

AIRPORT ADVISORY COMMISSION

July 31, 2023

Minutes

1. Call to Order/Roll Call

- a. Members Present: Steve Bradford, Mohammad Pasha, Derek Reed, Dennis Froelich and Andrea Kreitner
- b. Members Absent: None
- c. Staff Present: Jodi Royal-Goodwin
- d. Others Present: Kitty Woerly of Revv Aviation and Mike Woerly, a resident

2. Approval of Minutes: Pasha moved and Reed seconded a motion to approve the minutes from May 22, 2023. The motion passed unanimously.

3. Project Updates

- a. SRE Grant – There was no update at this time.
- b. Fuel System
 - i. AVGAS – Bolton & Menk is working on the plans.
 - ii. Jet A – While not final, this currently shows as a FY24 project on the Iowa DOT, so we may be able to move the entire fuel system at one time.
- c. AWOS Frequency Change – The frequency change is complete. It is now 120.625. The AWOS and Clearance Frequency sign will need changed. Royal-Goodwin will work on this.
- d. Storm Damage Repairs –Public works is still trying to repair the lights for Taxiway A. They are currently running over current and turn off.
- e. Review CIP – The Commission reviewed the planned projects and timing.

4. Other Business

Royal-Goodwin announced that Kitzy Lemke resigned from Bolton & Menk and Carl Byers will be working the Muscatine Airport again.

The agriculture lease is being drafted and should go out in September with the goal of having the lease agreement approved by Council by November. There was consensus that a lease term of 5 years with one 5-year extension would be reasonable.

The Airport Zoning Overlay will be considered at the August Planning and Zoning Commission meeting, followed by a public hearing and first reading at the August 17 meeting of the City Council. Staff will also be taking it to the required adjacent jurisdictions for consideration. This project should be complete by October.

The Commissioners have concerns about the airport operations in light of Revv Aviation eliminating Mike Woerly's position. There will be significant loss of knowledge and maintenance skill that Mr. Woerly brought as the Airport Manager. There was discussion regarding if Revv can meet the terms of both the FBO and Airport Management Agreements with this loss. Mr. Bradford will draft a letter to Revv regarding these concerns. Member Froelich will also request a meeting with the Mayor, City Administrator, staff and the attorney to discuss the issues and options.

5. Comments from the Public

There were no additional comments from the public.

6. Adjourn