



City of Muscatine

MINUTES

Thursday, January 18, 2024

1. **CALL TO ORDER**

City Administrator Webb called the meeting to order at 4:00 pm.

2. **ROLL CALL**

Members present: Cinda Hilger, Carol Webb, Brad Bark, Don Lampe, Angie Lewis and Peggy Gordon.

3. **DISCUSSION ITEMS**

A. Review of Leadership Planning Committee Purpose Statement

City Administrator Webb reviewed the resolution forming the Leadership Planning Committee. Ms. Webb stated effective immediately an agenda and minutes would be posted for each meeting in Civic Clerk.

Mayor Bark requested a change to the resolution to include a third councilmember to the committee. There was discussion on options such as an alternative member, an alternating position or a staggered position and Ms. Webb stated she would draft options and bring back to next meeting.

City Administrator Webb reviewed the 6 month calendar to include the following items.

Resolution appointing liaisons to selected Boards and Commissions.

Resolution defining liaisons roll and responsibilities on Boards and Commissions.

Miracle Field Concept presentation

Wellness Program Update

Ms. Webb discussed the railroad crossing elimination and quiet zone proposals for the south end of Muscatine. Ms. Webb asked for direction on how to proceed with Grant writings pertaining to this project.

B. Review Current Council Agenda

Councilmember Lampe had a question regarding how change orders are developed and how they are added to the agenda without prior knowledge to

councilmembers. Ms. Webb explained the process of how things are added to the agenda and reviewed by the department director, administrative secretary and herself prior to publication. Ms. Webb also stated she reports any priority items in her weekend report to councilmembers.

Councilmember Angie Lewis had questions regarding why the 3 way stop at Kindler and Fulliam was being considered and Ms. Webb stated it had been requested by the school and taken to the traffic committee for evaluation. Ms. Webb stated the traffic committee felt it was a valid concern to take to council for consideration.

There was discussion regarding the possibility of the Traffic Committee becoming a full standing board to include a councilmember and possible citizen as part of the board. City Administrator Webb stated she would review the purpose and mission of the committee and look into that option.

Ms. Webb gave an overview of the other business item on the agenda regarding the discontinuation of brush pick-up by Public Works. She stated this takes away staff from more crucial projects that need their attention. Other options for citizens were reviewed.

The committee discussed the new Construction Advisory and Appeals board and the current applications the city has received. The nominating committee will meet in February to discuss and make recommendations for council approval at the Feb 15 meeting.

C. Review Council 6-month Planning Calendar

City Administrator Webb reviewed the 6 month calendar to include the following items.

Resolution appointing liaisons to selected Boards and Commissions.

Resolution defining liaisons roll and responsibilities on Boards and Commissions.

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D. Review Status of City Council Priorities

4. ADJOURNMENT

Meeting was adjourned at 5:30 p.m.

Submitted by Cinda Hilger, Administrative Secretary