



City of Muscatine

CITY COUNCIL

Thursday, December 21, 2023

Brad Bark, Mayor

Dennis Froelich, 1st Ward

Jeff Osborne, 2nd Ward

Peggy Gordon, 3rd Ward

Nadine Brockert, 4th Ward

John Jindrich, 5th Ward

Angie Lewis, At Large

DeWayne Hopkins, At Large

Carol Webb, City Administrator

Cinda Hilger, Admin. Professional

Brent Hinders, City Attorney

City Council meetings are held at 6:00 p.m. on the 1st and 3rd Thursday of each month. In-depth sessions are held at 6:00 p.m. on the 2nd Thursday of each month. All meetings are available for review on the City of Muscatine YouTube page.

The public is welcome to attend virtually using the information below.

Please join my meeting from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/82551691259?pwd=NERydEJOandvWWNXbDM3UkZxZmE4QT09>

December 21, 2023, 6:00 PM

AGENDA

1. CALL TO ORDER
2. INVOCATION- John Dabeet
3. ROLL CALL

4. PLEDGE OF ALLEGIANCE

5. FROM THE MAYOR

- A. Presentation to Retiring City Councilmembers Hopkins and Froelich
- B. Swearing in of Mayor Brad Bark - Magistrate John Wunder
- C. Swearing in of Councilmember Peggy Gordon - Mayor Brad Bark
- D. Swearing in of Councilmember John Jindrich - Mayor Brad Bark
- E. Swearing in of Councilmember Don Lampe - Mayor Brad Bark
- F. Swearing in of Councilmember Matt Conard - Mayor Brad Bark

6. APPROVAL OF AGENDA AS PRESENTED AND/OR AS AMENDED

7. COMMUNICATIONS - CITIZENS

8. COUNCILMEMBER FOLLOW UP TO CITIZEN COMMUNICATION

9. CONSENT AGENDA * (ITEMS 10-14)

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered separately.

10. * REVIEW AND POTENTIAL VOTE TO APPROVE MINUTES

- A. City Council Regular Meeting Minutes - December 7, 2023
- B. City Council In-Depth Meeting Minutes - December 14, 2023

11. * PETITIONS AND COMMUNICATIONS

- A. Request for renewal of a Class "F" Retail Alcohol License and Outdoor Service for Geneva Golf & Country Club, 3100 Bidwell Road – Geneva Golf & Country Club (pending inspections)
- B. Request for renewal of a Class "B" Retail Alcohol License for Hy-Vee Fast and Fresh, 2600 Second Avenue – Hy-Vee, Inc. (pending inspections)
- C. Request on first reading on a new Class "E" Retail Alcohol License for Super Savor Liquor, 1510 Isett Avenue – Map Family LLC (pending inspections)

12. * COMMUNICATION – RECEIVE AND FILE

- A. Muscatine County Board of Supervisors - December 4, 2023
- B. Audit Committee Meeting Minutes - December 12, 2023
- C. Muscatine County Board of Supervisors Meeting Minutes December 11, 2023

13. * PURCHASE ORDERS

- A. Request to Approve the Issuance of a Purchase Order to RHM Systems in the Amount of \$13,125.00 for the Cost to Update the Software Program for the Scale Operations at the Transfer Station.

14. * APPROVAL OF BILLS

It is recommended bills totaling \$2,180,044.27, be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

- A. Bills for Approval - December 21, 2023

15. PUBLIC HEARING

16. BOARDS AND COMMISSIONS

17. FROM THE CITY ADMINISTRATOR

- A. Third and Final Reading of an Amended ordinance for Title 6, Chapter 8 of the Code of the City of Muscatine, Regarding Animal Regulations.
- B. Resolution Approving Facade Easements Agreement for Nine Properties as Part of the Downtown Revitalization Project
- C. Resolution Authorizing the Execution of a Special Warranty Deed to Said Described Real Estate Located at 713 Locust St
- D. Resolution Setting a Public Hearing for January 4, 2024, For Comments Regarding the City of Muscatine Wayfinding Master Plan
- E. Resolution Authorizing Special Assessments for Unpaid Abatement Service Fees and Rental Housing Fees to Private Properties
- F. Request to Approve the Issuance of a Purchase Order to Karl Chevrolet, in the Amount of \$100,914.00 for the Purchase of Two (2) 2023 Chevy Police Pursuit Tahoes Including Upfit.
- G. Request to Issue a Purchase Order in the Amount of \$116,718.00 to GTG Peterbilt of Davenport for the Purchase of a 36,200 lb. GVW Truck
- H. Request to Enter into a Professional Services Contract with Bolton & Menk for Design of Runway 12/30 Taxiway B Edge/Threshold Lighting and Runway 12/30

REIL's and PAPI's at the Muscatine Community Airport in the Amount of \$129,800

- I. Request to Enter into a Contract with McClure Engineering in the amount of \$39,700 for Design of a Sidewalk on Devitt Avenue
- J. Request to Enter into a Professional Services Contract with Bolton & Menk in the amount of \$83,000 for Design, Bidding & Construction Administrative Services for the New Jet Fuel System at the Muscatine Municipal Airport
- K. Request to Approve and Accept the Annual Comprehensive Financial Report and Audit for the Year Ended June 30, 2023
- L. Request to Approve HOME Investment Partnership Program Grant Agreement with the Iowa Finance Authority
- M. Request to Approve a Letter of Intent with Vespene Energy for a Landfill Gas to Energy Project
- N. Request to Issue Change Order Number 2 to the West Hill Separation Project Phase 6 a/b in the Amount of \$428,052.90
- O. Request to Approve the Contract Between the City of Muscatine and Heinz North America for the Eighth Extension to the Agreement Of Wastewater Service and Rates.
- P. Request to Approve a Contract with Johnson Controls for \$12,171.18 to Replace the Door Entry System at Clark House Apartments
- Q. Request to Approve Change Order to Compensation Study in the amount not to exceed \$10,000

18. MAYOR AND COUNCIL REPORTS

19. CLOSED SESSION MEETING

- A. Request to enter closed session closed session per Iowa Code Section 21.5.1.c to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in the litigation, and in accordance with Iowa Code Section 622.10 to discuss attorney/client privileged and attorney work product matters with legal counsel.

20. ADJOURNMENT