



City of Muscatine

CITY COUNCIL

Thursday, July 20, 2023

Brad Bark, Mayor

Dennis Froelich, 1st Ward

Jeff Osborne, 2nd Ward

Peggy Gordon, 3rd Ward

Nadine Brockert, 4th Ward

John Jindrich, 5th Ward

Angie Lewis, At Large

DeWayne Hopkins, At Large

Carol Webb, City Administrator

Cinda Hilger, Admin. Professional

Brent Hinders, City Attorney

City Council meetings are held at 6:00 p.m. on the 1st and 3rd Thursday of each month. In-depth sessions are held at 6:00 p.m. on the 2nd Thursday of each month. All meetings are available for review on the City of Muscatine YouTube page.

The public is welcome to attend virtually using the information below.

Please join my meeting from your computer, tablet or smartphone.

<https://www.gotomeet.me/CityofMuscatine/city-council-meeting>

You can also dial in using your phone.

United States: 1-669-224-3412

Access Code: 971-499-597

July 20, 2023, 6:00 PM

AGENDA

1. CALL TO ORDER
2. INVOCATION-Alex Kindred

3. ROLL CALL

4. PLEDGE OF ALLEGIANCE

5. FROM THE MAYOR

- A. Proclamation for National Night Out
- B. Proclamation for Muscabus Driver Appreciation Day
- C. Recognition of Muscabus Driver of the Year
- D. Recognition of Muscabus Dispatcher of the year

6. APPROVAL OF AGENDA AS PRESENTED AND/OR AS AMENDED

7. COMMUNICATIONS - CITIZENS

- A. Appeal of Demolition of 1200 Iowa Avenue by Brian Costas

8. COUNCILMEMBER FOLLOW UP TO CITIZEN COMMUNICATION

9. CONSENT AGENDA * (ITEMS 10-14)

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered separately.

10. * REVIEW AND POTENTIAL VOTE TO APPROVE MINUTES

- A. Muscatine City Council Meeting Minutes - July 6, 2023
- B. Muscatine City Council In-Depth Meeting Minutes July 13, 2023

11. * PETITIONS AND COMMUNICATIONS

- A. Request for Use of City Property from Dell Wagner with the Muscatine Running Club for
the Watermelon Stampade to be held on August 19, 2023
- B. Request for Use of City Property from Tony Loconsole with the Muscatine Community School District to host an event that celebrates hispanic culture and heritage to be held on September 30, 2023
- C. Request for Use of City Property from Megan Francis with Crossroads for the Festival of
Lights display to be held on November 1, 2023 through December 31, 2023

D. Request for Alley Closure at 304 Iowa Avenue

12. * COMMUNICATION – RECEIVE AND FILE

- A. Muscatine County Board of Supervisors Meeting Minutes - July 3, 2023
- B. Muscatine County Board of Supervisors Minutes - July 10, 2023

13. * PURCHASE ORDERS

- A. Request to Approve Agreement with Fifth Asset, Inc. d/b/a DebtBook for Software Services for GASB 87 and GASB 96 accounting services in the amount of \$10,000 annually
- B. Request to Approve the Issuance of a Purchase Order to United Rentals for a 19' Scissor Lift in the amount of \$6,999.99.
- C. Request to Approve the Issuance of a Purchase Order to Sector, in the Amount of \$9,625.94 for the Budgeted Purchase of an Unmanned Arial Drone.
- D. Request to approve the issuance of a purchase order to Advance Business Systems in the amount of \$9,120.00 for the purchase of a replacement copier.
- E. Request to Approve the issuance of a Purchase Order to Muscatine Lawn and Power in the amount of \$13,908.16 for a Zero Turn mower for Park Maintenance.

14. * APPROVAL OF BILLS

It is recommended bills totaling \$10,843,480.86, be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

- A. Bills for Approval 7-6-2023

15. PUBLIC HEARING

- A. Public Hearing on Proposed Amendment to the Consolidated Muscatine Urban Renewal Area
- B. Public Hearing on an Ordinance Amending Nuisance Regulations Contained within City Code

16. BOARDS AND COMMISSIONS

17. FROM THE CITY ADMINISTRATOR

- A. Resolution to Approve Urban Renewal Plan Amendment for the Consolidated Muscatine Urban Renewal Area
- B. Resolution Authorizing and Approving a Loan and Disbursement Agreement, Providing for the Issuance of \$8,000,000 General Obligation Annual

Appropriation Sewer Improvement Bonds, Series 2023, and Providing for the Levy of Taxes (Subject to Non-Appropriation) to Pay the Same

- C. Resolution Relating to Financing of Certain Proposed Projects to be Undertaken by the City; Establishing Compliance with Reimbursement Bond Regulations under the Internal Revenue Code
- D. Resolution Setting Public Hearing on Proposed Development Agreement with Musco Sports Lighting, LLC for Phase 1 of the Project to Expand their Muscatine Facilities
- E. Resolution Awarding the Contract for the Soccer Complex Irrigation Replacement Project to Mid American Sports Construction in the Amount of \$310,136.23.
- F. Resolution Setting a Public Hearing on the Amendments to the *Section 8 Housing Choice Voucher Administrative Plan*.
- G. Resolution Setting a Public Hearing on the Plans and Specifications for the 2nd Avenue Storm Sewer Project
- H. Resolution Approving Submission of Grant Application to Washington County Riverboat Foundation for \$80,000 for Ballistic Body Armor for use by the Muscatine Special Operations Response Team (MSORT)
- I. Request to Approve the Issuance of a Purchase Order to Jeff Hackett Electric, in the Amount of \$38,835.00, for the Purchase and Installation of Two Electric Generators for the Landfill Operations.
- J. Request to approve the issuance of a purchase order in the amount of \$29,950.00 to Hometown Mechanical for the installation of a radiant heat system for the Muscatine Organics Recycling Center.
- K. Request to authorize the issuance of a purchase order in the amount of \$ 969,945 to Reliant Fire Apparatus for the purchase of a new Pierce Fire Engine.
- L. Request to approve entering into an agreement with the Iowa DOT, accepting State Transit Assistance (STA) for Fiscal Year 2024, in the amount of \$274,473.00.
- M. Request to Enter into a Supplemental Agreement with the Iowa Department of Transportation for Maintenance of Primary Roads in Municipalities
- N. Request to Issue a Purchase Order to DJR Group, LLC. for a Kitchen Hood System for the Fire Department in the Amount of \$67,083.57
- O. Request to Approve Change Order #13 for the Grandview Ave Reconstruction Project in the amount of \$79,943.58
- P. Request to Approve the Issuance of a Purchase Order to Electric Pump in the Amount of \$36,362.00 for the Purchase of Two Replacement Lift station pumps.
- Q. Request to Approve Entering into a Professional Services Agreement with Atlas Community Studios for a Housing Market Analysis

- R. Request to Add a Regular, Half-time Office Assistant in the Parks and Recreation Department
- S. Request to Issue Change Order #2 to the Fulliam Avenue Reconstruction Project Phase I in the Amount of \$32,185.65
- T. Request to Approve the Removal of the Historical Picture Above the Dais in Council Chambers

18. MAYOR AND COUNCIL REPORTS

19. CLOSED SESSION MEETING

- A. Request to enter closed session closed session per Iowa Code Section 21.5.1.c to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in the litigation, and in accordance with Iowa Code Section 622.10 to discuss attorney/client privileged and attorney work product matters with legal counsel.

20. ADJOURNMENT

Proclamation

"National Night Out" in the City of Muscatine.

WHEREAS, the National Association of Town Watch (NATW) sponsors a national community-building campaign on Tuesday, August 1, 2023 entitled "National Night Out"; and

WHEREAS, the National Night Out campaign provides an opportunity for neighbors in your city to join over 38 million neighbors across 17 thousand communities from all 50 states, U.S. territories and military bases worldwide; and

WHEREAS, National Night Out is an annual community-building campaign that promotes strong police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live and work; and

WHEREAS, neighbors in Muscatine assist the local law enforcement agency through joint community-building efforts and support National Night Out 2023; and

WHEREAS, it is essential that all neighbors of your city come together with police and work together to build a safer, more caring community; and

WHEREAS, in recognition of National Night Out, the City of Muscatine Police Department will sponsor a National Night Out event at Taylor Park from 6 PM - 9 PM.

NOW, THEREFORE LET IT BE RESOLVED THAT I, Brad Bark, Mayor of Muscatine, Iowa, do hereby proclaim Tuesday, August 1, 2023 as "National Night Out" in the City of Muscatine.

Dr. Brad Bark, Mayor

City of Muscatine

Proclamation “MuscaBus Driver Appreciation Day”

WHEREAS, MuscaBus provides valued public transportation through fixed-route and paratransit services to the City of Muscatine that is safe, dependable, and easy to use; and

WHEREAS, this transit agency began serving our community on March 2, 1981 and has provided over 5 million rides; and

WHEREAS, everyday the MuscaBus team works diligently to keep passengers moving throughout our community with safe and friendly drivers; and

WHEREAS, it takes a great team to get our service on the road, from cleaning and maintaining our buses, to planning and scheduling our services, to connecting passengers to their final destinations, to communicating and engaging with them, to providing assistance in person, or over the phone; and

WHEREAS, in celebration and recognition of our MuscaBus team, riders are encouraged to share their support by thanking drivers in person, posting praises on social media or by calling the MuscaBus office,

NOW, THEREFORE, I, Brad Bark, Mayor of the City of Muscatine do hereby proclaim Friday, July 21st as **“MuscaBus Driver Appreciation Day”** in the City of Muscatine, I call upon all citizens to show their appreciation and gratitude to MuscaBus drivers and transit staff for keeping our valuable system moving.

IN WITNESS THEREOF, I have hereunto subscribed my name to be affixed this 20th day of July, 2023.

Brad Bark, Mayor

The City of Muscatine's Public Transit System has been named Jada Peiffer (Pie-fer) the MuscaBus Driver of the Year.

Jada met the criteria for driver of the year including working at least 780 hours, having no fault accidents or moving violations in the past year, working at least 95 percent of all scheduled shifts, and had no documented incidents or complaints. Driver of the Year candidates must also excel in providing great customer service, operating the bus in a manner that puts safety first, and working well with co-workers.

Jada Peiffer (Pie-fer) met and exceeded all of the criteria.

Thank you, Jada, for providing great customer service and safe transportation for our community. Without MuscaBus drivers, those in our community with limited access to personal transportation would not have the freedom to reach everyday destinations such as employment, community resources, medical care, and recreational opportunities.

The members of the City Council and I thank you for all you do to help our community and congratulate you for being named Driver of the Year.

MuscaBus' Dispatcher, Helen Cooper, was named Iowa Public Transit Association Dispatcher of the Year. This was the first year the award was presented, with nominations from transit systems throughout the state of Iowa.

As a dispatcher, Helen manages all the information that passengers need relayed to the drivers. She enables our system to run smoothly and provides excellent customer service to our passengers.

The members of the City Council and I thank you for all you do to help our community and congratulate you for being named Dispatcher of the Year.



Gregg Mandsager
City Administrator
City Hall, 215 Sycamore St.
Muscatine, IA 52761-3840
(563) 264-1550 Voice/TT
Fax (563) 264-0750

July 3, 2023

Brian Costas
Tico Investments
1200 Iowa Avenue
Muscatine, Iowa 52761

Dear Mr. Costas:

Per your request, you have been scheduled to appeal the demolition of 1200 Iowa Ave at the July 20, 2023 Regular City Council meeting which begins at 6:00 p.m.

Enclosed with this letter, you will find your appeal notice, a copy of the Notice and Order Send to you on May 15, 2023.

For further details regarding the appeals process you may refer to City Code Title 16, Chapter 3 that can be found at the City Website MuscatineIowa.gov.

Please let me know if you have any questions.

Sincerely,

Cinda Hilger
Administrative Secretary



COMMUNITY DEVELOPMENT DEPARTMENT

City Hall - 215 Sycamore St
Muscatine, IA 52761-3840
(563) 262-4141
Fax (563) 262-4142

Planning • Zoning • Building Safety • Construction Inspection Services • Public Health • Housing Inspections • Code Enforcement

NOTICE AND ORDER

DATE: May 15th 2023

TO: Mr. Brian Costas, Principal
Tico Investments LLC
1323 Mulberry Ave
Muscatine IA 52761

and

Shawn Sherwood
1167 Biscayne Dr
Cape Coral FL 33909

FROM: Andy Oien, CBO
Building Division Manager

RE: 1200 Iowa Ave
Muscatine IA 52761

Brief Tax Description: 35-77-2W LOT 20, EX TRI TRACT SE COR LOT 21 & N 10' LOT 19 CENTER
ADD

Mr. Costas and Mr. Sherwood,

This letter shall serve as notice that the structure located at the address listed above is substandard and has been declared a public nuisance in accordance with City Code Sections 16-6-1 & 2.

The structure has been determined substandard and a Dangerous Building for the following conditions under the provisions of City Code Section 9-3-3(R8).

- Rotted wood in the interior & exterior
- Structural damage from water infiltration
- Partial collapse of building structure, entire porch/façade collapsing
- Broken/missing windows; not properly secured
- Harborage for raccoons, rodents, etc.
- Numerous complaint calls about this property
- Idle for over a decade

A public nuisance such as this shall be abated by repair, rehabilitation, demolition, or removal in accordance with the procedure specified in Section 9-3-3(R) of City Code.

I have determined that the current condition dictates that the building must be demolished, with permits secured and demolition completed by 07/14/2023, or 60 days from the date of this notice.



COMMUNITY DEVELOPMENT DEPARTMENT

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Any person having any record title or legal interest in the building may appeal from the notice and order or any action of the Building Official to the City Council, provided the appeal is made in writing as provided in this Code and filed with the Building Official within thirty (30) days from the date of service of such notice and order.

Failure to appeal will constitute a waiver of all rights to an administrative hearing and determination of the matter.

Andy Oien, CBO

Community Development
Building Division Manager



TICO INVESTMENTS

1323 MULBERRY AVE
MUSCATINE, IA 52761
563-571-5799

06/29/23

Before the City Council of the City of Muscatine, Iowa

Appeal of the demolition of 1200 Iowa Ave.

I Brian Costas am the co-owner/manager of the property at 1200 Iowa Ave.

I request the City Council of Muscatine, IA give more time and consideration before making any final decisions for demolition of 1200 Iowa Ave.

It is very reasonable and understandable the frustration with this property and the many years this issue has dragged on. But those frustrations should not amount to unreasonable consequences.

In June of 2022 the property was sold on contract to Shawn Sherwood. Mr. Sherwood hired contractors to work on the property. Unfortunately this work was halted sometime last fall. Mr. Sherwood has also defaulted on his purchase contract. Therefore, Tico Investments is actively pursuing foreclosure. Mr. Sherwood is a very difficult person to find and we are not sure how long foreclosure will take.

Once the foreclosure process is complete, Tico Investments, will again, be a motivated seller. We plan to resell the property as quickly as possible and will consider all reasonable offers. We are also considering an auction.

Finally, we do not believe this property is in such a dilapidated state that demolition is warranted. With the exception of the front porch, this structure is very sound, stable, and reasonable.

Thank you for your consideration in this matter.

If you have further questions regarding this matter please direct them to Brian Costas at 563-571-5799 or e-mail blcostas@rocketmail.com

Best regards,



Brian Costas



City of Muscatine

CITY COUNCIL MINUTES

Thursday, July 6, 2023

1. **CALL TO ORDER**

Mayor Bark called the City Council meeting for July 6, 2023 to order at 06:00 PM.

2. **INVOCATION- Ray Oehme, Vineyard Church**

3. **ROLL CALL**

Councilmembers Present: Nadine Brockert (virtually), John Jindrich, Jeff Osborne, Peggy Gordon, Angie Lewis, Dennis Froelich, DeWayne Hopkins. Councilmembers Absent: . Mayor Dr. Brad Bark and City Administrator Carol Webb were also present.

4. **PLEDGE OF ALLEGIANCE**

5. **FROM THE MAYOR**

Mayor Bark read a statement of apology for an incident that occurred during the Muscatine fourth of July parade regarding a parade applicant.

6. **APPROVAL OF AGENDA AS PRESENTED AND/OR AS AMENDED**

Councilmember Dennis Froelich, seconded by Councilmember Angie Lewis moved to approve the agenda as presented. Vote: Ayes -7, Nays - 0, Motion Passed.

7. **COMMUNICATIONS - CITIZENS**

Kelcey Brackett - 2817 Mulberry Ave, Muscatine was present to read a letter from the Great Plains Action Society regarding the incident occurring at the Muscatine fourth of July parade with a white woman riding a horse with a woman dressed in an Indian costume being tied up and pulled behind the horse.

Daniel Velasquez - Iowa City - was present to share his thoughts on how to help repair the damage done by the acts at the 4th of July parade, which includes creating a proclamation for indigenous peoples day, a proclamation for missing and murdered indigenous women, and donating money to local indigenous businesses, etc.

Marie Cravs - Iowa City - was present to share her thoughts regarding the incident that

occurred at the parade and stated she would stand up for indigenous people.

Speaker - Iowa City - Director of Great Plains Actions Society - stated she would like to see the City of Muscatine take actions listed in a letter from the group to the City of Muscatine and States the group will work with the City of Muscatine to heal and restore justice on this issue.

Tobias - Minneapolis - called in to address the egregious acts displayed in the 4th of July parade in Muscatine. Stated this incident was a harmful and violent action against themselves and others.

Trisha Rivers - Great Plains Action Society - Stated the incident at the parade was hurtful and harmful to her and her people. She stated that this land was stolen from her people and would like to have a conversation about how to move forward and share the real history of what happened in the United States of America.

Sabra Cacho - Washington DC - Disgusted with the display of racism in the state of Iowa and the City of Muscatine. Hopes that Muscatine takes action to rectify this situation.

Courtney Graham - Had questions regarding how the parade participants will be held accountable, why this was not addressed the day of the parade and what is the plan to educate the public of why this is wrong.

Nickie - Iowa City - First generation Vietnamese born in America. Wants people to understand the impact things like this have on indigenous people, especially children. What can we do to move past this harm and keep it from happening again.

Deshane Buffalo - stated the videos and pictures of the incident were appalling and wanted to know why the action was not stopped immediately. She lost her Aunt to murder 2 years ago and feel this is a mockery to her race. Wants to feel safe in the state raising her children. Would like to come to Muscatine to do a missing and murdered indigenous persons rally to educate people.

Veronica - Felt this was a disgusting act and thanked everyone for coming to share their thoughts and attention being brought to this issue. Shared information regarding a missing indigenous woman from her tribe here in Iowa. Disgusted that the costume worn was even sold as a costume.

Tana Finley-Padilla - Encouraged City Council to work with Indigenous people that want to work together to heal and rebuild trust.

Max Kaufman - Lived on a reservation and saw first hand the behavior being discussed. Stated the answer is not to come after the City Council. The offended person should

have taken action at the moment it happened. If you see something that is wrong, do something then.

8. COUNCILMEMBER FOLLOW UP TO CITIZEN COMMUNICATION

Mayor Bark stated that he was in the leading vehicle of the parade and did not see this incident. When he was notified he did confront the group. Mayor Bark stated that the City and Chamber are all working together to update the processes and procedures so this type of incident does not happen again.

9. CONSENT AGENDA * (ITEMS 10-14)

Councilmember Angie Lewis, seconded by Councilmember Peggy Gordon moved to Approve the Consent Agenda.

Vote: Ayes - 7, Nays - 0, Motion Passed.

10. * REVIEW AND POTENTIAL VOTE TO APPROVE MINUTES

A. June 15, 2023 Minutes

11. * PETITIONS AND COMMUNICATIONS

- A. Request on second reading on a new Class "C" Retail Alcohol License for Home Base, LLC, 1201 Grandview Avenue – Tonia McCullough (pending inspections)
- B. Request on second reading on a new Class "C" Retail Alcohol License for BigBear's, 218 Walnut Street – BigBear's LLC (pending inspections)
- C. Request on first and second reading on a new Special Class "C" Retail Alcohol License and 5-day Outdoor Service Permit (7/26/2023-07/30/2023) for Keep Muscatine Beautiful, Harbor Drive – Community Foundation of Greater Muscatine (pending inspections)
- D. Request on first and second reading on a new Special Class "C" Retail Alcohol License and 5-day Outdoor Service Permit (8/03/2023-08/07/2023) for Keep Muscatine Beautiful, Harbor Drive – Community Foundation of Greater Muscatine (pending inspections)
- E. Request on first and second reading on a new Class "B" Retail Alcohol License for Kwik Star #1064, 3605 University Drive – Kwik Trip, Inc. (pending inspections)
- F. Request for renewal of a Class "C" Retail Alcohol License for Applebee's Neighborhood Grill & Bar, 306 Cleveland Street – Apple Corps, L.P. (pending inspections)

- G. Request for renewal of a Class “C” Retail Alcohol License for Port City Underground, 208 West 2nd Street – Lacey Henderson-Mueller (pending inspections)
- H. Request for renewal of a Special Class “C” Retail Alcohol License for Yacky Shack, 163 Colorado Street – Yacky Shack LLC (pending inspections)
- I. Request for renewal of a Class “C” Retail Alcohol License for Hy-Vee Market Café, 2400 2nd Avenue, (Café Area) – Hy-Vee, Inc. (pending inspections)
- J. Request for renewal of a Class “C” Retail Alcohol License for Proof Social, 208 West 2nd Street – Wine-Nutz, LLC (pending inspections and insurance)
- K. Request for renewal of a Class “C” Retail Alcohol License for Osaka Sushi and Steak House, 1903 Park Avenue, Suite 48 – Kume Sushi and Steak House LLC (pending inspections and insurance)
- L. Request for Use of City Property from Mario Lebron with Muscatine Farmer’s Market to be held on August 12, 2023 to include closing 3rd Street between Cedar and Sycamore.
- M. Request for Use of City Property from Michelle Kelman with Alzheimer’s Association to be held on September 29, 2023
- N. Request to Approve Application for Revitalization Property Tax Abatement - 415 W. 2nd Street - Diane Calzaretta

12. * COMMUNICATION – RECEIVE AND FILE

- A. Muscatine County Board of Supervisors Meeting Minutes- June 12, 2023
- B. Muscatine County Board of Supervisors Meeting Minutes - June 19, 2023
- C. Muscatine County Board of Supervisors Meeting Minutes - June 26, 2023

13. * PURCHASE ORDERS

- A. Request to Approve the Issuance of a Purchase Order to Thermo Electron North America, in the Amount of \$18,877.40 for the Purchase of a Replacement Ion Chromatography System for the WRRF Lab.
- B. Request to Approve the Issuance of a Purchase Order to HON Company, in the amount of \$8,444.77, for 18 Office Chairs with Funding from American Rescue Plan Act (ARPA) Funds
- C. Request to Approve the Issuance of a Purchase Order to HON Company, in the amount of \$14,942.54, for new City Council Chambers Public Seating with Funding from American Rescue Plan Act (ARPA) Funds
- D. Request to Approve the Issuance of a Purchase Order to Midland Scientific, Inc., in the Amount of \$5,774.79, for the Purchase of a BOD Incubator for the Water & Resource Recovery Facility Laboratory.

- E. Request to Approve the Issuance of a Purchase Order to CivicPlus, in the amount of \$5,000, for the Purchase of SeeClickFix Integration Software with PubWorks

14. * APPROVAL OF BILLS

- A. Bills for Approval for July 6, 2023

15. PUBLIC HEARING

- A. Public Hearing Regarding an Ordinance Amending Title 10, Chapter 20, Section 4 of City Code - Home Occupations

There were no written or oral comments regarding this public hearing.
Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis, moved for the public hearing to be closed. Vote: Ayes - 7, Nays - None, Motion Passed.

- B. Public Hearing Regarding the Vacation and Disposal of a Right of Way Adjacent to Tom Bruner Field

There were no written or oral comments regarding this public hearing.
Councilmember Dennis Froelich, seconded by Councilmember John Jindrich, moved for the public hearing to be closed. Vote: Ayes - 7, Nays - None, Motion Passed.

- C. Public Hearing Regarding an Easement Agreement Allowing for Encroachment of Tom Bruner Field on an Adjoining City Owned Parcel.

There were no written or oral comments regarding this public hearing.
Councilmember Peggy Gordon, seconded by Councilmember Jeff Osborne, moved for the public hearing to be closed. Vote: Ayes - 7, Nays - None, Motion Passed.

- D. Public Hearing Regarding Vacation of Sewer Easement at 2417 Grandview Avenue

There were no written or oral comments regarding this public hearing.
Councilmember Angie Lewis, seconded by Councilmember Jeff Osborne, moved for the public hearing to be closed. Vote: Ayes - 7, Nays - None, Motion Passed.

16. BOARDS AND COMMISSIONS

17. FROM THE CITY ADMINISTRATOR

- A. Resolution Adopting a Policy Governing Disposal of City-Owned Surplus Real Property
Councilmember Peggy Gordon, seconded by Councilmember John Jindrich moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- B. Resolution Authorizing the Sale of City Property (Tom Bruner Field) to Muscatine Community School District
Councilmember DeWayne Hopkins, seconded by Councilmember John Jindrich moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- C. Resolution Approving an Executed Deed (Tom Bruner Field)
Councilmember DeWayne Hopkins, seconded by Councilmember Peggy Gordon moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- D. Resolution Vacating Certain Right of Way Adjoining Tom Bruner Field in the City of Muscatine, Iowa
Councilmember Peggy Gordon, seconded by Councilmember Jeff Osborne moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- E. Resolution Authorizing the Sale of City Property (Vacated Right of Way Adjoining Tom Bruner Field) to Muscatine Community School District
Councilmember John Jindrich, seconded by Councilmember Jeff Osborne moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- F. Resolution Approving an Executed Deed (Vacated Right of Way Adjoining Tom Bruner Field)
Councilmember Peggy Gordon, seconded by Councilmember DeWayne Hopkins moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- G. Resolution Approving Bruner Field Encroachment Easement Agreement
Councilmember DeWayne Hopkins, seconded by Councilmember John Jindrich moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- H. Resolution Accepting a Right of Way Dedication for the Kent-Stein Park to Taylor Park Trail
Councilmember Dennis Froelich, seconded by Councilmember Peggy Gordon moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- I. A Resolution Setting a Public Hearing for July 20, 2023 on an Ordinance Amending Nuisance Regulations Contained within City Code

Councilmember Peggy Gordon, seconded by Councilmember DeWayne Hopkins moved to Adopt the Resolution.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- J. Resolution Vacating Certain Sewer Easements Located at 2417 Grandview Avenue

Councilmember Jeff Osborne, seconded by Councilmember John Jindrich moved to Adopt the Resolution.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- K. Resolution Supporting an Application for a Thriving Communities Designation through the Iowa Finance Authority

Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to Adopt the Resolution.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- L. Resolution Authorizing the Allocation of \$350,000 of American Rescue Plan Act (ARPA) Funding for the Mulberry Health Clinic Building Project and Rescinding Previous Resolution 2022-0322 Dated August 4, 2022

Councilmember John Jindrich, seconded by Councilmember Jeff Osborne moved to Adopt the Resolution.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- M. Resolution Recognizing the City of Muscatine's Commitment to Solar Energy through Participation in the US Department of Energy's Solsmart Program.

Councilmember DeWayne Hopkins, seconded by Councilmember Jeff Osborne moved to Adopt the Resolution.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- N. Request to Approve Entering into an Agreement with the Iowa DOT, Accepting a Federal Transit Administration (FTA) ARPA (American Rescue Plan Act) Grant in the Amount of \$49,029.00.

Councilmember Dennis Froelich, seconded by Councilmember Jeff Osborne moved to Approve the Request.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- O. Request to Approve the Issuance of a Purchase Order to Compass Minerals for Salt in the amount of \$109,260.00

Councilmember Peggy Gordon, seconded by Councilmember Jeff Osborne moved to Approve the Request.

Councilmember Lewis had questions regarding if this was just to cover the amount of salt used last year that were addressed by Public Works Director Stineman.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- P. Request to Approve the Issuance of a Purchase Order in the Amount of \$64,362.44, to Weikert Contracting for the 2023 Paint Striping Contract.

Councilmember DeWayne Hopkins, seconded by Councilmember Peggy Gordon

moved to Approve the Request.

Councilmember Lewis had questions regarding the type of painting being done that were addressed by Public Works Director Brian Stineman.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- Q. Request to approve the Issuance of a Purchase Order to Ed Morse Chevrolet, in the amount of \$94,643.10 for the purchase of two (2) 2023 Chevy Police Pickups

Councilmember Jeff Osborne, seconded by Councilmember Angie Lewis moved to Approve the Request.

Councilmembers had questions regarding why trucks were being ordered instead of the normal Tahoes and regarding if the price includes the price of all of the equipment that is needed in the vehicles.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- R. Request to Approve and Purchase an Easement for West Hill Sewer Separation Phase 6 Construction in the amount of \$406.68.

Councilmember Dennis Froelich, seconded by Councilmember Jeff Osborne moved to Approve the Request.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- S. Request to Approve Change Order Number 1 for Fulliam Avenue Reconstruction Phase 1 to Heuer Construction in the Amount of \$66,631

Councilmember Peggy Gordon, seconded by Councilmember John Jindrich moved to Approve the Request.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- T. Request to Approve an Agreement with Muscatine Center for Social Action for \$30,000 to Provide Housing Stabilization Services

Councilmember Peggy Gordon, seconded by Councilmember Dennis Froelich moved to Approve the Request.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- U. Request to Enter a Compensation Study Agreement with PayPoint HR in the amount of \$37,500.

Councilmember Angie Lewis, seconded by Councilmember Dennis Froelich moved to Approve the Request.

Vote: Ayes - 7, Nays - 0, Motion Passed.

18. MAYOR AND COUNCIL REPORTS

Councilmembers stated they had many great comments regarding the 4th of July events hosted by the City of Muscatine.

Councilmembers reviewed events that are upcoming in Muscatine to include Human Trafficking informational event, MCSA Rise Above Program, and Goat Yoga.

19. ADJOURNMENT

Councilmember Froelich moved the meeting be adjourned at 7:22 p.m.



City of Muscatine

CITY COUNCIL MINUTES

Thursday, July 13, 2023

1. **CALL TO ORDER**

Mayor Bark called the City Council meeting for July 13, 2023 to order at 06:00 PM.

2. **ROLL CALL**

Councilmembers Present: Nadine Brockert, John Jindrich, Jeff Osborne, Peggy Gordon, Angie Lewis, Dennis Froelich, DeWayne Hopkins. Councilmembers Absent: . Mayor Dr. Brad Bark, City Administrator Carol Webb and Administrative Secretary Cinda Hilger were also present.

3. **PLEDGE OF ALLEGIANCE**

4. **COUNCIL DISCUSSION ITEMS**

A. Pet Registration and Licensing Fees

Captain Jirak, Police Department, and Courtney Patel, Animal Control Officer, presented to the City Council a request to implement new pet licensing software. Ms. Patel stated the software is expected to increase compliance with pet registration, allow more options for payment, allow online registration for customer convenience, allow Law enforcement access to information on registered animals and will send out renewal notices upon expiration of licenses. Ms. Patel stated that to fund the cost of this software, staff suggest an adjustment to the registration fees. There were questions from the City Council regarding purchasing a 3-year license, vaccination records and how delinquent licenses would be handled. Finance Director Nancy Lueck shared information regarding the revenue received from pet licensing, the time spent by finance staff working on pet licensing and the financial impact on the city.

There was a consensus with City Council for staff to move forward with raising the fees for pet licensing and to implement the online software for pet registration.

B. Request to Change Curbside Yard Waste Collection Eligibility from Printed Paper Bag to a Printed Sticker

Solid Waste Manager, David Popp, presented to the City Council regarding a switch from yard waste bags to yard waste stickers. Mr. Popp stated that the

large quantity of bags that would need to be ordered is not only costly but poses a storage problem. He states that stickers to place on any 30 gallon yard waste bag for pickup could be easily stored for future use. There were questions from the City Council regarding where citizens would be able to purchase the stickers that were addressed by Mr. Popp, stating that he would solicit vendors to sell in local stores as well as being available at Transfer Station, Public Works and City Hall.

There was a consensus with the City Council to move forward with the purchase of yard waste stickers.

C. Request for City Council Consensus for Staff to Proceed with the Vehicle Wash Bay Project

Public Works Director Brian Stineman was present to give an overview of the current status of the Wash Bay Project. Mr. Stineman stated that currently Public Works Dept. does not have the capability to wash vehicles from top to bottom, therefore resulting in vehicles rusting out and needing to be replaced sooner than expected. He shared information regarding two grants that were received for the wash bay project and the remaining funding that would be needed to move forward with the project.

Mr. Stineman explained that the project was sent out for bid and the bids came back double as to what had been expected due to supply prices increased during covid. He shared options for possible funding opportunities including the use of ARPA funds, 2024 Bond funds and Transit Funds available.

Mr. Stineman stated the price could be reduced by not installing a brushless system and by using different materials for the inside walls.

There were questions from the City Council regarding the legality of changing the specs on the bid without rebidding the project.

Councilmember Jindrich stated he was not in favor of spending the money on this project.

Councilmembers stated they did not want a brush system and were in favor of paying extra for a brushless system.

There were questions from the City Council regarding the cost of repairs and operations of the facility.

Councilmembers asked for more detailed metrics on the value of having the wash bay.

Council request ideas on ways to create income for the facility to help cover the cost of operation and maintenance.

There was a consensus from City Council for staff to gather more information and bring this item back for vote at the August 6, 2023 meeting.

D. Discussion of Proposed Changes to City Code for Right of Way Permits

Public Works Director Brian Stineman presented to City Council a proposal to make changes to City Code Title 3, Chapter 2 regarding Right of Way Permits and adding Chapter 4 to Title 11 of City Code. Mr. Stineman outlined the proposed changes and additions to include changes in permit types and fees and the

addition of SUDAS standards for driveways and sidewalks.

There were questions from the City Council regarding sidewalk replacement specifications, utility locates and courtesy walk replacement that were addressed by Mr. Stineman.

There was a consensus from City Council to move forward with these changes and to bring back to City Council Meeting on August 3rd.

E. Community Development Department Assessment

Kirsten Ross Vogel was present share the results of an assessment she completed of the Community Development Department. She gave an overview of how the assessment was performed and stated the assessment was written on perception of staff from interviews conducted. Ms. Vogel stated that her recommendations for the department include delegation of work from management to others, process improvements, enforcement of body cameras on inspectors will help with staff feeling more secure, a need for training for communication and conflict handling, better onboarding of new employees, better communication with other departments and a better process for citizens to bring complaint before City Council. Ms. Vogel also recognized that the department was understaffed in the maintenance and inspection teams.

5. **MAYOR AND COUNCIL REPORTS**

Councilmembers shared information regarding upcoming events and activities.

Mayor Bark congratulated the Muscatine Girls Softball team on making it to the state tournament.

6. **ADJOURNMENT**

Councilmember Froelich moved to adjourn the meeting at 8:04 p.m.

License # _____
Wallet # _____
Sticker # _____
Receipt # _____
Issued _____
Expires _____

CITY OF MUSCATINE

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name and address of applicant and sponsoring organization, if any:

MUSCATINE RUNNING CLUB % JELL WALNER
Address: P.O. Box 45 MUSCATINE IOWA 52761
Telephone Number: 563-299-3309
E-mail Address: WALNERD@MATHLINK.COM

2. Type of event that is planned:

WATER MEADOW STAMPEDE
5K AND 10 ~~M~~ ROAD RACE

3. Proposed location:

EVENT TO ~~BE~~ HELD ON
MUSCATINE COMMUNITY Y WITH
RACE ON CITY STREETS

4. Date(s)/Time(s): AUGUST 19, 2023 8⁰⁰ AM TO 9³⁰ AM.
5. Expected length of use: NO MORE THAN 2 HOURS
6. Expected size of group: 350-400 RUNNERS
7. Names of any person or persons in charge of the proposed use at the specified location:

JELL G. WALNER

Address(es): P.O. Box 45 MUSCATINE
Telephone Number(s): 563-299-3309
E-mail Address(es): WALNERD@MATHLINK.COM

8. Names and addresses of any persons to be featured as entertainers or speakers:

NONE

9. List mechanical or electronic equipment to be used:

NONE

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

PACE TO BE LEAD BY MUSCATINE
POLICE DEPARTMENT

11. Number and types of animals to be used:

NONE

12. A description of any sound amplification to be used:

NONE

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

30 TO 50 VOLUNTEERS PROVIDING INTER-
SECTION PROTECTION WITH CITY POLICE
AT KEY INTERSECTIONS.

ALL GROUP ACTIVITIES WILL BE ON
PROPERTY.

14. All plans for the provision of security:

ROUTE PROTECTION BY CITY POLICE

15. Beer or wine consumption? Yes _____ No X

16. Describe any items to be sold or distributed:

NONE

17. Is water connection requested: Yes _____ No X

18. Is electricity requested: Yes _____ No X

19. Have you provided a layout site plan for your proposed activity or event? Yes _____ No X *

If yes, please attach.

If no, please explain: ROUTE OF RACES WILL BE ON

WEST HILL PORTION OF CITY. WE ARE CURRENTLY WORKING WITH PUBLIC WORKS SO WE CAN AVOID SEWER CONSTRUCTION.

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Paul B. Wagner
Authorized Representative

July 6, 2023
Date

FINAL ROUTE WILL BE SELECTED NO LATER THAN AUGUST 1, 2023 WITH PUBLIC WORKS.

EVENT: _____

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

☒
YES

☐
NO

Richard Klimes
Parks & Recreation

7/12/23
Date

Comments:

Approval subject to working with PD for street
traffic support.

☒
YES

☐
NO

Jodi Royal-Goodwin
Community Development

7/13/23
Date

☒
YES

☐
NO

Brian Stineman
Public Works

7/12/23
Date

☒
YES

☐
NO

Anthony Kies
Police Chief

7/12/23
Date

☒
YES

☐
NO

Jerry Ewers
Fire Chief

7/12/23
Date

FINAL APPROVAL:

☒
YES

☐
NO

Carol Webb
City Administrator

07.12.23
Date

Signature: Jodi Royal-Goodwin
Jodi Royal-Goodwin (Jul 12, 2023 13:01 CDT)
Email: jroyal-goodwin@muscatineiowa.gov

Signature: Brian Stineman
Brian Stineman (Jul 12, 2023 13:10 CDT)
Email: bstineman@muscatineiowa.gov

Signature: A.R.Kies
A.R.Kies (Jul 12, 2023 13:48 CDT)
Email: akies@muscatineiowa.gov

Signature: Jerry Ewers
Jerry Ewers (Jul 12, 2023 14:09 CDT)
Email: jewers@muscatineiowa.gov

Signature: Richard Klimes
Richard Klimes (Jul 12, 2023 14:46 CDT)
Email: rklimes@muscatineiowa.gov

Signature: Carol Webb
Carol Webb (Jul 12, 2023 15:40 CDT)
Email: cwebb@muscatineiowa.gov

License # _____
Wallet # _____
Sticker # _____
Receipt # _____
Issued _____
Expires _____

CITY OF MUSCATINE

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name and address of applicant and sponsoring organization, if any:

Muscatine Community School District

Address: **2900 Mulberry Avenue, Muscatine, IA 52761**

Telephone Number: **563-263-7223**

E-mail Address: **Tony.Loconsole@mcsdonline.org**

2. Type of event that is planned:

Muscatine Community School District and community partners would like to host a community event that celebrates hispanic culture and heritage on September 30, 2023.

The goal of this event is to bring our community together to celebrate and show appreciation for the rich latin culture in our community. We would like to give businesses the opportunity to help sponsor or be involved in this event. This can be done through monetary donations or hosting an activity or booth during the event.

We want this event to be open to the public to promote understanding and education of our diverse population.

3. Proposed location:

2nd Street between Walnut Street and Iowa Avenue

4. Date(s)/Time(s): **Saturday, September 30, 2023/ Event duration; 12:00pm-8:00pm**

Would need streets closed starting at 9:00am on Saturday, September 30, 2023 for setup.

5. Expected length of use: _____

6. Expected size of group: **500-1,000**

7. Names of any person or persons in charge of the proposed use at the specified location:

**Tony 'Tone' Loconsole
Noella Espinal
Monica Chavez
Maria Sneath
Cara Shepherd
Edwin Colon**

Address(es): **417 W. 3rd Street**

Telephone Number(s): **(563) 770-0504**

E-mail Address(es): **Tony.Loconsole@mcsdonline.org**

8. Names and addresses of any persons to be featured as entertainers or speakers:

Proposed entertainment;
Tiny Tunes Entertainment- DJ
West Liberty Mariachis
Chinellos- Dance Group
Bounce House
Mechanical Bull
Inflatable Obstacle Course
David Casas- Magician

9. List mechanical or electronic equipment to be used:

Speakers
Small stage

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

None

11. Number and types of animals to be used:

Possible small/contained petting zoo

12. A description of any sound amplification to be used:

Speakers/Microphone used by band/DJ

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

5-25 people will be working the event.
Possibly more volunteers

14. All plans for the provision of security:

**Will look at cost options for having
an off-duty police officer work the event**

15. Beer or wine consumption? Yes _____ No **X**

16. Describe any items to be sold or distributed:

**Vendors would include;
Some selling food on 2nd Street (along with the
existing businesses being open during the
event)
Other vendors selling; clothing, traditional
Mexican items**

17. Is water connection requested: Yes _____ No **X**

18. Is electricity requested: Yes **X** No _____

19. Have you provided a layout site plan for your proposed activity or event? Yes _____ No **X**

If yes, please attach.

If no, please explain:

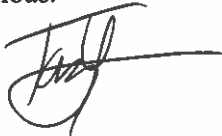
Between Walnut & Cedar on 2nd= Family-friendly activities; bounce houses, face painting

**Between Cedar & Sycamore= Food Vendors
Between Sycamore & Iowa= Vendors selling goods (clothing, etc)**

Stage setup at Iowa & 2nd Street (Iowa remaining open for traffic to go from 3rd to the riverfront.

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes **X** No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.



Authorized Representative

06/27/2023

Date

EVENT: _____

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

☒
YES

☐
NO

Richard Klimes
Parks & Recreation

7/17/23
Date

Comments:

Approval subject to attendance at pre-event mtg.
A certificate of insurance is needed.

☒
YES

☐
NO

Jodi Royal-Goodwin
Community Development

7/14/23
Date

☒
YES

☐
NO

Brian Stineman
Public Works

7/14/23
Date

☒
YES

☐
NO

Anthony Kies
Police Chief

7/17/2023
Date

☒
YES

☐
NO

Jerry Ewers
Fire Chief

7/17/2023
Date

FINAL APPROVAL:

☐
YES

☐
NO

Walcott
City Administrator

Date

Signature: Jodi Royal-Goodwin
Jodi Royal-Goodwin (Jul 14, 2023 11:14 CDT)
Email: jroyal-goodwin@muscatineiowa.gov

Signature: 
Brian Stineman (Jul 14, 2023 11:30 CDT)
Email: bstineman@muscatineiowa.gov

Signature: A.R. Kies
A.R. Kies (Jul 17, 2023 09:48 CDT)
Email: akies@muscatineiowa.gov

Signature: Jerry Ewers
Jerry Ewers (Jul 17, 2023 10:33 CDT)
Email: jewers@muscatineiowa.gov

Signature: Richard Klimes
Richard Klimes (Jul 17, 2023 13:34 CDT)
Email: rklimes@muscatineiowa.gov

Signature:
Email: cwebb@muscatineiowa.gov

CITY OF MUSCATINE

License # _____
Wallet # _____
Sticker # _____
Receipt # _____
Issued _____
Expires _____

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name and address of applicant and sponsoring organization, if any:

CROSSROADS, Inc

Address: 1424 Houser Street, Muscatine, IA 52761

Telephone Number: 563-263-3545

E-mail Address: mfrancis@crossraodsmuscatine.org

2. Type of event that is planned:

Community drive through winter light display fundraiser

3. Proposed location:

Weed Park

4. Date(s)/Time(s): Display install Novemember 1, 2023. Nightly drive through 5-9 pm, Nov. 23- Dec. 31.
Display removal in January 2024.

5. Expected length of use: Displays will be in the park from Nov. 1st - mid January. Nightly viewing events will be
available to the public November 23- December 31 from 5-9 pm.

6. Expected size of group: We estimate 150 cars riving through each night.

7. Names of any person or persons in charge of the proposed use at the specified location:

Megan Francis- Marketing Director- Crossroads, Inc

Address(es): Crossroads Inc 1424 Houser St Muscatine, IA 52761

Telephone Number(s): 563-263-3545

E-mail Address(es): mfrancis@crossraodsmuscatine.org

8. Names and addresses of any persons to be featured as entertainers or speakers:

There will not be any scheduled entertainers. We may have people dressed in Holiday Character costumes occasionally throughout the event.

9. List mechanical or electronic equipment to be used:

40 LED light displays will be erected along side North drive from the Park entrance to Colorado St. exit. Each display requires 2- 15 amp electrical service. We are working with MPW to accommodate the electrical needs.

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

A Semi will be used to carry the light fixtures to and from Weed Park. The semi trailer will be onsite in the aquatic center parking lot for the duration of the event. Following tear down the trailer will need to be stored for the off season. Vehicles for nightly volunteers will be parked in the aquatic center parking lot. The light show is a drive through event so cars, passenger vans, and small busses will be lead through the display by traffic control volunteers.

11. Number and types of animals to be used:

None.

12. A description of any sound amplification to be used:

None.

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

The event installation will be completed by 4-5 employees from the light display company and 15-20 volunteers. When the event is open we will have 10-15 volunteers nightly. A point person from the Event planning committee or Crossroads will be onsite every night the event is open. Similar to installation, the event clean up will be completed by 4-5 employees from the light display company and 15-20 volunteers.

14. All plans for the provision of security:

We will have a safe onsite for donation collection. We have started conversations with the Sheriff office about having off duty law enforcement onsite when the event is open.

15. Beer or wine consumption? Yes _____ No X

16. Describe any items to be sold or distributed:

There will be a \$10 / car suggested donation for event entry.

17. Is water connection requested: Yes _____ No X

18. Is electricity requested: Yes X No _____

19. Have you provided a layout site plan for your proposed activity or event? Yes X No _____

If yes, please attach.

If no, please explain:

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No _____

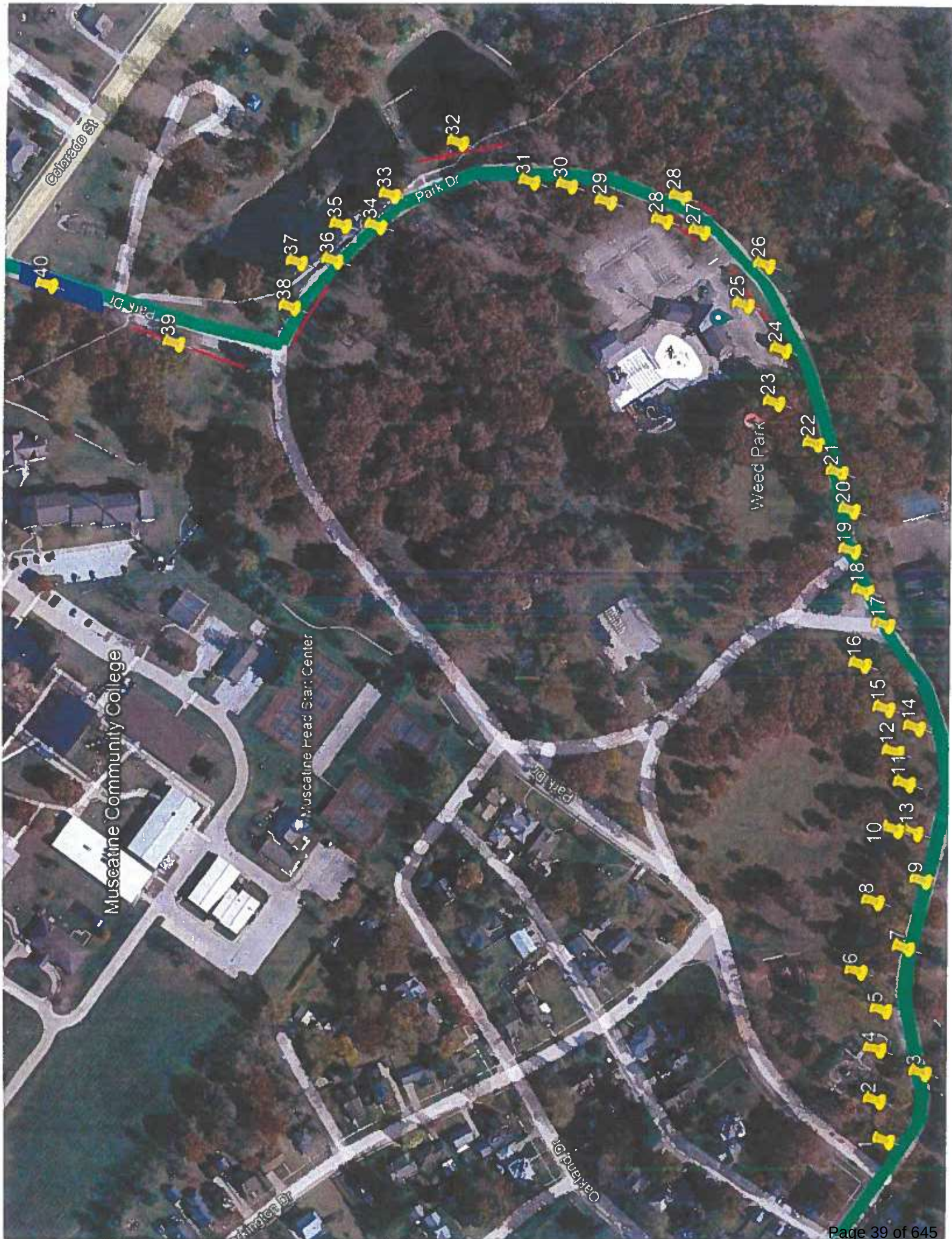
The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.



Authorized Representative

5/22/23

Date



EVENT: _____

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

☒
YES

☐
NO

Richard Klimes
Parks & Recreation

7/17/23

Date

Comments:

Approval subject to attendance at pre-event mtg.
Approval subject to the group being responsible
for electrical and site infrastructure restoration
as needed. Certificate of insurance required.

☒
YES

☐
NO

Jodi Royal-Goodwin
Community Development

7/14/23

Date

☒
YES

☐
NO

Brian Stineman
Public Works

7/14/23

Date

☒
YES

☐
NO

Anthony Kies
Police Chief

7/17/23

Date

☒
YES

☐
NO

Jerry Ewers
Fire Chief

7/17/2023

Date

FINAL APPROVAL:

☐
YES

☐
NO

Walcott
City Administrator

Date

Signature: Jodi Royal-Goodwin
Jodi Royal-Goodwin (Jul 14, 2023 11:22 CDT)
Email: jroyal-goodwin@muscatineiowa.gov

Signature: 
Brian Stineman (Jul 14, 2023 11:31 CDT)
Email: bstineman@muscatineiowa.gov

Signature: A.R. Kies
A.R. Kies (Jul 17, 2023 09:51 CDT)
Email: akies@muscatineiowa.gov

Signature: Jerry Ewers
Jerry Ewers (Jul 17, 2023 10:31 CDT)
Email: jewers@muscatineiowa.gov

Signature: Richard Klimes
Richard Klimes (Jul 17, 2023 13:32 CDT)
Email: rklimes@muscatineiowa.gov

Signature:
Email: cwebb@muscatineiowa.gov



City of Muscatine

ITEM NUMBER 2023-0338

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Brian Stineman, Public Works Director

SUBJECT

Request for Alley Closure at 304 Iowa Avenue

EXECUTIVE SUMMARY

Muddy Rivers Concrete requests to close the alley north of 304 Iowa Avenue to construct a concrete patch in the alley.

STAFF RECOMMENDATION

Approve the request

BACKGROUND/DISCUSSION

Muddy Rivers Concrete proposes to close the alley for two days to patch an area of the pavement. Weather permitting they will begin the work on July 24th and have the alley open to traffic by the end of the day on July 25th.

CITY FINANCIAL IMPACT

N/A

ATTACHMENTS

1. Request for Closure Form and Detour Map



Public Works - 1459 Washington St.
Muscatine, IA 52761-5040
(563) 263-8933
Fax (563) 263-2127

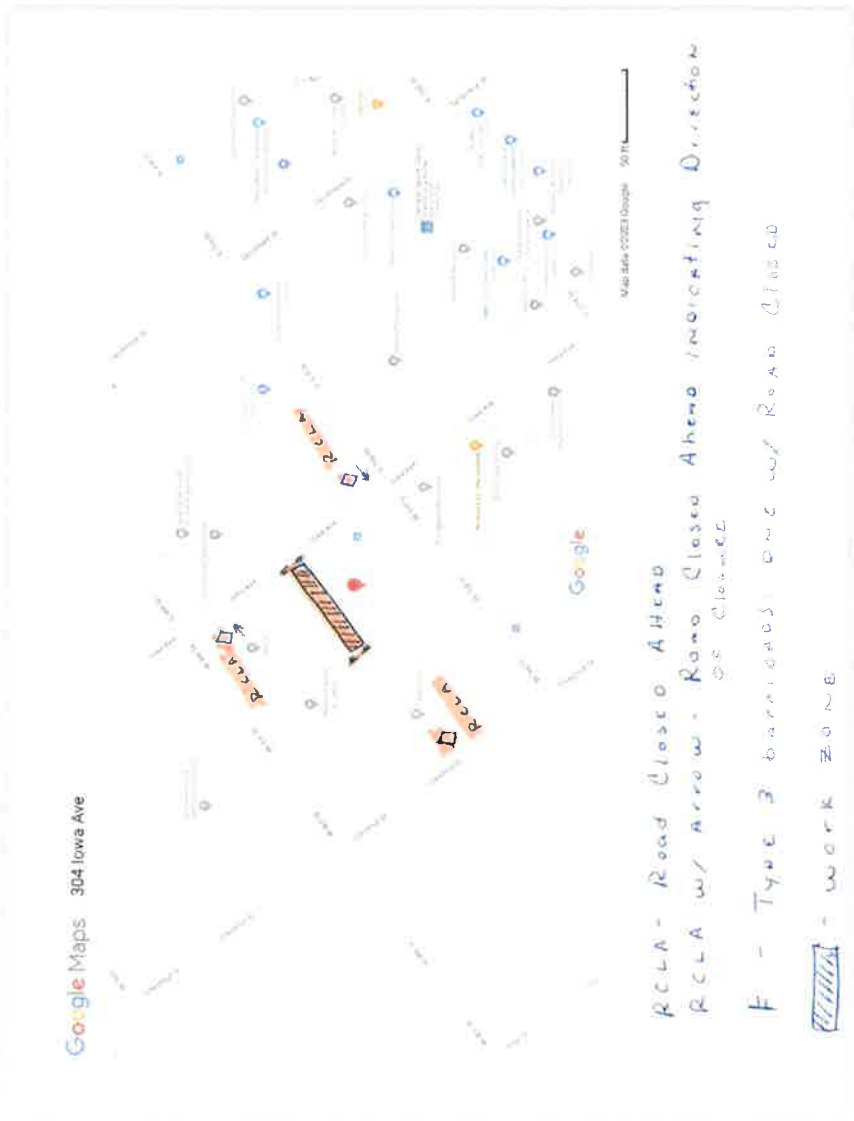
Request for Closure

- 1: Location of Closure 304 IOWA AVE (ALLEY)
- 2: Contractor MUDDY RIVERS CONCRETE
DEPENDENT ON WEATHER
- 3: Dates and Duration of Closure JULY - 27-28 JUL 24-25
- 4: Company Responsible for Detour and Signage BI - STATE BARRICADE
- 5: Reason Closure is Needed CONCRETE PATCH IN ALLEY 24 HR MIX

Date Submitted _____

Applicant [Signature]

"I remember Muscatine for its sunsets. I have never seen any
either side of the ocean that equaled them" — Mark Twain



Muscatine County Board of Supervisors
Monday, July 3, 2023

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Sauer and Sorensen present. Mather was absent. Chairperson Sauer presiding.

On a motion by Sorensen, second by Kirchner, the agenda was approved as amended. Ayes: All.

A Public Hearing was called to order by Chairperson Sauer at 9:01 A.M. on the proposed amendments to the Muscatine County Ordinance Regulating the Operation of All-Terrain Vehicles (ATV) and Off-Road Utility Vehicles (OTV) in Muscatine County to remove restricted secondary roadways. County Attorney Jim Barry reviewed the proposed amendments. Larry Kent, Muscatine, Iowa questioned the Board on what roads were allowed for ATV and OTV travel. Barry stated each entity has their own ordinance to regulate the ATV/OTV travel operation on state, county or city roads. Barry stated the ordinance being discussed is for county secondary roads. On motion by Sorensen, second by Kirchner, the public hearing was closed at 9:06 A.M. Roll call vote: Ayes: All.

On motion by Sorensen, second by Chick, the Board approved an ordinance amending Ordinance #11-30-20-01 to remove restricted secondary roadways on the first of three readings. Roll call vote: Ayes: All.

County Attorney Jim Barry reviewed a draft ordinance to assume jurisdiction and control of certain pioneer cemeteries and/or private burial sites located in Muscatine County and how it follows the Iowa Code. Barry stated in Section 3, an additional cemetery has been added as an unnamed private burial site as the Auditor's office recently discovered a burial plot named in a legal description; Section 4, "Funding" has additional references to Iowa Code 359.30; Section 5, "Preservation and Protection" county duty clarifications have been added which are the same duties under Iowa Code for Township Trustees. The county duties state the county will not be paying for grave marker/headstone repair or replacements, roadways or other improvements to gain access across private property or pay for platting/surveying of cemeteries or lots. Barry stated Section 18, "Ordinance Enforcement" section has been added to allow violations of the ordinance to be pursued. Sorensen recommended the term "County Administration" replace the term "Administration".

Connie Fuller, Grandview Iowa, questioned the Board if a written request to visit a pioneer cemetery could be made to a property owner at this time or if she must wait until the ordinance is passed. Barry stated a written request can be made to a property owner and if the property owner cannot provide access on the requested date, the property owner shall provide reasonable alternative dates for the intended visit. Fuller questioned if only a relative to a deceased is allowed to visit. Barry stated the term "relative" is outlined in the Iowa Code and is named in the proposed ordinance. Barry stated the county cannot get in the property owners favor or the requester's (to visit a cemetery) favor, the counties obligation is to abide by the Iowa Code.

On a motion by Sorensen, second by Chick the Board set a public hearing for Monday, July 17, 2023 at 9:00 am on a proposed ordinance to assume jurisdiction and control of certain pioneer

cemeteries and/or private burial sites located in Muscatine County. Ayes: All.

County Auditor Tibe Vander Linden reviewed a resolution to establish compensation for precinct election officials for FY23/24. Vander Linden stated the resolution establishes compensation as a per day or per half day stipend rather than the current per hour pay for election day chairpersons and precinct election officials, \$25 stipend for training, \$10 per hour for Absentee and Special Voter Precinct Board, Health Care Facility teams, Post-Election Audit teams and mileage reimbursement, if over five miles, at a rate of .59 per mile. Vander Linden stated the Secretary of State recommends a resolution is passed each fiscal year to establish the compensation.

On a motion by Sorensen, second by Kirchner the Board approved Resolution #07-03-23-01 Establishing Compensation for Precinct Election Officials. Roll call vote: Ayes: All.

**RESOLUTION #07-03-23-01
ESTABLISHING COMPENSATION FOR PRECINCT ELECTION OFFICIALS**

WHEREAS, according to Iowa Code Section 49.20, the Board of Supervisors establishes the compensation rate and mileage reimbursement rate of precinct election officials; and

WHEREAS, according to Iowa Code Section 49.125, the Board of Supervisors establishes the mileage reimbursement rate for precinct election officials attending training; and

NOW, THEREFORE, BE IT HEREBY RESOLVED by the Muscatine County Board of Supervisors, that effective July 3, 2023, Precinct Election Chairpersons shall receive \$200.00. Precinct Election Day Officials shall receive \$160.00 for full day duties and \$80.00 for half day duties. All other Precinct Election workers, such as Absentee and Special Voter Precinct Board (ASVP), Health Care Facility (HCF) team and Post-Election Audit Workers will receive \$10.00 per hour. All Precinct Election Officials shall receive \$25.00 for election school of instruction.

All Precinct Election workers will receive mileage reimbursement to and from the school of instruction and to and from the polling place, if over five miles, at a rate of \$0.59 per mile.

PASSED AND APPROVED this 3rd day of July, 2023.

ATTEST:

/s/Tibe Vander Linden
Muscatine County Auditor

/s/Scott Sauer, Chairperson
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Chick, the Board accepted the Muscatine County Sheriff's Office-Civil Department's Report of Fees Collected for the quarter ending June 30, 2023 in the amount of \$32,540.64. Ayes: All.

On a motion by Sorensen, second by Kirchner the Board approved a new 5-day Class C Retail Alcohol and Outdoor Service Permit for Bus Events, LLC, dba Iowa Beer Bus, 1314 Hwy 6, West Liberty, IA. Ayes: All.

On a motion by Kirchner, second by Sorensen, the Board approved the minutes of the June 26, 2023, regular meeting. Ayes: All.

Correspondence.

All Supervisors received an email from Kit Carson requesting an update on the road and bridge conditions on 245th Street, Conesville, Iowa. The email response was sent to Carson by County Attorney Jim Barry.

All Supervisors received an email from Don Briggs supporting the ATV/UTV proposed ordinance.

Chick received a call from Iowa Finance Authority regarding a revolving loan fund in regards to a CDBG block grant funding. Budget Coordinator Kala Naber stated she is checking on the revolving loan fund.

Committee & Meeting Reports:

Sorensen, Sauer and Chick attended a retirement open house for Naturalist/Park Officer David Bakke and Conservation Office Manager Jill Ziegenhorn on June 29, 2023.

Sorensen and Sauer attended a Bi-State Regional Planning Commission meeting on June 28, 2023.

Chick attended a Mississippi Valley Workforce Area Board meeting on June 28, 2023.

Kirchner attended a West Liberty Economic Area Development (WELEAD) meeting on June 29, 2023.

On a motion by Sorensen, second by Chick, the Board approved Resolution #07-03-23-02 FY 2023-24 Budget Appropriations. Roll call vote: Ayes: All

RESOLUTION #07-03-23-02
FY 2023/24 BUDGET APPROPRIATIONS

It is hereby resolved that the following amounts itemized by Department will be appropriated for the Fiscal Year beginning July 1, 2023:

01	Board/Administration	734,759
02	Auditor	638,680
03	Treasurer	618,209
04	Attorney	1,367,674
05	Sheriff	3,358,559

06	Jail	7,388,334
07	Recorder	318,946
20	Engineer	14,674,700
22	Conservation Board	1,465,267
24	DHS	45,500
25	Community Services	872,802
28	Medical Examiner	238,424
30	Court Services	185,500
31	Board of Health	413,195
51	General Services	988,281
52	Information Services	895,375
53	Zoning	497,174
60	Mental Health Administration	167,403
99	Nondepartmental	28,656,775
		\$63,525,557

It is further resolved that all appropriations made pursuant to this RESOLUTION lapse at the close of business on June 30, 2024.

Passed and approved this 3rd day of July, 2023.

ATTEST:

/s/Tibe Vander Linden
Muscatine County Auditor

/s/Scott Sauer, Chairperson
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Kirchner the Board approved Resolution #07-03-23-03 Authorizing and Approving a Loan Agreement and Providing for the Issuance of a \$3,000,00 General Obligation County Purpose Note and Providing for the Levy of Taxes to Pay the Same. Roll call vote: Ayes: All.

RESOLUTION #07-03-23-03
AUTHORIZING AND APPROVING A LOAN AGREEMENT AND PROVIDING FOR
THE ISSUANCE OF A \$3,000,000 GENERAL OBLIGATION COUNTY PURPOSE
NOTE AND PROVIDING FOR THE LEVY OF TAXES TO PAY THE SAME

WHEREAS, the Board of Supervisors (the “Board”) of Muscatine County, Iowa (the “County”) heretofore proposed to enter into a General Obligation Loan Agreement (the “Essential Purpose Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$2,700,000, pursuant to the provisions of Section 331.402 of the Code of Iowa, for the purpose of

paying the cost, to that extent, of (i) equipping the County Attorney Office Facility (\$80,000); (ii) constructing a bathroom addition at the County jail (\$195,000); (iii) constructing County jail parking lot and sidewalk improvements (\$120,000); (iv) undertaking County jail insulation and exterior wall improvements (\$580,000); (v) constructing the Deep Lake Parks maintenance building (\$225,000); (vi) undertaking repairs to County buildings (\$750,000); and (vii) constructing a satellite building for the County Engineer's Office (\$750,000), and pursuant to law and duly published notice of the proposed action has held a hearing thereon on March 27, 2023; and

WHEREAS, the County also proposed to enter into a General Obligation Loan Agreement (the "General Purpose Loan Agreement #1") and to borrow money thereunder in a principal amount not to exceed \$200,000 pursuant to the provisions of Section 331.402 of the Code of Iowa for the purpose of paying the cost, to that extent, of undertaking the resurfacing of County Conservation park roads, and in lieu of calling an election upon such proposal, has published notice of the proposed action and has held a hearing thereon, and as of March 27, 2023, no petition had been filed with the County asking that the question of entering into the General Purpose Loan Agreement #1 be submitted to the registered voters of the County; and

WHEREAS, the County also proposed to enter into a General Obligation Loan Agreement (the "General Purpose Loan Agreement #2" and together with the Essential Purpose Loan Agreement and General Purpose Loan Agreement #1, the "Loan Agreements") and to borrow money thereunder in a principal amount not to exceed \$100,000 pursuant to the provisions of Section 331.402 of the Code of Iowa for the purpose of paying the cost, to that extent, of undertaking upgrades to a conservation campground electrical system, and in lieu of calling an election upon such proposal, has published notice of the proposed action and has held a hearing thereon, and as of March 27, 2023, no petition had been filed with the County asking that the question of entering into the General Purpose Loan Agreement #2 be submitted to the registered voters of the County; and

WHEREAS, the County combined the Loan Agreements into a common loan agreement (the "Loan Agreement"); and

WHEREAS, the Board has authorized a certain term sheet for use in negotiating the Loan Agreement and providing for the private placement of a \$3,000,000 General Obligation County Purpose Note, Series 2023 (the "Note") to be issued in evidence of the obligation under the Loan Agreement; and

WHEREAS, proposals for the placement of the Note to be issued in evidence of the County's obligation under the Loan Agreement have been received and reviewed; and

WHEREAS, upon due consideration of the proposals, the private placement proposal of CBI Bank & Trust, Muscatine, Iowa (the "Lender"), is the best, such bid proposing the most favorable terms to the County for the Note; and

WHEREAS, it is now necessary to make final provision for the approval of the Loan Agreement and to authorize the issuance of the Note;

NOW, THEREFORE, Be It Resolved by the Board of Supervisors of Muscatine County, Iowa, as follows:

Section 1. It is hereby determined that the County shall enter into the Loan Agreement with the Lender, in substantially the form which has been placed on file with the County, providing for a loan to the County in the amount of \$3,000,000 for the purpose or purposes as set forth in the preamble hereof.

The Chairperson and County Auditor are hereby authorized and directed to sign the Loan Agreement on behalf of the County, and the Loan Agreement is hereby approved.

Section 2. The Note is hereby authorized to be issued in evidence of the obligation of the County under the Loan Agreement in the principal amount of \$3,000,000, and shall be dated as of the date of delivery to the Lender (anticipated to be July 18, 2023). Principal of the Note shall be payable in ten (10) annual installments, payable on June 1 in each of the years, in the respective principal amounts, as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2024	\$300,000	2029	\$300,000
2025	\$300,000	2030	\$300,000
2026	\$300,000	2031	\$300,000
2027	\$300,000	2032	\$300,000
2028	\$300,000	2033	\$300,000

Section 3. The County Auditor is hereby designated as the registrar and paying agent for the Note and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

Principal of the Note shall bear interest at the rate of 4.15% per annum from the date of the Note. Accrued interest on the Note shall be payable semiannually on the first day of June and December in each year, commencing December 1, 2023 and continuing to, and including, final maturity on June 1, 2033. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

Payment of both principal of and interest on the Note shall be made to the registered owners appearing on the registration books of the County at the close of business on the fifteenth day of the month next preceding the interest payment date and shall be paid to the registered owners at

the addresses shown on such registration books. Principal of the Note shall be payable in lawful money of the United States of America to the registered owners or their legal representatives upon presentation and surrender of the Note at the office of the Paying Agent.

The County reserves the right to prepay principal of the Note in whole or in part on any date prior to maturity upon terms of par and accrued interest. All principal so prepaid shall cease to bear interest on the prepayment date.

The Note shall be executed on behalf of the County with the official manual or facsimile signature of the Chairperson and attested with the official manual or facsimile signature of the County Auditor and shall be fully registered Note without interest coupons. In case any officer whose signature or the facsimile of whose signature appears on the Note shall cease to be such officer before the delivery of the Note, such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

The Note shall be fully registered as to principal and interest in the names of the owners on the registration books of the County kept by the Registrar, and after such registration, payment of the principal thereof and interest thereon shall be made only to the registered owners or their legal representatives or assigns. The Note shall be transferable only upon the registration books of the County upon presentation to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form thereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The record and identity of the owners of the Note shall be kept confidential as provided by Section 22.7 of the Code of Iowa.

Section 4. The Note shall be in substantially the following form:

(Form of Note)

UNITED STATES OF AMERICA
STATE OF IOWA
MUSCATINE COUNTY

GENERAL OBLIGATION COUNTY PURPOSE NOTE, SERIES 2023

No. 1

\$3,000,000

RATE	MATURITY DATE	NOTE DATE
4.15%	June 1, 2033	July 18, 2023

Muscatine County, State of Iowa, for value received, promises to pay in accordance with the provisions of this Note to

CBI Bank & Trust
Muscatine, Iowa

or registered assigns, the principal sum of THREE MILLION DOLLARS, together with interest on the outstanding principal hereof from the date of this Note, or from the most recent payment date on which interest has been paid, except as the provisions hereinafter set forth with respect to prepayment prior to maturity may be or become applicable hereto.

Principal of this Note shall be payable in ten (10) annual installments due on June 1 in each of the years, and in the respective amounts as follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2024	\$300,000	2029	\$300,000
2025	\$300,000	2030	\$300,000
2026	\$300,000	2031	\$300,000
2027	\$300,000	2032	\$300,000
2028	\$300,000	2033	\$300,000

This Note bears interest at the rate of 4.15% per annum. Accrued interest on this Note shall be payable semiannually on the first day of June and December in each year, commencing December 1, 2023 and continuing to, and including, final maturity on June 1, 2033. Interest shall be calculated on the basis of a 360-day year comprised of twelve 30-day months.

Both principal of and interest on this Note are payable to the registered owner appearing on the registration books of the County maintained by the County Auditor (hereinafter referred to as the “Registrar” or the “Paying Agent”) at the close of business on the fifteenth day of the month next preceding the payment date in lawful money of the United States of America to the registered owner at the address shown on such registration books; provided, however, that the final installment of principal and interest will be payable only upon presentation and surrender of this Note to the Paying Agent.

This Note is issued by the County, pursuant to a resolution adopted on July 3, 2023 (the “Resolution”) to evidence its obligation under a certain loan agreement, dated as of July 18, 2023 (the “Loan Agreement”), entered into by the County for the purpose of paying the costs, to that extent, of (i) equipping the County Attorney Office Facility; (ii) constructing a bathroom addition at the County jail; (iii) constructing County jail parking lot and sidewalk improvements; (iv) undertaking County jail insulation and exterior wall improvements; (v) constructing the Deep Lake Parks maintenance building; (vi) undertaking repairs to County buildings; and (vii) constructing a satellite building for the County Engineer’s Office; (viii) undertaking the resurfacing of County

Conservation park roads; and (ix) undertaking upgrades to a conservation campground electrical system.

The Note is being issued pursuant to and in strict compliance with the provisions of Chapters 76 and 331 of the Code of Iowa, 2023, and all other laws amendatory thereof and supplemental thereto, and in conformity with the Resolution authorizing and approving the Loan Agreement and providing for the issuance and securing the payment of the Note, and reference is hereby made to the Resolution and the Loan Agreement for a more complete statement as to the source of payment of the Note and the rights of the owners of the Note.

The County reserves the right to prepay principal of the Note in whole or in part on any date prior to maturity upon terms of par and accrued interest. All principal so prepaid shall cease to bear interest on the prepayment date.

This Note is fully negotiable but shall be fully registered as to both principal and interest in the name of the owner on the books of the County in the office of the Registrar, after which no transfer shall be valid unless made on said books and then only upon presentation of this Note to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form hereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The County, the Registrar and the Paying Agent may deem and treat the registered owner hereof as the absolute owner for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the County, the Registrar and the Paying Agent shall not be affected by any notice to the contrary.

And It Is Hereby Certified and Recited that all acts, conditions and things required by the laws and Constitution of the State of Iowa, to exist, to be had, to be done or to be performed precedent to and in the issue of this Note were and have been properly existent, had, done and performed in regular and due form and time; that provision has been made for the levy of a sufficient continuing annual tax on all the taxable property within the County for the payment of the principal of and interest on this Note as the same will respectively become due; and that the total indebtedness of the County, including this Note, does not exceed any constitutional or statutory limitations.

IN TESTIMONY WHEREOF, Muscatine County, Iowa, by its Board of Supervisors, has caused this Note to be executed with the duly authorized facsimile signature of its Chairperson and attested with the duly authorized facsimile signature of its County Auditor, all as of July 18, 2023.

MUSCATINE COUNTY, IOWA

By (DO NOT SIGN)
Chairperson, Board of Supervisors

Attest:

(DO NOT SIGN)
County Auditor

ABBREVIATIONS

The following abbreviations, when used in this Note, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM -	as tenants in common	UTMA _____ (Custodian)
TEN ENT -	as tenants by the entireties	As Custodian for _____ (Minor)
JT TEN -	as joint tenants with right of survivorship and not as tenants in common	under Uniform Transfers to Minors Act _____ (State)

Additional abbreviations may also be used though not in the list above.

ASSIGNMENT

For valuable consideration, receipt of which is hereby acknowledged, the undersigned assigns this Note to

(Please print or type name and address of Assignee)

PLEASE INSERT SOCIAL SECURITY OR OTHER
IDENTIFYING NUMBER OF ASSIGNEE

and does hereby irrevocably appoint _____,
Attorney, to transfer this Note on the books kept for registration thereof with full power of
substitution.

Dated: _____

Signature guaranteed:

NOTICE: The signature to this Assignment must correspond with the name of the registered owner as it appears on this Note in every particular, without alteration or enlargement or any change whatever.

Section 5. The Note shall be executed as herein provided as soon after the adoption of this resolution as may be possible, and thereupon they shall be delivered to the Registrar for registration, authentication and delivery to or on behalf of the Lender, upon receipt of the loan proceeds (the "Loan Proceeds"), and all action heretofore taken in connection with the Loan Agreement is hereby ratified and confirmed in all respects. To the extent that the date of closing needs to be adjusted, the County Auditor, with advice from the Lender and Bond Counsel to the County, is hereby authorized to make such adjustment and to modify the transaction documents accordingly.

Section 6. The proceeds (the "Loan Proceeds") to be received under the Loan Agreement shall be used to pay the costs of the Project and costs of issuance of the Note. Any Loan Proceeds remaining after the full payment of such costs shall be deposited in the Debt Service Fund and used to pay principal of and interest on the Note as the same become due. The County shall keep a detailed and segregated accounting of the expenditure of, and investment earnings on, the Loan Proceeds to ensure compliance with the requirements of the Internal Revenue Code, as hereinafter defined.

Section 7. For the purpose of providing for the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Note as the same become due, there is hereby ordered levied on all the taxable property in the County the following direct annual tax for collection in each of the following fiscal years:

For collection in the fiscal year beginning July 1, 2024,
sufficient to produce the net annual sum of \$412,050;

For collection in the fiscal year beginning July 1, 2025,
sufficient to produce the net annual sum of \$399,600;

For collection in the fiscal year beginning July 1, 2026,
sufficient to produce the net annual sum of \$387,150;

For collection in the fiscal year beginning July 1, 2027,
sufficient to produce the net annual sum of \$374,700;

For collection in the fiscal year beginning July 1, 2028,
sufficient to produce the net annual sum of \$362,250;

For collection in the fiscal year beginning July 1, 2029,
sufficient to produce the net annual sum of \$349,800;

For collection in the fiscal year beginning July 1, 2030,
sufficient to produce the net annual sum of \$337,350;

For collection in the fiscal year beginning July 1, 2031,
sufficient to produce the net annual sum of \$324,900; and

For collection in the fiscal year beginning July 1, 2032,
sufficient to produce the net annual sum of \$312,450.

(Such taxes being supplemental and additional to taxes previously authorized by the County for this purpose for collection in the fiscal year beginning July 1, 2023).

Section 8. A certified copy of this resolution shall be filed with the County Auditor of Muscatine County, and the County Auditor is hereby instructed to enter for collection and assess the tax hereby authorized. When annually entering such taxes for collection, the County Auditor shall include the same as a part of the tax levy for Debt Service Fund purposes of the County and when collected, the proceeds of the taxes shall be converted into the Debt Service Fund of the County and set aside therein as a special account to be used solely and only for the payment of the principal of and interest on the Note hereby authorized and for no other purpose whatsoever. Any amount received by the County as accrued interest on the Note shall be deposited into such special account and used to pay interest due on the Note on the first interest payment date.

Pursuant to the provisions of Section 76.4 of the Code of Iowa, each year while the Note remain outstanding and unpaid, any funds of the County which may lawfully be applied for such purpose, may be appropriated, budgeted and, if received, used for the payment of the principal of and interest on the Note as the same become due, and if so appropriated, the taxes for any given fiscal year as provided for in Section 7 of this Resolution, shall be reduced by the amount of such alternate funds as have been appropriated for said purpose and evidenced in the County's budget.

Section 9. The interest or principal and both of them falling due in any year or years shall, if necessary, be paid promptly from current funds on hand in advance of taxes levied and when the taxes shall have been collected, reimbursement shall be made to such current funds in the sum thus advanced.

Section 10. It is the intention of the County that interest on the Note be and remain excluded from gross income for federal income tax purposes pursuant to the appropriate provisions of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations in effect with respect thereto (all of the foregoing herein referred to as the "Internal Revenue Code"). In furtherance thereof, the County covenants to comply with the provisions of the Internal Revenue Code as they may from time to time be in effect or amended and further covenants to comply with the applicable future laws, regulations, published rulings and court decisions as may be necessary to insure that the interest on the Note will remain excluded from gross income for federal income tax purposes.

Any and all of the officers of the County are hereby authorized and directed to take any and all actions as may be necessary to comply with the covenants herein contained.

The County hereby designates the Note as “Qualified Tax-Exempt Obligations” as that term is used in Section 265(b)(3)(B) of the Internal Revenue Code.

Section 11. All resolutions or parts thereof in conflict herewith are hereby repealed to the extent of such conflict.

Section 12. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved July 3, 2023.

ATTEST:

/s/Tibe Vander Linden
Muscatine County Auditor

/s/Scott Sauer, Chairperson
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Chick, the Board approved the submission of an Energy Efficiency and Conservation Block Grant (EECBG) Program Pre-Award application for a \$76,520 grant to replace non-energy efficient water heaters at the Jail with 95% AFUE Energy Start units. Ayes: All.

On a motion by Sorensen, second by Kirchner the Board approved a hiring request for Porsha McElfresh as Corrections Sergeant for the Jail at \$25.40/hour base rate (Grade 11/Step 9) with a proposed start date of July 8, 2023. Ayes: All.

On a motion by Sorensen, second by Kirchner the Board set a public hearing for Monday, July 24, 2023 at 9:00 am on a confinement feeding operation permit application from JDSD –Nichols Site. Ayes: All.

On a motion by Sorensen, second by Kirchner, the Board accepted the June 2023 payroll claims. Ayes: All.

County Engineer Bryan Horesowsky updated the Board on secondary roads projects.

Connie Fuller, Grandview, Iowa addressed the Board with clarification on the draft ordinance for Pioneer Cemeteries and/or Private Burial Sites questioned where the public hearing meetings will be located and where the information will be posted. Administrative Services Director Nancy Schreiber reviewed the public notice process stating the public notice will be published in the three legal newspapers and posted on the county website. Sauer stated the public hearings

will be held during regular board meetings. Sorensen stated the draft ordinance will be included with the board meeting agenda packet.

Kim Elliott, 2616 Burlington Road, Letts, Iowa questioned the Board regarding headstone maintenance/restoration and who is responsible for this. Sorensen stated each pioneer cemetery or private burial sites could be handled differently. Sorensen stated the draft ordinance describes that the county will not be paying for headstone repairs/replacements and maintenance will be handled in the same manner as the Iowa Code states for Township Trustees grass mowing/clean up maintenance. Elliott questioned if the headstone repair/restoration was up to the family of the deceased. Sorensen agreed with the statement that the family is responsible for headstone repair or restoration.

Fuller questioned if the county is responsible to pay for the moving of gravesite/headstone if requested. Sorensen stated the Iowa Code does not reference that the county is responsible for the moving cost. Sorensen stated a family member can choose to move the gravesite/headstone however it will be at the family's expense. Fuller stated Joe Furlong has offered a class to restore headstones which she plans to attend. Fuller asked if the landowner is not responsible to maintain an access road to a cemetery then who is responsible for this. Chick stated there may always be challenges to access pioneer or private burial sites due the landowner and county not being required to maintain an access road to the grave site locations. Fuller asked if a cemetery fence can be replaced. Sorensen stated the Iowa Code does not indicate anything about adornments or ancillary structures to be maintained or replaced. Fuller asked when property is being sold if the seller has to disclose if there are burials on the land parcel. Planning and Zoning Administrator Eric Furnas stated the Iowa Groundwater Hazard policy does contain a disclosure statement. Fuller asked if the county will fund the maintenance of the cemeteries. No comment was presented from the Board. Fuller stated in year's past there was not a 10-day written notice to the landowner required to visit a cemetery on private ground.

The meeting was adjourned at 9:48 A.M.

ATTEST:

Tibe Vander Linden
County Auditor

Scott Sauer, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, July 10, 2023

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Mather, Sauer and Sorensen present. Chairperson Sauer presiding.

On a motion by Sorensen, second by Kirchner, the agenda was approved as presented. Ayes: All.

On a motion by Sorensen, second by Mather, claims dated July 10, 2023, were approved in the amount of \$1,132,326.23. Ayes: All.

On a motion by Sorensen, second by Chick, the Board approved Resolution #07-10-23-01 Supporting a City of Muscatine Application for an Iowa Thriving Communities Designation through the Iowa Finance Authority. Roll call vote: Ayes: All.

RESOLUTION #07-10-23-01
SUPPORTING A CITY OF MUSCATINE APPLICATION FOR AN IOWA THRIVING
COMMUNITIES DESIGNATION THROUGH THE IOWA FINANCE AUTHORITY

WHEREAS, the Muscatine County Board of Supervisors recognizes the significant impact a healthy housing market has on the economic and social conditions of the county; and

WHEREAS, the County adopted *Ignite Vitality Through Workforce Housing* to address housing conditions within the County; and

WHEREAS, the County appoints two board members to represent the County on the Muscatine County Housing Council as active participants of the group; and

WHEREAS, THE County has allocated resources to the development of housing, completion of a new housing study, and improving neighborhood conditions in an area targeted for revitalization; and

WHEREAS, THE County supports the development and rehabilitation of an array of housing to maintain and grow the local housing stock across income levels.

NOW, THEREFORE, be it resolved that the Muscatine County Board of Supervisors fully supports the City of Muscatine's application for an *Iowa Thriving Communities Designation* through the Iowa Finance Authority.

Passed and approved this 10 day of July, 2023.

ATTEST :

/s/Tibe Vander Linden
Muscatine County Auditor

/s/Scott Sauer, Chair
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Chick, the Board approved Ordinance #11-30-20-01 Regulating the Operations of All-Terrain Vehicles and Off-Road Utility Vehicles in Muscatine County on the second of three readings. Roll call vote: Ayes: All.

On a motion by Sorensen, second by Kirchner, the Board approved the following utility permit: Eastern Iowa Light and Power, Wilton, Iowa – bore the road at a slight angle, from an existing pole on the south to the north and set a new transformer and two metering services on the edge of the right-of-way. One service will be for the existing house, the other service will be for a new grain bin set up. T78N-RIE- Fulton Township, Section 27, 34. Ayes: All.

County Engineer Bryan Horesowsky: updated the Board on secondary road projects.

On a motion by Sorensen, second by Kirchner, the Board accepted the Muscatine County Auditor's Office Report of Fees Collected for the quarter ending June 30, 2023 in the amount of \$7,202.71. Ayes: All.

On a motion by Sorensen, second by Chick, the Board accepted the Muscatine County Recorder's Office Report of Fees Collected for the quarter ending June 30, 2023 in the amount of \$80,229.82. Ayes: All.

On a motion by Sorensen, second by Chick, the Board accepted the Muscatine County Treasurer's Office Report of Fees Collected for the quarter ending June 30, 2023 in the amount of \$634,471.88. Ayes: All.

On a motion by Kirchner, second by Sorensen, the minutes of the July 3, 2023 regular meeting were approved as written. Ayes: All.

Correspondence:

Chick and Kirchner received an email from J.J. Smith regarding a July 4, 2023 parade entry.

Committee & Meeting Reports:

Sorensen and Mather attended a Housing Council meeting on July 5, 2023.

Chick attended a Zoom meeting for the Housing Council on July 5, 2023 to discuss company recommendations for a housing study.

On a motion by Sorensen, second by Mather, the Board approved Resolution #07-10-23-02 Transferring Funds from the Debt Repayment Fund (2010) to the Debt Service Fund (2000) in the amount of \$805,000. Roll call vote: Ayes: All.

**RESOLUTION #07-10-23-02
TRANSFERRING FUNDS FROM THE DEBT REPAYMENT FUND (2010) TO THE
DEBT SERVICE FUND (2000)**

WHEREAS, it is desired to authorize the Auditor to transfer from the Debt Repayment Fund to the Debt Service Fund to pay off the 15/16 portion of the General Obligation County Purpose and Refunding Bond, Series 2016A Note; and

WHEREAS, said transfers must be in accordance with Section 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$805,000 from the Debt Repayment Fund to the Debt Service Fund.

PASSED AND APPROVED this 10th day of July, 2023.

ATTEST :

/s/Tibe Vander Linden
Muscatine County Auditor

/s/Scott Sauer, Chair
Muscatine County Board of Supervisors

On a motion by Mather, second by Sorensen, the Board approved Resolution #07-10-23-03 Transferring Funds from the General Basic Fund to the Historic Preservation Commission Fund in the amount of \$10,000. Roll call vote: Ayes: All.

**RESOLUTION #07-10-23-03
TRANSFERRING FUNDS FROM THE GENERAL BASIC FUND TO THE
HISTORIC PRESERVATION COMMISSION FUND**

WHEREAS, it is desired by the Muscatine County Board of Supervisors to support the efforts of the Muscatine County Historic Preservation Commission; and

WHEREAS, said transfers must be in accordance with Section 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$10,000 from the General Basic Fund to the Historic Preservation Commission Fund.

PASSED AND APPROVED this 10th day of July, 2023.

ATTEST :

/s/Tibe Vander Linden
Muscatine County Auditor

/s/Scott Sauer, Chair
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Kirchner, the Board approved Resolution #07-10-23-04 Transferring Funds from the General Basic Fund to the Conservation Equipment Reserve Fund in the amount of \$40,000. Roll call vote: Ayes: All.

**RESOLUTION #07-10-23-04
TRANSFERRING FUNDS FROM THE GENERAL BASIC FUND TO THE
CONSERVATION EQUIPMENT RESERVE FUND**

WHEREAS, it is desired to authorize the Auditor to transfer the FY23/24 budgeted amount from the General Basic Fund to the Conservation Equipment Reserve Fund; and

WHEREAS, said transfers must be in accordance with Section 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$40,000 from the General Basic Fund to the Conservation Equipment Reserve Fund.

PASSED AND APPROVED this 10th day of July, 2023.

ATTEST :

/s/Tibe Vander Linden
Muscatine County Auditor

/s/Scott Sauer, Chair
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Mather, the Board approved Resolution #07-10-23-05 Transferring Funds from the General Basic Fund to the GIS Fund in the amount of \$31,245. Roll call vote: Ayes: All.

**RESOLUTION #07-10-23-05
TRANSFERRING FUNDS FROM THE GENERAL BASIC FUND TO THE
GIS FUND**

WHEREAS, it is desired to authorize the Auditor annually to transfer from the General Basic Fund to the GIS Fund; and

WHEREAS, said transfers must be in accordance with Sections 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$31,245 from the General Basic Fund to the GIS Fund.

PASSED AND APPROVED this 10th day of July, 2023.

ATTEST :

/s/Tibe Vander Linden
Muscatine County Auditor

/s/Scott Sauer, Chair
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Kirchner, the Board approved Resolution #07-10-23-06 Transferring Funds from the Rural Services Fund to the GIS Fund in the amount of \$31,245. Roll call vote: Ayes: All.

**RESOLUTION #07-10-23-06
TRANSFERRING FUNDS FROM THE RURAL SERVICES FUND TO THE
GIS FUND**

WHEREAS, it is desired to authorize the Auditor annually to transfer from the Rural Services Fund to the GIS Fund; and

WHEREAS, said transfers must be in accordance with Sections 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$31,245 from the Rural Services Fund to the GIS Fund.

PASSED AND APPROVED this 10th day of July, 2023.

ATTEST :

/s/Tibe Vander Linden
Muscatine County Auditor

/s/Scott Sauer, Chair
Muscatine County Board of Supervisors

On a motion by Sorensen, second by Chick, the Board approved Resolution #07-10-23-07 Transferring Funds from the Building Maintenance and Repair Fund to the Capital Projects Fund in the amount of \$1,200,000. Roll call vote: Ayes: All.

**RESOLUTION #07-10-23-07
TRANSFERRING FUNDS FROM THE BUILDING MAINTENANCE AND REPAIR
FUND TO THE CAPITAL PROJECTS FUND**

WHEREAS, it is desired to authorize the Auditor to transfer from the Building Maintenance and Repair Fund to the Capital Projects Fund to fund a portion of the Courthouse roof repairs; and

WHEREAS, said transfers must be in accordance with Sections 331.429 and 331.432 of the Code of Iowa.

NOW, THEREFORE, BE IT RESOLVED by the Muscatine County Board of Supervisors that the Auditor is authorized to transfer \$1,200,000 from the Building Maintenance and Repair Fund to the Capital Projects Fund.

PASSED AND APPROVED this 10th day of July, 2023.

ATTEST :

/s/Tibe Vander Linden
Muscatine County Auditor

/s/Scott Sauer, Chair
Muscatine County Board of Supervisors

Budget Coordinator Kala Naber reviewed FY22/23 year-end fund balances. The Board consensus was to transfer \$1,850,000 from the General Basic fund to the Capital Projects fund. Administrative Services Director Nancy Schreiber stated a resolution to transfer the funds will be presented at the next Board meeting.

County Engineer Bryan Horesowsky stated he attended a Region 9 Transportation Technical Committee meeting last week. Horesowsky stated the Transportation Improvement Program and the Transit Development Plan were reviewed and no issues were found. Horesowsky reported a Transportation Policy Committee meeting is scheduled for July 14, 2023.

The meeting was adjourned at 9:23 A.M.

ATTEST:

Tibe Vander Linden
County Auditor

Scott Sauer, Chairperson
Board of Supervisors



City of Muscatine

ITEM NUMBER 2023-0339

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Nancy Lueck, Finance Director

SUBJECT

Request to Approve Agreement with Fifth Asset, Inc. d/b/a DebtBook for Software Services for GASB 87 and GASB 96 accounting services in the amount of \$10,000 annually

EXECUTIVE SUMMARY

Governmental Accounting Standards Board (GASB) Statement 87 that implemented new accounting and disclosure requirements for Leases was effective for the City for the fiscal year that ended June 30, 2022. GASB Statement 96 on Subscription Based Information Technology Arrangements (SBITAs) is effective for the year just ended on June 30, 2023.

The City is proposing to contract with DebtBook for their GASB 96 and GASB 87 software system using their “Guided Implementation” option which should allow for the implementation of these standards in approximately 30 days from signing the agreement, in time for this year’s audit.

Once implemented, there will be a significant savings in staff time so staff can focus on other tasks or projects. The \$10,000 annual cost of this system can be added to the current Finance department budget without increasing the budget, due to savings from the current vacancy in the Accountant position.

STAFF RECOMMENDATION

Staff recommends approval of this agreement

BACKGROUND/DISCUSSION

Governmental Accounting Standards Board (GASB) Statement 87 that implemented new accounting and disclosure requirements for Leases was effective for the City for the fiscal year that ended June 30, 2022. GASB Statement 96 on Subscription Based Information Technology Arrangements (SBITAs) is effective for the year just ended on June 30, 2023.

City staff was able to implement GASB 87 on Leases for the prior year’s annual comprehensive financial report using Excel workbooks developed by other users. While this “worked”, it was

time-consuming and tedious. For last year's audit, the City had 4 leases where the City was the lessee and 9 leases where the City was the lessor.

GASB 96 on Subscription Based Information Technology Arrangements (SBITAs) is expected to be more challenging to implement. SBITAs include numerous subscriptions to software systems throughout the City organization including the Springbrook financial software system, the housing program systems, community development permitting system, OpenGov system, the IONWave electronic bidding system, the HR applicant tracking software, the agenda software system, See Click Fix system, the City's website, the Envisionware system at the Library, and numerous other systems. Finance staff has begun reviewing the subscriptions that would be subject to GASB 96 reporting. It is currently estimated that the City will have 20+ SBITAs each year.

City staff will need to gather the original agreements for each subscription-based software system, the start date, termination or end date, payment amounts, payment dates/frequency, extension options, and termination options.

The City is proposing to contract with DebtBook for their GASB 96 and GASB 87 software system using their "Guided Implementation" option which should allow for the implementation of these standards in approximately 30 days from signing the agreement, in time for this year's audit.

The DebtBook system is being proposed since it will provide a single solution to manage both the City's leases and IT subscriptions. Once implemented, there will be a significant savings in staff time so staff can focus on other tasks or projects. Features of this system include:

1. Having a dedicated Implementation Specialist
2. Step by step implementation guide (with video links)
3. Live group trainings and Q & A sessions
4. Once the information is entered into the system (by City staff), the system will generate the required journal entries for each SBITA and lease, and prepare the required financial statement footnote disclosures
5. The City will have unlimited user access to the system and can grant auditors access to the system for audit purposes
6. The annual cost for the "Guided Implementation" option is \$10,000

Benefits of Proceeding with Implementation:

1. More efficient use of staff time for implementation and ongoing updates for continued compliance with the new accounting standards for leases and SBITAs
2. Information in the system that will be standardized and easily understandable if there are changes in City staff.

3. Access to implementation specialists to assist with the initial implementation and then the ongoing maintenance of the information in this system.

CITY FINANCIAL IMPACT

None. This cost can be added to the Finance department budget without an increase in the budget, due to savings from the current vacancy in the Accountant position.

ATTACHMENTS

1. DebtBook Order Form.7-11-23

ORDER FORM

Fifth Asset, Inc., d/b/a DebtBook ("**DebtBook**") is pleased to provide the City of Muscatine, IA ("**Customer**") with the Services subject to the terms established in this Order Form, including DebtBook's Price Quote attached as **Exhibit A** and incorporated herein by this reference (the "**DebtBook Quote**"). This Order Form may be modified or replaced from time to time by a subsequent Order Form duly executed and delivered by each party in connection with any Renewal Term.

The Services are subject to DebtBook's General Terms & Conditions, which have been provided to Customer (the "**Terms & Conditions**"), and the Incorporated Documents referenced in the Terms & Conditions. Each capitalized term used but not defined in this Order Form has the meaning given in the Terms & Conditions.

Order Form Details	
Effective Date: 7/24/2023	Billing Frequency: Annually
Initial Term End Date: 7/23/2024	Payment Terms: Net 30
Initial Pricing Tier: Tier 2	See the DebtBook Quote for more details

Services. Subject to the terms described in this Order Form, DebtBook will grant Customer access to the Application Services during the Initial Term described above and, if applicable, each subsequent Renewal Term. As part of the onboarding process, DebtBook will provide Customer with the Onboarding Services and, if requested, the Implementation Services. DebtBook will also provide Customer with the Support Services throughout the Term.

Fees. DebtBook will charge Customer (1) a recurring Subscription Fee for Customer's access to the Onboarding Services, the Application Services, and the Support Services and (2) if applicable, an Implementation Fee for the Implementation Services, in each case as set forth in the DebtBook Quote and this Order Form.

Generally, DebtBook sets Fees using its standard pricing schedule for the Services based on the Customer's applicable Pricing Tier, which is based on the total number and amount of the Customer's Application Obligations at the time of determination. DebtBook's current pricing schedule and Pricing Tiers are set forth in the DebtBook Quote, which will remain in effect with respect to Customer throughout the Initial Term.

The Initial Pricing Tier indicated above is based on Customer's good faith estimate of its Application Obligations as of the Effective Date. The Subscription Fees to be charged as provided in the DebtBook Quote will not change during the Initial Term, regardless of any change to the actual number or amount of the Customer's Application Obligations during the Initial Term.

Implementation Services. At Customer's request, DebtBook will provide Implementation Services to Customer for a 12-month period, with each such period beginning, if applicable, on the Effective Date and on each anniversary of the Effective Date thereafter (each, an "**Implementation Period**"). Customer may request Implementation Services at any time during the Term.

If Implementation Services are requested for any Implementation Period, then the Implementation Fee will be based on the aggregate number and amount of the Customer's Application Obligations at the beginning of such Implementation Period. The Implementation Fee will be due and payable at the later of (1) the beginning of the applicable Implementation Period or (2) the date on which Customer requests Implementation Services for such Implementation Period, and will entitle Customer, in each case, to Implementation Services at the applicable Pricing Tier through the end of the Implementation Period then in effect.

For any Implementation Period, if the total number or amount of Customer's Application Obligations implemented causes Customer's applicable Pricing Tier to increase, then DebtBook will charge Customer an additional Implementation Fee such that the total Implementation Fee charged for such

Implementation Period equals the Implementation Fee applicable to the increased Pricing Tier as set forth in the DebtBook Quote.

Billing. Unless otherwise provided in the Order Form or the Customer Terms, all Fees will be due and payable in advance on the terms indicated above, and each invoice will be emailed to the Customer's billing contact indicated below.

Renewal Term. The Agreement is subject to renewal on the terms set forth in the Terms & Conditions. The Pricing Tier applicable for each Renewal Term will be determined based on the aggregate number and amount of the Customer's Application Obligations at the time of renewal.

Termination. The Agreement is subject to early termination on the terms set forth in the Terms & Conditions.

Entire Agreement. By executing this Order Form, each party agrees to be bound by this Order Form, the Terms & Conditions, the Incorporated Documents, and any Customer Terms.

This Order Form, the Customer Terms, the Terms & Conditions, and the Incorporated Documents constitute the complete "Agreement" between the parties and supersede any prior discussion or representations regarding the Customer's purchase and use of the Services.

Intellectual Property. Except for the limited rights and licenses expressly granted to Customer under this Order Form and the Terms & Conditions, nothing in the Agreement grants to Customer or any third party any intellectual property rights or other right, title, or interest in or to the DebtBook IP.

Important Disclaimers & Limitations. EXCEPT FOR THE WARRANTIES SET FORTH IN THE TERMS & CONDITIONS, DEBTBOOK IP IS PROVIDED "AS IS," AND DEBTBOOK DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE, INCLUDING ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. IN ADDITION, TO THE EXTENT PERMITTED BY APPLICABLE LAW, THE PARTIES' LIABILITIES UNDER THE AGREEMENT ARE LIMITED AS SET FORTH IN THE TERMS & CONDITIONS.

Notices. Any Notice delivered under the Agreement will be delivered to the address below each party's signature below.

Authority; Execution. Each of the undersigned represents that they are authorized to (1) execute and deliver this Order Form on behalf of their respective party and (2) bind their respective party to the terms of the Agreement. This Order Form and any other documents executed and delivered in connection with the Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. To the extent permitted by applicable law, electronic signatures may be used for the purpose of executing the Order Form by email or other electronic means. Any document delivered electronically and accepted is deemed to be "in writing" to the same extent and with the same effect as if the document had been signed manually.

FIFTH ASSET, INC., D/B/A DEBTBOOK

CITY OF MUSCATINE, IA

By: _____
Name: Tyler Traudt
Title: CEO

By: _____
Name: _____
Title: _____

Notice Address

PO Box 667950
Charlotte, NC 28266
Attention: Chief Executive Officer
tyler.traudt@debtbook.com

Notice Address

215 Sycamore Street
Muscatine, IA 52761
Attention: Nancy Lueck, Finance Director
nlueck@muscatineiowa.gov

Billing Contact

215 Sycamore Street
Muscatine, IA 52761
Attention: LeAnna McCullough
lmccullough@muscatineiowa.gov

Exhibit A
DebtBook Quote

[See attached.]

Muscatine, IA

Muscatine, IA

215 Sycamore St.
Muscatine, IA 52761
US

Quote created: July 10, 2023

Quote expires: July 31, 2023

Quote created by: Seth Badger

Sr. Account Executive

seth.badger@debtbook.com

LeAnna McCullough

lmccullough@muscatineiowa.gov
563-264-1550

Nancy Lueck

nlueck@muscatineiowa.gov
(563) 264-1550

Comments from Seth Badger
Products & Services

Item & Description	SKU	Quantity	Unit Price	Total
2023 Tier 2 - Lease & Subscription DebtBook's lease management and SBITA management software-as-a-service application provided, if applicable, to Customer through access to the Application Services.	23LSST2- 2	1	\$10,000.00 /year	\$10,000.00 / year for 1 year
2023 Tier 2 - Lease & Subscription Guided Implementation	23LSGI2- 2	1	\$0.00	\$0.00
			Total	\$10,000.00

DEBTBOOK'S GENERAL TERMS & CONDITIONS

Please carefully read these General Terms and Conditions (these "**Terms & Conditions**") which govern the Customer's access and use of the Services described in the Order Form.

By executing the Order Form and using any of the Services, the Customer agrees to be bound by these Terms.

1. Definitions.

"Aggregated Statistics" means data and information related to Customer's use of the Services that is used by DebtBook in an aggregate and anonymized manner, including statistical and performance information related to the Services.

"Agreement" means, collectively and to the extent applicable, the Order Form, any Customer Terms, these Terms & Conditions, and the Incorporated Documents, in each case as may be amended from time to time in accordance with their terms.

"Application Obligations" means, collectively, Customer's debt, lease, and other financial obligations relevant to the Application Services.

"Application Services" means DebtBook's debt, lease, and financial obligation management and compliance software-as-a-service application.

"Appropriate Security Measures" means, collectively, commercially reasonable technical and physical controls and safeguards intended to protect Customer Data against destruction, loss, unauthorized disclosure, or unauthorized access by employees or contractors employed by DebtBook.

"Authorized User" means any of Customer's employees, consultants, contractors, or agents who are authorized by Customer to access and use any of the Services.

"Customer" means the person or entity purchasing the Services as identified in the Order Form.

"Customer Data" means, other than Aggregated Statistics, information, data, and other content, in any form or medium, that is transmitted by or on behalf of Customer or an Authorized User through the Services.

"Customer Terms" means any terms or agreements provided by Customer and applicable to the Services but only to the extent such terms or agreements are expressly referenced and incorporated into the Order Form. For the avoidance of doubt, "Customer Terms" does not include any purchase order or similar document generated by Customer unless such document is expressly referenced and incorporated into the Order Form.

"DebtBook" means Fifth Asset, Inc., d/b/a DebtBook, a Delaware corporation, and its permitted successor and assigns.

"DebtBook IP" means (1) the Services, Documentation, and Feedback, including all ideas, concepts, discoveries, strategies, analyses, research, developments, improvements, data, materials, products, documents, works of authorship, processes, procedures, designs, techniques, inventions, and other intellectual property, whether or not patentable or copyrightable, and all embodiments and derivative works of each of the foregoing in any form and media, that are developed, generated or produced by DebtBook arising from or related to the Services, Documentation, or Feedback; and (2) any intellectual property provided to Customer or any Authorized User in connection with the foregoing other than Customer Data.

"Documentation" means DebtBook's end user documentation and content, regardless of media, relating to the Services made available from time to time on DebtBook's website at <https://support.debtbook.com>.

"Feedback" means any comments, questions, suggestions, or similar feedback transmitted in any manner to DebtBook, including suggestions relating to features, functionality, or changes to the DebtBook IP.

"Governing State" means, if Customer is a Government Entity, the state in which Customer is located. If Customer is not a Government Entity, "Governing State" means the State of North Carolina.

"Government Entity" means any unit of state or local government, including states, counties, cities, towns, villages, school districts, special purpose districts, and any other political or governmental subdivisions and municipal corporations, and any agency, authority, board, or instrumentality of any of the foregoing.

"Implementation Services" means, if requested by Customer, the additional implementation services provided to Customer on an annual basis, including tailored implementation support, review of Application Obligations, and entry of relevant Customer Data.

"Incorporated Documents" means, collectively, the Privacy Policy, the SLA, and the Usage Policy, as each may be updated from time to time in accordance with their terms. The Incorporated Documents, as amended, are incorporated into these Terms & Conditions by this reference. Current versions of the Incorporated Documents are available at <https://www.debtbook.com/legal>.

"Initial Term" means the Initial Term of the Services beginning on the Effective Date and ending on the Initial Term End Date, as established in the Order Form.

"Onboarding Services" means onboarding services, support, and training as required to make the Application Services available to the Customer during the Initial Term.

"Order Form" means (1) the order document executed and delivered by DebtBook and Customer for the Initial Term or (2) to the extent applicable, any subsequent order document executed and delivered by DebtBook and Customer for any Renewal Term.

"Pricing Tier" means the Customer's applicable pricing tier, determined based on the number and amount of Application Obligations at the time of determination, as set forth in the schedule included as part of the Order Form.

"Privacy Policy" means, collectively, DebtBook's privacy policy and any similar data policies generally applicable to all users of the Application Services, in each case as posted to DebtBook's website and as updated from time to time in accordance with their terms.

"Renewal Term" means any renewal term established in accordance with the terms of the Agreement.

"Services" means, collectively, the Application Services, the Onboarding Services, the Implementation Services, and the Support Services.

"SLA" means the Service Level Addendum generally applicable to all users of the Application Services, as posted to DebtBook's website and as updated from time to time in accordance with its terms.

"Support Services" means the general maintenance services and technical support provided in connection with the Application, as more particularly described in the SLA.

"Term" means, collectively, the Initial Term and, if applicable, each successive Renewal Term.

"Usage Policy" means, collectively, DebtBook's acceptable usage policy, any end user licensing agreement, or any similar policy generally applicable to all end users accessing the Application Services, in each case as posted to DebtBook's website and as updated from time to time in accordance with its terms.

Each capitalized term used but not otherwise defined in these Terms & Conditions has the meaning given to such term in the applicable Order Form.

2. Access and Use.

(a) Provision of Access. Subject to the terms and conditions of the Agreement, DebtBook grants Customer and Customer's Authorized Users a non-exclusive, non-transferable (except as permitted by these Terms) right to access and use the Application Services during the Term, solely for Customer's internal use and for the Authorized Users' use in accordance with the Agreement. DebtBook

will provide to Customer the necessary passwords and network links or connections to allow Customer to access the Application Services.

(b) Documentation License. Subject to the terms and conditions of the Agreement, DebtBook grants to Customer and Customer's Authorized Users a non-exclusive, non-sublicensable, non-transferable (except as permitted by these Terms) license to use the Documentation during the Term solely for Customer's and its Authorized User's internal business purposes in connection with its use of the Services.

(c) Customer Responsibilities. Customer is responsible and liable for its Authorized Users' access and use of the Services and Documentation, regardless of whether such use is permitted by the Agreement. Customer must use reasonable efforts to make all Authorized Users aware of the provisions applicable to their use of the Services, including the Incorporated Documents.

(d) Use Restrictions. Customer may not at any time, directly or indirectly through any Authorized User, access or use the Services in violation of the Usage Policies, including any attempt to (1) copy, modify, or create derivative works of the Services or Documentation, in whole or in part; (2) sell, license, or otherwise transfer or make available the Services or Documentation except as expressly permitted by the Agreement; or (3) reverse engineer, disassemble, decompile, decode, or otherwise attempt to derive or gain access to any software component of the Services, in whole or in part. Customer will not knowingly transmit any personally identifiable information to DebtBook or any other third-party through the Services.

(e) Suspension. Notwithstanding anything to the contrary in the Agreement, DebtBook may temporarily suspend Customer's and any Authorized User's access to any or all of the Services if: (1) Customer is more than 45 days late in making any payment due under, and in accordance with, the terms of the Agreement, (2) DebtBook reasonably determines that (A) there is a threat or attack on any of the DebtBook IP; (B) Customer's or any Authorized User's use of the DebtBook IP disrupts or poses a security risk to the DebtBook IP or to any other customer or vendor of DebtBook; (C) Customer, or any Authorized User, is using the DebtBook IP for fraudulent or other illegal activities; or (D) DebtBook's provision of the Services to Customer or any Authorized User is prohibited by applicable law; or (3) any vendor of DebtBook has suspended or terminated DebtBook's access to or use of any third-party services or products required to enable Customer to access the Services (any such suspension, a "**Service Suspension**"). DebtBook will use commercially reasonable efforts to (i) provide written notice of any Service Suspension to Customer, (ii) provide updates regarding resumption of access to the Services, and (iii) resume providing access to the Services as soon as reasonably possible after the event giving rise to the Service Suspension is cured. DebtBook is not liable for any damage, losses, or any other consequences that Customer or any Authorized User may incur as a result of a Service Suspension.

(f) Aggregated Statistics. Notwithstanding anything to the contrary in the Agreement, DebtBook may monitor Customer's use of the Services and collect and compile Aggregated Statistics. As between DebtBook and Customer, all right, title, and interest in Aggregated Statistics, and all intellectual property rights therein, belong to and are retained solely by DebtBook. DebtBook may compile Aggregated Statistics based on Customer Data input into the Services. DebtBook may (1) make Aggregated Statistics publicly available in compliance with applicable law, and (2) use Aggregated Statistics as permitted under applicable law so long as, in each case, DebtBook's use of any Aggregated Statistics does not identify the Customer or disclose Customer's Confidential Information.

3. Service Levels and Support. Subject to the terms and conditions of the Agreement, DebtBook will use commercially reasonable efforts to make the Application Services and Support Services available in accordance with the SLA.

4. Fees and Payment.

(a) Fees. Customer will pay DebtBook the fees ("**Fees**") set forth in the Order Form. DebtBook will invoice Customer for all Fees in accordance with the invoicing schedule and requirements set forth in the Order Form. Customer must pay all Fees in US dollars, and all Fees are fully earned once paid. To the extent permitted by applicable law, if Customer fails to make any payment when due, DebtBook may, without limiting any of its other rights, charge interest on the past due amount at the

lowest of (1) the rate of 1.5% per month, (2) the rate established in any Customer Term, or (3) the maximum rate permitted under applicable law.

(b) Taxes. All Fees and other amounts payable by Customer under the Agreement are exclusive of taxes and similar assessments. Unless Customer is exempt from making any such payment under applicable law or regulation, Customer is responsible for all applicable sales, use, and excise taxes, and any other similar taxes, duties, and charges of any kind imposed by any federal, state, or local governmental or regulatory authority on any amounts payable by Customer under the Agreement, other than any taxes imposed on DebtBook's income.

5. Confidential Information.

(a) From time to time during the Term, either party (the "**Disclosing Party**") may disclose or make available to the other party (the "**Receiving Party**") information about the Disclosing Party's business affairs, products, confidential intellectual property, trade secrets, third-party confidential information, and other sensitive or proprietary information, whether in written, electronic, or other form or media, that is marked, designated, or otherwise identified as "confidential", or which a reasonable person would understand to be confidential or proprietary under the circumstances (collectively, "**Confidential Information**"). For the avoidance of doubt, DebtBook's Confidential information includes the DebtBook IP and the Application Services source code and specifications. As used in the Agreement, "Confidential Information" expressly excludes any information that, at the time of disclosure is (1) in the public domain; (2) known to the receiving party at the time of disclosure; (3) rightfully obtained by the Receiving Party on a non-confidential basis from a third party; or (4) independently developed by the Receiving Party.

(b) To the extent permitted by applicable law, the Receiving Party will hold the Disclosing Party's Confidential Information in strict confidence and may not disclose the Disclosing Party's Confidential Information to any person or entity, except to the Receiving Party's employees, officers, directors, agents, subcontractors, financial advisors, and attorneys who have a need to know the Confidential Information for the Receiving Party to exercise its rights or perform its obligations under the Agreement or otherwise in connection with the Services. Notwithstanding the foregoing, each party may disclose Confidential Information to the limited extent required (1) in order to comply with the order of a court or other governmental body, or as otherwise necessary to comply with applicable law, provided that the party making the disclosure pursuant to the order must first give written notice to the other party; or (2) to establish a party's rights under the Agreement, including to make required court filings.

(c) On the expiration or termination of the Agreement, the Receiving Party must promptly return to the Disclosing Party all copies of the Disclosing Party's Confidential Information, or destroy all such copies and, on the Disclosing Party's request, certify in writing to the Disclosing Party that such Confidential Information has been destroyed.

(d) Each party's obligations under this Section are effective as of the Effective Date and will expire three years from the termination of the Agreement; provided, however, with respect to any Confidential Information that constitutes a trade secret (as determined under applicable law), such obligations of non-disclosure will survive the termination or expiration of the Agreement for as long as such Confidential Information remains subject to trade secret protection under applicable law.

(e) Notwithstanding anything in this Section to the contrary, if Customer is a Government Entity, then DebtBook expressly agrees and understands that Customer's obligations under this Section are subject in all respects to, and only enforceable to the extent permitted by, the public records laws, policies, and regulations of the Governing State.

6. Intellectual Property.

(a) DebtBook IP. As between Customer and DebtBook, DebtBook owns all right, title, and interest, including all intellectual property rights, in and to the DebtBook IP.

(b) Customer Data. As between Customer and DebtBook, Customer owns all right, title, and interest, including all intellectual property rights, in and to the Customer Data. Customer hereby grants to DebtBook a non-exclusive, royalty-free, worldwide license to reproduce, distribute, sublicense, modify, prepare derivative works based on, and otherwise use and display the Customer Data and perform all

acts with respect to the Customer Data as may be necessary or appropriate for DebtBook to provide the Services to Customer.

(c) Effect of Termination. Without limiting either party's obligations under Section 5 of the Agreement, DebtBook, at no further charge to Customer, will (1) provide Customer with temporary access to the Application Services for up to 60 days after the termination of the Agreement to permit Customer to retrieve its Customer Data in a commercially transferrable format and (2) use commercially reasonable efforts to assist Customer, at Customer's request, with such retrieval. After such period, DebtBook may destroy any Customer Data in accordance with DebtBook's data retention policies.

7. Limited Warranties.

(a) Functionality & Service Levels. During the Term, the Application Services will operate in a manner consistent with general industry standards reasonably applicable to the provision of the Application Services and will conform in all material respects to the Documentation and service levels set forth in the SLA when accessed and used in accordance with the Documentation. Except as expressly stated in the SLA, DebtBook does not make any representation, warranty, or guarantee regarding availability of the Application Services, and the remedies set forth in the SLA are Customer's sole remedies and DebtBook's sole liability under the limited warranty set forth in this paragraph.

(b) Security. DebtBook has implemented Appropriate Security Measures and has made commercially reasonable efforts to ensure its licensors and hosting providers, as the case may be, have implemented Appropriate Security Measures intended to protect Customer Data.

(c) EXCEPT FOR THE WARRANTIES SET FORTH IN THIS SECTION, DEBTBOOK IP IS PROVIDED "AS IS," AND DEBTBOOK HEREBY DISCLAIMS ALL WARRANTIES, WHETHER EXPRESS, IMPLIED, STATUTORY, OR OTHERWISE. DEBTBOOK SPECIFICALLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, TITLE, AND NON-INFRINGEMENT, AND ALL WARRANTIES ARISING FROM COURSE OF DEALING, USAGE, OR TRADE PRACTICE. EXCEPT FOR THE LIMITED WARRANTY SET FORTH IN THIS SECTION, DEBTBOOK MAKES NO WARRANTY OF ANY KIND THAT THE DEBTBOOK IP, OR ANY PRODUCTS OR RESULTS OF THE USE THEREOF, WILL MEET CUSTOMER'S OR ANY OTHER PERSON'S REQUIREMENTS, OPERATE WITHOUT INTERRUPTION, ACHIEVE ANY INTENDED RESULT, BE COMPATIBLE OR WORK WITH ANY SOFTWARE, SYSTEM, OR OTHER SERVICES, OR BE SECURE, ACCURATE, COMPLETE, FREE OF HARMFUL CODE, OR ERROR FREE.

(d) DebtBook exercises no control over the flow of information to or from the Application Service, DebtBook's network, or other portions of the Internet. Such flow depends in large part on the performance of Internet services provided or controlled by third parties. At times, actions or inactions of such third parties can impair or disrupt connections to the Internet. Although DebtBook will use commercially reasonable efforts to take all actions DebtBook deems appropriate to remedy and avoid such events, DebtBook cannot guarantee that such events will not occur. ACCORDINGLY, DEBTBOOK DISCLAIMS ANY AND ALL LIABILITY RESULTING FROM OR RELATING TO ALL SUCH EVENTS, AND EXCEPT AS OTHERWISE EXPRESSLY PROVIDED IN THE AGREEMENT, ANY OTHER ACTIONS OR INACTIONS CAUSED BY OR UNDER THE CONTROL OF A THIRD PARTY.

8. Indemnification.

(a) DebtBook Indemnification.

(i) DebtBook will indemnify, defend, and hold harmless Customer from and against any and all losses, damages, liabilities, costs (including reasonable attorneys' fees) (collectively, "Losses") incurred by Customer resulting from any third-party claim, suit, action, or proceeding ("Third-Party Claim") that the Application Services, or any use of the Application Services in accordance with the Agreement, infringes or misappropriates such third party's US patents, copyrights, or trade secrets, provided that Customer promptly notifies DebtBook in writing of the Third-Party Claim, reasonably cooperates with DebtBook in the defense of the Third-Party Claim, and allows DebtBook sole authority to control the defense and settlement of the Third-Party Claim.

(ii) If such a claim is made or appears possible, Customer agrees to permit DebtBook, at DebtBook's sole expense and discretion, to (A) modify or replace the DebtBook IP, or component or part of the DebtBook IP, to make it non-infringing, or (B) obtain the right for Customer to continue use. If DebtBook determines that neither alternative is reasonably available, DebtBook may terminate the Agreement in its entirety or with respect to the affected component or part, effective immediately on written notice to Customer, so long as, in each case, DebtBook promptly refunds or credits to Customer all amounts Customer paid with respect to the DebtBook IP that Customer cannot reasonably use as intended under the Agreement.

(iii) DebtBook's indemnification obligation under this Section will not apply to the extent that the alleged infringement arises from Customer's use of the Application Services in combination with data, software, hardware, equipment, or technology not provided or authorized in writing by DebtBook or modifications to the Application Services not made by DebtBook.

(b) Sole Remedy. SECTION 8(a) SETS FORTH CUSTOMER'S SOLE REMEDIES AND DEBTBOOK'S SOLE LIABILITY FOR ANY ACTUAL, THREATENED, OR ALLEGED CLAIMS THAT THE SERVICES INFRINGE, MISAPPROPRIATE, OR OTHERWISE VIOLATE ANY THIRD PARTY'S INTELLECTUAL PROPERTY RIGHTS. IN NO EVENT WILL DEBTBOOK'S LIABILITY UNDER SECTION 8(a) EXCEED \$1,000,000.

(c) Customer Indemnification. To the extent permitted by applicable law, Customer will indemnify, hold harmless, and, at DebtBook's option, defend DebtBook from and against any Losses resulting from any Third-Party Claim that the Customer Data, or any use of the Customer Data in accordance with the Agreement, infringes or misappropriates such third party's intellectual property rights and any Third-Party Claims based on Customer's or any Authorized User's negligence or willful misconduct or use of the Services in a manner not authorized by the Agreement.

9. Limitations of Liability. EXCEPT AS EXPRESSLY OTHERWISE PROVIDED IN THIS SECTION, IN NO EVENT WILL EITHER PARTY BE LIABLE UNDER OR IN CONNECTION WITH THE AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE, FOR ANY CONSEQUENTIAL, INCIDENTAL, INDIRECT, EXEMPLARY, SPECIAL, ENHANCED, OR PUNITIVE DAMAGES, REGARDLESS OF WHETHER EITHER PARTY WAS ADVISED OF THE POSSIBILITY OF SUCH LOSSES OR DAMAGES OR SUCH LOSSES OR DAMAGES WERE OTHERWISE FORESEEABLE. EXCEPT AS EXPRESSLY OTHERWISE PROVIDED IN THIS SECTION, IN NO EVENT WILL THE AGGREGATE LIABILITY OF DEBTBOOK ARISING OUT OF OR RELATED TO THE AGREEMENT UNDER ANY LEGAL OR EQUITABLE THEORY, INCLUDING BREACH OF CONTRACT, TORT (INCLUDING NEGLIGENCE), STRICT LIABILITY, AND OTHERWISE EXCEED THE TOTAL AMOUNTS PAID TO DEBTBOOK UNDER THE AGREEMENT IN THE 12-MONTH PERIOD PRECEDING THE EVENT GIVING RISE TO THE CLAIM. THE EXCLUSIONS AND LIMITATIONS IN THIS SECTION DO NOT APPLY TO CLAIMS PURSUANT TO SECTION 8.

10. Term and Termination.

(a) Term. Except as the parties may otherwise agree in the Order Form, or unless terminated earlier in accordance with the Agreement:

(i) the Initial Term of the Agreement will begin on the Effective Date and end on the Initial Term End Date;

(ii) the Agreement will automatically renew for successive 12-month Renewal Terms unless either party gives the other party written notice of non-renewal at least 30 days before the expiration of the then-current term; and

(iii) each Renewal Term will be subject to the same terms and conditions established under the Agreement, with any Fees determined in accordance with DebtBook's then-current pricing schedule published on DebtBook's website and generally applicable to all users of the Services, as provided to Customer at least 60 days before the expiration of the then-current term.

(b) Termination. In addition to any other express termination right set forth in the Agreement:

(i) DebtBook may terminate the Agreement immediately if Customer breaches any of its obligations under Section 2 or Section 5;

(ii) Customer may terminate the Agreement in accordance with the SLA;

(iii) either party may terminate the Agreement, effective on written notice to the other party, if the other party materially breaches the Agreement, and such breach: (A) is incapable of cure; or (B) being capable of cure, remains uncured 30 days after the non-breaching party provides the breaching party with written notice of such breach;

(iv) if (1) Customer is a governmental entity and (2) sufficient funds are not appropriated to pay for the Application Services, then Customer may terminate the Agreement at any time without penalty following 30 days prior written notice to DebtBook; or

(v) either party may, to the extent permitted by law, terminate the Agreement, effective immediately on written notice to the other party, if the other party becomes insolvent or is generally unable to pay, or fails to pay, its debts as they become due or otherwise becomes subject, voluntarily or involuntarily, to any proceeding under any domestic or foreign bankruptcy or insolvency law.

(c) Survival. Only this Section and Section 1 (Definitions), Sections 4 through 6 (Fees; Confidential Information; Intellectual Property), Section 7(c) (Disclaimer of Warranties), and Sections 8, 9 and 12 (Indemnification; Limitations of Liability; Miscellaneous) will survive any termination or expiration of the Agreement.

11. Independent Contractor. The parties to the Agreement are independent contractors. The Agreement does not create a joint venture or partnership between the parties, and neither party is, by virtue of the Agreement, authorized as an agent, employee, or representative of the other party.

12. Miscellaneous.

(a) Governing Law; Submission to Jurisdiction. The Agreement will be governed by and construed in accordance with the laws of the Governing State, without regard to any choice or conflict of law provisions, and any claim arising out of the Agreement may be brought in the state or federal courts located in the Governing State. Each party irrevocably submits to the jurisdiction of such courts in any such suit, action, or proceeding.

(b) Entire Agreement; Order of Precedence. The Order Form, any Customer Terms, the Terms & Conditions, and the Incorporated Documents constitute the complete Agreement between the parties and supersede any prior discussion or representations regarding the Customer's purchase and use of the Services.

To the extent any conflict exists between the terms of the Agreement, the documents will govern in the following order or precedence: (1) the Order Form (2) the Customer Terms, (3) the Terms & Conditions, and (4) the Incorporated Documents. No other purchasing order or similar instrument issued by either party in connection with the Services will have any effect on the Agreement or bind the other party in any way.

(c) Amendment; Waiver. No amendment to the Order Form, the Terms & Conditions, or the Customer Terms will be effective unless it is in writing and signed by an authorized representative of each party. DebtBook may update the Incorporated Documents from time-to-time following notice to Customer so long as such updates are generally applicable to all users of the Services. No waiver by any party of any of the provisions of the Agreement will be effective unless explicitly set forth in writing and signed by the party so waiving. Except as otherwise set forth in the Agreement, no failure to exercise, delay in exercising, or any partial exercise of any rights, remedy, power, or privilege arising from the Agreement will in any way waive or otherwise limit the future exercise of any right, remedy, power, or privilege available under the Agreement.

(d) Notices. All notices, requests, consents, claims, demands, and waivers under the Agreement (each, a "Notice") must be in writing and addressed to the recipients and addresses set forth for each party on the Order Form (or to such other address as DebtBook or Customer may designate

from time to time in accordance with this Section). All Notices must be delivered by personal delivery, nationally recognized overnight courier (with all fees pre-paid), or email (with confirmation of transmission), or certified or registered mail (in each case, return receipt requested, postage pre-paid).

(e) Force Majeure. In no event will either party be liable to the other party, or be deemed to have breached the Agreement, for any failure or delay in performing its obligations under the Agreement (except for any obligations to make payments), if and to the extent such failure or delay is caused by any circumstances beyond such party's reasonable control, including acts of God, flood, fire, earthquake, pandemic, epidemic, problems with the Internet, shortages in materials, explosion, war, terrorism, invasion, riot or other civil unrest, strikes, labor stoppages or slowdowns or other industrial disturbances, or passage of law or any action taken by a governmental or public authority, including imposing an embargo.

(f) Severability. If any provision of the Agreement is invalid, illegal, or unenforceable in any jurisdiction, such invalidity, illegality, or unenforceability will not affect any other term or provision of the Agreement or invalidate or render unenforceable such term or provision in any other jurisdiction.

(g) Assignment. Either party may assign its rights or delegate its obligations, in whole or in part, on 30 days prior written notice to the other party, to an affiliate or an entity that acquires all or substantially all of the business or assets of such party, whether by merger, reorganization, acquisition, sale, or otherwise. Except as stated in this paragraph, neither party may assign any of its rights or delegate any of its obligations under the Agreement without the prior written consent of the other party, which consent may not be unreasonably withheld, conditioned, or delayed. The Agreement is binding on and inures to the benefit of the parties and their permitted successors and assigns.

(h) Marketing. Neither party may issue press releases related to the Agreement without the other party's prior written consent. Either party may include the name and logo of the other party in lists of customers or vendors.

(i) State-Specific Certifications & Agreements. To the extent required under the laws of the Governing State, DebtBook hereby certifies and agrees as follows:

(i) DebtBook has not been designated by any applicable government authority or body as a company engaged in the boycott of Israel under the laws of the Governing State;

(ii) DebtBook is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation in the Agreement by any governmental department or agency of the Governing State;

(iii) DebtBook will not discriminate against any employee or applicant for employment because of race, ethnicity, gender, gender identity, sexual orientation, age, religion, national origin, disability, color, ancestry, citizenship, genetic information, political affiliation or military/veteran status, or any other status protected by federal, state, or local law; and

(iv) DebtBook will verify the work authorization of its employees using the federal E-Verify program and standards as promulgated and operated by the United States Department of Homeland Security and, if applicable, will require its subcontractors to do the same.

(j) Execution. Any document executed and delivered in connection with the Agreement may be executed in counterparts, each of which is deemed an original, but all of which together are deemed to be one and the same agreement. To the extent permitted by applicable law, electronic signatures may be used for the purpose of executing the Order Form by email or other electronic means. Any document delivered electronically and accepted is deemed to be "in writing" to the same extent and with the same effect as if the document had been signed manually.



City of Muscatine

ITEM NUMBER 2023-0340

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Brian Stineman, Public Works Director

SUBJECT

Request to Approve the Issuance of a Purchase Order to United Rentals for a 19' Scissor Lift in the amount of \$6,999.99.

EXECUTIVE SUMMARY

The Vehicle Maintenance Division of Public Works requests to issue a purchase order to United Rentals for the purchase of a 2016, 19' scissor lift in the amount of \$6,999.99

STAFF RECOMMENDATION

Approve the request

BACKGROUND/DISCUSSION

Vehicle Maintenance staff are responsible to maintain all vehicles in the city fleet with the exception of fire trucks and ambulances. Many of these vehicles have components on top of them that are difficult and dangerous to service without proper tie off points. As part of a safety assessment, it was determined that staff should not be servicing these components without improvements to safety. The scissor lift will provide access to the high and hard to reach areas of vehicles and will provide an OSHA approved tie-off point in the event that service requires getting out of the lift. This lift will also be used to safely retrieve and store tires in the overhead tire storage area of the shop. It can also be shared with other city departments in the event that they need to borrow it.

Staff have identified this 2016 Skyjack 19' scissor lift as a suitable purchase. It has 274.9 hours but has been completely refurbished mechanically. A new lift this size retails for over \$25,000 and would not be available for 12 to 18 months. Staff have visually inspected this lift and feel that it will meet our needs and does not pose any issues.

CITY FINANCIAL IMPACT

Funding for this item is budgeted in the Equipment Maintenance Capital Improvement Project and is funded from the May 2024 bond issue.

ATTACHMENTS

1. Spec Sheet



BRANCH J49
1303 WASHINGTON ST
MUSCATINE IA 52761-5019
563-263-5400
563-263-1946 FAX

221915523-000

Job Site

MUSCATINE PUBLIC WORKS
1459 WASHINGTON ST
MUSCATINE IA 52761-5040

Office: 563-264-1550 Cell: 563-506-2065

CITY OF MUSCATINE
215 SYCAMORE ST
MUSCATINE IA 52761-3839

Customer # : 1247219
Reserved Date : 07/13/23 12:00

UR Job Loc : 1459 WASHINGTON ST,
UR Job # : 16
Customer Job ID:
P.O. # : TBD
Ordered By :
Written By : JAKE WOLF
Salesperson : ROBB JOHNSON

**This is not an invoice
Please do not pay from this document**

Qty	Equipment #	Price	Amount
1	10501085 CC: 300-2000 SCISSOR LIFT 19' ELECTRIC Make: SKYJACK Model: SJIII3219 Model Year: 16 Serial #: 22099210 HR OUT: 274.900	6999.99	6999.99
Agreement Subtotal:			6999.99
Total:			6999.99

COMMENTS/NOTES:

CONTACT: RANDY MOELLER
CELL#: 563-506-2065

WHERE PERMITTED BY LAW, UNITED RENTALS MAY IMPOSE A SURCHARGE OF 1.8% FOR CREDIT CARD PAYMENTS ON CHARGE ACCOUNTS. THIS SURCHARGE IS NOT GREATER THAN OUR MERCHANT DISCOUNT RATE FOR CREDIT CARD TRANSACTIONS AND IS SUBJECT TO SALES TAX IN SOME JURISDICTIONS. THIS IS NOT A SALE AGREEMENT/INVOICE. THE ITEMS LISTED ABOVE ARE SUBJECT TO AVAILABILITY AND ACCEPTANCE OF THE TERMS AND CONDITIONS OF UNITED'S SALE AGREEMENT/INVOICE WHICH ARE AMENDED FROM TIME TO TIME AND POSTED ONLINE AT <https://www.unitedrentals.com/legal/sale-agreement> AND INCORPORATED HEREIN BY REFERENCE. A PAPER COPY OF THE SALE AGREEMENT/INVOICE TERMS IS AVAILABLE UPON REQUEST.



City of Muscatine

ITEM NUMBER 2023-0341

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Anthony Kies, Police Chief

SUBJECT

Request to Approve the Issuance of a Purchase Order to Sector, in the Amount of \$9,625.94 for the Budgeted Purchase of an Unmanned Arial Drone.

EXECUTIVE SUMMARY

Request to approve the issuance of a purchase order to Sector, in the amount of \$9,625.94 for the budgeted purchase of an Unmanned Arial Drone. \$11,000 was budgeted for this purchase.

STAFF RECOMMENDATION

Staff recommends approval of this purchase order.

BACKGROUND/DISCUSSION

The department's current drone was purchased in 2018. It was inexpensive at that time and has very limited operational abilities. The new drone, an Autel Robotics EVO II V3 Dual 640T, will provide both thermal and camera capabilities. It offers greater flight times, infrared camera technology and better flight durability during inclement weather. It is also equipped with a strobe light, speaker attachment as well as a search light. It will be a valuable asset and enhance the safety of officers and members of the community. Vendor- DroneWorks price for the Autel EVO II V3 with accessories was \$10,020.05. Vendor- Adorama priced the same product for \$11,282.85. Vendor-Sector, which is an Urbandale, Iowa-based supplier, quoted the same drone at \$9,625.94.

CITY FINANCIAL IMPACT

This was a capital outlay request in the 23/24 FY, which council approved up to \$11,000.

ATTACHMENTS

1. Sector Drone

QUOTE

Estimate# EST-10404



2900 Justin Drive
Suite L
Urbandale Iowa 50322 U.S.A

Estimate Date : 07.13.2023
Expiry Date : 01.10.2024
Reference# : Autel EVO II Enterprise V3
640T Thermal Drone

Bill To
Muscatine PD
312 E 5th St #1
Muscatine, 52761, IA

Subject :

Autel EVO II Enterprise V3 640T Thermal Drone V3

#	Item & Description	Qty	Item Cost	Discount	Amount
Drone					
1	Autel Robotics Drone by SECTOR - EVO II - V3 - Dual 640T Enterprise Rugged Bundle SKU : SCTR-102001516 Autel EVO II V3 Dual 640T Enterprise Thermal Bundle Includes: Aircraft (including battery, propellers, and gimbal cover), Autel Robotics 7.9" Smart Controller (with controller case), Spare Propellers (pair), Smart Controller USB-C Charging Cable & Power Brick, Battery Charger (Wall Cord and Power Converter), Spare Batteries (2), Spare Controller Sticks, 32 GB SD Card, Smart Controller Hanging Neck Strap, Attachment Port Cover, Enterprise Speaker Attachment, Enterprise Search Light Attachment, Enterprise Strobe Light Attachment, Evo II Battery Car - Charger Evo II Battery Multicharger	1.00 Each	6,999.00	4.00%	6,719.04
Drone Accessories					
2	Autel Robotics Live Deck 2 SKU : SCTR-102001438 Live Deck 2 transmits full HD video from up to 7.4 miles away, allowing users to receive smooth visuals at strategic locations. Stream live video directly from your EVO to your TV, computer, or other monitoring devices with ease.	1.00 Box	699.00	0.00	699.00

#	Item & Description	Qty	Item Cost	Discount	Amount
3	Autel Robotics EVO II Battery SKU : SCTR-102000199 Extra Battery to Fill out the Kit and give you the best case flight /mission times.	7.00 Box	219.00	0.00	1,533.00
4	Autel Robotics EVO II Battery Charging Hub SKU : SCTR-102000204 The Autel EVO II Battery Charging Hub allows you to charge up to four batteries off of a single charger. While charging, the battery hub monitors electric current in real-time to charge up to two battery simultaneously. On the top of the hub is an "A" which indicates the charging status and if any charging errors have occurred.	2.00 Box	90.00	0.00	180.00
5	Autel Robotics EVO II 110V Charger for Battery /Controller SKU : SCTR-102000200	1.00 Box	78.00	0.00	78.00
6	Autel Robotics EVO II Car Charger SKU : SCTR-102000189	3.00 Box	79.00	0.00	237.00
7	Autel Robotics EVO II Propellers, Low Noise SKU : SCTR-102000198	8.00 Box	17.50	0.00	140.00
8	Autel Robotics EVO II Propeller Guards SKU : SCTR-102000202	2.00 Box	19.95	0.00	39.90
9	Shipping SKU : SHIP	1.00	42.00	100.00%	0.00
Sub Total					9,625.94
Total					\$9,625.94

Notes

Looking forward to the opportunity to earn your business!

Terms & Conditions

The parties do not intend for the above terms to be a binding agreement among the parties with respect to the subject matter hereof. Product, available inventory, additional fees and pricing data are updated frequently and may change without notice. Pricing is not finalized until purchase order is made by department. All prices are displayed in USD.

Shipping waived.



City of Muscatine

ITEM NUMBER 2023-0342

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Steve Snider, Assistant Police Chief
Anthony Kies, Police Chief

SUBJECT

Request to approve the issuance of a purchase order to Advance Business Systems in the amount of \$9,120.00 for the purchase of a replacement copier.

EXECUTIVE SUMMARY

Request to Approve the Issuance of a Purchase Order to Advance Business Systems in the Amount of \$9,120.00 for the Purchase of a Replacement Copier.

STAFF RECOMMENDATION

Staff recommends the approval of this purchase order.

BACKGROUND/DISCUSSION

City Council previously approved up to \$10000 for the purchase of a replacement copy machine in the 23/24 fy budget. The current copy machine serves as the network printer for all department personnel. It is used for the production of department forms, the copying of reports, and serves as a scanner and fax machine. The department's current machine is now (7) years old and has seen a considerable amount of use. The records division is currently using the department's last copy machine. This machine has been recommended for replacement. Advanced Business Systems has been the supplier and servicer for the department with its last several machines and they are able to provide a copier that will be compatible with the existing sorting attachment on its current machine. The existing sorting attachment will be placed on the new copier and the current copier will be moved to the records division, replacing the aging copier there.

CITY FINANCIAL IMPACT

There is \$10,000 budgeted for this purchase.

ATTACHMENTS

1. Copier Quote

Proposal For:

City of Muscatine - Police

Sharp BP-70C45

Features

Prints 45 pages per minute b/w and color

Single Pass Document Feeder

(2) 550-sheet Paper Cassettes

2100-sheet Paper Drawer

Staple Finisher

Faxing

Network and Mobile Printing

Scan to Email and Network Folders



Pricing

Purchase	\$9,120.00
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Service Pricing

Includes parts, labor, supplies, and all service calls. Monthly service contract is \$59.50, includes 6,500 b/w prints and 500 color prints each month. B/W overage rate is \$0.006, color overage rate is \$0.0410.



City of Muscatine

ITEM NUMBER 2023-0350

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Brett Parcher, Golf Course Supervisor
Richard Klimes, Parks and Recreation Director

SUBJECT

Request to Approve the issuance of a Purchase Order to Muscatine Lawn and Power in the amount of \$13,908.16 for a Zero Turn mower for Park Maintenance.

EXECUTIVE SUMMARY

Presented for City Council's consideration is a request to approve a purchase order to Muscatine Lawn and Power for the purchase of a 2023 Hustler Super Z mower for \$13,908.16. 3 bids were received with the lowest bid received from Muscatine Lawn and Power.

STAFF RECOMMENDATION

Staff recommends purchasing the 2023 Hustler Super Z from Muscatine Lawn and Power for \$13,908.16

BACKGROUND/DISCUSSION

This mower will replace a 2010 Ferris Z-Turn mower with 3400 hours. This mower is currently not operational and staff has deemed it to be more expensive to repair than what the mower is worth.

CITY FINANCIAL IMPACT

There will be no financial impact as the emergency mower replacement will be purchased out of existing Park Maintenance budgeted funds.

ATTACHMENTS

1. Bid Document for Zero Turn Mower

MEMORANDUM

July 12, 2023

TO: Richard Klimes, Director of Parks and Recreation
FROM: Brett Parcher, Golf Course Supervisor
SUBJECT: Bid Document for Zero Turn Mower

Bid Documents were sent out to 3 vendors with all 3 responding. Here are the results

<u>Company Name</u>	<u>Model</u>	<u>Price</u>
Muscatine Lawn and Power	Hustler Super Z	\$13,908.16
Sinclair Tractor	John Deere Z 950R	\$14,338.70
Morning Sun Implement	Kubota ZD 1211	\$16,800

Therefore it is my recommendation that we purchase a 2023 Hustler Super Z from Muscatine Lawn and Power for \$13,908.16

Brett Parcher
Golf Course Supervisor

7/6/2023	Grandbridge	July 2023 Payment
7/7/2023 PAYROLL ACH	MISSION SQUARE ICMA RETIREMENT	
7/7/2023 PAYROLL ACH	MISSION SQUARE ICMA RC	
7/7/2023 PAYROLL ACH	MUNICIPAL FIRE & POLICE	
7/7/2023 PAYROLL ACH	NATIONWIDE	
7/7/2023 PAYROLL CHECKS	AFA FLEX BILLING	
7/7/2023 PAYROLL CHECKS	ALFAC	
7/7/2023 PAYROLL CHECKS	ALLSTATE	
7/7/2023 PAYROLL CHECKS	AMERICAN FIDELITY	
7/7/2023 PAYROLL CHECKS	CITY OF MUSCATINE	
7/7/2023 PAYROLL CHECKS	CLERK OF COURT	
7/7/2023 PAYROLL CHECKS	POLICE & FIRE INS	
7/7/2023 PAYROLL CHECKS	STATE OF IL	
7/7/2023 PAYROLL CHECKS	UNITED WAY	
7/7/2023 SPECIAL CK	USPS	
7/10/2023 SPECIAL CK	MUSCATINE CO SHERIFF	
7/11/2023 SPECIAL CK	CLERK OF COURT	
7/11/2023 SPECIAL CK	PACK N SHIP	
7/13/2023 SPECIAL CK	MUSCATINE CO SHERIFF	

18,921.49
11,619.16
1,364.53
76,681.08
4,680.00
5,059.50
586.90
27.04
2,921.51
7,715.51
150.00
194.94
198.40
77.00
6,000.00
60.00
80.00
285.96
60.00

BILLS FOR APPROVAL SUMMARY
January 17, 2014

Computer Bill Lists

Regular Bill List 1/17/14	\$ 730,604.31
Special Bill List - Payroll 1/07/14	106,909.28
Mid-Run Bill List 1/7/14	<u>196.61</u>
Subtotal	<u>\$ 837,710.20</u>

ACH Debit Memo Payments

Payroll ACH	Payroll Transfer	\$ 324,089.11
Internal Revenue Service	Federal Withholding	96,671.79
Treasurer, State of Iowa	State Tax Withholding	19,264.68
Wellmark Insurance	Health/Dental Insurance	50,500.00
IPERS	Contributions	87,403.72
Wellmark Insurance	Health/Dental Insurance	<u>45,500.00</u>
	Subtotal	<u>\$ 623,429.30</u>

Voucher Program

Various Landlords	Estimated February Rent	<u>\$ 128,556.00</u>
	Total Bills For Approval	<u>\$ 1,589,695.50</u>
	Voids	<u>\$ (116.61)</u>
	Net Disbursements	<u>\$ 1,589,578.89</u>
	Journal Entries	<u>\$ -</u>
	Total Expenditures	<u><u>\$ 1,589,578.89</u></u>

BILLS FOR APPROVAL SUMMARY
March 7, 2014

Computer Bill Lists

Regular Bill List 3/7/14		\$	394,843.59
Payroll Vendor Checks 2/28/14			23,461.18
Payroll Vendor ACH Payments 2/28/14			84,097.97
	Subtotal	\$	<u>502,402.74</u>

ACH Debit Memo Payments

Voucher Program

Various Landlords	Adjustment for Actual March Rent	\$	<u>(3,628.85)</u>
	Total Bills For Approval	\$	<u>1,008,674.67</u>
Elderly Housing Voids 2/25/14		\$	(935.00)
City Voids 2/25/14		\$	<u>(5,019.43)</u>
	Total	\$	<u>(5,954.43)</u>
	Net Disbursements	\$	<u>1,002,720.24</u>
Journal Entries		\$	-
			-
			-
			-
	Total Journal Entries	\$	<u>-</u>
	Total Expenditures	\$	<u><u>1,002,720.24</u></u>

BILLS FOR APPROVAL SUMMARY
March 21, 2014

Computer Bill Lists

Regular Bill List 3/21/14		\$	1,323,838.71
Special Check Elderly Run 3/18/14			3,193.10
Special Check Section 8 Run 3/7/14			565.00
Payroll Vendor ACH Payments 3/12/14			84,617.47
Payroll Vendor Checks 3/12/14			22,392.26
	Subtotal	\$	<u>1,434,606.54</u>

ACH Debit Memo Payments

Internal Revenue Service	Federal Withholding	\$	98,113.15
Treasurer, State of Iowa	State Tax Withholding		19,611.71
Treasurer, State of Iowa	Sales Tax		6,515.28
Wellmark Insurance	Health/Dental Insurance		45,500.00
Wellmark Insurance	Health/Dental Insurance		45,500.00
Payroll Account	Transfer		312,928.30
	Subtotal	\$	<u>528,168.44</u>

Add't Ambulance Fund		\$	335.00
		\$	<u>430.00</u>
	Total	\$	<u>765.00</u>

Voucher Program

Various Landlords	Estimated April Rent	\$	<u>136,545.00</u>
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Total Bills For Approval	\$	<u>2,100,084.98</u>
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Void Operating Checks 3/18/14		\$	(303.32)
Void Operating Checks 3/11/14			(230.00)
Elderly Void 3/11/14			(3,193.10)
Section 8 Void 3/07/14			(565.00)
	Total	\$	<u>(4,291.42)</u>

Net Disbursements	\$	<u>2,095,793.56</u>
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Journal Entries - January		\$	<u>3,023,419.41</u>
Journal Entries - February		\$	<u>1,260,352.12</u>

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Total Journal Entries	\$	<u>4,283,771.53</u>
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Total Expenditures	\$	<u><u>6,379,565.09</u></u>
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BILLS FOR APPROVAL SUMMARY
April 4, 2014

Computer Bill Lists

Regular Bill List 4/4/14	\$ 329,397.95
Special Check Elderly Run 3/28/14	38.85
Payroll Vendor ACH Payments 3/26/14	85,294.69
Payroll Vendor Checks 3/26/14	23,113.01
Subtotal	\$ 437,844.50

ACH Debit Memo Payments

Internal Revenue Service	Federal Withholding	\$ 93,351.48
Treasurer, State of Iowa	State Tax Withholding	18,840.27
Treasurer, State of Iowa	Sales Tax	-
Wellmark Insurance	Health/Dental Insurance	45,500.00
Wellmark Insurance	Health/Dental Insurance	45,500.00
Payroll Account	Transfer	306,349.03
IA Alcoholic Beverage Division	Beer Permit Fee - Golf	360.00
	Subtotal	\$ 509,900.78

Voucher Program

Various Landlords	Adjustment for Actual April Rent	\$ (3,132.85)
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Total Bills For Approval	\$ 944,612.43
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Total Expenditures	\$ 944,612.43
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BILLS FOR APPROVAL SUMMARY
April 4, 2014

Computer Bill Lists

Regular Bill List 4/18/14		\$	1,291,674.20
Special Check Elderly Run 4/4/14			750.00
Special Check Section 8 Run 4/4/14			150.00
Payroll Vendor ACH Payments 4/9/14			84,678.23
Payroll Vendor Checks 4/9/14			22,141.79
	Subtotal	\$	<u>1,399,394.22</u>

ACH Debit Memo Payments

IPERS	February Contributions		90,393.78
Internal Revenue Service	Federal Withholding	\$	95,636.31
Treasurer, State of Iowa	State Tax Withholding		19,178.22
Treasurer, State of Iowa	Sales Tax		8,351.13
Wellmark Insurance	Health/Dental Insurance		45,500.00
Wellmark Insurance	Health/Dental Insurance		45,500.00
Payroll Account	Transfer		312,415.63
IPERS	March Contributions		86,596.00
	Subtotal	\$	<u>703,571.07</u>

Voucher Program

Various Landlords	Estimated Rent	\$	<u>137,332.62</u>
	Total Bills For Approval	\$	<u>2,240,297.91</u>
	Total Expenditures	\$	<u><u>2,240,297.91</u></u>

BILLS FOR APPROVAL SUMMARY
May 2, 2014

Computer Bill Lists

Regular Bill List 5/2/14	\$ 792,091.55
Void Check Run 4/21/14	(1,304.75)
Special Check Run 4/21/14	350.00
Void Check Run 4/22/14	(30,080.47)
Special Check Run 4/22/14	29,971.53
Payroll Vendor ACH Payments 4/24/14	84,400.15
Payroll Vendor Checks 4/24/14	23,016.95

Subtotal	\$ 898,444.96
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ACH Debit Memo Payments

Internal Revenue Service	Federal Withholding	\$ 95,752.83
Treasurer, State of Iowa	State Tax Withholding	18,951.76
Treasurer, State of Iowa	Qtrly Sales Tax	16,340.85
Treasurer, State of Iowa	Sales Tax	10,955.91
Wellmark Insurance	Health/Dental Insurance	45,500.00
Wellmark Insurance	Health/Dental Insurance	45,500.00
Payroll Account	Transfer	315,527.86

Subtotal	\$ 548,529.21
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Voucher Program

Various Landlords	Actual May Rent	\$ (3,464.70)
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Total Bills For Approval	\$ 1,443,509.47
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Voids

	\$ -
	-
	-
	-
Total	\$ -

Net Disbursements	\$ 1,443,509.47
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Journal Entries -	\$ -
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Total Journal Entries	\$ -
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Total Expenditures	<u>\$ 1,443,509.47</u>
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BILLS FOR APPROVAL SUMMARY
June 6, 2014

Computer Bill Lists

Regular Bill List 6/6/14	\$ 1,122,537.93
Special Check Run 5/16/14	256.50
Special Check Run 5/23/14	400.00
Special Check Run 5/27/14	2,796.98
Special Check Run 6/2/14	512,252.52
Payroll Vendor ACH Payments 5/22/14	85,016.02
Payroll Vendor Checks 5/22/14	23,603.51

Subtotal	\$ 1,746,863.46
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ACH Debit Memo Payments

Internal Revenue Service	Federal Withholding	\$ 96,711.87
Treasurer, State of Iowa	State Tax Withholding	19,217.43
IPERS	April - IPERS	86,436.04
Treasurer, State of Iowa	Sales Tax	10,955.91
Wellmark Insurance	Health/Dental Insurance - May	45,500.00
Wellmark Insurance	Health/Dental Insurance - May	45,500.00
Wellmark Insurance	Health/Dental Insurance - June	45,500.00
Payroll Account	Transfer	319,822.02
Payroll Account	Transfer	58.39
Bankers Trust	Debt Payments	2,211,003.75
Iowa Finance Authority	Debt Payments	838,277.50
	Subtotal	\$ 3,718,982.91

Voucher Program

Various Landlords	Actual June Rent Adjustment	\$ (8,665.35)
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Total Bills For Approval	\$ 5,457,181.02
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Voids

Void Check Run 5/16/14	(306.50)
Void Check Run 5/27/14	(2,853.37)
Total	\$ (3,159.87)

Net Disbursements	\$ 5,454,021.15
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Total Expenditures	<u>\$ 5,454,021.15</u>
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BILLS FOR APPROVAL SUMMARY
June 20, 2014

Computer Bill Lists

Regular Bill List 6/6/14		\$ 1,059,480.40
Special Check Run 6/10/14		367.00
Special Check Run 6/13/14		383.97
Payroll Vendor ACH Payments 06/05/14		85,421.87
Payroll Vendor Checks 06/05/14		22,713.89
	Subtotal	<u>\$ 1,168,367.13</u>

ACH Debit Memo Payments

Internal Revenue Service	Federal Withholding	\$ 99,930.37
Internal Revenue Service	Federal Withholding	65.28
Internal Revenue Service	Federal Withholding	151.04
Treasurer, State of Iowa	State Tax Withholding	19,587.98
Treasurer, State of Iowa	State Tax Withholding	7.65
Treasurer, State of Iowa	State Tax Withholding	22.15
IPERS	May - IPERS	86,103.42
Treasurer, State of Iowa	Sales Tax	10,955.91
Wellmark Insurance	Health/Dental Insurance - June	45,500.00
Wellmark Insurance	Health/Dental Insurance - June	45,500.00
Payroll Account	Transfer	330,276.98
Payroll Account	Transfer	329.53
Payroll Account	Transfer	298.80
Bankers Trust	Paying Agent Fee	250.00
	Subtotal	<u>\$ 638,979.11</u>

Voucher Program

Various Landlords	Estimated July Rent	<u>\$ 140,521.35</u>
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Total Bills For Approval	<u>\$ 1,947,867.59</u>
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Voids

Void Check Run 06/06/14	Operating	\$ (27.75)
Void Check Run 06/10/14	Operating	(1,981.25)
Void Check Run 06/10/14	Elderly	(117.85)
Void Check Run 06/10/14	Section 8	(321.00)
Void Check Run 06/10/14 (AS400)	Operating	(100.00)
Void Check Run 06/13/14	Operating	(433.97)
	Total	<u>\$ (2,981.82)</u>

Net Disbursements	<u>\$ 1,944,885.77</u>
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Total Expenditures	<u><u>\$ 1,944,885.77</u></u>
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BILLS FOR APPROVAL SUMMARY
July 17, 2014

Computer Bill Lists

Regular Bill List 07/18/2014		\$ 655,897.13
Special Check Run 07/08/14		409.23
Payroll Vendor ACH Payments 07/02/14		86,391.70
Payroll Vendor Checks 07/02/14		21,411.78
	Subtotal	<u>\$ 764,109.84</u>

ACH Debit Memo Payments

IPERS	IPERS - June	\$ 85,654.33
Internal Revenue Service	Federal Withholding	104,338.73
Treasurer, State of Iowa	State Tax Withholding	20,107.46
Treasurer, State of Iowa	Sales Tax	10,024.47
Wellmark Insurance	Health/Dental Insurance - July	45,500.00
Wellmark Insurance	Health/Dental Insurance - July	45,500.00
Payroll Account	Transfer	368,417.58
	Subtotal	<u>\$ 679,542.57</u>

Voucher Program

Various Landlords	Estimated Rent August	<u>\$ 135,221.00</u>
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Total Bills For Approval	<u>\$ 1,578,873.41</u>
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Voids

Void Check Run 07/15/2014	Section 8	\$ (681.27)
	Total	<u>\$ (681.27)</u>

Net Disbursements	<u>\$ 1,578,192.14</u>
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Total Expenditures	<u><u>\$ 1,578,192.14</u></u>
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BILLS FOR APPROVAL SUMMARY
August 8, 2014

Computer Bill Lists

Regular Bill List 08/08/14		\$	1,917,083.00
Special Check Run 07/18/14			7,845.16
Payroll Vendor ACH Payments 07/17/14			22,488.48
Payroll Vendor ACH Payment 07/31/14			21,111.32
Payroll Vendor Checks 07/17/14			88,791.06
Payroll Vendor Checks 07/31/14			102,867.83
	Subtotal	\$	<u>2,160,186.85</u>

ACH Debit Memo Payments

Payroll Account	Transfer - July	\$	353,223.49
Internal Revenue Service	Federal Withholding - July		108,773.83
Treasurer, State of Iowa	State Tax Withholding		21,259.66
Treasurer, State of Iowa	Sales Tax		10,024.47
Wellmark Insurance	Health/Dental Insurance - July		45,500.00
Wellmark Insurance	Health/Dental Insurance - July		45,500.00
Payroll Account	Transfer		354,747.27
Internal Revenue Service	Federal Withholding		113,233.16
Treasurer, State of Iowa	State Tax Withholding		21,628.15
Treasurer, State of Iowa	Sales Tax		10,024.47
Treasurer, State of Iowa	Sales Tax - Qtrly		20,044.15
Wellmark Insurance	Health/Dental Insurance - August		45,500.00
	Subtotal	\$	<u>1,149,458.65</u>

Voucher Program

Various Landlords	Correction to Estimated Rent	\$	<u>(2,889.89)</u>
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Total Bills For Approval \$ 3,306,755.61

Voids

Void Check Run 07/18/14	Section 8	\$	(7,720.16)
	Total	\$	<u>(7,720.16)</u>

Net Disbursements \$ 3,299,035.45

Total Expenditures \$ 3,299,035.45

BILLS FOR APPROVAL SUMMARY
August 14, 2014

Computer Bill Lists

Regular Bill List 8/22/14		\$	1,347,520.55
Special Check Run 8/7/14			300.00
Special Check Run 8/8/14			15.00
Payroll Vendor ACH Payments 8/14/14			87,698.61
Payroll Vendor Checks 8/14/14			21,964.73
	Subtotal	\$	<u>1,457,498.89</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	339,852.28
Treasurer, State of Iowa	State Tax Withholding		20,123.16
Wellmark Insurance	Health/Dental Insurance - August		45,500.00
Wellmark Insurance	Health/Dental Insurance - August		45,500.00
Internal Revenue Service	Federal Withholding		101,986.29
IPERS	IPERS - July		88,797.51
	Subtotal	\$	<u>641,759.24</u>

Voucher Program

Various Landlords	Estimated Rent September	\$	<u>140,521.00</u>
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Total Bills For Approval	\$	<u>2,239,779.13</u>
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Voids

Net Disbursements

Total Expenditures	\$	<u><u>-</u></u>
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BILLS FOR APPROVAL SUMMARY
September 4, 2014

Computer Bill Lists

Regular Bill List 9/2/14	\$	843,771.06
Special Check Run 8/22/14		26,300.00
Payroll Vendor ACH Payments 8/27/14		88,075.33
Payroll Vendor Checks 8/27/14		10,907.34
Subtotal	\$	969,053.73

ACH Debit Memo Payments

Payroll Account	Transfer	\$	342,299.47
Treasurer, State of Iowa	State Tax Withholding		20,540.22
Wellmark Insurance	Health/Dental Insurance - August		45,500.00
Wellmark Insurance	Health/Dental Insurance - September		45,500.00
Internal Revenue Service	Federal Withholding		102,770.67
Treasurer, State of Iowa	Sales Tax		10,024.47
	Subtotal	\$	566,634.83

Voucher Program

Various Landlords	Correction to September Rent	\$	(6,964.04)
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Total Bills For Approval	\$	1,528,724.52
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Voids

Void Check Run 8/22/14	Section 8	\$	(1,730.00)
	Operating		(40,068.00)
	Total	\$	(41,798.00)

Net Disbursements	\$	1,486,926.52
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Total Expenditures	\$	1,486,926.52
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BILLS FOR APPROVAL SUMMARY
September 19, 2014

Computer Bill Lists

Regular Bill List 9/2/14		\$	922,008.65
Payroll Vendor ACH Payments 9/11/14			86,411.81
Payroll Vendor Checks 9/11/14			20,713.54
	Subtotal	\$	<u>1,029,134.00</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	332,715.89
Treasurer, State of Iowa	State Tax Withholding		20,392.54
Wellmark Insurance	Health/Dental Insurance - September		45,500.00
Wellmark Insurance	Health/Dental Insurance - September		45,500.00
Internal Revenue Service	Federal Withholding		101,459.55
IPERS	August IPERS		130,152.40
Treasurer, State of Iowa	Sales Tax		10,024.47
	Subtotal	\$	<u>685,744.85</u>

Voucher Program

Various Landlords	Estimated Rent October	\$	<u>140,000.00</u>
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Total Bills For Approval \$ 1,854,878.85

Voids

Void Check Run 8/22/14	Section 8	\$	(204.00)
	Operating		<u>(80.00)</u>
	Total	\$	<u>(284.00)</u>

Net Disbursements \$ 1,854,594.85

Total Expenditures \$ 1,854,594.85

BILLS FOR APPROVAL SUMMARY
October 3,2014

Computer Bill Lists

Regular Bill List 9/2/14		\$	586,459.07
Special Bill List 09/23/2014			5,995.34
Special Bill List 09/30/2014			75.00
Payroll Vendor ACH Payments 09/24/2014			86,477.33
Payroll Vendor Checks 09/24/2014			21,509.66
	Subtotal	\$	<u>700,516.40</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	324,624.26
Treasurer, State of Iowa	State Tax Withholding		19,950.36
Wellmark Insurance	Health/Dental Insurance - September		45,500.00
Wellmark Insurance	Health/Dental Insurance - September		45,500.00
Internal Revenue Service	Federal Withholding		98,235.37
	Subtotal	\$	<u>533,809.99</u>

Voucher Program

Various Landlords	Correction to Estimated Rent	\$	<u>(12,357.73)</u>
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Total Bills For Approval	\$	<u>1,221,968.66</u>
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Voids

Void Check Run 09/23/2014	Operating	\$	(7,543.90)
Void Check Run 09/30/2014	Operating		<u>(75.00)</u>
	Total	\$	<u>(7,618.90)</u>

Net Disbursements	\$	<u>1,214,349.76</u>
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Total Expenditures	\$	<u><u>1,214,349.76</u></u>
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BILLS FOR APPROVAL SUMMARY
October 17,2014

Computer Bill Lists

Regular Bill List 10/17/14		\$	1,137,772.68
Heuer Addtn'l Amount		\$	39,275.00
Special Bill List 10/03/14			499.50
Special Bill List 10/07/14			1,628.90
Special Bill List 10/13/14			557.00
Payroll Vendor ACH Payments 10/08/14			86,566.28
Payroll Vendor Checks 10/08/14			20,624.04
	Subtotal	\$	1,286,923.40

ACH Debit Memo Payments

Payroll Account	Transfer	\$	328,401.92
Treasurer, State of Iowa	State Tax Withholding		20,318.96
Treasurer, State of Iowa	Sales Tax		7,359.24
Wellmark Insurance	Health/Dental Insurance - October		45,500.00
IPERS	IPERS - September		87,368.25
Internal Revenue Service	Federal Withholding		101,071.24
	Subtotal	\$	590,019.61

Voucher Program

Various Landlords	Estimated Rent November	\$	130,322.00
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Total Bills For Approval	\$	2,007,265.01
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Voids

Void Check Run 10/03/14	Operating	\$	(337.50)
Void Check Run 10/07/14	Section 8		(204.00)
Void Check Run 10/07/14	Operating		(1,892.84)
	Total	\$	(2,434.34)

Net Disbursements	\$	2,004,830.67
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Total Expenditures	\$	2,004,830.67
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BILLS FOR APPROVAL SUMMARY
November 7, 2014

Computer Bill Lists

Regular Bill List 11/07/2014		\$	1,552,553.11
Special Bill List 10/31/2014			208.08
Payroll Vendor ACH Payments 10/22/2014			86,544.01
Payroll Vendor Checks 10/22/2014			21,571.45
	Subtotal	\$	<u>1,660,876.65</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	325,144.92
Treasurer, State of Iowa	State Tax Withholding		19,979.59
Wellmark Insurance	Health/Dental Insurance - October		45,500.00
Wellmark Insurance	Health/Dental Insurance - October		45,500.00
Wellmark Insurance	Health/Dental Insurance - November		45,500.00
Treasurer, State of Iowa	Sales Tax		15,802.47
Treasurer, State of Iowa	Sales Tax		7,359.24
Internal Revenue Service	Federal Withholding		98,358.18
	Subtotal	\$	<u>603,144.40</u>

Voucher Program

Various Landlords	Correction to Estimated Rent	\$	<u>(3,951.00)</u>
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Total Bills For Approval	\$	<u>2,260,070.05</u>
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Voids

Void Check Run 10/17/2014	Operating	\$	(6.57)
	Total	\$	<u>(6.57)</u>

Net Disbursements	\$	<u>2,260,063.48</u>
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Journal Entries -	June	\$	3,365,982.20
	July		1,029,878.46
	August		1,226,227.84
	September		<u>1,740,908.12</u>
	Total Journal Entries	\$	<u>7,362,996.62</u>
	Total Expenditures	\$	<u><u>9,623,060.10</u></u>

BILLS FOR APPROVAL SUMMARY
November 21, 2014

Computer Bill Lists

Regular Bill List 11/21/14		\$	918,935.35
Payroll Vendor ACH Payments 11/07/14			86,673.75
Payroll Vendor Checks 11/07/14			20,894.47
	Subtotal	\$	<u>1,026,503.57</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	326,202.31
Treasurer, State of Iowa	State Tax Withholding		20,303.56
Wellmark Insurance	Health/Dental Insurance - October		45,500.00
Wellmark Insurance	Health/Dental Insurance - November		45,500.00
Wellmark Insurance	Health/Dental Insurance - November		45,500.00
Treasurer, State of Iowa	Sales Tax		7,359.24
Internal Revenue Service	Federal Withholding		99,404.76
IPERS	October Contributions		89,081.55
IPERS	Other		4,781.87
	Subtotal	\$	<u>683,633.29</u>

Voucher Program

Various Landlords	December Estimated Rent	\$	<u>130,000.00</u>
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Total Bills For Approval \$ 1,840,136.86

Voids

Void Check Run 11/07/14	Operating	\$	(180.00)
Void Check Run 11/18/14	Operating		<u>(595.96)</u>
	Total	\$	<u>(775.96)</u>

Net Disbursements \$ 1,839,360.90

Total Expenditures \$ 1,839,360.90

BILLS FOR APPROVAL SUMMARY
December 5, 2014

Computer Bill Lists

Regular Bill List 12/05/14	\$ 637,803.65
Payroll Vendor ACH Payments 11/19/14	117,138.31
Payroll Vendor ACH Payments 11/21/14	34,358.93
Payroll Vendor Checks 11/19/14	21,593.76
Special Check Run 12/01/14	28,786.01
Subtotal	<u>\$ 839,680.66</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 373,011.37
Payroll Account	Transfer - Police Holiday Pay	63,869.37
Treasurer, State of Iowa	State Tax Withholding	28,790.72
Wellmark Insurance	Health/Dental Insurance - November	45,500.00
Wellmark Insurance	Health/Dental Insurance - December	45,500.00
Treasurer, State of Iowa	Sales Tax	7,359.24
Internal Revenue Service	Federal Withholding	129,451.89
Iowa Finance Authority	Debt Payments	214,425.00
Bankers Trust	Debt Payments	194,969.24
	Subtotal	<u>\$ 1,102,876.83</u>

Voucher Program

Various Landlords	Adjustment for Actual December Rent	<u>\$ (2,639.00)</u>
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	Total Bills For Approval	<u>\$ 1,939,918.49</u>
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Voids

Void Check Run 12/01/14	Elderly	\$ (246.00)
	Total	<u>\$ (246.00)</u>

	Net Disbursements	<u>\$ 1,939,672.49</u>
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	Total Expenditures	<u><u>\$ 1,939,672.49</u></u>
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BILLS FOR APPROVAL SUMMARY
December 19, 2014

Computer Bill Lists

Regular Bill List 12/19/14
Payroll Vendor ACH Payments 12/03/14
Payroll Vendor Checks 12/03/14
Special Check Run 12/05/14

Subtotal

ACH Debit Memo Payments

Payroll Account
Treasurer, State of Iowa
Wellmark Insurance
Wellmark Insurance
Treasurer, State of Iowa
Internal Revenue Service
IPERS

Transfer
State Tax Withholding
Health/Dental Insurance - December
Health/Dental Insurance - December
Sales Tax
Federal Withholding
IPERS - November

Subtotal

Voucher Program

Various Landlords

Estimated Rent January

Total Bills For Approval

Voids

Void Check Run 12/16/14

Operating
Total

Net Disbursements

Total Expenditures

\$	906,679.53
	87,069.60
	21,472.83
	4,736.19
<u>\$</u>	<u>1,019,958.15</u>

\$	321,185.53
	19,756.97
	45,500.00
	45,500.00
	7,359.24
	96,136.25
	89,910.40
<u>\$</u>	<u>625,348.39</u>

<u>\$</u>	<u>131,000.00</u>
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<u>\$</u>	<u>1,776,306.54</u>
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<u>\$</u>	<u>(163.85)</u>
<u>\$</u>	<u>(163.85)</u>

<u>\$</u>	<u>1,776,142.69</u>
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<u><u>\$</u></u>	<u><u>1,776,142.69</u></u>
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BILLS FOR APPROVAL SUMMARY
January 9, 2015

Computer Bill Lists

Regular Bill List 1/9/15	\$ 485,540.31
Payroll Vendor ACH Payment 12/17/14	86,758.02
Payroll Vendor ACH Payments 12/31/14	88,502.95
Payroll Vendor Checks 12/17/14	22,296.07
Payroll Vendor Checks 12/31/14	22,491.48
Special Check Run 12/26/14	1,578.00
Special Check Run 12/30/14	298.60
Special Check Run 1/6/15	200.00
Subtotal	\$ 707,665.43

ACH Debit Memo Payments

Payroll Account	Transfer - December	\$ 311,377.19
Payroll Account	Transfer - January	322,590.05
Payroll Account	Brink Ipsers	248.29
Treasurer, State of Iowa	State Tax Withholding	19,684.78
Treasurer, State of Iowa	State Tax Withholding	19,151.38
Wellmark Insurance	Health/Dental Insurance - December	45,500.00
Wellmark Insurance	Health/Dental Insurance - January	45,500.00
Wellmark Insurance	Health/Dental Insurance - January	45,500.00
Treasurer, State of Iowa	Sales Tax	8,152.88
Internal Revenue Service	Federal Withholding - December	95,428.56
Internal Revenue Service	Federal Withholding - January	103,786.79
First National Bank	US Treasury Dept of Fiscal Service	39,249.00
Subtotal		\$ 1,056,168.92

Voucher Program

Various Landlords	Actual January Rent	<u>\$ (2,868.00)</u>
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Total Bills For Approval \$ 1,760,966.35

Voids

Void Check Run 12/26/14	Section 8	\$ (1,068.00)
Void Check Run 12/26/14	Operating	(248.29)
Void Check Run 12/30/14	Operating	(298.60)
Void Check Run 1/6/15	Operating	(34.00)
	Total	<u>\$ (1,648.89)</u>

Net Disbursements \$ 1,759,317.46

Total Expenditures \$ 1,759,317.46

BILLS FOR APPROVAL SUMMARY
January 15, 2015

Computer Bill Lists

Regular Bill List 1/16/15

	\$ 476,097.25
Subtotal	<u>\$ 476,097.25</u>

ACH Debit Memo Payments

Wellmark Insurance

Health/Dental Insurance - January	52,000.00
Subtotal	<u>\$ 52,000.00</u>

Voucher Program

Various Landlords

Estimated February Rent	<u>\$ 128,531.00</u>
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Total Bills For Approval	<u>\$ 656,628.25</u>
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Voids

Void Check Run 1/13/15

Operating	\$ (100.00)
Total	<u>\$ (100.00)</u>

Net Disbursements	<u>\$ 656,528.25</u>
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Total Expenditures	<u><u>\$ 656,528.25</u></u>
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BILLS FOR APPROVAL SUMMARY
February 6, 2015

Computer Bill Lists

Regular Bill List 1/9/15		\$	598,262.60
Payroll Vendor ACH Payments 01/14/15			88,194.33
Payroll Vendor ACH Payment 01/28/15			86,775.16
Payroll Vendor Checks 01/14/15			22,472.80
Payroll Vendor Checks 01/28/15			11,596.14
Special Check Run 01/20/15			6,101.82
Special Check Run 02/03/15			83.00
Subtotal		\$	813,485.85

ACH Debit Memo Payments

Payroll Account	Transfer	\$	319,542.49
Payroll Account	Transfer		315,955.01
Treasurer, State of Iowa	State Tax Withholding		20,558.00
Treasurer, State of Iowa	State Tax Withholding		19,496.57
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Treasurer, State of Iowa	Sales Tax Deposit		8,152.00
Treasurer, State of Iowa	Sales Tax Deposit		9,183.63
IPERS	IPERS - Decmeber		86,512.44
Internal Revenue Service	Federal Withholding - January		99,806.01
Internal Revenue Service	Federal Withholding - February		93,528.19
Subtotal		\$	1,128,734.34

Voucher Program

Various Landlords	Actual Febrary Rent	\$	149.00
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Total Bills For Approval \$ 1,942,369.19

Voids

Void Check Run 01/20/15	Operating - January	\$	(101.82)
Void Check Run 02/03/15	Operating - Febraruy		(83.00)
	Total		(184.82)

Net Disbursements \$ 1,942,184.37

Journal Entries -	October	\$	1,367,054.96
	November		1,414,971.35
	December		1,459,384.34
	Total Journal Entries	\$	4,241,410.65
	Total Expenditures	\$	6,183,595.02

BILLS FOR APPROVAL SUMMARY
February 20, 2015

Computer Bill Lists

Regular Bill List 2/20/15		\$ 479,985.51
Payroll Vendor ACH Payments 2/11/15		87,026.29
Payroll Vendor Checks 2/11/15		22,499.03
	Subtotal	<u>\$ 589,510.83</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 316,123.73
Treasurer, State of Iowa	State Tax Withholding	19,978.70
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
Treasurer, State of Iowa	Sales Tax Deposit	8,152.88
IPERS	IPERS - January	130,229.71
Internal Revenue Service	Federal Withholding - January	98,418.97
Alcoholic Beverage Division	Golf Course Beer Permit	360.00
	Subtotal	<u>\$ 677,263.99</u>

Voucher Program

Various Landlords	Estimated March Rent	<u>\$ 131,000.00</u>
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Total Bills For Approval	<u>\$ 1,397,774.82</u>
Total Expenditures	<u><u>\$ 1,397,774.82</u></u>

BILLS FOR APPROVAL SUMMARY
March 6, 2015

Computer Bill Lists

Regular Bill List 3/3/15		\$	445,978.37
Payroll Vendor Checks 02/25/15			22,332.15
Payroll Vendor ACH Payments 2/25/15			87,127.49
Special Check Run 2/20/15			15,000.00
Special Check Run 2/27/15			138.00
Subtotal		\$	<u>570,576.01</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	311,960.28
Treasurer, State of Iowa	State Tax Withholding		19,472.24
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Treasurer, State of Iowa	Sales Tax Deposit		8,152.88
Internal Revenue Service	Federal Withholding - February		94,094.10
Subtotal		\$	<u>537,679.50</u>

Voucher Program

Various Landlords	Actual March Rent	\$	<u>(583.00)</u>
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Total Bills For Approval	\$	<u>1,107,672.51</u>
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Voids

Void Check Run 2/20/15	Operating	\$	(15,000.00)
Void Check Run 2/27/15	Operating		<u>(138.00)</u>
Total		\$	<u>(15,138.00)</u>

Net Disbursements	\$	<u>1,092,534.51</u>
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Journal Entries -	January	\$	1,023,974.71
	Total Journal Entries	\$	<u>1,023,974.71</u>

Total Expenditures	\$	<u>2,116,509.22</u>
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BILLS FOR APPROVAL SUMMARY
March 20, 2015

Computer Bill Lists

Regular Bill List 03/20/15		\$	442,721.43
Payroll Vendor Checks 03/11/15			25,340.20
Payroll Vendor ACH Payments 03/11/15			87,163.39
Special Check Run 03/06/15			50.00
Special Check Run 03/17/15			92.13
	Subtotal	\$	<u>555,367.15</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	323,531.77
Treasurer, State of Iowa	State Tax Withholding		20,406.43
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Treasurer, State of Iowa	Sales Tax Deposit		8,152.88
IPERS	February		87,941.36
Internal Revenue Service	Federal Withholding		99,767.20
	Subtotal	\$	<u>643,799.64</u>

Voucher Program

Various Landlords	Estimated April Rent	\$	<u>131,500.00</u>
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Total Bills For Approval	\$	<u><u>1,330,666.79</u></u>
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Voids

Void Check Run 03/17/15	Operating	\$	<u>(2,559.52)</u>
	Total	\$	<u>(2,559.52)</u>

Net Disbursements	\$	<u>1,328,107.27</u>
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Journal Entries -	February	\$	<u>977,142.70</u>
	Total Journal Entries	\$	<u>977,142.70</u>

Total Expenditures	\$	<u><u>2,305,249.97</u></u>
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BILLS FOR APPROVAL SUMMARY
April 3, 2015

Computer Bill Lists

Regular Bill List 4/3/2015		\$	442,585.88
Payroll Vendor Checks 3/27/15			23,180.56
Payroll Vendor ACH Payments 03/27/15			87,479.46
Special Check Run 3/20/15			45.99
Special Check Run 3/27/15			16,698.44
	Subtotal	\$	<u>569,990.33</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	318,541.03
Treasurer, State of Iowa	State Tax Withholding		19,839.88
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Internal Revenue Service	Federal Withholding		95,458.58
	Subtotal	\$	<u>537,839.49</u>

Voucher Program

Various Landlords	Estimated April Rent Differenece	\$	<u>(954.00)</u>
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Total Bills For Approval	\$	<u>1,106,875.82</u>
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Voids

Void Check Run 03/17/15	Operating	\$	<u>(16,698.44)</u>
	Total	\$	<u>(16,698.44)</u>

Net Disbursements	\$	<u>1,090,177.38</u>
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Journal Entries -	NONE	\$	-
	Total Journal Entries	\$	-

Total Expenditures	\$	<u>1,090,177.38</u>
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BILLS FOR APPROVAL SUMMARY
April 17, 2015

Computer Bill Lists

Regular Bill List 4/17/2015	\$ 649,597.91
Payroll Vendor Checks 4/8/15	22,411.06
Payroll Vendor ACH Payments 4/8/15	87,656.74
Special Check Run 4/3/15	155.00
Subtotal	\$ 759,820.71

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 319,908.45
Treasurer, State of Iowa	State Tax Withholding	19,750.38
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
Treasurer, State of Iowa	Sales Tax	12,036.49
IPERS	March - Contributions	88,144.70
Internal Revenue Service	Federal Withholding	97,188.16
	Subtotal	\$ 641,028.18

Voucher Program

Various Landlords	Estimated May Rent	\$ 132,153.00
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Total Bills For Approval	\$ 1,533,001.89
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Net Disbursements	\$ 1,533,001.89
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Journal Entries -	March	\$ 1,826,518.74
	Total Journal Entries	\$ 1,826,518.74

Total Expenditures	\$ 3,359,520.63
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BILLS FOR APPROVAL SUMMARY
May 8, 2015

Computer Bill Lists

Regular Bill List 4/17/15	\$ 766,058.49
Payroll Vendor Checks 4/8/15	22,586.30
Payroll Vendor ACH Payments 4/8/15	87,001.65
Special Check Run 4/14/15	2,425.00
Special Check Run 4/14/15	114.92
Special Check Run 4/28/15	1,991.35
Subtotal	<u>\$ 880,177.71</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 319,761.53
Treasurer, State of Iowa	State Tax Withholding	19,429.47
Wellmark Insurance	Health/Dental Insurance	52,000.00
Payroll Account	Transfer	1,286.97
Internal Revenue Service	Federal Withholding	331.36
Treasurer, State of Iowa	State Tax Withholding	64.76
Treasurer, State of Iowa	Quarterly Sales Tax	14,249.71
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
Treasurer, State of Iowa	Sales Tax	12,036.49
Internal Revenue Service	Federal Withholding	95,554.22
Subtotal		<u>\$ 618,714.51</u>

Voucher Program

Various Landlords	Estimated April Rent Differenece	\$ (2,961.00)
		<u>\$ (2,961.00)</u>

Total Bills For Approval	<u><u>\$ 1,495,931.22</u></u>
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Voids

Void Check Run 4/14/15	Section 8	\$ (2,425.00)
Void Check Run 4/28/15	Operating	(1,991.35)
Void Check Run 5/5/15	Operating	(215.00)
Void Check Run 5/5/15	Operating	(1,991.35)
	Total	<u>\$ (6,622.70)</u>

Net Disbursements	<u>\$ 1,489,308.52</u>
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Total Expenditures	<u><u>\$ 1,489,308.52</u></u>
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BILLS FOR APPROVAL SUMMARY
May 22, 2015

Computer Bill Lists

Regular Bill List 5/22/15		\$	587,652.13
Payroll Vendor Checks 5/6/15			22,647.61
Payroll Vendor ACH Payments 5/6/15			86,343.00
Special Check Run 5/5/15			2,146.35
Special Check Run 5/8/15			633.75
	Subtotal	\$	<u>699,422.84</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	330,740.30
Treasurer, State of Iowa	State Tax Withholding		20,180.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Treasurer, State of Iowa	Sales Tax		12,036.49
IPERS	April Contributions		87,728.64
Internal Revenue Service	Federal Withholding		100,849.41
	Subtotal	\$	<u>655,534.84</u>

Voucher Program

Various Landlords	Estimated Rent June	\$	132,000.00
		\$	<u>132,000.00</u>

Total Bills For Approval	\$	<u><u>1,486,957.68</u></u>
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Voids

Void Check Run 5/8/15	Operating	\$	(633.75)
	Subtotal	\$	<u>(633.75)</u>
	Net Disbursements	\$	<u>1,486,323.93</u>
	Total Expenditures	\$	<u><u>1,486,323.93</u></u>

BILLS FOR APPROVAL SUMMARY
June 5, 2015

Computer Bill Lists

Regular Bill List 6/5/15		\$	478,436.44
Payroll Vendor Checks 5/20/15			22,331.34
Payroll Vendor ACH Payments 5/20/15			82,644.97
Special Check Run 5/22/15			50.00
Special Check Run 5/29/15			513,540.00
	Subtotal	\$	<u>1,097,002.75</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	324,604.87
Treasurer, State of Iowa	State Tax Withholding		19,439.49
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Treasurer, State of Iowa	Sales Tax		12,036.49
Internal Revenue Service	Federal Withholding		96,116.62
	Subtotal	\$	<u>556,197.47</u>

Voucher Program

Various Landlords	Actual June Rent	\$	(1,736.00)
		\$	<u>(1,736.00)</u>

Total Bills For Approval	\$	<u>1,651,464.22</u>
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Voids

Void Check Run 5/22/15	Operating	\$	(50.00)
	Subtotal	\$	<u>(50.00)</u>

Net Disbursements	\$	<u>1,651,414.22</u>
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Journal Entries -	April	\$	1,360,562.57
	Total Journal Entries	\$	<u>1,360,562.57</u>

Total Expenditures	\$	<u>3,011,976.79</u>
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BILLS FOR APPROVAL SUMMARY
June 19, 2015

Computer Bill Lists

Regular Bill List 6/19/15	\$ 967,233.92
Payroll Vendor Checks 6/3/15	22,412.71
Payroll Vendor ACH Payments 6/3/15	82,508.00
Special Check Run 6/9/15	193.00
Subtotal	\$ 1,072,347.63

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 328,270.38
Treasurer, State of Iowa	State Tax Withholding	19,562.35
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
Treasurer, State of Iowa	Sales Tax	12,036.49
IPERS	May Contributions	81,583.61
Internal Revenue Service	Federal Withholding	98,331.49
	Subtotal	\$ 643,784.32

Voucher Program

Various Landlords	Estimated July Rent	\$ 132,000.00
		<u>\$ 132,000.00</u>

Total Bills For Approval	<u><u>\$ 1,848,131.95</u></u>
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Voids

Void Check Run 6/9/15	Operating	\$ (200.00)
	Subtotal	<u>\$ (200.00)</u>

Net Disbursements	<u>\$ 1,847,931.95</u>
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Journal Entries -	May	\$ 1,000,043.29
	Total Journal Entries	<u>\$ 1,000,043.29</u>

Total Expenditures	<u><u>\$ 2,847,975.24</u></u>
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BILLS FOR APPROVAL SUMMARY
July 6, 2015

Computer Bill Lists

Regular Bill List 7/6/15		\$	475,043.51
Payroll Vendor Checks 6/17/15			22,491.37
Payroll Vendor ACH Payments 6/17/15			82,198.29
Special Check Run 6/24/15			32,851.00
Special Check Run 6/30/15			145.00
Special Check Run 7/1/15			336,342.30
	Subtotal	\$	<u>949,071.47</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	350,718.35
Treasurer, State of Iowa	State Tax Withholding		20,708.31
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Internal Revenue Service	Federal Withholding		104,056.26
	Subtotal	\$	<u>579,482.92</u>

Voucher Program

Various Landlords	Actual July Rent	\$	1,789.50
		\$	<u>1,789.50</u>

Total Bills For Approval	\$	<u><u>1,530,343.89</u></u>
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Voids

Void Check Run 6/30/15	Operating	\$	(164.45)
	Subtotal	\$	<u>(164.45)</u>

Net Disbursements	\$	<u>1,530,179.44</u>
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Total Expenditures	\$	<u><u>1,530,179.44</u></u>
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BILLS FOR APPROVAL SUMMARY
July 17,2015

Computer Bill Lists

Regular Bill List 7/17/15		\$	855,205.77
Payroll Vendor Checks 7/2/15			2,889.52
Payroll Vendor Checks 7/1/15			19,486.07
Payroll Vendor ACH Payments 7/1/15			77,924.44
	Subtotal	\$	<u>955,505.80</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	367,195.08
Payroll Account	Transfer - June		2,263.28
IPERS	Contributions - June		86,585.39
Iowa Finance Authority	SRF Loan Payment		847,162.50
Bankers Trust	Bonds and Interest Due 6-1-15		2,165,111.25
Treasurer, State of Iowa	State Tax Withholding		20,514.40
Treasurer, State of Iowa	Sales Tax		10,987.47
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Internal Revenue Service	Federal Withholding		104,111.07
	Subtotal	\$	<u>3,707,930.44</u>

Voucher Program

Various Landlords	Estimated August Rent	\$	136,303.00
		\$	<u>136,303.00</u>

Total Bills For Approval	\$	<u><u>4,799,739.24</u></u>
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Net Disbursements	\$	<u>4,799,739.24</u>
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Total Expenditures	\$	<u><u>4,799,739.24</u></u>
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BILLS FOR APPROVAL SUMMARY
August 8, 2015

Computer Bill Lists

Regular Bill List 8/7/15	\$ 818,786.11
Special Check 7/21/15	188.00
Payroll Vendor Checks 7/15/15	22,371.91
Payroll Vendor Checks 7/29/15	15,095.79
Payroll Vendor ACH Payments 7/15/15	79,535.18
Payroll Vendor ACH Payments 7/29/15	88,754.48
Subtotal	\$ 1,024,731.47

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 349,165.72
Payroll Account	Transfer	356,534.91
Payroll Account	Transfer	1,079.89
Treasurer, State of Iowa	State Tax Withholding	20,893.34
Treasurer, State of Iowa	State Tax Withholding	20,824.67
Treasurer, State of Iowa	Add'l State Tax Withholding	48.94
Treasurer, State of Iowa	Sales Tax	10,987.47
Treasurer, State of Iowa	Quarterly Sales Tax	11,244.41
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
Internal Revenue Service	Add'l Federal Withholding	243.22
Internal Revenue Service	PCORI Fee (Affordable Housing Act)	1,297.92
Internal Revenue Service	Federal Withholding	107,701.51
Internal Revenue Service	Federal Withholding	105,406.61
Subtotal		\$ 1,141,428.61

Voucher Program

Various Landlords	Actual August Rent	\$ (717.50)
		<u>\$ (717.50)</u>

Voids

Void Check Run 7/29/15	Operating	\$ (37.00)
Void Check Run 7/29/15	Operating	(21.00)
	Subtotal	\$ (58.00)

Total Bills For Approval \$ 2,165,384.58

Net Disbursements \$ 2,165,384.58

Total Expenditures \$ 2,165,384.58

BILLS FOR APPROVAL SUMMARY
August 21, 2015

Computer Bill Lists

Regular Bill List 8/7/15		\$	656,720.63
Special Check 8/5/15			2,835.50
Special Check 8/7/15			24,400.00
Payroll Vendor Checks 8/12/15			23,461.01
Payroll Vendor ACH Payments 8/12/15			80,640.21
Subtotal		\$	<u>788,057.35</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	349,337.48
Payroll Account	Transfer		773.22
Treasurer, State of Iowa	State Tax Withholding		20,896.67
Treasurer, State of Iowa	Add'l State Tax Withholding		32.98
Treasurer, State of Iowa	Sales Tax		10,987.47
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
IPERS	July Contributions		132,954.82
Internal Revenue Service	Federal Withholding		106,614.01
Internal Revenue Service	Add'l Federal Withholding		135.06
	Subtotal	\$	<u>725,731.71</u>

Voucher Program

Various Landlords	Estimated September Rent	\$	141,000.00
		\$	<u>141,000.00</u>

Voids

Void Check Run 8/7/15	Section 8	\$	(24,400.00)
Void Check Run 8/5/15	Operating		(2,830.50)
	Subtotal	\$	<u>(27,230.50)</u>

Total Bills For Approval \$ 1,627,558.56

Net Disbursements \$ 1,627,558.56

Total Expenditures \$ 1,627,558.56

BILLS FOR APPROVAL SUMMARY
September 4, 2015

Computer Bill Lists

Regular Bill List 9/4/15		\$	575,637.31
Special Check 8/19/15			117.40
Payroll Vendor Checks 8/26/15			22,051.26
Payroll Vendor ACH Payments 8/26/15			81,399.15
	Subtotal	\$	<u>679,205.12</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	346,316.11
Treasurer, State of Iowa	State Tax Withholding		20,402.38
Treasurer, State of Iowa	Sales Tax		10,987.47
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Internal Revenue Service	Federal Withholding		103,143.74
	Subtotal	\$	<u>584,849.70</u>

Voucher Program

Various Landlords	Actual September Rent	\$	(2,585.00)
		\$	<u>(2,585.00)</u>

Total Bills For Approval	\$	<u><u>1,261,469.82</u></u>
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Total Expenditures	\$	<u><u>1,261,469.82</u></u>
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BILLS FOR APPROVAL SUMMARY
September 18, 2015

Computer Bill Lists

Regular Bill Bills 9/15/15		\$	911,736.23
Special Check 9/9/15			24,142.80
Special Check 9/15/15			51.20
Payroll Vendor Checks 9/9/15			22,021.41
Payroll Vendor ACH Payments 9/9/15			81,634.27
	Subtotal	\$	<u>1,039,585.91</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	333,660.11
Treasurer, State of Iowa	State Tax Withholding		20,432.28
Treasurer, State of Iowa	Sales Tax		10,987.47
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
IPERS	August Contributions		89,639.83
Internal Revenue Service	Federal Withholding		101,361.46
	Subtotal	\$	<u>660,081.15</u>

Voucher Program

Various Landlords	Estimated October Rent	\$	141,000.00
		\$	<u>141,000.00</u>

Total Bills For Approval	\$	<u>1,840,667.06</u>
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Net Disbursements	\$	<u>1,840,667.06</u>
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Journal Entries -	June	\$	5,336,093.06
	Total Journal Entries	\$	<u>5,336,093.06</u>

Total Expenditures	\$	<u><u>7,176,760.12</u></u>
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BILLS FOR APPROVAL SUMMARY
October 2, 2015

Computer Bill Lists

Regular Bill Bills 10/02/15		\$	792,738.48
Payroll Vendor Checks 9/23/15			21,964.96
Payroll Vendor ACH Payments 9/23/15			81,536.68
Subtotal		\$	<u>896,240.12</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	334,127.63
Treasurer, State of Iowa	State Tax Withholding		20,398.47
Wellmark Insurance	Health/Dental Insurance		52,000.00
Wellmark Insurance	Health/Dental Insurance		52,000.00
Internal Revenue Service	Federal Withholding		100,469.61
Subtotal		\$	<u>558,995.71</u>

Voucher Program

Various Landlords	Actual October Rent	\$	(5,570.50)
		\$	<u>(5,570.50)</u>

Voids

Void Check Run 9/22/15	Operating	\$	(110.00)
	Subtotal	\$	<u>(110.00)</u>

Total Bills For Approval	\$	<u>1,449,555.33</u>
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Net Disbursements	\$	<u>1,449,555.33</u>
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Total Expenditures	\$	<u><u>1,449,555.33</u></u>
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BILLS FOR APPROVAL SUMMARY
October 2, 2015

Computer Bill Lists

Regular Bill Bills 10/16/15	\$ 951,001.78
Payroll Vendor Checks 10/7/15	21,903.67
Payroll Vendor ACH Payments 10/7/15	81,814.16
Specail Check Run 10/2/15	4,549.10
Special Check Run 10/9/15	300.00
Special Check Run 10/13/15	250.00
Subtotal	<u>\$ 1,059,818.71</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 335,051.31
Treasurer, State of Iowa	State Tax Withholding	20,623.29
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
Treasurer, State of Iowa	Sales Tax	7,663.31
Internal Revenue Service	Federal Withholding	102,593.37
	Subtotal	<u>\$ 569,931.28</u>

Voucher Program

Various Landlords	Estimated November Rent	\$ 141,000.00
		<u>\$ 141,000.00</u>

Voids

Void Check Run 10/2/15	Section 8	\$ (3,580.00)
Void Check Run 10/2/15	Operating	(1,448.30)
	Subtotal	<u>\$ (5,028.30)</u>

Total Bills For Approval	<u>\$ 1,765,721.69</u>
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Total Expenditures	<u><u>\$ 1,765,721.69</u></u>
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BILLS FOR APPROVAL SUMMARY
November 5, 2015

Computer Bill Lists

Regular Bill Bills 11/06/15	\$ 1,379,762.82
Special Check Run 10/20/15	156.82
Special Check Run 10/23/15	139.60
Special Chck Run 10/27/15	133.50
Payroll Vendor Checks 10/20/15	21,858.96
Payroll Vendor ACH Payments10/20/15	81,705.02
Subtotal	\$ 1,483,756.72

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 335,904.82
Treasurer, State of Iowa	State Tax Withholding	20,789.76
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
IPERS	September Contributions	90,011.43
Internal Revenue Service	Add'l Federal Withholding	72.20
Treasurer, State of Iowa	Sales Tax	8,372.70
Treasurer, State of Iowa	Sales Tax	7,663.31
Internal Revenue Service	Federal Withholding	101,864.53
	Subtotal	\$ 720,678.75

Voucher Program

Various Landlords	Actual November Rent	\$ (6,277.50)
		\$ (6,277.50)

Voids

Void Check Run 10/20/15	Operating	\$ (271.82)
Void Check Run 10/23/15	Hershey	(55.59)
Void Check Run 10/23/15	Section 8	(101.61)
Void Check Run 10/23/15	Operating	(108.60)
	Subtotal	\$ (537.62)

Total Bills For Approval **\$ 2,197,620.35**

Net Disbursements **\$ 2,197,620.35**

Journal Entries -	July	\$ 990,134.86
	August	1,021,055.54
	September	1,555,982.98
	Total Journal Entries	\$ 3,567,173.38

Total Expenditures \$ 5,764,793.73

BILLS FOR APPROVAL SUMMARY
November 20, 2015

Computer Bill Lists

Regular Bill Bills 11/20/15	\$ 774,482.59
Special Check Run 11/10/15	250.00
Special Check Run 11/16/15	25.00
Payroll Vendor Checks 11/04/15	21,645.47
Payroll Vendor ACH Payments 11/04/15	81,660.02
Payroll Vendor ACH Payments 11/06/15	151.48
Subtotal	\$ 878,214.56

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 332,871.49
Treasurer, State of Iowa	State Tax Withholding	20,582.61
Wellmark Insurance	Health/Dental Insurance	52,000.00
Wellmark Insurance	Health/Dental Insurance	52,000.00
Payroll Account	Add'l Transfer	328.76
Treasurer, State of Iowa	Add'l State Tax Withholding	6.47
Internal Revenue Service	Add'l Federal Withholding	39.89
IPERS	October Contributions	94,300.84
Treasurer, State of Iowa	Sales Tax	7,663.31
Internal Revenue Service	Federal Withholding	101,044.74
	Subtotal	\$ 660,838.11

Voucher Program

Various Landlords	Estimated December Rent	\$ 141,000.00
		\$ 141,000.00

Voids

Void Check Run 10/15	Operating - ACS Software Checks	\$ (133.50)
	Subtotal	\$ (133.50)
	Total Bills For Approval	\$ 1,679,919.17

BILLS FOR APPROVAL SUMMARY
December 4, 2015

Computer Bill Lists

Regular Bill Bills 12/04/15		\$	339,923.87
Special Check Run 12/01/15			24,220.00
Payroll Vendor Checks 11/18/15			21,552.90
Payroll Vendor ACH Payments 11/18/15			141,989.21
Subtotal		\$	<u>527,685.98</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	437,531.75
Treasurer, State of Iowa	State Tax Withholding		30,424.61
Wellmark Insurance	Health/Dental Insurance November		52,000.00
Wellmark Insurance	Health/Dental Insurance November		52,000.00
Iowa Finance Authority	SRF Loan Interest Payment		205,470.00
Bankers Trust	Interest Due 12-1-15		171,563.75
Treasurer, State of Iowa	Sales Tax		7,663.31
Internal Revenue Service	Federal Withholding		137,442.01
Subtotal		\$	<u>1,094,095.43</u>

Voucher Program

Various Landlords	Estimated December Rent	\$	(2,505.50)
		\$	<u>(2,505.50)</u>

Voids

Void Check Run 11/24/15	Operating	\$	(595.00)
Void Check Run 12/01/15	Operating		(295.00)
Subtotal		\$	<u>(890.00)</u>

Total Bills For Approval	\$	<u>1,618,385.91</u>
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Net Disbursements	\$	<u>1,618,385.91</u>
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Journal Entries -	October	\$	1,369,748.47
	Total Journal Entries	\$	<u>1,369,748.47</u>

Total Expenditures	\$	<u><u>2,988,134.38</u></u>
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BILLS FOR APPROVAL SUMMARY
December 18, 2015

Computer Bill Lists

Regular Bill Bills 12/18/15	\$ 743,033.96
Special Check Run 12/04/15	110.00
Payroll Vendor Checks 12/02/15	21,558.73
Payroll Vendor ACH Payments 12/02/15	80,494.32
Subtotal	\$ 845,197.01

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 334,532.36
Treasurer, State of Iowa	State Tax Withholding	20,550.81
Wellmark Insurance	Health/Dental Insurance November	52,000.00
Wellmark Insurance	Health/Dental Insurance November	52,000.00
Treasurer, State of Iowa	Sales Tax	7,663.31
IPERS	November Contributions	92,606.23
Internal Revenue Service	Federal Withholding	100,685.31
	Subtotal	\$ 660,038.02

Voucher Program

Various Landlords	Estimated January Rent	\$ 141,000.00
		\$ 141,000.00

Voids

Void Check Run 12/04/15	Section 8	\$ (334.00)
	Subtotal	\$ (334.00)

Total Bills For Approval	\$ 1,645,901.03
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Net Disbursements	\$ 1,645,901.03
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Total Expenditures	\$ 1,645,901.03
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BILLS FOR APPROVAL SUMMARY
January 8, 2016

Computer Bill Lists

Regular Bill Bills 01/08/15		\$	959,546.69
Special Check Run 12/15/15			1,252.26
Payroll Vendor Checks 12/16/15			22,928.37
Payroll Vendor Checks 12/30/15			7,669.68
Payroll Vendor ACH Payments 12/16/15			81,504.40
Payroll Vendor ACH Payments 12/30/15			80,591.48
Subtotal		\$	1,153,492.88

ACH Debit Memo Payments

Payroll Account	Transfer	\$	332,827.21
Payroll Account	Transfer		332,014.09
Treasurer, State of Iowa	State Tax Withholding		20,753.29
Treasurer, State of Iowa	State Tax Withholding		20,882.46
Wellmark Insurance	Health/Dental Insurance December		52,000.00
Wellmark Insurance	Health/Dental Insurance December		52,000.00
Wellmark Insurance	Health/Dental Insurance January		52,000.00
ETS	Golf Gift Cards		277.90
Internal Revenue Service	Federal Withholding		100,762.08
Internal Revenue Service	Federal Withholding		99,905.40
Subtotal		\$	1,063,422.43

Special Check

Communications Engineering Company	Settlement	\$	50,000.00
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Voucher Program

Various Landlords	Adjustment for Actual January Rent	\$	146.52
		\$	146.52

Voids

Void Check Run 12/15/15	Operating	\$	(1,252.26)
	Subtotal	\$	(1,252.26)
	Total Bills For Approval	\$	2,265,809.57

BILLS FOR APPROVAL SUMMARY
January 22, 2016

Computer Bill Lists

Regular Bill Bills 01/22/16		\$	459,557.27
Special Check Run 1/11/16			1,889.93
Special Check Run 1/15/16			670.00
Special Check Run 1/15/16			127.97
Special Check Run 1/19/16			1,364.61
Payroll Vendor Checks 1/13/16			21,543.22
Payroll Vendor ACH Payments 1/13/16			98,677.60
Payroll Vendor ACH Payments 1/14/16			536.04
Subtotal		\$	584,366.64

ACH Debit Memo Payments

Payroll Account	Transfer	\$	340,293.70
Payroll Account	Transfer		1,164.64
Treasurer, State of Iowa	State Tax Withholding		20,237.50
Treasurer, State of Iowa	US Treasury Dept		26,840.00
Wellmark Insurance	Health/Dental Insurance January		55,000.00
Wellmark Insurance	Health/Dental Insurance January		55,000.00
Treasurer, State of Iowa	State Tax		7,859.00
IPERS	December Contributions		135,297.38
Internal Revenue Service	Federal Withholding		102,131.07
	Subtotal	\$	743,823.29

Voucher Program

Various Landlords	Estimated February Rent	\$	143,000.00
		\$	143,000.00

Voids

Void Check Run 1/11/16	Operating	\$	(1,199.93)
Void Check Run 1/11/16	Section 8		(1,254.00)
Void Check Run 1/19/16	Operating		(1,364.61)
	Subtotal	\$	(3,818.54)

Total Bills For Approval	\$	1,467,371.39
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BILLS FOR APPROVAL SUMMARY
February 5, 2016

Computer Bill Lists

Regular Bill Bills 2/5/16	\$ 484,271.98
Special Check Run 2/2/16	820.00
Payroll Vendor Checks 1/27/16	22,589.32
Payroll Vendor ACH Payments 1/27/16	82,153.05
Subtotal	\$ 589,834.35

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 319,777.88
Treasurer, State of Iowa	State Tax Withholding	19,693.04
Wellmark Insurance	Health/Dental Insurance January	55,000.00
Wellmark Insurance	Health/Dental Insurance February	55,000.00
Treasurer, State of Iowa	State Tax	7,859.16
Treasurer, State of Iowa	State Tax	11,112.60
Internal Revenue Service	Federal Withholding	95,190.60
	Subtotal	\$ 563,633.28

Voucher Program

Various Landlords	Actual February Rent	\$ (1,797.64)
		<u>\$ (1,797.64)</u>

Voids

Void Check Run 1/29/16	Operating	\$ (359.19)
Void Check Run 2/2/16	Operating	(820.00)
	Subtotal	\$ (1,179.19)

Total Bills For Approval	<u><u>\$ 1,150,490.80</u></u>
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Total before Journal Entries	<u>\$ 1,150,490.80</u>
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Journal Entries -	November	\$ 322,481.51
	December	1,417,057.90
	Total Journal Entries	<u><u>\$ 1,739,539.41</u></u>

Total Expenditures	<u><u>\$ 2,890,030.21</u></u>
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BILLS FOR APPROVAL SUMMARY
February 19, 2016

Computer Bill Lists

Regular Bill Bills 2/5/16	\$ 443,734.64
Special Check Run 1/29/16	64.19
Special Check Run 2/5/16	20,000.00
Special Check Run 2/12/16	14,763.63
Payroll Vendor Checks 2/10/16	21,957.50
Payroll Vendor ACH Payments 2/10/16	82,295.06
Subtotal	\$ 582,815.02

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 319,431.82
Treasurer, State of Iowa	State Tax Withholding	19,908.62
Wellmark Insurance	Health/Dental Insurance January	55,000.00
IPERS	IPERS January Contributions	88,489.10
Treasurer, State of Iowa	State Tax	7,859.16
Internal Revenue Service	Federal Withholding	96,341.16
	Subtotal	\$ 587,029.86

Voucher Program

Various Landlords	March Estimated Rent	\$ 145,000.00
		\$ 145,000.00

Voids

Void Check Run 2/12/16	Operating	\$ (14,813.60)
	Subtotal	\$ (14,813.60)

Total Bills For Approval	\$ 1,300,031.28
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Total Expenditures	\$ 1,300,031.28
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BILLS FOR APPROVAL SUMMARY
March 4, 2016

Computer Bill Lists

Regular Bill Bills 2/5/16		\$	290,062.45
Special Check Run 2/26/16			1,690.08
Payroll Vendor Checks 2/24/16			23,097.18
Payroll Vendor ACH Payments 2/24/16			81,994.34
	Subtotal	\$	<u>396,844.05</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	327,317.62
Treasurer, State of Iowa	State Tax Withholding		20,602.72
Wellmark Insurance	Health/Dental Insurance February		55,000.00
Wellmark Insurance	Health/Dental Insurance February		55,000.00
Wellmark Insurance	Health/Dental Insurance February		55,000.00
Treasurer, State of Iowa	State Tax		7,859.16
Internal Revenue Service	Federal Withholding		99,095.94
	Subtotal	\$	<u>619,875.44</u>

Voucher Program

Various Landlords	Actual Rent	\$	(5,568.64)
		\$	<u>(5,568.64)</u>

Voids

Void Check Run 2/26/16	Operating	\$	(3,380.16)
	Subtotal	\$	<u>(3,380.16)</u>

Total Bills For Approval	\$	<u>1,007,770.69</u>
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Total Expenditures	\$	<u><u>1,007,770.69</u></u>
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BILLS FOR APPROVAL SUMMARY
March 18, 2016

Computer Bill Lists

Regular Bill Bills 3/18/16	\$ 528,622.46
Special Check Run 3/8/16	1,134.00
Special Check Run 3/11/16	750.00
Payroll Vendor Checks 3/9/16	22,419.37
Payroll Vendor ACH Payments 3/9/16	81,631.86
Subtotal	\$ 634,557.69

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 324,254.01
Treasurer, State of Iowa	State Tax Withholding	20,406.06
Wellmark Insurance	Health/Dental Insurance March	55,000.00
Wellmark Insurance	Health/Dental Insurance March	55,000.00
Treasurer, State of Iowa	State Tax	7,859.16
IPERS	February Contributions	88,629.50
Internal Revenue Service	Federal Withholding	97,766.36
	Subtotal	\$ 648,915.09

Voucher Program

Various Landlords	April Estimated Rent	\$ 142,000.00
		\$ 142,000.00

Voids

Void Check Run 3/8//16	Operating	\$ (25.00)
Void Check Run 3/8//16	Section 8	(1,109.00)
Void Check Run 3/11/16	Operating	(750.00)
	Subtotal	\$ (1,884.00)

Total Bills For Approval **\$ 1,423,588.78**

Total before Journal Entries **\$ 1,423,588.78**

Journal Entries -	January	\$ 1,295,517.36
	Total Journal Entries	\$ 1,295,517.36

Total Expenditures \$ 2,719,106.14

BILLS FOR APPROVAL SUMMARY
April 8, 2016

Computer Bill Lists

Regular Bill Bills 4/8/16	\$ 660,928.44
Special Check Run 3/22/16	11,169.06
Payroll Vendor Checks 3/23/16	23,763.33
Payroll Vendor ACH Payments 3/23/16	81,531.10
Subtotal	\$ 777,391.93

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 317,116.01
Treasurer, State of Iowa	State Tax Withholding	19,715.44
Wellmark Insurance	Health/Dental Insurance March	55,000.00
Wellmark Insurance	Health/Dental Insurance March	55,000.00
Wellmark Insurance	Health/Dental Insurance April	55,000.00
Alcoholic Beverage	Permit	360.00
Internal Revenue Service	Federal Withholding	95,133.58
	Subtotal	\$ 597,325.03

Voucher Program

Various Landlords	Actual April Rent	\$ (1,841.14)
		<u>\$ (1,841.14)</u>

Voids

Void Check Run 3/22/16	Operating	\$ (19,000.00)
Void Check Run 3/22/16	Elderly	(2,903.48)
	Subtotal	\$ (21,903.48)

Total Bills For Approval	<u><u>\$ 1,350,972.34</u></u>
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Total before Journal Entries	<u>\$ 1,350,972.34</u>
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Journal Entries -	February	\$ 3,720,985.72
	Total Journal Entries	<u>\$ 3,720,985.72</u>

Total Expenditures	<u><u>\$ 5,071,958.06</u></u>
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BILLS FOR APPROVAL SUMMARY
April 22, 2016

Computer Bill Lists

Regular Bill Bills 4/22/16	\$ 527,719.98
Special Check Run 4/8/16	100.00
Special Check Run 4/12/16	998.33
Payroll Vendor Checks 4/6/16	23,386.09
Payroll Vendor ACH Payments 4/6/16	81,062.19
Subtotal	\$ 633,266.59

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 318,184.24
Treasurer, State of Iowa	State Tax Withholding	19,643.18
Wellmark Insurance	Health/Dental Insurance March	55,000.00
Wellmark Insurance	Health/Dental Insurance March	55,000.00
Treasurer, State of Iowa	Sales Tax	11,886.93
IPERS	March Contributions	86,972.28
Internal Revenue Service	Federal Withholding	96,062.54
	Subtotal	\$ 642,749.17

Voucher Program

Various Landlords	Estimated May Rent	\$ 143,000.00
		\$ 143,000.00

Voids

Void Check Run 4/12/16	Operating	\$ (1,173.05)
	Subtotal	\$ (1,173.05)

Total Bills For Approval	\$ 1,417,842.71
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Total before Journal Entries	\$ 1,417,842.71
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Journal Entries -	March	\$ 1,400,351.97
	Total Journal Entries	\$ 1,400,351.97

Total Expenditures	\$ 2,818,194.68
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BILLS FOR APPROVAL SUMMARY
May 6, 2016

Computer Bill Lists

Regular Bill Bills 4/22/16	\$ 1,100,713.82
Special Check Run 4/20/16	43,715.00
Payroll Vendor Checks 4/20/16	24,525.97
Payroll Vendor ACH Payments 4/20/16	80,822.83
Subtotal	\$ 1,249,777.62

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 330,221.71
Treasurer, State of Iowa	State Tax Withholding	20,484.62
Wellmark Insurance	Health/Dental Insurance April	55,000.00
Wellmark Insurance	Health/Dental Insurance May	55,000.00
Treasurer, State of Iowa	Sales Tax	11,886.93
Treasurer, State of Iowa	Sales Tax	14,522.58
Internal Revenue Service	Federal Withholding	99,007.63
	Subtotal	\$ 586,123.47

Voucher Program

Various Landlords	Acutal May Rent	\$ (2,787.14)
		<u>\$ (2,787.14)</u>

Voids

Void Check Run 4/27/16	Elderly	\$ (43,715.00)
Void Check Run 4/29/16	Hershey	(115.00)
	Subtotal	\$ (43,830.00)

Total Bills For Approval	<u>\$ 1,789,283.95</u>
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Total before Journal Entries	<u>\$ 1,789,283.95</u>
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Total Expenditures	<u>\$ 1,789,283.95</u>
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BILLS FOR APPROVAL SUMMARY
May 20,2016

Computer Bill Lists

Regular Bill Bills 5/20/16		\$	1,213,045.29
Special Check Run 5/17/16			158.37
Payroll Vendor Checks 5/6/16			22,221.41
Payroll Vendor ACH Payments 5/6/16			81,833.92
	Subtotal	\$	<u>1,317,258.99</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	344,610.95
Treasurer, State of Iowa	State Tax Withholding		21,197.87
Wellmark Insurance	Health/Dental Insurance May		55,000.00
Wellmark Insurance	Health/Dental Insurance May		55,000.00
Treasurer, State of Iowa	Sales Tax		11,886.93
IPERS	April Contributions		87,470.32
Internal Revenue Service	Federal Withholding		105,016.10
	Subtotal	\$	<u>680,182.17</u>

Voucher Program

Various Landlords	Estimated June Rent	\$	143,000.00
		\$	<u>143,000.00</u>

Voids

Void Check Run 5/17/16	Operating	\$	(158.37)
	Subtotal	\$	<u>(158.37)</u>
	Total Bills For Approval	\$	<u><u>2,140,282.79</u></u>

BILLS FOR APPROVAL SUMMARY
June 3, 2016

Computer Bill Lists

Regular Bill Bills 6/3/16		\$	744,143.43
Special Check Run 5/27/16			229.02
Payroll Vendor Checks 5/20/16			23,936.33
Payroll Vendor ACH Payments 5/20/16			81,116.06
Subtotal		\$	<u>849,424.84</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	333,086.33
Payroll Account	Addtl Transfer		234.61
Treasurer, State of Iowa	State Tax Withholding		20,027.03
Wellmark Insurance	Health/Dental Insurance May		55,000.00
Wellmark Insurance	Health/Dental Insurance May		55,000.00
Treasurer, State of Iowa	Sales Tax		11,886.93
Bankers Trust Company	Bond and Interest Payment		3,516,563.75
Iowa Finance Authority	SRF Loan Principle & Interest Payment		855,715.00
Internal Revenue Service	Federal Withholding		98,489.70
Subtotal		\$	<u>4,946,003.35</u>

Voucher Program

Various Landlords	Actual June Rent	\$	(10,056.64)
		\$	<u>(10,056.64)</u>

Voids

Void Check Run 5/24/16	Operating	\$	(338.03)
Void Check Run 5/27/16	Operating		(129.02)
Subtotal		\$	<u>(467.05)</u>

Total before Journal Entries \$ 5,784,904.50

Journal Entries -	April	\$	1,305,816.77
	Total Journal Entries	\$	<u>1,305,816.77</u>

Total Expenditures \$ 7,090,721.27

BILLS FOR APPROVAL SUMMARY
June 17, 2016

Computer Bill Lists

Regular Bill Bills 6/17/16	\$ 1,308,571.78
Special Check Run 6/1/16	519,220.00
Special Check Run 6/10/16	13.00
Payroll Vendor Checks 6/3/16	22,193.65
Payroll Vendor ACH Payments 6/3/16	82,157.50
Subtotal	<u>\$ 1,932,155.93</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 340,578.35
Treasurer, State of Iowa	State Tax Withholding	20,450.75
Wellmark Insurance	Health/Dental Insurance June	55,000.00
Wellmark Insurance	Health/Dental Insurance June	55,000.00
Treasurer, State of Iowa	Sales Tax	11,886.93
IPERS	May Contributions	88,917.15
Bankers Trust Company	Paying Agent Fee	250.00
Internal Revenue Service	Federal Withholding	101,968.30
	Subtotal	<u>\$ 674,051.48</u>

Voucher Program

Various Landlords	Estimated July Rent	\$ 143,000.00
		<u>\$ 143,000.00</u>

Voids

Void Check Run 6/10/16	Operating	\$ (10.00)
	Subtotal	<u>\$ (10.00)</u>

Total Expenditures	<u><u>\$ 2,749,197.41</u></u>
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BILLS FOR APPROVAL SUMMARY
July 8, 2016

Computer Bill Lists

Regular Bill Bills 7/8/16	\$ 3,478,241.18
Special Check Run 6/17/16	3,419.75
Special Check Run 6/28/16	7,431.14
Payroll Vendor Checks 6/15/16	24,018.33
Payroll Vendor Checks 6/30/16	22,235.15
Payroll Vendor ACH Payments 6/15/16	81,871.04
Payroll Vendor ACH Payments 6/30/16	77,476.71
Subtotal	\$ 3,694,693.30

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 357,570.83
Payroll Account	Transfer	379,362.60
Payroll Account	Transfer	1,961.78
Treasurer, State of Iowa	State Tax Withholding	20,491.97
Treasurer, State of Iowa	State Tax Withholding	20,751.58
Treasurer, State of Iowa	State Tax Withholding	80.85
Wellmark Insurance	Health/Dental Insurance June	55,000.00
Wellmark Insurance	Health/Dental Insurance June	55,000.00
Wellmark Insurance	Health/Dental Insurance July	55,000.00
Treasurer, State of Iowa	Sales Tax	10,551.68
Internal Revenue Service	Federal Withholding	103,891.12
Internal Revenue Service	Federal Withholding	579.21
Internal Revenue Service	Federal Withholding	106,753.10
Subtotal		\$ 1,166,994.72

Voucher Program

Various Landlords	Actual July Rent	\$ (10,005.64)
		<u>\$ (10,005.64)</u>

Voids

Void Check Run 6/28/16	Operating	\$ (7,652.74)
	Subtotal	<u>\$ (7,652.74)</u>

Total Expenditures	<u><u>\$ 4,844,029.64</u></u>
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BILLS FOR APPROVAL SUMMARY
July 22, 2016

Computer Bill Lists

Regular Bill Bills 7/22/16	\$ 1,223,924.76
Special Check Run 7/8/16	4,000.00
Special Check Run 7/12/16	325.00
Payroll Vendor Checks 7/13/16	24,479.03
Payroll Vendor ACH Payments 7/13/16	80,813.30
Payroll Vendor ACH Payments 7/18/16	742.29
Subtotal	\$ 1,334,284.38

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 363,888.15
Payroll Account	Transfer	1,762.91
Treasurer, State of Iowa	State Tax Withholding	21,405.51
Treasurer, State of Iowa	State Tax Withholding	45.28
Wellmark Insurance	Health/Dental Insurance July	55,000.00
Wellmark Insurance	Health/Dental Insurance July	55,000.00
Banker's Trust	Paying Agent Fee	500.00
IPERS	June Contributions	88,181.39
Internal Revenue Service	Federal Withholding	113.91
Internal Revenue Service	Federal Withholding	107,535.64
	Subtotal	\$ 693,432.79

Voucher Program

Various Landlords	Estimated August Rent	\$ 142,000.00
		\$ 142,000.00

Voids

Void Check Run 7/12/16	Operating	\$ (3,700.00)
Void Check Run 7/12/16	Operating	(375.00)
Void Check Run 7/15/16	Operating	(2,244.18)
	Subtotal	\$ (6,319.18)

Total Expenditures	\$ 2,163,397.99
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BILLS FOR APPROVAL SUMMARY
August 5, 2016

Computer Bill Lists

Regular Bill Bills 8/5/16	\$ 730,899.65
Special Check Run 7/22/16	5.00
Special Check Run 8/2/16	2,290.00
Payroll Vendor Checks 7/29/16	11,409.97
Payroll Vendor ACH Payments 7/29/16	82,325.14
Subtotal	\$ 826,929.76

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 380,904.70
Treasurer, State of Iowa	State Tax Withholding	22,827.66
Wellmark Insurance	Health/Dental Insurance July	55,000.00
Wellmark Insurance	Health/Dental Insurance August	55,000.00
Treasurer, State of Iowa	Sales Tax	10,551.68
Internal Revenue Service	PCORI Fee	1,336.72
Internal Revenue Service	Federal Withholding	113,845.78
Treasurer, State of Iowa	Sales Tax	7,975.54
	Subtotal	\$ 647,442.08

Voucher Program

Various Landlords	Acutal August Rent	\$ (8,921.64)
		<u>\$ (8,921.64)</u>

Voids

Void Check Run 7/22/16	Operating	\$ (5.00)
Void Check Run 8/2/16	Operating	(2,549.20)
	Subtotal	\$ (2,554.20)

Total before Journal Entries \$ 1,462,896.00

Journal Entries -	May	\$ 1,055,255.96
	Total Journal Entries	<u><u>\$ 1,055,255.96</u></u>

Total Expenditures \$ 2,518,151.96

BILLS FOR APPROVAL SUMMARY
August 16, 2016

Computer Bill Lists

Regular Bill Bills 8/19/16		\$	1,555,554.73
Payroll Vendor Checks 8/12/16			22,483.59
Payroll Vendor ACH Payments 8/12/16			82,869.32
	Subtotal	\$	<u>1,660,907.64</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	376,069.46
Treasurer, State of Iowa	State Tax Withholding		22,530.14
Wellmark Insurance	Health/Dental Insurance August		55,000.00
Wellmark Insurance	Health/Dental Insurance August		55,000.00
IPERS	July Contributions		136,043.79
Treasurer, State of Iowa	Sales Tax		10,551.68
Internal Revenue Service	Federal Withholding		113,465.74
	Subtotal	\$	<u>768,660.81</u>

Voucher Program

Various Landlords	Estimated September Rent	\$	142,000.00
		\$	<u>142,000.00</u>

Voids

Void Check Run 8/16/16	Operating	\$	(350.00)
	Subtotal	\$	<u>(350.00)</u>

Total Bills For Approval	\$	<u><u>2,571,218.45</u></u>
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BILLS FOR APPROVAL SUMMARY
September 2,2016

Computer Bill Lists

Regular Bill Bills 9/2/16		\$	923,254.21
Payroll Vendor Checks 8/26/16			24,610.92
Payroll Vendor ACH Payments 8/26/16			82,543.47
Special Check Run 9/2/16			18,199.00
	Subtotal	\$	<u>1,048,607.60</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	367,672.22
Treasurer, State of Iowa	State Tax Withholding		21,578.25
Wellmark Insurance	Health/Dental Insurance August		55,000.00
Wellmark Insurance	Health/Dental Insurance August		55,000.00
Treasurer, State of Iowa	Sales Tax		10,551.68
Internal Revenue Service	Federal Withholding		108,726.98
	Subtotal	\$	<u>618,529.13</u>

Voucher Program

Various Landlords	Actual September Rent	\$	(9,439.00)
		\$	<u>(9,439.00)</u>

Voids

Void Check Run 8/26/16	Operating	\$	(2,878.07)
Void Check Run 8/30/16	Operating		(181.75)
	Subtotal	\$	<u>(3,059.82)</u>
	Total Bills For Approval	\$	<u><u>1,654,637.91</u></u>

BILLS FOR APPROVAL SUMMARY
September 16, 2016

Computer Bill Lists

Regular Bill Bills 9/2/16		\$	1,175,128.27
Payroll Vendor Checks 9/9/16			22,652.52
Payroll Vendor ACH Payments 9/9/16			84,145.19
Special Check Run 9/13/16			246.84
	Subtotal	\$	<u>1,282,172.82</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	362,623.99
Payroll Account	Transfer		914.13
Treasurer, State of Iowa	State Tax Withholding		21,363.01
Wellmark Insurance	Health/Dental Insurance September		55,000.00
Wellmark Insurance	Health/Dental Insurance September		55,000.00
Treasurer, State of Iowa	Sales Tax		10,551.88
Internal Revenue Service	Federal Withholding		105,819.01
	Subtotal	\$	<u>611,272.02</u>

Voucher Program

Various Landlords	Estimated October Rent	\$	142,000.00
		\$	<u>142,000.00</u>

Voids

Void Check Run 9/2/16	Operating	\$	(306.55)
Void Check Run 9/13/16	Elderly		(261.33)
	Subtotal	\$	<u>(567.88)</u>

Total Bills For Approval	\$	<u><u>2,034,876.96</u></u>
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BILLS FOR APPROVAL SUMMARY
October 06,2016

Computer Bill Lists

Regular Bill Bills 10/07/16	\$ 1,688,315.96
Payroll Vendor Checks 09/23/16	24,161.37
Payroll Vendor ACH Payments 09/23/16	83,149.55
Special Check Run 08/22/16	5,861.37
Special Check Run 09/16/16	1,970.00
Special Check Run 09/20/16	110.00
Subtotal	\$ 1,803,568.25

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 350,432.01
Treasurer, State of Iowa	State Tax Withholding	21,139.49
Wellmark Insurance	Health/Dental Insurance September	55,000.00
Wellmark Insurance	Health/Dental Insurance September	55,000.00
Wellmark Insurance	Health/Dental Insurance October	55,000.00
IPERS	August Contributions	91,288.24
Internal Revenue Service	Federal Withholding	104,458.36
	Subtotal	\$ 732,318.10

Voucher Program

Various Landlords	Actual September Rent	\$ (12,102.00)
		<u>\$ (12,102.00)</u>

Voids

Void Check Run 09/16/16	Operating	\$ (70.00)
Void Check Run 09/20/16	Operating	(1,495.69)
	Subtotal	\$ (1,565.69)

Total Bills For Approval \$ 2,522,218.66

Total before Journal Entries \$ 2,522,218.66

Journal Entries -	June	\$ 4,567,348.75
	Total Journal Entries	<u><u>\$ 4,567,348.75</u></u>

Total Expenditures \$ 7,089,567.41

BILLS FOR APPROVAL SUMMARY
October 21,2016

Computer Bill Lists

Regular Bill Bills 10/21/16		\$	1,316,156.79
Payroll Vendor Checks 10/07/16			21,818.45
Payroll Vendor ACH Payments 10/07/16			82,629.05
Special Check Run 10/07/16			4,672.00
Special Check Run 10/11/16			161.55
Subtotal		\$	<u>1,425,437.84</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	349,664.42
Treasurer, State of Iowa	State Tax Withholding		21,577.36
Treasurer, State of Iowa	Sales Tax		8,238.19
Wellmark Insurance	Health/Dental Insurance October		55,000.00
Wellmark Insurance	Health/Dental Insurance October		55,000.00
IPERS	September Contributions		90,080.53
Internal Revenue Service	Federal Withholding		106,314.18
	Subtotal	\$	<u>685,874.68</u>

Voucher Program

Various Landlords	Estimated November Rent	\$	138,000.00
		\$	<u>138,000.00</u>

Voids

Void Check Run 10/07/16	Operating	\$	(190.00)
Void Check Run 10/07/16	Section 8		(4,482.00)
Void Check Run 10/11/16	Operating		(221.55)
	Subtotal	\$	<u>(4,893.55)</u>

Total Bills For Approval \$ 2,244,418.97

Total before Journal Entries \$ 2,244,418.97

Journal Entries -	July	\$	1,073,855.66
	August		1,087,540.83
	Total Journal Entries	\$	<u>2,161,396.49</u>

Total Expenditures \$ 4,405,815.46

BILLS FOR APPROVAL SUMMARY
November 4, 2016

Computer Bill Lists

Regular Bill Bills 10/04/16	\$ 1,147,347.39
Payroll Vendor Checks 10/21/16	23,559.67
Payroll Vendor ACH Payments 10/21/16	82,553.14
Special Check Run 10/21/16	24,154.45
Special Check Run 10/25/16	465.18
Subtotal	\$ 1,278,079.83

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 343,675.79
Treasurer, State of Iowa	State Tax Withholding	21,274.14
Wellmark Insurance	Health/Dental Insurance October	55,000.00
Wellmark Insurance	Health/Dental Insurance October	55,000.00
Treasurer, State of Iowa	Sales Tax	8,238.19
Treasurer, State of Iowa	Quarterly Sales Tax	11,893.06
Internal Revenue Service	Federal Withholding	104,192.89
	Subtotal	\$ 599,274.07

Voucher Program

Various Landlords	Actual October Rent	\$ (8,564.22)
		<u>\$ (8,564.22)</u>

Voids

Void Check Run 10/25/16	Operating	\$ (151.66)
Void Check Run 10/25/16 ACS	Section 8	(123.64)
Void Check Run 10/25/16 ACS	Elderly	(41.33)
Void Check Run 10/25/16 ACS	Operating	(158.51)
	Subtotal	<u>\$ (475.14)</u>

Total Bills For Approval \$ 1,868,314.54

Total before Journal Entries \$ 1,868,314.54

Journal Entries -	September	\$ 1,990,018.03
	Total Journal Entries	<u><u>\$ 1,990,018.03</u></u>

Total Expenditures \$ 3,858,332.57

BILLS FOR APPROVAL SUMMARY
November 18, 2016

Computer Bill Lists

Regular Bill Bills 10/21/16		\$	1,142,652.57
Payroll Vendor Checks 11/4/16			21,857.01
Payroll Vendor ACH Payments 11/4/16			95,225.65
	Subtotal	\$	<u>1,259,735.23</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	349,229.24
Treasurer, State of Iowa	State Tax Withholding		21,610.90
Treasurer, State of Iowa	Sales Tax		8,238.19
Wellmark Insurance	Health/Dental Insurance November		55,000.00
Wellmark Insurance	Health/Dental Insurance November		55,000.00
IPERS	October Contributions		93,585.34
First National Bank	Credit Card Machines		989.24
Internal Revenue Service	Federal Withholding		105,195.15
	Subtotal	\$	<u>688,848.06</u>

Voucher Program

Various Landlords	Estimated November Rent	\$	138,000.00
		\$	<u>138,000.00</u>

Voids

Void Check Run 11/15/16	Operating	\$	(4,285.00)
	Subtotal	\$	<u>(4,285.00)</u>

Total Expenditures	\$	<u><u>2,082,298.29</u></u>
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BILLS FOR APPROVAL SUMMARY
December 2, 2016

Computer Bill Lists

Regular Bill Bills 12/2/16	\$ 787,432.48
Payroll Vendor Checks 11/18/16	23,430.59
Payroll Vendor ACH Payments 11/18/16	139,600.51
Special Check Run 11/29/16	215.60
Subtotal	<u>\$ 950,679.18</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 482,497.94
Bankers Trust Company	Interest Payment	181,842.05
Iowa Finance Authority	Interest Payment	196,230.00
Treasurer, State of Iowa	State Tax Withholding	20,246.10
Wellmark Insurance	Health/Dental Insurance November	55,000.00
Wellmark Insurance	Health/Dental Insurance November	55,000.00
Treasurer, State of Iowa	Sales Tax	8,238.19
Internal Revenue Service	Federal Withholding	103,757.05
	Subtotal	<u>\$ 1,102,811.33</u>

Voucher Program

Various Landlords	Actual November Rent	\$ (9,648.72)
		<u>\$ (9,648.72)</u>

Voids

Void Check Run 11/29/16	Operating	\$ (257.30)
	Subtotal	<u>\$ (257.30)</u>

Total Expenditures	<u><u>\$ 2,043,584.49</u></u>
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BILLS FOR APPROVAL SUMMARY
December 18, 2016

Computer Bill Lists

Regular Bill Bills 10/21/16	\$ 1,104,072.34
Special Check Run 12/1/16	19,352.50
Special Check Run 12/1/16	691.00
Special Check Run 12/9/16	743.00
Payroll Vendor Checks 12/2/16	21,900.27
Payroll Vendor ACH Payments 12/2/16	84,719.04
Subtotal	\$ 1,231,478.15

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 343,423.14
Treasurer, State of Iowa	State Tax Withholding	20,986.29
Treasurer, State of Iowa	Sales Tax	8,238.19
Wellmark Insurance	Health/Dental Insurance December	55,000.00
Wellmark Insurance	Health/Dental Insurance December	55,000.00
IPERS	November Contributions	92,954.19
Internal Revenue Service	Federal Withholding	102,374.21
	Subtotal	\$ 677,976.02

Voucher Program

Various Landlords	Estimated January Rent	\$ 136,000.00
		<u>\$ 136,000.00</u>

Voids

Void Check Run 12/1/16	Section 8	\$ (1,273.00)
Void Check Run 12/9/16	Operating	(93.00)
	Subtotal	\$ (1,366.00)

Total Bills For Approval \$ 2,044,088.17

Total before Journal Entries \$ 2,044,088.17

Journal Entries -	October	\$ 1,165,905.78
	Total Journal Entries	<u><u>\$ 1,165,905.78</u></u>

Total Expenditures \$ 3,209,993.95

BILLS FOR APPROVAL SUMMARY
January 6, 2017

Computer Bill Lists

Regular Bill Bills 01/06/17		\$	-
Special Check Run 12/27/16			-
Special Check Run 12/30/16			-
Special Check Run 12/30/16			-
Special Check Run 01/03/17			-
Payroll Vendor Checks 12/16/16			-
Payroll Vendor Checks 12/30/16			-
Payroll Vendor ACH Payments 12/16/16			-
Payroll Vendor ACH Payments 12/30/16			-
Subtotal		<u>\$</u>	<u>-</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	330,580.09
Payroll Account	Transfer		340,792.22
Treasurer, State of Iowa	State Tax Withholding		20,610.31
Treasurer, State of Iowa	State Tax Withholding		21,678.85
Wellmark Insurance	Health/Dental Insurance December		55,000.00
Wellmark Insurance	Health/Dental Insurance December		55,000.00
Wellmark Insurance	Health/Dental Insurance January		55,000.00
Internal Revenue Service	Federal Withholding		100,559.28
Internal Revenue Service	Federal Withholding		104,328.93
Subtotal		<u>\$</u>	<u>1,083,549.68</u>

Voucher Program

Various Landlords	Actual January Rent	\$	(9,078.72)
		<u>\$</u>	<u>(9,078.72)</u>

VOIDS

Void Check Run 12/27/16	Operating	\$	(4,843.50)
Void Check Run 01/03/17	Operating		(2,662.00)
Subtotal		<u>\$</u>	<u>(7,505.50)</u>

Total Bills For Approval	<u><u>\$</u></u>	<u>1,066,965.46</u>
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BILLS FOR APPROVAL SUMMARY
January 20, 2017

Computer Bill Lists

Regular Bill Bills 01/20/17	\$	568,041.28
Special Check Run 01/06/17		800.00
Special Check Run 01/13/17		350.00
Payroll Vendor Checks 1/13/17		21,609.68
Payroll Vendor ACH Payments 1/13/17		83,563.63
Subtotal	\$	674,364.59

ACH Debit Memo Payments

Payroll Account	Transfer	\$	342,033.76
Treasurer, State of Iowa	State Tax Withholding		20,503.94
Wellmark Insurance	Health/Dental Insurance January		55,000.00
Wellmark Insurance	Health/Dental Insurance January		59,000.00
Treasurer, State of Iowa	Sales Tax		8,969.73
US Treasury Dept	Transitional Reinsurance Fee		16,929.00
Internal Revenue Service	Federal Withholding		99,293.19
IPERS	IPERS November Contributions		136,768.32
	Subtotal	\$	738,497.94

Voucher Program

Various Landlords	Estimated February Rent	\$	138,000.00
		\$	138,000.00
	Total Bills For Approval	\$	1,550,862.53

BILLS FOR APPROVAL SUMMARY
February 3, 2017

Computer Bill Lists

Regular Bill Bills 01/20/17	\$ 504,760.94
Payroll Vendor Checks 1/27/17	27,508.80
Payroll Vendor ACH Payments 1/27/17	82,850.02
Subtotal	\$ 615,119.76

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 321,303.97
Treasurer, State of Iowa	State Tax Withholding	19,900.39
Wellmark Insurance	Health/Dental Insurance January	59,000.00
Wellmark Insurance	Health/Dental Insurance January	59,000.00
Treasurer, State of Iowa	Sales Tax	8,969.73
Internal Revenue Service	Federal Withholding	96,354.95
Internal Revenue Service	Sales Tax	13,096.61
	Subtotal	\$ 577,625.65

Voucher Program

Various Landlords	Actual February Rent	\$ (12,849.72)
		\$ (12,849.72)
	Total before Journal Entries	\$ 1,179,895.69
Journal Entries -	November	\$ 1,578,856.61
	December	1,357,793.48
	Total Journal Entries	\$ 2,936,650.09

Total Expenditures	\$ 4,116,545.78
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BILLS FOR APPROVAL SUMMARY
February 17, 2017

Computer Bill Lists

Regular Bill Bills 02/17/17		\$	551,163.91
Special Check Run 2/3/17			28,018.04
Payroll Vendor Checks 2/10/17			20,814.14
Payroll Vendor ACH Payments 2/10/17			82,835.30
	Subtotal	\$	<u>682,831.39</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	327,474.46
Treasurer, State of Iowa	State Tax Withholding		20,399.92
Wellmark Insurance	Health/Dental Insurance February		59,000.00
Wellmark Insurance	Health/Dental Insurance February		59,000.00
Treasurer, State of Iowa	Sales Tax		8,969.73
Internal Revenue Service	Federal Withholding		99,004.98
IPERS	January Contributions		87,863.31
	Subtotal	\$	<u>661,712.40</u>

Voucher Program

Various Landlords	Estimated March Rent	\$	134,000.00
		\$	<u>134,000.00</u>

Voids

Void Check Run 2/14/17	Elderly	\$	(150.00)
	Subtotal	\$	<u>(150.00)</u>

Total Expenditures	\$	<u><u>1,478,393.79</u></u>
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BILLS FOR APPROVAL SUMMARY
March 3, 2017

Computer Bill Lists

Regular Bill Bills 3/3/17		\$ 391,287.95
Special Check Run 2/28/17		4,045.00
Special ATE Refunds Check Run 3/3/17		94,530.00
Payroll Vendor Checks 2/24/17		27,983.52
Payroll Vendor ACH Payments 2/24/17		82,760.48
	Subtotal	<u>\$ 600,606.95</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 328,462.16
Treasurer, State of Iowa	State Tax Withholding	20,526.87
Wellmark Insurance	Health/Dental Insurance February	59,000.00
Wellmark Insurance	Health/Dental Insurance February	59,000.00
Treasurer, State of Iowa	Sales Tax	8,969.73
Internal Revenue Service	Federal Withholding	98,683.18
	Subtotal	<u>\$ 574,641.94</u>

Voucher Program

Various Landlords	Actual March Rent	\$ (6,900.72)
		<u>\$ (6,900.72)</u>

Voids

Void Check Run 2/28/17	Section 8	\$ (4,293.00)
	Subtotal	<u>\$ (4,293.00)</u>

Total before Journal Entries \$ 1,164,055.17

Journal Entries -	January	\$ 1,266,997.75
	Total Journal Entries	<u>\$ 1,266,997.75</u>

Total Expenditures \$ 2,431,052.92

BILLS FOR APPROVAL SUMMARY
March 17, 2017

Computer Bill Lists

Regular Bill Bills 3/17/17	\$ 584,615.23
Correction to ATE Refund Checks	(858.00)
Special Check Run 3/7/17	1,300.00
Special Check Run 3/14/17	862.53
Payroll Vendor Checks 3/10/17	21,510.78
Payroll Vendor ACH Payments 3/10/17	82,835.97
Subtotal	<u>\$ 690,266.51</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 326,937.45
Treasurer, State of Iowa	State Tax Withholding	20,464.67
Wellmark Insurance	Health/Dental Insurance March	59,000.00
Wellmark Insurance	Health/Dental Insurance March	59,000.00
Treasurer, State of Iowa	Sales Tax	8,969.73
Internal Revenue Service	Federal Withholding	99,059.17
Iowa Alcohol Bev Division	Beer Permit	360.00
IPERS	February Contributions	88,019.49
	Subtotal	<u>\$ 661,810.51</u>

Voucher Program

Various Landlords	Estimated April Rent	\$ 134,000.00
		<u>\$ 134,000.00</u>

Voids

Void Check Run 3/7/17	Section 8	\$ (1,300.00)
Void Check Run 3/14/17	Operating	(878.97)
Void Check Run 3/14/17	Elderly	(77.53)
Void Check Run 3/14/17	Section 8	(792.00)
	Subtotal	<u>\$ (3,048.50)</u>

Total Expenditures	<u><u>\$ 1,483,028.52</u></u>
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BILLS FOR APPROVAL SUMMARY
April 7, 2017

Computer Bill Lists

Regular Bill Bills 4/7/17	\$ 932,277.69
Special Check Run 3/21/17	16,929.00
Payroll Vendor Checks 3/24/17	27,761.01
Payroll Vendor ACH Payments 3/24/17	82,248.95
Subtotal	<u>\$ 1,059,216.65</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 323,756.78
Treasurer, State of Iowa	State Tax Withholding	19,885.92
Wellmark Insurance	Health/Dental Insurance April	59,000.00
Wellmark Insurance	Health/Dental Insurance April	59,000.00
Wellmark Insurance	Health/Dental Insurance March	59,000.00
Iowa Insurance Division	Cemetery Annual Report Fee	276.00
Internal Revenue Service	Federal Withholding	96,063.83
	Subtotal	<u>\$ 616,982.53</u>

Voucher Program

Various Landlords	Actual April Rent	\$ (6,238.55)
		<u>\$ (6,238.55)</u>

Voids

Void Check Run 4/4/17	Section 8	\$ (339.00)
	Subtotal	<u>\$ (339.00)</u>

Total before Journal Entries \$ 1,669,621.63

Journal Entries -	February	\$ 4,179,659.36
	Total Journal Entries	<u>\$ 4,179,659.36</u>

Total Expenditures \$ 5,849,280.99

BILLS FOR APPROVAL SUMMARY
April 21, 2017

Computer Bill Lists

Regular Bill Bills 4/21/17	\$ 704,986.55
Special Check Run 4/6/17	196,789.02
Special Check Run 4/11/17	680.56
Special Check Run 4/18/17	211.54
Payroll Vendor Checks 4/7/17	21,742.94
Payroll Vendor ACH Payments 4/7/17	82,443.99
Subtotal	<u>\$ 1,006,854.60</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 330,558.91
Treasurer, State of Iowa	State Tax Withholding	20,514.66
Wellmark Insurance	Health/Dental Insurance April	59,000.00
Wellmark Insurance	Health/Dental Insurance April	59,000.00
Internal Revenue Service	Federal Withholding	99,971.03
Treasurer, State of Iowa	Sales Tax	11,235.03
IPERS	March Contributions	86,993.05
	Subtotal	<u>\$ 667,272.68</u>

Voucher Program

Various Landlords	Estimated April Rent	\$ 136,000.00
		<u>\$ 136,000.00</u>

Voids

Void Check Run 4/7/17	Operating	\$ (15,429.56)
Void Check Run 4/11/17	Operating	(462.86)
Void Check Run 4/11/17	Section 8	(328.00)
Void Check Run 4/18/17	Section 8	(253.54)
	Subtotal	<u>\$ (16,473.96)</u>

Total before Journal Entries \$ 1,793,653.32

Journal Entries -	March	<u>\$ 1,904,282.50</u>
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Total Expenditures \$ 3,697,935.82

BILLS FOR APPROVAL SUMMARY
May 5, 2017

Computer Bill Lists

Regular Bill Bills 4/5/17		\$	363,934.07
Special Check Run 4/21/17			8,920.27
Payroll Vendor Checks 4/21/17			27,189.57
Payroll Vendor ACH Payments 4/21/17			82,368.44
	Subtotal	\$	<u>482,412.35</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	326,971.46
Treasurer, State of Iowa	State Tax Withholding		19,879.72
Wellmark Insurance	Health/Dental Insurance April		59,000.00
Wellmark Insurance	Health/Dental Insurance May		59,000.00
Treasurer, State of Iowa	Sales Tax		11,235.03
Internal Revenue Service	Sales Tax		9,456.63
Internal Revenue Service	Federal Withholding		97,022.02
	Subtotal	\$	<u>582,564.86</u>

Voucher Program

Various Landlords	Actual April Rent	\$	(3,178.04)
		\$	<u>(3,178.04)</u>

Total Expenditures	\$	<u><u>1,061,799.17</u></u>
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BILLS FOR APPROVAL SUMMARY
May 19, 2017

Computer Bill Lists

Regular Bill Bills 5/19/17	\$ 1,473,983.24
Special Check Run 4/7/17	220.80
Special Check Run 5/5/17	147.00
Special Check Run 5/16/17	546.36
Payroll Vendor Checks 5/5/17	20,871.77
Payroll Vendor ACH Payments 5/5/17	82,216.20
Subtotal	<u>\$ 1,577,985.37</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 343,592.66
Treasurer, State of Iowa	State Tax Withholding	21,144.93
Wellmark Insurance	Health/Dental Insurance May	59,000.00
Wellmark Insurance	Health/Dental Insurance May	59,000.00
Internal Revenue Service	Federal Withholding	104,312.75
Treasurer, State of Iowa	Sales Tax	11,235.03
IPERS	March Contributions	86,973.02
	Subtotal	<u>\$ 685,258.39</u>

Voucher Program

Various Landlords	Estimated May Rent	\$ 138,000.00
		<u>\$ 138,000.00</u>

Voids

Void Check Run 5/5/17	Operating	\$ (8.25)
Void Check Run 5/5/17	Section 8	(147.00)
Void Check Run 5/16/17	Operating	(546.36)
Void Check Run 5/16/17	Section 8	(331.00)
	Subtotal	<u>\$ (1,032.61)</u>

Total Expenditures	<u><u>\$ 2,400,211.15</u></u>
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BILLS FOR APPROVAL SUMMARY
June 2, 2017

Computer Bill Lists

Regular Bills 6/2/17	\$	791,615.08
Payroll Vendor Checks 5/19/17		26,869.61
Payroll Vendor ACH Payments 5/19/17		81,678.72
Subtotal	\$	900,163.41

ACH Debit Memo Payments

Payroll Account	Transfer	\$	335,306.58
Iowa Finance Authority	SRF Loan Principle & Interest Payment		864,935.00
Bankers Trust Company	Bond & Interest Payment		2,470,207.50
Treasurer, State of Iowa	State Tax Withholding		20,426.11
Wellmark Insurance	Health/Dental Insurance May		59,000.00
Wellmark Insurance	Health/Dental Insurance May		59,000.00
Treasurer, State of Iowa	Sales Tax		11,235.03
Internal Revenue Service	Federal Withholding		100,190.25
	Subtotal	\$	3,920,300.47

Voucher Program

Various Landlords	Adjustment for Actual June Rent	\$	(6,750.04)
		\$	(6,750.04)

Journal Entries -	April	\$	1,267,997.25
	Total Journal Entries	\$	1,267,997.25

Total Expenditures	\$	6,081,711.09
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BILLS FOR APPROVAL SUMMARY
June 16, 2017

Computer Bill Lists

Regular Bill Bills 6/16/17		\$	998,150.31
Special Check Run 6/1/17			144,352.50
Payroll Vendor Checks 6/2/17			21,259.38
Payroll Vendor ACH Payments 6/2/17			81,572.08
	Subtotal	\$	<u>1,245,334.27</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	351,239.97
Treasurer, State of Iowa	State Tax Withholding		21,312.82
Wellmark Insurance	Health/Dental Insurance June		59,000.00
Wellmark Insurance	Health/Dental Insurance June		59,000.00
Internal Revenue Service	Federal Withholding		105,455.37
Various Vendors	ATE Refunds		6,885.00
Treasurer, State of Iowa	Sales Tax		11,235.03
	Subtotal	\$	<u>614,128.19</u>

Voucher Program

Various Landlords	Estimated July Rent	\$	<u>138,000.00</u>
		\$	<u>138,000.00</u>

Total Expenditures	\$	<u><u>1,997,462.46</u></u>
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BILLS FOR APPROVAL SUMMARY
July 7, 2017

Computer Bill Lists

Regular Bills 7/7/17	\$ 2,012,352.58
Special Check Run 6/27/17	25,075.00
Payroll Vendor ACH Payments 6/16/17	81,459.89
Payroll Vendor ACH Payments 6/30/17	81,711.00
Payroll Vendor Checks 6/16/17	27,128.41
Payroll Vendor Checks 6/30/17	9,850.52
Subtotal	<u>\$ 2,237,577.40</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 356,149.80
IPERS	May Contributions	88,358.62
Payroll Account	Transfer	378,086.74
Treasurer, State of Iowa	State Tax Withholding	20,767.95
Treasurer, State of Iowa	State Tax Withholding	22,409.40
Wellmark Insurance	Health/Dental Insurance June	59,000.00
Wellmark Insurance	Health/Dental Insurance June	59,000.00
Various Vendor	Reduction to ATE Refunds on 6/16/17	(75.00)
Internal Revenue Service	Federal Withholding	105,284.42
Internal Revenue Service	Federal Withholding	112,191.37
Subtotal		<u>\$ 1,201,173.30</u>

Voucher Program

Various Landlords	Adjustment for Actual July Rent	\$ (4,593.04)
		<u>\$ (4,593.04)</u>

Voids

Void Check Run 6/20/17	Operating	\$ (258.95)
Void Check Run 6/27/17	Operating	\$ (75.00)
Subtotal		<u>\$ (333.95)</u>

Total Expenditures	<u><u>\$ 3,433,823.71</u></u>
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BILLS FOR APPROVAL SUMMARY
July 21, 2017

Computer Bill Lists

Regular Bill Bills 7/21/17	\$	1,444,880.07
Special Check Run 6/20/17		83.95
Special Check Run 7/7/17		250.76
Special Check Run 7/12/17		500.00
Payroll Vendor Checks 7/14/17		20,912.73
Payroll Vendor ACH Payments 7/14/17		82,932.13
Subtotal	\$	1,549,559.64

ACH Debit Memo Payments

Payroll Account	Transfer	\$	394,738.15
Treasurer, State of Iowa	State Tax Withholding		22,049.64
Wellmark Insurance	Health/Dental Insurance July		59,000.00
Wellmark Insurance	Health/Dental Insurance July		59,000.00
Wellmark Insurance	Health/Dental Insurance July		59,000.00
Internal Revenue Service	Federal Withholding		111,025.83
IPERS	June Contributions		131,970.28
IRS	ACA PCORI FEE		1,414.76
Treasurer, State of Iowa	Sales Tax		10,775.25
	Subtotal	\$	848,973.91

Voucher Program

Various Landlords	Estimated August Rent	\$	138,000.00
		\$	138,000.00

Total Expenditures	\$	2,536,533.55
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BILLS FOR APPROVAL SUMMARY
August 4, 2017

Computer Bill Lists

Regular Bills 8/4/17	\$ 1,990,544.40
Special Check Run 7/21/17	368.00
Special Check Run 7/28/17	42.00
Payroll Vendor ACH Payments 7/28/17	83,016.79
Payroll Vendor Checks 7/28/17	27,024.73
Subtotal	\$ 2,100,995.92

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 375,875.61
Treasurer, State of Iowa	State Tax Withholding	22,259.25
Wellmark Insurance	Health/Dental Insurance July	59,000.00
Wellmark Insurance	Health/Dental Insurance July	59,000.00
Internal Revenue Service	Federal Withholding	112,226.10
Internal Revenue Service	Sales Tax	10,775.25
Internal Revenue Service	Qtrly Sales Tax	19,289.26
	Subtotal	\$ 658,425.47

Voucher Program

Various Landlords	Adjustment for Actual August Rent	\$ (7,018.04)
		<u>\$ (7,018.04)</u>

Voids

Void Check Run 6/20/17	Section 8	\$ (383.00)
	Subtotal	<u>\$ (383.00)</u>

Total Bills For Approval \$ 2,752,020.35

Total before Journal Entries \$ 2,752,020.35

Journal Entries -	May	\$ 2,688,843.34
	Total Journal Entries	<u>\$ 2,688,843.34</u>

Total Expenditures \$ 5,440,863.69

BILLS FOR APPROVAL SUMMARY
August 18, 2017

Computer Bill Lists

Regular Bill Bills 8/18/17		\$	1,151,733.09
Special Check Run 8/11/17			1,862.00
Payroll Vendor Checks 8/11/17			20,862.93
Payroll Vendor ACH Payments 8/11/17			83,744.75
Subtotal		\$	<u>1,258,202.77</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	380,894.54
Treasurer, State of Iowa	State Tax Withholding		22,423.23
Wellmark Insurance	Health/Dental Insurance August		59,000.00
Wellmark Insurance	Health/Dental Insurance August		59,000.00
Internal Revenue Service	Federal Withholding		114,050.93
IPERS	July Contributions		91,504.11
Treasurer, State of Iowa	Sales Tax		10,775.25
Subtotal		\$	<u>737,648.06</u>

Voucher Program

Various Landlords	Estimated September Rent	\$	138,000.00
		\$	<u>138,000.00</u>

Voids

Void Check Run 8/11/17	Operating	\$	(1,000.00)
Void Check Run 8/11/17	Section 8		(862.00)
Subtotal		\$	<u>(1,862.00)</u>

Total Expenditures		\$	<u><u>2,131,988.83</u></u>
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BILLS FOR APPROVAL SUMMARY
Sept 8, 2017

Computer Bill Lists

Regular Bills 8/8/17	\$ 1,753,630.47
Special Check Run 8/18/17	350.00
Special Check Run 8/22/17	214.40
Special Check Run 8/25/17	220.66
Special Check Run 8/29/17	26,563.00
Special Check Run 9/1/17	150.00
Special Check Run 9/5/17	625.32
Payroll Vendor ACH Payments 8/25/17	83,637.71
Payroll Vendor Checks 8/25/17	26,889.74
Subtotal	\$ 1,892,281.30

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 357,644.45
Treasurer, State of Iowa	State Tax Withholding	21,302.80
Wellmark Insurance	Health/Dental Insurance August	59,000.00
Wellmark Insurance	Health/Dental Insurance August	59,000.00
Wellmark Insurance	Health/Dental Insurance September	59,000.00
Internal Revenue Service	Federal Withholding	106,484.47
Internal Revenue Service	Sales Tax	10,775.25
	Subtotal	\$ 673,206.97

Voucher Program

Various Landlords	Adjustment for Actual September Rent	\$ (9,769.55)
		<u><u>\$ (9,769.55)</u></u>

Voids

Void Check Run 8/18/17	Operating	\$ (110.85)
Void Check Run 8/18/17	Section 8	(767.51)
Void Check Run 8/22/17	Operating	(214.40)
Void Check Run 8/25/17	Operating	(63.58)
Void Check Run 9/1/17	Operating	(150.00)
Void Check Run 9/5/17	Operating	(625.32)
	Subtotal	\$ (1,931.66)

	\$ 2,553,787.06
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BILLS FOR APPROVAL SUMMARY
September 22, 2017

Computer Bill Lists

Regular Bill Bills 9/22/17		\$	1,498,676.04
Special Check Run 9/12/17			2,082.00
Special Check Run 9/19/17			389.01
Payroll Vendor Checks 9/8/17			21,287.80
Payroll Vendor ACH Payments 9/8/17			85,275.65
	Subtotal	\$	<u>1,607,710.50</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	353,470.17
Treasurer, State of Iowa	State Tax Withholding		21,868.86
Wellmark Insurance	Health/Dental Insurance Sept		59,000.00
Wellmark Insurance	Health/Dental Insurance Sept		59,000.00
Internal Revenue Service	Federal Withholding		107,203.05
IPERS	August Contributions		90,867.42
Treasurer, State of Iowa	Sales Tax		10,775.25
	Subtotal	\$	<u>702,184.75</u>

Voucher Program

Various Landlords	Estimated September Rent	\$	135,000.00
		\$	<u>135,000.00</u>

Voids

Void Check Run 9/12/17	Operating	\$	(2,118.96)
Void Check Run 9/12/17	Elderly		(87.38)
Void Check Run 9/19/17	Operating		(389.01)
	Subtotal	\$	<u>(2,595.35)</u>

Total Expenditures	\$	<u><u>2,442,299.90</u></u>
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BILLS FOR APPROVAL SUMMARY
October 6, 2017

Computer Bill Lists

Regular Bills 8/8/17	\$ 1,355,723.38
Special Check Run 9/22/17	600.00
Special Check Run 9/29/17	345.00
Special Check Run 10/3/17	2,202.00
Payroll Vendor ACH Payments 9/22/17	84,175.64
Payroll Vendor Checks 9/22/17	27,658.96
Subtotal	\$ 1,470,704.98

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 345,386.96
Treasurer, State of Iowa	State Tax Withholding	21,249.72
Wellmark Insurance	Health/Dental Insurance August	59,000.00
Wellmark Insurance	Health/Dental Insurance September	59,000.00
Internal Revenue Service	Federal Withholding	103,812.86
	Subtotal	\$ 588,449.54

Voucher Program

Various Landlords	Adjustment for Actual September Rent	\$ (5,905.55)
		<u><u>\$ (5,905.55)</u></u>

Voids

Void Check Run 9/22/17	Operating	\$ (5,517.09)
Void Check Run 9/29/17	Operating	(75.00)
Void Check Run 10/3/17	Section 8	(2,202.00)
Void Check Run 10/3/17	Operating	(100.00)
	Subtotal	\$ (7,894.09)

Total Bills For Approval **\$ 2,045,354.88**

Total before Journal Entries **\$ 2,045,354.88**

Journal Entries -	June	\$ 3,921,847.22
	Total Journal Entries	<u><u>\$ 3,921,847.22</u></u>

Total Expenditures \$ 5,967,202.10

BILLS FOR APPROVAL SUMMARY
September 22, 2017

Computer Bill Lists

Regular Bill Bills 9/22/17		\$	1,913,060.81
Special Check Run 10/6/17			62.00
Special Check Run 10/13/17			30.00
Payroll Vendor Checks 10/6/17			21,540.88
Payroll Vendor ACH Payments 10/6/17			84,541.59
Subtotal		\$	<u>2,019,235.28</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	351,485.71
Treasurer, State of Iowa	State Tax Withholding		21,963.25
Wellmark Insurance	Health/Dental Insurance Oct		59,000.00
Wellmark Insurance	Health/Dental Insurance Oct		59,000.00
Internal Revenue Service	Federal Withholding		107,428.14
IPERS	Sept Contributions		91,349.33
Treasurer, State of Iowa	Sales Tax		9,047.93
	Subtotal	\$	<u>699,274.36</u>

Voucher Program

Various Landlords	Estimated November Rent	\$	135,000.00
		\$	<u>135,000.00</u>

Voids

Void Check Run 10/6/17	Section 8	\$	(862.00)
Void Check Run 10/6/17	Operating		(339.82)
Void Check Run 10/13/17	Operating		(30.00)
	Subtotal	\$	<u>(1,231.82)</u>

Total before Journal Entries \$ 2,852,277.82

Journal Entries - July \$ 1,510,093.41

Total Expenditures \$ 4,362,371.23

BILLS FOR APPROVAL SUMMARY
November 3, 2017

Computer Bill Lists

Regular Bills 11/3/17	\$ 1,273,380.91
Special Check Run 10/27/17	15.50
Special Check Run 11/3/17	1,305.00
Payroll Vendor ACH Payments 10/20/17	84,471.45
Payroll Vendor Checks 10/20/17	27,728.86
Subtotal	\$ 1,386,901.72

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 343,947.82
Treasurer, State of Iowa	State Tax Withholding	21,363.29
Wellmark Insurance	Health/Dental Insurance October	59,000.00
Wellmark Insurance	Health/Dental Insurance October	59,000.00
Treasurer, State of Iowa	Sales Tax	9,047.93
Iowa Workforce Development	Unemployment	3,445.42
Treasurer, State of Iowa	Quarterly Sales Tax	26,356.30
Internal Revenue Service	Federal Withholding	104,227.75
	Subtotal	\$ 626,388.51

Voucher Program

Various Landlords	Adjustment for Actual October Rent	\$ (3,856.28)
		<u><u>\$ (3,856.28)</u></u>

Voids

Void Check Run 10/3/17	Operating	\$ (15.50)
	Subtotal	<u><u>\$ (15.50)</u></u>

Total Bills For Approval \$ 2,009,418.45

Total before Journal Entries \$ 2,009,418.45

Journal Entries -	August	\$ 1,380,955.09
	September	2,082,279.25
	Total Journal Entries	<u><u>\$ 3,463,234.34</u></u>

Total Expenditures \$ 5,472,652.79

BILLS FOR APPROVAL SUMMARY
November 17, 2017

Computer Bill Lists

Regular Bill Bills 11/17/17	\$	1,283,625.09
Payroll Vendor Checks 11/3/17		21,530.02
Payroll Vendor ACH Payments 11/3/17		84,646.21
Subtotal	\$	1,389,801.32

ACH Debit Memo Payments

Payroll Account	Transfer	\$	353,368.95
Treasurer, State of Iowa	State Tax Withholding		22,383.55
Wellmark Insurance	Health/Dental Insurance Nov		59,000.00
Wellmark Insurance	Health/Dental Insurance Nov		59,000.00
Internal Revenue Service	Federal Withholding		108,378.06
IPERS	October Contributions		94,742.58
Treasurer, State of Iowa	Sales Tax		9,047.93
	Subtotal	\$	705,921.07

Voucher Program

Various Landlords	Estimated December Rent	\$	135,000.00
		\$	135,000.00

Total before Journal Entries \$ 2,230,722.39

Total Expenditures \$ 2,230,722.39

BILLS FOR APPROVAL SUMMARY
December 8, 2017

Computer Bill Lists

Regular Bills 12/8/17	\$ 1,135,691.34
Special Check Run 11/17/17	735.71
Special Check Run 12/1/17	553.52
Special Check Run 12/1/17	15,977.50
Payroll Vendor ACH Payments 11/17/17	146,987.97
Payroll Vendor ACH Payments 12/1/17	85,749.31
Payroll Vendor Checks 11/17/17	27,695.52
Payroll Vendor Checks 12/1/17	21,513.02
Subtotal	\$ 1,434,903.89

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 502,052.78
Payroll Account	Transfer	348,466.12
Meardon, Suepple & Downer PLC	Legal Fee Settlement	119,000.00
Treasurer, State of Iowa	State Tax Withholding	20,787.34
Treasurer, State of Iowa	State Tax Withholding	21,723.84
Wellmark Insurance	Health/Dental Insurance November	59,000.00
Wellmark Insurance	Health/Dental Insurance November	59,000.00
Wellmark Insurance	Health/Dental Insurance December	59,000.00
Treasurer, State of Iowa	Sales Tax	9,047.93
Treasurer, State of Iowa	Sales Tax	9,047.93
Iowa Finance Authority	Interest Payment	186,690.00
Bankers Trust	Interest Payment	151,852.50
Internal Revenue Service	Federal Withholding	106,367.44
Internal Revenue Service	Federal Withholding	104,317.50
Subtotal		\$ 1,756,353.38

Voucher Program

Various Landlords	Adjustment for Actual December Rent	\$ (707.42)
		<u><u>\$ (707.42)</u></u>

Voids

Void Check Run 11/17/17	Operating	\$ (827.02)
Void Check Run 11/28/17	Operating	(611.20)
Subtotal		\$ (1,438.22)

Total Bills For Approval \$ 3,189,111.63

Total before Journal Entries \$ 3,189,111.63

Total Expenditures \$ 3,189,111.63

BILLS FOR APPROVAL SUMMARY
December 22, 2017

Computer Bill Lists

Regular Bill Bills 12/22/17		\$	1,502,324.69
Special Check Run 12/08/17			4.62
Payroll Vendor Checks 12/15/17			29,563.71
Payroll Vendor ACH Payments 12/15/17			85,163.53
Subtotal		\$	<u>1,617,056.55</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	333,817.80
Treasurer, State of Iowa	State Tax Withholding		21,001.07
Wellmark Insurance	Health/Dental Insurance Dec		59,000.00
Wellmark Insurance	Health/Dental Insurance Dec		59,000.00
Internal Revenue Service	Federal Withholding		100,832.39
IPERS	November Contributions		95,741.42
	Subtotal	\$	<u>669,392.68</u>

Voucher Program

Various Landlords	Estimated January Rent	\$	140,000.00
		\$	<u>140,000.00</u>

Voids

Void Check Run 12/19/17	Section 8	\$	(478.28)
	Subtotal	\$	<u>(478.28)</u>

Total before Journal Entries \$ 2,425,970.95

Journal Entries -	October	\$	1,335,592.58
	November		1,605,024.65
	Total	\$	<u>2,940,617.23</u>

Total Expenditures \$ 5,366,588.18

BILLS FOR APPROVAL SUMMARY
January 4, 2018

Computer Bill Lists

Regular Bill Bills 1/5/2018		\$	296,585.29
Payroll Vendor Checks 12/29/17			9,656.67
Payroll Vendor ACH Payments 12/29/17			85,839.68
	Subtotal	\$	<u>392,081.64</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	345,747.95
Treasurer, State of Iowa	State Tax Withholding		22,046.01
Wellmark Insurance	Health/Dental Insurance Dec		59,000.00
Wellmark Insurance	Health/Dental Insurance Jan		59,000.00
Internal Revenue Service	Federal Withholding		105,074.45
	Subtotal	\$	<u>590,868.41</u>

Voucher Program

Various Landlords	Correction to Estimated January Rent	\$	(1,736.42)
		\$	<u>(1,736.42)</u>

Voids

Void Check Run 12/29/17	Operating	\$	(30.00)
	Subtotal	\$	<u>(30.00)</u>

	Total before Journal Entries	\$	<u>981,183.63</u>
Journal Entries -	NONE	\$	-
			-
	Total	\$	<u>-</u>
	Total Expenditures	\$	<u>981,183.63</u>

BILLS FOR APPROVAL SUMMARY
January 19, 2018

Computer Bill Lists

Regular Bill Bills 1/19/18	\$ 858,858.22
Special Check Run 1/16/18	220.33
Payroll Vendor Checks 1/12/18	21,352.72
Payroll Vendor ACH Payments 1/12/18	88,151.70
Subtotal	\$ 968,582.97

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 366,042.09
Treasurer, State of Iowa	State Tax Withholding	22,684.82
Wellmark Insurance	Health/Dental Insurance Jan	55,500.00
Wellmark Insurance	Health/Dental Insurance Jan	55,500.00
Treasurer, State of Iowa	Sales Tax	9,050.88
Internal Revenue Service	Federal Withholding	109,234.31
IPERS	December Contributions	138,878.93
	Subtotal	\$ 756,891.03

Voucher Program

Various Landlords	Estimated February Rent	\$ 142,000.00
		\$ 142,000.00

Voids

Void Check Run 1/5/18	Operating	\$ (593.75)
	Subtotal	\$ (593.75)

Total before Journal Entries	<u><u>\$ 1,866,880.25</u></u>
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Total Expenditures	<u><u>\$ 1,866,880.25</u></u>
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BILLS FOR APPROVAL SUMMARY
February 2, 2018

Computer Bill Lists

Regular Bill Bills 2/2/18		\$	749,551.22
Payroll Vendor Checks 1/26/18			29,637.50
Payroll Vendor ACH Payments 1/26/18			87,166.49
	Subtotal	\$	<u>866,355.21</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	343,289.84
Treasurer, State of Iowa	State Tax Withholding		21,718.79
Wellmark Insurance	Health/Dental Insurance Jan		55,500.00
Wellmark Insurance	Health/Dental Insurance Jan		55,500.00
Internal Revenue Service	Federal Withholding		91,098.42
Iowa Workforce Development	Unemployment		1,648.49
State of Iowa	Sales Tax		9,050.88
	Subtotal	\$	<u>577,806.42</u>

Voucher Program

Various Landlords	Correction to Estimated January Rent	\$	(3,018.11)
		\$	<u>(3,018.11)</u>
	Total Expenditures	\$	<u><u>1,441,143.52</u></u>

BILLS FOR APPROVAL SUMMARY
February 16, 2018

Computer Bill Lists

Regular Bill Bills 2/16/18		\$	868,848.34
Special Check Run 2/2/18			770.00
Special Check Run 2/9/18			435.00
Payroll Vendor Checks 2/9/18			20,761.71
Payroll Vendor ACH Payments 2/9/18			86,982.80
	Subtotal	\$	<u>977,797.85</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	349,558.11
Treasurer, State of Iowa	State Tax Withholding		22,300.12
Wellmark Insurance	Health/Dental Insurance Feb		55,500.00
Wellmark Insurance	Health/Dental Insurance Feb		55,500.00
Treasurer, State of Iowa	Sales Tax		9,050.88
Internal Revenue Service	Federal Withholding		93,819.46
State of Iowa	Sales Tax		29,506.93
IPERS	January Contributions		93,520.35
	Subtotal	\$	<u>708,755.85</u>

Voucher Program

Various Landlords	Estimated March Rent	\$	142,000.00
		\$	<u>142,000.00</u>

Voids

Void Check Run 2/2/218	Section 8	\$	(770.00)
Void Check Run 2/9/18	Operating		(3,299.10)
Void Check Run 2/9/18	Section 8		(337.00)
	Subtotal	\$	<u>(4,406.10)</u>

Total before Journal Entries	\$	<u>1,824,147.60</u>
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Journal Entries -	December	\$	4,181,389.73
	Total	\$	<u>4,181,389.73</u>

Total Expenditures	\$	<u><u>6,005,537.33</u></u>
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BILLS FOR APPROVAL SUMMARY
March 2, 2018

Computer Bill Lists

Regular Bills 3/2/18		\$	898,137.74
Special Check Run 2/16/18			806.81
Payroll Vendor Checks 2/23/18			29,671.54
Payroll Vendor ACH Payments 2/23/18			86,260.50
Subtotal		\$	<u>1,014,876.59</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	358,244.60
Treasurer, State of Iowa	State Tax Withholding		23,236.54
Wellmark Insurance	Health/Dental Insurance Feb		55,500.00
Wellmark Insurance	Health/Dental Insurance Feb		55,500.00
Internal Revenue Service	Federal Withholding		98,242.86
State of Iowa	Sales Tax		9,050.88
Subtotal		\$	<u>599,774.88</u>

Voucher Program

Various Landlords	Correction to Estimated January Rent	\$	508.89
		\$	<u>508.89</u>

Voids

Void Check Run 2/16/18	Operating	\$	(1,115.81)
Void Check Run 2/27/18	Elderly		(5,901.74)
Subtotal		\$	<u>(7,017.55)</u>

Total before Journal Entries	\$	<u>1,608,142.81</u>
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Journal Entries -

January	\$	1,374,909.53
Total	\$	<u>1,374,909.53</u>

Total Expenditures	\$	<u><u>2,983,052.34</u></u>
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BILLS FOR APPROVAL SUMMARY
March 18, 2018

Computer Bill Lists

Regular Bill Bills 3/18/18	\$ 2,028,278.78
Special Check Run 3/2/18	1,750.00
Special Check Run 3/6/18	317.89
Special Check Run 3/13/18	12.00
Payroll Vendor Checks 3/9/18	20,763.71
Payroll Vendor ACH Payments 3/9/18	86,443.89
Subtotal	\$ 2,137,566.27

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 349,057.91
Treasurer, State of Iowa	State Tax Withholding	22,360.07
Wellmark Insurance	Health/Dental Insurance March	55,500.00
Wellmark Insurance	Health/Dental Insurance March	55,500.00
Treasurer, State of Iowa	Sales Tax	9,050.88
Internal Revenue Service	Federal Withholding	94,321.32
IPERS	February Contributions	94,438.89
	Subtotal	\$ 680,229.07

Voucher Program

Various Landlords	Estimated April Rent	\$ 148,000.00
		\$ 148,000.00

Voids

Void Check Run 3/2/18	Operating	\$ (1,575.00)
Void Check Run 3/6/18	Operating	(317.89)
Void Check Run 3/13/18	Operating	(27.00)
	Subtotal	\$ (1,919.89)

Total Expenditures	\$ 2,963,875.45
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BILLS FOR APPROVAL SUMMARY
April 6, 2018

Computer Bill Lists

Regular Bills 4/6/18	\$ 1,188,258.78
Special Check Run 3/16/18	100.00
Payroll Vendor Checks 3/23/18	29,712.72
Payroll Vendor ACH Payments 3/23/18	86,845.93
Subtotal	\$ 1,304,917.43

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 350,793.96
Treasurer, State of Iowa	State Tax Withholding	22,285.57
Wellmark Insurance	Health/Dental Insurance March	55,500.00
Wellmark Insurance	Health/Dental Insurance March	55,500.00
Wellmark Insurance	Health/Dental Insurance April	55,500.00
Internal Revenue Service	Federal Withholding	92,992.70
	Subtotal	\$ 632,572.23

Voucher Program

Various Landlords	Actual April Rent	\$ (8,621.76)
		\$ (8,621.76)

Total before Journal Entries	<u><u>\$ 1,928,867.90</u></u>
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Journal Entries -	February	\$ 1,304,750.11
	Total	<u><u>\$ 1,304,750.11</u></u>

Total Expenditures	<u><u>\$ 3,233,618.01</u></u>
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BILLS FOR APPROVAL SUMMARY
March 18, 2018

Computer Bill Lists

Regular Bill Bills 4/19/18		\$	762,524.71
Payroll Vendor Checks 4/6/18			20,397.33
Payroll Vendor ACH Payments 4/6/18			85,803.08
	Subtotal	\$	<u>868,725.12</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	371,320.83
Treasurer, State of Iowa	State Tax Withholding		23,207.88
Wellmark Insurance	Health/Dental Insurance April		55,500.00
Wellmark Insurance	Health/Dental Insurance April		55,500.00
Treasurer, State of Iowa	Sales Tax		12,607.74
Internal Revenue Service	Federal Withholding		99,762.27
IPERS	February Contributions		91,787.54
	Subtotal	\$	<u>709,686.26</u>

Voucher Program

Various Landlords	Estimated May Rent	\$	145,000.00
		\$	<u>145,000.00</u>
	Total before Journal Entries	\$	<u>1,723,411.38</u>
Journal Entries -	March	\$	1,929,677.91
	Total	\$	<u>1,929,677.91</u>

Total Expenditures	\$	<u><u>3,653,089.29</u></u>
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BILLS FOR APPROVAL SUMMARY
May 4, 2018

Computer Bill Lists

Regular Bills 5/4/18
Special Check Run 4/24/18
Special Check Run 4/27/18
Payroll Vendor Checks 4/20/18
Payroll Vendor ACH Payments 4/20/18

Subtotal

ACH Debit Memo Payments

Payroll Account
Treasurer, State of Iowa
Wellmark Insurance
Wellmark Insurance
Treasurer, State of Iowa
Iowa Insurance Division
Iowa Workforce Development
Internal Revenue Service
Internal Revenue Service

Transfer
State Tax Withholding
Health/Dental Insurance April
Health/Dental Insurance April
Sales Tax
Cemetery Annual Report Fee
Unemployment
Sales Tax Quarterly
Federal Withholding

Subtotal

Voucher Program

Various Landlords

Actual May Rent

Voids

Void Check Run 4/24/18
Void Check Run 4/27/18

Operating
Operating

Subtotal

Total before Journal Entries

Total Expenditures

\$	904,230.44
	404.60
	34.00
	28,938.37
	85,829.05
\$	<u>1,019,436.46</u>

\$	348,588.25
	21,816.00
	55,500.00
	55,500.00
	12,607.74
	106.00
	15,704.93
	11,217.60
	92,359.74
\$	<u>613,400.26</u>

\$	<u>(4,043.24)</u>
\$	<u>(4,043.24)</u>

\$	(904.60)
	<u>(1,697.50)</u>
\$	<u>(2,602.10)</u>

\$	<u>1,626,191.38</u>
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\$	<u>1,626,191.38</u>
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BILLS FOR APPROVAL SUMMARY
May 18, 2018

Computer Bill Lists

Regular Bill Bills 5/18/18	\$ 1,716,896.97
Special Check Run 5/11/18	7,412.11
Payroll Vendor Checks 5/4/18	20,196.97
Payroll Vendor ACH Payments 5/4/18	85,680.89
Subtotal	\$ 1,830,186.94

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 366,040.23
Treasurer, State of Iowa	State Tax Withholding	23,208.07
Wellmark Insurance	Health/Dental Insurance May	55,500.00
Wellmark Insurance	Health/Dental Insurance May	55,500.00
Treasurer, State of Iowa	Sales Tax	12,607.74
Internal Revenue Service	Federal Withholding	98,299.66
IPERS	April Contributions	92,179.24
	Subtotal	\$ 703,334.94

Voucher Program

Various Landlords	Estimated June Rent	\$ 146,000.00
		\$ 146,000.00

Voids

Void Check Run 5/11/18	Operating	\$ (7,542.11)
	Subtotal	\$ (7,542.11)

Total Expenditures	\$ 2,671,979.77
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BILLS FOR APPROVAL SUMMARY
June 22, 2018

Computer Bill Lists

Regular Bills 6/22/18		\$	-
Special Check Run 6/15/18			-
Payroll Vendor Checks 6/16/18			-
Payroll Vendor ACH Payments 6/16/18			-
Subtotal		\$	-

ACH Debit Memo Payments

Payroll Account	Transfer	\$	-
Treasurer, State of Iowa	State Tax Withholding		-
Wellmark Insurance	Health/Dental Insurance June		-
Internal Revenue Service	Federal Withholding		-
IPERS	May Contributions		-
	Subtotal	\$	-

Voucher Program

Various Landlords	Actual June Rent	\$	(13,289.24)
		\$	(13,289.24)

	Total before Journal Entries	\$	(13,289.24)
Journal Entries -	April	\$	3,069,156.35
	Total	\$	3,069,156.35

Total Expenditures	\$	3,055,867.11
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BILLS FOR APPROVAL SUMMARY
June 22, 2018

Computer Bill Lists

Regular Bills 6/22/18		\$	847,922.57
Special Check Run 6/15/18			7,382.11
Payroll Vendor Checks 6/16/18			29,153.68
Payroll Vendor ACH Payments 6/16/18			88,632.43
	Subtotal	\$	<u>973,090.79</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	376,778.32
Treasurer, State of Iowa	State Tax Withholding		22,245.00
Wellmark Insurance	Health/Dental Insurance June		55,500.00
Internal Revenue Service	Federal Withholding		99,242.73
IPERS	May Contributions		92,279.36
	Subtotal	\$	<u>646,045.41</u>

Voucher Program

Various Landlords	Estimated July Rent	\$	140,000.00
		\$	<u>140,000.00</u>

Voids

Void Check Run 6/15/18	Operating	\$	(7,382.11)
Void Check Run 6/15/18	Section 8		(627.00)
	Subtotal	\$	<u>(8,009.11)</u>

Total before Journal Entries	\$	<u>1,751,127.09</u>
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Total Expenditures	\$	<u><u>1,751,127.09</u></u>
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BILLS FOR APPROVAL SUMMARY
July 6, 2018

Computer Bill Lists

Regular Bills 7/6/18		\$	1,381,592.86
Special Check Run 6/29/18			9,731.17
Payroll Vendor Checks 6/29/18			9,100.14
Payroll Vendor ACH Payments 6/29/18			83,414.19
Subtotal		\$	<u>1,483,838.36</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	386,539.28
Treasurer, State of Iowa	State Tax Withholding		23,009.21
Wellmark Insurance	Health/Dental Insurance June		55,500.00
Wellmark Insurance	Health/Dental Insurance July		55,500.00
Internal Revenue Service	Federal Withholding		101,736.86
Subtotal		\$	<u>622,285.35</u>

Voucher Program

Various Landlords	Actual July Rent	\$	(7,503.84)
		\$	<u>(7,503.84)</u>

Voids

Void Check Run 6/29/18	Operating	\$	(11,638.80)
Void Check Run 6/29/18	Section 8		(3,839.00)
Subtotal		\$	<u>(15,477.80)</u>

Total before Journal Entries \$ 2,083,142.07

Journal Entries -

Total May-18 \$ 1,165,848.63
\$ 1,165,848.63

Total Expenditures \$ 3,248,990.70

BILLS FOR APPROVAL SUMMARY
July 20, 2018

Computer Bill Lists

Regular Bills 7/20/18		\$	706,414.93
Special Check Run 7/6/18			5,833.33
Payroll Vendor Checks 7/13/18			20,337.47
Payroll Vendor ACH Payments 7/13/18			86,739.35
	Subtotal	\$	<u>819,325.08</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	421,396.20
Treasurer, State of Iowa	State Tax Withholding		23,970.06
Wellmark Insurance	Health/Dental Insurance June		55,500.00
Wellmark Insurance	Health/Dental Insurance July		55,500.00
Wellmark Insurance	Health/Dental Insurance July		55,500.00
Internal Revenue Service	Federal Withholding		107,073.27
Treasurer, State of Iowa	Sales Tax		13,372.09
IPERS	June Contributions		137,637.44
	Subtotal	\$	<u>869,949.06</u>

Voucher Program

Various Landlords	Estimated August Rent	\$	140,000.00
		\$	<u>140,000.00</u>

Voids

Void Check Run 7/6/18	Operating	\$	(5,431.67)
Void Check Run 7/17/18	Operating		(34.99)
	Subtotal	\$	<u>(5,466.66)</u>

Total before Journal Entries	\$	<u>1,823,807.48</u>
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Total Expenditures	\$	<u><u>1,823,807.48</u></u>
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BILLS FOR APPROVAL SUMMARY
August 2, 2018

Computer Bill Lists

Regular Bills 8/2/18	\$ 928,989.02
Special Check Run 7/25/18	400,362.56
Payroll Vendor Checks 7/27/18	29,513.81
Payroll Vendor ACH Payments 7/27/18	88,278.78
Subtotal	\$ 1,447,144.17

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 394,769.95
Treasurer, State of Iowa	State Tax Withholding	23,916.86
Wellmark Insurance	Health/Dental Insurance July	55,500.00
Wellmark Insurance	Health/Dental Insurance July	55,500.00
Wellmark Insurance	Health/Dental Insurance August	55,500.00
Treasurer, State of Iowa	Sales Tax	13,372.09
Iowa Workforce	Unemployment	15,484.39
Treasurer, State of Iowa	Quarterly Sales Tax	21,551.77
Internal Revenue Service	PCORI Health Insurance Fee	1,503.31
Internal Revenue Service	Federal Withholding	105,125.82
	Subtotal	\$ 742,224.19

Voucher Program

Various Landlords	Actual August Rent	\$ (7,601.92)
		\$ (7,601.92)

Total Expenditures	\$ 2,181,766.44
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BILLS FOR APPROVAL SUMMARY
August 16, 2018

Computer Bill Lists

Regular Bills 8/16/18	\$ 1,031,448.95
Special Check Run 8/7/18	457.06
Special Check Run 8/8/18	3,500.00
Special Check Run 8/13/18	3,071.15
Payroll Vendor Checks 8/10/18	20,635.42
Payroll Vendor ACH Payments 8/10/18	89,191.05
Subtotal	\$ 1,148,303.63

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 401,492.00
Treasurer, State of Iowa	State Tax Withholding	24,555.50
Wellmark Insurance	Health/Dental Insurance August	55,500.00
Internal Revenue Service	Federal Withholding	108,589.73
Treasurer, State of Iowa	Sales Tax	13,372.09
IPERS	July Contributions	99,297.37
	Subtotal	\$ 702,806.69

Voucher Program

Various Landlords	Estimated September Rent	\$ 140,000.00
		\$ 140,000.00

Voids

Void Check Run 7/6/18	Operating	\$ (1,197.06)
	Subtotal	\$ (1,197.06)

Total before Journal Entries **\$ 1,989,913.26**

Total Expenditures \$ 1,989,913.26

BILLS FOR APPROVAL SUMMARY
September 7, 2018

Computer Bill Lists

Regular Bills 8/2/18	\$ 1,351,316.35
Special Check Run 8/24/18	668.78
Special Check Run 8//27/18	901.00
Payroll Vendor Checks 8/24/18	29,632.32
Payroll Vendor ACH Payments 8/24/18	89,337.26
Subtotal	<u>\$ 1,471,855.71</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 383,291.05
Treasurer, State of Iowa	State Tax Withholding	23,281.49
Wellmark Insurance	Health/Dental Insurance August	55,500.00
Wellmark Insurance	Health/Dental Insurance August	55,500.00
Wellmark Insurance	Health/Dental Insurance September	55,500.00
Treasurer, State of Iowa	Sales Tax	13,372.09
Internal Revenue Service	Federal Withholding	102,311.93
	Subtotal	<u>\$ 688,756.56</u>

Voucher Program

Various Landlords	Actual September Rent	\$ (13,413.92)
		<u>\$ (13,413.92)</u>

Voids

Void Check Run 8/21/18	Operating	\$ (84.00)
Void Check Run 8/24/18	Operating	(668.78)
	Subtotal	<u>\$ (752.78)</u>

Total Expenditures	<u><u>\$ 2,146,445.57</u></u>
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BILLS FOR APPROVAL SUMMARY
September 20, 2018

Computer Bill Lists

Regular Bills 9/20/18		\$	778,132.01
Special Check Run 9/14/18			108.10
Payroll Vendor Checks 9/7/18			21,291.05
Payroll Vendor ACH Payments 9/7/18			89,586.05
	Subtotal	\$	<u>889,117.21</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	376,246.56
Treasurer, State of Iowa	State Tax Withholding		23,716.59
Wellmark Insurance	Health/Dental Insurance September		55,500.00
Wellmark Insurance	Health/Dental Insurance September		55,500.00
Internal Revenue Service	Federal Withholding		103,030.38
Treasurer, State of Iowa	Sales Tax		13,372.09
IPERS	August Contributions		100,073.31
	Subtotal	\$	<u>727,438.93</u>

Voucher Program

Various Landlords	Estimated October Rent	\$	140,000.00
		\$	<u>140,000.00</u>

Voids

Void Check Run 9/14/18	Operating	\$	(108.10)
	Subtotal	\$	<u>(108.10)</u>

Total before Journal Entries	\$	<u>1,756,448.04</u>
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Journal Entries -	June	\$	3,609,371.45
	Total	\$	<u>3,609,371.45</u>

Total Expenditures	\$	<u><u>5,365,819.49</u></u>
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BILLS FOR APPROVAL SUMMARY
October 4, 2018

Computer Bill Lists

Regular Bills 10/4/18		\$	1,009,258.10
Special Check Run 9/25/18			350.00
Special Check Run 9/28/18			2,027.35
Payroll Vendor Checks 9/21/18			30,268.98
Payroll Vendor ACH Payments 9/21/18			88,798.27
	Subtotal	\$	<u>1,130,702.70</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	366,745.44
Treasurer, State of Iowa	State Tax Withholding		22,818.37
Wellmark Insurance	Health/Dental Insurance October		55,500.00
Wellmark Insurance	Health/Dental Insurance September		55,500.00
Internal Revenue Service	Federal Withholding		98,130.41
	Subtotal	\$	<u>598,694.22</u>

Voucher Program

Various Landlords	Actual October Rent	\$	<u>(16,283.92)</u>
		\$	<u>(16,283.92)</u>

Voids

Void Check Run 9/28/18	Hershey	\$	(4,044.70)
Void Check Run 9/28/18	Operating		(5.00)
	Subtotal	\$	<u>(4,049.70)</u>

Total Expenditures	\$	<u><u>1,709,063.30</u></u>
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BILLS FOR APPROVAL SUMMARY
October 18, 2018

Computer Bill Lists

Regular Bills 10/18/18
Payroll Vendor Checks 10/5/18
Payroll Vendor ACH Payments 10/5/18

Subtotal

ACH Debit Memo Payments

Payroll Account
Treasurer, State of Iowa
Wellmark Insurance
Wellmark Insurance
Wellmark Insurance
Internal Revenue Service
Treasurer, State of Iowa
IPERS

Transfer
State Tax Withholding
Health/Dental Insurance October
Health/Dental Insurance October
Health/Dental Insurance October
Federal Withholding
Sales Tax
September Contributions

Subtotal

Voucher Program

Various Landlords

Estimated November Rent

Voids

Void Check Run 10/9/18
Void Check Run 10/9/18

Operating
Elderly
Subtotal

Total before Journal Entries

Total Expenditures

\$	1,062,709.78
	20,823.53
	88,485.71
\$	<u>1,172,019.02</u>

\$	376,951.99
	23,935.86
	55,500.00
	55,500.00
	55,500.00
	102,523.39
	12,457.76
	101,632.67
\$	<u>784,001.67</u>

\$	<u>135,000.00</u>
\$	<u>135,000.00</u>

\$	(126.00)
	(182.99)
\$	<u>(308.99)</u>

\$	<u>2,090,711.70</u>
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\$	<u>2,090,711.70</u>
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BILLS FOR APPROVAL SUMMARY
November 2, 2018

Computer Bill Lists

Regular Bills 11/2/18		\$	1,382,918.11
Special Check Run 10/26/18			3,214.28
Payroll Vendor Checks 10/22/18			55,639.51
Payroll Vendor ACH Payments 10/22/18			87,669.85
	Subtotal	\$	<u>1,529,441.75</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	266,025.08
Payroll Account	Transfer		100,000.00
Treasurer, State of Iowa	State Tax Withholding		15,526.83
Wellmark Insurance	Health/Dental Insurance October		55,500.00
Internal Revenue Service	Federal Withholding		98,742.29
	Subtotal	\$	<u>535,794.20</u>

Voucher Program

Various Landlords	Actual November Rent	\$	-
		\$	<u>-</u>

Voids

Void Check Run 10/26/18	Operating	\$	(6,154.91)
	Subtotal	\$	<u>(6,154.91)</u>

Total Expenditures	\$	<u><u>2,059,081.04</u></u>
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BILLS FOR APPROVAL SUMMARY
October 18, 2018

Computer Bill Lists

Regular Bills 11/16/18		\$	777,953.46
Special Check 10/31/18			172.00
Special Check 11/9/18			280.00
Payroll Vendor Checks 11/2/18			20,894.57
Payroll Vendor ACH Payments 11/2/18			86,834.99
	Subtotal	\$	<u>886,135.02</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	385,786.80
Treasurer, State of Iowa	State Tax Withholding		23,060.21
Treasurer, State of Iowa	State Tax Withholding		24,290.27
Wellmark Insurance	Health/Dental Insurance November		55,500.00
Wellmark Insurance	Health/Dental Insurance November		55,500.00
Internal Revenue Service	Federal Withholding		102,653.37
Treasurer, State of Iowa	Sales Tax		12,457.76
Treasurer, State of Iowa	Sales Tax		12,457.76
Iowa Workforce Development	Unemployment		5,696.23
	Subtotal	\$	<u>677,402.40</u>

Voucher Program

Various Landlords	Actual November Rent	\$	(7,955.92)
Various Landlords	Estimated December Rent		135,000.00
		\$	<u>127,044.08</u>

Voids

Void Check Run 10/31/18	Operating	\$	(172.00)
Void Check Run 11/9/18	Section 8		(280.00)
	Subtotal	\$	<u>(452.00)</u>

Total before Journal Entries \$ 1,690,129.50

Journal Entries-

July 2018	\$	1,170,193.53
August 2018		1,434,617.11
September 2018		<u>1,996,916.93</u>
Total		<u>4,601,727.57</u>

Total Expenditures \$ 6,291,857.07

BILLS FOR APPROVAL SUMMARY
December 7, 2018

Computer Bill Lists

Regular Bills 12/7/18	\$ 1,284,535.80
Special Check Run 12/3/18	12,402.50
Payroll Vendor Checks 11/16/18	29,583.92
Payroll Vendor Checks 11/30/18	8,723.19
Payroll Vendor ACH Payments 11/16/18	148,778.33
Payroll Vendor ACH Payments 11/30/18	88,250.65
Subtotal	\$ 1,572,274.39

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 523,664.97
Payroll Account	Transfer	379,493.52
Treasurer, State of Iowa	State Tax Withholding	22,647.02
Treasurer, State of Iowa	State Tax Withholding	24,691.12
Internal Revenue Service	Federal Withholding	101,916.11
Internal Revenue Service	Federal Withholding	103,350.22
Treasurer, State of Iowa	Sales Tax	12,457.76
Wellmark Insurance	Health/Dental Insurance November	55,500.00
Wellmark Insurance	Health/Dental Insurance November	55,500.00
Wellmark Insurance	Health/Dental Insurance December	55,500.00
Wellmark Insurance	Health/Dental Insurance December	55,500.00
Iowa Finance Authority	Interest Payment	176,835.00
Bankers Trust	Interest Payment	206,525.29
IPERS	October Contributions	105,572.22
Subtotal		\$ 1,879,153.23

Voucher Program

Various Landlords	Actual December Rent	\$ (8,008.92)
		\$ (8,008.92)

Total Expenditures	\$ 3,443,418.70
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BILLS FOR APPROVAL SUMMARY
December 21, 2018

Computer Bill Lists

Regular Bills 12/21/18		\$	781,717.80
Special Check 12/11/18			17.00
Payroll Vendor Checks 12/14/18			21,344.02
Payroll Vendor ACH Payments 12/14/18			86,899.58
	Subtotal	\$	<u>889,978.40</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	376,165.77
Treasurer, State of Iowa	State Tax Withholding		23,664.55
Wellmark Insurance	Health/Dental Insurance December		55,500.00
Internal Revenue Service	Federal Withholding		101,001.11
Treasurer, State of Iowa	Sales Tax		12,457.76
IPERS	November Contributions		157,552.84
	Subtotal	\$	<u>726,342.03</u>

Voucher Program

Various Landlords	Estimated January Rent		135,000.00
		\$	<u>135,000.00</u>

Voids

Void Check Run 12/11/18	Operating	\$	(17.00)
	Subtotal	\$	<u>(17.00)</u>

Total before Journal Entries	\$	<u>1,751,303.43</u>
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Journal Entries-	October 2018	\$	1,445,988.42
	Total		<u>1,445,988.42</u>

Total Expenditures	\$	<u><u>3,197,291.85</u></u>
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BILLS FOR APPROVAL SUMMARY
January 4, 2019

Computer Bill Lists

Regular Bills 01/04/19		\$	1,090,422.80
Payroll Vendor Checks 12/28/18			32,385.51
Payroll Vendor ACH Payments 12/28/18			88,058.94
	Subtotal	\$	<u>1,210,867.25</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	356,741.06
Treasurer, State of Iowa	State Tax Withholding		22,705.20
Internal Revenue Service	Federal Withholding		95,944.03
Wellmark Insurance	Health/Dental Insurance December		55,500.00
Wellmark Insurance	Health/Dental Insurance December		55,500.00
	Subtotal	\$	<u>586,390.29</u>

Voucher Program

Various Landlords	Actual January Rent	\$	(10,594.92)
		\$	<u>(10,594.92)</u>

Voids

Void Check Run 12/21/18	Operating	\$	(124.00)
Void Check Run 12/28/18	Operating		(25.00)
	Subtotal	\$	<u>(149.00)</u>

Total Expenditures		\$	<u><u>1,786,513.62</u></u>
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BILLS FOR APPROVAL SUMMARY
January 18, 2019

Computer Bill Lists

Regular Bills 1/18/19		\$	1,088,072.71
Special Check 1/9/19			22.74
Special Check 1/15/19			150.12
Payroll Vendor Checks 1/11/19			21,122.63
Payroll Vendor ACH Payments 1/11/19			90,341.84
	Subtotal	\$	<u>1,199,710.04</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	398,721.42
Treasurer, State of Iowa	State Tax Withholding		20,085.53
Wellmark Insurance	Health/Dental Insurance January		59,000.00
Wellmark Insurance	Health/Dental Insurance January		59,000.00
Internal Revenue Service	Federal Withholding		101,279.77
IPERS	December Contributions		103,343.12
	Subtotal	\$	<u>741,429.84</u>

Voucher Program

Various Landlords	Estimated February Rent	\$	135,000.00
		\$	<u>135,000.00</u>

Voids

Void Check Run 1/4/19	Operating	\$	(31.00)
Void Check Run 1/15/19	Operating		(187.44)
	Subtotal	\$	<u>(218.44)</u>

Total Expenditures	\$	<u><u>2,075,921.44</u></u>
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BILLS FOR APPROVAL SUMMARY
February 8, 2019

Computer Bill Lists

Regular Bills 2/8/19		\$	928,356.02
Special Ck 1/29/19			587.61
Special CK 2/5/19			10,000.00
Payroll Vendor Checks 1/25/19			31,885.62
Payroll Vendor ACH Payments 1/25/19			88,072.16
Subtotal		\$	<u>1,058,901.41</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	364,382.09
Treasurer, State of Iowa	Sales Tax		9,412.00
Treasurer, State of Iowa	Sales Tax		9,412.00
Internal Revenue Service	Federal Withholding		98,872.87
Treasurer, State of Iowa	Sales Tax Withholding		19,628.80
Iowa Workforce Development	Unemployment		3,008.15
Treasurer, State of Iowa	Quarterly Sales Tax		2,377.89
Wellmark Insurance	Health/Dental Insurance January		59,000.00
Wellmark Insurance	Health/Dental Insurance February		59,000.00
Subtotal		\$	<u>625,093.80</u>

Voucher Program

Various Landlords	Actual February Rent	\$	(7,052.92)
		\$	<u>(7,052.92)</u>

Voids

Void Check Run 1/29/19	Operating	\$	(587.61)
Void Check Run 2/5/19	Operating		(10,000.00)
Subtotal		\$	<u>(10,587.61)</u>

Total before Journal Entries	\$	<u>1,666,354.68</u>
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Total Expenditures	\$	<u><u>1,666,354.68</u></u>
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BILLS FOR APPROVAL SUMMARY
February 22, 2019

Computer Bill Lists

Regular Bills 2/22/19		\$	657,418.78
Special Check 2/15/19			5,961.00
Payroll Vendor Checks 2/8/19			22,441.56
Payroll Vendor ACH Payments 2/8/19			88,764.05
Subtotal		\$	<u>774,585.39</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	382,254.60
Treasurer, State of Iowa	State Tax Withholding		20,348.27
Treasurer, State of Iowa	Sales Tax		9,412.00
Wellmark Insurance	Health/Dental Insurance February		59,000.00
Wellmark Insurance	Health/Dental Insurance February		59,000.00
Internal Revenue Service	Federal Withholding		104,109.78
IPERS	January Contributions		102,384.61
	Subtotal	\$	<u>736,509.26</u>

Voucher Program

Various Landlords	Estimated March Rent	\$	135,000.00
		\$	<u>135,000.00</u>

Voids

Void Check Run 2/12/19	Operating	\$	(6,870.45)
Void Check Run 2/15/19	Section 8		(5,961.00)
	Subtotal	\$	<u>(12,831.45)</u>

Total before Journal Entries	\$	<u>1,633,263.20</u>
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Journal Entries-	December 2018	\$	2,026,532.57
	Total		<u>2,026,532.57</u>

Total Expenditures	\$	<u><u>3,659,795.77</u></u>
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BILLS FOR APPROVAL SUMMARY
March 8, 2019

Computer Bill Lists

Regular Bills 2/8/19		\$	589,992.79
Special Ck 2/22/19			7,054.20
Special CK 3/1/19			5,496.13
Payroll Vendor Checks 2/22/19			31,865.01
Payroll Vendor ACH Payments 2/22/19			88,506.33
Subtotal		\$	<u>722,914.46</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	360,193.23
Treasurer, State of Iowa	Sales Tax		9,412.00
Internal Revenue Service	Federal Withholding		98,452.82
Treasurer, State of Iowa	Sales Tax Withholding		19,386.54
Wellmark Insurance	Health/Dental Insurance March		59,000.00
Wellmark Insurance	Health/Dental Insurance February		59,000.00
Subtotal		\$	<u>605,444.59</u>

Voucher Program

Various Landlords	Actual March Rent	\$	(4,337.32)
		\$	<u>(4,337.32)</u>

Voids

Void Check Run 2/22/19	Operating	\$	(6,059.20)
Void Check Run 3/1/19	Operating		(4,917.13)
Void Check Run 3/1/19	Section 8		(139.00)
Subtotal		\$	<u>(11,115.33)</u>

Total before Journal Entries	\$	<u>1,312,906.40</u>
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Journal Entries -	Jan-19	\$	<u>1,748,170.36</u>
Total		\$	<u>1,748,170.36</u>

Total Expenditures	\$	<u><u>3,061,076.76</u></u>
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BILLS FOR APPROVAL SUMMARY
March 21, 2019

Computer Bill Lists

Regular Bills 3/22/19		\$	320,285.93
Payroll Vendor Checks 2/8/19			20,758.61
Payroll Vendor ACH Payments 2/8/19			88,816.49
	Subtotal	\$	<u>429,861.03</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	363,324.17
Treasurer, State of Iowa	State Tax Withholding		19,674.54
Treasurer, State of Iowa	Sales Tax		9,412.00
Wellmark Insurance	Health/Dental Insurance March		59,000.00
Wellmark Insurance	Health/Dental Insurance March		59,000.00
Internal Revenue Service	Federal Withholding		99,751.02
IPERS	February Contributions		103,715.22
	Subtotal	\$	<u>713,876.95</u>

Voucher Program

Various Landlords	Estimated April Rent	\$	135,000.00
		\$	<u>135,000.00</u>

Voids

Void Check Run 3/8/19	Operating	\$	(30,000.00)
	Subtotal	\$	<u>(30,000.00)</u>

Total before Journal Entries	\$	<u>1,248,737.98</u>
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Journal Entries-	\$	<u>-</u>
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Total Expenditures	\$	<u><u>1,248,737.98</u></u>
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BILLS FOR APPROVAL SUMMARY
April 5, 2019

Computer Bill Lists

Regular Bills 4/5/19		\$	389,867.10
Special CK 3/29/19			10.00
Special CK 4/2/19			325.00
Payroll Vendor Checks 3/22/19			31,452.68
Payroll Vendor ACH Payments 3/22/19			88,705.46
Subtotal		\$	<u>510,360.24</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	354,014.45
Internal Revenue Service	Federal Withholding		95,096.82
Treasurer, State of Iowa	Sales Tax Withholding		18,814.34
State Alcoholic Beverage	Golf Course Beer Permit		360.00
Wellmark Insurance	Health/Dental Insurance March		59,000.00
Wellmark Insurance	Health/Dental Insurance April		59,000.00
Subtotal		\$	<u>586,285.61</u>

Voucher Program

Various Landlords	Actual April Rent	\$	(8,648.40)
		\$	<u>(8,648.40)</u>

Voids

Void Check Run 3/22/19	Section 8	\$	(1,046.08)
Void Check Run 3//29/19	Operating		(1,585.00)
Void Check Run 4/2/19	Operating		(325.00)
Subtotal		\$	<u>(2,956.08)</u>

Total before Journal Entries	\$	<u>1,085,041.37</u>
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Journal Entries -

	Feb-19	\$	<u>4,993,626.24</u>
Total		\$	<u>4,993,626.24</u>

Total Expenditures	\$	<u><u>6,078,667.61</u></u>
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BILLS FOR APPROVAL SUMMARY
April 19,2019

Computer Bill Lists

Regular Bills 4/19/19	\$ 687,688.16
Special CK 4/10/19	15,741.64
Special CK 4/12/19	430.00
Payroll Vendor Checks 4/5/19	20,554.57
Payroll Vendor ACH Payments 4/5/19	89,732.78
Subtotal	<u>\$ 814,147.15</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 364,266.04
Treasurer, State of Iowa	State Tax Withholding	19,271.02
Treasurer, State of Iowa	Sales Tax	14,098.41
Wellmark Insurance	Health/Dental Insurance April	59,000.00
Wellmark Insurance	Health/Dental Insurance April	59,000.00
Internal Revenue Service	Federal Withholding	99,211.93
Iowa Insurance Division	Perpetual Care Report	226.00
IPERS	March Contributions	99,590.42
	Subtotal	<u>\$ 714,663.82</u>

Voucher Program

Various Landlords	Estimated May Rent	\$ 135,000.00
		<u>\$ 135,000.00</u>

Voids

Void Check Run 4/10/19	Operating	\$ (334.14)
Void Check Run 4/12/19	Operating	(430.00)
	Subtotal	<u>\$ (764.14)</u>

Total before Journal Entries	<u>\$ 1,663,046.83</u>
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Journal Entries-

March 2019	<u>\$ 1,832,712.39</u>
Total	<u>\$ 1,832,712.39</u>

Total Expenditures	<u><u>\$ 3,495,759.22</u></u>
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BILLS FOR APPROVAL SUMMARY
April 5, 2019

Computer Bill Lists

Regular Bills 5/3/19	\$ 1,367,153.39
Special Check 4/26/19	1,849.00
Payroll Vendor Checks 4/19/19	31,296.53
Payroll Vendor ACH Payments 4/19/19	88,515.94
Subtotal	\$ 1,488,814.86

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 362,652.54
Internal Revenue Service	Federal Withholding	97,908.72
Treasurer, State of Iowa	Sales Tax	14,098.41
Treasurer, State of Iowa	Sales Tax Withholding	19,058.52
Iowa Workforce Development	Unemployment	22,842.20
Payroll Account	Transfer	368.78
Treasurer, State of Iowa	Quarterly Sales Tax	21,157.79
Wellmark Insurance	Health/Dental Insurance April	59,000.00
Wellmark Insurance	Health/Dental Insurance April	59,000.00
	Subtotal	\$ 656,086.96

Voucher Program

Various Landlords	Actual May Rent	\$ (7,182.85)
		\$ (7,182.85)

Total Expenditures	\$ 2,137,718.97
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BILLS FOR APPROVAL SUMMARY
May 17, 2019

Computer Bill Lists

Regular Bills 5/17/19

Payroll Vendor Checks 5/3/19

Payroll Vendor ACH Payments 5/3/19

Subtotal

ACH Debit Memo Payments

Payroll Account

Treasurer, State of Iowa

Treasurer, State of Iowa

Wellmark Insurance

Wellmark Insurance

Internal Revenue Service

IPERS

Transfer

State Tax Withholding

Sales Tax

Health/Dental Insurance May

Health/Dental Insurance May

Federal Withholding

April Contributions

Subtotal

Voucher Program

Various Landlords

Estimated June Rent

Voids

Void Check Run 5/10/19

Void Check Run 5/14/19

Operating

Section 8

Subtotal

Total before Journal Entries

Total Expenditures

\$	1,011,956.34
	15,986.63
	89,473.81
\$	<u>1,117,416.78</u>

\$	386,051.49
	20,301.50
	14,098.41
	59,000.00
	59,000.00
	105,103.70
	99,439.87
\$	<u>742,994.97</u>

\$	<u>135,000.00</u>
\$	<u>135,000.00</u>

\$	(939.84)
	(62.25)
\$	<u>(1,002.09)</u>
\$	<u>1,994,409.66</u>

\$	<u><u>1,994,409.66</u></u>
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BILLS FOR APPROVAL SUMMARY**June 6, 2019****Computer Bill Lists**

Regular Bills 6/7/19	\$	821,211.80
Special Check 5/17/19		804.19
Special Check 5/28/19		693.33
Special Check 5/31/19		650.00
Special Check 5/31/19		152,402.50
Payroll Vendor Checks 5/17/19		27,866.06
Payroll Vendor Checks 5/31/19		3,909.22
Payroll Vendor ACH Payments 5/17/19		89,816.45
Payroll Vendor ACH Payments 5/31/19		90,534.64
Subtotal	\$	1,187,888.19

ACH Debit Memo Payments

Payroll Account	Transfer	\$	378,555.15
Payroll Account	Transfer		402,806.10
Internal Revenue Service	Federal Withholding		102,447.82
Internal Revenue Service	Federal Withholding		107,983.34
Treasurer, State of Iowa	Sales Tax		14,098.41
Treasurer, State of Iowa	Sales Tax Withholding		19,548.72
Treasurer, State of Iowa	Sales Tax Withholding		20,572.84
Iowa Finance Authority	SFR Loan Interest & Principal		854,835.00
Bankers Trust	Interest and Principal on G.O. Bonds		2,672,857.50
Wellmark Insurance	Health/Dental Insurance May		59,000.00
Wellmark Insurance	Health/Dental Insurance May		59,000.00
Wellmark Insurance	Health/Dental Insurance June		59,000.00
Subtotal		\$	4,750,704.88

Voucher Program

Various Landlords	Actual May Rent	\$	(10,015.85)
		\$	(10,015.85)

Voids

Void Check Run 5/17/19	Operating	\$	(804.19)
Void Check Run 5/24/19	Operating		(3,265.25)
Void Check Run 5/28/19	Operating		(693.33)
Void Check Run 5/31/19	Section 8		(650.00)
Void Check Run 5/31/19	Operating		(425.00)
Void Check Run 6/4/19	Hershey		(32,000.00)
Void Check Run 6/4/19	Section 8		(280.00)
Subtotal		\$	(38,117.77)

Total Expenditures	\$	5,890,459.45
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BILLS FOR APPROVAL SUMMARY
June 21, 2019

Computer Bill Lists

Regular Bills 6/21/19		\$	628,609.63
Payroll Vendor Checks 6/14/19			15,987.73
Payroll Vendor ACH Payments 6/14/19			90,505.50
Subtotal		\$	<u>735,102.86</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	409,511.41
Treasurer, State of Iowa	State Tax Withholding		20,480.85
Treasurer, State of Iowa	Sales Tax		14,098.41
Wellmark Insurance	Health/Dental Insurance June		59,000.00
Wellmark Insurance	Health/Dental Insurance June		59,000.00
Wellmark Insurance	Health/Dental Insurance June		59,000.00
Internal Revenue Service	Federal Withholding		109,757.40
IPERS	May Contributions		151,756.96
Subtotal		\$	<u>882,605.03</u>

Voucher Program

Various Landlords	Estimated July Rent	\$	135,000.00
		\$	<u>135,000.00</u>

Voids

Void Check Run 5/14/19	Section 8	\$	(1,017.69)
	Subtotal	\$	<u>(1,017.69)</u>
	Total before Journal Entries	\$	<u>1,751,690.20</u>

Total Expenditures

\$	<u>1,751,690.20</u>
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BILLS FOR APPROVAL SUMMARY
July 5, 2019

Computer Bill Lists

Regular Bills 7/5/19	\$ 1,250,716.10
Special Check 6/25/19	236.82
Payroll Vendor Checks 6/28/19	26,511.25
Payroll Vendor ACH Payments 5/31/19	90,755.90
Subtotal	\$ 1,368,220.07

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 399,929.48
Internal Revenue Service	Federal Withholding	105,121.06
Treasurer, State of Iowa	Sales Tax Withholding	19,599.13
Wellmark Insurance	Health/Dental Insurance June	59,000.00
	Subtotal	\$ 583,649.67

Voucher Program

Various Landlords	Estimated July Rent	\$ (11,660.85)
		\$ (11,660.85)

Voids

Void Check Run 6/21/19	Operating	\$ (60.65)
Void Check Run 6/25/19	Operating	(236.82)
	Subtotal	\$ (297.47)

Total before Journal Entries	\$ 1,939,911.42
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Journal Entries -	Apr-19	\$ 1,326,915.35
	May-19	1,382,908.25
	Total	\$ 2,709,823.60

Total Expenditures	\$ 4,649,735.02
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BILLS FOR APPROVAL SUMMARY
July 19, 2019

Computer Bill Lists

Regular Bills 7/19/19	\$ 940,369.67
Payroll Vendor Checks 7/12/19	11,140.25
Payroll Vendor ACH Payments 7/12/19	89,213.69
Subtotal	\$ 1,040,723.61

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 441,180.18
Treasurer, State of Iowa	State Tax Withholding	20,102.04
Treasurer, State of Iowa	Sales Tax	13,731.21
Wellmark Insurance	Health/Dental Insurance July	59,000.00
Wellmark Insurance	Health/Dental Insurance July	59,000.00
Internal Revenue Service	Federal Withholding	108,692.01
IPERS	June Contributions	100,539.68
	Subtotal	\$ 802,245.12

Voucher Program

Various Landlords	Estimated August Rent	\$ 135,000.00
		\$ 135,000.00

Special Checks Before Next Meeting

Johnston, Gregory	Purchase of 515 E 2nd St (To be Adjusted for prorated taxes and closing costs)	\$ 75,000.00
	Subtotal	\$ 75,000.00
	Total before Journal Entries	\$ 2,052,968.73

Total Expenditures	\$ 2,052,968.73
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BILLS FOR APPROVAL SUMMARY
August 2, 2019

Computer Bill Lists

Regular Bills 8/2/19	\$ 644,540.36
Special Check 7/19/19	4,345.59
Special Check 7/30/19	25.00
Payroll Vendor Checks 7/26/19	26,008.77
Payroll Vendor ACH Payments 7/26/19	88,641.15
Payroll Vendor ACH Payments 7/26/19	352.45
Subtotal	\$ 763,913.32

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 408,615.84
Internal Revenue Service	PCORI Health Insurance Fee	1,550.85
Wellmark Insurance	Health/Dental July	59,000.00
Wellmark Insurance	Health/Dental July	59,000.00
Payroll Account	Transfer	832.13
Treasurer, State of Iowa	Sales Tax	13,731.21
Iowa Workforce Development	Unemployment	22,236.90
Internal Revenue Service	Federal Withholding	106,987.58
Treasurer, State of Iowa	Sales Tax Withholding	19,781.71
Internal Revenue Service	Sales Tax Quarterly	15,665.23
	Subtotal	\$ 707,401.45

Voucher Program

Various Landlords	Actual Rent August	\$ (14,558.40)
		\$ (14,558.40)

Voids

Void Check Run 7/19/19	Hershey	\$ (43.40)
Void Check Run 7/19/19	Elderly	(130.17)
Void Check Run 7/19/19	Operating	(1,724.02)
Void Check Run 7/30/19	Operating	(125.00)
	Subtotal	\$ (2,022.59)

Total before Journal Entries **\$ 1,454,733.78**

Special Checks Before Next Meeting

Johnston, Gregory	Purchase of 515 E 2nd St (To be Adjustec \$	(894.06)
	for prorated taxes and closing costs)	
	Subtotal	\$ (894.06)

Total Expenditures \$ 1,453,839.72

BILLS FOR APPROVAL SUMMARY
August 15, 2019

Computer Bill Lists

Regular Bills 8/16/19	\$ 1,368,477.50
Payroll Vendor Checks 8/9/19	11,245.92
Payroll Vendor ACH Payments 8/9/19	85,545.84
Special CK Run 8/2/19	343.80
Subtotal	\$ 1,465,613.06

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 408,415.50
Treasurer, State of Iowa	State Tax Withholding	20,086.83
Treasurer, State of Iowa	Sales Tax	13,731.21
Wellmark Insurance	Health/Dental Insurance Aug	59,000.00
Wellmark Insurance	Health/Dental Insurance Aug	59,000.00
Internal Revenue Service	Federal Withholding	109,441.70
IPERS	June Contributions	100,307.44
	Subtotal	\$ 769,982.68

Voucher Program

Various Landlords	Estimated August Rent	\$ 130,000.00
		\$ 130,000.00

Voids

Void Check Run 8/2/919	Operating	\$ (343.80)
	Subtotal	\$ (343.80)

Total before Journal Entries	\$ 2,365,595.74
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Total Expenditures	\$ 2,365,251.94
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BILLS FOR APPROVAL SUMMARY
September 6, 2019

Computer Bill Lists

Regular Bills 9/6/19

Payroll Vendor Checks 8/23/19

Payroll Vendor ACH Payments 8/23/19

Subtotal

ACH Debit Memo Payments

Payroll Account

Wellmark Insurance

Wellmark Insurance

Wellmark Insurance

Treasurer, State of Iowa

Internal Revenue Service

Treasurer, State of Iowa

IPERS

Transfer

Health/Dental August

Health/Dental August

Health/Dental September

Sales Tax

Federal Withholding

Sales Tax Withholding

July Contributions

Subtotal

Voucher Program

Various Landlords

Actual Rent September

Voids

Void Check Run 9/3/19

Operating

Subtotal

Total before Journal Entries

Total Expenditures

\$	917,073.98
	26,532.98
	90,429.50
\$	<u>1,034,036.46</u>

\$	411,961.38
	59,000.00
	59,000.00
	59,000.00
	13,731.21
	107,058.88
	20,056.61
	99,643.94
\$	<u>829,452.02</u>

\$	<u>(10,937.01)</u>
\$	<u>(10,937.01)</u>

\$	<u>(100.00)</u>
\$	<u>(100.00)</u>

\$	<u>1,852,451.47</u>
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\$	<u>1,852,451.47</u>
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BILLS FOR APPROVAL SUMMARY
September 19, 2019

Computer Bill Lists

Regular Bills 9/20/19		\$	1,409,939.92
Payroll Vendor Checks 9/6/19			11,669.72
Payroll Vendor ACH Payments 9/6/19			86,844.03
	Subtotal	\$	<u>1,508,453.67</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	397,081.84
Treasurer, State of Iowa	State Tax Withholding		20,350.50
Treasurer, State of Iowa	Sales Tax		13,731.21
Wellmark Insurance	Health/Dental Insurance Sept		59,000.00
Wellmark Insurance	Health/Dental Insurance Sept		59,000.00
Internal Revenue Service	Federal Withholding		106,699.77
	Subtotal	\$	<u>655,863.32</u>

Voucher Program

Various Landlords	Estimated October Rent	\$	130,000.00
		\$	<u>130,000.00</u>

Voids

Void Check Run 9/17/19	Operating	\$	(285.01)
	Subtotal	\$	<u>(285.01)</u>

Total before Journal Entries	\$	<u>2,294,316.99</u>
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Total Expenditures	\$	<u><u>2,294,031.98</u></u>
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BILLS FOR APPROVAL SUMMARY
October 4, 2019

Computer Bill Lists

Regular Bills 10/4/19		\$	882,559.73
Special Ck Run 9/24/19			20,259.56
Payroll Vendor Checks 9/20/19			26,530.85
Payroll Vendor ACH Payments 9/20/19			86,501.52
	Subtotal	\$	<u>1,015,851.66</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	378,229.95
Payroll Account	Transfer		400.09
Wellmark Insurance	Health/Dental September		59,000.00
Wellmark Insurance	Health/Dental September		59,000.00
Internal Revenue Service	Federal Withholding		101,498.39
Treasurer, State of Iowa	State Tax Withholding		19,304.96
	Subtotal	\$	<u>617,433.39</u>

Voucher Program

Various Landlords	Actual Rent October	\$	(18,054.00)
		\$	<u>(18,054.00)</u>

Voids

Void Check Run 9/24/19	Operating	\$	(20,689.32)
	Subtotal	\$	<u>(20,689.32)</u>

Total before Journal Entries	\$	<u>1,594,541.73</u>
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Journal Entries -	Jun-19	\$	<u>4,075,026.27</u>
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Total	\$	<u>4,075,026.27</u>
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Total Expenditures	\$	<u><u>5,669,568.00</u></u>
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BILLS FOR APPROVAL SUMMARY
October 18, 2019

Computer Bill Lists

Regular Bills 10/18/19	\$ 1,101,212.54
Payroll Vendor Checks 10/4/19	11,439.95
Payroll Vendor ACH Payments 10/4/19	87,914.09
Special CK Run 10/8/19	14.50
Subtotal	\$ 1,200,581.08

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 395,854.15
Treasurer, State of Iowa	State Tax Withholding	20,399.50
Treasurer, State of Iowa	Sales Tax	10,777.78
Wellmark Insurance	Health/Dental Insurance Oct	59,000.00
Wellmark Insurance	Health/Dental Insurance Oct	59,000.00
Internal Revenue Service	Federal Withholding	106,075.42
IPERS	September Contributions	100,056.89
	Subtotal	\$ 751,163.74

Voucher Program

Various Landlords	Estimated November Rent	\$ 130,000.00
		\$ 130,000.00

Voids

Void Check Run 10/8/19	Operating	\$ (64.50)
	Subtotal	\$ (64.50)

Total before Journal Entries	\$ 2,081,744.82
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Total Expenditures	\$ 2,081,680.32
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BILLS FOR APPROVAL SUMMARY
November 8, 2019

Computer Bill Lists

Regular Bills 11/8/19		\$	2,620,301.23
Special Ck Run 10/29/19			6,684.42
Payroll Vendor Checks 10/18/19			26,362.31
Payroll Vendor Checks 11/1/19			11,704.39
Payroll Vendor ACH Payments 10/18/19			85,086.60
Payroll Vendor ACH Payments 11/1/19			86,236.89
	Subtotal	\$	2,836,375.84

ACH Debit Memo Payments

Payroll Account	Transfer	\$	380,633.93
Payroll Account	Transfer		395,652.65
Wellmark Insurance	Health/Dental October		59,000.00
Wellmark Insurance	Health/Dental October		59,000.00
Wellmark Insurance	Health/Dental November		59,000.00
Internal Revenue Service	Federal Withholding		103,149.74
Internal Revenue Service	Federal Withholding		107,586.21
Iowa Workforce	Unemployment		7,567.25
Treasurer, State of Iowa	Sales Tax		10,777.78
Treasurer, State of Iowa	Sales Tax		10,777.78
Treasurer, State of Iowa	Sales Tax		15,933.48
IPERS	October Contributions		106,788.59
Treasurer, State of Iowa	State Tax Withholding		20,022.75
Treasurer, State of Iowa	State Tax Withholding		20,976.60
	Subtotal	\$	1,356,866.76

Possible Additional Amount for Approval if Council
would terminate the City Administrator's Contract at the
November 7, 2019 meeting (per Employment Agreement)

Gregg Mandsager	676.08 Vacation Hours	\$	54,972.15
Gregg Mandsager	845.35 Sick Leave Hours		68,735.51
Gregg Mandsager	1040 Six Month Severance Hours		84,562.52
	Termination Pay	Sub-Total	\$ 208,270.18
Gregg Mandsager	Final Pay		5,854.33
	Gross Pay	Total	\$ 214,124.51

(Employment contract also provides for 6 months of health
insurance coverage; the value of this coverage is \$9,878.15
which would be paid monthly)

Voucher Program

Various Landlords	Actual Rent November	\$	(12,333.00)
		\$	(12,333.00)

Voids

Void Check Run 10/29/19	Operating	\$	(6,394.22)
Void Check Run 11/5/19	Operating	\$	(60.00)

	Subtotal	<u>\$ (6,454.22)</u>
	Total before Journal Entries	<u>\$ 4,388,579.89</u>
Journal Entries -	Jul-19 \$	1,186,899.88
	Aug-19 \$	1,424,366.52
	Sep-19	<u>1,938,485.08</u>
	Total	<u>\$ 4,549,751.48</u>
	Total Expenditures	<u>\$ 8,938,331.37</u>

BILLS FOR APPROVAL SUMMARY
November 22, 2019

Computer Bill Lists

Regular Bills 11/22/19		\$	1,054,687.59
Payroll Vendor Checks 11/15/19			26,976.01
Payroll Vendor ACH Payments 11/15/19			145,650.71
	Subtotal	\$	<u>1,227,314.31</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	545,134.64
Treasurer, State of Iowa	State Tax Withholding		20,191.13
Wellmark Insurance	Health/Dental Insurance Nov		59,000.00
Internal Revenue Service	Federal Withholding		108,485.98
	Subtotal	\$	<u>732,811.75</u>

Voucher Program

Various Landlords	Estimated December Rent	\$	130,000.00
		\$	<u>130,000.00</u>

Total Expenditures	\$	<u><u>2,090,126.06</u></u>
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BILLS FOR APPROVAL SUMMARY
December 6, 2019

Computer Bill Lists

Regular Bills 12/6/19
Special Ck Run 11/27/19
Special Ck Run 11/27/19
Payroll Vendor Checks 11/29/19
Payroll Vendor ACH Payments 11/29/19

Subtotal

ACH Debit Memo Payments

Payroll Account	Transfer
Wellmark Insurance	Health/Dental December
Internal Revenue Service	Federal Withholding
UMB	Interest Payment
Iowa Finance Authority	Interest Payment
Treasurer, State of Iowa	Sales Tax
Treasurer, State of Iowa	State Tax Withholding

Subtotal

Possible Additional Amount for Approval if Council
would terminate the City Administrator's Contract at the
December 5, 2019 meeting (per Employment Agreement)

Gregg Mandsager	676.08 Vacation Hours	
Gregg Mandsager	718.59 Sick Leave Hours	
Gregg Mandsager	1040 Six Month Severance Hours	
	Termination Pay	Sub-Total
Gregg Mandsager	Final Pay	
	Gross Pay	Total

(Employment contract also provides for 6 months of health
insurance coverage; the value of this coverage is \$9957.18
which would be paid monthly)

Voucher Program

Various Landlords	Actual Rent December
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Voids

Void Check Run 11/26/19	Operating
	Subtotal

Total before Journal Entries

Total Expenditures

\$	1,065,152.04
	8,482.50
	211.23
	4,304.87
	86,707.72
\$	<u>1,164,858.36</u>

\$	391,042.22
	59,000.00
	107,189.48
	170,845.00
	97,221.25
	10,777.78
	21,121.42
\$	<u>857,197.15</u>

\$	54,972.15
	58,428.64
	<u>84,562.52</u>
\$	197,963.31
	<u>5,854.33</u>
\$	<u>203,817.64</u>

\$	<u>(11,869.00)</u>
\$	<u>(11,869.00)</u>

\$	<u>(360.30)</u>
\$	<u>(360.30)</u>

\$	<u>2,213,643.85</u>
\$	<u>2,213,643.85</u>

BILLS FOR APPROVAL SUMMARY
December 20, 2019

Computer Bill Lists

Regular Bills 12/20/2019	\$ 1,013,303.53
Payroll Vendor Checks 12/13/19	11,988.54
Payroll Vendor ACH Payments 12/13/19	88,610.46
Special CK Run 12/06/19	22.73
Special CK Run 12/13/19	21.27
Subtotal	<u>\$ 1,113,946.53</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 293.74
Payroll Account	Transfer	159.53
IPERS	November Contributions	160,930.83
Wellmark Insurance	Health/Dental Insurance Nov	59,000.00
Wellmark Insurance	Health/Dental Insurance Nov	59,000.00
Payroll Account	Transfer	387,124.64
Payroll Account	Transfer	134,988.26
Treasurer State of Iowa	State Tax	10,777.78
Treasurer State of Iowa	State Tax Withholding	28,771.03
Wellmark Insurance	Health/Dental Insurance Dec	59,000.00
Wellmark Insurance	Health/Dental Insurance Dec	59,000.00
Internal Revenue Service	Federal Withholding	157,335.69
	Subtotal	<u>\$ 1,116,381.50</u>

Voucher Program

Various Landlords	Estimated January Rent	\$ 130,000.00
		<u>\$ 130,000.00</u>

Voids

Void Check Run 12/13/19	Operating	\$ (21.27)
	Subtotal	<u>\$ (21.27)</u>
	Total before Journal Entries	<u>\$ 2,360,328.03</u>

Journal Entries-

October 20196	\$ 1,497,425.91
Total	<u>\$ 1,497,425.91</u>

Total Expenditures	<u><u>\$ 3,857,732.67</u></u>
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BILLS FOR APPROVAL SUMMARY
January 3, 2020

Computer Bill Lists

Regular Bills 1/3/2020		\$	440,361.12
Special Ck Run 12/23/19			47.97
Special Ck Run 12/31/19			4,795.00
Payroll Vendor Checks 12/27/19			27,623.19
Payroll Vendor ACH Payments 12/27/19			85,471.42
	Subtotal	\$	<u>558,298.70</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	355,467.87
Wellmark Insurance	Health/Dental December		59,000.00
Wellmark Insurance	Health/Dental December		59,000.00
Iowa Finance Authority	Interest Payment		96,328.70
Treasurer, State of Iowa	State Tax Withholding		18,678.76
	Subtotal	\$	<u>588,475.33</u>

Voucher Program

Various Landlords	Actual Rent January	\$	(16,165.00)
		\$	<u>(16,165.00)</u>

Voids

Void Check Run 12/31/19	Operating	\$	(4,795.00)
	Subtotal	\$	<u>(4,795.00)</u>

Total before Journal Entries	\$	<u>1,125,814.03</u>
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Total Expenditures	\$	<u><u>1,125,814.03</u></u>
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BILLS FOR APPROVAL SUMMARY
January 17, 2020

Computer Bill Lists

Regular Bills 1/17/20
Payroll Vendor Checks 1/10/20
Payroll Vendor ACH Payments 1/10/20
Special CK Run 1/8/20

Subtotal

ACH Debit Memo Payments

Payroll Account	Transfer
IPERS	November December
Wellmark Insurance	Health/Dental Insurance Jan
Wellmark Insurance	Health/Dental Insurance Janu
Treasurer State of Iowa	Sales Tax
Treasurer State of Iowa	State Tax Withholding
Internal Revenue Service	Federal Withholding

Subtotal

Voucher Program

Various Landlords	Estimated February Rent
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Total before Journal Entries

Total Expenditures

\$	1,059,362.41
	11,682.83
	88,770.92
	134.63
\$	<u>1,159,950.79</u>

\$	375,404.15
	100,357.18
	67,000.00
	67,000.00
	11,369.63
	20,827.13
	102,142.45
\$	<u>744,100.54</u>

\$	<u>120,000.00</u>
\$	<u>120,000.00</u>
\$	<u><u>2,024,051.33</u></u>

\$	<u><u>2,024,051.33</u></u>
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BILLS FOR APPROVAL SUMMARY
February 7, 2020

Computer Bill Lists

Regular Bills 2/7/2020
Special Ck Run 1/22/20
Payroll Vendor Checks 1/24/20
Payroll Vendor ACH Payments 1/24/20

Subtotal

ACH Debit Memo Payments

Payroll Account	Transfer
Wellmark Insurance	Health/Dental January
Wellmark Insurance	Health/Dental January
Wellmark Insurance	Health/Dental February
Internal Revenue Service	Federal Withholding
Treasurer State of Iowa	Sales Tax
Iowa Workforce	Unemployment
Treasurer, State of Iowa	Qtrly Sales Tax
Treasurer, State of Iowa	State Tax Withholding

Subtotal

Voucher Program

Various Landlords	Actual Rent February
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Voids

Void Check Run 1/28/20	Operating
Void Check Run 1/28/20	Hershey Manor
Void Check Run 1/28/20	Section 8

Subtotal

Total before Journal Entries

Journal Entries -

Nov-19

Total

Total Expenditures

\$	1,351,933.86
	99,077.70
	27,903.77
	89,695.96
\$	<u>1,568,611.29</u>

\$	361,712.41
	67,000.00
	67,000.00
	67,000.00
	103,007.75
	11,369.63
	4,156.26
	19,425.11
	20,905.06
\$	<u>721,576.22</u>

\$	<u>(2,775.00)</u>
\$	<u>(2,775.00)</u>

\$	(50.95)
	(39.00)
	<u>(39.00)</u>
\$	<u>(128.95)</u>

\$	<u>2,287,283.56</u>
\$	<u>1,140,233.72</u>
\$	<u>1,140,233.72</u>
\$	<u>3,427,517.28</u>

BILLS FOR APPROVAL SUMMARY
February 21, 2020

Computer Bill Lists

Regular Bills 2/21/20	\$ 1,127,084.21
Payroll Vendor Checks 2/7/20	12,112.09
Payroll Vendor ACH Payments 2/7/20	90,919.01
Special CK Rum 2/12/20	134.63
Subtotal	\$ 1,230,249.94

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 381,047.79
IPERS	January Contributions	100,762.88
Wellmark Insurance	Health/Dental Insurance Feb	67,000.00
Wellmark Insurance	Health/Dental Insurance Feb	67,000.00
Treasurer State of Iowa	Sales Tax	11,369.63
Treasurer State of Iowa	Sales Tax Withholding	22,325.45
Internal Revenue Service	Federal Withholding	103,282.44
	Subtotal	\$ 752,788.19

Voucher Program

Various Landlords	Estimated March Rent	\$ 130,000.00
		<u>\$ 130,000.00</u>
	Total before Journal Entries	<u>\$ 2,113,038.13</u>

Journal Entries-

December 2019	\$ 1,998,189.34
Total	<u>\$ 1,998,189.34</u>

Total Expenditures	\$ 4,111,227.47
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BILLS FOR APPROVAL SUMMARY
March 6, 2020

Computer Bill Lists

Regular Bills 3/6/20
Special Ck Run 3/3/20
Payroll Vendor Checks 2/19/20
Payroll Vendor ACH Payments 2/19/20

Subtotal

ACH Debit Memo Payments

Payroll Account	Transfer
Wellmark Insurance	Health/Dental March
Wellmark Insurance	Health/Dental February
Internal Revenue Service	Federal Withholding
Treasurer State of Iowa	Sales Tax
Treasurer, State of Iowa	State Tax Withholding
	Subtotal

Voucher Program

Various Landlords	Actual Rent March
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Voids

Void Check Run 3/3/20	Operating
	Subtotal

Total before Journal Entries

Journal Entries -

Jan-20

Total

Total Expenditures

\$	765,424.27
	24,799.52
	27,952.53
	90,361.98
\$	<u>908,538.30</u>

\$	359,052.18
	67,000.00
	67,000.00
	95,761.85
	11,369.63
	20,721.52
\$	<u>620,905.18</u>

\$	<u>(11,643.00)</u>
\$	<u>(11,643.00)</u>

\$	<u>(24,799.50)</u>
\$	<u>(24,799.50)</u>

\$	<u>1,493,000.98</u>
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\$	<u>6,650,015.69</u>
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\$	<u>6,650,015.69</u>
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\$	<u>8,143,016.67</u>
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BILLS FOR APPROVAL SUMMARY
March 20, 2020

Computer Bill Lists

Regular Bills 3/20/20		\$	950,205.00
Payroll Vendor Checks 3/4/20			11,487.40
Payroll Vendor ACH Payments 3/4/20			90,094.47
Special CK Run 3/10/20			950.00
Special CK Run 3/13/20			36,197.13
	Subtotal	\$	<u>1,088,934.00</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	377,058.38
Payroll Account	Transfer		491.46
IPERS	February Contributions		100,549.85
Wellmark Insurance	Health/Dental Insurance March		67,000.00
Wellmark Insurance	Health/Dental Insurance March		67,000.00
Treasurer State of Iowa	Sales Tax		11,369.63
Treasurer State of Iowa	Sales Tax Withholding		21,642.47
Internal Revenue Service	Federal Withholding		99,954.87
	Subtotal	\$	<u>745,066.66</u>

Voucher Program

Various Landlords	Estimated April Rent	\$	130,000.00
		\$	<u>130,000.00</u>

Voids

Void Check Run 3/10/20	Operating	\$	(950.00)
Void Check Run 3/13/20	Section 8		(289.00)
Void Check Run 3/13/20	Operating		(36,516.83)
	Subtotal	\$	<u>(37,755.83)</u>
	Total before Journal Entries	\$	<u>1,964,000.66</u>

Total Expenditures	\$	<u><u>1,926,244.83</u></u>
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BILLS FOR APPROVAL SUMMARY
April 3, 2020

Computer Bill Lists

Regular Bills		\$	711,602.45
Special Ck Run 3/20/20			5,747.00
Special Ck Run 3/25/20			100.00
Special Ck Run 3/30/20			100,017.00
Payroll Vendor Checks 3/20/20			27,805.27
Payroll Vendor ACH Payments 3/20/20			89,795.22
Subtotal		\$	935,066.94

ACH Debit Memo Payments

Payroll Account	Transfer	\$	356,209.80
Wellmark Insurance	Health/Dental March		67,000.00
Wellmark Insurance	Health/Dental March		67,000.00
Internal Revenue Service	Federal Withholding		94,406.76
Iowa Insurance	Perpetual Care Report		206.00
State of Iowa	Alcoholic Beverage Permit		360.00
Treasurer, State of Iowa	State Tax Withholding		20,580.91
Subtotal		\$	605,763.47

Voucher Program

Various Landlords	Actual Rent April	\$	(8,830.00)
		\$	(8,830.00)

Voids

Void Check Run 3/20/20	Operating	\$	(5,747.00)
	Subtotal	\$	(5,747.00)

Total before Journal Entries	\$	1,526,253.41
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Total Expenditures	\$	1,526,253.41
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BILLS FOR APPROVAL SUMMARY
April 17, 2020

Computer Bill Lists

Regular Bills 4/17/20		\$	895,096.69
Payroll Vendor Checks 4/3/20			11,794.57
Payroll Vendor ACH Payments 4/3/20			90,495.16
	Subtotal	\$	<u>997,386.42</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	373,406.90
IPERS	March Contributions		97,809.06
Wellmark Insurance	Health/Dental Insurance April		67,000.00
Wellmark Insurance	Health/Dental Insurance April		67,000.00
Treasurer State of Iowa	Sales Tax		14,359.55
Treasurer State of Iowa	State Tax Withholding		21,717.32
Iowa Workforce Development	Unemployment		38,951.49
Internal Revenue Service	Federal Withholding		99,260.25
	Subtotal	\$	<u>779,504.57</u>

Voucher Program

Various Landlords	Estimated May Rent	\$	130,000.00
		\$	<u>130,000.00</u>

Voids

Void Check Run 3/13/20	Operating		(5,593.50)
	Subtotal	\$	<u>(5,593.50)</u>
	Total before Journal Entries	\$	<u>1,906,890.99</u>

Journal Entries-

February	\$	1,203,809.44
Total	\$	<u>1,203,809.44</u>

Total Expenditures	\$	<u>3,105,106.93</u>
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BILLS FOR APPROVAL SUMMARY
May 8, 2020

Computer Bill Lists

Regular Bills
Special Ck Run 4/20/20
Special Ck Run 5/1/20
Payroll Vendor Checks 4/17/20
Payroll Vendor Checks 5/1/20
Payroll Vendor ACH Payment 4/17/20
Payroll Vendor ACH Payments 5/1/20

Subtotal

ACH Debit Memo Payments

Payroll Account	Transfer
Payroll Account	Transfer
Wellmark Insurance	Health/Dental April
Wellmark Insurance	Health/Dental April
Wellmark Insurance	Health/Dental May
Internal Revenue Service	Federal Withholding
Internal Revenue Service	Federal Withholding
Treasurer, State of Iowa	State Tax Withholding
Treasurer, State of Iowa	State Sales Tax
Treasurer, State of Iowa	State Quarterly Tax
Treasurer, State of Iowa	State Sales Tax
Treasurer, State of Iowa	State Tax Withholding

Subtotal

Voucher Program

Various Landlords	Actual Rent May
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Voids

Void Check Run 4/17/20	Operating
Void Check Run 4/20/20	Operating
Void Check Run 5/1/20	Operating

Subtotal

Total before Journal Entries

Total Expenditures

\$	1,721,022.05
	4,560.08
	32.00
	27,914.86
	11,361.15
	91,651.86
	92,276.17
\$	<u>1,948,818.17</u>

\$	365,606.91
	378,693.01
	67,000.00
	67,000.00
	67,000.00
	96,143.17
	100,353.99
	20,979.55
	14,359.55
	16,012.72
	14,359.55
	21,814.21
\$	<u>1,229,322.66</u>

\$	<u>(6,741.40)</u>
\$	<u>(6,741.40)</u>

\$	(2,210.60)
	(4,560.08)
	<u>(32.00)</u>
\$	<u>(6,802.68)</u>

\$	<u>3,164,596.75</u>
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\$	<u>3,164,596.75</u>
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BILLS FOR APPROVAL SUMMARY
May 22, 2020

Computer Bill Lists

Regular Bills 5/22/20	\$ 1,414,768.26
Small Business Loan Checks 5/18/20	183,267.00
Payroll Vendor Checks 5/15/20	27,590.81
Payroll Vendor ACH Payments 5/15/20	92,410.03
Subtotal	\$ 1,718,036.10

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 368,836.06
IPERS	April Contributions	97,485.43
Wellmark Insurance	Health/Dental Insurance May	67,000.00
Wellmark Insurance	Health/Dental Insurance May	67,000.00
Treasurer State of Iowa	Sales Tax	14,359.55
Treasurer State of Iowa	State Tax Withholding	21,180.71
UMB	Service Fee - New Debt	300.00
UMB	Bonds & Interest Due June 1	2,802,145.00
Internal Revenue Service	Federal Withholding	96,693.82
	Subtotal	\$ 3,535,000.57

Voucher Program

Various Landlords	Estimated June Rent	\$ 130,000.00
		<u>\$ 130,000.00</u>
	Total before Journal Entries	<u><u>\$ 5,383,036.67</u></u>

Journal Entries-

March	\$ 1,801,459.83
April	<u>1,205,256.60</u>
Total	<u><u>\$ 3,006,716.43</u></u>

Total Expenditures	<u><u>\$ 8,389,753.10</u></u>
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BILLS FOR APPROVAL SUMMARY
June 5, 2020

Computer Bill Lists

Regular Bills
Special Ck Run 6/1/20
Payroll Vendor Checks 5/29/20
Payroll Vendor ACH Payments 5/29/20

Subtotal

ACH Debit Memo Payments

Payroll Account
Wellmark Insurance
Wellmark Insurance
Internal Revenue Service
Treasurer, State of Iowa
IPERS

Transfer
Health/Dental May
Health/Dental June
Federal Withholding
State Tax Withholding
May Contributions
Subtotal

Voucher Program

Various Landlords

Actual Rent June

Voids

Void Check Run 5/29/20

Operating
Subtotal

Total before Journal Entries

Total Expenditures

\$	876,890.65
	153,482.50
	3,428.54
	92,255.04
\$	<u>1,126,056.73</u>

\$	382,129.26
	67,000.00
	67,000.00
	100,722.57
	21,926.76
	144,479.34
\$	<u>783,257.93</u>

\$	(5,682.40)
\$	<u>(5,682.40)</u>

	<u>(3,168.80)</u>
\$	<u>(3,168.80)</u>

\$	<u>1,900,463.46</u>
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\$	<u>1,900,463.46</u>
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BILLS FOR APPROVAL SUMMARY
June 19, 2020

Computer Bill Lists

Regular Bills 6/19/20		\$	1,077,976.36
Small Business Loan Checks 6/12/20			17,596.00
Payroll Vendor Checks 6/12/20			11,242.39
Payroll Vendor ACH Payments 6/12/20			92,163.23
Subtotal		\$	<u>1,198,977.98</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	391,906.27
Wellmark Insurance	Health/Dental Insurance June		67,000.00
Wellmark Insurance	Health/Dental Insurance June		67,000.00
Treasurer State of Iowa	Sales Tax		14,359.55
Treasurer State of Iowa	State Tax Withholding		22,485.84
Iowa Finance Authority	SRF Principal/Interest		824,998.75
Internal Revenue Service	Federal Withholding		103,221.36
Subtotal		\$	<u>1,490,971.77</u>

Voucher Program

Various Landlords	Estimated July Rent	\$	130,000.00
		\$	<u>130,000.00</u>

Voids

Void Check Run 6/12/20	Operating	\$	(2,500.00)
	Subtotal	\$	<u>(2,500.00)</u>

Total before Journal Entries	\$	<u>2,817,449.75</u>
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Total Expenditures	\$	<u><u>2,817,449.75</u></u>
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BILLS FOR APPROVAL SUMMARY
July 3, 2020

Computer Bill Lists

Regular Bills 7/6/20	\$ 1,488,993.33
Special Ck Run 6/23/20	9,418.83
Special Ck Run 6/26/20	2,950.00
Special CK Run 6/30/20	609.00
Payroll Vendor Checks 6/26/20	28,023.41
Payroll Vendor ACH Payments 6/29/20	92,338.22
Subtotal	\$ 1,622,332.79

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 382,490.41
Wellmark Insurance	Health/Dental June	67,000.00
Wellmark Insurance	Health/Dental June	67,000.00
Internal Revenue Service	Federal Withholding	100,780.53
Treasurer, State of Iowa	State Tax Withholding	21,492.72
Iowa Workforce Development	Unemployment	37,967.49
IPERS	June Contributions	98,421.43
	Subtotal	\$ 775,152.58

Voucher Program

Various Landlords	Actual Rent July	\$ (6,091.40)
		\$ (6,091.40)

Voids

Void Check Run 6/23/20	Hershey	\$ (766.08)
Void Check Run 6/23/20	Elderly	(4,252.21)
Void Check Run 6/23/20	Operating	(9,407.00)
Void Check Run 6/26/20	Operating	(2,955.00)
Void Check Run 6/30/20	Operating	(609.00)
	Subtotal	\$ (17,989.29)

Total before Journal Entries **\$ 2,373,404.68**

Journal Entries - May-20 **\$ 1,116,546.04**

\$ 1,116,546.04

Total Expenditures \$ 3,489,950.72

BILLS FOR APPROVAL SUMMARY
July 16, 2020

Computer Bill Lists

Regular Bills 7/16/20		\$	1,198,294.08
Payroll Vendor Checks 7/10/20			11,381.27
Payroll Vendor ACH Payments 7/10/20			96,669.76
	Subtotal	\$	<u>1,306,345.11</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	428,053.19
Wellmark Insurance	Health/Dental Insurance July		67,000.00
Wellmark Insurance	Health/Dental Insurance July		67,000.00
Treasurer State of Iowa	Sales Tax		14,098.26
Treasurer State of Iowa	State Tax Withholding		22,629.10
Internal Revenue Service	Federal Withholding		105,651.32
	Subtotal	\$	<u>704,431.87</u>

Voucher Program

Various Landlords	Estimated August Rent	\$	130,000.00
		\$	<u>130,000.00</u>

Voids

Void Pulled Invoices 7/3/20	Operating	\$	(4,166.03)
	Subtotal	\$	<u>(4,166.03)</u>

Total Expenditures	\$	<u><u>2,136,610.95</u></u>
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BILLS FOR APPROVAL SUMMARY
August 7, 2020

Computer Bill Lists

Regular Bills 8/7/20
Special Ck Run 7/24/20
Special CK Run 7/31/20
Payroll Vendor Checks 7/24/20
Payroll Vendor ACH Payments 7/24/20

Subtotal

ACH Debit Memo Payments

Payroll Account	Transfer
Wellmark Insurance	Health/Dental July
Wellmark Insurance	Health/Dental July
Internal Revenue Service	Federal Withholding
Treasurer, State of Iowa	State Tax Withholding
Treasurer, State of Iowa	Quarterly Sales Tax
Treasurer, State of Iowa	Sales Tax
	Subtotal

Voucher Program

Various Landlords	Actual Rent August
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Voids

Void Check Run 7/24/20	Operating
Void Check Run 7/24/20	Section 8
Void Check Run 7/31/20	Operating
	Subtotal

Total before Journal Entries

Total Expenditures

\$	1,582,074.35
	556.79
	4,933.70
	27,755.09
	97,796.77
\$	<u>1,713,116.70</u>

\$	394,694.05
	67,000.00
	67,000.00
	104,000.72
	22,349.04
	3,140.66
	14,098.26
\$	<u>672,282.73</u>

\$	<u>(3,125.40)</u>
\$	<u>(3,125.40)</u>

\$	(1,319.60)
	(960.39)
	<u>(4,933.70)</u>
\$	<u>(7,213.69)</u>

\$	<u>2,375,060.34</u>
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\$	<u>2,375,060.34</u>
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BILLS FOR APPROVAL SUMMARY
August 21, 2020

Computer Bill Lists

Regular Bills 8/21/20
Special CK 8/7/20
Payroll Vendor Checks 8/7/20
Payroll Vendor ACH Payments 8/7/20

Subtotal

ACH Debit Memo Payments

Payroll Account
Wellmark Insurance
Wellmark Insurance
IPERS
Treasurer State of Iowa
Treasurer State of Iowa
Internal Revenue Service

Transfer
Health/Dental Insurance Aug
Health/Dental Insurance Aug
July Contributions
State Tax Withholding
Sales Tax
Federal Withholding

Subtotal

Voucher Program

Various Landlords

Estimated September Rent

Voids

Void Checks 8/7/20
Void Checks 8/14/20
Void Checks 8/18/18

Operating
Operating
Section 8

Subtotal

Total Expenditures

\$	609,942.66
\$	71,500.00
	11,238.53
	97,488.27
\$	<u>790,169.46</u>

\$	416,471.73
	67,000.00
	67,000.00
	101,213.41
	23,707.05
	14,098.26
	110,101.95
\$	<u>799,592.40</u>

\$	<u>130,000.00</u>
\$	<u>130,000.00</u>

\$	(71,500.00)
	(216.61)
	<u>(3,843.63)</u>
\$	<u>(75,560.24)</u>

\$	<u><u>1,644,201.62</u></u>
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BILLS FOR APPROVAL SUMMARY
September 4, 2020

Computer Bill Lists

Regular Bills 9/4/20	\$ 1,196,359.82
Special Ck Run 8/25/20	42.37
Special Ck Run 8/19/20	983.00
Special Ck Run 8/28/20	1,605.00
Payroll Vendor Checks 8/21/20	27,741.88
Payroll Vendor Checks 9/4/20	11,500.23
Payroll Vendor ACH Payments 8/21/20	96,237.53
Payroll Vendor ACH Payments 9/4/20	96,305.60
Subtotal	<u>\$ 1,430,775.43</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 392,474.53
Payroll Account	Transfer	180.07
Payroll Account	Transfer	402,904.19
Wellmark Insurance	Health/Dental August	67,000.00
Wellmark Insurance	Health/Dental August	67,000.00
Internal Revenue Service	Federal Withholding	104,001.43
Internal Revenue Service	Federal Withholding	107,395.41
Treasurer, State of Iowa	State Tax Withholding	22,308.09
Treasurer, State of Iowa	State Tax Withholding	23,125.85
Treasurer, State of Iowa	Sales Tax	14,098.26
Treasurer, State of Iowa	Sales Tax	14,098.26
Subtotal		<u>\$ 1,214,586.09</u>

Voucher Program

Various Landlords	Actual Rent September	\$ (4,564.40)
		<u>\$ (4,564.40)</u>

Voids

Void Check Run 8/25/20	Operating	\$ (90.17)
Void Check Run 8/28/20	Operating	(1,605.00)
Subtotal		<u>\$ (1,695.17)</u>

Total before Journal Entries	<u>\$ 2,639,101.95</u>
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Total Expenditures	<u><u>\$ 2,639,101.95</u></u>
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BILLS FOR APPROVAL SUMMARY
September 18, 2020

Computer Bill Lists

Regular Bills 8/21/20
Special CK 9/4/20

\$	642,112.72
	<u>250.00</u>
Subtotal	<u><u>\$ 642,362.72</u></u>

ACH Debit Memo Payments

Wellmark Insurance
Wellmark Insurance
IPERS

Health/Dental Insurance Aug
Health/Dental Insurance Aug
August Contributions
Subtotal

\$	67,000.00
	67,000.00
	<u>102,777.58</u>
Subtotal	<u><u>\$ 236,777.58</u></u>

Voucher Program

Various Landlords

Estimated September Rent

\$	130,000.00
Subtotal	<u><u>\$ 130,000.00</u></u>

Voids

Void Checks 9/4/20

Elderly

Subtotal

\$	(250.00)
Subtotal	<u><u>\$ (250.00)</u></u>

Total Expenditures

Total Expenditures	<u><u>\$ 1,008,890.30</u></u>
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BILLS FOR APPROVAL SUMMARY
October 2, 2020

Computer Bill Lists

Regular Bills 10/2/20		\$	691,385.58
Special Ck Run 9/18/20			1,900.00
Special Ck Run 9/22/20			702.00
Payroll Vendor Checks 9/18/20			26,934.80
Payroll Vendor ACH Payments 9/18/20			95,948.82
Subtotal		\$	<u>816,871.20</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	393,645.33
Wellmark Insurance	Health/Dental September		67,000.00
Wellmark Insurance	Health/Dental September		67,000.00
Internal Revenue Service	Federal Withholding		103,158.60
Treasurer, State of Iowa	State Tax Withholding		21,967.84
Subtotal		\$	<u>652,771.77</u>

Voucher Program

Various Landlords	Actual Rent October	\$	(8,447.40)
		\$	<u>(8,447.40)</u>

Voids

Void Check Run 9/18/20	Elderly	\$	(1,900.00)
Void Check Run 9/22/20	Section 8		(702.00)
Subtotal		\$	<u>(2,602.00)</u>

Total before Journal Entries	\$	<u>1,458,593.57</u>
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Journal Entries -	Jun-20	\$	<u>6,189,403.32</u>
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Total	\$	<u>6,189,403.32</u>
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Total Expenditures	\$	<u>7,647,996.89</u>
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BILLS FOR APPROVAL SUMMARY
October 16, 2020

Computer Bill Lists

Regular Bills 10/16/20		\$	1,087,516.42
Special Check 10/13/20			711.38
Payroll Vendor Checks 10/2/20			11,278.34
Payroll Vendor ACH Payments 10/2/20			96,199.99
	Subtotal	\$	<u>1,195,706.13</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	402,857.74
Wellmark Insurance	Health/Dental Insurance Oct		67,000.00
Wellmark Insurance	Health/Dental Insurance Oct		67,000.00
IPERS	September Contributions		103,685.69
Treasurer State of Iowa	State Tax Withholding		23,223.78
Treasurer State of Iowa	Sales Tax		12,219.00
Internal Revenue Service	Federal Withholding		107,594.38
	Subtotal	\$	<u>783,580.59</u>

Voucher Program

Various Landlords	Estimated November Rent	\$	130,000.00
		\$	<u>130,000.00</u>

Voids

Void Checks 10/13/20	Operating	\$	(1,785.60)
	Subtotal	\$	<u>(1,785.60)</u>

Total Expenditures	\$	<u><u>2,107,501.12</u></u>
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BILLS FOR APPROVAL SUMMARY
November 6, 2020

Computer Bill Lists

Regular Bills 11/6/20	\$ 2,232,922.35
Special Ck Run 10/23/20	401.59
Special Ck Run 10/30/20	83.85
Special Ck Run 11/3/20	25.00
Payroll Vendor Checks 10/16/20	25,688.15
Payroll Vendor Checks 10/30/20	3,008.01
Payroll Vendor ACH Payments 10/16/20	96,123.90
Payroll Vendor ACH Payments 10/30/20	95,880.87
Subtotal	\$ 2,454,133.72

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 385,540.55
Payroll Account	Transfer	402,372.30
Wellmark Insurance	Health/Dental October	67,000.00
Wellmark Insurance	Health/Dental October	67,000.00
Wellmark Insurance	Health/Dental November	67,000.00
Internal Revenue Service	Federal Withholding	102,162.89
Internal Revenue Service	Federal Withholding	108,118.49
Treasurer, State of Iowa	State Tax Withholding	21,965.14
Treasurer, State of Iowa	State Tax Withholding	23,453.75
Treasurer, State of Iowa	Sales Tax	12,219.00
Treasurer, State of Iowa	Sales Tax	10,080.00
Iowa Workforce Development	Unemployment	14,006.60
Subtotal		\$ 1,280,918.72

Voucher Program

Various Landlords	Actual Rent November	\$ (6,694.40)
		\$ (6,694.40)

Voids

Void Check Run 10/23/20	Operating	\$ (508.95)
Void Check Run 10/30/20	Operating	(618.85)
Void Check Run 11/3/20	Operating	(25.00)
Subtotal		\$ (1,152.80)

Total before Journal Entries **\$ 3,727,205.24**

Journal Entries -

Jul-20 1,272,147.39
Aug-20 1,248,715.20
Sep-20 1,947,270.72

Total **\$ 4,468,133.31**

Total Expenditures \$ 8,195,338.55

BILLS FOR APPROVAL SUMMARY
November 20, 2020

Computer Bill Lists

Regular Bills 11/20/20		\$	743,564.56
Special Check 11/12/20			1,590.00
Payroll Vendor Checks 11/13/20			10,894.82
Payroll Vendor ACH Payments 11/13/20			95,279.98
	Subtotal	\$	<u>851,329.36</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	403,076.02
Wellmark Insurance	Health/Dental Insurance Nov		67,000.00
Wellmark Insurance	Health/Dental Insurance Nov		67,000.00
IPERS	October Contributions		160,860.55
Treasurer State of Iowa	State Tax Withholding		23,579.66
Treasurer State of Iowa	Sales Tax		12,219.00
Internal Revenue Service	Federal Withholding		109,125.85
	Subtotal	\$	<u>842,861.08</u>

Voucher Program

Various Landlords	Estimated December Rent	\$	130,000.00
		\$	<u>130,000.00</u>

Voids

Void Checks 11/12/20	Operating	\$	(7.36)
Void Checks 11/12/20	Operating		<u>(1,590.00)</u>
	Subtotal	\$	<u>(1,597.36)</u>

Total Expenditures	\$	<u><u>1,822,593.08</u></u>
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BILLS FOR APPROVAL SUMMARY
December 4, 2020

Computer Bill Lists

Regular Bills 12/4/20
Special Ck Run 12/1/20
Payroll Vendor Checks 11/25/20
Payroll Vendor ACH Payments 11/25/20

Subtotal

ACH Debit Memo Payments

Payroll Account
Wellmark Insurance
Wellmark Insurance
Internal Revenue Service
Treasurer, State of Iowa
Treasurer, State of Iowa
Iowa Finance Authority
UNB

Transfer
Health/Dental November
Health/Dental November
Federal Withholding
State Tax Withholding
Sales Tax
SRF Interest
Interest Payments

Subtotal

Voucher Program

Various Landlords

Actual Rent December

Total Expenditures

\$	649,692.16
	4,350.00
	27,240.59
	162,608.66
<u>\$</u>	<u>843,891.41</u>

\$	559,999.42
	67,000.00
	67,000.00
	106,824.90
	21,885.28
	12,219.00
	91,096.25
	209,914.57
<u>\$</u>	<u>1,135,939.42</u>

<u>\$</u>	<u>(3,215.40)</u>
<u>\$</u>	<u>(3,215.40)</u>

<u><u>\$</u></u>	<u><u>1,976,615.43</u></u>
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BILLS FOR APPROVAL SUMMARY
December 18, 2020

Computer Bill Lists

Regular Bills 12/18/20		\$	1,333,085.86
Special Check 12/3/20			201.74
Special Check 12/11/20			250.00
Payroll Vendor Checks 12/11/20			10,752.00
Payroll Vendor ACH Payments 12/11/20			96,548.41
	Subtotal	\$	<u>1,440,838.01</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	405,411.34
Wellmark Insurance	Health/Dental Insurance Dec		67,000.00
Wellmark Insurance	Health/Dental Insurance Dec		67,000.00
IPERS	November Contributions		109,798.11
Treasurer State of Iowa	State Tax Withholding		22,974.11
Treasurer State of Iowa	Sales Tax		12,219.00
Internal Revenue Service	Federal Withholding		105,519.14
	Subtotal	\$	<u>789,921.70</u>

Voucher Program

Various Landlords	Estimated January Rent	\$	<u>130,000.00</u>
		\$	<u>130,000.00</u>

Voids

Void Checks 12/3/20	Operating	\$	(956.87)
Void Checks 12/3/20	Section 8		(201.74)
Void Checks 12/11/20	Operating		(100.00)
	Subtotal	\$	<u>(1,258.61)</u>

Total Expenditures	\$	<u><u>2,359,501.10</u></u>
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BILLS FOR APPROVAL SUMMARY
January 8, 2021

Computer Bill Lists

Regular Bills 1/8/21		\$	631,551.68
Payroll Vendor Checks 12/23/20			31,902.64
Payroll Vendor ACH Payments 12/23/20			96,246.22
	Subtotal	\$	<u>759,700.54</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	370,815.69
Wellmark Insurance	Health/Dental December		67,000.00
Wellmark Insurance	Health/Dental December		67,000.00
Wellmark Insurance	Health/Dental January		68,000.00
Internal Revenue Service	Federal Withholding		98,349.22
Treasurer, State of Iowa	State Tax Withholding		21,651.02
	Subtotal	\$	<u>692,815.93</u>

Voucher Program

Various Landlords	Actual Rent January	\$	1,906.60
		\$	<u>1,906.60</u>

Voids

Void Check Run 12/29/20	Operating	\$	(1,345.00)
Void Check Run 12/29/20	Section 8		(662.00)
.	Subtotal	\$	<u>(2,007.00)</u>

Total Expenditures	\$	<u><u>1,452,416.07</u></u>
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BILLS FOR APPROVAL SUMMARY
January 22, 2021

Computer Bill Lists

Regular Bills 1/22/21		\$	679,903.22
Special Check 1/15/21			13,069.78
Special Check 1/19/21			1,225.00
Payroll Vendor Checks 1/8/21			11,454.16
Payroll Vendor ACH Payments 1/8/21			99,840.99
	Subtotal	\$	<u>805,493.15</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	419,806.60
Wellmark Insurance	Health/Dental Insurance Jan		68,000.00
Wellmark Insurance	Health/Dental Insurance Jan		68,000.00
IPERS	December Contributions		105,930.26
Treasurer State of Iowa	State Tax Withholding		24,214.48
Treasurer State of Iowa	Sales Tax		12,143.48
Internal Revenue Service	Federal Withholding		109,935.43
	Subtotal	\$	<u>808,030.25</u>

Voucher Program

Various Landlords	Estimated February Rent	\$	135,000.00
		\$	<u>135,000.00</u>

Voids

Void Checks 1/15/21	Operating	\$	(13,069.78)
Void Checks 1/19/21	Operating		(1,100.00)
Void Checks 1/19/21	Operating		(150.00)
	Subtotal	\$	<u>(14,319.78)</u>

Total before Journal Entries	\$	<u>1,734,203.62</u>
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Journal Entries-

October	\$	1,250,570.06
Total	\$	<u>1,250,570.06</u>

Total Expenditures	\$	<u><u>2,984,773.68</u></u>
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BILLS FOR APPROVAL SUMMARY
February 5, 2021

Computer Bill Lists

Regular Bills 2/5/21		\$	394,369.37
Special Ck Run 1/22/21			2,911.19
Special CK Run 1/29/21			212.45
Payroll Vendor Checks 1/22/21			32,354.13
Paryoll Vendor ACH Payments 1/22/21			97,963.63
	Subtotal	\$	<u>527,810.77</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	385,387.27
Wellmark Insurance	Health/Dental January		68,000.00
Wellmark Insurance	Health/Dental February		68,000.00
Internal Revenue Service	Federal Withholding		99,878.20
Treasurer, State of Iowa	State Tax Withholding		22,089.75
Treasurer, State of Iowa	Sales Tax		12,143.48
Treasurer, State of Iowa	QTRLY Sales Tax		10,931.09
Iowa Workforce Development	Unemployment		7,666.76
	Subtotal	\$	<u>674,096.55</u>

Voucher Program

Various Landlords	Actual Rent February	\$	1,449.60
		\$	<u>1,449.60</u>

Voids

Void Check Run 1/22/21	Operating	\$	(1,112.62)
Void Check Run 1/22/21	Section 8		(2,243.00)
Void Check Run 1/29/21	Operating		(212.45)
.	Subtotal	\$	<u>(3,568.07)</u>

Total Expenditures	\$	<u><u>1,199,788.85</u></u>
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BILLS FOR APPROVAL SUMMARY
February 19, 2021

Computer Bill Lists

Regular Bills 2/19/21	\$ 610,072.77
Payroll Vendor Checks 2/5/21	10,751.91
Payroll Vendor ACH Payments 2/5/21	96,474.26
Subtotal	\$ 717,298.94

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 402,901.83
Wellmark Insurance	Health/Dental Insurance Feb	68,000.00
Wellmark Insurance	Health/Dental Insurance Feb	68,000.00
IPERS	January Contributions	108,331.42
Treasurer State of Iowa	State Tax Withholding	23,912.27
Treasurer State of Iowa	Sales Tax	12,143.48
Internal Revenue Service	Federal Withholding	108,860.23
	Subtotal	\$ 792,149.23

Voucher Program

Various Landlords	Estimated March Rent	\$ 145,000.00
		\$ 145,000.00

Voids

Void Checks 2/12/21	Operating	\$ (75.00)
	Subtotal	\$ (75.00)

Total before Journal Entries **\$ 1,654,373.17**

Journal Entries-

November	\$ 1,324,790.15
December	2,140,828.40
Total	\$ 3,465,618.55

Total Expenditures **\$ 5,119,991.72**

BILLS FOR APPROVAL SUMMARY
March 5, 2021

Computer Bill Lists

Regular Bills 3/5/21		\$	589,031.87
Special Ck Run 2/19/21			6,975.00
Special CK Run 2/23/21			231.00
Payroll Vendor Checks 2/19/21			31,964.57
Paryoll Vendor ACH Payments 2/19/21			96,918.86
	Subtotal	\$	<u>725,121.30</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	382,354.23
Wellmark Insurance	Health/Dental March		68,000.00
Wellmark Insurance	Health/Dental February		68,000.00
Internal Revenue Service	Federal Withholding		103,284.56
Treasurer, State of Iowa	State Tax Withholding		22,578.78
Treasurer, State of Iowa	Sales Tax		12,143.48
	Subtotal	\$	<u>656,361.05</u>

Voucher Program

Various Landlords	Actual Rent March	\$	(5,566.40)
		\$	<u>(5,566.40)</u>

Voids

Void Check Run 3/2/21	Section 8	\$	(1,672.60)
.	Subtotal	\$	<u>(1,672.60)</u>

Total Expenditures	\$	<u><u>1,374,243.35</u></u>
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BILLS FOR APPROVAL SUMMARY
March 19, 2021

Computer Bill Lists

Regular Bills 3/19/21	\$ 993,613.40
Special CK 3/9/21	73,261.93
Payroll Vendor Checks 3/5/21	12,513.79
Payroll Vendor ACH Payments 3/5/21	96,460.83
Subtotal	\$ 1,175,849.95

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 397,817.89
Wellmark Insurance	Health/Dental Insurance March	68,000.00
Wellmark Insurance	Health/Dental Insurance March	68,000.00
IPERS	February Contributions	109,400.84
Brick Gentry Trust Account	Property Purchase 891 W 8th St -	
Treasurer State of Iowa	Settlement Items	99,279.15
Treasurer State of Iowa	State Tax Withholding	23,685.83
Internal Revenue Service	Sales Tax	12,143.48
	Federal Withholding	107,598.89
	Subtotal	\$ 885,926.08

Voucher Program

Various Landlords	Estimated March Rent	\$ 145,000.00
		\$ 145,000.00

Total before Journal Entries **\$ 2,206,776.03**

Journal Entries-

January	\$ 1,502,370.36
Total	\$ 1,502,370.36

Total Expenditures \$ 3,709,146.39

BILLS FOR APPROVAL SUMMARY
April 2, 2021

Computer Bill Lists

Regular Bills 4/2/21	\$ 375,869.40
Special Ck Run 3/23/21	8,709.03
Payroll Vendor Checks 3/19/21	33,423.11
Payroll Vendor ACH Payments 3/19/21	96,385.96
Subtotal	\$ 514,387.50

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 373,892.47
Wellmark Insurance	Health/Dental March	68,000.00
Wellmark Insurance	Health/Dental March	68,000.00
Internal Revenue Service	Federal Withholding	99,886.03
Treasurer, State of Iowa	State Tax Withholding	21,933.74
Iowa Insurance Division	Perpetual Care Report Filing Fee	276.00
Payroll Account	Transfer	14.15
Payroll Account	Transfer	519.78
Iowa Insurance Division	Health Insurance 509A Filing Fee	115.00
Subtotal		\$ 632,637.17

Voucher Program

Various Landlords	Actual Rent April	\$ (9,000.00)
		\$ (9,000.00)

Voids

Void Check Run 3/23/21	Operating	\$ (72,417.50)
.	Subtotal	\$ (72,417.50)

Total Expenditures	\$ 1,065,607.17
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BILLS FOR APPROVAL SUMMARY
April 16, 2021

Computer Bill Lists

Regular Bills 4/16/21

Payroll Vendor Checks 4/2/21

Payroll Vendor ACH Payments 4/21/21

Subtotal

ACH Debit Memo Payments

Payroll Account

Wellmark Insurance

Wellmark Insurance

IPERS

Treasurer State of Iowa

Treasurer State of Iowa

Internal Revenue Service

Transfer

Health/Dental Insurance April

Health/Dental Insurance April

March Contributions

State Tax Withholding

Sales Tax

Federal Withholding

Subtotal

Voucher Program

Various Landlords

Estimated May Rent

Voids

Void Checks 4/9/21

Operating

Subtotal

Total before Journal Entries

Journal Entries-

February

Total

Total Expenditures

\$	876,533.00
	12,593.00
	101,224.36
<u>\$</u>	<u>990,350.36</u>

\$	408,485.24
	68,000.00
	68,000.00
	105,429.09
	23,438.96
	14,359.55
	107,162.09
<u>\$</u>	<u>794,874.93</u>

\$	145,000.00
<u>\$</u>	<u>145,000.00</u>

\$	(215.84)
<u>\$</u>	<u>(215.84)</u>

<u>\$</u>	<u>1,930,009.45</u>
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\$	4,628,898.80
<u>\$</u>	<u>4,628,898.80</u>

<u>\$</u>	<u>6,558,908.25</u>
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BILLS FOR APPROVAL SUMMARY
May 7, 2021

Computer Bill Lists

Regular Bills 5/7/21
Special Ck Run 4/30/21
Special CK Run 5/4/21
Payroll Vendor Checks 4/16/21
Payroll Vendor Checks 4/30/21
Payroll Vendor ACH Payments 4/16/21
Paryoll Vendor ACH Payments 4/30/21

Subtotal

ACH Debit Memo Payments

Payroll Account
Payroll Account
Wellmark Insurance
Wellmark Insurance
Wellmark Insurance
Internal Revenue Service
Internal Revenue Service
Treasurer, State of Iowa
Treasurer, State of Iowa
Treasurer, State of Iowa
Treasurer, State of Iowa
Iowa Workforce Development

Transfer
Transfer
Health/Dental April
Health/Dental April
Health/Dental May
Federal Withholding
Federal Withholding
State Tax Withholding
State Tax Withholding
Sales Tax
Quarterly Sales Tax
Unemployment

Subtotal

Voucher Program

Various Landlords

Actual Rent May

Voids

Void Check Run 4/20/21
Void Check Run 4/30/21
Void Check Run 5/4/21
.

Section 8
Section 8
Operating

Subtotal

Total before Journal Entries

Journal Entries -

Mar-21

Total

Total Expenditures

\$	1,570,438.48
	637.00
	500.00
	34,679.14
	5,063.87
	98,184.19
	97,854.04
\$	<u>1,807,356.72</u>

\$	397,524.96
	415,112.71
	68,000.00
	68,000.00
	68,000.00
	104,866.62
	110,359.33
	22,959.43
	24,321.48
	14,359.55
	8,173.58
	34,613.99
\$	<u>1,336,291.65</u>

\$	<u>(10,709.00)</u>
\$	<u>(10,709.00)</u>

\$	(400.00)
	(637.00)
	(500.00)
\$	<u>(1,537.00)</u>

\$	<u>3,131,402.37</u>
	<u>2,156,725.60</u>
\$	<u>2,156,725.60</u>
\$	<u>5,288,127.97</u>

BILLS FOR APPROVAL SUMMARY
May 21, 2021

Computer Bill Lists

Regular Bills 5/21/21		\$	1,287,395.81
Payroll Vendor Checks 5/14/21			12,877.17
Payroll Vendor ACH Payments 5/14/21			98,902.79
	Subtotal	\$	<u>1,399,175.77</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	419,335.62
Wellmark Insurance	Health/Dental Insurance May		68,000.00
Wellmark Insurance	Health/Dental Insurance May		68,000.00
IPERS	April Contributions		159,689.98
Treasurer State of Iowa	State Tax Withholding		24,216.43
Treasurer State of Iowa	Sales Tax		14,359.55
Internal Revenue Service	Federal Withholding		111,080.46
	Subtotal	\$	<u>864,682.04</u>

Voucher Program

Various Landlords	Estimated June Rent	\$	140,000.00
		\$	<u>140,000.00</u>

Voids

Void Checks 5/14/21	Operating	\$	(146.00)
	Subtotal	\$	<u>(146.00)</u>

Total before Journal Entries	\$	<u>2,403,711.81</u>
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Total Expenditures	\$	<u><u>2,403,711.81</u></u>
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BILLS FOR APPROVAL SUMMARY
June 4, 2021

Computer Bill Lists

Regular Bills 6/4/21
Special Ck Run 5/28/21
Special CK Run 6/1/21
Payroll Vendor Checks 5/28/21
Paryoll Vendor ACH Payments 5/28/21

Subtotal

ACH Debit Memo Payments

Payroll Account
Wellmark Insurance
Wellmark Insurance
Internal Revenue Service
Treasurer, State of Iowa
Treasurer, State of Iowa
UMB
Iowa Finance Authority

Transfer
Health/Dental June
Health/Dental May
Federal Withholding
State Tax Withholding
Sales Tax
Bonds/Interest Due June 1
SRF Principle/Interest Due June 1

Subtotal

Voucher Program

Various Landlords

Actual Rent June

Voids

Void Check Run 6/1/21

Elderly

Subtotal

Total Expenditures

\$	1,393,234.83
	500.00
	154,350.00
	34,082.72
	98,466.72
\$	<u>1,680,634.27</u>

\$	407,728.04
	68,000.00
	68,000.00
	106,400.27
	23,144.91
	14,359.55
	2,676,051.25
	840,123.75
\$	<u>4,203,807.77</u>

\$	<u>(4,942.00)</u>
\$	<u>(4,942.00)</u>

\$	<u>(57.34)</u>
\$	<u>(57.34)</u>

\$	<u><u>5,879,442.70</u></u>
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BILLS FOR APPROVAL SUMMARY
June 18, 2021

Computer Bill Lists

Regular Bills 6/18/21		\$	1,200,882.23
Special CK 6/4/21			62.30
Special CK 6/11/21			371.35
Special CK 6/15/21			520.80
Payroll Vendor Checks 6/11/21			12,957.57
Payroll Vendor ACH Payments 6/11/21			97,911.53
Subtotal		\$	<u>1,312,705.78</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	421,347.45
Wellmark Insurance	Health/Dental Insurance June		68,000.00
Wellmark Insurance	Health/Dental Insurance June		68,000.00
IPERS	May Contributions		107,105.03
Treasurer State of Iowa	State Tax Withholding		23,775.39
Treasurer State of Iowa	Sales Tax		14,359.55
Internal Revenue Service	Federal Withholding		111,031.41
Subtotal		\$	<u>813,618.83</u>

Voucher Program

Various Landlords	Estimated July Rent	\$	140,000.00
		\$	<u>140,000.00</u>

Voids

Void Checks 6/11/21	Operating	\$	(231.35)
Void Checks 6/11/21	Elderly		(2,315.00)
Void Checks 6/11/21	Hershey		(850.00)
Void Checks 6/15/21	Operating		(520.80)
Subtotal		\$	<u>(3,917.15)</u>

Total before Journal Entries \$ 2,262,407.46

Journal Entries-

April	\$	1,319,823.93
Total	\$	<u>1,319,823.93</u>

Total Expenditures \$ 3,582,231.39

BILLS FOR APPROVAL SUMMARY
July 2, 2021

Computer Bill Lists

Regular Bills 7/2/21		\$	2,288,161.17
Payroll Vendor Checks 6/25/21			34,880.12
Payroll Vendor ACH Payments 6/25/21			97,908.38
	Subtotal	\$	<u>2,420,949.67</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	417,987.79
Wellmark Insurance	Health/Dental June		68,000.00
Wellmark Insurance	Health/Dental June		68,000.00
Internal Revenue Service	Federal Withholding		109,266.20
Treasurer, State of Iowa	State Tax Withholding		23,278.46
Treasurer, State of Iowa	Sales Tax		9,090.14
Payroll Account	Transfer		359.90
Payroll Account	Transfer		15,278.06
	Subtotal	\$	<u>711,260.55</u>

Voucher Program

Various Landlords	Actual Rent July	\$	985.00
		\$	<u>985.00</u>

Voids

Void Check Run 6/29/21	Operating	\$	(64.00)
.	Subtotal	\$	<u>(64.00)</u>

Total before Journal Entries	\$	<u>3,133,131.22</u>
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Journal Entries -	May-21	<u>1,348,535.17</u>
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Total	\$	<u>1,348,535.17</u>
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Total Expenditures	\$	<u><u>4,481,666.39</u></u>
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BILLS FOR APPROVAL SUMMARY
July 16, 2021

Computer Bill Lists

Regular Bills 7/16/21

Special CK 713/21

Payroll Vendor Checks 7/9/21

Payroll Vendor ACH Payments 7/9/21

Subtotal

ACH Debit Memo Payments

Payroll Account

Wellmark Insurance

Wellmark Insurance

Treasurer State of Iowa

Treasurer State of Iowa

Internal Revenue Service

Transfer

Health/Dental Insurance July

Health/Dental Insurance July

State Tax Withholding

Sales Tax

Federal Withholding

Subtotal

Voucher Program

Various Landlords

Estimated August Rent

Voids

Void Checks 7/13/21

Operating

Subtotal

Total before Journal Entries

Total Expenditures

\$	1,620,509.93
	70.23
	13,372.92
	101,786.11
<u>\$</u>	<u>1,735,739.19</u>

\$	470,620.00
	68,000.00
	68,000.00
	24,590.53
	14,098.26
	115,847.14
<u>\$</u>	<u>761,155.93</u>

<u>\$</u>	<u>147,000.00</u>
<u>\$</u>	<u>147,000.00</u>

<u>\$</u>	<u>(70.23)</u>
<u>\$</u>	<u>(70.23)</u>

<u>\$</u>	<u>2,643,824.89</u>
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<u>\$</u>	<u>2,643,824.89</u>
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BILLS FOR APPROVAL SUMMARY
August 6, 2021

Computer Bill Lists

Regular Bills 8/6/21	\$ 2,556,687.08
Special CK Run 8/3/21	801.00
Payroll Vendor Checks 7/23/21	34,548.41
Payroll Vendor ACH Payments 7/23/21	104,288.60
Subtotal	\$ 2,696,325.09

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 438,173.37
Wellmark Insurance	Health/Dental July	68,000.00
Wellmark Insurance	Health/Dental July	68,000.00
Wellmark Insurance	Health/Dental August	68,000.00
Internal Revenue Service	Federal Withholding	114,850.65
Treasurer, State of Iowa	State Tax Withholding	24,671.35
Treasurer, State of Iowa	Sales Tax	14,098.26
IPERS	June Contributions	105,850.08
Treasurer, State of Iowa	Affordable Cares Act Fee	1,641.22
Treasurer, State of Iowa	QTRLY Sales Tax	19,815.16
Iowa Workforce Development	Unemployment	34,111.45
	Subtotal	\$ 957,211.54

Voucher Program

Various Landlords	Actual Rent August	\$ (6,104.00)
		\$ (6,104.00)

Voids

Void Check Run 8/3/21	Operating	\$ (801.00)
.	Subtotal	\$ (801.00)

Total before Journal Entries **\$ 3,646,631.63**

Total Expenditures \$ 3,646,631.63

BILLS FOR APPROVAL SUMMARY
August 20, 2021

Computer Bill Lists

Regular Bills 7/16/21		\$	1,920,271.21
Special CK 8/6/21			18,750.33
Special CK 8/6/21			4,942.12
Payroll Vendor Checks 8/6/21			13,317.81
Payroll Vendor ACH Payments 8/6/21			106,016.52
	Subtotal	\$	<u>2,063,297.99</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	457,039.83
Wellmark Insurance	Health/Dental Insurance August		68,000.00
Wellmark Insurance	Health/Dental Insurance August		68,000.00
Treasurer State of Iowa	State Tax Withholding		25,702.96
Treasurer State of Iowa	Sales Tax		14,098.26
IPERS	July Contributions		108,180.05
Internal Revenue Service	Federal Withholding		119,733.00
	Subtotal	\$	<u>860,754.10</u>

Voucher Program

Various Landlords	Estimated September Rent	\$	147,000.00
		\$	<u>147,000.00</u>

Voids

Void Checks 8/6/21	Hershey	\$	(19,059.14)
Void Checks 8/17/21	Operating		(92.40)
	Subtotal	\$	<u>(19,151.54)</u>

Total before Journal Entries	\$	<u>3,051,900.55</u>
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Total Expenditures	\$	<u><u>3,051,900.55</u></u>
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BILLS FOR APPROVAL SUMMARY
September 3, 2021

Computer Bill Lists

Regular Bills 9/3/21		\$	498,895.92
Special CK Run 8/24/21			2,000.00
Payroll Vendor Checks 8/20/21			33,990.92
Payroll Vendor ACH Payments 8/20/21			103,435.77
	Subtotal	\$	<u>638,322.61</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	432,611.00
Payroll Account	Transfer		432,774.33
Wellmark Insurance	Health/Dental August		68,000.00
Wellmark Insurance	Health/Dental August		68,000.00
Internal Revenue Service	Federal Withholding		112,867.17
Treasurer, State of Iowa	State Tax Withholding		24,366.82
Treasurer, State of Iowa	Sales Tax		14,098.26
	Subtotal	\$	<u>1,152,717.58</u>

Voucher Program

Various Landlords	Actual Rent September	\$	(6,899.00)
		\$	<u>(6,899.00)</u>

Total before Journal Entries	\$	<u>1,784,141.19</u>
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Total Expenditures	\$	<u><u>1,784,141.19</u></u>
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BILLS FOR APPROVAL SUMMARY
September 17, 2021

Computer Bill Lists

Regular Bills 9/17/21		\$ 2,204,580.48
Special CK 9/16/21	Purchase of 1410 Mulberry	293,802.71
Payroll Vendor Checks 9/3/21		12,770.18
Payroll Vendor ACH Payments 9/3/21		103,120.02
	Subtotal	<u>\$ 2,614,273.39</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance September	\$ 68,000.00
Wellmark Insurance	Health/Dental Insurance September	68,000.00
Treasurer State of Iowa	State Tax Withholding	24,901.87
Treasurer State of Iowa	Sales Tax	14,098.26
IPERS	August Contributions	108,772.87
Internal Revenue Service	Federal Withholding	115,185.27
	Subtotal	<u>\$ 398,958.27</u>

Voucher Program

Various Landlords	Estimated October Rent	\$ 147,000.00
		<u>\$ 147,000.00</u>

	<u>\$ 3,160,231.66</u>
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Total Expenditures	<u><u>\$ 3,160,231.66</u></u>
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BILLS FOR APPROVAL SUMMARY
October 7, 2021

Computer Bill Lists

Regular Bills 9/8/21
Payroll Vendor Checks 9/17/21
Payroll Vendor Checks 10/1/21
Payroll Vendor ACH Payments 9/17/21
Payroll Vendor ACH Payments 10/1/21

Subtotal

ACH Debit Memo Payments

Payroll Account	Transfer
Payroll Account	Transfer
Payroll Account	Transfer
Payroll Account	Transfer
Wellmark Insurance	Health/Dental August
Wellmark Insurance	Health/Dental August
Wellmark Insurance	Health/Dental October
Internal Revenue Service	Federal Withholding
Internal Revenue Service	Federal Withholding
Treasurer, State of Iowa	State Tax Withholding
Treasurer, State of Iowa	State Tax Withholding
Treasurer, State of Iowa	Sales Tax

Subtotal

Voucher Program

Various Landlords	Actual Rent October
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Total before Journal Entries

Total Expenditures

\$	1,692,812.22
	33,822.72
	12,364.22
	103,149.17
	103,002.27
<u>\$</u>	<u>1,945,150.60</u>

\$	405,071.27
	430,053.82
	161.49
	876.78
	68,000.00
	68,000.00
	68,000.00
	107,206.06
	114,702.46
	23,404.01
	24,987.92
	12,004.35
<u>\$</u>	<u>1,322,468.16</u>

\$	(8,221.00)
<u>\$</u>	<u>(8,221.00)</u>

<u>\$</u>	<u>3,259,397.76</u>
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<u>\$</u>	<u>3,259,397.76</u>
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BILLS FOR APPROVAL SUMMARY
October 22, 2021

Computer Bill Lists

Regular Bills 10/22/21		\$	1,683,093.46
Special CK 10/15/21			5,813.00
Special CK 10/19/21			816.54
Payroll Vendor Checks 10/15/21			33,107.70
Payroll Vendor ACH Payments 10/15/21			101,749.61
Subtotal		\$	<u>1,824,580.31</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance October	\$	68,000.00
Wellmark Insurance	Health/Dental Insurance October		68,000.00
Paryoll Account	Transfer		418,525.77
IPERS	September Contributions		108,895.69
Treasurer State of Iowa	State Tax Withholding		24,149.92
Iowa Workforce Development	Unemployment		12,185.66
Internal Revenue Service	Federal Withholding		111,322.79
Subtotal		\$	<u>811,079.83</u>

Voucher Program

Various Landlords	Estimated November Rent	\$	147,000.00
		\$	<u>147,000.00</u>

Voids

Void Checks 10/15/21	Operating	\$	(6,013.00)
Void Checks 10/19/21	Operating		(816.54)
Subtotal		\$	<u>(6,829.54)</u>

Total before Journal Entries	\$	<u>2,775,830.60</u>
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Journal Entries-

June		<u>5,246,773.20</u>
Total	\$	<u>5,246,773.20</u>

Total Expenditures	\$	<u><u>8,022,603.80</u></u>
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BILLS FOR APPROVAL SUMMARY
November 5, 2021

Computer Bill Lists

Regular Bills 11/5/21		\$	1,968,891.04
Special CK Run 10/29/21			1,086.82
Payroll Vendor Checks 10/29/21			4,850.51
Payroll Vendor ACH Payments 10/29/21			99,573.01
	Subtotal	\$	<u>2,074,401.38</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	436,293.56
Wellmark Insurance	Health/Dental November		68,000.00
Wellmark Insurance	Health/Dental October		68,000.00
Internal Revenue Service	Federal Withholding		118,526.03
Treasurer, State of Iowa	State Tax Withholding		26,132.37
Treasurer, State of Iowa	Quarterly Sales Tax		10,080.00
Treasurer, State of Iowa	Sales Tax		12,004.35
	Subtotal	\$	<u>739,036.31</u>

Voucher Program

Various Landlords	Actual Rent November	\$	(8,850.00)
		\$	<u>(8,850.00)</u>

Voids

Void Check Run 10/29/21	Operating	\$	(3,364.66)
.	Subtotal	\$	<u>(3,364.66)</u>

Total before Journal Entries	\$	<u>2,801,223.03</u>
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Total Expenditures	\$	<u><u>2,801,223.03</u></u>
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BILLS FOR APPROVAL SUMMARY
November 19, 2021

Computer Bill Lists

Regular Bills 11/19/21	\$ 1,051,601.71
Special CK 11/12/21	1,561.50
Payroll Vendor Checks 11/15/21	13,311.63
Payroll Vendor ACH Payments 11/15/21	98,981.48
Subtotal	\$ 1,165,456.32

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance November	\$ 68,000.00
Wellmark Insurance	Health/Dental Insurance November	68,000.00
Payroll Account	Transfer	417,430.07
IPERS	October Contributions	171,468.42
Treasurer State of Iowa	State Tax Withholding	24,603.21
Treasurer State of Iowa	Sales Tax	12,004.35
Internal Revenue Service	Federal Withholding	112,828.24
	Subtotal	\$ 874,334.29

Voucher Program

Various Landlords	Estimated December Rent	\$ 147,000.00
		\$ 147,000.00

Voids

Void Checks 11/12/21	Operating	\$ (1,561.50)
	Subtotal	\$ (1,561.50)
	Total before Journal Entries	\$ 2,185,229.11

Journal Entries-

July 2021	\$ 1,433,571.01
August 2021	1,306,583.37
September 2021	2,176,482.30
Total	\$ 4,916,636.68
Total Expenditures	\$ 7,101,865.79

BILLS FOR APPROVAL SUMMARY
December 3, 2021

Computer Bill Lists

Regular Bills 12/3/21		\$	868,632.34
Special CK Run 11/23/21			550.00
Payroll Vendor Checks 11/24/21			34,405.82
Payroll Vendor ACH Payments 11/24/21			171,612.85
	Subtotal	\$	<u>1,075,201.01</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	579,458.26
Wellmark Insurance	Health/Dental November		68,000.00
Wellmark Insurance	Health/Dental November		68,000.00
Internal Revenue Service	Federal Withholding		109,328.22
Treasurer, State of Iowa	State Tax Withholding		22,564.99
UMB	Interest Payments		172,418.75
Iowa Finance Authority	SRF Interest		84,770.00
Treasurer, State of Iowa	Sales Tax		12,004.35
	Subtotal	\$	<u>1,116,544.57</u>

Voucher Program

Various Landlords	Actual Rent December	\$	(9,401.00)
		\$	<u>(9,401.00)</u>

Voids

Void Check Run 11/23/21	Elderly	\$	(550.00)
Void Check Run 11/30/21	Operatin		(41.83)
.	Subtotal	\$	<u>(591.83)</u>

Total before Journal Entries	\$	<u>2,181,752.75</u>
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Total Expenditures	\$	<u><u>2,181,752.75</u></u>
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BILLS FOR APPROVAL SUMMARY
December 17, 2021

Computer Bill Lists

Regular Bills 12/17/21	\$ 1,363,423.16
Special CK 12/7/21	244.36
Payroll Vendor Checks 12/10/21	12,592.67
Payroll Vendor ACH Payments 12/10/21	102,244.47
Subtotal	\$ 1,478,504.66

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance December	\$ 68,000.00
Wellmark Insurance	Health/Dental Insurance December	68,000.00
Payroll Account	Transfer	437,044.64
IPERS	November Contributions	113,907.82
Treasurer State of Iowa	State Tax Withholding	24,872.16
Treasurer State of Iowa	Sales Tax	12,004.35
Internal Revenue Service	Federal Withholding	112,834.92
	Subtotal	\$ 836,663.89

Voucher Program

Various Landlords	Estimated January Rent	\$ 145,000.00
		\$ 145,000.00

Voids

Void Checks 12/7/21	Operating	\$ (244.36)
	Subtotal	\$ (244.36)
	Total before Journal Entries	\$ 2,459,924.19
	Total Expenditures	\$ 2,459,924.19

BILLS FOR APPROVAL SUMMARY
January 7, 2022

Computer Bill Lists

Regular Bills 1/7/22
Special CK Run 12/17/21
Payroll Vendor Checks 12/24/2021
Payroll Vendor ACH Payments 12/24/21

Subtotal

ACH Debit Memo Payments

Payroll Account	Transfer
Wellmark Insurance	Health/Dental December
Wellmark Insurance	Health/Dental January
Internal Revenue Service	Federal Withholding
Treasurer, State of Iowa	State Tax Withholding

Subtotal

Voucher Program

Various Landlords	Actual Rent January
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Voids

Void Check Run 12/17/21	Operating
.	Subtotal

Total before Journal Entries

Total Expenditures

\$	1,304,182.32
	520.80
	34,706.77
	100,728.75
\$	<u>1,440,138.64</u>

\$	402,752.57
	68,000.00
	68,000.00
	105,705.27
	23,411.01
\$	<u>667,868.85</u>

\$	(7,325.00)
\$	<u>(7,325.00)</u>

\$	(2,102.47)
\$	<u>(2,102.47)</u>

\$	<u>2,098,580.02</u>
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\$	<u>2,098,580.02</u>
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BILLS FOR APPROVAL SUMMARY
January 21, 2022

Computer Bill Lists

Regular Bills 1/21/22		\$	804,163.32
Special CK 1/18/22			310.80
Payroll Vendor Checks 1/7/22			19,880.61
Payroll Vendor ACH Payments 1/7/22			96,528.94
	Subtotal	\$	<u>920,883.67</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance December	\$	68,000.00
Wellmark Insurance	Health/Dental Insurance January		69,000.00
Wellmark Insurance	Health/Dental Insurance January		69,000.00
Paryoll Account	Transfer		427,605.91
IPERS	December Contributions		113,076.38
Treasurer State of Iowa	State Tax Withholding		24,324.58
Internal Revenue Service	Federal Withholding		110,751.49
	Subtotal	\$	<u>881,758.36</u>

Voucher Program

Various Landlords	Estimated February Rent	\$	145,000.00
		\$	<u>145,000.00</u>

Voids

Void Checks 1/18/22	Operating	\$	(310.80)
	Subtotal	\$	<u>(310.80)</u>

Total Expenditures	\$	<u><u>1,947,331.23</u></u>
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BILLS FOR APPROVAL SUMMARY
February 4, 2022

Computer Bill Lists

Regular Bills 2/4/22		\$	504,794.28
Special Check Run 1/31/22			400.00
Payroll Vendor Checks 1/21/22			41,150.47
Payroll Vendor ACH Payments 1/21/22			94,548.52
	Subtotal	\$	<u>640,893.27</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	387,134.73
Wellmark Insurance	Health/Dental January		69,000.00
Wellmark Insurance	Health/Dental January		69,000.00
Internal Revenue Service	Federal Withholding		102,788.81
Treasurer, State of Iowa	State Tax Withholding		22,689.72
Treasurer, State of Iowa	Sales Tax		11,481.83
Treasurer, State of Iowa	QTRLY Sales Tax		40,668.14
Iowa Workforce Development	Unemployment		6,249.75
	Subtotal	\$	<u>709,012.98</u>

Voucher Program

Various Landlords	Actual Rent February	\$	(11,532.00)
		\$	<u>(11,532.00)</u>

Voids

Void Check Run 1/31/22	Elderly	\$	(400.00)
.	Subtotal	\$	<u>(400.00)</u>

Total before Journal Entries	\$	<u>1,337,974.25</u>
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Total Expenditures	\$	<u><u>1,337,974.25</u></u>
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BILLS FOR APPROVAL SUMMARY
February 18, 2022

Computer Bill Lists

Regular Bills 2/18/22	\$ 1,117,023.63
Payroll Vendor Checks 2/4/22	19,531.50
Payroll Vendor ACH Payments 2/4/22	94,483.47
Subtotal	\$ 1,231,038.60

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance February	\$ 69,000.00
Wellmark Insurance	Health/Dental Insurance February	69,000.00
Paryoll Account	Transfer	397,521.18
IPERS	January Contributions	112,042.24
Treasurer State of Iowa	State Tax Withholding	23,184.76
Treasurer State of Iowa	State Sales Tax	11,481.83
Internal Revenue Service	Federal Withholding	105,712.13
	Subtotal	\$ 787,942.14

Voucher Program

Various Landlords	Estimated March Rent	\$ 140,000.00
		\$ 140,000.00

Voids

Journal Entries-

October 2021	\$ 1,388,194.75
November 2021	1,820,230.81
Total	\$ 3,208,425.56
Total Expenditures	\$ 5,367,406.30

BILLS FOR APPROVAL SUMMARY
March 4, 2022

Computer Bill Lists

Regular Bills 3/4/22		\$	458,876.03
Special Check Run 2/25/22			626.00
Payroll Vendor Checks 2/18/22			41,200.30
Payroll Vendor ACH Payments 2/18/22			95,100.89
	Subtotal	\$	<u>595,803.22</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	381,817.71
Wellmark Insurance	Health/Dental February		69,000.00
Wellmark Insurance	Health/Dental February		69,000.00
Internal Revenue Service	Federal Withholding		100,813.55
Treasurer, State of Iowa	State Tax Withholding		22,168.33
Treasurer, State of Iowa	Sales Tax		11,481.83
	Subtotal	\$	<u>654,281.42</u>

Voucher Program

Various Landlords	Actual Rent March	\$	(9,995.00)
		\$	<u>(9,995.00)</u>

Voids

Void Check Run 2/25/22	Operating	\$	(626.00)
.	Subtotal	\$	<u>(626.00)</u>

Total before Journal Entries	\$	<u>1,239,463.64</u>
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Journal Entries -	Dec-21	<u>2,096,922.36</u>
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Total	\$	<u>2,096,922.36</u>
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Total Expenditures	\$	<u><u>3,336,386.00</u></u>
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BILLS FOR APPROVAL SUMMARY
March 18, 2022

Computer Bill Lists

Regular Bills 3/18/22		\$	819,187.87
Special CK 3/4/22			5,006.61
Special CK 3/11/22			15,000.00
Payroll Vendor Checks 3/4/22			19,580.21
Payroll Vendor ACH Payments 3/4/22			95,861.06
	Subtotal	\$	<u>954,635.75</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance March	\$	69,000.00
Wellmark Insurance	Health/Dental Insurance March		69,000.00
Paryoll Account	Transfer		403,046.06
Paryoll Account	Transfer		218.76
Paryoll Account	Transfer		13,562.26
Treasurer State of Iowa	State Tax		2,579.58
Treasurer State of Iowa	State Tax Withholding		879.99
IPERS	February Contributions		108,626.70
Treasurer State of Iowa	State Tax Withholding		23,616.92
Treasurer State of Iowa	State Sales Tax		11,481.83
Internal Revenue Service	Federal Withholding		107,788.47
	Subtotal	\$	<u>809,800.57</u>

Voucher Program

Various Landlords	Estimated April Rent	\$	137,000.00
		\$	<u>137,000.00</u>

Voids

Void Checks 3/4/22	Section 8	\$	(5,000.00)
Void Checks 3/4/22	Operating		(6.61)
Void Checks 3/15/22	Operating		<u>(135.00)</u>
	Subtotal	\$	<u>(5,141.61)</u>

Total Expenditures	\$	<u><u>1,896,294.71</u></u>
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BILLS FOR APPROVAL SUMMARY
April 8, 2022

Computer Bill Lists

Regular Bills 4/8/22
Special Check Run 3/29/22
Payroll Vendor Checks 3/18/22
Payroll Vendor Checks 4/1/22
Payroll Vendor Checks 3/18/22
Payroll Vendor Checks 4/1/22

Subtotal

ACH Debit Memo Payments

Payroll Account	Transfer
Payroll Account	Transfer
Wellmark Insurance	Health/Dental March
Wellmark Insurance	Health/Dental March
Wellmark Insurance	Health/Dental April
Internal Revenue Service	Federal Withholding
Internal Revenue Service	Federal Withholding
Treasurer, State of Iowa	State Tax Withholding
Treasurer, State of Iowa	State Tax Withholding
Treasurer, State of Iowa	Sales Tax
IPERS	February

Subtotal

Voucher Program

Various Landlords	Actual Rent April
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Voids

Void Check Run 3/29/22	Operating
.	Subtotal

Total before Journal Entries

Journal Entries -

Jan-22

Total

Total Expenditures

\$	1,250,252.32
	302.55
	95,960.26
	95,903.81
	38,814.02
	17,651.06
\$	<u>1,498,884.02</u>

\$	398,014.05
	412,253.47
	69,000.00
	69,000.00
	69,000.00
	105,222.88
	109,502.97
	23,186.06
	23,829.07
	15,268.82
	101.59
\$	<u>1,294,378.91</u>

\$	(1,958.00)
\$	<u>(1,958.00)</u>

\$	(402.79)
\$	<u>(402.79)</u>

\$	<u>2,790,902.14</u>
	<u>4,064,901.94</u>
\$	<u>4,064,901.94</u>
\$	<u>6,855,804.08</u>

BILLS FOR APPROVAL SUMMARY
April 22, 2022

Computer Bill Lists

Regular Bills 3/18/22		\$	1,320,975.86
Special CK 4/8/22			1,376.55
Payroll Vendor Checks 4/15/22			39,719.09
Payroll Vendor ACH Payments 4/15/22			96,346.27
	Subtotal	\$	<u>1,458,417.77</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance April	\$	69,000.00
Wellmark Insurance	Health/Dental Insurance Apri;		69,000.00
Paryoll Account	Transfer		396,974.02
IPERS	March Contributions		109,111.23
Treasurer State of Iowa	State Tax Withholding		22,795.25
Iowa Insurance Division	Health Insurance 509A Filing Fee		491.00
Internal Revenue Service	Federal Withholding		104,288.21
	Subtotal	\$	<u>771,659.71</u>

Voucher Program

Various Landlords	Estimated May Rent	\$	143,000.00
		\$	<u>143,000.00</u>

Voids

Void Checks 3/4/22	Operating	\$	(746.55)
	Subtotal	\$	<u>(746.55)</u>

Journal Entries-

Febraruy 2022	\$	1,276,731.60
Total	\$	<u>1,276,731.60</u>
Total Expenditures	\$	<u><u>3,649,062.53</u></u>

BILLS FOR APPROVAL SUMMARY
May 6, 2022

Computer Bill Lists

Regular Bills 5/6/22	\$	1,007,285.48
Special Check Run 4/22/22		2,065.50
Payroll Vendor Checks 4/29/22		9,966.34
Payroll ACH Checks 4/29/22		109,422.94
Subtotal	\$	1,128,740.26

ACH Debit Memo Payments

Payroll Account	Transfer	\$	444,517.98
Wellmark Insurance	Health/Dental April		69,000.00
Wellmark Insurance	Health/Dental April		69,000.00
Internal Revenue Service	Federal Withholding		120,855.86
Treasurer, State of Iowa	State Tax Withholding		26,197.60
Iowa Workforce Development	Unemployment		35,335.36
Treasurer, State of Iowa	Sales Tax		15,268.82
Treasurer, State of Iowa	Quarterly Sales Tax		14,753.40
	Subtotal	\$	794,929.02

Voucher Program

Various Landlords	Actual Rent May	\$	(8,834.00)
		\$	(8,834.00)

Voids

Void Check Run 4/22/22	Operating	\$	(4,022.00)
Void Check Run 4/22/22	Hershey		(158.00)
.	Subtotal	\$	(4,180.00)

Total before Journal Entries	\$	1,910,655.28
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Journal Entries -

Jan-22 _____ -

Total	\$	_____
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Total Expenditures	\$	1,910,655.28
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BILLS FOR APPROVAL SUMMARY
May 20, 2022

Computer Bill Lists

Regular Bills 5/20/22

Special CK 5/6/22

Payroll Vendor Checks 5/13/22

Payroll Vendor ACH Payments 5/13/22

Subtotal

ACH Debit Memo Payments

Wellmark Insurance

Wellmark Insurance

Payroll Account

IPERS

Treasurer State of Iowa

Treasurer State of Iowa

Internal Revenue Service

Health/Dental Insurance April

Health/Dental Insurance May

Transfer

April Contributions

Sales Tax

State Tax Withholding

Federal Withholding

Subtotal

Voucher Program

Various Landlords

Estimated June Rent

Journal Entries-

March 2022

Total

Total Expenditures

\$	1,313,682.60
	244.99
	17,790.26
	103,982.69
<u>\$</u>	<u>1,435,700.54</u>

\$	69,000.00
	69,000.00
	442,235.08
	164,808.13
	15,268.82
	25,685.21
	119,644.56
<u>\$</u>	<u>905,641.80</u>

<u>\$</u>	<u>143,000.00</u>
<u>\$</u>	<u>143,000.00</u>

<u>\$</u>	<u>2,233,617.03</u>
<u>\$</u>	<u>2,233,617.03</u>

<u><u>\$</u></u>	<u><u>4,717,959.37</u></u>
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BILLS FOR APPROVAL SUMMARY
June 3, 2022

Computer Bill Lists

Regular Bills 6/3/22	\$ 1,096,083.52
Special Check Run 5/20/22	500.00
Special Check Run 5/24/22	786.20
Payroll Vendor Checks 5/27/22	39,977.64
Payroll ACH Checks 5/27/22	97,936.07
Subtotal	\$ 1,235,283.43

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 423,121.09
Wellmark Insurance	Health/Dental May	69,000.00
Wellmark Insurance	Health/Dental May	69,000.00
Internal Revenue Service	Federal Withholding	109,939.49
Treasurer, State of Iowa	State Tax Withholding	23,682.35
UMB	Bonds/Interest Due June 1	2,728,018.75
Treasurer, State of Iowa	Sales Tax	15,268.82
Iowa Finance Authority	SRF Principal/Interest Due June 1	855,990.00
	Subtotal	\$ 4,294,020.50

Voucher Program

Various Landlords	Actual Rent June	\$ (11,584.00)
		\$ (11,584.00)

Voids

Void Check Run 5/24/22	Operating	\$ (1,667.10)
Void Check Run 5/24/22	Elderly	(670.00)
.	Subtotal	\$ (2,337.10)

Total Expenditures	\$ 5,515,382.83
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BILLS FOR APPROVAL SUMMARY
June 17, 2022

Computer Bill Lists

Regular Bills 6/17/22		\$	1,058,613.47
Payroll Vendor Checks 6/10/22			17,826.41
Payroll Vendor ACH Payments 6/10/22			92,673.22
	Subtotal	\$	<u>1,169,113.10</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance June	\$	69,000.00
Wellmark Insurance	Health/Dental Insurance June		69,000.00
Paryoll Account	Transfer		449,313.78
UMB	New Issue Bank Fee		300.00
IPERS	May Contributions		111,577.54
Treasurer State of Iowa	Sales Tax		15,268.82
Treasurer State of Iowa	State Tax Withholding		24,881.76
Internal Revenue Service	Federal Withholding		117,060.33
	Subtotal	\$	<u>856,402.23</u>

Voucher Program

Various Landlords	Estimated July Rent	\$	138,000.00
		\$	<u>138,000.00</u>

Voids

Void Checks 6/14/22	Operating	\$	(403.95)
	Subtotal	\$	<u>(403.95)</u>
	Total before Journal Entries	\$	<u>2,163,111.38</u>
	Total Expenditures	\$	<u>2,163,111.38</u>

BILLS FOR APPROVAL SUMMARY
July 8, 2022

Computer Bill Lists

Regular Bills /8/22		\$	2,601,803.13
Special Check Run 6/17/22			112,367.72
Special Check Run 6/27/22			71.85
Payroll Vendor Checks 6/24/22			39,761.24
Payroll ACH Checks 6/24/22			98,629.89
	Subtotal	\$	<u>2,852,633.83</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	454,957.00
Wellmark Insurance	Health/Dental June		69,000.00
Wellmark Insurance	Health/Dental June		69,000.00
Wellmark Insurance	Health/Dental July		69,000.00
Internal Revenue Service	Federal Withholding		119,060.95
Treasurer, State of Iowa	State Tax Withholding		24,654.25
	Subtotal	\$	<u>805,672.20</u>

Voucher Program

Various Landlords	Actual Rent July	\$	(1,726.00)
		\$	<u>(1,726.00)</u>

Voids

Void Check Run 6/17/22	Operating	\$	(109,995.52)
Void Check Run 6/27/22	Elderly		(26.95)
Void Check Run 6/27/22	Operating		(71.85)
.	Subtotal	\$	<u>(110,094.32)</u>

Total Expenditures	\$	<u><u>3,546,485.71</u></u>
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BILLS FOR APPROVAL SUMMARY
July 22, 2022

Computer Bill Lists

Regular Bills 7/22/22		\$	1,066,551.42
Special CK 7/8/22			1,100.38
Special CK 7/12/22			2,091.98
Special CK 7/19/22			75.00
Payroll Vendor Checks 7/10/22			18,058.17
Payroll Vendor ACH Payments 7/10/22			94,037.79
Subtotal		\$	<u>1,181,914.74</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance July	\$	69,000.00
Wellmark Insurance	Health/Dental Insurance July		69,000.00
Paryoll Account	Transfer		532,642.26
Internal Revenue Service	Federal Withholding		121.05
IPERS	June Contributions		113,430.35
Treasurer State of Iowa	Sales Tax		15,096.63
Treasurer State of Iowa	State Tax Withholding		25,603.20
Internal Revenue Service	Federal Withholding		150,000.00
Subtotal		\$	<u>974,893.49</u>

Voucher Program

Various Landlords	Estimated August Rent	\$	140,000.00
		\$	<u>140,000.00</u>

Voids

Void Checks 7/8/22	Operating	\$	(597.38)
Void Checks 7/7/22	Section 8		(503.00)
Void Checks 7/12/22	Operating		(2,091.98)
Void Checks 7/19/22	Section 8		(366.00)
Void Checks 7/19/22	Operating		(75.00)
Subtotal		\$	<u>(3,633.36)</u>

Total Expenditures		\$	<u><u>2,293,174.87</u></u>
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BILLS FOR APPROVAL SUMMARY
August 5, 2022

Computer Bill Lists

Regular Bills 8/5/22		\$	1,455,758.72
Payroll Vendor Checks 7/22/22			39,493.00
Payroll ACH Checks 7/22/22			96,371.02
	Subtotal	\$	<u>1,591,622.74</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$	454,423.76
Wellmark Insurance	Health/Dental July		69,000.00
Wellmark Insurance	Health/Dental August		69,000.00
Internal Revenue Service	Federal Withholding		117,889.37
Treasurer, State of Iowa	State Tax Withholding		24,889.20
IPERS	July Contributions		113,533.33
Internal Revenue Service	PCORI Fee		1,752.12
Treasurer, State of Iowa	QTRLY Sales Tax		14,051.61
Iowa Workforce Development	Unemployment		36,791.31
	Subtotal	\$	<u>901,330.70</u>

Voucher Program

Various Landlords	Actual Rent August	\$	1,007.00
		\$	<u>1,007.00</u>

Voids

Void Check Run 8/2/22	Operating	\$	(352.50)
.	Subtotal	\$	<u>(352.50)</u>

Total before Journal Entries	\$	<u>2,493,607.94</u>
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Journal Entries -	Apr-22	\$	<u>1,370,911.15</u>
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Total	\$	<u>1,370,911.15</u>
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Total Expenditures	\$	<u><u>3,864,519.09</u></u>
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BILLS FOR APPROVAL SUMMARY
August 19, 2022

Computer Bill Lists

Regular Bills 8/19/22		\$	1,049,570.37
Special CK 8/9/22			3,866.97
Payroll Vendor Checks 8/5/22			17,684.64
Payroll Vendor ACH Payments 8/5/22			95,098.60
	Subtotal	\$	<u>1,166,220.58</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance August	\$	69,000.00
Wellmark Insurance	Health/Dental Insurance August		69,000.00
Payroll Account	Transfer		469,892.20
Treasurer State of Iowa	State Tax Withholding		26,170.92
Internal Revenue Service	Federal Withholding		123,580.69
	Subtotal	\$	<u>757,643.81</u>

Voucher Program

Various Landlords	Estimated September Rent	\$	147,000.00
		\$	<u>147,000.00</u>

Voids

Void Checks 8/9/22	Operating	\$	(3,866.97)
	Subtotal	\$	<u>(3,866.97)</u>

Journal Entries-

April 2022	\$	1,370,911.15
May 2022		<u>1,308,782.23</u>
Total	\$	<u>2,679,693.38</u>
Total Expenditures	\$	<u>4,746,690.80</u>

BILLS FOR APPROVAL SUMMARY
September 2, 2022

Computer Bill Lists

Regular Bills 9/2/22		\$ 1,392,089.50
Payroll Vendor Checks 8/19/22		38,760.72
Payroll ACH Checks 8/19/22		96,616.94
	Subtotal	<u>\$ 1,527,467.16</u>

ACH Debit Memo Payments

Payroll Account	Transfer	\$ 444,479.86
Wellmark Insurance	Health/Dental August	69,000.00
Wellmark Insurance	Health/Dental August	69,000.00
Internal Revenue Service	Federal Withholding	115,154.38
Treasurer, State of Iowa	State Tax Withholding	24,494.75
	Subtotal	<u>\$ 722,128.99</u>

Additional Invoice

Gribble, Boels, Stewart, & Witosky Law Firm	Legal Settlement Varela	\$ 17,500.00
	Subtotal	<u>\$ 17,500.00</u>

Voucher Program

Various Landlords	Actual Rent September	\$ (8,900.00)
		<u>\$ (8,900.00)</u>

Voids

Void Check Run 8/26/22	Operating	\$ (1,377.65)
.	Subtotal	<u>\$ (1,377.65)</u>

Total Expenditures		<u><u>\$ 2,256,818.50</u></u>
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BILLS FOR APPROVAL SUMMARY
September 16, 2022

Computer Bill Lists

Regular Bills 9/16/22		\$	958,055.21
Payroll Vendor Checks 9/2/22			17,644.94
Payroll Vendor ACH Payments 9/2/22			96,946.80
	Subtotal	\$	<u>1,072,646.95</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance September	\$	69,000.00
Wellmark Insurance	Health/Dental Insurance September		69,000.00
Payroll Account	Transfer		456,548.97
Payroll Account	Transfer		461.06
IPERS	August Contributions		112,764.94
Internal Revenue Service	Federal Withholding		84.44
Treasurer State of Iowa	State Tax Withholding		26,095.66
Internal Revenue Service	Federal Withholding		120,631.15
	Subtotal	\$	<u>854,586.22</u>

Voucher Program

Various Landlords	Estimated October Rent	\$	147,000.00
		\$	<u>147,000.00</u>

Total Expenditures	\$	<u><u>2,074,233.17</u></u>
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BILLS FOR APPROVAL SUMMARY
October 7, 2022

Computer Bill Lists

Regular Bills 10/7/22	\$	1,309,139.73
Special CK 9/16/22		590.00
Special CK 9/22/22		1,841.62
Payroll Vendor Checks 9/16/22		38,945.11
Payroll Vendor Checks 9/30/22		9,764.48
Payroll ACH Checks 9/16/22		97,029.81
Payroll ACH Checks 9/30/22		96,495.31
Subtotal	\$	1,553,806.06

ACH Debit Memo Payments

Payroll Account	Transfer	\$	428,457.83
Payroll Account	Transfer		448,392.62
Wellmark Insurance	Health/Dental September		69,000.00
Wellmark Insurance	Health/Dental September		69,000.00
Wellmark Insurance	Health/Dental October		69,000.00
Internal Revenue Service	Federal Withholding		112,675.27
Internal Revenue Service	Federal Withholding		119,267.31
Treasurer, State of Iowa	State Tax Withholding		24,594.04
Treasurer, State of Iowa	State Tax Withholding		26,241.79
Treasurer, State of Iowa	State Tax Withholding		22,267.75
Treasurer, State of Iowa	State Tax Withholding		14.00
Subtotal		\$	1,388,910.61

Voucher Program

Various Landlords	Actual Rent October	\$	(12,125.00)
		\$	(12,125.00)

Voids

Void Check Run 9/16/22	Operating	\$	(18,090.00)
.	Subtotal	\$	(18,090.00)

Total before Journal Entries	\$	2,912,501.67
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Journal Entries -	Jun-21	\$	5,711,092.88
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Total	\$	5,711,092.88
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Total Expenditures	\$	8,623,594.55
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BILLS FOR APPROVAL SUMMARY
October 21, 2022

Computer Bill Lists

Regular Bills 9/16/22		\$	1,241,448.74
Special Cks 10/7/22			26,058.64
Special Cks 10/18/22			715.88
Payroll Vendor Checks 10/14/22			16,920.45
Payroll Vendor ACH Payments 10/14/22			95,031.51
	Subtotal	\$	<u>1,380,175.22</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance October	\$	69,000.00
Wellmark Insurance	Health/Dental Insurance October		69,000.00
Payroll Account	Transfer		452,883.19
Payroll Account	Transfer		888.71
Payroll Account	Transfer		1,269.47
IPERS	September Contributions		169,008.96
Treasurer State of Iowa	State Tax Withholding		25,733.12
Internal Revenue Service	Federal Withholding		119,458.24
	Subtotal	\$	<u>907,241.69</u>

Voucher Program

Various Landlords	Estimated November Rent	\$	142,000.00
		\$	<u>142,000.00</u>

Voids

Void Checks 2/24/23	Operating	\$	(4,188.54)
Void Checks 2/24/23	Hershey		(62.50)
Void Checks 2/24/23	Elderly		(62.50)
Void Checks 2/24/23	Hershey		(79.00)
Void Checks 2/24/23	Elderly		(2,223.65)
Void Checks 2/28/23	Operating		(499.86)
	Subtotal	\$	<u>(7,116.05)</u>

Total before Journal Entries	\$	<u>2,422,300.86</u>
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Total Expenditures	\$	<u><u>2,422,300.86</u></u>
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BILLS FOR APPROVAL SUMMARY
October 7, 2022

Computer Bill Lists

Regular Bills 11/4/22
Special CK 10/26/22
Payroll Vendor Checks 10/28/22
Payroll ACH Checks 10/28/22

Subtotal

ACH Debit Memo Payments

Payroll Account
Wellmark Insurance
Wellmark Insurance
Internal Revenue Service
Treasurer, State of Iowa
Treasurer, State of Iowa
Iowa Workforce Development

Transfer
Health/Dental October
Health/Dental October
Federal Withholding
State Tax Withholding
State Tax Withholding
Unemployment

Subtotal

Voucher Program

Various Landlords

Actual Rent November

Voids

Void Check Run 10/26/22
Void Check Run 11/1/22
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Operating
Operating

Subtotal

Total Expenditures

\$	1,693,786.88
	17,413.76
	38,869.76
	94,726.37
\$	<u>1,844,796.77</u>

\$	427,289.62
	69,000.00
	69,000.00
	113,718.87
	24,695.79
	26,694.96
	16,723.82
\$	<u>747,123.06</u>

\$	(9,662.00)
\$	<u>(9,662.00)</u>

\$	(17,413.76)
	(5,136.00)
\$	<u>(22,549.76)</u>

\$	<u><u>2,559,708.07</u></u>
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BILLS FOR APPROVAL SUMMARY
November 15, 2022

Computer Bill Lists

Regular Bills 9/18/22		\$	925,122.78
Payroll Vendor Checks 11/11/22			17,474.90
Payroll Vendor ACH Payments 11/11/22			94,969.54
	Subtotal	\$	<u>1,037,567.22</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance November	\$	69,000.00
Wellmark Insurance	Health/Dental Insurance November		69,000.00
Payroll Account	Transfer		442,415.65
IPERS	October Contributions		114,389.00
Treasurer State of Iowa	State Tax Withholding		26,117.67
Internal Revenue Service	Federal Withholding		118,600.68
	Subtotal	\$	<u>839,523.00</u>

Voucher Program

Various Landlords	Estimated December Rent	\$	140,000.00
		\$	<u>140,000.00</u>

Voids

Void Checks 10/7/22	Operating	\$	(17,021.00)
	Subtotal	\$	<u>(17,021.00)</u>
	Total before Journal Entries	\$	<u>2,000,069.22</u>
	Total Expenditures	\$	<u>2,000,069.22</u>

BILLS FOR APPROVAL SUMMARY
December 2, 2022

Computer Bill Lists

Regular Bills 12/2/22		\$	631,245.37
Payroll Vendor Checks 12/2/22			39,540.65
Payroll Vendor ACH Payments 12/2/22			166,453.87
	Subtotal	\$	<u>837,239.89</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance November	\$	69,000.00
Wellmark Insurance	Health/Dental Insurance November		69,000.00
Payroll Account	Transfer		571,640.47
UMB	Interest Payments		258,183.58
Iowa Finance Authority	SRF Interest		78,233.75
Treasurer State of Iowa	Sales Tax		21,892.17
Treasurer State of Iowa	State Tax Withholding		34,554.10
Internal Revenue Service	Federal Withholding		149,490.64
	Subtotal	\$	<u>1,251,994.71</u>

Voucher Program

Various Landlords	Actual December Rent	\$	(3,903.00)
		\$	<u>(3,903.00)</u>

Voids

Void Checks 11/29/22	Operating	\$	(65.00)
	Subtotal	\$	<u>(65.00)</u>

Total Expenditures		\$	<u><u>2,085,266.60</u></u>
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BILLS FOR APPROVAL SUMMARY
December 16, 2022

Computer Bill Lists

Regular Bills 12/16/22	\$ 1,355,373.01
Special Cks 12/2/22	120.00
Special Cks 12/13/22	75.00
Payroll Vendor Checks 12/9/22	17,617.32
Payroll Vendor ACH Payments 12/9/22	95,581.90
Subtotal	<u>\$ 1,468,767.23</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance December	\$ 69,000.00
Wellmark Insurance	Health/Dental Insurance December	69,000.00
Payroll Account	Transfer	452,969.76
IPERS	November Contributions	119,151.05
Treasurer State of Iowa	State Tax Withholding	26,330.24
Internal Revenue Service	Federal Withholding	118,643.90
	Subtotal	<u>\$ 855,094.95</u>

Voucher Program

Various Landlords	Estimated December Rent	\$ 142,000.00
		<u>\$ 142,000.00</u>

Voids

Void Checks 12/2/22	Operating	\$ (120.00)
Void Checks 12/9/22	Section 8	(562.00)
	Subtotal	<u>\$ (682.00)</u>

Total before Journal Entries \$ 2,465,180.18

Journal Entries-

July 2022	\$ 1,321,646.99
August 2022	1,526,139.80
September 2022	2,138,081.87
Total	<u>\$ 4,985,868.66</u>

Total Expenditures \$ 7,451,048.84

BILLS FOR APPROVAL SUMMARY
January 6, 2023

Computer Bill Lists

Regular Bills 12/2/22		\$	1,450,640.87
Special Cks 12/27/22			11,095.62
Payroll Vendor Checks 12/22/22			42,319.37
Payroll Vendor ACH Payments 12/22/22			93,280.57
	Subtotal	\$	<u>1,597,336.43</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance December	\$	69,000.00
Wellmark Insurance	Health/Dental Insurance December		69,000.00
Wellmark Insurance	Health/Dental Insurance January		79,000.00
Payroll Account	Transfer		421,314.49
Internal Revenue Service	Federal Withholding		110,692.90
Treasurer State of Iowa	Sales Tax		21,892.17
Treasurer State of Iowa	State Tax Withholding		24,888.07
	Subtotal	\$	<u>795,787.63</u>

Voucher Program

Various Landlords	Actual January Rent	\$	(5,820.00)
		\$	<u>(5,820.00)</u>

Voids

Void Checks 12/27/22	Operating	\$	(3,840.62)
	Subtotal	\$	<u>(3,840.62)</u>

Total Expenditures	\$	<u><u>2,383,463.44</u></u>
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BILLS FOR APPROVAL SUMMARY
February 3, 2023

Computer Bill Lists

Regular Bills 2/3/23		\$	1,396,385.28
Payroll Vendor Checks 1/20/23			42,674.39
Payroll Vendor ACH Payments 1/20/23			95,909.84
	Subtotal	\$	<u>1,534,969.51</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance January	\$	79,000.00
Wellmark Insurance	Health/Dental Insurance January		79,000.00
Payroll Account	Transfer		417,875.18
Internal Revenue Service	Federal Withholding		112,252.21
Iowa Workforce Development	Unemployment		6,451.33
Treasurer State of Iowa	State Tax Withholding		27,149.11
	Subtotal	\$	<u>721,727.83</u>

Voucher Program

Various Landlords	Actual February Rent	\$	(5,120.00)
		\$	<u>(5,120.00)</u>

Total Expenditures	\$	<u><u>2,251,577.34</u></u>
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BILLS FOR APPROVAL SUMMARY
February 17, 2023

Computer Bill Lists

Regular Bills 1/17/23	\$ 745,703.78
Special Cks 2/14/23	1,849.29
Payroll Vendor Checks 2/3/23	19,288.48
Payroll Vendor ACH Payments 2/3/23	94,040.43
Subtotal	\$ 860,881.98

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance February	\$ 79,000.00
Wellmark Insurance	Health/Dental Insurance February	79,000.00
Payroll Account	Transfer	422,413.31
IPERS	January Contributions	116,809.13
Treasurer State of Iowa	State Tax Withholding	27,376.05
Treasurer State of Iowa	Sales Tax	23,695.93
Internal Revenue Service	Federal Withholding	114,630.88
	Subtotal	\$ 862,925.30

Voucher Program

Various Landlords	Estimated March Rent	\$ 142,000.00
		\$ 142,000.00

Voids

Void Checks 2/14/23	Operating	\$ (567.25)
Void Checks 2/14/23	Hershey	(2,849.29)
	Subtotal	\$ (3,416.54)

Total before Journal Entries **\$ 1,862,390.74**

Journal Entries-

July 2022	\$ -
August 2022	-
September 2022	-
Total	\$ -

Total Expenditures \$ 1,862,390.74

BILLS FOR APPROVAL SUMMARY
March 3, 2023

Computer Bill Lists

Regular Bills 3/3/23		\$	505,195.35
Special Cks 2/24/23			3,660.06
Special Cks 2/28/23			422.56
Payroll Vendor Checks 2/17/23			43,087.65
Payroll Vendor ACH Payments 2/17/23			94,104.40
	Subtotal	\$	<u>646,470.02</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance February	\$	79,000.00
Wellmark Insurance	Health/Dental Insurance February		79,000.00
Treasurer State of Iowa	Monthly Sales Tax		25,784.17
Payroll Account	Transfer		396,548.56
Internal Revenue Service	Federal Withholding		105,705.50
Iowa Alcoholic Beverage Division	Golf Beer Permit Fee		585.00
Treasurer State of Iowa	State Tax Withholding		25,557.23
	Subtotal	\$	<u>712,180.46</u>

Voucher Program

Various Landlords	Actual March Rent	\$	(488.00)
		\$	<u>(488.00)</u>

Voids

Void Checks 2/24/23	Operating	\$	(4,188.54)
Void Checks 2/24/23	Hershey		(62.50)
Void Checks 2/24/23	Elderly		(62.50)
Void Checks 2/24/23	Hershey		(79.00)
Void Checks 2/24/23	Elderly		(2,223.65)
Void Checks 2/28/23	Operating		(499.86)
	Subtotal	\$	<u>(7,116.05)</u>
	Total Expenditures	\$	<u><u>1,351,046.43</u></u>

BILLS FOR APPROVAL SUMMARY
March 17, 2023

Computer Bill Lists

Regular Bills 3/17/23	\$ 1,047,705.66
Special Cks 3/10/23	2,001.52
Payroll Vendor Checks 3/3/23	19,965.25
Payroll Vendor ACH Payments 3/3/23	94,412.21
Subtotal	\$ 1,164,084.64

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance March	\$ 79,000.00
Wellmark Insurance	Health/Dental Insurance March	79,000.00
Payroll Account	Transfer	428,740.15
IPERS	February Contributions	114,879.59
Treasurer State of Iowa	State Tax Withholding	27,954.77
Iowa Insurance Division	509A Filing Fee	101.59
Internal Revenue Service	Federal Withholding	116,628.12
	Subtotal	\$ 846,304.22

Voucher Program

Various Landlords	Estimated April Rent	\$ 148,000.00
		\$ 148,000.00

Voids

Void Checks 2/10/23	Operating	\$ (2,216.02)
	Subtotal	\$ (2,216.02)
	Total before Journal Entries	\$ 2,156,172.84

Journal Entries-

October 2022	\$ 1,438,219.16
Total	\$ 1,438,219.16
Total Expenditures	\$ 3,594,392.00

BILLS FOR APPROVAL SUMMARY
April 7, 2023

Computer Bill Lists

Regular Bills 4/7/23		\$	1,325,399.31
Special Cks 3/21/23			300.00
Payroll Vendor Checks 3/17/23			42,586.41
Payroll Vendor Checks 3/31/23			9,430.57
Payroll Vendor ACH Payments 3/17/23			94,673.33
Payroll Vendor ACH Payments 3/31/23			92,440.58
Subtotal		\$	<u>1,564,830.20</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance March	\$	79,000.00
Wellmark Insurance	Health/Dental Insurance March		79,000.00
Wellmark Insurance	Health/Dental Insurance March		79,000.00
Treasurer State of Iowa	State Tax Withholding		26,026.45
Treasurer State of Iowa	State Tax Withholding		28,067.79
Payroll Account	Transfer		402,697.35
Payroll Account	Transfer		432,126.55
Internal Revenue Service	Federal Withholding		118,043.08
Internal Revenue Service	Federal Withholding		108,106.58
Treasurer State of Iowa	Monthly Sales Tax		13,862.82
Subtotal		\$	<u>1,365,930.62</u>

Voucher Program

Various Landlords	Actual April Rent	\$	(3,246.00)
		\$	<u>(3,246.00)</u>

Voids

Void Checks 3/21/23	Operating	\$	(2,500.00)
	Subtotal	\$	<u>(2,500.00)</u>

Total before Journal Entries	\$	<u>2,925,014.82</u>
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Journal Entries-

November 2022	\$	1,956,052.07
December 2022		2,141,278.46
January 2023		<u>1,363,197.39</u>
Total	\$	<u>5,460,527.92</u>

Total Expenditures	\$	<u>8,385,542.74</u>
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BILLS FOR APPROVAL SUMMARY
April 21, 2023

Computer Bill Lists

Regular Bills 4/21/23	\$ 1,107,162.75
Special Cks 4/14/23	353.00
Payroll Vendor Checks 4/14/23	17,984.99
Payroll Vendor ACH Payments 4/14/23	94,439.87
Subtotal	\$ 1,219,940.61

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance April	\$ 79,000.00
Wellmark Insurance	Health/Dental Insurance April	79,000.00
Payroll Account	Transfer	433,642.43
Iowa Insurance Division	Perpetual Care Annual Report	371.00
Treasurer State of Iowa	State Tax Withholding	27,987.73
Payroll Account	Transfer	1,409.13
Payroll Account	Transfer	1,301.78
Internal Revenue Service	Federal Withholding	117,708.51
	Subtotal	\$ 740,420.58

Voucher Program

Various Landlords	Estimated May Rent	\$ 148,000.00
		\$ 148,000.00

Voids

Void Checks 4/11/23	Operating	\$ (70.90)
Void Checks 4/14/23	Operating	(953.00)
	Subtotal	\$ (1,023.90)

Total Expenditures	\$ 2,107,337.29
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BILLS FOR APPROVAL SUMMARY
May 5, 2023

Computer Bill Lists

Regular Bills 5/5/23
Payroll Vendor Checks 4/28/23
Payroll Vendor ACH Payments 4/28/23

Subtotal

ACH Debit Memo Payments

Wellmark Insurance
Wellmark Insurance
Treasurer State of Iowa
Treasurer State of Iowa
Payroll Account
Payroll Account
Internal Revenue Service
Internal Revenue Service
Iowa Workforce Development
Treasurer State of Iowa

Health/Dental Insurance April
Health/Dental Insurance May
State Tax Withholding
State Tax Withholding
Transfer
Transfer
Federal Withholding
Federal Withholding
Unemployment
Monthly Sales Tax
Subtotal

Voucher Program

Various Landlords

Actual May Rent

Voids

Void Checks 5/2/23

Operating
Subtotal

Total Expenditures

\$	718,744.35
	42,599.51
	94,872.43
\$	<u>856,216.29</u>

\$	79,000.00
	79,000.00
	27,113.99
	117.98
	426,003.80
	1,656.13
	113,348.49
	485.23
	38,948.13
	34,127.65
\$	<u>799,801.40</u>

\$	<u>1,834.00</u>
\$	<u>1,834.00</u>

\$	<u>(820.09)</u>
\$	(820.09)

\$	<u><u>1,657,031.60</u></u>
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BILLS FOR APPROVAL SUMMARY
May 19, 2023

Computer Bill Lists

Regular Bills 4/21/23		\$	2,313,133.26
Payroll Vendor Checks 5/12/23			18,712.46
Payroll Vendor ACH Payments 5/12/23			94,372.30
	Subtotal	\$	<u>2,426,218.02</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance May	\$	79,000.00
Wellmark Insurance	Health/Dental Insurance May		79,000.00
Payroll Account	Transfer		453,676.48
Grandbridge	April Payment		18,921.49
Grandbridge	May Payment		18,921.49
Treasurer State of Iowa	State Tax Withholding		29,066.11
IPERS	March Contributions		172,025.61
IPERS	April Contributions		107,608.74
Internal Revenue Service	Federal Withholding		124,447.27
	Subtotal	\$	<u>1,082,667.19</u>

Voucher Program

Various Landlords	Estimated May Rent	\$	<u>160,000.00</u>
		\$	<u>160,000.00</u>

Total Expenditures	\$	<u><u>3,668,885.21</u></u>
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BILLS FOR APPROVAL SUMMARY
June 2, 2023

Computer Bill Lists

Regular Bills 6/2/23		\$	947,642.28
Special Cks 5/26/23			500.00
Payroll Vendor Checks 5/26/23			41,908.01
Payroll Vendor ACH Payments 5/26/23			93,726.67
	Subtotal	\$	<u>1,083,776.96</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance May	\$	79,000.00
Wellmark Insurance	Health/Dental Insurance May		79,000.00
Treasurer State of Iowa	State Tax Withholding		26,445.59
Payroll Account	Transfer		419,737.90
Internal Revenue Service	Federal Withholding		110,753.71
UMB	Bonds/Interest Due June 1		2,555,840.00
Iowa Finance Authority	SRF Principal/Interest Due June 1		871,586.25
	Subtotal	\$	<u>4,142,363.45</u>

Voucher Program

Various Landlords	Actual June Rent	\$	(9,180.00)
		\$	<u>(9,180.00)</u>

Total Expenditures	\$	<u><u>5,216,960.41</u></u>
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BILLS FOR APPROVAL SUMMARY
June 16, 2023

Computer Bill Lists

Regular Bills 6/16/23		\$	997,160.66
Grandbridge June	Hershey Manor		18,921.49
Special CK Run 6/6/23	Hershey Manor		331,447.93
Special CK Run 6/6/23			40,350.00
Payroll Vendor Checks 6/9/23			17,374.77
Payroll Vendor ACH Payments 6/9/23			96,027.65
	Subtotal	\$	<u>1,501,282.50</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance June	\$	79,000.00
Wellmark Insurance	Health/Dental Insurance June		79,000.00
Payroll Account	Transfer		464,433.17
Treasurer State of Iowa	State Tax Withholding		28,923.85
IPERS	May Contributions		113,078.32
Internal Revenue Service	Federal Withholding		124,540.20
Treasurer State of Iowa	Sales Tax		26,671.08
Treasurer State of Iowa	April State Tax Correction		10.00
	Subtotal	\$	<u>915,656.62</u>

Voucher Program

Various Landlords	Estimated July Rent	\$	160,000.00
		\$	<u>160,000.00</u>

Voids

Void CK 6/6/23	Operating	\$	(997.93)
Void CK 6/6/23	Hershey		(348,650.00)
	Subtotal	\$	<u>(349,647.93)</u>

Total Expenditures	\$	<u><u>2,227,291.19</u></u>
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BILLS FOR APPROVAL SUMMARY
July 7, 2023

Computer Bill Lists

Regular Bills 7/7/23		\$	2,459,319.41
Payroll Vendor Checks 6/23/23			41,799.54
Payroll Vendor ACH Payments 6/23/23			95,906.38
	Subtotal	\$	<u>2,597,025.33</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance June	\$	79,000.00
Wellmark Insurance	Health/Dental Insurance June		79,000.00
Wellmark Insurance	Health/Dental Insurance July		79,000.00
Treasurer State of Iowa	State Tax Withholding		28,505.25
Payroll Account	Transfer		460,981.01
Internal Revenue Service	Federal Withholding		124,225.77
Treasurer State of Iowa	Sales Tax		33,067.79
	Subtotal	\$	<u>883,779.82</u>

Voucher Program

Various Landlords	Actual July Rent	\$	(6,469.00)
		\$	<u>(6,469.00)</u>

Total before Journal Entries	\$	<u>3,474,336.15</u>
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Journal Entries-

February 2023	\$	1,392,140.95
March 2023		5,977,003.76
Total	\$	<u>7,369,144.71</u>

Total Expenditures	\$	<u>10,843,480.86</u>
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Accounts Payable

Transactions by Account

User: SMeyer
 Printed: 07/18/2023 - 2:17PM
 Batch: 00007.07.2023



City of
MUSCATINE
 City Hall
 215 Sycamore St
 Muscatine, Iowa 52761
www.muscatineiowa.gov
 (563) 264-1550

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
1000-00-0000-23550	RELIANCE STANDARD LIFE INS	COPR Batch 00002.06.2023 Life Insurance	06/23/2023	0	3.68	
1000-00-0000-23550	RELIANCE STANDARD LIFE INS	COPR Batch 00002.06.2023 Life Insurance	06/23/2023	0	1.60	
		Vendor Subtotal:			5.28	
1000-00-0000-23630	RELIANCE STANDARD LIFE INS	COPR Batch 00001.06.2023 Optional Life	06/09/2023	0	250.38	
1000-00-0000-23630	RELIANCE STANDARD LIFE INS	COPR Batch 00002.06.2023 Optional Life	06/23/2023	0	249.08	
		Vendor Subtotal:			499.46	
1000-00-0000-24400	KIESLER'S POLICE SUPPLY	Ammo	06/30/2023	0	3,454.00	
		Vendor Subtotal:			3,454.00	
1000-01-1111-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - A Lewis	06/30/2023	0	35.24	
		Vendor Subtotal:			35.24	
1000-01-1111-69400	ROTARY CLUB OF MUSCATINE	Rotary Dues - B Bark	07/18/2023	0	133.00	
		Vendor Subtotal:			133.00	
1000-01-1111-69900	TCM BANK NA VISA	Farm & Fleet - Gift Cards	06/30/2023	0	15.00	
1000-01-1111-69900	TCM BANK NA VISA	Hy-Vee Mainstreet - ERC Breakfast Foo	06/30/2023	0	350.00	
		Vendor Subtotal:			365.00	
1000-01-1112-68100	MUSCATINE CENTER SOCIAL ACTI	Semi-Annual Subsidy	07/18/2023	0	15,000.00	

			Vendor Subtotal:		15,000.00
1000-01-1112-68100	SENIOR RESOURCES INC	Quarterly Subsidy	07/18/2023	0	7,500.00
			Vendor Subtotal:		7,500.00
1000-01-1121-61210	MUSCATINE COUNTY ATTORNEY	Serving Papers	07/18/2023	0	43.00
			Vendor Subtotal:		43.00
1000-01-1121-61220	LAW OFFICES OF HOPKINS & HUBBARD	June Legal - General	06/30/2023	0	7,905.42
1000-01-1121-61220	LAW OFFICES OF HOPKINS & HUBBARD	June Legal - Nuisance	06/30/2023	0	225.00
1000-01-1121-61220	LAW OFFICES OF HOPKINS & HUBBARD	June Legal - Police 28E Agreement	06/30/2023	0	589.00
1000-01-1121-61220	LAW OFFICES OF HOPKINS & HUBBARD	June Legal - City Admin	06/30/2023	0	810.00
1000-01-1121-61220	LAW OFFICES OF HOPKINS & HUBBARD	June Legal - Taylor Park Pickleball	06/30/2023	0	1,462.50
1000-01-1121-61220	LAW OFFICES OF HOPKINS & HUBBARD	June Legal - Watermelon Project	06/30/2023	0	67.50
			Vendor Subtotal:		11,059.42
1000-01-1131-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	53.76
			Vendor Subtotal:		53.76
1000-01-1131-46600	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	66.23
			Vendor Subtotal:		66.23
1000-01-1131-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - Admin	06/30/2023	0	38.84
			Vendor Subtotal:		38.84
1000-01-1131-61340	CIVICPLUS	Civic Plus Web Page Hosting	07/18/2023	0	10,565.34
1000-01-1131-61340	CIVICPLUS	PubWorks Integration w/Click Fix	07/18/2023	0	5,000.00
			Vendor Subtotal:		15,565.34
1000-01-1131-61340	OPENGOV INC	OpenGov Software 7/1/23 - 6/30/24	07/18/2023	0	11,471.25

			Vendor Subtotal:			11,471.25
1000-01-1131-61340	TCM BANK NA VISA	Adobe - Adobe ID	06/30/2023	0		54.99
			Vendor Subtotal:			54.99
1000-01-1131-64120	TCM BANK NA VISA	American Airlines - Airfare C Webb	06/30/2023	0		428.40
1000-01-1131-64120	TCM BANK NA VISA	ICMA Conference - Registration Webb	06/30/2023	0		895.00
			Vendor Subtotal:			1,323.40
1000-01-1131-69400	ROTARY CLUB OF MUSCATINE	Rotary Dues - C Webb	07/18/2023	0		133.00
			Vendor Subtotal:			133.00
1000-01-1132-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0		18.44
			Vendor Subtotal:			18.44
1000-01-1132-46600	RELIANCE STANDARD LIFE INS CO	LTD Insurance July 2023	07/01/2023	0		22.61
			Vendor Subtotal:			22.61
1000-01-1132-51300	STAPLES ADVANTAGE	Colored Paper	07/18/2023	0		59.94
			Vendor Subtotal:			59.94
1000-01-1132-62530	CROSSROADS INC.	Shredding	07/18/2023	0		22.00
			Vendor Subtotal:			22.00
1000-01-1132-65100	TEMPLE PUBLISHING LLC	Advertising	07/18/2023	0		295.00
			Vendor Subtotal:			295.00
1000-01-1144-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0		5.31

			Vendor Subtotal:	5.31
1000-01-1144-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023	07/01/2023	0	6.12
			Vendor Subtotal:	6.12
1000-01-1144-52840	JOE BRYANT Reimb Safety Glasses - J Bryant	06/30/2023	0	75.00
			Vendor Subtotal:	75.00
1000-01-1144-52840	TRAVIS EDWARDS Reimb Safety Glasses - Edwards	06/30/2023	0	75.00
			Vendor Subtotal:	75.00
1000-01-1144-61550	TSS INCORPORATED Randoms - Hartman/Peck/Martz	06/30/2023	0	362.50
1000-01-1144-61550	TSS INCORPORATED Randoms - Fox/Goodwin/Conklin/McLau	06/30/2023	0	925.00
			Vendor Subtotal:	1,287.50
1000-01-1144-66300	ARTHUR J GALLAGHER RISK MNGT Storage Tank Liability Insurance	07/18/2023	0	4,291.00
			Vendor Subtotal:	4,291.00
1000-01-1218-68100	GREATER MUSCATINE CHAMBER (Quarterly Subsidy	07/18/2023	0	10,750.00
			Vendor Subtotal:	10,750.00
1000-01-1531-61660	MUSCATINE COMMUNITY COLLEC Video Production	07/18/2023	0	17,659.00
			Vendor Subtotal:	17,659.00
1000-05-1141-46200	RELIANCE STANDARD LIFE INS COLife Insurance July 2023	07/01/2023	0	31.38
			Vendor Subtotal:	31.38
1000-05-1141-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023	07/01/2023	0	39.65

			Vendor Subtotal:		39.65
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN	Public Hearing Easement Bruner Field	06/30/2023	0	53.37
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN	Public Hearing Urban Renewal	07/18/2023	0	52.20
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN	Minutes/Bills 6/15/23	06/30/2023	0	359.00
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN	Ordinance 2023-0242	06/30/2023	0	86.75
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN	Public Notice - Ordinance Change	06/30/2023	0	59.23
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN	Public Notice - ROW Bruner Field	06/30/2023	0	61.57
			Vendor Subtotal:		672.12
1000-05-1141-69400	TCM BANK NA VISA	GFOA - Annual Dues Lueck	06/30/2023	0	225.00
			Vendor Subtotal:		225.00
1000-05-1141-69900	TCM BANK NA VISA	GFOA - Budget Award Application Fee	06/30/2023	0	445.00
			Vendor Subtotal:		445.00
1000-05-1143-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	43.38
			Vendor Subtotal:		43.38
1000-05-1143-46600	RELIANCE STANDARD LIFE INS CO	LTD Insurance July 2023	07/01/2023	0	64.58
			Vendor Subtotal:		64.58
1000-05-1146-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	28.01
			Vendor Subtotal:		28.01
1000-05-1146-46600	RELIANCE STANDARD LIFE INS CO	LTD Insurance July 2023	07/01/2023	0	36.49
			Vendor Subtotal:		36.49
1000-05-1146-52890	AMAZON.COM	Gsou Wireless Webcam	07/18/2023	0	162.44 00024837

		Vendor Subtotal:			162.44
1000-05-1146-61340	KNOWBE4	KnowBe4 Security Awareness Subscripti	07/18/2023	0	15,836.40 00024811
		Vendor Subtotal:			15,836.40
1000-05-1146-61340	TCM BANK NA VISA	Jamf Software - Subscription	06/30/2023	0	10.00
		Vendor Subtotal:			10.00
1000-05-1146-65240	MUSCATINE POWER & WATER	June Internet- Greenwood	06/30/2023	0	83.18
1000-05-1146-65240	MUSCATINE POWER & WATER	June Internet - Weed Park	06/30/2023	0	83.18
		Vendor Subtotal:			166.36
1000-05-1146-65260	VERIZON WIRELESS	June Phones	06/30/2023	0	40.01
		Vendor Subtotal:			40.01
1000-10-1221-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	86.16
		Vendor Subtotal:			86.16
1000-10-1221-46600	RELIANCE STANDARD LIFE INS CO	LTD Insurance July 2023	07/01/2023	0	120.41
		Vendor Subtotal:			120.41
1000-10-1221-61340	TCM BANK NA VISA	Adobe - Adobe Subscription	06/30/2023	0	19.99
1000-10-1221-61340	TCM BANK NA VISA	Adobe - Adobe Subscription Tax Charge	06/30/2023	0	1.20
		Vendor Subtotal:			21.19
1000-10-1221-62310	XEROX CORPORATION	June Base Charge	06/30/2023	0	27.58
1000-10-1221-62310	XEROX CORPORATION	June Copies	06/30/2023	0	39.29
		Vendor Subtotal:			66.87

1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 519 E 7th St	06/30/2023	0	48.35
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1427 Grand Ave	06/30/2023	0	55.70
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1905 Hershey Ave	06/30/2023	0	882.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 404 W 5th St	06/30/2023	0	496.70
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 706 Pine St	06/30/2023	0	423.20
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2515 Park Ave	06/30/2023	0	188.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 902 Leroy St	06/30/2023	0	147.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 419 W 6th St	06/30/2023	0	346.60
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1811 New Hampsl	06/30/2023	0	62.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 113 E 6th St	06/30/2023	0	99.80
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 112 Walter St	06/30/2023	0	1,266.15
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1014 Iowa Ave	06/30/2023	0	117.60
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 420 Green St	06/30/2023	0	99.80
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2715 University D	06/30/2023	0	452.60
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1905 Hershey Ave	06/30/2023	0	188.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2003 Breese Ave	06/30/2023	0	60.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1815 Schley Ave	06/30/2023	0	60.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1114 Nebraska St	06/30/2023	0	31.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - Parcel 083432801'	06/30/2023	0	97.80
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1216 E 2nd St	06/30/2023	0	29.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1632 Beach Cir	06/30/2023	0	60.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 606 Chestnut St	06/30/2023	0	29.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1503 Lucas St	06/30/2023	0	60.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2203 Lucas St	06/30/2023	0	60.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 615 Mulberry Ave	06/30/2023	0	60.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 112 Roscoe Ave	06/30/2023	0	31.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 100 Pond St	06/30/2023	0	246.80
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 100 Pond St	06/30/2023	0	121.85
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 109 Grover St	06/30/2023	0	223.60
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 892A Newell Ave	06/30/2023	0	417.80
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 3 Karen Dr	06/30/2023	0	117.60
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 608 W 7th St	06/30/2023	0	147.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1821 New Hampsl	06/30/2023	0	158.60
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 922 Colver St	06/30/2023	0	176.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 109 Grover St	06/30/2023	0	88.20
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1228 Dale St	06/30/2023	0	88.20
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1114 E 2nd St	06/30/2023	0	188.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 5111 W 59th Ave	06/30/2023	0	88.20
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 713 Mulberry Ave	06/30/2023	0	88.20
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 611 Centre Dr	06/30/2023	0	782.20
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1103 E 8th St	06/30/2023	0	88.20
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 311 Broadway St	06/30/2023	0	58.80
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 203 W 6th St	06/30/2023	0	188.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 211 Pond St	06/30/2023	0	176.40

1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 910 Sycamore St	06/30/2023	0	70.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 205 W 6th St	06/30/2023	0	99.80
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 207 W 6th St	06/30/2023	0	70.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 601 E 6th St	06/30/2023	0	217.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1119 Isett Ave	06/30/2023	0	91.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1616 Washington	06/30/2023	0	258.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 500 Park Ave	06/30/2023	0	99.80
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 508 E 7th St	06/30/2023	0	287.80
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 203 W 6th St	06/30/2023	0	89.55
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 913 Colver St	06/30/2023	0	305.60
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2301 Hershey Ave	06/30/2023	0	217.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2003 Breese Ave	06/30/2023	0	60.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1815 Schley Ave	06/30/2023	0	60.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1114 Nebraska St	06/30/2023	0	60.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - Parcel 083432801'	06/30/2023	0	97.80
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1216 E 2nd St	06/30/2023	0	29.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 606 Chestnut St	06/30/2023	0	29.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1503 Lucas St	06/30/2023	0	31.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2203 Lucas St	06/30/2023	0	60.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 112 Roscoe Ave	06/30/2023	0	60.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1925 Grandview A	06/30/2023	0	3,381.45
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 612 Evans St	06/30/2023	0	58.80
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 519 Evans St	06/30/2023	0	60.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 414 W 3rd St	06/30/2023	0	202.70
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 205 W 7th St	06/30/2023	0	182.07
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 915 Colver St	06/30/2023	0	276.20
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1119 Sycamore St	06/30/2023	0	48.35
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 205 W 7th St	06/30/2023	0	253.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1111 E 8th St	06/30/2023	0	282.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 611 Pine St	06/30/2023	0	73.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 706 E 7th St	06/30/2023	0	246.80
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 613 Mulberry Ave	06/30/2023	0	161.70
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1223 Smalley	06/30/2023	0	114.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 613 W 4th St	06/30/2023	0	70.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 913 Colver St	06/30/2023	0	99.80
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1001 Acorn Ln	06/30/2023	0	153.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 5111 W 59th Ave	06/30/2023	0	60.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1216 E 2nd St	06/30/2023	0	88.20
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1503 Lucas St	06/30/2023	0	276.20
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 416 Bond St	06/30/2023	0	70.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 915 Oregon St	06/30/2023	0	386.45
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1200 Iowa Ave	06/30/2023	0	122.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 613 E 6th St	06/30/2023	0	763.25
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 185 Sherman St	06/30/2023	0	502.90

1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN	Nuisance Abatement - 710 Colver St	06/30/2023	0	114.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN	Nuisance Abatement - 712 W 8th St	07/18/2023	0	576.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN	Nuisance Abatement - 901 W 4th St	07/18/2023	0	70.40
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN	Nuisance Abatement - 609 W 3rd St	07/18/2023	0	183.75
		Vendor Subtotal:			20,076.82
1000-10-1221-65275	VERIZON WIRELESS	June Cell Phones	06/30/2023	0	232.52
		Vendor Subtotal:			232.52
1000-10-1221-65275	TCM BANK NA VISA	Google - Google Voice	06/30/2023	0	59.54
		Vendor Subtotal:			59.54
1000-10-1221-68200	BI-STATE REGIONAL COMMISSION	July - Sept Dues	07/18/2023	0	2,796.25
		Vendor Subtotal:			2,796.25
1000-10-1221-69400	TCM BANK NA VISA	International Code Council - Annual Mer	06/30/2023	0	145.00
		Vendor Subtotal:			145.00
1000-15-1311-33430	GATSO USA INC.	ATE Fees- June	06/30/2023	0	13,284.00
		Vendor Subtotal:			13,284.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/30/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/30/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/30/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/30/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/30/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/30/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/30/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/30/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/30/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	06/30/2023	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	USPS - Postage	06/30/2023	0	69.36
		Vendor Subtotal:			1,019.36

1000-15-1311-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	280.67
	Vendor Subtotal:				280.67
1000-15-1311-46600	RELIANCE STANDARD LIFE INS CO	LTDC Insurance July 2023	07/01/2023	0	237.12
1000-15-1311-46600	RELIANCE STANDARD LIFE INS CO	LTDC BW Insurance July 2023	07/01/2023	0	11.60
	Vendor Subtotal:				248.72
1000-15-1311-52300	PANTHER UNIFORMS INC	Ballistic Vest - New Issue Z Mullen	06/30/2023	0	999.00
1000-15-1311-52300	PANTHER UNIFORMS INC	Ballistic Vest - J Hesselning	06/30/2023	0	999.00
1000-15-1311-52300	PANTHER UNIFORMS INC	Name Plate - Z Mullen	06/30/2023	0	19.50
	Vendor Subtotal:				2,017.50
1000-15-1311-52600	MENARDS (MUSC)	Water	07/18/2023	0	11.96
	Vendor Subtotal:				11.96
1000-15-1311-52720	TCM BANK NA VISA	Love's - Fuel	06/30/2023	0	44.00
	Vendor Subtotal:				44.00
1000-15-1311-52820	TCM BANK NA VISA	3000 Police Badge Stickers	06/30/2023	0	380.95 00024510
	Vendor Subtotal:				380.95
1000-15-1311-52830	GALLS LLC	LP198 83 SBLH Safariland SLS Level II	06/30/2023	0	215.90 00024189
1000-15-1311-52830	GALLS LLC	Shipping	06/30/2023	0	10.34
	Vendor Subtotal:				226.24
1000-15-1311-52830	TCM BANK NA VISA	Amazon - Logitech Keyboard	06/30/2023	0	59.99
	Vendor Subtotal:				59.99
1000-15-1311-52840	LOU'S GLOVES, INC	N930-L Nitrile Exam Grade Powder Free	06/30/2023	0	117.00 00024746
1000-15-1311-52840	LOU'S GLOVES, INC	N930-M Nitrile Exam Grade Powder Free	06/30/2023	0	58.50 00024746

1000-15-1311-52840	LOU'S GLOVES, INC	N930-XL Nitrile Exam Grade Powder Fr	06/30/2023	0	117.00 00024746
1000-15-1311-52840	LOU'S GLOVES, INC	N930-S Nitrile Exam Grade Powder Free	06/30/2023	0	58.50 00024746
Vendor Subtotal:					351.00
1000-15-1311-52880	STREICHER'S INC.	DT-6322 40mm Projectile-CS Direct Imp	06/30/2023	0	604.20 00024715
Vendor Subtotal:					604.20
1000-15-1311-52880	KIESLER'S POLICE SUPPLY	Ammo	06/30/2023	0	1,465.80
Vendor Subtotal:					1,465.80
1000-15-1311-52880	SUNSET LAW ENFORCEMENT LLC	CEN90225 Horn Luger +P 135gr FL Crit	06/30/2023	0	5,636.00 00024606
1000-15-1311-52880	SUNSET LAW ENFORCEMENT LLC	CENF9APB Fiocchi 9mm Luger 124 gr	06/30/2023	0	5,540.00 00024606
1000-15-1311-52880	SUNSET LAW ENFORCEMENT LLC	CEN80295 Horn 223 Rem 53gr GMX Ta	06/30/2023	0	5,772.50 00024606
Vendor Subtotal:					16,948.50
1000-15-1311-52890	BROWNELLS INC	Picatinny M-LOK 3 slot 1.6"	06/30/2023	0	14.99 00024750
1000-15-1311-52890	BROWNELLS INC	MagPul MS3 Sling	06/30/2023	0	54.19 00024750
1000-15-1311-52890	BROWNELLS INC	MagPul RSA	06/30/2023	0	25.69 00024750
1000-15-1311-52890	BROWNELLS INC	Bravo Company Gunfighter QD End Plat	06/30/2023	0	16.10 00024750
1000-15-1311-52890	BROWNELLS INC	Shipping	06/30/2023	0	12.50
Vendor Subtotal:					123.47
1000-15-1311-52890	TCM BANK NA VISA	Meth and Ecstasy Test Kits- Bag of 100	06/30/2023	0	188.24 00024749
Vendor Subtotal:					188.24
1000-15-1311-61340	WEST PUBLISHING CORPORATION	Clear Web Plus	06/30/2023	0	447.59
Vendor Subtotal:					447.59
1000-15-1311-61520	UNITYPOINT HEALTH	Pre-Employment - Z Mullen	06/30/2023	0	1,050.17
1000-15-1311-61520	UNITYPOINT HEALTH	Pre-Employment - J Orbaker	06/30/2023	0	1,050.17
1000-15-1311-61520	UNITYPOINT HEALTH	Pre-Employment - N Nardini	06/30/2023	0	1,050.17

		Vendor Subtotal:			3,150.51
1000-15-1311-62370	LUPTON & TOYNE PRINTERS	Voluntary Confinement Animal	06/30/2023	0	35.00
1000-15-1311-62370	LUPTON & TOYNE PRINTERS	Business Cards - S Wheeler	07/18/2023	0	30.00
		Vendor Subtotal:			65.00
1000-15-1311-62410	TEMP ASSOCIATES	Temp Employee Week Ending 6/18/23	06/30/2023	0	787.20
1000-15-1311-62410	TEMP ASSOCIATES	Temp Employee Week Ending 6/25/23	06/30/2023	0	787.20
1000-15-1311-62410	TEMP ASSOCIATES	Temp Employee Week Ending 7/2/23	06/30/2023	0	787.20
		Vendor Subtotal:			2,361.60
1000-15-1311-62530	STERICYCLE INC	Shredding Services	06/30/2023	0	35.83
		Vendor Subtotal:			35.83
1000-15-1311-64120	MATT FOWLER	Reimb Meals 6/14/23 - 6/15/23	06/30/2023	0	39.01
		Vendor Subtotal:			39.01
1000-15-1311-64120	TCM BANK NA VISA	Country Inn - Lodging Elliott	06/30/2023	0	179.20
1000-15-1311-64120	TCM BANK NA VISA	AirBNB - Lodging S Wheeler	06/30/2023	0	1,103.56
1000-15-1311-64120	TCM BANK NA VISA	Airport Holiday - Lodging Fowler	06/30/2023	0	117.60
		Vendor Subtotal:			1,400.36
1000-15-1311-64200	IOWA COUNTY ATTORNEYS ASSO	Registration - Motto/Sink	06/30/2023	0	150.00
		Vendor Subtotal:			150.00
1000-15-1311-64200	NORTHWESTERN CENTER FOR PU	School of Police Staff & Command	07/18/2023	0	4,500.00 00024777
		Vendor Subtotal:			4,500.00
1000-15-1311-67320	ADVANCED BUSINESS SYSTEMS IN	Copier Maintenance	06/30/2023	0	66.24

		Vendor Subtotal:			66.24
1000-15-1311-69200	PETTY CASH	Postage	06/30/2023	0	17.35
		Vendor Subtotal:			17.35
1000-15-1311-69200	TCM BANK NA VISA	USPS - Postage	06/30/2023	0	17.35
1000-15-1311-69200	TCM BANK NA VISA	USPS - Postage	06/30/2023	0	21.45
		Vendor Subtotal:			38.80
1000-15-1311-69900	TCM BANK NA VISA	IA Secretary of State - Notary Byrant	06/30/2023	0	30.00
		Vendor Subtotal:			30.00
1000-15-1311-74200	TCM BANK NA VISA	Black Concept 2 RowerG Rower - PM5	06/30/2023	0	522.50 00024599
		Vendor Subtotal:			522.50
1000-15-1312-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	3.13
		Vendor Subtotal:			3.13
1000-15-1312-46600	RELIANCE STANDARD LIFE INS CO	LTDBW Insurance July 2023	07/01/2023	0	13.78
		Vendor Subtotal:			13.78
1000-15-1316-61530	MUSCATINE VETERINARY HOSPIT.	Vet Services - Dexter	06/30/2023	0	15.09
		Vendor Subtotal:			15.09
1000-15-1317-65260	VERIZON WIRELESS	June Cell Phones	06/30/2023	0	168.11
		Vendor Subtotal:			168.11
1000-15-1320-61660	REINFORCEMENT CONSULTING LL	Mental Health Consulting	07/18/2023	0	11,000.00

			Vendor Subtotal:		11,000.00
1000-20-1321-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	398.53
			Vendor Subtotal:		398.53
1000-20-1321-46600	RELIANCE STANDARD LIFE INS CO	LT Insurance July 2023	07/01/2023	0	165.63
			Vendor Subtotal:		165.63
1000-20-1321-46700	MISSION SQUARE	RHS Retirement Contribution - D Jansser	06/30/2023	0	9,414.55
			Vendor Subtotal:		9,414.55
1000-20-1321-51100	AMAZON.COM	Alliance Rubber 24335 Sterling Rubber E	07/18/2023	0	8.01 00024781
1000-20-1321-51100	AMAZON.COM	Ampad 5 x 8 Legal Pads Narrow Ruled -	07/18/2023	0	15.98 00024781
1000-20-1321-51100	AMAZON.COM	Mintra Legal Pads Narrow Ruled - 6pk	07/18/2023	0	15.19 00024781
1000-20-1321-51100	AMAZON.COM	BIC Soft Feel Blue & Black Retractable I	07/18/2023	0	12.92 00024781
1000-20-1321-51100	AMAZON.COM	Eureka Ergonomic Height Adjustable Ke	07/18/2023	0	105.78 00024781
1000-20-1321-51100	AMAZON.COM	EXPO Low Odor Dry Erase Markers Chi	07/18/2023	0	11.74 00024781
1000-20-1321-51100	AMAZON.COM	Neenah Wausau Paper 22531 Astrobright	07/18/2023	0	15.37 00024781
1000-20-1321-51100	AMAZON.COM	Smead Hanging File Folder with Tab 1/5-	07/18/2023	0	34.63 00024781
1000-20-1321-51100	AMAZON.COM	#10 Security Tinted Self-Seal Envelopes	07/18/2023	0	8.89 00024781
1000-20-1321-51100	AMAZON.COM	Highland Transparent Tape 3/4"x1000" 1	07/18/2023	0	11.95 00024781
			Vendor Subtotal:		240.46
1000-20-1321-51300	STAPLES ADVANTAGE	HP202A (CF500A) Black Toner	06/30/2023	0	117.28 00024515
			Vendor Subtotal:		117.28
1000-20-1321-52300	A-1 QUALITY TIRE & CAR CARE	Shirts - S Oien	06/30/2023	0	71.98
			Vendor Subtotal:		71.98
1000-20-1321-52600	MENARDS (MUSC)	Water	07/18/2023	0	20.88
			Vendor Subtotal:		20.88

1000-20-1321-52750	ARNOLD MOTOR SUPPLY	DEF 55 gal. Drum/Pump for Station 2	07/18/2023	0	580.59 00024812
		Vendor Subtotal:			580.59
1000-20-1321-52830	FELD FIRE	Combat Sniper Attack Hose Double Jack	06/30/2023	0	720.63 00023333
		Vendor Subtotal:			720.63
1000-20-1321-52890	FELD FIRE	#RC50-450 5"x100" Key Proflow Storz V	07/18/2023	0	2,302.17 00024769
		Vendor Subtotal:			2,302.17
1000-20-1321-52890	MENARDS (MUSC)	Drill Bit	07/18/2023	0	5.89
1000-20-1321-52890	MENARDS (MUSC)	Brush/Oil Funnel/LP Tank Exchange	07/18/2023	0	71.31
1000-20-1321-52890	MENARDS (MUSC)	Weed Killer/Towels	07/18/2023	0	22.43
		Vendor Subtotal:			99.63
1000-20-1321-52890	AMAZON.COM	Grill Cleaner	06/30/2023	0	26.99
		Vendor Subtotal:			26.99
1000-20-1321-52890	TCM BANK NA VISA	JoAnn - Misc Supplies	06/30/2023	0	11.98
		Vendor Subtotal:			11.98
1000-20-1321-53220	ALEXIS FIRE EQUIPMENT CO	PSTANK2 (2qty) and Chrome Mounting	06/30/2023	0	474.43 00024008
		Vendor Subtotal:			474.43
1000-20-1321-61340	ESO SOLUTIONS	Annual Software	07/18/2023	0	5,391.18
		Vendor Subtotal:			5,391.18
1000-20-1321-61550	TMESYS LLC	Prescription - J Barnhart	06/30/2023	0	525.95
1000-20-1321-61550	TMESYS LLC	Prescription - J Barnhart	06/30/2023	0	280.97

			Vendor Subtotal:		806.92
1000-20-1321-61560	TMESYS LLC	Prescription - M Collins	07/18/2023	0	338.29
1000-20-1321-61560	TMESYS LLC	Prescription - J Barnhart	07/18/2023	0	111.53
1000-20-1321-61560	TMESYS LLC	Prescription - T Eagle	07/18/2023	0	250.06
			Vendor Subtotal:		699.88
1000-20-1321-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Fire	07/18/2023	0	28.97
			Vendor Subtotal:		28.97
1000-20-1321-62370	BERLINS PRO SHOP	Plaque	06/30/2023	0	84.95
			Vendor Subtotal:		84.95
1000-20-1321-62370	LUPTON & TOYNE PRINTERS	Envelopes	07/18/2023	0	94.00
			Vendor Subtotal:		94.00
1000-20-1321-67140	A-1 QUALITY TIRE & CAR CARE	Valve Stem Repair - Engine #311	06/30/2023	0	118.45 00024694
			Vendor Subtotal:		118.45
1000-20-1321-69400	IAFC MEMBERSHIP	IAFC Full Membership Renewal - J. Ewe	07/18/2023	0	240.00 00024804
			Vendor Subtotal:		240.00
1000-20-1321-69400	INTERNATIONAL CODE COUNCIL	IICC Annual Membership Fees - M. Hartr	07/18/2023	0	145.00 00024805
			Vendor Subtotal:		145.00
1000-20-1321-69900	PETTY CASH	Supplies for Staff Meeting	06/30/2023	0	12.16
			Vendor Subtotal:		12.16
1000-25-1115-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	3.56

			Vendor Subtotal:	3.56
1000-25-1115-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023	07/01/2023	0	6.14
			Vendor Subtotal:	6.14
1000-25-1115-52810	TCM BANK NA VISA Amazon - Wellness Gift Cards	06/30/2023	0	30.00
			Vendor Subtotal:	30.00
1000-25-1411-46200	RELIANCE STANDARD LIFE INS COLife Insurance July 2023	07/01/2023	0	3.13
			Vendor Subtotal:	3.13
1000-25-1411-46600	RELIANCE STANDARD LIFE INS COLTD BW Insurance July 2023	07/01/2023	0	16.38
			Vendor Subtotal:	16.38
1000-25-1411-52100	MENARDS (MUSC) Caulk Gun/Landscape Block	06/30/2023	0	23.90
1000-25-1411-52100	MENARDS (MUSC) Landscape Block	06/30/2023	0	28.72
			Vendor Subtotal:	52.62
1000-25-1411-52400	MENARDS (MUSC) Clorox Wipes/Bleach	06/30/2023	0	11.80
			Vendor Subtotal:	11.80
1000-25-1411-52740	PHILLIPS BROS RENTALS INC Oil	07/18/2023	0	31.98
			Vendor Subtotal:	31.98
1000-25-1411-52830	ARNOLD MOTOR SUPPLY Return	06/30/2023	0	-10.36
1000-25-1411-52830	ARNOLD MOTOR SUPPLY Cutoff Wheel	06/30/2023	0	10.36
			Vendor Subtotal:	0.00
1000-25-1411-53130	PLUMB SUPPLY COMPANY Pan	07/18/2023	0	49.11

			Vendor Subtotal:		49.11
1000-25-1411-53220	MUSCATINE LAWN & POWER	Grasshopper Parts	06/30/2023	0	198.75 00024525
			Vendor Subtotal:		198.75
1000-25-1411-53220	PHILLIPS BROS RENTALS INC	Base Plate/Eyelets	07/18/2023	0	65.60
1000-25-1411-53220	PHILLIPS BROS RENTALS INC	Trim Line	07/18/2023	0	56.99
			Vendor Subtotal:		122.59
1000-25-1411-53220	QC POWER EQUIPMENT INC	5 lb Rolls of 105 String Trim Line	06/30/2023	0	574.45 00021655
			Vendor Subtotal:		574.45
1000-25-1411-61660	IOWA MEMORIAL GRANITE COMP	June 2023	06/30/2023	0	610.00
			Vendor Subtotal:		610.00
1000-25-1411-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Greenwood	07/18/2023	0	12.60
			Vendor Subtotal:		12.60
1000-25-1411-65210	MUSCATINE POWER & WATER	June Phones - Greenwood	06/30/2023	0	33.70
1000-25-1411-65210	MUSCATINE POWER & WATER	June Phones - Greenwood	06/30/2023	0	30.69
			Vendor Subtotal:		64.39
1000-25-1411-67140	A-1 QUALITY TIRE & CAR CARE	Tires for JD ZT Mower	06/30/2023	0	190.00 00023936
			Vendor Subtotal:		190.00
1000-25-1411-67150	MUSCATINE LAWN & POWER	Tube/Plug	06/30/2023	0	17.63
1000-25-1411-67150	MUSCATINE LAWN & POWER	Fan	06/30/2023	0	22.59
1000-25-1411-67150	MUSCATINE LAWN & POWER	Pulley	06/30/2023	0	54.99
1000-25-1411-67150	MUSCATINE LAWN & POWER	Bolt	06/30/2023	0	15.96

			Vendor Subtotal:	111.17
1000-25-1421-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0 27.69
			Vendor Subtotal:	27.69
1000-25-1421-46600	RELIANCE STANDARD LIFE INS CO	LTDC Insurance July 2023	07/01/2023	0 33.93
			Vendor Subtotal:	33.93
1000-25-1423-38420	TCM BANK NA VISA	Microsoft - Credit	06/30/2023	0 -475.00
			Vendor Subtotal:	-475.00
1000-25-1423-38620	KELLY JACKSON	Refund	07/18/2023	0 30.00
			Vendor Subtotal:	30.00
1000-25-1423-38620	EMILY ENTSMINGER	Refund	07/18/2023	0 40.00
			Vendor Subtotal:	40.00
1000-25-1423-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0 26.47
1000-25-1423-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0 12.75
			Vendor Subtotal:	39.22
1000-25-1423-46600	RELIANCE STANDARD LIFE INS CO	LTDC Insurance July 2023	07/01/2023	0 14.23
1000-25-1423-46600	RELIANCE STANDARD LIFE INS CO	LTDC BW Insurance July 2023	07/01/2023	0 74.02
			Vendor Subtotal:	88.25
1000-25-1423-52100	CR LANDSCAPING	Maple Tree	06/30/2023	0 250.00 00024567
			Vendor Subtotal:	250.00
1000-25-1423-52250	MENARDS (MUSC)	Rodent Repellent/Ant Killer	07/18/2023	0 40.44

		Vendor Subtotal:			40.44
1000-25-1423-52250	CLESENS	Bags of Treflan TR-10a (Item 4)	06/30/2023	0	292.00 00023519
		Vendor Subtotal:			292.00
1000-25-1423-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - M Baker	06/30/2023	0	37.87
1000-25-1423-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - S Day	06/30/2023	0	67.74
		Vendor Subtotal:			105.61
1000-25-1423-52300	MELISSA BAKER	Reimb Uniforms - M Baker	06/30/2023	0	125.00
		Vendor Subtotal:			125.00
1000-25-1423-52400	MENARDS (MUSC)	Method Dish Cleaner	07/18/2023	0	11.64
		Vendor Subtotal:			11.64
1000-25-1423-52400	DOG WASTE DEPOT	6,000 - Boxes of Roll Bags	06/30/2023	0	433.74 00024718
		Vendor Subtotal:			433.74
1000-25-1423-52830	PHILLIPS BROS RENTALS INC	Bump Head/Cover	06/30/2023	0	24.62
		Vendor Subtotal:			24.62
1000-25-1423-52830	TCM BANK NA VISA	Milwaukee Lithium battery 2-Pack	06/30/2023	0	249.00 00024532
		Vendor Subtotal:			249.00
1000-25-1423-53110	MENARDS (MUSC)	A/C for the Mist	06/30/2023	0	339.99 00024535
		Vendor Subtotal:			339.99
1000-25-1423-53120	MENARDS (MUSC)	Starter Cable	06/30/2023	0	11.98

		Vendor Subtotal:			11.98
1000-25-1423-53120	AMAZON.COM	Fluke Electrical Meter T-1000	06/30/2023	0	177.29 00024739
		Vendor Subtotal:			177.29
1000-25-1423-53130	PLUMB SUPPLY COMPANY	Gasket/Spud	07/18/2023	0	86.65
1000-25-1423-53130	PLUMB SUPPLY COMPANY	Oval Run Cap	07/18/2023	0	10.30
		Vendor Subtotal:			96.95
1000-25-1423-53140	MENARDS (MUSC)	Marking Paint	07/18/2023	0	23.97
		Vendor Subtotal:			23.97
1000-25-1423-53220	ARNOLD MOTOR SUPPLY	Metric Kit	07/18/2023	0	98.99
		Vendor Subtotal:			98.99
1000-25-1423-53220	GRAINGER DEPT 802675066	Padlock	07/18/2023	0	83.82
1000-25-1423-53220	GRAINGER DEPT 802675066	Padlock	07/18/2023	0	88.50
		Vendor Subtotal:			172.32
1000-25-1423-53220	MENARDS (MUSC)	Pan	07/18/2023	0	13.98
1000-25-1423-53220	MENARDS (MUSC)	Hex Caps	07/18/2023	0	12.16
1000-25-1423-53220	MENARDS (MUSC)	Hex Caps	07/18/2023	0	16.13
1000-25-1423-53220	MENARDS (MUSC)	Lock Nuts	07/18/2023	0	14.10
		Vendor Subtotal:			56.37
1000-25-1423-53220	MUSCATINE LAWN & POWER	Filter	06/30/2023	0	99.96
		Vendor Subtotal:			99.96
1000-25-1423-53220	NAPA OF MUSCATINE	Spark Plug	07/18/2023	0	6.58

			Vendor Subtotal:		6.58
1000-25-1423-53220	O'REILLY AUTOMOTIVE INC	Terminals	07/18/2023	0	30.16
			Vendor Subtotal:		30.16
1000-25-1423-53220	PHILLIPS BROS RENTALS INC	Lubricant	06/30/2023	0	43.98
			Vendor Subtotal:		43.98
1000-25-1423-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Weed Park	07/18/2023	0	9.10
1000-25-1423-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Weed Park	06/30/2023	0	9.10
1000-25-1423-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Weed Park	06/30/2023	0	9.10
			Vendor Subtotal:		27.30
1000-25-1423-62250	LAJEK PEST CONTROL SOLUTIONS	Riverfront Buildings: Marine Mist RVC I	06/30/2023	0	150.00 00024467
1000-25-1423-62250	LAJEK PEST CONTROL SOLUTIONS	Fuller Restroom	06/30/2023	0	25.00 00024467
1000-25-1423-62250	LAJEK PEST CONTROL SOLUTIONS	Weed Park Buildings: Maintenance and F	06/30/2023	0	100.00 00024467
1000-25-1423-62250	LAJEK PEST CONTROL SOLUTIONS	Musser Restroom	06/30/2023	0	25.00 00024467
1000-25-1423-62250	LAJEK PEST CONTROL SOLUTIONS	Pest Control	07/18/2023	0	80.00
			Vendor Subtotal:		380.00
1000-25-1423-62530	NU-TREND ACCESSIBILITY SYSTEM	Elevator Inspection RVC	06/30/2023	0	405.00 00024417
			Vendor Subtotal:		405.00
1000-25-1423-63300	PHILLIPS BROS RENTALS INC	Auger	06/30/2023	0	45.00
			Vendor Subtotal:		45.00
1000-25-1423-64200	MTI DISTRIBUTING INC	School Cutting Units	06/30/2023	0	270.00
			Vendor Subtotal:		270.00
1000-25-1423-64200	TCM BANK NA VISA	IDALS - Strong Pesticide License	06/30/2023	0	25.00
1000-25-1423-64200	TCM BANK NA VISA	IDALS - Sulzberger Pesticide License	06/30/2023	0	25.00

			Vendor Subtotal:		50.00
1000-25-1423-65210	MUSCATINE POWER & WATER	June Phones - Weed Park	06/30/2023	0	128.73
			Vendor Subtotal:		128.73
1000-25-1423-65275	VERIZON WIRELESS	June Phones	06/30/2023	0	40.01
			Vendor Subtotal:		40.01
1000-25-1423-65310	ALLIANT ENERGY	June Gas - Weed Park	06/30/2023	0	55.69
			Vendor Subtotal:		55.69
1000-25-1423-69400	TCM BANK NA VISA	DPH Regulatory - Dues/Membership	06/30/2023	0	240.00
			Vendor Subtotal:		240.00
1000-25-1423-73700	MENARDS (MUSC)	50 lb Bags Post Concrete	06/30/2023	0	71.46 00024531
1000-25-1423-73700	MENARDS (MUSC)	4"x4"x8' Treated Post	06/30/2023	0	233.64 00024531
			Vendor Subtotal:		305.10
1000-25-1424-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	8.69
			Vendor Subtotal:		8.69
1000-25-1424-46600	RELIANCE STANDARD LIFE INS CO	LD Insurance July 2023	07/01/2023	0	7.75
1000-25-1424-46600	RELIANCE STANDARD LIFE INS CO	LD BW Insurance July 2023	07/01/2023	0	10.16
			Vendor Subtotal:		17.91
1000-25-1424-52100	MIDWEST TURF SUPPORT	Retain - Wetting Agent	06/30/2023	0	750.00 00024734
			Vendor Subtotal:		750.00
1000-25-1424-52250	MENARDS (MUSC)	Bucket/Bleach	06/30/2023	0	87.16

Vendor Subtotal:					87.16
1000-25-1424-52720	TCM BANK NA VISA	Casey's - Fuel	06/30/2023	0	55.00
Vendor Subtotal:					55.00
1000-25-1424-52810	TCM BANK NA VISA	Pound In Mounds	06/30/2023	0	92.34 00024640
1000-25-1424-52810	TCM BANK NA VISA	L Screen (7 x 7)	06/30/2023	0	106.79 00024640
1000-25-1424-52810	TCM BANK NA VISA	Shipping	06/30/2023	0	39.28 00024640
Vendor Subtotal:					238.41
1000-25-1424-52890	MENARDS (MUSC)	Spacer/Washer/LockNut	06/30/2023	0	31.38
1000-25-1424-52890	MENARDS (MUSC)	Metal Cutting	06/30/2023	0	18.90
Vendor Subtotal:					50.28
1000-25-1424-53220	FASTENAL COMPANY	Hardware	06/30/2023	0	66.58
Vendor Subtotal:					66.58
1000-25-1424-53220	MENARDS (MUSC)	Regulator	06/30/2023	0	14.99
1000-25-1424-53220	MENARDS (MUSC)	Steel Rollers	06/30/2023	0	35.96
Vendor Subtotal:					50.95
1000-25-1424-53220	TCM BANK NA VISA	2.3201.0250.0 Standard Fertilizer Feedrir	06/30/2023	0	780.32 00024612
1000-25-1424-53220	TCM BANK NA VISA	Shipping	06/30/2023	0	80.00 00024612
1000-25-1424-53220	TCM BANK NA VISA	Shipping	06/30/2023	0	30.00
Vendor Subtotal:					890.32
1000-25-1424-64200	IOWA TURFGRASS OFFICE	ISFMA- Workshop- Ft. Dodge, IA Lowd	06/30/2023	0	40.00 00024664
Vendor Subtotal:					40.00
1000-25-1424-65210	CENTURYLINK	July Phones - Kent Stein	07/18/2023	0	65.62

		Vendor Subtotal:			65.62
1000-25-1424-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repair	06/30/2023	0	16.00
1000-25-1424-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repairs	06/30/2023	0	52.50
		Vendor Subtotal:			68.50
1000-25-1424-74200	TCM BANK NA VISA	Popcorn Machine-16oz Paragon 1116710	06/30/2023	0	1,479.00 00024438
		Vendor Subtotal:			1,479.00
1000-25-1425-62120	FREERS & SONS TREE SERVICE	ROW Tree Removal - 109 Madison	06/30/2023	0	400.00 00024524
		Vendor Subtotal:			400.00
1000-25-1427-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	8.72
		Vendor Subtotal:			8.72
1000-25-1427-46600	RELIANCE STANDARD LIFE INS CO	LT Insurance July 2023	07/01/2023	0	7.75
1000-25-1427-46600	RELIANCE STANDARD LIFE INS CO	LT BW Insurance July 2023	07/01/2023	0	10.32
		Vendor Subtotal:			18.07
1000-25-1427-52250	MIDWEST TURF SUPPORT	Case of Pellets	06/30/2023	0	150.00 00024480
1000-25-1427-52250	MIDWEST TURF SUPPORT	Pellet Pro Dispenser	06/30/2023	0	125.00 00024480
1000-25-1427-52250	MIDWEST TURF SUPPORT	Raider	06/30/2023	0	800.00 00024501
1000-25-1427-52250	MIDWEST TURF SUPPORT	Knife Plus	06/30/2023	0	1,040.00 00024501
		Vendor Subtotal:			2,115.00
1000-25-1427-52300	JEFFRY LIMBURG	Reimb Shoes - J Limburg	06/30/2023	0	150.00
		Vendor Subtotal:			150.00
1000-25-1427-52720	SPRATT OIL SALES	Regular Unleaded	06/30/2023	0	716.76 00024639
1000-25-1427-52720	SPRATT OIL SALES	Regular Unleaded	07/18/2023	0	356.00 00024815
1000-25-1427-52720	SPRATT OIL SALES	Regular Unleaded	07/18/2023	0	42.72

Vendor Subtotal:					1,115.48
1000-25-1427-52730	SPRATT OIL SALES	Red-Dye Diesel	06/30/2023	0	483.60 00024639
1000-25-1427-52730	SPRATT OIL SALES	Red-Dye Diesel	07/18/2023	0	588.00 00024815
1000-25-1427-52730	SPRATT OIL SALES	Red-Dye Diesel	07/18/2023	0	47.04
Vendor Subtotal:					1,118.64
1000-25-1427-52830	TCM BANK NA VISA	Harbor Freight - Tools	06/30/2023	0	53.61
Vendor Subtotal:					53.61
1000-25-1427-52840	S.J. SMITH CO.	Safety Glasses	06/30/2023	0	11.49
Vendor Subtotal:					11.49
1000-25-1427-53210	MUSCATINE LAWN & POWER	Air Filter	06/30/2023	0	17.25
Vendor Subtotal:					17.25
1000-25-1427-53210	PLUMB SUPPLY COMPANY	Filter	06/30/2023	0	11.48
Vendor Subtotal:					11.48
1000-25-1427-53220	B & B TECHNOLOGIES INC	Compressor for Foamer	06/30/2023	0	357.00 00024506
1000-25-1427-53220	B & B TECHNOLOGIES INC	Shipping	06/30/2023	0	12.00 00024506
Vendor Subtotal:					369.00
1000-25-1427-53220	FASTENAL COMPANY	Hardware	06/30/2023	0	22.30
Vendor Subtotal:					22.30
1000-25-1427-53220	GRAINGER DEPT 802675066	Crack Stix Item#39H820	06/30/2023	0	269.32 00024502
1000-25-1427-53220	GRAINGER DEPT 802675066	Crack Stix Item#39H820	06/30/2023	0	269.32 00024617
Vendor Subtotal:					538.64

1000-25-1427-53220	SINCLAIR	Fuel Pump	06/30/2023	0	184.23 00024064
		Vendor Subtotal:			184.23
1000-25-1427-53220	TCM BANK NA VISA	Cross VS4 Single Selector Valve	06/30/2023	0	252.00 00024626
		Vendor Subtotal:			252.00
1000-25-1427-53340	WENDLING QUARRIES INC	Pallet of Green Sand Bagged Divot Mix v	06/30/2023	0	528.00 00024759
1000-25-1427-53340	WENDLING QUARRIES INC	Pallet of Green Sand Bagged Divot Mix v	06/30/2023	0	75.00
		Vendor Subtotal:			603.00
1000-25-1427-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Soccer	07/18/2023	0	22.94
1000-25-1427-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Soccer	06/30/2023	0	22.94
1000-25-1427-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Soccer	06/30/2023	0	22.94
1000-25-1427-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Soccer	06/30/2023	0	22.94
		Vendor Subtotal:			91.76
1000-25-1427-63300	PS3 Enterprises Inc.	Temp Sanitation	06/30/2023	0	95.00
		Vendor Subtotal:			95.00
1000-25-1427-64200	IOWA TURFGRASS OFFICE	ISFMA- Workshop- Ft. Dodge, IA Jeff L	06/30/2023	0	80.00 00024664
		Vendor Subtotal:			80.00
1000-25-1427-65210	VERIZON WIRELESS	June Phones	06/30/2023	0	40.01
		Vendor Subtotal:			40.01
1000-25-1431-36120	SAMANTHA EATON	Refund	07/18/2023	0	35.00
		Vendor Subtotal:			35.00
1000-25-1431-36120	RACHEL SAWYER	Refund	07/18/2023	0	25.00

			Vendor Subtotal:		25.00
1000-25-1431-36120	LINDSEY KRAUSHAAR	Refund	07/18/2023	0	35.00
			Vendor Subtotal:		35.00
1000-25-1431-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023		07/01/2023	0	14.69
			Vendor Subtotal:		14.69
1000-25-1431-52810	BERLINS PRO SHOP	Volleyball T-Shirts	07/18/2023	0	87.00
			Vendor Subtotal:		87.00
1000-25-1431-69400	NRPA-NATL REC & PARK ASSOC	Membership	07/18/2023	0	115.00
			Vendor Subtotal:		115.00
1000-25-1432-36110	CINDY GEORGE	Refund Aquatic Center	07/18/2023	0	17.00
			Vendor Subtotal:		17.00
1000-25-1432-51400	TCM BANK NA VISA	Cashregisterstore - Cash Register Tray	06/30/2023	0	76.54
			Vendor Subtotal:		76.54
1000-25-1432-52250	ACCO UNLIMITED CORP	Gallons of Acid	06/30/2023	0	377.20 00024629
1000-25-1432-52250	ACCO UNLIMITED CORP	Gallons of Liquid Chlorine	06/30/2023	0	983.40 00024629
1000-25-1432-52250	ACCO UNLIMITED CORP	Fuel Surcharge	06/30/2023	0	35.00
1000-25-1432-52250	ACCO UNLIMITED CORP	Freight	06/30/2023	0	50.00
			Vendor Subtotal:		1,445.60
1000-25-1432-52853	TCM BANK NA VISA	Wal-Mart - Merchandise for Resale	06/30/2023	0	56.25
			Vendor Subtotal:		56.25

1000-25-1432-52890	ACCO UNLIMITED CORP	Ladder Bumper	06/30/2023	0	97.80
		Vendor Subtotal:			97.80
1000-25-1432-52890	AMAZON.COM	Gloves/Wristbands	07/18/2023	0	89.58
		Vendor Subtotal:			89.58
1000-25-1432-64200	AMERICAN RED CROSS- HEALTH &Certifications - K Stafford		06/30/2023	0	396.00
		Vendor Subtotal:			396.00
1000-30-1511-46200	RELIANCE STANDARD LIFE INS COLife Insurance July 2023		07/01/2023	0	75.01
		Vendor Subtotal:			75.01
1000-30-1511-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023		07/01/2023	0	108.78
		Vendor Subtotal:			108.78
1000-30-1511-52890	AMAZON.COM	Wirelss Internal Network Card	06/30/2023	0	16.99
		Vendor Subtotal:			16.99
1000-30-1511-52890	TCM BANK NA VISA	Demco - Letter Labels	06/30/2023	0	99.85
1000-30-1511-52890	TCM BANK NA VISA	Wal-Mart - Cords Headphone for Compu	06/30/2023	0	81.96
1000-30-1511-52890	TCM BANK NA VISA	Demco - Letter Labels	06/30/2023	0	98.63
1000-30-1511-52890	TCM BANK NA VISA	Wal-Mart - Storage Bins/Batteries	06/30/2023	0	88.21
		Vendor Subtotal:			368.65
1000-30-1511-61340	ENVISIONWARE INC.	Maintenance Services	07/18/2023	0	14,962.53
		Vendor Subtotal:			14,962.53
1000-30-1511-61340	OCLC INC	WorldShare	07/18/2023	0	575.06
		Vendor Subtotal:			575.06

1000-30-1511-61340	TCM BANK NA VISA	Zoom - Monthly Fee	06/30/2023	0	55.99
1000-30-1511-61340	TCM BANK NA VISA	Mailchimp - Monthly E-Newsletter	06/30/2023	0	100.00
1000-30-1511-61340	TCM BANK NA VISA	Mailchimp - Monthly E-Newsletter Tax C	06/30/2023	0	7.00
1000-30-1511-61340	TCM BANK NA VISA	Big Imprint - Monthly	06/30/2023	0	116.00
Vendor Subtotal:					278.99
1000-30-1511-61660	UNIQUE MANAGEMENT SERVICES	Collection Agency Fee June 2023	06/30/2023	0	93.00
Vendor Subtotal:					93.00
1000-30-1511-62460	SYCAMORE PRINTING INC	Find Your Voice Flyer	06/30/2023	0	160.00
Vendor Subtotal:					160.00
1000-30-1511-62460	AMAZON.COM	Adult Book Club - Run on Red	06/30/2023	0	158.07
1000-30-1511-62460	AMAZON.COM	Doodle Boards/Pop & Count Cactus	06/30/2023	0	77.19
Vendor Subtotal:					235.26
1000-30-1511-62460	CALEEN PAGEL	Tai Chi Classes June	06/30/2023	0	87.50
Vendor Subtotal:					87.50
1000-30-1511-62460	TCM BANK NA VISA	Ozobot Evo Entry Kit Color White Quant	06/30/2023	0	875.00 00024682
1000-30-1511-62460	TCM BANK NA VISA	Hy-Vee - Adult Book Club Supplies	06/30/2023	0	14.99
1000-30-1511-62460	TCM BANK NA VISA	Wal-Mart - Program Fees	06/30/2023	0	17.62
1000-30-1511-62460	TCM BANK NA VISA	Menards - Alice Event Tiles	06/30/2023	0	7.59
1000-30-1511-62460	TCM BANK NA VISA	Etsy - Dinosaur Tracks	06/30/2023	0	1.81
1000-30-1511-62460	TCM BANK NA VISA	Etsy - Dinosaur Tracks Tax Charged	06/30/2023	0	0.13
1000-30-1511-62460	TCM BANK NA VISA	Etsy - Dinosaur Tracks Tax Refunded	06/30/2023	0	-0.13
1000-30-1511-62460	TCM BANK NA VISA	Wal-Mart - SRP Prizes	06/30/2023	0	97.87
Vendor Subtotal:					1,014.88
1000-30-1511-65100	MUSCATINE SYMPHONY ORCHEST	Advertising	07/18/2023	0	175.00
Vendor Subtotal:					175.00

1000-30-1511-65240	VERIZON WIRELESS	June Cell Phones	06/30/2023	0	40.01
		Vendor Subtotal:			40.01
1000-30-1511-74400	TCM BANK NA VISA	LP Vinyl Record Dividers	06/30/2023	0	49.99 00024460
1000-30-1511-74400	TCM BANK NA VISA	Shipping & Handling	06/30/2023	0	241.95 00024460
1000-30-1511-74400	TCM BANK NA VISA	6 Bin LP Record Display	06/30/2023	0	339.99 00024460
1000-30-1511-74400	TCM BANK NA VISA	Shipping & Handling	06/30/2023	0	7.26
1000-30-1511-74400	TCM BANK NA VISA	Wal-Mart - Shelf	06/30/2023	0	79.00
		Vendor Subtotal:			718.19
1000-30-1511-74400	PILLAR DESIGNS LLC	Pillar Booth - Soundproof Office Booth	06/30/2023	0	5,690.00 00024521
		Vendor Subtotal:			5,690.00
1000-30-1511-74400	DLR INC	Klimbo-Stair Removable and Versatile St	06/30/2023	0	395.90 00024583
		Vendor Subtotal:			395.90
1000-30-1511-74500	LIBRARY SYSTEMS & SERVICES L	Books/Materials	06/30/2023	0	12,254.87
		Vendor Subtotal:			12,254.87
1000-30-1511-74500	TCM BANK NA VISA	Wall Street Journal - Monthly	06/30/2023	0	49.99
		Vendor Subtotal:			49.99
1000-35-1521-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	41.51
		Vendor Subtotal:			41.51
1000-35-1521-46600	RELIANCE STANDARD LIFE INS CO	LD Insurance July 2023	07/01/2023	0	59.67
		Vendor Subtotal:			59.67
1000-35-1521-51100	AMAZON.COM	Correction Tape/3 Ring Binder	06/30/2023	0	55.61
1000-35-1521-51100	AMAZON.COM	Binder Divders	06/30/2023	0	6.06

		Vendor Subtotal:			61.67
1000-35-1521-52100	VIRGINIA COOPER	Reimb Mulch	06/30/2023	0	28.89
		Vendor Subtotal:			28.89
1000-35-1521-52600	MENARDS (MUSC)	Water	06/30/2023	0	34.80
		Vendor Subtotal:			34.80
1000-35-1521-52820	KATY LOOS	Reimb Supplies - Rit Dye	06/30/2023	0	29.92
		Vendor Subtotal:			29.92
1000-35-1521-52820	JULIE LEAR	Reimb for Class Supplies	07/18/2023	0	22.62
		Vendor Subtotal:			22.62
1000-35-1521-52820	MENARDS (MUSC)	Tape/Pliers/Adapter	06/30/2023	0	37.07
		Vendor Subtotal:			37.07
1000-35-1521-52830	ULINE	H-3138FOL - Econlmy Folding Table - 4	06/30/2023	0	420.00 00024657
1000-35-1521-52830	ULINE	H-4207 - Economy Folding Table - 36 X	06/30/2023	0	300.00 00024657
1000-35-1521-52830	ULINE	Shipping	06/30/2023	0	115.28
		Vendor Subtotal:			835.28
1000-35-1521-52890	AMAZON.COM	Paper Lace Doilies	06/30/2023	0	17.73
1000-35-1521-52890	AMAZON.COM	Batteries	06/30/2023	0	10.30
1000-35-1521-52890	AMAZON.COM	Duct Tape	06/30/2023	0	47.70
		Vendor Subtotal:			75.73
1000-35-1521-61340	TCM BANK NA VISA	GoTo - Meeting Subscription	06/30/2023	0	144.00
		Vendor Subtotal:			144.00

1000-35-1521-61640	VADA BAKER	Teaching Fee Class ID 7118	06/30/2023	0	75.00
		Vendor Subtotal:			75.00
1000-35-1521-61640	JULIE LEAR	Teaching Fee Class ID 7084	07/18/2023	0	50.00
		Vendor Subtotal:			50.00
1000-35-1521-62370	QUILL CORPORATION	Receipt Books	06/30/2023	0	99.95
		Vendor Subtotal:			99.95
1000-35-1521-62370	GORDON FLESCH COMPANY	Copier Maintenance	06/30/2023	0	78.26
		Vendor Subtotal:			78.26
1000-35-1521-64500	LYNN BARTENHAGEN	Reimb Mileage June	06/30/2023	0	108.08
		Vendor Subtotal:			108.08
1000-35-1521-64500	VIRGINIA COOPER	Reimb June Mileage	06/30/2023	0	88.48
		Vendor Subtotal:			88.48
1000-35-1521-64500	STEVEN HAMMANN	Reimb June Mileage	06/30/2023	0	8.96
		Vendor Subtotal:			8.96
1000-35-1521-65210	MUSCATINE POWER & WATER	June Phones - Art Center	06/30/2023	0	166.94
		Vendor Subtotal:			166.94
1000-35-1521-65240	MUSCATINE POWER & WATER	June Internet - Art Center	06/30/2023	0	82.97
		Vendor Subtotal:			82.97
1000-35-1521-69200	TCM BANK NA VISA	USPS - Postage	06/30/2023	0	7.50

			Vendor Subtotal:		7.50
1000-35-1521-69400	ROTARY CLUB OF MUSCATINE	Rotary Dues - M Alexander	07/18/2023	0	133.00
			Vendor Subtotal:		133.00
1000-35-1521-69400	GREATER MUSCATINE CHAMBER	Membership	06/30/2023	0	225.50 00024661
			Vendor Subtotal:		225.50
1000-35-1521-74200	ULINE	H-9441 - Portable Stage	06/30/2023	0	1,575.00 00024698
			Vendor Subtotal:		1,575.00
1000-35-1522-52830	ULINE	Economy Fold in Half Table - 96 X 30".	06/30/2023	0	160.00 00024628
1000-35-1522-52830	ULINE	Shipping	06/30/2023	0	40.86
			Vendor Subtotal:		200.86
1000-35-1522-52890	AMAZON.COM	Vickerman Everyday 4' Artificial UV Res	06/30/2023	0	348.62 00024666
			Vendor Subtotal:		348.62
1000-35-1522-74200	ULINE	H-9441 - Portable Stage	06/30/2023	0	2,625.00 00024698
1000-35-1522-74200	ULINE	Shipping	06/30/2023	0	162.82
			Vendor Subtotal:		2,787.82
1000-40-1151-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	24.27
			Vendor Subtotal:		24.27
1000-40-1151-46600	RELIANCE STANDARD LIFE INS CO	LTB Insurance July 2023	07/01/2023	0	45.92
1000-40-1151-46600	RELIANCE STANDARD LIFE INS CO	LTB Insurance July 2023	07/01/2023	0	17.13
			Vendor Subtotal:		63.05

1000-40-1151-51100	MENARDS (MUSC)	Staples/3 Ring Binder/Post-Its	07/18/2023	0	47.94
		Vendor Subtotal:			47.94
1000-40-1151-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - K Mortensen	06/30/2023	0	103.35
		Vendor Subtotal:			103.35
1000-40-1151-52400	MENARDS (MUSC)	Pine Cleaner	06/30/2023	0	47.76
1000-40-1151-52400	MENARDS (MUSC)	Wipes/Bleach/Pine Cleaner	06/30/2023	0	58.08
		Vendor Subtotal:			105.84
1000-40-1151-52720	TCM BANK NA VISA	Kum & Go - Fuel for Mowers	06/30/2023	0	91.68
1000-40-1151-52720	TCM BANK NA VISA	Kum & Go - Fuel for Mowers	06/30/2023	0	20.04
		Vendor Subtotal:			111.72
1000-40-1151-52830	MENARDS (MUSC)	Screw Driver	06/30/2023	0	10.97
		Vendor Subtotal:			10.97
1000-40-1151-52890	BURNS & SON'S DIRECT APPLIANC	Knob	06/30/2023	0	18.99
		Vendor Subtotal:			18.99
1000-40-1151-52890	MENARDS (MUSC)	WD-40	06/30/2023	0	4.48
		Vendor Subtotal:			4.48
1000-40-1151-52890	MUSCATINE LAWN & POWER	Bolt	07/18/2023	0	2.99
		Vendor Subtotal:			2.99
1000-40-1151-53120	MENARDS (MUSC)	Discs	07/18/2023	0	5.90
1000-40-1151-53120	MENARDS (MUSC)	Cord Cover/Bulbs	07/18/2023	0	14.88
1000-40-1151-53120	MENARDS (MUSC)	Cord Cover	06/30/2023	0	37.95
1000-40-1151-53120	MENARDS (MUSC)	Cable Tie/Split Flex	06/30/2023	0	21.24

		Vendor Subtotal:			79.97
1000-40-1151-53120	VAN METER INDUSTRIAL INC	Photo Control Buttons	06/30/2023	0	80.79
1000-40-1151-53120	VAN METER INDUSTRIAL INC	Phil F32T8/TL950/Alto 30 pk	06/30/2023	0	273.90 00024733
1000-40-1151-53120	VAN METER INDUSTRIAL INC	Bulbs	06/30/2023	0	10.96
		Vendor Subtotal:			365.65
1000-40-1151-53120	MENARDS (DAVENPORT)	Split Flex	06/30/2023	0	23.92
		Vendor Subtotal:			23.92
1000-40-1151-53130	MENARDS (MUSC)	Boiler Drain	06/30/2023	0	9.99
1000-40-1151-53130	MENARDS (MUSC)	Tee/Elbow	06/30/2023	0	60.62
1000-40-1151-53130	MENARDS (MUSC)	Insulating Tee/Elbow	06/30/2023	0	52.85
1000-40-1151-53130	MENARDS (MUSC)	Elbow	06/30/2023	0	7.38
		Vendor Subtotal:			130.84
1000-40-1151-53140	MENARDS (MUSC)	Foam Brush/Spray Paint	06/30/2023	0	8.16
		Vendor Subtotal:			8.16
1000-40-1151-65310	ALLIANT ENERGY	June Gas - Library	06/30/2023	0	134.29
		Vendor Subtotal:			134.29
1000-40-1151-67320	AMAZON.COM	BVK1200M2 APC Back UPS 1200VA	07/18/2023	0	169.99 00024760
		Vendor Subtotal:			169.99
1000-40-1151-67330	TCM BANK NA VISA	Water Bottle Filling Station (top piece on	06/30/2023	0	229.99 00024611
		Vendor Subtotal:			229.99
1000-40-1611-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	31.94

			Vendor Subtotal:		31.94
1000-40-1611-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023		07/01/2023	0	44.76
			Vendor Subtotal:		44.76
1000-40-1611-51100	MENARDS (MUSC)	Crate	07/18/2023	0	7.85
			Vendor Subtotal:		7.85
1000-40-1611-51100	AMAZON.COM	Notebooks	07/18/2023	0	33.98
			Vendor Subtotal:		33.98
1000-40-1611-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - J Hopkins	06/30/2023	0	77.68
			Vendor Subtotal:		77.68
1000-40-1611-61420	BOLTON & MENK INC	General Engineering Services	06/30/2023	0	450.00
			Vendor Subtotal:		450.00
1000-40-1611-64120	TCM BANK NA VISA	Ares Hotels - Lodging K Coon	06/30/2023	0	940.80
			Vendor Subtotal:		940.80
1000-40-1611-64200	TCM BANK NA VISA	WEF Collection System - Conference K (	06/30/2023	0	1,610.00
			Vendor Subtotal:		1,610.00
1000-40-1611-65260	US CELLULAR	June Cell Phones	06/30/2023	0	51.57
1000-40-1611-65260	US CELLULAR	June Cell Phones	06/30/2023	0	51.57
1000-40-1611-65260	US CELLULAR	June Cell Phones	06/30/2023	0	287.76
1000-40-1611-65260	US CELLULAR	July Cell Phones	07/18/2023	0	149.48
			Vendor Subtotal:		540.38

1000-40-1611-65275	VERIZON WIRELESS	June I-Pads	06/30/2023	0	120.00
		Vendor Subtotal:			120.00
1000-40-1621-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	50.72
		Vendor Subtotal:			50.72
1000-40-1621-46600	RELIANCE STANDARD LIFE INS CO	TD BW Insurance July 2023	07/01/2023	0	155.62
1000-40-1621-46600	RELIANCE STANDARD LIFE INS CO	TD Insurance July 2023	07/01/2023	0	20.27
		Vendor Subtotal:			175.89
1000-40-1621-52300	MENARDS (MUSC)	Safety Shirt	06/30/2023	0	81.95
		Vendor Subtotal:			81.95
1000-40-1621-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - J Leza	06/30/2023	0	177.80
1000-40-1621-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - B Hoon	06/30/2023	0	98.72
1000-40-1621-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - J Murdock	06/30/2023	0	349.53
		Vendor Subtotal:			626.05
1000-40-1621-52400	MENARDS (MUSC)	Glass Cleaner/Cleaning Wipes	07/18/2023	0	32.48
		Vendor Subtotal:			32.48
1000-40-1621-52830	S.J. SMITH CO.	Welding Wire	06/30/2023	0	10.40
1000-40-1621-52830	S.J. SMITH CO.	Welding Supplies	06/30/2023	0	69.68
		Vendor Subtotal:			80.08
1000-40-1621-52830	SHERWIN WILLIAMS	Paint	07/18/2023	0	47.07
		Vendor Subtotal:			47.07
1000-40-1621-52840	S.J. SMITH CO.	Safety Glasses	06/30/2023	0	29.24

		Vendor Subtotal:			29.24
1000-40-1621-53120	MENARDS (MUSC)	Cable/Hose Clamp/Padlock	06/30/2023	0	17.74
		Vendor Subtotal:			17.74
1000-40-1621-53140	MENARDS (MUSC)	Making Tape/Stencil Kit	06/30/2023	0	23.65
		Vendor Subtotal:			23.65
1000-40-1621-53140	PHILLIPS BROS RENTALS INC	Plug	07/18/2023	0	4.59
		Vendor Subtotal:			4.59
1000-40-1621-53150	MENARDS (MUSC)	Steel	07/18/2023	0	41.56
		Vendor Subtotal:			41.56
1000-40-1621-53310	RIVER STONE GROUP	Hot Mix	06/30/2023	0	2,212.78 00024663
		Vendor Subtotal:			2,212.78
1000-40-1621-65260	US CELLULAR	June Cell Phones	06/30/2023	0	51.31
1000-40-1621-65260	US CELLULAR	June Cell Phones	06/30/2023	0	51.31
1000-40-1621-65260	US CELLULAR	June Cell Phones	06/30/2023	0	51.57
1000-40-1621-65260	US CELLULAR	July Cell Phones	07/18/2023	0	148.42
		Vendor Subtotal:			302.61
1000-40-1621-65275	VERIZON WIRELESS	June I-Pads	06/30/2023	0	120.00
		Vendor Subtotal:			120.00
1000-40-1621-65310	ALLIANT ENERGY	June Gas - PW	06/30/2023	0	62.48
1000-40-1621-65310	ALLIANT ENERGY	June Gas - Lower Lot	06/30/2023	0	36.88
1000-40-1621-65310	ALLIANT ENERGY	June Gas - Morgan Bldg	06/30/2023	0	36.88
1000-40-1621-65310	ALLIANT ENERGY	June Gas - PW	06/30/2023	0	48.38
1000-40-1621-65310	ALLIANT ENERGY	June Gas - PW	06/30/2023	0	25.82

			Vendor Subtotal:		210.44
1000-40-1621-67400	BMW BUILDERS II	Clay Street Repair	07/18/2023	0	6,500.00
			Vendor Subtotal:		6,500.00
1000-40-1623-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	5.94
			Vendor Subtotal:		5.94
1000-40-1623-46600	RELIANCE STANDARD LIFE INS CO	LD BW Insurance July 2023	07/01/2023	0	29.81
			Vendor Subtotal:		29.81
1000-40-1623-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - E Evans	06/30/2023	0	160.39
			Vendor Subtotal:		160.39
1000-40-1624-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	3.13
			Vendor Subtotal:		3.13
1000-40-1624-46600	RELIANCE STANDARD LIFE INS CO	LD BW Insurance July 2023	07/01/2023	0	16.38
			Vendor Subtotal:		16.38
1000-40-1624-65320	EASTERN IOWA LIGHT & POWER C	June Power - Hwy 61 & University	06/30/2023	0	121.00
1000-40-1624-65320	EASTERN IOWA LIGHT & POWER C	June Power - Hwy 61 & Mulberry	06/30/2023	0	147.38
1000-40-1624-65320	EASTERN IOWA LIGHT & POWER C	June Power - Bidwell & 38	06/30/2023	0	46.44
1000-40-1624-65320	EASTERN IOWA LIGHT & POWER C	June Power - Bypass Lights	06/30/2023	0	74.46
			Vendor Subtotal:		389.28
1000-40-1641-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	27.93
			Vendor Subtotal:		27.93

1000-40-1641-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023		07/01/2023	0	33.69
	Vendor Subtotal:				33.69
1000-40-1641-62370	GORDON FLESCH COMPANY	Copies	07/18/2023	0	52.00
	Vendor Subtotal:				52.00
	Subtotal for FUND: 1000				307,963.10
3981-30-3981-62460	ABSOLUTE SCIENCE	7/25/23 Finale Event (2 Foam Cannons)	07/18/2023	0	1,700.00
	Vendor Subtotal:				1,700.00
3981-30-3983-61340	RELIABLE NETWORK SOLUTIONS IRNS July		07/18/2023	0	49.00
	Vendor Subtotal:				49.00
3981-30-3983-61340	TCM BANK NA VISA	Apple - Monthly Support	06/30/2023	0	2.99
3981-30-3983-61340	TCM BANK NA VISA	Apple - Monthly Support Tax Charged	06/30/2023	0	0.21
3981-30-3983-61340	TCM BANK NA VISA	Boxcast - Monthly Streaming	06/30/2023	0	219.00
3981-30-3983-61340	TCM BANK NA VISA	Boxcast - Monthly Storage	06/30/2023	0	4.55
	Vendor Subtotal:				226.75
3981-30-3983-61660	MUSCATINE POWER & WATER	Channel 5 Lease	07/18/2023	0	3,600.00
	Vendor Subtotal:				3,600.00
	Subtotal for FUND: 3981				5,575.75
3991-35-3991-52890	TCM BANK NA VISA	Wal-Mart - Paper Products	06/30/2023	0	143.93
	Vendor Subtotal:				143.93
	Subtotal for FUND: 3991				143.93

4155-40-4155-61420	BOLTON & MENK INC	General Engineering Services	06/30/2023	0	186.00
		Vendor Subtotal:			186.00
		Subtotal for FUND: 4155			186.00
4166-40-4166-61420	BOLTON & MENK INC	Park Avenue Project Close Out	06/30/2023	0	4,325.00
		Vendor Subtotal:			4,325.00
		Subtotal for FUND: 4166			4,325.00
4180-40-4180-61420	BOLTON & MENK INC	General Engineering Services	06/30/2023	0	350.00
		Vendor Subtotal:			350.00
4180-40-4180-61660	MARTIN & WHITACRE SURVEYOR	Fulliam Survey Work	07/18/2023	0	495.00
		Vendor Subtotal:			495.00
4180-40-4180-73200	HEUER CONSTRUCTION	Fulliam Project Pay App #2	06/30/2023	0	52,074.72
4180-40-4180-73200	HEUER CONSTRUCTION	Fulliam Ave Project Pay App #2	07/18/2023	0	52,074.71
		Vendor Subtotal:			104,149.43
		Subtotal for FUND: 4180			104,994.43
4195-40-4197-61420	BOLTON & MENK INC	Grandview Ave Reconstruction	06/30/2023	0	33,283.50
		Vendor Subtotal:			33,283.50
4195-40-4197-65100	QUAD CITY TIMES & MUSC JOURN	Public Notice - Grandview Easement	06/30/2023	0	75.62
		Vendor Subtotal:			75.62
4195-40-4197-73200	HEUER CONSTRUCTION	Grandview Ave Pay App #43	07/18/2023	0	75,176.00
4195-40-4197-73200	HEUER CONSTRUCTION	Grandview Pay App #43	06/30/2023	0	93,969.99

Vendor Subtotal:					169,145.99
4195-40-4199-61420	BOLTON & MENK INC	Carver Corner Roundabout	06/30/2023	0	19,088.00
Vendor Subtotal:					19,088.00
Subtotal for FUND: 4195					221,593.11
4276-40-4276-61220	LAW OFFICES OF HOPKINS & HUBBARD	June Legal - Transfer Phase 5	06/30/2023	0	67.50
4276-40-4276-61220	LAW OFFICES OF HOPKINS & HUBBARD	June Legal - Hagerty	06/30/2023	0	1,147.50
Vendor Subtotal:					1,215.00
4276-40-4276-61420	BOLTON & MENK INC	General Engineering Services	06/30/2023	0	93.00
Vendor Subtotal:					93.00
4276-40-4276-61430	STEVE DALBEY	Inspection Services 6/26/23 - 6/30/23	06/30/2023	0	1,209.97
4276-40-4276-61430	STEVE DALBEY	Inspection Services 7/1/23 - 7/9/23	07/18/2023	0	283.90
Vendor Subtotal:					1,493.87
4276-40-4276-62320	SYCAMORE PRINTING INC	West Hill Sewer Notice	06/30/2023	0	14.00
Vendor Subtotal:					14.00
4276-40-4276-65310	ALLIANT ENERGY	June Gas - Juniper	06/30/2023	0	19.12
Vendor Subtotal:					19.12
4276-40-4276-73100	HAGERTY EARTHWORKS	West Hill 4B Pay App #33	06/30/2023	0	13,089.21
4276-40-4276-73100	HAGERTY EARTHWORKS	West Hill 5B Pay App #33	07/18/2023	0	10,471.37
Vendor Subtotal:					23,560.58
4276-40-4276-73100	KE FLATWORK INC	West Hill Phase 6 A/B Pay App #1	07/18/2023	0	18,695.65
4276-40-4276-73100	KE FLATWORK INC	West Hill 6 A/B Pay App #1	06/30/2023	0	78,521.74

Vendor Subtotal:					97,217.39
Subtotal for FUND: 4276					123,612.96
4278-40-4278-69850	TCM BANK NA VISA	Bartlett West Inc - Railroad Permit App	06/30/2023	0	778.00
Vendor Subtotal:					778.00
Subtotal for FUND: 4278					778.00
4491-00-4493-52860	IOWA PRISON INDUSTRIES	Muscatine Trail System Sign: 18"x26"	06/30/2023	0	144.70 00024255
4491-00-4493-52860	IOWA PRISON INDUSTRIES	Freight	06/30/2023	0	15.00
Vendor Subtotal:					159.70
4491-00-4493-73300	CR LANDSCAPING	Installation of Crosswalk for SCIP	06/30/2023	0	11,900.00
Vendor Subtotal:					11,900.00
4491-00-4497-73900	CR LANDSCAPING	Drinking Fountain Concrete Pad	06/30/2023	0	800.00 00024706
Vendor Subtotal:					800.00
Subtotal for FUND: 4491					12,859.70
4638-15-4638-61220	LAW OFFICES OF HOPKINS & HUBBARD	June Legal - Law Enforcement Training I	06/30/2023	0	95.00
Vendor Subtotal:					95.00
Subtotal for FUND: 4638					95.00
4838-35-4838-61660	AUNT RHODIES	Japanese Garden Renovations	06/30/2023	0	1,366.00
4838-35-4838-61660	AUNT RHODIES	Japanese Garden Renovations	06/30/2023	0	38,406.00
4838-35-4838-61660	AUNT RHODIES	Downpayment Phase 2	06/30/2023	0	30,292.01
Vendor Subtotal:					70,064.01

Subtotal for FUND: 4838					70,064.01
4842-00-4844-62530	SULZCO	Haul Dirt from Dredge to Houser/Grandv	06/30/2023	0	8,000.00 00024693
4842-00-4844-62530	SULZCO	Clear/Remove Trees on Mittman Rd	06/30/2023	0	3,850.00
Vendor Subtotal:					11,850.00
Subtotal for FUND: 4842					11,850.00
4848-01-4848-73900	HOFFMANN INC	Watermelon Sculpture #1	07/18/2023	0	17,934.50
Vendor Subtotal:					17,934.50
Subtotal for FUND: 4848					17,934.50
4863-10-4863-61420	BOLTON & MENK INC	New AVGAS Fuel System	06/30/2023	0	10,956.00
Vendor Subtotal:					10,956.00
Subtotal for FUND: 4863					10,956.00
4903-00-4903-61660	CORBIN DESIGN	Wyafinding Master Plan	06/30/2023	0	14,000.85
Vendor Subtotal:					14,000.85
Subtotal for FUND: 4903					14,000.85
5211-40-5211-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	14.88
Vendor Subtotal:					14.88
5211-40-5211-46600	RELIANCE STANDARD LIFE INS CO	LT Insurance July 2023	07/01/2023	0	17.12
Vendor Subtotal:					17.12
5211-40-5211-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - R Chambliss	06/30/2023	0	202.19

		Vendor Subtotal:			202.19
5211-40-5211-52300	KENNETH EICHELBERGER	Reimb Uniforms - K Eichelberger	07/18/2023	0	75.00
		Vendor Subtotal:			75.00
5211-40-5211-52300	JENNIFER FRANKLIN	Reimb Uniforms - J Franklin	07/18/2023	0	54.15
		Vendor Subtotal:			54.15
5211-40-5211-61340	TCM BANK NA VISA	One Year Subscription for Adobe PDF E	06/30/2023	0	179.88 00024625
5211-40-5211-61340	TCM BANK NA VISA	One Year Subscription for Adobe PDF E	06/30/2023	0	10.79
		Vendor Subtotal:			190.67
5211-40-5211-65100	ICAN	Advertising	06/30/2023	0	360.00
		Vendor Subtotal:			360.00
5211-40-5211-65310	ALLIANT ENERGY	June Gas - Transit	06/30/2023	0	26.78
5211-40-5211-65310	ALLIANT ENERGY	June Gas - Transit	06/30/2023	0	20.73
5211-40-5211-65310	ALLIANT ENERGY	June Gas - Transit	06/30/2023	0	11.06
		Vendor Subtotal:			58.57
5211-40-5211-69900	TCM BANK NA VISA	Adobe - Reimb for Tax Charged	06/30/2023	0	-10.79
		Vendor Subtotal:			-10.79
5211-40-5211-69900	ROBERT CHAMBLISS	Reimb CDL - R Chambliss	06/30/2023	0	10.00
		Vendor Subtotal:			10.00
5211-40-5211-69900	JENNIFER FRANKLIN	Reimb CDL J Franklin	06/30/2023	0	39.50
		Vendor Subtotal:			39.50

Subtotal for FUND: 5211				1,011.29
5311-00-0000-23550	RELIANCE STANDARD LIFE INS COPR Batch 00002.06.2023 Life Insurance	06/23/2023	0	0.08
Vendor Subtotal:				0.08
5311-05-5311-46200	RELIANCE STANDARD LIFE INS COLife Insurance July 2023	07/01/2023	0	6.23
Vendor Subtotal:				6.23
5311-05-5311-46600	RELIANCE STANDARD LIFE INS COLTD BW Insurance July 2023	07/01/2023	0	5.58
5311-05-5311-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023	07/01/2023	0	8.09
Vendor Subtotal:				13.67
5311-05-5311-52300	PHELPS CUSTOM IMAGE WEAR Uniforms - L Brower	06/30/2023	0	26.31
Vendor Subtotal:				26.31
Subtotal for FUND: 5311				46.29
5451-25-5451-46200	RELIANCE STANDARD LIFE INS COLife Insurance July 2023	07/01/2023	0	18.13
Vendor Subtotal:				18.13
5451-25-5451-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023	07/01/2023	0	17.21
5451-25-5451-46600	RELIANCE STANDARD LIFE INS COLTD BW Insurance July 2023	07/01/2023	0	15.95
Vendor Subtotal:				33.16
5451-25-5451-52250	MIDWEST TURF SUPPORT Perk Up	07/18/2023	0	440.00 00024787
5451-25-5451-52250	MIDWEST TURF SUPPORT 18-3-6	07/18/2023	0	190.00 00024787
5451-25-5451-52250	MIDWEST TURF SUPPORT Retain	07/18/2023	0	750.00 00024787
5451-25-5451-52250	MIDWEST TURF SUPPORT Glycofuze	07/18/2023	0	750.00 00024787
5451-25-5451-52250	MIDWEST TURF SUPPORT CalpHlex	07/18/2023	0	250.00 00024787
5451-25-5451-52250	MIDWEST TURF SUPPORT Retain Pro Pellets	07/18/2023	0	540.00 00024787
5451-25-5451-52250	MIDWEST TURF SUPPORT ProteSyn	07/18/2023	0	795.00 00024787
5451-25-5451-52250	MIDWEST TURF SUPPORT Maxiplex	07/18/2023	0	175.00 00024787

5451-25-5451-52250	MIDWEST TURF SUPPORT	Knife Plus	07/18/2023	0	780.00 00024787
		Vendor Subtotal:			4,670.00
5451-25-5451-52250	CENTRAL TURF AGRONOMY	0-0-15	07/18/2023	0	480.00 00024816
		Vendor Subtotal:			480.00
5451-25-5451-52750	HYDROTEX INC	Shipping	06/30/2023	0	30.00 00024642
5451-25-5451-52750	HYDROTEX INC	Case of Grease	06/30/2023	0	439.95 00024642
		Vendor Subtotal:			469.95
5451-25-5451-53220	ARNOLD MOTOR SUPPLY	Hydraulic Hose Greensmower	06/30/2023	0	104.87 00024132
		Vendor Subtotal:			104.87
5451-25-5451-53220	NAPA OF MUSCATINE	Dielectric Tune-Up	07/18/2023	0	4.33
		Vendor Subtotal:			4.33
5451-25-5451-53220	PHILLIPS BROS RENTALS INC	Pole Saw Shaft	07/18/2023	0	179.99 00024806
		Vendor Subtotal:			179.99
5451-25-5451-53220	SHERWIN WILLIAMS	White Traffic Paint for Parking Lot	06/30/2023	0	566.70 00024113
		Vendor Subtotal:			566.70
5451-25-5451-53220	VAN WALL EQUIPMENT INC.	Roller for Fairway Reel	06/30/2023	0	263.21 00024155
		Vendor Subtotal:			263.21
5451-25-5451-53220	VAN WALL GOLF	Rotary	07/18/2023	0	47.31
		Vendor Subtotal:			47.31
5451-25-5451-62120	HOWARD FOREST AND PRAIRIE	Tree Removal #10	06/30/2023	0	400.00 00024738

			Vendor Subtotal:		400.00
5451-25-5451-62450	A TECH/FREEMAN ALARM	Security 7/1/23 - 9/30/23	07/18/2023	0	114.00
			Vendor Subtotal:		114.00
5451-25-5451-65210	MUSCATINE POWER & WATER	June Phones - Golf Shed	06/30/2023	0	27.99
			Vendor Subtotal:		27.99
5451-25-5451-65310	ALLIANT ENERGY	June Gas - Golf	06/30/2023	0	41.91
			Vendor Subtotal:		41.91
5451-25-5451-67130	MIDWEST IRRIGATION LLC	Irrigation Repair	06/30/2023	0	400.00 00024066
5451-25-5451-67130	MIDWEST IRRIGATION LLC	Pump House Repair	06/30/2023	0	300.00 00023958
			Vendor Subtotal:		700.00
5451-25-5451-67130	GODDARD HEATING & COOLING	AC Maintenance	07/18/2023	0	85.00
			Vendor Subtotal:		85.00
5451-25-5451-69850	IA DEPT OF NATURAL RESOURCES	Permit Fee	07/18/2023	0	25.00
			Vendor Subtotal:		25.00
5451-25-5452-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	15.50
			Vendor Subtotal:		15.50
5451-25-5452-46600	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	17.90
			Vendor Subtotal:		17.90
5451-25-5452-52810	TCM BANK NA VISA	All Star Pro Golf - Rec Supplies	06/30/2023	0	101.85

			Vendor Subtotal:		101.85
5451-25-5452-52810	WAVELAND GOLF COURSE	Range Balls	06/30/2023	0	700.00
			Vendor Subtotal:		700.00
5451-25-5452-52851	7G DISTRIBUTING LLC	Beer for Resale	07/18/2023	0	674.45
5451-25-5452-52851	7G DISTRIBUTING LLC	Beer for Resale	07/18/2023	0	265.00
5451-25-5452-52851	7G DISTRIBUTING LLC	Beer for Resale	07/18/2023	0	959.60
			Vendor Subtotal:		1,899.05
5451-25-5452-52851	IOWA BEVERAGE	Beer for Resale	07/18/2023	0	1,682.85
			Vendor Subtotal:		1,682.85
5451-25-5452-52852	COCA-COLA BOTTLING COMPANY	Soda for Resale	07/18/2023	0	1,276.03
5451-25-5452-52852	COCA-COLA BOTTLING COMPANY	Soda for Resale	07/18/2023	0	315.35
			Vendor Subtotal:		1,591.38
5451-25-5452-52852	PERFORMANCE FOOD SERVICE	Return	06/30/2023	0	-67.31
5451-25-5452-52852	PERFORMANCE FOOD SERVICE	Food for Resale	06/30/2023	0	742.45
5451-25-5452-52852	PERFORMANCE FOOD SERVICE	Food for Resale	07/18/2023	0	794.37
			Vendor Subtotal:		1,469.51
5451-25-5452-52852	HY-VEE, INC.	Food for Resale	07/18/2023	0	189.52
			Vendor Subtotal:		189.52
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Resale	06/30/2023	0	34.50
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Resale	06/30/2023	0	20.79
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Resale Tax Charged	06/30/2023	0	1.46
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Resale Tax Charged	06/30/2023	0	19.32
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Resale Tax Charged	06/30/2023	0	13.68
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Resale	06/30/2023	0	13.68
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Resale	06/30/2023	0	64.04
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Resale	06/30/2023	0	13.80

5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Resale	06/30/2023	0	21.96
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Resale	06/30/2023	0	69.69
5451-25-5452-52852	TCM BANK NA VISA	Wal-Mart - Resale	06/30/2023	0	13.80
Vendor Subtotal:					286.72
5451-25-5452-52853	CALLAWAY GOLF COMPANY	Callaway Jaws Raw Wedge	06/30/2023	0	125.56 00024650
5451-25-5452-52853	CALLAWAY GOLF COMPANY	Shipping	06/30/2023	0	15.00 00024650
5451-25-5452-52853	CALLAWAY GOLF COMPANY	Shipping	06/30/2023	0	0.21
5451-25-5452-52853	CALLAWAY GOLF COMPANY	Credit on Account	06/30/2023	0	-389.00
5451-25-5452-52853	CALLAWAY GOLF COMPANY	Shipping	06/30/2023	0	15.00 00024705
5451-25-5452-52853	CALLAWAY GOLF COMPANY	Paradym Fairway Wood	06/30/2023	0	247.68 00024705
5451-25-5452-52853	CALLAWAY GOLF COMPANY	Shipping	06/30/2023	0	4.79
Vendor Subtotal:					19.24
5451-25-5452-52853	TITLEIST	Balls for Resale	06/30/2023	0	131.88
Vendor Subtotal:					131.88
5451-25-5452-52853	J&M GOLF INC	City Bag Tags	06/30/2023	0	450.00 00024564
5451-25-5452-52853	J&M GOLF INC	Shipping	06/30/2023	0	25.65 00024564
Vendor Subtotal:					475.65
5451-25-5452-52853	TCM BANK NA VISA	GT Golf Supplies - Resale	06/30/2023	0	83.62
Vendor Subtotal:					83.62
5451-25-5452-52890	MENARDS (MUSC)	Lunch Bags/Charmin	06/30/2023	0	39.24
5451-25-5452-52890	MENARDS (MUSC)	LP Tank Exchange	07/18/2023	0	59.76
Vendor Subtotal:					99.00
5451-25-5452-63300	HARRIS GOLF CARS	June 2023	06/30/2023	0	822.50
5451-25-5452-63300	HARRIS GOLF CARS	Rental Cars	06/30/2023	0	920.00 00024339
5451-25-5452-63300	HARRIS GOLF CARS	Credit on Account	06/30/2023	0	-240.80
Vendor Subtotal:					1,501.70

5451-25-5452-63300	TCM BANK NA VISA	Harris Golf Carts - Equipment Rental	06/30/2023	0	240.80
		Vendor Subtotal:			240.80
5451-25-5452-65100	ICAN	Advertising	06/30/2023	0	120.00
5451-25-5452-65100	ICAN	Advertising	06/30/2023	0	120.00
		Vendor Subtotal:			240.00
		Subtotal for FUND: 5451			18,977.72
5466-25-5466-38350	WILLIAM MATHIS	Reimb Overcharge Fuel	07/18/2023	0	27.00
		Vendor Subtotal:			27.00
		Subtotal for FUND: 5466			27.00
5642-00-0000-23550	RELIANCE STANDARD LIFE INS COPR Batch 00002.06.2023	Life Insurance	06/23/2023	0	0.69
		Vendor Subtotal:			0.69
5642-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00002.06.2023	Optional Life	06/23/2023	0	183.89
5642-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00001.06.2023	Optional Life	06/09/2023	0	183.87
		Vendor Subtotal:			367.76
5642-45-5642-46200	RELIANCE STANDARD LIFE INS COLife Insurance July 2023		07/01/2023	0	42.03
		Vendor Subtotal:			42.03
5642-45-5642-46600	RELIANCE STANDARD LIFE INS COLTD BW Insurance July 2023		07/01/2023	0	88.22
5642-45-5642-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023		07/01/2023	0	33.58
		Vendor Subtotal:			121.80
5642-45-5642-52300	JOSEPH BARTON	Reimb Shoes - J Barton	07/18/2023	0	150.00
		Vendor Subtotal:			150.00

5642-45-5642-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - J Barton	06/30/2023	0	128.88
		Vendor Subtotal:			128.88
5642-45-5642-52890	ARNOLD MOTOR SUPPLY	LED/Female Pin	07/18/2023	0	72.74
		Vendor Subtotal:			72.74
5642-45-5642-62245	REPUBLIC SERVICES #400	Recycling June	06/30/2023	0	32,533.20
		Vendor Subtotal:			32,533.20
5642-45-5642-62285	MICHAEL WEIKERT JR	Scrap Appliances	06/30/2023	0	414.00
		Vendor Subtotal:			414.00
5642-45-5642-62410	PEOPLEREADY INC	Temp Employee Week Ending 7/9/23	07/18/2023	0	202.37
		Vendor Subtotal:			202.37
5642-45-5642-65310	ALLIANT ENERGY	June Gas - Transfer Garage	06/30/2023	0	40.69
		Vendor Subtotal:			40.69
5642-45-5642-65410	MUSCATINE POWER & WATER	June Water - Recycle	06/30/2023	0	35.57
		Vendor Subtotal:			35.57
5642-45-5642-65420	MUSCATINE POWER & WATER	June Sewer - Recycle	06/30/2023	0	13.40
5642-45-5642-65420	MUSCATINE POWER & WATER	June Sewer - Recycle	06/30/2023	0	24.96
		Vendor Subtotal:			38.36
		Subtotal for FUND: 5642			34,148.09
5652-00-0000-23550	RELIANCE STANDARD LIFE INS	COPR Batch 00002.06.2023 Life Insurance	06/23/2023	0	0.11

			Vendor Subtotal:	0.11
5652-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00002.06.2023 Optional Life	06/23/2023	0	41.37
5652-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00001.06.2023 Optional Life	06/09/2023	0	41.39
			Vendor Subtotal:	82.76
5652-45-5652-46200	RELIANCE STANDARD LIFE INS COLife Insurance July 2023	07/01/2023	0	9.56
			Vendor Subtotal:	9.56
5652-45-5652-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023	07/01/2023	0	11.01
			Vendor Subtotal:	11.01
5652-45-5652-52890	VAN METER INDUSTRIAL INC Parts	06/30/2023	0	96.44
5652-45-5652-52890	VAN METER INDUSTRIAL INC Parts	06/30/2023	0	92.69
			Vendor Subtotal:	189.13
5652-45-5652-61220	LAW OFFICES OF HOPKINS & HUBB June Legal - Winter	06/30/2023	0	1,451.20
5652-45-5652-61220	LAW OFFICES OF HOPKINS & HUBB June Legal - Landfill	06/30/2023	0	100.00
			Vendor Subtotal:	1,551.20
5652-45-5652-61420	SCS ENGINEERS 2023 FY SCADA System Management	06/30/2023	0	1,666.64
5652-45-5652-61420	SCS ENGINEERS 2023-2024 FY On-Call Support	06/30/2023	0	994.25
			Vendor Subtotal:	2,660.89
5652-45-5652-62520	JON BRAUNS June 2023 Leachate Hauling	06/30/2023	0	3,570.00
			Vendor Subtotal:	3,570.00
5652-45-5652-62530	RITTMER INC June 2023 Landfill	06/30/2023	0	40,150.00
			Vendor Subtotal:	40,150.00

5652-45-5652-65320	EASTERN IOWA LIGHT & POWER C	June Power - Ward	06/30/2023	0	102.71
5652-45-5652-65320	EASTERN IOWA LIGHT & POWER C	June Power - Landfill	06/30/2023	0	76.87
	Vendor Subtotal:				179.58
	Subtotal for FUND: 5652				48,404.24
5658-45-5658-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	19.07
	Vendor Subtotal:				19.07
5658-45-5658-46600	RELIANCE STANDARD LIFE INS CO	LT Insurance July 2023	07/01/2023	0	16.28
5658-45-5658-46600	RELIANCE STANDARD LIFE INS CO	LT BW Insurance July 2023	07/01/2023	0	39.06
	Vendor Subtotal:				55.34
5658-45-5658-52750	ARNOLD MOTOR SUPPLY	Grease Tube	07/18/2023	0	53.40
	Vendor Subtotal:				53.40
5658-45-5658-52750	LINDE GAS & EQUIPMENT INC	Cylinder Lease	06/30/2023	0	119.20
	Vendor Subtotal:				119.20
5658-45-5658-52830	ARNOLD MOTOR SUPPLY	Drill Bits	06/30/2023	0	8.68
	Vendor Subtotal:				8.68
5658-45-5658-52890	ARNOLD MOTOR SUPPLY	Air Chuck	07/18/2023	0	17.73
	Vendor Subtotal:				17.73
5658-45-5658-52890	VAN METER INDUSTRIAL INC	Emergency Lights	06/30/2023	0	64.14
	Vendor Subtotal:				64.14
5658-45-5658-52890	AMAZON.COM	Radio	07/18/2023	0	87.18

			Vendor Subtotal:		87.18
5658-45-5658-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Transfer	06/30/2023	0	11.51
5658-45-5658-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Transfer	07/18/2023	0	11.51
			Vendor Subtotal:		23.02
5658-45-5658-62270	SCOTT COUNTY WASTE COMMISS	Monitors/TV Disposal	06/30/2023	0	3,899.50
			Vendor Subtotal:		3,899.50
5658-45-5658-62285	MICHAEL WEIKERT JR	Scrap Appliances	06/30/2023	0	924.00
			Vendor Subtotal:		924.00
5658-45-5658-62410	TEAM STAFFING SOLUTIONS INC	Temp Employee Week Ending 7/2/23	06/30/2023	0	324.00
5658-45-5658-62410	TEAM STAFFING SOLUTIONS INC	Temp Employee Week Ending 7/9/23	07/18/2023	0	90.00
			Vendor Subtotal:		414.00
5658-45-5658-62450	INTEGRATED TECHNOLOGY PART	Security	07/18/2023	0	19.95
			Vendor Subtotal:		19.95
5658-45-5658-62520	JON BRAUNS	June 2023 Solid Waste Hauling	06/30/2023	0	23,736.00
5658-45-5658-62520	JON BRAUNS	June 2023 Fuel Surcharge	06/30/2023	0	1,907.97
			Vendor Subtotal:		25,643.97
5658-45-5658-65210	MUSCATINE POWER & WATER	June Phone - Transfer	06/30/2023	0	124.96
			Vendor Subtotal:		124.96
5658-45-5658-65220	MUSCATINE POWER & WATER	June LD - Transfer	06/30/2023	0	2.27
			Vendor Subtotal:		2.27

5658-45-5658-65310	ALLIANT ENERGY	June Gas - Transfer	06/30/2023	0	73.02
		Vendor Subtotal:			73.02
5658-45-5658-65320	MUSCATINE POWER & WATER	June Electric - Transfer	06/30/2023	0	2,732.68
		Vendor Subtotal:			2,732.68
5658-45-5658-65410	MUSCATINE POWER & WATER	June Water - Transfer	06/30/2023	0	94.40
		Vendor Subtotal:			94.40
5658-45-5658-65420	MUSCATINE POWER & WATER	June Sewer - Transfer	06/30/2023	0	13.40
5658-45-5658-65420	MUSCATINE POWER & WATER	June Sewer - Transfer	06/30/2023	0	229.71
		Vendor Subtotal:			243.11
5658-45-5658-67330	MIDWEST ALARM SERVICES	Service Call	06/30/2023	0	165.00
		Vendor Subtotal:			165.00
5658-45-5658-69400	TCM BANK NA VISA	US Composting Council - Membership	06/30/2023	0	24.00
		Vendor Subtotal:			24.00
		Subtotal for FUND: 5658			34,808.62
5660-00-0000-23550	RELIANCE STANDARD LIFE INS COPR Batch 00002.06.2023	Life Insurance	06/23/2023	0	1.20
		Vendor Subtotal:			1.20
5660-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00002.06.2023	Optional Life	06/23/2023	0	154.78
5660-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00001.06.2023	Optional Life	06/09/2023	0	154.78
		Vendor Subtotal:			309.56
5660-50-5661-46200	RELIANCE STANDARD LIFE INS COLife Insurance	July 2023	07/01/2023	0	30.26

			Vendor Subtotal:	30.26
5660-50-5661-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023	07/01/2023	0	39.01
			Vendor Subtotal:	39.01
5660-50-5661-51200	TCM BANK NA VISA WEF - Books	06/30/2023	0	135.99
			Vendor Subtotal:	135.99
5660-50-5661-61220	LAW OFFICES OF HOPKINS & HUBBARD June Legal - Wastewater Testing	06/30/2023	0	320.00
			Vendor Subtotal:	320.00
5660-50-5661-62370	GORDON FLESCH COMPANY Copier Maintenance	06/30/2023	0	15.10
			Vendor Subtotal:	15.10
5660-50-5661-64120	TCM BANK NA VISA Best Western - Lodging Koch	06/30/2023	0	230.72
			Vendor Subtotal:	230.72
5660-50-5661-66300	ARTHUR J GALLAGHER RISK MNGT Dredge Excess Insurance	07/18/2023	0	13,615.00
5660-50-5661-66300	ARTHUR J GALLAGHER RISK MNGT 2nd Layer Dredge Excess Insurance	07/18/2023	0	9,350.00
5660-50-5661-66300	ARTHUR J GALLAGHER RISK MNGT Hull Dredge Insurance	07/18/2023	0	15,534.00
			Vendor Subtotal:	38,499.00
5660-50-5662-46200	RELIANCE STANDARD LIFE INS COLife Insurance July 2023	07/01/2023	0	51.44
			Vendor Subtotal:	51.44
5660-50-5662-46600	RELIANCE STANDARD LIFE INS COLTD BW Insurance July 2023	07/01/2023	0	92.76
5660-50-5662-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023	07/01/2023	0	37.64
			Vendor Subtotal:	130.40

5660-50-5662-52300	JACOB DAHNKE	Reimb Shoes - J Dahnke	07/18/2023	0	125.18
		Vendor Subtotal:			125.18
5660-50-5662-52740	ARNOLD MOTOR SUPPLY	Oil	07/18/2023	0	33.04
		Vendor Subtotal:			33.04
5660-50-5662-52840	MENARDS (MUSC)	Gloves	06/30/2023	0	9.48
		Vendor Subtotal:			9.48
5660-50-5662-52840	PHELPS THE UNIFORM SPECIALIST	First Aid Supplies	07/18/2023	0	50.00
5660-50-5662-52840	PHELPS THE UNIFORM SPECIALIST	First Aid Supplies	07/18/2023	0	50.00
5660-50-5662-52840	PHELPS THE UNIFORM SPECIALIST	First Aid Supplies	07/18/2023	0	50.00
		Vendor Subtotal:			150.00
5660-50-5662-53120	GRAINGER DEPT 802675066	Fuses	07/18/2023	0	25.17
		Vendor Subtotal:			25.17
5660-50-5662-53120	MENARDS (MUSC)	Bulbs	06/30/2023	0	11.99
		Vendor Subtotal:			11.99
5660-50-5662-53120	AMAZON.COM	Outlet Strip for Dell Rack System	07/18/2023	0	133.94 00024786
		Vendor Subtotal:			133.94
5660-50-5662-53130	TCM BANK NA VISA	Woodford RK-65 Repair Kits	06/30/2023	0	105.19 00024727
5660-50-5662-53130	TCM BANK NA VISA	BFO - Supplies	06/30/2023	0	92.90
		Vendor Subtotal:			198.09
5660-50-5662-53210	FERGUSON WATERWORKS	Repair Parts for Eclipse #2 Yard Hydrant	06/30/2023	0	1,221.26 00024528
		Vendor Subtotal:			1,221.26

5660-50-5662-53220	ARNOLD MOTOR SUPPLY	Mount/Plug	07/18/2023	0	41.74
		Vendor Subtotal:			41.74
5660-50-5662-53220	MENARDS (MUSC)	Batteries/Gloves	07/18/2023	0	82.00
		Vendor Subtotal:			82.00
5660-50-5662-53340	WENDLING QUARRIES INC	1" Rock	06/30/2023	0	177.95 00024684
		Vendor Subtotal:			177.95
5660-50-5662-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Rugs WPCP	07/18/2023	0	257.29
5660-50-5662-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Rugs WPCP	07/18/2023	0	257.29
		Vendor Subtotal:			514.58
5660-50-5662-62250	LAJEK PEST CONTROL SOLUTIONS	Pest Control	07/18/2023	0	45.00
		Vendor Subtotal:			45.00
5660-50-5662-65210	LUCAS COMMUNICATION INC	Phones	07/18/2023	0	612.66
		Vendor Subtotal:			612.66
5660-50-5662-65260	VERIZON WIRELESS	June Cell Phones	06/30/2023	0	176.85
		Vendor Subtotal:			176.85
5660-50-5662-65310	ALLIANT ENERGY	June Gas - Grit Bldg	06/30/2023	0	2,378.05
5660-50-5662-65310	ALLIANT ENERGY	June Gas - WPCP Plant	06/30/2023	0	8,601.40
		Vendor Subtotal:			10,979.45
5660-50-5662-65320	MUSCATINE POWER & WATER	June Electric - W Bank	06/30/2023	0	16,223.76
5660-50-5662-65320	MUSCATINE POWER & WATER	June Electric - E Bank	06/30/2023	0	19,674.79

			Vendor Subtotal:		35,898.55
5660-50-5662-67320	MENARDS (MUSC)	Emergency Air Conditioner for Lab	07/18/2023	0	649.99 00024779
			Vendor Subtotal:		649.99
5660-50-5662-67320	IAS ENGINEERING	Troubleshoot Damage Caused by Power	06/30/2023	0	1,016.00 00024559
			Vendor Subtotal:		1,016.00
5660-50-5663-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	17.26
			Vendor Subtotal:		17.26
5660-50-5663-46600	RELIANCE STANDARD LIFE INS CO	LTD BW Insurance July 2023	07/01/2023	0	16.31
5660-50-5663-46600	RELIANCE STANDARD LIFE INS CO	LTD Insurance July 2023	07/01/2023	0	16.24
			Vendor Subtotal:		32.55
5660-50-5663-52830	MOTION INDUSTRIES INC	Combo Wrench/Sockets	06/30/2023	0	70.45
			Vendor Subtotal:		70.45
5660-50-5663-52830	AMAZON.COM	Lever Action Chainfall	06/30/2023	0	156.98 00024721
			Vendor Subtotal:		156.98
5660-50-5663-52840	MENARDS (MUSC)	32' Extension Ladder	06/30/2023	0	475.00 00024745
			Vendor Subtotal:		475.00
5660-50-5663-53120	GRAINGER DEPT 802675066	Capacitor	07/18/2023	0	10.88
			Vendor Subtotal:		10.88
5660-50-5663-53120	VAN METER INDUSTRIAL INC	Connectors	07/18/2023	0	16.64

Vendor Subtotal:					16.64
5660-50-5663-53210	MENARDS (MUSC)	Filter	06/30/2023	0	47.94
Vendor Subtotal:					47.94
5660-50-5663-53220	FASTENAL COMPANY	Zip Ties	06/30/2023	0	26.64
5660-50-5663-53220	FASTENAL COMPANY	Shackles	06/30/2023	0	63.82
Vendor Subtotal:					90.46
5660-50-5663-53220	MENARDS (MUSC)	Switch Plate/Tarp Straps	06/30/2023	0	21.55
Vendor Subtotal:					21.55
5660-50-5663-62150	GRASSHOPPER LAWN CARE & ALL	June Mowing	06/30/2023	0	880.00
5660-50-5663-62150	GRASSHOPPER LAWN CARE & ALL	Mowing	06/30/2023	0	65.00
Vendor Subtotal:					945.00
5660-50-5663-65260	VERIZON WIRELESS	June Cell Phones	06/30/2023	0	176.84
Vendor Subtotal:					176.84
5660-50-5663-65310	ALLIANT ENERGY	June Gas - Arbor Commons	06/30/2023	0	40.65
5660-50-5663-65310	ALLIANT ENERGY	June Gas - Schley	06/30/2023	0	41.37
Vendor Subtotal:					82.02
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Love's	06/30/2023	0	47.14
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Sampson	06/30/2023	0	76.00
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Miles	06/30/2023	0	147.92
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Stewart	06/30/2023	0	631.40
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Arbor Commons	06/30/2023	0	36.88
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - 57th	06/30/2023	0	324.47
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Progress	06/30/2023	0	225.53
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Tipton	06/30/2023	0	238.55
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Canon	06/30/2023	0	141.08
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Spinning Wheel Ct	06/30/2023	0	36.15

5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Houser	06/30/2023	0	97.87
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Slough	06/30/2023	0	107.60
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Sunset	06/30/2023	0	90.89
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Mad Creek	06/30/2023	0	1,031.61
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Papoose	06/30/2023	0	2,323.71
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Isett	06/30/2023	0	2,217.32
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Hershey	06/30/2023	0	46.29
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Hershey B.U.	06/30/2023	0	26.00
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Bond	06/30/2023	0	183.58
5660-50-5663-65320	MUSCATINE POWER & WATER	June Electric - Schley	06/30/2023	0	205.03
5660-50-5663-65320	MUSCATINE POWER & WATER	June Water - Magnolia	06/30/2023	0	28.53

Vendor Subtotal: 8,263.55

5660-50-5663-65410	MUSCATINE POWER & WATER	June Water - Sampson	06/30/2023	0	19.79
5660-50-5663-65410	MUSCATINE POWER & WATER	June Water - Miles	06/30/2023	0	19.79
5660-50-5663-65410	MUSCATINE POWER & WATER	June Water - Stewart	06/30/2023	0	25.31
5660-50-5663-65410	MUSCATINE POWER & WATER	June Water - Arbor Commons	06/30/2023	0	23.74
5660-50-5663-65410	MUSCATINE POWER & WATER	June Water - 57th	06/30/2023	0	66.01
5660-50-5663-65410	MUSCATINE POWER & WATER	June Water - Progress	06/30/2023	0	24.52
5660-50-5663-65410	MUSCATINE POWER & WATER	June Water - Tipton	06/30/2023	0	19.79
5660-50-5663-65410	MUSCATINE POWER & WATER	June Water - Canon	06/30/2023	0	39.57
5660-50-5663-65410	MUSCATINE POWER & WATER	June Water - Houser	06/30/2023	0	22.92
5660-50-5663-65410	MUSCATINE POWER & WATER	June Water - Mad Creek	06/30/2023	0	62.20
5660-50-5663-65410	MUSCATINE POWER & WATER	June Water - Papoose	06/30/2023	0	63.07
5660-50-5663-65410	MUSCATINE POWER & WATER	June Water - Isett	06/30/2023	0	96.59
5660-50-5663-65410	MUSCATINE POWER & WATER	June Water - Hershey	06/30/2023	0	19.79
5660-50-5663-65410	MUSCATINE POWER & WATER	June Water - Bond	06/30/2023	0	23.71
5660-50-5663-65410	MUSCATINE POWER & WATER	June Water - Schley	06/30/2023	0	19.79

Vendor Subtotal: 546.59

5660-50-5665-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	25.89
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Vendor Subtotal: 25.89

5660-50-5665-46600	RELIANCE STANDARD LIFE INS CO	LTB Insurance July 2023	07/01/2023	0	31.20
5660-50-5665-46600	RELIANCE STANDARD LIFE INS CO	LTB Insurance July 2023	07/01/2023	0	22.56

Vendor Subtotal: 53.76

5660-50-5665-52210	AIRGAS USA LLC	Argon	06/30/2023	0	214.12 00024677
		Vendor Subtotal:			214.12
5660-50-5665-52210	MIDLAND SCIENTIFIC INC	Lab Supplies	07/18/2023	0	1,624.70 00024772
		Vendor Subtotal:			1,624.70
5660-50-5665-52210	SCP SCIENCE	BOD-300 Tub Maintenance Kit	07/18/2023	0	424.00 00024766
5660-50-5665-52210	SCP SCIENCE	Freight	07/18/2023	0	55.00
		Vendor Subtotal:			479.00
5660-50-5665-52210	THERMO ELECTRON NORTH AMER	Dionex AS22/Eluent Concentrate	06/30/2023	0	222.00
		Vendor Subtotal:			222.00
5660-50-5665-52210	ULINE	Lab Supplies	07/18/2023	0	127.69 00024767
5660-50-5665-52210	ULINE	Lab Supplies	07/18/2023	0	22.00
		Vendor Subtotal:			149.69
5660-50-5665-52210	UNITED STATES PLASTIC CORPOR.	Lab Tubing	07/18/2023	0	72.38
		Vendor Subtotal:			72.38
5660-50-5665-53220	MENARDS (MUSC)	Batteries	07/18/2023	0	9.26
		Vendor Subtotal:			9.26
5660-50-5665-62510	STATE HYGIENIC LABORATORY A	Testing	06/30/2023	0	500.00
		Vendor Subtotal:			500.00
5660-50-5665-62510	MICROBAC LABORATORIES INC	Testing	06/30/2023	0	307.52
		Vendor Subtotal:			307.52

5660-50-5665-62530	IOWA DEPT OF NATURAL RESOUR	Lab Certification	07/18/2023	0	3,300.00 00024768
		Vendor Subtotal:			3,300.00
5660-50-5665-63300	AIRGAS USA LLC	Rental	06/30/2023	0	44.77
		Vendor Subtotal:			44.77
5660-50-5665-63500	PHELPS THE UNIFORM SPECIALIST	Laundry - Lab Coats WPCP	07/18/2023	0	27.16
5660-50-5665-63500	PHELPS THE UNIFORM SPECIALIST	Laundry - Lab Coats WPCP	07/18/2023	0	27.16
		Vendor Subtotal:			54.32
5660-50-5666-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	9.39
		Vendor Subtotal:			9.39
5660-50-5666-46600	RELIANCE STANDARD LIFE INS CO	TD BW Insurance July 2023	07/01/2023	0	51.63
		Vendor Subtotal:			51.63
5660-50-5666-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - J Allen	06/30/2023	0	99.96
		Vendor Subtotal:			99.96
5660-50-5666-52730	HARMS OIL COMPANY	Diesel Fuel	07/18/2023	0	17,524.04 00024778
		Vendor Subtotal:			17,524.04
5660-50-5666-52740	RAINBO OIL CO-JET BULK OIL	55 Gallon- Citgo Hydurance AW Super N	07/18/2023	0	1,100.55 00024782
5660-50-5666-52740	RAINBO OIL CO-JET BULK OIL	Freight	07/18/2023	0	75.00
		Vendor Subtotal:			1,175.55
5660-50-5666-52740	TCM BANK NA VISA	Diesel Oil	06/30/2023	0	389.94 00024547
5660-50-5666-52740	TCM BANK NA VISA	Tractor Oil	06/30/2023	0	259.96 00024685
		Vendor Subtotal:			649.90

5660-50-5666-53130	TCM BANK NA VISA	Zoeller N151- 1/3 HP Cast Iron Eff. Pum	06/30/2023	0	449.00 00024584
		Vendor Subtotal:			449.00
5660-50-5666-62510	STATE HYGIENIC LABORATORY A	Testing	06/30/2023	0	196.00
		Vendor Subtotal:			196.00
5660-50-5666-62530	BOB'S CRANE SERVICE L C	Crane Fee for Harbor Dredge	07/18/2023	0	590.00 00024905
		Vendor Subtotal:			590.00
5660-50-5666-65320	EASTERN IOWA LIGHT & POWER C	June Power - Musser	06/30/2023	0	83.00
		Vendor Subtotal:			83.00
5660-50-5666-69900	TCM BANK NA VISA	Muscatine Co Recorder - Boat Registrati	06/30/2023	0	47.28
		Vendor Subtotal:			47.28
5660-50-5666-74200	TCM BANK NA VISA	Ellis 1600 Mitre Band Saw #1600 for Cut	06/30/2023	0	3,800.00 00024622
5660-50-5666-74200	TCM BANK NA VISA	Dredge Repairs	06/30/2023	0	904.47 00024470
5660-50-5666-74200	TCM BANK NA VISA	Lug-All 4000 Cable Ratchet Hoist-Winch	06/30/2023	0	2,799.00 00024691
		Vendor Subtotal:			7,503.47
5660-50-5666-74200	BAMBAUER EQUIPMENT	6" Hose	06/30/2023	0	4,990.00 00024692
		Vendor Subtotal:			4,990.00
5660-50-5668-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	3.13
		Vendor Subtotal:			3.13
5660-50-5668-46600	RELIANCE STANDARD LIFE INS CO	TD BW Insurance July 2023	07/01/2023	0	16.31
		Vendor Subtotal:			16.31

5660-50-5668-52300	JOHN SWAILS	Reimb Shoes - J Swails	07/18/2023	0	150.00
		Vendor Subtotal:			150.00
5660-50-5668-52830	MENARDS (MUSC)	Tools	06/30/2023	0	18.06
5660-50-5668-52830	MENARDS (MUSC)	Handle/Drill Bits	06/30/2023	0	45.97
		Vendor Subtotal:			64.03
5660-50-5668-52840	MENARDS (MUSC)	Gloves	06/30/2023	0	3.84
		Vendor Subtotal:			3.84
5660-50-5668-53130	GRAINGER DEPT 802675066	Fittings	06/30/2023	0	145.88 00024742
		Vendor Subtotal:			145.88
5660-50-5668-67130	NUTRI JECT SYSTEMS, INC	Emergency Repairs to Install 4 Mixing N	07/18/2023	0	5,625.00 00024911
		Vendor Subtotal:			5,625.00
		Subtotal for FUND: 5660			149,254.13
5664-00-0000-23550	RELIANCE STANDARD LIFE INS COPR Batch 00002.06.2023 Life Insurance		06/23/2023	0	0.24
		Vendor Subtotal:			0.24
5664-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00002.06.2023 Optional Life		06/23/2023	0	37.16
5664-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00001.06.2023 Optional Life		06/09/2023	0	35.86
		Vendor Subtotal:			73.02
5664-40-5664-46200	RELIANCE STANDARD LIFE INS COLife Insurance July 2023		07/01/2023	0	31.63
		Vendor Subtotal:			31.63
5664-40-5664-46600	RELIANCE STANDARD LIFE INS COLTD BW Insurance July 2023		07/01/2023	0	65.14

5664-40-5664-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023	07/01/2023	0	24.60
	Vendor Subtotal:			89.74
5664-40-5664-52300	PHELPS CUSTOM IMAGE WEAR Uniforms - R Metzger	06/30/2023	0	83.88
	Vendor Subtotal:			83.88
5664-40-5664-52720	TCM BANK NA VISA Kwik Star - Fuel	06/30/2023	0	43.62
	Vendor Subtotal:			43.62
5664-40-5664-52840	S.J. SMITH CO. Safety Glasses	07/18/2023	0	99.99
	Vendor Subtotal:			99.99
5664-40-5664-65260	US CELLULAR July Cell Phones	07/18/2023	0	52.73
5664-40-5664-65260	US CELLULAR June Cell Phones	06/30/2023	0	54.65
	Vendor Subtotal:			107.38
5664-40-5664-65275	VERIZON WIRELESS June I-Pads	06/30/2023	0	80.08
	Vendor Subtotal:			80.08
5664-40-5664-73100	INSITUFORM TECHNOLOGIES LLC Sewer Lining Retainage	06/30/2023	0	5,625.05
	Vendor Subtotal:			5,625.05
5664-50-5667-46200	RELIANCE STANDARD LIFE INS COLife Insurance July 2023	07/01/2023	0	7.31
	Vendor Subtotal:			7.31
5664-50-5667-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023	07/01/2023	0	10.01
	Vendor Subtotal:			10.01
	Subtotal for FUND: 5664			6,251.95

5711-10-5711-52710	CARVER AERO INC	Fuel	07/18/2023	0	37.76
5711-10-5711-52710	CARVER AERO INC	Fuel	07/18/2023	0	37.71
Vendor Subtotal:					75.47
5711-10-5711-65320	MUSCATINE POWER & WATER	June Sewer - Airport Comm	06/30/2023	0	46.08
5711-10-5711-65320	MUSCATINE POWER & WATER	June Sewer - Airport Lights	06/30/2023	0	33.93
5711-10-5711-65320	MUSCATINE POWER & WATER	June Sewer - Airport Comm	06/30/2023	0	35.73
5711-10-5711-65320	MUSCATINE POWER & WATER	June Sewer - Runway	06/30/2023	0	52.53
5711-10-5711-65320	MUSCATINE POWER & WATER	June Sewer - Airport Gate	06/30/2023	0	37.52
Vendor Subtotal:					205.79
Subtotal for FUND: 5711					281.26
5811-00-0000-23550	RELIANCE STANDARD LIFE INS	COPR Batch 00002.06.2023 Life Insurance	06/23/2023	0	0.40
Vendor Subtotal:					0.40
5811-20-5811-46200	RELIANCE STANDARD LIFE INS	COLife Insurance July 2023	07/01/2023	0	17.74
Vendor Subtotal:					17.74
5811-20-5811-46600	RELIANCE STANDARD LIFE INS	COLTD Insurance July 2023	07/01/2023	0	21.68
Vendor Subtotal:					21.68
5811-20-5811-51100	AMAZON.COM	Plastic Clipboards 12.5" x 9" 6pk	07/18/2023	0	15.88 00024781
5811-20-5811-51100	AMAZON.COM	JAM PAPER Heavy Duty Plastic Pocket	07/18/2023	0	14.69 00024781
Vendor Subtotal:					30.57
5811-20-5811-51300	STAPLES ADVANTAGE	HP30A (CF230A) Black Toner	06/30/2023	0	120.62 00024515
Vendor Subtotal:					120.62
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#2170-20300 Curaplex DART No Syring	06/30/2023	0	24.75 00024444
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#400125 MAD Nasal Intranasal Mucosa	06/30/2023	0	24.75 00024686

5811-20-5811-52840	BOUND TREE MEDICAL LLC	#533-MS-001FL Flat Cot Cover Dark Bl	06/30/2023	0	98.99 00024686
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#73211 SMART Commander Kit with E	06/30/2023	0	217.99 00024697
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#73243 SMART Commander Replacem	06/30/2023	0	22.99 00024697
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#2530-88201 PAX Multi Organizer with	06/30/2023	0	70.99 00024697
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#230005 Ambu BlueSensor SP 10 Pouch	06/30/2023	0	916.00 00024699
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1015-47145 Curaplex TritonGrip EP X	06/30/2023	0	899.50 00024699
5811-20-5811-52840	BOUND TREE MEDICAL LLC	G3 Responder Red	06/30/2023	0	633.04
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#2130-42560 Thomas Select ET Tube H	07/18/2023	0	24.45 00024776
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1350-53210 Triple Antibiotic Ointment	07/18/2023	0	24.49 00024776
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#670161-KIT Curaplex Assure Prism Or	07/18/2023	0	71.99 00024776
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#2763-53050 Assure Prism Multi Blood	07/18/2023	0	56.45 00024776
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#279-3611BX Flexible Adhesive Bandag	07/18/2023	0	7.78 00024776
Vendor Subtotal:					3,094.16
5811-20-5811-52840	S.J. SMITH CO.	Medical Oxygen	06/30/2023	0	91.76
Vendor Subtotal:					91.76
5811-20-5811-52840	WESTER DRUG	June 2023	06/30/2023	0	60.00
Vendor Subtotal:					60.00
5811-20-5811-52840	AMAZON.COM	Binoculars	07/18/2023	0	29.98
5811-20-5811-52840	AMAZON.COM	Binoculars	07/18/2023	0	24.98
Vendor Subtotal:					54.96
5811-20-5811-52840	UNITYPOINT HEALTH	Ambulance Stock June 2023	06/30/2023	0	438.54
Vendor Subtotal:					438.54
5811-20-5811-52840	MASIMO	#2919 E1 Ear Sensor – Box /10	06/30/2023	0	480.00 00024455
5811-20-5811-52840	MASIMO	#2515 Neo Sensor – Box 20	06/30/2023	0	270.00 00024455
5811-20-5811-52840	MASIMO	#4459 Nomoline-O Nasal/Oral w/ CO2/C	06/30/2023	0	400.00 00024455
Vendor Subtotal:					1,150.00
5811-20-5811-52840	TCM BANK NA VISA	Hy-Vee - Ambulance Supplies	06/30/2023	0	74.91

		Vendor Subtotal:			74.91
5811-20-5811-52840	VENTEC LIFE SYSTEMS SALES	VOCSN Removable Rechargeable Batter	07/18/2023	0	1,135.66 00024774
5811-20-5811-52840	VENTEC LIFE SYSTEMS SALES	VOCSN Removable Battery Quick Charg	07/18/2023	0	223.69 00024774
5811-20-5811-52840	VENTEC LIFE SYSTEMS SALES	Freight	07/18/2023	0	11.40
		Vendor Subtotal:			1,370.75
5811-20-5811-52890	ARNOLD MOTOR SUPPLY	Cutting Compound/Towels	06/30/2023	0	51.87
		Vendor Subtotal:			51.87
5811-20-5811-53220	ARNOLD MOTOR SUPPLY	Batteries for Ambulance #354	07/18/2023	0	298.36 00024785
		Vendor Subtotal:			298.36
5811-20-5811-62290	STERICYCLE INC	Shredding Services	06/30/2023	0	35.84
		Vendor Subtotal:			35.84
5811-20-5811-64200	TCM BANK NA VISA	Certified Ambulance Documentation Spe	06/30/2023	0	990.00 00024539
5811-20-5811-64200	TCM BANK NA VISA	Iowa EMS Assoc - Registration Fee R Rc	06/30/2023	0	250.00
		Vendor Subtotal:			1,240.00
5811-20-5811-64400	TCM BANK NA VISA	Subway - Transfer Meal (2)	06/30/2023	0	28.64
		Vendor Subtotal:			28.64
5811-20-5811-64600	TCM BANK NA VISA	UIOWA Online - NREMT Practical Psyc	06/30/2023	0	300.00
		Vendor Subtotal:			300.00
5811-20-5811-65260	AT&T MOBILITY	June Phones	06/30/2023	0	392.28
		Vendor Subtotal:			392.28

5811-20-5811-67310	ADVANCED BUSINESS SYSTEMS INCopier		07/18/2023	0	214.05
		Vendor Subtotal:			214.05
5811-20-5811-69400	TCM BANK NA VISA	National Registry EMT - Application Fee	06/30/2023	0	160.00
5811-20-5811-69400	TCM BANK NA VISA	National Registry EMT - Application Fee	06/30/2023	0	160.00
5811-20-5811-69400	TCM BANK NA VISA	Iowa IDPH - Application Fee J Peters	06/30/2023	0	80.00
5811-20-5811-69400	TCM BANK NA VISA	Iowa IDPH - Application Fee J Colon	06/30/2023	0	80.00
5811-20-5811-69400	TCM BANK NA VISA	IL Dept Public Health - License Fee G W	06/30/2023	0	97.14
5811-20-5811-69400	TCM BANK NA VISA	IL Dept Public Health - License Fee S M	06/30/2023	0	46.01
5811-20-5811-69400	TCM BANK NA VISA	National Registry EMT - Application Fee	06/30/2023	0	160.00
5811-20-5811-69400	TCM BANK NA VISA	IL Dept Public Health - License Fee - Du	06/30/2023	0	97.14
		Vendor Subtotal:			880.29
5811-20-5811-74200	BOUND TREE MEDICAL LLC	#261-10001 Deluxe Difficult Airway Tr	07/18/2023	0	2,709.97 00024775
		Vendor Subtotal:			2,709.97
5811-20-5811-74200	TCM BANK NA VISA	Black Concept 2 RowerG Rower - PM5	06/30/2023	0	522.50 00024599
		Vendor Subtotal:			522.50
		Subtotal for FUND: 5811			13,199.89
5831-25-5831-36110	RICHARD RHONE	CSK Refund U17	06/30/2023	0	825.00
5831-25-5831-36110	RICHARD RHONE	CSK Refund U18	06/30/2023	0	825.00
5831-25-5831-36110	RICHARD RHONE	CSK Refund U19	06/30/2023	0	825.00
		Vendor Subtotal:			2,475.00
5831-25-5831-36110	JENNIFER STEENBERG	CSK Refund U18	06/30/2023	0	825.00
		Vendor Subtotal:			825.00
5831-25-5831-36110	COLIN BONNER	CSK Refund U16	06/30/2023	0	825.00
5831-25-5831-36110	COLIN BONNER	CSK Refund U18	06/30/2023	0	825.00
5831-25-5831-36110	COLIN BONNER	CSK Refund U19	06/30/2023	0	825.00

			Vendor Subtotal:		2,475.00
5831-25-5831-36110	BRANDI HARTY	CSK Refund U17	06/30/2023	0	825.00
			Vendor Subtotal:		825.00
5831-25-5831-36110	SAJID GHURI	CSK Refund U19	06/30/2023	0	825.00
			Vendor Subtotal:		825.00
5831-25-5831-65100	TCM BANK NA VISA	Constant Contact - CSK Adveritising	06/30/2023	0	95.00
			Vendor Subtotal:		95.00
			Subtotal for FUND: 5831		7,520.00
7625-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00002.06.2023 Optional Life	06/23/2023	0	47.00	
7625-00-0000-23630	RELIANCE STANDARD LIFE INS COPR Batch 00001.06.2023 Optional Life	06/09/2023	0	47.00	
			Vendor Subtotal:		94.00
7625-40-7625-46200	RELIANCE STANDARD LIFE INS COLife Insurance July 2023	07/01/2023	0	23.77	
			Vendor Subtotal:		23.77
7625-40-7625-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023	07/01/2023	0	16.56	
7625-40-7625-46600	RELIANCE STANDARD LIFE INS COLTD BW Insurance July 2023	07/01/2023	0	50.12	
			Vendor Subtotal:		66.68
7625-40-7625-52300	TRAVIS MCLAUGHLIN	Reimb Uniforms - T McLaughlin	06/30/2023	0	92.96
			Vendor Subtotal:		92.96
7625-40-7625-52720	HARMS OIL COMPANY	Gas for Tank #2	06/30/2023	0	20,797.53 00024744
			Vendor Subtotal:		20,797.53

7625-40-7625-52740	ARNOLD MOTOR SUPPLY	Oil	07/18/2023	0	55.44
Vendor Subtotal:					55.44
7625-40-7625-52830	MENARDS (MUSC)	Tools for Eric and Tyler's Toolboxes	06/30/2023	0	178.10 00024668
Vendor Subtotal:					178.10
7625-40-7625-52830	NAPA OF MUSCATINE	Work Light	07/18/2023	0	51.49
7625-40-7625-52830	NAPA OF MUSCATINE	Work Light	07/18/2023	0	51.49
7625-40-7625-52830	NAPA OF MUSCATINE	Work Light	07/18/2023	0	51.49
Vendor Subtotal:					154.47
7625-40-7625-52830	TCM BANK NA VISA	Tools for Toolbox (Eric and Tyler)	06/30/2023	0	203.88 00024669
7625-40-7625-52830	TCM BANK NA VISA	Harbor Freight - Tools McLaughlin	06/30/2023	0	20.66
Vendor Subtotal:					224.54
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Elbow/Oil	07/18/2023	0	29.23
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Mirror	07/18/2023	0	21.13
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Mirror	07/18/2023	0	21.13
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Mount Ball Stud	07/18/2023	0	38.38
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Cap Screw/Panel Trim	07/18/2023	0	19.80
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Starting Fluid	07/18/2023	0	26.94
Vendor Subtotal:					156.61
7625-40-7625-53210	LAWSON PRODUCTS INC	Hardware for Stock	07/18/2023	0	453.52 00024849
Vendor Subtotal:					453.52
7625-40-7625-53210	NAPA OF MUSCATINE	Bulbs	07/18/2023	0	10.40
7625-40-7625-53210	NAPA OF MUSCATINE	Switch/Filters	07/18/2023	0	51.80
Vendor Subtotal:					62.20
7625-40-7625-53210	CARQUEST OF MUSCATINE	Filters/Brake Clean for Stock	06/30/2023	0	108.52 00024751

Vendor Subtotal:					108.52
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Stoplight Switch	07/18/2023	0	13.11
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Pulleys and Belt for #252	07/18/2023	0	303.52 00024802
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Fitting	06/30/2023	0	4.48
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Fittings	06/30/2023	0	49.98
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Fitting	07/18/2023	0	1.08
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Bulb	07/18/2023	0	6.08
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Filters for 418	07/18/2023	0	371.44 00024891
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Spark Plug	07/18/2023	0	5.38
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Relay	07/18/2023	0	26.30
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Pulley	07/18/2023	0	19.00
Vendor Subtotal:					800.37
7625-40-7625-53220	ELLIOTT EQUIPMENT COMPANY	Arm Parts for 439	06/30/2023	0	878.80 00024743
7625-40-7625-53220	ELLIOTT EQUIPMENT COMPANY	Switches	07/18/2023	0	98.85
Vendor Subtotal:					977.65
7625-40-7625-53220	MACQUEEN EQUIPMENT INC	Parts for 70 Broom	06/30/2023	0	304.51 00024710
7625-40-7625-53220	MACQUEEN EQUIPMENT INC	Freight	06/30/2023	0	18.94
7625-40-7625-53220	MACQUEEN EQUIPMENT INC	Step	06/30/2023	0	749.76 00024680
7625-40-7625-53220	MACQUEEN EQUIPMENT INC	Freight	06/30/2023	0	32.69
7625-40-7625-53220	MACQUEEN EQUIPMENT INC	Teeth for Brooms on #70	07/18/2023	0	173.96 00024852
7625-40-7625-53220	MACQUEEN EQUIPMENT INC	Freight	07/18/2023	0	15.30
Vendor Subtotal:					1,295.16
7625-40-7625-53220	NAPA OF MUSCATINE	Spark Plug/Ignition Coil	06/30/2023	0	64.16
7625-40-7625-53220	NAPA OF MUSCATINE	Hone	07/18/2023	0	58.22
7625-40-7625-53220	NAPA OF MUSCATINE	Drain Plug	07/18/2023	0	4.44
7625-40-7625-53220	NAPA OF MUSCATINE	Purge Valve	07/18/2023	0	39.98
Vendor Subtotal:					166.80
7625-40-7625-53220	REEVES BATTERY SALES	2 Batteries for Tahoe #740	07/18/2023	0	145.00 00024780
7625-40-7625-53220	REEVES BATTERY SALES	2 Batteries for Tahoe #740	07/18/2023	0	145.00

			Vendor Subtotal:		290.00
7625-40-7625-53220	SADLER POWER TRAIN INC	Brake Shoes/Drums Kits for 436	06/30/2023	0	439.80 00024740
			Vendor Subtotal:		439.80
7625-40-7625-53220	TITAN MACHINERY INC	Pads for 149	07/18/2023	0	250.80 00024853
7625-40-7625-53220	TITAN MACHINERY INC	Grease Coupler	07/18/2023	0	29.99
			Vendor Subtotal:		280.79
7625-40-7625-53220	TRUCK COUNTRY OF IOWA	Brake Shoe and Seal Kits for 440	06/30/2023	0	332.29 00024457
7625-40-7625-53220	TRUCK COUNTRY OF IOWA	Shocks and Valve for #14	06/30/2023	0	272.06 00024569
7625-40-7625-53220	TRUCK COUNTRY OF IOWA	Studs/Nuts for 436	07/18/2023	0	273.15 00024859
7625-40-7625-53220	TRUCK COUNTRY OF IOWA	Nut Flange	07/18/2023	0	9.81
			Vendor Subtotal:		887.31
7625-40-7625-53220	TRUCKS UNLIMITED INC	Long Stroke Chamber	07/18/2023	0	69.99
			Vendor Subtotal:		69.99
7625-40-7625-53220	TCM BANK NA VISA	Air Hammer for #14	06/30/2023	0	209.98 00024553
			Vendor Subtotal:		209.98
7625-40-7625-53220	EMAG MUSCATINE CBG LLC	Blower Motor for 745	07/18/2023	0	244.30 00024876
			Vendor Subtotal:		244.30
7625-40-7625-67130	PACK-N-SHIP	Shipping	07/18/2023	0	66.74
			Vendor Subtotal:		66.74
7625-40-7625-67130	WANCO INC	Repair Sign Board 133	06/30/2023	0	268.00 00024732
7625-40-7625-67130	WANCO INC	Repair Sign Board 133	06/30/2023	0	300.00

Vendor Subtotal:					568.00
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	4 Tires for 920	07/18/2023	0	584.00 00024895
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	4 Tires for 920	07/18/2023	0	155.00
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Repairs for 404	06/30/2023	0	102.50 00024723
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repair	06/30/2023	0	95.00
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repairs for 439	06/30/2023	0	101.45 00024729
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repair	06/30/2023	0	28.50
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repair	06/30/2023	0	28.50
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Repairs for 78/753/258	07/18/2023	0	121.35 00024831
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Replace Tire on 648	07/18/2023	0	198.83 00024830
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repairs	07/18/2023	0	28.50
Vendor Subtotal:					1,443.63
Subtotal for FUND: 7625					30,208.86
7921-00-7921-46400	IMWCA	Work Comp Install #1	07/18/2023	0	13,051.00
Vendor Subtotal:					13,051.00
7921-00-7921-69900	RELIANCE STANDARD LIFE INS CO	Dependant Life PR Deduct - Janssen	07/01/2023	0	-0.40
Vendor Subtotal:					-0.40
7921-00-7921-69900	SUNSET PARK	Tax Offset - Frank, N	06/30/2023	0	463.62
Vendor Subtotal:					463.62
7921-00-7921-69900	TCM BANK NA VISA	Ozobot Evo Entry Kit Color White Quant	06/30/2023	0	61.25
7921-00-7921-69900	TCM BANK NA VISA	Speciality Store - Tax Charged	06/30/2023	0	27.30
7921-00-7921-69900	TCM BANK NA VISA	Travel Insurance	06/30/2023	0	34.27
Vendor Subtotal:					122.82
Subtotal for FUND: 7921					13,637.04
7940-00-7940-46200	RELIANCE STANDARD LIFE INS CO	Life Insurance July 2023	07/01/2023	0	20.49

7940-00-7940-46200	RELIANCE STANDARD LIFE INS COLife Insurance July 2023	07/01/2023	0	16.97
7940-00-7940-46200	RELIANCE STANDARD LIFE INS COLife Insurance July 2023	07/01/2023	0	6.00
7940-00-7940-46200	RELIANCE STANDARD LIFE INS COLife Insurance July 2023	07/01/2023	0	13.14
7940-00-7940-46200	RELIANCE STANDARD LIFE INS COLife Insurance July 2023	07/01/2023	0	7.03
Vendor Subtotal:				63.63
7940-00-7940-46600	RELIANCE STANDARD LIFE INS COLTD BW Insurance July 2023	07/01/2023	0	3.19
7940-00-7940-46600	RELIANCE STANDARD LIFE INS COLTD BW Insurance July 2023	07/01/2023	0	11.17
7940-00-7940-46600	RELIANCE STANDARD LIFE INS COLTD BW Insurance July 2023	07/01/2023	0	1.60
7940-00-7940-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023	07/01/2023	0	26.17
7940-00-7940-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023	07/01/2023	0	25.44
7940-00-7940-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023	07/01/2023	0	10.25
7940-00-7940-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023	07/01/2023	0	14.34
7940-00-7940-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023	07/01/2023	0	9.46
Vendor Subtotal:				101.62
7940-00-7940-65210	SECTION 8 PROGRAM CITY OF MUSRefund on Centurylink	06/30/2023	0	5.70
Vendor Subtotal:				5.70
Subtotal for FUND: 7940				170.95
7942-00-7942-46200	RELIANCE STANDARD LIFE INS COLife Insurance July 2023	07/01/2023	0	1.29
Vendor Subtotal:				1.29
7942-00-7942-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023	07/01/2023	0	1.49
Vendor Subtotal:				1.49
Subtotal for FUND: 7942				2.78
8180-90-8180-46200	RELIANCE STANDARD LIFE INS COLife Insurance July 2023	07/01/2023	0	3.13
Vendor Subtotal:				3.13
8180-90-8180-46600	RELIANCE STANDARD LIFE INS COLTD Insurance July 2023	07/01/2023	0	5.34

Vendor Subtotal:					5.34
Subtotal for FUND: 8180					8.47
8370-00-8370-74200	MOTOROLA SOLUTIONS	WGA00635-KIT V300 WIFI DOCK D3	06/30/2023	0	3,245.00 00024408
8370-00-8370-74200	MOTOROLA SOLUTIONS	WGP02798B MAGNETIC CENTER MC	06/30/2023	0	1,656.00 00024408
8370-00-8370-74200	MOTOROLA SOLUTIONS	WGP01394-001 CBL WIFI VHCL ANT	06/30/2023	0	60.00 00024408
8370-00-8370-74200	MOTOROLA SOLUTIONS	WGB-101A V300 BODY WORN CAMI	06/30/2023	0	7,960.00 00024408
8370-00-8370-74200	MOTOROLA SOLUTIONS	WGW00300-003 V300NO FAULT WAF	06/30/2023	0	10,125.12 00024408
8370-00-8370-74200	MOTOROLA SOLUTIONS	WGA 00428-103 CONFIG WIRLESKIT	06/30/2023	0	250.00 00024408
8370-00-8370-74200	MOTOROLA SOLUTIONS	WGP02836B V300 MOLLE MOUNT BI	06/30/2023	0	1,200.00 00024408
8370-00-8370-74200	MOTOROLA SOLUTIONS	WGB02798B MAGNETIC CENTER MC	06/30/2023	0	4,485.00 00024408
8370-00-8370-74200	MOTOROLA SOLUTIONS	WGB-0703A M500 ICV SYSTEM V300	06/30/2023	0	6,015.00 00024408
8370-00-8370-74200	MOTOROLA SOLUTIONS	WGB-0181A V300 WITH JACKET MG	06/30/2023	0	15,920.00 00024408
8370-00-8370-74200	MOTOROLA SOLUTIONS	WGA00640-KIT1 V300 USB DOCK D3	06/30/2023	0	380.00 00024408
Vendor Subtotal:					51,296.12
Subtotal for FUND: 8370					51,296.12
8400-05-8400-74100	EMAG MUSCATINE CBG LLC	2023 Chevrolet Silverado 1500 WT-Squa	07/18/2023	0	45,063.10 00024893
8400-05-8400-74100	EMAG MUSCATINE CBG LLC	2023 Chevrolet Silverado 1500 LT-Squac	07/18/2023	0	49,330.00 00024893
Vendor Subtotal:					94,393.10
Subtotal for FUND: 8400					94,393.10
8450-05-8450-74250	DELL MARKETING L.P.	MFS22 Dell Micro Form Factor All-in-O	06/30/2023	0	384.76 00024712
8450-05-8450-74250	DELL MARKETING L.P.	Dell OptiPlex Micro Plus	06/30/2023	0	4,162.68 00024712
Vendor Subtotal:					4,547.44
8450-05-8450-74250	AMAZON.COM	Microsoft Signature Keyboard with Slim	06/30/2023	0	259.90 00024653
Vendor Subtotal:					259.90
Subtotal for FUND: 8450					4,807.34

8803-10-8803-61610	MARTIN GARDNER ARCHITECTUR	Downtown Facade Revitalization	06/30/2023	0	15,250.00
		Vendor Subtotal:			15,250.00
		Subtotal for FUND: 8803			15,250.00
9002-00-0000-21140	ADAN LUJAN	Security Deposit Refund	06/30/2023	0	250.00
		Vendor Subtotal:			250.00
9002-90-9020-36100	ADAN LUJAN	Security Deposit Interest Refund	06/30/2023	0	1.44
		Vendor Subtotal:			1.44
9002-90-9020-41100	CITY OF MUSCATINE HOUSING RE'	Admin Full-Time Wages 6/30/23	06/30/2023	0	3,082.96
9002-90-9020-41100	CITY OF MUSCATINE HOUSING RE'	Admin Part-Time Wages 6/30/23	06/30/2023	0	86.52
9002-90-9020-41100	CITY OF MUSCATINE HOUSING RE'	Admin Longevity 7/7/23	07/18/2023	0	4.23
		Vendor Subtotal:			3,173.71
9002-90-9020-41500	CITY OF MUSCATINE HOUSING RE'	Auto Allowance 7/7/23	07/18/2023	0	37.50
		Vendor Subtotal:			37.50
9002-90-9020-41902	QUILL CORPORATION	Toner	06/30/2023	0	59.39
		Vendor Subtotal:			59.39
9002-90-9020-41904	MUSCATINE POWER & WATER	June Phone - Clark House	06/30/2023	0	90.40
9002-90-9020-41904	MUSCATINE POWER & WATER	May Phone - ClarkHouse	06/30/2023	0	91.43
		Vendor Subtotal:			181.83
9002-90-9020-41904	US CELLULAR	July Cell Phones	07/18/2023	0	41.43
		Vendor Subtotal:			41.43

9002-90-9020-41910	MENARDS (MUSC)	Offset Menards Refund Error	06/30/2023	0	856.83
		Vendor Subtotal:			856.83
9002-90-9020-41910	TEMP ASSOCIATES	Temp Employee Week Ending 6/11/23	06/30/2023	0	862.05
		Vendor Subtotal:			862.05
9002-90-9020-41910	CROSSROADS INC.	Shredding	07/18/2023	0	11.00
		Vendor Subtotal:			11.00
9002-90-9020-41910	TENANT REPORTS.COM LLC	Background Checks	06/30/2023	0	12.00
		Vendor Subtotal:			12.00
9002-90-9020-41910	STEPHANIE BROPHY	June 2023	06/30/2023	0	100.00
		Vendor Subtotal:			100.00
9002-90-9020-41914	MUSCATINE POWER & WATER	June Internet - Clark House	06/30/2023	0	82.97
9002-90-9020-41914	MUSCATINE POWER & WATER	May Internet - ClarkHouse	06/30/2023	0	82.97
		Vendor Subtotal:			165.94
9002-90-9020-43100	MUSCATINE POWER & WATER	June Water - Clark House	06/30/2023	0	422.55
9002-90-9020-43100	MUSCATINE POWER & WATER	May Water - ClarkHouse	06/30/2023	0	561.60
		Vendor Subtotal:			984.15
9002-90-9020-43200	MUSCATINE POWER & WATER	June Electric - Clark House	06/30/2023	0	5,471.91
9002-90-9020-43200	MUSCATINE POWER & WATER	May Electric - ClarkHouse	06/30/2023	0	4,849.76
		Vendor Subtotal:			10,321.67
9002-90-9020-43700	ALLIANT ENERGY	June Gas - Clark House	06/30/2023	0	628.08
		Vendor Subtotal:			628.08

9002-90-9020-43900	MUSCATINE POWER & WATER	June Sewer - Clark House	06/30/2023	0	1,392.86
9002-90-9020-43900	MUSCATINE POWER & WATER	May Sewer - ClarkHouse	06/30/2023	0	1,937.81
		Vendor Subtotal:			3,330.67
9002-90-9020-44100	CITY OF MUSCATINE HOUSING RE'	Maint Full-Time Wages 6/30/23	06/30/2023	0	1,813.44
9002-90-9020-44100	CITY OF MUSCATINE HOUSING RE'	Maint Part-Time Wages 6/30/23	06/30/2023	0	1,406.09
9002-90-9020-44100	CITY OF MUSCATINE HOUSING RE'	Maint Part-Time Wages 7/7/23	07/18/2023	0	91.64
9002-90-9020-44100	CITY OF MUSCATINE HOUSING RE'	Maint Longevity 7/7/23	07/18/2023	0	4.55
		Vendor Subtotal:			3,315.72
9002-90-9020-44201	CITY OF MUSCATINE HOUSING RE'	January - June Cleaning Supplies	06/30/2023	0	127.16
		Vendor Subtotal:			127.16
9002-90-9020-44201	HD SUPPLY FACILITIES MAINT	Coveralls	06/30/2023	0	83.95
		Vendor Subtotal:			83.95
9002-90-9020-44202	CITY OF MUSCATINE HOUSING RE'	June Fuel	06/30/2023	0	89.51
		Vendor Subtotal:			89.51
9002-90-9020-44204	HD SUPPLY FACILITIES MAINT	CH Smoke Detector Stock Gentex® Tem	06/30/2023	0	216.16 00024609
		Vendor Subtotal:			216.16
9002-90-9020-44204	VAN METER INDUSTRIAL INC	Louvers	06/30/2023	0	98.84
		Vendor Subtotal:			98.84
9002-90-9020-44204	SEIFFERT LUMBER CO	CH 1000 Entry Door: NS0000025710 O	06/30/2023	0	670.00 00024375
		Vendor Subtotal:			670.00
9002-90-9020-44206	MENARDS (MUSC)	Nozzle	06/30/2023	0	9.98

			Vendor Subtotal:		9.98
9002-90-9020-44206	PLUMB SUPPLY COMPANY	Seat	07/18/2023	0	47.00
			Vendor Subtotal:		47.00
9002-90-9020-44206	AMAZON.COM	Connector/Rubber Washers	07/18/2023	0	59.69
9002-90-9020-44206	AMAZON.COM	Valve Filter Screen/ Hose Bibb	07/18/2023	0	31.94
			Vendor Subtotal:		91.63
9002-90-9020-44207	SHERWIN WILLIAMS	Paint	07/18/2023	0	16.79
			Vendor Subtotal:		16.79
9002-90-9020-44210	STEPHANIE BROPHY	Supplies June 2023	06/30/2023	0	50.00
			Vendor Subtotal:		50.00
9002-90-9020-44301	CITY OF MUSCATINE HOUSING RE'	June Refuse	06/30/2023	0	64.40
			Vendor Subtotal:		64.40
9002-90-9020-44302	ADAN LUJAN	Cleaning	06/30/2023	0	-107.42
			Vendor Subtotal:		-107.42
9002-90-9020-44303	SPANN'S PEST CONTROL LLC	Monthly Pest Control	07/18/2023	0	600.00
9002-90-9020-44303	SPANN'S PEST CONTROL LLC	Monthly Pest Control	07/18/2023	0	100.00
9002-90-9020-44303	SPANN'S PEST CONTROL LLC	Pest Control #504	07/18/2023	0	20.00
9002-90-9020-44303	SPANN'S PEST CONTROL LLC	Pest Control #704	07/18/2023	0	20.00
9002-90-9020-44303	SPANN'S PEST CONTROL LLC	Pest Control #1103	07/18/2023	0	20.00
			Vendor Subtotal:		760.00
9002-90-9020-44305	JOHNSON CONTROLS SECURITY SC	Credit on Account	07/18/2023	0	-16.11
9002-90-9020-44305	JOHNSON CONTROLS SECURITY SC	Alarms 7/1/23 - 9/30/23	07/18/2023	0	2,640.92

			Vendor Subtotal:	2,624.81
9002-90-9020-44307	SCHUMACHER ELEVATOR COMPA	Elevator Repair	06/30/2023	0 895.00
			Vendor Subtotal:	895.00
9002-90-9020-44308	KELLY HEATING COOLING & PLBGCH	412 PTAC Installation of Ductwork a	06/30/2023	0 385.00 00024649
			Vendor Subtotal:	385.00
9002-90-9020-44313	MENARDS (MUSC)	Potting Soil/Weed Killer	07/18/2023	0 87.27
			Vendor Subtotal:	87.27
9002-90-9020-44313	ZACK STUMBO	June Lawn Service	06/30/2023	0 150.00
			Vendor Subtotal:	150.00
9002-90-9020-44315	ADAN LUJAN	Damages	06/30/2023	0 -47.74
			Vendor Subtotal:	-47.74
9002-90-9020-44315	RIVERBEND MAINTENANCE LLC	CH 309 Paint Walls	06/30/2023	0 500.00 00024579
9002-90-9020-44315	RIVERBEND MAINTENANCE LLC	CH 309 Paint Ceilings	06/30/2023	0 150.00 00024579
			Vendor Subtotal:	650.00
9002-90-9020-45103	CITY OF MUSCATINE HOUSING RE'	Unemployment 6/30/23	06/30/2023	0 38.85
9002-90-9020-45103	CITY OF MUSCATINE HOUSING RE'	Unemployment 7/7/23	07/18/2023	0 0.87
			Vendor Subtotal:	39.72
9002-90-9020-45401	CITY OF MUSCATINE HOUSING RE'	FICA 6/30/23	06/30/2023	0 479.55
9002-90-9020-45401	CITY OF MUSCATINE HOUSING RE'	FICA 7/7/23	07/18/2023	0 10.42
			Vendor Subtotal:	489.97

9002-90-9020-45402	CITY OF MUSCATINE HOUSING RE'IPERS 6/30/23	06/30/2023	0	603.11
9002-90-9020-45402	CITY OF MUSCATINE HOUSING RE'IPERS 7/7/23	07/18/2023	0	9.48
	Vendor Subtotal:			612.59
9002-90-9020-75400	BURNS & SON'S DIRECT APPLIANC CH 10th Floor Washer Replacement Moc	06/30/2023	0	1,075.00 00024541
	Vendor Subtotal:			1,075.00
	Subtotal for FUND: 9002			33,513.03
9004-00-0000-20200	CITY OF MUSCATINE March - June Managment Fees	06/30/2023	0	8,530.09
	Vendor Subtotal:			8,530.09
9004-90-9040-41100	CITY OF MUSCATINE HOUSING RE' Admin Full-Time Wages 6/30/23	06/30/2023	0	920.38
	Vendor Subtotal:			920.38
9004-90-9040-41904	MUSCATINE POWER & WATER June Phone - Hershey	06/30/2023	0	93.42
9004-90-9040-41904	MUSCATINE POWER & WATER May Phones - Hershey	06/30/2023	0	93.38
	Vendor Subtotal:			186.80
9004-90-9040-41904	US CELLULAR July Cell Phones	07/18/2023	0	20.72
	Vendor Subtotal:			20.72
9004-90-9040-41910	MENARDS (MUSC) Offset Menards Refund Error	06/30/2023	0	261.00
	Vendor Subtotal:			261.00
9004-90-9040-41910	CROSSROADS INC. Shredding	07/18/2023	0	11.00
	Vendor Subtotal:			11.00
9004-90-9040-41910	TENANT REPORTS.COM LLC Background Checks	06/30/2023	0	6.00

			Vendor Subtotal:		6.00
9004-90-9040-41914	MUSCATINE POWER & WATER	June Internet - Hershey	06/30/2023	0	83.18
9004-90-9040-41914	MUSCATINE POWER & WATER	May Internet - Hershey	06/30/2023	0	83.18
			Vendor Subtotal:		166.36
9004-90-9040-43100	MUSCATINE POWER & WATER	June Water - Hershey	06/30/2023	0	120.41
9004-90-9040-43100	MUSCATINE POWER & WATER	May Water - Hershey	06/30/2023	0	119.48
			Vendor Subtotal:		239.89
9004-90-9040-43200	MUSCATINE POWER & WATER	June Electric - Hershey	06/30/2023	0	2,530.47
9004-90-9040-43200	MUSCATINE POWER & WATER	May Electric - Hershey	06/30/2023	0	2,350.96
			Vendor Subtotal:		4,881.43
9004-90-9040-43900	MUSCATINE POWER & WATER	June Sewer - Hershey	06/30/2023	0	274.61
9004-90-9040-43900	MUSCATINE POWER & WATER	May Sewer - Hershey	06/30/2023	0	271.46
			Vendor Subtotal:		546.07
9004-90-9040-44100	CITY OF MUSCATINE HOUSING RE'	Maint Full-Time Wages 6/30/23	06/30/2023	0	906.72
9004-90-9040-44100	CITY OF MUSCATINE HOUSING RE'	Maint Part-Time Wages 6/30/23	06/30/2023	0	1,375.23
9004-90-9040-44100	CITY OF MUSCATINE HOUSING RE'	Maint Part-Time Wages 7/7/23	07/18/2023	0	45.82
9004-90-9040-44100	CITY OF MUSCATINE HOUSING RE'	Maint Longevity 7/7/23	07/18/2023	0	12.03
			Vendor Subtotal:		2,339.80
9004-90-9040-44201	CITY OF MUSCATINE HOUSING RE'	January - June Cleaning Supplies	06/30/2023	0	136.56
			Vendor Subtotal:		136.56
9004-90-9040-44202	CITY OF MUSCATINE HOUSING RE'	June Fuel	06/30/2023	0	44.75
			Vendor Subtotal:		44.75
9004-90-9040-44204	PLUMB SUPPLY COMPANY	Grab Bar	07/18/2023	0	27.41

		Vendor Subtotal:			27.41
9004-90-9040-44206	AMAZON.COM	Discharge Hose	07/18/2023	0	81.04
9004-90-9040-44206	AMAZON.COM	Fittings	07/18/2023	0	39.99
		Vendor Subtotal:			121.03
9004-90-9040-44301	CITY OF MUSCATINE HOUSING RE' June Refuse		06/30/2023	0	7.00
		Vendor Subtotal:			7.00
9004-90-9040-44303	SPANN'S PEST CONTROL LLC	Monthly Pest Control	07/18/2023	0	50.00
9004-90-9040-44303	SPANN'S PEST CONTROL LLC	Monthly Pest Control	07/18/2023	0	300.00
		Vendor Subtotal:			350.00
9004-90-9040-44313	ZACK STUMBO	June Lawn Service	06/30/2023	0	470.00
		Vendor Subtotal:			470.00
9004-90-9040-44318	BURNS & SON'S DIRECT APPLIANC Service Call		06/30/2023	0	39.50
		Vendor Subtotal:			39.50
9004-90-9040-45103	CITY OF MUSCATINE HOUSING RE' Unemployment 6/30/23		06/30/2023	0	22.57
9004-90-9040-45103	CITY OF MUSCATINE HOUSING RE' Unemployment 7/7/23		07/18/2023	0	0.51
		Vendor Subtotal:			23.08
9004-90-9040-45401	CITY OF MUSCATINE HOUSING RE' FICA 6/30/23		06/30/2023	0	237.95
9004-90-9040-45401	CITY OF MUSCATINE HOUSING RE' FICA 7/7/23		07/18/2023	0	4.42
		Vendor Subtotal:			242.37
9004-90-9040-45402	CITY OF MUSCATINE HOUSING RE' IPERS 6/30/23		06/30/2023	0	302.31
9004-90-9040-45402	CITY OF MUSCATINE HOUSING RE' IPERS 7/7/23		07/18/2023	0	5.46

			Vendor Subtotal:		307.77
9004-90-9040-75400	BURNS & SON'S DIRECT APPLIANCES	HM 311 Range Replacement mod# ACR	06/30/2023	0	599.00 00023806
			Vendor Subtotal:		599.00
			Subtotal for FUND: 9004		20,478.01
9006-90-9060-31100	MUSCATINE POWER & WATER	July Utility Credit J Fisher 2708 C Bloom	07/18/2023	0	52.00
9006-90-9060-31100	MUSCATINE POWER & WATER	July Utility Credit T Penland 2800 D Bloom	07/18/2023	0	146.00
9006-90-9060-31100	MUSCATINE POWER & WATER	July Utility Credit A Huscko 2812 D Bloom	07/18/2023	0	90.00
9006-90-9060-31100	MUSCATINE POWER & WATER	July Utility Credit B Swanson 2812 E Bloom	07/18/2023	0	79.00
9006-90-9060-31100	MUSCATINE POWER & WATER	July Utility Credit A Lonpea 2904 C Bloom	07/18/2023	0	78.00
9006-90-9060-31100	MUSCATINE POWER & WATER	July Utility Credit I Sherrill 2908 C Bloom	07/18/2023	0	75.00
			Vendor Subtotal:		520.00
9006-90-9060-41100	CITY OF MUSCATINE HOUSING RE	Admin Full-Time Wages 6/30/23	06/30/2023	0	1,756.51
9006-90-9060-41100	CITY OF MUSCATINE HOUSING RE	Admin Longevity 6/30/23	06/30/2023	0	86.52
9006-90-9060-41100	CITY OF MUSCATINE HOUSING RE	Admin Longevity 7/7/23	07/18/2023	0	2.60
			Vendor Subtotal:		1,845.63
9006-90-9060-41500	CITY OF MUSCATINE HOUSING RE	Auto Allowance 7/7/23	07/18/2023	0	25.00
			Vendor Subtotal:		25.00
9006-90-9060-41904	MUSCATINE POWER & WATER	June Phone - Sunset	06/30/2023	0	49.69
9006-90-9060-41904	MUSCATINE POWER & WATER	May Phones - Sunset	06/30/2023	0	50.21
			Vendor Subtotal:		99.90
9006-90-9060-41904	TEMP ASSOCIATES	Temp Employee Week Ending 7/2/23	06/30/2023	0	714.27
			Vendor Subtotal:		714.27
9006-90-9060-41904	US CELLULAR	July Cell Phones	07/18/2023	0	20.71

Vendor Subtotal:					20.71
9006-90-9060-41904	TCM BANK NA VISA	Google - Google Voice	06/30/2023	0	11.91
Vendor Subtotal:					11.91
9006-90-9060-41910	TEMP ASSOCIATES	Temp Employee Week Ending 6/25/23	06/30/2023	0	862.05
9006-90-9060-41910	TEMP ASSOCIATES	Temp Employees Week Ending 7/9/23	07/18/2023	0	862.05
Vendor Subtotal:					1,724.10
9006-90-9060-41910	CROSSROADS INC.	Shredding	07/18/2023	0	11.00
Vendor Subtotal:					11.00
9006-90-9060-41910	TENANT REPORTS.COM LLC	Background Checks	06/30/2023	0	24.00
Vendor Subtotal:					24.00
9006-90-9060-41914	MUSCATINE POWER & WATER	June Internet - Sunset	06/30/2023	0	82.97
9006-90-9060-41914	MUSCATINE POWER & WATER	May Internet - Sunset	06/30/2023	0	82.97
Vendor Subtotal:					165.94
9006-90-9060-43100	MUSCATINE POWER & WATER	June Water - 2704 Apt B	06/30/2023	0	16.57
9006-90-9060-43100	MUSCATINE POWER & WATER	June Water - 2700 Apt A	06/30/2023	0	16.57
9006-90-9060-43100	MUSCATINE POWER & WATER	June Water - 2704 Apt A	06/30/2023	0	16.57
9006-90-9060-43100	MUSCATINE POWER & WATER	June Water - 2700 Apt E	06/30/2023	0	6.86
9006-90-9060-43100	MUSCATINE POWER & WATER	June Water - 2806 Apt F	06/30/2023	0	22.86
9006-90-9060-43100	MUSCATINE POWER & WATER	May Water - 2806 Apt F	06/30/2023	0	22.86
9006-90-9060-43100	MUSCATINE POWER & WATER	June Water - 2800 Apt C	06/30/2023	0	15.63
Vendor Subtotal:					117.92
9006-90-9060-43200	MUSCATINE POWER & WATER	June Electric - 2704 Apt B	06/30/2023	0	39.86
9006-90-9060-43200	MUSCATINE POWER & WATER	June Electric - 2700 Apt A	06/30/2023	0	22.07
9006-90-9060-43200	MUSCATINE POWER & WATER	June Electric - 2704 Apt A	06/30/2023	0	20.50
9006-90-9060-43200	MUSCATINE POWER & WATER	June Electric - 2700 Apt E	06/30/2023	0	11.84
9006-90-9060-43200	MUSCATINE POWER & WATER	June Electric - Sunset	06/30/2023	0	54.44

9006-90-9060-43200	MUSCATINE POWER & WATER	May Electric - Sunset	06/30/2023	0	55.40
9006-90-9060-43200	MUSCATINE POWER & WATER	June Electric - 2806 Apt F	06/30/2023	0	106.75
9006-90-9060-43200	MUSCATINE POWER & WATER	May Electric - 2806 Apt F	06/30/2023	0	85.97
9006-90-9060-43200	MUSCATINE POWER & WATER	June Electric - 2800 Apt C	06/30/2023	0	21.85
Vendor Subtotal:					418.68
9006-90-9060-43900	MUSCATINE POWER & WATER	June Sewer - 2704 Apt B	06/30/2023	0	32.06
9006-90-9060-43900	MUSCATINE POWER & WATER	June Sewer - 2700 Apt A	06/30/2023	0	32.06
9006-90-9060-43900	MUSCATINE POWER & WATER	June Sewer - 2704 Apt A	06/30/2023	0	32.06
9006-90-9060-43900	MUSCATINE POWER & WATER	June Sewer - 2700 Apt E	06/30/2023	0	10.69
9006-90-9060-43900	MUSCATINE POWER & WATER	June Sewer - 2806 Apt F	06/30/2023	0	32.06
9006-90-9060-43900	MUSCATINE POWER & WATER	May Sewer - 2806 Apt F	06/30/2023	0	32.06
9006-90-9060-43900	MUSCATINE POWER & WATER	June Sewer - 2800 Apt C	06/30/2023	0	32.06
Vendor Subtotal:					203.05
9006-90-9060-44100	CITY OF MUSCATINE HOUSING RE'	Maint Full-Time Wages 6/30/23	06/30/2023	0	2,168.15
9006-90-9060-44100	CITY OF MUSCATINE HOUSING RE'	Maint Longevity 6/30/23	06/30/2023	0	135.93
9006-90-9060-44100	CITY OF MUSCATINE HOUSING RE'	Maint Longevity 7/7/23	07/18/2023	0	6.17
Vendor Subtotal:					2,310.25
9006-90-9060-44201	CITY OF MUSCATINE HOUSING RE'	January - June Cleaning Supplies	06/30/2023	0	45.50
Vendor Subtotal:					45.50
9006-90-9060-44201	PLUMB SUPPLY COMPANY	PVC Cleaner/All Purpose Cement	07/18/2023	0	21.16
Vendor Subtotal:					21.16
9006-90-9060-44202	CITY OF MUSCATINE HOUSING RE'	June Fuel	06/30/2023	0	44.75
Vendor Subtotal:					44.75
9006-90-9060-44203	MENARDS (MUSC)	Utility Knife	07/18/2023	0	27.97
Vendor Subtotal:					27.97
9006-90-9060-44203	PLUMB SUPPLY COMPANY	Angle Stop	07/18/2023	0	21.42

			Vendor Subtotal:		21.42
9006-90-9060-44204	HD SUPPLY FACILITIES MAINT	SS Smoke Detector Gentex® Temoral H	06/30/2023	0	216.16 00024608
9006-90-9060-44204	HD SUPPLY FACILITIES MAINT	SS blind stock: Champion® Trutouch®	06/30/2023	0	451.50 00024425
			Vendor Subtotal:		667.66
9006-90-9060-44206	MENARDS (MUSC)	Adapters	06/30/2023	0	15.48
			Vendor Subtotal:		15.48
9006-90-9060-44206	PLUMB SUPPLY COMPANY	Seats	07/18/2023	0	73.43
			Vendor Subtotal:		73.43
9006-90-9060-44207	SHERWIN WILLIAMS	SS Ceiling Paint Stock 10 Gallon Propert	07/18/2023	0	259.00 00024764
			Vendor Subtotal:		259.00
9006-90-9060-44301	CITY OF MUSCATINE HOUSING RE'	June Refuse	06/30/2023	0	7.20
			Vendor Subtotal:		7.20
9006-90-9060-44303	SPANN'S PEST CONTROL LLC	Monthly Pest Control	07/18/2023	0	500.00
9006-90-9060-44303	SPANN'S PEST CONTROL LLC	Monthly Pest Control	07/18/2023	0	50.00
			Vendor Subtotal:		550.00
9006-90-9060-44308	KELLY HEATING COOLING & PLBG	Install New Air Conditioner	06/30/2023	0	124.90
			Vendor Subtotal:		124.90
9006-90-9060-44311	KELLY HEATING COOLING & PLBG	Replace Water Heater 2800 B	06/30/2023	0	351.91
			Vendor Subtotal:		351.91
9006-90-9060-44313	CITY OF MUSCATINE	Mowing April - June	06/30/2023	0	3,000.00

			Vendor Subtotal:		3,000.00
9006-90-9060-44315	RIVERBEND MAINTENANCE LLC	SS 2704A Paint Walls 2 Coats	06/30/2023	0	700.00 00024357
9006-90-9060-44315	RIVERBEND MAINTENANCE LLC	SS 2704B Paint Walls 2 Coats	06/30/2023	0	700.00 00024356
9006-90-9060-44315	RIVERBEND MAINTENANCE LLC	SS 2704B Paint Ceilings 2 Coats	06/30/2023	0	200.00 00024356
			Vendor Subtotal:		1,600.00
9006-90-9060-44318	BURNS & SON'S DIRECT APPLIANC	Service Call	06/30/2023	0	39.50
			Vendor Subtotal:		39.50
9006-90-9060-45103	CITY OF MUSCATINE HOUSING RE'	Unemployment 6/30/23	06/30/2023	0	26.97
9006-90-9060-45103	CITY OF MUSCATINE HOUSING RE'	Unemployment 7/7/23	07/18/2023	0	0.06
			Vendor Subtotal:		27.03
9006-90-9060-45401	CITY OF MUSCATINE HOUSING RE'	FICA 6/30/23	06/30/2023	0	304.70
9006-90-9060-45401	CITY OF MUSCATINE HOUSING RE'	FICA 7/7/23	07/18/2023	0	2.50
			Vendor Subtotal:		307.20
9006-90-9060-45402	CITY OF MUSCATINE HOUSING RE'	IPERS 6/30/23	06/30/2023	0	391.50
9006-90-9060-45402	CITY OF MUSCATINE HOUSING RE'	IPERS 7/7/23	07/18/2023	0	0.82
			Vendor Subtotal:		392.32
9006-90-9060-75200	SEIFFERT LUMBER CO	SS 2704B Cabinets Kitchen: MERILLA'	06/30/2023	0	2,568.32 00024353
9006-90-9060-75200	SEIFFERT LUMBER CO	SS 2704B Cabinet Bathroom: MERDLL	06/30/2023	0	211.76 00024353
9006-90-9060-75200	SEIFFERT LUMBER CO	SS 2704B Vanity Top Bathroom: CLAS'	06/30/2023	0	260.38 00024353
9006-90-9060-75200	SEIFFERT LUMBER CO	SS 2704B Countertops Kitchen: LAIVIE	06/30/2023	0	396.92 00024353
9006-90-9060-75200	SEIFFERT LUMBER CO	SS 2700A Vanity Top Bathroom: CLAS'	06/30/2023	0	260.38 00024351
9006-90-9060-75200	SEIFFERT LUMBER CO	SS 2700A Cabinets Kitchen:MERDLLA'	06/30/2023	0	2,559.47 00024351
9006-90-9060-75200	SEIFFERT LUMBER CO	SS 2700A Cabinet Bathroom: MERILLA'	06/30/2023	0	211.76 00024351
9006-90-9060-75200	SEIFFERT LUMBER CO	SS 2700A Countertops Kitchen: LAMEH	06/30/2023	0	358.46 00024351
9006-90-9060-75200	SEIFFERT LUMBER CO	SS 2700E Cabinets: MERU.LAT CLAS'	06/30/2023	0	2,802.93 00024350
9006-90-9060-75200	SEIFFERT LUMBER CO	SS 2700E Countertops: LAMEVATE Po	06/30/2023	0	358.46 00024350
			Vendor Subtotal:		9,988.84

9006-90-9060-75400	BURNS & SON'S DIRECT APPLIANC SS 2812E Fridge Replacement: Model FF	06/30/2023	0	640.00 00024426
9006-90-9060-75400	BURNS & SON'S DIRECT APPLIANC SS 2800C Refrigerator Replacement Whi	06/30/2023	0	699.00 00024106
	Vendor Subtotal:			1,339.00
	Subtotal for FUND: 9006			27,116.63
9007-90-9070-41100	CITY OF MUSCATINE HOUSING RE' Admin Full-Time Wages 6/30/23	06/30/2023	0	4,272.13
9007-90-9070-41100	CITY OF MUSCATINE HOUSING RE' Admin Part-Time Wages 6/30/23	06/30/2023	0	692.14
9007-90-9070-41100	CITY OF MUSCATINE HOUSING RE' Admin Longevity 7/7/23	07/18/2023	0	6.83
	Vendor Subtotal:			4,971.10
9007-90-9070-41500	CITY OF MUSCATINE HOUSING RE' Auto Allowance 7/7/23	07/18/2023	0	12.50
	Vendor Subtotal:			12.50
9007-90-9070-41901	AMAZON.COM Pocket Folders	07/18/2023	0	93.12
9007-90-9070-41901	AMAZON.COM File Jackets	07/18/2023	0	71.38
	Vendor Subtotal:			164.50
9007-90-9070-41905	CITY OF MUSCATINE HOUSING RE' June Postage	06/30/2023	0	340.26
9007-90-9070-41905	CITY OF MUSCATINE HOUSING RE' Duplicate Billing on Postage	06/30/2023	0	-0.63
	Vendor Subtotal:			339.63
9007-90-9070-41907	TCM BANK NA VISA Remarkable - Subscription	06/30/2023	0	3.20
	Vendor Subtotal:			3.20
9007-90-9070-41910	CROSSROADS INC. Shredding	07/18/2023	0	22.00
	Vendor Subtotal:			22.00
9007-90-9070-41910	IMPACT 7G Grant Writing	06/30/2023	0	550.00

			Vendor Subtotal:		550.00
9007-90-9070-41910	TENANT REPORTS.COM LLC	Background Checks	06/30/2023	0	102.00
			Vendor Subtotal:		102.00
9007-90-9070-41910	TCM BANK NA VISA	Remarkable - Subscription Transaction F	06/30/2023	0	0.09
			Vendor Subtotal:		0.09
9007-90-9070-45103	CITY OF MUSCATINE HOUSING RE'	Unemployment 6/30/23	06/30/2023	0	42.63
9007-90-9070-45103	CITY OF MUSCATINE HOUSING RE'	Unemployment 7/7/23	07/18/2023	0	0.06
			Vendor Subtotal:		42.69
9007-90-9070-45401	CITY OF MUSCATINE HOUSING RE'	FICA 6/30/23	06/30/2023	0	365.25
9007-90-9070-45401	CITY OF MUSCATINE HOUSING RE'	FICA 7/7/23	07/18/2023	0	1.42
			Vendor Subtotal:		366.67
9007-90-9070-45402	CITY OF MUSCATINE HOUSING RE'	IPERS 6/30/23	06/30/2023	0	468.63
9007-90-9070-45402	CITY OF MUSCATINE HOUSING RE'	IPERS 7/7/23	07/18/2023	0	0.65
			Vendor Subtotal:		469.28
9007-90-9070-47150	MUSCATINE POWER & WATER	Utility Creidt A Meltzger	07/18/2023	0	75.00
			Vendor Subtotal:		75.00
9007-90-9070-47150	HARRISON LOFTS LLC	New HAP A Meltzer Full July	07/18/2023	0	775.00
			Vendor Subtotal:		775.00
9007-90-9070-47150	JNB OAK PARK LP	New HAP S Jones Full July	07/18/2023	0	367.00
			Vendor Subtotal:		367.00

9007-90-9070-47150	COLORADO SENIOR LOFTS LLC	New HAP L Redepinning Full July	07/18/2023	0	178.00
		Vendor Subtotal:			178.00
9007-90-9070-47150	JNB FAMILY 1, LP	New HAP F Thompson 5 of 30 Days Jun	06/30/2023	0	47.00
9007-90-9070-47150	JNB FAMILY 1, LP	New HAP F Thompson Full July	07/18/2023	0	283.00
		Vendor Subtotal:			330.00
9007-90-9071-41100	CITY OF MUSCATINE HOUSING RE'	Admin Full-Time Wages 6/30/23	06/30/2023	0	1,766.02
		Vendor Subtotal:			1,766.02
9007-90-9071-41904	TCM BANK NA VISA	Google - Google Voice	06/30/2023	0	23.81
		Vendor Subtotal:			23.81
9007-90-9071-45103	CITY OF MUSCATINE HOUSING RE'	Unemployment 6/30/23	06/30/2023	0	15.90
		Vendor Subtotal:			15.90
9007-90-9071-45401	CITY OF MUSCATINE HOUSING RE'	FICA 6/30/23	06/30/2023	0	132.07
		Vendor Subtotal:			132.07
9007-90-9071-45402	CITY OF MUSCATINE HOUSING RE'	IPERS 6/30/23	06/30/2023	0	166.71
		Vendor Subtotal:			166.71
		Subtotal for FUND: 9007			10,873.17
		Report Total:			1,522,618.32



City of Muscatine

ITEM NUMBER

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Andrew Fangman, Assistant Community Development Director

SUBJECT

Public Hearing on an Ordinance Amending Nuisance Regulations Contained within City Code

EXECUTIVE SUMMARY

Public hearing regarding a proposed ordinance making amendments to nuisance regulations, as discussed at the December and April City Council in-depth meetings.

STAFF RECOMMENDATION

BACKGROUND/DISCUSSION

Nuisances are defined by City and State Code as “Whatever is injurious to health, indecent, or unreasonably offensive to the senses, or an obstruction to the free use of property, so as essentially to interfere unreasonably with the comfortable enjoyment of life or property, is a nuisance, and a civil action by ordinary proceedings may be brought to enjoin and abate the nuisance and to recover damages sustained on account of the nuisance.” As this a very broad definition City Code enumerates twenty specific definitions of a nuisance. The following are enumerated nuisances: offensive smells, filth or noisome substance, impeding passage of navigable river, water pollution, blocking public and private ways, billboards, storing of flammable junk, air pollution, brush, Dutch Elm Disease or emerald ash borer damage, airport air space, houses of ill fame, stagnant water, junk or unregistered vehicles, junk, refuse, or garbage, containers, poison, dangerous or unsafe, building/structure, and semitrailers parking on residential parcels.

The proposed ordinance would add ten additional enumerated nuisances to City Code. The conditions addressed by these proposed additions already qualify as nuisances under the current City Code; with enforcement and abatement activities reflecting this fact. However, it is staff's opinion that these particular conditions would be better addressed with direct and unambiguous code language. Currently, these conditions, which are all common occurrences, are addressed through interpretations of existing code language. The more specific code is as to what is required of property owners would make understanding, complying with, and

enforcing nuisance regulations easier for property owners, community members, and city staff. To accomplish this, the proposed ordinance would add the following enumerated nuisances to be added to City Code. The text of which reflects Council directions given at the December in-depth meeting.

Stagnate Swimming Pools, Spas, Hot Tubs or Wading Pools Swimming pools, spas, hot tubs or wading pools containing stagnant water. Stagnant water shall include without limitations water that is not properly aerated and/or chlorinated that may serve as a breeding area or habitat or otherwise attract mosquitoes or other insects.

Refuse and Recycling Containers

Empty containers on curb setouts shall be returned to the container storage area before 8:00 am the day following the day of collection. The container storage area shall be either within a building or to the rear or side of the residence. If this is not physically possible, containers shall be kept directly adjacent to a structure. If this is not possible, containers shall be stored in an inconspicuous place. The owner and tenant/occupant are jointly and severally responsible for compliance with this requirement.

Section 13-13-9 of City Code, which also states where and when refuse and recycling containers must be placed for pickup and how they are to otherwise be stored, will be amended to mirror this proposed language.

Bulk Items Intended for Curbside Bulk Pickup

Bulk items intended for pick up by the City through Curbside Bulk Pickup may not be placed at the curb more than 48 hours prior to the scheduled pick up, and must comply with all regulations regarding the quantity of and type of items that are eligible for the Curbside Bulk Pickup Program. Items not meeting these criteria shall be classified as junk, refuse, or garbage.

Junk, Refuse, or Garbage on Trailers

Garbage, refuse, solid waste, junk, debris, or the like, is located on or in any vehicle, trailer or semi-trailer, in a manner that is visible.

Animal Waste

An accumulation of animal waste, bedding materials and food that would attract insects, rodents, or any other vermin and cause an odor that would adversely affect adjoining properties.

Sump Pump Discharge

Sump pump discharge that creates a public nuisance, such as ice build-up on a public street or sidewalk; or any other hazardous conditions of a public street or sidewalk.

Private Sewer Facilities

Private sewage treatment facilities, including private sewer laterals or appurtenances thereto, shall be maintained in a manner to prevent the surfacing of effluent or the emission of offensive odors. Temporary sanitary facilities shall be maintained in a clean, sanitary manner

and not be offensive to any nearby residents.

Open Storage of Items not Intended for Outdoor Use

Open storage of non-weather resistant items which are not intended for outdoor usage, including, without limitation of enumeration: Upholstered or finished furniture intended for indoor usage, such as couches, beds, mattresses, desks, chairs, shelving or wooden tables, household furnishings or equipment including carpeting, electronics, appliances and other typical household items intended for indoor usage.

Tires or Vehicle Parts

The open storage on private property which is residentially zoned of tires or vehicle parts including but not limited to bumpers, engines, exhaust pipes, doors, fenders, hoods, mufflers, seats, windshields or windows, wheels, or any other structural, mechanical, or decorative vehicle parts.

Pallets

The open storage of pallets on private property which is residentially zoned.

Proposed Definition of Open Storage

The storage of items in outdoor areas or in partially enclosed sheds, lean-tos or other structures not totally enclosed by structural walls, roof and properly functioning doors; and where items are visible from a public street, sidewalk, alley or from abutting parcels.

Section 9-3-3(N)(1)(b) of City Code limits the number of unregistered or junk vehicles which are covered by properly fitted car covers and which are parked in a location visible from beyond the parcel upon which they are located to one per parcel. An unregistered or junk vehicle that is covered by a properly fitting car cover and that is legally parked on a privately owned parcel has no more of a visual impact of registered or nonjunk vehicles similarly parked. There is no limit to the number of registered or nonjunk vehicles that can be parked on a parcel, so long as they are parked in accordance with all applicable provisions of City Code. As the visual impact of legally parked and covered unregistered or junk vehicles is the same, they should be regulated in the same manner in order to maintain consistency. For this reason, this ordinance would remove this limit.

When the City abates a nuisance, the owner of the property upon which the nuisance exists is invoiced for the cost of the contractor to perform the abatement, and a \$25 administrative fee. This administrative fee is intended to compensate the City for the staff time and resources used to abate the nuisance. This fee has been set at \$25 for many years, at least 11 years and likely for a lot longer than that. While the amount of the fee has stayed flat, the City's costs have not.

At the December in-depth meeting, City Council directed that the administrative fee for nuisances abated by the City to be changed from \$25 to \$75 for the first offense and for any \$150 subsequent offenses in the same calendar year. This brings the fee more inline with the

costs incurred by the City to abate a nuisance, and brings the City of Muscatine in line with what other Iowa communities set their nuisance abatement administrative fees.

As authorized by State Code, an administrative fee is charged to all properties upon which the City abates a nuisance. Appendix D of City Code contains a schedule of fees and fines, as set by a resolution of City Council, for the portions of City Code that are administered by the Community Development Department. Currently, the nuisance abatement is omitted from Appendix D. In order to maintain consistency, the administrative fee charged for nuisances abated by the City should be included in Appendix D. The proposed ordinance will make the necessary code changes to allow for the administrative fee charged for nuisances abated by the City to be included in Appendix D.

In conjunction with the final reading and approval of the proposed ordinance, Staff will bring forward a resolution that will set, in Appendix D, the administrative fee for nuisance abated by the City at \$75 for the first offense and for any \$150 subsequent offenses in the same calendar year.

CITY FINANCIAL IMPACT

The follow-on resolution to change the administrative fee for nuisance abated by the City to \$75 for the first offense and for any \$150 subsequent offenses in the same calendar year, will have a positive financial impact on the City budget.

ATTACHMENTS

1. Resolution Setting a Public Hearing on an Ordinance Amending Nuisance Regulations (1)
2. Public Notice - Nuisance Regulations

RESOLUTION NO. 2023-0308

**A RESOLUTION SETTING THE TIME AND PLACE TO CONDUCT A PUBLIC
HEARING ON AN ORDINANCE AMENDING NUISANCE REGULATIONS
CONTAINED WITHIN CITY CODE**

WHEREAS, Chapter 3 of Title 9 of the City Code regulates nuisances, which are defined as conditions that are injurious to health, indecent, or unreasonably offensive to the senses, or obstruct the free use of property, interfering unreasonably with the comfortable enjoyment of life or property;

WHEREAS, Certain property conditions, which constitute a nuisance, would be better addressed with direct and unambiguous code language. Currently, these conditions, which are all common occurrences, are addressed through interpretations of existing code language;

WHEREAS, The more specific code as to what is required of property owners would make understanding, complying with, and enforcing nuisance regulations easier for property owners, community members, and City staff;

WHEREAS, To accomplish this, city staff is recommending that the following enumerated nuisances be added to City Code: stagnate swimming pools, spas, hot tubs or wading pools; refuse and recycling containers; bulk item intended curbside bulk pickup; junk, refuse, or garbage on trailers; animal waste; sump pump discharge; private sewer facilities; open storage of items not intended for outdoor use; tires or vehicle parts; and pallets;

WHEREAS, Section 9-3-3(N)(1)(b) of City Code limits the number of unregistered or junk vehicles which are covered by properly fitted car covers and which are parked in a location visible from beyond the parcel upon which they are located, to one per parcel;

WHEREAS, An unregistered or junk vehicle and that is covered by a properly fitting car cover and that is legally parked on a privately owned parcel has no more of a visual impact of registered or nonjunk vehicles similarly parked. There is no limit to the number of registered or nonjunk vehicles that can be parked on a parcel, so long as they are parked in accordance with all applicable provisions of City Code. As the visual impact of legally parked and covered unregistered or junk vehicles is the same, they should be regulated in the same manner in order to maintain consistency;

WHEREAS, As authorized by State Code, an administrative fee is charged to all properties upon which City abates a nuisance;

WHEREAS, Appendix D of City Code contains a schedule of fee and fines, as set by a resolution City Council, for the portions of City Code that are administered by the Community Development Department. Currently the nuisance abatement is omitted from Appendix D; and

WHEREAS, In order to maintain consistency, the administrative fee charged for nuisances abated by the City should be included in Appendix D.

WHEREAS, a public hearing must be conducted by the City Council of Muscatine prior to the adoption of an ordinance making changes to nuisance regulations.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Muscatine, that a Public Hearing is hereby established to review to allow the public to comments on the proposed changes to nuisance regulations contained within City Code. Said hearing to be conducted at 6:00 P.M. on Thursday, July 20, 2022, in the City Hall Council Chambers, and that the attached public notice of the time and place of said public hearing shall be given by publication in the Muscatine Journal at least seven (7) days but not more than twenty (20) days prior to the established date of the public hearing.

PASSED, APPROVED, AND ADOPTED by the City Council for the City of Muscatine, Iowa, on this, the 6th day of July 2023.

Dr. Brad Bark, Mayor

ATTEST:

Carol Webb, City Clerk

PUBLIC NOTICE

A PUBLIC HEARING ON AN ORDINANCE THE NUISANCE REGULATIONS CONTAINED WITHIN CITY CODE

Public Notice is hereby given that the City Council of the City of Muscatine, Iowa will hold a public hearing on an ordinance that would make revision to nuisance regulations. Chapter 3 of Title 9 of the City Code regulates nuisances, which are defined as conditions that are injurious to health, indecent, or unreasonably offensive to the senses, or obstruct the free use of property, interfering unreasonably with the comfortable enjoyment of life or property. Certain property conditions, which constitute a nuisance, would be better addressed with direct and unambiguous code language. Currently, these conditions, which are all common occurrences, are addressed through interpretations of existing code language. The more specific code as to what is required of property owners would make understanding, complying with, and enforcing nuisance regulations easier for property owners, community members, and City staff. To accomplish this, the proposed ordinance would add the following enumerated nuisances to City Code: stagnate swimming pools, spas, hot tubs or wading pools; refuse and recycling containers; bulk item intended curbside bulk pickup; junk, refuse, or garbage on trailers; animal waste; sump pump discharge; private sewer facilities; open storage of items not intended for outdoor use; tires or vehicle parts; and pallets. Section 9-3-3(N)(1)(b) of City Code limits the number of unregistered or junk vehicles which are covered by properly fitted car covers and which are parked in a location visible from beyond the parcel upon which they are located to one per parcel. An unregistered or junk vehicle that is covered by a properly fitting car cover and that is legally parked on a privately owned parcel has no more of a visual impact of registered or nonjunk vehicles similarly parked. There is no limit to the number of registered or nonjunk vehicles that can be parked on a parcel, so long as they are parked in accordance with all applicable provisions of City Code. As the visual impact of legally parked and covered unregistered or junk vehicles is the same, they should be regulated in the same manner in order to maintain consistency. As authorized by State Code, an administrative fee is charged to all properties upon which City abates a nuisance. Appendix D of City Code contains a schedule of fee and fines, as set by a resolution City Council, for the portions of City Code that are administered by the Community Development Department. Currently the nuisance abatement is omitted from Appendix D. In order to maintain consistency, the ordinance would allow for the administrative fee charged for nuisances abated by the City to be included in Appendix D. The proposed ordinance would also to make a change to Section 9 – Containers -Location, Chapter 13 – Garbage And Recycling Collection, Title 13 - Public Utilities to make the language consistent with what this proposed ordinance would add as an enumerated nuisance in Section 9-3-3 of City Code.

Full text of the proposed ordinance can be viewed at the City Clerk's Office or at www.muscatineiowa.gov.

Notice is further given that the City council of the City of Muscatine, Iowa, will conduct a public hearing on said proposed change to City Code on Thursday, July 20, 2023, at 6:00 p.m. in the City Hall Council Chambers, at which time all interested parties are invited to comment. The

hearing will be held during the regular Muscatine City Council meeting. Public participation will be also be offered electronically. The GoToMeeting link and call-in information will be published on the official agenda at the City's website no later than July 17th. Following such hearing, the Muscatine City Council may take action on said proposal without further notice or opportunity for hearing. If you are a person requiring a special accommodation for a disability or language barrier, please contact the City at 563-262-4141 at least three (3) business days in advance of the meeting date.



City of Muscatine

ITEM NUMBER 2023-0347

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Nancy Lueck, Finance Director
Carol Webb, City Administrator

SUBJECT

Resolution to Approve Urban Renewal Plan Amendment for the Consolidated Muscatine Urban Renewal Area

EXECUTIVE SUMMARY

The City periodically amends its Urban Renewal Plan to allow for future tax increment financing (TIF) or future bond funding to be used for new Economic Development Agreements, new projects or programs, or to continue or to amend existing projects or programs. Prior to amending the Urban Renewal Plan, a public hearing is required. The City is also required to hold a consultation meeting with other taxing entities prior to the approval of the Plan Amendment. At the June 15 meeting, the City Council set the public hearing on the Urban Renewal Plan Amendment for July 20, 2023. The required consultation meeting was set for June 30, 2023.

The Urban Renewal Plan Amendment to be considered for approval at the July 20, 2023 meeting includes: (1) Update to the City's Small Business Forgivable Loan program to extend this program for 5 years from FY 25 through FY 29, (2) Update the Downtown Facade Program to extend this program for 5 years from FY 25 through FY 29, (3) Update the Urban Renewal Administration and Professional Support Program to extend this program for 5 years from FY 25 through FY 29, (4) Update the Greater Muscatine Chamber of Commerce and Industry Support program to extend this program for 5 years from FY 25 through FY 29, (5) Development Agreement and TIF Rebate with Kent Pet Group, Inc. for the construction of a new World's Best Cat Litter production facility, and (6) Development Agreement and TIF Rebate with Musco Lighting for the expansion of their Muscatine facility – Phase I.

STAFF RECOMMENDATION

Staff recommends approval of the resolution approving the Urban Renewal Plan Amendment

BACKGROUND/DISCUSSION

The City traditionally groups projects or programs into a single Urban Renewal Plan Amendment. The currently proposed amendment includes six items:

1. Updated to the City's Small Business Forgivable Loan program to extend this program for 5 years from FY 25 through FY 29. This will increase to \$150,000 per year for a total of \$750,000. (The \$50,000 annual increase will be offset by the elimination of the Small Business Forgivable Loan program for Code Compliance and ADA improvements after the 2023/2024 fiscal year.)
2. Update the Downtown Facade Program to extend this program for 5 years from FY 25 through FY 29 at \$100,000 per year for a total of \$500,000.
3. Update the Urban Renewal Administration and Professional Support Program to extend this program for 5 years from FY 25 through FY 29 for a total not to exceed \$1,200,000. (This allows for 4% to 5% increases in wage and benefit costs each year.)
4. Update the Greater Muscatine Chamber of Commerce and Industry Support program to extend this program for 5 years from FY 25 through FY 29 for a total of \$250,000.
5. At the February 9, 2023 In Depth meeting, City Council gave consensus approval for the City to proceed with entering into a Development Agreement and TIF Rebate with Kent Pet Group, Inc. for the construction of a new World's Best Cat Litter production facility. The proposed development agreement would provide for a 10-year agreement with years 1-5 at 75% and years 6-10 at 50% up to a maximum total rebate amount not to exceed \$11,355,000.
6. At the February 9, 2023 In Depth meeting, City Council gave consensus approval for the City to proceed with entering into a Development Agreement and TIF Rebate with Musco Lighting for the expansion of their Muscatine facility – Phase 1. The proposed development agreement would provide for a 10-year, 50% agreement, up to a maximum total rebate amount not to exceed \$500,000 for Phase 1 of their project.

CITY FINANCIAL IMPACT

The funding for these projects will be from future incremental property taxes (TIF) funds, and as such, will have no impact on the current City budget.

ATTACHMENTS

1. Res Hold Hrg & Approve UR Amend (no adds) (Muscatine-71 2023-v2.7-20-23 (1)
2. UR Plan Amend (Muscatine #71 2023).7-20-23

July 12, 2023

VIA EMAIL

Carol Webb
City Administrator/City Hall
Muscatine, Iowa

Re: July, 2023 Amendment to the Consolidated Muscatine Urban Renewal Area
Our File No. 421464-71

Dear Carol:

Attached please find proceedings covering the City Council's action in holding a public hearing on and adopting a resolution to approve the 2023 urban renewal plan amendment.

We will appreciate receiving executed copies of these proceedings as soon as they are available. Please contact John Danos or me if you have any questions.

Kind regards,

Amy Bjork

Attachments

cc: Nancy Lueck
Andrew Fangman
Cinda Hilger

HEARING AND APPROVAL OF THE
2023 AMENDMENT TO THE
CONSOLIDATED MUSCATINE URBAN
RENEWAL AREA

421464-71

Muscatine, Iowa

July 20, 2023

The City Council of the City of Muscatine, Iowa, met on July 20, 2023, at 7:00 p.m., at the City Hall Council Chambers, in the City for the purpose of conducting a public hearing on a proposed urban renewal plan amendment. The Mayor presided and the roll being called the following members of the Council were present and absent:

Present: _____

Absent: _____ .

The City Council investigated and found that notice of the intention of the Council to conduct a public hearing on the urban renewal plan amendment had been published according to law and as directed by the Council and that this is the time and place at which the Council shall receive oral or written objections from any resident or property owner of the City. All written objections, statements, and evidence heretofore filed were reported to the Council, and all oral objections, statements, and all other exhibits presented were considered.

The following named persons presented oral objections, statements, or evidence as summarized below; filed written objections or statements, copies of which are attached hereto; or presented other exhibits, copies of which are attached hereto:

(Here list all persons presenting written or oral statements or evidence and summarize each presentation.)

There being no further objections, comments, or evidence offered, the Mayor announced the hearing closed.

Council Member _____ moved the adoption of a resolution entitled "Resolution to Approve Urban Renewal Plan Amendment for the Consolidated Muscatine Urban Renewal Area," seconded by Council Member _____. After due

consideration, the Mayor put the question on the motion and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted and signed approval thereto.

RESOLUTION NO.2023-0347

Resolution to Approve Urban Renewal Plan Amendment for the Consolidated Muscatine Urban Renewal Area

WHEREAS, as a preliminary step to exercising the authority conferred upon Iowa cities by Chapter 403 of the Code of Iowa (the “Urban Renewal Law”), a municipality must adopt a resolution finding that one or more slums, blighted or economic development areas exist in the municipality and that the rehabilitation, conservation, redevelopment, development or a combination thereof, of such area or areas is necessary in the interest of the public health, safety or welfare of the residents of the municipality; and

WHEREAS, this City Council of the City of Muscatine, Iowa (the “City”), by prior resolution established the Consolidated Muscatine Urban Renewal Area (the “Urban Renewal Area”) and adopted an urban renewal plan (the “Plan”) for the governance of projects and initiatives therein; and

WHEREAS, an amendment (the “Amendment”) to the Plan has been prepared which (1) updates the description of the City’s Small Business Forgivable Loan Program which was previously approved in the September, 2014 Amendment to the Plan and updated in the October, 2016; February, 2018; and February, 2021 Amendments to the Plan; (2) updates the description of the City’s Downtown Façade Improvement Program which was previously approved in the April, 2019 Amendment to the Plan; (3) updates the description of the City’s Urban Renewal Administration and Professional Support Program which was previously approved in the November, 2014 Amendment to the Plan and updated in the February, 2018 Amendment to the Plan; (4) updates the description of the City’s Greater Muscatine Chamber of Commerce and Industry Support Program which was previously approved in the November, 2014 Amendment to the Plan and updated in the February, 2018 Amendment to the Plan; and (5) authorizes the undertaking of urban renewal projects in the Urban Renewal Area consisting of (a) providing tax increment financing support to Kent Pet Group, Inc. in connection with the construction of a new commercial building for use in its cat litter production business operations; and (b) providing tax increment financing support to Musco Sports Lighting, LLC in connection with the construction of a new commercial building for use in its business operations; and

WHEREAS, notice of a public hearing by the City Council on the proposed Amendment was heretofore given in strict compliance with the provisions of Chapter 403 of the Code of Iowa, and the Council has conducted said hearing on July 20, 2023; and

WHEREAS, copies of the Amendment, notice of public hearing and notice of a consultation meeting with respect to the Amendment were mailed to Muscatine County and the Muscatine Community School District; the consultation meeting was held on the 30th day of June, 2023; and responses to any comments or recommendations received following the consultation meeting were made as required by law;

NOW, THEREFORE, It Is Resolved by the City Council of the City of Muscatine, Iowa, as follows:

Section 1. The Amendment, attached hereto and made a part hereof, is hereby in all respects approved.

Section 2. It is hereby determined by this City Council as follows:

A. The activities proposed under the Amendment conform to the general plan for the development of the City;

B. The economic development initiatives and projects proposed under the Amendment are necessary and appropriate to facilitate the proper growth and development of the City in accordance with sound planning standards and local community objectives.

C. Proposed blight alleviation and prevention projects described in the Amendment are necessary to restore certain property situated in the Urban Renewal Area to its highest and best use and to prevent the spread of blighted conditions in the Urban Renewal Area.

D. It is not intended that families will be displaced as a result of the City's undertaking under the Amendment. Should such issues arise with future projects, then the City will ensure that a feasible method exists to carry out any relocations without undue hardship to the displaced and into safe, decent, affordable and sanitary housing.

Section 3. All resolutions or parts thereof in conflict herewith are hereby repealed, to the extent of such conflict.

Passed and approved July 20, 2023.

Mayor

Attest:

City Clerk

(Attach copy of the urban renewal plan amendment to this resolution.)

• • • •

Upon motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
MUSCATINE COUNTY
CITY OF MUSCATINE

SS:

I, the undersigned, do hereby certify that I am the duly appointed, qualified and acting City Clerk of the City of Muscatine, Iowa and that as such I have in my possession or have access to the complete corporate records of the City and of its officers; and that I have carefully compared the transcript hereto attached with the aforesaid records and that the attached is a true, correct and complete copy of the corporate records relating to the action taken by the City Council preliminary to and in connection with approving the urban renewal plan amendment for the Consolidated Muscatine Urban Renewal Area in the City of Muscatine, Iowa.

WITNESS MY HAND this ____ day of _____, 2023.

City Clerk

CITY OF MUSCATINE, IOWA
URBAN RENEWAL PLAN AMENDMENT
CONSOLIDATED MUSCATINE URBAN RENEWAL AREA

July, 2023

The Urban Renewal Plan (the “Plan”) for the Consolidated Muscatine Urban Renewal Area (the “Urban Renewal Area”) of the City of Muscatine, Iowa (the “City”) is being amended for the purposes of updating the descriptions of certain urban renewal projects previously approved by the City Council in prior amendments to the Plan and identifying new urban renewal projects to be undertaken in the Urban Renewal Area.

1) Update Description of the City’s Small Business Forgivable Loan Program. The Small Business Forgivable Loan Program is hereby updated, as follows:

Name of Project: Small Business Forgivable Loan Program

Date of Council Approval of Program: September 4, 2014, and updated October 20, 2016; February 15, 2018; February 4, 2021; and July 20, 2023

Description of Program: The City acknowledges the importance of the success of local businesses to the promotion of economic development in the City. The Small Business Forgivable Loan Program is designed to provide public support to the development and improvement of local businesses in the Urban Renewal Area. The City will provide fiscal support to the Program through the provision of economic development forgivable loans (the “Forgivable Loans”) to small businesses situated in certain districts highlighted on the map attached as Exhibit A to the September, 2014 Amendment.

The Forgivable Loans will be targeted to assist with the promotion of in-fill, redevelopment and facilities enhancement of qualifying small businesses. It is anticipated that the Forgivable Loans will continue to be made in each of the City’s 2025 through 2029 fiscal years. Over the course of these fiscal years, the City will consider making Forgivable Loans to eligible applicants in an aggregate amount not to exceed \$750,000. The City staff will develop appropriate materials, including agreements and applications, for the administration of the Forgivable Loans.

Description of Use of TIF for the Program: It is anticipated that the City will fund the Forgivable Loans with borrowed funds and/or with the proceeds of internal advances of City funds on-hand. In any case, the City’s obligations (the “Obligations”) will be repaid with incremental property tax revenues. It is anticipated that the City’s use of incremental property tax revenues for the Forgivable Loans will not exceed \$750,000, plus any interest expense incurred by the City on the Obligations.

The City’s use of incremental property tax revenues for the Forgivable Loans in the City’s 2023-2024 fiscal year is governed by the February, 2021 Amendment.

2) Update Description of the City's Downtown Façade Improvement Program. The Downtown Façade Improvement Program is hereby updated, as follow:

Name of Project: Downtown Façade Improvement Program:

Date of Council Approval of Program: April 19, 2019 and updated July 20, 2023

Description of Program: The City acknowledges the importance of a vibrant downtown to the promotion of economic development in the Urban Renewal Area. Under the Downtown Façade Improvement Program (the "Program"), the City will fund economic development grants to eligible, local commercial business owners to assist such local business owners with paying the costs of undertaking building façade improvement projects and other projects approved by the City Staff. The City Staff will develop appropriate materials, including agreements and applications, for the administration of the Program.

Description of Use of TIF for Program: It is anticipated that the City will pay for Program with borrowed funds and/or the proceeds of internal advances of City funds on-hand. In any case, the City's obligations (the "Obligations") will be repaid with incremental property tax revenues derived from the Urban Renewal Area. The amount of incremental property tax revenues to be expended by the City in connection with Program will not exceed \$500,000 over the course of the City's 2025 through 2029 fiscal years, plus any interest expense incurred by the City on the Obligations.

The City's use of incremental property tax revenues for the Program in the City's 2023-2024 fiscal year will be governed by the April, 2019 Amendment.

3) Update Description of the Urban Renewal Administration and Support Program. The City Urban Renewal Administration and Professional Support Program is hereby updated, as follows:

Name of Project: Urban Renewal Administration and Professional Support Program (the "Admin Program")

Date of Council Approval of Program: November 6, 2014, and updated February 15, 2018 and July 20, 2023

Description of Program: The City will provide administrative and professional support to its urban renewal projects and initiatives in the City's 2025 through 2029 fiscal years. This support will include planning, staffing, grant writing and administration, document support, record management, accounting, legal services and such other services as are necessary to carry out and effectuate the urban renewal initiatives and objectives of the City.

Description of Use of TIF: The City will fund its support contributions under the Admin Program from the proceeds of internal advances (the "Advances") of cash on hand. The City's annual contributions will be determined from year to year. The City will repay the Advances from incremental property tax revenues to be derived from the Urban Renewal

Area. The amount of the Advances will be determined from year to year. The total amount of incremental property tax revenues to be applied to the City's Admin Program for the City's fiscal years 2025 through 2029 shall not exceed \$1,200,000, plus any interest expense incurred on the Advances.

The use of incremental property tax revenues for the Admin Program in the City's 2023-2024 fiscal year will be governed by the February, 2018 Amendment.

4) Update Description of the Greater Muscatine Chamber of Commerce and Industry Support Program. The Greater Muscatine Chamber of Commerce and Industry Support Program is hereby updated, as follows:

Name of Project: Greater Muscatine Chamber of Commerce and Industry Support Program (the "Chamber Program")

Date of Council Approval of Program: November 6, 2014, and updated February 15, 2018 and July 20, 2023

Declaration of Program: The City Council acknowledges the importance of the Greater Muscatine Chamber of Commerce and Industry to the economic development of the City. The City intends to continue to provide economic development support to the Greater Muscatine Chamber of Commerce and Industry through a series of economic development payments (the "Payments"). in an aggregate amount not to exceed \$250,000 in the City's 2025 through 2029 fiscal years.

Description of Use of TIF: It is anticipated that the City will fund the Payments to the Chamber Program with borrowed funds and/or the proceeds of internal advances of City funds on-hand. In any case, the City's obligations (the "Obligations") will be repaid with incremental property tax revenues derived from the Urban Renewal Area. The amount of incremental property tax revenues to be expended by the City in connection with Program will not exceed \$250,000 over the course of the City's 2025 through 2029 fiscal years, plus any interest expense incurred by the City on the Obligations.

The use of incremental property tax revenues for the Chamber Program in the City's 2023-2024 fiscal year will be governed by the February, 2018 Amendment.

5) Identification of Projects. By virtue of this amendment, the list of authorized urban renewal projects in the Plan is hereby amended to include the following project descriptions:

A.

Name of Project: Kent Pent Group, Inc. Development Project

Date of Council Approval of Project: July 20, 2023

Description of Project and Project Site: Kent Pet Group, Inc. (“Kent”) is undertaking the construction of a new commercial building for use in its cat litter production business operations (the “Kent Project”) on certain real property situated at 4315 W. 55th Avenue (the “Kent Property”) in the Urban Renewal Area.

It has been requested that the City provide tax increment financing assistance to Kent in support of the efforts to complete the Kent Project.

The costs incurred by the City in providing tax increment financing assistance to Kent will include legal and administrative fees (the “Admin Fees”) in an amount not to exceed \$15,000.

Description of Use of TIF for the Project: The City intends to enter into a Development Agreement with Kent with respect to the construction and use of the completed Kent Project and to provide annual appropriation economic development payments (the “Payments”) to Kent thereunder. The Payments, will be funded with incremental property tax revenues to be derived from the Kent Property. It is anticipated that the City’s total commitment of incremental property tax revenues with respect to the Kent Project, including the Payments and the Admin Fees, will not exceed \$11,370,000.

B.

Name of Project: Musco Sports Lighting, LLC Development Project

Date of Council Approval of Project: July 20, 2023

Description of Project and Project Site: Musco Sports Lighting, LLC (“Musco Lighting”) is undertaking the construction of a new commercial building for use in its business operations (the “Musco Lighting Project”) on certain real property situated at 1911 Stewart Road (the “Musco Lighting Property”) in the Urban Renewal Area.

It has been requested that the City provide tax increment financing assistance to Musco Lighting in support of the efforts to complete the Musco Lighting Project.

The costs incurred by the City in providing tax increment financing assistance to Musco Lighting will include legal and administrative fees (the “Admin Fees”) in an amount not to exceed \$8,000.

Description of Use of TIF for the Project: The City intends to enter into a Development Agreement with Musco Lighting with respect to the construction and use of the completed Musco Lighting Project and to provide annual appropriation economic development payments (the “Payments”) to Musco Lighting thereunder. The Payments, will be funded with incremental property tax revenues to be derived from the Musco Lighting Property. It is anticipated that the City’s total commitment of incremental property tax revenues with respect to the Musco Lighting Project, including the Payments and the Admin Fees, will not exceed \$508,000.

6) Required Financial Information. The following information is provided in accordance with the requirements of Section 403.17 of the Code of Iowa:

Constitutional debt limit of the City:	<u>\$86,141,287</u>
Outstanding general obligation debt of the City:	<u>\$17,037,003</u>
Proposed debt to be incurred under the July, 2023 Amendment*:	<u>\$14,578,000</u>

*It is anticipated that some or all of the debt incurred hereunder will be subject to annual appropriation by the City Council.



City of Muscatine

ITEM NUMBER 2023-0365

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Nancy Lueck, Finance Director

SUBJECT

Resolution Authorizing and Approving a Loan and Disbursement Agreement, Providing for the Issuance of \$8,000,000 General Obligation Annual Appropriation Sewer Improvement Bonds, Series 2023, and Providing for the Levy of Taxes (Subject to Non-Appropriation) to Pay the Same

EXECUTIVE SUMMARY

In 2007 the City signed a Consent Order with the Environmental Protection Agency (E.P.A.) which requires the City to complete specific major sewer separation projects by 2028. The remaining project in the Consent Order is the separation of the combined sewers in the West Hill area. In January of 2012, Public Financial Management (PFM), the City's financial consultant, prepared a long-term financing plan for the West Hill project based on the project cost estimates in the schedule prepared by Stanley Consultants. In the long-term financing plan, State Revolving Fund (SRF) Loans were projected to be needed beginning in 2023 to fund all 5 phases of Phase 6 plus the work required at the Papoose Pumping Station at the end of the project. Up to three SRF loans are projected to be needed to fund the multiple contracts needed to complete the work in Phase 6 and the work required at the Papoose Pumping Station.

The City received bids on May 9, 2023 for the contract for Phases 6-A and 6-B of the West Hill Sewer project. The bid was awarded to KE Flatwork Inc. in the amount of \$6,543,100 for the contract work. There will be other costs, in addition to the contract, for construction engineering and inspections, land and easements, legal expenses, and the SRF loan initiation fees. The preliminary SRF loan documents allowed for total costs of up to \$8.5 million for this phase of the project.

At the June 1, 2023 meeting, City Council set the date for the public hearing on the SRF loan for June 15, 2023. The public hearing was held on June 15, 2023 and there were no public comments at this hearing.

The next step is consideration of the attached Resolution Authorizing and Approving the Loan

and Disbursement Agreement and providing for the issuance of \$8,000,000 in General Obligation Annual Appropriation Sewer Improvement Bonds, Series 2023, and Providing for the Levy of Taxes (Subject to Non-Appropriation) to Pay the Same. Upon approval of this Resolution, the closing date for the Loan will be set for August 4, 2023.

STAFF RECOMMENDATION

Staff recommends approval of this Resolution

BACKGROUND/DISCUSSION

In 2007 the City signed a Consent Order with the Environmental Protection Agency (E.P.A.) which requires the City to complete specific major sewer separation projects by 2028. Construction on the second and final phase of the Hershey Avenue sewer improvement project was completed in 2011/2012. This was a major project mandated by the Consent Order. The remaining project in the Consent Order is the separation of the combined sewers in the West Hill area. Construction has been completed on Phases 1 through 4 of the West Hill Sewer Separation project and construction is currently underway on Phases 5-A and 5-B of the project. The Phase 5 construction is scheduled to be completed in calendar year 2023.

In January of 2012, Public Financial Management (PFM), the City's financial consultant, prepared a long-term financing plan for the West Hill Sewer project based on the project cost estimates in the schedule prepared by Stanley Consultants. The City has been setting aside \$400,000 each fiscal year since 2011/2012 to assist in financing the West Hill Sewer project (\$200,000 from the WPCP fund and \$200,000 from the Collection and Drainage fund). These funds are available to supplement the 80% allocation of Local Option Sales Tax being used to fund the West Hill Sewer Separation project. Local Option Sales Taxes and the set-aside funds were projected to be (and have been) sufficient to fund project costs through both phases of Phase 5, which is expected to be completed in 2023.

In the long-term plan prepared by PFM, State Revolving Fund (SRF) Loans were projected to be needed beginning in 2023 to fund all 5 phases of Phase 6 plus the work required at the Papoose Pumping Station at the end of the project. Based on available cost estimates, PFM estimated the SRF Loans needed to complete the financing of this project to total \$22,800,000. The interest rate for the SRF loan is currently 2.0%. Up to three SRF loans are projected to be needed to fund the multiple contracts that will be required for Phase 6.

The City received bids on May 9, 2023 for the contract for Phases 6-A and 6-B of the West Hill Sewer project. The bid was awarded to KE Flatwork Inc. in the amount of \$6,543,100 for the contract work. There will be other costs in addition to the contract for construction engineering and inspections, land and easements, legal expenses, and SRF loan initiation fees. The preliminary SRF loan documents allowed for total costs of up to \$8.5 million for this phase of the project. Once the SRF loan is approved, the City can draw down funds as needed to pay contract and other costs according to the SRF loan program guidelines. The final actual loan amount will be based on actual project costs.

At the June 1, 2023 meeting, City Council set the date for the public hearing on the SRF loan for June 15, 2023. The public hearing was held on June 15 and there were no public comments at this hearing.

The next step is consideration of the attached Resolution Authorizing and Approving the Loan and Disbursement Agreement and providing for the issuance of \$8,000,000 in General Obligation Annual Appropriation Sewer Improvement Bonds, Series 2023, and Providing for the Levy of Taxes (Subject to Non-Appropriation) to Pay the Same. Upon approval of this Resolution, the closing date for the Loan will be set for August 4, 2023.

CITY FINANCIAL IMPACT

The PFM financial plan and City budget provide that Local Option Sales Tax funds will be used to fund debt service requirements on the SRF loans needed to complete the financing for the West Hill Sewer Separation project. No impact on the City's operating budget is expected.

ATTACHMENTS

1. SRF GO BOND AA (Muscatine #69 2023)-v1.7-20-23
2. SRF Loan Closing Cert FDC GO Sewer (Muscatine-69 2023)-v3 (1).7-20-23
3. SRF GO Sewer Loan and Disbursement Agreement (Muscatine #69 2023)-v2 (1).7-20-23
4. SRF Repayment Schedule (Muscatine #69 2023)-v1.7-20-23
5. SRF Loan Resolution Authorizing.7-20-23

UNITED STATES OF AMERICA
STATE OF IOWA
MUSCATINE COUNTY
CITY OF MUSCATINE

GENERAL OBLIGATION ANNUAL APPROPRIATION SEWER IMPROVEMENT BOND, SERIES 2023

No. R-1

\$8,000,000

RATE	MATURITY DATE	BOND DATE
1.75%	June 1, 2034	August 4, 2023

The City of Muscatine (the “City”), in Muscatine County, State of Iowa, for value received, promises to pay from the source and as hereinafter provided, on the maturity date of this Bond to

IOWA FINANCE AUTHORITY

or registered assigns, the principal sum of

EIGHT MILLION DOLLARS

Interest at the rate specified above shall be payable semiannually on June 1 and December 1 of each year, commencing December 1, 2023, and principal shall be due and payable in installments in the amounts shown on the Principal Payment Schedule, attached hereto as Exhibit A, on June 1, 2025, and annually thereafter on June 1 in each year until the principal and interest are fully paid, except that the final installments of the entire balance of principal and interest, if not sooner paid, shall become due and payable on June 1, 2034. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

The City Clerk shall act as Registrar and Paying Agent and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

Payment of the principal of and interest on this Bond and premium, if any, shall be payable at the office of the Paying Agent to the registered owners thereof appearing on the registration books of the City. All such payments, except full redemption, shall be made to the registered owners appearing on the registration books at the close of business on the fifteenth day of the month next preceding the payment date. Final payment of principal shall only be made upon surrender of this Bond to the Paying Agent.

This Bond is one of a series of bonds (the “Bonds”) issued by the City to evidence its obligation under a certain Loan and Disbursement Agreement, dated the date hereof (the “Agreement”), entered into by the City for the purpose of providing funds to pay a portion of the cost of planning, designing and constructing improvements and extensions (the “Project”) to the Municipal Sanitary Sewer System of the City.

The Bonds are issued pursuant to and in strict compliance with the provisions of Chapter 384 and Chapter 76 of the Code of Iowa, 2023, and all other laws amendatory thereof and supplemental thereto, and in conformity with a resolution of the City Council authorizing and approving the Agreement and providing for the issuance and securing the payment of the Bonds (the “Resolution”), and reference is hereby made to the Resolution and the Agreement for a more complete statement as to the source of payment of the Bonds and the rights of the owners of the Bonds.

The Bonds shall be subject to optional redemption by the City at a price of par plus accrued interest (i) on any date with the prior written consent of the Iowa Finance Authority, or (ii) in the event that all or substantially all of the Project is damaged or destroyed. Any optional redemption of the Bonds by the City may be made from any funds regardless of source, in whole or from time to time in part, in inverse order of maturity upon not less than thirty (30) days’ notice of redemption by e-mail, facsimile, certified or registered mail to the Iowa Finance Authority (or any other registered owner of the Bonds). The Bonds are also subject to mandatory redemption as set forth in Section 5 of the Agreement.

This Bond is fully negotiable but shall be fully registered as to both principal and interest in the name of the owner on the books of the City in the office of the Registrar, after which no transfer shall be valid unless made on said books and then only upon presentation of this Bond to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form hereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The City, the Registrar and the Paying Agent may deem and treat the registered owner hereof as the absolute owner for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the City, the Registrar and the Paying Agent shall not be affected by any notice to the contrary.

The Bonds are general obligations of the City, payable from amounts on deposit in the City’s Debt Service Fund and the Bond Fund created in the Resolution, and other revenues and funds, to the extent lawfully available for such purpose, but subject to non-appropriation in any fiscal year. The Bonds do not constitute a continuing obligation of the City in any fiscal year beyond the fiscal year for which funds have been appropriated for the payment of the Bonds and, except to the extent of such an appropriation, shall not constitute debt within the meaning of any constitutional or statutory debt limitation. The Bonds shall not directly or indirectly obligate the City to make any payments thereon during a fiscal year beyond the fiscal year for which funds have been appropriated by the City Council.

IN THE EVENT THAT THE CITY COUNCIL DOES NOT BUDGET AND APPROPRIATE FUNDS FOR ANY FISCAL YEAR IN AN AMOUNT SUFFICIENT TO MEET THE PAYMENTS OF INTEREST ON AND PRINCIPAL OF THE BONDS DURING SUCH FISCAL YEAR (A "NON-APPROPRIATION"), THE CITY'S OBLIGATIONS UNDER THE BONDS SHALL TERMINATE AND BECOME NULL AND VOID ON THE LAST DAY OF THE FISCAL YEAR FOR WHICH THE NECESSARY FUNDS WERE APPROPRIATED. THE CITY SHALL GIVE NOTICE TO THE LENDER (AS DEFINED IN THE RESOLUTION) OF ANY NON-APPROPRIATION. UPON THE OCCURRENCE OF ANY SUCH NON-APPROPRIATION, THE CITY SHALL NOT BE OBLIGATED TO MAKE PAYMENT FROM ANY SOURCE (INCLUDING FUNDS ON DEPOSIT IN ANY FUNDS CREATED UNDER THE RESOLUTION) OF ANY AMOUNTS OF PRINCIPAL OF AND INTEREST ON THE BONDS BEYOND THOSE AMOUNTS FOR WHICH AN APPROPRIATION HAS PREVIOUSLY BEEN MADE, AND THE CITY SHALL NOT BE LIABLE TO THE HOLDERS OF SUCH BONDS FOR ANY REMAINING AMOUNTS DUE UNDER THE BONDS OR FOR ANY COSTS, DAMAGES (INCLUDING BUT NOT LIMITED TO CONSEQUENTIAL DAMAGES) OR EXPENSES INCURRED BY THE HOLDERS OF SUCH BONDS AS A RESULT OF THE EXERCISE BY THE CITY OF THE FOREGOING RIGHT OF NON-APPROPRIATION.

And It Is Hereby Certified and Recited that all acts, conditions and things required by the laws and Constitution of the State of Iowa, to exist, to be had, to be done or to be performed precedent to and in the issue of this Bond were and have been properly existent, had, done and performed in regular and due form and time; that provision has been made for the levy of a sufficient continuing annual tax on all the taxable property within the City for the payment of the principal of and interest on this Bond as the same will respectively become due; and that the total indebtedness of the City, including this Bond, does not exceed any constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the City of Muscatine, Iowa, has caused this Bond to be executed by its Mayor and attested by its City Clerk, all of the Bond Date.

CITY OF MUSCATINE, IOWA

By _____
Mayor

Attest:

City Clerk

ABBREVIATIONS

The following abbreviations, when used in this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM	- as tenants in common	UTMA _____
TEN ENT	- as tenants by the entireties	(Custodian)
JT TEN	-	As Custodian for _____
	as joint tenants with right of survivorship	(Minor)
	and not as tenants in common	under Uniform Transfers to Minors Act
		_____ (State)

Additional abbreviations may also be used though not in the list above.

ASSIGNMENT

For valuable consideration, receipt of which is hereby acknowledged, the undersigned assigns this Bond to

(Please print or type name and address of Assignee)

PLEASE INSERT SOCIAL SECURITY OR OTHER
IDENTIFYING NUMBER OF ASSIGNEE

and does hereby irrevocably appoint _____, Attorney, to transfer this Bond on the books kept for registration thereof with full power of substitution.

Dated: _____

Signature guaranteed:

NOTICE: The signature to this Assignment must correspond with the name of the registered owner as it appears on this Bond in every particular, without alteration or enlargement or any change whatever.

EXHIBIT A

PRINCIPAL PAYMENT SCHEDULE

<u>Date</u> <u>June 1</u>	<u>Amount</u>	<u>Date</u> <u>June 1</u>	<u>Amount</u>
2025	\$731,000	2030	\$807,000
2026	\$745,000	2031	\$823,000
2027	\$760,000	2032	\$839,000
2028	\$775,000	2033	\$856,000
2029	\$791,000	2034	\$873,000

CLOSING CERTIFICATE

We, the undersigned, Mayor and City Clerk of the City of Muscatine, Iowa (the “City”), do hereby certify as of August 4, 2023 (the “Dated Date”), that we are now and were at the time of the execution of the City’s \$8,000,000 General Obligation Annual Appropriation Sewer Improvement Bond, Series 2023, dated the date hereof (the “Series 2023 Bond”), the officers respectively above indicated; and that in pursuance of Chapter 384 of the Code of Iowa, a resolution adopted by the City Council on July 20, 2023 (the “Resolution”), and a certain Loan and Disbursement Agreement (the “Agreement”), by and between the City and the Iowa Finance Authority, Des Moines, Iowa, as lender (the “Lender”), the Series 2023 Bond has been heretofore lawfully authorized and this day by us lawfully issued and delivered to the Lender and pursuant to the Agreement, the Lender shall loan to the City the maximum sum of \$8,000,000. Terms not otherwise defined herein shall have the meaning given such terms in the Resolution and the Agreement.

The Series 2023 Bond has been executed by the aforesaid officers; and the Series 2023 Bond has been fully registered as to principal and interest in the name of the Lender on the registration books of the City.

We further certify that the Series 2023 Bond is being issued to evidence the City’s obligation under the Agreement entered into by the City for the purpose of providing funds to pay a portion of the cost of planning, designing and constructing improvements and extensions to the Municipal Sanitary Sewer System of the City (the “Project”).

We further certify that no controversy or litigation is pending, prayed or threatened involving the incorporation, organization, existence or boundaries of the City or the titles of the aforesaid officers to their respective positions or the validity of the Series 2023 Bond or the power and duty of the City to provide and apply adequate taxes for the full and prompt payment of the principal of and interest on the Series 2023 Bond (subject to nonappropriation), and that none of the proceedings incident to the authorization and issuance of the Series 2023 Bond have been repealed or rescinded.

We further certify that no appeal of the decision of the City Council to enter into the Agreement and to issue the Series 2023 Bond has been taken to the district court.

We further certify that all meetings held in connection with the Series 2023 Bond were open to the public at a place reasonably accessible to the public and that notice was given at least 24 hours prior to the commencement of all meetings by advising the news media who requested notice of the time, date, place and the tentative agenda and by posting such notice and agenda at the City Hall or principal office of the City on a bulletin board or other prominent place which is easily accessible to the public and is the place designated for the purpose of posting notices of meetings.

We further certify as follows:

1. The total costs of the Project (the “Total Project Costs”), including engineering fees, are currently estimated to be at least \$8,000,000.

2. The net sales proceeds of the Series 2023 Bond are \$8,000,000 (the “Net Sales Proceeds”), the same being the Issue Price thereof.

3. The Net Sales Proceeds, including investment earnings thereon, will be invested by the City without restriction as to yield for a period not to exceed three years from the date hereof (the “Three Year Temporary Period”), the following three tests being reasonably expected to be satisfied by the City:

a. Time Test: The City has entered into or, within six months of the date hereof, will enter into binding contracts for the Project with third parties (e.g. engineers or contractors);

(i) which are not subject to contingencies directly or indirectly within the City’s control;

(ii) which provide for the payment by the City to such third parties of an amount equal to at least 5% of the Net Sales Proceeds;

b. Expenditure Test: At least 85% of Net Sales Proceeds will be applied to the payment of Total Project Costs within the Three Year Temporary Period; and

c. Due Diligence Test: Acquisition and construction of the Project to completion and application of the Net Sales Proceeds to the payment of Total Project Costs will proceed with due diligence.

4. The Series 2023 Bond is payable from ad valorem taxes levied against all taxable property within the City which, if an appropriation is made by the City for such purpose, will be collected in the Bond Fund (as defined in the Resolution), together with any other funds appropriated by the City and deposited therein, and applied to the payment of interest on the Series 2023 Bond on each June 1 and December 1 and principal of the Series 2023 Bond on each June 1 (the 12-month period ending on each June 1 being herein referred to as a “Bond Year”); the Bond Fund is used primarily to achieve a proper matching of taxes with principal and interest payments within each Bond Year; the Bond Fund will be depleted at least once each Bond Year except for a reasonable carryover amount not to exceed the greater of (i) the earnings on the fund for the immediately preceding Bond Year; or (ii) 1/12 of the principal and interest payments on the Series 2023 Bond for the immediately preceding Bond Year; amounts on deposit in the Bond Fund will be invested by the City without restriction as to yield for a period of 13 months after their date of deposit.

5. The City Council adopted a resolution on June 1, 2023, declaring its official intent to acquire and construct the Project and finance the same with bonds or other obligations (the “Intent Resolution”).

The City certifies that none of the costs of the Project to be paid for from the Net Sales Proceeds are for expenditures made more than 60 days prior to the date of adoption of the Intent Resolution, except for (i) costs of issuance of the Series 2023 Bond; (ii) costs aggregating an amount not in excess of the lesser of \$100,000 or 5% of the Net Sales Proceeds; (iii) costs for preliminary expenditures (including architectural, engineering, surveying, soil testing, and similar

costs incurred prior to commencement of acquisition or construction of the Project, other than land acquisition, site preparation and similar costs) not in excess of 20% of the Net Sales Proceeds of the Series 2023 Bond; the City will allocate Net Sales Proceeds to reimbursement of such expenditures no later than 3 years after the later of (i) the date any such expenditure was originally paid or (ii) the date the Project is placed in service (or abandoned); and such allocations will be made by the City in writing.

The City will seek reimbursement of prior expenditures already paid by the City from the proceeds of the Series 2023 Bond in the amount of \$_____, such amounts having been expended to pay the costs of the Project.

6. Not more than 50% of the Net Sales Proceeds will be invested in nonpurpose investments [as defined in Section 148(f)(6)(A) of the Internal Revenue Code of 1986, as amended (the “Code”)] having a substantially guaranteed yield for four years or more (e.g., a four-year guaranteed investment contract or a Treasury Obligation that does not mature for four years).

7. The proceeds of the Series 2023 Bond will be advanced by the Lender from time to time to pay or reimburse the City for costs of the Project. Accordingly, the City does not expect to invest the proceeds of the Series 2023 Bond prior to payment or reimbursement of the costs of the Project, and therefore no arbitrage earnings are expected to be realized.

If the City does invest the proceeds of the Series 2023 Bond prior to the payment or reimbursement of the costs of the Project, the City covenants and agrees to invest the proceeds of the Series 2023 Bond in investments purchased at fair market value in a manner that satisfies the safe harbors provided by the Internal Revenue Service, Iowa law governing investments by the City and the City’s investment policy. Additionally, if the City does not spend the Series 2023 Bond proceeds in accordance with the time periods set forth in the next paragraph (or another applicable rebate exception), rebate payments to the United States regarding investment proceeds may be required to be made by the City.

The City expects to spend the Net Sales Proceeds (along with any investment earnings on such proceeds) by February 4, 2025. Accordingly, the City reasonably expects that the Net Sales Proceeds will be fully spent for costs of the Project within the time periods set forth in the 18 Month Exception described below:

18 Month Exception: The 18 Month Exception set forth in Section 1.148-7(d) of the United States Treasury Regulations (the “Regulations”) applies to the Net Sales Proceeds. Accordingly, if all Net Sales Proceeds of the Series 2023 Bond are expended at least as quickly as 15% within 6 months from the date of issuance of the Series 2023 Bond, 60% within 12 months and 100% within 18 months, then rebate will be required only with respect to a reasonably required reserve or replacement fund, if any. If the City exercises due diligence to complete the Project and an amount not exceeding the lesser of 3% of the Net Sales Proceeds of the Series 2023 Bond allocated to the Project (\$240,000) or \$250,000 remains unspent as of the end of the eighteenth month, the City will be treated as satisfying the final expenditure requirement. In addition, a reasonable retainage of up to 5% of the Net Sales Proceeds (\$400,000) as of the end of the 18-month period may be allocated to expenditures within 30 months of the Dated Date.

We certify that the City will comply with the investment requirements of Section 148 of the Code and the Regulations relating thereto with respect to the proceeds of the Series 2023 Bond, including the requirement to invest the proceeds of the Series 2023 Bond (and the investment earnings thereon) at fair market value, and, if appropriate, to comply with the bidding requirements for investment contracts. The City acknowledges that if it fails to spend the proceeds of the Series 2023 Bond (along with the investment earnings thereon) within the time periods set forth in the 18 Month Exception (or another applicable rebate exception), the City may have a rebate liability to the United States pursuant to Section 148 of the Code. The City shall consult with the appropriate auditors or rebate specialists with regard to determination of rebate liability.

8. The City shall make a final allocation of the proceeds of the Series 2023 Bond to capital expenditures not later than 18 months after the in-service date of the Project and in any event not later than five years and 60 days after the issuance of the Series 2023 Bond or not later than 60 days after retirement of the Series 2023 Bond.

9. The weighted average maturity of the Series 2023 Bond does not exceed the reasonably expected economic life of the Project.

10. To our best knowledge and belief, there are no facts, estimates or circumstances which would materially change the foregoing conclusions.

11. On the basis of the foregoing, it is not expected that the Net Sales Proceeds will be used in a manner that would cause the Series 2023 Bond to be an “arbitrage bond” under Section 148 of the Code and the regulations prescribed under that section. The City has not been notified of any listing or proposed listing of it by the Internal Revenue Service as a bond issuer whose arbitrage certifications may not be relied upon.

12. We further certify that the City does not currently have outstanding tax exempt obligations issued during the current calendar year, including the Series 2023 Bond, equal to or in excess of \$10,000,000, nor will the City issue additional tax exempt obligations during the current calendar year which, when added to the City’s current tax exempt obligations issued during the current calendar year, including the Series 2023 Bond, would be equal to or in excess of \$10,000,000.

11. We further certify that due provision has been made for the collection of taxes sufficient to pay the principal of and interest on the Series 2023 Bond when due, subject to nonappropriation. All payments coming due before the collection of any such taxes will be paid promptly when due from legally available funds, subject to nonappropriation.

12. The aggregated outstanding indebtedness (the “Total Outstanding Indebtedness”) and the Constitutional Debt Limit of the City as of the Dated Date is set forth in Exhibit A. The City hereby certifies that such Total Outstanding Indebtedness, plus the amounts due and payable under the Agreement, does not exceed the Constitutional Debt Limit of the City.

IN WITNESS WHEREOF, we have hereunto affixed our hands on the Dated Date.

CITY OF MUSCATINE, IOWA

Mayor

Attest:

City Clerk

EXHIBIT A

Outstanding Debt and Constitutional Debt Limit

LOAN AND DISBURSEMENT AGREEMENT
\$8,000,000 GENERAL OBLIGATION ANNUAL APPROPRIATION SEWER
IMPROVEMENT BONDS

This Loan and Disbursement Agreement (the “Agreement”) is made and entered into as of August 4, 2023 by and between the City of Muscatine, Iowa (the “Participant”) and the Iowa Finance Authority, an agency and public instrumentality of the State of Iowa (the “Issuer”).

WHEREAS, the Issuer, in cooperation with the Iowa Department of Natural Resources (the “Department”), is authorized to undertake the creation, administration and financing of the Iowa Water Pollution Control Works Financing Program (the “Program”) established in the Code of Iowa, Sections 16.131 through 16.135 and Sections 455B.291 through 455B.299, including, among other things, the making of loans to Iowa municipalities for purposes of the Program; and

WHEREAS, the Participant desires to participate in the Program as a means of financing all or part of the construction of certain wastewater treatment facilities serving the Participant and its residents; and

WHEREAS, to assist in financing the Project (defined herein), the Issuer desires to make a loan to the Participant in the amount set forth in Section 2 hereof;

NOW, THEREFORE, the parties agree as follows:

Section 1. Definitions. In addition to other definitions set forth herein, the following terms as used in this Agreement shall, unless the context clearly requires otherwise, have the following meanings:

(a) “Bonds” shall mean any State Revolving Fund Revenue Bonds that were or in the future are issued by the Issuer for the purpose of providing moneys to finance the Loan to the Participant.

(b) “Code” shall mean the Internal Revenue Code of 1986, as amended, and all lawfully promulgated regulations thereunder.

(c) “General Obligation” shall mean the annual appropriation general obligation bond or capital loan note issued by the Participant to evidence its obligations under this Agreement, subject to nonappropriation as set forth herein.

(d) “Project” shall mean the particular construction activities approved by the Department and being undertaken by the Participant with respect to its Wastewater Treatment System, as described in the Resolution.

(e) “Regulations” shall mean the administrative rules of the Department relating to the Program, set forth in Title 567, Chapter 44 of the Iowa Administrative Code, and the administrative rules of the Issuer relating to the Program set forth in Title 265, Chapter 26 of the Iowa Administrative Code.

(f) “Resolution” shall mean the resolution of the City Council of the Participant providing for the authorization and issuance of the General Obligation, attached hereto as Exhibit B, adopted on July 20, 2023, approving and authorizing the execution of this Agreement and the issuance of the General Obligation.

(g) “Wastewater Treatment System” shall mean the wastewater treatment system of the Participant, all facilities being used in conjunction therewith and all appurtenances and extensions thereto, including but not limited to the wastewater treatment system project which the Participant is financing under this Agreement.

Section 2. Loan; Purchase of General Obligation. The Issuer agrees to purchase the General Obligation in order to make a loan to the Participant, and will disburse proceeds as set forth herein. The Participant agrees to borrow and accept from the Issuer, a loan in the principal amount of \$8,000,000 (the “Loan”). The Bonds are subject to the right of nonappropriation by the City Council in each fiscal year.

The Participant shall use the proceeds of the Loan strictly (a) to finance a portion of the costs of construction of the Project and (b), where applicable, to reimburse the Participant for a portion of the costs of the Project, which portion was paid or incurred in anticipation of reimbursement through the Program and which is eligible for such reimbursement under and pursuant to the Regulations and the Code.

Section 3. Disbursements. Proceeds of the Loan shall be made available to the Participant in the form of one or more periodic disbursements as provided in this Section. The Issuer thereafter shall make disbursements of a portion of the Loan for payment of costs of the Project upon receipt of the following:

- (a) a completed payment request on a form acceptable to and available from the Issuer;
- (b) current construction payment estimates;
- (c) engineering service statements;
- (d) purchase orders or invoices for items not included within other contracts; and
- (e) evidence that the costs for which the disbursement is requested have been incurred.

Solely with respect to the request for the final disbursement of proceeds of the Loan, the Participant shall submit to the Issuer (via the Department), in addition to items (a) through (e) above, a certification of completion and acceptance of the Project by the Participant or evidence of an acceptable settlement if the Project is subject to a dispute between the Participant and any contractor.

Disbursements shall be made in a timely fashion following the receipt of the information as set forth above. Unless otherwise agreed to in writing by the Issuer, funds shall be payable to

the Participant via automated clearinghouse system transfer to the account specified by the Participant.

Section 4. Completion of Project. The Participant covenants and agrees (i) to exercise its best efforts in accordance with prudent wastewater treatment utility practices to complete the Project; and (ii) to provide from its own fiscal resources all monies, in excess of the total amount of Loan proceeds it receives under the Agreement, required to complete the Project.

Section 5. Repayment of Loan; Issuance of General Obligation. THE PARTICIPANT'S OBLIGATION TO MAKE PAYMENTS OF INTEREST AND PRINCIPAL IN RESPECT OF THESE BONDS SHALL BE SUBJECT AT ALL TIMES TO NONAPPROPRIATION BY THE CITY COUNCIL OF THE PARTICIPANT. IN THE EVENT THAT FUNDS ARE NOT BUDGETED AND APPROPRIATED BY THE CITY COUNCIL OF THE PARTICIPANT IN ANY FISCAL YEAR IN AN AMOUNT SUFFICIENT TO MEET THE PAYMENTS OF INTEREST AND PRINCIPAL DUE HEREUNDER, THE PARTICIPANT SHALL HAVE THE RIGHT TO TERMINATE ITS OBLIGATIONS UNDER THESE BONDS WITH RESPECT TO FUTURE PAYMENTS OF INTEREST THEREOF AND PRINCIPAL THEREON WITHOUT PENALTY, BY GIVING NOT LESS THAN THIRTY (30) DAYS' WRITTEN NOTICE TO THE ISSUER OF THE LACK OF CONTINUED FUNDING, AND THE PARTICIPANT'S OBLIGATIONS UNDER THESE BONDS SHALL BECOME NULL AND VOID ON THE LAST DAY OF THE FISCAL YEAR FOR WHICH THE NECESSARY FUNDS WERE APPROPRIATED. UPON THE OCCURRENCE OF ANY SUCH NONAPPROPRIATION, PARTICIPANT SHALL NOT BE OBLIGATED TO MAKE PAYMENT OF ANY ADDITIONAL AMOUNTS IN RESPECT OF PRINCIPAL OF AND INTEREST ON THE BONDS BEYOND THOSE FUNDS WHICH HAVE BEEN SO APPROPRIATED, AND THE PARTICIPANT SHALL NOT BE LIABLE TO THE ISSUER (OR ANY OTHER ASSIGNEE OR HOLDER OF THE BONDS) FOR ANY REMAINING AMOUNTS DUE UNDER THE BONDS OR FOR ANY COSTS, DAMAGES (INCLUDING BUT NOT LIMITED TO CONSEQUENTIAL DAMAGES) OR EXPENSES INCURRED BY THE ISSUER (OR ANY OTHER ASSIGNEE OR HOLDER OF THE BONDS) AS A RESULT OF THE EXERCISE BY THE PARTICIPANT OF THE FOREGOING RIGHT OF NONAPPROPRIATION.

Subject to such nonappropriation, the Participant agrees to repay the loan and interest thereon as hereinafter provided.

The Participant's obligation to repay the Loan and interest thereon shall be evidenced by a duly authorized and issued General Obligation of the Participant in the principal amount of the Loan, complying in all material respects with the Regulations and being in substantially the form set forth in the Resolution, which Resolution is attached hereto as Exhibit B. The General Obligation shall be delivered to the Issuer as the original purchaser and registered holder thereof at the closing of the Loan. The General Obligation shall be accompanied by a legal opinion of bond counsel, in form satisfactory to the Issuer, to evidence the legality, levy of debt service taxes and tax-exempt status of interest on the General Obligation. The parties agree that a payment of principal of or interest on the General Obligation shall be deemed to be a payment of the same on the Loan and a payment of principal of or interest on the Loan shall be deemed to be a payment of the same on the General Obligation. Unless otherwise agreed to in writing by the

Issuer, all payments of principal and interest due under the Loan shall be made via automated clearinghouse transfer, from an account specified by the Participant.

The General Obligation shall be dated the date of delivery to the Issuer, with interest and the Servicing Fee (together, the "Interest Rate" as set forth in Section 6 hereof) payable semiannually on June 1 and December 1 of each year from the date of each disbursement of a part of the Loan from the Issuer to the Participant (which are initially expected to be on approximately the dates set forth on Exhibit A attached hereto and incorporated herein). The first repayment of principal of the Loan shall be due and payable not later than one year after substantial completion of the Project and payments of principal, interest and the Servicing Fee shall continue thereafter until the Loan is paid in full. Following the final disbursement of Loan proceeds to the Participant, Exhibit A shall be adjusted by the Issuer, with the approval of the Participant, based upon actual disbursements to the Participant under the Agreement. Such revised Exhibit A thereafter shall be deemed to be incorporated herein by reference and made a part hereof and shall supersede and replace that initially attached hereto and to the General Obligation.

The General Obligation shall be subject to optional redemption by the Participant at a price of par plus accrued interest (i) on any date with the prior written consent of the Issuer, or (ii) in the event that all or substantially all of the Project is damaged or destroyed. Any such optional redemption of the General Obligation by the Participant may be made from any funds regardless of source, in whole or from time to time in part, upon not less than thirty (30) days' notice of redemption by e-mail, facsimile, certified or registered mail to the Issuer (or any other registered owner of the General Obligation). The General Obligation is also subject to mandatory redemption in the event the costs of the Project are less than initially projected, in which case the amount of the Loan shall be reduced to an amount equal to the actual Project costs disbursed. The Participant and the Issuer agree that following such adjustment, the principal amount due under the General Obligation shall be automatically reduced to equal the principal amount of the adjusted Loan.

In the Resolution, provisions shall be made for the levy of a sufficient continuing annual tax on all the taxable property within the corporate boundaries of the Participant for the payment of the principal of and interest on the General Obligation as the same will respectively become due but subject to nonappropriation as provided in the Resolution, and by its execution of this Agreement and the issuance of the General Obligation to the Issuer pursuant to the Resolution, the Participant hereby irrevocably pledges the faith, credit, revenues and resources and all the real and personal property of the Participant for the full and prompt payment of the principal of and interest on the General Obligation, but subject to nonappropriation as provided in the Resolution.

Section 6. Interest Rate, Initiation Fee and Servicing Fees. (a) The Participant agrees to pay to the Issuer, as additional consideration for the Loan, a loan initiation fee (the "Initiation Fee") equal to one-half of one percent (0.50%) of the amount of the Loan (but not to exceed \$100,000.00) (\$40,000), which shall be due and payable on the date of this Agreement. Unless the Issuer shall be otherwise notified by the Participant that the Participant intends to pay such Initiation Fee from other funds, and has received such other funds from the Participant on the date hereof, the Issuer shall be authorized to deduct the full amount of the Initiation Fee from the

proceeds of the Loan being made hereunder, and such deduction by the Issuer shall be deemed to be an expenditure by the Participant of the Loan proceeds.

(b) The Participant agrees to pay a Loan servicing fee (the “Servicing Fee”) to the Issuer in an amount equal to 0.25% per annum of the principal amount of the Loan outstanding. The Servicing Fee shall be paid as described in Section 5 and Section 6(c) hereof.

(c) The Loan shall bear interest at 1.75% per annum (the “Rate”). As described in Section 5, payments hereunder shall be calculated based on the Rate plus the Servicing Fee (such 2.00%, the “Interest Rate”).

Section 7. Compliance with Applicable Laws, Performance Under Loan Agreement; Rates. The Participant covenants and agrees (i) to comply with all applicable State of Iowa and federal laws, rules and regulations (including but not limited to the Regulations), judicial decisions, and executive orders in the performance of the Agreement and in the financing, construction, operation, maintenance and use of the Project and the Wastewater Treatment System; (ii) to maintain its Wastewater Treatment System in good repair, working order and operating condition; (iii) to cooperate with the Issuer in the observance and performance of their respective duties, covenants, obligations and agreements under the Agreement; (iv) to comply with all terms and conditions of the Resolution; and (v) subject to nonappropriation to establish, levy and collect rents, rates and other charges for the products and services provided by its Wastewater Treatment System, which rents, rates and other charges shall be at least sufficient to comply with all covenants pertaining thereto contained in, and all other provisions of, any bond resolution, trust indenture or other security agreement, if any, relating to any bonds or other evidences of indebtedness issued or to be issued by the Participant.

Section 8. Exclusion of Interest from Gross Income. Unless otherwise agreed to by the Issuer in writing, the Participant covenants and agrees as follows:

(a) The Participant shall not take any action or omit to take any action which would result in a loss of the exclusion of the interest on the Bonds from gross income for federal income taxation as that status is governed by Section 103(a) of the Code.

(b) The Participant shall not take any action or omit to take any action, which action or omission would cause its General Obligation or the Bonds (assuming solely for this purpose that the proceeds of the Bonds loaned to the Participant represent all of the proceeds of the Bonds) to be “private activity bonds” within the meaning of Section 141(a) of the Code. Accordingly, unless the Participant receives the prior written approval of the Issuer, the Participant shall not (A) permit any of the proceeds of the Bonds loaned to the Participant or the Project financed with such proceeds to be used, either directly or indirectly, in any manner that would constitute “private business use” within the meaning of Section 141(b)(6) of the Code, taking into account for this purpose all such use by persons other than governmental units on an aggregate basis, (B) use, either directly or indirectly, any of the proceeds of the Bonds loaned to the Participant to make or finance loans to persons other than governmental units (as such term is used in Section 141(c) of the Code) or (C) use, either directly or indirectly, any of the proceeds of

the Bonds loaned to the Participant to acquire any “non-governmental output property” within the meaning of Section 141(d)(2) of the Code.

(c) The Participant shall not directly or indirectly use or permit the use of any proceeds of the Bonds (or amounts replaced with such proceeds) or any other funds or take any action or omit to take any action, which use or action or omission would (assuming solely for this purpose that the proceeds of the Bonds loaned to the Participant represent all of the proceeds of the Bonds) cause the Bonds to be “arbitrage bonds” within the meaning of Section 148(a) of the Code.

(d) The Participant shall not directly or indirectly use or permit the use of any proceeds of the Bonds to pay the principal of or interest on any issue of State or local governmental obligations (“refinancing of indebtedness”) unless the Participant shall establish to the satisfaction of the Issuer that such refinancing of indebtedness will not adversely affect the exclusion from gross income of interest on the Bonds for federal income tax purposes and the Participant delivers an opinion to such effect of bond counsel acceptable to the Issuer.

(e) The Participant shall not directly or indirectly use or permit the use of any proceeds of the Bonds to reimburse the Participant for any portion of the cost of the Project unless such cost was paid or incurred by the Participant in anticipation of reimbursement from the proceeds of the Bonds or other State or local governmental borrowing in accordance with the Code, published rulings of the Internal Revenue Service and the Regulations.

(f) The Participant shall not use the proceeds of the Bonds (assuming solely for this purpose that the proceeds of the Bonds loaned to the Participant represent all of the proceeds of the Bonds) in any manner which would cause the Bonds to be “federally guaranteed” within the meaning of Section 149(b) of the Code or “hedge bonds” within the meaning of Section 149(g) of the Code.

(g) The Participant shall comply with all provisions of the Code relating to the rebate of any profits from arbitrage attributable to the Participant, and shall indemnify and hold the Issuer harmless therefrom.

Section 9. Insurance; Audits; Disposal of Property. The Participant covenants and agrees (a) to maintain insurance on, or to self-insure, the insurable portions of the Wastewater Treatment System of a kind and in an amount which normally would be carried by private companies engaged in a similar type of business, (b) to keep proper books and accounts adapted to the Wastewater Treatment System, showing the complete and correct entry of all transactions relating thereto, and to cause said books and accounts to be audited or examined by an independent auditor or the State Auditor (i) at such times and for such periods as may be required by the federal Single Audit Act of 1984, OMB Circular A-133 or State law, and (ii) at such other times and for such other periods as may be requested at any time and from time to time by the Issuer (which requests may require an audit to be performed for a period that would not otherwise be required to be audited under State law), and (c) unless the Participant has received a waiver and consent from the Issuer, it shall not sell, lease or in any manner dispose of

the Wastewater Treatment System, or any capital part thereof, including any and all extensions and additions which may be made thereto, until the General Obligation shall have been paid in full or otherwise discharged as provided in the Resolution; provided, however, that the Participant may dispose of any property which in the judgment of its governing body is no longer useful or profitable to use in connection with the operation of the Wastewater Treatment System or essential to the continued operation thereof.

Section 10. Maintenance of Documents; Access. The Participant agrees to maintain its project accounts in accordance with generally accepted accounting principles (“GAAP”) as issued by the Governmental Accounting Standards Board, including GAAP requirements relating to the reporting of infrastructure assets.

The Participant agrees to permit the Issuer or its duly authorized representative access to all files and documents relating to the Project for purposes of conducting audits and reviews in accordance with any of the Regulations.

Section 11. Continuing Disclosure. As a means of enabling the Issuer to comply with the “continuing disclosure” requirements set forth in Rule 15c2-12 (the “Rule”) of the Securities and Exchange Commission, the Participant agrees, during the term of the Loan, but only upon written notification from the Issuer to the Participant that this Section 11 applies to such Participant for a particular fiscal year, to provide the Issuer with (i) the comprehensive audit report of the Participant, prepared and certified by an independent auditor or the State Auditor, or unaudited financial information if the audit is not available, not later than 180 days after the end of each fiscal year for which this section applies and (ii) such other information and operating data as the Issuer may reasonably request from time to time with respect to the Wastewater Treatment System, the Project or the Participant.

The Participant hereby consents to the inclusion of all or any portion of the foregoing information and materials in a public filing made by the Issuer under the Rule. The Participant agrees to indemnify and hold harmless the Issuer, and its officers, directors, employees and agents from and against any and all claims, damages, losses, liabilities, reasonable costs and expenses whatsoever (including attorney fees) which such indemnified party may incur by reason of or in connection with the disclosure of information permitted under this Section; provided that no such indemnification shall be required for any claims, damages, losses, liabilities, costs or expenses to the extent, but only to the extent, caused by the willful misconduct or gross negligence of the Issuer in the disclosure of such information.

Section 12. Events of Default. If any one or more of the following events occur, it is hereby defined as and declared to constitute an “Event of Default” under this Agreement:

(a) Subject to nonappropriation as provided herein, failure by the Participant to pay, or cause to be paid, any Loan repayment (including the Servicing Fee) required to be paid under this Agreement when due, which failure shall continue for a period of fifteen (15) days.

(b) Subject to nonappropriation as provided herein, failure by the Participant to make, or cause to be made, any required payments of principal, redemption premium,

if any, and interest on any bonds, notes or other obligations of the Participant (other than the Loan and the General Obligation), the payment of which are secured by the levy of debt services taxes.

(c) Failure by the Participant to observe and perform any duty, covenant, obligation or agreement on its part to be observed or performed under the Agreement or the Resolution, other than the obligation to make Loan repayments, which failure shall continue for a period of thirty (30) days after written notice, specifying such failure and requesting that it be remedied, is given to the Participant by the Issuer, unless the Issuer shall agree in writing to an extension of such time prior to its expiration or the failure stated in such notice is correctable but cannot be corrected in the applicable period, in which case the Issuer may not unreasonably withhold its consent to an extension of such time up to one hundred twenty (120) days from the delivery of the written notice referred to above if corrective action is commenced by the Participant within the applicable period and diligently pursued until the Event of Default is corrected.

Section 13. Remedies on Default. Whenever an Event of Default shall have occurred and be continuing, the Issuer shall have the right to take any action authorized under the Regulations, the General Obligation or this Agreement and to take whatever other action at law or equity may appear necessary or desirable to collect the amounts then due and thereafter to become due under the Agreement or to enforce the performance and observance of any duty, covenant, obligation or agreement of the Participant under the Agreement or the Resolution.

Section 14. Amendments. This Agreement may not be amended, supplemented or modified except by a writing executed by all of the parties hereto.

Section 15. Termination. The Participant understands and agrees that the Loan may be terminated at the option of the Issuer if construction of the Project has not commenced within one year of the date of execution of this Agreement, all as set forth in the Regulations.

Section 16. Rule of Construction. This Agreement is executed pursuant to the provisions of Section 384.24A of the Code of Iowa and shall be read and construed as conforming to all provisions and requirements of that statute.

In the event of any inconsistency or conflict between the terms and conditions of the General Obligation and this Agreement or the Regulations, the parties acknowledge and agree that the terms of this Agreement or the Regulations, as the case may be, shall take precedence over any such terms of the General Obligation and shall be controlling, and that the payment of principal and interest on the Loan shall at all times conform to the schedule set forth on Exhibit A, as adjusted, and the Regulations.

Section 17. Federal Requirements. The Participant agrees to comply with all applicable federal requirements including, but not limited to, Davis-Bacon wage requirements and the requirements relating to the use of American iron and steel products.

Section 18. Application of Uniform Electronic Transactions Act. The Issuer and the Participant agree this Agreement and all documents related thereto and referenced herein may be

entered into and provided for pursuant to and in accordance with Chapter 554D of the Code of Iowa.

IN WITNESS WHEREOF, we have hereunto affixed our signatures all as of the date first above written.

CITY OF MUSCATINE, IOWA

By: _____
Mayor

Attest:

City Clerk

[Participant Signature Page to LDA]

IN WITNESS WHEREOF, I have hereunto affixed my signature all as of the date first above written.

IOWA FINANCE AUTHORITY

By: _____
Its:

[IFA Signature Page to LDA]

EXHIBIT A

**ESTIMATED DISBURSEMENTS AND
DEBT SERVICE REPAYMENT SCHEDULE**

EXHIBIT B
AUTHORIZATION/ISSUANCE RESOLUTION OF PARTICIPANT

Estimated Amortization Schedule

City of Muscatine
General Obligation
CS-1921056-01



Loan summary

Loan Closing Date	Aug 4, 2023
Final Disbursement Date	Jan 17, 2025
Final Maturity Date	Jun 1, 2034
Loan Period in Years	10
Total Loaned Amount	\$ 8,000,000.00
0.5% Initiation Fee	40,000.00
Net Proceeds to Borrower	\$ 7,960,000.00
Annual Interest Rate	1.75%
Total Interest	\$ 812,269.76
Servicing Fee Rate	0.25%
Total Servicing Fees	\$ 116,038.54
Total Loan Costs	\$ 968,308.30

Estimated Draw Schedule

Initiation Fee -	Aug 4, 2023	40,000.00
P & D Payoff -	Aug 4, 2023	-
Estimated Draw #1-	Aug 4, 2023	795,500.00
Estimated Draw #2-	Sep 29, 2023	795,500.00
Estimated Draw #3-	Nov 24, 2023	795,500.00
Estimated Draw #4-	Jan 19, 2024	795,500.00
Estimated Draw #5-	Mar 15, 2024	795,500.00
Estimated Draw #6-	May 10, 2024	795,500.00
Estimated Draw #7-	Jul 5, 2024	795,500.00
Estimated Draw #8-	Aug 30, 2024	795,500.00
Estimated Draw #9-	Oct 25, 2024	795,500.00
Estimated Draw #10-	Dec 20, 2024	795,500.00
Held for Final Docs -	Jan 17, 2025	5,000.00
Total Loaned Amount		8,000,000.00

Payment Date	Beginning Balance	Principal	Interest	Servicing Fee	Total Loan Payment	Total Annual Debt Service	Ending Balance
Dec 1, 2023	1,631,000.00		7,149.45	1,021.35	8,170.80		1,631,000.00
Jun 1, 2024	4,017,500.00		29,545.95	4,220.85	33,766.80	41,937.60	4,017,500.00
Dec 1, 2024	7,199,500.00		53,482.77	7,640.40	61,123.17		7,199,500.00
Jun 1, 2025	8,000,000.00	731,000.00	69,254.09	9,893.44	810,147.53	871,270.70	7,269,000.00
Dec 1, 2025	7,269,000.00		63,603.75	9,086.25	72,690.00		7,269,000.00
Jun 1, 2026	7,269,000.00	745,000.00	63,603.75	9,086.25	817,690.00	890,380.00	6,524,000.00
Dec 1, 2026	6,524,000.00		57,085.00	8,155.00	65,240.00		6,524,000.00
Jun 1, 2027	6,524,000.00	760,000.00	57,085.00	8,155.00	825,240.00	890,480.00	5,764,000.00
Dec 1, 2027	5,764,000.00		50,435.00	7,205.00	57,640.00		5,764,000.00
Jun 1, 2028	5,764,000.00	775,000.00	50,435.00	7,205.00	832,640.00	890,280.00	4,989,000.00
Dec 1, 2028	4,989,000.00		43,653.75	6,236.25	49,890.00		4,989,000.00
Jun 1, 2029	4,989,000.00	791,000.00	43,653.75	6,236.25	840,890.00	890,780.00	4,198,000.00
Dec 1, 2029	4,198,000.00		36,732.50	5,247.50	41,980.00		4,198,000.00
Jun 1, 2030	4,198,000.00	807,000.00	36,732.50	5,247.50	848,980.00	890,960.00	3,391,000.00
Dec 1, 2030	3,391,000.00		29,671.25	4,238.75	33,910.00		3,391,000.00
Jun 1, 2031	3,391,000.00	823,000.00	29,671.25	4,238.75	856,910.00	890,820.00	2,568,000.00
Dec 1, 2031	2,568,000.00		22,470.00	3,210.00	25,680.00		2,568,000.00
Jun 1, 2032	2,568,000.00	839,000.00	22,470.00	3,210.00	864,680.00	890,360.00	1,729,000.00
Dec 1, 2032	1,729,000.00		15,128.75	2,161.25	17,290.00		1,729,000.00
Jun 1, 2033	1,729,000.00	856,000.00	15,128.75	2,161.25	873,290.00	890,580.00	873,000.00
Dec 1, 2033	873,000.00		7,638.75	1,091.25	8,730.00		873,000.00
Jun 1, 2034	873,000.00	873,000.00	7,638.75	1,091.25	881,730.00	890,460.00	0.00

July 13, 2023

VIA EMAIL

Carol Webb
City Administrator/City Hall
Muscatine, IA

Re: Muscatine, Iowa
\$8,000,000 SRF General Obligation Annual Appropriation Sewer Improvement
Bond, Series 2023
File No. 421464-69

Dear Carol:

We have prepared and attach proceedings to be used at the July 20, 2023, City Council meeting to enable the Council to adopt the resolution (the “Resolution”) approving the General Obligation Sewer Improvement Loan and Disbursement Agreement (the “Agreement”) and providing for the issuance of the General Obligation Annual Appropriation Sewer Improvement Bond, Series 2023 (the “Bond”).

The proceedings attached include the following items:

1. Minutes of the July 20, 2023, meeting providing for the adoption of the Resolution. The Resolution follows the minutes. The form of Bond and Assignment included as part of the Resolution should not be completed or executed.
2. Attestation Certificate attesting to the transcript.
3. County Filing Certificate attesting to the filing of a copy of the Resolution in the County Auditor’s office.

When completed and executed, a certified copy of the Resolution must be filed with the Muscatine County Auditor, and you should print an extra copy of the Resolution for this purpose.

In the future, to the extent of affirmative appropriations by the City Council, the County Auditor will have a mandatory duty to make a levy of taxes to pay principal of and interest on the Bond unless the City’s budget each year affirmatively shows that the tax should not be levied because other funds will be applied to the payment of the Bond for that budget year. To the extent the City determines that property tax levies will be needed for payment of the Bond in any year, the tax levy amounts needed must be certified for that year in the City’s budget as part of the debt service fund, and the funds derived from sources other than taxes must be shown on the appropriate budget document.

Also attached, please find the Bond. Please have the Bond signed as indicated, and return it to us so that we can deliver it to the lender at the time of closing.

Additionally, we are attaching the Closing Certificate to be executed by the City Clerk and the Mayor. Please review the Certificate for any inaccuracies and return the executed Certificate to our office.

Finally, we have attached the Agreement for execution by the City Clerk and the Mayor. Please print the Agreement and have it executed as indicated. After the Agreement has been signed, please return it to us so that we can have it signed on behalf of the Iowa Finance Authority, after which we will furnish you with a signed copy for the City's records.

Please call John Danos, Erin Regan, Lauren Baker or me if you have questions.

Kind regards,

Amy Bjork

Attachments

cc: Nancy Lueck
Cinda Hilger
Tracy Scebold
Tony Toigo
Lee Wagner
Karmen Heim
Susanne Gerlach

(Issuance - G.O.)

421464-69

Muscatine, Iowa

July 20, 2023

The City Council of the City of Muscatine, Iowa, met on July 20, 2023, at _____ o'clock __.m., at the _____, Muscatine, Iowa.

The meeting was called to order by the Mayor, and the roll was called showing the following Council Members present and absent:

Present: _____

Absent: _____.

The City Council took up for consideration a resolution authorizing and approving a Loan and Disbursement Agreement and providing for the issuance and securing the payment of General Obligation Annual Appropriation Sewer Improvement Bonds.

After due consideration and discussion, Council Member _____ introduced the following resolution and moved its adoption, seconded by Council Member _____. The Mayor put the question upon the adoption of said resolution, and the roll being called, the following Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared the resolution duly adopted as hereinafter set out.

RESOLUTION NO. 2023-0365

Resolution authorizing and approving a Loan and Disbursement Agreement, providing for the issuance of \$8,000,000 General Obligation Annual Appropriation Sewer Improvement Bonds, Series 2023 and providing for the levy of taxes (subject to non-appropriation) to pay the same

WHEREAS, the City of Muscatine (the “City”), in Muscatine County, State of Iowa, has heretofore proposed to enter into a General Obligation Sewer Improvement Loan and Disbursement Agreement (the “Agreement”) and to borrow money thereunder in a principal amount not to exceed \$8,500,000, pursuant to the provisions of Section 384.24A of the Code of Iowa, for the purpose of paying the cost, to that extent, of planning, designing and constructing improvements and extensions (the “Project”) to the Municipal Sanitary Sewer System of the City, and pursuant to law and a notice duly published, the City Council has held a public hearing on such proposal on June 15, 2023; and

WHEREAS, it is necessary at this time to authorize and approve the Agreement with the Iowa Finance Authority, an agency and public instrumentality of the State of Iowa, as lender (the “Lender”), and to make provision for the issuance of \$8,000,000 General Obligation Annual Appropriation Sewer Improvement Bonds, Series 2023 (the “Bonds”) in evidence of the obligation of the City under the Agreement;

NOW, THEREFORE, Be It Resolved by the City Council of the City of Muscatine, Iowa, as follows:

Section 1. It is hereby determined that the City shall enter into the Agreement with the Lender. The Agreement shall be in substantially the form as has been placed on file with the City and shall provide for a loan to the City in the amount of \$8,000,000, for the purpose as set forth in the preamble hereof.

The Mayor and City Clerk are hereby authorized and directed to sign the Agreement on behalf of the City, and the Agreement is hereby approved.

Section 2. The Bonds are hereby authorized to be issued in evidence of the obligation of the City under the Agreement, in the aggregate principal amount of \$8,000,000, to be dated the date of delivery to or upon the direction of the Lender, and bearing interest from the date of each advancement made at the rate of 1.75% per annum pursuant to the Agreement, until payment thereof, as set forth in Exhibit A attached to the Agreement.

The Bonds may be in the denomination of \$1,000 each or any integral multiple thereof and, at the request of the Lender, shall be initially issued as a single bond in the denomination of \$8,000,000 and numbered R-1.

The City Clerk is hereby designated as the Registrar and Paying Agent for the Bonds and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

Payment of the principal of and interest on the Bonds and premium, if any, shall be payable at the office of the Paying Agent to the registered owners thereof appearing on the registration books of the City. All such payments, except full redemption, shall be made to the registered owners appearing on the registration books at the close of business on the fifteenth day of the month next preceding the payment date. Final payment of principal shall only be made upon surrender of the Bond or Bonds to the Paying Agent.

In addition to the payment of principal of and interest on the Bonds, the City also agrees to pay the Initiation Fee and the Servicing Fee (defined in the Agreement) in accordance with the terms of the Agreement.

The Bonds shall be subject to optional redemption by the City at a price of par plus accrued interest (i) on any date with the prior written consent of the Lender, or (ii) in the event that all or substantially all of the Project is damaged or destroyed. Any optional redemption of the Bonds by the City may be made from any funds regardless of source, in whole or from time to time in part, in inverse order of maturity upon not less than thirty (30) days' notice of redemption by e-mail, facsimile, certified or registered mail to the Lender (or any other registered owner of the Bonds). The Bonds are also subject to mandatory redemption as set forth in Section 5 of the Agreement.

The Bonds shall be executed on behalf of the City with the official manual or facsimile signature of the Mayor and attested with the official manual or facsimile signature of the City Clerk, and shall be fully registered bonds without interest coupons. In case any officer whose signature or the facsimile of whose signature appears on the Bonds shall cease to be such officer before the delivery of the Bonds, such signature or such facsimile signature shall nevertheless be valid and sufficient for all purposes, the same as if such officer had remained in office until delivery.

The Bonds shall be fully registered as to principal and interest in the names of the owners on the registration books of the City kept by the Registrar, and after such registration, payment of the principal thereof and interest thereon shall be made only to the registered owners or their legal representatives or assigns. Each Bond shall be transferable without cost to the registered owner thereof only upon the registration books of the City upon presentation to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form thereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The record and identity of the owners of the Bonds shall be kept confidential as provided by Section 22.7 of the Code of Iowa.

Section 3. The Bonds shall be executed as herein provided as soon after the adoption of this resolution as may be possible, and thereupon they shall be delivered to the Registrar for registration and delivery to the Lender, upon receipt of the loan proceeds (the "Loan Proceeds"), and all action heretofore taken in connection with the Agreement is hereby ratified and confirmed in all respects.

Section 4. The Bonds shall be in substantially the following form:

(Form of Bond)

UNITED STATES OF AMERICA
STATE OF IOWA
MUSCATINE COUNTY
CITY OF MUSCATINE

GENERAL OBLIGATION ANNUAL APPROPRIATION SEWER IMPROVEMENT BOND,
SERIES 2023

No. R-1 \$8,000,000

RATE	MATURITY DATE	BOND DATE
1.75%	June 1, 2034	August 4, 2023

The City of Muscatine (the “City”), in Muscatine County, State of Iowa, for value received, promises to pay from the source and as hereinafter provided, on the maturity date of this Bond to

IOWA FINANCE AUTHORITY

or registered assigns, the principal sum of

EIGHT MILLION DOLLARS

Interest at the rate specified above shall be payable semiannually on June 1 and December 1 of each year, commencing December 1, 2023, and principal shall be due and payable in installments in the amounts shown on the Principal Payment Schedule, attached hereto as Exhibit A, on June 1, 2025, and annually thereafter on June 1 in each year until the principal and interest are fully paid, except that the final installments of the entire balance of principal and interest, if not sooner paid, shall become due and payable on June 1, 2034. Interest shall be computed on the basis of a 360-day year of twelve 30-day months.

The City Clerk shall act as Registrar and Paying Agent and may be hereinafter referred to as the “Registrar” or the “Paying Agent.”

Payment of the principal of and interest on this Bond and premium, if any, shall be payable at the office of the Paying Agent to the registered owners thereof appearing on the registration books of the City. All such payments, except full redemption, shall be made to the registered owners appearing on the registration books at the close of business on the fifteenth day of the month next preceding the payment date. Final payment of principal shall only be made upon surrender of this Bond to the Paying Agent.

This Bond is one of a series of bonds (the “Bonds”) issued by the City to evidence its obligation under a certain Loan and Disbursement Agreement, dated the date hereof (the “Agreement”), entered into by the City for the purpose of providing funds to pay a portion of the cost of planning, designing and constructing improvements and extensions (the “Project”) to the Municipal Sanitary Sewer System of the City.

The Bonds are issued pursuant to and in strict compliance with the provisions of Chapter 384 and Chapter 76 of the Code of Iowa, 2023, and all other laws amendatory thereof and supplemental thereto, and in conformity with a resolution of the City Council authorizing and approving the Agreement and providing for the issuance and securing the payment of the Bonds (the “Resolution”), and reference is hereby made to the Resolution and the Agreement for a more complete statement as to the source of payment of the Bonds and the rights of the owners of the Bonds.

The Bonds shall be subject to optional redemption by the City at a price of par plus accrued interest (i) on any date with the prior written consent of the Iowa Finance Authority, or (ii) in the event that all or substantially all of the Project is damaged or destroyed. Any optional redemption of the Bonds by the City may be made from any funds regardless of source, in whole or from time to time in part, in inverse order of maturity upon not less than thirty (30) days’ notice of redemption by e-mail, facsimile, certified or registered mail to the Iowa Finance Authority (or any other registered owner of the Bonds). The Bonds are also subject to mandatory redemption as set forth in Section 5 of the Agreement.

This Bond is fully negotiable but shall be fully registered as to both principal and interest in the name of the owner on the books of the City in the office of the Registrar, after which no transfer shall be valid unless made on said books and then only upon presentation of this Bond to the Registrar, together with either a written instrument of transfer satisfactory to the Registrar or the assignment form hereon completed and duly executed by the registered owner or the duly authorized attorney for such registered owner.

The City, the Registrar and the Paying Agent may deem and treat the registered owner hereof as the absolute owner for the purpose of receiving payment of or on account of principal hereof, premium, if any, and interest due hereon and for all other purposes, and the City, the Registrar and the Paying Agent shall not be affected by any notice to the contrary.

The Bonds are general obligations of the City, payable from amounts on deposit in the City’s Debt Service Fund and the Bond Fund created in the Resolution, and other revenues and funds, to the extent lawfully available for such purpose, but subject to non-appropriation in any fiscal year. The Bonds do not constitute a continuing obligation of the City in any fiscal year beyond the fiscal year for which funds have been appropriated for the payment of the Bonds and, except to the extent of such an appropriation, shall not constitute debt within the meaning of any constitutional or statutory debt limitation. The Bonds shall not directly or indirectly obligate the City to make any payments thereon during a fiscal year beyond the fiscal year for which funds have been appropriated by the City Council.

IN THE EVENT THAT THE CITY COUNCIL DOES NOT BUDGET AND APPROPRIATE FUNDS FOR ANY FISCAL YEAR IN AN AMOUNT SUFFICIENT TO

MEET THE PAYMENTS OF INTEREST ON AND PRINCIPAL OF THE BONDS DURING SUCH FISCAL YEAR (A “NON-APPROPRIATION”), THE CITY’S OBLIGATIONS UNDER THE BONDS SHALL TERMINATE AND BECOME NULL AND VOID ON THE LAST DAY OF THE FISCAL YEAR FOR WHICH THE NECESSARY FUNDS WERE APPROPRIATED. THE CITY SHALL GIVE NOTICE TO THE LENDER (AS DEFINED IN THE RESOLUTION) OF ANY NON-APPROPRIATION. UPON THE OCCURRENCE OF ANY SUCH NON-APPROPRIATION, THE CITY SHALL NOT BE OBLIGATED TO MAKE PAYMENT FROM ANY SOURCE (INCLUDING FUNDS ON DEPOSIT IN ANY FUNDS CREATED UNDER THE RESOLUTION) OF ANY AMOUNTS OF PRINCIPAL OF AND INTEREST ON THE BONDS BEYOND THOSE AMOUNTS FOR WHICH AN APPROPRIATION HAS PREVIOUSLY BEEN MADE, AND THE CITY SHALL NOT BE LIABLE TO THE HOLDERS OF SUCH BONDS FOR ANY REMAINING AMOUNTS DUE UNDER THE BONDS OR FOR ANY COSTS, DAMAGES (INCLUDING BUT NOT LIMITED TO CONSEQUENTIAL DAMAGES) OR EXPENSES INCURRED BY THE HOLDERS OF SUCH BONDS AS A RESULT OF THE EXERCISE BY THE CITY OF THE FOREGOING RIGHT OF NON-APPROPRIATION.

And It Is Hereby Certified and Recited that all acts, conditions and things required by the laws and Constitution of the State of Iowa, to exist, to be had, to be done or to be performed precedent to and in the issue of this Bond were and have been properly existent, had, done and performed in regular and due form and time; that provision has been made for the levy of a sufficient continuing annual tax on all the taxable property within the City for the payment of the principal of and interest on this Bond as the same will respectively become due; and that the total indebtedness of the City, including this Bond, does not exceed any constitutional or statutory limitations.

IN TESTIMONY WHEREOF, the City of Muscatine, Iowa, has caused this Bond to be executed by its Mayor and attested by its City Clerk, all of the Bond Date.

CITY OF MUSCATINE, IOWA

By (Do Not Sign) _____
Mayor

Attest:

(Do Not Sign) _____
City Clerk

ABBREVIATIONS

The following abbreviations, when used in this Bond, shall be construed as though they were written out in full according to applicable laws or regulations:

TEN COM	- as tenants in common	UTMA _____
TEN ENT	- as tenants by the entireties	(Custodian)
JT TEN	- as joint tenants with right of survivorship and not as tenants in common	As Custodian for _____
		(Minor)
		under Uniform Transfers to Minors Act

		(State)

Additional abbreviations may also be used though not in the list above.

ASSIGNMENT

For valuable consideration, receipt of which is hereby acknowledged, the undersigned assigns this Bond to

(Please print or type name and address of Assignee)

PLEASE INSERT SOCIAL SECURITY OR OTHER
IDENTIFYING NUMBER OF ASSIGNEE

and does hereby irrevocably appoint _____, Attorney, to transfer this Bond on the books kept for registration thereof with full power of substitution.

Dated: _____

Signature guaranteed:

NOTICE: The signature to this Assignment must correspond with the name of the registered owner as it appears on this Bond in every particular, without alteration or enlargement or any change whatever.

EXHIBIT A

PRINCIPAL PAYMENT SCHEDULE

<u>Date</u> <u>June 1</u>	<u>Amount</u>	<u>Date</u> <u>June 1</u>	<u>Amount</u>
2025	\$731,000	2030	\$807,000
2026	\$745,000	2031	\$823,000
2027	\$760,000	2032	\$839,000
2028	\$775,000	2033	\$856,000
2029	\$791,000	2034	\$873,000

Section 5. The Loan Proceeds shall be held by the Lender and disbursed for costs of the Project, as referred to in the preamble hereof. The City will keep a detailed, segregated accounting of the expenditure of the Loan Proceeds.

Section 6. A separate and special fund is hereby established and shall be maintained by the City and known as the City of Muscatine, Iowa General Obligation Annual Appropriation Sewer Improvement Bonds, Series 2023 Bond Fund (the “Bond Fund”).

In addition, there shall be deposited into the Bond Fund as and when received, the following:

(a) any Debt Service Tax Revenues (as hereinafter defined) appropriated by the City Council for the payment of principal of and interest on the Bonds; and

(b) any other amounts appropriated by the City Council from any other source for the payment of principal of and interest on the Bonds, including Local Option Sales and Services Tax Revenues (the “LOSST Revenues”) collected and appropriated by the City for the payment of principal of and interest on the Bonds.

Any funds deposited in the Bond Fund after appropriation by the City Council shall be used solely and only and are pledged to pay the principal of and interest on the Bonds when due, whether at maturity or upon optional redemption.

Section 7. For the purpose of providing for the levy and collection of a direct annual tax sufficient to pay the principal of and interest on the Bonds, but subject to the right of non-appropriation reserved in Section 9 hereof, there is hereby provided for each future fiscal year for which an appropriation by the City Council is made pursuant to Section 9 hereof, a levy (a “Debt Service Levy”) of a direct annual tax on all of the taxable property in the City, sufficient to produce funds (“Debt Service Tax Revenues”) in the following amounts (or such lesser amounts as may be certified by the City pursuant to Section 9 hereof):

For collection in the fiscal year beginning July 1, 2024,
sufficient to produce the net annual sum of \$871,270.70;

For collection in the fiscal year beginning July 1, 2025,
sufficient to produce the net annual sum of \$890,380;

For collection in the fiscal year beginning July 1, 2026,
sufficient to produce the net annual sum of \$890,480;

For collection in the fiscal year beginning July 1, 2027,
sufficient to produce the net annual sum of \$890,280;

For collection in the fiscal year beginning July 1, 2028,
sufficient to produce the net annual sum of \$890,780;

For collection in the fiscal year beginning July 1, 2029,
sufficient to produce the net annual sum of \$890,960;

For collection in the fiscal year beginning July 1, 2030,
sufficient to produce the net annual sum of \$890,820;

For collection in the fiscal year beginning July 1, 2031,
sufficient to produce the net annual sum of \$890,360;

For collection in the fiscal year beginning July 1, 2032,
sufficient to produce the net annual sum of \$890,580; and

For collection in the fiscal year beginning July 1, 2033,
sufficient to produce the net annual sum of \$890,460;

Section 8. Notwithstanding the foregoing, if it is necessary to adjust the foregoing amounts, the City Council shall make any such adjustments by amendment to this resolution. A certified copy of this resolution (and any such amendment) shall be filed with the County Auditor of Muscatine County, and the County Auditor is hereby instructed to take such action as may be needed for each of the fiscal years as provided, upon certification by the City as provided in Section 9 hereof, to levy and assess the tax hereby authorized in Section 7 (as may be amended from time to time) sufficient to produce Debt Service Tax Revenues in an amount equal to the Debt Service Levy Amount (defined in Section 9) so certified, such levy and assessment to be in like manner as other taxes are levied and assessed, and such taxes so levied to be collected in like manner as other taxes of the City are collected and such taxes when collected to be transferred to the City for deposit into the Bond Fund to be used for the purpose of paying principal and interest on the Bonds, and for no other purpose whatsoever.

Section 9. The principal of and interest on the Bonds are payable from funds on deposit in the Bond Fund to the extent appropriated therefor by the City Council and from other funds appropriated from time to time by the City Council for such purpose, including LOSST Revenues collected and appropriated by the City for the payment of principal of and interest on the Bonds, all of which are pledged by the City to the payment of such principal and interest. The City Council is authorized, without further notice, hearing or other proceedings, to budget and appropriate Debt Service Tax Revenues annually to make the payments of the principal of and interest on the Bonds. The City presently intends to appropriate sufficient funds for each fiscal year to pay the principal of and interest due on the Bonds during such fiscal year; provided, however, that this expression of current intent does not create and shall not be construed as creating a general, legal or enforceable obligation of the City to appropriate such funds for any fiscal year, and the decision to appropriate such funds for a fiscal year shall be made in accordance with the City Council's normal procedures for making decisions, and the then current City Council shall have the final responsibility for making such decisions.

On or before December 1 of each year the City Council by resolution shall determine whether or not to budget and appropriate funds for the next succeeding fiscal year to make the payments of principal of and interest due on the Bonds during such fiscal year. If the City Council determines to budget and appropriate funds for the foregoing purposes for such fiscal

year, the City agrees to certify to the County Auditor of Muscatine County the amount, if any (the “Debt Service Levy Amount”), of principal of and interest on the Bonds which is to be paid from Debt Service Tax Revenues for such fiscal year.

Notwithstanding anything in this resolution to the contrary, the payments of principal and interest due on the Bonds shall not constitute a mandatory charge or a requirement in any ensuing fiscal year beyond the then-current fiscal year for which the City Council has appropriated funds for the payment thereof and the City shall have no continuing obligation to appropriate money for the payment of interest and principal due on the Bonds whether from Debt Service Tax Revenues, amounts on deposit in the Bond Fund, or any other source, and no provision of this resolution or the Bonds shall be construed or interpreted as creating a continuing obligation of the City in any fiscal year beyond the fiscal year for which funds have been appropriated for the payment of the Bonds or, except to the extent of such an appropriation, a debt within the meaning of any constitutional or statutory debt limitation. The City’s obligation to make payments of interest and principal in respect of the Bonds shall be subject at all times to non-appropriation by the City Council. In the event that the City Council does not budget and appropriate funds for any fiscal year in an amount sufficient to meet the payments of interest on and principal of the Bonds during such fiscal year (a “non-appropriation”), the City’s obligation under the Bonds shall terminate and become null and void on the last day of the fiscal year for which the necessary funds were appropriated. The City shall give notice to the Lender of any non-appropriation. Upon the occurrence of any such non-appropriation, the City shall not be obligated to make payment from any source (including funds on deposit in the Bond Fund) of any amounts of principal of and interest on the Bonds beyond those amounts for which an appropriation has previously been made, and the City shall not be liable to the holders of the Bonds for any remaining amounts due under the Bonds or for any costs, damages (including but not limited to consequential damages) or expenses incurred by the holders of the Bonds as a result of the exercise by the City of the foregoing right of non-appropriation.

Section 10. The interest or principal and both of them falling due in any year or years shall, if necessary, be paid promptly from current funds on hand in advance of taxes levied and when the taxes shall have been collected, reimbursement shall be made to such current funds in the sum thus advanced.

Section 11. The Mayor and City Clerk are hereby authorized and directed to execute and delivery any and all documents necessary to effectuate the purposes of this resolution.

Section 12. It is the intention of the City that interest on the Bonds be and remain excluded from gross income for federal income tax purposes pursuant to the appropriate provisions of the Internal Revenue Code of 1986, as amended, and the Treasury Regulations in effect with respect thereto (all of the foregoing herein referred to as the “Internal Revenue Code”). In furtherance thereof, the City covenants to comply with the provisions of the Internal Revenue Code as they may from time to time be in effect or amended and further covenants to comply with the applicable future laws, regulations, published rulings and court decisions as may be necessary to insure that the interest on the Bonds will remain excluded from gross income for federal income tax purposes. Any and all of the officers of the City are hereby authorized and directed to take any and all actions as may be necessary to comply with the covenants herein contained.

The City hereby designates the Bonds as “Qualified Tax Exempt Obligations” as that term is used in Section 265(b)(3)(B) of the Internal Revenue Code.

Section 13. All resolutions or parts thereof in conflict herewith be and the same are hereby repealed to the extent of such conflict.

Section 14. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved July 20, 2023.

Mayor

Attest:

City Clerk

• • • •

On motion and vote, the meeting adjourned.

Mayor

Attest:

City Clerk

ATTESTATION CERTIFICATE:

STATE OF IOWA
COUNTY OF MUSCATINE SS:
CITY OF MUSCATINE

I, the undersigned, City Clerk of the aforementioned City, do hereby certify that as such City Clerk I have in my possession or have access to the complete corporate records of the City and of its City Council and officers and that I have carefully compared the transcript hereto attached with the aforesaid corporate records and that the transcript hereto attached is a true, correct and complete copy of all the corporate records in relation to the authorization and approval of a certain General Obligation Annual Appropriation Sewer Improvement Loan and Disbursement Agreement (the “Agreement”) and the issuance of \$8,000,000 General Obligation Sewer Improvement Bonds, Series 2023 (the “Bonds”) of said City evidencing the City’s obligation under the Loan and Disbursement Agreement and that the transcript hereto attached contains a true, correct and complete statement of all the measures adopted and proceedings, acts and things had, done and performed up to the present time with respect thereto.

I further certify that no petition of protest or objections of any kind have been filed or made, nor has any appeal been taken to the District Court from the decision of the City Council to enter into the Agreement, to issue the Bonds or to levy such taxes.

WITNESS MY HAND this _____ day of _____, 2023.

City Clerk

COUNTY FILING CERTIFICATE:

STATE OF IOWA

SS:

COUNTY OF MUSCATINE

I, the undersigned, County Auditor of the aforementioned County, in the State of Iowa, do hereby certify that on the ____ day of July, 2023, the City Clerk of the City of Muscatine filed in my office a certified copy of a resolution of such City shown to have been adopted by the City Council and approved by the Mayor thereof on July 20, 2023, entitled: “Resolution authorizing and approving a Loan and Disbursement Agreement, providing for the issuance of \$8,000,000 General Obligation Annual Appropriation Sewer Improvement Bonds, Series 2023 and providing for the levy of taxes (subject to non-appropriation) to pay the same,” and that I have duly placed the copy of the resolution on file in my records.

WITNESS MY HAND this ____ day of July, 2023.

County Auditor



City of Muscatine

ITEM NUMBER 2023-0366

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Nancy Lueck, Finance Director

SUBJECT

Resolution Relating to Financing of Certain Proposed Projects to be Undertaken by the City; Establishing Compliance with Reimbursement Bond Regulations under the Internal Revenue Code

EXECUTIVE SUMMARY

Internal Revenue Service regulations require that cities identify projects that may be financed in whole or in part through the issuance of general obligation bonds. During the development of the 2023/2024 budget, City Council identified a list of projects that will be funded in whole or in part from the City's next bond issue scheduled for the spring of 2024. These projects are listed in the Background/Discussion section of the agenda item summary and are an attachment to the Resolution.

STAFF RECOMMENDATION

Staff recommends approval of this resolution.

BACKGROUND/DISCUSSION

The City traditionally issues bonds every other year. A list of the projects budgeted to be funded from the spring 2024 issue and the estimated bond funding requirements were included in the 2023/2024 budget and are listed below. The actual bond funding amounts for each project may vary from these estimates based on the bids received for the projects. Projects include:

Community Development:

Building Demolition Projects	\$200,000
------------------------------	-----------

Parks:

Soccer Fields #1 - #6 Irrigation System	255,000
Improvements	
Weed Park Lagoon Bank Stabilization Project	500,000

Deferred Building Maintenance Projects:

Roofs, Windows, Doors, etc.	200,000
-----------------------------	---------

Airport Projects:

Taxiway Widening Project (Local Share)	50,000
Relocate Fuel System Phase 1 (Local Share)	100,000
Snow Removal Equipment (Local Share)	22,500
Lights, PAPIs, and REILs for Runway 12/30 (Local Share)	65,000
Relocate Jet A Fuel Tank (Local Share)	80,000

Fire Department:

Fire Engine	925,000
New Ambulance	276,000

Public Works Department:

Public Works Fuel Tank and Pump Replacements	514,000
---	---------

Other Projects:

Indoor Sports Facility (City Share)	600,000
Police Range (City Share)	1,000,000

The above amounts may vary from the estimates shown based on actual bids received for the projects. There could also be other projects added to the bond issue for the increased local share of projects prior to the bond issue (Vehicle Wash Bay).

CITY FINANCIAL IMPACT

The 2023/2024 budget was based on the issuance of approximately \$5,120,000 in general obligation bonds in the spring of 2024. Debt service payments on the bonds will be made over a 10-year period.

ATTACHMENTS

1. BOND FIN RES.7-20-23

RESOLUTION NO. 2023-0366

RESOLUTION RELATING TO FINANCING OF CERTAIN PROPOSED PROJECTS TO BE UNDERTAKEN BY THE CITY OF MUSCATINE, IOWA; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

BE IT RESOLVED by the City Council (the “Council”) of the City of Muscatine, Iowa, (the “City”) as follows:

1. Recitals

(a) The Internal Revenue Service has issued Section 1.103-18 of the Income Tax Regulations (the “Regulations”) dealing with the issuance of bonds, all or a portion of the proceeds of which are to be used to reimburse the City for project expenditures made by the City prior to the date of issuance.

(b) The Regulations generally require that the City make a prior declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued borrowing, that the borrowing occur and the reimbursement allocation be made from the proceeds of such borrowing within one year of the payment of the expenditure or, if longer, within one year of the date the project is placed in service, and that the expenditure be a capital expenditure.

(c) The City desires to comply with requirements of the Regulations with respect to certain projects hereinafter identified.

2. Official Intent Declaration

(a) The City proposes to undertake the projects described on Exhibit A attached hereto.

(b) Other than (i) expenditures to be paid or reimbursed from sources other than a borrowing or (ii) expenditures permitted to be reimbursed pursuant to the transition provision of Section 1.103-18(1)(2) of the Regulations or (iii) expenditures constituting preliminary expenditures as defined in Section 1.103-18(i)(2) of the Regulations, no expenditures for the foregoing projects as identified on Exhibit A have heretofore been made by the City and no expenditures will be made by the City until after the date of this Resolution.

(c) The City reasonably expects to reimburse the expenditures made for costs of the designated projects out of the proceeds of debt (the “Bonds”) to be incurred by the City after the date of payment of all or a portion of the costs. All reimbursed expenditures shall be capital expenditures as defined in Section 1.150-1(h) of the Regulations.

(d) This declaration is a declaration of official intent adopted pursuant to Section 1.103-18 of the Regulations.

3. Budgetary Matters. As of the date hereof, there are no City funds reserved, allocated on a long-term basis or otherwise set aside (or reasonably expected to be reserved, allocated on a long-term basis or otherwise set aside) to provide permanent financing for the expenditures related to the projects, other than pursuant to the issuance of the Bonds. This resolution, therefore, is determined to be consistent with the City’s budgetary and financial circumstances as they exist or are reasonably foreseeable on the date hereof, all within the meaning and content of the Regulations.

4. Filing. This resolution shall be filed within 30 days of its adoption in the publicly available official books and records of the City. This resolution shall be available for inspection at the office of the City Clerk at the City Hall (which is the main administrative office of the City) during normal business hours of the City on every business day until the date of issuance of the Bonds.

5. Reimbursement Allocations. The City's financial officer shall be responsible for making the "reimbursement allocations" described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the Bonds to reimburse the source of temporary financing used by the City to make payment of the prior costs of the projects. Each allocation shall be evidenced by an entry on the official books and records of the City maintained for the Bonds, shall specifically identify the actual prior expenditure being reimbursed or, in the case of reimbursement of a fund or account in accordance with Section 1.103-18, the fund or account from which the expenditure was paid, and shall be effective to relieve the proceeds of the Bonds from any restriction under the bond resolution or other relevant legal documents for the Bonds, and under any applicable state statute, which would apply to the unspent proceeds of the Bonds.

Adopted this 20th day of July, 2023.

Brad Bark, Mayor

ATTEST:

Carol Webb, City Administrator

EXHIBIT A

<u>PROJECT</u>	<u>APPROXIMATE AMOUNT</u>
Community Development:	
Building Demolition Projects	\$200,000
Parks:	
Soccer Fields #1 - #6 Irrigation System Improvements	255,000
Weed Park Lagoon Bank Stabilization Project	500,000
Deferred Building Maintenance Projects:	
Roofs, Windows, Doors, etc.	200,000
Airport Projects:	
Taxiway Widening Project (Local Share)	50,000
Relocate Fuel System Phase 1 (Local Share)	100,000
Snow Removal Equipment (Local Share)	22,500
Lights, PAPIs, and REILs for Runway 12/30 (Local Share)	65,000
Relocate Jet A Fuel Tank (Local Share)	80,000
Fire Department:	
Fire Engine	925,000
New Ambulance	276,000
Public Works Department:	
Public Works Fuel Tank and Pump Replacements	514,000
Other Projects:	
Indoor Sports Facility (City Share)	600,000
Police Range (City Share)	1,000,000



City of Muscatine

ITEM NUMBER 2023-0349

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Nancy Lueck, Finance Director
Carol Webb, City Administrator

SUBJECT

Resolution Setting Public Hearing on Proposed Development Agreement with Musco Sports Lighting, LLC for Phase 1 of the Project to Expand their Muscatine Facilities

EXECUTIVE SUMMARY

City Council previously gave consensus approval for the City to proceed with entering into a Development Agreement with Musco Sports Lighting, LLC., for the expansion of their Muscatine facilities. Phase 1 of the project involves construction of a pole building at 1911 Stewart Road.

Prior to taking action on the proposed Development Agreement, a public hearing is required. This resolution will set the public hearing for August 3, 2023 at 6:00 p.m. After the public hearing, the City Council will consider taking action to approve the Development Agreement with Musco Sports Lighting, LLC.

STAFF RECOMMENDATION

Staff recommends approval of the resolution setting the public hearing.

BACKGROUND/DISCUSSION

At the February 9, 2023 In Depth meeting, City Council gave consensus approval for the City to proceed with entering into a Development Agreement and TIF Rebate with Musco Sports Lighting, LLC for the expansion of their Muscatine facilities. The proposed development agreement would provide for a 10-year, 50% tax increment (TIF) rebate up to a maximum total rebate amount not to exceed \$500,000.

Phase 1 of this project involves the construction of a new pole building to be located at 1911 Stewart Road.

CITY FINANCIAL IMPACT

This project will be funded from future incremental property taxes (TIF) funds, and as such, will have no impact on the current City budget.

ATTACHMENTS

1. Res to Set Date for PH on Dev Agmt AA -Musco Sports Lighting (Muscatine-70 2023)-v2.7-20-23
2. Musco Project Master Plan (1)
3. DRAFT Development Agreement (Musco Lighting) (Muscatine #70 2023)-v2.7-20-23

July 13, 2023

Via Email

Carol Webb
City Administrator/City Hall
Muscatine, IA

Re: Development Agreement (Musco Sports Lighting, LLC)
Our File No. 421464-70

Dear Carol:

Attached please find copies of proceedings to enable the City Council to act on July 20th to set August 3rd as the date for a public hearing on the proposed Development Agreement with Musco Sports Lighting, LLC, including the proposal for economic development tax increment payments.

The notice of public hearing on the Development Agreement must be published once, not less than four (4) and not more than twenty (20) days prior to the City Council meeting at which the hearing will be held. The last date on which the notice can effectively be published is July 30, 2023. Please print an extra copy of the notice for delivery to the newspaper. Please insert the time and place of the hearing in both the resolution and the notice and email a copy of the published notice to lemke.susan@dorsey.com.

We will prepare and forward to you in time for the August 3rd meeting the necessary proceedings to approve the Development Agreement.

We would appreciate receiving one fully executed copy of these proceedings as soon as they are available.

Please contact John Danos, Erin Regan, Severie Orngard, or me if you have questions.

Kind regards,

Amy Bjork

Attachments

cc: Nancy Lueck
Andrew Fangman
Cinda Hilger

SET DATE FOR HEARING ON
DEVELOPMENT AGREEMENT AND
TAX INCREMENT PAYMENTS

(Musco Sports Lighting, LLC)

421464-70

Muscatine, Iowa

July 20, 2023

A meeting of the City Council of the City of Muscatine, Iowa, was held at 7:00 p.m., on July 20, 2023, at the City Hall Council Chambers, in the City, pursuant to the rules of the Council.

The Mayor presided and the roll was called, showing members present and absent as follows:

Present: _____

Absent: _____.

Council Member _____ introduced the resolution next hereinafter set out and moved its adoption, seconded by Council Member _____; and after due consideration thereof by the City Council, the Mayor put the question upon the adoption of said resolution, and the roll being called, the following named Council Members voted:

Ayes: _____

Nays: _____.

Whereupon, the Mayor declared said resolution duly adopted, as follows:

RESOLUTION NO. 2023-0349

Resolution Setting a Date of Meeting at Which it is Proposed to Approve a Development Agreement with Musco Sports Lighting, LLC, Including Annual Appropriation Tax Increment Payments

WHEREAS, the City of Muscatine, Iowa (the “City”), pursuant to and in strict compliance with all laws applicable to the City, and in particular the provisions of Chapter 403 of the Code of Iowa, has adopted an Urban Renewal Plan for the Consolidated Muscatine Urban Renewal Area (the “Urban Renewal Area”); and

WHEREAS, this City Council has adopted an ordinance providing for the division of taxes levied on taxable property in the Urban Renewal Area pursuant to Section 403.19 of the Code of Iowa and establishing the fund referred to in Subsection 2 of Section 403.19 of the Code of Iowa, which fund and the portion of taxes referred to in that subsection may be irrevocably pledged by the City for the payment of the principal of and interest on indebtedness incurred under the authority of Section 403.9 of the Code of Iowa to finance or refinance in whole or in part projects in the Urban Renewal Area; and

WHEREAS, the City proposes to enter into a certain development agreement (the “Development Agreement”) with Musco Sports Lighting, LLC (the “Corporation”) in connection with the construction of a new commercial building for use in its business operations; and

WHEREAS, the Development Agreement would provide financial incentives to the Corporation in the form of annual appropriation incremental property tax payments in an amount not to exceed \$500,000 under the authority of Section 403.9(1) of the Code of Iowa; and

WHEREAS, it is necessary to set a date for a public hearing on the Development Agreement, pursuant to Section 403.9 of the Code of Iowa;

NOW THEREFORE, It Is Resolved by the City Council of the City of Muscatine, Iowa, as follows:

Section 1. This City Council shall meet on August 3, 2023, at 6:00 p.m., at the City Hall Council Chambers, in the City, at which time and place proceedings will be instituted and action taken to approve the Development Agreement and to authorize the annual appropriation incremental property tax payments.

Section 2. The City Clerk is hereby directed to give notice of the proposed action, the time when and place where said meeting will be held, by publication at least once not less than four (4) and not more than twenty (20) days before the date of said meeting in a legal newspaper of general circulation in the City. Said notice shall be in substantially the following form:

NOTICE OF MEETING FOR APPROVAL OF DEVELOPMENT AGREEMENT
WITH MUSCO SPORTS LIGHTING, LLC AND AUTHORIZATION OF
ANNUAL APPROPRIATION TAX INCREMENT PAYMENTS

The City Council of the City of Muscatine, Iowa, will meet on August 3, 2023, at 6:00 p.m., at the City Hall Council Chambers, Muscatine, Iowa, at which time and place proceedings will be instituted and action taken to approve a Development Agreement (the “Agreement”) between the City and Musco Sports Lighting, LLC (the “Company”) in connection the construction of a new commercial building for use in its business operations in the Consolidated Muscatine Urban Renewal Area, which Agreement provides for certain financial incentives to the Company in the form of annual appropriation incremental property tax payments in an amount not to exceed \$500,000 as authorized by Section 403.9 of the Code of Iowa.

The commitment of the City to make incremental property tax payments to the Company under the Agreement will not be a general obligation of the City, but such payments will be payable solely and only from incremental property tax revenues generated within the Consolidated Muscatine Urban Renewal Area. Some or all of the payments under the Agreement may be made subject to annual appropriation by the City Council.

At the meeting, the City Council will receive oral or written objections from any resident or property owner of the City. Thereafter, the City Council may, at the meeting or at an adjournment thereof, take additional action to approve the Agreement or may abandon the proposal.

This notice is given by order of the City Council of Muscatine, Iowa, in accordance with Section 403.9 of the Code of Iowa.

Carol Webb
City Clerk

Section 3. All resolutions or parts of resolutions in conflict herewith are hereby repealed.

Section 4. This resolution shall be in full force and effect immediately upon its adoption and approval, as provided by law.

Passed and approved July 20, 2023.

Mayor

Attest:

City Clerk

• • • •

On motion and vote the meeting adjourned.

Mayor

Attest:

City Clerk

STATE OF IOWA
COUNTY OF MUSCATINE SS:
CITY OF MUSCATINE

I, the undersigned, City Clerk of the City of Muscatine, hereby certify that the foregoing is a true and correct copy of the minutes of the Council of the City relating to the adoption of a resolution to fix a date of meeting at which it is proposed to take action to approve a Development Agreement.

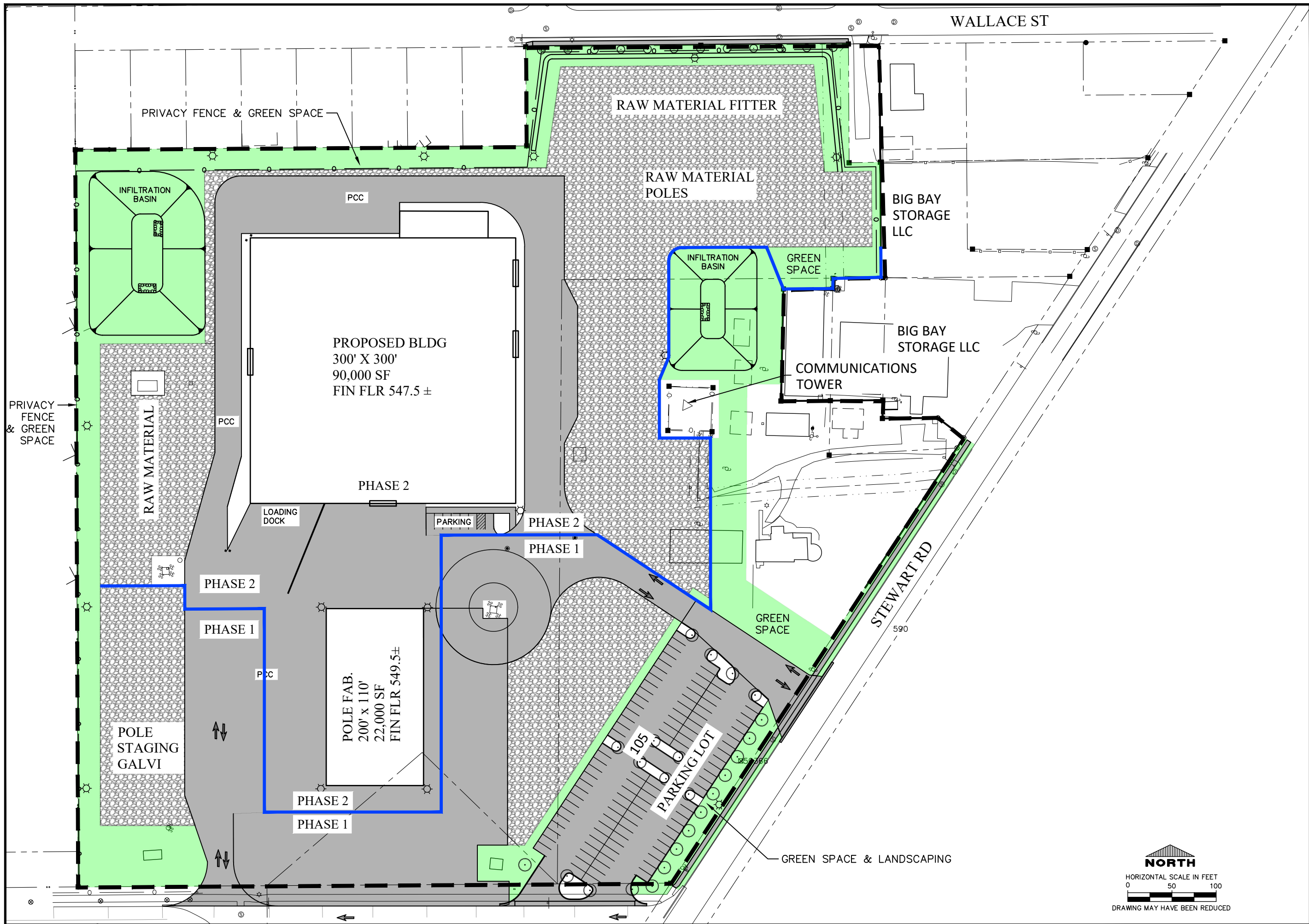
I do further certify that the notice of hearing, to which the printed slip attached to the publisher's original affidavit hereto attached is a true and complete copy, was published on the date and in the newspaper specified in such affidavit, which newspaper has a general circulation in the City.

WITNESS MY HAND this ____ day of _____, 2023.

City Clerk

(Attach here the publisher's original affidavit with clipping of the notice as published.)

(PLEASE NOTE: Do not sign and date this certificate until you have checked a copy of the published notice and have verified that it was published on the date indicated in the publisher's affidavit.)





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WITHOUT THE PERMISSION OF
ORIGIN DESIGN. ALL INFORMATION
IN THIS DOCUMENT IS CONSIDERED
PROPERTY OF ORIGIN DESIGN.

Project Description

MASTER PLAN
KEMPER SITE DEVELOPMENT

KEMPER SITE DEVELOPMENT
MUSCATINE, IOWA
2022

P-121 (084) DRAWINGS: CIVIL 21084-ZZ-01 6 MASTER PLANNING 3/2/2022 4:21 PM CODY KELCHEN

Rev	Date	By	Description
1		JHL	Kemper Site Development Concept Plan

Project No: 21084

Drawing Issue Information

Project Mgr: _____
Issued For Bidding: _____

Drawn By: CJK
Issued For Construction: _____

Sheet No:

MP 1

Project No: 21084

Page 516 of 645



DEVELOPMENT AGREEMENT

This Agreement is entered into between the City of Muscatine, Iowa (the “City”) and Musco Sports Lighting, LLC (the “Company”), as of the ____ day of _____, 2023 (the “Commencement Date”).

WHEREAS, the City has established the Consolidated Muscatine Urban Renewal Area (the “Urban Renewal Area”) and has adopted a tax increment ordinance for the Urban Renewal Area; and

WHEREAS, the Company owns certain real property which is situated in the City, lies within the Urban Renewal Area and is more specifically described on Exhibit A hereto (the “Property”); and

WHEREAS, the Company has proposed to undertake the construction of a new commercial pole building on the Property (the “Project”) for use in its business operations; and

WHEREAS, the base valuation (the “Base Valuation”) of the Property for purposes of calculating Incremental Property Tax Revenues (as herein defined) under this Agreement and pursuant to Section 403.19 of the Code of Iowa shall be the assessed taxable valuation of the Property as of January 1 of the year prior to the year in which the Triggering Certification (as herein defined) is submitted to the City by the Company; and

WHEREAS, Chapter 15A of the Code of Iowa authorizes cities to provide grants, loans, guarantees, tax incentives and other financial assistance to or for the benefit of private persons;

NOW THEREFORE, the parties hereto agree as follows:

A. Company’s Covenants

1. Project Construction. The Company agrees to construct the Project on the Property. Furthermore, the Company expects this construction to result in approximately \$4,500,000 in capital improvements for the Property, including construction work, equipment, furnishings and other capital improvements. The Company has submitted a detailed site plan (the “Site Plan”) for the development of the Project to the City which was approved in accordance with City Code Section 10-2-7(I) on _____, 20___. The Site Plan is attached hereto as Exhibit B. The Site Plan may be amended in accordance with the Muscatine City Code by mutual written consent of the parties. The Company agrees to construct the Project in accordance with the Site Plan and to substantially complete such construction by no later than December 31, 2024.

The Company agrees to ensure that the completed Project is used in its business operations (the “Operational Requirement”) throughout the Term (as hereinafter defined) of this Agreement.

The Company further agrees to maintain, preserve, and keep the Property, including but not limited to the Project, useful and in good repair and working order, ordinary wear and tear excepted, and from time to time will make all necessary repairs, replacements, renewals, and

additions. Further, the Company agrees to maintain compliance with local zoning, land use, building and safety codes and regulations.

Further, the Company agrees to obtain and continuously maintain adequate insurance covering the Property, including the Project. The Company agrees to notify the City promptly in the case of damage exceeding \$250,000 in amount to, or destruction of, the Project resulting from fire or other casualty.

2. Company's Operational Certifications. The Company agrees to submit documentation to the satisfaction of the City by no later than each October 15 during the Term commencing October 15, 2025, demonstrating that the Operational Requirement is being met by the Company.

3. Property Taxes. The Company agrees to make timely payment of all property taxes as they come due with respect to the Property with the completed Project thereon and to submit a receipt or cancelled check in evidence of each such payment.

4. Property Tax Payment Certification. The Company agrees to provide written notification (the "Triggering Certification") to the City of its intent for the Payments (as hereinafter defined) to commence in a particular fiscal year. Such Triggering Certification shall be due by no later than October 15 of the calendar year immediately preceding the start of the fiscal year in which the initial Payments are intended to begin. In any event, the Triggering Certification shall be made by no later than October 15, 2025. (It is hereby acknowledged that the City's fiscal years begin on July 1 and end on the following June 30.) The Company hereby acknowledges that the submission of the initial Worksheet (as hereinafter defined) will serve as the Triggering Certification.

Furthermore, the Company agrees to certify to the City by no later than October 15 of each year during the Term, commencing October 15 of the year in which the Triggering Certification is made, an amount (the "Company's Estimate") equal to fifty percent (50%) (the "Annual Percentage") of the estimated Incremental Property Tax Revenues (as hereinafter defined) anticipated to be paid in the fiscal year immediately following such certification with respect to the taxable valuation of the Property. In submitting each such Company's Estimate, the Company will complete and submit the worksheet (the "Worksheet") attached hereto as Exhibit C. The City reserves the right to review and request revisions to each such Company's Estimate to ensure the accuracy of the figures submitted.

For purposes of this Agreement, Incremental Property Tax Revenues are calculated by: (1) determining the consolidated property tax levy (city, county, school, etc.) then in effect with respect to taxation of the Property; (2) subtracting (a) the debt service levies of all taxing jurisdictions, (b) the school district instructional support and physical plant and equipment levies, and (c) any other levies which may be exempted from such calculation by action of the Iowa General Assembly; (3) multiplying the resulting modified consolidated levy rate times any incremental growth in the taxable valuation of the Property, as shown on the property tax rolls of Muscatine County, above and beyond the Base Valuation; and (4) deducting any property tax credits which shall be available with respect to taxable incremental valuation of the Property.

Upon request, the City staff shall provide reasonable assistance to the Company in completing the worksheet required under this Section A.4.

5. Legal and Administrative Costs. The Company hereby agrees to pay for the legal fees and administrative costs incurred by the City in connection with the drafting, negotiation and authorization of this Agreement, including the prerequisite amendment to the urban renewal plan, up to an amount not in excess of \$8,000. The Company agrees to remit payment to the City within 30-days of the submission of reasonable documentation by the City to the Company evidencing such costs.

6. Default Provisions.

a. Events of Default. The following shall be “Events of Default” under this Agreement, and the term “Event of Default” shall mean, whenever it is used in this Agreement (unless otherwise provided), any one or more of the following events:

- (i) Failure by the Company to complete construction of the Project, pursuant to the terms and conditions of this Agreement.
- (ii) Failure by the Company to maintain compliance with the Operational Requirement, pursuant to the terms and conditions of this Agreement.
- (iii) Failure by the Company to fully and timely remit payment of property taxes when due and owing.
- (iv) Failure by the Company to comply with Sections A.2, A.4, and A.5 of this Agreement.
- (v) Failure by the Company to observe or perform any other material covenant on its part, to be observed or performed hereunder.

b. Notice and Remedies. Whenever any Event of Default described in this Agreement occurs, the City shall provide written notice to the Company describing the cause of the default and the steps that must be taken by the Company in order to cure the default. The Company shall have thirty (30) days after receipt of the notice to cure the default or to provide assurances satisfactory to City that the default will be cured as soon as reasonably possible. If the Company fails to cure the default or provide assurances, the City shall then have the right to:

- (i) Pursue any action available to it, at law or in equity, in order to enforce the terms of this Agreement.
- (ii) Withhold the Payments provided for under Section B.1 below.

B. City’s Obligations

1. Payments. In recognition of the Company’s obligations set out above, the City agrees to make twenty (20) semiannual economic development tax increment payments (the “Payments” and each, individually a “Payment”) to the Company during the Term, pursuant to Chapters 15A and 403 of the Code of Iowa, provided however that the aggregate, total amount of the Payments (the “Maximum Payment Total”) shall not exceed \$500,000. All Payments under

this Agreement shall be subject to annual appropriation by the City Council, as provided hereunder.

The Payments shall not constitute general obligations of the City, but shall be made solely and only from the Annual Percentage of Incremental Property Tax Revenues received by the City from the Muscatine County Treasurer attributable to the taxable valuation of the Property.

The Payments will be made on December 1 and June 1 of each fiscal year following an affirmative appropriation decision as provided for under Section B.2 below, beginning on December 1 of the fiscal year immediately succeeding the year in which the Triggering Certification is made, and continuing through the expiration of the Term.

For example, assuming the Triggering Certification is made on October 15, 2025 and all appropriation determinations are approved affirmatively by the City Council under Section B.2 below, then Payments will be made on December 1 and June 1, beginning in the City's 2026-2027 fiscal year, and continuing for a period of nine (9) additional fiscal years thereafter, provided, however, that no Payments shall be made after the sooner of June 1, 2036 or the date on which aggregate Payments equal to the Maximum Payment Total have been made.

2. Annual Appropriation. The Payments shall be subject to annual appropriation by the City Council. Prior to December 1 of each year during the Term of this Agreement, commencing in calendar year in which the Triggering Certification is filed, the City Council of the City shall consider the question of obligating for appropriation to the funding of the Payments due in the following fiscal year, an amount (the "Appropriated Amount") of Incremental Property Tax Revenues to be collected in the following fiscal year equal to or less than the most recently submitted Company's Estimate.

In any given fiscal year, if the City Council determines to not obligate the then-considered Appropriated Amount, then the City will be under no obligation to fund the Payments scheduled to become due in the following fiscal year, and the Company will have no rights whatsoever to compel the City to make such Payments, to seek damages relative thereto or to compel the funding of such Payments in future fiscal years. A determination by the City Council to not obligate funds for any particular fiscal year's Payments shall not render this Agreement null and void, and the Company shall make the next succeeding submission of the Company's Estimate as called for in Section A.4 above, provided however that no Payment shall be made after June 1, 2036.

3. Payment Amounts. The aggregate Payments to be made in a fiscal year shall not exceed an amount equal to the corresponding Appropriated Amount (for example, for the Payments due on December 1, 2026 and on June 1, 2027, the aggregate maximum amount of such Payments would be determined by the Appropriated Amount determined for certification by December 1, 2025). Furthermore, the amount of each such Payment shall not exceed the Annual Percentage of Incremental Property Tax Revenues (excluding allocations of "back-fill" or "make-up" payments from the State of Iowa for property tax credits or roll-back) actually received by the City from the Muscatine County Treasurer attributable to the taxable incremental valuation of the Property in the six (6) months immediately preceding such Payment due date.

4. Certification of Payment Obligation. In any given fiscal year, if the City Council determines to obligate the then-considered Appropriated Amount, as set forth in Section B.2 above, then the City Clerk will certify by December 1 of each such year to the Muscatine County Auditor an amount equal to the most recently obligated Appropriated Amount.

C. Administrative Provisions

1. Amendment and Assignment. The parties hereto may not cause this Agreement to be amended, assigned, assumed, sold or otherwise transferred without the prior written consent of the other party. However, the City hereby gives its permission that the Company's rights to receive the Payments hereunder may be assigned by the Company to a private lender, as security on a credit facility taken with respect to the Project, without further action on the part of the City.

2. Successors. This Agreement shall inure to the benefit of and be binding upon the successors and assigns of the parties.

3. Term. The term (the "Term") of this Agreement shall commence on the Commencement Date and end on June 1, 2036 or on such earlier date upon which the aggregate sum of Payments made to the Company equals the Maximum Payment Total.

4. Choice of Law. This Agreement shall be deemed to be a contract made under the laws of the State of Iowa and for all purposes shall be governed by and construed in accordance with laws of the State of Iowa.

The City and the Company have caused this Agreement to be signed, in their names and on their behalf by their duly authorized officers, all as of the day and date written above.

CITY OF MUSCATINE, IOWA

By: _____
Mayor

Attest:

City Clerk

MUSCO SPORTS LIGHTING, LLC

By: _____

EXHIBIT A
DESCRIPTION OF THE PROPERTY

Certain real property situated in the City of Muscatine, Muscatine County, State of Iowa bearing Muscatine County Property Tax Parcel Identification Numbers 1310405026.

EXHIBIT B
SITE PLAN

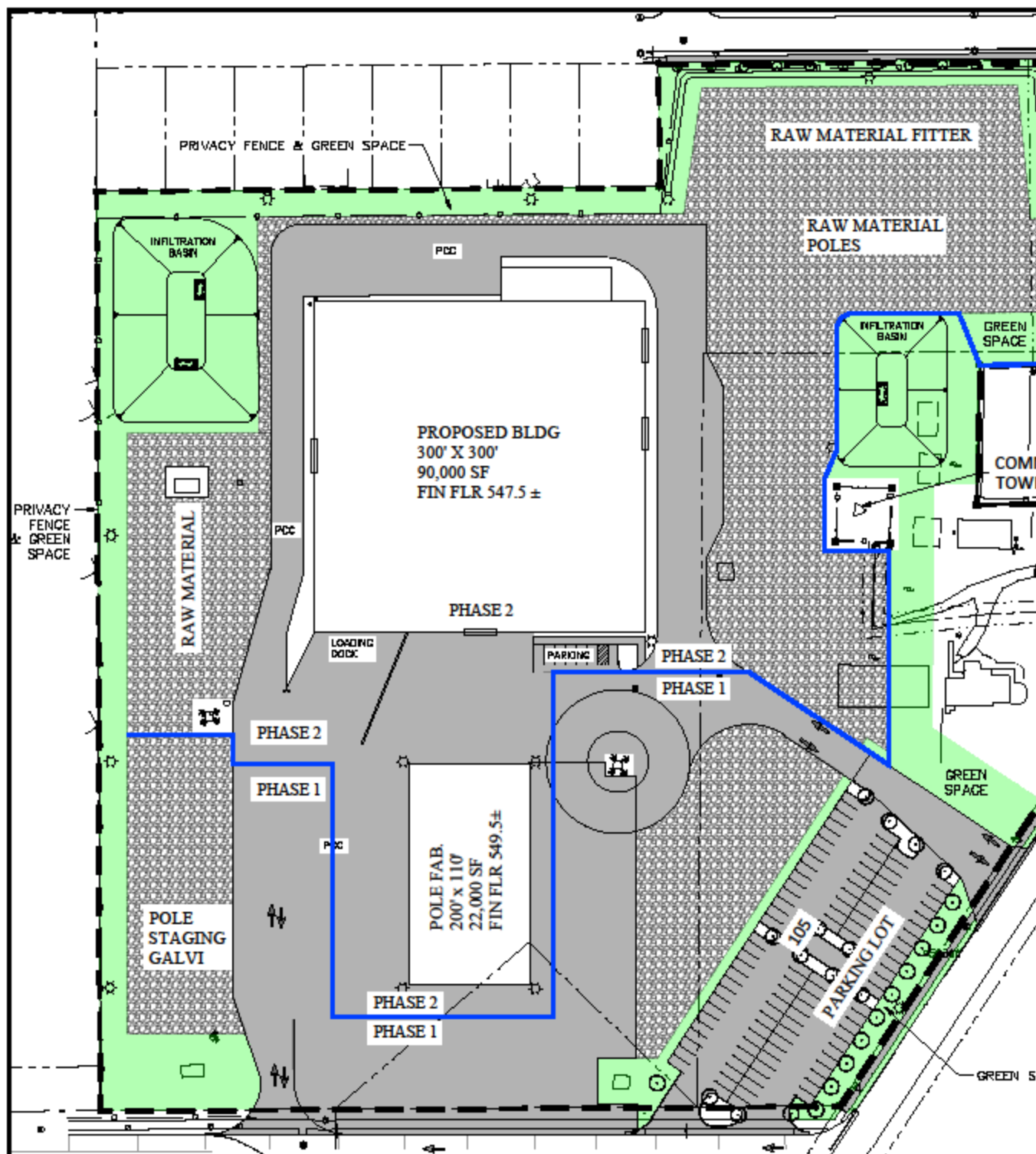


EXHIBIT C
COMPANY'S ESTIMATE WORKSHEET

- (1) Date of Preparation: October ____, 20__.
- (2) Assessed Taxable Valuation of Property as of January 1, 20__:
\$_____.
- (3) Base Taxable Valuation of Property (January 1, 20__):
\$_____.
- (4) Incremental Taxable Valuation of Property (2 minus 3):
\$_____ (the "TIF Value").
- (5) Current City fiscal year consolidated property tax levy rate for purposes of calculating Incremental Property Tax Revenues (the "Adjusted Levy Rate"):
\$_____ per thousand of value.
- (6) The TIF Value (4) factored by the Adjusted Levy Rate (5).
\$_____ x \$_____/1000 = \$_____ (the "TIF Estimate")
- (7) Subtract anticipated property tax credits from the TIF Estimate (6 minus 7) =
\$_____ (the "Available TIF Estimate")
- (8) Factor the Available TIF Estimate (7) by the Annual Percentage (50%) =
Company's Estimate = \$_____ x .50 = _____



City of Muscatine

ITEM NUMBER 2023-0344

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Richard Klimes, Parks and Recreation Director
Jeff Limburg, Athletic Facilities Supervisor
Brett Parcher, Golf Course Supervisor

SUBJECT

Resolution Awarding the Contract for the Soccer Complex Irrigation Replacement Project to Mid American Sports Construction in the Amount of \$310,136.23.

EXECUTIVE SUMMARY

The City of Muscatine and Watersmith Engineering developed the plans and specifications for the Soccer Complex Irrigation Replacement Project. The Muscatine City Council held a public hearing and approved the plans and specifications on June 15, 2023. Two proposals were received by the due date of July 12, 2023. Please see the attached bid tab for the bid results.

STAFF RECOMMENDATION

The City staff and the project engineer evaluated the submitted proposals and the bid bond and found them to be responsive and recommend award of the Soccer Complex Irrigation Replacement Project to Mid America Sports Construction for the amount of \$310,136.23.

BACKGROUND/DISCUSSION

The Muscatine Soccer Complex was built in 1992 and the original irrigation system is now due to be replaced. Over the past several years, the hydraulic system has had several issues that have led to irrigation heads not turning on and not turning off at designated times, combined with multiple line leaks. This has resulted in both extreme wet and dry conditions throughout the fields, which has negatively affected the quality of the playing surface.

CITY FINANCIAL IMPACT

In the FY 23/24 Muscatine Soccer Complex Budget, \$360,000.00 was approved for the Soccer Complex Irrigation Replacement Project.

ATTACHMENTS

1. Recommendation to Award Soccer Complex Irrigation Replacement Project

2. Bid Tab - Soccer Complex Irrigation Replacement Project
3. Resolution Awarding Contract for Soccer Complex Irrigation Replacement Project

1029 Hershey Avenue
Muscatine, IA 52761
563.506.2673

brad@watersmithengineering.com

Richard Klimes
Director of Parks and Recreation
City of Muscatine
215 Sycamore Street
Muscatine, IA 52761

July 14, 2023

Subject: Recommendation to Award Contract
Soccer Complex Irrigation System Replacement

Dear Mr. Klimes:

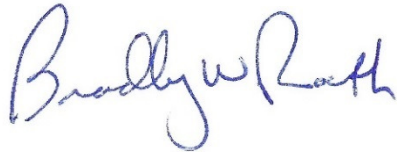
The City received two bids at Wednesday's bid opening for the Soccer Complex Irrigation System Replacement Project. The apparent low bid was received from Mid America Sports Construction of Lee's Summit, Missouri with a base bid of \$323,049.00. With alternate bid items substituting HDPE pipe for PVC pipe, the bid price with alternates was lower than the base bid, at a bid of \$310,136.23.

Please note there were minor multiplication errors in the extended amount for bid items 1,2,3,29, and 30 and a miscalculation of how the alternate bid items were totaled on the bid. These have been corrected in the attached bid tabulation and in the reported bids above. The corrected amounts were confirmed with Mid America Sports Construction. This is not a change in any of the unit prices that were bid.

We confirmed that Mid America Sports Construction is a licensed business with the State of Iowa and is a registered contractor with the Iowa Department of Labor.

As the lowest responsible bidder, we recommend awarding the construction contract to Mid America Sports Construction with the alternate bid items for an amount of \$310,136.23.

Sincerely,



Bradley W. Roeth P.E.
Owner/Senior Engineer
Watersmith Engineering

Attachments:

- Bid Tabulation – Soccer Complex Irrigation System Replacement

BID TALLIES
PROJECT: MUSCATINE SOCCER COMPLEX IRRIGATION REPLACEMENT PROJECT
DATE: 12 JULY 2023

	Engineer's Estimate AMOUNT	Bush Sports Turf, LLC - Milan, Illinois AMOUNT	Mid America Sports Construction - Lee Summit, Missouri AMOUNT
BASE BID TOTAL	\$359,998.00	\$373,923.00	\$323,049.00
BID ALTERNATE SUBTOTALS	204,767.00	308,040.00	179,773.29
BID ALTERNATE TOTAL (SUBSTITUTE ALTERNATE ITEMS IN BASE BID)	359,998.00	531,654.00	310,136.23

BID TABULATIONS

PROJECT: MUSCATINE SOCCER COMPLEX IRRIGATION REPLACEMENT PROJECT

DATE: 12 JULY 2023

BID ITEMS	DESCRIPTIONS	ESTIMATED QUANTITY	UNITS	Engineer's Estimate		Bush Sports Turf, LLC - Milan, Illinois		Mid America Sports Construction - Lee Summit, Missouri	
				UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
1	2" LATERAL OR MAIN, PVC	14925	LF	\$7.00	\$104,475.00	\$7.00	\$104,475.00	\$8.67	\$129,399.75
2	3" MAIN, PVC	1165	LF	\$23.00	\$26,795.00	\$11.00	\$12,815.00	\$17.85	\$20,795.25
3	4" MAIN, PVC	1985	LF	\$28.00	\$55,580.00	\$14.00	\$27,790.00	\$19.85	\$39,402.25
4	6" MAIN, PVC	20	LF	\$60.00	\$1,200.00	\$26.00	\$520.00	\$42.61	\$852.20
5	6" PVC SLEEVE	67	LF	\$50.00	\$3,350.00	\$25.00	\$1,675.00	\$25.84	\$1,731.28
6	6"x4" REDUCER, PVC	2	EA	\$176.00	\$352.00	\$55.00	\$110.00	\$28.90	\$57.80
7	4"x3" REDUCER, PVC	4	EA	\$150.00	\$600.00	\$25.00	\$100.00	\$12.32	\$49.28
8	4"x2" REDUCER, PVC	6	EA	\$130.00	\$780.00	\$23.00	\$138.00	\$10.95	\$65.70
9	2"x1" REDUCER, PVC	1	EA	\$100.00	\$100.00	\$9.00	\$9.00	\$6.52	\$6.52
10	4" 90 DEGREE ELBOW, PVC	14	EA	\$130.00	\$1,820.00	\$35.00	\$490.00	\$19.58	\$274.12
11	2" 45 DEGREE ELBOW, PVC	1	EA	\$100.00	\$100.00	\$9.00	\$9.00	\$8.45	\$8.45
12	2" 90 DEGREE ELBOW, PVC	51	EA	\$80.00	\$4,080.00	\$9.00	\$459.00	\$8.45	\$430.95
13	6"x6" TEE, PVC	1	EA	\$365.00	\$365.00	\$175.00	\$175.00	\$55.14	\$55.14
14	4"x4" TEE, PVC	4	EA	\$300.00	\$1,200.00	\$75.00	\$300.00	\$29.65	\$118.60
15	4"x2" TEE, PVC	25	EA	\$160.00	\$4,000.00	\$75.00	\$1,875.00	\$28.97	\$724.25
16	3"x2" TEE, PVC	23	EA	\$140.00	\$3,220.00	\$45.00	\$1,035.00	\$18.85	\$433.55
17	2"x2" TEE, PVC	1	EA	\$100.00	\$100.00	\$9.00	\$9.00	\$12.25	\$12.25
18	PRIMARY DECODER WIRE, 14 AWG	4025	LF	\$1.00	\$4,025.00	\$4.00	\$16,100.00	\$0.79	\$3,179.75
19	SECONDARY DECODER WIRE, 18 AWG	3155	LF	\$0.80	\$2,524.00	\$4.00	\$12,620.00	\$0.76	\$2,397.80
20	1 STATION DECODER	1	EA	\$200.00	\$200.00	\$350.00	\$350.00	\$145.23	\$145.23
21	2 STATION DECODER	1	EA	\$300.00	\$300.00	\$510.00	\$510.00	\$228.19	\$228.19
22	4 STATION DECODER	10	EA	\$400.00	\$4,000.00	\$750.00	\$7,500.00	\$396.85	\$3,968.50
23	6 STATION DECODER	2	EA	\$525.00	\$1,050.00	\$800.00	\$1,600.00	\$424.21	\$848.42
24	COPPER GROUNDING PLATE ASSEMBLY	5	EA	\$3,000.00	\$15,000.00	\$500.00	\$2,500.00	\$431.68	\$2,158.40
25	2" SOLENOID VALVE BOX ASSEMBLY	53	EA	\$375.00	\$19,875.00	\$650.00	\$34,450.00	\$98.23	\$5,206.19
26	QUICK COUPLING VALVE	10	EA	\$500.00	\$5,000.00	\$560.00	\$5,600.00	\$424.36	\$4,243.60
27	ISOLATION VALVE	5	EA	\$800.00	\$4,000.00	\$650.00	\$3,250.00	\$455.34	\$2,276.70
28	CONTROL PANEL	1	EA	\$8,000.00	\$8,000.00	\$5,500.00	\$5,500.00	\$3,009.64	\$3,009.64
29	SPRINKLER ASSEMBLY	304	EA	\$180.00	\$54,720.00	\$225.00	\$68,400.00	\$238.67	\$72,555.68
30	SIDEWALK REMOVAL AND REPLACEMENT	563	SF	\$10.00	\$5,630.00	\$15.00	\$8,445.00	\$23.71	\$13,348.73
31	REMOVAL OF PIPE	6083	LF	\$3.00	\$18,249.00	\$6.00	\$36,498.00	\$1.13	\$6,873.79
32	SEEDING, FERTILIZING, AND MULCHING	4654	SY	\$2.00	\$9,308.00	\$4.00	\$18,616.00	\$1.76	\$8,191.04
BASE BID TOTALS					\$359,998.00		\$373,923.00		\$323,049.00

BID TABULATIONS

PROJECT: MUSCATINE SOCCER COMPLEX IRRIGATION REPLACEMENT PROJECT

DATE: 12 JULY 2023

		Engineer's Estimate				Bush Sports Turf, LLC - Milan, Illinois		Mid America Sports Construction - Lee Summit, Missouri	
BID ITEMS	DESCRIPTIONS	ESTIMATED QUANTITY	UNITS	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT	UNIT PRICE	EXTENDED AMOUNT
BID ALTERNATE 'A'									
A1.	2" LATERAL OR MAIN, HDPE	14,925	LF	\$7.00	\$104,475.00	\$16.00	\$238,800.00	\$7.52	\$112,236.00
A2.	3" MAIN, HDPE	1,165	LF	\$23.00	\$26,795.00	\$16.00	\$18,640.00	\$16.85	\$19,630.25
A3.	4" MAIN, HDPE	1,985	LF	\$28.00	\$55,580.00	\$20.00	\$39,700.00	\$21.85	\$43,372.25
A4.	6" MAIN, HDPE	20	LF	\$60.00	\$1,200.00	\$45.00	\$900.00	\$41.61	\$832.20
A6.	6"x4" REDUCER, HDPE	2	EA	\$176.00	\$352.00	\$125.00	\$250.00	\$35.62	\$71.24
A7.	4"x3" REDUCER, HDPE	4	EA	\$150.00	\$600.00	\$60.00	\$240.00	\$32.15	\$128.60
A8.	4"x2" REDUCER, HDPE	6	EA	\$130.00	\$780.00	\$60.00	\$360.00	\$28.65	\$171.90
A9.	2"x1" REDUCER, HDPE	1	EA	\$100.00	\$100.00	\$30.00	\$30.00	\$29.32	\$29.32
A10.	4" 90 DEGREE ELBOW, HDPE	14	EA	\$130.00	\$1,820.00	\$80.00	\$1,120.00	\$28.65	\$401.10
A11.	2" 45 DEGREE ELBOW, HDPE	1	EA	\$100.00	\$100.00	\$20.00	\$20.00	\$21.23	\$21.23
A12.	2" 90 DEGREE ELBOW, HDPE	51	EA	\$80.00	\$4,080.00	\$30.00	\$1,530.00	\$21.23	\$1,082.73
A13.	6"x6" TEE, HDPE	1	EA	\$365.00	\$365.00	\$240.00	\$240.00	\$61.23	\$61.23
A14.	4"x4" TEE, HDPE	4	EA	\$300.00	\$1,200.00	\$200.00	\$800.00	\$38.45	\$153.80
A15.	4"x2" TEE, HDPE	25	EA	\$160.00	\$4,000.00	\$160.00	\$4,000.00	\$33.01	\$825.25
A16.	3"x2" TEE, HDPE	23	EA	\$140.00	\$3,220.00	\$60.00	\$1,380.00	\$31.58	\$726.34
A17.	2"x2" TEE, HDPE	1	EA	\$100.00	\$100.00	\$30.00	\$30.00	\$29.85	\$29.85
BID ALTERNATE SUBTOTALS					\$204,767.00		\$308,040.00		\$179,773.29
BASE BID ITEMS (REPEATED FROM BASE BID)									
5, 18-32	ITEMS 5 PLUS 18-32 FROM BASE BID								
5	6" PVC SLEEVE	67	LF	\$50.00	\$3,350.00	\$25.00	\$1,675.00	\$25.84	\$1,731.28
18	PRIMARY DECODER WIRE, 14 AWG	4025	LF	\$1.00	\$4,025.00	\$4.00	\$16,100.00	\$0.79	\$3,179.75
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28	CONTROL PANEL	1	EA	\$8,000.00	\$8,000.00	\$5,500.00	\$5,500.00	\$3,009.64	\$3,009.64
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31	REMOVAL OF PIPE	6083	LF	\$3.00	\$18,249.00	\$6.00	\$36,498.00	\$1.13	\$6,873.79
32	SEEDING, FERTILIZING, AND MULCHING	4654	SY	\$2.00	\$9,308.00	\$4.00	\$18,616.00	\$1.76	\$8,191.04
BID ALTERNATE TOTAL (BASE BID WITH ALTERNATE 'A' BID ITEMS)					\$359,998.00		\$531,654.00		\$310,136.29

RESOLUTION 2023-0344

AWARDING CONTRACT FOR SOCCER COMPLEX
IRRIGATION REPLACEMENT PROJECT.

WHEREAS, the City Council of the City of Muscatine, Iowa, has approved the design, plans, specifications, and form of contract for the Soccer Complex Irrigation Replacement Project; and

WHEREAS, the City Council released the plans and specifications to the public on June 15, 2023; and

WHEREAS, the City Council established a proposal opening date for the Soccer Complex Irrigation Replacement Project for July 12, 2023 at 2:05 p.m. in the City Council Chambers; and

WHEREAS, said proposals have been opened by the City Clerk and evaluated for compliance with proposal instructions; and

WHEREAS, it is now necessary for the City Council to accept the most qualified proposal and authorize the Mayor and City Clerk to enter into a contract for the Soccer Complex Irrigation Replacement Project,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MUSCATINE, IOWA, that the City accept the proposal submitted by Mid America Sports Construction for the Soccer Complex Irrigation Replacement Project, as specified and designed, in the amount of \$310,136.23.

BE IT FURTHER RESOLVED, that the Mayor and City Clerk are hereby authorized and directed to execute a contract with Mid America Sports Construction for construction of the same.

PASSED, APPROVED, AND ADOPTED by the City Council for the City of Muscatine on this, 20th day of July, 2023.

BY THE CITY COUNCIL OF THE
CITY OF MUSCATINE, IOWA

Brad Bark, Mayor

ATTEST:

Carol Webb, City Clerk



City of Muscatine

ITEM NUMBER 2023-0345

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Melissa Rinnert, Housing Programs Supervisor

SUBJECT

Resolution Setting a Public Hearing on the Amendments to the *Section 8 Housing Choice Voucher Administrative Plan*.

EXECUTIVE SUMMARY

The attached resolution sets a public hearing for September 7, 2023 at 6:00 p.m. on the Muscatine Municipal Housing Agency's program documents as required by the U.S. Department of Housing and Urban Development.

STAFF RECOMMENDATION

Staff recommends Council, acting as the Muscatine Municipal Housing Agency (MMHA) Board of Commissioners, adopt the attached resolution setting a public hearing for September 7, 2023 at 6:00 pm.

BACKGROUND/DISCUSSION

MMHA received funding from the US Department of Housing and Urban Development in partnership with the Continuum of Care program for five *Stability Vouchers*. Under federal regulations, in order to be eligible for a stability voucher, a household must meet one of four eligibility criteria: 1) individuals and families who are currently experiencing homelessness; 2) individuals and families at risk of homelessness; 3) individuals and families fleeing or attempting to flee domestic violence, dating violence, stalking, sexual assault; or 4) veterans and families that include a veteran family that meet one of the preceding criteria.

Implementation of the stability vouchers requires amendments to the administrative policies to better serve the targeted population. City Council, acting as the Board of Commissioners of the MMHA, is being asked to set a public hearing for September 7 at 6:00 p.m. during the meeting of the City Council. The public hearing will provide citizens with an opportunity to comment on the proposed Amendments to the *Section 8 Housing Choice Voucher Administrative Plan*.

The public comment period will open July 24 and provides residents an opportunity to submit comments regarding proposed amendments for implementation of the five stability vouchers.

CITY FINANCIAL IMPACT

There is no financial impact to the general fund of this action.

ATTACHMENTS

1. Public Notice stability vouchers
2. Resolution Public Hearing Notice - Stability vouchers

**NOTICE OF PUBLIC COMMENT PERIOD AND
TIME AND PLACE OF PUBLIC HEARING TO
DISCUSS THE MUSCATINE MUNICIPAL HOUSING AGENCY'S
AMENDMENTS TO THE ADMINISTRATIVE PLAN**

The public is invited to comment on the Muscatine Municipal Housing Agency's (MMHA) draft revisions to the Administrative Plan required to utilize stability vouchers. The documents are available for review and comment in the MMHA offices at 215 Sycamore Street during normal business hours beginning July 24 through September 7, 2023. Electronic copies may be requested by contacting MMHA at mrinnert@muscatineiowa.gov or 563-262-4141.

A Public Hearing will be held September 7, 2023, at 6:00 p.m. during the Muscatine City Council meeting. Public participation in the Hearing may be in person or electronic through a link that will be published on the official agenda. If you are a person requiring a special accommodation for a disability or language barrier, please contact MMHA at 563-262-4141 at least three (3) business days in advance of the meeting date.

Comments may be submitted in person or by mail to MMHA, 215 Sycamore St, Muscatine, IA 52761 or electronically to mrinnert@muscatineiowa.gov. The public comment period will begin July 24 and end September 7 at 6:00 p.m.



RESOLUTION NO. 2 0 2 3 - 0 3 4 5

**A RESOLUTION TO SET ANNUAL PUBLIC HEARING FOR PUBLIC COMMENT
ON THE MUSCATINE MUNICIPAL HOUSING AGENCY (MMHA)
AMENDMENTS TO THE HOUSING CHOICE VOUCHER (SECTION 8)
PROGRAM ADMINISTRATIVE PLAN**

WHEREAS, the Muscatine Municipal Housing Agency (MMHA) has received an award of stability vouchers from the US Department of Housing and Urban Development to assist individuals and families recovering from homelessness which requires amendment to the agency's administrative policies; and

WHEREAS, MMHA must conduct a public hearing on proposed revisions to the Housing Choice Voucher (Section 8) Program Administrative Plan; and

WHEREAS, MMHA has revised policies in the Administrative Plan to allow for the use of stability vouchers; and

WHEREAS, MMHA must make all relevant information available for review and comment for a 45 day period, including a public hearing, prior to adoption; and

WHEREAS, MMHA will open the 45-day public comment period July 24

NOW, THEREFORE, BE IT RESOLVED that the Muscatine City Council, acting as the Muscatine Municipal Housing Authority Board of Commissioners, hereby sets a public hearing for Thursday, September 7, 2023, at 6:00 p.m., and invites the public to comment regarding the MMHA policies at the MMHA office or at the public hearing.

PASSED, APPROVED AND ADOPTED this 20th day of July 2023.

Dr. BRAD BARK, MAYOR
CITY OF MUSCATINE, IOWA

CAROL WEBB, CITY CLERK



City of Muscatine

ITEM NUMBER 2023-0346

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Brian Stineman, Public Works Director

SUBJECT

Resolution Setting a Public Hearing on the Plans and Specifications for the 2nd Avenue Storm Sewer Project

EXECUTIVE SUMMARY

Presented for City Council's consideration is a resolution setting up a public hearing to review the plans and specifications for the 2nd Avenue Storm Sewer Project, for August 3, 2023 at 6:00 pm in the City Hall Council Chambers during the regularly scheduled City Council Meeting.

STAFF RECOMMENDATION

Staff recommends approval.

BACKGROUND/DISCUSSION

The 2nd Avenue Storm Sewer project is a component of the Lake Park Boulevard flooding issues that have been discussed by the City Council for the past several years. This particular project is focused on reducing or eliminating standing water in the 2200 block of 2nd Avenue. This project will increase intake capacity and re-configure the culvert opening under 2nd Avenue to allow more water to enter the pipe and move through more quickly, thus reducing standing water on the pavement.

CITY FINANCIAL IMPACT

Funding for this project is budgeted in the Collection and Drainage budget.

ATTACHMENTS

1. Public Hearing Resolution 2nd Avenue Storm Project
2. Public Notice for Public Hearing 2nd Ave Storm Project

RESOLUTION NO. 2023-0346

**SET TIME AND PLACE FOR PUBLIC HEARING ON 2nd AVENUE STORM
SEWER PROJECT**

WHEREAS, the City Council of the City of Muscatine, Iowa has heretofore granted preliminary approval of the plans, specifications, form of contract, and cost estimates for the proposed 2nd Avenue Storm Sewer Project; and

WHEREAS, the proposed project is to be paid for out of funds legally available for that purpose;

NOW, THEREFORE, be it resolved by this Council that:

SECTION I: On August 3, 2023 at 6:00 p.m. in the City Council Chambers at City Hall, Muscatine, Iowa, this Council shall hold a public hearing of the plans, specifications, form of contract, and cost estimates for this proposed project.

SECTION II: The City Clerk shall give notice of such public hearing by publication of a notice in the Muscatine Journal not less than four (4) nor more than twenty (20) days prior to the date set for the hearing. The notice shall be in the following form:

(NOTICE OF PUBLIC HEARING ATTACHED)

PASSED, APPROVED, AND ADOPTED THIS 20th DAY OF JULY, 2023.

CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA

Dr. Brad Bark, Mayor

ATTEST:

Carol Webb, City Administrator

PUBLIC NOTICE

NOTICE OF TIME AND PLACE OF PUBLIC HEARING ON THE 2nd AVENUE STORM SEWER PROJECT

Public Notice is hereby given that the City Council of the City of Muscatine, Iowa will hold a Public Hearing to hear objections to the plans, specifications, form of contract, and cost estimate for the proposed 2nd Avenue Storm Sewer Project. Said hearing will be held in the City Council Chambers, City Hall, Muscatine, Iowa on August 3, 2023 at 6:00 p.m. All interested persons are invited to attend and will be given an opportunity to be heard relative to this matter.

Carol Webb, City Administrator



City of Muscatine

ITEM NUMBER 2023-0351

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Anthony Kies, Police Chief

SUBJECT

Resolution Approving Submission of Grant Application to Washington County Riverboat Foundation for \$80,000 for Ballistic Body Armor for use by the Muscatine Special Operations Response Team (MSORT)

EXECUTIVE SUMMARY

Presented for Council consideration is a resolution approving the submission of an \$80,000 grant request to Washington County Riverboat Foundation to fund replacement of Ballistic Vests for MSORT.

STAFF RECOMMENDATION

Staff recommends Council adopt the attached resolution.

BACKGROUND/DISCUSSION

Staff is requesting Council's approval to submit an \$80,000 grant application to Washington County Riverboat Foundation to fund the replacement of ballistic vests for Muscatine Special Operations Response Team. Specific to this request, a major component to MSORT safety is ballistic body armor. The team was able to secure new body armor in 2018 and an armored vehicle in 2019. The current body armor the team is outfitted with has a five (5) year expiration, ending in 2023.

During research for replacement body armor, an option was found that best suits the Team's needs and is a benefit to cost and long-term protection. The level IV body armor that the grant will fund provides added protection with two (2) ballistic plates instead of one (1), and has a ten (10) year expiration. Other options range from \$45,000 with heavier plates and 5 year expiration to \$99,000 with heavier plates, less mobility and 5 year expiration. Based on operation needs, safety and fiscal responsibility, the \$80,000 option is the best available for MSORT members. With this being a no-match grant, the City budget would not be impacted.

CITY FINANCIAL IMPACT

There will be no impact on City budget. If approved, this is a no match grant.

ATTACHMENTS

1. WCRF Grant Application
2. Resolution Washington County Riverboat Foundation Grant



Muscatine Special Operations Response Team



TO: Washington County Riverboat Foudation

FROM: Lt. John Hesseling (Team Commander)

SUBJECT: WCRF Grant Application

DATE: July, 10th, 2023

Organizational Objectives/Goals

The Muscatine Special Operations Response Team (MSORT) is a specialized unit consisting of individuals who have received additional training in weapons handling and tactical incidents. Our goal is to establish and maintain the this team, as the presence of a highly trained, highly skilled law enforcement tactical unit has been shown to substantially reduce the risk of injury and loss of life to citizens, peace officers and suspects when called upon to assist in the resolution of critical incidents.

Incidents which meet these criteria include, but are not limited to:

- hostage situations
- barricaded subjects
- high risk apprehension
- high risk warrant service
- sniper/open air incidents
- high risk surveillance
- personal protection
- correctional response
- suicidal subjects

The MSORT consists of tactical operators (entry), long rifle marksmen (snipers), tactical emergency medical personnel, (TEMS) and negotiators. The number of members on MSORT fluctuates depending on manpower, school availability, and interest. Assignment to MSORT is completely voluntary.

MSORT was previously named Muscatine SRT, and was officially organized and conducted its first operations in 2001. Since that time, it has been used for the execution of high risk search warrants, to contain and/or engage armed barricaded subjects who have demonstrated a propensity for violence and in a joint hostage rescue mission with the state tactical team. On several occasions it worked jointly with the US Secret Service to provide site security for a visiting dignitary.

January 1, 2018 the Muscatine Police Department and the Muscatine County Sheriff's Office joined forces and created a multi-jurisdictional team currently known as MSORT. This replaced the SRT in both agencies and then MSORT was comprised of Muscatine Police Department, Muscatine County, West Liberty, Durant and Louisa County, Cedar County, Tipton and West Branch. All agencies entered a MOU and a board was created to oversee the operations of MSORT which is run by a Team Commander. The Commander answers to the board who meet quarterly to keep them updated and discuss future operations, expenses and training. The board consists of Muscatine Police Chief, Muscatine County Sheriff and Muscatine County Attorney.

MSORT consists currently of 33 members, up from 31 in 2022. This number can vary due to personnel transfers. Of note, in early 2021 the Assistant Commander was elected Sheriff of Muscatine County, two members moved on to other employment and other positions were filled. Most recently five (5) entry members have been added, as well as there have been several transfers within the organization. We continue to reach out to other area agencies for membership. The critical number that MSORT must sustain to meet NTOA (National Tactical Officers Association) standards as a qualified tier 2 team is 19 members excluding TEMS and Negotiations, and we are currently at 22 members in this area.

MSORT is currently under NTOA standards for training time, but strives to meet as many standards as possible. For the 2023 training year, MSORT will continue to meet 168 hours of training, having (9) 2-8hr training months and (3) 8 hr. training months. MSORT was able to send ten members, from various agencies, to the week-long National Tactical Officer's Association (NTOA) conference in Milwaukee, WI in September, 2022. Based on funding, fewer members will be attending the 2023 NTOA conference in Aurora, CO in 2023. MSORT snipers conducted 96 hours of training and negotiators conducted 32 hours of training. The continued goal is to provide MSORT members with additional training hours, including outside instruction, which has been accomplished each year since MSORT's inception.

The MSORT has continued in its effort to explore new tactics and stay current in the team's methods of operations. MSORT members have built lasting liaisons with other region 5 tactical teams to include Iowa State Patrol. This has helped the department to establish common ground in both tactics and operational standards with the other area teams and these contacts have given us valuable resources we can draw upon should the need ever arise.

Activities

As stated above MSORT members participate in 152+ hours of training per year. Members train at handling various scenarios which will cover everything from high risk search warrants, barricade/hostage situations to active shooter situations. The MSORT also trains in a variety of environments and learns tactics associated with tubular assaults, vehicle assaults, and residential assaults as well as commercial and industrial assaults. This training will often involve the use of role players which helps make the training as realistic as possible. In the past, the MSORT has conducted training for the entire patrol division on how to handle an active shooter situation. This department wide training also included training on the incident command system and the department's all hazards plan. The MSORT has worked with several local companies and the Muscatine Community School District, GPC, Monsanto and HNI regarding preparedness for

such events and trained in their facilities using their employees/students. In 2022 MSORT provided Rescue Task Force training to multiple agencies in Cedar County, IA, as well as for the Muscatine Police and Fire Department. This effort aims at providing continuity of response to are law enforcement and EMS providers.

During the timeframe of 2016-2021 the following are the results of our thirty seven (37) tactical operations conducted. Seized during this period was the following:

- thirty one (31) firearms
- 14.5 oz. of methamphetamine
- 9 lbs. of marijuana
- .5 oz. of cocaine
- the team was responsible for thirty four (34) arrests

Scope of Project/Cost

Specific to this request, a major component to MSORT safety is body armor. The team was able to secure new body armor in 2018 and an armored vehicle in 2019. The current body armor we are outfitted with has a five (5) year expiration, ending in 2023. Regarding levels of protection, we are outfitted with one armor plate in the front of our vest and our current body armor is NIJ level III. NIJ standards are a common rating for this equipment and are detailed as follows:

- Level IIA: Tested to stop 9mm and .40 S&W ammunition fired from short barrel handguns. No rifle ammunition protection.
- Level II: Tested to stop 9mm and .357 Magnum ammunition fired from short barrel handguns. No rifle ammunition protection.
- Level IIIA: Tested to stop .357 SIG and .44 Magnum ammunition fired from longer barrel handguns. No rifle ammunition protection.
- Level III: Tested to stop 7.62mm FMJ lead core rifle ammunition.
- Level IV: Tested to stop .30cal steel core armor piercing rifle ammunition.

During research of replacement body armor options and a preliminary quoting process, several options have been explored. Factors considered were: weight of armor, armor plates in only the front or both front and back of vest carrier, carrier attachment versatility, mobility, overall protection and cost. Due to advancements in armor technology, armor plate weight has been significantly reduced in recent years.

Additionally, we have found an option that we feel best suits our needs and is a benefit to cost and long term protection. As noted above, we are currently outfitted with one (1) Level III plate, utilized in the front of our vest carrier. We feel the need to upgrade the protection to Level IV to provide as much protection as possible for members in all possible circumstances. Also, most available armor systems currently have a five (5) year expiration, needing to re-outfit members on this cycle for safety and warranty purposes. We have found an armor system that is comparable in price to other systems on the market, with a slightly higher cost, but having a ten (10) year expiration. We feel that the added protection by upgrading to level IV armor, providing two (2) plates instead of one (1), and purchasing an option that has a ten (10) year expiration is a safer and more cost effective option than others available. Further, the proposed option, with two (2) plates (front and back), is lighter than our current equipment (with only one plate in the front).

The proposed option, costing approx. **\$80,000.00**, outfits twenty eight (28) to thirty (30) members, including vest carrier, two (2) level IV armor plates, placards, and necessary pouches and options. Other options range from \$45,000.00 (heavier plates and five (5) year expiration) to \$99,000.00 (heavier plates, less mobility and five (5) year expiration). Based on our operational needs, safety, and fiscal responsibility, we believe this \$80,000.00 option is the best available.

Community/Service Benefit

As noted above, the results of conducted operations conducted by MSORT provides a significant benefit to the communities we serve. Broadening our service area to cover not only Muscatine County, but also Louisa and Cedar Counties, has made an impact to the safety of these areas. While the operations represented by these results are significant, the real benefit of this team is in the training provided by team members to area organizations, experience gained and taken out into multiple agencies, as well as preparing individuals to respond immediately to high threat active killer incidents.

MSORT has been called upon not only to serve high risk search warrants and respond to barricaded subjects in our three (3) service counties, but we have been requested to serve alongside multiple agencies in Burlington, IA on several occasions. We have been called on for this several times, ahead of other area agencies, based on our excellence in training and positive operational results.

MSORT members are exposed to training, above and beyond regular patrol members. In addition to the monthly training outlined above, multiple members have been able to attend conferences and outside trainings to expose us to national trends and best practices to keep our team and area on the cutting edge. This reduces liability for our agencies, provides better and safer services to our community, and grows our knowledge base in multiple disciplines. Those who participate in training are expected to pass this expertise along to those they work with every day by organizing shift training, debriefings, or remedial training after incidents. Additionally, members provide training to outside agencies, area businesses and organizations, preparing them for high threat incidents and active killer situations. This is likely the greatest benefit our collateral duty team provides.

Ensuring that MSORT members are properly equipped is vital to our success. It is important to note that the majority of our gear is not sitting in some vault or storage area. This equipment, the proposed body armor specifically, is immediately available to team members. Each member is responsible for storing it where they will have rapid access to it in case of emergency. For our Sheriff's Deputies, this is stored in their take home patrol vehicles. Several other members have agency issued vehicles which this gear is store in. Those who don't typically keep this gear secured at home or in a personal vehicle, ready for rapid deployment. This is critical for responding to active threat incidents and reduces response time, providing a higher chance for a successful outcome.

Current Financial Information

Regarding finances, while this is a crucial service provided to our communities, we are typically underfunded. While not being critical of any of our agencies, this service has been hard to carve

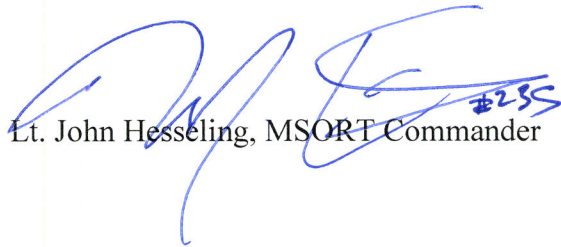
out budget allocations for. Historically, items were only purchased on an as requested basis with leftover funds and training was taken out of an already sought after training budget. With an existing Special Operations program, the Muscatine Police Department and Muscatine County Sheriff's Office, has been able to progress through the years relying on budget leftovers and sought out donations.

With the creation of MSORT, bringing multiple agencies together posed new challenges. Budget line items were created for several agencies, however, these are primarily allocated to training. At present, The Muscatine Police Department and Muscatine County Sheriff's Office contribute \$10,000.00 each. The Cedar County and Louisa County Sheriff's Offices each contribute \$5,000, totaling a \$30,000 operating budget. These funds cover initial basic trainings for new members, outside agency trainings and conferences as well as chemical munitions and ammunition for the team. Expenditures recently were two (2) new handheld ballistic shields to replace outdated and already expired ones, simuntions training kit for a 40mm launcher, sending five (5) members to basis SWAT training, two (2) members to basic sniper training, and multiple members to the NTOA training conferences. For reference, each basic course runs approx. \$1,200.00 per member and attendance at the NTOA conferences runs approx. \$1,500.00 per member. With training and miscellaneous items consuming a large portion of the provided budget, large expenditures like the purchase of an armored vehicle, upgrading our equipment/transport vehicle and outfitting of body armor cannot happen without outside funding. Regarding this body armor project, were are seeking but do not currently have any other committed funding sources.

Respectfully,



Chief Anthony Kies, Muscatine Police Department



Lt. John Hesseling, MSORT Commander

CITY OF MUSCATINE, IOWA

RESOLUTION 2023-0351

**APPROVING THE APPLICATION FOR THE PURPOSE
OF RECEIVING BENEFITS FROM THE WASHINGTON COUNTY RIVERBOAT FOUNDATION.**

WHEREAS, the Washington County Riverboat Foundation has grant funds available that target Community Development and Beautification, Economic Development, Arts and Education, Human and Social Needs, and

WHEREAS, the Washington County Riverboat Foundation has a grant application cycle that ends August 25, 2023, and

WHEREAS, the City of Muscatine is supportive of these targets for improvements to the community and County, and

WHEREAS, one or more applications from the City of Muscatine, and/or from organizations with projects that will take place on municipal property, will be submitted to the Washington County Riverboat Foundation by the August 25, 2023 deadline,

NOW, THEREFORE, be it resolved by City Council of the City of Muscatine, Iowa that the City of Muscatine authorizes the following grant application to be submitted to the Washington County Riverboat Foundation for the August 25, 2023 application cycle:

1. (28) Ballistic Vest Carriers - \$13,380
2. (56) Ballistic Vest Plates - \$57,890
3. (100) Ballistic Vest Pouches and Accessories - \$8,730

PASSED, APPROVED, AND ADOPTED THIS 20th DAY OF July, 2023.

CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA

Dr. Brad Bark, Mayor

ATTEST

Carol Webb, City Administrator



City of Muscatine

ITEM NUMBER 2023-0352

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

David Popp, Solid Waste Manager
Brian Stineman, Public Works Director

SUBJECT

Request to Approve the Issuance of a Purchase Order to Jeff Hackett Electric, in the Amount of \$38,835.00, for the Purchase and Installation of Two Electric Generators for the Landfill Operations.

EXECUTIVE SUMMARY

For Council consideration is a request to approve a purchase order in the amount of \$38,835.00 for the purchase and installation of two Kohler 20 KW generators to maintain power to the Landfill leachate pumps during times when power is out.

STAFF RECOMMENDATION

Staff recommends approving the issuance of a purchase order in the amount of \$38,835.00 to Jeff Hackett Electric for two Kohler 20KW generators for use as part of the landfill operations.

BACKGROUND/DISCUSSION

The Muscatine County Sanitary Landfill operates two pumps for leachate storage and removal. These pumps are located at each of the landfill's 10,000 gallon leachate storage tanks. Power outages can cause high levels in these tanks with the potential of over topping these tanks and allowing leachate to run to nearby ditches or fields. Accessing these tanks during heavy rain and thunderstorms to mobilize equipment and manually control the tank levels is not practical or often unsafe for staff to be out in severe weather. The installation of a generator will allow back up power for as long as needed during power outages and prevent over topping the leachate storage tanks. Three quotes were received: Hackett Electric \$38,835.00, Interstate Power Systems \$42,135.00 and Cummins Sales and Service, \$43,185.00.

CITY FINANCIAL IMPACT

There is \$100,000 budgeted in the FY23 Landfill capital budget for this purchase.

ATTACHMENTS



City of Muscatine

ITEM NUMBER 2023-0353

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Jon Koch, Water Pollution Control Plant Director

SUBJECT

Request to approve the issuance of a purchase order in the amount of \$29,950.00 to Hometown Mechanical for the installation of a radiant heat system for the Muscatine Organics Recycling Center.

EXECUTIVE SUMMARY

Request to approve issuing a purchase order to Hometown Mechanical in the amount of \$29,950.00 for the installation of a radiant heat system at the Muscatine Organics Recycling Center. Three estimates were received for this project with the low estimate coming from Hometown Mechanical for \$29,950.00 and the high estimate coming from Crawford Company for \$40,275.00. \$40,000.00 was budgeted for this project.

STAFF RECOMMENDATION

Staff recommends approving the issuance of this purchase order.

BACKGROUND/DISCUSSION

The high ceilings and open space at the Muscatine Organics Recycling Center (MORC) is very expensive to heat with an annual budget of \$30,000.00 for natural gas. The large blowers that are currently used run most of the winter just to keep the room at 50 degrees to protect the equipment and keep the material and water lines from freezing. The large overhead doors are constantly being opened releasing most of the heat. A radiant heat system is estimated to operate at a cost of a third of that to heat the space, giving the project a three-year estimated payback.

CITY FINANCIAL IMPACT

\$40,000.00 was budgeted for this project.

ATTACHMENTS

1. Radiant Heat Quotes MORC.230703

**PROJECT ESTIMATE**

DATE: 07/03/2023

QUOTE ID: 992
SERVICE LOCATION: City of Muscatine
STREET: DEPT. OF FINANCE AND RECORDS, CITY HALL
CITY: MUSCATINE, IA 52761

CONTACT: Ph:(563) 264-1554
DATE SUBMITTED: 07/03/2023
PREPARED BY: Lemley, Darin

DESCRIPTION:**MORC TUBE HEATER INSTALLATION****SCOPE OF WORK:**

We propose to furnish labor, materials, and equipment necessary to install (3) 60' radiant tube heaters in locations discussed during the 6/27 walk-thru.

Includes:

- Installation of (3) new 60' radiant tube heaters. The customer selected sizing based on the length and indicated space heating was not the top priority—no guarantee on unit sizing to fully heat the space.
- Sidewall venting.
- Gas piping from the existing red main line. Regulators included. Regulators are vent-limited and vent piping to the exterior is not included.
- Electrical wiring up to \$5,000.00. Will be billed according to actual electrical cost.
- (3) Thermostats for individual control.
- Start-up, and permits

Not included:

- Any work/repairs not listed above.
- Combustion air piping.
- Sales tax. It will be added if applicable. The customer must provide a tax-exempt certificate.
- Extraordinary circumstances, time delays, or efforts related to the ongoing pandemic

Note: Due to market volatility all pricing is good for five days, after five days the market value of materials may result in additional costs to the project.

Note: Hometown Mechanical cannot be held responsible for delays in work due to unforeseen unavailability of materials and equipment. If alternate materials are used to maintain work schedule, all efforts will be made to mitigate additional costs, however, the end result may be additional costs to the project.

Note: Contractor shall be entitled to collect reasonable attorney fees incurred in the collection of the debt incurred here under.

Note: We cannot guarantee the integrity of the existing piping or ductwork.

Note: Utility rebates are paid by the customer's utility company, not Hometown Mechanical, and therefore are not guaranteed by Hometown Mechanical.

Note: Hometown Mechanical is a cash business. Payment is due upon completion, at the time of service. Interest will be charged at a rate of 1.5% per month until paid in full.

Total \$29,950.00



RIVO, INC.
PLUMBING & HEATING

City of Muscatine
1000 South Houser St.
Muscatine, Iowa 52761

May 19, 2023

We are pleased to provide the following quote:

	<u>Install Tube Heaters</u>	
Total		\$33,390.00

Scope of Work:

Install QTY (3) Tube heaters in the MORC.
QTY(1) HL3-70-200 Location: North overhead door
QTY(2) HL3-50-150 Locations: Offset from the package machine, offset on south wall.
Run gas piping from the raised pressure piping.
Weld onto existing piping at locations acceptable for reaching heater locations.
Ball valve at each location from main
Hang heaters at an appropriate height approximately 19' from floor.
Heaters to draw room air for combustion and exhaust through the side walls.
Location of heater TBD- The exhaust cannot exceed 18' in length.
Install (3) dedicated 120-volt circuits.
Install wire and conduit for 3 thermostats.

Excluded:

Moving materials from work area.

* Work to be performed during normal working hours.

Respectfully,

Jake Evans

Customer Acceptance

Date

Pricing valid for thirty days

3% transaction fee will be added if paid with credit / debit card

If the Contractor encounters conditions at the site that are subsurface or concealed that differ materially from those indicated in the Contract Documents or unknown physical conditions of an unusual nature, that differ materially from those ordinarily found to exist and recognized as inherent in construction activities of the character provided for in the Contract Documents, the Contractor shall promptly provide notice to the owner before conditions are disturbed. The Contractor will promptly investigate the conditions and determine if they differ materially and cause an increase in the Contractors cost of or time required. The Contractor will recommend an adjustment in the contract sum or contract time.

1109 Grandview Ave
Muscatine, Iowa 52761

Phone: 563-264-8934
Fax: 563-264-3944



Plumbing/Mechanical/HVAC/Electrical

1306 Mill Street
Rock Island, IL 61201
Ph: (309) 788-4573
Fx: (309) 788-4691

6/26/2023

John Koch
Water & Resource recovery facility
Company Name (Submitting Proposal to)
jkoch@muscatineioda.gov
563-263-2752

RE: MORC facility – **Revision #1**

Scope of Work: Installation of radiant and unit heaters to main de-packaging bay area.

We Agree to Furnish Labor and Materials for the Plumbing

Division 22-Plumbing:

- Connect new gas piping to existing meter main located in high bay.
- Extend piping with isolation valves to (3) radiant tube heaters.
- Install point of use ventless gas regulators at each unit.

Plumbing Piping Materials Included in this Proposal:

- Gas piping – Black Iron T&C

We Agree to Furnish Labor and Materials for the HVAC

Division 23-HVAC:

- Provide and install 3-125,000 BTU gas fired tube heaters, 60' long.
 - Provide and install thermostats on nearest column, multiple heaters can be connected to a single stat if desired.
 - Provide vent and intake piping through wall caps.
- Due to height of building, we recommend installing 2-14' high volume, low speed fans to help with stratification of the air at the roof, reducing gas consumption.
 - Provide 1- controller to operate both fans.

Thank you for considering Crawford Company. Please contact us with any questions.

Base bid for **Plumbing**: \$11,850.00

Base Bid for **HVAC**: \$34,750.00

To remove HVLS Fans, Deduct \$15,100.00

Base Bid for **Electrical**: \$9,425.00

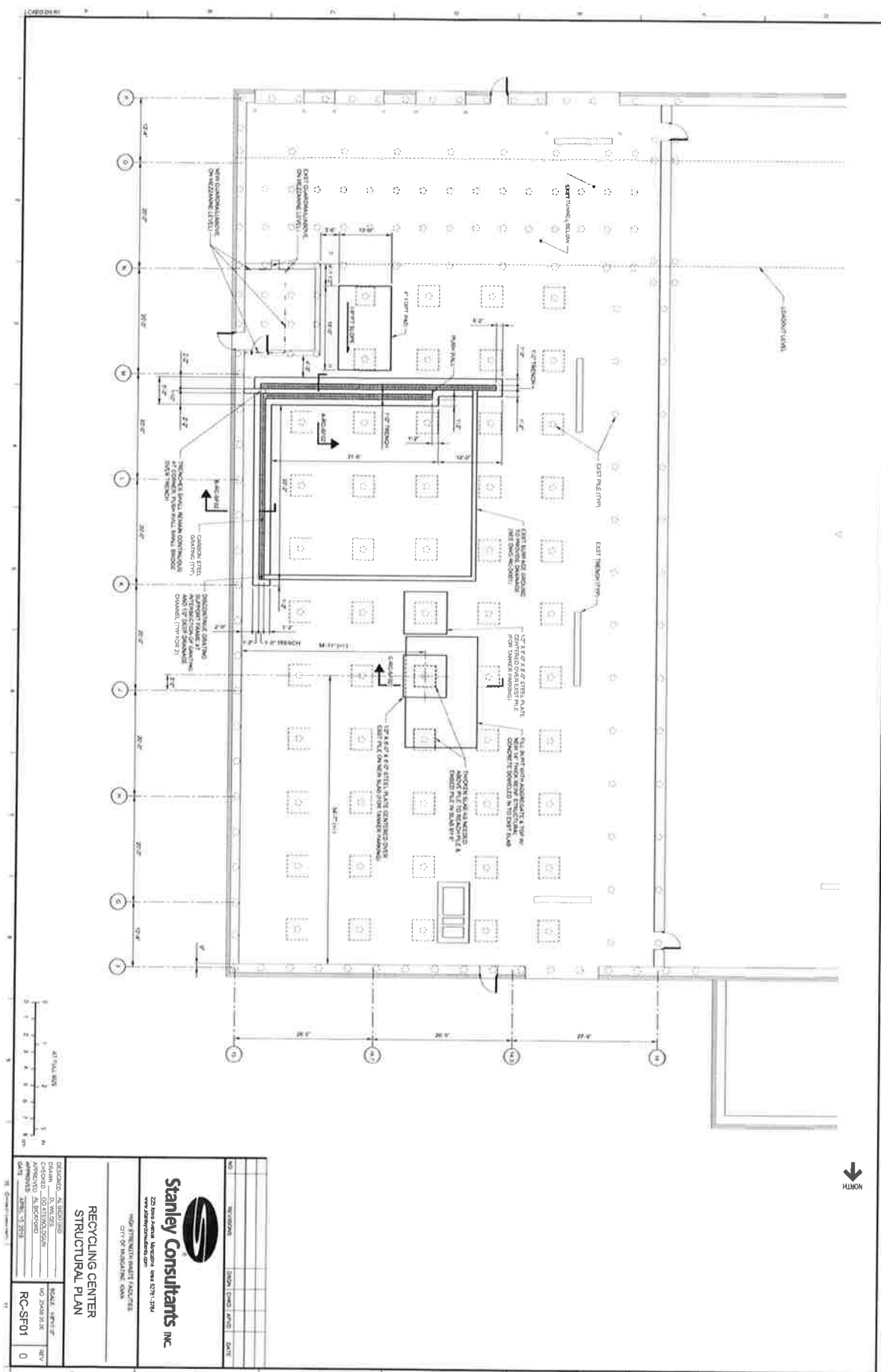
To remove work related to VLS Fans, Deduct \$650.00

19.650

40,275.00
w/ deducts

Sincerely,

Adam Isaacson/ Dan Fisher/ Chris Haack





City of Muscatine

ITEM NUMBER 2023-0354

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Gerald Ewers, Fire Chief
Nancy Lueck, Finance Director

SUBJECT

Request to authorize the issuance of a purchase order in the amount of \$ 969,945 to Reliant Fire Apparatus for the purchase of a new Pierce Fire Engine.

EXECUTIVE SUMMARY

The City's 2023/2024 budget included funding of \$925,00 for a new Fire Engine with funding from the 2024 bond issue.

The Fire Department utilized Ionwave (the new electronic bidding system) for the specifications and vendors to bid on the project. Several apparatus vendors were notified and given instructions, two signed up and we received two replies through Ionwave. One reply was a non-bid notice and the second reply was a responsive bid that met the specifications. Reliant Fire Apparatus was the sole responsible bidder. The City requested a bid price if the City pays for the fire engine when it is delivered and an alternate price if it would be paid at the time the purchase order is issued.

Reliant Fire Apparatus' bid price for the new fire engine was \$969,945. The alternate bid if the City pays for the fire engine at the time of order would be \$917,221, which would be a discount of \$52,724 (which would have made the purchase price under the budgeted amount of \$925,000).

The City, however, is currently earning 4.85% in interest on City funds. Interest earned on \$917,221 at 4.85% for the approximately 2.75 years needed to construct the fire engine would compute to \$122,334. This "lost interest" cost for the prepayment option, would be reduced somewhat by interest on the increased bonding amount of \$52,724 in the 2024 bond issue. The increased bond interest cost is estimated at \$16,032 over the 10-year bond repayment period. These net to a savings of approximately \$106,302 based on the current interest rate of 4.85% (significantly more than the prepayment discount of \$52,724 offered by the vendor).

Paying for the fire engine when it is delivered, rather than accepting the pre-payment discount

offered, will increase the bonding requirement by approximately \$53,000. However, due to the current interest rates and the length of time needed to build the new fire engine, there appears to be a financial benefit for the City to pay for the fire engine after it is built, rather than take the pre-payment discount. The estimated amount of the savings is based on the current interest rates, which may vary over the 2.75 years that it will take to construct the new fire engine. Savings may be more or less than this estimate if interest rates change significantly.

STAFF RECOMMENDATION

Staff recommendation is to purchase a Fire Engine for \$ 969,945 from Reliant Fire Apparatus.

BACKGROUND/DISCUSSION

The Fire Department is requesting to purchase a new fire engine. This fire engine will provide an updated vehicle that meets current standards and provides consistency among the fire engines in our fleet. The lead time on building and delivering a new fire engine is between 31 1/2 months and 33 1/2 months. This new fire engine will replace a 1993 fire engine. Upon delivery of this new fire engine the 1993 fire engine being replaced will be 33 years old. According to our fleet replacement schedule, the next planned request for a new fire engine will be in 2036. Additionally, the fire apparatus profession is experiencing massive increases in costs due not only to supply chain and production challenges, but also due to new performance requirements such as updated emissions standards. This purchase was discussed and approved during budget discussions and it was decided to bond for the vehicle.

The Fire Department utilized Ionwave (the new electronic bidding system) for the specifications and vendors to bid on the project. Several apparatus vendors were notified and given instructions, two signed up and we received two replies through Ionwave. One reply was a non-bid notice and the second reply was a responsive bid that met the specifications. Reliant Fire Apparatus was the sole responsible bidder. The City requested a bid price if the City pays for the fire engine when it is delivered and an alternate price if it would be paid at the time the purchase order is issued.

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CITY FINANCIAL IMPACT

Paying for the fire engine when it is delivered, rather than accepting the pre-payment discount offered, will increase the bonding requirement by approximately \$53,000. However, due to the current interest rates and the length of time needed to build the new fire engine, there appears to be a financial benefit for the City to pay for the fire engine after it is built, rather than take the pre-payment discount. The estimated amount of the savings is based on the current interest rates, which may vary over the 2.75 years that it will take to construct the new fire engine. Savings may be more or less than estimated if interest rates change significantly.

ATTACHMENTS

1. Fire Engine Bid Tab 07.17.23

Event Number 2023-0016
Event Title Fire Engine
Event Description The City of Muscatine is soliciting bids
Event Type Vehicles and Equipment
Issue Date 6/29/2023 12:00:01 PM (CT)
Close Date 7/14/2023 12:00:00 PM (CT)

Organization City of Muscatine
Workgroup Purchasing
Email soien@muscatineiowa.gov
Phone (563) 263-9233
Fax

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
Reliant Fire Apparatus	Slinger	WI	7/12/2023 12:46:27 PM (CT)	2	\$917,221.00

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.

Line 1	Fire Engine				
Supplier	QTY	UOM	Price	Extended	Supplier Notes
Reliant Fire Apparatus	1	EA	\$969,945.00	\$969,945.00	This is the amount due if no prepayment discount is taken. This amount would be due ten (10) days prior to final inspection and acceptance.

Line 2	Prepayment discounts, if any (bond required). Please enter cash discount as a negative number.				
Supplier	QTY	UOM	Price	Extended	Supplier Notes
Reliant Fire Apparatus	1	EA	-\$52,724.00	-\$52,724.00	This discount is provided if paid in full at the time of contract execution.



City of Muscatine

ITEM NUMBER 2023-0355

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Amy Fortenbacher, Transit Supervisor
Brian Stineman, Public Works Director

SUBJECT

Request to approve entering into an agreement with the Iowa DOT, accepting State Transit Assistance (STA) for Fiscal Year 2024, in the amount of \$274,473.00.

EXECUTIVE SUMMARY

Presented for the City Council's consideration is a request to accept and sign the annual Transit Joint Participation Agreement from the Iowa Department of Transportation (IDOT) for Fiscal Year 24 STA Formula funds for transit operations in the amount of \$274,473.00.

STAFF RECOMMENDATION

It is the recommendation of the Public Works/ Transit staff to approve the agreement with the IDOT to receive these funds.

BACKGROUND/DISCUSSION

The Council approved the application for this funding on April 20, 2023. This funding will be utilized for the MuscaBus operating expenses in fiscal year 2024.

CITY FINANCIAL IMPACT

The agreement is in the amount of \$274,173.00, to be distributed monthly from Jul 1, 2023 to June 30, 2024.

ATTACHMENTS

1. Muscatine SFY24 STA Formula

**TRANSIT JOINT PARTICIPATION AGREEMENT
TO IMPLEMENT A
STATE TRANSIT ASSISTANCE (STA)
FORMULA PROJECT**

WHEREAS, the Iowa Department of Transportation (hereinafter called the DEPARTMENT) is authorized under Chapter 324A of the Code of Iowa to provide State Transit Assistance to Iowa's public transit systems, and

WHEREAS, the **Muscatine City Transit System (City of Muscatine -- Muscabus)** (hereinafter called the AGENCY) has been duly designated as a public transit system by local officials, in accordance with Chapter 324A of the Code, and

WHEREAS, the DEPARTMENT has approved funding for the AGENCY as described below:

Description of Project Element	% of Available STA	Estimated Formula Allocation
1. Formula Support of Public Transit Services (may be used for any operating or capital expenses required for support of AGENCY'S public transit services)	1.60%	\$274,173

NOW, THEREFORE, THE DEPARTMENT AND THE AGENCY HAVE AGREED THAT THE AGENCY shall proceed with implementation of the above-described project, subject to such policies, procedures and conditions as have been established by the DEPARTMENT and which are documented in Part II of this AGREEMENT (found at <https://iowadot.gov/transit/Funding-programs-and-applications/joint-participation-agreement-attachments>).

BE IT FURTHER AGREED THAT THE DEPARTMENT shall advance on a monthly basis, 1/12th of the above-described funds to the AGENCY for support of eligible costs to be incurred, as long as all reporting requirements have been met.

THIS AGREEMENT TO BE IN EFFECT from **July 1, 2023**, through **June 30, 2024**.

IN WITNESS WHEREOF, the parties hereunto have caused this AGREEMENT to be executed by their proper officials thereunto duly authorized as of the dates below indicated, in consideration of the mutual covenants, promises and representations herein.

For The AGENCY:

For the DEPARTMENT:

Carol Webb, City Administrator
City of Muscatine
Date:

Tamara Nicholson, Director
Modal Transportation Bureau
Iowa Department of Transportation
Date:



City of Muscatine

ITEM NUMBER 2023-0356

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Brian Stineman, Public Works Director

SUBJECT

Request to Enter into a Supplemental Agreement with the Iowa Department of Transportation for Maintenance of Primary Roads in Municipalities

EXECUTIVE SUMMARY

Annually, the City of Muscatine and the Iowa Department of Transportation enter into a Supplemental Agreement for Maintenance of Primary Roads in Municipalities. This agreement requires approval and signature by the city. No changes have been made to the agreements for the past several years.

STAFF RECOMMENDATION

Staff recommends approval.

BACKGROUND/DISCUSSION

By entering into this agreement, the city agrees to perform maintenance activities, mainly snow removal, on portions of state-owned roadways within the city limits. The state reimburses us for the cost of this work as outlined in the agreement. This payment covers our staff and equipment costs to provide the services.

CITY FINANCIAL IMPACT

The state will pay the city \$17,484.60 for these services for Fiscal Year 2023.

ATTACHMENTS

1. Muscatine Supplemental 2023-2024



Iowa Department of Transportation
SUPPLEMENTAL AGREEMENT
For Maintenance of Primary Roads in Municipalities

This Supplemental Agreement made and entered into by and between the Municipality of Muscatine,
Muscatine County, Iowa, hereinafter referred to as the Municipality, and the Iowa Department of
Transportation, Ames, Iowa, hereinafter referred to as the Department.

AGREEMENT:

- I. This Agreement supplements the Agreement for Maintenance and Repair of Primary Roads in Municipalities entered into by the parties on July 01, 2021, and in effect from July 1, 2021, to June 30, 2026.
- II. The Municipality agrees to perform and accept all responsibility for those maintenance activities listed in Sections I.B.1, I.B.3, I.B.4 and I.C.1 of the basic Agreement, with respect to the primary roads within the corporate limits of the Municipality specifically described in this section.

In consideration thereof, the Department agrees to pay the Municipality at the rate of 2415.00 / lane mile for acceptable work at the end of the fiscal year ending on June 30th:

Route	From	To	Lane Miles	Total Cost
IA 38	Jct. IA 92 & 38	Washington St	0.72 (4 lane)	\$6955.20
IA 22	Washington St	Colorado St	0.56 (4 lane)	\$5409.60
IA 22	Park Ave	East City Limits	0.53 (4 lane)	\$5119.80
Totals			7.24	\$17,484.60

Pavement maintenance does not include full depth patching and bituminous resurfacing. I.C.1 does not include traffic services and painting and structural repair to bridges.

- III. The Municipality further agrees to perform additional maintenance for the Department on primary roads as specifically described below:

In consideration thereof, the Department agrees to pay the Municipality the following amounts after the work has been completed: \$17,484.60

- IV. This Supplemental Agreement may be terminated at any time by either party upon 30 days written notice.
- V. This Supplemental Agreement shall be in effect from July 1, 2023 to June 30, 2024 unless re-negotiated or terminated.

IN WITNESS WHEREOF, the parties hereto have set their hands, for the purposes herein expressed on the dates indicated below.

City of Muscatine
MUNICIPALITY

IOWA DEPARTMENT OF TRANSPORTATION

By _____

BY _____

District Engineer

Date _____

Date _____



City of Muscatine

ITEM NUMBER 2023-0357

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Stan O'Brien, Building and Grounds Supervisor
Brian Stineman, Public Works Director

SUBJECT

Request to Issue a Purchase Order to DJR Group, LLC. for a Kitchen Hood System for the Fire Department in the Amount of \$67,083.57

EXECUTIVE SUMMARY

Staff requests to issue a purchase order to DJR Group, LLC for a Kitchen Hood System for the Fire Department in the Amount of \$67,083.57

STAFF RECOMMENDATION

Staff recommends approval.

BACKGROUND/DISCUSSION

Currently, the Fire Department kitchen hood system does not meet city code and is a safety concern. The new hood will meet all current building codes for a cooking hood. Three quotes were received for the kitchen hood system:

DJR Group, LLC: \$67,083.57
ZWB Construction: \$101,401.25
Gabrilson: \$68,900 (did not meet specifications)

CITY FINANCIAL IMPACT

Funding for this item is included in the Building & Grounds Deferred Maintenance Budget.

ATTACHMENTS



City of Muscatine

ITEM NUMBER 2023-0358

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Brian Stineman, Public Works Director

SUBJECT

Request to Approve Change Order #13 for the Grandview Ave Reconstruction Project in the amount of \$79,943.58

EXECUTIVE SUMMARY

Request to Approve Change Order #13 for the Grandview Ave Reconstruction Project in the amount of \$79,943.58

STAFF RECOMMENDATION

Staff recommends City Council approve Change Order #13 for the Grandview Avenue Reconstruction Project Contract with Heuer Construction, Inc. for an increase of \$79,943.58.

BACKGROUND/DISCUSSION

Heuer Construction, Inc., was awarded the \$7.74 million contract for the two-year Grandview Avenue Reconstruction Project. The project included roadway improvements on the 2.2 mile stretch of Grandview Avenue from Franklin Street to U.S. Highway 61. Grandview Avenue is substantially complete with landscaping, work on the decorative monuments, and completion of punch list items currently underway.

Change Order #13 for the Grandview Avenue Reconstruction Project in the amount of \$79,943.58 covers the following changes to the contract:

- Deduct in the amount of \$2,522 for concrete steps
- Addition for a lump sum concrete step to account for additional walls and existing soil conditions as found during construction for a total of \$6,000
- Intake improvement at the Rose Bowl parking lot has been added to address undermining of the parking lot that occurred during the past fall/winter/spring for a total of \$1,820
- Addition of concrete steps in front of private residences was added to address the steepness of the sidewalk connection to the homes - \$150/SF for a total of \$5,733

- Addition of historic pavers at the Dollar General location was added to provide a more stable surface that was originally meant to be seeded - \$23.41/SF for a total of \$46,539.08
- Addition of a 48" storm sewer manhole due to unforeseen private site work by the property owner where 3' of fill was added, creating an extreme dropoff to public right-of-way for a total of \$8,422
- Removal of curbs added at CR Landscaping, Mike's Auto and Mike and Rod's in order to improve access to the sites that was verbally agreed to and discussed with city staff in the preliminary design phase of project - \$42/LF for a total of \$5,344.50
- Widening of the driveway at CR Landscaping was added due to the previous design not allowing for semi traffic to use the property as it was used in it's original state for a total of \$8,607

CITY FINANCIAL IMPACT

The budget is available to complete these projects from identified sources. The cost for this project was estimated to be \$10,108,511.00. The awarded contract amount was \$7,738,191.28. The Authorized Project Amount (after Change Order #13) is \$8,107,061.36. Upon approval of Change Order #13, the Revised Project Amount will be \$8,107,061.36.

ATTACHMENTS

1. CO 13



City of Muscatine - Iowa

Change Order Details

70-5330-627

Description	STBG-SWAP-5330(627)--SG-70. AcctID- 37630. Letting Date- 16 Mar 2021				
Prime Contractor	HEUER CONSTRUCTION, INC.				
Change Order	13				
Status	Pending				
Date Created	05-08/2023				
Type	Non-Significant - SWAP Participating				
Summary	Delete Stair item. Add stairs, intake improvement, concrete steps, historic pavers, SW-401, curb cuts, driveway widening				
Change Order Description					
	1850 - Delete Item. Concrete Steps				
	8034 - Add Stairs, Lump Sum				
	8035 - Add Intake Improvement at Rose Bowl. Lump Sum				
	8036 - Add Concrete Steps				
	8037 - Add Historic Pavers				
	8038 - Add Storm Sewer Manhole, SW-401				
	8039 - Add Curb Cut				
	8040 - Driveway Widening at CR Landscaping				
Awarded Project Amount	\$7,738,191.28				
Authorized Project Amount	\$8,027,117.78				
Change Order Amount	\$79,943.58				
Revised Project Amount	\$8,107,061.36				

Increases/Decreases

Line Number	Item ID	Unit	Unit Price	Quantity	Current Amount	Change Quantity	Change Amount	Revised Amount
Section: 0001 - Roadway Items								
1850	2599-9999014	SF	\$26.000	97.000	\$2,522.00	-97.000	-\$2,522.00	\$0.00

('SQUARE FEET' ITEM): CONCRETE STEPS

Reason: Item replaced by new item No. 8034

Funding Details

70-5330-627-CAT-1 STBG-SWAP-5330(627)--SG-70	97.000	\$2,522.00	-97.000	-\$2,522.00	0.000	\$0.00
70-5330-627-CAT-2 STBG-SWAP-5330(627)--SG-70	0.000	\$0.00	0.000	\$0.00	0.000	\$0.00
1 item Totals		\$2,522.00		-\$2,522.00		\$0.00

New Items

Line Number	Item ID	Unit	Quantity	Unit Price	Extensio
Section: 0001 - Roadway Items					
8034	2599-9999010	LS	1.000	\$6,000.000	\$6,000.00

('LUMP SUM' ITEM): Concrete Stairs

Reason: Item is to replace original contract item No. 1850. This new item is required as the details in the plan we unclear as to the number of stair walls required. The detail shows 2 and there were a total of 3 required. Additionally during construction, the soil conditions would not allow for the excavation walls to hold on their own and shoring materials was required in order to install the formwork which was not a consideration prior to construction. Item includes all excavation, concrete, reinforcement, backfill material and hand

Change Order Details:

70-5330-627

07/12/2023

Page 2 of 7

Item Number	Item ID	Unit	Quantity	Unit Price	Extension
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railing. Justification for cost: Original item cost was \$2,522.00. Given the additional material (concrete, reinforcement and shoring \$1,016) and labor required (75 man-hours @ \$32.83/hour) for the shoring and forming of the additional wall, the additional \$3,478.00 is acceptable. See attached breakdown of contractor costs. Negotiated price rounded down to \$6,000.00. Item will be paid as lump sum. No measurement for payment will be made. No additional working days for this item.

Funding Details					
	70-5330-627-CAT-1 STBG-SWAP-5330(627)-SG-70		1.000	\$6,000.000	\$6,000.00
8035	2599-9999010	LS	1.000	\$1,820.000	\$1,820.00

(LUMP SUM ITEM): Intake improvement at the Rose Bowl parking lot

Reason: Adjacent to the entrance to the Rose Bowl, structure #58 at station 95+98 is an SW-513 with three side open as inlets. During the past fall, winter and spring, water flowing from the parking lot toward the intake has undermined the asphalt pavement and eroded the fill around the intake. This item is for the contractor to saw cut the undermined pavement and to backfill with erosion stone to prevent future erosion and undermining of the parking lot. Justification for cost: The agreed unit price for the work is acceptable as the work will be mostly by hand and the use of equipment will be limited. Item will be paid as lump sum. No measurement for payment will be made. No additional working days for this item.

Funding Details					
	70-5330-627-CAT-2 STBG-SWAP-5330(627)-SG-70		1.000	\$1,820.000	\$1,820.00
8036	2599-9999014	SF	38.220	\$150.000	\$5,733.00

(SQUARE FEET ITEM): Concrete Steps

Reason: At 503 and 507 Grandview the properties had approach sidewalks to the front of the houses and a direct connection to the sidewalk would have created extremely steep slopes to the front door. The property owners were open to having a step from the new sidewalk to the existing sidewalk approach to the house. Justification of Cost: In reviewing the Iowa DOT bid history on BidX.com from February 2021 to May 2023 there were 17 bids for concrete steps. The high price was \$500.00, low price was \$26.00 and the average price was \$184.97. The cost is less than the average price and is acceptable. Method of measurement will be in square feet of step. Basis of payment will be per square foot of step installed. Steps materials and concrete placement shall meet the requirements of Iowa DOT Standard Specification 2511. No additional working days for this item.

Funding Details					
	70-5330-627-CAT-1 STBG-SWAP-5330(627)-SG-70		38.220	\$150.000	\$5,733.00

Change Order Details:

70-5330-627

07/12/2023

Page 3 of 7

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
8037	2599-9999014	SF	1,988.000	\$23.410	\$46,539.08

('SQUARE FEET' ITEM): Historic Pavers Type A with Modified Subbase Setting Bed (Pavers Furnished by City)

Reason: At Dollar General the area between the existing parking lot and the new shared use path was originally planned to be seeded. In order to provide a more stable surface in these areas and to add additional aesthetics it was decided to have the contractor install additional historic pavers. This item's installation is different from the original Historic Brick Paver Install item and the setting bed is modified subbase only. Method of measurement and basis of payment shall be per square foot of paver installed. Installation shall be per estimate reference note 188 on plan sheet C.09 with the exception of the setting bed being modified subbase and shall include the cost of the setting bed. The price is acceptable as this is slightly higher than the original contract price of \$21.95, however material and labor prices have significantly increased since the start of the project. Price includes 10% prime contractor mark-up. No additional working days for this item.

Funding Details

	70-5330-627-CAT-2 STBG-SWAP-5330(627)-SG-70	1,988.000	\$23.410	\$46,539.08
8038	2599-9999005	EACH	1.000	\$8,422.00
			\$8,422.000	\$8,422.00

('EACH' ITEM): MANHOLE, STORM SEWER, SW-401, 48 IN. (SPECIAL)

Reason: The driveway at station 83+36.7, 19' RT tie in point and elevations were changed due to the property owner making improvements to the area by adding fill that was not anticipated or know about during design. As such this created a 3' vertical drop off from the gravel parking lot surface to the ditch flow line. Due to the proximity of the driveway crossing pipe and street intake discharge point the existing downstream driveway crossing pipe will be removed, 1 length of 18" storm sewer will be added, a SW-401 manhole will be installed and the pipe extension and street intake outlet will be connected and the apron installed on the downstream side of the SW-401. Price includes pipe, connections/ concrete collars, inverts, lid and casting, and backfill of the area to provide a safe transition from the parking lot. Justification for costs: In reviewing the Iowa DOT bid history on BidX.com from February 2021 to May of 2023 there were 271 bids received for this item. The high price was \$12,500, low price was \$65.98 and the average price was \$4,957.91. Though higher than the average and with increased material costs over the past two years, the price is acceptable. No additional working days for this item. Installation shall be per Standard IDOT Specification 2435. Method of Measurement and Basis of Payment shall be per each. No additional working days for this item.

Funding Details

	70-5330-627-CAT-1 STBG-SWAP-5330(627)-SG-70	1.000	\$8,422.000	\$8,422.00
8039	2599-9999009	LF	127.250	\$42.000
				\$5,344.50

('LINEAR FEET' ITEM): Removal of curb, saw cut

Change Order Details:

70-5330-627

07/12/2023

Page 4 of 7

Line Number	Item ID	Unit	Quantity	Unit Price	Extension
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Reason: At three locations, CR Landscape, Mike's Auto and Mike and Rods, these property owners had direct access to the street as there was not curb and gutter in these areas. The design did not provide for access from the street as was the previous situation. Once the curb was installed these property owners expressed concerns and discussed verbal agreements by City staff during preliminary design that there would be access maintained. It was decided that providing these access points was not detrimental to the City and a benefit to the property owners to provide similar access as was previously had. This item is for saw cutting the installed curb to the surface of the pavement. n reviewing the Iowa DOT bid history on BidX.com from February 2021 to May of 2023 there was no exact item, however there was an item for REMOVAL OF PCC CURB, GRINDING. There were 2 bids received for this item. The high price was \$38.50, low price was \$12.00 and the average price was \$25.25. Though higher than the high the price is acceptable to provide a smooth and clean cut for the curb drops. Method of measurement will be in linear feet of removal of curb by sawing measured at the back of curb. Basis of payment will be per linear feet of curb removed. Price includes, but is not limited to hauling and disposing of materials removed. No additional working days for this item.

Funding Details					
	70-5330-627-CAT-2 STBG-SWAP-5330(627)-SG-70		127.250	\$42.000	\$5,344.50
8040	2599-9999010	LS	1.000	\$8,607.000	\$8,607.00

(LUMP SUM ITEM): Driveway Widening at CR Landscaping

Reason: At 812 Grandview Avenue, the property owner had direct access to the street as there was not curb and gutter in these areas. Upon speaking with the property owner, he issued concern regarding a semi-trailer having adequate access to his property, as he regularly receives large loads of material. City staff agreed that widening the driveway at STA 121+45, would give the access needed for truck loads. Driveway to be installed per Standard Specification 2515 and shall include the following items: saw cut the existing curb, remove portion of existing driveway, minor adjustment of manhole, 4" special backfill and repave 7" driveway. See attached breakdown of contractor costs. Justification of costs: With the items included in the driveway widening, the cost is appropriate and acceptable to the City. Item will be paid as lump sum. No measurement for payment will be made. No additional working days for this item.

Funding Details					
	70-5330-627-CAT-2 STBG-SWAP-5330(627)-SG-70		1.000	\$8,607.000	\$8,607.00
7 items					Total: \$82,465.58

Change Order Details:

70-5330-627

07/12/2023

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Funding Summary

Fund Package	Original Amount	Authorized Amount	Pending Change	Revised Amount
70-5330-627-CAT-1 STBG-SWAP-5330(627)--SG-70	\$7,003,196.23	\$6,996,092.94	\$17,633.00	\$7,013,725.94
70-5330-627-CAT-2 STBG-SWAP-5330(627)--SG-70	\$734,995.05	\$1,031,024.84	\$62,310.58	\$1,093,335.42
2 fund packages	\$7,738,191.28	\$8,027,117.78	\$79,943.58	\$8,107,061.36

Attachments

Document	Document Name	Description	Submission Date
Heuer_Cost_Breakdown_CR_Landscaping.pdf	Heuer Cost Breakdown, CR Landscaping.pdf		07/12/2023 11:34 AM EDT
Heuer_Step_Cost_Breakdown.pdf	Heuer Step Cost Breakdown.pdf		06/13/2023 09:16 AM EDT
2 attachments			

Change Order Details:

70-5330-627

07/12/2023

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AGREED BY CONTRACTOR:

By: *Orpita Yuta* Date: 7-12-23

RECOMMENDED BY ENGINEER:

By: _____ Date: _____

APPROVED BY MUSCATINE CITY COUNCIL:

By: _____ Date: _____

MAYOR

Change Order Details:

70-5330-627

07/12/2023

Page 7 of 7



DATE: 6/30/2023

**CHANGE
ORDER
REQUEST**

2360 BYPASS 61
MUSCATINE, IA 52761
PHONE: 563-264-8533
FAX: 563-263-4331
CELL: 563-506-0272

PROPOSAL NO. 3530

PAGE NO. 1 OF 1 PAGES

PROPOSAL SUBMITTED TO: BOLTON & MENK

ATTN: RYAN KOWALSKY

EMAIL: RYAN.KOWALSKY@BOLTON-MENK.COM

JOB NAME: OR LANDSCAPING DRIVEWAY

JOB LOCATION: MUSCATINE, IOWA

7" DRIVEWAY

\$8,607.00

INCLUDES REMOVE & REPLACE 7" DRIVEWAY, 4" BACKFILL, CURB CUT & MINOR
MANHOLE ADJUSTMENT.

WE PROPOSE to furnish material and labor - complete in accordance with above specifications for the sum of

EIGHT THOUSAND SIX HUNDRED SEVEN DOLLARS & 0/100 (\$) **8,607.00**

Payment to be made as follows:

30 DAYS FROM DATE OF INVOICE

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature: _____

Signature: _____



DATE: 1/30/2023

PROPOSAL NO. 3386 - REVISED
PAGE NO. 1 OF 1 PAGES

2360 BYPASS 61
MUSCATINE, IA 52761
PHONE: 563-264-8533
FAX: 563-263-4331
CELL: 563-506-0272

**CHANGE
ORDER
REQUEST**

PROPOSAL SUBMITTED TO: BOLTON & MENK

ATTN: DEVIN MASHEK

EMAIL: DEVIN.MASHEK@BOLTON-MENK.COM

JOB NAME: GRANDVIEW STEPS

JOB LOCATION: MUSCATINE, IOWA

COMPLETE STEPS

\$20,865.83

ADDITIONAL 5 WORKING DAYS

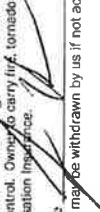
WE PROPOSE to furnish material and labor - complete in accordance with above specifications for the sum of

TWENTY THOUSAND EIGHT HUNDRED SIXTY FIVE DOLLARS & 83/100 \$20,865.83

Payment to be made as follows:

30 DAYS FROM DATE OF INVOICE

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owners to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: 

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.
Date of Acceptance: _____

Signature: _____

Signature: _____

Date	Jrnl-Seq	ID & Name	Trans #	Cost/Rev	Reg	OT	DT	Cost Amt	Billing Amt
Project: GRAND - BD 106: GRANDVIEW RECONSTRUCTION									
Cost Code: Unrecorded									
10/22/2022	PBCIE-401	CM003-CITY OF MUSCATINE	14724	CON					181,611.27
11/5/2022	PBCIE-393	CM003-CITY OF MUSCATINE	14763	CON					68,701.13
11/19/2022	PBCIE-401	CM003-CITY OF MUSCATINE	14789	CON					85,382.23
12/3/2022	PBCIE-405	CM003-CITY OF MUSCATINE	14828	CON					61,895.68
12/24/2022	PBCIE-410	CM003-CITY OF MUSCATINE	14853	CON					86,073.98
12/31/2022	GI-406	CG-	406	CON					-30,089.00
12/31/2022	PBCIE-414	CM003-CITY OF MUSCATINE	14868	CON					5,081.91
1/1/2023	CG-406	CG-	406	CON					10,089.00
1/25/2023	PBCIE-420	CM003-CITY OF MUSCATINE	36 #2	CON					19,735.66
Cost Code Unrecorded Totals:									0.00
Cost Code: 08.09 - 1850 - CONCRETE STEPS									7,392,673.78
9/7/2022	APPUR-5882	938-MUSCATINE LUMBER	2209-008385	MATERIAL				432.02	
9/7/2022	APPUR-5888	938-MUSCATINE LUMBER	2209-008372	MATERIAL				115.37	
9/7/2022	APPUR-5890	468-HAHN READY MIX	421563	MATERIAL				900.00	
9/8/2022	APPUR-5882	938-MUSCATINE LUMBER	2209-008397	MATERIAL				171.01	
9/8/2022	APPUR-5888	938-MUSCATINE LUMBER	2209-008418	MATERIAL				1,076.51	
9/9/2022	APPUR-5882	938-MUSCATINE LUMBER	2209-008443	MATERIAL				23.52	
9/12/2022	APPUR-5888	938-MUSCATINE LUMBER	2209-008477	MATERIAL				272.34	
9/12/2022	APPUR-5892	468-HAHN READY MIX	421751	MATERIAL				450.00	
9/12/2022	APPUR-5892	938-MUSCATINE LUMBER	2209-008492	MATERIAL				57.76	
9/13/2022	APPUR-5892	938-MUSCATINE LUMBER	2209-008506	MATERIAL				16.03	
9/14/2022	APPUR-5890	938-MUSCATINE LUMBER	2209-008545	MATERIAL				75.65	
9/14/2022	APPUR-5892	938-MUSCATINE LUMBER	2209-008554	MATERIAL				90.78	
9/14/2022	APPUR-5902	468-HAHN READY MIX	421959	MATERIAL				450.00	
9/16/2022	PAYRO-613	Payroll Check Date	9/16/2022	LABOR	75.50	5.50		2,462.95	
9/16/2022	PAYRO-614	Payroll Check Date	9/16/2022	LABOR	3.00			75.80	
9/16/2022	PAYRO-659	Payroll Check Date	9/16/2022	LABOR	12.50			358.51	
9/23/2022	PAYRO-615	Payroll Check Date	9/23/2022	LABOR	178.00			5,199.17	
9/30/2022	APPUR-5975	786-MENARDS	MENARDS SEP 2022	MATERIAL				343.66	
12/2/2022	PAYRO-636	Payroll Check Date	12/2/2022	LABOR	27.50			790.66	
12/20/2022	APPUR-6204	938-MUSCATINE LUMBER	2212-010549	MATERIAL				65.26	
12/29/2022	APPUR-6246	468-HAHN READY MIX	427897	MATERIAL				424.00	
12/30/2022	APPUR-6243	786-MENARDS	MENARDS DEC 2022	MATERIAL				39.89	
12/30/2022	APPUR-6246	938-MUSCATINE LUMBER	2212-010675	MATERIAL				46.16	
12/30/2022	PAYRO-653	Payroll Check Date	12/30/2022	LABOR	6.00			192.96	
1/6/2023	PAYRO-654	Payroll Check Date	1/6/2023	LABOR	28.00			893.63	
1/13/2023	PAYRO-655	Payroll Check Date	1/13/2023	LABOR	14.75	5.00		649.67	
Cost Code 08.09 Totals:									12,274.02
Project GRAND Totals:									0.00
Project GRAND Totals:									7,392,673.78

\$5,409.85

Reporting Information

Annual Vehicle Report

Fiscal Year	Report Period	Status
2023	Jul-Jun	Not Submitted

☐ Mark this reporting component as complete

Vehicle Statistics

VIN	Property Id	Category	Year	Manufacturer	ADA Compliant	Odometer Reading	Read Date	Preventive Maintenance Costs	Corrective Maintenance Costs	Total Costs	Current Condition
3C7WRVLG6NE138505	260	Light-Duty Mid-Sized Bus	2022	New England Wheels	Y	2786	07/01/2023	\$50.96	\$2,966.14	\$3,017.10	Excellent
3C7WRVLG8NE140076	261	Light-Duty Vans, Sedans or Buses	2022	New England Wheels	Y	7752	07/01/2023	\$87.95	\$3,861.65	\$3,949.60	Excellent
1FDFE4FS2KDC43733	257	Light-Duty Mid-Sized Bus	2020	ElDorado National	Y	97425	07/01/2023	\$431.62	\$7,649.76	\$8,081.38	Good
1FDFE4FS4KDC43734	258	Light-Duty Mid-Sized Bus	2020	ElDorado National	Y	89535	07/01/2023	\$424.98	\$8,482.08	\$8,907.06	Good
1FDFE4FS0KDCS1152	259	Light-Duty Mid-Sized Bus	2020	ElDorado National	Y	111816	07/01/2023	\$527.54	\$12,196.04	\$12,723.58	Good
1FDZX2XM4KKA29124	256	Light-Duty Vans, Sedans or Buses	2019	Ford Motor Corporation	Y	128150	07/01/2023	\$860.53	\$7,200.54	\$8,061.07	Good
1FDFE4FS0HDC51404	255	Light-Duty Mid-Sized Bus	2017	ElDorado National	Y	155112	07/01/2023	\$362.43	\$24,205.74	\$24,568.17	Adequate
1FDFE4FS5HDC51401	253	Light-Duty Mid-Sized Bus	2017	ElDorado National	Y	167435	07/01/2023	\$380.69	\$15,775.55	\$16,156.24	Adequate
1FDFE4FS7HDC51402	254	Light-Duty Mid-Sized Bus	2017	ElDorado National	Y	164814	07/01/2023	\$521.08	\$15,280.85	\$15,801.93	Adequate
1GB6G5BL1E1126464	252	Light-Duty Mid-Sized Bus	2014	Glaval Bus	Y	202298	07/01/2023	\$186.29	\$27,906.70	\$28,092.99	Marginal
1GB6G5BL7E1126601	251	Light-Duty Mid-Sized Bus	2014	Glaval Bus	Y	203639	07/01/2023	\$249.58	\$18,609.56	\$18,859.14	Marginal
1FDFE45P69DA92337	246	Light-Duty Mid-Sized Bus	2010	ElDorado National	Y	225474	07/01/2023	\$160.67	\$8,992.59	\$9,153.26	Poor



City of Muscatine

ITEM NUMBER 2023-0359

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

SUBJECT

Request to Approve the Issuance of a Purchase Order to Electric Pump in the Amount of \$36,362.00 for the Purchase of Two Replacement Lift station pumps.

EXECUTIVE SUMMARY

Request to issue a purchase order to Electric Pump in the amount of \$36,362.00 for a replacement pump at Miles Lift Station for \$11,511.00 and a replacement pump at Tipton Lift Station for \$24,851.00. Two quotes were received for these pumps. These are both Flygt pumps and were quoted together from both vendors. \$37,000.00 was budgeted for these purchases.

STAFF RECOMMENDATION

Staff recommends approval of this purchase request.

BACKGROUND/DISCUSSION

The pumps at all the lift stations are on a regular replacement program. The Miles Station #2 pump is 23 years old and the #1 pump was replaced last July. \$12,000.00 was budgeted for the replacement of this pump. The Mad Creek #2 pump was budgeted for a replacement rotating assembly for \$25,000.00. The Tipton Station pump has been failing for several months and is a more pressing need as the only back up pump for this station. Staff recommends purchasing a pump for the Tipton station for \$25,851.00 and rebuilding the #2 Mad Creek pump for around \$3,000.00 to be done out of the normal operating budget. While both vendors quoted the same amount for each pump, Electric Pump has a service crew that can work on the pumps if needed and Gierke Robinson does not do any service.

CITY FINANCIAL IMPACT

There was \$37,000.00 budgeted for these purchases.

ATTACHMENTS

1. Miles Tipton pump quotes.230713



QUOTATION

4280 E 14th Street
Des Moines IA 50313-2604 USA

Telephone: (515) 265-2222 / FAX (515) 265-8079
Toll Free 1-800-383-PUMP

www.electricpump.com

QUOTE NUMBER: 0153319
QUOTE DATE: 7/11/2023
EXPIRE DATE: 8/11/2023

SALESPERSON: ZACH GRAY
CUSTOMER NO: 2632752
QUOTED BY: JRF
JOYCE

QUOTED TO:
MUSCATINE WPCP
1202 MUSSER STREET
MUSCATINE, IA 52761-1645

JOB LOCATION:
MUSCATINE WPCP
1202 MUSSER STREET
MUSCATINE, IA 52761-1645

CONFIRM TO:
CLINT WILLIAMS

***** QUOTE ORDER - DO NOT PAY *****

CUSTOMER P.O.	SHIP VIA		F.O.B.	TERMS		
CLINT WILLIAMS	BESTWAY		ORIGIN	Net 30 Days		
ITEM NUMBER	UNIT	ORDERED	SHIPPED	BACK ORDER	PRICE	AMOUNT

WE ARE PLEASED TO OFFER THE FOLLOWING QUOTATION FOR
REPLACEMENT FLYGT PUMPS PER YOUR REQUEST:

MILES LIFT STATION REPLACEMENT 3102.090-1030014 462
IMPELLER

0031020700008	EACH	1.00	0.00	0.00	11,511.00	11,511.00
---------------	------	------	------	------	-----------	-----------

NP462-4 5/460/3 50' FM FLS FV
ESTIMATED LEAD TIME IS 1 WEEK ARO, SUBJECT TO PRIOR
SALE.

TIPTON ROAD LIFT STATION REPLACEMENT 3140.090-0110008

0031530950006	EACH	1.00	0.00	0.00	24,851.00	24,851.00
---------------	------	------	------	------	-----------	-----------

NP464-4 15/460/3 50' SSCJ FM+F
ESTIMATED LEAD TIME IS 4 TO 6 WEEKS ARO, SUBJECT TO
FACTORY CHANGE.

THE PRICING ON THIS QUOTE DOES NOT INCLUDE FREIGHT,
INSTALLATION OR START UP.

Electric Pump is committed to supplying you, our
customer, the highest quality products & service.

jfrohwain@electricpump.com

THANK YOU, JOYCE FROHWEIN

***** 3% CONVENIENCE FEE FOR CREDIT CARD CHARGE OVER \$5,000.00 *****

**All return goods must have written approval from Electric Pump, before returning.
Credit will not be issued without written approval : if applicable there will be a Restock Fee.**

Please note that we are no longer offering a thirty(30) day validity date.
Due to the current volatility in the materials market, pricing and ship
dates are subject to confirmation at time of order.

Net Order:	36,362.00
Less Discount:	0.00
Freight:	0.00
Sales Tax:	0.00
Order Total:	36,362.00



Search in mail



99+

Compose

Mail

Inbox

588

Price quote for pumps External Inbox x

Chat

Starred

Snoozed

Sent

Spaces

Drafts

More

Meet

Labels



Kurt Olsen <kolsen@grco.com>
to me, Jon

Mr. Clint Williams
Ph. 563/554-4391
City of Muscatine, WPC
Muscatine, Ia.

Re; Flygt pump replacement quote.

Ref. Old pump model # CP3140.090-6068. SN- 3140.090-0110008. CP481-4 HT 15/460/3 40', FLS, FM +
New model # NP3153.095-0006. NP464-4 15/460/3 50', SSCJ, FM + FLS, FV, DVB.
Your cost @ \$24,851.00 each.

Ref. Old pump model # NP3102.090-0937. SN- 3102.090-1030014. NP462-4 MT 5/460/3 50', FM, FLS, FV + GPI
New model # NP3102.070-0001. NP463-4 5/460/3 50', FM, FLS, FV.
Your cost @ \$11,511.00 each.

Plus applicable inbound freight. Sales tax exempt.

Lead time; If in the United States: 2-3 weeks ARO. If none in US: 10 12 weeks ARO.

Please let us know if you have any questions or you need anything else.
Thank you.

Kurt Olsen
Territory Sales Manager
Gierke Robinson Co.
3865 West River Dr.
Davenport, Ia. 52802
Ph. 563/322-1725
Fx. 563/322-2338
Cell 309/736-9096



City of Muscatine

ITEM NUMBER 2023-0360

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Jodi Royal-Goodwin, Community Development Director

SUBJECT

Request to Approve Entering into a Professional Services Agreement with Atlas Community Studios for a Housing Market Analysis

EXECUTIVE SUMMARY

Presented for Council consideration is a request to approve an agreement for professional services with Atlas Community Studios for a county-wide housing market analysis. The agreement outlines the scope of work, schedule of performance and cost of services. The fee for services is \$63,105. The City budgeted \$50,000 in American Rescue Plan funds and the County has allocated \$25,000 to the project.

STAFF RECOMMENDATION

Staff recommends Council approve the Agreement as presented.

BACKGROUND/DISCUSSION

The City completed a Housing Demand Study in 2017. In early 2021 City Council adopted the 2021 City of Muscatine Strategic Plan. This plan identified activities that promote a vibrant and healthy community as priorities. A vibrant community will support a thriving economy, vibrant neighborhoods, and a high quality of life and place, while quality affordable housing, outstanding recreational amenities, and accessible quality healthcare are important to maintaining a healthy community. Strategies to affect these goals include:

- Create quality places that people want to work, live, and play in and that contribute to community health, happiness, and well-being;
- Complete and implement the Housing Plan in collaboration with a broad group of stakeholders and partners (including the Housing Collaborative and based on the Housing Demand Study), the HUDapproved Public Housing Plan, and other available documents and data;
- Support the provision of a full range of housing types to meet the needs of a demographically diverse population;

- Support housing projects that increase the availability of quality housing that is affordable to a broad range of income levels by leveraging Tax Increment Financing and other incentives;
- Leverage City-owned land to support affordable housing goals; and
- Explore innovative approaches to affordable housing development including land banking, revolving loan funds, and other tools.

These goals along with the Housing Demand Study were used in developing *Ignite Vitality Through Workforce Housing* as the housing plan for Muscatine County, which was adopted in March 2021. The Plan established a Housing Council, comprised of representatives of the City, the County, the Community Foundation of Greater Muscatine, Muscatine Center for Social Action, the Greater Muscatine Chamber of Commerce, and Kent Corporation. Due to the time since the last housing study and the community changes from local development activity and the pandemic, the Housing Council felt strongly that it was time to update and build on the data included in the 2017 Study. The proposal to undertake a new housing study was discussed as part of the process of allocating funding available to the City through the American Rescue Plan Act. Council elected to allocate \$50,000 to the project at that time.

Subsequently, the Housing Council determined it would be beneficial to have data for the 3 largest townships within Muscatine County as well as county-wide data to better understand regional conditions. Staff submitted a request to the Muscatine County Board of Supervisors to financially support the project. The Supervisors allocated \$25,000 to the project in their FY2024 budget.

April 12 a Request for Proposals was issued to solicit consultants to complete the Housing Market Analysis, which identified questions to be answered for the cities of Muscatine, Wilton and West Liberty and the County as a whole. Three responses were received, and all were determined to be responsive. The respondents and their proposed costs were:

- RDG Planning & Design - \$47,000
- Atlas Community Studios - \$74,335
- Maxfield Research & Consulting - \$41,000

The Housing Council reviewed all of the responses and conducted interviews with the top 2 respondents, RDG and Atlas. Ultimately, the review committee felt the Atlas response was more in-line with the goals of the project and that there was value added in their approach and data sources. However, there was concern about the significant price difference. Staff discussed these concerns and Atlas identified areas to reduce hours and reduced the fee to \$63,105. Reference checks indicated the firm does excellent work to guide community housing activities and will produce a high quality product. The Housing Council considered the revised budget and believes it will still provide the best work product and voted to recommend an

Agreement with Atlas Community Studios be executed.

Work on the project will commence with the execution of the contract and a draft report is scheduled to be complete before the end of the year, with the final presentation proposed for a joint meeting to be held in January 2024 for any final comments.

CITY FINANCIAL IMPACT

Funds have been allocated to complete a housing study by the City and County, and there will be no additional impact to the general fund.

ATTACHMENTS

1. 7-20-23 Atlas Contract



AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement is made on the 20th of July, 2023, by and between CHM, LLC d/b/a Atlas Community Studios, a Nevada limited liability company (herein referred to as "Consultant"); and the City of Muscatine (hereinafter referred to as "Owner"). WHEREAS, the Owner desires for Consultant to provide certain services in accordance with the Scope of Work set forth herein, consistent with the proposal (the "Services Proposal"), per the fees or hourly rates as depicted in the Payment and Invoicing section below, and the terms and conditions outlined in this Agreement.

NOW, THEREFORE, in consideration of the above recitals, which are hereby incorporated into the below Agreement, and in consideration of the mutual promises made herein, the receipt and sufficiency of which are hereby acknowledged, the Owner and Consultant further agree as follows:

I. PROJECT NAME.

The "Project" shall be described as:

Muscatine County Housing Market Analysis

II. PROJECT TERM.

The term of this Agreement shall be from July 20, 2023 to January 31, 2024. The Agreement may be terminated earlier by final completion of the services by the Consultant and acceptance of the services by the Owner or through the termination provisions provided herein.

III. PROJECT SCOPE OF WORK.

The following is a summary of the professional services to be provided by the Consultant (collectively, the "Scope of Work"). Consultant will provide these professional services consistent with the detailed description of the Project's goals and objectives outlined in the Services Proposal attached hereto as **Exhibit 1**. The Scope of Work is expressly limited to professional services relating to and for the benefit of the "Project Area," which is defined and described in detail in **Exhibit 2** to this Agreement.

Owner understands and agrees that completion of the Scope of Work is contingent upon Owner's prompt payment and compliance with the terms and conditions set forth herein. Owner further understands and agrees that this Scope of Work is based upon Consultant's subjective understanding of the requirements of the Project, and that a material term of this Agreement is Consultant's sole and complete discretion as to the scope and nature of the professional services provided. Owner understands and agrees that the scope and nature of the professional services provided may change over time at the Consultant's sole and complete discretion, and that any

such changes that do not result in material changes to the Scope of Work below are expressly agreed upon in advance by the Parties and do not require Owner's subsequent approval and/or execution of a Change Order prior to implementation of said changes. To the extent that any actual or perceived conflict arises or exists between the Scope of Work provided below and the goals and objectives identified in the Services Proposal, the Scope of Work identified herein controls. Owner understands and agrees that Consultant has not and cannot guarantee results beyond completion of the Scope of Work provided herein.

A. PROJECT KICKOFF

1. Atlas will schedule a project kickoff meeting with the Project Manager and core team of individuals representing Muscatine County and the cities of Muscatine, West Liberty, and Wilton to review the scope of work, timeline, and key milestones/deliverables and also to establish roles and expectations of all parties involved throughout the strategic planning process.
 - Atlas will convene the Muscatine Housing Council as the project's steering committee to help guide the strategic process
2. During the first meeting, Atlas will introduce the project to the Housing Council (i.e. scope of work, timeline and key milestones, deliverables, etc.) and will also conduct a brief visioning session to gain a better understanding of the Council's perspective of the region's challenges and opportunities for housing and economic development
3. With the assistance of the Project Manager and Housing Council's approval, Atlas will set dates and locations for all Council meetings, public visioning sessions, focus group meetings, and one-on-one stakeholder interviews
 - Due to the complexity of scheduling during the summer months, Atlas will incorporate hybrid options (i.e. in-person and virtual) for community engagement activities
4. Atlas will publish a project webpage available in multiple languages (i.e., English, Spanish), with information about the project including a summarized scope of work, timeline and key milestones, important dates for public events, project updates, and contact information
 - Atlas will use Social Pinpoint, an online platform designed to increase public participation through interactive community engagement activities, to host the project webpage.
5. Atlas will request the Project Manager and Muscatine Housing Council to provide access to all existing plans, studies, and relevant data, such as parcel information, from the past 10-15 years that are germane to the strategic process, if there are others in addition to the county housing plan, Muscatine housing demand study, and Wilton housing needs assessment

B. COMMUNITY ENGAGEMENT

1. Atlas will host three (3) public visioning sessions, which we propose to take place in the cities of Muscatine, West Liberty, and Wilton, to solicit input from people living and/or working in Muscatine County to better understand their perspectives on the challenges and opportunities related to housing and economic development in the region
 - Atlas will work with the Project Manager and Housing Council to invite and encourage the participation of the following special populations: Non-English speaking populations, students, young professionals, first-time homebuyers, seniors, etc.
 - Atlas will utilize Poll Everywhere, an online platform that facilitates live polls/survey questions to measure and visualize participant engagement, during the public visioning sessions to create a more interactive experience for all participants
2. In addition to the public visioning meetings, Atlas will facilitate three (3) focus groups with regional employers, real estate stakeholders (including real estate agents, property managers, and landlords), and pre-identified employee groups (i.e. employees who live outside Muscatine County, but who commute to work everyday) to solicit specific feedback from those who are more directly impacted or most familiar with the regional housing market in Muscatine County
 - Atlas will develop a designated workforce survey and send to local and regional employers to gather preliminary data on workforce housing needs
3. For those individuals most intimately familiar with the housing market and economic development opportunities in Muscatine County, Atlas will conduct up to ten (10), 45-minute interviews
 - Some of these interviews may include, but not be limited to, the following: government officials, economic development practitioners, housing authority representatives, large employer representatives, real estate agents, social services providers, etc.
 - As mentioned above, Atlas will be diligent in conducting interviews with “rural” Muscatine County residents that might not be captured in traditional data sources
4. To encourage broad participation from current residents, special populations, those who commute to Muscatine for work, and future residents, Atlas will publish a public survey available in multiple languages (i.e. English, Spanish) to the project webpage and will strategically advertise via social media outlets and also by leveraging the local networks of the Housing Council members
 - Atlas will also provide flyers and social media graphics with a QR code for the Project Manager and Housing Council to print or digitally distribute throughout the county

5. Atlas will compile the results from all community engagement activities, including the public visioning sessions, focus groups, stakeholder interviews, and online survey, into a Public Input Report for review by the Project Manager and Muscatine Housing Council
 - If desired, the Public Input Report will be published on the project webpage to ensure a transparent and inclusive planning process

C. DATA COLLECTION & RESEARCH

1. Atlas will review and synthesize existing plans and studies from the past 10-15 years
2. Atlas will develop a comprehensive list of data indicators for the Project Manager and Housing Council to review before proceeding with the data collection process
 - Atlas will utilize publicly available datasets, such as the U.S. Census, as well as proprietary data sources, such as mySidewalk, Chmura's JobsEQ, and ESRI's ArcGIS Business Analyst, to collect all data indicators
 - In addition to these data sources, Atlas will incorporate additional local datasets if they are made available upon request
3. Atlas will collect and analyze data* for the following demographic, economic, and socioeconomic characteristics: Population Growth, Household Composition, Income Levels, Employment Trends, Educational Attainment, Race and Ethnicity, Homeownership Rates, Senior Population, Housing Stock, Migration Patterns, Commuting Patterns, Employment Rates, Unemployment Rates, Median Income, Cost of Living Index, Gross Domestic Product (GDP), Poverty Rates, Business Climate, Education Levels, Workforce Skills and Education, Housing Costs as a Percentage of Income, Real Estate Market Data, Public Assistance Rates
4. Atlas will request local organizations, such as the Association of Realtors, for access to all available data related to the regional housing market and city submarkets (ex. parcel data) to incorporate into the housing market analysis
5. Atlas will research predominant perceptions regarding alternative housing construction methods, such as 3D-printed homes, modular or prefabricated homes, and precast walls
 - Additionally, Atlas will research and recommend best practices around building awareness for alternative housing construction models to assist Muscatine County and the submarket cities with educating their current and future residents about these emerging construction methods

D. HOUSING MARKET ANALYSIS

1. Atlas will integrate quantitative analysis and research with key findings from the community engagement activities as the basis for the Housing Market Analysis for Muscatine County and the three submarkets
 - The following identifies the data indicators Atlas will collect and analyze for the Housing Market Analysis, with a brief explanation for why each indicator will be included in the study: Population Growth, Household Composition, Income Levels, Employment Trends, Educational Attainment, Race and Ethnicity, Homeownership Rates, Senior Population, Housing Stock, Migration Patterns, Commuting Patterns, Employment Rates, Unemployment Rates, Median Income, Cost of Living Index, Gross Domestic Product, Poverty Rates, Business Climate, Education Levels, Workforce Skills and Education, Housing Costs as a Percentage of Income, Real Estate Market Data, Public Assistance Rates, Local Incentives.

E. STRATEGIC RECOMMENDATIONS

1. Atlas will incorporate findings from quantitative and qualitative research into the development of actionable, measurable strategies that align with stakeholder goals and objectives
2. Atlas will evaluate recommended strategies to ensure that they are feasible and cost-effective
3. Atlas will identify potential “key implementers” and strategic partners to support new housing projects/initiatives
4. Atlas will recommend policy changes and/or new policies at the local and county level to catalyze housing development and growth that could support the implementation of the strategic recommendations
5. Atlas will research federal, state, local, and philanthropic funding opportunities for housing-related projects/initiatives
 - Atlas will create a matrix of the following information for each funding opportunity: Organization (including hyperlink to webpage), Grant Program (including hyperlink to webpage), Summary Description, Program Priorities/ core Criteria Considerations, Funding Range, Match Requirement, Application Cycle/Deadline, Contact Information
6. Atlas will define performance metrics to evaluate the success of the implemented strategies over time, which could include measures of housing affordability, diversity of housing options, occupancy rates, etc.

F. DRAFT & FINAL REPORTS

1. Atlas will design a draft report (in PDF format) of the comprehensive housing market analysis and strategic recommendations for the entire region (i.e. Muscatine County and the cities of Muscatine, West Liberty, and Wilton) for the Project Manager and Muscatine Housing Council to review
 - To ensure the final report is submitted in a timely manner, the Project Manager and Housing Council will have 7-10 days to review the draft report and provide feedback to Atlas
2. Atlas will review all feedback provided by the Project Manager and Housing Council, and will incorporate revisions as necessary before submitting the final document
3. In addition to the comprehensive draft report, Atlas will submit to the client three standalone housing market analyses for the cities of Muscatine, West Liberty and Wilton, respectively, once all revisions have been incorporated into the final draft of the comprehensive regional report
4. In advance of the final presentation at the public meeting, Atlas will prepare a final report summary in slide deck format, including key insights and recommendations as well as tables and graphics, that can more easily be consumed by local residents and businesses
5. Representative(s) from Atlas will present findings from the final report on-site at a public meeting, and will visit with residents who have additional questions about the final report after the meeting concludes

IV. EXCLUDED SERVICES.

Given the complexity and discretionary nature of the professional services provided by Consultant, it is understandable and anticipated that Owner may have certain expectations as to the scope and nature of the professional services provided that are inconsistent with the intent of this Agreement and/or that fall outside the Scope of Work as it is understood by the Consultant. Owner understands and agrees that Consultant has the sole and complete discretion to determine which professional services are necessary for the completion of the Scope of Work and are thus required under this Agreement. Notwithstanding the foregoing, Consultant desires to limit any confusion that may arise as to professional services that fall within the Scope of Work, and those that do not.

Accordingly, the following is a non-exhaustive list of professional services that are expressly excluded from the Scope of Work. This non-exhaustive list is provided as a courtesy to inform the Owner about certain express limitations on the professional services provided by the Consultant under this Agreement. Nothing herein shall act as a waiver of the Consultant's complete discretion as to the scope and nature of professional services provided. In the event that the excluded professional services identified herein conflict with the Services Proposal, this Agreement controls and those professional services shall be deemed as excluded from the Scope of Work.

A. WORKSHOPS

1. Facilitate topic-specific workshops for the community and/or local organizations

B. PLAYBOOK

1. Develop a project- or topic-specific strategy for economic community development based on visioning and stakeholder engagement.

C. FEASIBILITY STUDY

1. Develop a feasibility study to analyze the market, create a management plan for operations, conduct a financial analysis, develop an implementation timeline, and identify funding opportunities.

D. BROWNFIELDS REVITALIZATION PLAN

1. Develop EPA-funded revitalization plan that establishes a strategy for site reuse based on market analyses and broad community engagement. Identify grants, loans, and incentives to leverage for site redevelopment.

E. MASTER PLAN

1. Develop a citywide or neighborhood-specific strategy(ies) for local development and growth based on extensive visioning, focus groups, and stakeholder engagement.

F. COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDS)

1. Partner with an Economic Development District to develop a new CEDS for their respective region, including an interactive online interface.

G. TECHNICAL ASSISTANCE

1. Provide unrelated advisory services regarding funding identification, grant writing/development, project management, and project implementation.

V. MODIFICATION OF THE SCOPE OF WORK.

The Scope of Work described herein may only be expanded, reduced, or otherwise modified by execution of a written “Change Order” prepared by Consultant. All Change Orders must be executed by both Owner and Consultant, at which point said Change Order shall constitute an amendment to this Agreement. In the event that a Change Order conflicts with the terms of this Agreement and/or any previous Change Order, the terms of the most recent fully executed Change Order control. Any actual or perceived conflicts or ambiguities in this Agreement, as amended, that arise from the execution of a Change Order shall be resolved in favor of effectuating the terms of the most recent Change Order. The Consultant will be entitled to additional compensation to coordinate such changes, and a fee of \$250.00 shall be assessed per Change Order, separate and apart from any other negotiated changes in compensation terms, to account for said coordination and preparation of the Change Order. In the event that a Change Order calls for services billed at an hourly rate, Consultant will bill for the services of its professional staff by the hour at their regular published rates, in accordance with the Rate Sheet attached hereto as **Exhibit 3**. Time is billed descriptively in one hour increments, and all time is rounded up to the next hour. Consultant’s rates are reviewed annually, at year end. Owner expressly understands and agrees that said rates may be subject to increase on an annual basis, and that failure to object in writing to a notice of rate increase within 14 days of receipt of said written notice shall constitute an acceptance of the same.

VI. OWNER RESPONSIBILITIES.

Owner shall do the following in a timely manner so as not to delay the services of the Consultant:

1. Designate in writing a person to act as Owner’s “Designated Representative” with respect to the services to be rendered under this Agreement. Owner’s Designated Representative shall have complete authority to transmit instructions, receive information, interpret and define Owner’s policies and procedures, and make decisions binding upon the Owner with respect to Consultant’s services for the Project;
2. Provide all criteria and full information as to Owner’s requirements for the Project, including objectives and constraints, space, capacity and performance requirements, flexibility and expendability, and any budgetary limitations;
3. Assist Consultant by placing at Consultant’s disposal all available information pertinent to the Project, including previous reports and any other data relative to the Project;
4. Arrange for access and make all provisions necessary for the Consultant to enter upon public and private property as required for the Consultant to perform services under this Agreement;

5. Examine all studies, reports, sketches, drawings, specifications, proposals and other documents presented by the Consultant, obtain advice of an attorney, insurance professionals, CPAs, and any other consultants as Owner deems appropriate for such examination and render in writing decisions pertaining thereto within a reasonable time (subject to any notice periods established in this Agreement) so as not to delay the services of the Consultant;
6. Furnish approvals and permits from all governmental authorities having jurisdiction over the Project and such approvals and consents from others as may be necessary completion of the Project;
7. Use Owner's best efforts and to direct third parties to utilize their best efforts to give priority to and otherwise satisfy any and all requests, requirements, or directions of Consultant relating to or in furtherance of the services provided to Owner;
8. Give prompt written notice to the Consultant whenever the Owner observes or otherwise becomes aware of any development that affects the scope or timing of the Consultant's services, or any defect or non-conformance in the work of any Contractor, subject to the Services Verification clause set forth below; and
9. Arrange for financing and pay for services as agreed to in this Agreement.

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VII. PAYMENT AND INVOICING.

A. FLAT FEE:

Owner shall pay Consultant \$63,105.00 for the performance of the Scope of Work detailed in this Agreement. Owner agrees to pay Consultant in accordance with the Billing Schedule set forth below. Payment will not be made on a salary or hourly rate. All payments under this contract shall be to the trade or business name of the Consultant. No payments will be personally made to an individual under this contract.

BILLING SCHEDULE			
% OF COMPLETION		FEE	DUE
%	of total contract cost	\$7,888.13	at signing
%	of total contract cost	\$7,888.13	August 31, 2023
%	of total contract cost	\$7,888.13	September 30, 2023
%	of total contract cost	\$7,888.13	October 31, 2023
%	of total contract cost	\$7,888.12	November 30, 2023
%	of total contract cost	\$7,888.12	December 31, 2023
%	of total contract cost	\$7,888.12	January 31, 2024
%	of total contract cost	\$7,888.12	upon completion (no later than February 29, 2024)

In addition to professional fees and the costs specifically included as part of the flat fee agreed upon herein, it may be necessary for Consultant to incur additional costs and expenses on Owner's behalf, for which we will expect to be reimbursed, if under \$500.00, along with payment of Consultant's invoices. Costs and expenses in excess of \$500.00 will be submitted to Owner directly for immediate payment. Owner understands and agrees that time is of the essence as it relates to payment of these invoices, and holds Consultant harmless for any and all delays, problems, non-performance of part or all of the Scope of Work, and/or additional expenses incurred as a result of delayed payment or non-payment of the same.

B. INVOICING:

The Consultant will submit invoices on a monthly basis. Invoices will be sent to Owner's Designated Representative in accordance with the Notice clause below. Upon request, Consultant shall provide documentation of its expenses. Payment of such invoices will be due within thirty (30) days of the receipt thereof. Amounts unpaid 30 days after invoice date shall bear interest from the date payment is due at a rate of 1.5% per month compounded monthly.

C. SERVICES VERIFICATION:

From time to time, at the Consultant's complete discretion, Consultant will send Owner a Notice of Completion. Each Notice of Completion will serve as notice to Owner that the services identified therein have been completed in accordance with the terms of this Agreement. Upon receipt of any Notice of Completion, Owner's Designated Representative shall review said Notice of Completion, the operative Scope of Work, as amended by any Change Orders, and examine the services provided by Consultant for any defect, non-conformance, or other objection or rejection of the services performed. In the event that Owner determines that any services provided by Consultant identified in the Notice of Completion are not satisfactory, in part or in full, Owner may serve written notice of all such complaints or objections to Consultant within fourteen (14) days of the date of the subject Notice of Completion identifying said services (the "Services Objection"). All Services Objections must be served in accordance with the Notice clause set forth below. Owner understands and agrees that Owner's failure to serve a Services Objection on Consultant within the fourteen (14) day period described herein shall constitute Owner's complete, unconditional, and unwaivable approval of the services identified in the subject Notice of Completion.

Upon receipt of any Services Objection, Consultant will review the Services Objection and either (a) provide Owner with a written proposal to remedy Owner's Objections, either at Consultant's cost or through a Change Order, or (b) provide written notice of its rejection of the Services Objection. Until the Parties reach an agreement on resolution of the Services Objection or the Agreement is otherwise terminated, Consultant may, at any time, suspend all services to Owner as set forth in the Termination clause below.

VIII. ADDITIONAL TERMS AND CONDITIONS

A. ATTORNEY'S FEES:

In the event any dispute relating to or arising from this Agreement is submitted to mediation, arbitration, or litigation, or in the event an attorney is retained by any Party to this Agreement to

enforce its terms, or to collect any damages due for breach hereof, the Party or Parties, prevailing in such mediation, arbitration and/or litigation shall be entitled, in addition to such other relief as maybe granted, to a reasonable sum as and for his attorney fees in such mediation, arbitration and/or litigation, which shall be determined by the court in such mediation, arbitration and/or litigation or in a separate action brought for that purpose, and shall each be considered a party for the purposes of this provision.

B. CONFIDENTIALITY:

The Parties and each of their respective employees, officers, managers, partners, members, agents, attorneys, representatives, affiliates, related companies, and successors, hereby agree to keep this Agreement and its terms confidential. No Party shall disclose this Agreement or its terms to any other person or third party, except: (i) with the specific written consent of the other Party; (ii) as required by a court or other governmental body, or as otherwise required by law, or to enforce the terms of this Agreement; provided, however, that if a Party receives a subpoena or other process or order requiring production of this Agreement or the terms thereof, such Party shall promptly notify the other Party (by written notice delivered to that Party) so that each Party has a reasonable opportunity to object to such subpoena, process or order. It is understood that the Party objecting to disclosure shall have the burden of defending against such subpoena, process or order and the Party receiving the subpoena, process or order shall be entitled to comply with it unless the objecting Party is successful in obtaining an order modifying or quashing it; (iii) to legal counsel of or for the Parties; (iv) to their respective officers, employees, members, or managers of the Parties, on a need-to-know basis only, and provided that such persons agree to keep the terms of the Agreement confidential; and (v) to accountants, banks, insurers, reinsurers, investors, potential investors, financing sources, and other advisors or consultants of the Parties, on a need-to-know basis only, and provided that such recipients agree to keep the terms of the Agreement confidential. Further, the Parties agree not to discuss the any dispute relating to or arising from this Agreement publicly.

C. DISPUTE RESOLUTION:

Claims, disputes or other matters, involving a value less than \$200,000.00, in question between the parties to this Agreement arising out of or relating to this Agreement or breach thereof shall be subject to mediation unless each of the parties mutually agrees otherwise. Mediation is an express condition precedent to arbitration, litigation, or any administrative action meant to resolve claims, disputes, or other matters relating to this Agreement. No mediation arising out of or relating to this Agreement shall include, by consolidation, joinder or in any other manner, an additional person

or entity not a party to this Agreement, except by written consent containing a specific reference to this Agreement signed by the Owner, Consultant, and any other person or entity sought to be joined. In no event shall the demand for mediation be made after the date when the institution of legal or equitable proceedings based upon such claim would be barred by the applicable statute of limitations. The award rendered in the mediation shall be non-binding.

In the event that mediation is unsuccessful, Owner and Consultant expressly agree to resolve any claims, disputes, or other matters relating to or arising from this Agreement in binding arbitration. The Parties shall attempt to agree to a particular arbitrator and associated rules of arbitration, however, in the event that an agreement cannot be reached, the Parties shall submit this matter to binding arbitration with the American Arbitration Association ("AAA"), and will comply with AAA's rules and procedural requirements. In the event any party is required to file suit in order to obtain injunctive relief or other relief requiring a court order, the Parties agree to stay the matter for all other purposes and submit the matter to arbitration.

D. ENFORCEMENT:

The failure of either Party in any one or more instances to insist upon strict performance of any of the terms and provisions of this Agreement shall not be construed as a waiver of the right to assert any such terms and provisions on any future occasion or of damages caused thereby.

E. EXCLUSIVITY:

Owner understands and agrees that Consultant is engaged in providing these types of services for persons or entities other than the Owner, and the Consultant is not required to provide services exclusively to the Owner during the term of this Agreement.

F. HAZARDOUS MATERIALS – INDEMNIFICATION:

The Consultant is not in the business of making environmental site assessments for purposes of determining the presence of any toxic, hazardous or other environmental damaging substances. The purpose of this provision is to be certain that the Owner is aware of the potential liability if toxic, hazardous or environmentally damaging substances are found on or under a property. Consultant makes no representations regarding an environmental site assessment, relies upon Owner to have fully investigated the need and/or scope of such assessment and assumes no responsibility for the determination to make an environmental site assessment on the subject property.

G. INFORMATION PROVIDED BY OTHERS:

The Consultant shall be entitled to rely upon the accuracy and completeness of data provided by the Owner and shall not assume liability for such data. The Consultant does not practice law, insurance or financing, therefore, the Owner shall furnish all legal, accounting and insurance counseling services as may be necessary to protect themselves at any time during the Project. Owner shall hold Consultant harmless from damages that may arise as a result of inaccuracies or omission of information or data supplied by Owner or others to Consultant.

H. INTEGRATION, MODIFICATION, AND COUNTERPARTS:

This Agreement represents the entire and integrated agreement between the Owner and Consultant. All prior representations, discussions, agreements, and negotiations, whether written or oral, have been and are merged and integrated into, and are superseded by, this Agreement. No covenants, agreements, representations, or warranties of any kind whatsoever have been made by any Party, except as specifically set forth in this Agreement. This Agreement may only be changed or modified by a written instrument executed by all the Parties, and any oral modification hereof shall be ineffective until reduced to such a writing. So long as both Parties execute this Agreement, a copy of this Agreement shall have the same force, effect, and validity as an original Agreement. Nothing contained in this Agreement shall create a contractual relationship with or a cause of action in favor of a third party against either the Owner or Consultant.

I. LIMITATION OF LIABILITY:

Consultant agrees to maintain insurance in accordance with the Owner's insurance requirements as identified in **Exhibit 4**.

{REST OF THE PAGE INTENTIONALLY BLANK}

J. NOTICE:

Any notice to be given hereunder by either Party to the other, shall be in writing and shall be deemed given when sent by certified mail.

Notices to the Owner shall be addressed to Owner's "Designated Representative" as follows:

City of Muscatine
c/o Jodi Royal-Goodwin
Community Development Director
215 Sycamore Street
Muscatine, IA 52761

Notices to the Consultant shall be addressed to:

CHM, LLC d/b/a Atlas Community Studios
c/o Libby Crimmings
President
520 42nd Street Des Moines, IA 50312

With Copy To:

Kravtiz, Schnitzer & Johnson, Chtd.
c/o Michael R. Esposito, Esq.
8985 S. Eastern Avenue, Suite 200
Las Vegas, Nevada 89123

K. OWNERSHIP AND REUSE OF DOCUMENTS:

All reports, plans, specifications, and other documents written and/or electronic, prepared by Consultant in doing work on the project, will become the property of the Owner. The documents prepared by the Consultant for this Project are for use solely with respect to this Project.

L. RELATIONSHIP OF THE PARTIES:

The parties understand and agree that Consultant is an independent contractor and that Consultant is not an employee, agent or servant of the Owner, nor is Consultant entitled to employment benefits by and through the Owner. CONSULTANT UNDERSTANDS AND AGREES THAT CONSULTANT IS NOT ENTITLED TO WORKERS' COMPENSATION BENEFITS AND THAT

CONSULTANT IS OBLIGATED TO PAY ALL INCOME TAX OBLIGATIONS ON ANY MONEYS EARNED PURSUANT TO THIS AGREEMENT. As an independent contractor, Consultants agrees that:

- Consultant does not have the authority to act for the Owner, or to bind the Owner in any respect whatsoever, or to incur any debts or liabilities in the name of or on behalf of the Owner;
- Consultant has and hereby retains control of and supervision over the performance of Consultant's obligations hereunder and control over any persons employed or contracted by Consultant for performing the services hereunder;
- Owner will not provide training or instruction to Consultant or any of its employees regarding the performance of services hereunder;
- Neither Consultant, nor its employees or consultants, will receive benefits of any kind from the Owner;
- Consultant represents that it is engaged in providing similar services to other clients and not required to work exclusively for the Owner;
- All services are to be performed solely at the risk of the Consultant and Consultant shall take all precautions necessary for the proper performance thereof; and
- Consultant will not combine its business operations in any way with the Owner's business operations and each party shall maintain their operations as separate and distinct.

M. SEVERABILITY:

If any term, provision, covenant, or condition of this Agreement is held by any arbitrator and/or court of competent jurisdiction to be invalid, void, or unenforceable, the rest of the Agreement shall remain in full force and effect and shall in no way be affected, impaired or invalidated.

N. TERMINATION AND/OR SUSPENSION OF SERVICES:

Consultant may terminate this Agreement at any time with or without cause by giving the Owner written notice of not less than fourteen (14) days. Owner may terminate this Agreement at any time in the event that Consultant violates the terms of this Agreement or fails to produce a result that meets the specifications of this Agreement by giving the Consultant written notice of not less than fourteen (14) days.

In the event of termination by Owner, Owner will pay consultant all amounts due and owing as of the date of the conclusion of said fourteen (14) day notice. Additionally, if payments are due pursuant to a Fee Schedule or Billing Schedule, Owner will remit payment of all amounts due or owing under the next scheduled progress payment, regardless of the extent of the services performed by Consultant.

Project Name: IA – Muscatine County Housing Market Analysis
Project Manager: Megan Tebbe

page 17

In the event of termination of this Agreement by Consultant, payments will be made to Consultant for all work performed up to the date of termination. If payments are due pursuant to a Fee Schedule or Billing Schedule, Owner will remit payment of a prorated amount of the total amount due or owing under the next scheduled payment, and shall be calculated based upon the termination date identified in Consultant's notice of termination and the number of days in between the last progress payment and the next scheduled progress payment. Regardless of which Party terminates this Agreement, in all cases of termination Consultant will also receive payment for all fees and expenses incurred which are directly attributable to termination of this Agreement.

Failure of the Owner to make complete and timely payments to the Consultant in accordance with the Agreement shall be considered substantial non-performance, a material breach of this Agreement, and cause for termination. Notwithstanding the foregoing, if the Owner fails to make timely payment, the Consultant may, upon seven (7) days' written notice to the Owner, suspend performance of services under this Agreement. Unless payment in full is received by the Consultant within seven days of the date of the notice, the suspension shall take effect without further notice.

In the event of a suspension of services for any reason(s) allowed under this Agreement, the Consultant shall have no liability to the Owner for delay or damage caused the Owner because of such suspension of services. Suspension of services in no way acts as a modification or waiver of Consultant's right to terminate this Agreement at any point thereafter.

This Agreement is executed as of the Effective Date identified above.

CONSULTANT

CHM, LLC dba Atlas Community Studios, a
Nevada limited liability company



Name: Alex Holland
Its: Vice President

OWNER

City of Muscatine

Name:
Its:



EXHIBIT 1: PROJECT SERVICES PROPOSAL

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RESPONSE
TO RFP



Housing Market Analysis

for Jurisdictions in Muscatine County

BY ATLAS COMMUNITY STUDIOS



CONTACT

Megan Tebbe | Project Coordinator

megan@atlastudios.com

(515) 707-0544

proposal updated July 12, 2023 to reflect changes during contract negotiation

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520 42nd Street | Suite 200
Des Moines, IA 50312

May 9, 2023

JODI ROYAL-GOODWIN

Community Development Director
City of Muscatine
215 Sycamore Street, Muscatine, IA 52761

Dear Ms. Royal-Goodwin and Selection Committee Members:

America is facing an unprecedented housing crisis, with shortages and affordability issues impacting communities from coast to coast. Exacerbated by the pandemic, millions of people are challenged with finding suitable housing options that meet their needs at a price they can afford. Now, more than ever, it is critically important for communities to understand their local housing markets so they can implement the evidence-based policies and strategies they need to address these challenges through strategic development, partnerships, and investment.

With your Request for Proposals to develop a comprehensive Housing Market Analysis, Muscatine County and the cities of Muscatine, West Liberty, and Wilton are responding to this call to action to ensure that people from all walks of life have access to a broader range of housing options, fostering inclusive, thriving communities that are better equipped to weather the challenges of today's rapidly evolving world.

At Atlas Community Studios ("Atlas"), our mission is to inspire action and advance and support the development of communities. Our team leverages more than 65 years of collective experience in strategic planning, economic development, community engagement, and funding strategies to design customized solutions that address your region's greatest challenges. Informed by significant community input and a broad range of data and research, we believe that a well-crafted Housing Market Analysis can serve as the foundation for strategic growth, attracting new investment, and fostering a vibrant local economy. We are confident that our comprehensive analysis and strategic recommendations will empower you to make informed decisions about housing policies and investments tailored to your region's and communities' specific challenges and opportunities.

Atlas Community Studios is excited to partner with you. Together, we can build a foundation for housing and economic development that creates thriving communities for generations to come. We look forward to the opportunity to discuss our qualifications further and explore how Atlas can best serve Muscatine County and the cities of Muscatine, West Liberty, and Wilton in this critical endeavor.

Sincerely,

A handwritten signature in black ink, appearing to read "Libby Crimmings", with a long, sweeping horizontal line extending to the right.

Libby Crimmings

firm overview



Atlas Community Studios (“Atlas”) is a boutique firm composed of a diverse group of creative problem-solvers and entrepreneurs seeking to advance the economic prosperity of communities across the country. Leveraging more than 65 years of combined experience spanning both the public and private sectors, the Atlas team specializes in strategic planning, economic development, community engagement, funding strategies, and creative placemaking. The project team’s portfolio of work includes 54 action-oriented plans and technical assistance provided in communities across 24 states and one Canadian province. In the past five years, Atlas has directly administered three federal grants and has assisted seven rural communities administer eight federal grants.

Atlas employs five (5) full-time staff and collaborates with a national network of partners specializing in planning, economic development, civil engineering, environmental analysis and remediation, construction, landscape architecture and grant-writing, among other things. Atlas’ office is headquartered in Des Moines, IA, and also has remote staff located in Kansas City, MO, Fairmont, WV, and Washington, DC.

As evidenced by past experience, Atlas has lead strategic planning, project development, and implementation technical assistance processes focused on key strategies that include, but are not limited to: economic development, housing, workforce development and talent attraction, public infrastructure and broadband, downtown/main street revitalization, creative placemaking, small business development and entrepreneurship, brownfields redevelopment, branding, marketing and communications, beautification and wayfinding, cultural amenities, tourism, public and private grants and loans, and tax incentives.

Over the years, Atlas’ work has been funded by federal agencies and various state governments including, but not limited to, the following:

- **U.S. Environmental Protection Agency** | Technical Assistance to Brownfields (TAB) Cooperative Agreements | EPA Regions IV, V, VI, VII, and VIII (2022 – present)
- **U.S. Department of Agriculture – Rural Development** | Rural Placemaking Innovation Challenge (RPIC) | Kansas and Mississippi (2022 – present)

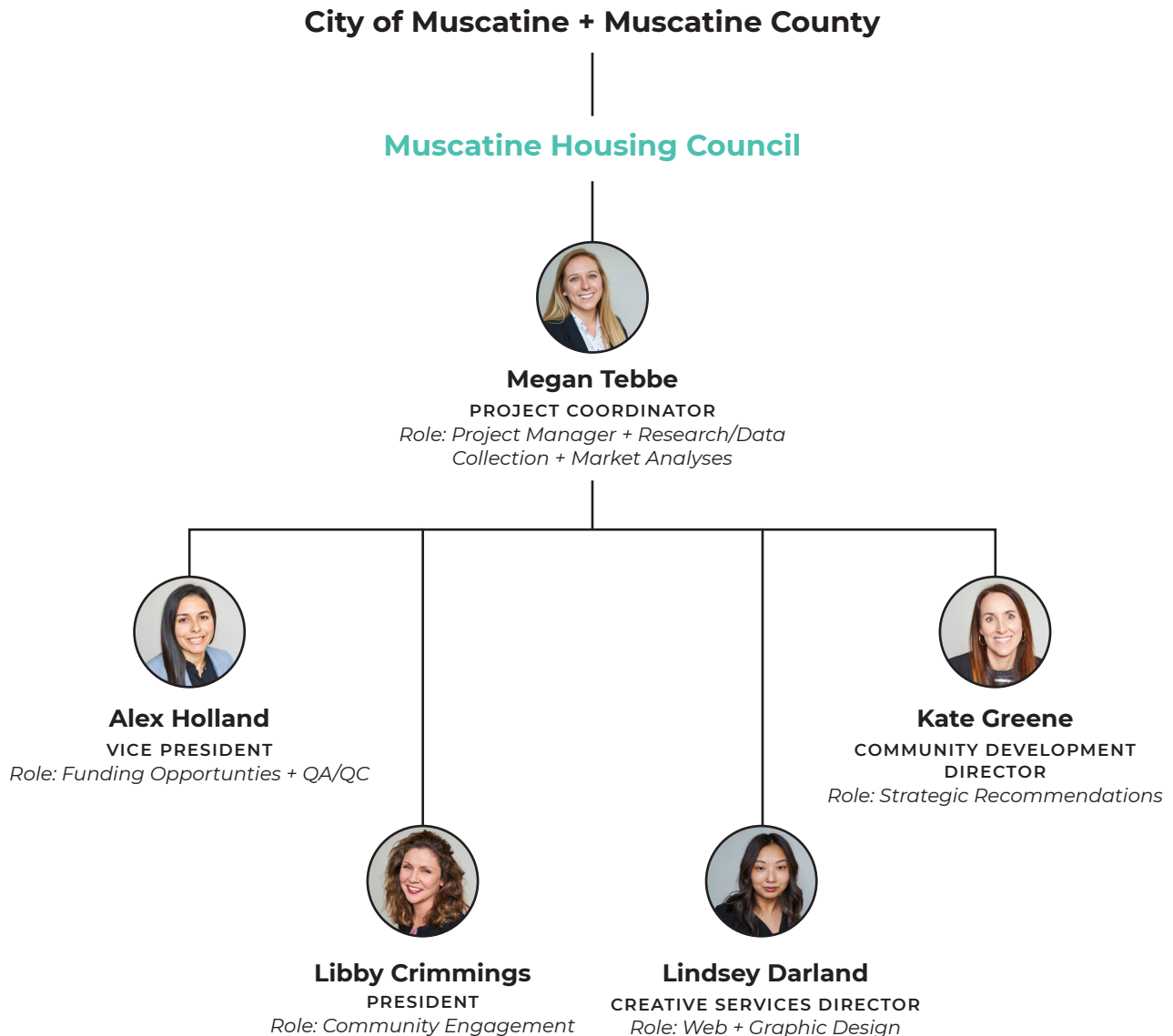
- **U.S. Department of Agriculture – Rural Development** | Rural Business Development Grant (RBDG) | Louisiana (2022 – present)
- **U.S. Department of Agriculture – Rural Development** | Rural Business Development Grant (RBDG) | North Carolina (2022 – present)
- **U.S. Economic Development Administration** | Economic Adjustment Assistance (EAA) Grant – CEDS & Resiliency Plan/Interactive Data Dashboard | Pennsylvania (2021 – 2023)
- **U.S. Department of Agriculture – Rural Development** | Rural Placemaking Innovation Challenge (RPIC) | Iowa and Kansas (2020 – 2022)
- **Kansas Department of Commerce** | CARES Act Coronavirus Relief Fund | Kansas (2020 – 2021)
- **U.S. Department of Agriculture – Rural Development** | Rural Business Development Grant (RBDG) | Louisiana (2020 – 2021)
- **North Dakota Department of Commerce** | Community Development Block Grant (CDBG) | North Dakota (2020 – 2021)
- **Pennsylvania Department of Transportation** | Demonstration Grant | Coopersburg, PA (2018 – 2019)
- **U.S. Department of Agriculture – Rural Development** | Rural Economic Development Innovation (REDI) Grant | Arizona, Colorado, New Mexico (2018 – 2021)
- **Delta Regional Authority** | Delta Creative Placemaking Initiative (DCPI) | DRA Region (2018 – 2019)

The Atlas team utilizes specific software for data collection as well as quantitative and qualitative analysis, including:

- **JobsEQ:** A labor market analytics platform designed to analyze business/industry development, workforce talent, and input-output models.
- **mySidewalk:** A city intelligence platform designed to contextualize economic and demographic indicators.
- **ESRI (ArcGIS):** A geographic information system to develop mapping tools and analyze data.
- **Social Pinpoint:** An online platform for interactive community engagement activities.
- **Instrumentl:** A subscription for access to a comprehensive grants database to identify appropriate funding opportunities for clients.
- **Poll Everywhere:** A subscription to develop live polls and surveys to measure and visualize participant engagement (e.g. during virtual visioning or public input sessions) and create assessment reports.
- **SurveyMonkey:** A subscription to develop online survey tools and assessment reports.
- **Zoom:** A subscription for video conferencing, online meetings, and webinars.

Additionally, Atlas utilizes Google Workspace for project collaboration, Asana for project management, Slack for internal and external communications, and Wordpress for web design.

org chart



qualifications & experience



Full team resumes can be found in Appendix A



Libby Crimmings

PRESIDENT

EDUCATION

Bachelor of Fine Arts,
 Art & Design,
minor in Advertising,
 Iowa State University

Art Direction &
 Advertising, Brainco
 School of Design &
 Advertising

Certificate in Art Therapy,
 Grandview University

AWARDS & HONORS

- + Des Moines Business Record Forty Under 40, 2018
- + Greater Des Moines Leadership Institute, Leadership Program, Class of 2017

AREAS OF INTEREST

- + Client Relations
- + Community Engagement
- + Visioning
- + Public Art
- + Tourism
- + Marketing

Libby serves as President at Atlas Community Studios where she oversees operations and manages strategic planning processes. Libby has more than 13 years of experience in asset-based development, nonprofit management, advocacy and community organizing, and leadership development for rural communities and stakeholders.

SELECT EXPERIENCE

Placemaking Action Plan + Marketing Campaign Playbook + Tourism Website | Cambridge Springs, PA (2021)

Developed action-oriented strategies focused on branding, marketing, public art, downtown revitalization and housing.

Placemaking Playbook | Trinity County, CA (2022)

Identified catalytic strategies related to housing, workforce development, and improved quality of life.

Placemaking Action Plan | Okemah, OK (2022)

Developed a cohesive strategy for growth through destination development, downtown revitalization, and brand development through the lens of heritage tourism. Designed and painted a mural in downtown Okemah during annual WoodyFest in an ongoing effort to engage and inspire residents.

- + Placemaking Action Plan | Fulton, KY (2022)
- + Placemaking Action Plan | Sheffield, IA & Atchison, KS (2022)
- + Strategic Plan | Stevens Point, WI (2022)
- + Regional Development Playbook | Polk County, NE (2021)
- + Kingston Landing Playbook | Cedar Rapids, IA (2021)
- + Placemaking Action Plan + Marketing Campaign Playbook + Tourism Website | Cambridge Springs, PA (2021)
- + Placemaking Action Plan + Marketing Campaign Playbook | Titusville, PA (2021)



Alex Holland

VICE PRESIDENT

EDUCATION

B.A., Political Science & Criminal Justice,
University of Louisiana
Monroe

Master of Business
Administration,
University of Louisiana
at Monroe

Master of Public
Administration,
University of Louisiana
at Monroe

AWARDS & HONORS

- + Certified Economic Developer (CEcD) - anticipated Spring 2024
- + Authentic Leadership Development Certificate, Harvard Kennedy School

AREAS OF INTEREST

- + Client Relations
- + Economic Development
- + Workforce Development
- + Government Affairs
- + Grant Writing

Alex is Vice President of Atlas Community Studios where she manages the development of strategic plans, economic development technical assistance, and grant writing for local government and nonprofit organizations. Alex also provides advisory services and government affairs solutions to federal agencies, institutions of higher education, internet service providers, and more. Alex has more than a decade of experience supporting economic and community development projects and provide technical assistance to communities across the country.

SELECT EXPERIENCE

Downtown Master Plan | West Monroe, LA (2020)

Engaged with more than 600 individuals through public engagement activities to develop a Downtown Master Plan focused on public infrastructure and streetscape design, housing, branding and wayfinding, and entrepreneurship. Since the completion of the master plan, several new businesses have opened and a major riverfront redevelopment project is near completion.

Feasibility Study | Marion, IL (2021)

Completed a feasibility study for EThOs at The Citadel, a project designed to strengthen the budding entrepreneurial ecosystem in Marion, Illinois. Examined the market feasibility for a business incubator, assessed existing programs and services, determined resource gaps, estimated capital and operational costs, and made strategic recommendations for implementation.

- + Citywide Master Plan | West Monroe, LA (2022)
- + Brownfields Revitalization Plan | Ouachita Parish, LA (2022)
- + Placemaking Action Plan | Allen County, KS (2022)
- + Comprehensive Economic Development Strategy (CEDS) | North Central PA (2022)
- + Granting Underserved Municipalities Broadband Opportunities (GUMBO) Grant | Caldwell Parish, LA (2021)
- + Rebuilding American Infrastructure with Sustainability and Equity (RAISE) Grant | Clinton, IA (2020) and West Monroe (2022)



Kate Greene

COMMUNITY DEVELOPMENT DIRECTOR

EDUCATION

Master of Social Work,
 West Virginia University
(anticipated 2024)

B.A., English,
 Fairmont State University

AWARDS & HONORS

- + Economic Development Certification, NDC 2018
- + Spirit of West Virginia Award
- + Marion County WV Visionary Award
- + Swimming Upstream Award, State of Montana

AREAS OF INTEREST

- + Asset-based Community Development
- + Downtown/Main Street Revitalization
- + Brownfield Redevelopment
- + Equity Crowdfunding for Development
- + Property Redevelopment
- + Deal Structuring
- + Non-profit Management
- + Group Facilitation
- + Community Coaching

Kate serves as Community Development Director at Atlas Community Studios, working alongside community residents, leaders, and project champions to identify sources of community wealth, help those sources grow, and link them together to form stronger, more resilient and capable places. Kate has more than 20 years of experience in community development with specialized skill sets in downtown revitalization, brownfield redevelopment, local investment strategies, and community organizing.

SELECT EXPERIENCE

Innovation Corridor Development & Anchor Project Support | Beaver Falls, Pennsylvania (2022)

Defined and established an innovation corridor in the downtown district. In addition to foundational planning for the district itself, the project included redevelopment planning for an iconic, historic building; business and growth planning for an interactive children's museum; fund development support for a LEED Certified arts and culture center; and the development of a marketing strategy for an entrepreneurial training center.

Placemaking Action Plan | Okemah, Oklahoma (2022)

Developed a cohesive strategy for growth through destination development, downtown revitalization, and brand development through the lens of heritage tourism.

- + Comprehensive Economic Development Strategy (CEDS) | North Central PA (2022)
- + Market Analysis Playbook | Blue Rapids, KS (2022)
- + Placemaking Action Plan + Marketing Campaign Playbook + Tourism Website | Cambridge Springs, PA (2021)
- + Regional Development Playbook | Polk County, NE (2021)
- + Investment Attraction Program (Downtown Appalachia)* | West Virginia
- + Investment Readiness Assessment* | West Virginia
- + Connectivity Plan* | Fairmont, WV

**Completed with previous employer*



Megan Tebbe

PROJECT COORDINATOR

EDUCATION

Master of Public Service,
Clinton School of Public
Service

B.A., International Studies/
Spanish
minor in Anthropology,
University of Iowa

AREAS OF INTEREST

- + Community Engagement
- + Facilitator
- + Project/Program Management
- + Research
- + Data Analysis
- + Grant Writing
- + Copyediting

Megan serves as a Project Coordinator at Atlas Community Studios where she supports the development of strategic plans that advance the economic and social development of rural communities. Megan has six years of experience that span across the non-profit, government, and private sectors. Currently, she collaborates with rural communities to facilitate community engagement activities, conducts project-based research and analysis, assists with grant writing activities, as well as copywriting/editing final deliverables.

SELECT EXPERIENCE

Northwest North Carolina Placemaking Action Plan | Sparta & West Jefferson, NC (2022)

Identified and developed strategies for each community related to the following initiatives: Housing, Workforce Development, and Amenity Creation, based on community feedback and feasibility. Created resource roadmaps that identified funding for each initiative and outlined strategic partnerships and best practices that would contribute to successful implementation.

Housing Needs Assessment | Ballard County, KY (2022)

Analyzed available housing market data to determine existing assets, challenges, and opportunities. Identified and recommended specific policies and programs related to blight/high vacancy, affordable housing, and single-family housing developments that would improve existing housing conditions for local and future residents.

- + Placemaking Action Plan | Sheffield, IA & Atchison, KS (2022)
- + Placemaking Playbook | Newport, NH (2022)
- + Placemaking Action Plan | Fulton, KY (2022)
- + Downtown Master Plan | West Monroe, LA (2021)
- + Opportunity Zone Prospectus | Linton, ND (2021)
- + Rural Business Development Grant (RBDG) Application & Award | Monroe, LA; Princeton, WV; Sparta, NC (2022) Okemah, OK; Trinity County, CA (2021) West Monroe, LA (2020)



Lindsey Darland

CREATIVE DIRECTOR

EDUCATION

B.S., Marketing,
 minors in Advertising,
 Psychology & Event
 Management,
 Iowa State University

AREAS OF INTEREST

- + Brand Development
- + Event Planning
- + Graphic Design
- + Marketing
- + Plan Document
Design
- + Social Media
- + Tourism
- + HTML/CSS
- + Javascript
- + Website
Development
- + Wordpress

Lindsey serves as Creative Director at Atlas Community Studios where she designs various digital and print materials including strategic plans, playbooks, PowerPoint presentations and social media graphics. Lindsey has over five years of experience developing marketing and communications strategies, designing websites, and creating print and digital materials for public and private entities.

SELECT EXPERIENCE

Core Innovation Corridor Brand Development & Website | Beaver Falls, Pennsylvania (2022)

Developed a brand and guidelines for the newly formed Core Innovation Corridor including a logo, symbol, typography and color palette. Designed accompanying informational website.

Placemaking Action Plan | Okemah, Oklahoma (2022)

Identified opportunities for a successful new brand roll out and high-level marketing recommendations to increase community engagement.

- + Brownfields Revitalization Plan | Ouachita Parish, LA (2022)
- + Placemaking Action Plan | Fulton, KY (2022)
- + Comprehensive Economic Development Strategy (CEDS) | North Central PA (2022)
- + Business Incubator Feasibility Study | Marion, IL (2021)
- + Kingston Landing Playbook | Cedar Rapids, IA (2021)
- + Regional Development Playbook | Polk County, NE (2021)
- + Placemaking Action Plan + Marketing Campaign Playbook + Tourism Website | Cambridge Springs, PA (2021)
- + Granting Underserved Municipalities Broadband Opportunities (GUMBO) Grant | Caldwell Parish, LA (2021)
- + Main Street Marketing Strategy | Murphysboro, IL (2020)

BALLARD COUNTY KENTUCKY



OVERVIEW

In the Spring 2021, Atlas partnered with the Ballard County Economic Development and Industrial Board to conduct a housing needs assessment that included an analysis of existing plans/studies, county and locality-specific housing data, including socioeconomic indicators, housing inventory characteristics, and housing market conditions. Through this quantitative analysis, Atlas identified key housing trends and challenges in Ballard County and developed recommendations and strategies related to consistent data collection for the county's housing market, combating rising vacancy rates, and creating incentives for development of single-family housing units.

Upon completion of the housing needs assessment, Atlas presented the results to the Ballard County Economic Development and Industrial Board. Shortly after, the Board held a joint meeting with local mayors of communities within the county and the Kentucky League of Cities to discuss the findings of the report as well as next steps to address the housing challenges in Ballard County and surrounding communities.

SERVICES: Playbook

FOCUS AREA: Housing

CONTACT

Hannah Chretien

Executive Director, Ballard County Economic & Industrial Board

297 Kentucky Avenue | Kevil, KY 42053

hannah@discoverballardcounty.com | (270) 462-2335



WEST MONROE, LOUISIANA

CITYWIDE MASTER PLAN

OVERVIEW

In July 2020, the City of West Monroe received a \$76,000 Rural Business Development Grant (RBDG) to develop a citywide master plan to reflect the future vision of local residents while also providing the framework that will guide public policy, local investment, development and growth in the City of West Monroe over the next five years. The process included substantial public engagement through visioning sessions, focus groups, and interviews, and a comprehensive analysis of historic trends and future projections for demographic, economic, and socioeconomic data indicators. The city established a set of guiding principles to help inform the strategic initiatives and goals of the plan, which focus on six key areas: Community Character and Land Use, Housing and Neighborhoods, Transportation, Parks and Recreation, Economic Development, and Public Infrastructure.

COMMUNITY WINS

- The City is advancing one of its strategic initiatives for Housing and Neighborhoods by supporting the “[development of a] new residential area in Highland Park”. The city signed a cooperative endeavor agreement with Arco Builders to develop residential units on 6-7 acres within Highland Park.
- Received \$5 million from Rep. Julia Letlow (LA-05) to rehabilitate the Trenton Street component of its broader corridor project as identified under the strategic initiatives for Transportation. The project will begin in 2023.
- The City will reconstruct the bridge at Kiroli Park during the Summer 2023, a critical project identified under the strategic initiatives for Transportation. The city has also worked in partnership with Louisiana Department of Transportation Development to complete the Endom Bridge realignment which will substantially improve vehicular and pedestrian safety.
- The City has advanced several strategic initiatives under Parks and Recreation, such as the installation of a public marina and fishing dock as well as the development of its new indoor sports complex which will be open to the community in 2023.

CONTACT

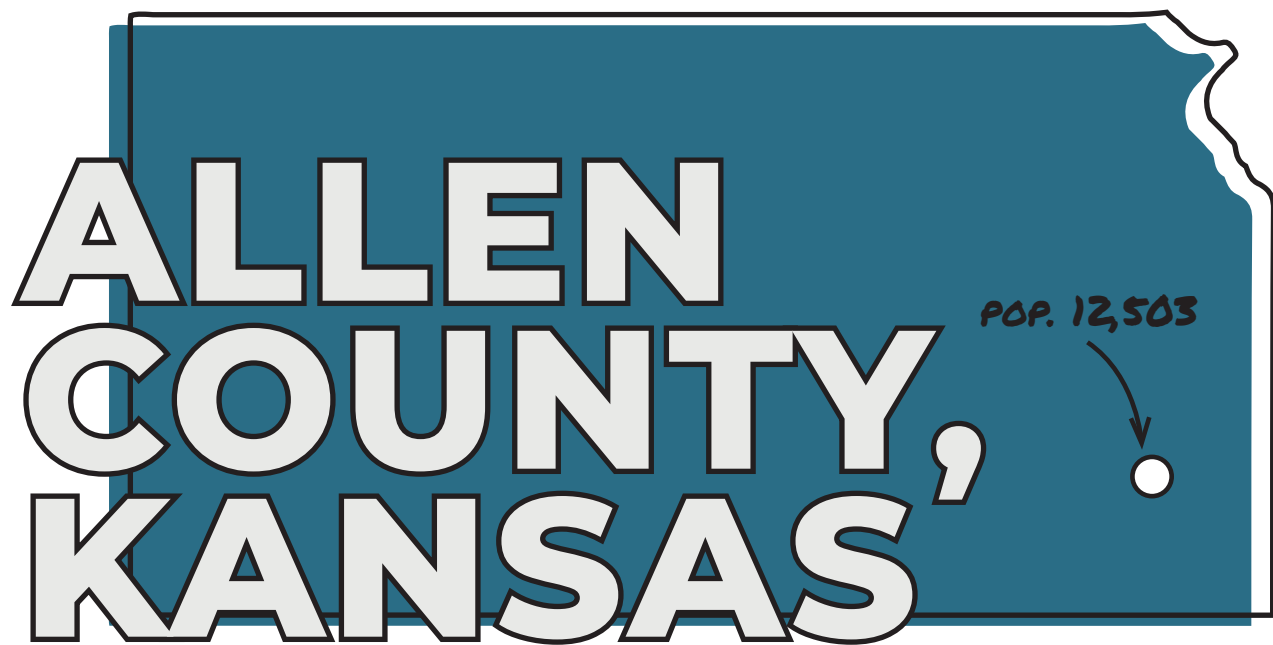
Courtney Hornsby

Chief of Staff to the Mayor, City of West Monroe

2305 N 7th Street | West Monroe, LA 71291

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OVERVIEW

As part of the Midwest Placemaking Innovation Accelerator, funded through a cooperative agreement with USDA Rural Development, Atlas partnered with Thrive Allen County to develop a placemaking action plan and provide implementation technical assistance for Allen County, Kansas. The plan focused on three key areas: housing, economic development, and historic building revitalization. The housing portion of this project consisted of the project team collecting quantitative and qualitative data for Allen County and incorporated communities through demographic and socioeconomic indicators, previous plans/studies, and a site visit that included interviews and focus groups with key stakeholders. Atlas collaborated with community leaders to determine strategic opportunity areas for each focus area then recommended strategies, partners, priority projects, funding opportunities, and best practices to consider and pursue over the next three to five years.

OUTCOMES

- Following the release of the placemaking action plan, Atlas continued working with Thrive Allen County to advance some of the strategic recommendations in the plan, which led to a 53% increase in contributions to the county's economic development fund.
- In June 2022, Thrive Allen County received a \$35,000 grant from the U.S. Department of Agriculture Rural Development to conduct a business incubator feasibility study.
- In June 2022, Allen County began negotiations with incorporated cities to establish a land bank to acquire properties for new housing development.



CONTACT

Lisse Regher

President and CEO, Thrive Allen County

9 S Jefferson Ave | Iola, KS 66749

lisse@thriveallencounty.org | (620) 365-8128

project list

2019 – 2023



Bold items indicate projects that addressed housing.

** Indicates a project that was completed by team members at a previous employer*

- Manchester Placemaking Action Plan* | Manchester, Iowa (2019)
- Staples Batchner Block Opera House Revitalization Plan* | Staples, MN (2019)
- **St. Joseph Cathedral Hill Housing Playbook* | St. Joseph, MO (2019)**
- Cabot Placemaking Action Plan* | Cabot, AR (2020)
- **Moore Haven Placemaking Action Plan* | Moore Haven, FL (2020)**
- **Murphysboro Placemaking Action Plan* | Murphysboro, IL (2020)**
- **Cassopolis Placemaking Action Plan* | Cassopolis, MI (2020)**
- Coopersburg Placemaking Action Plan* | Coopersburg, PA (2020)
- Rural Economic Development Innovation (REDI) Grant* | Arizona, Colorado, New Mexico (2018 – 2021)
- Kingston Landing Playbook | Cedar Rapids, IA (2021)
- Business Incubator Feasibility Study | Marion, IL (2021)
- **Sparta Placemaking Action Plan | Sparta, NC (2021)**
- **West Jefferson Placemaking Action Plan | West Jefferson, NC (2021)**
- **Polk County Rural Public Power District Playbook | Polk County, NE (2021)**
- John Day Technical Assistance | John Day, OR (2021)
- Cambridge Springs Placemaking Action Plan | Cambridge Springs, PA (2021)
- **Edinboro Placemaking Action Plan | Edinboro, PA (2021)**
- Titusville Placemaking Action Plan | Titusville, PA (2021)
- **Trinity County Action Plan Playbook | Trinity County, CA (2022)**
- **Rural Placemaking Innovation Challenge | Sheffield, IA; Allen County, KS; Atchison, KS (2020 – 2022)**
- **Blue Rapids Market Analysis and Business Recruitment | Blue Rapids, KS (2022)**
- **Ballard County Housing Needs Assessment | Ballard County, KY (2022)**
- **Fulton Placemaking Playbook | Fulton, KY (2022)**
- Brownfields Revitalization Plan | Ouachita Parish, LA (2022)

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- **West Monroe Citywide Master Plan | West Monroe, LA (2022)**
- **Linton Placemaking Action Plan | Linton, ND (2022)**
- **Newport Playbook | Newport, NH (2022)**
- Okemah Placemaking Action Plan | Okemah, OK (2022)
- **CEDS & Resiliency Plan | North Central, PA (2022)**
- Stevens Point Strategic Plan | Stevens Point, WI (2022)
- West Monroe RAISE Grant Engagement | West Monroe, LA (2023)
- Beaver Falls Placemaking Action Plan | Beaver Falls, PA (2023)
- Moline Acres Market Analysis | Moline Acres, MO (anticipated 2023)
- Cozad Market Analysis and Feasibility Study | Cozad, NE (anticipated 2023)
- Elkhart Brownfields Inventory | Elkhart, IN (anticipated 2023)
- Thrive Allen County Feasibility Study | Allen County, KS (anticipated 2023)
- Monroe Regional Economic Development Plan | Monroe, LA (anticipated 2023)
- Sparta Economic Development Plan | Sparta, NC (anticipated 2023)
- Okemah Resource Roadmap | Okemah, OK (anticipated 2023)
- North Central CEDS Interactive Data Dashboard | North Central, PA (anticipated 2023)
- Princeton Strategic Plan | Princeton, WV (anticipated 2023)

project understanding



Our team at Atlas Community Studios understands that Muscatine County and the cities of Muscatine, West Liberty, and Wilton want to build on the foundation of existing plans and studies – such as the county's housing plan (*Muscatine County: Ignite Vitality through Workforce Housing*), the [City of Muscatine's Housing Demand Study](#), and the City of Wilton's Housing Needs Assessment – to develop a comprehensive housing market analysis for the region (i.e. Muscatine County) and each submarket (i.e. the cities of Muscatine, West Liberty, and Wilton).

The final deliverable will not only include a housing market analysis for the defined countywide region, but will also offer standalone housing market analyses for the cities of Muscatine, West Liberty and Wilton, respectively, and strategic recommendations for consideration at the regional and municipal levels.

It is our understanding that the overall goals of this process are to:

1. Gain a comprehensive understanding of the existing housing market in Muscatine County and its submarkets, including the cities of Muscatine, West Liberty, and Wilton, by analyzing current housing supply, affordability, and occupancy trends.
2. Identify and evaluate the regional interdependencies within the housing markets, recognizing the impact of interconnected economic and demographic factors on housing demand and supply.
3. Forecast future housing needs and demands based on projected economic development, population growth, and demographic shifts, with a focus on meeting the diverse needs of current and future residents.
4. Assess and build on existing assets, such as the Muscatine Housing Council and previously-completed housing plans and studies, to address the housing challenges faced by the region, and identify areas for improvement or strategic adjustments.

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5. Develop data-driven recommendations for targeted interventions, programs, and policies that will support the creation and preservation of a healthy housing market throughout the county, while addressing the specific needs of each community.
6. Engage community stakeholders, including residents, businesses, and local government officials, in the development and implementation of the Housing Market Analysis, ensuring a collaborative and inclusive approach to addressing the region's housing challenges.
7. Establish benchmarks and key performance indicators for measuring the success of the implemented strategies, enabling the continuous evaluation and improvement of housing initiatives in the region.
8. Identify federal, state, local and/or private funding sources that would complement and aid in maximizing public funds to support the development and preservation of a healthy housing market.

By achieving these goals, the Housing Market Analysis will provide Muscatine County and its cities with the necessary insights and tools to create a robust, thriving housing market that meets the needs of all residents, supporting economic development and enhancing the overall quality of life in the region.

In conducting preliminary research for the project, our team discovered ~25% of Muscatine County's population lives outside of the three submarkets included in this study (Muscatine, West Liberty, and Wilton) as well as other incorporated and unincorporated communities (Conesville, Nichols, Atalissa, etc.). This is important to be aware of and presents a unique challenge in collecting data that accurately reflects populations that may not be included in traditional datasets. In addition to gathering input through a countywide survey, our team will bridge this data gap by conducting interviews with Muscatine County residents living outside of the three submarkets and other incorporated and unincorporated communities to gain a more representative sample for understanding their specific housing needs.

Additionally, Atlas understands the importance of providing relevant data, information, and research that will ultimately inform the forthcoming Comprehensive Plan for the City of Muscatine. Muscatine County and the cities of West Liberty and Wilton will also be able to use and incorporate information from the Housing Market Analysis into their future planning efforts. The Analysis will, then, be one piece of the roadmap developed in the Comprehensive Plan, which will serve as a guide that drives growth and development in the region for the next 10+ years.

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Muscatine County has an opportunity to become the most innovative, unique, and economically diverse county in Iowa. Companies like West Liberty Foods, HON, and Kent have recently invested tens of millions of dollars to expand and create hundreds of high skilled, high demand jobs. The creation of jobs and the 11,000 people that commute to Muscatine County every day will likely require additional housing to meet the workforce's needs. The City of Muscatine has responded to that need, and soon, will be the first community in the state of Iowa to have 3D-printed homes, working in partnership with Iowa-based Alquist 3D. Atlas has a close partnership with Alquist and will work collaboratively to identify predominant perceptions of alternative housing construction methods, such as 3D printing, and develop educational opportunities through Muscatine Community College to increase awareness around these alternative methods.

This comprehensive, nuanced Housing Market Analysis and development strategy will help identify and connect areas of greatest demand with Muscatine County's innovative response to America's housing crisis. This pre-development commitment is critical to achieving a level of investment readiness that will serve all of Muscatine's communities in their efforts to attract businesses and investors, create jobs and catalyze growth, thus improving the quality of life for residents across the region.

project approach

Project Kickoff

- Atlas will schedule a project kickoff meeting with the Project Manager and core team of individuals representing Muscatine County and the cities of Muscatine, West Liberty, and Wilton to review the scope of work, timeline, and key milestones/deliverables and also to establish roles and expectations of all parties involved throughout the strategic planning process.
- Atlas will convene the Muscatine Housing Council as the project's steering committee to help guide the strategic process
 - › During the first meeting, Atlas will introduce the project to the Housing Council (i.e. scope of work, timeline and key milestones, deliverables, etc.) and will also conduct a brief visioning session to gain a better understanding of the Council's perspective of the region's challenges and opportunities for housing and economic development
- With the assistance of the Project Manager and Housing Council's approval, Atlas will set dates and locations for all Council meetings, public visioning sessions, focus group meetings, and one-on-one stakeholder interviews
 - › Due to the complexity of scheduling during the summer months, Atlas will incorporate hybrid options (i.e. in-person and virtual) for community engagement activities
- Atlas will publish a project webpage available in multiple languages (i.e., English, Spanish), with information about the project including a summarized scope of work, timeline and key milestones, important dates for public events, project updates, and contact information
 - › Atlas will use Social Pinpoint, an online platform designed to increase public participation through interactive community engagement activities, to host the project webpage
- Atlas will request the Project Manager and Muscatine Housing Council to provide access all existing plans, studies, and relevant data, such as parcel information, from the past 10-15 years that are germane to the strategic process, if there are others in addition to the county housing plan, Muscatine housing demand study, and Wilton housing needs assessment

Deliverable: *Project Webpage via Social Pinpoint*

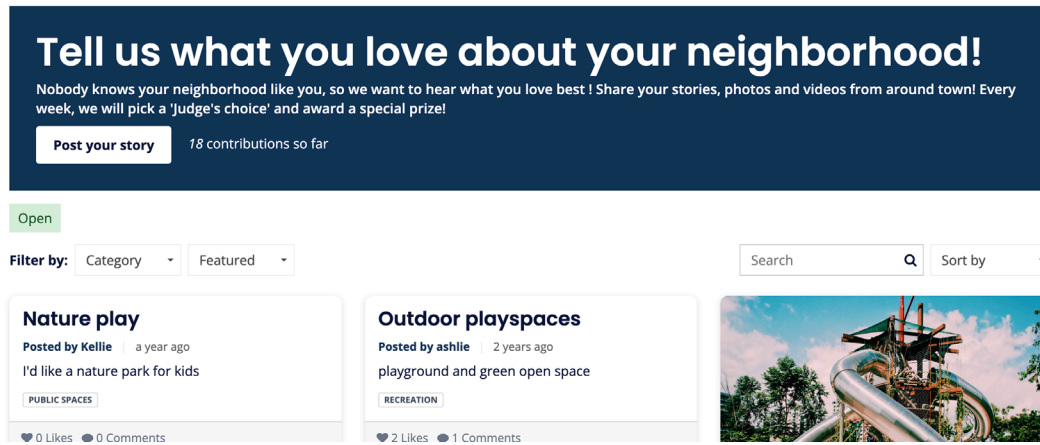
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Get the whole story

The Gather tool allows visitors to leave more than just text comments. They can respond to your call to action with pictures, videos and long form comments. Add custom categories so responses can be filtered and sorted. Other visitors can leave comments on responses or 'like' them, allowing people to vote for responses or comment on them.

The stories tool has a multitude of applications, from creating competitions to collecting rich qualitative data about people's lives, interests, favourite places and ideas for the future.

Example



screenshot of an example Social Pinpoint engagement tool

Phase I: Community Engagement

- Atlas will host three (3) public visioning sessions, which we propose to take place in the cities of Muscatine, West Liberty, and Wilton, to solicit input from people living and/or working in Muscatine County to better understand their perspectives on the challenges and opportunities related to housing and economic development in the region
 - › Atlas will work with the Project Manager and Housing Council to invite and encourage the participation of the following special populations:
 - Non-English speaking populations, students, young professionals, first-time homebuyers, seniors, etc.
 - › Atlas will utilize Poll Everywhere, an online platform that facilitates live polls/survey questions to measure and visualize participant engagement, during the public visioning sessions to create a more interactive experience for all participants
- In addition to the public visioning meetings, Atlas will facilitate three (3) focus groups with regional employers, real estate stakeholders (including real estate agents, property managers, and landlords), and pre-identified employee groups (i.e. employees who live outside Muscatine County, but who commute to work everyday) to solicit specific feedback from those who are more directly impacted or most familiar with the regional housing market in Muscatine County

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- › Atlas will develop a designated workforce survey and send to local and regional employers to gather preliminary data on workforce housing needs
- For those individuals most intimately familiar with the housing market and economic development opportunities in Muscatine County, Atlas will conduct up to ten (10), 45-minute interviews
 - › Some of these interviews may include, but not be limited to, the following: government officials, economic development practitioners, housing authority representatives, large employer representatives, real estate agents, social services providers, etc.
 - › As mentioned above, Atlas will be diligent in conducting interviews with “rural” Muscatine County residents that might not be captured in traditional data sources
- To encourage broad participation from current residents, special populations, those who commute to Muscatine for work, and future residents, Atlas will publish a public survey available in multiple languages (i.e. English, Spanish) to the project webpage and will strategically advertise via social media outlets and also by leveraging the local networks of the Housing Council members
 - › Atlas will also provide flyers and social media graphics with a QR code for the Project Manager and Housing Council to print or digitally distribute throughout the county
- Atlas will compile the results from all community engagement activities, including the public visioning sessions, focus groups, stakeholder interviews, and online survey, into a Public Input Report for review by the Project Manager and Muscatine Housing Council
 - › If desired, the Public Input Report will be published on the project webpage to ensure a transparent and inclusive planning process

Deliverable: *Public Input Report*

Phase II: Data Collection & Research

- Atlas will review and synthesize existing plans and studies from the past 10-15 years
- Atlas will develop a comprehensive list of data indicators for the Project Manager and Housing Council to review before proceeding with the data collection process
 - › Atlas will utilize publicly available datasets, such as the U.S. Census, as well as proprietary data sources, such as mySidewalk, Chmura’s JobsEQ, and ESRI’s ArcGIS Business Analyst, to collect all data indicators
 - › In addition to these data sources, Atlas will incorporate additional local datasets if they are made available upon request

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- Atlas will collect and analyze data* for the following demographic, economic, and socioeconomic characteristics:
 - › Population Growth
 - › Household Composition
 - › Income Levels
 - › Employment Trends
 - › Educational Attainment
 - › Race and Ethnicity
 - › Homeownership Rates
 - › Senior Population
 - › Housing Stock
 - › Migration Patterns
 - › Commuting Patterns
 - › Employment Rates
 - › Unemployment Rates
 - › Median Income
 - › Cost of Living Index
 - › Gross Domestic Product (GDP)
 - › Poverty Rates
 - › Business Climate
 - › Education Levels
 - › Workforce Skills and Education
 - › Housing Costs as a Percentage of Income
 - › Real Estate Market Data
 - › Public Assistance Rates
- Atlas will request local organizations, such as the Association of Realtors, for access to all available data related to the regional housing market and city submarkets (ex. parcel data) to incorporate into the housing market analysis
- Atlas will research predominant perceptions regarding alternative housing construction methods, such as 3D-printed homes, modular or prefabricated homes, and precast walls

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**In the final market analysis, Atlas will not include insignificant data indicators if the information does not substantially contribute to or provide context for the regional housing market and city submarkets.*

- › Additionally, Atlas will research and recommend best practices around building awareness for alternative housing construction models to assist Muscatine County and the submarket cities with educating their current and future residents about these emerging construction methods

Deliverable: *List of Key Data Indicators*

Phase III: Housing Market Analysis

- Atlas will integrate quantitative analysis and research with key findings from the community engagement activities as the basis for the Housing Market Analysis for Muscatine County and the three submarkets
 - › The following identifies the data indicators Atlas will collect and analyze for the Housing Market Analysis, with a brief explanation for why each indicator will be included in the study:
 - **Population Growth:** Examining the growth rate, age distribution, and trends in population movement can help predict future housing demand.
 - **Household Composition:** Understanding the types of households in the region, such as families, single-person households, and non-family households, can guide the types of housing needed.
 - **Income Levels:** Analyzing income distribution across different household types and age groups can provide insights into housing affordability.
 - **Employment Trends:** Understanding the dominant industries, employment rates, and trends can indicate the stability of income and the potential for future growth.
 - **Educational Attainment:** The level of education among residents can be indicative of income levels and job types, which in turn can affect housing demand and affordability.
 - **Race and Ethnicity:** Collecting demographic data on race and ethnicity can help ensure housing plans are inclusive and meet the diverse needs of all community members.
 - **Homeownership Rates:** Data on homeownership versus rental rates can provide insights into housing stability and preferences in the community.
 - **Senior Population:** Detailed information about the senior population, including age distribution and living arrangements, can guide the development of age-friendly housing options.
 - **Housing Stock:** Data on the current housing stock, including the types and conditions of existing homes, can highlight gaps in the housing market.

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- **Migration Patterns:** Understanding both internal migration (within the state) and external migration (interstate and international) can provide insights into changing demand in the housing market.
- **Commuting Patterns:** Information on where people work versus where they live can impact housing demand in specific areas.
- **Employment Rates:** Data on employment by sector, occupation, and level of income can provide valuable insights into the economic stability of the community.
- **Unemployment Rates:** Understanding trends in unemployment rates can provide insight into economic stability and potential challenges for housing affordability.
- **Median Income:** This figure, along with income distribution data, can help gauge affordability and housing needs across different income levels.
- **Cost of Living Index:** This indicator provides a measure of how affordable or expensive it is to live in the area compared to other regions.
- **Gross Domestic Product (i.e. Gross Regional Product):** The GDP (i.e. GRP) or similar local measures of economic output can provide insight into the economic health and trends of the area.
- **Poverty Rates:** Understanding poverty rates and the distribution of low-income households can help target affordable housing initiatives.
- **Business Climate:** Data on new business starts, business closures, and the number of businesses by industry can signal economic growth or contraction.
- **Education Levels:** Higher levels of education often correlate with higher income levels, which can impact housing needs and affordability.
- **Workforce Skills and Education:** Identifying the skills and education levels required by local businesses can help predict future housing needs.
- **Housing Costs as a Percentage of Income:** This key indicator of housing affordability can reveal whether residents are cost-burdened by their housing expenses.
- **Real Estate Market Data:** Information on home values, rents, vacancy rates, and time-on-market can provide insight into housing demand and affordability.
- **Public Assistance Rates:** Data on the number of households receiving public assistance can help identify vulnerable populations and their housing needs.
- **Local Incentives:** Programs, resources, support, etc. for residents that make housing more accessible and affordable

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Atlas team member, Alex Holland, hosting a discussion with West Monroe community members

Phase IV: Strategic Recommendations

- Atlas will incorporate findings from quantitative and qualitative research into the development of actionable, measurable strategies that align with stakeholder goals and objectives
- Atlas will evaluate recommended strategies to ensure that they are feasible and cost-effective
- Atlas will identify potential “key implementers” and strategic partners to support new housing projects/initiatives
- Atlas will recommend policy changes and/or new policies at the local and county level to catalyze housing development and growth that could support the implementation of the strategic recommendations
- Atlas will research federal, state, local, and philanthropic funding opportunities for housing-related projects/initiatives
 - › Atlas will create a matrix of the following information for each funding opportunity:
 - Organization (including hyperlink to webpage)
 - Grant Program (including hyperlink to webpage)
 - Summary Description
 - Program Priorities / Scoring Criteria Considerations
 - Funding Range
 - Match Requirement
 - Application Cycle / Deadline
 - Contact Information
- Atlas will define performance metrics to evaluate the success of the implemented strategies over time, which could include measures of housing affordability, diversity of housing options, occupancy rates, etc.

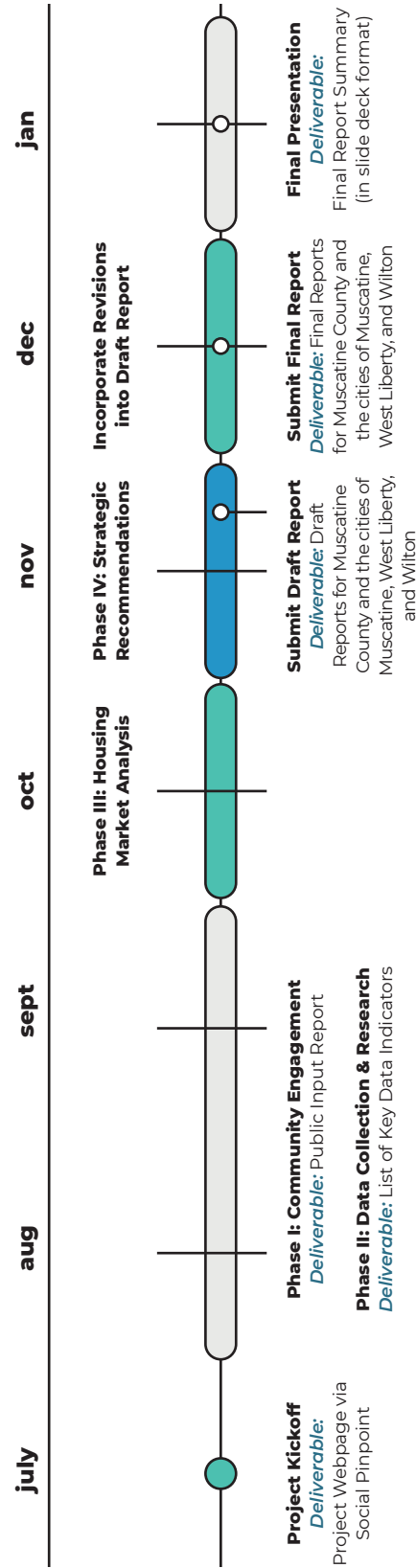
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Draft & Final Reports

- Atlas will design a draft report (in PDF format) of the comprehensive housing market analysis and strategic recommendations for the entire region (i.e. Muscatine County and the cities of Muscatine, West Liberty, and Wilton) for the Project Manager and Muscatine Housing Council to review
 - › To ensure the final report is submitted in a timely manner, the Project Manager and Housing Council will have 7-10 days to review the draft report and provide feedback to Atlas
- Atlas will review all feedback provided by the Project Manager and Housing Council, and will incorporate revisions as necessary before submitting the final document
- In addition to the comprehensive draft report, Atlas will submit to the client three standalone housing market analyses for the cities of Muscatine, West Liberty and Wilton, respectively, once all revisions have been incorporated into the final draft of the comprehensive regional report
- In advance of the final presentation at the public meeting, Atlas will prepare a final report summary in slide deck format, including key insights and recommendations as well as tables and graphics, that can more easily be consumed by local residents and businesses
- Representative(s) from Atlas will present findings from the final report on-site at a public meeting, and will visit with residents who have additional questions about the final report after the meeting concludes

Deliverables: *Draft Reports for Muscatine County and the cities of Muscatine, West Liberty, and Wilton; Final Reports for Muscatine County and the cities of Muscatine, West Liberty, and Wilton; and Final Report Summary (in slide deck format)*

timeline



The timeline outlined above aligns with Atlas' capacity to successfully complete a housing market analysis for Muscatine County and the cities of Muscatine, West Liberty, and Wilton in accordance with the desired timeline. Our team has demonstrable experience working on similar projects and we are acutely aware of the preparation, intentionality, and project management capabilities needed to deliver a comprehensive housing market analysis that will meet needs of the entire county.

budget

Activity	Hours	Blended Fixed Rate	Total
Project Kickoff	17	\$155	\$2,635.00
Phase I: Community Engagement	85	\$155	\$13,175.00
Phase II: Data Collection & Research	60	\$155	\$9,300.00
Phase III: Housing Market Analysis	85	\$155	\$13,175.00
Phase IV: Strategic Recommendations	36	\$155	\$5,580.00
Design Reports & Final Presentation	40	\$155	\$6,200.00
Project Management	68	\$155	\$10,540.00
Travel Expenses	N/A	N/A	\$2,500.00
Printing, Supplies, and Social Media Ads	N/A	N/A	\$500.00
Total	391		\$63,105.00

This proposal remains valid for a period of 60 days from the date of submission.

Proposed Payment Schedule

Atlas proposes a payment schedule of seven equal installments to simplify the process for all parties, but is willing to compromise with the client as necessary.

Month	Invoice Amount
July 2023	\$7,888.13
August 2023	\$7,888.13
September 2023	\$7,888.13
October 2023	\$7,888.13
November 2023	\$7,888.12
December 2023	\$7,888.12
January 2024	\$7,888.12
February 2024	\$7,888.12



EXHIBIT 2: PROJECT AREA

The Scope of Work referred to in the attached Agreement is expressly limited to professional services relating to and for the benefit of the "Project Area," The Project Area shall be defined as:

Muscatine County and the cities of Muscatine, West Liberty, and Wilton



EXHIBIT 3: RATE SHEET FOR PROFESSIONAL SERVICES RENDERED

In the event that Consultant is billing the Owner for professional services rendered on an hourly basis for any reason, the following hourly rates apply:

Position	Hourly Rate
Principal	\$175.00
Project Manager	\$150.00
Creative Director	\$150.00
Project Associate	\$135.00

Time is billed descriptively in one hour increments, and all time is rounded up to the next hour. Consultant's rates are reviewed annually, at year end.



EXHIBIT 4: CERTIFICATE OF INSURANCE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

7/17/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Miller, Fidler & Hinke Insurance Agency 2540 SE Encompass Drive Waukee IA 50263	CONTACT NAME: Julie Lofdahl PHONE (A/C, No, Ext): 515-223-6757 E-MAIL ADDRESS: juliel@mfhins.com FAX (A/C, No): 515-223-5344
INSURED CHM LLC dba Atlas Community Studios 520 42nd Street Suite 200 Des Moines IA 50312	CHMLLC0-01 INSURER(S) AFFORDING COVERAGE INSURER A: Auto Owners Ins. Co. INSURER B: United States Liability INSURER C: INSURER D: INSURER E: INSURER F:

COVERAGES**CERTIFICATE NUMBER:** 2009019239**REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER:	Y		39231232	2/15/2023	2/15/2024	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ EXCLUDED GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
A	☒ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☒ HIRED AUTOS ONLY ☒ NON-OWNED AUTOS ONLY			39231232	2/15/2023	2/15/2024	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ OCCUR ☐ EXCESS LIAB ☐ CLAIMS-MADE DED ☒ RETENTION \$ 10,000			5323123200	2/15/2023	2/15/2024	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y / N ☐	N / A				PER STATUTE E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
B	Errors & Omissions Liability			SP 1574949B	2/23/2023	2/23/2024	AGGREGATE 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Muscatine Housing Analysis

City of Muscatine is listed as Additional Insured regarding General Liability as required by written contract for Ongoing and Completed Operations. Coverage provided is Primary.

CERTIFICATE HOLDER**CANCELLATION**City of Muscatine
215 Sycamore
Muscatine IA 52761

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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City of Muscatine

ITEM NUMBER 2023-0367

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Richard Klimes, Parks and Recreation Director
Stephanie Romagnoli, Human Resources Manager

SUBJECT

Request to Add a Regular, Half-time Office Assistant in the Parks and Recreation Department

EXECUTIVE SUMMARY

The Parks and Recreation Department has had a seasonal office assistant for several years to assist in the clerical functions of the department. As the department has taken on additional local amenities, the need for additional clerical support has risen. With the anticipated construction of the indoor facility at Soccer West, the demand for clerical support will continue to increase. Additionally, the Program Supervisor has been staff support during the remainder of the year to provide office coverage when needed. This arrangement has never been appropriate due to it drawing the Program Supervisor's attention from regular duties to assist in covering the front desk. The recent departure of the parks maintenance superintendent has resulted in some payroll savings, which makes this an ideal time to transition from use of seasonal help in the office to a regular part-time employee.

STAFF RECOMMENDATION

Staff recommends approval of this position.

BACKGROUND/DISCUSSION

The Parks and Recreation Department has had a seasonal office assistant for several years to assist in the clerical functions of the department. As the department has taken on additional local amenities, the need for additional clerical support has risen. A regular part-time employee will also provide more consistent support in the parks office. Having a year-round employee who can be trained more thoroughly in Parks Department functions will allow the department to provide a higher quality service to the public. With the anticipated construction of the indoor facility at Soccer West, the demand for clerical support will continue to increase.

Additionally, the Program Supervisor has functioned as front desk support during the remainder of the year when needed. This arrangement has never been appropriate due to it drawing the Program Supervisor's attention from regular duties to assist in covering clerical

tasks. A part-time office assistant will allow the Program Supervisor to focus on the core requirements of that job without having to cover the front desk when needed. It is expected that, with the construction of the new facility, there will be additional demands made of the Program Supervisor.

The recent departure of the parks maintenance superintendent has resulted in some payroll savings, which makes this an ideal time to transition from use of seasonal help in the office to a regular part-time employee. At this time, staff is requesting approval to add the position of a regular half-time office assistant in place of the seasonal office clerk.

CITY FINANCIAL IMPACT

The half-time assistant position will cost \$17,259 more than the seasonal office clerk. However, the recent restructuring resulted in \$39,920 in savings, so there is room in the budget to account for this position.

ATTACHMENTS



City of Muscatine

ITEM NUMBER 2023-0362

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Brian Stineman, Public Works Director

SUBJECT

Request to Issue Change Order #2 to the Fulliam Avenue Reconstruction Project Phase I in the Amount of \$32,185.65

EXECUTIVE SUMMARY

Request to Issue Change Order #2 to the Fulliam Avenue Reconstruction Project Phase I in the Amount of \$32,185.65

STAFF RECOMMENDATION

Approve the Request

BACKGROUND/DISCUSSION

During construction of Phase 1 of the Fulliam Avenue Reconstruction Project it was discovered that several proposed sewer lines were in conflict with a 24" water main. In order to avoid this water main field adjustments were necessary and these adjustments required additions and deletions of pipe and intake structures. In addition, the City Engineer recognized that the construction plans called for 15" storm sewer which does not match the existing storm sewer size. This change order corrects the sizing issues and covers the cost to supply and install the proper size storm sewer and a restocking fee to send the smaller sewer pipe back to the supplier. The complete change order can be found in the attachments.

Bolton & Menk, the design engineer, has agreed to contribute \$22,789 to cover half of the cost of the new SW-510 intake, the full cost of the pipe restock fee, and the full installation cost of the 24" RCP.

CITY FINANCIAL IMPACT

Funding is available from the Pavement Management Program and Road Use Tax. In addition, Bolton & Menk is contributing \$22,789.

ATTACHMENTS

1. Heuer C.O. Request
2. Fulliam CO2



DATE: 7/17/2023

**CHANGE
ORDER
REQUEST**

2360 BYPASS 61
MUSCATINE, IA 52761
PHONE: 563-264-8533
FAX: 563-263-4331
CELL: 563-506-0272

PROPOSAL NO. 3541

PAGE NO. 1 OF 1 PAGES

PROPOSAL SUBMITTED TO: CITY OF MUSCATINE

JOB NAME: FULLIAM AVE—PHASE 1

EMAIL: BSTINEMAN@MUSCATINEIOWA.GOV

JOB LOCATION: MUSCATINE, IOWA

EMAIL: JHOPKINS@MUSCATINEIOWA.GOV

SW-510 STORM INTAKE	1 EA	@ \$15,425.00	\$15,425.00
STORM SEWER, TRENCHED, RCP 24"	131 LF	@ \$159.50	\$20,894.50
RESTOCKING FEE FOR RCP	1 LS	@ \$2,401.00	\$2,401.00
EXPLORATORY EXCAVATION/ GAS LINE	LS	@ \$8,383.00	\$8,383.00

WE PROPOSE to furnish material and labor – complete in accordance with above specifications for the sum of

FORTY SEVEN THOUSAND ONE HUNDRED THREE DOLLARS AND 50/100 (\$) 47,103.50

Payment to be made as follows:

30 DAYS FROM DATE OF INVOICE

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature _____

Note: This proposal may be withdrawn by us if not accepted within 30 days.

ACCEPTANCE OF PROPOSAL The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Date of Acceptance: _____

Signature: _____

Signature: _____

CONTRACT MODIFICATION

No: Fulliam Ph 1 CO 2

	Non-	Part	Non-
Non-Substantial	☐	☐	Part
Substantial	☐	☐	☐

Concurrence Date _____

Contract ID: Fulliam Ph 1

County: Muscatine

Accounting ID: _____

Project No: N/A

Kind of Work: Roadway Reconstruction

Date Prepared: 7/18/23

Contractor: Heuer Construction Inc.

You are hereby authorized to make the following changes to the contract documents.

A – Description of changes to be made or extra work to be done:

1. MH-3 shall be installed in its original location. INTK-7 and INTK-9 shall be shifted forward to align with the original intake locations. This is to allow pipe to be installed in existing locations to avoid conflicts with a 24" water main.
2. The pipe from INTK 8 and INTK 9 shall be ran directly to INTK 6. This is also to avoid conflict with a 24" Watermain
3. The proposed SW-403 (48") for MH 1 shall no longer be installed. MH-4 has been eliminated and the 60" SW-403 shall now be placed as MH-1 in order to fit the proposed 24" RCP from item 5. The city of Muscatine Public Works shall take possession of the 48" structure.
4. Line Item 8007, SW-510 Storm INTK, has been added to replace the existing INTK-6 structure. The original structure is not adequate to connect new pipes into. The unit price shall be \$15,425.00 EA
5. Line Item 8008, Storm Sewer, Trenched, RCP (24"), has been added to replace proposed 15" lines at the intersection of Fulliam and West Acre. The original design did not account for existing storm water being ran into the system from offsite and was thus undersized. The required quantity shall be 131 LF. Unit price per LF is \$159.50 for a total estimated price of \$20,894.50
6. Line Item 8009, Exploratory Excavation, has been added due to unforeseen underground conflicts that have been discovered. The item covers the potholing and earthwork for the relocation of a gas main at the West Acre intersection, as well as potholing at the Kindler Intersection to verify conflicts with the existing 24" water main. The cost of said item shall be a lump sum of \$8,383.00
7. Line Item 11, Storm Sewer, Trenched, RCP (15"), has been decreased from 291 LF to 188 LF. A reduction in cost of -\$8,219.40
8. Line Item 12, Storm Sewer, Trenched, RCP (18"), has been decreased from 64 LF to 53 LF. A reduction in cost of -\$1,176.45
9. Line Item 13, Storm Sewer, Trenched, RCP (30"), has been decreased from 58 LF to 46 LF. A reduction in cost of -\$2,022.00
10. Line Item 17, SW-507 Top Only, has been decreased from 3 EA to 2 EA. A reduction in cost of -\$3,500.00
11. Line Item 8010, Misc (Restocking Fee), has been added for the return of 103 LF of 15" RCP, 11 LF of 18" RCP, and the 12 LF of 30" RCP. The cost of the restocking due to this change order shall be a lump sum of \$2,401.00

The total cost of this Change Order is \$32,185.65.

Contract Time Adjustment: ☒ No Time Added ☐ Time Added 10 Calendar Days ☐ To be determined later

When authorized, contractor agrees to perform the work outlined above in accordance with provisions of the contract documents.

Agreed: _____	Recommended: _____
Contractor	Site Staff
Date	Date

Approved: _____	Approved: _____
City Engineer	Public Works Director
Date	Date

Federal Participation ☐ Approved ☒ Not Eligible	City of Muscatine _____
	Mayor (if required) _____
	Date _____



City of Muscatine

ITEM NUMBER 2023-0363

AGENDA ITEM SUMMARY

DATE: 7/20/2023

STAFF

Carol Webb, City Administrator

SUBJECT

Request to Approve the Removal of the Historical Picture Above the Dais in Council Chambers

EXECUTIVE SUMMARY

The Council Chambers is undergoing some minor improvements (chairs, carpet, paint). During evaluation of the project, the large historical photograph that hangs over the Council dais was inspected and found to be in disrepair. The picture frame is also damaged. Upon review by the Art Center, it was determined that it cannot be restored. However, photographs may be taken, touched up, and reprinted in a smaller format which could be displayed in Council Chambers. Recreating the photograph will allow the City to retain and honor the historical value of these images, which will protect them for generations to come. Reprinting of the photograph in a smaller format would also allow for the addition of a current photo of the riverfront.

STAFF RECOMMENDATION

Staff recommends approval.

BACKGROUND/DISCUSSION

CITY FINANCIAL IMPACT

There is a small cost associated with taking the photos. The cost to frame and display the photos is to be determined depending on the size and quality of the associated material.

ATTACHMENTS
