

AIRPORT ADVISORY COMMISSION

August 26, 2024

Minutes

1. Call to Order/Roll Call

- Members Present: Don Lampe, Andrea Kreitner, Derek Reed, Mohammad Pasha, Kent Jurgensen
- Member Absent: N/A
- Staff Present: Brian Stineman
- Others Present: Carl Byers (Bolton & Menk), Mike Woerly (Revv Aviation)

2. Approval of Minutes

Motion by Lampe, Seconded by Pasha to approve the June 24, 2024 Minutes. Motion approved by unanimous vote.

3. Project Updates

- Fuel System: Bolton & Menk reviewing shop submittals for the fuel tanks and determining the best way to provide power to the location. Project to start this year.
- Lighting: Grant approval letter approved by city council August 1, 2024. Work not expected to begin until spring 2025.
- SRE: "Go letter" received by city. Match may have changed to 95-5% Federal/local. Joe Roenfeldt (Bolton & Menk) to work with Mike Woerly (Revv) to determine best equipment to submit for application.

4. Other Business

- Regulator: Still have issues, decided to wait until lighting project to fix properly
- Shooting Range: Assistant Chief Steve Snider gave update on range and training
- Commission Term Discussion: Ordinance to removed term limits on council agenda for September 5, 2024 meeting.
- Discussion regarding proposed new hangar for Kent Corp.: Derek Reed presented preferred location map for a new hangar for Kent Corp. Commission and Kent to draft letter to request funding from FAA for taxiway to the hangar. Possible begin construction in spring of 2025.
- Trees and brush: Brian has scheduled staff to drop trees. They have been unable to fit this into their schedule at this time.
- Kent Corp. Hangar: Carl & Chris met with FAA and they will not pay for taxiway to a single use hangar. Discussion about whether we could construct an SRE storage building there to add another hangar to the area. Carl suggested setting up a call with Junior at FAA to see what they would allow. Kent would like to start construction in the Spring. Discussion on whether it would be feasible for the

City and Kent to work together to find a funding solution. More conversations needed.

- Pest control: Brian noted that the City pays for pest control (mostly for bugs) in the terminal building but not in the hangars. It was noted that no pest control (for mice) is needed at this time in the hangars.
- Roof updates: Building & Grounds is working with a contractor to seal all leaks in the hangar roofs and to seal the joint in the walls of the new hangar building.

5. Public Comments

None

6. Adjourn

Meeting adjourned at 6:00 PM

Next Meeting: October 28, 2024 at 5:00 PM (Members voted unanimously to skip the September meeting unless it becomes necessary)