



City of Muscatine

CITY COUNCIL

Thursday, April 4, 2024

Brad Bark, Mayor

Don Lampe, 1st Ward
Jeff Osborne, 2nd Ward
Peggy Gordon, 3rd Ward
Nadine Brockert, 4th Ward
John Jindrich, 5th Ward

Angie Lewis, At Large
Matt Conard, At Large
Carol Webb, City Administrator
Cinda Hilger, Admin. Professional
Brent Hinders, City Attorney

City Council meetings are held at 6:00 p.m. on the 1st and 3rd Thursday of each month. In-depth sessions are held at 6:00 p.m. on the 2nd Thursday of each month. All meetings are available for review on the City of Muscatine YouTube page.
The public is welcome to attend virtually using the information below.

Please join my meeting from your computer, tablet or smartphone.

<https://us06web.zoom.us/j/82551691259?pwd=NERydEJOandvWWNXbDM3UkZxZmE4QT09>

April 4, 2024, 6:00 PM

AGENDA

1. CALL TO ORDER
2. INVOCATION
3. ROLL CALL

4. PLEDGE OF ALLEGIANCE

5. FROM THE MAYOR

- A. Proclamation Declaring April 4, 2024 as Junior Achievement Day
- B. Proclamation Declaring April 26, 2024 as Arbor Day
- C. Proclamation for Drinking Water Week

6. APPROVAL OF AGENDA AS PRESENTED AND/OR AS AMENDED

7. COMMUNICATIONS - CITIZENS

8. COUNCILMEMBER FOLLOW UP TO CITIZEN COMMUNICATION

9. CONSENT AGENDA * (ITEMS 10-14)

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered separately.

10. * REVIEW AND POTENTIAL VOTE TO APPROVE MINUTES

- A. March 21, 2024 Regular City Council Meeting Minutes

11. * PETITIONS AND COMMUNICATIONS

- A. Request on first reading for a new Class “B” Retail Alcohol License for Sal Vitale’s Take & Bake, 128 East 2nd Street – Sal Vitale and Sons Pizza Factory LLC (pending inspections)
- B. Request for renewal of a Class “C” Retail Alcohol License and Outdoor Service for Mike’s Hilltop Tap, 929 Lucas Street – Mike’s Hilltop Tap, Inc. (pending inspections and insurance)
- C. Request for renewal of a Special Class “C” Retail Alcohol License for Salvatores by Papa Reno and Family, 313 East 2 nd Street – Salvatores by Papa Reno & Family, LLC (pending inspections)
- D. Request for Use of City Property from Brenda Smith for a car show benefitting diabetes to be held on Sunday, June 2, 2024
- E. Request for Use of City Property from Muscatine County Sgt. Willie Leza with the MCSO/Special Olympics of Muscatine for the “Law Enforcement Torch Run” – bike ride to held on Monday, May 13, 2024

- F. Request for Use of City Property from Chris Boar and Brenda Christensen with the Keep Muscatine Beautiful – Community Foundation for the Outdoor Music and Family Fun Events to be held from May 23, 2024 through September 28, 2024
- G. Request for Use of City Property from Megan Francis with Crossroads, Inc. for the Crossroads Annual Festival to be held on Saturday, September 21, 2024
- H. Request for Use of City Property from C. Scott Richardson and Chris Benner with the Muscatine Amateur Radio Club for the Amateur Radio Field Day Event to be held from Friday, June 21, 2024 through Sunday, June 23, 2024

12. * COMMUNICATION – RECEIVE AND FILE

- A. December 19, 2023 MUSCOM Meeting Minutes
- B. December 27, 2023 Muscatine County Joint Communications Commission Meeting Minutes
- C. March 6, 2024 Parks and Recreation Advisory Commission Meeting Minutes
- D. March 25, 2024 Muscatine County Board of Supervisors Meeting Minutes
- E. March 28, 2024 Muscatine County Board of Supervisors Meeting Minutes

13. * PURCHASE ORDERS

- A. Request to Approve the Issuance of a Purchase Order to Nevco, in the Amount of \$12,558.00, for the Purchase of Two Soccer Scoreboards.
- B. Request to Issue a Purchase Order in the Amount of \$10,000 to Martin & Whitacre Surveyors & Engineers for Survey Work at 910 E 2nd Street

14. * APPROVAL OF BILLS

It is recommended bills totaling \$1,601,970.78, be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

- A. April 4, 2024 Bills for Approval

15. PUBLIC HEARING

16. BOARDS AND COMMISSIONS

17. FROM THE CITY ADMINISTRATOR

- A. Third and Final Reading of an Ordinance Amending Title 3, Chapter 1, Section 2, Subsection D of City Code – Sidewalk Installation and Repair; Right-of-Way Maintenance, Duty of Owner to Repair and Maintain

- B. A Resolution Authorizing the Execution of a Special Warranty Deed to Said Described Real Estate located at 409 E 6th St
- C. A Resolution Authorizing the Execution of a Special Warranty Deed to Said Described Real Estate located at 1900 Block of Roby (Parcel ID 1303456014)
- D. Resolution Accepting a Dedication of Right of Way at 2456 Sampson Street.
- E. Resolution Approving a Sidewalk or Street Café Easement Agreement with Boonie's On the Avenue for the Purpose of Outdoor Dining.
- F. Resolution Approving the Contract and Bond with Valley Construction Company for the Clark House Elevator Modernization Project in the Amount of \$897,000
- G. Resolution to Submit a Catalyst Grant Application to the Iowa Economic Development Authority for the Rehabilitation of 113 Iowa Avenue
- H. Resolution Approving a Contract for the Lift Station HVAC Project to Crawford Company in the Amount of \$286,349.00.
- I. Resolution Approving A Storm Sewer Easement, and Easement Plat on City Owned Parcels 1302159011, 1302159012, and 1302305001 located at Carver Corner
- J. Resolution Setting Public Hearing for the Fulliam Avenue Reconstruction Project - Phase 2
- K. Resolution Setting a Public Hearing on April 18, 2024 for the Weed Park Lagoon Project Plans and Specifications
- L. Resolution Setting a Public Hearing for April 18, 2024, on the Proposed Amendment #1 to the City Budget for Fiscal Year 2023/2024
- M. Resolution Setting a Public Hearing for April 18, 2024 on the Proposed City Budget for Fiscal Year 2024/2025 (Public Hearing #2)
- N. Request to Approve A Contract with Notch Above for Tree Removal Services
- O. Request to Approve A Contract with Kellor & Kellor Landscape Inc for Nuisance, Mowing and Vegetation, and Snow and Ice Removal Services
- P. Request to approve the bargaining agreement between the City of Muscatine and the Muscatine Association of Firefighters Local #608
- Q. Request to Approve a Consultant Services Agreement with Watersmith Engineering for the Houser Street Lift Station Upgrade Project in the Amount of \$34,500.00.
- R. Request to Issue a Supplemental Purchase Order to Donald Consulting in the Amount of \$37,000 for the City Security Camera Project

18. MAYOR AND COUNCIL REPORTS

19. ADJOURNMENT

20. CLOSED SESSION MEETING

- A. Request to enter Closed Session per Iowa Code 21.5.1.j to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property