



City of Muscatine

CITY COUNCIL

Thursday, September 5, 2024

Brad Bark, Mayor

Don Lampe, 1st Ward
Jeff Osborne, 2nd Ward
Peggy Gordon, 3rd Ward
Nadine Brockert, 4th Ward
John Jindrich, 5th Ward

Angie Lewis, At Large
Matt Conard, At Large
Tony Kies, Interim City Administrator
Cinda Hilger, Deputy City Clerk
Brent Hinders, City Attorney

City Council meetings are held at 6:00 p.m. on the 1st and 3rd Thursday of each month. In-depth sessions are held at 6:00 p.m. on the 2nd Thursday of each month. All meetings are available for review on the City of Muscatine YouTube page.

September 5, 2024, 6:00 PM

AGENDA

1. CALL TO ORDER
2. INVOCATION- Ray Oehme, Vineyard Church
3. ROLL CALL
4. PLEDGE OF ALLEGIANCE

5. FROM THE MAYOR

- A. Oath of Office for Interim City Administrator Tony Kies.
- B. Request to Approve the Appointment of Suzanne Hunt Theilmann to the Civil Service Commission
- C. Proclamation for National Assisted Living Week
- D. Proclamation for National Day of Truth and Reconciliation
- E. Proclamation for 2024 Healthiest State Annual Walk Day

6. APPROVAL OF AGENDA AS PRESENTED AND/OR AS AMENDED

7. COMMUNICATIONS - CITIZENS

8. COUNCILMEMBER FOLLOW UP TO CITIZEN COMMUNICATION

9. CONSENT AGENDA * (ITEMS 10-14)

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered separately.

10. * REVIEW AND POTENTIAL VOTE TO APPROVE MINUTES

- A. August 1, 2024 City Council Regular Meeting Minutes
- B. August 8, 2024 City Council Special Meeting
- C. August 15, 2024 Regular City Council Meeting Minutes

11. * PETITIONS AND COMMUNICATIONS

- A. Request for renewal of a Class "E" Retail Alcohol License for Express Mart, 4804 US 61 – RP Brothers LLC (pending inspections)
- B. Request for renewal of a Special Class "B" Retail Native Wine License for Flowers on the Avenue, 1138 East 9 th Street – Flowers on the Avenue (pending inspections)
- C. Request for renewal of a Class "B" Retail Alcohol License for Muscatine Fast Break, 2603 –2 nd Avenue – Reif Oil Company (pending inspections)
- D. Request for Use of City Property from Caleb Mann with Calvary Church for the Annual 5K run to be held on September 28, 2024

12. * COMMUNICATION – RECEIVE AND FILE

- A. July 30, 2024 Board of Water, Electric and Communications Trustees Meeting Minutes
- B. August 12, 2024 Muscatine County Board of Supervisors Meeting Minutes
- C. August 19, 2024 Muscatine County Board of Supervisors Meeting Minutes

13. * PURCHASE ORDERS AND AGREEMENTS

- A. Request to Approve the Issuance of a Purchase Order, in the Amount of \$18,500.00, to Cedar Creek Kennels for a Dual Purpose Canine with 10 weeks K9 Handler Training.
- B. Request to Approve the Issuance of a Purchase Order, in the Amount of \$11,130.00, to Western Safety Products for two Super Vac 18" Positive Pressure Variable Speed Battery Fans.
- C. Request to Approve the Issuance of a Purchase Order, in the Amount of \$14,446.00, to Henderson Products Inc. for Two 10-foot, V-Box Salt Spreader Stands.
- D. Request to Approve the Issuance of a Purchase order, in the amount of \$8600.00, to Goddard Heating and Cooling for a Furnace and Air Conditioner for the Golf Clubhouse Operations.
- E. Request to Issue a Purchase Order, in the Amount of \$6,123.71, to AccuJet Sewer and Drain Cleaning for the Purpose of Lining Sewer Manholes.

14. * APPROVAL OF BILLS

It is recommended bills totaling \$11,091,715.08, which include Receipt Summaries and Journal Entries for March, April and May 2024, be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

- A. September 5, 2024 Bills for Approval

15. PUBLIC HEARING

- A. Public Hearing to Discuss Proposed Changes to Title 2, Chapter 2-1 of City Code, regarding Airport Advisory Commission Term Limits.
- B. Public Hearing Regarding Proposed Development Agreement with Merge, LLC

16. BOARDS AND COMMISSIONS

17. FROM THE CITY ADMINISTRATOR

- A. First Reading of an Ordinance Revising Title 2, Chapter 2-1-6 of City Code Regarding Term Limits for the Airport Advisory Commission
- B. Resolution Approving Development Agreement with Merge, LLC, Authorizing Annual Appropriation Tax Increment Payments and Pledging Certain Tax Increment Revenues to the Payment of the Agreement.
- C. Third and Final Reading of an Ordinance Adopting the Code of Ordinances of the City of Muscatine, Iowa and Repealing the Code in Effect Prior to September 5, 2024.
- D. Third and Final Reading of an Ordinance Amending the Zoning Ordinance of the City Of Muscatine, Iowa (Southeast Corner of Hershey Avenue and Green Street)
- E. Third and Final Reading of an Ordinance Amending Title 7, Chapter 5 of City Code Relating to Automatic Traffic Enforcement
- F. **Resolution Setting the Date for a Public Hearing for October 3, 2024, on the October 2024 Amendment to the Muscatine Consolidated Urban Renewal Area.**
- G. Resolution Setting a Public Hearing for September 19, 2024, at 6:00 PM at City Hall Council Chambers, to Discuss Proposed Changes to Title 2, Chapter 4, Sections 4 and 6 of City Code, Regarding Historic Preservation Commission Appointments and Qualifications.
- H. **Resolution Setting a Public Hearing for September 19, 2024, on Proposal to Enter into a General Obligation Annual Appropriation Sewer Improvement Loan and Disbursement Agreement and to Borrow Money Thereunder in a Principal Amount not to Exceed \$8,000,000.**
- I. Resolution of Support for the Renovation of McKee Button Company by Kent Corporation
- J. Resolution Approving Contract and Bond with Unified Contracting Services, Inc. of Des Moines, Iowa for the Airport Fuel System Relocation Project.
- K. Resolution Approving the Submittal of a Non-Matching Grant Application to Washington County Riverboat Foundation for the purchase of five, Abbott industries, i-State machines which will allow us to test for cardiac enzymes present in the blood stream during a heart attack.
- L. Request to Approve the Issuance of a Purchase Order, in the amount of \$77,502.05, to Martin Equipment for a Compact Track Loader.
- M. Request to Approve the Issuance of a Purchase Order, in the Amount of \$72,328.40, to Logan Contractor Supply for a Crack/Joint Sealer.
- N. Request to Award a Contract with MidAmerica Basement Systems, in the Amount of \$134,697.52 for Underpinning at Sunset Park
- O. Request to Issue a Purchase Order, in the Amount of \$116,718.00, to GTG Peterbilt for the Purchase of a 36,200 lb. Gross Vehicle Weight Truck for Roadway Maintenance.

- P. Request to Approve a Memorandum of Agreement with Bi-State Regional Commission for \$15,000.00 to Provide Environmental Review Services for the Lead Hazard Reduction Grant.
- Q. Request to Approve the Issuance of a Purchase Order, in the Amount of \$44,700.00, to Terry and Sons, Inc for Aquatic Center Basin Painting.
- R. Request to Approve an Addendum to the Professional Services Agreement with ISG Engineering in the Amount of \$30,000.00 for Alternate #1 in the Muscatine Indoor Sports Complex Project.
- S. Request to Approve the Issuance of a Purchase Order to Martin & Whitacre Surveyors and Engineers, Inc. in the Amount of \$30,400.00 for Additional Land Surveying Services on the Remainder of the West Hill Sewer Separation Project Phase 6D

18. MAYOR AND COUNCIL REPORTS

19. OTHER BUSINESS

- A. Discussion With Possible Action Regarding Next Steps in Hiring Process of City Administrator.

20. ADJOURNMENT