

**REGULAR MEETING OF THE BOARD OF TRUSTEES
MUSCATINE ART CENTER**

April 19, 2024

Present: Mark Latta, Brian Walter, Ann McCarthy, David Meloy, and Vince Lawson

Absent: Kathleen Haltmeyer, Mark Seaman, Aarzo Baharani, and Geri Kent

Staff: Melanie Alexander

Call to Order: The meeting was called to order by Latta at 4:00.

Visitors: None present.

Minutes: Minutes of the March 21, 2024, Regular Meeting of the Board of Trustees were reviewed and discussed. Moved/seconded (Meloy/Lawson) to approve the minutes. Motion carried.

Bills for Approval: Bills in the amount of \$3,496.68 were presented, reviewed, and discussed. Moved/seconded (Walter/Lawson) to approve the bills as presented. Motion carried.

Credit Card for Approval: A credit card in the amount of \$39.99 was presented, reviewed, and discussed. Moved/seconded (McCarthy/Meloy) to approve the bills as presented. Motion carried.

Credit Card for Approval: A credit card in the amount of \$195.00 was presented, reviewed, and discussed. Moved/seconded (Meloy/Lawson) to approve the bills as presented. Motion carried.

COMMITTEE REPORTS

Long-Range Planning:

The Board discussed the draft Facility and Business Plan. There was discussion on various points within the plan. Alexander will discuss the implementation of the board's thoughts with Lord.

Finance & Budget:

Alexander will present a financial overview session for the Board of Trustees after the new board members come on to the board. The financial overview session scheduled for this meeting was postponed due to the change in time for the April meeting.

Collections:

In 2022, a member of the Musser-Huttig family of St. Louis donated a portrait of Annie Musser Huttig (Laura's sister) to the Muscatine Art Center. The painting is intended to go on public view for the first time at the end of June 2024. The painting has been transported to Cincinnati where conservator Terry Boyle will clean the painting and repair the frame.

Building & Grounds:

Friends of the Japanese Garden cleaned up the garden on Tuesday, April 16th. A group of volunteers will work in the garden weekly, for now, on Tuesday mornings. Aunt Rhodie's cleaned up the water feature and turned it on for the year.

There will be a ribbon cutting for the Japanese Garden May 2nd. Invitations were mailed. Alexander presented a project overview of the garden's rehabilitation to the board of the Roy J. Carver Charitable Trust which was one of two funding sources.

Community Engagement:

The Friends of the Muscatine Art Center has its first fundraiser of 2024. The “For the Love of Art” Tea will be held on Saturday, May 11th. This annual event typically sells out. Additional volunteers are needed to assist with the event. The Friends’ Annual Ice Cream Social will take place on Sunday, June 30th.

The staff is exploring activities to mark the 60th anniversary in 2025. A variety of events and fundraisers are being discussed, including some connected to the Muscatine History exhibition which will be on view from October 19, 2024 through August 24, 2025.

Personnel:

There was discussion on a candidate to fill the board seat starting in July. The Board discussed adjusting the standard meeting time to better accommodate board attendance. The City’s Nominating Committee will meet on May 23rd to review the applications. Their recommendations will then be presented to City Council in early June. Board members can serve up to two terms of three years.

Lawson chairs the personnel committee and will provide board members with an evaluation form for the Director’s annual review. The committee will then coordinate the evaluation.

Both a primary education intern and a secondary project intern have been selected for summer 2024.

Director’s Report: In Packet

Unfinished Business:**New Business:**

Next Board meeting – May 16, 2024 at 5:30 P.M.

Adjourn:

Moved/seconded by (Walter/McCarthy) to adjourn at 4:55 P.M. The motion carried and the meeting adjourned.

Respectfully submitted,

Ann McCarthy
Acting Secretary, Muscatine Art Center Board of Trustees