

# MUSCATINE HISTORIC PRESERVATION COMMISSION

**June 24, 2024**

## **Minutes**

### **1. Call to Order/Roll Call**

Meeting called to order at 5:15 p.m.

Members present: Chris Post, Moriah Ellis, and Jim Hetzler, and Fred Galoso

Members absent: 1 vacant position

Staff present: April Limburg

Others present: Lynn Pruitt

### **Consent Agenda**

**Approval of the minutes from May 20, 2024** – Fred made a motion to approve the draft minute. Chris seconded; motion passed.

### **2. Comments from Citizens** – Lynn discussed the County HP was going to have a booth at the fair in West Liberty.

### **3. Review List of Issued Permits** –

#### **May**

- 101 E Mississippi – new windows (Commercial building – Mississippi Brew)
- 407 W 2<sup>nd</sup> St – Deck rebuild (Mackenzie House – Olson Residence)

### **4. New Business**

#### **a. Nothing at this time.**

### **5. Update from Subcommittees**

- Preserve Iowa Summit** – Nothing at this time on Muscatine hosting. Christ attended the Summit in Mt. Pleasant and updated the Commission on what she learned and how it went. She also discussed creating a historic 10 year plan.
- Intensive Survey** – The Request for Proposals were released with a due date of Monday, July 22, 2024.

### **6. Other Business**

- Paul Bruhn Updates** – The Request for Proposals were released and will be due on August 8, 2024 for architectural services. Letters to property owners will be doing out soon. Applications will be also available online shortly.
- HPC Guidelines Certificate of Appropriateness, and booklet** – After some discussion it was advised to have Chris rewrite the guidelines to focus more on the guidelines and not a certificate.
- Friends Group – Insurance** – Fred made a motion to approve for the insurance bill to be paid in the amount of \$23 for 2024-2025. Jim seconded; motion passed.

### **7. Adjourn**

- Adjourned at 6:30 pm, the next meeting will be September 23, 2024 at 5:15 pm