

MINUTES
August 13, 2024 – 5:30 p.m.
Planning and Zoning Commission
Muscatine City Hall
City Council Chambers

Present: Kayla Bendorf, Sharon Froelich, Jodi Hansen, and Mark Seaman

Unexcused: Andrew Anderson

Excused: Kent Jurgersen and Steve Nienhaus

Staff: Andrew Fangman, Assistant Community Development Director, Community Development
April Limburg, City Planner, Community Development

Chairperson Jodi Hansen opened the meeting at 5:30 p.m. and read the mission statement.

Minutes:

Sharon Froelich motioned to approve the July 9, 2024 minutes; seconded by Kayla Bendorf. All ayes, motion carried.

Subdivision:

BSS-1 Subdivision – 1 lot at 1820 Park Avenue

Best Sandwich Stores, Inc. has filed combined preliminary/final plat that would allow for their purchase of a 0.34-acre portion of the property located at 1820 Park Avenue. The intent is to create a new parcel to accommodate the construction of a drive-thru sandwich restaurant, at this location. The franchise owner shared the background information with the Commission. There will be 14 parking spots along with an easement with Burns to share parking. The existing driveway will be shared by current appliance store and the proposed restaurant.

Mark Seaman motioned to approve the BSS-1 Subdivision; seconded by Kayla Bendorf. All ayes, motion carried.

Other Business:

Selection of three Planning and Zoning Commission members to serve on Comprehensive Plan Steering Committee. This steering committee will assist City staff in directing the work of and providing feedback to the consulting firm that has been hired to prepare a new comprehensive plan. Kayla Bendorf was interested in serving on the Committee. Jodi Hansen showed interested. The Commission discussed the possibility of Andrew Anderson being interested as well.

Meeting adjourned at 5:41 p.m.

ATTEST:

Respectfully Submitted,

Jodi Hansen, Chairperson
Planning and Zoning Commission

Andrew Fangman, Secretary
Assistant Community Development Director