



City of Muscatine

CITY COUNCIL

Thursday, March 7, 2024

Brad Bark, Mayor

Don Lampe, 1st Ward
Jeff Osborne, 2nd Ward
Peggy Gordon, 3rd Ward
Nadine Brockert, 4th Ward
John Jindrich, 5th Ward

Angie Lewis, At Large
Matt Conard, At Large
Carol Webb, City Administrator
Cinda Hilger, Admin. Professional
Brent Hinders, City Attorney

City Council meetings are held at 6:00 p.m. on the 1st and 3rd Thursday of each month. In-depth sessions are held at 6:00 p.m. on the 2nd Thursday of each month. All meetings are available for review on the City of Muscatine YouTube page.
The public is welcome to attend virtually using the information below.

Please join my meeting from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/82551691259?pwd=NERydEJOandvWWNXbDM3UkZxZmE4QT09>

March 7, 2024, 6:00 PM

AGENDA

1. CALL TO ORDER
2. INVOCATION- Pastor Kevin Powell
3. ROLL CALL

4. PLEDGE OF ALLEGIANCE

5. FROM THE MAYOR

- A. Request to Appoint Councilmember Matt Conard to the Audit Committee
- B. Request to Appoint Nora Dwyer to the Library Board of Trustees
- C. Request to Appoint the Following to the Construction Appeal and Advisory Board - Contingent on Approval of Item 17B
 - Devin Abel - 5 year term
 - Tim Kelly - 5 year term
 - James Miller - 3 year term
 - James Noble - 4 year term
- D. Request to approve the appointment of the following to the Tourism and Hospitality Board:
 - Melanie Alexander - 3 year term
 - Nick Gow - 2 year term
 - Dustin Joy - 1 year term

6. APPROVAL OF AGENDA AS PRESENTED AND/OR AS AMENDED

7. COMMUNICATIONS - CITIZENS

8. COUNCILMEMBER FOLLOW UP TO CITIZEN COMMUNICATION

9. CONSENT AGENDA * (ITEMS 10-14)

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered separately.

10. * REVIEW AND POTENTIAL VOTE TO APPROVE MINUTES

- A. February 13, 2024 City Council Budget Review Session
- B. February 15, 2024 Regular City Council Meeting Minutes
- C. February 20, 2024 City Council Budget Review Session Minutes
- D. February 21, 2024 Joint Meeting of School Board, County Board of Supervisors and City Council Minutes
- E. February 23, 2024 Special Council Meeting Minutes

11. * PETITIONS AND COMMUNICATIONS

- A. Request for renewal of a Class “B” Retail Alcohol License for Loos Inc., 711 Park Avenue –
Loos, Inc. (pending inspections)
- B. Request for renewal of a Special Class “C” Retail Alcohol License and Special Class “A”
Beer Permit for Hong Kong Buffet Inc, 2406 Park Avenue – Hong Kong Buffett Inc.
(pending inspections and insurance)
- C. Request for Use of City Property from Merrill Lebron with The Merrill Soap Company
event for the Girls Getaway Weekend to be held Saturday, April 6, 2024.
- D. Request to Approve an Application for Revitalization Property Tax Abatement -
618 E. 7th Street

12. * COMMUNICATION – RECEIVE AND FILE

- A. February 5, 2024 County Board of Supervisors Meeting Minutes
- B. February 19, 2024 County Board of Supervisors Meeting Minutes
- C. February 26, 2024 County Board of Supervisors Meeting Minutes

13. * PURCHASE ORDERS

- A. Request to Approve the Issuance of a Purchase Order to the Henley Group in the Amount of \$17,200.00, for the Installation of Concrete Pads and Security Fencing with an Interior Gravel Bed for Taylor Park Restroom Project as part of the Southend Improvement Project
- B. Request to Approve the Issuance of a Purchase Order in the amount of \$15,000.00, to Cedar Creek Kennels for a Dual Purpose Canine with 10 week K9 Handler Training
- C. Request to Approve the Issuance of a Purchase Order to Range Servant of America, in the Amount of \$5665.00, for a Ball Dispensing Machine for the Driving Range

14. * APPROVAL OF BILLS

It is recommended bills totaling \$6,998,665.92 which include journal entries and receipt summaries for November and December, be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

- A. March 7, 2024 Bills for Approval

15. PUBLIC HEARING

- A. Public Hearing Regarding the Plans, Specifications, Form of Contract and Cost Estimate, and Setting a Bid Date, for the Airport Lighting Project
- B. Public Hearing Regarding the Plans, Specifications, Form of Contract and Cost Estimate and Setting a Bid Date for the West Hill Sewer Separation Phase 6C Project
- C. Public Hearing Regarding an Ordinance Amending Title 2, Chapter 13, Section 3, Subsection C of City Code – Construction Appeal & Advisory Board - Appointment
- D. Public Hearing Regarding instituting proceedings and taking action on a proposal to enter into a loan agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$3,200,000 for the purpose of paying the costs, to that extent, of (a) undertaking lagoon-bank stabilization improvements; (b) undertaking improvements to, and acquiring equipment for, the municipal airport; (c) acquiring a fire truck; (d) acquiring an ambulance; (e) undertaking nuisance abatement and demolition projects for dangerous and dilapidated properties; and (f) constructing and equipping replacement training facilities for the municipal police department resulting from disaster damage to existing facilities.
- E. Public Hearing Regarding instituting proceedings and taking action on a proposal to enter into a loan agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$500,000 for the purpose of paying the costs, to that extent, of installing fuel tank and pump replacements for the municipal public works department.
- F. Public Hearing Regarding instituting proceedings and taking action on a proposal to enter into a loan agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$700,000 for the purpose of paying the costs, to that extent, of constructing, furnishing and equipping the Indoor Sports Dome, a municipal parks and recreation facility.
- G. Public Hearing Regarding instituting proceedings and taking action on a proposal to enter into a loan agreement (the “Loan Agreement”) and to borrow money thereunder in a principal amount not to exceed \$700,000 for the purpose of paying the costs, to that extent, of (a) undertaking irrigation improvements to the Sports Field Complex, a municipal parks and recreation facility; (b) constructing repairs and improvements to municipal buildings (including roofing, windows and doors); and (c) constructing a vehicle wash-bay for the municipal public works department.

16. BOARDS AND COMMISSIONS

17. FROM THE CITY ADMINISTRATOR

- A. Third and Final Reading of an Ordinance Amending Title 7, Chapter 2, Section 6 of City Code Regarding the Use of UTVs (Utility Vehicles) on City Streets
- B. Request to Waive Second and Third Reading and Adopt on First Reading, an Ordinance Amending Title 2, Chapter 13, Section 3, Subsection C of City Code - Construction Appeal & Advisory Board - Appointment - Allowing One County Resident to Serve on the Board (Public Hearing C)
- C. First Reading of an Ordinance Amending Title 3, Chapter 1, Section 2, Subsection D of City Code – Sidewalk Installation and Repair; Right-of-Way Maintenance, Duty of Owner to Repair and Maintain
- D. Resolution Approving the Plans and Specifications for the Airport Lighting Project - (Public Hearing A)
- E. Resolution Approving Plans and Specifications and Setting Bid Date for the West Hill Sanitary and Storm Sewer Separation Project - Phase 6C -(Public Hearing B)
- F. Resolution Authorizing and Combining Loan Agreements, Approving the Future Issuance of General Obligation Corporate Purpose Bonds, and Providing for the Levy of Taxes to Pay the Same (Public Hearings D, E, F, and G)
- G. Resolution Setting a Public Hearing on March 21, 2024, at 6:00 p.m. regarding a Building Encroachment Easement (John Duncan Park/American Legion)
- H. Resolution Amending City Code Appendix D – Schedule of Building Related Permit Fees and Other Requirements, by Adding a Fee for the Reinspection of Previously Inaccessible Areas
- I. Resolution Awarding a Contract for the Grandview Ave Sidewalk Extension Project to Heuer Construction, Inc. in the amount of \$166,859.50.
- J. Resolution Supporting Submission of a Request to the Office of the Honorable Congresswoman Miller-Meeks for \$2,923,549.00 in Congressionally Directed Spending Funds for the Redundant Force Main Project.
- K. Resolution Setting a Public Hearing for April 4, 2024, at 5:30 p.m. in City Council Chambers, on the Property Tax Levy for the Fiscal Year 2024/2025 Budget and Taxpayer Statements
- L. A Request to Approve a Cost Sharing Agreement with Kent Shared Services, LLC in the amount of \$42,954.26 for the Joint Execution of Improvements to the McKee Button Factory Storm Sewer Connection onto Green Street.
- M. Request to Approve a Professional Services Agreement with Stanley Consultants in the amount of \$11,775.00 for Design Services for the Installation of Odor Control Equipment at the Water & Resource Recovery Facility.
- N. Request to Approve the Issuance of a Purchase Order in the Amount of \$377,372.00 to Hoglund Bus Company, Inc. for Two Light Duty Buses.

- O. Request to Approve the Issuance of a Purchase Order to Stivers Ford, in the amount of \$180,000, for the purchase of three (3) 2024 Ford Interceptor Police Vehicles.
- P. Request to Approve the Issuance of a Purchase Order in the Amount of \$94,997.00 to Henderson Products for the Purchase of a Dump Body, Hydraulic Hoist, and Front Snow Plow.
- Q. Request To Approve the Issuance of a Purchase Order To JL Brady, Co., In The Amount Of \$53,990.00, for the Purchase of Two Mechanical Air Units For The Water & Resource Recovery Facility Grit Building
- R. Request to approve the bargaining agreement between the City of Muscatine and Chauffeurs, Teamsters, and Helpers Local 238 covering the Police Bargaining Unit
- S. Request to Approve the Issuance of a Purchase Order to Riddell Roofing, Inc, in the amount of \$80,510.00 for Emergency Roof Replacement at the Water and Resource Recovery Facility Diffused Air Flotation Building.
- T. Request to Approve the Issuance of a Purchase Order to Riddell Roofing, Inc., in the amount of \$30,101.00, for Emergency Roof Replacement to the Water and Resource Recovery Facility Digester Control Building.

18. MAYOR AND COUNCIL REPORTS

- A. Request by Councilmember Jindrich to discuss the sale of the City-owned Brook Street Lots Parcel #s - 0836184030 and 0836184031
- B. Discussion Regarding the Rescheduling of the July 4th City Council Meeting.

19. ADJOURNMENT

- A. Exempt Session Pursuant to Iowa code 20.17(3) and Iowa Code 21.9 to Discuss Collective Bargaining Strategy and Employment Conditions.