

AIRPORT ADVISORY COMMISSION

July 22, 2024

Minutes

1. Call to Order/Roll Call

- Members Present: Don Lampe, Andrea Kreitner, Derek Reed, Mohammad Pasha, Kent Jurgensen
- Member Absent: N/A
- Staff Present: Brian Stineman
- Others Present: Carl Byers (Bolton & Menk), Kitty Woerly (Revv Aviation), Steve Snider (MPD)

2. Approval of Minutes

Motion by Reed, Seconded by Kreitner to approve the June 24, 2024 Minutes. Motion approved by unanimous vote.

3. Project Updates

- Fuel System: Bolton & Menk are working on shop submittals and sorting through power questions. Project to start this year. Card reader is not grant eligible.
- Lighting: Grant approval letter on city council agenda for August 1, 2024. Work not expected to begin until spring 2025 due to long lead times for materials.

4. Other Business

- Regulator: Carl to call Voltmer to see what may be causing issues
- Shooting Range: Assistant Chief Steve Snider gave update on range and training facility. City needs to issue a letter to the farmer by September 1st to inform them that this portion will not be leased next growing season. Discussed how to indicate that range is in use, ex. Use a red flag on a pole when staff are using the facility. Discussed baffles over the range and determined that they are not necessary. Discussed lighting at the range, indicated that downward directional lights will be used that will not interfere with aircraft.
- Commission Term Discussion: Discussed removing term limit and gender balanced sections of code. Brian to make revisions and request review from City Attorney before bringing to council for discussion and change.
- Discussion regarding proposed new hangar for Kent Corp.: Derek Reed presented preferred location map for a new hangar for Kent Corp. Commission and Kent to draft letter to request funding from FAA for taxiway to the hangar. Possible begin construction in spring of 2025.
- Trees and brush: Brian has scheduled staff to drop trees.

5. Public Comments

None

6. Adjourn

Meeting adjourned at 6:05 PM

Next Meeting: August 26, 2024 at 5:00 PM