



City of Muscatine

CITY COUNCIL MINUTES

Thursday, February 1, 2024

1. **CALL TO ORDER**

Mayor Bark called the City Council meeting for February 1, 2024 to order at 06:00 PM.

2. **INVOCATION - Pam Saturnia, First Presbyterian Church**

3. **ROLL CALL**

Councilmembers Present: Nadine Brockert, John Jindrich, Jeff Osborne, Angie Lewis, Peggy Gordon, Don Lampe, Matt Conard. Mayor Dr. Brad Bark, City Administrator Carol Webb and Administrative Secretary Cinda Hilger were also present.

4. **PLEDGE OF ALLEGIANCE**

5. **FROM THE MAYOR**

6. **APPROVAL OF AGENDA AS PRESENTED AND/OR AS AMENDED**

Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to Approve the Agenda as presented.

Vote: Ayes - 7, Nays - 0, Motion Passed.

7. **COMMUNICATIONS - CITIZENS**

Max Kaufman - 1609 Foster Street was present to share concerns regarding the use of Snowmobiles in the City Limit. Mr. Kaufman stated he had snowmobiles driving through his property and down the sidewalks. He stated he would like to see the City make an ordinance regarding the use of snowmobiles.

Sandy Grady - 1503 Houser Street was present to inquire about the status of securing the Welch Apartments to avoid anyone from entering and disturbing the residents property that remains there.

8. **COUNCILMEMBER FOLLOW UP TO CITIZEN COMMUNICATION**

Police Chief Tony Kies responded regarding the Welch apartments that they have been

working with the property management company and contractor. Mr. Kies states the building has been secured.

City Administrator Webb stated she had contact information for the property management company and would share with the residents.

Councilmember Osborned responded to Mr. Kaufman's concern regarding snowmobiles. Mr. Osborne stated he would like to see councilmembers give this issue some thought.

9. CONSENT AGENDA * (ITEMS 10-14)

Councilmember Angie Lewis, seconded by Councilmember Jeff Osborne moved to Approve the Consent Agenda.

Vote: Ayes - 7, Nays - 0, Motion Passed.

10. * REVIEW AND POTENTIAL VOTE TO APPROVE MINUTES

- A. January 18, 2024 Regular City Council Meeting Minutes

11. * PETITIONS AND COMMUNICATIONS

- A. Request for renewal of a Class “E” Retail Alcohol License for GM Mini Mart, 2307 Lucas Street – MALKA 13, Inc. (pending inspections)
- B. Request for Use of City Property from Greg Harper with Melon City Criterium for a bike race at Weed Park to be held on May 26, 2024
- C. Cigarette/Tobacco Permit - Super Saver Liquor, 1510-A Isett Aveue - MAP Family LLC

12. * COMMUNICATION – RECEIVE AND FILE

- A. Muscatine County Board of Supervisors Meeting Minutes - January 15, 2024
- B. Muscatine County Board of Supervisors Meeting Minutes - January 16, 2024
- C. Muscatine County Board of Supervisors Meeting Minutes - January 22, 2024
- D. Muscatine County Board of Supervisors Meeting Minutes - January 23, 2024

13. * PURCHASE ORDERS

- A. Request for Authorization to Issue Purchase Orders to the following Vendors totaling \$9471.00 for Implementation of Transit Dispatch Software
 - * RoutingBox for Transit Dispatch Software in the Amount of \$7025.00
 - * Verizon for Six Tablets and Data Plan in the Amount of \$1,440.00
 - *Amazon for Six Tablet Cases, Six Vehicle Mounts, and a Charging Station in the Amount of \$1,006.00

14. * APPROVAL OF BILLS

- A. Bills for Approval, February 1, 2024

15. PUBLIC HEARING

- A. Public Hearing Regarding Revisions to Title 7, Chapter 2, Section 6-D of City Code- (Prohibited Streets/Highways Crossing), regarding the Use of UTVs (Utility Vehicles) within City Limits

There were no written or oral comments regarding this public hearing.

Councilmember Nadine Brockert, seconded by Councilmember John Jindrich, moved for the public hearing to be closed. Vote: Ayes - 7, Nays - None, Motion Passed.

16. BOARDS AND COMMISSIONS

17. FROM THE CITY ADMINISTRATOR

- A. First Reading of an Ordinance Amending Title 7, Chapter 2, Section 6 of the City Code Regarding Use of UTVs (Utility Vehicles) on City Streets

Councilmember Angie Lewis, Seconded by Councilmember Peggy Gordon, moved to Approve the first reading of this ordinance.

Councilmember Osborne clarified the changes being made to the Ordinance were to allow UTVs to travel on Park Avenue and Dick Drake Way. Vote: Ayes - 7, Nays - 0, Motion Passed.

- B. Resolution Approving the Contract and Bond for the Sunset Park Lighting Project with Tri-City Electric Company in the Amount of \$109,503.00

Councilmember Peggy Gordon, seconded by Councilmember Jeff Osborne moved to Adopt the Resolution.

There were questions from City Council regarding the start and completion date of this project.

Community Development Director Jodi Royal-Goodwin stated the project would start as soon as the weather breaks and is scheduled to be complete by June 30, 2024.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- C. Resolution Setting A Public Hearing for February 15, 2024, Regarding the Grandview Avenue Sidewalk Extension Project

Councilmember Nadine Brockert, seconded by Councilmember Angie Lewis moved to Adopt the Resolution.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- D. Resolution Setting a Public Hearing on the Plans, Specifications, Form of Contract, and Cost Estimate for upgrades to the Clark House Elevators

Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis

moved to Adopt the Resolution.C

Councilmembers stated they were appreciative to staff for getting this project moving as it was long overdue.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- E. Request to Enter Into a Professional Services Agreement with Corbin Design to Provide Wayfinding Implementation Consulting Services for an Amount Not to Exceed \$17,320.00

Councilmember Jeff Osborne, seconded by Councilmember Matt Conard moved to Approve the Request.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- F. Request to Accept Grant from State of Iowa's Byrne Justice Assistance Grant Program in the amount of \$19,430

This doesn't require a city match.

Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to Approve the Request.

Councilmember Gordon asked for explanation of what the grant would be used for.

Assistant Police Chief Snider stated this grant would be used for purchase and installation of cameras on the Riverfront. Mr. Snider stated this is a high call area for the PD. Mr. Snider explained how the cameras would work and how they would be utilized to help the PD. Mr. Snider also shared information on how the cameras would be monitored and who would have access to the camera feed.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- G. Request to Enter into a new 5-Year Lease Agreement with Pitney Bowes for Postage Equipment

Councilmember Nadine Brockert, seconded by Councilmember John Jindrich moved to Approve the Request.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- H. Request to Approve the Issuance of a Purchase Order not to Exceed \$121,495.60 to Donald Consulting from Muscatine, Iowa for the Purchase and Installation of the Park Security Camera Project

Councilmember Nadine Brockert, seconded by Councilmember Angie Lewis moved to Approve the Request.

Noami DeWinters, representing the Rotary Club, was present to share their support for the camera project in the Muscatine Parks. Ms. DeWinters states this could help reduce human trafficking in our area.

Councilmember Gordon stated her support of using the ARPA funds for this project.

Vote: Ayes - 7, Nays - 0, Motion Passed.

- I. Request to Approve Declaration of City Vehicle as Surplus and to Authorize Said Vehicle to be traded through Karl Chevrolet Inc
Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to Approve the Request.
Vote: Ayes - 7, Nays - 0, Motion Passed.

18. MAYOR AND COUNCIL REPORTS

Councilmember Conard stated he had received multiple Kudos from the downtown business regarding John Brauns snow removal of the downtown area.

Councilmember Lewis stated she would like to see the following items put on future agendas for discussion:

1. Ordinance regarding communication between City Councilmembers and City Staff
2. Ordinance on the Mayors power for the appointment and dismissal of the police chief and fire chief and the reporting structure for those positions.
3. Discussion regarding separating the Housing and Community Development Departments

Councilmember Osborne stated he would like to see the following item put on a future agenda for discussion:

1. Use of snowmobile regulations within City limits
2. Discussion of update to four service contracts currently held by the City of Muscatine to assure the City is getting the best service and the best price for work being performed. Councilmember Lampe stated he would like to add that all contracts be reviewed. Councilmember Jindrich suggested staggering the renewal dates for contracts in order to not have them all come due at same time.

Councilmember Lampe stated he would like to see the following item amended at a future council meeting:

1. Amendment to ordinance adding a possible member of the county to the newly created Construction Appeals and Advisory Board.

Mayor Bark stated he would like the following item added to the next council meeting:

1. Resolution amending the membership of the Leadership planning committee to include an additional councilmember that would rotate at each meeting through a sign up sheet managed by the Administrative Secretary.

19. ADJOURNMENT

Councilmember Gordon moved the meeting be adjourned at 6:40 pm.