

AIRPORT ADVISORY COMMISSION

June 24, 2024

Minutes

1. Call to Order/Roll Call

- Members Present: Steven Bradford, , Don Lampe, Andrea Kreitner, Derek Reed
- Member Absent: Mohammad Pasha
- Staff Present: Brian Stineman
- Others Present: Carl Byers (Bolton & Menk), Mike Woerly (Revv Aviation), Jeff Jarret (Kent Corp.)

2. Approval of Minutes

Motion by Reed, Seconded by Lampe to approve the April 22, 2024 Minutes. Motion approved by unanimous vote.

3. Project Updates

- SRE Grant: No change. Do not expect any updates until fall.
- Fuel System: Discussed bids and bid alternates low bid from Unified Contracting Services, Inc. with bid alternates a total of \$816,169.50. Approval item placed on City Council agenda for June 27, 2024
- Lighting: : Waiting for grant approval letter. Work not expected to begin until spring 2025 due to long lead times for materials. May need additional funding to power the system.

4. Other Business

- Regulator: Mike has the system shut down for now
- Shooting Range: Moving through zoning process, need approval from FAA on access road. Question of whether it will be lit at night needs follow up.
- Hangar Lease Waiting List Discussion: Brian gave update on new leasee list is current
- Commission Term Discussion: Steven's term is up in July. New member Kent Jurgensen has volunteered and been appointed by mayor. Discussion about term limits and the need for them. Brian discussed city code pertaining to the commission. Discussion about modifying code to allow for longer or more terms. Update to follow at future meetings.
- NPDES Permit: Brian updated members that there is a NPDES permit for the airport on file and it is valid until 2027.
- Discussion regarding proposed new hangar for Kent Corp.: Derek Reed and Jeff Jarrett presented possible preferred locations for a new hangar for Kent Corp. They are about two years out but need to know how to start the process. Brian will get them in contact with Andrew Fangman in Planning & Zoning

- Question about AWOS: Is it working properly? Mike indicated that repairs have been requested and parts are on order but it may be some time before they arrive.
- Runway 30: Trees and brush need to be cut back. Brian to schedule staff to drop trees. Will look for grants to completely clear and grub the area in the fall.

5. Public Comments

None

6. Adjourn

Meeting adjourned at 6:19 PM

Next Meeting: July 22, 2024 at 5:00 PM