



City of Muscatine

CITY COUNCIL

Thursday, December 5, 2024

Brad Bark, Mayor

Don Lampe, 1st Ward
Jeff Osborne, 2nd Ward
Peggy Gordon, 3rd Ward
Nadine Brockert, 4th Ward
John Jindrich, 5th Ward

Angie Lewis, At Large
Matt Conard, At Large
Tony Kies, Interim City Administrator
Cinda Hilger, Deputy City Clerk
Brent Hinders, City Attorney

City Council meetings are held at 6:00 p.m. on the 1st and 3rd Thursday of each month. In-depth sessions are held at 6:00 p.m. on the 2nd Thursday of each month. All meetings are available for review on the City of Muscatine YouTube page.

December 5, 2024, 6:00 PM

AGENDA

1. CALL TO ORDER
2. INVOCATION
3. ROLL CALL
4. PLEDGE OF ALLEGIANCE

5. **FROM THE MAYOR**

6. **APPROVAL OF AGENDA AS PRESENTED AND/OR AS AMENDED**

7. **COMMUNICATIONS - CITIZENS**

8. **COUNCILMEMBER FOLLOW UP TO CITIZEN COMMUNICATION**

9. **CONSENT AGENDA * (ITEMS 10-14)**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered separately.

10. *** REVIEW AND POTENTIAL VOTE TO APPROVE MINUTES**

- A. November 21, 2024 Regular City Council Meeting Minutes
- B. November 6, 2024 City Council Goal Setting review Session

11. *** PETITIONS AND COMMUNICATIONS**

- A. Request for renewal of a Class “E” Retail Alcohol License for GM Food Mart, 1814 E Avenue – Thapa Investments LLC (pending inspections)
- B. Request for renewal of a Class “C” Retail Alcohol License for Flaming Embers, 131 West 2nd Street – Flaming Embers, Inc. (pending inspections and insurance)

12. *** COMMUNICATION – RECEIVE AND FILE**

- A. November 18, 2024 County Board of Supervisors Meeting Minutes

13. *** PURCHASE ORDERS AND AGREEMENTS**

- A. Request to Approve the Issuance of a Purchase Order to Martin & Whitacre Surveyors and Engineers, Inc., in the Amount of \$20,000.00, for Additional Land Surveying Services on the West Hill Sewer Separation 6 A/B and 6 C Projects.
- B. Request to Approve the Issuance of a Purchase Order to Martin & Whitacre Surveyors and Engineers, Inc. in the Amount of \$11,000.00 for Topographic Survey Services on Iowa Avenue.
- C. Request to Approve Payroll Software Agreement with Springbrook for Electronic Payroll and Employee Self-Service Portal Services.

- D. Request to Issue a Purchase Order to Muscatine Power and Water in the Amount of \$22,700.00 for Street Lighting Improvements as part of the Ignite Vitality: Mulberry, a Neighborhood Revitalization Project
- E. Request to Approve the Issuance of a Purchase Order, in the Amount of \$7709.24, to American Industrial Door of Davenport for the purchase of a Handicap Door Opener and a Door Lock System for the Front Door of the Transfer Station.

14. * APPROVAL OF BILLS

It is recommended bills totaling \$2,952,496.61, be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

- A. December 5, 2024 Bills for Approval Totalling \$2,952,496.61.

15. PUBLIC HEARING

- A. Public Hearing on Ordinance 2024-0527 Amending Title 1, Chapter 10 – City Officers and Employees to add the positions of Assistant City Administrator and City Clerk.

16. BOARDS AND COMMISSIONS

17. FROM THE CITY ADMINISTRATOR

- A. Vote on Ordinance 2024-0527 and the suspension of the requirement for a second and third reading of the ordinance prior to passage pursuant to Iowa Code § 380.3, Amending Title 1, Chapter 10 – City Officers and Employees - to add the positions of Assistant City Administrator and City Clerk.
- B. Resolution approving an agreement between the City of Muscatine and Matthew Mardesen as City Administrator
- C. Request to Approve Change Order Number 1 Related to the Demolition of 707 E 7th Street for the amount of \$13,702.50.
- D. Request to Approve Change Order Number 1 Related to the Demolition of 613 East 6th Street for \$12,800.00.
- E. Request to Approve Change Order Number 1 Related to the Demolition of 601 East 6th Street in the amount of \$3,000.00.
- F. Request to Approve Change Order Number 1 Related to Reconstruction of a Wall at 413 Mulberry Avenue for \$6,363.10.
- G. Request to Approve and Accept the Annual Comprehensive Financial Report and Audit for the Year Ended June 30, 2024
- H. Request to Approve Declaration of Items as Surplus, and Authorize Sale of Items at Public Surplus Auction.

- I. Request to Approve the Issuance of a Purchase Order for Breedlove's Sporting Goods, in the Amount of \$78,584.80, for amenities for the Musco Sport Center.
- J. Request to Approve Issuance of a Purchase Order for Sportaflex in the Amount of \$39,727 for Two Outfield Baseball/Softball Fence Systems for the Musco Sports Center.
- K. Request to Create a Full-Time Transit Dispatch Position.

18. MAYOR AND COUNCIL REPORTS

19. ADJOURNMENT

- A. Exempt Session - Exempt Session Pursuant to Iowa code 20.17(3) and Iowa Code 21.9 to Discuss Collective Bargaining Strategy and Employment Conditions.
- B. Exempt Session - Exempt Session Pursuant to Iowa code 20.17(3) and Iowa Code 21.9 to Discuss Collective Bargaining Strategy and Employment Conditions.