



City of Muscatine

CITY COUNCIL MINUTES

Thursday, April 11, 2024

1. **CALL TO ORDER**

Mayor Bark called the City Council meeting for April 11, 2024 to order at 06:00 PM.

2. **ROLL CALL**

Councilmembers Present: Nadine Brockert, John Jindrich, Jeff Osborne, Peggy Gordon, Angie Lewis, Don Lampe, Matt Conard. Councilmembers Absent: .

3. **PLEDGE OF ALLEGIANCE**

4. **COUNCIL DISCUSSION ITEMS**

A. Discussion on Sidewalk Cost-share Options

Public Works Director Brian Stineman gave a presentation regarding options for sidewalk installation on properties developed prior to code requiring sidewalks to be installed at time of construction.

Mr. Stineman stated 3 options 1) City pays for installation, 2) City implements special assessment and allocate funds to share with property owner for cost sharing 3) Assess and owner pays entire cost.

Council had discussion regarding these options and a consensus was reached for the City to pay for the sidewalks. Mr. Stineman stated he would bring the code changes back to City Council for Approval at a future meeting.

B. Appointment, Dismissal, and Reporting Structure for Muscatine Fire Chief and Muscatine Police Chief

City Council had discussion regarding the appointment, dismissal and reporting structure for the Fire Chief and Police Chief. Council consented to leaving the basic structure as it with a more formalized process for the hiring of these position created to assure the process currently being utilized will continue in the future years.

C. Discussion on Biogas Utilization from the Water and Resource Recovery Facility
Water Pollution Control Plant Director Jon Koch gave an overview of the Biogas project being proposed and then turned the presentation over to James Lough of Pine Creek RNG. Mr. Lough presented on the process of which the biogas is cleaned and then utilized. Mr. Lough stated they are proposing a Letter Of

Intent (LOI) that would allow them exclusive rights to verify gas quantity and quality to pursue a gas rights, site lease and easement agreement to collect and process diester gas for injection and sale into the natural gas pipeline. At the end of the six month exclusivity period the City is not obligated to enter into any agreement with Pine Creek but can then request proposals from any vendor for the purpose of generating revenue from the biogas.
City Council consented to moving forward with the letter of intent.

D. Discussion regarding Title 1-10-2.E (1)(b) - Elected Official Communication with City Department Heads and Employees

City Administrator Webb stated she would like to see this section removed from City Code and handled through Administrative Policies and Council onboarding. City Council consented to moving forward with a Code Change to implement the removal of this section.

E. Discussion on Right of Way Mowing and Maintenance

Parks and Recreation Maintenance Supervisor, Melissa Baker presented on a proposal to return Right of Way mowing and maintenance to the adjoining property owners. Ms. Baker stated in certain situations where the maintenance of the Right of Way would pose a danger to the property owner the City would continue to mow.

City Councilmember consented to moving forward with this proposal.

5. **MAYOR AND COUNCIL REPORTS**

6. **ADJOURNMENT**

Councilmember Lewis motioned to adjourn the meeting at 7:45 PM.