

AIRPORT ADVISORY COMMISSION

August 28, 2023

Minutes

1. Call to Order/Roll Call

- a. Members Present: Steve Bradford, Derek Reed, Dennis Froelich and Andrea Kreitner
- b. Members Absent: Mohammad Pasha
- c. Staff Present: Jodi Royal-Goodwin
- d. Others Present: Carl Byers from Bolton & Menk, Kitty Woerly of Revv Aviation and Mike Woerly, Airport Manager for Revv Aviation

2. Approval of Minutes: Froelich moved and Reed seconded a motion to approve the minutes from July 31, 2023. The motion passed unanimously.

3. Project Updates

- a. SRE Grant – The project will be rebid this fall.
- b. Fuel System – The grant agreement for the Jet A portion of the fuel system relocation should be received by the City this week. With the award there will be approximate \$785,000 in grant funds for the relocation of both the AV Gas and Jet A services. Once the grant is executed Bolton & Menk will begin design with the expectation the full project will go out to bid later this year and construction would begin next spring.
- c. Storm Damage Repairs – The Airport Manager and public works have continued to problem solve the issue with the lights on the taxiway. It appears the regulator is the issue. There was discussion regarding options, and Byers indicated he would check if other airports might have an old regulator available for parts. A new regulator can be included in the new lighting project expected to be approved by the FAA for FY24. The go letter for this project should be expected in October and bidding in spring. However, it will probably be more than 12 months out from construction due to long lead times on electrical supplies.

4. Review FAA Projects

Byers reviewed available resources and the how the FAA funds airport projects. The project list shows the light project as funded for FY24. This will expend the \$150,000 of entitlement funds that must be expended before June 30.

5. Discussion Regarding Airport Management Contract & Status

A meeting has been scheduled for September 5 with Revv Aviation to discuss options and next steps. Pasha and Reed will attend this meeting representing the Commission. Royal-Goodwin will provide a review to the Commission following the meeting at which time a decision on the need for a special meeting will be made.

6. Other Business

Royal-Goodwin informed the members that oversight of the airport will transition from Community Development to Public Works starting in September. Staff in CD will complete the airport zoning ordinance and leasing the agricultural land before the end of the year.

7. Comments from the Public

There were no additional comments from the public.

8. Adjourn