



City of Muscatine

HISTORIC PRESERVATION COMMISSION

Monday, May 20, 2024

Historic Preservation Commission meetings are held at 5:15pm at the Musser Public Library,
Conference Room #017 Maker Space.

May 20, 2024, 5:15 PM

AGENDA

1. CALL TO ORDER/ROLL CALL
2. CONSENT AGENDA
 - A. April 22, 2024 Minutes
3. COMMUNICATIONS - CITIZENS
4. REVIEW LIST OF ISSUED PERMITS
 - A. April
 - 401 E 3rd – Gutters and slate roof restoration
 - 403 W Mississippi – Install furnace and air ducts to each unit (6 total)
5. NEW BUSINESS
 - A. West Hill Branch of the Papoose Creek

6. UPDATE FROM SUBCOMMITTEES

- A. Preserve Iowa Summit
- B. Intensive Survey

7. OTHER BUSINESS

- A. Paul Bruhn update
- B. HPC Guidelines, Certificate of Appropriation, and booklet

8. ADJOURNMENT

MUSCATINE HISTORIC PRESERVATION COMMISSION

April 22, 2024

Minutes

1. Call to Order/Roll Call

Meeting called to order at 5:15 p.m.

Members present: Fred Galoso, Chris Post, Moriah Ellis, and Jim Hetzler

Members absent: Mary Beveridge

Staff present: April Limburg

Others present: Lynn Pruitt and Devin Pettit

Consent Agenda

Approval of the minutes from February 26, 2024 – Fred made a motion to approve the draft minute. Chris seconded; motion passed.

2. Comments from Citizens – Lynn discussed the County HPC waiting on the grant agreement, updated everyone about the event held at the hatchery, and the transportation study is coming along.

3. Review List of Issued Permits –

March

- 215 Chestnut – removal and replacing roof and siding
- 407 W Mississippi – inside wiring
- 202 Mary Place – replace water valve documentation

February

- 220 Iowa Ave – shore up the building and replace footings as needed
- 407 W 2nd St – remove and replace roofing materials

4. New Business

- a. 2 positions available** – The Commission has 2 positions to be filled as Mary has not been able to make the commitment needed and Fred will not be reapplying.
- b. May Historic Preservation Month (Proclamation)** – The Commission advised staff to draft the proclamation for historic month to be submitted to the Mayor for the May 16th Council agenda.

5. Update from Subcommittees

- a. Preserve Iowa Summit** – Staff updated the Commission in regards to conversation with Allison to try to pick a few date options as well as discuss hotels, meeting places, committee numbers and needs, as well as to when the planning process will actually start.
- b. Intensive Survey** – Lynn gave the Commission a few names of consultants for the RFP. The Commission also discussed different groups on the community to engage to help with the survey and to help supply information.

6. Other Business

- a. Paul Bruhn Updates** – The final updates to the guidelines are being completed for

the final review from the NPS. Once the guidelines are complete, a letter will be sent out inviting building owners to apply for the grant as well as publish an RFP for consultants.

- b. HPC Guidelines Certificate of Appropriateness, and booklet** – The Commission discussed the lack of guidelines to help preserve the historic districts and also looked at the City of Waterloo guidelines along with questions and answers section on the website. Devin advised the Commission the City will be working on a comprehensive plan and that would be the time we get community involvement. Chris made a motion to create a certificate of appropriateness with guidelines to present to Council. Jim seconded; motion passed

7. Adjourn

- a.** Adjourned at 6:30 pm, the next meeting will be May 20, 2024 at 5:15 pm