5/5/2023	no			
Electronic Technology, Inc.	bcarr@etikc.com	Iowa	5/5/2023	no			
Ellana, Inc.	ebereznijsky@ellana.net	Iowa	5/5/2023	no			
Environmental Planning Strategies, Inc.	jleeeeps@mchsi.com	Iowa	5/5/2023	no			
ePATHUSA, Inc.	anitha@epathusa.net	Iowa	5/5/2023	no			
ESP Enterprises, Inc.	steve@espenterprisesinc.com	Iowa	5/5/2023	no			
Etalyc, Inc.	anuj.sharma@etalyc.com	Iowa	5/5/2023	no			
Everlights, Inc.	kgallagher@everlights.com	Iowa	5/5/2023	no			
eWay Corp.	jp@ewaycorp.com	Iowa	5/5/2023	no			
Exclusive Janitorial & Final Cleaning Service, LLC	cybrown71@yahoo.com	Iowa	5/5/2023	no			
FirstWorld USA, Inc. dba Terminal Exchange Systems	gp@terminal.com	Iowa	5/5/2023	no			
Five23 Group d/b/a Lumenor Consulting Group	bbeato@lumenorconsulting.com	Iowa	5/5/2023	no			
Flenker Land Architecture Consultants, LLC	mflenker@flenkerlandarchitects.com	Iowa	5/5/2023	no			
Florida Cleaning Systems, Inc. DBA FCS Facility Services	certs@fcsfacilityservices.com	Iowa	5/5/2023	no			
FluidClarity, Ltd.	admin@fluidclarity.com	Iowa	5/5/2023	no			
Freight Insights, LLC	susanatherton@pgtc.com	Iowa	5/5/2023	no			
G & L Rebar LLC	garza@gandrebar.com	Iowa	5/5/2023	no			
G5 Tek Solutions, LLC	admin@g5tek.com	Iowa	5/5/2023	no			
Gandhi and Associates, Inc.	pkg@pkgandhi.com	Iowa	5/5/2023	no			
Geo Services, Inc.	julianrueda@geoservicesinc.net	Iowa	5/5/2023	no			
GIA Group	clients@giallcservices.com	Iowa	5/5/2023	no			
GM Contracting, Inc.	sharazin@gmcontractinginc.com	Iowa	5/5/2023	no			
GNC Consulting, Inc.	garry.cooper@gnc-consulting.com	Iowa	5/5/2023	no			
Gonzalez Companies, LLC	gonzalezcompanies@gonzalezcos.co	Iowa	5/5/2023	no			
Gonzalez Transport, LLC	gonzaleztransportne@gmail.com	Iowa	5/5/2023	no			
GT Business Suppliers, LLC	jodhanb@gmail.com	Iowa	5/5/2023	no			
Gunter Construction Company	christina@gunterkc.com	Iowa	5/5/2023	no			
Guytec Steel, Inc.	bob@guytecsteel.com	Iowa	5/5/2023	no			
Hard Rock Sawing & Drilling Specialists Co.	info@hardrocksawing.com	Iowa	5/5/2023	no			
Hayes & Associates, LLC	fhayes@hayes-cpa.com	Iowa	5/5/2023	no			
HBSS Connect Corp.	hb@hbssonline.com	Iowa	5/5/2023	no			
Heritage Landscape Design, Inc.	jlewis@heritagelandscape-design.com	Iowa	5/5/2023	no			
Hg Consult, Inc.	eharrison@hgcons.com	Iowa	5/5/2023	no			
Horton Lees Brogden Lighting Design Inc.	tbrogden@hlblighting.com	Iowa	5/5/2023	no			
HR Consultants, Inc.	jonna@hrconsults.com	Iowa	5/5/2023	no			
HRV Conformance Verification Associates, Inc.	hrstachel@hrvinc.com	Iowa	5/5/2023	no			
Hudson and Associates, LLC	shudson@hudson-associatesllc.com	Iowa	5/5/2023	no			
I&A Construction, LLP	iandaconstruction2013@gmail.com	Iowa	5/5/2023	no			
ICON Constructors, LLC	thorson.laura@gmail.com	Iowa	5/5/2023	no			
Image Concepts	Pondiego@aol.com	Iowa	5/5/2023	on			
Images, Inc.	tracy.morse@imagesinc.net	Iowa	5/5/2023	no			
IMEX Cargo, LLC	michelle@imexcargo.com	Iowa	5/5/2023	no			
In Situ Archaeological Consulting, LLC	aledzma@insitucrm.com	Iowa	5/5/2023	no			
Indorf Enterprises, LLC	indorfenterprisesllc@gmail.com	Iowa	5/5/2023	no			
Information Logistics, Inc.	mfarrell@ilogcorp.com	Iowa	5/5/2023	no			
Innova Technologies, Inc.	rlee@innovanv.com	Iowa	5/5/2023	no			
Interstate Sealant & Concrete, Inc.	csment@interstatesealant.com	Iowa	5/5/2023	no			
Intueor Consulting, Inc.	mididaddi@intueor.com	Iowa	5/5/2023	no			
Iowa-Counts	safia@iowa-counts.com	Iowa	5/5/2023	no			
Iron Works, Inc.	office@ironworksrebar.com	Iowa	5/5/2023	no			
Isthmus Engineering, Inc.	katie@isthmusengineering.com	Iowa	5/5/2023	no			
J & J Boring, Inc.	jennifer@jiboring.com	Iowa	5/5/2023	no			

J. D. Donovan, Inc.	joan@jddonovan.com	Iowa	5/5/2023		no			
J.A. Watts, Inc.	kwatts@jwincorporated.com	Iowa	5/5/2023		no			
J+M Civil Design, LLC	bryce@jmcivildesign.com	Iowa	5/5/2023		no			
J29 Inc.	tracy.mills@j29inc.com	Iowa	5/5/2023		no			
Jackson Contracting, LLC	jacksoncontractinggroup@gmail.com	Iowa	5/5/2023		no			
Jacobsen Daniels Associates, LLC	darryl.daniels@jacobsendaniels.com	Iowa	5/5/2023		no			
James Enterprise, Inc.	jamesenterpriseinc04@gmail.com	Iowa	5/5/2023		no			
Jamico, Inc.	reba@jamico.net	Iowa	5/5/2023		no			
Japp Brothers Grading, LLC	jbg@jappbros.com	Iowa	5/5/2023		no			
JCM & Associates, Inc.	tony@bluegooseuniforms.com	Iowa	5/5/2023		no			
JCM1, LLC	JCM1LLCNJ@gmail.com	Iowa	5/5/2023		no			
JLT Enterprises, LLC dba Dickey-T Design & Properties	joseph@jltenterprisesllc.com	Iowa	5/5/2023		no			
JMS Communications & Research	jmscomresearch@gmail.com	Iowa	5/5/2023		no			
J-Tec Metal Products, Inc.	jgarzasr@j-tecmetal.com	Iowa	5/5/2023		no			
K3 Trucking, LLC	Kurrie3@yahoo.com	Iowa	5/5/2023		no			
Kadilex Construction, Inc.	kjefferson@kadilexconstruction.com	Iowa	5/5/2023		no			
Kaskaskia Engineering Group, LLC	gboyer@kaskaskiaeng.com	Iowa	5/5/2023		no			
Kassis Enterprises, Inc. dba as Stamp Shop Central	sales@stampshopcentral.com	Iowa	5/5/2023		no			
Kelley Ornamental Iron, LLC dba Kelley Ironworks	tanial@kelleyiron.com	Iowa	5/5/2023		no			
KFH Group, Inc.	sknapp@kfgroup.com	Iowa	5/5/2023		no			
Kim Construction Company, Inc.	info@kimconstruction.com	Iowa	5/5/2023		no			
KL Engineering, Inc.	klobdel@klengineering.com	Iowa	5/5/2023		no			
KLD Engineering, P.C.	satya@kldcompanies.com	Iowa	5/5/2023		no			
KLI, Inc.	Lisa@kli-inc.com	Iowa	5/5/2023		no			
Koppel Fabrication, Inc.	carrie@koppelfab.com	Iowa	5/5/2023		no			
KRAMER ASSOCIATES Inc dba KRAMER aerotek inc	lois@krameraerotek.com	Iowa	5/5/2023		no			
KSO Metalfab, Inc.	dorak@kso.com	Iowa	5/5/2023		no			
Lakeside Engineers, LLC	kelly.langer@lakesideengineers.com	Iowa	5/5/2023		no			
Laura A. Wiedewitsch Trucking, LLC	wied28@yahoo.com	Iowa	5/5/2023		no			
Leader Construction Company	leaderconstruction@ymail.com	Iowa	5/5/2023		no			
Leslie Saunders Insurance Agency, Inc.	dbe@lesliesaunders.com	Iowa	5/5/2023		no			
Leymaster Tile, LLC	LeymasterTile@gmail.com	Iowa	5/5/2023		no			
Lin Engineering, Ltd.	flin@lineng.com	Iowa	5/5/2023		no			
LM Eaton Trucking LLC	melissa.eaton@lmeaton.com	Iowa	5/5/2023		no			
Longhouse Inventory Solutions, LLC	jami@lisstore.com	Iowa	5/5/2023		no			
LT Leon Associates, Inc.	lleon@tleon.com	Iowa	5/5/2023		no			
Lynchpin Ideas, LLC	laura@lynchpinideas.com	Iowa	5/5/2023		no			
MA Rebar Services, Inc.	tk@marebarservices.com	Iowa	5/5/2023		no			
Mac's Fence, Inc.	cbell@macsfence.com	Iowa	5/5/2023		no			
MAD J Repair & Towing, Inc.	adrienne@madj3.com	Iowa	5/5/2023		no			
Makaveli Construction & Associates, Inc.	makaveliconstruction@gmail.com	Iowa	5/5/2023		no			
Marr Arnold Planning, LLC	summer@marrarnoldplanning.com	Iowa	5/5/2023		no			
Marshall Construction, Inc.	jlmarsh862@aol.com	Iowa	5/5/2023		no			
Martinez Geospatial, Inc.	steve@mtzgeo.com	Iowa	5/5/2023		no			
Mary A. Lynch	malynch316@aol.com	Iowa	5/5/2023		no			
Mary's Cleaning, LLC	mary1aguilar@live.com	Iowa	5/5/2023		no			
Material Service Testing, Inc.	chamano@mstli.com	Iowa	5/5/2023		no			
MCC Industries	ken@kmsclean.com	Iowa	5/5/2023		no			
Media Link, Inc.	natalie@medialinkinc.com	Iowa	5/5/2023		no			
Merge Midwest Engineering, LLC	jclayton@mergemidwest.com	Iowa	5/5/2023		no			
Meyer Companies, Inc. dba Pete's Water & Sewer	ap@pwsmn.com	Iowa	5/5/2023		no			
Mid States Rebar and Supply, Inc.	anne@midstatesrebarsupply.com	Iowa	5/5/2023		no			
Midwest Borings, Inc.	midwestbores@gmail.com	Iowa	5/5/2023		no			
Midwest Construction Services & Products, LLC	crtmwconstruction@yahoo.com	Iowa	5/5/2023		no			
Midwest Contractors, Inc.	Dorinda.mwc@cfu.net	Iowa	5/5/2023		no			
Mil Geospatial, LLC	pmiller@milgeospatial.com	Iowa	5/5/2023		no			
Mobile Utility Services Ltd Co.	diaztapmaster@gmail.com	Iowa	5/5/2023		no			
Modern Crane Service, Inc.	anna@moderncraneservice.com	Iowa	5/5/2023		no			
Moriarty Scheduling Services, LLC	bmoriarty@moriartyscheduling.com	Iowa	5/5/2023		no			
MPS Engineers, P.C. D/B/A Kingston Services, P.C.	umesh.shetye@mpsengineers.com	Iowa	5/5/2023		no			
MTC Moreno's Inc.	mtcmorenosdispatch1@gmail.com	Iowa	5/5/2023		no			
NASHna Soil Testing, LLC	uahmad@nstengr.com	Iowa	5/5/2023		no			
National Railroad Safety Services, Inc.	dshepherd@nrssinc.net	Iowa	5/5/2023		no			
NorCal Structural, Inc.	hac@ncstructural.com	Iowa	5/5/2023		no			
North American Safety Products, Inc.	nicole@nasplnc.com	Iowa	5/5/2023		no			
NovaRest, Inc.	Donna@novarest.com	Iowa	5/5/2023		no			
NPW Contracting, Inc. dba HJR Supply, Inc.	helen@npwcontracting.com	Iowa	5/5/2023		no			
OEL Construction Services, Inc.	jenny@oelconstruction.com	Iowa	5/5/2023		no			
Omni Elevator Company, Inc.	herlbe@aol.com	Iowa	5/5/2023		no			
On Track Railroad Contracting, LLC	stomas@otrcontracting.com	Iowa	5/5/2023		no			
Otero Trucking LLC	jmotero85@gmail.com	Iowa	5/5/2023		no			

P.J.R. & Associates, Inc.	jaime@pjrsoc.com	Iowa	5/5/2023	no			
P3 Infrastructure, Inc.	puneet@p3-i.com	Iowa	5/5/2023	no			
Paco Construction, LLC	rocksvillareal@aol.com	Iowa	5/5/2023	no			
Parking Lot Specialties, LLC	richard@parkinglotspecialties.com	Iowa	5/5/2023	no			
Patti Banks Associates, LLC dba Vireo	linda@bevireo.com	Iowa	5/5/2023	no			
Perkins Construction, LLC	dpoy0203@gmail.com	Iowa	5/5/2023	no			
Phoenix Corporation of the Quad Cities	marged@phoenixcorp.org	Iowa	5/5/2023	no			
Poepping, Stone, Bach & Associates, Inc.	alia@psba.com	Iowa	5/5/2023	no			
Prairie Engineers, P.C.	lkramer@prairieengineers.com	Iowa	5/5/2023	no			
Precise Healthcare Operations Management, LLC	jlockridge@preciseopskc.com	Iowa	5/5/2023	no			
Precision Task Group, Inc.	massey@ptg.com	Iowa	5/5/2023	no			
Premium Transit Services, Inc.	awbrown@premiumtransit.com	Iowa	5/5/2023	no			
Prime Focus, LLC	logard@new.rr.com	Iowa	5/5/2023	no			
Pro Paving, LLC	propavingllc06@gmail.com	Iowa	5/5/2023	no			
Progressive Industries, Inc.	certifications@progressivepii.com	Iowa	5/5/2023	no			
Protech Coatings, Inc.	estimating@protechcoatings.net	Iowa	5/5/2023	no			
PSA Constructors, Inc. dba PSA Management, Inc.	paliu@psaonline.com	Iowa	5/5/2023	no			
Qualmar Technology Group, LLC	Marshall.Payne@Qualmar.com	Iowa	5/5/2023	no			
Quigg Engineering Inc.	msaleem@quiggenengineering.com	Iowa	5/5/2023	no			
R.A. Seaton Contractor Services, L.L.C.	raseatoncontractor@gmail.com	Iowa	5/5/2023	no			
R.A.E. Rebar, Inc.	raerebar@abbnebraska.com	Iowa	5/5/2023	no			
R.M. Chin and Associates, Inc.	eileenc@rmchin.com	Iowa	5/5/2023	no			
R3 Uniq, Inc. dba Quadyster	haribanda@quadyster.com	Iowa	5/5/2023	no			
RAMMS Construction LLC	miguel@rammsconstruction.com	Iowa	5/5/2023	no			
ReEngine Consulting, LLC	Alfredo@ReEngineConsulting.com	Iowa	5/5/2023	no			
Risk Management Solutions of America, Inc.	bjones@rmsoa.com	Iowa	5/5/2023	no			
River Bend Enterprises, L.C.	bendoncedar@gmail.com	Iowa	5/5/2023	no			
RL Controls, LLC	lena@rlcontrols.com	Iowa	5/5/2023	no			
Roadway Material Supply LLC	sherry.love@roadwaymaterials.com	Iowa	5/5/2023	no			
Robinson Engineering Company, Inc.	monica.smith@robinsoneng-ia.com	Iowa	5/5/2023	no			
ROC Equipment, LLC	vanessa@rocequipment.com	Iowa	5/5/2023	no			
Rock On Enterprises, Inc.	Krystal@rockkontrucks.com	Iowa	5/5/2023	no			
Rock On Trucks, Inc.	Krystal@rockkontrucks.com	Iowa	5/5/2023	no			
Rockette Trucking & Construction Ltd.	rockette@iowatelecom.net	Iowa	5/5/2023	no			
Rosales + Partners, Inc.	mrosales@rosalespartners.com	Iowa	5/5/2023	no			
Royal Crane Service, Inc.	johnm@royalcrane.us	Iowa	5/5/2023	no			
Sandy's Sign Shop	sandy@sandysignshop.com	Iowa	5/5/2023	no			
SCM Construction, LLC	scmbishop@gmail.com	Iowa	5/5/2023	no			
Sightline, Inc.	donna@sightline.us	Iowa	5/5/2023	no			
Singh & Associates, Inc.	hkaur@singhinc.com	Iowa	5/5/2023	no			
Single Wing, LLC	emily@singlewingcreative.com	Iowa	5/5/2023	no			
Site Design Group, Ltd.	ecwong@site-design.com	Iowa	5/5/2023	no			
Southeast Bridge FL Corp	SEBRIDGECORP@AOL.COM	Iowa	5/5/2023	no			
Southeast Constructors, Inc.	perlla@live.com	Iowa	5/5/2023	no			
SPL Trucking 26, LLC	sebas.lorenzo77@gmail.com	Iowa	5/5/2023	no			
SST Trucking, Inc.	ssttruckinginc.16@gmail.com	Iowa	5/5/2023	no			
Star Isis Corporation	svarma@starisis.com	Iowa	5/5/2023	no			
Steel Rebar Manufacturing LLC dba SRM Construction	donj@srmconstruction.com	Iowa	5/5/2023	no			
Stonebrooke Engineering, Inc.	brenda@stonebrookeengineering.c	Iowa	5/5/2023	no			
Strawn Construction Services, Inc.	TerryTmctm@aol.com	Iowa	5/5/2023	no			
Streetwise Transportation Consultants, LLC	shauna.hallmark@gmail.com	Iowa	5/5/2023	no			
Structural Coatings, Inc	john@structuralcoatingsinc.net	Iowa	5/5/2023	no			
Superior Site Safety, LLC	admin@superiorsitesafety.com	Iowa	5/5/2023	no			
Surface Prep & Maintenance	surfacepandm@gmail.com	Iowa	5/5/2023	no			
Surfacers, Inc.	surfacers@mediacombb.net	Iowa	5/5/2023	no			
Swift & Swift, LLC	andrayswift@yahoo.com	Iowa	5/5/2023	no			
Sybyte Technologies, Inc.	ash@cystemslogic.com	Iowa	5/5/2023	no			
Synnov Group, Inc.	asha.singh@synnovgroup.com	Iowa	5/5/2023	no			
T&S Trucking Service, LLC	tnstrucking@yahoo.com	Iowa	5/5/2023	no			
Tallgrass Archaeology LLC	lrogerstallgrass@gmail.com	Iowa	5/5/2023	no			
Taylor Construction, Inc.	ktaylor@taylorconstr.com	Iowa	5/5/2023	no			
Tech Services To Go, Inc. dba TSI Engineering, Inc.	dhervey@tsigeotech.com	Iowa	5/5/2023	no			
Technology Management Corporation	cobrien@tmc-1.com	Iowa	5/5/2023	no			
TerraTec Engineering, LLC.	ljohnson@terrateceng.com	Iowa	5/5/2023	no			
Terrazzo USA and Associates, Inc.	sherry@terrazzousa.com	Iowa	5/5/2023	no			
The 106 Group Ltd.	anneketz@106group.com	Iowa	5/5/2023	no			
The Quotient Group, LLC	kim@thequotientgroup.com	Iowa	5/5/2023	no			
Thunderbird Electric Supply, LLC	terri@thunderbirdelectric.net	Iowa	5/5/2023	no			
Tiedt Nursery, Ltd.	wholm.tnursery@gmail.com	Iowa	5/5/2023	no			
Toppert Jetting Service, Inc	deb@toppert.com	Iowa	5/5/2023	no			
Total Response Technology, LLC	sandra@trt-llc.com	Iowa	5/5/2023	no			

Traffic Control Tech's LLC	tct@bevcomm.net	Iowa	5/5/2023		no			
Transit Safety & Security Solutions, Inc.	jeanclaude@transitsafety.solutions	Iowa	5/5/2023		no			
TranSmart Technologies, Inc.	cli@transmartinc.com	Iowa	5/5/2023		no			
Transportation Management & Design, Inc.	clanger@tmdinc.net	Iowa	5/5/2023		no			
TransSolutions, LLC	bhargrove@transsolutions.com	Iowa	5/5/2023		no			
Traverse Landscape Architects, LLC	kbradner@traversela.com	Iowa	5/5/2023		no			
Trinity Technology Services, Inc.	gkinnison@trinitytechservices.com	Iowa	5/5/2023		no			
Two Buffalo Roofing and Waterproofing Supplies, Inc.	larry@twobuffalo.com	Iowa	5/5/2023		no			
Tyler Communications, Inc.	tony.tyler@tylercommunications.net	Iowa	5/5/2023		no			
Unison Consulting, Inc.	yovettedrake@unison-ucg.com	Iowa	5/5/2023		no			
United Region Transit Services, LLC	Cscott@URTS.support	Iowa	5/5/2023		no			
Urban GIS, Inc.	sg@urbangis.com	Iowa	5/5/2023		no			
US Eco Products Corporation	doreen@usecoproducts.com	Iowa	5/5/2023		no			
Utility Sales and Supply, Inc.	ussimn@gmail.com	Iowa	5/5/2023		no			
Valley Illuminators	pollyv@zipcon.com	Iowa	5/5/2023		no			
Veneklasen Associates, Inc.	aatwal@veneklasen.com	Iowa	5/5/2023		no			
Veterans Choice Equipment & Services, Inc.	vcesinc@yahoo.com	Iowa	5/5/2023		no			
Vic Thompson Company DBA VTC	cnorton@vtc.us.com	Iowa	5/5/2023		no			
Wapsi Valley Archaeology, Inc.	ngfinn@wapsivalleyarch.com	Iowa	5/5/2023		no			
Woody's Rebar Co Inc.	woodysrebar@hotmail.com	Iowa	5/5/2023		no			
Wynndalco Enterprises, LLC	d.andalcio@wynndalco.com	Iowa	5/5/2023		no			
YTT Design Solutions, LLC	lburch@yttdesign.com	Iowa	5/5/2023		no			
Zade Trucking LLC	dhoward@zoiellc.com	Iowa	5/5/2023		no			
Zia Engineering & Environmental Consultants, LLC	ehmartinez@ziaeec.com	Iowa	5/5/2023		no			
Zizza Highway Services, Inc.	azizza@zizzahighwayservices.com	Iowa	5/5/2023		no			
Zoie, LLC	dhoward@zoiellc.com	Iowa	5/5/2023		no			



Lucas Kluever <keflatwork@gmail.com>

RFP West Hill Area Sanitary and Storm Sewer Separation Phase 6A/6B – City of Muscatine, Muscatine, Iowa

18 messages

Lucas Kluever <keflatwork@gmail.com>

Fri, May 5, 2023 at 9:09 AM

To: anita@flyingleapnow.com, dsanders@1stresourcesolutions.com, corporate@247consultingllc.com, richerich306@gmail.com, fourc.consulting@gmail.com, midwestexpressil@gmail.com, sthorp76@gmail.com, sphillips@aspindustries.com, muskmel@aol.com, syedh@accgi.com, acesupplycorp@gmail.com, dakinduro@acot.us.com, advancedaircb@yahoo.com, vmiller@advanced-traffic.com, jean.carter@aerialdata.com, cheng.lor@aero-sp.com, agconstruction23@yahoo.com, aparida@agelixconsulting.com, annf@airprojects.net, alex@allstarconcreteiowa.com, osmannazar@hotmail.com, americanconstructionsupplies@gmail.com, c.fidis@americansurvey.com, janderson@andenv.com, akld@akld.net, karinke3@gmail.com, marora@aroraengineers.com, tmedhi@ae-pc.com, sales@atlanticpetro.com, jsonmor@aurafabricators.com, sar@aviationallianceinc.com, bcoleman@brprojectmgmt.com, aelsheikh@barageo.com, barb@barbarajsales.com, baselinesupply@gmail.com, rjohnson@bjsfleetwash.com, barricades@netzero.com, kathy@boyswaterproducts.com, loveridinharleys2@gmail.com, accounting@brylex.com, natalie@capturemngt.com, carlo@carloelectrical.com, vicki.carolinasupplies@gmail.com, elycel@cdasrvcs.com, guss@centrexelectric.com, cindy@chwilson.biz, darrell@chandlercampbelle.com, bhickman@chenhallstaffing.com, mwhiteside@ckleng.com, jonathan@coicompany.com, montina@ciamediaigroup.com, raskew@circuitmedia.com, vlarose@civildesigninc.com, christina@clausenstructures.com, shane@collinsconcrete.net, rskinner@wbesales.com, ying@communitycpa.com, aonyewuc@compasscentral.com, mheard@ctgconsult.com, dbec@connico.com, laura@constructionanchors.com, bsumpter@csi-compliance.com, andrea@crewfacilities.com, bcrowley@wi.rr.com, pkelley@southslope.net, norbeck@cwise.com, dharris@dkwsinc.com, danielle@dameltransport.com, deb@danashtrucking.com, karna@davidsontrkg.com, wendy@shipdavisfreight.com, ddpatterson@delonginc.com, lcbensen@departure-media.com, depot.electric@gmail.com, aschmitt@dibuild.com, jmesa@dbuilds.com, dirty30iowa@gmail.com, jose@dtwrail.com, dnd@dndelectric.com, colleen@donovaninc.com, james@dormark.com, ikecomic@aol.com, ej@ejoventures.net, jane@elastizellstl.com, bcarr@etikc.com, ebereznitsky@ellana.net, jleeeeps@mchsi.com, anitha@epathusa.net, steve@espenenterprisesinc.com, anuj.sharma@etaly.com, kgallagher@everlights.com, jp@ewaycorp.com, cybrown71@yahoo.com, gp@terminal.com, bbeato@lumenorconsulting.com, mflenker@flenkerlandarchitects.com, certs@fcsfacilityservices.com, admin@fluidclarity.com, susanatherton@pgtc.com, garza@gandlrebar.com, admin@g5tek.com, pkg@pkgandhi.com, julianrueda@geoservicesinc.net, clients@giallcservices.com, sharazin@gmcontractinginc.com, garry.cooper@gnc-consulting.com, gonzalezcompanies@gonzalezcos.com, gonzaleztransportne@gmail.com, jodhanb@gmail.com, christina@gunterkc.com, bob@guytecsteel.com, info@hardrocksawing.com, fhayes@hayes-cpa.com, hb@hbssonline.com, Jamie Lewis <jlewis@heritagelandscapedesign.com>, eharrison@hgcons.com, tbrogden@hlblighting.com, jonna@hrconsults.com, hrstachel@hrvinc.com, shudson@hudson-associatesllc.com, iandaconstruction2013@gmail.com, thorson.laura@gmail.com, Pondiego@aol.com, tracy.morse@imagesinc.net, michelle@imexcargo.com, aledezma@insitucrm.com, indorfenterprisesllc@gmail.com, mfarrell@ilogcorp.com, rlee@innovanv.com, csment@interstate Sealant.com, mididaddi@intueor.com, safiah@iowa-counts.com, office@ironworksrebar.com, katie@isthmusengineering.com, jennifer@jjboring.com, joan@jddonovan.com, jwatts@jwincorporated.com, Bryce Johnson <bryce@jmcivildesign.com>, tracy.mills@j29inc.com, Raymond Jackson <jacksoncontractinggroup@gmail.com>, darryl.daniels@jacobsdaniels.com, jamesenterpriseinc04@gmail.com, reba@jamico.net, jbg@jappbros.com, tony@bluegooseuniforms.com, JCM1LLCNJ@gmail.com, joseph@jltenterprisesllc.com, jmscomresearch@gmail.com, jgarzasr@j-tecmetal.com, Kurrle3@yahoo.com, kjefferson@kadilexconstruction.com, gboyer@kaskaskiaeng.com, sales@stampshopcentral.com, tania@kelleyiron.com, sknapp@kfhgroup.com, info@kimconstruction.com, klobdell@klengineering.com, satya@kldcompanies.com, Lisa@kli-inc.com, carrie@koppelfab.com, lois@krameraerrotek.com, dorak@kso.com, kelly.langer@lakesideengineers.com, wied28@yahoo.com, leaderconstruction@ymail.com, dbec@lesliesaunders.com, LeymasterTile@gmail.com, flin@lineng.com, melissa.eaton@lmeaton.com, jami@lisstore.com, leon@lleon.com, laura@lynchpinideas.com, tk@marebarservices.com, cbell@macsfence.com, adrienne@madj3.com, makaveliconstruction@gmail.com, summer@marramoldplanning.com, jmarsh862@aol.com, steve@mtzgeo.com, malynch316@aol.com, mary1aguilar@live.com, chamano@mstli.com, ken@kmsclean.com, natalie@medialinkinc.com, jclayton@mergemidwest.com, ap@pwsnmn.com, anne@midstatesrebarsupply.com, midwestbores@gmail.com, crtmwconstruction@yahoo.com, Dorinda.mwc@cfu.net, pmiller@milgeospatial.com, diaztapmaster@gmail.com, anna@moderncraneservice.com, bmoriarty@moriartyscheduling.com, umesh.shetye@mpsengineers.com, mtcmorenosdispatch1@gmail.com, uahmad@nstengr.com, dshepherd@nrssinc.net, hac@ncstructural.com, nicole@naspinc.com, Donna@novarest.com, helen@npwcontracting.com, jenny@oelconstruction.com, herlbe@aol.com, sthomas@otrcontracting.com, jmotero85@gmail.com, jaime@pjassoc.com, puneet@p3-i.com, rocksvillareal@aol.com, richard@parkinglotsspecialties.com, linda@bevireo.com, dpoy0203@gmail.com, marged@phoenixcorp.org, alia@psba.com, lkramer@prairieengineers.com, jlockridge@preciseopskc.com, massey@ptg.com, awbrown@premiumtransit.com,

logard@new.rr.com, propavingllc06@gmail.com, certifications@progressivepii.com, estimating@protechcoatings.net, paliu@psaonline.com, Marshall.Payne@qualmar.com, msaleem@quiggengineering.com, raseatoncontractor@gmail.com, raerebar@abbnebraska.com, eileenc@rmchin.com, haribanda@quadyster.com, miguel@rammsconstruction.com, Alfredo@reengineconsulting.com, bjones@rmsoa.com, bendoncedar@gmail.com, lena@rlcontrols.com, sherry.love@roadwaymaterials.com, monica.smith@robinsoneng-ia.com, vanessa@rocequipment.com, Krystal@rockkontrucks.com, rockette@iowatelecom.net, mrosales@rosalespartners.com, johnm@royalcrane.us, sandy@sandyssignshop.com, scmbishop@gmail.com, donna@sightline.us, hkaur@singhinc.com, emily@singlewingcreative.com, ecwong@site-design.com, SEBRIDGECORP@aol.com, perlla@live.com, sebas.lorenzo77@gmail.com, ssttruckinginc.16@gmail.com, svarma@starisis.com, donj@srmconstruction.com, brenda@stonebrookeengineering.com, TerryTmctm@aol.com, shauna.hallmark@gmail.com, john@structuralcoatingsinc.net, admin@superiorsitesafety.com, surfacepandm@gmail.com, surfacers@mediacombb.net, andrayswift@yahoo.com, ash@cystemslogic.com, asha.singh@synnovgroup.com, tnstrucking@yahoo.com, lrogerstallgrass@gmail.com, ktaylor@taylorconstr.com, dhervey@tsigeotech.com, cobrien@tmc-1.com, ljohnson@terrateceng.com, sherry@terrazzousa.com, anneketz@106group.com, kim@thequotientgroup.com, terri@thunderbirdelectric.net, vholm.tnursery@gmail.com, deb@toppert.com, sandra@trt-llc.com, tct@bevcomm.net, jeanclaude@transitsafety.solutions, cli@transmartinc.com, clanger@tmdinc.net, bhargrove@transsolutions.com, kbradner@traversela.com, gkinnison@trinitytechservices.com, larry@twobuffalo.com, tony.tyler@tylercommunications.net, yovettedrake@unison-ucg.com, Cscott@urts.support, sg@urbangis.com, doreen@usecoproducts.com, ussimn@gmail.com, pollyv@zipcon.com, aatwal@veneklasen.com, vcesinc@yahoo.com, cnorton@vtc.us.com, ngfinn@wapsivalleyarch.com, woodysrebar@hotmail.com, d.andalcio@wynndalco.com, lburch@ytttdesign.com, dhoward@zoiellc.com, ehmartinez@ziaeec.com, azizza@zizzahighwayservices.com

Please submit a proposal to me if you have any interest on this project.

<https://app.box.com/s/qdnggfgz8ox2iag6hsv2hfjmm9y0dz9e>

Thank you,

Lucas Kluever

KE Flatwork Inc.
501 Blackhawk Trails Eldridge, IA
Cell: 563-357-9028
Office: 563-285-4404
Fax: 866-338-1517
keflatwork@gmail.com
www.keflatworkinc.com

Mail Delivery Subsystem <mailer-daemon@googlemail.com>
To: keflatwork@gmail.com

Fri, May 5, 2023 at 9:09 AM



Address not found

Your message wasn't delivered to **bryce@jmcivildesign.com** because the domain jmcivildesign.com couldn't be found. Check for typos or unnecessary spaces and try again.

CONTRACT ADMINISTRATION PROVISIONS

Several contract provisions are required to prevent unfair practices that adversely affect DBEs. These include:

1. Prime Contractor must pay its Subcontractor for satisfactory performance no more than 30 days from the Prime Contractor's receipt of payment from the SRF loan recipient.
2. Prime Contractor must notify the SRF loan recipient in writing prior to termination of a DBE subcontractor for convenience.
3. Prime Contractor must employ the six Good Faith Efforts to solicit a replacement subcontractor if a DBE subcontractor fails to complete work under a subcontract for any reason.

Attachment 4
SRF Required Front-End Specifications

(This form must be completed and signed by Prime and DBE Subcontractor for each subcontract and submitted with the bid)

Disadvantaged Business Enterprise Program
DBE Subcontractor Performance Form

This form is intended to capture the DBE¹ subcontractor's² description of work to be performed and the price of the work submitted to the prime contractor. An EPA Financial Assistance Agreement recipient must require its prime contractor to have its DBE subcontractors complete this form and include all completed forms in the prime contractor's bid or proposal package.

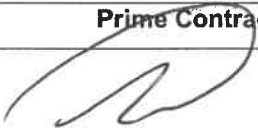
Subcontractor Name <i>Bi state Barricades</i>		Project Name <i>West Hill Sanitary Storm Sewer Separation</i>	
Bid/Proposal No. <i>NA</i>		Assistance Agreement ID No. (if known)	Point of Contact <i>6 A/60</i> <i>Tamara Houseman</i>
Address <i>803 East 1st Ave Coal Valley, IL</i>			
Telephone No. <i>309-792-1980</i>		Email Address <i>tamara_houseman@Sbcglobal.net</i>	
Prime Contractor Name <i>KEFLarson Inc</i>		Issuing/Funding Entity	
Contract Item Number	Description of Work Submitted to the Prime Contractor Involving Construction, Services, Equipment or Supplies	Price of Work Submitted to the Prime Contractor	
<i>92</i>	<i>Traffic Controls</i>	<i>18,600</i>	
DBE Certified by ☒ DOT ☐ SBA Other: _____		Meets/exceeds EPA certification standards? ☐ YES ☐ NO ☒ Unknown	

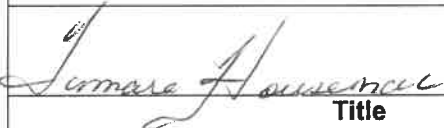
¹A DBE is a Disadvantaged, Minority, or Woman Business Enterprise that has been certified by an entity from which EPA accepts certification as described in 40 CFR 33.204-33.205 or certified by EPA. EPA accepts certifications from entities that meet or exceed EPA certification standards as described in 40 CFR 33.202.

²Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.

**Disadvantaged Business Enterprise Program
DBE Subcontractor Performance Form**

I certify under penalty of perjury that the forgoing statements are true and correct. Signing this form does not signify a commitment to utilize the subcontractors above. I am aware of that in the event of a replacement of a subcontractor, I will adhere to the replacement requirements set forth in 40 CFR Part 33 Section 33.302 (c).

Prime Contractor Signature	Print Name
	Lucas Kluever
Title	Date
President	May 9, 2023

Subcontractor Signature	Print Name
	Tamara Houseman
Title	Date
President	5/9/2023

Attachment 5
SRF Required Front-End Specifications

(This form must be completed and signed by Prime Contractor and submitted with the bid if utilizing DBE subcontractors)

Disadvantaged Business Enterprise Program
DBE Subcontractor Utilization Form

This form is intended to capture the prime contractor's actual and/or intended use of identified certified DBE¹ subcontractors² and the estimated dollar amount of each subcontract. An EPA Financial Assistance Agreement Recipient must require its prime contractors to complete this form and include it in the bid or proposal package. Prime contractors should also maintain a copy of this form on file.

Prime Contractor Name KE Flatwork, Inc.		Project Name West Hill Area Sanitary and Storm Sewer Separation Phase 6A/6B	
Bid/Proposal No.		Assistance Agreement ID No. (if known)	Point of Contact Lucas Klauer
Address 501 Blackhawk Trail Eldridge IA 52748			
Telephone No. 563-285-4404		Email Address keflatwork@gmail.com	
Issuing/Funding Entity			
I have identified potential DBE certified subcontractors ☒ YES ☐ NO			
If yes, please complete the table below. If no, please explain:			
Subcontractor Name/Company Name	Company Address/Phone/Email	Estimated Dollar Amount	Currently DBE Certified?
	XXXXXXXXXX		
Bistate Barricade	803 East 1st Ave Coal valley IA	148,180.00	☒

Continue on back if needed

¹A DBE is a Disadvantaged, Minority, or Woman Business Enterprise that has been certified by an entity from which EPA accepts certification as described in 40 CFR 33.204-33.205 or certified by EPA. EPA accepts certifications from entities that meet or exceed EPA certification standards as described in 40 CFR 33.202.

²Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.

**Disadvantaged Business Enterprise Program
DBE Subcontractor Utilization Form**

I certify under penalty of perjury that the forgoing statements are true and correct. Signing this form does not signify a commitment to utilize the subcontractors above. I am aware of that in the event of a replacement of a subcontractor, I will adhere to the replacement requirements set forth in 40 CFR Part 33 Section 33.302 (c).

Prime Contractor Signature	Print Name
	Lucas Kluever
Title	Date
President	May 9, 2023

IASRF6100-4 DBE Subcontractor Utilization Form – Page 2

Attachment 6
SRF Required Front-End Specifications
(This form is for the voluntary use of DBE Subcontractors)

Disadvantaged Business Enterprise Program
DBE Subcontractor Participation Form

An EPA Financial Assistance Agreement Recipient must require its prime contractors to provide this form to its DBE subcontractors. ***The use of this form by DBE subcontractors is voluntary and is not required for bidding.*** This form gives a DBE¹ subcontractor² the opportunity to describe work received and/or report any concerns regarding the EPA-funded project (e.g. in areas such as termination by prime contractor, late payments, etc.). The DBE subcontractor can, as an option, complete and submit this form to the EPA DBE Coordinator at any time during the project period of performance.

Subcontractor Name		Project Name	
Bid/Proposal No.		Assistance Agreement ID No. (if known)	Point of Contact
Address			
Telephone No.		Email Address	
Prime Contractor Name		Issuing/Funding Entity	
Contract Item Number	Description of Work Received from the Prime Contractor Involving Construction, Services, Equipment or Supplies	Amount Received by Prime Contractor	

¹A DBE is a Disadvantaged, Minority, or Woman Business Enterprise that has been certified by an entity from which EPA accepts certification as described in 40 CFR 33.204-33.205 or certified by EPA. EPA accepts certifications from entities that meet or exceed EPA certification standards as described in 40 CFR 33.202.

²Subcontractor is defined as a company, firm, joint venture, or individual who enters into an agreement with a contractor to provide services pursuant to an EPA award of financial assistance.

Disadvantaged Business Enterprise Program DBE Subcontractor Participation Form

Please use the space below to report any concerns regarding the above EPA-funded project:

[illegible]

Subcontractor Signature	Print Name
Title	Date

Return to: Regional Coordinator, Small Business Utilization, U.S. Environmental Protection Agency, Region 7, 11201 Renner Blvd., Lenexa, KS 66219

Attachment 7 SRF Required Front-End Specifications

Other Federal Requirements Language

A. Standard Federal Equal Employment Opportunity Construction Contract Specifications (Executive Order 11246)

1. As used in these specifications:
 - a. "Covered area" means the geographical area described in the solicitation from which this contract resulted;
 - b. "Director" means Director, Office of Federal Contract Compliance Programs, United States Department of Labor, or any person to whom the Director delegates authority;
 - c. "Employer identification number" means the Federal Social Security number used on the Employer's Quarterly Federal Tax Return, U.S. Treasury Department Form 941.
 - d. "Minority" includes:
 - (i) Black (all persons having origin in any of the Black African racial groups not of Hispanic origin);
 - (ii) Hispanic (all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish Culture or origin, regardless of race);
 - (iii) Asian and Pacific Islander (all persons having origins in any of the original peoples of the Far East, Southeast Asia, the Indian Sub-continent, or the Pacific Islands); and
 - (iv) American Indian or Alaskan Native (all persons having origins in any of the original peoples of North America and maintaining identifiable tribal affiliations through membership and participation or community identification).

2. Whenever the Contractor, or any Subcontractor at any tier subcontracts a portion of the work involving any construction trade, it shall physically include in each subcontract in excess of \$10,000 the provisions of these specifications and the Notice which contains the applicable goals for minority and female participation and which is set forth in the solicitations from which this contract resulted.

3. If the Contractor is participating (pursuant to 41 CFR 6-4.5) in a Hometown Plan approved by the U.S. Department of Labor in the covered area either individually or through an association, its affirmative action obligations on all work in the Plan area (including goals and timetables) shall be in accordance with that Plan for those trades which have unions participating in the Plan. Contractors must be able to demonstrate their participation in and compliance with the provisions of any such Hometown Plan. Each Contractor or Subcontractor participating in an approved Plan is individually required to comply with its obligations under the EEO clause, and to make a good faith effort to achieve each goal under the Plan in each trade in which it has employees. The overall good faith performance by other Contractors or Subcontractors toward a goal in an approved Plan does not excuse any covered Contractor's or Subcontractor's failure to take good faith efforts to achieve the Plan goals and timetables.

4. The Contractor shall implement the specific affirmative action standards provided in paragraphs 7a through p of these specifications. The goals set forth in the solicitation from which this contract resulted are expressed as percentages of the total hours of employment and training of minority and female utilization the Contractor should reasonably be able to achieve in each construction trade in which it has employee in the covered area. Covered construction contractors performing construction work in geographical areas where they do not have a

Federal or federally assisted construction contract shall apply the minority and female goals established for the geographical area where the work is being performed. Goals are published periodically in the Federal Register in notice form, and such notices may be obtained from any Office of Federal Contract Compliance Programs office or from Federal procurement contracting officers. The Contractor is expected to make substantially uniform progress in meeting its goals in each craft during the period specified.

5. Neither the provisions of any collective bargaining agreement, nor the failure by a union with whom the Contractor has a collective bargaining agreement, to refer either minorities or women shall excuse the Contractor's obligations under these specifications, Executive Order 11246, or the regulations promulgated pursuant thereto.

6. In order for the nonworking training hours of apprentices and trainees to be counted in meeting the goals, such apprentices and trainees must be employed by the Contractor during the training period, and the Contractor must have made a commitment to employ the apprentices and trainees at the completion of their training, subject to the availability of employment opportunities. Trainees must be trained pursuant to training programs approved by the U.S. Department of Labor.

7. The Contractor shall take specific affirmative actions to ensure equal employment opportunity. The evaluation of the Contractor's compliance with these specifications shall be based upon its effort to achieve maximum results from its actions. The Contractor shall document these efforts fully, and shall implement affirmative action steps at least as extensive as the following:

- a. Ensure and maintain a working environment free of harassment, intimidation, and coercion at all sites, and in all facilities at which the Contractor employees are assigned to work. The Contractor, where possible will assign two or more women to each construction project. The Contractor shall specifically ensure that all foremen, superintendents, and other on-site supervisory personnel are aware of and carry out the Contractor's obligation to maintain such a working environment, with specific attention to minority or female individuals working at such sites or in such facilities.
- b. Establish and maintain a current list of minority and female recruitment sources, provide written notification to minority and female recruitment sources and to community organizations when the Contractor or its unions have employment opportunities available and maintain a record of the organizations' responses.
- c. Maintain a current file of the names, addresses and telephone numbers of each minority and female off-the-street applicant and minority or female referral from a union, a recruitment source or community organization and of what action was taken with respect to each such individual. If such individual was sent to the union hiring hall for referral and was not referred back to the Contractor by the union or, if referred, not employed by the Contractor, this shall be documented in the file with the reason therefore, along with whatever additional actions the Contractor may have taken.
- d. Provide immediate written notification to the Director when the union or unions with which the Contractor has a collective bargaining agreement has not referred to the Contractor a minority person or woman sent by the Contractor, or when the Contractor has other information that the union referral process has impeded the Contractor's effort, to meet its obligations.
- e. Develop on-the-job training opportunities and/or participate in training programs for the area which expressly include minorities and women, including upgrading programs and apprenticeship and trainee programs relevant to the Contractor's employment needs, especially those programs funded or approved by the Department of Labor. The

Contractor shall provide notice of these programs to the source complied under 7b above.

f. Disseminate the Contractor's EEO policy by providing notice of the policy to unions and training programs and requesting their cooperation in assisting the Contractor in meeting its EEO obligations; by including it in any policy manual and collective bargaining agreement; by publicizing it in the company newspaper, annual report, etc.; by specific review of the policy with all management personnel and with all minority and female employees at least once a year; and by posting the company EEO policy on bulletin boards accessible to all employees at each location where construction work is performed.

g. Review, at least annually, the company's EEO policy and affirmative action obligations under these specifications with all employees having any responsibility for hiring, assignment, layoff, termination or other employment decisions including specific review of these items with onsite supervisory personnel such as Superintendents, General Foremen, etc., prior to the initiation of construction work at any job site. A written record shall be made and maintained identifying the time and place of these meetings, persons attending, subject matter discussed, and disposition of the subject matter.

h. Disseminate the Contractor's EEO policy externally by including it in any advertising in the news media, specifically including minority and female news media, and providing written notification to and discussing the Contractor's EEO policy with other Contractors and Subcontractors with whom the Contractor does or anticipates doing business.

i. Direct its recruitment efforts, both oral and written, to minority, female and community organizations, to schools with minority and female students and to minority and female recruitment and training organizations serving the Contractor's recruitment area and employment needs. Not later than one month prior to the date for the acceptance of applications for apprenticeship or other training by any recruitment source, the Contractor shall send written notification to organizations such as the above, describing the openings, screening procedures, and test to be used in the selection process.

j. Encourage present minority and female employees to recruit other minority persons and women and, where reasonable, provide after school, summer and vacation employment to minority and female youth both on the site and in other areas of a Contractor's workforce.

k. Validate all tests and other selection requirements where there is an obligation to do so under 41 CFR Part 60-3.

1. Conduct, at least annually, an inventory and evaluation at least of all minority and female personnel for promotional opportunities and encourage these employees to seek or to prepare for, through appropriate training, etc., such opportunities.

m. Ensure that seniority practices, job classifications work assignments and other personnel practices, do not have a discriminatory effect by continually monitoring all personnel and employment related activities to ensure that the EEO policy and the Contractor's obligations under these specifications are being carried out.

n. Ensure that all facilities and company activities are nonsegregated except that separate or single-user toilet and necessary changing facilities shall be provided to assure privacy between the sexes.

o. Document and maintain a record of all solicitations of offers for subcontracts from minority and female construction contractors and suppliers, including circulation of solicitations to minority and female contractor associations and other business associations.

p. Conduct a review, at least annually, of all supervisors' adherence to and performance under the Contractor's EEO policies and affirmative action obligations.

8. Contractors are encouraged to participate in voluntary associations which assist in fulfilling one or more of their affirmative action obligations (7a through p). The efforts of a contractor association, joint contractor-union, contractor-community, or other similar group of which the contractor is a member and participant, may be asserted as fulfilling any one or more of its obligations under 7a through p of these Specifications provided that the contractor actively participates in the group, makes every effort to assure that the group has a positive impact on the employment of minorities and women in the industry, ensures that the concrete benefits of the program are reflected in the Contractor's minority and female workforce participation, makes a good faith effort to meet its individual goals and timetables, and can provide access to documentation which demonstrates the effectiveness of actions taken on behalf of the Contractor. The obligation to comply, however, is the Contractor's and failure of such a group to fulfill an obligation shall not be a defense for the Contractor's noncompliance.

9. A single goal for minorities and a separate single goal for women have been established. The Contractor, however, is required to provide equal employment opportunity and to take affirmative action for all minority groups, both male and female, and all women, both minority and non-minority. Consequently, the Contractor may be in violation of the Executive Order if a particular group is employed in a substantially disparate manner (for example, even though the Contractor has achieved its goals for women generally, the Contractor may be in violation of the Executive Order if a specific minority group of women is underutilized).

10. The Contractor shall not use the goals and timetable or affirmative action standards to discriminate against any person because of race, color, religion, sex, or national origin.

11. The Contractor shall not enter into any Subcontract with any person or firm debarred from Government contracts pursuant to Executive Order 11246.

12. The Contractor shall carry out such sanctions and penalties for violation of these specifications and of the Equal Opportunity Clause, including suspension, termination and cancellation of existing subcontracts as may be imposed or ordered pursuant to Executive Order 11246, as amended, and its implementing regulations, by the Office of Federal Contract Compliance Programs. Any Contractor who fails to carry out such sanctions and penalties shall be in violation of these specifications and Executive Order 11246, as amended.

13. The Contractor, in fulfilling its obligations under these specifications, shall implement specific affirmative action steps at least as extensive as those standards prescribed in paragraph 7 of these specifications so as to achieve maximum results from its efforts to ensure equal employment opportunity. If the Contractor fails to comply with the requirements of the Executive Order, the implementing regulations, or these specifications, the Director shall proceed in accordance with 41 CFR 60-4.8.

14. The Contractor shall designate a responsible official to monitor all employment related activity to ensure that the company EEO policy is being carried out, to submit reports relating to the provisions hereof as may be required by the Government and to keep records. Records shall at least include for each employee the name, address, telephone numbers, construction trade, union affiliation if any, employee identification number when assigned, social security number, race, sex, status (e.g., mechanic, apprentice, trainee, helper, or laborer), dates of changes in status, hours worked per week in the indicated trade, rate of pay, and locations at which the work was performed. Records shall be maintained in an easily understandable and retrievable form; however, to the degree that existing records satisfy this requirement, contractors shall not be required to maintain separate records.

15. Nothing herein provided shall be construed as a limitation upon the application of other laws which establish different standards of compliance or upon the application of requirements for the hiring of local or other area residents (e.g., those under the Public Works Employment Act of 1977 and the Community Development Block Grant Program).

Federal Register, Vol. 43, No. 68 - Friday, April 7, 1978 (Corrected May 5, 1978).

Effective Date: May 8, 1978

Federal Register, Vol. 45, No. 194. Paragraph 4, revised October 3, 1980

Effective Date: September 30, 1980

APPENDICES A and B-80

Notice of Requirement for Affirmative Action to Ensure Equal Employment Opportunity (Executive Order 11246)

1. The Offerors or Bidder's attention is called to the "Equal Opportunity Clause" and the "Standard Federal Equal Employment Specifications" set forth herein.
2. The goals and timetables for minority and female participation, expressed in percentage terms for the Contractor's aggregate workforce in each trade on all construction work in the covered area, are as follows:
(See Appendix B-80 and Appendix A Below)

These goals are applicable to all the Contractor's construction work (whether or not it is Federal or federally assisted) performed in the covered area. If the contractor performs construction work in a geographical area located outside of the covered area, it shall apply the goals established for such geographical area where the work is actually performed. With regard to this second area, the contractor also is subject to the goals for both its federally involved and non-federally involved construction.

The Contractor's compliance with the Executive Order and in the regulations in 41 CFR Part 60—4 shall be based on its implementation of the Equal Opportunity Clause, specific affirmative action obligations required by the specifications set forth in 41 CFR 60—4.3(a), and its efforts to meet the goals. The hours of minority and female employment and training must be substantially uniform throughout the length of the contract, and in each trade, and the contractor shall make a good faith effort to employ minorities and women evenly on each of its projects. The transfer of minority or female employees or trainees from Contractor to Contractor or from project to project for the sole purpose of meeting the Contractor's goals shall be a violation of the contract, the Executive Order and the regulations in 41 CFR Part 60—4. Compliance with the goals will be measured against the total work hours performed.

3. The Contractor shall provide written notification to the Director of the Office of Federal Contract Compliance Programs within 10 working days of award of any construction subcontract in excess of \$10,000 at any tier for construction work under the contract resulting from this solicitation. The notification shall list the name, address and telephone number of the subcontractor, employer Identification number of the subcontractor, estimated dollar amount of the subcontract, and the geographical area in which the subcontract is to be performed.

4. As used in this Notice, and in the contract resulting from this solicitation, the "covered area" is (State of Iowa).

APPENDIX A

The following goals and timetables for female utilization shall be included in all Federal and federally assisted construction contracts and subcontracts in excess of \$10,000. The goals are applicable to the contractor's aggregate on-site construction workforce whether or not part of that workforce is performing work on a Federal or federally assisted construction contract or subcontract.

Area covered: Goals for Women apply nationwide.

Timetable Goals (percent)

From Apr. 1, 1978 until March 31, 19793.1

From Apr. 1, 1979 until March 31, 19805.0

From Apr. 1, 1980 until March 31, 19816.9

Published, Federal Register May 5, 1978

APPENDIX B-80

Until further notice, the following goals for minority utilization in each construction craft and trade shall be included in all Federal or federally assisted construction contracts and subcontracts in excess of \$10,000 to be performed in the respective geographical areas. The goals are applicable to each nonexempt contractor's total onsite construction workforce, regardless of whether or not part of that workforce is performing work in a Federal, federally assisted or nonfederally related project, contract or subcontract. Construction contractors which are participating in an approved Hometown Plan (see 41 CFR 60—4.5) are required to comply with the goals of the Hometown Plan with regard to construction work they perform in the area covered by the Hometown Plan. With regard to all their other covered construction work, such contractors are required to comply with the applicable SMSA of EA goal contained in this appendix B-80.

Economic Areas

State: Iowa

Goal %

096 Dubuque IA:

SMSA Counties:

2200 Dubuque, IA 0.6

IA Dubuque

Non-SMSA

Counties 0.5

IA Allamakee, IA Clayton, IA Delaware, IA, Jackson IA, Winneshiek

099 Davenport Rock Island Moline, IA-IL:

SMSA Counties:

1960 Davenport Rock Island Moline, IA-IL 4.6

IL Henry, IL Rock Island Moline, IA Scott

Non-SMA

Counties 3.4

IL Carroll, IL Hancock, IL Henderson, IL ,Mercer, IL Whiteside, IA Clinton, IA Des Moines, IA Henry, IA Lee, IA Louisa, IA, Muscatine, MO Clark

100 Cedar Rapids, IA:

SMSA Counties:

1360 Cedar Rapids, IA 1.7

IA Linn

Non-SMSA Counties 1.5

IA Benton, IA Cedar, IA Iowa, IA Johnson, IA, Jones, IA, Washington

101 Waterloo, IA:

SMSA Counties:

8920 Waterloo-Cedar Falls, IA 4.7

IA Black Hawk

Non-SMSA Counties 2.0

IA Bremer, IA Buchanan, IA Butler, IA Cerro Gordo, IA Chickasaw, IA Fayette, IA Floyd, IA Franklin, IA Grundy, IA Hancock, IA Hardin, IA Howard, IA Mitchell, IA Winnebago, IA Worth

102 Fort Dodge, IA:

Non-SMSA Counties 0.4

IA Buena Vista, IA Calhoun, IA Carroll, IA Clay, IA Dickinson, IA Emmet, IA Greene, IA Hamilton, IA Humboldt, IA Kossuth, IA Palo Alto, IA Pocahontas, IA Sac, IA Webster, IA Wright

103 Sioux City, IA:

SMSA Counties:

7720 Sioux City, IA-NE 1.9

IA Woodbury, NE Dakota

Non-SMSA Counties	1.2
IA Cherokee, IA Crawford, IA Ida, IA Monona, IA O'Brien, IA Plymouth, IA Sioux, NE Antelope, NE Cedar, NE Cuming, NE Dixon, NE Knox, NE Madison, NE Pierce, NE Stanton, NE Thurston, NE Wayne, SD Bon Homme, SD Clay, SD Union, SD Yankton	
104 Des Moines, IA:	
SMSA Counties:	
2120 Des Moines, IA	4.5
IA Polk, IA Warren	
Non SMSA Counties:	2.4
IA Adair, IA Appanoose, IA Boone, IA Clarke, IA Dallas, IA Davis, IA Decatur, IA Guthrie, IA Jasper, IA Jefferson, IA Keokuk, IA Lucas, IA Madison, IA Mahaska, IA Marion, IA Marshall, IA Monroe, IA Poweshiek, IA Ringgold, IA Story, IA Tama, IA Union, IA Van Buren, IA Wapello, IA Wayne	
143 Omaha, NE:	
SMSA Counties:	
5920 Omaha, NE-IA	7.6
IA Pottawattamie, NE Douglas, NE Sarpy	
Non-SMSA Counties	5.3
IA Adams, IA Audubon, IA Cass, IA Fremont, IA Harrison, IA Mills, IA Montgomery, IA Page, IA Shelby, IA Taylor, NE Burt, NE Cass, NE Colfax, NE Dodge, NE Platte, NE Saunders, NE Washington	

Published, Federal Register October 3, 1980

B. Federal Labor Standards Provisions (including Davis-Bacon prevailing wage rates)

Applicability

The Project or Program to which the construction work covered by this contract pertains is being assisted by the United States of America and the following Federal Labor Standards Provisions are included in this Contract pursuant to the provisions applicable to such Federal assistance.

(1) Minimum wages. (i) All laborers and mechanics employed or working upon the site of the work will be paid unconditionally and not less often than once a week, and without subsequent deduction or rebate on any account (except such payroll deductions as are permitted by regulations issued by the Secretary of Labor under the Copeland Act (29 CFR part 3)), the full amount of wages and bona fide fringe benefits (or cash equivalents thereof) due at time of payment computed at rates not less than those contained in the wage determination of the Secretary of Labor which is attached hereto and made a part hereof, regardless of any contractual relationship which may be alleged to exist between the contractor and such laborers and mechanics. Contributions made or costs reasonably anticipated for bona fide fringe benefits under section 1(b)(2) of the Davis-Bacon Act on behalf of laborers or mechanics are considered wages paid to such laborers or mechanics, subject to the provisions of paragraph (a)(1)(iv) of this section; also, regular contributions made or costs incurred for more than a weekly period (but not less often than quarterly) under plans, funds, or programs which cover the particular weekly period, are deemed to be constructively made or incurred during such weekly period. Such laborers and mechanics shall be paid the appropriate wage rate and fringe benefits on the wage determination for the classification of work actually performed, without regard to skill,

except as provided in Sec. 5.5(a)(4). Laborers or mechanics performing work in more than one classification may be compensated at the rate specified for each classification for the time actually worked therein: Provided that, the employer's payroll records accurately set forth the time spent in each classification in which work is performed. The wage determination (including any additional classification and wage rates conformed under paragraph (a)(1)(ii) of this section) and the Davis-Bacon poster (WH-1321) shall be posted at all times by the contractor and its subcontractors at the site of the work in a prominent and accessible place where it can be easily seen by the workers.

(ii)(A) The contracting officer shall require that any class of laborers or mechanics, including helpers, which is not listed in the wage determination and which is to be employed under the contract shall be classified in conformance with the wage determination. The contracting officer shall approve an additional classification and wage rate and fringe benefits therefore only when the following criteria have been met:

(1) The work to be performed by the classification requested is not performed by a classification in the wage determination; and

(2) The classification is utilized in the area by the construction industry; and

(3) The proposed wage rate, including any bona fide fringe benefits, bears a reasonable relationship to the wage rates contained in the wage determination.

(B) If the contractor and the laborers and mechanics to be employed in the classification (if known), or their representatives, and the contracting officer agree on the classification and wage rate (including the amount designated for fringe benefits where appropriate), a report of the action taken shall be sent by the contracting officer to the Administrator of the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, Washington, DC 20210. The Administrator, or an authorized representative, will approve, modify, or disapprove every additional classification action within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.

(C) In the event the contractor, the laborers or mechanics to be employed in the classification or their representatives, and the contracting officer do not agree on the proposed classification and wage rate (including the amount designated for fringe benefits, where appropriate), the contracting officer shall refer the questions, including the views of all interested parties and the recommendation of the contracting officer, to the Administrator for determination. The Administrator, or an authorized representative, will issue a determination within 30 days of receipt and so advise the contracting officer or will notify the contracting officer within the 30-day period that additional time is necessary.

(D) The wage rate (including fringe benefits where appropriate) determined pursuant to paragraphs (a)(1)(ii) (B) or (C) of this section, shall be paid to all workers performing work in the classification under this contract from the first day on which work is performed in the classification.

(iii) Whenever the minimum wage rate prescribed in the contract for a class of laborers or mechanics includes a fringe benefit which is not expressed as an hourly rate, the contractor shall either pay the benefit as stated in the wage determination or shall pay another bona fide fringe benefit or an hourly cash equivalent thereof.

(iv) If the contractor does not make payments to a trustee or other third person, the contractor may consider as part of the wages of any laborer or mechanic the amount of any costs reasonably anticipated in providing bona fide fringe benefits under a plan or program, Provided, That the Secretary of Labor has found, upon the written request of the contractor, that the applicable standards of the Davis-Bacon Act have been met. The Secretary of Labor may require the contractor to set aside in a separate account assets for the meeting of obligations under the plan or program.

(2) Withholding. The EPA shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld from the contractor under this contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to Davis-Bacon prevailing wage requirements, which is held by the same prime contractor, so much of the accrued payments or advances as may be considered necessary to pay laborers and mechanics, including apprentices, trainees, and helpers, employed by the contractor or any subcontractor the full amount of wages required by the contract. In the event of failure to pay any laborer or mechanic, including any apprentice, trainee, or helper, employed or working on the site of the work, all or part of the wages required by the contract, the EPA may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds until such violations have ceased.

(3) Payrolls and basic records. (i) Payrolls and basic records relating thereto shall be maintained by the contractor during the course of the work and preserved for a period of three years thereafter for all laborers and mechanics working at the site of the work. Such records shall contain the name, address, and social security number of each such worker, his or her correct classification, hourly rates of wages paid (including rates of contributions or costs anticipated for bona fide fringe benefits or cash equivalents thereof of the types described in section 1(b)(2)(B) of the Davis-Bacon Act), daily and weekly number of hours worked, deductions made and actual wages paid. Whenever the Secretary of Labor has found under 29 CFR 5.5(a)(1)(iv) that the wages of any laborer or mechanic include the amount of any costs reasonably anticipated in providing benefits under a plan or program described in section 1(b)(2)(B) of the Davis-Bacon Act, the contractor shall maintain records which show that the commitment to provide such benefits is enforceable, that the plan or program is financially responsible, and that the plan or program has been communicated in writing to the laborers or mechanics affected, and records which show the costs anticipated or the actual cost incurred in providing such benefits. Contractors employing apprentices or trainees under approved programs shall maintain written evidence of the registration of apprenticeship programs and certification of trainee programs, the registration of the apprentices and trainees, and the ratios and wage rates prescribed in the applicable programs.

(ii)(A) The contractor shall submit weekly for each week in which any contract work is performed a copy of all payrolls to the (write in name of appropriate federal agency) if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit the payrolls to the applicant, sponsor, or owner, as the case may be, for transmission to the (write in name of agency). The payrolls submitted shall set out accurately and completely all of the information required to be maintained under 29 CFR 5.5(a)(3)(i), except that full social security numbers and home addresses shall not be included on weekly transmittals. Instead the payrolls shall only need to include an individually identifying number for each employee (e.g., the last four digits of the employee's social security number). The required weekly payroll information may be submitted in any form desired. Optional Form WH-347 is available for this purpose from the Wage and Hour Division Web site at <http://www.dol.gov/whd/programs/dbra/forms.htm> or its successor site. The prime contractor is responsible for the submission of copies of payrolls by all subcontractors. Contractors and subcontractors shall maintain the full social security number and current address of each covered worker, and shall provide them upon request to the (write in name of appropriate federal agency) if the agency is a party to the contract, but if the agency is not such a party, the contractor will submit them to the applicant, sponsor, or owner, as the case may be, for transmission to the (write in name of agency), the contractor, or the Wage and Hour Division of the Department of Labor for purposes of an investigation or audit of compliance with prevailing wage requirements. It is not a violation of this section for a prime contractor to require a subcontractor to provide addresses and social security numbers to the prime contractor for its

own records, without weekly submission to the sponsoring government agency (or the applicant, sponsor, or owner).

(B) Each payroll submitted shall be accompanied by a "Statement of Compliance," signed by the contractor or subcontractor or his or her agent who pays or supervises the payment of the persons employed under the contract and shall certify the following:

(1) That the payroll for the payroll period contains the information required to be provided under Sec. 5.5 (a)(3)(ii) of Regulations, 29 CFR part 5, the appropriate information is being maintained under Sec. 5.5 (a)(3)(i) of Regulations, 29 CFR part 5, and that such information is correct and complete;

(2) That each laborer or mechanic (including each helper, apprentice, and trainee) employed on the contract during the payroll period has been paid the full weekly wages earned, without rebate, either directly or indirectly, and that no deductions have been made either directly or indirectly from the full wages earned, other than permissible deductions as set forth in Regulations, 29 CFR part 3;

(3) That each laborer or mechanic has been paid not less than the applicable wage rates and fringe benefits or cash equivalents for the classification of work performed, as specified in the applicable wage determination incorporated into the contract.

(C) The weekly submission of a properly executed certification set forth on the reverse side of Optional Form WH-347 shall satisfy the requirement for submission of the "Statement of Compliance" required by paragraph (a)(3)(ii)(B) of this section.

(D) The falsification of any of the above certifications may subject the contractor or subcontractor to civil or criminal prosecution under section 1001 of title 18 and section 231 of title 31 of the United States Code.

(iii) The contractor or subcontractor shall make the records required under paragraph (a)(3)(i) of this section available for inspection, copying, or transcription by authorized representatives of the EPA or the Department of Labor, and shall permit such representatives to interview employees during working hours on the job. If the contractor or subcontractor fails to submit the required records or to make them available, the Federal agency may, after written notice to the contractor, sponsor, applicant, or owner, take such action as may be necessary to cause the suspension of any further payment, advance, or guarantee of funds. Furthermore, failure to submit the required records upon request or to make such records available may be grounds for debarment action pursuant to 29 CFR 5.12.

(4) Apprentices and trainees--(i) Apprentices. Apprentices will be permitted to work at less than the predetermined rate for the work they performed when they are employed pursuant to and individually registered in a bona fide apprenticeship program registered with the U.S. Department of Labor, Employment and Training Administration, Office of Apprenticeship Training, Employer and Labor Services, or with a State Apprenticeship Agency recognized by the Office, or if a person is employed in his or her first 90 days of probationary employment as an apprentice in such an apprenticeship program, who is not individually registered in the program, but who has been certified by the Office of Apprenticeship Training, Employer and Labor Services or a State Apprenticeship Agency (where appropriate) to be eligible for probationary employment as an apprentice. The allowable ratio of apprentices to journeymen on the job site in any craft classification shall not be greater than the ratio permitted to the contractor as to the entire work force under the registered program. Any worker listed on a payroll at an apprentice wage rate, who is not registered or otherwise employed as stated above, shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any apprentice performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. Where a contractor is performing construction on a project in a locality other than that in which its program is registered, the ratios and wage rates (expressed in percentages of the journeyman's

hourly rate) specified in the contractor's or subcontractors registered program shall be observed. Every apprentice must be paid at not less than the rate specified in the registered program for the apprentice's level of progress, expressed as a percentage of the journeymen hourly rate specified in the applicable wage determination. Apprentices shall be paid fringe benefits in accordance with the provisions of the apprenticeship program. If the apprenticeship program does not specify fringe benefits, apprentices must be paid the full amount of fringe benefits listed on the wage determination for the applicable classification. If the Administrator determines that a different practice prevails for the applicable apprentice classification, fringes shall be paid in accordance with that determination. In the event the Office of Apprenticeship Training, Employer and Labor Services, or a State Apprenticeship Agency recognized by the Office, withdraws approval of an apprenticeship program, the contractor will no longer be permitted to utilize apprentices at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(ii) Trainees. Except as provided in 29 CFR 5.16, trainees will not be permitted to work at less than the predetermined rate for the work performed unless they are employed pursuant to and individually registered in a program which has received prior approval, evidenced by formal certification by the U.S. Department of Labor, Employment and Training Administration. The ratio of trainees to journeymen on the job site shall not be greater than permitted under the plan approved by the Employment and Training Administration. Every trainee must be paid at not less than the rate specified in the approved program for the trainee's level of progress, expressed as a percentage of the journeyman hourly rate specified in the applicable wage determination. Trainees shall be paid fringe benefits in accordance with the provisions of the trainee program. If the trainee program does not mention fringe benefits, trainees shall be paid the full amount of fringe benefits listed on the wage determination unless the Administrator of the Wage and Hour Division determines that there is an apprenticeship program associated with the corresponding journeyman wage rate on the wage determination which provides for less than full fringe benefits for apprentices. Any employee listed on the payroll at a trainee rate who is not registered and participating in a training plan approved by the Employment and Training Administration shall be paid not less than the applicable wage rate on the wage determination for the classification of work actually performed. In addition, any trainee performing work on the job site in excess of the ratio permitted under the registered program shall be paid not less than the applicable wage rate on the wage determination for the work actually performed. In the event the Employment and Training Administration withdraws approval of a training program, the contractor will no longer be permitted to utilize trainees at less than the applicable predetermined rate for the work performed until an acceptable program is approved.

(iii) Equal employment opportunity. The utilization of apprentices, trainees and journeymen under this part shall be in conformity with the equal employment opportunity requirements of Executive Order 11246, as amended, and 29 CFR part 30.

(5) Compliance with Copeland Act requirements. The contractor shall comply with the requirements of 29 CFR part 3, which are incorporated by reference in this contract.

(6) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses contained in 29 CFR 5.5(a)(1) through (10) and such other clauses as the (write in the name of the Federal agency) may by appropriate instructions require, and also a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all the contract clauses in 29 CFR 5.5.

(7) Contract termination: debarment. A breach of the contract clauses in 29 CFR 5.5 may be grounds for termination of the contract, and for debarment as a contractor and a subcontractor as provided in 29 CFR 5.12.

(8) Compliance with Davis-Bacon and Related Act requirements. All rulings and interpretations of the Davis-Bacon and Related Acts contained in 29 CFR parts 1, 3, and 5 are herein incorporated by reference in this contract.

(9) Disputes concerning labor standards. Disputes arising out of the labor standards provisions of this contract shall not be subject to the general disputes clause of this contract. Such disputes shall be resolved in accordance with the procedures of the Department of Labor set forth in 29 CFR parts 5, 6, and 7. Disputes within the meaning of this clause include disputes between the contractor (and any of its subcontractors) and the contracting agency, the U.S. Department of Labor, or the employees or their representatives.

(10) Certification of eligibility. (i) By entering into this contract, the contractor certifies that neither it (nor he or she) nor any person or firm who has an interest in the contractor's firm is a person or firm ineligible to be awarded Government contracts by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

(ii) No part of this contract shall be subcontracted to any person or firm ineligible for award of a Government contract by virtue of section 3(a) of the Davis-Bacon Act or 29 CFR 5.12(a)(1).

(iii) The penalty for making false statements is prescribed in the U.S. Criminal Code, 18 U.S.C. 1001.

(b) Contract Work Hours and Safety Standards Act. The Agency Head shall cause or require the contracting officer to insert the following clauses set forth in paragraphs (b)(1), (2), (3), and (4) of this section in full in any contract in an amount in excess of \$100,000 and subject to the overtime provisions of the Contract Work Hours and Safety Standards Act. These clauses shall be inserted in addition to the clauses required by Sec. 5.5(a) or 4.6 of part 4 of this title. As used in this paragraph, the terms laborers and mechanics include watchmen and guards.

(1) Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

(2) Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (b)(1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (b)(1) of this section, in the sum of \$10 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (b)(1) of this section.

(3) Withholding for unpaid wages and liquidated damages. The loan recipient shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (b)(2) of this section.

(4) Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (b)(1) through (4) of this section and also a clause requiring the

subcontractors to include these clauses in any lower tier subcontracts. The prime contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (b)(1) through (4) of this section.

(c) In addition to the clauses contained in paragraph (b), in any contract subject only to the Contract Work Hours and Safety Standards Act and not to any of the other statutes cited in Sec. 5.1, the Agency Head shall cause or require the contracting officer to insert a clause requiring that the contractor or subcontractor shall maintain payrolls and basic payroll records during the course of the work and shall preserve them for a period of three years from the completion of the contract for all laborers and mechanics, including guards and watchmen, working on the contract. Such records shall contain the name and address of each such employee, social security number, correct classifications, hourly rates of wages paid, daily and weekly number of hours worked, deductions made, and actual wages paid. Further, the Agency Head shall cause or require the contracting officer to insert in any such contract a clause providing that the records to be maintained under this paragraph shall be made available by the contractor or subcontractor for inspection, copying, or transcription by authorized representatives of the EPA and the Department of Labor, and the contractor or subcontractor will permit such representatives to interview employees during working hours on the job.

C. Preservation of Open Competition and Government Neutrality Towards Government Contractors' Labor Relations on Federal and Federally Funded Construction Projects (Executive Order 13202, as amended by Executive Order 13208)

Executive Order 13202, signed February 17, 2001 and amended April 4, 2001, requires all executive agencies that issue grants to ensure Government neutrality toward contractors' labor relations. This applies to recipients of SRF assistance. The Executive Order prohibits discrimination against contractors and their employees in construction contracts based upon labor affiliation or lack thereof.

SRF assistance recipients and any construction managers acting on their behalf must ensure that bidding specifications, project agreements, and other controlling documents do not require, prohibit, or otherwise discriminate, with respect to labor affiliation or lack thereof.

D. Historical and Archeological Finds

If, during the course of construction, evidence of deposits of historical or archeological interest is found, the contractor shall cease operations affecting the find. The owner shall then notify the State Revolving Fund Environmental Review Specialist, who shall in turn notify the State Historic Preservation Office. The SRF shall consult with the SHPO and other interested parties to determine the proper course of action regarding the discovery. No further disturbance of the deposits shall ensue until the SRF Environmental Review Specialist determines that the project activities in that area may proceed. Compensation to the contractor, if any, for lost time or changes in construction to avoid the find, shall be determined in accordance with changed conditions or change order provisions of the specifications.

Authority for this derives from the National Historic Preservation Act (16 U.S.C. §§ 470 *et seq.*) and 36 CFR Part 800. If human remains are discovered then state law also applies IC 263B.

E. Prohibitions on Procurement from Violating Facilities (Section 306, Clean Air Act; Section 508, Clean Water Act; Executive Order 11738)

Both the Clean Water Act and the Clean Air Act prohibit federal agencies from extending assistance by way of loans or contracts to persons who have been convicted of violations of either law. Executive Order 11738 was issued to coordinate enforcement by the U.S. Environmental Protection Agency, which shall designate facilities which have given rise to a conviction for an offense under the criminal provisions of the Clean Air Act and the Clean Water Act.

The Executive Order also prohibits agencies from extending assistance to facilities that are not in compliance with either Act.

SRF assistance recipients may not procure goods, services, or materials from suppliers listed by the EPA as violators.

The Excluded Parties Listing search engine is located at the System for Award Management (SAM) website: <https://www.sam.gov/SAM/>.

Attachment 8 SRF Required Front-End Specifications

Right of Entry and Records Retention

The recipient shall provide access at all times for the Department of Natural Resources, the Iowa Finance Authority, the state auditor, and the U.S. EPA Office of the Inspector General to all project records and documents for inspection and audit purposes for a period of three years after the date of last loan payment. The same access to the project site(s) shall be provided for inspection purposes.

567 Iowa Administrative Code paragraph 92.8(2).e. State inspections. Personnel of the department shall have the right to examine all construction aspects of the project, including materials and equipment delivered and stored on site for use on the project.

Attachment 9 SRF Required Front-End Specifications

“American Iron and Steel” Requirements

H.R. 3547, the “Consolidated Appropriations Act, 2014,” enacted January 17, 2014 by the U.S. Congress, includes “American Iron and Steel” provisions that require Clean Water and Drinking Water State Revolving Fund assistance recipients of these funds to use iron and steel produced in the United States.

H.R. 3547 includes the following language in Division G, Title IV, under the heading, “Use of American Iron and Steel”:

Sec. 436. (a)(1) None of the funds made available by a State water pollution control revolving fund as authorized by title VI of the Federal Water Pollution Control Act (33 U.S.C. 1381 et seq.) or made available by a drinking water treatment revolving loan fund as authorized by section 1452 of the Safe Drinking Water Act (42 U.S.C. 300j-12) shall be used for a project for the construction, alteration, maintenance, or repair of a public water system or treatment works unless all of the iron and steel products used in the project are produced in the United States.

(2) In this section, the term “iron and steel products” means the following products made primarily of iron and steel: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and construction materials.

(b) Subsection (a) shall not apply in any case or category of cases in which the Administrator of the Environmental Protection Agency (in this section referred to as the “Administrator”) find that—

- (1) Applying subsection (a) would be inconsistent with the public interest;
- (2) Iron and steel products are not produced in the United States in sufficient and reasonably available quantities and of a satisfactory quantity; or
- (3) Inclusion of iron and steel products produced in the United States will increase the cost of the overall project by more than 25 percent.

(c) If the Administrator receives a request for a waiver under this section, the Administrator shall make available to the public on an informal basis a copy of the request and information available to the Administrator concerning the request, and shall allow for informal public input on the request for at least 15 days prior to making a finding based on the request. The Administrator shall make the request and accompanying information available by electronic means, including on the official public Internet Web site of the Environmental Protection Agency.

The final guidance and any published waivers are found at: <https://www.epa.gov/cwsrf/state-revolving-fund-american-iron-and-steel-ais-requirement>. In particular the contractor should pay attention to the guidance for documentation of compliance. There is also a waiver for incidental items; in order to qualify for this waiver the total materials and costs for the project must be tracked and incidental items identified.

Sample “American Iron and Steel” Contract Language

In order to fulfill the requirements, the assistance recipient must in good faith design the project and solicit bids for construction with U.S.-made iron and steel. The following information will be included in any contracts resulting from this request for bids:

The Contractor acknowledges to and for the benefit of the City of Muscatine (“Purchaser”) and the State of Iowa (the “State”) that it understands the goods and services under this Agreement are being funded with monies made available by the Clean Water State Revolving Fund and/or Drinking Water State Revolving Fund and such law contains provisions commonly known as “American Iron and Steel,” that requires all of the iron and steel products used in the project to be produced in the United States (“American Iron and Steel Requirement”) including iron and steel products provided by the Contractor pursuant to this Agreement.

The Contractor hereby represents and warrants to and for the benefit of the Purchaser and the State that (a) the Contractor has reviewed and understands the American Iron and Steel Requirement, (b) all of the iron and steel products used in the project will be and/or have been produced in the United States in a manner that complies with the American Iron and Steel Requirement, unless a waiver of the requirement is approved, and (c) the Contractor will provide any further verified information, certification or assurance of compliance with this paragraph, or information necessary to support a waiver of the American Iron and Steel Requirement, as may be requested by the Purchaser or the State.

Notwithstanding any other provision of this Agreement, any failure to comply with this paragraph by the Contractor shall permit the Purchaser or State to recover as damages against the Contractor any loss, expense, or cost (including without limitation attorney’s fees) incurred by the Purchaser or State resulting from any such failure (including without limitation any impairment or loss of funding, whether in whole or in part, from the State or any damages owed to the State by the Purchaser). While the Contractor has no direct contractual privity with the State, as a lender to the Purchaser for the funding of its project, the Purchaser and the Contractor agree that the State is a third-party beneficiary and neither this paragraph (nor any other provision of this Agreement necessary to give this paragraph force or effect) shall be amended or waived without the prior written consent of the State.

Sample Certifications

As indicated in the contract language, it will be the responsibility of the Contractor to obtain certifications that the products and materials used in the project are U.S.-made. EPA recommends the use of a step certification process for documenting compliance with AIS requirements, similar to one used by the Federal Highway Administration. Step certification creates a paper trail which documents the location of the manufacturing process involved with the production of steel and iron materials. Each handler (supplier, fabricator, manufacturer, processor, coater, etc.) of the iron and steel products certifies that their step in the process was domestically performed.

The following information is provided as a sample letter of step certification for AIS compliance. Documentation must be provided on company letterhead. In this example, there may be multiple letters from different manufacturers if one manufacturer did not perform all of the steps.

Date

Company Name
Company Address
City, State Zip

Subject: American Iron and Steel Step Certification for Project (XXXXXXXXXXXX)

I, (company representative), certify that the (melting, bending, coating, galvanizing, cutting, etc.) process for (manufacturing or fabricating) the following products and/or materials shipped or provided for the subject project is in full compliance with the American Iron and Steel requirement as mandated in EPA's State Revolving Fund Programs.

Item, Products and/or Materials:

1. Xxxx
2. Xxxx
3. Xxxx

Such process took place at the following location:

If any of the above compliance statements change while providing material to this project we will immediately notify the prime contractor and the engineer.

Signed by company representative

Alternatively, the final manufacturer that delivers the iron or steel product to the worksite, vendor, or contractor, may provide a certification asserting that all manufacturing processes occurred in the U.S. and providing detailed information on the steps involved.

The following is a template for this type of final certification.



Template American Iron and Steel Certification Letter



On Manufacturer's Letterhead

IRON & STEEL, INC.
1959 Steel Drive
Ironville, OH 12345

MATERIAL CERTIFICATION

April 30, 2015

RE: Job Name: Waterprojectville, Iowa – 2015 State Revolving Fund Water
Infrastructure Project
SRF Project Number: CS1920999 01

References the SRF Project

I certify that the processes for manufacturing or fabricating the following products and/or materials provided for the subject project took place at the following U.S. locations:

Quantity	Description	Manufacturing Processes	Location Where Processes Occurred
3 count	AB123456 4" Gate Valve	Melting, poured, machined	Ironville, OH
60 count	XY654321 Reinforced Concrete Manhole	Melted, rolled, fabricated	Steel City, IA
60 count	XZ123456 Manhole Cover	Melted, cast, finished	Stainless, MS
1200 linear feet	AB654321 4" Ductile Iron Water Pipe	Melted, rolled, finished	Pipetown, CA

I further certify that the products and/or materials are in full compliance with the American Iron and Steel requirements as mandated in the U.S. Environmental Protection Agency's State Revolving Fund programs. If any of the above compliance statements change while providing material to this project we will immediately notify the supplier, prime contractor, consulting engineer, or project owner.

Specifies the
Products and
Quantities

On behalf of IRON & STEEL, INC.,

Signature of
Manufacturer's
Representative

Jane Smith
Jane Smith
Product Quality Manager

Specifies the
Manufacturing
Processes and
the U.S.
Locations
Where They
Were
Performed

Covered and Non-Covered Items

The EPA issued a waiver for De Minimis incidental components of eligible water and wastewater infrastructure projects. Funds used for such De Minimis incidental components cumulatively may comprise no more than a total of 5% of the total cost of the materials used in and incorporated into a project. The cost of an individual incidental item may not exceed 1% of the total cost of the materials used in and incorporated into a project.

De Minimis incidental items include miscellaneous, generally low-cost components that are essential for, but incidental to, the construction and are incorporated into the physical structure of the project. For many of these incidental components, the country of manufacture and the availability of alternatives are not readily or reasonably identifiable prior to procurement in the normal course of business. For others, the country of manufacture may be known but the miscellaneous character in conjunction with the low cost, individually and (in total) as typically procured in bulk, mark them as properly incidental.

Examples of incidental components could include small washers, screws, fasteners (i.e., nuts and bolts), miscellaneous wire, corner bead, ancillary tube, etc. Examples of items that are clearly not incidental include significant process fittings (i.e., tees, elbows, flanges, and brackets), distribution system fittings and valves, force main valves, pipes, treatment and storage tanks, large structural supports, etc.

In consultation with their contractors, assistance recipients should determine the items to be covered by this waiver and must retain relevant documentation (i.e. invoices) as to those items. Assistance recipients must summarize in reports to the State of Iowa the types and/or categories of items to which this waiver is applied, the total cost of incidental components for each type or category, and the calculations by which they determined the total cost of materials used in and incorporated into the project.

The successful bidder will fill out the materials spreadsheet (shown below) and submit it to the assistance recipient to indicate iron and steel items proposed to be procured for the project.

American Iron and Steel Materials Spreadsheet – to be Submitted by Successful Bidder
Iowa Department of Natural Resources - January 2021
 Based on EPA Memorandum (4/15/2014): De Minimis Waiver of Section 436 of P.L. 113-76, Consolidated Appropriation Acts (CAA), 2014

Project:			
Bidder:		Date:	

*Covered Product Categories include: Lined or unlined pipes or fittings; manhole covers; municipal castings; pipe clamps and restraints; valves; structural steel; hydrants, tanks; flanges; reinforced precast concrete; construction materials.

**Incidental items are miscellaneous, generally low-cost items, often procured in bulk, such as washers, screws, fasteners, small amounts of wire, etc.

	Covered Products Category*	Description of Covered Products	Documentation Will be Obtained	Item is Incidental and will be claimed under De Minimis Waiver**	Bid Amount Covered Products	Bid Amount Incidentals
1	Choose an item					
2	Choose an item					
3	Choose an item					
4	Choose an item					

At the end of construction, the contractor will submit a final list showing covered items being claimed as incidental components under the De Minimis Waiver. Assistance recipients will complete a De Minimis Waiver Incidental Components List for the entire project to demonstrate compliance with the De Minimis Waiver cost requirements outlined above.

American Iron and Steel - De Minimis Waiver Incidental Components List							
Iowa Department of Natural Resources – January 2021							
Based on EPA Memorandum (4/15/2014): De Minimis Waiver of Section 436 of P.L. 113-76, Consolidated Appropriation Acts (CAA), 2014							
<i>This form is to be used by the State Revolving Fund (SRF) applicant to identify all non-domestic iron and steel incidental components permanently incorporated into an SRF project that meet the requirements of the public interest De Minimis Waiver. This form can also be used by individual contractors to submit their final incidental components list to the SRF applicant.</i>							
SRF Applicant:							
SRF Project #:				Submitted By:			
Date:				Individual Contractor De Minimis List		Final De Minimis List for SRF Project	
Total Materials Cost:				Total amount claimed as De Minimis Incidental Components:		Percent: (must be 5% or less of total materials cost)	
	Contractor Name	Covered Products	Description of Covered Products (list each item type separately)	Date Purchased	Individual Item/Unit Cost	Quantity Claimed as Incidental	Dollar Amount Incidental Components
Example	JB Construction	Construction materials	Steel Doors	1-21-2020	\$500	5	\$2500
1		Choose an item. ▼					
2		Choose an item.					
3							

These documents are available on-line at http://www.iowasrf.com/about_srf/use-of-american-iron-and-steel/.

Attachment 10
SRF Required Front-End Specifications
(This form must be completed and signed by Prime Contractor and submitted with the bid)

**PROHIBITION ON CERTAIN TELECOMMUNICATIONS AND VIDEO SURVEILLANCE
SERVICES OR EQUIPMENT**

This term and condition implements 2 CFR 200.216 and is effective for obligations and expenditures of EPA financial assistance funding on or after 8/13/2020. EPA recipients and subrecipients, including borrowers under EPA funded revolving loan fund programs, are prohibited from obligating or expending loan or grant funds to:

- (a) Procure or obtain, extend or renew a contract to procure or obtain;
- (b) Enter into a contract (or extend or renew a contract) to procure; or
- (c) Obtain the equipment, services, or systems that use "covered telecommunications equipment or services" identified in the regulation as a substantial or essential component of any system, or as critical technology as part of any system.

Certain equipment, systems, or services, including equipment, systems, or services produced or provided by entities subject to the prohibition are recorded in the System for Award Management exclusion list, website: <https://www.sam.gov/SAM/>.

(1) As described in Public Law 115-232, section 889, covered telecommunications equipment or services includes:

(i) Telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities).

(ii) For the purpose of public safety, security of government facilities, physical security surveillance of critical infrastructure, and other national security purposes, video surveillance and telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities).

(iii) Telecommunications or video surveillance services provided by such entities or using such equipment.

(iv) Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country.

(2) Consistent with 2 CFR 200.471, costs incurred for telecommunications and video surveillance services or equipment such as phones, internet, video surveillance, and cloud servers are allowable except for the following circumstances:

- (i) Obligating or expending EPA funds for covered telecommunications and video surveillance services or equipment or services to procure (enter into, renew or extend contracts) or obtain the equipment, services, or systems as described in 2 CFR 200.216.

I understand the above prohibitions and certify that the project will be in compliance with all the requirements.

Lucas Kluever, President

Typed Name & Title of Authorized Representative

Signature of Authorized Representative

May 9, 2023

Date

Davis-Bacon Prevailing Wage Rates for Muscatine County - Construction Types: Heavy and Highway

"General Decision Number: IA20230081 02/24/2023

State: Iowa

Construction Types: Heavy and Highway

Counties: Adair, Adams, Allamakee, Appanoose, Audubon, Benton, Black Hawk, Boone, Bremer, Buchanan, Buena Vista, Butler, Calhoun, Carroll, Cass, Cedar, Cerro Gordo, Cherokee, Chickasaw, Clarke, Clay, Clayton, Clinton, Crawford, Dallas, Davis, Decatur, Delaware, Des Moines, Dickinson, Dubuque, Emmet, Fayette, Floyd, Franklin, Fremont, Greene, Grundy, Guthrie, Hamilton, Hancock, Hardin, Harrison, Henry, Howard, Humboldt, Ida, Iowa, Jackson, Jasper, Jefferson, Johnson, Jones, Keokuk, Kossuth, Lee, Linn, Louisa, Lucas, Lyon, Madison, Mahaska, Marion, Marshall, Mills, Mitchell, Monona, Monroe, Montgomery, Muscatine, O'Brien, Osceola, Page, Palo Alto, Plymouth, Pocahontas, Polk, Pottawattamie, Poweshiek, Ringgold, Sac, Shelby, Sioux, Story, Tama, Taylor, Union, Van Buren, Wapello, Warren, Washington, Wayne, Webster, Winnebago, Winneshiek, Woodbury, Worth and Wright Counties in Iowa.

HIGHWAY CONSTRUCTION PROJECTS and HEAVY CONSTRUCTION PROJECTS

Note: Contracts subject to the Davis-Bacon Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658. Please note that these Executive Orders apply to covered contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but do not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(2)-(60).

If the contract is entered into on or after January 30, 2022, or the contract is renewed or extended (e.g., an option is exercised) on or after January 30, 2022:	◆ Executive Order 14026 generally applies to the contract. ◆ The contractor must pay all covered workers at least \$16.20 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2023.
If the contract was awarded on or between January 1, 2015 and January 29, 2022, and the contract is not renewed or extended on or after January 30, 2022:	◆ Executive Order 13658 generally applies to the contract. ◆ The contractor must pay all covered workers at least \$12.15 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours performing on that contract in 2023.

The applicable Executive Order minimum wage rate will be adjusted annually. If this contract is covered by one of the Executive Orders and a classification considered necessary for performance of work on the contract does not appear on this

wage determination, the contractor must still submit a conformance request.

Additional information on contractor requirements and worker protections under the Executive Orders is available at <http://www.dol.gov/whd/govcontracts>.

Modification Number Publication Date
0 02/24/2023

SUIA2023-001 02/01/2023

	Rates	Fringes
BRICKLAYER (BRICKLAYER/STONE MASON)		
ZONE 1.....	\$ 34.00	17.62
ZONE 2.....	\$ 34.00	17.62
ZONE 3.....	\$ 34.00	17.62
ZONE 4.....	\$ 32.75	16.09
ZONE 5.....	\$ 29.65	16.09
Carpenter & Piledrivermen		
ZONE 1.....	\$ 31.27	15.83
ZONE 2.....	\$ 29.80	15.98
ZONE 3.....	\$ 29.68	15.98
ZONE 4.....	\$ 29.20	13.30
ZONE 5**.....	\$ 28.15	11.70
CONCRETE FINISHER		
ZONE 1.....	\$ 29.55	13.10
ZONE 2.....	\$ 29.55	13.10
ZONE 3.....	\$ 29.55	13.10
ZONE 4.....	\$ 27.70	9.20
ZONE 5.....	\$ 26.65	9.20
ELECTRICIAN (STREET AND HIGHWAY LIGHTING AND TRAFFIC SIGNALS)		
ZONE 1, 2, AND 3.....	\$ 36.40	14.80
ZONE 4.....	\$ 35.10	13.80
ZONE 5.....	\$ 33.45	13.05
IRONWORKER (SETTING OF STRUCTURAL STEEL)		
ZONE 1.....	\$ 32.25	14.85
ZONE 2.....	\$ 30.16	15.30
ZONE 3.....	\$ 30.16	15.45
ZONE 4.....	\$ 28.00	14.50
ZONE 5**.....	\$ 26.15	13.70
LABORER		
ZONE 1, 2 AND 3		
GROUP A.....	\$ 24.82	12.01
GROUP AA.....	\$ 27.20	12.01
GROUP B.....	\$ 22.97	12.01
GROUP C.....	\$ 19.89	12.01
ZONE 4		
GROUP A.....	\$ 23.12	11.32
GROUP AA.....	\$ 25.12	11.32
GROUP B.....	\$ 21.55	11.32
GROUP C.....	\$ 18.92	11.32
ZONE 5		
GROUP A.....	\$ 23.52	9.87

GROUP AA.....	\$ 25.52	9.87
GROUP B.....	\$ 20.78	9.87
GROUP C.....	\$ 19.93	9.87

POWER EQUIPMENT OPERATOR

ZONE 1

GROUP A.....	\$ 35.50	16.50
GROUP B.....	\$ 33.95	16.50
GROUP C.....	\$ 31.45	16.50
GROUP D.....	\$ 31.45	16.50

ZONE 2

GROUP A.....	\$ 35.30	16.50
GROUP B.....	\$ 33.70	16.50
GROUP C.....	\$ 31.15	16.50
GROUP D.....	\$ 31.15	16.50

ZONE 3

GROUP A.....	\$ 32.50	28.20
GROUP B.....	\$ 30.70	28.20
GROUP C.....	\$ 29.70	28.20
GROUP D.....	\$ 29.70	28.20

ZONE 4

GROUP A.....	\$ 32.85	16.95
GROUP B.....	\$ 31.71	16.95
GROUP C.....	\$ 29.63	16.95
GROUP D.....	\$ 29.63	16.95

ZONE 5

GROUP A.....	\$ 30.87	13.25
GROUP B.....	\$ 29.83	13.25
GROUP C.....	\$ 28.10	13.25
GROUP D.....	\$ 27.10	13.25

TRUCK DRIVER (AND PAVEMENT
MARKING DRIVER/SWITCHPERSON)

ZONE 1.....	\$ 26.26	12.59
ZONE 2		
.....	\$ 26.26	12.59
ZONE 3.....	\$ 26.26	12.59
ZONE 4.....	\$ 26.26	9.04
ZONE 5		
.....	\$ 24.50	9.04

ZONE DEFINITIONS

ZONE 1 The Counties of Polk, Warren, and Dallas for all Crafts, and Linn County Carpenters only.

ZONE 2 The Counties of Dubuque for all Crafts and Linn County for all Crafts except Carpenters.

ZONE 3 The Cities of Burlington (including West Burlington), Clinton, Fort Madison, Keokuk, and Middleton (including the Iowa Army Ammunition Plant) and Muscatine (and abutting municipalities of any such cities).

ZONE 4 Story, Black Hawk, Cedar, Jasper, Jones, Jackson, Louisa, Madison, and Marion Counties; Clinton County (except the City of Clinton), Johnson County, Muscatine County (except the City of Muscatine), the City of Council Bluffs, Lee County and Des Moines County.

ZONE 5 All areas of the state not listed above.

LABORER CLASSIFICATIONS - ALL ZONES

GROUP AA - Skilled pipelayer (sewer, water, and conduits) and tunnel laborers; asbestos abatement worker

GROUP A - Carpenter tender on bridges and box culverts; CCTV* sewer inspection operator; curb machine (without a seat); deck hand; diamond & core drills; drill operator on air tracs, wagon drills, and similar drills; form

setter/stringman on paving work; gunnite nozzleman; joint sealer kettleman; laser operator; mason tender (brick/stone), powderman tender; powderman/blaster; sign erector; saw operator; {(Zones 4 and 5) Skilled pipelayer (sewer, water, and conduits); tunnel laborer; asbestos abatement worker}. *new labor classification (CCTV: closed circuit television)

GROUP B - Air, gas, electric tool operator; barco hammer; carpenter tender; caulker; chain sawman; compressor (under 400 cfm); concrete finisher tender; concrete processing materials and monitors; cutting torch on demolition; drill tender; dumpmen; electric drills; fence erectors; form line expansion joint assembler; form tamper; general laborer; grade checker; handling and placing metal mesh, dowel bars, reinforcing bars and chairs; hot asphalt laborer; installing temporary traffic control devices; jackhammerman; mechanical grouter; painter (all except stripers); paving breaker; planting trees, shrubs and flowers; power broom (not self-propelled); power buggyman; rakers; rodman (tying reinforcing steel); sandblaster; seeding and mulching; sewer utility topman/bottom man; spaders; stressor or stretcherman on pre or post tensioned concrete; stringman on re/surfacing/no grade control; swinging stage, tagline, or block and tackle; tampers; timberman; tool room men and checkers; tree climber; tree groundman; underpinning and shoring caissons over twelve feet deep; vibrators; walk behind trencher; walk behind paint stripers; walk behind vibrating compactor; water pumps (under three inch); work from bosun chair.

GROUP C - Scale weigh person; traffic control/flagger, surveillance or monitor; water carrier.

POWER EQUIPMENT OPERATOR CLASSIFICATIONS - ALL ZONES

GROUP A - All terrain (off road) forklift; asphalt breakdown roller (vibratory); asphalt laydown machine; asphalt plant; asphalt screed; bulldozer (finish); central mix plant; concrete pump; crane; crawler tractor pulling scraper; directional drill (60,000 (lbs) pullback and above); dragline and power shovel; dredge engineer; excavator (over 1 cu. yd.); front end loader (4 cy and over); horizontal boring machine; master mechanic; milling machine (over 350 hp); motor grader (finish); push cat; rubber tired backhoe (over 1 cu. yd.); scraper (12 cu. yd. and over or finish); Self-propelled rotary mixer/road reclaimer; sidebroom tractor; slipform portland concrete paver; tow or push boat; trenching machine (Cleveland 80 or similar)

GROUP B - Articulated off road hauler, asphalt heater/planer; asphalt material transfer vehicle; asphalt roller; belt loader or similar loader; bulldozer (rough); churn or rotary drill; concrete curb machine; crawler tractor pulling ripper, disk or roller; deck hand/oiler; directional drill (less than 60,000 (lbs) pullback); distributor; excavator (1/2 cu. yd. and under); form riding concrete paver; front end loader (2 to less than 4 cu. yd.); group equipment greaser; mechanic; milling machine (350 hp. and less); paving breaker; portland concrete dry batch plant; rubber tired backhoe (1/2 cu. yd. and under); scraper (under 12 cu. yd.); screening, washing and crushing plant (mobile, portable or stationary); shoulder machine; skid loader (1 cu. yd. and over); subgrader or trimmer; trenching machine; water wagon on compaction.

GROUP C - Boom & winch truck; concrete spreader/belt placer; deep wells for dewatering; farm type tractor (over 75 hp.) pulling disc or roller; forklift; front end loader (under 2 cu. yd.); motor grader (rough); pile hammer power unit; pump (greater than three inch diameter); pumps on well points; safety boat; self-propelled roller (other than asphalt); self-propelled sand blaster or shot blaster, water blaster or striping grinder/remover; skid loader (under 1 cu. yd.); truck mounted post driver.

GROUP D - Boiler; compressor; cure and texture machine; dow box; farm type or utility tractor (under 75 hp.) pulling disk, roller or other attachments; group greaser tender; light plants; mechanic tender; mechanical broom; mechanical heaters; oiler; pumps (under three inch diameter); tree chipping machine; truck crane driver/oiler.

** CARPENTERS AND PILEDRIVERMEN, or IRONWORKERS (ZONE 5)
Setting of structural steel; any welding incidental to bridge or culvert construction; setting concrete beams.

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

=====

Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at <https://www.dol.gov/agencies/whd/government-contracts>.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (ii)).

The body of each wage determination lists the classification and wage rates that have been found to be prevailing for the cited type(s) of construction in the area covered by the wage determination. The classifications are listed in alphabetical order of "identifiers" that indicate whether the particular rate is a union rate (current union negotiated rate for local), a survey rate (weighted average rate) or a union average rate (weighted union average rate).

A four letter classification abbreviation identifier enclosed in dotted lines beginning with characters other than ""SU"" or ""UAVG"" denotes that the union classification and rate were prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2014. PLUM is an abbreviation identifier of the union which prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. 07/01/2014 is the effective date of the most current negotiated rate, which in this example is July 1, 2014.

Union prevailing wage rates are updated to reflect all rate changes in the collective bargaining agreement (CBA) governing this classification and rate.

Survey Rate Identifiers

Classifications listed under the ""SU"" identifier indicate that no one rate prevailed for this classification in the survey and the published rate is derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As this weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SULA2012-007 5/13/2014. SU indicates the rates are survey rates based on a weighted average calculation of rates and are not majority rates. LA indicates the State of Louisiana. 2012 is the year of survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. 5/13/2014 indicates the survey completion date for the classifications and rates under that identifier.

Survey wage rates are not updated and remain in effect until a new survey is conducted.

Union Average Rate Identifiers

Classification(s) listed under the UAVG identifier indicate that no single majority rate prevailed for those classifications; however, 100% of the data reported for the classifications was union data. EXAMPLE: UAVG-OH-0010 08/29/2014. UAVG indicates that the rate is a weighted union average rate. OH indicates the state. The next number, 0010 in the example, is an internal number used in producing the wage determination. 08/29/2014 indicates the survey completion date for the classifications and rates under that identifier.

A UAVG rate will be updated once a year, usually in January of each year, to reflect a weighted average of the current negotiated/CBA rate of the union locals from which the rate is based.

WAGE DETERMINATION APPEALS PROCESS

1.) Has there been an initial decision in the matter? This can be:

- * an existing published wage determination
- * a survey underlying a wage determination
- * a Wage and Hour Division letter setting forth a position on a wage determination matter
- * a conformance (additional classification and rate) ruling

On survey related matters, initial contact, including requests for summaries of surveys, should be with the Wage and Hour National Office because National Office has responsibility for the Davis-Bacon survey program. If the response from this initial contact is not satisfactory, then the process described in 2.) and 3.) should be followed.

With regard to any other matter not yet ripe for the formal process described here, initial contact should be with the Branch of Construction Wage Determinations. Write to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

2.) If the answer to the question in 1.) is yes, then an interested party (those affected by the action) can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Write to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and by any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3.) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

4.) All decisions by the Administrative Review Board are final.

=====

END OF GENERAL DECISIO"

PERFORMANCE AND PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS THAT, a Principal KE Flatwork, Inc., hereinafter called the Contractor and

Westfield Insurance Company

(Here insert the legal title of Surety)

as Surety, hereinafter called the Surety, are held and firmly bound unto City of Muscatine, Muscatine County, Iowa as Obligee, hereinafter called the Owner, in the amount of

Six Million Five Hundred Forty Three Thousand One Hundred and No/100-----

DOLLARS (\$ 6,543,100.00) for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Contractor has by written agreement dated 6/15, 2023, entered into a Contract with Owner for

WEST HILL AREA SANITARY AND STORM SEWER SEPARATION- PHASE 6A AND 6B PROJECT

in accordance with drawings and specifications prepared by Stanley Consultants, Inc., Muscatine, Iowa, which Contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if Contractor shall promptly and faithfully perform said Contract, then the obligation of this bond shall be null and void; otherwise it shall remain in full force and effect.

A. The Surety hereby waives notice of any alteration by Owner to be, in default under the Contract, the Owner having performed Owner's obligations thereunder, the Surety may promptly remedy the default, or shall promptly:

1. Complete the Contract in accordance with its terms and conditions, or
2. Obtain a bid or bids for submission to Owner for completing the Contract in accordance with its terms and conditions, and upon determination by Owner and Surety of the lowest responsible bidder, arrange for a contract between such bidder and Owner, and make available as work progresses (even though there should be a default or a succession or defaults under the contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the Contract Price; but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term "Balance of the Contract Price", as used in this paragraph, shall mean the total amount payable by Owner to Contractor under the Contract and any amendments thereto, less the amount properly paid by Owner to

Contractor.

- B. The Contractor and his surety shall be obligated to remedy any defects in workmanship or materials that may develop in the improvements covered by this bond for a period of two (2) years from the date of acceptance of the improvements by the owner.
- C. Any suit under this bond must be instituted before the expiration of two (2) years from the date on which final payment under the contract falls due.
- D. No right of action shall accrue to or for the use of any person or corporation other than the Owner named herein or the heirs, executors, administrators or successors of Owner.

IT IS A FURTHER CONDITION OF THIS OBLIGATION that the principal and surety shall, in accordance with the provisions of Chapter 573 of the Code of Iowa, pay to all persons, firms or corporations having contracts directly with the principal or with subcontractors all just claims due them for labor performed or materials furnished in the performance of the contract on account of which this bond is given.

The provisions of Chapter 573, Code of Iowa, are a part of this bond to the same extent as if they were expressly set out herein.

SIGNED AND SEALED THIS _____ DAY OF _____, A.D. 2023.

IN THE PRESENCE OF:

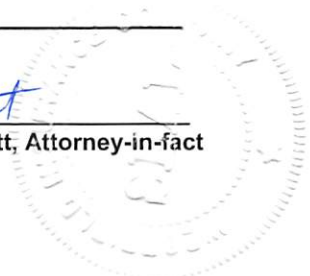
W. A. Schade
WITNESS

KE Flatwork, Inc.
[Signature] PRINCIPAL
President
TITLE

Westfield Insurance Company

SURETY

Cindy Bennett
Cindy Bennett, Attorney-in-fact



General
Power
of Attorney

Westfield Insurance Co.
Westfield National Insurance Co.
Ohio Farmers Insurance Co.
Westfield Center, Ohio

CERTIFIED COPY

Know All Men by These Presents, That WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, corporations, hereinafter referred to individually as a "Company" and collectively as "Companies," duly organized and existing under the laws of the State of Ohio, and having its principal office in Westfield Center, Medina County, Ohio, do by these presents make, constitute and appoint

CRAIG E. HANSEN, JAY D. FREIERMUTH, BRIAN M. DEIMERLY, CINDY BENNETT, ANNE CROWNER, TIM MCCULLOH, STACY VENN, SHIRLEY S. BARTENHAGEN, DIONE R. YOUNG, SETH ROOKER, WENDY A. LEWIS, JAIMIE KANGAS, GRACE RASMUSSEN, SARA HUSTON, JOINTLY OR SEVERALLY

of WAUKEE and State of IA its true and lawful Attorney(s)-in-Fact, with full power and authority hereby conferred in its name, place and stead, to execute, acknowledge and deliver any and all bonds, recognizances, undertakings, or other instruments or contracts of suretyship in any penal limit.

LIMITATION: THIS POWER OF ATTORNEY CANNOT BE USED TO EXECUTE NOTE GUARANTEE, MORTGAGE DEFICIENCY, MORTGAGE GUARANTEE, OR BANK DEPOSITORY BONDS.

and to bind any of the Companies thereby as fully and to the same extent as if such bonds were signed by the President, sealed with the corporate seal of the applicable Company and duly attested by its Secretary, hereby ratifying and confirming all that the said Attorney(s)-in-Fact may do in the premises. Said appointment is made under and by authority of the following resolution adopted by the Board of Directors of each of the WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY:

"Be It Resolved, that the President, any Senior Executive, any Secretary or any Fidelity & Surety Operations Executive or other Executive shall be and is hereby vested with full power and authority to appoint any one or more suitable persons as Attorney(s)-in-Fact to represent and act for and on behalf of the Company subject to the following provisions:

The Attorney-in-Fact may be given full power and authority for and in the name of and on behalf of the Company, to execute, acknowledge and deliver, any and all bonds, recognizances, contracts, agreements of indemnity and other conditional or obligatory undertakings and any and all notices and documents canceling or terminating the Company's liability thereunder, and any such instruments so executed by any such Attorney-in-Fact shall be as binding upon the Company as if signed by the President and sealed and attested by the Corporate Secretary."

"Be it Further Resolved, that the signature of any such designated person and the seal of the Company heretofore or hereafter affixed to any power of attorney or any certificate relating thereto by facsimile, and any power of attorney or certificate bearing facsimile signatures or facsimile seal shall be valid and binding upon the Company with respect to any bond or undertaking to which it is attached." (Each adopted at a meeting held on February 8, 2000).

In Witness Whereof, WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY have caused these presents to be signed by their National Surety Leader and Senior Executive and their corporate seals to be hereto affixed this 30th day of AUGUST A.D., 2022.

Corporate
Seals
Affixed



WESTFIELD INSURANCE COMPANY
WESTFIELD NATIONAL INSURANCE COMPANY
OHIO FARMERS INSURANCE COMPANY

By:
Gary W. Stumper, National Surety Leader and
Senior Executive

State of Ohio
County of Medina ss.:

On this 30th day of AUGUST A.D., 2022, before me personally came Gary W. Stumper to me known, who, being by me duly sworn, did depose and say, that he resides in Medina, OH; that he is National Surety Leader and Senior Executive of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, the companies described in and which executed the above instrument; that he knows the seals of said Companies; that the seals affixed to said instrument are such corporate seals; that they were so affixed by order of the Boards of Directors of said Companies; and that he signed his name thereto by like order.

Notarial
Seal
Affixed



David A. Kotnik, Attorney at Law, Notary Public
My Commission Does Not Expire (Sec. 147.03 Ohio Revised Code)

State of Ohio
County of Medina ss.:

I, Frank A. Carrino, Secretary of WESTFIELD INSURANCE COMPANY, WESTFIELD NATIONAL INSURANCE COMPANY and OHIO FARMERS INSURANCE COMPANY, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney, executed by said Companies, which is still in full force and effect; and furthermore, the resolutions of the Boards of Directors, set out in the Power of Attorney are in full force and effect.

In Witness Whereof, I have hereunto set my hand and affixed the seals of said Companies at Westfield Center, Ohio, this day of A.D.,



Frank A. Carrino, Secretary

Frank A. Carrino, Secretary

RESOLUTION 2023-0274

**APPROVING CONTRACT AND BOND
WEST HILL AREA SANITARY AND STORM
SEWER SEPARATION - PHASE 6A and 6B**

WHEREAS, this Council has awarded the contract for the West Hill Area Sanitary and Storm Sewer Separation – Phase 6A and 6B project to KE Flatwork, Inc. dated the 15th day of June, 2023, in the amount of \$6,543,100.00; and

WHEREAS, this Council has authorized and directed the Mayor and City Clerk to enter into a written contract for this project with said contractor, subject to final approval by this Council; and

WHEREAS, the contract and bond has been examined by this Council;

NOW, THEREFORE, IT IS RESOLVED that:

1. The above contract between the City of Muscatine, Iowa and KE Flatwork, Inc. dated the 15th day of June, 2023, in the amount of \$6,543,100.00 is approved.
2. The performance bond accompanying such contract, wherein KE Flatwork, Inc. appears as principal and Porter Insurance appears as surety, is approved.

The original executed contract and performance bond shall be placed on file in the office of the City Clerk.

PASSED, APPROVED AND ADOPTED THIS 15th DAY OF JUNE, 2023.

Dr. Brad Bark, Mayor

ATTEST:

Jerry Ewers, Acting City Administrator



City of Muscatine

ITEM NUMBER 2023-0275

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

Richard Klimes, Parks and Recreation Director
Brett Parcher, Golf Course Supervisor
Jeff Limburg, Athletic Facilities Supervisor

SUBJECT

Resolution Approving Plans, Specifications, Form of Contract, Cost Estimate and Setting the Bid Opening Date for the Muscatine Soccer Complex Irrigation Replacement Project.

EXECUTIVE SUMMARY

Presented for City Council's consideration is a resolution approving the plans, specifications, form of contract, cost estimate and setting the bid opening date for July 12, 2023 at 2:00 p.m. at City Hall Council Chambers for the Muscatine Soccer Complex Irrigation Replacement Project. The cost estimate for this project is \$360,000.00.

STAFF RECOMMENDATION

Staff recommends adopting the resolution in order to proceed with the project.

BACKGROUND/DISCUSSION

The Muscatine Soccer Complex was built in 1992 and the original irrigation system is now due to be replaced. Over the past several years, the hydraulic system has had several issues that have led to irrigation heads not turning on and not turning off at designated times, combined with multiple line leaks. This has resulted in both extreme wet and dry conditions throughout the fields, which has negatively affected the quality of the playing surface.

CITY FINANCIAL IMPACT

In the FY 23/24 Muscatine Soccer Complex Budget, \$360,000.00 was approved for the Muscatine Soccer Complex Irrigation Replacement Project.

ATTACHMENTS

1. Res. Approving Plans, Specs, Form of Contract, Cost Estimations and Establishing Bid Opening Date

RESOLUTION 2023-0275

A RESOLUTION APPROVING THE PLANS, SPECIFICATIONS, FORM OF CONTRACT,
COST ESTIMATIONS AND ESTABLISHING A BID OPENING DATE FOR THE
MUSCATINE SOCCER COMPLEX IRRIGATION REPLACEMENT PROJECT

WHEREAS, the City Council of the City of Muscatine, Iowa, has conducted a public hearing to receive comments related to the Plans, Specifications, Form of Contract and Cost Estimations for the Muscatine Soccer Complex Irrigation Replacement Project, and

WHEREAS, following comments received during the public hearing, the City Council must now approve the final plans, specifications, form of contract and establish a bid opening date for the Muscatine Soccer Complex Irrigation Replacement Project;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MUSCATINE, IOWA, that the plans, specifications and form of contract for the Muscatine Soccer Complex Irrigation Replacement Project are approved, and

BE IT FURTHER RESOLVED, that a bid opening date is hereby established for July 12th, 2023 at 2 pm at City Hall Council Chambers.

PASSED, APPROVED, AND ADOPTED this 15th Day of June, 2023

BY THE CITY COUNCIL OF THE
CITY OF MUSCATINE, IOWA

Dr. Brad Bark, Mayor

ATTEST:

Jerry Ewers, Acting City Clerk



City of Muscatine

ITEM NUMBER 2023-0276

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

Nancy Lueck, Finance Director

SUBJECT

Resolution Taking Additional Action on a Proposal to Enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement

EXECUTIVE SUMMARY

In 2007 the City signed a Consent Order with the Environmental Protection Agency (E.P.A.) which requires the City to complete specific major sewer separation projects by 2028. The remaining project in the Consent Order is the separation of the combined sewers in the West Hill area. In January of 2012, Public Financial Management (PFM), the City's financial consultant, prepared a long-term financing plan for the West Hill project based on the project cost estimates in the schedule prepared by Stanley Consultants. In the long-term financing plan, State Revolving Fund (SRF) Loans were projected to be needed beginning in 2023 to fund all 5 phases of Phase 6 plus the work required at the Papoose Pumping Station at the end of the project. Up to three SRF loans are projected to be needed to fund the multiple contracts needed to complete the work in Phase 6 and the work required at the Papoose Pumping Station.

The City received bids on May 9, 2023 for the contract for Phases 6-A and 6-B of the West Hill Sewer project. The bid was recently awarded to KE Flatwork Inc. in the amount of \$6,543,100 for the contract work. There will be other costs, in addition to the contract, for construction engineering and inspections, land and easements, legal expenses, and the SRF loan initiation fees. The proposed SRF loan amount allows for total costs of up to \$8.5 million for this phase of the project.

At the June 1, 2023 meeting, City Council set June 15, 2023 as the date for a public hearing on the SRF loan agreement in an amount not to exceed \$8.5 million for Phases 6-A and 6-B of the West Hill Sewer Separation project. After the public hearing on June 15, 2023, the City will take additional action on the proposal to enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement for the SRF loan.

STAFF RECOMMENDATION

Staff recommends approval of this Resolution.

BACKGROUND/DISCUSSION

In 2007 the City signed a Consent Order with the Environmental Protection Agency (E.P.A.) which requires the City to complete specific major sewer separation projects by 2028. Construction on the second and final phase of the Hershey Avenue sewer improvement project was completed in 2011/2012. This was a major project mandated by the Consent Order. The remaining project in the Consent Order is the separation of the combined sewers in the West Hill area. Construction has been completed on Phases 1 through 4 of the West Hill Sewer Separation project and construction is currently underway on Phases 5-A and 5-B of the project. The Phase 5 construction is scheduled to be completed in calendar year 2023.

In January of 2012, Public Financial Management (PFM), the City's financial consultant, prepared a long-term financing plan for the West Hill Sewer project based on the project cost estimates in the schedule prepared by Stanley Consultants. The City has been setting aside \$400,000 each fiscal year since 2011/2012 to assist in financing the West Hill Sewer project (\$200,000 from the WPCP fund and \$200,000 from the Collection and Drainage fund). These funds are available to supplement the 80% allocation of Local Option Sales Tax being used to fund the West Hill Sewer Separation project. Local Option Sales Taxes and the set-aside funds were projected to be (and have been) sufficient to fund project costs through both phases of Phase 5, which is expected to be completed in 2023.

In the long-term plan prepared by PFM, State Revolving Fund (SRF) Loans were projected to be needed beginning in 2023 to fund all 5 phases of Phase 6 plus the work required at the Papoose Pumping Station at the end of the project. Based on available cost estimates, PFM estimated the SRF Loans needed to complete the financing of this project to total \$22,800,000. The interest rate for the SRF loan is currently 2.0%. Up to three SRF loans are projected to be needed to fund the multiple contracts that will be required for Phase 6.

The City received bids on May 9, 2023 for the contract for Phases 6-A and 6-B of the West Hill Sewer project. The bid was recently awarded to KE Flatwork Inc. in the amount of \$6,543,100 for the contract work. There will be other costs in addition to the contract for construction engineering and inspections, land and easements, legal expenses, and SRF loan initiation fees. The proposed SRF loan allows for total costs of up to \$8.5 million for this phase of the project. Once the SRF loan is approved, the City can draw down funds as needed to pay contract and other costs according to the SRF loan program guidelines. The final actual loan amount will be based on actual project costs.

CITY FINANCIAL IMPACT

The PFM financing plan and City budget provide that Local Option Sales Tax funds will be used to fund debt service requirements on the SRF loans needed to complete the financing for the West Hill Sewer Separation project.

ATTACHMENTS

1. Dorsey Add'l Actions on GO Sewer Imp SRF Loan 6-A and 6-B (Muscatine #69 2023)-v2 (1)

June 9, 2023

VIA EMAIL

Carol Webb
City Administrator/City Hall
Muscatine, Iowa

Re: SRF General Obligation Sewer Improvement Loan and Disbursement Agreement
Our File No. 421464-69

Dear Carol:

We have prepared and attach proceedings for the June 15, 2023 City Council meeting related to the public hearing and additional action on the General Obligation Sewer Improvement Loan and Disbursement Agreement (the "Agreement").

The proceedings attached include the following items:

1. Minutes of the meeting covering the public hearing, followed by the resolution taking additional action in connection with the Agreement. This resolution simply sets forth the Council's determination to enter into the Agreement in the future and its adoption constitutes the "additional action" required by the Iowa Code.

2. Attestation Certificate with respect to the validity of the transcript.

On June 15, 2023, the City Council should meet as scheduled and hold the hearing on its intention to enter into the Agreement. The minutes as drafted assume that no objections will be filed or made.

As these proceedings are completed, please return one fully executed copy to our office, and call Erin Regan, Lauren Baker or me if you have questions.

Best regards,

John P. Danos

Attachments

cc: Nancy Lueck
Cinda Hilger
Tracy Scebold
Tony Toigo
Lee Wagner
Karmen Heim
Susanne Gerlach

(Hearing – General Obligation)

421464-69

Muscatine, Iowa

June 15, 2023

The City Council of the City of Muscatine, Iowa, met on June 15, 2023 at 6:00 p.m., at the City Hall Council Chambers, Muscatine, Iowa. The meeting was called to order by the Mayor, and the roll was called showing the following Council Members present and absent:

Present: _____

Absent: _____.

This being the time and place specified for holding the public hearing and taking action on the proposal to enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement, the City Clerk announced that no written objections had been placed on file. Whereupon, the Mayor called for any written or oral objections, and there being none, the Mayor declared the public hearing closed.

After due consideration and discussion, Council Member _____ introduced the following resolution and moved its adoption, seconded by Council Member _____. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted, as hereinafter set out:

RESOLUTION NO. 2023-0276

Resolution taking additional action on proposal to enter into a General Obligation
Sewer Improvement Loan and Disbursement Agreement

WHEREAS, the City of Muscatine (the “City”), in Muscatine County, State of Iowa, has heretofore proposed to contract indebtedness and enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement (the “Agreement”) and to borrow money thereunder in a principal amount not to exceed \$8,500,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions to the Municipal Sanitary Sewer System of the City, and has published notice of the proposed action and has held a public hearing thereon on June 15, 2023;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Muscatine, Iowa, as follows:

Section 1. The City Council hereby determines to enter into the Agreement in the future and orders that General Obligation Sewer Improvement Bonds be issued at such time in evidence thereof. The City Council further declares that this resolution constitutes the “additional action” required by Section 384.24A of the Code of Iowa.

Section 2. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 3. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved June 15, 2023.

Dr. Brad Bark, Mayor

Attest:

Jerry Ewers, Acting City Clerk

• • • •

On motion and vote, the meeting adjourned.

Dr. Brad Bark, Mayor

Attest:

Jerry Ewers, Acting City Clerk

ATTESTATION CERTIFICATE:

STATE OF IOWA

COUNTY OF MUSCATINE

SS:

CITY OF MUSCATINE

I, the undersigned, City Clerk of the City of Muscatine, do hereby certify that attached hereto is a true and correct copy of the proceedings of the City Council relating to the hearing on the City Council's intention to enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement in a principal amount not to exceed \$8,500,000.

WITNESS MY HAND this _____ day of _____, 2023.

Jerry Ewers, Acting City Clerk



City of Muscatine

ITEM NUMBER 2023-0277

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

April Limburg, City Planner

SUBJECT

A Resolution Awarding Contract to Brauns Excavating, LLC in the amount of \$17,800 for the Demolition of a Structure Located at 1905 Hershey Ave

EXECUTIVE SUMMARY

The City of Muscatine is currently working on removing abandoned and dilapidated homes that are a hazard to public safety. The City of Muscatine desires to remove the abandoned structure at 1905 Hershey Street and return the parcel to a state in which it can be redeveloped. Braun Excavating has submitted a bid in the amount of \$17,800 to remove the structure .

STAFF RECOMMENDATION

Staff recommends approval of the attached resolution awarding a contract for demolition of an unsafe structure at 1905 Hershey Street.

BACKGROUND/DISCUSSION

The structure, located at 1905 Hershey Street has been vacant for a number of years. In March of 2023, an inspection of this structure by Andy Oien, Building Division Manager, found it to be a dangerous and unsafe structure as per City Code Sections 9-3-3(R) and Sections 9-3-3(R)(8). This determination was based on the presence of the following property conditions, which are a hazard to neighboring properties and the community as a whole.

- Crumbling foundation with actively collapsing portions, causing the structure to slide down the hill, applying excess pressure to the retaining walls.
- Rotted wood on the exterior
- Structural damage due to no support for the frame of the house
- Partial collapse of building structure
- Broken/missing windows
- High risk of collapse

The City has also had to abate three nuisances on this property in 2023, and Muscatine Power and

Water will not continue services due to the danger of the house sliding down the hill along with the crumbling stairs to the property with three failing retaining walls.

On April 3, 2023, a notice and order to abate the dangerous and unsafe building, by either demolition or repair, was sent to Amanda Haney, the property owner of record. This order set June 2, 2023 as the deadline to bring the property into compliance. This order was sent by certified mail and regular mail. The Community Development Department has received no communication from Ms. Haney or anyone else representing themselves as having an interest.

A request for bids to demolish this unsafe structure was issued and Brauns Excavating, LLC was the lowest of the two responsive bids at \$17,800; one other bid was determined to be non-responsive. The City of Muscatine desires to remove the unsafe structure and have the parcel returned to a state in which it can be redeveloped. The property owner will be billed for the cost of the demolition. If the bill is not paid, demolition and administrative costs will be assessed to the property.

CITY FINANCIAL IMPACT

Funds to complete the demolition are budgeted from bond proceeds.

ATTACHMENTS

1. 20230321_174732
2. 20230321_174746
3. 20230321_175136
4. 20230322_110756
5. 20230322_110800
6. 20230322_111003
7. 1905 Hershey Street Resolution Awarding Contract for Demolition Structure













Prepared by April Limburg, 215 Sycamore St, Muscatine, IA, 52761 (563) 262-4141

RESOLUTION NO. 2023-0277

**A RESOLUTION AWARDED CONTRACT FOR THE DEMOLITION OF A
STRUCTURE AT 1905 HERSHEY STREET**

WHEREAS, the structure located 1905 Hershey Street was abandoned and what remains of the structure now needs to be demolished as it is a hazard to public safety; and

WHEREAS, bids have been received for the demolition of the structure on said parcel.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Muscatine, Iowa that the bid from Brauns Excavating, LLC in the amount of \$17,800 be approved and a contract for demolition be awarded.

PASSED, APPROVED AND ADOPTED this 15th day of June, 2023.

**BY THE CITY COUNCIL OF THE
CITY OF MUSCATINE, IOWA**

Dr. Brad Bark, Mayor

Attest:

Jerry Ewers, Acting City Clerk



City of Muscatine

ITEM NUMBER 2023-0278

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

April Limburg, City Planner

SUBJECT

A Resolution Accepting the Quit Claim Deed From Several Grantors to the City of Muscatine, Iowa for the property located at 713 Locust Street

EXECUTIVE SUMMARY

In January 2023, the City demolished a dangerous and unsafe building located at 713 Locust Street. Staff proposes that the City now take title to the associated parcel from Brian or Mary Costas. The long-term City ownership of this parcel serves no public purpose and will be declared as surplus to be redeveloped.

STAFF RECOMMENDATION

Staff recommends approval.

BACKGROUND/DISCUSSION

The property located at 713 Locust St was obtained by Brian or Mary Costas on March 2, 2015. The property has been abandoned for several years and the property has not been maintained. The structure on the property has been demolished. The City of Muscatine desires to take title to the property and return the parcel to a state in which it can be redeveloped.

CITY FINANCIAL IMPACT

Once the property is obtained by the City, the City can advertise the lot and place it back on the tax roll. The structure was beyond repairs and a hazard to public safety has been removed.

ATTACHMENTS

1. Deed
2. 713 Locust St Resolution Accept Deed

Prepared by: April Limburg, 215 Sycamore Street, Muscatine, IA 52761; 563.262.4141
Return and Tax Statement to City of Muscatine, 215 Sycamore Street, Muscatine, IA 52761;
563.262.4141

QUIT CLAIM DEED

For the consideration of One (\$1.00) Dollar(s) and other valuable consideration, Brian or Mary Costas does hereby Quit Claim to The City of Muscatine all his right, title, interest, estate, claim and demand in the following described real estate in Muscatine County, Iowa:

The Northerly 40 feet of the Southerly Half of Lot 10, in Block 139, of the City of Muscatine, in Muscatine County, Iowa.

Exempt from transfer tax per Iowa Code Section 428A.2(21).

The undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the real estate. Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Dated on May 24, 2023



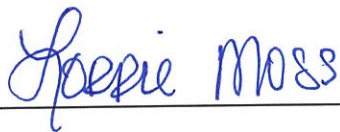
Brian Costas (Grantor)



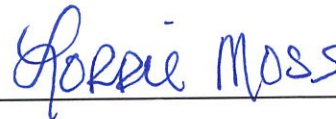
Mary Costas (Grantor)

State of Iowa, County of Muscatine

This record was acknowledged before me on May 24, 2023 by Brian or Mary Costas



Signature of Notary Public



Signature of Notary Public



Lorrie L. Moss
Iowa Notarial Seal
Commission Number 194722
My commission expires 2/9/2025



Lorrie L. Moss
Iowa Notarial Seal
Commission Number 194722
My commission expires 2/9/2025

Prepared by April Limburg, 215 Sycamore St, Muscatine, IA, 52761 (563) 262-4141

RESOLUTION NO.2023-0278

**A RESOLUTION ACCEPTING THE QUIT CLAIM DEED FROM SEVERAL
GRANTORS TO THE CITY OF MUSCATINE, IOWA**

WHEREAS, where Brain or Mary Costas has prepared a quit claim deed for the property at 713 Locust St, Muscatine Iowa, and more particularly described below, to the City of Muscatine, Iowa.

**The Northerly 40 feet of the Southerly Half of Lot 10, in Block 139, of the
City of Muscatine, in Muscatine County, Iowa.**

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Muscatine, Iowa, that the quit claim deed attached hereto and identified as “Exhibit A” is hereby accepted by the City of Muscatine, and the Mayor and City Clerk are hereby authorized and directed to sign this Resolution and thereafter deliver a copy thereof to the Muscatine County Recorder to be recorded in the permanent real estate records of Muscatine County, Iowa.

PASSED, APPROVED AND ADOPTED this 15th day of June 2023.

**BY THE CITY COUNCIL OF THE
CITY OF MUSCATINE, IOWA**

Dr. Brad Bark, Mayor

Attest:

Jerry Ewers, Acting City Clerk



City of Muscatine

ITEM NUMBER 2023-0279

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

Jodi Royal-Goodwin, Community Development Director

SUBJECT

Resolution Setting a Public Hearing for July 6, 2023 on an Ordinance Amending Title 10, Chapter 20, Section 4 of City Code - Home Occupations

EXECUTIVE SUMMARY

Home occupations are regulated by Section 4, Chapter 20 of Title 10 of City Code. The existing home occupation regulations that are contained within Section 10-20-4 of City Code were adopted in 2018. In June 2022, legislation restricting the manner in which cities in Iowa can regulate home occupations was approved. A number of the currently adopted provisions of the home occupation regulations contained within City Code have been identified by the City Attorney as noncompliant with state law. Before an ordinance removing the noncompliant sections can be adopted, a public hearing must be held. This resolution sets such a public hearing for July 6, 2023.

STAFF RECOMMENDATION

Adopt resolution setting a public hearing for July 6, 2023.

BACKGROUND/DISCUSSION

Home occupations are regulated by Section 4, Chapter 20 of Title 10 of City Code. "Home occupations" as defined by City Code are, "an occupation or business activity which results in a product or service and is conducted in whole or in part in a dwelling unit, and is subordinate to the residential use of the dwelling unit". The intent of these regulations is to allow for home-based business activities that are not otherwise permitted in residentially zoned districts, but which are clearly subordinate and compatible with the surrounding residential land uses and which will not negatively impact the character of the residential area.

Home occupations can be very beneficial to the community when governed by zoning regulations, which permit as broad of an array of home occupations as possible without negatively impacting the surrounding neighborhood. Home occupations are an important part of any local economy and a critical component of allowing the local economy to grow through the entrepreneurial activities of its residents. These regulations foster the establishment of

new businesses by eliminating the need for some small businesses to rent commercial space, a factor which could make all the difference to a new business. Allowing for work at home can save commuting and child care costs, and can give those who might be unable to work outside of the home, including single parents, the elderly and the disabled, an opportunity to earn a living. However, any benefits of home occupations must be balanced with neighbors' rights not to be disturbed by excessive noise, odors, traffic and other nuisances that are not characteristic of a residential area.

Existing home occupation regulations that are contained within Section 10-20-4 of City Code were adopted in 2018. This code change was a shift from a very restrictive approach towards regulating home occupations, to one that is based on performance-based standards. This approach keeps the burdens on home occupations as light as possible by focusing only on activities that may disrupt neighbors. Performance standards can prevent harm to neighbors by prohibiting excessive noise, odors, traffic and other nuisances that are unwelcome in residential neighborhoods. This approach also better protects neighbors and preserves the residential character of residentially zoned areas by creating very specific and easy to enforce regulations on potentially disruptive activities. Current regulations are divided into eight topical subsections which address the following:

- Regulations that establish a home occupation as an accessory use only
- A list of prohibited activities, equipment, and materials
- Regulations, which as much as possible, prohibit any visible exterior evidence of home occupation
- Regulations regarding vehicles, parking, and traffic
- Regulations regarding on-site customers, clients, or patrons
- Regulations regarding delivery or pick-up of items
- Regulations regarding employees
- Regulations regarding hours of operation

In June 2022, legislation restricting the manner in which cities in Iowa can regulate home occupations was approved. The intent of the legislation was similar to the City's 2018 change to home occupation regulations, to remove the regulatory burden from home occupations that are not impacting their neighbors. However, this state legislation went further than the City's code change, in removing regulations and restrictions on home occupancy. Full text of state code governing how cities can regulate home based businesses can be found at the following link: <https://www.legis.iowa.gov/docs/ico/chapter/414.33.pdf>

As a result, a number of provisions of the City's home occupation regulations are no longer compliant with state law, and are not enforceable. The following currently adopted provisions of the home occupation regulations contained within City Code have been identified by the City Attorney as noncompliant with state law.

- The requirement that not more than 500 square feet or 25 percent of the dwelling unit floor area, whichever is greater, be used to conduct the home occupation. 10-20-4(B)(1)(b)
- The prohibition of tattooing and body piercing as a home occupation. 10-20-4(B)(2)(j)
- The prohibition of kenneling or other forms of boarding animals for compensation as a home occupation. 10-20-4(B)(2)(k)
- The requirement that a home occupation be conducted entirely within the main dwelling. 10-20-4(B)(3)(a)
- The rule that not more than two vehicles, externally identifiable as being associated with the home occupation, are allowed to be parked in a manner that is visible from off the property at any one time. 10-20-4(B)(4)(b)
- The restriction on the number of customers that may visit a home occupation in a 24 hour period. Currently, the limit is 5 clients or customers in the dwelling unit or on the premises during any period of 60 consecutive minutes or more than 12 in any given 24-hour period. 10-20-4(B)(5)
- A Restriction on delivery or pick-up of items. Currently the shipment and delivery of products, merchandise or supplies shall be limited to between 7:00 a.m. and 7:00 p.m. and shall regularly occur only in single rear axle straight trucks or smaller vehicles normally used to serve residential neighborhoods. 10-20-4(B)(6)
- The prohibition of individuals, other than residents of the household, being employed in the home occupation at the home. 10-20-4(B)(7)
- The restriction on hours of operation of a home occupation to between the hours of 7:00 PM and 7:00 AM unless said occupation is contained entirely within the principal building and will not require any on-street parking facilities. 10-20-4(B)(8)

To bring the City's home occupation regulations back into compliance with state law, an ordinance removing the regulatory provisions identified above will need to be adopted.

At the April 13, 2023 in-depth meeting, City Council was briefed on this matter. At this meeting, council asked for more information on the following.

Could a registration or licensing system for home-based businesses be set up?

State Code expressly prohibits this. Section 414.33(3) states "A city shall not prohibit a no-impact home-based business or otherwise require a person to apply, register, or obtain any permit, license, variance, or other type of prior approval from the city to operate a no-impact home-based business."

Can parking requirements be applied to home-based businesses?

Cities may adopt regulations that disallow the use of on-street parking for home-businesses. Currenty Section 10-20-4(B)(4)(a) of City Code states, "The home occupation shall not generate excessive vehicular traffic or parking in the area of the principal structure. Parking shall be restricted to existing on-street and on-site parking associated with the principal

structures." City Council retains the option of being able to amend City Code to prohibit the use of on-street parking for home-based businesses.

Do restrictions on how cities may regulate home-based businesses impact building and fire code requirements that may be triggered by the presence of a home based-business?

Section 414.33(5) of State Code states, "A city shall not require as a condition of operating a home-based business that the property be rezoned for commercial use or that the business owner install or equip fire sprinklers in a single-family detached residential dwelling or any residential dwelling with not more than two dwelling units." Section 414.33(5) of State Code states

CITY FINANCIAL IMPACT

None.

ATTACHMENTS

1. Public Notice - Home Occupation
2. Resolution Setting a Public Hearing on an Ordinance Updating Home Occupation Regulations

PUBLIC NOTICE

A PUBLIC HEARING ON AN ORDINANCE AMENDING SECTION 4, CHAPTER 20 OF TITLE 10 OF CITY CODE – HOME OCCUPATIONS

Public Notice is hereby given that the City Council of the City of Muscatine, Iowa will hold a public hearing on an ordinance that would make revision to home occupation regulations.

Home occupations are regulated by Section 4, Chapter 20 of Title 10 of City Code. “Home occupations” as defined by City Code are, “an occupation or business activity which results in a product or service and is conducted in whole or in part in a dwelling unit, and is subordinate to the residential use of the dwelling unit”. The intent of these regulations is to allow for home-based business activities that are not otherwise permitted in residentially zoned districts, but which are clearly subordinate and compatible with the surrounding residential land uses and which will not negatively impact the character of the residential area. In June 2022, state legislation restricting the manner in which cities in Iowa can regulate home occupations was approved. A number of the currently adopted provisions of the home occupation regulations contained within City Code have been identified by the City Attorney as noncompliant with state law. In order to bring the City’s home occupation regulations back into compliance with state law, the proposed ordinance removing the regulatory provisions that are noncompliant with state law will need to be adopted.

Full text of the proposed ordinance can be viewed at the City Clerk’s Office or at www.muscatineiowa.gov.

Notice is further given that the City council of the City of Muscatine, Iowa, will conduct a public hearing on said proposed change to City Code on Thursday, July 6, 2023, at 6:00 p.m. in the City Hall Council Chambers, at which time all interested parties are invited to comment. The hearing will be held during the regular Muscatine City Council meeting. Public participation will be also be offered electronically. The GoToMeeting link and call-in information will be published on the official agenda at the City’s website no later than July 3rd. Following such hearing, the Muscatine City Council may take action on said proposal without further notice or opportunity for hearing. If you are a person requiring a special accommodation for a disability or language barrier, please contact the City at 563-262-4141 at least three (3) business days in advance of the meeting date.

Resolution No. 2023-0279

**A RESOLUTION SETTING THE TIME AND PLACE TO CONDUCT A PUBLIC
HEARING ON AN ORDINANCE AMENDING SECTION 4, CHAPTER 20 OF
TITLE 10 OF CITY CODE – HOME OCCUPATIONS**

WHEREAS, home occupations are regulated by Section 4, Chapter 20 of Title 10 of City Code. “Home occupations” as defined by City Code are, “an occupation or business activity which results in a product or service and is conducted in whole or in part in a dwelling unit, and is subordinate to the residential use of the dwelling unit”. The intent of these regulations is to allow for home-based business activities that are not otherwise permitted in residentially zoned districts, but which are clearly subordinate and compatible with the surrounding residential land uses and which will not negatively impact the character of the residential area;

WHEREAS, in June 2022, state legislation restricting the manner in which cities in Iowa can regulate home occupations was approved;

WHEREAS, a number of the currently adopted provisions of the home occupation regulations contained within City Code have been identified by the City Attorney as noncompliant with state law;

WHEREAS, in order to bring the City’s home occupation regulations back into compliance with state law, the proposed ordinance removing the regulatory provisions that are noncompliant with state law will need to be adopted; and

WHEREAS, a public hearing must be conducted by the City Council of Muscatine prior to the adoption of an ordinance making changes to nuisance regulations.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Muscatine, that a Public Hearing is hereby established to review to allow the public to comments on the proposed changes to nuisance regulations contained within City Code. Said hearing to be conducted at 6:00 P.M. on Thursday, July 6, 2022, in the City Hall Council Chambers, and that the attached public notice of the time and place of said public hearing shall be given by publication in the Muscatine Journal at least seven (7) days but not more than twenty (20) days prior to the established date of the public hearing.

PASSED, APPROVED, AND ADOPTED by the City Council for the City of Muscatine, Iowa, on this, the 15th day of June 2023.

Dr. Brad Bark, Mayor

ATTES

Jerry Ewers, Acting City Clerk



City of Muscatine

ITEM NUMBER 2023-0251

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

April Limburg, City Planner

SUBJECT

Resolution Setting a Public Hearing for July 6, 2023 on Vacating and Disposing of a Certain Right Of Way Adjoining Tom Bruner Field.

EXECUTIVE SUMMARY

Portions of Tom Bruner Field encroach upon platted, but unused right of way. In order to complete the transfer of Tom Bruner Field to the Muscatine Community School District, said right of way must first be vacated. A public hearing on the proposed vacation of right of way must first be held before any action on the vacation can be taken. This resolution will set such a public hearing for July 6.

STAFF RECOMMENDATION

Adopt the attached resolution setting a public hearing for the July 6 City Council meeting, regarding the vacation of a certain right of way adjoining Tom Bruner Field.

BACKGROUND/DISCUSSION

The City of Muscatine acquired Tom Bruner Field in 1975. In 2019, the City and MCSD entered into the Tom Bruner Usage/Maintenance Agreement which provided MCSD with exclusive usage and maintenance of Tom Bruner Field. Under the Tom Bruner Agreement, MCSD has the right to use and operate the facilities for any baseball or non-baseball school event. MCSD plans to make significant capital investments in the property and has requested that the City transfer Tom Bruner Field to their ownership. On April 20th City Council approved a purchase agreement regarding the transfer of ownership of Tom Bruner Field to MCSD.

Portions of Tom Bruner Field encroach upon platted, but unused right of way. In order to complete the transfer of Tom Bruner Field to the Muscatine Community School District, said right of way must first be vacated.

As set forth in the approved Capital Improvement Plan and approved Bike and Pedestrian

Master Plan, the City intends to construct the Kent-Stein Park Trail to Taylor Park Trail. Paving the existing gravel trail that runs behind Tom Bruner Field is a critical component of this trail project. To accommodate this, the City will maintain ownership of the right of way needed for this trail project, with the remaining right of way south of the trail being vacated and transferred to MCSD.

The Muscatine Community School District has expanded its vacation request, adding the westerly 20' of the League Street right of way, beyond the right of way identified for vacation in the approved exchange agreement, see attached map. The school district desires to obtain this additional right of way in order to construct an additional 31 parking spaces along League Street, see attached diagram.

Staff recommends moving forward with the vacation of the right of way identified in the exchange agreement as well as the additional right of way along League Street. The additional parking is needed. Its construction will be beneficial to area residents, users of Kent-Stein Park, and users of Tom Bruner Field. There is no current or anticipated future use of this right of way. A blanket utility easement would be placed on the vacated League Street right of way.

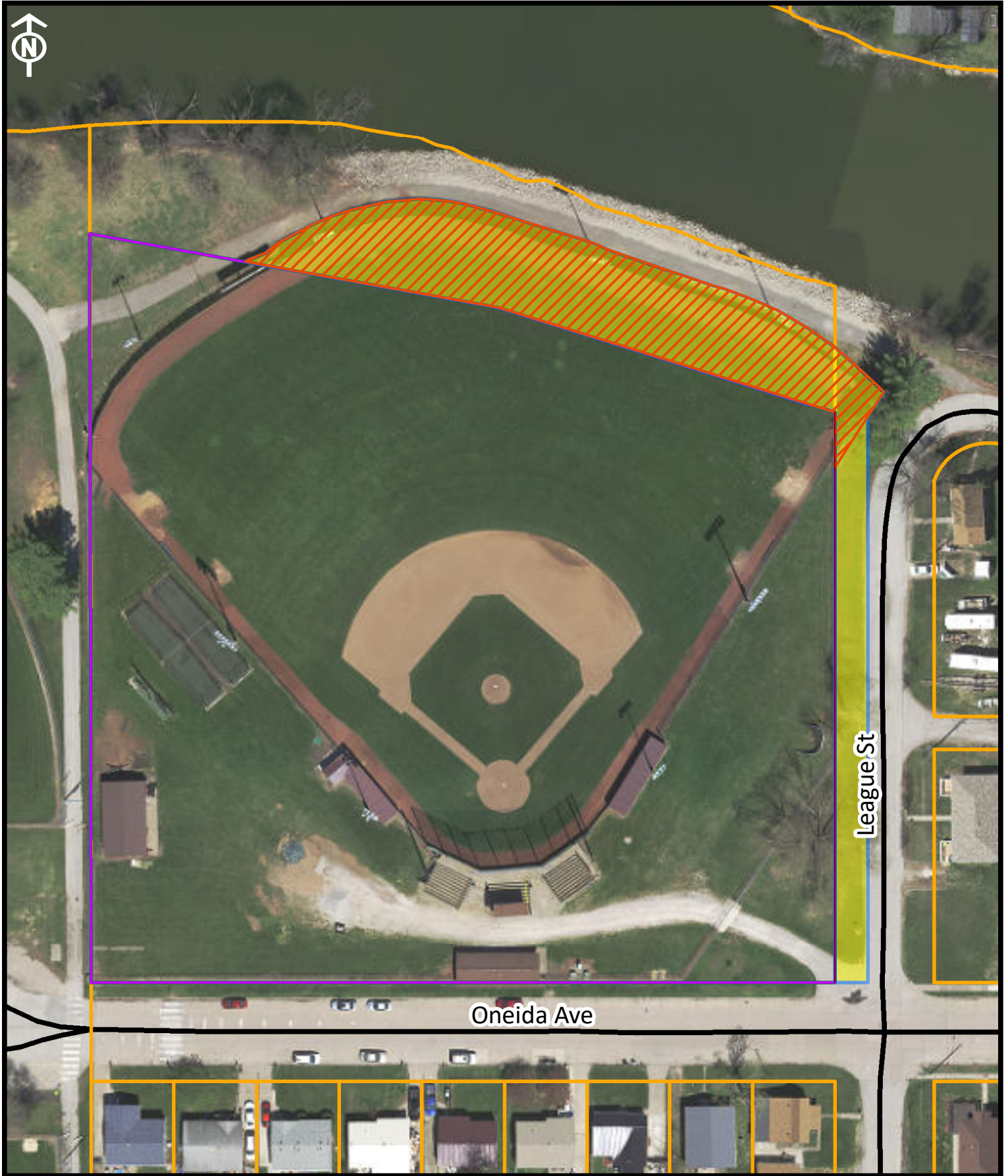
The first step in the right of way vacation process is setting a public hearing on the proposed vacation. This resolution will set such a public hearing for **July 6th**.

CITY FINANCIAL IMPACT

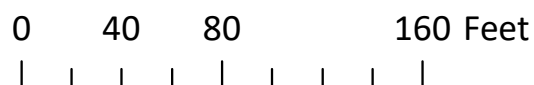
None.

ATTACHMENTS

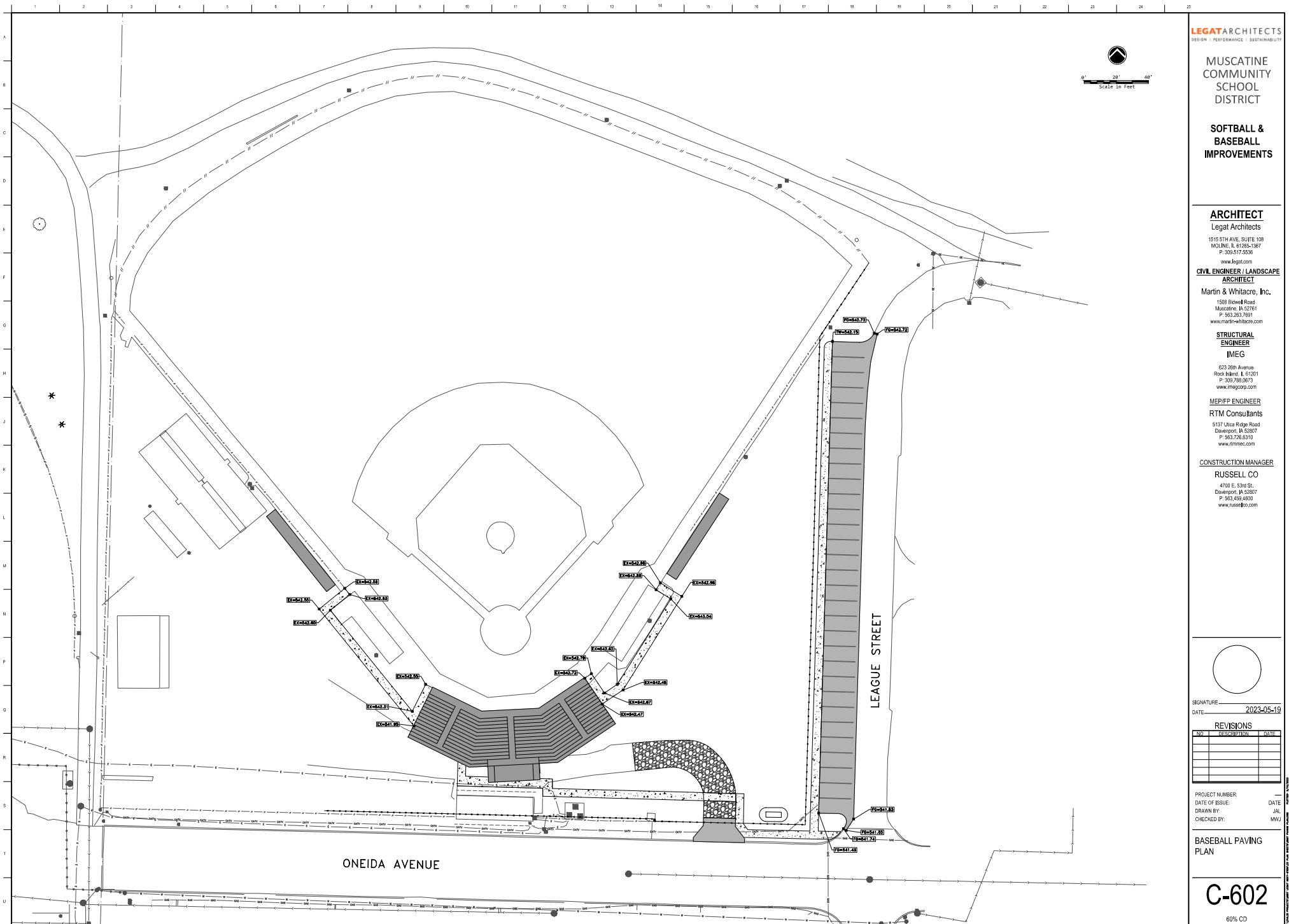
1. Revised RoW Vacation Request Map
2. Proposed League St Parking (Bruner Field)
3. Public Notice Bruner Field RoW Vacation(
4. Resolution Setting a hearing on vacating Right of Way



- Right of Way to be Vacated as per the Exchange Agreement
- Revised Right of Way Vacation Request
- Plated Parcel
- Parcel Lines
- Public Streets



Date Source: Muscatine Area Geographic Information Consortium, City of Muscatine
 Prepared by: Andrew Fangman, Assistant Community Development Director
 Date: June 2, 2023



LEGAT ARCHITECTS
DESIGN | PERFORMANCE | SUSTAINABILITY

MUSCATINE COMMUNITY SCHOOL DISTRICT

SOFTBALL & BASEBALL IMPROVEMENTS

ARCHITECT
Legat Architects
1515 5TH AVE, SUITE 108
MOLINE, IL 61265-1367
P. 309.517.5536
www.legat.com

CIVIL ENGINEER / LANDSCAPE ARCHITECT
Martin & Whitacre, Inc.
1508 Brown Road
Muscatine, IA 52761
P. 563.263.7891
www.martin-whitacre.com

STRUCTURAL ENGINEER
IMEG
623 26th Avenue
Rock Island, IL 61201
P. 309.780.0673
www.imegcorp.com

ME/PFP ENGINEER
RTM Consultants
5137 Ulta Ridge Road
Davenport, IA 52807
P. 563.726.6310
www.rtmnet.com

CONSTRUCTION MANAGER
RUSSELL CO
4700 E. 53rd St.
Davenport, IA 52807
P. 563.459.4800
www.russellco.com

SIGNATURE _____

DATE: 2023-05-19

PUBLIC NOTICE

A PUBLIC HEARING ON VACATING AND DISPOSING OF A CERTAIN RIGHT OF WAY ADJOINING TOM BRUNER FIELD

Public Notice is hereby given that the City Council for the City of Muscatine, Iowa, will conduct a Public Hearing on vacating and then disposing of a certain right of way adjoining Tom Bruner field in Muscatine, Iowa, to-wit:

A PART OF STERNEMAN BOULEVARD RIGHT OF WAY, AND A PART OF LEAGUE STREET RIGHT OF WAY IN MUSCATINE, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF BLOCK 8 OF SOUTH PARK ADDITION ALSO BEING THE INTERSECTION OF THE WEST RIGHT OF WAY OF LEAGUE STREET AND THE NORTH RIGHT OF WAY OF ONEIDA AVENUE; THENCE NORTH 01°28'21" EAST 344.00 FEET ALONG THE WEST RIGHT OF WAY OF LEAGUE STREET TO THE SOUTH RIGHT OF WAY OF STERNEMAN BOULEVARD; THENCE NORTH 71°22'15" WEST 213.33 FEET ALONG THE SOUTH RIGHT OF WAY OF STERNEMAN BOULEVARD; THENCE NORTH 78°16'42" WEST 161.39 FEET ALONG THE SOUTH RIGHT OF WAY OF STERNEMAN BOULEVARD; THENCE NORTH 63°12'02" EAST 37.60 FEET; THENCE NORTH 73°40'45" EAST 52.48 FEET; THENCE NORTH 86°51'52" EAST 30.52 FEET; THENCE SOUTH 80°37'08" EAST 35.12 FEET; THENCE SOUTH 69°29'30" EAST 188.43 FEET; THENCE SOUTH 57°38'24" EAST 78.54 FEET; THENCE SOUTH 05°30'19" WEST 55.95 FEET; THENCE SOUTH 13°34'34" WEST 18.51 FEET; THENCE SOUTH 04°53'24" WEST 39.80 FEET; THENCE SOUTH 01°41'21" WEST 251.67 FEET; THENCE NORTH 88°36'08" WEST 20.02 FEET TO THE POINT OF BEGINNING, CONTAINING 0.58 ACRES.

This Public Hearing will be conducted on July 6, 2023, at 6:00 p.m. in the City Council Chambers at City Hall, 215 Sycamore Street. All interested persons are invited to attend and comment on the proposed vacation at that time.

The hearing will be held during the regular Muscatine City Council meeting. Public participation will be also be offered electronically. The GoToMeeting link and call-in information will be published on the official agenda at the City's website no later than July 3rd. Following such hearing, the Muscatine City Council may take action on said proposal without further notice or opportunity for hearing. If you are a person requiring a special accommodation for a disability or language barrier, please contact the City at 563-262-4141 at least three (3) business days in advance of the meeting date.

Carol Webb, City Clerk

RESOLUTION NO. 2023-0251

**A RESOLUTION SETTING THE TIME AND PLACE TO CONDUCT
A PUBLIC HEARING ON VACATING AND DISPOSING OF A
CERTAIN RIGHT OF WAY ADJOINING TOM BRUNER FIELD**

WHEREAS, the City Council of Muscatine, Iowa, is considering vacating and disposing of the following described right of way (adjoining Tom Bruner Field) in Muscatine, Iowa, to-wit:

A PART OF STERNEMAN BOULEVARD RIGHT OF WAY, AND A PART OF LEAGUE STREET RIGHT OF WAY IN MUSCATINE, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT THE SOUTHEAST CORNER OF BLOCK 8 OF SOUTH PARK ADDITION ALSO BEING THE INTERSECTION OF THE WEST RIGHT OF WAY OF LEAGUE STREET AND THE NORTH RIGHT OF WAY OF ONEIDA AVENUE; THENCE NORTH 01°28'21" EAST 344.00 FEET ALONG THE WEST RIGHT OF WAY OF LEAGUE STREET TO THE SOUTH RIGHT OF WAY OF STERNEMAN BOULEVARD; THENCE NORTH 71°22'15" WEST 213.33 FEET ALONG THE SOUTH RIGHT OF WAY OF STERNEMAN BOULEVARD; THENCE NORTH 78°16'42" WEST 161.39 FEET ALONG THE SOUTH RIGHT OF WAY OF STERNEMAN BOULEVARD; THENCE NORTH 63°12'02" EAST 37.60 FEET; THENCE NORTH 73°40'45" EAST 52.48 FEET; THENCE NORTH 86°51'52" EAST 30.52 FEET; THENCE SOUTH 80°37'08" EAST 35.12 FEET; THENCE SOUTH 69°29'30" EAST 188.43 FEET; THENCE SOUTH 57°38'24" EAST 78.54 FEET; THENCE SOUTH 05°30'19" WEST 55.95 FEET; THENCE SOUTH 13°34'34" WEST 18.51 FEET; THENCE SOUTH 04°53'24" WEST 39.80 FEET; THENCE SOUTH 01°41'21" WEST 251.67 FEET; THENCE NORTH 88°36'08" WEST 20.02 FEET TO THE POINT OF BEGINNING, CONTAINING 0.58 ACRES.

WHEREAS, it is the intent of the City to convey said right of way to the adjoining property owner

WHEREAS, there is no current or anticipated future use for said right of way; and

WHEREAS, a public hearing must be conducted by the City Council of Muscatine prior to the vacation of said right of way.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Muscatine, that a Public Hearing is hereby established to review and to allow the public to comment on the proposed right of way vacation. Said hearing to be conducted at 6:00 P.M. on Thursday, July 6, 2023, in the City Hall Council Chambers, and that the attached public notice of the time and place of said public hearing shall be given by publication in the Muscatine Journal at least four (4) days but not more than twenty (20) days prior to the established date of the public hearing.

PASSED, APPROVED, AND ADOPTED by the City Council for the City of Muscatine, Iowa, on this, the 15th day of June 2023.

Brad Bark, Mayor

ATTEST:

Jerry Ewers, Acting City Clerk



City of Muscatine

ITEM NUMBER 2023-0280

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

April Limburg, City Planner

SUBJECT

A Resolution Setting a Public Hearing for July 6, 2023 on Vacating Certain Sewer Easements Located at 2417 Grandview Avenue

EXECUTIVE SUMMARY

The resolution will set a public hearing for July 6th on a request to vacate certain sewer easements at 2417 Grandview Avenue. A public hearing is a required step in the process to vacate an easement.

STAFF RECOMMENDATION

Approve the attached resolution.

BACKGROUND/DISCUSSION

As part of the construction of a Love's Travel Stop at this location, a new sanitary lift station was constructed on an adjoining parcel. As a direct result of this, certain previously existing sewer easements located at 2417 Grandview Avenue are no longer necessary. As these easements no longer serve any current or anticipated future needs, the property owner has requested that the City vacate these unneeded easements. The first step in the vacation process is holding a public hearing on the request to vacate. This resolution sets such a public hearing for July 6, 2023.

CITY FINANCIAL IMPACT

None

ATTACHMENTS

1. Public Notice on Vacating a Sewer Easement
2. Plat Showing Location of Proposed Easement Vacation (Highlighted in Yellow)
3. Resolution Setting a Public Hearing on Vacating a Sewer Easement

PUBLIC NOTICE

A PUBLIC HEARING ON A REQUEST THE REQUEST TO VACATE CERTAIN SEWER EASEMENTS AT 2417 GRANDVIEW AVENUE

Public Notice is hereby given that the City Council for the City of Muscatine, Iowa, will conduct a Public Hearing to review a request for the vacation of sewer easement located at 2417 Grandview Avenue described as:

TEMPORARY CONSTRUCTION EASEMENT

Commencing at the South Quarter Corner of Section 9, Township 76 North, Range 2 West, of the 5th P.M. Muscatine County, Iowa; Thence N86°55'00"E, along the South Line of the Southeast Quarter of said Section 9, 618.20 feet, to its intersection with the present Northerly Right-of-Way Line of Primary Road No. U.S. 61; Thence N59°38'30"E, along said Northerly Right-of-Way Line, 311.7 feet, to the Northeast Corner of the Parcel conveyed by Warranty Deed recorded in Book 292 of Lots, at Page 1250, of the Records of the Muscatine County Recorder's Office, which is the Point of Beginning of the parcel described herein; Thence S59°38'30"W, along said Northerly Line, 104.15 feet; Thence N33°41'40"W, 48.69 feet; Thence N56°18'20"E, 134.11feet, to a point on the East Line of the parcel conveyed by Change of Title, recorded in Book 344, at Page 1084, of the records of said Muscatine County Recorder's Office; Thence S04°51'45"E, along said East Line, 62.49 feet, to the Point of Beginning. Said parcel of land contains 6,200 square feet, more or less and is subject to easements and restrictions of record.

PERMANENT SANITARY SEWER EASEMENT

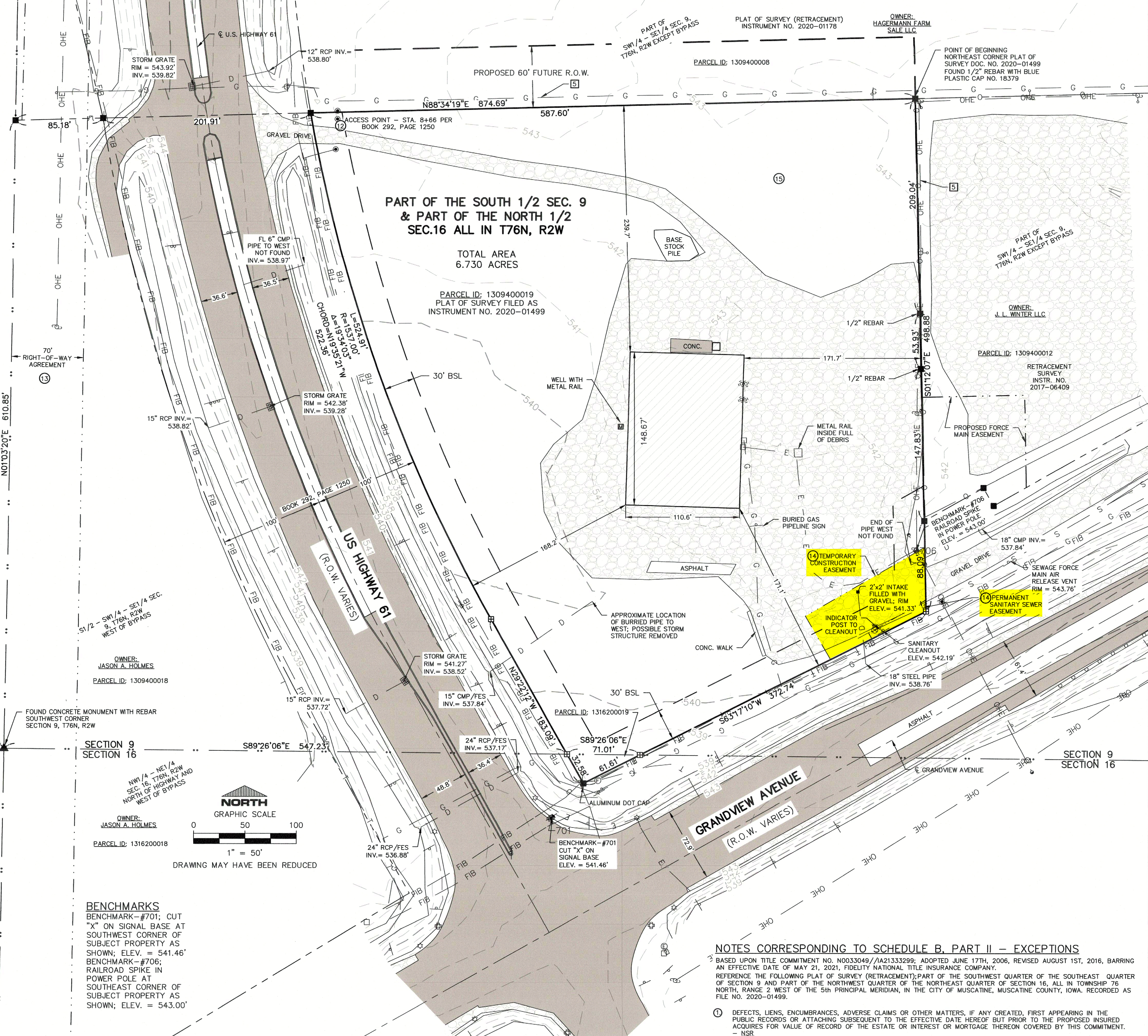
Commencing at the South Quarter Corner of Section 9, Township 76 North, Range 2 West, of the 5th P.M., Muscatine County, Iowa; Thence N86°55'00"E, along the South Line of the Southeast Quarter of said Section 9, 618.20 feet, to its intersection with the present Northerly Right-of-Way Line of Primary Road No. U.S. 61; Thence N59°38'30"E, along said Northerly Right-of-Way Line, 311.7 feet, to the Northeast Corner of the Parcel conveyed by Warranty Deed recorded in Book 292 of Lots, at Page 1250, of the Records of the Muscatine County Recorder's Office, which is the Point of Beginning of the parcel described herein; Thence S59°38'30"W, along said Northerly Line, 59.08 feet; Thence N33°41'40"W, 6.31 feet; Thence N56°18'20"E, 64.34 feet, to a point on the East Line of the parcel conveyed by Change of Title, recorded in Book 344, at Page 1084, of the records of said Muscatine County Recorder's Office; Thence S04°51'45OE, along said East Line, 11.13 feet, to the Point of Beginning. Said parcel of land contains 499 square feet, more or less and is subject to easements and restrictions of record.

This Public Hearing will be conducted on July 6, 2023, at 6:00 p.m. in the City Council Chambers at City Hall, 215 Sycamore Street. All interested persons are invited to attend and comment on the proposed vacation at that time.

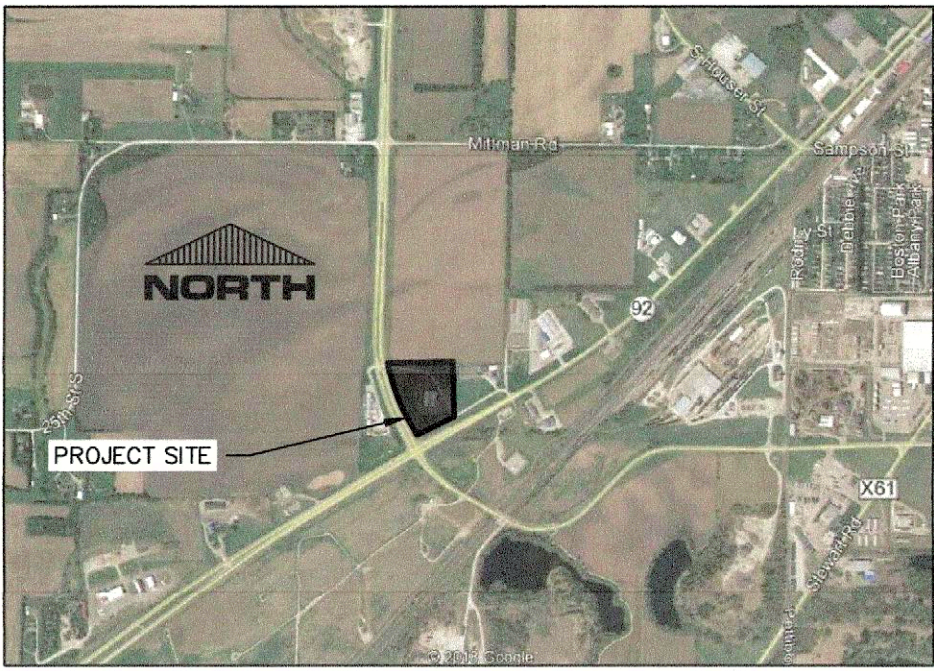
The hearing will be held during the regular Muscatine City Council meeting. Public participation will be also be offered electronically. The GoToMeeting link and call-in information will be published on the official agenda at the City's website no later than July 3rd. Following such hearing, the Muscatine City Council may take action on said proposal without further notice or opportunity for hearing. If you are a person requiring a special accommodation for a disability or language barrier, please contact the City at 563-262-4141 at least three (3) business days in advance of the meeting date.

ALTA/NSPS LAND TITLE SURVEY

ALL THAT PART OF THE FOLLOWING DESCRIBED TRACT OF REAL ESTATE WHICH LIES NORTH AND EAST OF U.S. HIGHWAY 61 BYPASS AND U.S. HIGHWAY 61 AND 92; A PART OF THE SOUTH HALF OF SECTION 9, AND A PART OF THE NORTH HALF OF SECTION 16, ALL IN TOWNSHIP 76 NORTH, RANGE 2 WEST OF THE 5TH P.M., IN MUSCATINE COUNTY, IOWA



VICINITY MAP



PROPERTY ADDRESS
2417 GRANDVIEW AVENUE,
MUSCATINE, IOWA 52761

GROSS LAND AREA
TOTAL AREA OF SURVEYED
PARCEL IS 6.730 ACRES

LEGAL DESCRIPTION

ALL THAT PART OF THE FOLLOWING DESCRIBED TRACT OF REAL ESTATE WHICH LIES NORTH AND EAST OF U.S. HIGHWAY 61 BYPASS AND U.S. HIGHWAY 61 AND 92;

A PART OF THE SOUTH HALF OF SECTION 9, AND A PART OF THE NORTH HALF OF SECTION 16, ALL IN TOWNSHIP 76 NORTH, RANGE 2 WEST OF THE 5TH P.M., IN MUSCATINE COUNTY, IOWA, PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE NORTHEAST CORNER OF THE SOUTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 9; THENCE SOUTH 071° EAST ALONG THE QUARTER QUARTER SECTION LINE 971.2 FEET TO THE NORTHERLY LINE OF U.S. HIGHWAY 61; THENCE SOUTH 59°38'30" WEST ALONG THE NORTHERLY LINE OF U.S. HIGHWAY 61, A DISTANCE OF 502.3 FEET TO THE TRUE POINT OF BEGINNING; THENCE NORTH 21°0' WEST 535 FEET; THENCE WEST 875.6 FEET; THENCE SOUTHWESTERLY IN A STRAIGHT LINE TO A POINT ON THE NORTHERLY LINE OF U.S. HIGHWAY 61, WHICH POINT IS 1045 FEET SOUTHWESTERLY FROM THE TRUE POINT OF BEGINNING; THENCE NORTHEASTERLY ALONG THE NORTHERLY LINE OF U.S. HIGHWAY 61, 1,045 FEET TO THE TRUE POINT OF BEGINNING, EXCEPT THAT PART THEREOF CONVEYED BY WARRANTY DEED RECORDED IN BOOK 292 OF LOTS, PAGE 1250, IN THE MUSCATINE COUNTY RECORDER'S OFFICE.

NOTES

- THIS SURVEY IS SUBJECT TO EASEMENTS, RESERVATIONS, RESTRICTIONS, AND RIGHT-OF-WAY OF RECORD AND NOT OF RECORD.
- BEARINGS ARE REFERENCED TO IOWA REGIONAL COORDINATE SYSTEM ZONE 14 (BURLINGTON)-NAD 83, 2011 ADJUSTMENT, PER MUSCATINE COUNTY, IOWA DIGITAL DATA SUBMISSION STANDARDS.
- VERTICAL DATUM FOR PROJECT IS NAVD 88
- NO OBSERVED EVIDENCE OF EARTHMOVING AT TIME OF FIELDWORK. (TABLE A - #16)
- EXISTING UTILITIES WITH NO EASEMENT OF RECORD PROVIDED TO SURVEYOR.
- IN SCHEDULE B, PART II-EXCEPTIONS ITEMS 1-4, AND 7-11 DO NOT AFFECT THE SURVEY OF SUBJECT PROPERTY.
- NO PARKING AREAS ARE OBSERVED ON THE SUBJECT PROPERTY.

FLOOD ZONE NOTE

BY GRAPHIC PLOTTING ONLY, THE SITE IS LOCATED IN ZONE X (AREA OF REDUCED FLOOD RISK DUE TO LEVEE) PER THE FLOOD INSURANCE RATE MAP, MAP NO. 19139C0189D, EFFECTIVE DATE APRIL 16, 2014.

UTILITY NOTE

THE LOCATIONS OF THE EXISTING UTILITIES SHOWN ARE APPROXIMATE ONLY. THE UTILITIES PRESENT MAY NOT EXIST AS SHOWN. ADDITIONAL FACILITIES OTHER THAN THOSE SHOWN MAY BE PRESENT. IT SHALL BE THE RESPONSIBILITY OF ANYONE USING THIS DOCUMENT TO ASCERTAIN THE EXACT LOCATION, SIZE, TYPE, MATERIAL AND ELEVATION OF ALL UTILITIES THAT MAY BE PRESENT

UTILITY PROVIDERS:

IOWA ONE CALL (800) 292-8989

LEGEND - EXCEPTIONS

NSR NOT SURVEY RELATED

RECORD PLATS

PLAT OF SURVEY (RETRACEMENT)
PART OF THE SW1/4 - SE1/4 OF SEC. 9 AND PART OF THE NW1/4 - NE1/4 OF SEC. 16, ALL IN T76N, R2W OF THE 5th P.M., MUSCATINE COUNTY, IOWA; FILE NO. 2020-01499

NOTES CORRESPONDING TO SCHEDULE B, PART II - EXCEPTIONS

BASED UPON TITLE COMMITMENT NO. N0033049//IA21333299, ADOPTED JUNE 17TH, 2006, REVISED AUGUST 1ST, 2016, BARRING AN EFFECTIVE DATE OF MAY 21, 2021, FIDELITY NATIONAL TITLE INSURANCE COMPANY. REFERENCE THE FOLLOWING PLAT OF SURVEY (RETRACEMENT): PART OF THE SOUTHWEST QUARTER OF SECTION 9 AND PART OF THE NORTHWEST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 16, ALL IN TOWNSHIP 76 NORTH, RANGE 2 WEST OF THE 5TH PRINCIPAL MERIDIAN, IN THE CITY OF MUSCATINE, MUSCATINE COUNTY, IOWA, RECORDED AS FILE NO. 2020-01499.

- DEFECTS, LIENS, ENCUMBRANCES, ADVERSE CLAIMS OR OTHER MATTERS, IF ANY CREATED, FIRST APPEARING IN THE PUBLIC RECORDS OR ATTACHING SUBSEQUENT TO THE EFFECTIVE DATE HEREOF BUT PRIOR TO THE PROPOSED INSURED ACQUIRES FOR VALUE OF RECORD OF THE ESTATE OR INTEREST OR MORTGAGE THEREON COVERED BY THIS COMMITMENT. - NSR
- RIGHTS OR CLAIMS OF PARTIES OTHER THAN INSURED IN ACTUAL POSSESSION OF ANY OR ALL OF THE PROPERTY. - NSR
- (A) UNPATENTED MINING CLAIMS; (B) RESERVATIONS OR EXCEPTION IN PATENTS OR IN ACTS AUTHORIZING THE ISSUANCE THEREOF; (C) WATER RIGHTS, CLAIMS OR TITLE TO WATER, WHETHER OR NOT THE MATTERS EXISTED UNDER (A), (B), OR (C) ARE SHOWN BY THE PUBLIC RECORDS. - NSR
- ANY RIGHT, TITLE, OR INTEREST IN ANY MINERALS, MINERAL RIGHTS, OR RELATED MATTERS, INCLUDING BUT NOT LIMITED TO OIL, GAS, COAL AND OTHER HYDROCARBONS. - NSR
- ANY ENCROACHMENT, ENCUMBRANCE, VIOLATION, VARIATION, OR ADVERSE CIRCUMSTANCES AFFECTING THE TITLE THAT WOULD BE DISCLOSED BY AN ACCURATE AND COMPLETE LAND SURVEY OF THE LAND. - AS SHOWN
- EASEMENTS OR CLAIMS OF EASEMENTS, NOT SHOWN BY THE PUBLIC RECORDS. - AS SHOWN
- ANY LIEN OR RIGHT TO A LIEN, FOR SERVICES, LABOR, OR MATERIAL HERETOFORE OR HEREAFTER FURNISHED, IMPOSED BY LAW AND NOT SHOWN BY THE PUBLIC RECORDS. - NSR
- TAXES OR SPECIAL ASSESSMENTS WHICH ARE NOT SHOWN AS EXISTING LIENS BY THE PUBLIC RECORDS OR HEREAFTER LEVIED. - NSR
- LIENS OR DEFERRED CHARGES FOR SEWER, WATER MAINS AND SERVICE PIPES, NOT SHOWN ON THE TAX ROLLS.
- REAL ESTATE TAXES: 2018-2019 AND ALL PRIOR YEARS PAID. REAL ESTATE TAXES FOR THE FISCAL YEAR 2019-2020: \$6,388.00 1ST INSTALLMENT: \$3,194.00, PAID. PARCEL NO. 1309400019 (9-76-2) 2021 ASSESSED VALUE: \$162,270.00 NOTE: WE DO NOT CERTIFY TO ANY SPECIAL ASSESSMENTS UNTIL THEY HAVE BEEN CERTIFIED AT THE COUNTY TREASURER'S OFFICE. - NSR
- REAL ESTATE TAXES: 2018-2019 AND ALL PRIOR YEARS PAID. REAL ESTATE TAXES FOR THE FISCAL YEAR 2019-2020: \$24.00 1ST INSTALLMENT: \$12.00, PAID. PARCEL NO. 1316200019 (16-76-2) 2021 ASSESSED VALUE: \$990.00 NOTE: WE DO NOT CERTIFY TO ANY SPECIAL ASSESSMENTS UNTIL THEY HAVE BEEN CERTIFIED AT THE COUNTY TREASURER'S OFFICE. - NSR
- RIGHTS OF ACCESS TO STATION 8+66 CONTAINED IN WARRANTY DEED EXECUTED BY GARY R. HOLMES AND SANDRA L. HOLMES, HUSBAND AND WIFE, TO STATE OF IOWA, FILED ON SEPTEMBER 1, 1981 AND RECORDED IN BOOK 292 OF DEEDS ON PAGE 1250, SUBSTANTIALLY HERETO AS FOLLOWS:
ALL RIGHTS OF DIRECT ACCESS BETWEEN PRIMARY ROAD NO. U.S. 61 AND GRANTORS' REMAINING PROPERTY ABUTTING THEREON RESERVING TO THE GRANTORS THE RIGHT OF ACCESS AT STATION 8+66, ON BOTH SIDES AND VIA AN ACCESSWAY. - AS SHOWN
- RIGHT-OF-WAY- AGREEMENT EXECUTED BY AND BETWEEN GARY R. HOLMES AND SANDRA L. HOLMES AND CITY OF MUSCATINE, IOWA DATED SEPTEMBER 24, 1981 FILED FOR RECORD ON OCTOBER 12, 1981 IN BOOK 294 AT PAGE 46. - AS SHOWN
- PERMANENT EASEMENT-SANITARY SEWERS AND FORCE MAINS SOUTH END SEWER EXTENSION - PHASE ONE- CONTRACT 1A CITY OF MUSCATINE, IOWA EXECUTED BY AND BETWEEN HARRY C. LANGEVELD AND E. LANGEVELD BISSCHOP, HUSBAND AND WIFE AND CITY OF MUSCATINE, IOWA DATED NOVEMBER 24, 1997 FILED FOR RECORD ON MARCH 2, 1998 FILE NO. 1998-1639. - AS SHOWN
- PLAT OF SURVEY FILED MARCH 26, 2020, AND RECORDED AS INSTRUMENT NO. 2020-01499 - AS SHOWN
THE CURRENT VESTING DOCUMENT WAS FILED LESS THAN 24 MONTHS AGO. BASUTO PROPERTIES, LLC ACQUIRED INTEREST BY WARRANTY DEED FROM COMMUNITY BANK & TRUST COMPANY, RECORDED ON JUNE 11, 2019 AS INSTRUMENT NO. 2019-02499.
PREVIOUSLY, COMMUNITY BANK & TRUST COMPANY ACQUIRED INTEREST BY DEED IN LIEU OF JUDICIAL FORECLOSURE FROM SADDLE UP, LLC, AN IOWA LIMITED LIABILITY COMPANY, RECORDED ON JANUARY 2, 2019 AS INSTRUMENT NO. 2019-00031.
PREVIOUSLY, SADDLE UP, LLC ACQUIRED INTEREST BY WARRANTY DEED FROM JOHN W. AXEL AND JOAN U. AXEL, HUSBAND AND WIFE, RECORDED ON JUNE 4, 2008 AS DOCUMENT NO. 2008-03271.

SURVEYOR'S CERTIFICATE

BASED UPON COMMITMENT FILE NO. N0033049//IA21333299 OF FIDELITY NATIONAL TITLE INSURANCE COMPANY, BEARING AN EFFECTIVE DATE OF MAY 21, 2021.

TO: LOVE'S TRAVEL STOPS & COUNTRY STORES INC., AND FIDELITY NATIONAL TITLE INSURANCE COMPANY AND THEIR RESPECTIVE SUCCESSORS AND ASSIGNS:

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE IN ACCORDANCE WITH THE 2021 MINIMUM STANDARD DETAIL REQUIREMENTS FOR ALTA/NSPS LAND TITLE SURVEYS, JOINTLY ESTABLISHED AND ADOPTED BY ALTA AND NSPS, AND INCLUDES ITEMS 1, 3, 4, 5, 6(a), 6(b), 7(a), 8, 11(a), 11(b), 13, 14, 16, 18 AND 19 OF TABLE A THEREOF. THE FIELDWORK WAS COMPLETED FROM MARCH 2ND, 2020 TO APRIL 23RD, 2020.

John M. Tranmer
JOHN M. TRANMER, IOWA LICENSE NO. 12631

DATE SEPTEMBER 10, 2021

ORIGIN DESIGN CO. - 137 MAIN STREET, STE. 100
DUBUQUE, IOWA 52001



RESOLUTION NO. 2023-0280

A RESOLUTION SETTING THE TIME AND PLACE TO CONDUCT A PUBLIC HEARING ON VACATING CERTAIN SEWER EASEMENTS LOCATED AT 2417 GRANDVIEW AVENUE

WHEREAS, a request has been received for the vacation of certain sewer easements at 2417 Grandview Avenue in the City of Muscatine, Iowa described as:

TEMPORARY CONSTRUCTION EASEMENT

Commencing at the South Quarter Corner of Section 9, Township 76 North, Range 2 West, of the 5th P.M. Muscatine County, Iowa; Thence N86°55'00"E, along the South Line of the Southeast Quarter of said Section 9, 618.20 feet, to its intersection with the present Northerly Right-of-Way Line of Primary Road No. U.S. 61; Thence N59°38'30"E, along said Northerly Right-of-Way Line, 311.7 feet, to the Northeast Corner of the Parcel conveyed by Warranty Deed recorded in Book 292 of Lots, at Page 1250, of the Records of the Muscatine County Recorder's Office, which is the Point of Beginning of the parcel described herein; Thence S59°38'30"W, along said Northerly Line, 104.15 feet; Thence N33°41'40"W, 48.69 feet; Thence N56°18'20"E, 134.11 feet, to a point on the East Line of the parcel conveyed by Change of Title, recorded in Book 344, at Page 1084, of the records of said Muscatine County Recorder's Office; Thence S04°51'45"E, along said East Line, 62.49 feet, to the Point of Beginning. Said parcel of land contains 6,200 square feet, more or less and is subject to easements and restrictions of record.

PERMANENT SANITARY SEWER EASEMENT

Commencing at the South Quarter Corner of Section 9, Township 76 North, Range 2 West, of the 5th P.M., Muscatine County, Iowa; Thence N86°55'00"E, along the South Line of the Southeast Quarter of said Section 9, 618.20 feet, to its intersection with the present Northerly Right-of-Way Line of Primary Road No. U.S. 61; Thence N59°38'30"E, along said Northerly Right-of-Way Line, 311.7 feet, to the Northeast Corner of the Parcel conveyed by Warranty Deed recorded in Book 292 of Lots, at Page 1250, of the Records of the Muscatine County Recorder's Office, which is the Point of Beginning of the parcel described herein; Thence S59°38'30"W, along said Northerly Line, 59.08 feet; Thence N33°41'40"W, 6.31 feet; Thence N56°18'20"E, 64.34 feet, to a point on the East Line of the parcel conveyed by Change of Title, recorded in Book 344, at Page 1084, of the records of said Muscatine County Recorder's Office; Thence S04°51'45"OE, along said East Line, 11.13 feet, to the Point of Beginning. Said parcel of land contains 499 square feet, more or less and is subject to easements and restrictions of record.

WHEREAS, a public hearing must be conducted by the City Council of Muscatine prior to the vacation of an easement.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Muscatine, that a Public Hearing is hereby established to review to allow the public to comments on the proposed utility easement vacation. Said hearing to be conducted at 6:00 P.M. on Thursday, July 6, 2022, in

the City Hall Council Chambers, and that the attached public notice of the time and place of said public hearing shall be given by publication in the Muscatine Journal at least seven (7) days but not more than twenty (20) days prior to the established date of the public hearing.

PASSED, APPROVED, AND ADOPTED by the City Council for the City of Muscatine, Iowa, on this, the 15th day of June 2023.

Dr. Brad Bark, Mayor

ATTEST:

Jerry Ewers, Acting City Clerk



City of Muscatine

ITEM NUMBER 2023-0281

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

April Limburg, City Planner

Jodi Royal-Goodwin, Community Development Director

SUBJECT

Resolution Setting a Public Hearing for July 6, 2023 Regarding an Easement Agreement Allowing for the Encroachment of Tom Bruner Field on an adjoining City-Owned Parcel

EXECUTIVE SUMMARY

A very small portion of Tom Bruner Field, some fencing and a foul pole, extends beyond the boundary of the parcel that the City has conveyed to the School District. The City is retaining ownership of the parcel upon which this small portion of Tom Bruner Field encroaches. As such, it is necessary for the City to grant an encroachment easement in order to allow for the encroachment to continue. Prior to granting such an easement, a public hearing must be held. This resolution sets such a public hearing for July 6.

STAFF RECOMMENDATION

Adopt the attached resolution setting a public hearing for the July 6 City Council meeting regarding granting an easement to allow for the continued encroachment of Tome Bruner Field on to an adjoining City-owned parcel.

BACKGROUND/DISCUSSION

The City of Muscatine acquired Tom Bruner Field in 1975. In 2019, the City and MCSD entered into the Tom Bruner Usage/Maintenance Agreement which provided MCSD with exclusive usage and maintenance of Tom Bruner Field. Under the Tom Bruner Agreement, MCSD has the right to use and operate the facilities for any baseball or non-baseball school event. MCSD plans to make significant capital investments in the property and has requested that the City transfer Tom Bruner Field to their ownership. On April 20, City Council approved a purchase agreement regarding the transfer of ownership of Tom Bruner Field to MCSD. In order to convey all of Tom Bruner Field to the School District, it is necessary to grant an encroachment agreement to allow for the small portion of Tom Bruner field that encroaches on a City-owned parcel to the west.

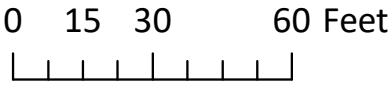
CITY FINANCIAL IMPACT

None. Under a usage/maintenance agreement approved in 2019, Muscatine Community School District has already assumed responsibility for the operation and maintenance of Tom Bruner Field.

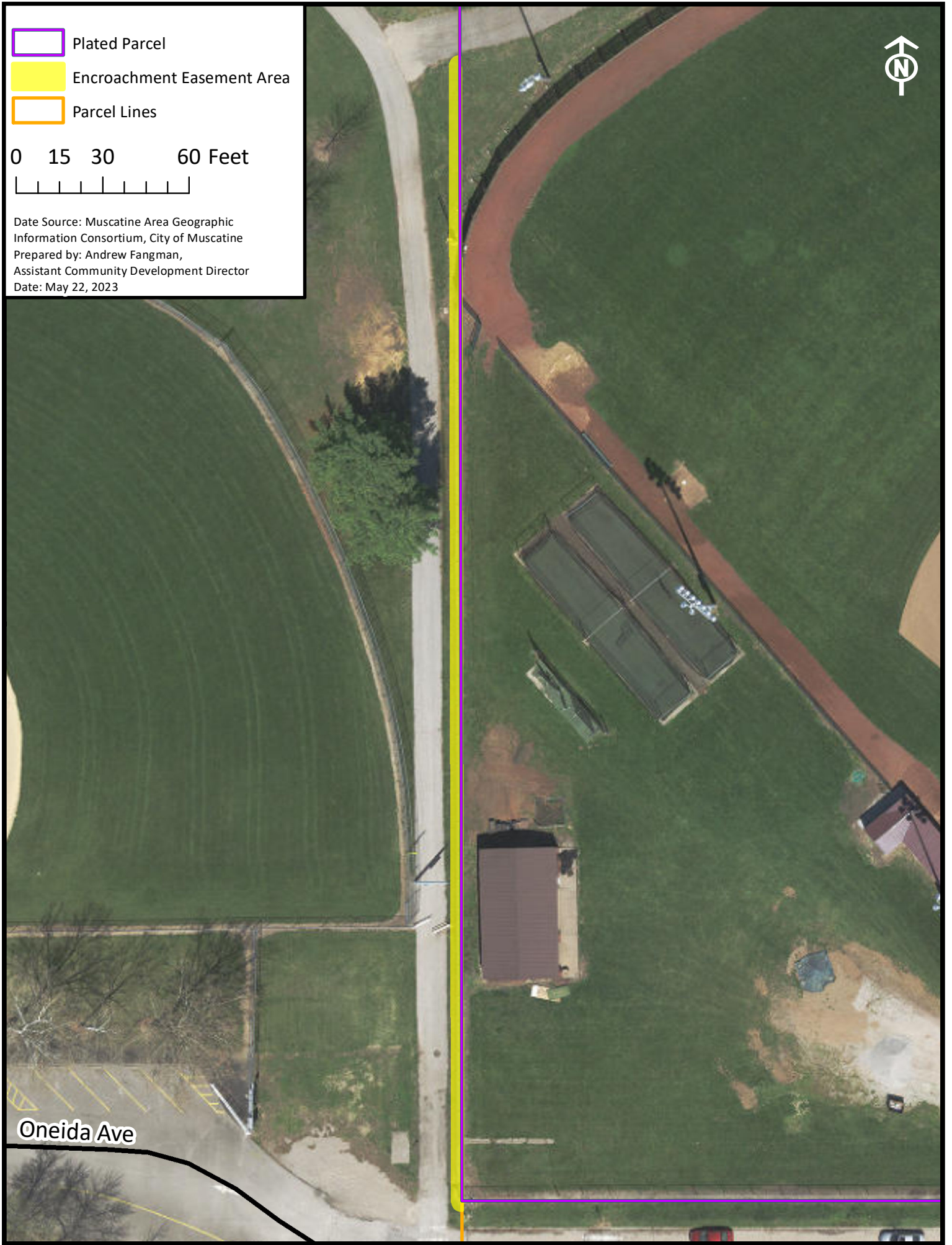
ATTACHMENTS

1. Easment Area Map
2. Public Notice Bruner Encroachment Easment
3. Resolution Setting a hearing on Granting an Easement to Allow for the Continued Encroachment of Tom Bruner Field

-  Plated Parcel
-  Encroachment Easement Area
-  Parcel Lines



Date Source: Muscatine Area Geographic Information Consortium, City of Muscatine
Prepared by: Andrew Fangman,
Assistant Community Development Director
Date: May 22, 2023



PUBLIC NOTICE

A PUBLIC HEARING ON GRANTING AN EASEMENT TO ALLOW FOR THE CONTINUED ENCROACHMENT OF TOM BRUNER FIELD ONTO AN ADJOINING CITY-OWNED PARCEL

Public Notice is hereby given that the City Council for the City of Muscatine, Iowa, will conduct a Public Hearing on granting an easement allowing for the continued encroachment of Tom Bruner onto a portion of the adjoining City-owned parcel more particularly described as:

A PART OF KENT-STEIN PARK AND ALSO BEING IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 3, TOWNSHIP 76 NORTH, RANGE 2 WEST OF THE 5TH PRINCIPAL MERIDIAN IN MUSCATINE, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH QUARTER CORNER OF SECTION 3; THENCE NORTH 01°23'18" EAST 1496.00 FEET TO THE SOUTHWEST CORNER OF BLOCK 8 OF SOUTH PARK ADDITION AND THE POINT OF BEGINNING; THENCE NORTH 88°36'08" WEST 3.99 FEET; THENCE NORTH 01°23'06" EAST 95.14 FEET; THENCE NORTH 00°19'29" EAST 211.57 FEET; THENCE NORTH 06°52'06" EAST 82.97 FEET; THENCE SOUTH 01°23'18" WEST 389.26 FEET TO THE POINT OF BEGINNING, CONTAINING 0.05 ACRES.

This Public Hearing will be conducted on July 6, 2023, at 6:00 p.m. in the City Council Chambers at City Hall, 215 Sycamore Street. All interested persons are invited to attend and comment on the proposed vacation at that time.

The hearing will be held during the regular Muscatine City Council meeting. Public participation will be also be offered electronically. The GoToMeeting link and call-in information will be published on the official agenda at the City's website no later than June 3rd. Following such hearing, the Muscatine City Council may take action on said proposal without further notice or opportunity for hearing. If you are a person requiring a special accommodation for a disability or language barrier, please contact the City at 563-262-4141 at least three (3) business days in advance of the meeting date.

Carol Webb, City Clerk

RESOLUTION NO.2023-0281

**A RESOLUTION SETTING THE TIME AND PLACE TO CONDUCT
A PUBLIC HEARING ON GRANTING AN EASEMENT TO ALLOW
FOR THE CONTINUED ENCROACHMENT OF TOM BRUNER
FIELD ONTO AN ADJOINING CITY-OWNED PARCEL**

WHEREAS, the City of Muscatine has entered into an agreement with the Muscatine Community School District to convey ownership of certain real property located in the City of Muscatine, Muscatine County, Iowa, commonly known as Bruner Field, and as more particularly described as Block 8 of the South Park Addition of the City of Muscatine in Muscatine County, Iowa;

WHEREAS, Muscatine Community School District desires to maintain fencing, a foul pole, and other appurtenances that are part of Tom Bruner Field (collectively, the “Bruner Field Improvements”) and which encroach upon property owned by the City known as Kent-Stein Park more particularly described as:

A PART OF KENT-STEIN PARK AND ALSO BEING IN THE NORTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 3, TOWNSHIP 76 NORTH, RANGE 2 WEST OF THE 5TH PRINCIPAL MERIDIAN IN MUSCATINE, IOWA AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTH QUARTER CORNER OF SECTION 3; THENCE NORTH 01°23’18” EAST 1496.00 FEET TO THE SOUTHWEST CORNER OF BLOCK 8 OF SOUTH PARK ADDITION AND THE POINT OF BEGINNING; THENCE NORTH 88°36’08” WEST 3.99 FEET; THENCE NORTH 01°23’06” EAST 95.14 FEET; THENCE NORTH 00°19’29” EAST 211.57 FEET; THENCE NORTH 06°52’06” EAST 82.97 FEET; THENCE SOUTH 01°23’18” WEST 389.26 FEET TO THE POINT OF BEGINNING, CONTAINING 0.05 ACRES

WHEREAS, it is the intent of the City of Muscatine to grant an easement to the Muscatine Community School District to allow for the continued encroachment of Tome Bruner Field onto the adjoining City-owned parcel; and

WHEREAS, a public hearing must be conducted by the City Council of Muscatine prior to granting such an easement.

NOW, THEREFORE, BE IT RESOLVED by the City Council for the City of Muscatine, that a Public Hearing is hereby established to review and to allow the public to comment on the proposed right of way vacation. Said hearing to be conducted at 6:00 P.M. on Thursday, July 6, 2023, in the City Hall Council Chambers, and that the attached public notice of the time and place of said public hearing shall be given by publication in the Muscatine Journal at least four (4) days but not more than twenty (20) days prior to the established date of the public hearing.

PASSED, APPROVED, AND ADOPTED by the City Council for the City of Muscatine, Iowa, on this, the 15th day of June 2023.

Dr. Brad Bark, Mayor

ATTEST:

Jerry Ewers, Acting City Clerk



City of Muscatine

ITEM NUMBER 2023-0282

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

Nancy Lueck, Finance Director
Carol Webb, City Administrator

SUBJECT

Resolution to Set a Public Hearing for July 20, 2023 on Urban Renewal Plan Amendments

EXECUTIVE SUMMARY

The City periodically amends its Urban Renewal Plan to allow for future tax increment financing (TIF) or future bond funding to be used for new Economic Development Agreements, new projects or programs, or to continue or to amend existing projects or programs. Prior to amending the Urban Renewal Plan, a public hearing is required. The City is also required to hold a consultation meeting with other taxing entities prior to the approval of the Plan Amendment.

The Urban Renewal Plan Amendment to be considered for approval at the July 20, 2023 meeting includes: (1) Update to the City's Small Business Forgivable Loan program to extend this program for 5 years from FY 25 through FY 29, (2) Update the Downtown Facade Program to extend this program for 5 years from FY 25 through FY 29, (3) Update the Urban Renewal Administration and Professional Support Program to extend this program for 5 years from FY 25 through FY 29, (4) Update the Greater Muscatine Chamber of Commerce and Industry Support program to extend this program for 5 years from FY 25 through FY 29, (5) Development Agreement and TIF Rebate with Kent Pet Group, Inc. for the construction of a new World's Best Cat Litter production facility, and (6) Development Agreement and TIF Rebate with Musco Lighting for the expansion of their Muscatine facility – Phase I.

STAFF RECOMMENDATION

Staff recommends approval of the resolution setting a public hearing for July 20, 2023 on the proposed Urban Renewal Plan Amendments

BACKGROUND/DISCUSSION

The City traditionally groups project or programs into a single Urban Renewal Plan Amendment. The currently proposed amendment includes six items:

1. Update to the City's Small Business Forgivable Loan program to extend this program for 5 years from FY 25 through FY 29. This will increase to \$150,000 per year for a total of \$750,000. (The \$50,000 annual increase will be offset by the elimination of the Small Business Forgivable Loan program for Code Compliance and ADA improvements after the FY 24 year.)
2. Update the Downtown Facade Program to extend this program for 5 years from FY 25 through FY 29 at \$100,000 per year for a total of \$500,000.
3. Update the Urban Renewal Administration and Professional Support Program to extend this program for 5 years from FY 25 through FY 29 for a total not to exceed \$1,200,000. (This allows for 4% to 5% increases in wage and benefit costs each year.)
4. Update the Greater Muscatine Chamber of Commerce and Industry Support program to extend this program for 5 years from FY 25 through FY 29 for a total of \$250,000.
5. At the February 9, 2023 In Depth meeting, City Council gave consensus approval for the City to proceed with entering into a Development Agreement and TIF Rebate with Kent Pet Group, Inc. for the construction of a new World's Best Cat Litter production facility. The proposed development agreement would provide for a 10-year agreement with years 1-5 at 75% and years 6-10 at 50% up to a maximum total rebate amount not to exceed \$11,355,000.
6. At the February 9, 2023 In Depth meeting, City Council gave consensus approval for the City to proceed with entering into a Development Agreement and TIF Rebate with Musco Lighting for the expansion of their Muscatine facility. The proposed development agreement would provide for a 10-year, 50% agreement, up to a maximum total rebate amount not to exceed \$500,000 for Phase 1 of their project.

CITY FINANCIAL IMPACT

The funding for these projects will be from future incremental property taxes (TIF) funds, and as such, will have no impact on the current City budget.

ATTACHMENTS

1. UR Plan Amend (Muscatine #71 2023)-v2.Set Public Hearing 6-15-23 Agenda
2. Set Hrg UR Amend (no adds) (Muscatine #71 2023)-v2.6-15-23 Agenda

CITY OF MUSCATINE, IOWA
URBAN RENEWAL PLAN AMENDMENT
CONSOLIDATED MUSCATINE URBAN RENEWAL AREA

July, 2023

The Urban Renewal Plan (the “Plan”) for the Consolidated Muscatine Urban Renewal Area (the “Urban Renewal Area”) of the City of Muscatine, Iowa (the “City”) is being amended for the purposes of updating the descriptions of certain urban renewal projects previously approved by the City Council in prior amendments to the Plan and identifying new urban renewal projects to be undertaken in the Urban Renewal Area.

1) Update Description of the City’s Small Business Forgivable Loan Program. The Small Business Forgivable Loan Program is hereby updated, as follows:

Name of Project: Small Business Forgivable Loan Program

Date of Council Approval of Program: September 4, 2014, and updated October 20, 2016; February 15, 2018; February 4, 2021; and July 20, 2023

Description of Program: The City acknowledges the importance of the success of local businesses to the promotion of economic development in the City. The Small Business Forgivable Loan Program is designed to provide public support to the development and improvement of local businesses in the Urban Renewal Area. The City will provide fiscal support to the Program through the provision of economic development forgivable loans (the “Forgivable Loans”) to small businesses situated in certain districts highlighted on the map attached as Exhibit A to the September, 2014 Amendment.

The Forgivable Loans will be targeted to assist with the promotion of in-fill, redevelopment and facilities enhancement of qualifying small businesses. It is anticipated that the Forgivable Loans will continue to be made in each of the City’s 2025 through 2029 fiscal years. Over the course of these fiscal years, the City will consider making Forgivable Loans to eligible applicants in an aggregate amount not to exceed \$750,000. The City staff will develop appropriate materials, including agreements and applications, for the administration of the Forgivable Loans.

Description of Use of TIF for the Program: It is anticipated that the City will fund the Forgivable Loans with borrowed funds and/or with the proceeds of internal advances of City funds on-hand. In any case, the City’s obligations (the “Obligations”) will be repaid with incremental property tax revenues. It is anticipated that the City’s use of incremental property tax revenues for the Forgivable Loans will not exceed \$750,000, plus any interest expense incurred by the City on the Obligations.

The City’s use of incremental property tax revenues for the Forgivable Loans in the City’s 2023-2024 fiscal year is governed by the February, 2021 Amendment.

2) Update Description of the City's Downtown Façade Improvement Program. The Downtown Façade Improvement Program is hereby updated, as follow:

Name of Project: Downtown Façade Improvement Program:

Date of Council Approval of Program: April 19, 2019 and updated July 20, 2023

Description of Program: The City acknowledges the importance of a vibrant downtown to the promotion of economic development in the Urban Renewal Area. Under the Downtown Façade Improvement Program (the "Program"), the City will fund economic development grants to eligible, local commercial business owners to assist such local business owners with paying the costs of undertaking building façade improvement projects and other projects approved by the City Staff. The City Staff will develop appropriate materials, including agreements and applications, for the administration of the Program.

Description of Use of TIF for Program: It is anticipated that the City will pay for Program with borrowed funds and/or the proceeds of internal advances of City funds on-hand. In any case, the City's obligations (the "Obligations") will be repaid with incremental property tax revenues derived from the Urban Renewal Area. The amount of incremental property tax revenues to be expended by the City in connection with Program will not exceed \$500,000 over the course of the City's 2025 through 2029 fiscal years, plus any interest expense incurred by the City on the Obligations.

The City's use of incremental property tax revenues for the Program in the City's 2023-2024 fiscal year will be governed by the April, 2019 Amendment.

3) Update Description of the Urban Renewal Administration and Support Program. The City Urban Renewal Administration and Professional Support Program is hereby updated, as follows:

Name of Project: Urban Renewal Administration and Professional Support Program (the "Admin Program")

Date of Council Approval of Program: November 6, 2014, and updated February 15, 2018 and July 20, 2023

Description of Program: The City will provide administrative and professional support to its urban renewal projects and initiatives in the City's 2025 through 2029 fiscal years. This support will include planning, staffing, grant writing and administration, document support, record management, accounting, legal services and such other services as are necessary to carry out and effectuate the urban renewal initiatives and objectives of the City.

Description of Use of TIF: The City will fund its support contributions under the Admin Program from the proceeds of internal advances (the "Advances") of cash on hand. The City's annual contributions will be determined from year to year. The City will repay the Advances from incremental property tax revenues to be derived from the Urban Renewal

Area. The amount of the Advances will be determined from year to year. The total amount of incremental property tax revenues to be applied to the City's Admin Program for the City's fiscal years 2025 through 2029 shall not exceed \$1,200,000, plus any interest expense incurred on the Advances.

The use of incremental property tax revenues for the Admin Program in the City's 2023-2024 fiscal year will be governed by the February, 2018 Amendment.

4) Update Description of the Greater Muscatine Chamber of Commerce and Industry Support Program. The Greater Muscatine Chamber of Commerce and Industry Support Program is hereby updated, as follows:

Name of Project: Greater Muscatine Chamber of Commerce and Industry Support Program (the "Chamber Program")

Date of Council Approval of Program: November 6, 2014, and updated February 15, 2018 and July 20, 2023

Declaration of Program: The City Council acknowledges the importance of the Greater Muscatine Chamber of Commerce and Industry to the economic development of the City. The City intends to continue to provide economic development support to the Greater Muscatine Chamber of Commerce and Industry through a series of economic development payments (the "Payments"). in an aggregate amount not to exceed \$250,000 in the City's 2025 through 2029 fiscal years.

Description of Use of TIF: It is anticipated that the City will fund the Payments to the Chamber Program with borrowed funds and/or the proceeds of internal advances of City funds on-hand. In any case, the City's obligations (the "Obligations") will be repaid with incremental property tax revenues derived from the Urban Renewal Area. The amount of incremental property tax revenues to be expended by the City in connection with Program will not exceed \$250,000 over the course of the City's 2025 through 2029 fiscal years, plus any interest expense incurred by the City on the Obligations.

The use of incremental property tax revenues for the Chamber Program in the City's 2023-2024 fiscal year will be governed by the February, 2018 Amendment.

5) Identification of Projects. By virtue of this amendment, the list of authorized urban renewal projects in the Plan is hereby amended to include the following project descriptions:

A.

Name of Project: Kent Pent Group, Inc. Development Project

Date of Council Approval of Project: July 20, 2023

Description of Project and Project Site: Kent Pet Group, Inc. (“Kent”) is undertaking the construction of a new commercial building for use in its cat litter production business operations (the “Kent Project”) on certain real property situated at 4315 W. 55th Avenue (the “Kent Property”) in the Urban Renewal Area.

It has been requested that the City provide tax increment financing assistance to Kent in support of the efforts to complete the Kent Project.

The costs incurred by the City in providing tax increment financing assistance to Kent will include legal and administrative fees (the “Admin Fees”) in an amount not to exceed \$15,000.

Description of Use of TIF for the Project: The City intends to enter into a Development Agreement with Kent with respect to the construction and use of the completed Kent Project and to provide annual appropriation economic development payments (the “Payments”) to Kent thereunder. The Payments, will be funded with incremental property tax revenues to be derived from the Kent Property. It is anticipated that the City’s total commitment of incremental property tax revenues with respect to the Kent Project, including the Payments and the Admin Fees, will not exceed \$11,370,000.

B.

Name of Project: Musco Sports Lighting, LLC Development Project

Date of Council Approval of Project: July 20, 2023

Description of Project and Project Site: Musco Sports Lighting, LLC (“Musco Lighting”) is undertaking the construction of a new commercial building for use in its business operations (the “Musco Lighting Project”) on certain real property situated at 1911 Stewart Road (the “Musco Lighting Property”) in the Urban Renewal Area.

It has been requested that the City provide tax increment financing assistance to Musco Lighting in support of the efforts to complete the Musco Lighting Project.

The costs incurred by the City in providing tax increment financing assistance to Musco Lighting will include legal and administrative fees (the “Admin Fees”) in an amount not to exceed \$8,000.

Description of Use of TIF for the Project: The City intends to enter into a Development Agreement with Musco Lighting with respect to the construction and use of the completed Musco Lighting Project and to provide annual appropriation economic development payments (the “Payments”) to Musco Lighting thereunder. The Payments, will be funded with incremental property tax revenues to be derived from the Musco Lighting Property. It is anticipated that the City’s total commitment of incremental property tax revenues with respect to the Musco Lighting Project, including the Payments and the Admin Fees, will not exceed \$508,000.

6) Required Financial Information. The following information is provided in accordance with the requirements of Section 403.17 of the Code of Iowa:

Constitutional debt limit of the City:	<u>\$86,141,287</u>
Outstanding general obligation debt of the City:	<u>\$17,037,003</u>
 <u>Proposed debt to be incurred under the July, 2023</u> <u>Amendment*:</u>	 <u>\$14,578,000</u>

*It is anticipated that some or all of the debt incurred hereunder will be subject to annual appropriation by the City Council.

June 8, 2023

VIA E-MAIL

Carol Webb
City Administrator/City Hall
Muscatine, IA

Re: Consolidated Muscatine Urban Renewal Area (July, 2023 Amendment)
Our File No. 421464-71

Dear Carol:

We have prepared the attached materials which will enable the City Council to act on June 15, 2023 to set July 20, 2023 as the date for a public hearing on the amendment to the existing urban renewal plan for the Urban Renewal Area.

The notice which is included in the attached resolution must be published once, not less than four (4) and not more than twenty (20) days prior to the July 20th hearing date. The last date on which the notice can effectively be published is July 16, 2023. Please print a separate copy of the notice for delivery to the newspaper. Please email a copy of the published notice to lemke.susan@dorsey.com.

Also, a “consultation session” must be set up with the local county and school districts. Please refer to my separate letter attached for further details.

Please provide one fully executed set of proceedings, once all the actions have been taken, and contact John Danos, Erin Regan, Severie Orngard or me if you have any questions.

Kind regards,

Amy Bjork

Attachments

cc: Nancy Lueck
Andrew Fangman

June 8, 2023

VIA E-MAIL

Carol Webb
City Administrator/City Hall
Muscatine, Iowa

Re: Consolidated Muscatine Urban Renewal Area/Consultation Session
Our File Number: 421464-71

Dear Carol:

The Iowa Urban Renewal Law requires that a city provide information concerning a proposed urban renewal plan or amendment to any other governmental bodies which might be affected by the use of tax increment financing within your urban renewal area. Specifically, the City must send a copy of the urban renewal plan amendment and an invitation to attend a meeting to discuss the urban renewal plan amendment to any county and school district whose jurisdiction covers any property which is within the urban renewal area. This consultation must be held at least two weeks prior to the public hearing on July 20, 2023.

It is our understanding that the property within your urban renewal area would affect Muscatine County, the Muscatine Community School District, and the Louisa-Muscatine Community School District.

Attached is a draft letter which you may use in order to provide notification to these governmental entities of the date, time and place of a meeting at which they may discuss your urban renewal plan amendment. The law does not require that this be a meeting of the City Council, and you may use your discretion about who represents the City at the meeting.

Along with the letter, you should send a copy of the urban renewal plan amendment and a copy of the notice of the public hearing on the urban renewal plan amendment.

According to our records, here are the mailing addresses for the individuals who should receive the notification letter and the enclosures:

Board of Supervisors
c/o Muscatine County Auditor
Muscatine County Administration Building
414 E 3rd St, Suite 201
Muscatine, IA 52761

Superintendent
Muscatine Community School District
2900 Mulberry Ave,
Muscatine, IA 52761

Superintendent
Louisa-Muscatine Community School District
14354 170th St.
Letts, IA 52754

Please call John Danos, Erin Regan, Severie Orngard or me if you have questions.

Kind regards,

Amy Bjork

Attachments

cc: Nancy Lueck
Andrew Fangman

[City letterhead]

DATE: _____

TO: Board of Supervisors, Muscatine County
Superintendent, Muscatine Community School District
Superintendent, Louisa-Muscatine Community School District

FROM: City Council
City of Muscatine, Iowa

RE: Consolidated Muscatine Urban Renewal Area

The City of Muscatine is in the process of amending the urban renewal plan for the Consolidated Muscatine Urban Renewal Area, and, pursuant to Section 403.5 of the Code of Iowa, the City is sending you the enclosed copy of its urban renewal plan amendment and scheduling a meeting at which you will have the opportunity to discuss this amendment.

The meeting to discuss our urban renewal plan amendment has been set for _____, 2023, at _____ .m. at the _____ in Muscatine. If you are unable to send a representative to the meeting, we invite your written comments. In addition, Section 403.5 gives your designated representative the right to make written recommendations concerning the urban renewal plan amendment no later than seven days following the date of the meeting.

The City will also hold a public hearing on this urban renewal plan amendment at _____ o'clock ____ .m. on July 20, 2023, and a copy of the notice of hearing is enclosed for your information.

Please call our City Administrator at (563) 264-1550 if you have questions.

Enclosure

SET DATE FOR HEARING ON URBAN
RENEWAL PLAN AMENDMENT

421464-71

Muscatine, Iowa

June 15, 2023

The Council of the City of Muscatine, Iowa, met on June 15, 2023, at _____ p.m., at the _____, in the City, for the purpose of setting a date for a public hearing on a proposed urban renewal plan amendment. The Mayor presided and the roll being called, the following members of the Council were present and absent:

Present: _____

Absent: _____.

The Mayor announced that an amendment to the urban renewal plan for the Consolidated Muscatine Urban Renewal Area had been prepared, and that it was now necessary to set a date for a public hearing on the proposed amendment to the urban renewal plan. Accordingly, Council Member _____ moved the adoption of the following resolution entitled “Resolution Setting Date for Public Hearing on Urban Renewal Plan Amendment for the Consolidated Muscatine Urban Renewal Area,” and the motion was seconded by Council Member _____. Following due consideration, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as follows:

RESOLUTION NO.2023-0282

Resolution Setting Date for Public Hearing on Urban Renewal Plan Amendment
for the Consolidated Muscatine Urban Renewal Area

WHEREAS, the City Council of the City of Muscatine, Iowa (the “City”), by resolution created the Consolidated Muscatine Urban Renewal Area (the “Urban Renewal Area”) and adopted an urban renewal plan (the “Plan”) for the governance of projects and initiatives therein; and

WHEREAS, an amendment (the “Amendment”) to the Plan has been prepared which (1) updates the description of the City’s Small Business Forgivable Loan Program which was previously approved in the September, 2014 Amendment to the Plan and updated in the October, 2016; February, 2018; and February, 2021 Amendments to the Plan; (2) updates the description of the City’s Downtown Façade Improvement Program which was previously approved in the April, 2019 Amendment to the Plan; (3) updates the description of the City’s Urban Renewal Administration and Professional Support Program which was previously approved in the November, 2014 Amendment to the Plan and updated in the February, 2018 Amendment to the Plan; (4) updates the description of the City’s Greater Muscatine Chamber of Commerce and Industry Support Program which was previously approved in the November, 2014 Amendment to the Plan and updated in the February, 2018 Amendment to the Plan; and (5) authorizes the undertaking of urban renewal projects in the Urban Renewal Area consisting of (a) providing tax increment financing support to Kent Pet Group, Inc. in connection with the construction of a new commercial building for use in its cat litter production business operations; and (b) providing tax increment financing support to Musco Sports Lighting, LLC in connection with the construction of a new commercial building for use in its business operations; and

WHEREAS, it is now necessary that a date be set for a public hearing on the Amendment;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Muscatine, Iowa, as follows:

Section 1. This City Council will meet at the City Council Chambers, Muscatine, Iowa, on July 20, 2023, at 6 p.m., at which time and place it will hold a public hearing on the proposed Amendment.

Section 2. The City Clerk shall publish notice of said hearing, the same being in the form attached hereto, which publication shall be made in a legal newspaper of general circulation in the City, which publication shall be not less than four (4) and not more than twenty (20) days before the date set for hearing.

Section 3. Pursuant to Section 403.5 of the Code of Iowa, the City Administrator and the City Finance Director are hereby designated as the City's representatives in connection with the consultation process which is required under that section of the urban renewal law.

Passed and approved this June 15, 2023.

Dr. Brad Bark, Mayor

Attest:

Jerry Ewers, Acting City Clerk

NOTICE OF PUBLIC HEARING ON PROPOSED URBAN RENEWAL PLAN AMENDMENT

Notice Is Hereby Given: That at 6 p.m., at the Muscatine City Hall Council Chambers, Muscatine, Iowa, on July 20, 2023, the City Council of the City of Muscatine, Iowa, will hold a public hearing on the question of amending the urban renewal plan for the Consolidated Muscatine Urban Renewal Area (the “Urban Renewal Area”) to (1) update the description of the City’s Small Business Forgivable Loan Program which was previously approved in the September, 2014 Amendment to the Plan and updated in the October, 2016; February, 2018; and February, 2021 Amendments to the Plan; (2) update the description of the City’s Downtown Façade Improvement Program which was previously approved in the April, 2019 Amendment to the Plan; (3) update the description of the City’s Urban Renewal Administration and Professional Support Program which was previously approved in the November, 2014 Amendment to the Plan and updated in the February, 2018 Amendment to the Plan; (4) update the description of the City’s Greater Muscatine Chamber of Commerce and Industry Support Program which was previously approved in the November, 2014 Amendment to the Plan and updated in the February, 2018 Amendment to the Plan; and (5) authorize the undertaking of urban renewal projects in the Urban Renewal Area consisting of (a) providing tax increment financing support to Kent Pet Group, Inc. in connection with the construction of a new commercial building for use in its cat litter production business operations; and (b) providing tax increment financing support to Musco Sports Lighting, LLC in connection with the construction of a new commercial building for use in its business operations. A copy of the amendment is on file for public inspection in the office of the City Clerk.

At said hearing any interested person may file written objections or comments and may be heard orally with respect to the subject matter of the hearing.

Jerry Ewers, Acting City Clerk

• • • • •

On motion and vote the meeting adjourned.

Dr. Brad Bark, Mayor

Attest:

Jerry Ewers, Acting City Clerk

STATE OF IOWA
MUSCATINE COUNTY
CITY OF MUSCATINE

SS:

I, the undersigned, City Clerk of the City of Muscatine, Iowa do hereby certify that pursuant to the resolution of its City Council fixing a date of public hearing on a proposed urban renewal plan amendment, the notice, of which the printed slip attached to the publisher's affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City, and copies were sent to the county and school district.

WITNESS my hand this ____ day of _____, 2023.

Carol Webb, City Clerk

(Attach here publisher's affidavit of publication of notice.)

(PLEASE NOTE: This certificate must not be dated until the publication has been made and you have reviewed it to be sure that the notice was published on the date indicated in the attached affidavit.)

STATE OF IOWA
MUSCATINE COUNTY
CITY OF MUSCATINE

SS:

I, the undersigned, City Clerk of the City of Muscatine, Iowa do hereby certify that as such I have in my possession or have access to the complete corporate records of the City and of its officers; and that I have carefully compared the transcript hereto attached with the aforesaid records and that the attached is a true, correct and complete copy of the corporate records relating to the action taken by the City Council preliminary to and in connection with setting a date for public hearing on an urban renewal plan amendment.

WITNESS my hand this ____ day of _____, 2023.

Carol Webb, City Clerk



City of Muscatine

ITEM NUMBER 2023-0284

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

Randy Moeller, Vehicle and Equipment Maintenance Supervisor
Brian Stineman, Public Works Director

SUBJECT

Request to Declare Two Transit Buses as Surplus and Authorize the Sale of Said Buses at Public Surplus Auction

EXECUTIVE SUMMARY

The staff is recommending the following vehicles be declared as surplus so they can be disposed of through the City's Public Surplus Auction. Two transit buses, unit #247 and #248.

STAFF RECOMMENDATION

Staff recommends approval.

BACKGROUND/DISCUSSION

These 2 vehicles have been replaced with new ones. They both have known maintenance issues and it would be best to dispose of them now.

CITY FINANCIAL IMPACT

The City will receive revenue from auctioning the buses.

ATTACHMENTS



City of Muscatine

ITEM NUMBER 2023-0285

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

Nancy Lueck, Finance Director

SUBJECT

A Request to Approve an Agreement between the City of Muscatine and Senior Resources to support the provision of Senior Resident Services in the amount of \$30,000 for Fiscal Year 2023/2024

EXECUTIVE SUMMARY

Presented for the City Council's consideration is approval of a Senior Services Agreement between the City of Muscatine and Senior Resources. This agreement provides Senior Resources with an allocation of \$30,000 for Fiscal Year 2023/2024 to support their mission of promoting and providing programs to enhance the quality of life of seniors in Muscatine.

STAFF RECOMMENDATION

Staff recommends approval.

BACKGROUND/DISCUSSION

As part of the agreement, Senior Resources will continue to provide the following services:

- Adult Day Program. Provide a home away from home for seniors in need of care, support or companionship and offer relief and education for caregivers and family members.
- Chore Services. Chore services that address lawn maintenance and snow removal for senior citizens.
- Home Repair Program. Assist senior citizens to remain safe within their home, providing small household repairs and modifications to help seniors remain as independent as possible.
- Meals on Wheels. Provide nutritional meals and daily friendly contact for seniors in need.
- SHIIP - (Senior Health Insurance Information Program). Serve as the local sponsor for the State of Iowa Insurance Division's SHIIP Program. Trained SHIIP volunteers provide

up-to-date counseling on topics related to Medicare, Medicare Supplements, Long Term Care Insurance and other health insurance issues.

- Outreach Services. Provide advocacy and assistance to seniors attempting to navigate the health care assistance system, including assistance with paperwork, coordination of community services, and help searching for programs and funding for seniors in need.
- Property Tax / Rent Refund. Assist clients with Property Tax Credit and Rent Refund forms from February through May each year.
- Caregiver Resources. Offer varied services and resources to support caregivers and friends providing care for seniors.
- Durable Medical Equipment Lending Closet. Provide durable medical equipment on loan for those in need.
- Therapy Tub/Bathing Services. Offer therapy tub and shower to assist caregivers in providing aquatherapy and hygienic support.
- Caregiver Support. Provide a location for caregivers to meet, educate and support other members of the Muscatine community.

Senior Resources may, from time to time, add or eliminate the services above. Senior Resources will provide the City Council with timely notice of any substantial change in services provided.

Senior Resources will provide an annual report that describes the specific uses of City funds under this Agreement.

CITY FINANCIAL IMPACT

The agreement requires the City to provide \$30,000 to Senior Resources for FY 2023/2024. This funding is included in the Council-approved FY 2023/2024 budget.

ATTACHMENTS

1. 23-24 Senior Resident Services Agreement-signed

AGREEMENT
SENIOR RESIDENT SERVICES

AGREEMENT, by and between the CITY OF MUSCATINE, IOWA (hereinafter referred to as the “City”) and Senior Resources.

WHEREAS, the Muscatine City Council provides for the annual allocation of funds to Senior Resources to support their mission of promoting and providing programs to enhance the quality of life of seniors in the Muscatine community; and

WHEREAS, Senior Resources offers expertise in how to support seniors to make their lives more manageable and allows them to stay in their own homes;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

- I. **RECEIPT OF CITY FUNDS.** The City agrees to allocate \$30,000.00 for fiscal year 2023/2024 to Senior Resources for use as directed within this Agreement. Such funds shall be paid in quarterly payments of \$7,500.00 in the months of July, October, January, and April. The City retains the right to unilaterally adjust the amount of any disbursement if the City determines that insufficient public funds exist to provide funds to Senior Resources at the level indicated in this Agreement. The City will take appropriate measures to provide timely notice to Senior Resources if a need arises to adjust disbursement amounts.
- II. **USE OF CITY FUNDS.** As a condition of the receipt of City funds set forth in Paragraph 1 above, Senior Resources agrees to provide the following programs and services:
 - A. **Adult Day Program.** Provide a home away from home for seniors in need of care, support or companionship and offers relief and education for caregivers and family members.
 - B. **Chore Services.** Chore services that address lawn maintenance and snow removal for senior citizens.
 - C. **Home Repair Program.** Assist senior citizens to remain safe within their home, providing small household repairs and modifications to help seniors remain as independent as possible.
 - D. **Meals on Wheels.** Provide nutritional meals and a daily friendly contact for seniors in need.
 - E. **SHIIP - (Senior Health Insurance Information Program).** Serve as the local sponsor for the State of Iowa Insurance Division’s SHIIP Program. Trained SHIIP volunteers provide up-to-date counseling on topics related to Medicare, Medicare Supplements, Long Term Care Insurance and other health insurance issues.
 - F. **Outreach Services.** Provide advocacy and assistance to seniors attempting to navigate the health care assistance system, including assistance with paperwork, coordination of community services, and help searching for programs and funding for seniors in need.

- G. **Property Tax / Rent Refund.** Assist clients with Property Tax Credit and Rent Refund forms from February through May each year.
 - H. **Caregiver Resources.** Offer varied services and resources to support caregivers and friends providing care for seniors.
 - I. **Durable Medical Equipment Lending Closet.** Provide durable medical equipment on loan for those in need.
 - J. **Therapy Tub/Bathing Services.** Offer therapy tub and shower to assist caregivers in providing aqua therapy and hygienic support.
 - K. **Caregiver Support.** Provide a location for caregivers to meet, educate and support other members of the Muscatine community.
 - L. Other services as the City and Senior Resources agree are feasible, necessary, and appropriate to support seniors in the community.
- III. **REPORTING.** As a condition of the receipt of City funds set forth in paragraph I, Senior Resources shall present to the City Council a report that describes the specific uses of City funds provided to Senior Resources under the Agreement and the activities planned for the coming year. This report (and any requests for additional funds) shall be submitted in December so that it can be considered as part of the City's budget for the next fiscal year. City Council shall determine the final budget allocation for Senior Resources for the following fiscal year in March when the City's budget is adopted. Senior Resources may from time to time add or eliminate services listed in paragraph II. Senior Resources shall provide the City Council timely notice of any substantial change in services provided.
- IV. **LIMITATION OF AUTHORITY.** No action by Senior Resources shall be binding upon, or constitute an expression of, the policy of the City.
- V. **WITHOLDING OF PAYMENT.** The City shall retain the authority to withhold any and all payments to Senior Resources if, in the sole judgment of the City, the proposed or continued use of the funds violates the terms of this Agreement, any applicable law, or is contrary to the appropriate use of public funds.
- VI. **MISCELLANEOUS.** This Agreement, and any dispute arising from the relationship between the parties to this Agreement, shall be governed by the laws of the State of Iowa. This Agreement and all other agreements, exhibits, and schedules referred to in this Agreement constitute(s) the final, complete, and exclusive statement of the terms of the agreement between the parties pertaining to the subject matter of this Agreement and supersedes all prior and contemporaneous understandings or agreements of the parties. If any term or provision of this Agreement is determined to be illegal, unenforceable, or invalid in whole or in part for any reason, such illegal, unenforceable, or invalid provisions or part thereof shall be stricken from this Agreement, and such provision shall not affect the legality, enforceability, or validity of the remainder of this Agreement.

VII. TERM. This Agreement shall be effective July 1, 2023 and shall terminate on June 30, 2024, unless renewed by mutual agreement of the parties. The Agreement may be terminated by either party by a written ninety (90) day notice. Upon termination, disbursement of funds to Senior Resources as outlined in the Agreement will cease.

SIGNED this ^{5th} 21 day of May, 2023.

Dr. Brad Bark
Mayor
City of Muscatine



Marc Hines
Chief Executive Officer
Crossroads, Inc

ATTEST:

Jerry Ewers, Acting City Clerk



City of Muscatine

ITEM NUMBER 2023-0286

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

Nancy Lueck, Finance Director

SUBJECT

A Request to Approve an Agreement between the City of Muscatine and the Greater Muscatine Chamber of Commerce (GMCCI) to provide Tourism and Marketing Services in the amount of \$135,000 annually for Fiscal Years 2023/2024 and 2024/2025.

EXECUTIVE SUMMARY

Presented for the City Council's consideration is approval of a Tourism and Marketing Agreement between the City of Muscatine and the Greater Muscatine Chamber of Commerce and Industry (GMCCI). This agreement assigns to GMCCI the responsibility for enhancing the economic development of the City and County of Muscatine by marketing and promoting it as a destination for visitors and tourism. In exchange for these services, the City will provide an annual allocation to GMCCI in the amount of \$135,000.

This agreement supersedes an agreement signed and dated April 22, 2022.

STAFF RECOMMENDATION

Staff recommends approval

BACKGROUND/DISCUSSION

As part of the agreement, GMCCI will provide the following services:

- Develop and provide visitor and tourism information and programs for visitors to the City of Muscatine and Muscatine County;
- Continue the Tourism Committee of five members to provide program development and financial management. The Tourism Committee will meet a minimum of six (6) times per year.
- Prepare an annual budget and work plan approved by the Steering Committee which includes metrics (including hotel/motel occupancy rates and other tourism indicators) that will be submitted to Council as part of the City's budgeting process.

- In exchange for these services, the City will provide an annual allocation of \$135,000 to GMCCI. GMCCI will provide a written annual report to the City to ensure GMCCI's obligations under the agreement are met.

CITY FINANCIAL IMPACT

The funds for year one of this agreement are included in the FY 2023/2024 Council-approved City budget.

ATTACHMENTS

1. GMCCI Marketing and Tourism FY23-24 and 24-25 Agreement

AGREEMENT TOURISM & MARKETING SERVICES

AGREEMENT, by and between the CITY OF MUSCATINE, IOWA (hereinafter referred to as the “City”) and the GREATER MUSCATINE CHAMBER OF COMMERCE AND INDUSTRY (hereinafter referred to as the “GMCCI”).

WHEREAS, the Muscatine City Council historically provided for the annual allocation of twenty-five percent (25%) of those receipts from hotel/motel tax revenue from the prior fiscal year to GMCCI to establish and maintain the Convention & Visitors Bureau (hereinafter referred to as the CVB); and

WHEREAS, in 2020 the Muscatine City Council discontinued the Convention and Visitors Board and entered into a Tourism and Marketing Agreement with GMCCI for services similar to those historically provided by the CVB; and

WHEREAS, the Muscatine City Council intends to continue the working arrangement established with GMCCI for the provision of tourism and marketing services; and

WHEREAS, the City and GMCCI agree to the following contractual obligations;

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

- I. RECEIPT OF CITY FUNDS. The City agrees to allocate \$135,000.00 for fiscal years 2023/2024 and 2024/2025 from hotel/motel tax revenue that are collected by the Iowa Department of Revenue and received by the City to GMCCI for use as directed within this Agreement. Such funds shall be paid in quarterly payments of \$33,750 in the months of July, October, January, and April. The City retains the right to unilaterally adjust the amount of any disbursement if the City determines that insufficient public funds exist to provide funds to GMCCI at the level indicated in this Agreement. The City will take appropriate measures to provide timely notice to GMCCI if a need arises to adjust disbursement amounts.
- II. GMCCI shall have the following responsibilities and duties:
 - To adopt all rules necessary to carry out the duties required under this agreement and all rules shall be consistent with federal, state, and city statutes;
 - To develop and provide visitor and tourism information and programs for visitors to the City of Muscatine and Muscatine County;
 - To enhance the economic development of the City of Muscatine and Muscatine County by promoting the City and County as visitor destinations and as a viable setting to hold meetings, conventions, special events, and community attractions; and,
 - To provide input for and review the annual budget request for marketing and tourism services.
- III. STEERING COMMITTEE. A Tourism Committee will be established by GMCCI Board of Directors to provide program development and financial management, all subject to the approval of GMCCI Board of Directors.

- IV. APPOINTMENT. The Steering Committee shall consist of five (5) members. The City Council shall appoint three (3) members to serve as one of the five (5) members of the Steering Committee. The remaining two (2) members shall be nominated by the GMCCI Executive Committee and approved by the GMCCI Board of Directors. GMCCI will seek community leaders from among, but not limited to, the following areas:
- Lodging
 - Food Service
 - Arts
 - Media
 - Persons Interested in Tourism (including retail, hospitality, or cultural tourism)
- V. VACANCIES. Vacancies shall be filled in the same manner as the process described herein.
- VI. TERMS. Steering Committee members shall be appointed for three (3) year staggered terms.
- VII. OFFICERS. The Chair-elect of GMCCI in compliance with bylaws of GMCCI shall appoint a Chairperson each year.
- VIII. MEETINGS. Regular meetings of the Steering Committee will be held monthly with a minimum of six (6) meetings per year.
- IX. BUDGET AND WORK PLAN. An annual budget and work plan will be prepared based on anticipated revenues and expenses. The work plan shall be approved by the Steering Committee and will include metrics (including hotel occupancy rates and Hotel/Motel Tax receipts) that correlate to activities identified in the work plan and to the overall purpose of the Agreement. At least annually, GMCCI shall present its work plan to City Council detailing results and metrics from the previous year and its work plan for the coming year. This work plan (and any requests for additional funds) shall be submitted in December of each year so it can be considered as part of the City's budget for the next fiscal year. Additional revenues besides those funds set forth in this agreement may be sought by the Steering Committee from the City subject to the approval of the GMCCI Board of Directors. City Council shall provide final approval of any additional funds sought by GMCCI.
- X. SUB-COMMITTEES. Based on Program of Work, sub-committees may be established by the Steering Committee. Non-chamber members and steering committee members will be encouraged to participate on these sub-committees.
- XI. LIMITATION OF AUTHORITY. No action by any Steering Committee member shall be binding upon, or constitute an expression of, the policy of GMCCI until it shall have been approved and ratified by the GMCCI Board of Directors.
- XII. USE OF CITY FUNDS. As a condition of the receipt of City funds set forth in Paragraph I, GMCCI agrees to expend such funds pursuant to the following:
- *Tourism Marketing Grants.* The provision of small grants provided to organizers and event planners to create or develop locally hosted events;

- *Fourth of July Event Sponsorship.* City funds to pool with other sponsorship funds to strengthen the annual Fourth of July event and to improve the visitor experience;
- *Community and Promotional Events.* The creation of new arts, entertainment, cultural, and recreational events within the community;
- *Creative Services Agreements.* The production of targeted marketing materials such as photography, video, and graphic design to promote the community and to increase visitors;
- *Media Advertisement Purchases.* The purchase of local, regional, and media buys of developed marketing materials; and,
- *Management Fee.* GMCCI staff time and resources to manage the activities listed above.

XIII. ANNUAL REPORT. GMCCI will provide the City with a written annual report each year, to enable the City to determine that the contractual obligations undertaken by GMCCI, specifically the work plan, were met. The work plan and report will include metrics identified in the work plan, including hotel occupancy rates, Hotel/Motel Tax receipts; annual advertising expenditure; portion of advertising dollars spent to documented leads; number of tour groups and associated statistics; number of conventions and meetings and associated statistics.

XIV. MANAGEMENT. The staffing and management of this agreement is the responsibility of the President and CEO of GMCCI, who will assume full responsibility for employment, discharge and day-to-day management of the Tourism & Marketing Services Agreement with input from the Steering Committee, consistent with the personnel policies and benefit programs of GMCCI. Persons employed to handle these tasks are employees of GMCCI, and are not employees of the City. The President and CEO or his/her designee will serve as ex-officio, non-voting member of the Steering Committee.

XV. ACCOUNTING. GMCCI will maintain separate accounts, completely separate from the general fund of the chamber. All checks will require a signature of authorized GMCCI personnel/Board of Directors. GMCCI will provide bookkeeping services for the funds provided under this Agreement and will prepare a monthly financial report on the specific uses of City Funds. The finances under this Agreement will be included in the GMCCI audit that is conducted by a Certified Public Accounting firm. A full audit shall occur at least every other year. It is recognized by the parties that GMCCI's fiscal year commences on March 31 of each year.

XVI. TERM. This Agreement shall be effective the date executed by the City and shall terminate on June 30, 2025, unless renewed by mutual agreement of the parties. The Agreement may be terminated by either party by a written ninety (90) day notice. Upon termination, all funds held in the name of the CVB and funded from revenue received from the City shall become property of the City.

SIGNED this 15th day of June, 2023,

Dennis Froelich
Mayor Pro Tem
City of Muscatine

Brad Bark
President & CEO
Greater Muscatine Chamber of Commerce

ATTEST:

Jerry Ewers, Acting City Clerk

ADDENDUM

Proposed Budget (DRAFT)

Use of City Funds	FY 2024		FY 2025
Management Fee	\$	30,000.00	\$ 30,000.00
Tourism Micro Grants	\$	10,000.00	\$ 10,000.00
4th of July Event Sponsorship	\$	5,000.00	\$ 5,000.00
New Community & Promotional Events	\$	25,000.00	\$ 25,000.00
Creative Services Agreements	\$	15,000.00	\$ 15,000.00
Media Advertisement Purchases	\$	40,000.00	\$ 40,000.00
TBD	\$	10,000.00	\$ 10,000.00
<i>Total</i>	\$	135,000.00	\$ 135,000.00



City of Muscatine

ITEM NUMBER 2023-0287

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

Stephanie Romagnoli, Human Resources Manager

SUBJECT

Request to Approve the City's Insurance Renewal, including property, casualty, and liability insurance, worker's compensation coverage, and various lines of other specialty coverage.

EXECUTIVE SUMMARY

The City's insurance policies are set to be renewed on July 1, 2023. At this time, the renewal information is being presented to the City Council for approval. The City's property, casualty and liability insurance are covered by the Iowa Communities Assurance Pool (ICAP). Worker's compensation coverage is with the Iowa Municipal Worker's Compensation Association (IMWCA). Various lines of other specialty coverage are also placed with other carriers. The lines of coverage proposed are with the existing carriers and are renewals of the current policies.

STAFF RECOMMENDATION

Approval of policy renewal

BACKGROUND/DISCUSSION

The renewal premiums received are less than the amount budgeted for the fiscal year beginning on July 1. A total of \$966,478 was budgeted; the actual premium is \$932,809. This is an overall 5.8% increase in premiums. Industry wide, premium increases range between 5 - 40 percent depending on the coverage, geographic location, exposure, claims, and a number of other factors. The insurance committee has reviewed this renewal information and is confident that the City's current insurance program is well placed and meets the needs of the organization.

There is a 14.2% increase in the premium cost for ICAP coverage. This includes the City's property, auto, and liability insurance. This increase is due, in part, to an increase in the City's exposures and, in part, to the claims experience of the pool. On a more positive note, the worker's compensation coverage decreased by 23%. This is a direct result of the City's experience modification improving from .90 to .83, resulting in credit that is applied to the premium.

The insurance committee and staff recommend renewal of the City's insurance package as outlined here and in the attached document. Staff is available to answer any questions the Council may have about this item.

CITY FINANCIAL IMPACT

\$932,809 is the total premium cost. This amount is less than budgeted.

ATTACHMENTS

1. City of Muscatine Premium Comparison 2023
2. Muscatine 2023-24 Summary for Council Revised

City of Muscatine - 2023 Premium Comparison

Prepared by Gallagher

ICAP Coverage	2022 Premiums	2023 Projection	% Change	2023 Quoted	
				Premium	% Change
Property including Valuable Papers, Computer & Earthquake****	\$ 245,437	\$ 282,253	15.0%	\$ 294,398	19.9%
Inland Marine	Included	Included		Included	
General Liability, Liquor Liab, EPLI, Cyber and Employee Benefits	\$ 155,801	\$ 179,171	15.0%	\$ 169,981	9.1%
Law Enforcement Liability	\$ 18,694	\$ 21,498	15.0%	\$ 20,260	8.4%
Public Officials Liability	\$ 10,628	\$ 12,222	15.0%	\$ 11,389	7.2%
Automobile Liability	\$ 47,201	\$ 54,281	15.0%	\$ 51,826	9.8%
Automobile Physical Damage	\$ 47,813	\$ 54,985	15.0%	\$ 56,057	17.2%
Excess Liability	\$ 60,975	\$ 70,121	15.0%	\$ 65,816	7.9%
Total - ICAP	\$ 586,549	\$ 674,531	15.0%	\$ 669,727	14.2%
Other Lines:					
Police & Fire Medical (3 year policy) - 7/01/2021-7/01/2024	\$ 60,637	\$ 60,637	0.0%	\$ 60,637	0.0% *
Airport Liability (3 year policy) - 7/01/2022-7/02/2025	\$ 4,953	\$ 4,953	0.0%	\$ 4,953	0.0% **
City Crime - Bond (3 year policy) - 7/01/2021-7/01/2024	\$ 2,995	\$ 2,995	0.0%	\$ 2,995	0.0% ***
Workers Compensation - IMWCA	\$ 158,869	\$ 144,947	-8.8%	\$ 121,816	-23.3%
Fine Arts (with \$1,000 Deductible)	\$ 12,296	\$ 13,369	8.7%	\$ 11,500	-6.5%
Pollution for Fuel Tanks	\$ 4,162	\$ 4,578	10.0%	\$ 4,291	3.1%
Dredge Coverage (Marine) - Primary Hull and P&I	\$ 14,107	\$ 16,223	15.0%	\$ 15,534	10.1%
Dredge Coverage (Marine) - Excess P&I - 1st Layer \$5M	\$ 12,375	\$ 15,469	25.0%	\$ 13,615	10.0%
Dredge Coverage (Marine) - Excess P&I - 2nd Layer \$5M	\$ 8,500	\$ 10,625	25.0%	\$ 9,350	10.0%
Flood Policy - 215 Sycamore 7503	\$ 6,799	\$ 7,479	10.0%	\$ 7,971	17.2%
Flood Policy - 312 E Fifth Street 7507	\$ 5,005	\$ 5,506	10.0%	\$ 5,109	2.1%
Flood Policy - Pearl City Station 7505	\$ 1,057	\$ 1,163	10.0%	\$ 1,070	1.2%
Flood Policy - Riverview Center 7506	\$ 3,639	\$ 4,003	10.0%	\$ 4,241	16.5%
Subtotal - Other Lines	\$ 295,394	\$ 291,947	-1.2%	\$ 263,082	-10.9%
Total - All Lines	\$ 881,943	\$ 966,478	9.6%	\$ 932,809	5.8%

Notes:

* 3-Year Policy, Prepaid Premium of \$181,100

**3-Year Policy, Annual Installment Premium

*** 3-Year Policy, Prepaid Premium of \$8,986

****2023 Property Premium includes Prorated Premiums for Endorsements

City of Muscatine
Property/Casualty Insurance
Renewal 2023-24

Executive Summary:

The City of Muscatine's Insurance Committee recommends renewing coverages with incumbent carriers, as follows:

1. Iowa Communities Assurance Pool (ICAP):

Package Policy, includes the following coverage:

- Property – Insurable Values = \$188,775,676
- Total Blanket TIV = \$181,116,649
- General Liability
- Auto Liability
- Auto Physical Damage
- Law Enforcement Liability
- Public Officials Wrongful Acts
- Excess Liability

2. Iowa Municipalities Workers Compensation Association (IMWCA):

- Total Payroll = \$10,095,583
- Experience Mod = .83 (decreased from .92)

3. Airport Liability (ACE)
4. Fine Arts - AXA
5. Marine – Protection & Indemnity/Hull (Great American)
6. Excess Marine Liability (Gotham Insurance, Sompco & Great American)
7. Storage Tank Liability (ACE)
8. Flood - NFIP

ICAP's premium is up 14.2% from a year ago, but remains considerably below the public entity market, which is seeing overall increases of 15 to 30% due to large hikes in property coverage, law enforcement liability rates, excess liability rates, and property claims. ICAP also is recovering from expensive property claims the past couple of years due to multiple storms, including the large derecho from two years ago.

On a positive note, Workers Compensation premium with IMWCA decreased by more than \$37,000, which is attributed to a decrease in work comp rates and a large improvement in the experience mod rating for the city because of fewer work comp claims. The improvement in mod rating also qualifies the city for more pricing credit from IMWCA.

Overall premiums total \$932,809, compared to \$881,943 for the expiring year, an increase of 5.8 %.

Thank you again for selecting Gallagher as your business partner.

Jeff Young and Jim Kapsch
Arthur J Gallagher

June 8, 2023



City of Muscatine

ITEM NUMBER 2023-0288

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

Melanie Alexander, Art Center Director

SUBJECT

Request to enter into a contract in the amount of \$62,872 with Nathan Pierce for the sculpture "Zenith" to be installed in the roundabout at Mulberry and Second.

EXECUTIVE SUMMARY

During the January 20, 2022 meeting of the Muscatine City Council, the council members voted to approve the Muscatine Public Art Advisory Commission's recommendation to proceed with the public art concept designed by artist Nathan Pierce for the Mulberry Avenue Roundabout. The City Attorney, with input from the artist, City leadership, and members of the Public Art Advisory Commission, has drafted the contract between the artist and the City of Muscatine.

STAFF RECOMMENDATION

The Public Art Advisory Commission recommends entering into an agreement with artist Nathan Pierce to create and install the sculpture. The contract outlines a payment to the artist, made in three installments, in the amount of \$62,872 with a completion deadline of April 12, 2024.

BACKGROUND/DISCUSSION

In December 2020, the Public Art Advisory Commission released a Request for Qualifications targeted at artists with public art experience from Iowa and neighboring states. Seventeen artists expressed an interest in the project, and fifteen submitted applications. The Public Art Advisory Commission evaluated the applications and also consulted with City department heads. They selected three artists: Daniel Miller of Iowa City; Nathan Pierce of Cape Girardeau, Missouri; and Greg Mueller of Lutsen Mountain, Minnesota. All three artists participated in an online information session with members of the Advisory Commission, the City Engineer, and a few City department heads. Each artist submitted a concept proposal over summer 2021. The concept proposals were reviewed by the City Engineer, the Advisory Commission, and City departments before being presented during the public voting period.

Public voting kicked off on November 16, 2021 during the IDEAdash to discuss the arts in Muscatine. An online survey, using Survey Monkey, allowed the public to learn about each

concept and artist and to vote for their favorites. In-person voting was set up at the Muscatine Art Center, Sunrise Galleries, and Musser Public Library. Public voting was available between December 1, 2021 and January 10, 2022, and a press release discussing the project as well as how to vote was distributed in late November 2021.

913 people participated – 796 used Survey Monkey; 117 cast a paper ballot at one of the in-person locations. Among online participants, 52.22% selected Zenith as their first choice. Old Man River by Daniel Miller was the next most preferred piece with 27.34% selecting it as their first choice. The results were similar among the 117 people who submitted a paper ballot. 50% selected Zenith while 32% chose Old Man River.

Based on the survey results, the Public Art Advisory Commission voted at its January 11, 2022 meeting to recommend Zenith. During the January 20, 2022 meeting, Muscatine City Council voted unanimously to proceed with the concept designed by Nathan Pierce.

Over the last 1.5 years, securing funds, completing the designwork on the foundation, and obtaining bids for the foundation have made it necessary to adjust the original timeline. The competition date identified in the contract is now April 12, 2024. Depending on the ready availability of supplies, the artist's other commitments, and weather conditions, it may be possible to install the sculpture at an earlier date.

CITY FINANCIAL IMPACT

Numerous funding sources have been secured to support the creation and installation of the sculpture. The Holthues Trust awarded \$25,000, and this has been deposited into an account held by the City of Muscatine. Additional donors are contributing \$12,500. The remaining cost of the sculpture and foundation will be funded by ARPA. Engineering fees for the foundation totaled \$1782.25 and a portion of these fees have been offset by a reduction of \$1,200 in the sum due to the artist, as Nathan Pierce's original budget included some engineering fees.

ATTACHMENTS

1. Contract between City of Muscatine and Nathaniel Pierce - Public Art 2022-23.BLH, May 2023
2. Nathan Pierce - Zenith

**CONTRACT between the CITY of MUSCATINE and
NATHANIEL PIERCE**

1. **Parties.** The parties to this Contract are the CITY of MUSCATINE (Agency), whose address is: 215 Sycamore Street, Muscatine, IA 52761, and NATHANIEL PIERCE (Contractor), whose address is: 1425 Merriwether St., Cape Girardeau, MO 63703.
2. **Purpose of Contract.** The purpose of this Contract is to set forth the terms and conditions by which the Contractor shall design, create, transport, and install a sculpture (Title: "Zenith") for the center of the roundabout located at the intersection of Second Street and Mulberry Avenue in Muscatine, Iowa.
3. **Term of Contract.** This Contract is effective when all parties have executed it (Effective Date). The term of the Contract is from Effective Date through April 12, 2024. All services shall be completed during this term.
4. **Payment.**
 - A. The Agency agrees to pay the Contractor for the services described in Section 5 below, and as pictured in Attachment A, which is attached to and incorporated into this Contract by this reference. Total payment shall not exceed sixty-two thousand, eight hundred seventy-two dollars and no cents (\$62,872.00). Payment shall be made during the contract term as follows: thirty-one thousand, Four hundred thirty-six dollars and no cents (\$31,436.00) upon execution of contract, fifteen thousand, seven hundred eighteen dollars and no cents (\$15,718.00) upon fifty percent (50%) completion, and fifteen thousand, seven hundred eighteen dollars and no cents (\$15,718.00) upon completion and installation of artwork. Payment shall be made within forty-five (45) days after submission of invoice. Contractor shall submit invoices in sufficient detail to ensure that payments may be made in conformance with this Contract.
 - B. No payment shall be made for work performed before the Effective Date of this Contract. Should the Contractor fail to perform in a manner consistent with the terms and conditions set forth in this Contract, payment under this Contract may be withheld until such time as the Contractor performs its duties and responsibilities to the satisfaction of Agency.
 - C. Except as otherwise provided in this Contract, the Contractor shall pay all costs and expenses, including travel, incurred by Contractor or on its behalf in connection with Contractor's performance and compliance with all of Contractor's obligations under this Contract.
5. **Responsibilities of Contractor.** The Contractor agrees to:

- A. Design and fabricate a stainless steel and acrylic sculpture as pictured in Attachment A. Dimensions are approximately 11.5 feet high by 9.4 feet wide.
 - B. Coordinate final placement for the sculpture with the City of Muscatine Engineer, City of Muscatine Public Works Director, and representatives from the City of Muscatine Public Arts Advisory Commission.
 - C. Coordinate transportation and installation of the completed artwork.
 - D. Work with the City of Muscatine Engineer, City of Muscatine Public Works Director, and representatives from the City of Muscatine Public Arts Advisory Commission on appropriate installation methods, lighting needs, and appropriate structural support.
 - E. Obtain plans for the base, stamped by an Iowa licensed engineer.
 - F. Pay all costs associated with travel for site visits and meetings.
6. **Responsibilities of Agency.** The Agency agrees to:
- A. Pay Contract in accordance with Section 4 above.
 - B. Coordinate with the City of Muscatine Engineer, City of Muscatine Public Works Director, and representatives from the City of Muscatine Public Arts Advisory Commission to provide and communicate necessary information to the Contractor.
 - C. After installation of the sculpture, inspect the sculpture where it has been installed for the final approval and acceptance of the project within ten (10) business days. The Agency's final approval shall not be reasonably withheld.
7. **Special Provisions.**
- A. Acceptance of the advance payment described in paragraph 4 of this Contract by the Contractor signifies the Contractor's acceptance of their obligation to complete said artistic project as specified herein. Should Contractor fail to complete artistic project as specified herein, it hereby accepts responsibility and the attaching liability to the Agency for repayment of advance funds.
 - B. The Contractor shall retain copyright of the artwork as outlined in this contract and pursuant to the Visual Arts Rights Act ("VARA") of 1990, but agrees to grant the City of Muscatine a non-exclusive, limited, perpetual, irrevocable, worldwide, free of all charges, transferable license to use images of the artwork, as outlined in this contract, for promotional and non-sales purposes as well as the rights and responsibilities for the maintenance and repair of the finished work.
 - C. The Contractor shall transfer ownership of the finished work to the City of Muscatine upon receipt of final payment.

8. **General Provisions.**

- A. **Amendments.** Any changes, modifications, revisions, or amendments to this Contract which are mutually agreed upon by the parties to this Contract shall be incorporated by written instrument, executed by all parties to this Contract.
- B. **Applicable Law, Rules of Construction, and Venue.** The construction, interpretation, and enforcement of this Contract shall be governed by the laws of the State of Iowa, without regard to conflicts of law principles. The terms "hereof," "hereunder," "herein," and words of similar import, are intended to refer to this Contract as a whole and not to any particular provision or part. The Courts of the State of Iowa shall have jurisdiction over this Contract and the parties.
- C. **Assignment Prohibited and Contract Shall Not be Used as Collateral.** Neither party shall assign or otherwise transfer any of the rights or delegate any of the duties set out in this Contract without the prior written consent of the other party. The Contractor shall not use this Contract, or any portion thereof, for collateral for any financial obligation without the prior written permission of the Agency.
- D. **Audit and Access to Records.** The Agency and its representatives shall have access to any books, documents, papers, electronic data and records of the Contractor which are pertinent to this Contract.
- E. **Availability of Funds.** Each payment obligation of the Agency is conditioned upon the availability of government funds which are appropriated or allocated for the payment of this obligation and which may be limited for any reason including, but not limited to, council or administrative action. If funds are not allocated and available for continued performance of the Contract, the Contract may be terminated by the Agency at the end of the period for which the funds are available. The Agency shall notify the Contractor at the earliest possible time of the services which will or may be affected by a shortage of funds. No penalty shall accrue to the Agency in the event this provision is exercised, and the Agency shall not be obligated or liable for any future payments due or for any damages as a result of termination under this section.
- F. **Award of Related Contracts.** The Agency may award supplemental or successor contracts for work related to this Contract or may award contracts to other contractors for work related to this Contract. The Contractor shall cooperate fully with other contractors and the Agency in all such cases.
- G. **Certificate of Good Standing.** The Contractor shall provide to the Agency a Certificate of Good Standing from the Iowa Secretary of State, or other proof that Contractor is authorized to conduct business in the State of Iowa, if required, before performing work under this Contract. Contractor shall ensure that all annual filings and corporate taxes due and owing to the Secretary of State's office are up-to-date before signing this Contract.

- H. Compliance with Laws.** The Contractor shall keep informed of and comply with all applicable federal, state, and local laws and regulations in the performance of this Contract.
- I. Confidentiality of Information.** All documents, data compilations, reports, computer programs, photographs, data and other work provided to or produced by the Contractor in the performance of this Contract shall be kept confidential by the Contractor unless written permission is granted by the Agency for its release. If and when Contractor receives a request for information subject to this Contract, Contractor shall notify Agency within ten (10) days of such request and shall not release such information to a third party unless directed to do so by Agency.
- J. Entirety of Contract.** This Contract, consisting of nine (9) pages; and Attachment A, consisting of nine (9) pages, represent the entire and integrated Contract between the parties and supersede all prior negotiations, representations, and agreements, whether written or oral. In the event of a conflict or inconsistency between the language of this Contract and the language of any attachment or document incorporated by reference, the language of this Contract shall control.
- K. Ethics.** Contractor shall keep informed of and comply with any and all ethical standards governing Contractor's profession.
- L. Extensions.** Nothing in this Contract shall be interpreted or deemed to create an expectation that this Contract will be extended beyond the term described herein.
- M. Force Majeure.** Neither party shall be liable for failure to perform under this Contract if such failure to perform arises out of causes beyond the control and without the fault or negligence of the nonperforming party. Such causes may include, but are not limited to, acts of God or the public enemy, fires, floods, epidemics, quarantine restrictions, freight embargoes, and unusually severe weather. This provision shall become effective only if the party failing to perform immediately notifies the other party of the extent and nature of the problem, limits delay in performance to that required by the event, and takes all reasonable steps to minimize delays.
- N. Indemnification.** The Contractor shall release, indemnify, and hold harmless the State, the Agency, and their officers, agents, and employees from any and all claims, suits, liabilities, court awards, damages, costs, attorneys' fees, and expenses arising out of Contractor's failure to perform any of Contractor's duties and obligations hereunder or in connection with the negligent performance of Contractor's duties or obligations, including, but not limited to, any claims, suits, liabilities, court awards, damages, costs, attorneys' fees, and expenses arising out of Contractor's negligence or other tortious conduct.
- O. Independent Contractor.** The Contractor shall function as an independent contractor for the purposes of this Contract and shall not be considered an employee of the City of Muscatine for any purpose. Consistent with the express terms of this

Contract, the Contractor shall be free from control or direction over the details of the performance of services under this Contract. The Contractor shall assume sole responsibility for any debts or liabilities that may be incurred by the Contractor in fulfilling the terms of this Contract and shall be solely responsible for the payment of all federal, state, and local taxes which may accrue because of this Contract. Nothing in this Contract shall be interpreted as authorizing the Contractor or its agents or employees to act as an agent or representative for or on behalf of the City of Muscatine or the Agency or to incur any obligation of any kind on behalf of the City of Muscatine or the Agency. The Contractor agrees that no health or hospitalization benefits, workers' compensation, unemployment insurance or similar benefits available to City of Muscatine employees will inure to the benefit of the Contractor or the Contractor's agents or employees as a result of this Contract.

- P. Nondiscrimination.** The Contractor shall comply with the Civil Rights Act of 1964, the Iowa Civil Rights Act (Iowa Code Chapter 216), the Americans with Disabilities Act (ADA), 42 U.S.C. § 12101, *et seq.*, and the Age Discrimination Act of 1975 and any properly promulgated rules and regulations thereto and shall not discriminate against any individual on the grounds of age, sex, color, race, religion, national origin, or disability in connection with the performance under this Contract.
- Q. Notices.** All notices arising out of, or from, the provisions of this Contract shall be in writing either by regular mail or delivery in person at the addresses provided under this Contract.
- R. Notice of Sale or Transfer.** The Contractor shall provide the Agency with notice of any sale, transfer, merger, or consolidation of the assets of the Contractor. Such notice shall be provided in accordance with the notices provision of this Contract and, when possible and lawful, in advance of the transaction. If the Agency determines that the sale, transfer, merger, or consolidation is not consistent with the continued satisfactory performance of the Contractor's obligations under this Contract, then the Agency may, at its discretion, terminate or renegotiate the Contract.
- S. Ownership and Return of Documents and Information.** Agency is the official custodian and owns all documents, data compilations, reports, computer programs, photographs, data, and other work provided to or produced by the Contractor in the performance of this Contract. Upon termination of services, for any reason, Contractor agrees to return all such original and derivative information and documents to the Agency in a useable format. In the case of electronic transmission, such transmission shall be secured. The return of information by any other means shall be by a parcel service that utilizes tracking numbers. Upon Agency's verified receipt of such information, Contractor agrees to physically and electronically destroy any residual Agency-owned data, regardless of format, and any other storage media or areas containing such information. Contractor agrees to provide written notice to Agency confirming the destruction of any such residual Agency-owned data.

T. Prior Approval. This Contract shall not be binding upon either party, no services shall be performed, and no payment shall be made by the City until this Contract has been fully executed and approved by the City Council of the City of Muscatine.

U. Insurance Requirements.

- (i) During the term of this Contract, the Contractor shall obtain and maintain, and ensure that each subcontractor obtains and maintains, each type of insurance coverage specified in Insurance Coverage, below.
- (ii) All policies shall be primary over any insurance or self-insurance program carried by the Contractor or the City of Muscatine. All policies shall include clauses stating that each insurance carrier shall waive all rights of recovery under subrogation or otherwise against Contractor or the City, its officers, agents, employees, and volunteers.
- (iii) The Contractor shall provide Certificates of Insurance to the Agency verifying each type of coverage required herein. If the policy is a "claims made" policy instead of an "occurrence" policy, the information provided shall include, but is not limited to, retroactive dates and extended reporting periods or tails.
- (iv) All policies shall be endorsed to provide at least thirty (30) days advance written notice of cancellation to the Agency. A copy of the policy endorsement shall be provided with the Certificate of Insurance.
- (v) In case of a breach of any provision relating to Insurance Requirements or Insurance Coverage, the Agency may, at the Agency's option, obtain and maintain, at the expense of the Contractor, such insurance in the name of the Contractor, or subcontractor, as the Agency may deem proper and may deduct the cost of obtaining and maintaining such insurance from any sums which may be due or become due to the Contractor under this Contract.
- (vi) All policies required by this Contract shall be issued by an insurance company with an A.M. Best rating of A- VIII or better.
- (vii) The Agency reserves the right to reject any policy issued by an insurance company that does not meet these requirements.

V. Insurance Coverage. The Contractor shall obtain and maintain the following insurance in accordance with the Insurance Requirements set forth above:

- (i) Commercial General Liability Insurance. Commercial general liability

insurance (COL) coverage, occurrence form, covering liability claims for bodily injury and property damage arising out of premises, operations, products and completed operations, and personal and advertising injury, with minimum limits as follows:

- (a) \$1,000,000.00 each occurrence;
- (b) \$1,000,000.00 personal injury and advertising injury;
- (c) \$2,000,000.00 general aggregate; and
- (d) \$2,000,000.00 products and completed operations.

The CGL policy shall include coverage for Explosion, Collapse and Underground property damage. This coverage may not be excluded by endorsement.

- (ii) Automobile Liability Insurance. Automobile liability insurance covering any auto (including owned, hired, and non-owned) with minimum limits of \$1,000,000.00 each accident combined single limit.

- W. Publicity.** Any publicity given to the projects, programs or services provided herein, including, but not limited to, notices, information, pamphlets, press releases, research, reports, signs, and similar public notices in whatever form, prepared by or for the Contractor, shall identify the Agency as the sponsoring agency and shall not be released without prior written approval from the Agency.
- X. Severability.** Should any portion of this Contract be judicially determined to be illegal or unenforceable, the remainder of the Contract shall continue in full force and effect, and the parties may renegotiate the terms affected by the severance.
- Y. Taxes.** The Contractor shall pay all taxes and other such amounts required by federal, state, and local law, including but not limited to, federal and social security taxes, workers' compensation, unemployment insurance, and sales taxes.
- Z. Termination of Contract.** This Contract may be terminated, without cause, by the Agency upon thirty (30) days written notice. This Contract may be terminated by the Agency immediately for cause if the Contractor fails to perform in accordance with the terms of this Contract.

- AA. Third-Party Beneficiary Rights.** The parties do not intend to create in any other individual or entity the status of third-party beneficiary, and this Contract shall not be construed so as to create such status. The rights, duties, and obligations contained in this Contract shall operate only between the parties to this Contract and shall inure solely to the benefit of the parties to this Contract. The provisions of this Contract are intended only to assist the parties in determining and performing their obligations under this Contract.
- BB. Time is of the Essence.** Time is of the essence in all provisions of this Contract.
- CC. Titles Not Controlling.** Titles of sections and subsections are for reference only and shall not be used to construe the language in this Contract.
- DD. Waiver.** The waiver of any breach of any term or condition in this Contract shall not be deemed a waiver of any prior or subsequent breach. Failure to object to a breach shall not constitute a waiver.
- EE. Counterparts.** This Contract may be executed in counterparts. Each counterpart, when executed and delivered, shall be deemed an original and all counterparts together shall constitute one and the same Contract. Delivery by the Contractor of an originally signed counterpart of this Contract by facsimile or PDF shall be followed up immediately by delivery of the originally signed counterpart to the Agency.

THE REMAINDER OF THIS PAGE WAS INTENTIONALLY LEFT BLANK.

9. **Signatures.** The parties to this Contract, either personally or through their duly authorized representatives, have executed this Contract on the dates set out below, and certify that they have read, understood, and agreed to the terms and conditions of this Contract.

The Effective Date of this Contract is the date of the signature last affixed to this page.

AGENCY:

City of Muscatine

Carol Webb, City Administrator

Date

CONTRACTOR:

Nathaniel Pierce

Date



Nathan S Pierce
1425 Merriweather St
Cape Girardeau, MO.63703
phone. 573.579.8386
e-mail. npierce1s@hotmail.com

Re:

Muscatine Public Art - Roundabout

City of Muscatine Public Art Advisory Commission/ Community Development

1314 Mulberry Ave., Muscatine, IA 52761

8/24/2021



"ZENITH"

Transforming Space through the lens of public art

That moment in time when something is at its most successful point. The Zenith of Muscatine is an abstract representation of place. By mirroring the fundamental layout of the traffic circle we create a three-dimensional abstraction of your community and the river it is built on. The relationship that this piece has with the environment communicates to the viewer and helps activate our imagination to see a brighter future!

Sculpture Description



Title- "ZENITH"

Dimensions- 11.5'Hx 9'Wx 7'D.

Material- Stainless Steel, Acrylic

Weight- 1000lbs approx.

Footing Requirements- TBD based on specs

Project Narrative

Muscantine Iowa is a beautiful community rich with history and a great promise for tomorrow. The Mississippi river has been the backdrop for your community since the beginning and it can easily be one of the things that gets taken for granted. I too was born and raised on the banks of the Mississippi and I know what it has meant in my life. It becomes an invaluable part of our heritage.

Since you're beginning, as a trading post in the early 1800s, you have relied on the Mississippi river for commerce, growth, and change. I think this is a great opportunity to pay homage to this natural resource and its contribution.

Through its abstract form this monumental sculpture takes a contemporary view of the relationship between your community and the river. I hope that "Zenith" will become a landmark that not only honors the Mississippi River as part of your history but becomes a catalyst for your success as you continue to discover the entrepreneurial spirit of tomorrow.

Zenith
Sculpture Dimensions-view 1



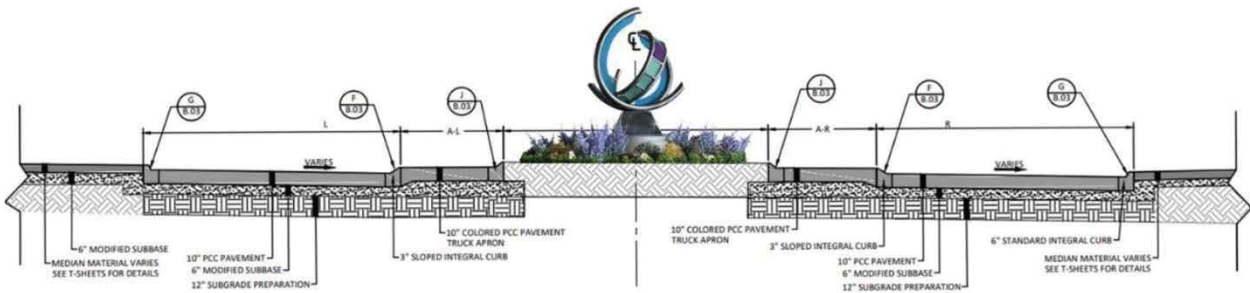
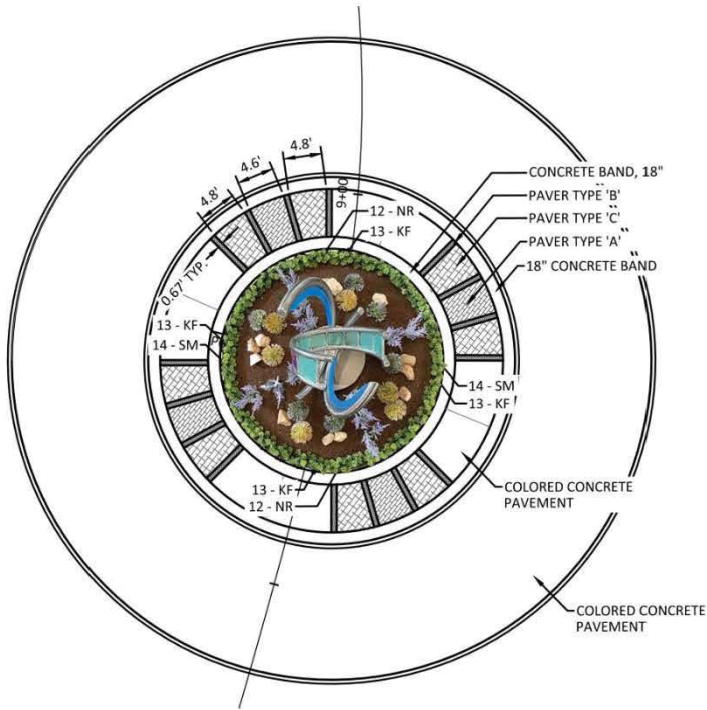
Zenith
Sculpture Dimensions-view 2



Model views



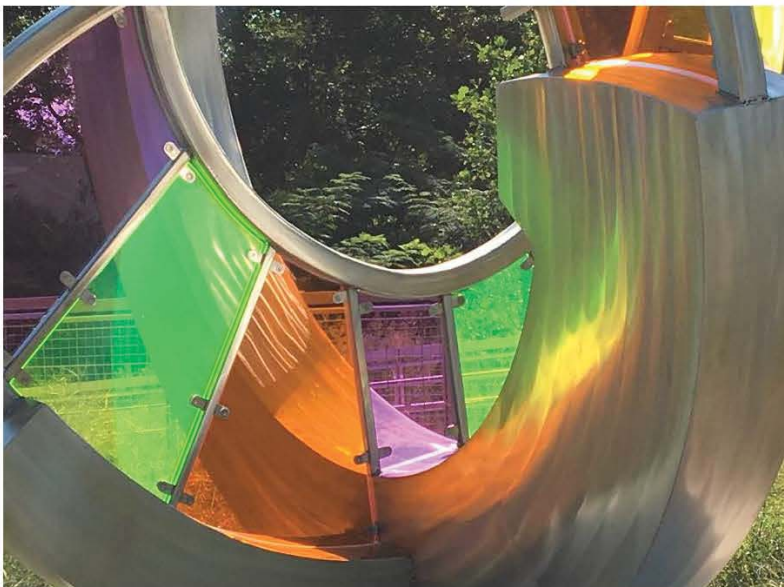
Site renderings



Similar Sculpture Details/Construction techniques



The ½" acrylic is mounted into a channel on the interior side of the larger pipe curve and attached with fasteners



Tab mounted shaped acrylic panels

Materials

304L Stainless-steel

The structure of the sculpture is fabricated from 1/8" and 3/16" 304L grade Stainless Steel and is considered a permanent material with minimal maintenance cost. Finished surface achieved with medium grit 3M surfacing disc in a uniform direction

Properties of stainless steel-

- Corrosion resistant.
- Temperature resistant.
- Low-maintenance (long lasting)
- Attractive appearance.

Cell Cast Acrylic

The transparent colored panels are constructed from ¼" and ½" cast acrylic sheet and offer balance to the metallic quality of the stainless-steel. The transparent quality makes use of natural light from the outdoor setting and creates colorful reflections/shadows on the space around the sculpture. Finished surface achieved with #120 burnishing tool, gives the acrylic a "brushed" look.

Properties of cast Acrylic:

- UV resistant
- Low-maintenance
- Environmentally friendly (recyclable)
- Impact resistant

Maintenance

Annual maintenance- recommended to seasonally wash Sculpture with a mild solution of soap and water rinse and wipe dry. Inspect all material, seams, and fasteners.

Timeline

Project estimated timeline- 5 months

- 3 weeks development and documentation
- 6-8 weeks materials and service
- 6-8 weeks fabrication
- 2 weeks finishing and installation plan

Note: All materials and services have been verified to be available for delivery with extended lead times due to market volatility and current availability of raw materials! This may be subject to change at time of contract /order



City of Muscatine

ITEM NUMBER 2023-0289

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

Brian Stineman, Public Works Director

SUBJECT

Request to Approve the Issuance of a Purchase Order for Construction of an Art Installation Foundation in the Mulberry and 2nd Street Roundabout to Heuer Construction for an Amount not to Exceed \$22,165.

EXECUTIVE SUMMARY

Staff request a purchase order for a lump sum amount of \$22,165.00 to Heuer Construction to construct a foundation for the proposed art installation in the Mulberry and 2nd Street Roundabout.

STAFF RECOMMENDATION

Approve the request

BACKGROUND/DISCUSSION

The Public Works Department has been working with the Art Center and the chosen artist for creation of a foundation in the Mulberry and 2nd Street roundabout that will support the previously approved artwork. The foundation has been designed and lump sum quotes were requested to build the foundation per the design plans and specifications. One proposal was received from Heuer Construction.

CITY FINANCIAL IMPACT

Numerous funding sources have been secured to support the creation and installation of the sculpture. The Holthues Trust awarded \$25,000, and this has been deposited into an account held by the City of Muscatine. Additional donors are contributing \$12,500. The remaining cost of the sculpture and foundation will be funded by ARPA. Engineering fees for the foundation totaled \$1782.25 and a portion of these fees have been offset by a reduction of \$1,200 in the sum due to the artist, as Nathan Pierce's original budget included some engineering fees.

ATTACHMENTS

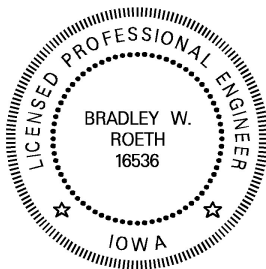
1. Muscatine_SculptureFoundation_RequestForQuotes (1)
2. Heuer Submittal



ROUNDAABOUT SCULPTURE FOUNDATION PROJECT

CITY OF MUSCATINE
MUSCATINE, IOWA

PREPARED BY:



I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA.


BRADLEY W. ROETH, PE

4/18/2023

DATE

REGISTRATION NO. 16536

MY LICENSE RENEWAL DATE IS DECEMBER 31, 2024

PAGES OR SHEETS COVERED BY THIS SEAL: ALL

ROUNDAABOUT SCULPTURE FOUNDATION PROJECT

**CITY OF MUSCATINE
MUSCATINE, IOWA**

	Page #
Instructions to QUOTERS	IB-1 to IB-6
Form of Proposal.....	FP-1 to FP-7
Form of Contract	FC-1 to FC-2
Performance-Payment Bond.....	PPB-1 to PPB-2
Special Provisions.....	SP-1 to SP-13
Estimate Reference Notes.....	ERN-1 to ERN-2
Traffic Control Exhibit.....	TC-1
Structural Drawing	C-101
Sculpture Proposal (For Reference Only).....	Ref-1 to Ref-8

INSTRUCTIONS TO QUOTERS

TABLE OF CONTENTS

01 - QUOTERS'S KNOWLEDGE	09 - EXECUTION OF CONTRACT
02 - QUOTERS'S QUALIFICATIONS	10 - DISQUALIFICATION OF QUOTERS
03 - METHOD OF QUOTING	11 - QUANTITIES
04 - SUBMISSION OF QUOTES	12 - COMPLETION DATE
05 - QUOTE SECURITY	13 - GUARANTEE
06 - WITHDRAWAL OF QUOTES	14 - QUESTIONS AND ADDENDA
07 - EVALUATION OF QUOTES	15 - PRECONSTRUCTION CONFERENCE
08 - TAXES	16 - SUB-CONTRACTORS

IB-01 QUOTER'S KNOWLEDGE

The proposed Roundabout Sculpture Foundation is a reinforced concrete foundation for a sculpture located in the center of the roundabout at 2nd Street and Mulberry Avenue in Muscatine, Iowa. The project does not include the installation of the sculpture. Quoters shall familiarize themselves with the specifications and conditions, which will affect the construction. Specific items relating to the preparation of quotes and the submission thereof are listed elsewhere in the Contract Documents. It will be the responsibility of the quoter to examine all Contract Documents and to make a personal examination of the job site and the physical conditions, which may affect his/her quoting and performance under the contract.

IB-02 QUOTER'S QUALIFICATIONS

The quoter may be required to satisfy the Owner as to his/her integrity, experience, equipment, personnel and financial ability to perform the work. Quoter must also complete Exhibit "C" of the proposal.

If the successful Quoter is a non-Iowa corporation, he/she shall submit proof to the Owner, prior to the execution of the contract, of authorization by the Secretary of State to do business in Iowa.

IB-03 METHOD OF QUOTING

Quoter shall submit unit price quotes as required for the work covered by the specifications. Prices shall cover complete work and include all costs incidental thereto, unless otherwise indicated.

The Engineer may change location, quantities, and combination of units as required during the progress of construction.

Quotes will be computed using quantities shown in the proposal. The unit price quantities are approximate and only for comparison of quotes.

In the event of discrepancies between unit prices and unit price extensions listed in quoter's proposal, unit prices shall govern.

IB-04 SUBMISSION OF QUOTES

The quotes shall be submitted in duplicate on the proposal form included herewith. The proposal shall be submitted in a sealed envelope. The envelope shall bear the return address of the quoter and shall be addressed as follows:

TO: Brian Stineman
Public Works Department
1459 Washington Street
Muscatine, Iowa 52761

Proposal for: Roundabout Sculpture Foundation

The quote shall be signed by a legally authorized representative of the quoter.

Only the proposal form shall be included in the envelope with the quote. Do not submit plans and/or specifications with the quote.

IB-05 QUOTE SECURITY

Quote security is not required for this project.

IB-06 WITHDRAWAL OF QUOTES

Quotes may be withdrawn any time prior to the scheduled closing time for receipt of quotes; but no quotes may be withdrawn for a period of thirty (30) calendar days thereafter.

IB-07 EVALUATION OF QUOTES

The Owner may consider such factors as quote price, experience and responsibility of bidder, and similar factors in determining which quote deems to be the best interest of the Owner for the project.

The Owner may make such investigations as he deems necessary to determine the ability of the quoter to perform the work, and the Quoter shall furnish to the Owner all such information and data for this purpose as the Owner may request. The Owner reserves the right to reject any quote if the evidence submitted by, or investigation of, such quoter fails to satisfy the Owner that such quoter is properly qualified to carry out the obligations of the agreement and to complete the work contemplated therein.

The Owner may reject any or all quotes, waive informalities or technicalities in any quote, and accept that quote which it deems to be in its best interest.

IB-08 SALES TAX EXEMPTION

The City of Muscatine will provide each contractor and subcontractor for this project with a certificate of exemption and an authorization letter which can be presented to material suppliers which will allow the contractor/subcontractor to purchase building materials used in this contract exempt from Iowa sales tax and any applicable local option sales tax and school infrastructure local option tax. Complete information on qualifying materials and supplies can be found at www.state.ia.us/tax, the Iowa Department of Revenue and Finance (IDRF) web site. Links can be found in the Business Taxes and Local Government

categories. Quotes submitted for this project should be submitted on this basis.

IB-09 EXECUTION OF CONTRACT

The party to whom the contract is awarded will be required to execute the Agreement and obtain the performance bond and payment bond within ten (10) calendar days from the date when Notice of Award is delivered to the Quoter. The Notice to Award shall be accompanied by the necessary Agreement and bond forms.

The Owner, within thirty-one (31) days of receipt of acceptable performance bond, payment bond and Agreement signed by the party to whom the Agreement was awarded shall sign the Agreement and return to such party an executed copy of the Agreement. Should the Owner not execute the Agreement within such period, the Quoter may, by written notice, withdraw his signed Agreement. Such notice of withdrawal shall be effective upon receipt of the notice by the Owner.

The Notice to Proceed shall be issued, in writing, following execution of the contract, by the Owner. The Contractor will acknowledge receipt of Notice to Proceed and work shall proceed within ten (10) days.

The contract, when executed, shall be deemed to include the entire agreement between the parties; the Contractor shall not claim any modification resulting from representation or promise made by representatives of the Owner or other persons.

IB-10 DISQUALIFICATION OF QUOTERS

Attention of quoters is directed to Section 553.23 of the current Code of Iowa, regarding unlawful combination in making public contracts.

IB-11 QUANTITIES

Estimated quantities shown on the proposal form are provided solely for the Contractor's information and shall not be construed as being necessarily accurate or complete.

Quoters must satisfy themselves of the accuracy of the estimated quantities in the quote tabulation included in the Form of Proposal by examination of the site and a review of the drawings and specifications including addenda. After quotes have been submitted, the quoter shall not assert that there was a misunderstanding concerning the quantities of work or of the nature of the work to be done.

IB-12 COMPLETION DATE

The Contractor shall complete all work under this contract by July 31, 2023. Should the Contractor fail to complete the construction work within the time specified, he/she shall reimburse the Owner for any extra engineering and inspection costs deemed necessary by the Owner necessitated by the continuance of the work beyond the time herein specified for completion. Such extra engineering costs, not included in the liquidated damages, charged to the Contractor as hereby agreed to in no way constitute a penalty, but said costs represent additional expense to the Owner caused by delayed prosecution of the work by the Contractor. Such additional expense will be deducted from the monies due the Contractor at the time of final payment, recognizing any extensions of time granted by the Owner.

IB-13 GUARANTEE

The Contractor shall furnish a maintenance bond, subject to the Owner's approval, guaranteeing to keep all work constructed under this contract in good repair for a period of two (2) years from date of final acceptance. Good repair shall be construed to mean free from any functional or structural deterioration, except that caused from ordinarily reasonable use and acts of God, which appreciably reduces the effectiveness of the improvement for the purpose intended or any serious departure from the standards or original construction.

If, in the opinion of the Owner, such deterioration takes place, they shall so notify the Contractor by registered letter to the address given in the Contractor's proposal and send a copy of such notice to the bonding company, which notice is mutually agreed to be sufficient and adequate. If the Contractor shall not proceed to remedy such defects as are called to his/her attention in the notice within ten (10) days, the City shall cause the repairs to be made as it deems best, and the entire cost thereof shall be paid by the Contractor or his/her sureties.

IB-14 QUESTIONS AND ADDENDA

If any person contemplating submitting a quote for the proposed work, material or equipment is in doubt as to the true meaning of any part of the plans, specifications or other Contract Documents, he/she may request an interpretation thereof. The person submitting the request will be responsible for its prompt delivery.

Questions concerning interpretation or intent of the Contract Documents should be directed to:

Brad Roeth
Watersmith Engineering
1029 Hershey Ave.
Muscatine, IA 52761
Phone 563-506-2673
Email brad@watersmithengineering.com

Any oral interpretation given will be valid only if confirmed by written addendum.

Information obtained from an officer, agent, or employee of the Owner shall not affect the risks or obligations assumed by the Contractor or relieve him/her from fulfilling any of the conditions of the contract.

The Owner reserves the right to revise or amend the Contract Documents, prior to the date set for receipt of quotes. Such revisions and amendments, if any, will be announced by an addendum or addenda to the Contract Documents.

Copies of such addenda as may be issued will be furnished to all holders of specifications.

Quoters are required to acknowledge receipt of all addenda by listing such addenda in the Form of Proposal.

IB-15 PRECONSTRUCTION CONFERENCE

Following the award of contract, the Contractor and his/her subcontractors will be required to attend a preconstruction meeting at a time and place designated by the Owner.

IB-16 SUB-CONTRACTORS

The prime contractor shall submit to the owner, in writing, the names of all sub-contractors along with the items and amounts to be sublet. The prime contractor shall not sublet more than 49% of the dollar amount of the contract. All sub-contractors shall be approved by the Owner before work is begun.

MUSCATINE, IOWA

FORM OF PROPOSAL

NOTE TO QUOTERS: Please do not use the Form of Proposal included in the bound volume of the specifications. Separate copies of this proposal will be furnished to quoters upon application to the Owner.

Name of Quoter _____

Address of Quoter _____

TO: The Honorable Mayor
and City Council
City Hall
Muscatine, Iowa 52761

GENTLEMEN:

- A. The undersigned quoter, having examined the plans, specifications, the Location and sites of the proposed work, the nature of the work to be done, extent and condition of existing structures affecting, or affected by the proposed work, and being fully advised as to the extent and character of the work and all existing local conditions, relative to construction difficulties, hazards, labor transportation, hauling, trucking, plant sites, and other factors affected by or affecting the work covered by this proposal as outlined in the specifications and plans, including Addenda _____ and _____.
- B. HEREBY PROPOSES to furnish all materials, tools, appliances, plant and equipment; and to perform all necessary labor required for the complete construction of the Slough Crossing Connector Trail Project for the City of Muscatine, Iowa and all items incidental thereto and to perform all work in accordance with the plans and specifications for said project, including all items to expense and profit, as follows:

Roundabout Sculpture Foundation Project
Muscatine, IA

ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITIES	PRICE
1.	Concrete foundation, complete	LS	1	
TOTAL LUMP SUM PRICE				\$

C. We further propose:

1. To do all extra work which may be required to complete the work contemplated at unit price or lump sum, to be agreed upon prior to starting such work.
2. To execute the form of contract within ten (10) days after Notice of Award is received and to complete all work by July 31, 2023.

D. Attached, hereto, is an affidavit in proof that the undersigned quoter has not colluded with any person in respect to this Quote or any other Quotes or the submitting of Quotes for the contract for which this Quote is submitted.

E. The undersigned quoter states that this proposal is made in conformity with the Contract Documents and agrees that, in the event of any discrepancies or differences between any conditions of his proposal and the Contract Documents prepared by the Owner, the provisions of the latter shall prevail.

F. The total quote is based on estimated quantities, and the actual amount will be adjusted in accordance with the final determination of quantities involved, as explained in the Detailed Specifications. In case of error in the item totals as quoted, the proper figure based on the estimated quantities and the unit prices as quoted shall govern.

G. The undersigned quoter is prepared to submit the Quoters' Qualifications statement upon request.

Firm: _____

By: _____

(Title)

(Business Address)

(Seal - if quote is by a corporation)

NONCOLLUSION AFFIDAVIT OF PRIME QUOTER

EXHIBIT A

State of _____)
) ss.
County of _____)

_____, being first duly sworn, deposes and says that:

(1) He is the _____ of _____,
the Quoter that has submitted the attached Quote:

(2) He is fully informed respecting the preparation and contents of the attached Quote and of all pertinent circumstances respecting such Quote;

(3) Such Quote is genuine and is not a collusive or sham Quote;

(4) Neither the said Quoter nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Quoter, firm or person to submit a collusive or sham Quote in connection with the Contract for which the attached Quote has been submitted or to refrain from quoting in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement, or collusion or communication or conference with any other Quoter, firm, or person to fix the price or prices in the attached Quote or of any Quoter, or, to fix any, overhead, profit, or cost element of the quote price or the quote price of any other Quoter, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the City of Muscatine or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached quote are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Quoter or any of its agents, representatives, owners, employees, or parties in interest, including this affiant (Signed)

(Signed) _____

Title

Subscribed and sworn to before me
this _____ day of _____, 2023

Title

My commission expires _____

NONCOLLUSION AFFIDAVIT OF SUBCONTRACTOR
EXHIBIT B

State of _____)
) ss.
County of _____)

_____, being first duly sworn, deposes and says that:

(1) He is the _____ of _____, hereinafter referred to as the "Subcontractor";

(2) He is fully informed respecting the preparation and contents of the Subcontractor's Proposal submitted by the Subcontractor to _____, the Contractor for certain work in connection with the _____ Contract pertaining to the _____ Project in Muscatine, Iowa;

(3) Such Subcontractor's Proposal is genuine and is not a collusive or sham quote;

(4) Neither the Subcontractor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Quoter, firm or person to submit a collusive or sham Quote in connection with the Contract for which the attached Quote has been submitted or to refrain from quoting in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement, or collusion or communication or conference with any other Quoter, firm, or person to fix the price or prices in the attached Quote or of any Quoter, or, to fix any overhead, profit, or cost element of the quote price or the quote price of any other Quoter, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the City of Muscatine or any person interested in the proposed Contract; and

(5) The price or prices quoted in the Subcontractor's Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Quoter or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Signed) _____

Title

Subscribed and sworn to before me
this _____ day of _____, 2023

Title

My commission expires _____

STATEMENT OF QUOTER'S QUALIFICATIONS

EXHIBIT C

All questions must be answered and the data given must be clear and comprehensive. The statement must be notarized. If necessary, questions may be answered on separate attached sheets. The Quoter may submit any additional information he desires.

1. Name of Quoter.
2. Permanent main office address, including City, State & Zip Code.
3. When organized.
4. If a corporation, where incorporated.
5. How many years have you engaged in construction work under your present firm or trade name?
6. Contracts on Hand: Schedule these, showing gross amount of each contract and the appropriate anticipated dates of completion.
7. General character of work performed by your company.
8. Have you ever failed to complete any work awarded to you? If so, where and why?
9. Have you ever defaulted on a contract? If so, where and why?
10. List the more important contracts recently completed by you as a prime contractor, stating the approximate gross cost for each, and the month and year completed.
11. List your major equipment available for this contract.
12. Experience in construction work similar in importance to this project.
13. Background and experience of the principal members of your organization including the officers.
14. Credit available: \$_____.
15. Give bank reference.
16. Give reference of work completed within the last five years as a prime contractor. Provide name of reference and phone number.

17. Will you upon request, fill out a detailed financial statement and furnish any other information that may be required by the City of Muscatine?
18. (a) Have you ever been a party to or otherwise involved in any action or legal proceeding involving matters related to race, color, nationality or religion? If so, give full details.
- (b) Have you ever been accused of discrimination based upon race, color, nationality, or religion in any action or legal proceeding, including any proceeding related to any Federal Agency? If so, give full details.
19. The undersigned hereby authorizes and requests any person, firm or corporation to furnish any information requested by the City of Muscatine in verification of the recitals comprising this Statement of Quoter's Qualifications.

Dated at _____ this _____ of _____
_____, 2023.

(Name of Quoter)

By _____

Title _____

State of _____)
_____) ss
County of _____)

_____ being duly sworn, deposes and says that he is the
_____ of _____
_____ and that the answers to the foregoing questions and all statements
therein contained are true and correct.

Subscribed and sworn to before me this _____ day of _____, 2023.

Notary Public

My Commission expires _____.

FORM OF CONTRACT

THIS AGREEMENT, made and entered into this ____ day of _____, 2023, by and between the City of Muscatine, Iowa, party of the first part, hereinafter referred to as the "City" and _____, party of the second part, hereinafter referred to as the "Contractor".

WITNESSETH

That the Contractor and the City for the consideration stated herein mutually agree as follows:

ARTICLE 1: Statement of work. The Contractor shall furnish all supervision, technical, personnel, labor, materials, machinery, tools, equipment, and services, including utility and transportation services and perform all work required for the construction of the Roundabout Sculpture Foundation Project, Muscatine, Iowa, all in strict accordance with the Contract Documents prepared by the City of Muscatine, Public Works Department.

ARTICLE 2. The City will pay the Contractor for the performance of the contract, from funds legally available for that purpose. Payment will be made on the basis of an estimate equal to ninety-five (95) percent of the contract price, including materials, subject to approval of the City. The balance of the five (5) percent due to the Contractor will be made no earlier than thirty (30) days from the final acceptance of said work by the City.

The Contractor shall provide surety bond in the amount of 100% of the contract and shall guarantee the maintenance of the improvement for a period of two (2) years after its completion and acceptance by the City.

The contract shall be completed by July 31, 2023.

The contract amount is \$_____.

ARTICLE 3. Contract: The executed contract documents shall consist of the following:

- | | |
|----------------------------|----------------------------|
| a. This Agreement | f. Special Conditions |
| b. Addenda Numbers ____ | g. Detailed Specifications |
| c. Plans | h. Standard Specifications |
| d. Instruction to Quoters | i. General Conditions |
| e. Signed Copy of Proposal | |

THIS AGREEMENT, together with other documents enumerated in this ARTICLE 3, with said other documents are as fully a part of the contract as if hereto attached or herein repeated, forms the contract between the parties hereto. In the event that any provision in any component part of this contract conflicts with any provision of any other component part, the provision of the component part first enumerated in this ARTICLE 3 shall govern, except as otherwise specifically stated.

IN WITNESS WHEREOF, the parties thereto have caused this AGREEMENT to be executed in triplicate original copies on the date and year first above written.

CITY OF MUSCATINE, IOWA

CONTRACTOR

By: Bradley Bark, Mayor

BY:

TITLE

ATTEST:_____
By: Carol Webb, City Administrator

ATTEST:_____

TITLE

PERFORMANCE AND PAYMENT BOND

KNOW ALL MEN BY THESE PRESENTS THAT, a Principal, hereinafter called the Contractor and

(Here insert the legal title of Surety)

as Surety, hereinafter called the Surety, are held and firmly bound unto City of Muscatine, Muscatine County, Iowa as obligee, hereinafter called the Owner, in the amount of

DOLLARS (\$)) for the payment whereof Contractor and Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, Contractor has by written agreement dated _____, 2023, entered into a Contract with Owner for the

ROUNABOUT SCULPTURE FOUNDATION PROJECT

in accordance with drawings and specifications prepared by the Public Works Department, City of Muscatine, Iowa, which Contract is by reference made a part hereof, and is hereinafter referred to as the Contract.

NOW, THEREFORE, THE CONDITION OF THIS OBLIGATION is such that, if Contractor shall promptly and faithfully perform said Contract, then the obligation of this bond shall be null and void; otherwise it shall remain in full force and effect.

A. The Surety hereby waives notice of any alteration by Owner to be, in default under the Contract, the Owner having performed Owner's obligations thereunder, the Surety may promptly remedy the default, or shall promptly:

1. Complete the Contract in accordance with its terms and conditions, or
2. Obtain a quote or quotess for submission to Owner for completing the Contract in accordance with its terms and conditions, and upon determination by Owner and Surety of the lowest responsible quoter, arrange for a contract between such quoter and Owner, and make available as work progresses (even though there should be a default or a succession or defaults under the contract or contracts of completion arranged under this paragraph) sufficient funds to pay the cost of completion less the balance of the Contract Price; but not exceeding, including other costs and damages for which the Surety may be liable hereunder, the amount set forth in the first paragraph hereof. The term "Balance of the Contract Price", as used in this paragraph, shall mean the total amount payable by Owner to Contractor under the Contract and any amendments thereto, less the amount properly paid by Owner to Contractor.

B. The Contractor and his surety shall be obligated to remedy any defects in workmanship

PPB-1

or materials that may develop in the improvements covered by this bond for a period of two (2) years from the date of acceptance of the improvements by the owner.

C. Any suit under this bond must be instituted before the expiration of two (2) years from the date on which final payment under the contract falls due.

D. No right of action shall accrue to or for the use of any person or corporation other than the Owner named herein or the heirs, executors, administrators or successors of Owner.

IT IS A FURTHER CONDITION OF THIS OBLIGATION that the principal and surety shall, in accordance with the provisions of Chapter 573 of the Code of Iowa, pay to all persons, firms or corporations having contracts directly with the principal or with subcontractors all just claims due them for labor performed or materials furnished in the performance of the contract on account of which this bond is given.

The provisions of Chapter 573, Code of Iowa, are a part of this bond to the same extent as if they were expressly set out herein.

SIGNED AND SEALED THIS _____ DAY OF _____,
A.D. 2023.

IN THE PRESENCE OF:

_____	_____
	PRINCIPAL
_____	_____
WITNESS	TITLE

	SURETY

SPECIAL PROVISIONS

Table of Contents

01 - Form of Detailed Specifications	SP-3
02 - Definitions	SP-3
03 - Notice to Proceed.....	SP-4
04 – Maintenance and Control of Traffic.....	SP-4
05 - Copies of Plans and Specifications.....	SP-4
06 - Right-of-Way.....	SP-4
07 - Construction Facilities.....	SP-5
08 - Salvage.....	SP-5
09 - Waste Site.....	SP-5
10 - Insurance.....	SP-5
11 - Contract Termination.....	SP-7
12 - Codes and Standards.....	SP-7
13 - Surveys and Staking	SP-7
14 – Material Test and Certification	SP-8
15 - Payment	SP-8
16 - Coordination of Construction by the Contractor	SP-8
17 - Sanitary Facilities	SP-9
18 - Minor Work	SP-9
19 - Site Clean-up	SP-9
20 - Final Inspection and Acceptance	SP-10
21 - Legal Relations and Responsibility to Public	SP-10
22 – Description of Contract.....	SP-10
23 – Description and Completion of Work.....	SP-11
24 – Limitations of Operations and Access	SP-11
25 – Utility and Casting Adjustments	SP-11
26 – City Signs.....	SP-11
27 – Inlet Protection.....	SP-11
28 – General Parking Requirements	SP-12
29 – Submittals	SP-12
30 – P.C.C. Placement	SP-12

SPECIAL PROVISIONS
Table of Contents

31 – Special Construction Details..... SP-12

32 – Saw Joints SP-13

33 – Repair of Pavement..... SP-13

34 – Surface Requirements and Pavement Smoothness SP-13

35 – Winter Shutdown SP-13

36 – Final Cleanup SP-14

SP-01 FORM OF DETAILED SPECIFICATIONS

The Detailed Specifications are of the abbreviated or outline type and the Contractor must supply omitted words or phrases by interference. Omissions of words or phrases such as "the contractor shall", "in conformance with", "shall be", "as noted on the plans", "according to the plans", "a", "an", "the", and "all" are intentional.

SP-02 DEFINITIONS

OWNER:	City of Muscatine, Iowa which is the Party of the First Part in the accompanying contract, acting through its authorized representatives, and referred to in these proceedings as "City" or "Owner".
ENGINEER:	A City Engineer of Muscatine, Iowa, or his authorized representative.
INSPECTOR:	The authorized representative of the Owner, assigned to the detailed inspection of the work or materials therefore, and to such other duties as may be delegated to him in these specifications.
CONTRACTOR:	The Party of the Second Part in the accompanying contract for the improvement covered by these specifications or his authorized representative.
SUBCONTRACTOR:	Any person, firm, or corporation who has, with the approval of the Owner, contracted with the Prime Contractor to execute and perform in his stead all, or any part, of the contract.
SPECIFICATIONS:	The documents that set forth manner in which the proposed work is to be accomplished, which have been prepared by the Public Works Department and approved by the Owner, official copies of which are now on file with the City Clerk.
WORK OR PROJECT:	The improvement that is to be made, the approximate quantities for which, and the location of, as set out in these contract documents.
PLANS:	Drawings that may indicate manner, materials, or requirements of this contract and are made a part of the Contract as if bound into the specifications.

SP-03 NOTICE TO PROCEED

The Contractor shall not commence work before receiving written notice to proceed and must begin within twenty (20) days after such notice.

SP-04 MAINTENANCE AND CONTROL OF TRAFFIC

The Contractor shall conduct his work as to assure the least possible obstruction to access by the residents along the project. Suitable access shall mean a roadway of sufficient width, free from ruts, potholes and mud holes, and capable of carrying emergency traffic without damage to the vehicles. When access must be denied due to construction, the Contractor shall provide suitable access within 24 hours after responsible construction is completed. Whenever construction is stopped due to inclement weather, weekends, holidays or other reasons, suitable access shall be provided for all property owners.

Emergency vehicles shall be provided access at all times.

The Contractor shall maintain all equipment within the gross weight limits as licensed by the State of Iowa. Damage to existing sealcoat or concrete streets as a result of excessive loads shall be the Contractor's responsibility to repair.

All open excavations, machinery, material or other items on the project that could constitute a hazard to the travelling public shall be marked by lighted barricades to ensure the safety of the public.

The Contractor shall furnish the name and telephone number of at least one individual who shall be responsible and available 24/7 for maintaining project signs and barricades at night, weekends and any time workers are not present.

SP-05 COPIES OF PLANS & SPECIFICATIONS

After award of contract, the Owner will furnish the Contractor three (3) sets of contract documents. Additional sets will be available upon request. There are no plans for this project.

SP-06 RIGHT-OF-WAY

All construction activity will be on rights-of-way provided by Owner.

SP-07 CONSTRUCTION FACILITIES

Limited storage space for materials and equipment will be available within portions of the right-of-way provided for construction.

All additional storage areas used or proposed by the contractor will be subject to approval.

The Contractor will arrange for any utilities required for construction facilities, and all expense will be borne by the Contractor. No utilities or facilities are required by the City for this contract.

SP-08 SALVAGE

All removed PCC pavement shall belong to the City and shall be delivered to the City maintenance yards located at 1459 Washington Street. Any items to be salvaged by the Contractor will be so noted in the Detailed Specifications. All castings not re-used shall be delivered to the city maintenance yard.

SP-09 WASTE SITE

Contractor is responsible to legally dispose of all waste generated by this project except for clean P.C.C., H.M.A. and soil.

SP-10 INSURANCE

The Contractor shall purchase and maintain throughout the construction period, insurance in the following minimum requirements, and the coverage must be written in a company that has a Best's rating of B+ or better:

- (1) Worker's compensation insurance including Employer's Liability and Occupation disease covering all Iowa employees for statutory Iowa benefits who perform any of the obligations assumed by the Contractor under the contract. The policy will contain broad form all states endorsement.

- (2) Comprehensive General Liability, including independent contractors, completed operations and products, contractual liability, broad form property damage, personal injury, and X, C, and U coverage; coverages must meet the following limits. Deductibles on bodily injury are not acceptable:

COVERAGE	MINIMUM LIMITS
Bodily Injury or Death	\$1,000,000 each occurrence \$2,000,000 aggregate
Property Damage	\$1,000,000 each occurrence
Combined Single Limit	\$1,000,000 each occurrence
Umbrella Liability Coverage	\$2,000,000 Total

- (3) Comprehensive General Automobile liability insurance on all self-propelled vehicles not covered under general liability and used in connection with the Contract, whether owner, non-owner, or hired:

COVERAGE	MINIMUM LIMITS
Bodily Injury or Death	\$1,000,000 each occurrence
Property Damage	\$1,000,000 each occurrence
Option: Combined Single Limit	\$1,000,000 each occurrence

The Owner shall have the right at any time to require public liability insurance and property damage liability insurance greater than those required in the above paragraphs. In any such event, the additional premium or premiums payable solely as the result of such additional insurance shall be the City's responsibility to pay.

Any reductions in limits or coverages or exceptions to the insurance requirements can be made if requested in writing and mutually agreed to.

The Contractor shall furnish to the Owner, Certificates of Insurance evidencing compliance with the foregoing requirements before commencing any operations under this contract. (These Certificates shall contain a provision that the coverage afforded under the policies will not be canceled or materially changed until at least thirty (30) days prior written notice has been given to the Owner and Engineer).

SP-11 CONTRACT TERMINATION

Provisions contained in Chapter 573A Code of Iowa providing for the termination of contracts in construction of public improvements when construction is stopped because of national emergency shall apply to and be a part of this contract and binding on all parties including subcontractors and sureties upon any bond given or filed in connection therewith.

SP-12 CODES AND STANDARDS

- a. Comply with all applicable laws, building and construction codes, and requirements of governmental agencies under those jurisdiction work is being performed; fees for permits and licenses shall be paid by Contractor.
- b. Unless specifically noted to the contrary, conform with and test in accordance with applicable sections of latest revisions of codes and standards listed in Detailed Specifications.
- c. Conflicts:
 1. Between referenced codes and standards: code or standard establishing more stringent requirements shall be followed.
 2. Between referenced codes and standards and specifications and/or plans: one establishing more stringent requirements shall be followed.
 3. Between specifications and plans: plans shall govern.
- d. All work included under this Contract shall be done in accordance with the Occupational Safety and Health Act of 1970 (Williams-Steiger Act) as amended and enforced by the governmental authority responsible for the local enforcement of the Act. Enforcement and responsibility for fulfilling this provision of the specifications shall rest solely with the contractor, his superintendents, and his foreman, and in no way shall rest with the Owner or the Engineer.
- e. All work included under this contract shall be done in accordance with the Secretary of Labor's Safety and Health Standards established under PL 31-54.

SP-13 SURVEYS AND STAKING (Applicable Only When Construction Survey is not a Quoted Item)

The Contractor will be responsible for any survey and/or staking required and will be incidental to the project.

SP-14 MATERIAL TEST AND CERTIFICATION

Material tests or certification will be required on all materials (pre-cast concrete structures

included) incorporated in the project. Such testing and certification costs shall be paid for by the Contractor. Two (2) copies of the test results or certification should be filed with the Engineer prior to the material usage.

The Engineer shall perform all field concrete inspection tests.

The class, date of manufacture, and trademark shall be plainly marked or stenciled on the inside of each segment of reinforced concrete pipe not later than 24 hours after the pipe is made.

SP-15 PAYMENT

Separate payment will be made for only those items specifically listed in the proposal. Payment will be made for the quantities of work completed in accordance with the Estimate Reference Notes.

SP-16 COORDINATION OF CONSTRUCTION BY THE CONTRACTOR

Coordinate work with other contractors, Owner, Muscatine Power and Water, and Engineer to assure orderly and expeditious progress of work.

Select order of work and establish schedule of working hours for construction, subject to approval of Owner and Engineer.

Maintain existing water systems, sewer systems, gas systems, electrical utilities, highways and railroads in substantially continuous operation during construction, unless specifically permitted otherwise by Engineer or other authority.

Perform work hazardous to operation of existing water systems, sewer systems, gas systems, electrical utilities, railroads and highways, or which will require interruption of service, at times specifically approved by Owner and Engineer, or authority in charge of specific utility or service involved.

The Contractor shall be responsible for giving advance notice to all public and private utility companies of his work and use all necessary precautions to prevent damage to all utilities. The Contractor shall be held responsible for all damages and will bear the cost of any repairs or damages caused by his neglect.

Make any temporary connections necessary for maintaining service during course of work and continued operation of sewer system at Contractor's expense.

Make temporary connections in workmanlike manner; avoid hazards to personnel or service.

Remove temporary connections after permanent connections are made.

Schedule construction to minimize interruptions to utility service or use of street barricades

and detours.

SP-17 SANITARY FACILITIES

Sanitary facilities shall be provided by Contractor for use of all construction personnel, including those of other contractors, for the duration of the project, as follows:

Facilities shall consist of chemical units, complete with weather-tight enclosure adequately ventilated, and equipped with latching door.

Chemical units shall be maintained weekly or at lesser periods if determined necessary. Chemical units shall be in accordance with the rules and regulations of the locality of the project (state, county or city).

Contractor shall furnish toilet paper for the chemical units and shall replenish supply whenever required.

Sanitary facilities remain property of the Contractor and, upon completion of the work, shall be removed from the site.

SP-18 MINOR WORK

Any minor work not specifically mentioned in the specifications or shown on the plans but obviously necessary for the proper completion of the work shall be considered as being a part of and included in the contract and shall be executed in the proper manner and the contractor shall **not** be entitled to extra or additional compensation for same.

SP-19 SITE CLEANUP

The Contractor shall be responsible for removal of all debris, dirt, and dust remaining at the project site, which is the result of the various construction operations. The final cleanup of the project site must be completed to the satisfaction of the Owner and Engineer before final payment will be made.

SP-20 FINAL INSPECTION AND ACCEPTANCE

The Contractor shall notify the Engineer when work is considered to be complete and ready for final inspection.

The Engineer, after determining that the work is ready for final inspection and giving ten (10) days notice to the Contractor, will make final inspection and tests he deems necessary to determine that provisions of the specifications are satisfied.

The Owner will not accept work or make final payment to the Contractor until the Engineer has certified that the work of the Contractor is complete and in conformance with the specifications.

SP-21 LEGAL RELATIONS AND RESPONSIBILITY TO PUBLIC

The Contractor assumes full responsibility for the safekeeping of all materials and equipment and for all unfinished work until final acceptance by the Owner, and if any of it be damaged or be destroyed from any cause, he shall replace it at his own expense.

The Contractor shall indemnify and save harmless the Owner against any liens for nonpayment of his bills in connection with the contract work. The Contractor shall furnish the Owner satisfactory evidence that all persons who have done work or furnished materials, equipment, or service of any type under this contract have been fully paid prior to the acceptance of the work by the Owner.

Contractor will indemnify, defend, keep and save harmless, Owner, its agents, officials and employees against all suits or claims that may be based on bodily injury to persons or damage to property of others, or personal injury including libel and slander that is the result of an error, omission or negligent act of Contractor or any person employed by the Contractor, sub-contractor or any person employed by the Contractor, sub-contractor or agent of either.

SP-22 DESCRIPTION OF CONTRACT

This contract is for the construction of a reinforced concrete foundation for a sculpture located in the center of the roundabout at 2nd Street and Mulberry Avenue in the City of Muscatine, Iowa. The project does not include the installation of the sculpture. While it is unknown as to the exact quantities, estimated quantities have been provided to aid in the quoting process. Payment will be based on the quoted lump sum. City Staff will keep measurements and will compare to quantities submitted by Contractor for payment.

SP-23 DESCRIPTION AND COMPLETION OF WORK

The proposed improvements consist of a reinforced concrete foundation for a sculpture located in the center of the roundabout at 2nd Street and Mulberry Avenue in the City of Muscatine, Iowa. The project does not include the installation of the sculpture.

All work on this project shall be completed on or before July 31, 2023. Liquidated damages shall be \$500.00 per day for days used after July 31, 2023. If any additional work is added to the contract, additional days will be added accordingly.

SP-24 LIMITATIONS OF OPERATIONS AND ACCESS

The Contractor shall conduct the work so as to create a minimum amount of inconvenience to traffic. Every effort shall be made to maintain access to all businesses and residences whenever possible and to provide temporary access to driveways at all other times.

SP-25 UTILITY AND CASTING ADJUSTMENTS

If the utility company chooses to adjust their own castings, it shall be the responsibility of the Contractor to coordinate their work with that of the utility company to avoid unnecessary delays in construction.

SP-26 CITY SIGNS

The Contractor shall be responsible for providing notice to the Street Maintenance Supervisor or his representative of any street signs or traffic control signs that will conflict with construction operations. The Street Department shall remove and collect said signs. The City will replace them when construction is complete.

Without proper notification the Contractor shall be responsible for the cost associated with the replacement of City signs which will be deducted from the monthly pay application.

Payment for this work shall be considered incidental to this contract.

SP-27 INLET PROTECTION

The Contractor shall provide and maintain inlet protection devices at all times during the course of this project to ensure no concrete slurry, silt or other undesirable debris enters the City storm or sanitary sewer systems, creeks or other natural waterways. Inlet protection shall consist of a drop inlet structure or other approved above ground protection device approved by the Project Manager.

Upon completion of paving and site stabilization, the Contractor shall remove inlet protection and clean the storm and sanitary sewers within the project limits if required by the City Engineer due to debris from contractor's work in a manner acceptable to the City. Inlet protection and storm sewer system cleaning shall be considered incidental to this contract.

SP-28 GENERAL PARKING REQUIREMENTS

The Contractor shall place temporary "No Parking" signs for the project as necessary. These signs may be obtained from the Public Works Department at 1459 Washington. The Contractor shall be responsible for providing standards and placing the signs on each day's work, not less than twenty four (24) hours before work commences, and removing them after work has been completed on that segment of the program or for that day. The cost of erecting and maintaining said signs shall be considered incidental to this contract.

If, after proper no parking notice has been given, parked cars are still interrupting construction operations, the Engineer or his representative may authorize additional measures

to be taken. All temporary “No Parking” signs must be placed twenty-four (24) hours prior to their effective time in order for police enforcement to occur.

The Contractor shall photograph the placement of the temporary “No Parking” as well as a means of documenting the date and time in the photo.

SP-29 SUBMITTALS

- a. Submit material for certification of materials incorporated into this Contract.
- b. Submit verification of Iowa D.O.T. certification for P.C.C. ready-mix supplier.
- c. Submit copies of all public notices for approval prior to use.

SP-30 P.C.C. PLACEMENT

- a. All work shall comply with SUDAS Standard Specifications, current edition.

SP-31 SPECIAL CONTRUCTION DETAILS

- a. Security of the construction site is important for this project as it is in the center of an active roundabout. Special attention needs to be placed on securing the site prior to leaving for the night/weekend to protect the public from injuring themselves.

SP-32 SAW JOINTS

- a. Not applicable.

SP-33 REPAIR OF PAVEMENT

- a. The Contractor shall not operate equipment with metal tracks, metal bucket blades, or metal motor patrol blades directly on street paving. The Contractor shall not unload soil or granular materials, including base rock for storage and future reloading directly onto street or parking lot surfaces.

SP-34 SURFACE REQUIREMENTS AND PAVEMENT SMOOTHNESS

- a. Not applicable.

SP-35 WINTER SHUTDOWN

- a. Winter work is not anticipated for this project.

SP-36 FINAL CLEANUP

Before final acceptance of the work, the Contractor shall remove all unused material and rubbish from the site of the work, clean out intakes, catch basins and manholes of all debris within the project limits, remedy any objectionable conditions the Contractor may have created on private property, and leave the right-of-way in a clean condition. The Contractor shall not make any agreement, which allows salvaged or unused material to remain on private property without prior approval of Engineer.

All ground occupied by the Contractor in connection with the work shall be restored. Restoration shall include appropriate smoothing to its original condition and may include making the area suitable for cultivation and, where vegetation has been disturbed, seeding and fertilizing of the area. All material removed from the work site due to final cleaning shall become the property of the Contractor, except for clean concrete which can go to the Washington Street storage lot.

Final cleanup shall be subject to approval of the Engineer and in accordance with applicable regulations.

ESTIMATE REFERENCE NOTES

The contract is lump sum. The following quantities are provided as estimates. Actual quantities may vary without adjustment of the lump sum price. The lump sum price shall include incidental work required, but not described below in order to provide a complete, functional project.

ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITIES
1.	Mobilization	LS	1
2.	Temporary Traffic Control	LS	1
3.	Excavation and Backfill	LS	1
4.	Reinforced Concrete Foundation	CY	5.5
5.	Granular Subbase, 6"	CY	1.1

Item No. 1 – Mobilization

Mobilization shall consist of preparatory work and operation under the contract but not limited to, those necessary for the movement of personnel, equipment, supplies, and incidentals to the project site, and for the establishment of all facilities, which must be performed or costs incurred prior to the beginning of work on the various items on the project site. Mobilization may include bonding.

Item No. 2 – Temporary Traffic Control

Temporary Traffic Control includes materials, equipment, and procedures for traffic control during construction. Furnish, erect, operate, maintain, move, and remove all traffic control devices required. Comply with the current edition of the MUTCD as adopted by the Iowa DOT.

Allowable lane closures for construction in the roundabout is indicated in the attached exhibit TC-1.

Item No. 3 – Excavation and Backfill

This item includes:

1. Equipment, labor, materials for structural excavation to required grades and dimensions.
2. Removal of topsoil to a minimum depth of 12 inches and stockpile. (Landscape plantings will be removed by City staff prior to contractor's work.)
3. Removal and disposal of excess excavated material.
4. Removal of abandoned private utilities encountered during excavation.
5. Prepare level subgrade.
6. Placing and compacting backfill material. Place suitable backfill material after concrete in structure has reached at least 3,000 psi compressive strength or 550 psi flexural strength. If concrete strength is not determined, place backfill at least 14 calendar days after initial concrete placement. Place backfill material simultaneously on all sides of

walls and structures so the fill is kept at approximately the same elevation at all times. Compact the 3 feet closest to all walls using pneumatic or hand tampers only. Ensure proper and uniform compaction of backfill around structure.

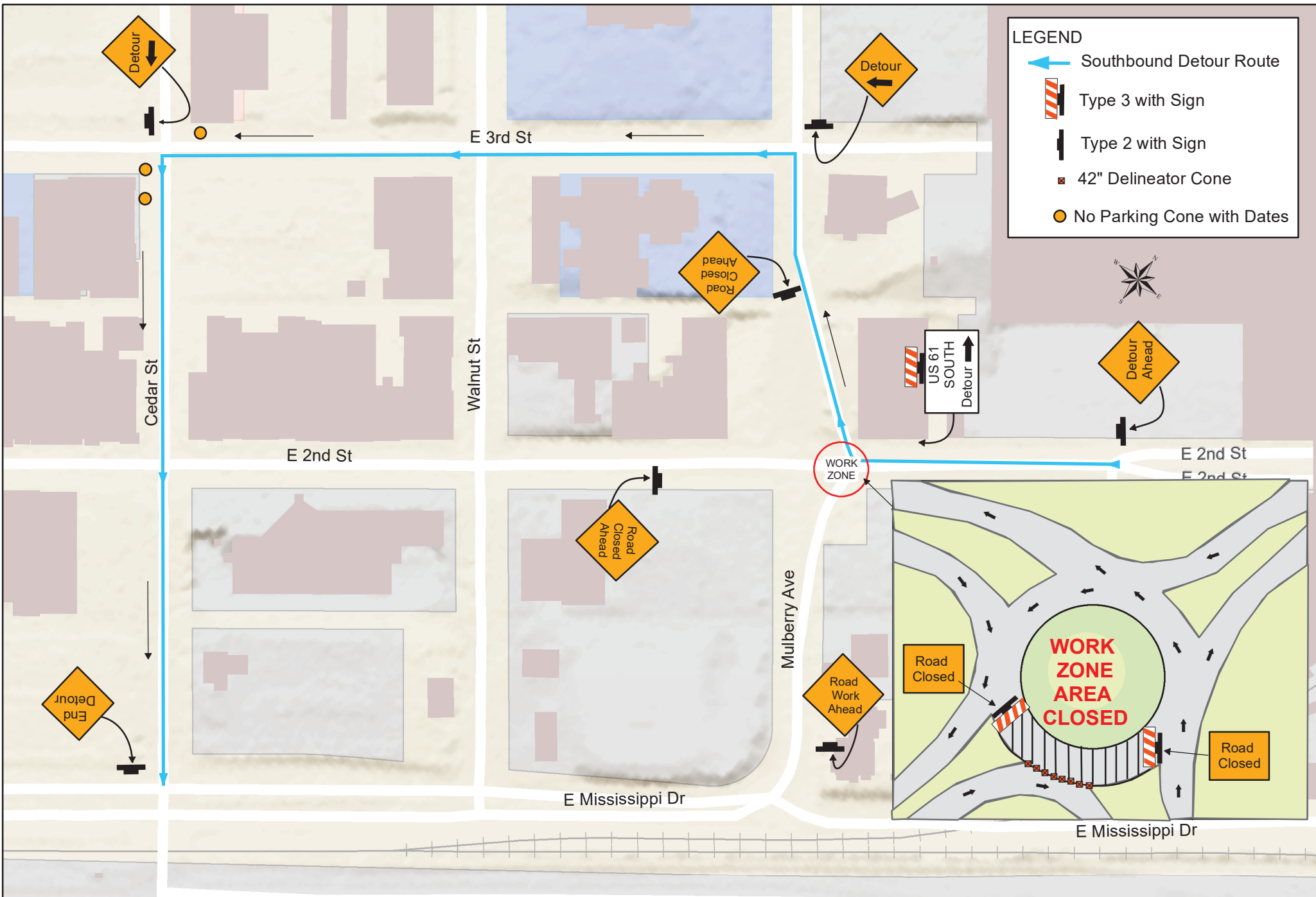
7. Dewatering including, but not limited to, all equipment such as generators, pumps, rock for sump pits, discharge piping, and any extra excavation needed to facilitate dewatering according to stormwater regulations, as applicable.
8. Sheet piling, shoring, and bracing.
9. Respreading of separately stockpiled topsoil as the top 12" of backfill.

Item No. 4 – Reinforced Concrete Foundation

This item includes formwork, reinforcing steel, concrete mixing, concrete placing, stripping and cleaning, and curing according to the requirements of the drawings and SUDAS Specifications Manual section 6010 3.02.

Item No. 5 – Granular Subbase, 6"

This item shall include all labor, material, and equipment required to furnish, place and compact a six inch (6") thick lift of subbase under proposed foundation. The subbase shall conform to SUDAS Specification 2010 2.04.D.2.



**CITY OF
MUSCATINE**

PUBLIC WORKS
1459 WASHINGTON ST
MUSCATINE, IOWA 52761
Phone: (563) 263-8933

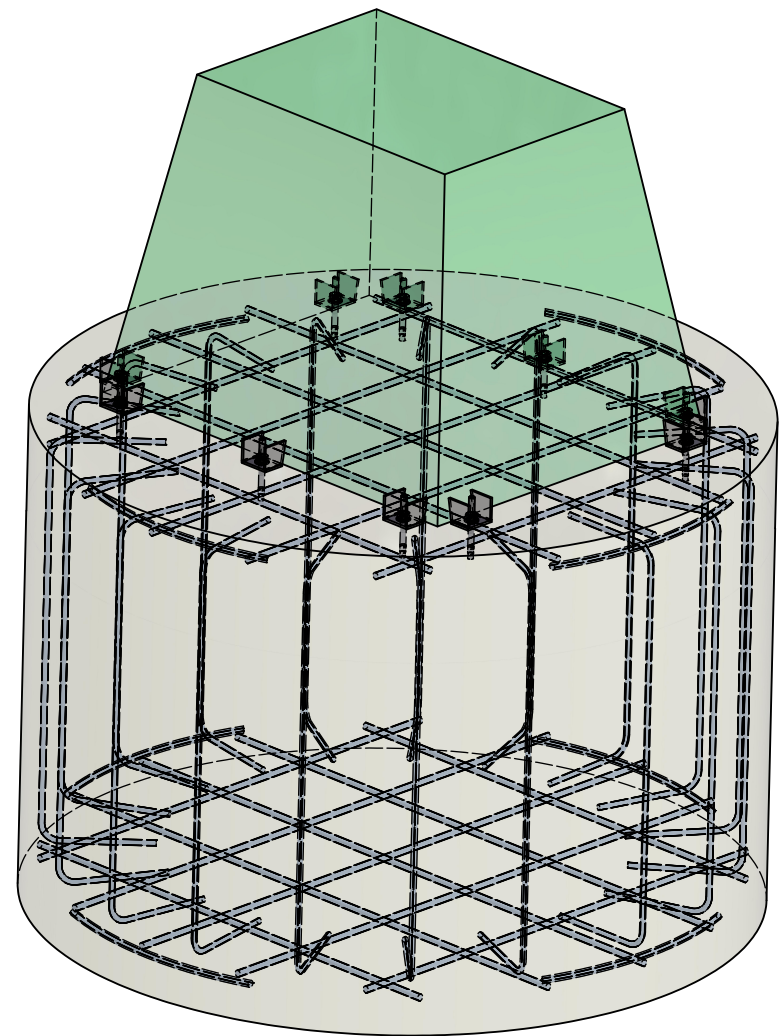
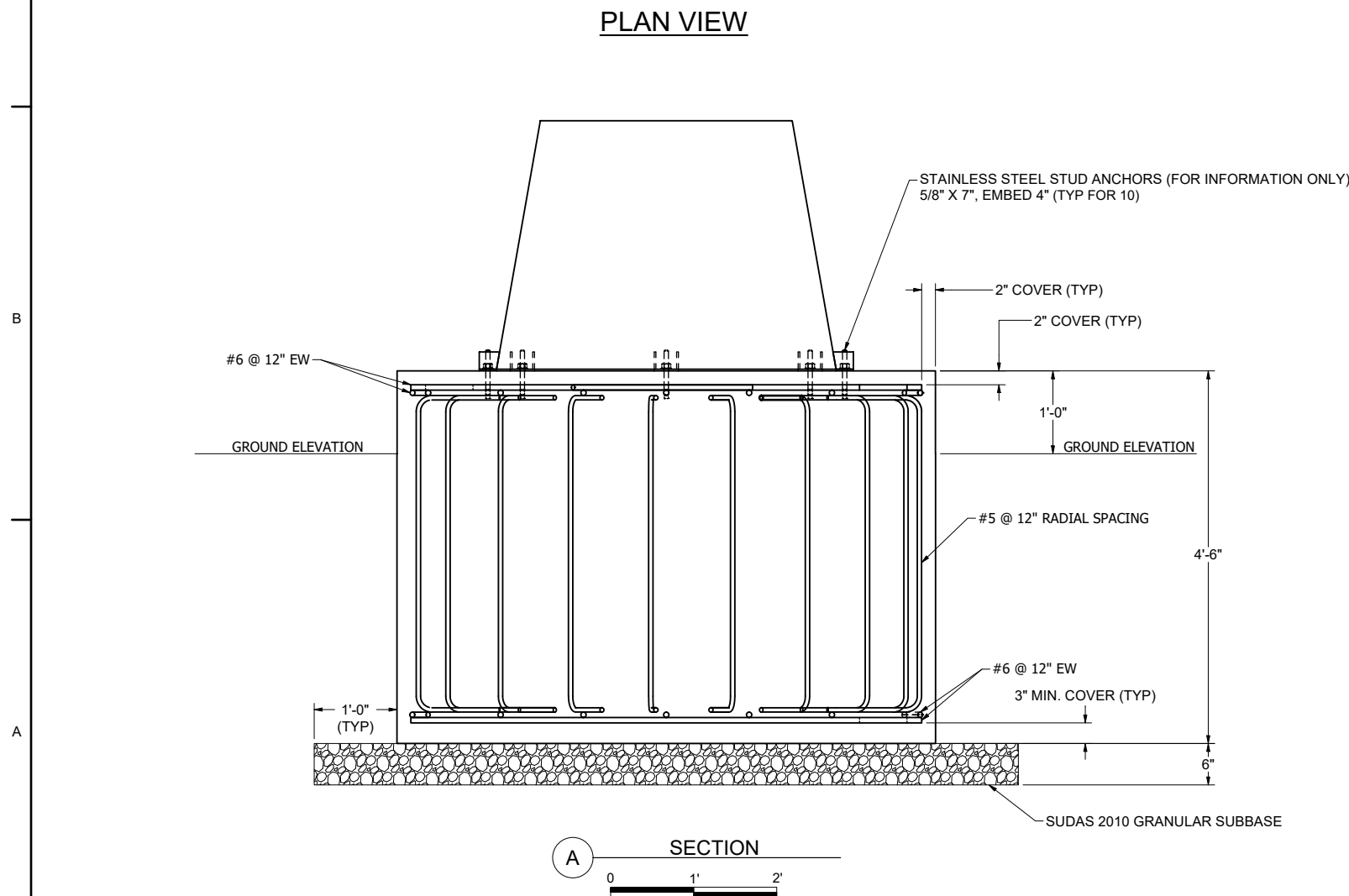
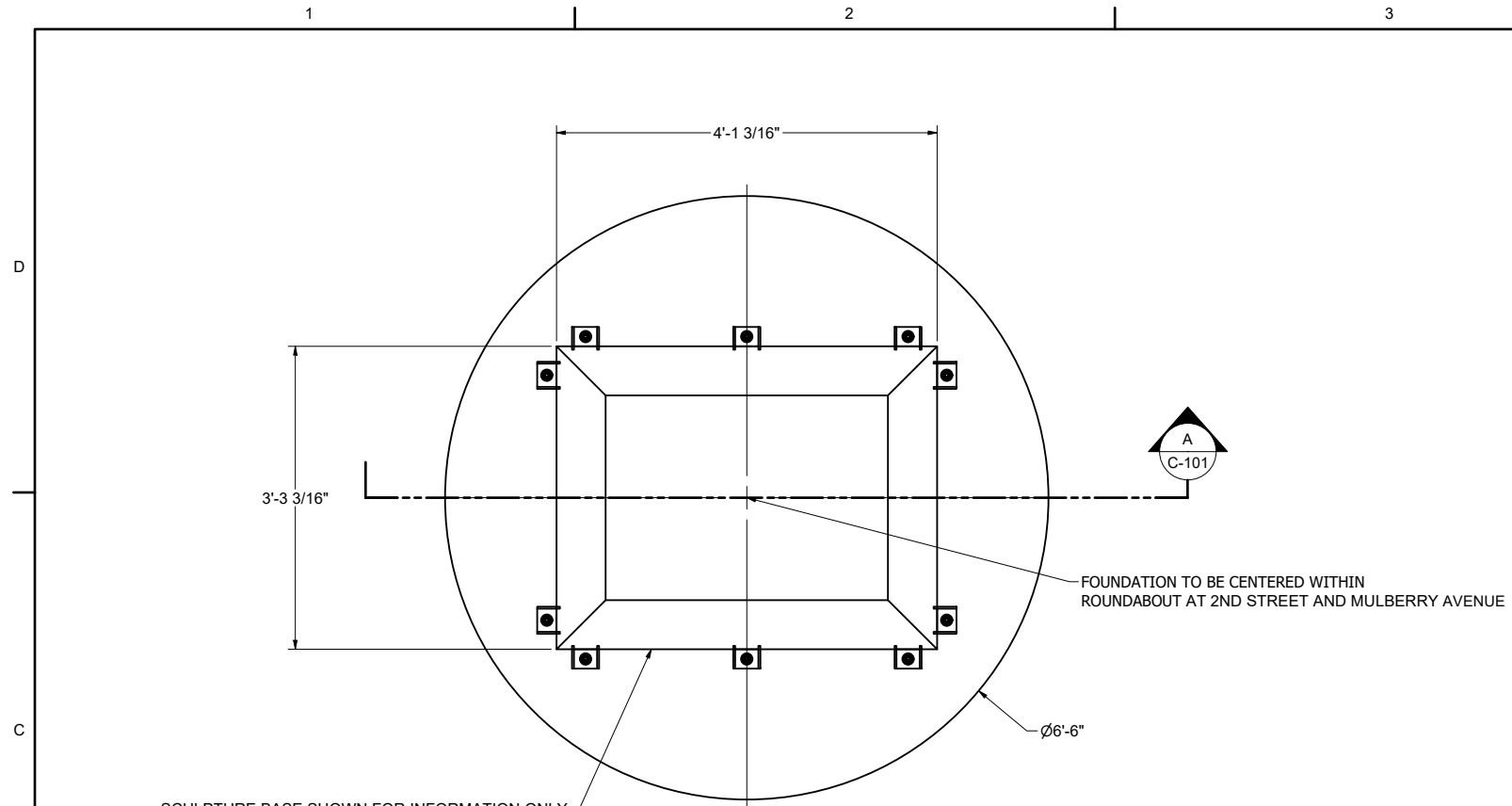
ROUNDAABOUT SCULPTURE INSTALLATION

SIGNAGE AND DETOUR
ROUTE
TC-1

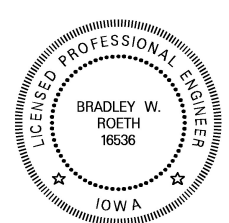
Start Date:

Author: TKing
Created: 3/30/2023

Date Revised:
4/3/2023



- NOTES:**
1. CONTRACTOR SHALL CONSTRUCT CONCRETE FOUNDATION. INSTALLATION OF SCULPTURE, INCLUDING PLACEMENT AND INSTALLATION OF ANCHOR BOLTS BY OTHERS.
 2. SCULPTURE IS APPROX. 11.5' TALL X 9.5' WIDE AND WEIGHS APPROXIMATELY 1,200 POUNDS.
 3. ALL CONCRETE TO HAVE A MINIMUM 28 DAY COMPRESSIVE STRENGTH OF 4,000 PSI.
 4. ALL CONCRETE TO HAVE AN ENTRAINED AIR CONTENT OF 6% WITH A TOLERANCE OF +/- 1.5%.
 5. ALL REINFORCING STEEL TO BE DEFORMED BAR PER ASTM A615, GRADE 60.
 6. ALL REINFORCING TO BE TIED AT INTERSECTIONS. WELDING OF REINFORCING IS NOT ALLOWED.
 7. THE CONCRETE SLAB SHALL BE CURED USING A MEMBRANE CURING COMPOUND MEETING ASTM C1315, TYPE 1, CLASS A REQUIREMENTS WITH A MINIMUM OF 25% SOLIDS. APPLICATION RATE SHALL BE PER MANUFACTURE'S RECOMMENDATION.
 8. FINISH CONCRETE WITH A STEEL TROWEL FINISH.



I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.

Signature
Bradley W. Roeth
License Number 16536

Date
My license renewal date is
December 31, 2024

2/22/2023

Sheets covered by this seal: C-101



MARK	DESCRIPTION	DATE	BWR
0	FOR CONSTRUCTION	2/22/23	BWR

DESIGNED BY:	DATE:
BWR	

DRAWN BY/CHK BY:	SOLICITATION NO.:
BWR	

SUBMITTED BY:	CONTRACT NO.:
BWR	15102

FILE NAME	FILE NUMBER:
XX-XX-XX	

SIZE	ANSI	B

CITY OF MUSCATINE	215 SYCAMORE ST.	MUSCATINE, IOWA 52761
WATERSMITH ENGINEERING	1029 HERSHEY AVENUE	MUSCATINE, IOWA 52761

FOUNDATION PLAN

ROUNDABOUT SCULPTURE FOUNDATION

2ND & MULBERRY

MUSCATINE, IOWA

SHEET IDENTIFICATION

C-101



Nathan S Pierce
1425 Merriweather St
Cape Girardeau, MO.63703
phone. 573.579.8386
e-mail. npierce1s@hotmail.com

Re:

Muscatine Public Art - Roundabout

City of Muscatine Public Art Advisory Commission/ Community Development

1314 Mulberry Ave., Muscatine, IA 52761

8/24/2021



"ZENITH"

Transforming Space through the lens of public art

That moment in time when something is at its most successful point. The Zenith of Muscatine is an abstract representation of place. By mirroring the fundamental layout of the traffic circle we create a three-dimensional abstraction of your community and the river it is built on. The relationship that this piece has with the environment communicates to the viewer and helps activate our imagination to see a brighter future!

Sculpture Description



Title- "ZENITH"

Dimensions- 11.5'Hx 9'Wx 7'D.

Material- Stainless Steel, Acrylic

Weight- 1000lbs approx.

Footing Requirements- TBD based on specs

Project Narrative

Muscantine Iowa is a beautiful community rich with history and a great promise for tomorrow. The Mississippi river has been the backdrop for your community since the beginning and it can easily be one of the things that gets taken for granted. I too was born and raised on the banks of the Mississippi and I know what it has meant in my life. It becomes an invaluable part of our heritage.

Since you're beginning, as a trading post in the early 1800s, you have relied on the Mississippi river for commerce, growth, and change. I think this is a great opportunity to pay homage to this natural resource and its contribution.

Through its abstract form this monumental sculpture takes a contemporary view of the relationship between your community and the river. I hope that "Zenith" will become a landmark that not only honors the Mississippi River as part of your history but becomes a catalyst for your success as you continue to discover the entrepreneurial spirit of tomorrow.

Zenith
Sculpture Dimensions-view 1



Zenith
Sculpture Dimensions-view 2



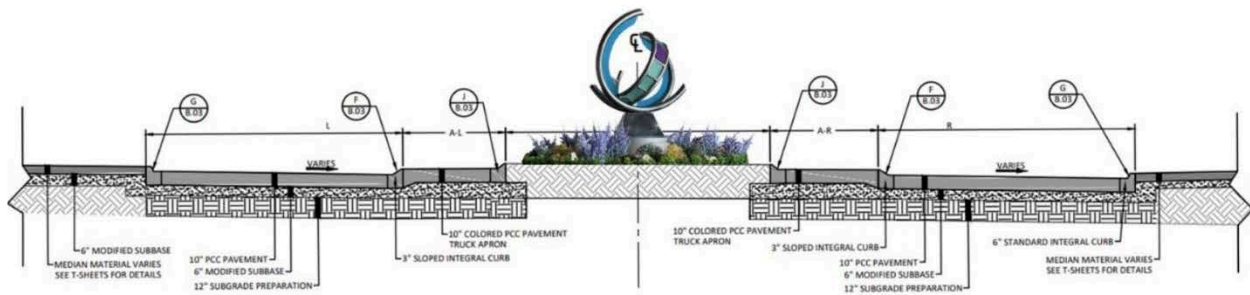
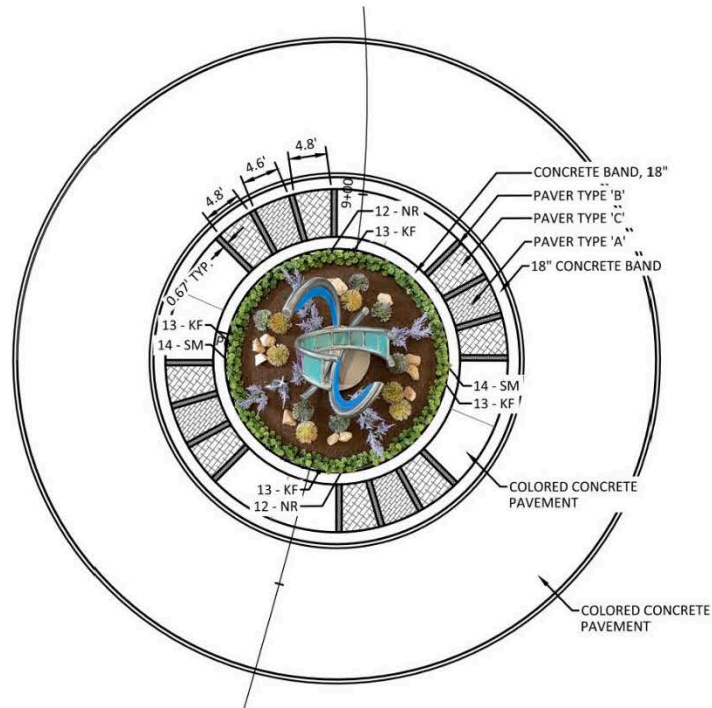
FOR REFERENCE ONLY

Model views



FOR REFERENCE ONLY

Site renderings



FOR REFERENCE ONLY

Similar Sculpture Details/Construction techniques



The 1/2" acrylic is mounted into a channel on the interior side of the larger pipe curve and attached with fasteners



Tab mounted shaped acrylic panels

FOR REFERENCE ONLY

Materials

304L Stainless-steel

The structure of the sculpture is fabricated from 1/8" and 3/16" 304L grade Stainless Steel and is considered a permanent material with minimal maintenance cost. Finished surface achieved with medium grit 3M surfacing disc in a uniform direction

Properties of stainless steel-

- Corrosion resistant.
- Temperature resistant.
- Low-maintenance (long lasting)
- Attractive appearance.

Cell Cast Acrylic

The transparent colored panels are constructed from ¼" and ½" cast acrylic sheet and offer balance to the metallic quality of the stainless-steel. The transparent quality makes use of natural light from the outdoor setting and creates colorful reflections/shadows on the space around the sculpture. Finished surface achieved with #120 burnishing tool, gives the acrylic a "brushed" look.

Properties of cast Acrylic:

- UV resistant
- Low-maintenance
- Environmentally friendly (recyclable)
- Impact resistant

Maintenance

Annual maintenance- recommended to seasonally wash Sculpture with a mild solution of soap and water rinse and wipe dry. Inspect all material, seams, and fasteners.

Timeline

Project estimated timeline- 5 months

- 3 weeks development and documentation
- 6-8 weeks materials and service
- 6-8 weeks fabrication
- 2 weeks finishing and installation plan

Note: All materials and services have been verified to be available for delivery with extended lead times due to market volatility and current availability of raw materials! This may be subject to change at time of contract /order

MUSCATINE, IOWA

FORM OF PROPOSAL

Name of Quoter Heuer Construction, Inc.
Address of Quoter 2360 Bypass 601, Muscatine

TO: The Honorable Mayor
and City Council
City Hall
Muscatine, Iowa 52761

GENTLEMEN:

- A. The undersigned quoter, having examined the plans, specifications, the Location and sites of the proposed work, the nature of the work to be done, extent and condition of existing structures affecting, or affected by the proposed work, and being fully advised as to the extent and character of the work and all existing local conditions, relative to construction difficulties, hazards, labor transportation, hauling, trucking, plant sites, and other factors affected by or affecting the work covered by this proposal as outlined in the specifications and plans, including Addenda _____ and _____.
- B. HEREBY PROPOSES to furnish all materials, tools, appliances, plant and equipment; and to perform all necessary labor required for the complete construction of the Slough Crossing Connector Trail Project for the City of Muscatine, Iowa and all items incidental thereto and to perform all work in accordance with the plans and specifications for said project, including all items to expense and profit, as follows:

Roundabout Sculpture Foundation Project
Muscatine, IA

ITEM	DESCRIPTION	UNIT	ESTIMATED QUANTITIES	PRICE
1.	Concrete foundation, complete	LS	1	22,165.00
TOTAL LUMP SUM PRICE				\$ 22,165.00

Twenty two thousand one hundred sixty five dollars & 00/100

C. We further propose:

1. To do all extra work which may be required to complete the work contemplated at unit price or lump sum, to be agreed upon prior to starting such work.
2. To execute the form of contract within ten (10) days after Notice of Award is received and to complete all work by July 31, 2023.

D. Attached, hereto, is an affidavit in proof that the undersigned quoter has not colluded with any person in respect to this Quote or any other Quotes or the submitting of Quotes for the contract for which this Quote is submitted.

E. The undersigned quoter states that this proposal is made in conformity with the Contract Documents and agrees that, in the event of any discrepancies or differences between any conditions of his proposal and the Contract Documents prepared by the Owner, the provisions of the latter shall prevail.

F. The total quote is based on estimated quantities, and the actual amount will be adjusted in accordance with the final determination of quantities involved, as explained in the Detailed Specifications. In case of error in the item totals as quoted, the proper figure based on the estimated quantities and the unit prices as quoted shall govern.

G. The undersigned quoter is prepared to submit the Quoters' Qualifications statement upon request.

Firm: Heyer Construction, Inc.
By: Jamie Heuer
President
(Title)

2360 Bypass Lel, Muscatine
(Business Address)

(Seal - if quote is by a corporation)

NONCOLLUSION AFFIDAVIT OF PRIME QUOTER

EXHIBIT A

State of Iowa)

County of Muscatine) ss.

Jamie Heuer
(1) He is the president of Heuer Construction, Inc., being first duly sworn, deposes and says that:
the Quoter that has submitted the attached Quote:

(2) He is fully informed respecting the preparation and contents of the attached Quote and of all pertinent circumstances respecting such Quote;

(3) Such Quote is genuine and is not a collusive or sham Quote;

(4) Neither the said Quoter nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Quoter, firm or person to submit a collusive or sham Quote in connection with the Contract for which the attached Quote has been submitted or to refrain from quoting in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement, or collusion or communication or conference with any other Quoter, firm, or person to fix the price or prices in the attached Quote or of any Quoter, or, to fix any, overhead, profit, or cost element of the quote price or the quote price of any other Quoter, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the City of Muscatine or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached quote are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Quoter or any of its agents, representatives, owners, employees, or parties in interest, including this affiant (Signed)

(Signed) Jamie Heuer
President Title

Subscribed and sworn to before me
this day of 5/12, 2023

Capital Bute
Notary Public
Title

My commission expires 8-1-24

NONCOLLUSION AFFIDAVIT OF SUBCONTRACTOR
EXHIBIT B

State of Iowa)
County of Dubuque) ss.

Mark Wolff

, being first duly sworn, deposes and says that:

(1) He is the President of SELCO, Inc.
hereinafter referred to as the "Subcontractor";

(2) He is fully informed respecting the preparation and contents of the Subcontractor's Proposal submitted by the Subcontractor to Heuer Construction, the Contractor for certain work in connection with the Roundabout Contract pertaining to the Project in Muscatine, Iowa;

(3) Such Subcontractor's Proposal is genuine and is not a collusive or sham quote;

(4) Neither the Subcontractor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Quoter, firm or person to submit a collusive or sham Quote in connection with the Contract for which the attached Quote has been submitted or to refrain from quoting in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement, or collusion or communication or conference with any other Quoter, firm, or person to fix the price or prices in the attached Quote or of any Quoter, or, to fix any overhead, profit, or cost element of the quote price or the quote price of any other Quoter, or to secure through any collusion, conspiracy, connivance, or unlawful agreement any advantage against the City of Muscatine or any person interested in the proposed Contract; and

(5) The price or prices quoted in the Subcontractor's Proposal are fair and proper and are not tainted by any collusion, conspiracy, connivance, or unlawful agreement on the part of the Quoter or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

(Signed)

Mark Wolff
President

Title

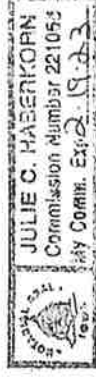
Subscribed and sworn to before me
this 12th day of May, 2023

Julie C. Haberkorn

Office mgr.

Title

My commission expires February 19, 2026



STATEMENT OF QUOTER'S QUALIFICATIONS

EXHIBIT C

All questions must be answered and the data given must be clear and comprehensive. The statement must be notarized. If necessary, questions may be answered on separate attached sheets. The Quoter may submit any additional information he desires.

1. Name of Quoter.
Jamie Heuer - Heuer Construction, Inc.
2. Permanent main office address, including City, State & Zip Code.
2360 Bypass 61, Muscatine, IA 52761
3. When organized.
11/11/91
4. If a corporation, where incorporated.
Iowa
5. How many years have you engaged in construction work under your present firm or trade name?
32 years
6. Contracts on Hand: Schedule these, showing gross amount of each contract and the appropriate anticipated dates of completion.
Grandview Ave ~ \$8 million - Done June 2023
7. General character of work performed by your company.
Construction & Trucking
8. Have you ever failed to complete any work awarded to you? If so, where and why?
No
9. Have you ever defaulted on a contract? If so, where and why?
No
10. List the more important contracts recently completed by you as a prime contractor, stating the approximate gross cost for each, and the month and year completed.
See attached
11. List your major equipment available for this contract.
See attached
12. Experience in construction work similar in importance to this project.
We did the Roundabout this project is in the middle of.
13. Background and experience of the principal members of your organization including the officers.
See attached
14. Credit available: \$ varies.
15. Give bank reference. CB1 Bank: Trust.
16. Give reference of work completed within the last five years as a prime contractor. Provide name of reference and phone number.
Roundabout, West Trail, City Patches, etc.

FP-6

#10

RECORD OF PAST EXPERIENCE

List below, work performed by your company's forces for the last three years on federal, state, county, city, and private construction projects and show total dollar amounts for each work category. **Attach additional sheets as necessary.** An electronic document with the specific information as requested by this form would be acceptable in lieu of completing this section. **Specific information for each category of work marked above must be provided.**

Project Owner or Engineer, Project Number, Project Date, and phone number of reference	Location	Description of Work (bridge, PCC, HMA, grading, patching, erosion, etc Include quantities for HMA, PCC, and grading.)	Dollar Value
EXAMPLE Engineer/Owner's name Project XXXXXXXX 04/03/2017 Iowa DOT phone 515-239-####	Polk County: I-35 from I-80 north	60.209 MG, HMA resurfacing HMA patching	\$ 1,524,459.55 \$ 259,678.00
City of Muscatine STBG-SWAP-5330(627)--SG- 70 Pat Lynch	Muscatine County Grandview Avenue Muscatine	PCC	\$7,738,191.28
Muscatine County FM-CO70(67)--55-70 STBG-SWAP-CO70(62)--FG- 70 Bryan Horesowsky	Muscatine County G-28	PCC	\$3,890,568.94
City of Muscatine E 2nd Street Roundabout Pat Lynch	Muscatine County Mulberry Avenue and East 2nd Street Roundabout Muscatine	PCC	\$2,274,169.16
Muscatine County FM-CO70(55)--55-70 Bryan Horesowsky	Muscatine County 171st Street & Zachary Ave	PCC	\$1,535,301.32
The Kraft Heinz Company Pavement Rehabilitation Adam Turner	Muscatine County Isset Street Muscatine	PCC	\$1,375,645.19
City of Muscatine West Trail Project TAP-U-5330(630)--81-70 Pat Lynch	Muscatine County Houser Street Muscatine	PCC	\$1,221,380.28
City of Tipton Tipton Street Improvements Divisions 1, 2 & 3 Jack Pope	Cedar County Division 1 - Lynn Street Division 2 - Old Muscatine Rd Division 3 - South Street	PCC	\$1,104,802.50
MidAmerican Energy Louisa Generating Station Scott Olson	Louisa County 172nd Street Muscatine	PCC	\$917,320.00
City of Muscatine PCC Patching Pat Lynch	Muscatine County Various Locations Muscatine	PCC	\$762,144.61

11

HEUER CONSTRUCTION, INC. LIST OF EQUIPMENT

1840 Case Unloader	Gomaco 2500 Paver
1984 Peterbilt Semi - 9958	GOMACO 2600 PAVER
1986 Mack Dump Truck - 3423	GS1000 Soff Cut Saw
2000 GMC Service Truck	HITACHI MINI
2006 Peterbilt Dump Truck - 4546	HOTSY PRESSURE WASHER
2006 BLUE PETERBILT - 8795	HTX D6I
2007 Kenworth - 4802	Husqvarna FS5500 Saw
2007 Mack Semi - 0722	Husqvarna FS6600 Saw
2018 Peterbilt 4031 -	Hypac C810A Roller
2018 Peterbilt 4032 - CODY	HYPAC C850B
2018 Peterbilt 4033 - SHAWN	International Water Truck
2018 Peterbilt 4034 - STEVE R	IR 185 Air Compressor
2020 Honda Pioneer	John Deere Tractor 4840
2020 Blue Dump Truck - 5338	John Deere 410E Backhoe
2021 Peterbilt - HEATHER 2780	John Deere 4430
2022 Blue Semi - Mike - 3710	John Deere 4500
8500 B Trimmer	Komatsu 300
Arrow 13 - YELLOW	Komatsu PC 250
Cat 140 G	KOMATSU PC400
Cat 226 Skidloader	SC4000 SAW #1
Cat 259D	SC4000 SAW #2
CAT 259D3 #1	Soff Cut #1
CAT 259D3 #2	Soff Cut #2
Cat 279D	Soff Cut #3
Cat 308C	GX4200 SOFF CUT SAW #4
Cat 308E2	Soft Cut Vac
CAT 930K	Somero Screed
Cat D4G	Sullivan Air Compressor - New
Cat D5H Dozer	STXD61 Ride on Trowel
Cat D6K	Terex Light Tower
Commander III Curb	Text/Cure Machine
Crafco Sealer	Thawzall
Dynapac 151 Roller	VERMEER RT450
FS520 FLAT SAW #1	Volvo L90C Loader
FS520 FLAT SAW #2	

#13

Contractor's Statement of Experience (continued)

8. What is the construction experience of the principal officers, owners, and employees in your organization?

Individual's Name	Present Position or Office in Your Organization	Years of Construction Experience	Type of Construction	In what capacity
JAMIE HEUER	PRESIDENT	35	GRADING & PAVING	PRESIDENT
TRAVIS HEUER	OPERATOR	33	GRADING & PAVING	OPERATOR
JIMMY SPITZNOGLE	OPERATOR	43	GRADING & PAVING	OPERATOR
CARL RAUCH	FOREMAN	17	PAVING	FOREMAN
NATHANIEL MOSIER	FOREMAN	8	GRADING & EXCAVATION	FOREMAN
BRETHEUER	FOREMAN	37	GRADING & EXCAVATION	FOREMAN
CARLOS RIVERAL LOPEZ	FOREMAN	13	GRADING & PAVING	FOREMAN

Iowa Code requires all contractors be registered with the Iowa Division of Labor Services and out-of-state contractors must satisfy a special bond requirement. Please review Iowa Code 91C and contact the Iowa Division of Labor's contractor registration at 515-242-5871 or visit <https://www.iowadivisionoflabor.gov/contractor-registration> for more information.

If you are an out-of-state corporation, do you have a certificate of authority from the Iowa Secretary of State Office to transact business in Iowa? ☐ Yes ☐ No If yes, certificate number. _____
 If no, call 515-281-5204 or visit <https://sos.iowa.gov/> for more information.

17. Will you upon request, fill out a detailed financial statement and furnish any other information that may be required by the City of Muscatine?
18. (a) Have you ever been a party to or otherwise involved in any action or legal proceeding involving matters related to race, color, nationality or religion? If so, give full details.
- (b) Have you ever been accused of discrimination based upon race, color, nationality, or religion in any action or legal proceeding, including any proceeding related to any Federal Agency? If so, give full details.
19. The undersigned hereby authorizes and requests any person, firm or corporation to furnish any information requested by the City of Muscatine in verification of the recitals comprising this Statement of Quoter's Qualifications.

Dated at 2300 Bypass 61 this 12th of may, 2023.

Heuer Construction, Inc.
(Name of Quoter)

By JL Jamie Heuer
Title President

State of Iowa
County of Muscatine) ss

Jamie Heuer being duly sworn, deposes and says that he is the
President of Heuer Construction Inc.
and that the answers to the foregoing questions and all statements therein contained are true and correct.

Subscribed and sworn to before me this 12th day of May, 2023.
Christopher Galt
Notary Public

My Commission expires 8-1-24.



City of Muscatine

ITEM NUMBER 2023-0290

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

Brian Stineman, Public Works Director

SUBJECT

Request to Approve the Issuance of a Purchase Order for Airport Hangars Roof Replacement to Bryant Roofing Co in the Amount of \$96,883

EXECUTIVE SUMMARY

Staff requests to issue a purchase order for the Airport hangar roof replacement to Bryant Roofing Co in the amount of \$96,883

STAFF RECOMMENDATION

Staff recommends issuing a purchase order to Bryant Roofing Co. for \$96,883

BACKGROUND/DISCUSSION

The current roofs have been leaking and T- hangar roofs are sagging. These are original roofs that may have been coated at some point but are failing. The new roof system will have frame work on the T-hangars built to keep them from sagging and rubber roofing installed on them. The maintenance hangar roofs will be covered with new rubber roofing to keep them from leaking. This will provide for dry rental hangars and maintenance hangars for at least 25 years. Two quotes were received with Bryant Roofing Co for \$96,883 and one from Lee's Superior Roofing and Coatings for \$101,257

CITY FINANCIAL IMPACT

Funding is through the city budget process in the Building & Grounds deferred maintenance fund

ATTACHMENTS

1. Bid Tab Table Airport Hangar Roofs
2. 3513_001



1459 Washington St.
Muscatine, IA 52761-5040
(563) 263-8933
Fax (563) 263-2127

Public Works

City Transit 263-8152
Equipment Maintenance
Roadway Maintenance
Collection & Drainage
Building & Grounds
Engineering
Solid Waste

Public Works Quote Table

Project/Item Name: Airport Hangar Roof Replacements

Vendor	Item	Dollar Amount
Bryant Roofing Co.	Airport Hangar Roofs	\$96,883
Lee's Superior Roofing and Coatings	Airport Hangar Roofs	\$101,257

"I remember Muscatine for its sunsets. I have never seen any
on either side of the ocean that equaled them" — Mark Twain



Lee's

Superior Roofing & Coatings

Lic. # 104.016579 105.006463

Email: tlsc1291@gmail.com

309-252-0211

802 - 15th St. • Smithshire, IL 61478

New Construction Roofs • Spray Foam Insulation • Flat Roof Repair
Rubber Roof & Metal Roof Restoration • Energy Star Products • Quick Return on Investment



\$92,657
\$101,257

PROPOSAL

Proposal Submitted To City of Muscatine	Job Name Maintenance Hanger	Job # S 29
Address 1459 Washington St	Job Location 5701 Hwy 61 Muscatine IA	
Muscatine IA 52761	Date 03/02/2022	Date of Plans
Phone # 309-571-4060	sobrien@muscatineiowa.gov	Sq. Ft. 3528

DESCRIPTION	TOTAL
Maintenance Hanger	
Metal Roof Restoration System	
Thoroughly pressure wash metal roof with Rust Off cleaner	
Prime roof with rust inhibitive primer "Encase" for adhesion and to prevent rust	
Seal all seams with base coat and Spunflex Fabric	
Seal all screws with Kwik Kaulk fastener sealant	
Seal entire roof with "Puma XL" top coat. White reflective finish.	
Labor and material	\$ 9,481
This system has a 20 year materials warranty and a 5 year workmanship warranty	
Middle hanger:	
Time and materials to locate and repair leak	
TOTAL	\$ 9,481

We propose hereby to furnish material and labor – complete in accordance with the above specifications for the sum of:

\$ **9,481** _____ Dollars

with payments to be made as follows: **50% deposit, remainder when done**

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted:

Thomas Lee

Note – this proposal may be withdrawn by us if not accepted within 7 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Signature _____

Date of Acceptance: _____

Signature _____



Lee's

Superior Roofing & Coatings

Lic. # 104.016579 105.006463

Email: tlsc1291@gmail.com

309-252-0211

802 - 15th St. • Smithshire, IL 61478

New Construction Roofs • Spray Foam Insulation • Flat Roof Repair

Rubber Roof & Metal Roof Restoration • Energy Star Products • Quick Return on Investments



PROPOSAL

Proposal Submitted To City of Muscatine	Job Name Barrel roof	Job # S 29
Address 1459 Washington St	Job Location 5701 Hwy 61 Muscatine IA	
Muscatine IA 52761	Date	Date of Plans
Phone # 309-571-4060	sobrien@muscatineiowa.gov	Sq. Ft. 7712

DESCRIPTION	TOTAL
PVC MEMBRANE SYSTEM	
Barrel roof	
Install flute fill insulation between ribs on roof extension section	
Install 2x4 nailers on roof edges	
Install 1 1/2 inch ISO insulation board mechanically fastened to deck	
Install 60 mil Pvc membrane roofing system Flexion XL	
Fully adhere PVC membrane to ISO board	
Install new metal edge trim and counter flashing	
Labor and material	\$49,662
This system has a 25 year materials warranty and a 10 year workmanship warranty	
TOTAL	

We propose hereby to furnish material and labor – complete in accordance with the above specifications for the sum of:

\$ _____ Dollars

with payments to be made as follows: 50% deposit, remainder when done

Any alteration or deviation from above specifications involving extra costs will be executed only upon written order, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents, or delays beyond our control.

Respectfully submitted:

Thomas Lee

Note – this proposal may be withdrawn by us if not accepted within 7 days.

ACCEPTANCE OF PROPOSAL

The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payments will be made as outlined above.

Date of Acceptance: _____

Signature _____

Signature _____



BRYANT ROOFING CO., INC.

101 W. Mississippi Dr. Suite 305

Muscatine, Iowa 52761

Ph:563-263-4667 Fax:563-264-5783

1196,883
- 9,684.30
1187,194.70

December 3, 2018

City of Muscatine

Public Works - 1459 Washington Street

Muscatine, Iowa 52761

Attn: Stan

Airport Roof Quotes:

T Hangers:

- 1)Furnish and Install Insulation in Flutes of Metal Roof.**
- 2)Furnish and Install OSB Board over above Insulation Mechanically Fastened In place.**
- 3)Furnish and Install a Fully Adhered Roof System using .060 Reinforced EPDM.**
- 4)Furnish and Install Pre-Finished Roof Edge and Counter Flash.**

6 Roofs @ \$8,964.00

TOTAL \$53,784.00

Middle Hanger:

Locate Roof Leaks and Repair on a T & M Basis.

Maintenance Hanger:

- 1)Power Wash entire Roof Area to be coated.**
- 2)Furnish and Install RC 2200 Rubber Seam Compound to Seal and Water Proof Fasteners and Penetrations.**
- 3)Furnish and Install one Coat of Inland RC 2000 Roof Coating over Entire Roof.**

TOTAL \$8,743.00

Barrel Roof

- 1)Furnish and Install Wood Nailer on Roof Edges**
- 2)Furnish and Install one Layer of 1 ½" Poly Iso over Decking Mechanically Fastened in place.**
- 3)Furnish and Install a Fully Adhered Roof System using .060 Reinforced EPDM.**
- 4)Furnish and Install Pre-Finished Roof Edge and Counter Flash.**

TOTAL \$24,932.00

Barrel Roof Extension:

- 1)Furnish and Install Wood Nailer on Roof Edge.**
- 2)Furnish and Install 12"x 1 ¼" Insulation in Flutes of Metal Roofing...**
- 3)Furnish and Install one Layer of 1 ½" Poly Iso Insulation Mechanically Fastened In place.**
- 4)Furnish and Install Single-Ply Roof System using .060 Reinforced EPDM.**
- 5)Furnish and Install Pre-Finished Roof Edge.**

TOTAL \$9,424.00

Thank You,

Ron Bryant



Bryant Roofing Co., Inc.



City of Muscatine

ITEM NUMBER 2023-1252

AGENDA ITEM SUMMARY

DATE: 6/15/2023

STAFF

Amy Fortenbacher, Transit Supervisor
Brian Stineman, Public Works Director
Nancy Lueck, Finance Director

SUBJECT

Request for Authorization to Issue a Purchase Order to Hoglund Bus Company for a New Low Floor Bus in the Amount of \$194,606.00

EXECUTIVE SUMMARY

Presented for the City Council's consideration is a request for authorization to issue a purchase order in the amount of \$194,606.00 to Hoglund Bus Co., Inc for a New England Frontrunner low floor mini bus.

Transit staff received quotes from Hoglund Bus Co. for a Glaval Universal Light Duty Bus in the amount of \$171,998.00 and a quote for a New England Frontrunner low floor mini bus in the amount of \$194,606.00. The estimated dates of delivery are 1 1/2 to 2 years for the Glaval bus and 1 year for the Frontrunner. Hoglund's prices are under the DOT contract and are valid only through June 30, 2023. Transit staff was notified that prices for these buses would be increasing effective July 1, 2023. Transit staff believes that with the aging fleet and the increase in expenses to maintain the current buses, it would be best to purchase the bus that will be delivered the quickest and to issue the purchase order prior to June 30, 2023.

A Federal Transit grant of \$86,275.00 and a supplemental grant of \$37,708.00 will provide \$123,983.00 of the funding for this bus. Funds are available in the Transit fund for the local share of \$70,623.00.

STAFF RECOMMENDATION

It is the recommendation of the Public Works/Transit staff to authorize the issuance of the purchase order for this bus.

BACKGROUND/DISCUSSION

MuscaBus placed an order with Thomas Bus Sales for an El Dorado Advantage 240 Ford Light Duty Bus on October 2, 2020. The Transit Supervisor was in contact with the sales representative up

until this spring. At that time, communication stopped. The Iowa DOT sent out a notice that Thomas Bus Sales was no longer in the bus sales business and advised to cancel any orders with them. The City has cancelled the purchase order to Thomas Bus Sales and is now looking at procuring a bus from another vendor.

The Transit Supervisor contacted the two remaining companies on the Iowa DOT state bid list for quotes. Hoglund Bus Co. was the only one to issue quotes. Their quotes were for a Glaval Universal Light Duty Bus in the amount of \$171,998.00 and a quote for a New England Frontrunner low floor mini bus in the amount of \$194,606.00. The estimated dates of delivery are 1 1/2 to 2 years for the Glaval and 1 year for the Frontrunner.

The original grant agreement for the bus ordered in 2020 was for \$86,275.00 and the local match was \$14,820.00. Iowa DOT has notified the Transit Supervisor that the City will receive an additional shortfall grant in the amount of \$37,708.00 towards the purchase of a new bus. After the shortfall grant, the City's portion will be \$70,623. Funds are available in the Transit fund for the local share of the bus purchase. After the Transit budget was adopted, Transit was notified that the City will also be receiving an additional ARPA allocation in the amount of \$49,029.00 to be used for operational expenses.

Transit staff believes that with the aging fleet and the increase in expenses to maintain the current buses, it would be best to purchase the bus that will be delivered the quickest, which is the Frontrunner.

CITY FINANCIAL IMPACT

With the additional ARPA funding allocation, this bus purchase will not have a significant impact on the Transit fund balance.

ATTACHMENTS
