



City of Muscatine

CITY COUNCIL MINUTES

Thursday, December 5, 2024

1. **CALL TO ORDER**

Mayor Bark called the City Council meeting for December 5, 2024 to order at 6:00 PM.

2. **INVOCATION**

Johnathan Soldt

3. **ROLL CALL**

Councilmembers Present: Nadine Brockert, John Jindrich, Jeff Osborne, Peggy Gordon, Angie Lewis, Don Lampe, Matt Conard.

4. **PLEDGE OF ALLEGIANCE**

5. **FROM THE MAYOR**

6. **APPROVAL OF AGENDA AS PRESENTED AND/OR AS AMENDED**

Councilmember Angie Lewis, seconded by Councilmember Peggy Gordon moved to approve the agenda as presented. Vote: Ayes -7, Nays - 0, Motion Passed.

7. **COMMUNICATIONS - CITIZENS**

8. **COUNCILMEMBER FOLLOW UP TO CITIZEN COMMUNICATION**

9. **CONSENT AGENDA * (ITEMS 10-14)**

Councilmember Angie Lewis, seconded by Councilmember Don Lampe, moved to approve the Consent Agenda including Items 10-14. Ayes - 7 , Nays - 0, Motion Passed.

10. *** REVIEW AND POTENTIAL VOTE TO APPROVE MINUTES**

- A. November 21, 2024 Regular City Council Meeting Minutes
- B. November 6, 2024 City Council Goal Setting review Session

11. * PETITIONS AND COMMUNICATIONS

- A. Request for renewal of a Class “E” Retail Alcohol License for GM Food Mart, 1814 E Avenue – Thapa Investments LLC (pending inspections)
- B. Request for renewal of a Class “C” Retail Alcohol License for Flaming Embers, 131 West 2nd Street – Flaming Embers, Inc. (pending inspections and insurance)

12. * COMMUNICATION – RECEIVE AND FILE

- A. November 18, 2024 County Board of Supervisors Meeting Minutes

13. * PURCHASE ORDERS AND AGREEMENTS

- A. Request to Approve the Issuance of a Purchase Order to Martin & Whitacre Surveyors and Engineers, Inc., in the Amount of \$20,000.00, for Additional Land Surveying Services on the West Hill Sewer Separation 6 A/B and 6 C Projects.
- B. Request to Approve the Issuance of a Purchase Order to Martin & Whitacre Surveyors and Engineers, Inc. in the Amount of \$11,000.00 for Topographic Survey Services on Iowa Avenue.
- C. Request to Approve Payroll Software Agreement with Springbrook for Electronic Payroll and Employee Self-Service Portal Services.
- D. Request to Issue a Purchase Order to Muscatine Power and Water in the Amount of \$22,700.00 for Street Lighting Improvements as part of the Ignite Vitality: Mulberry, a Neighborhood Revitalization Project
- E. Request to Approve the Issuance of a Purchase Order, in the Amount of \$7709.24, to American Industrial Door of Davenport for the purchase of a Handicap Door Opener and a Door Lock System for the Front Door of the Transfer Station.

14. * APPROVAL OF BILLS

- A. December 5, 2024 Bills for Approval Totalling \$2,952,496.61.

15. PUBLIC HEARING

- A. Public Hearing on Ordinance 2024-0527 Amending Title 1, Chapter 10 – City Officers and Employees to add the positions of Assistant City Administrator and City Clerk. There were no written or oral comments regarding this public hearing. Councilmember Angie Lewis, seconded by Councilmember Peggy Gordon, moved for the public hearing to be closed. Vote: Ayes - 7, Nays - None, Motion Passed.

16. BOARDS AND COMMISSIONS

17. FROM THE CITY ADMINISTRATOR

- A. Vote on Ordinance 2024-0527 and the suspension of the requirement for a second and third reading of the ordinance prior to passage pursuant to Iowa Code § 380.3, Amending Title 1, Chapter 10 – City Officers and Employees - to add the positions of Assistant City Administrator and City Clerk.
Councilmember Peggy Gordon, Seconded by Councilmember Matt Conard, moved to waive the second and third reading and to adopt on first reading.
Councilmember Osborne requested a second vote and to get more public input prior to making the final vote on this Ordinance.
Vote: Ayes - 6, Nays - 1 (Osborne), Motion Passed.
- B. Resolution approving an agreement between the City of Muscatine and Matthew Mardesen as City Administrator
Councilmember Angie Lewis, seconded by Councilmember Nadine Brockert moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- C. Request to Approve Change Order Number 1 Related to the Demolition of 707 E 7th Street for the amount of \$13,702.50.

Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to Approve the Request.
Vote: Ayes - 7, Nays - 0, Motion Passed.

- D. Request to Approve Change Order Number 1 Related to the Demolition of 613 East 6th Street for \$12,800.00.

Councilmember Peggy Gordon, seconded by Councilmember Don Lampe moved to Approve the Request.
Vote: Ayes - 7, Nays - 0, Motion Passed.

- E. Request to Approve Change Order Number 1 Related to the Demolition of 601 East 6th Street in the amount of \$3,000.00.
Councilmember Angie Lewis, seconded by Councilmember Don Lampe moved to Approve the Request.
Vote: Ayes - 7, Nays - 0, Motion Passed.

- F. Request to Approve Change Order Number 1 Related to Reconstruction of a Wall at 413 Mulberry Avenue for \$6,363.10.
Councilmember Nadine Brockert, seconded by Councilmember John Jindrich moved to Approve the Request.
Vote: Ayes - 7, Nays - 0, Motion Passed.

- G. Request to Approve and Accept the Annual Comprehensive Financial Report and Audit for the Year Ended June 30, 2024
Councilmember John Jindrich, seconded by Councilmember Angie Lewis moved to Approve the Request.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- H. Request to Approve Declaration of Items as Surplus, and Authorize Sale of Items at Public Surplus Auction.
Councilmember Angie Lewis, seconded by Councilmember Don Lampe moved to Approve the Request.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- I. Request to Approve the Issuance of a Purchase Order for Breedlove's Sporting Goods, in the Amount of \$78,584.80, for amenities for the Musco Sport Center.
Councilmember Angie Lewis, seconded by Councilmember John Jindrich moved to Approve the Request.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- J. Request to Approve Issuance of a Purchase Order for Sportaflex in the Amount of \$39,727 for Two Outfield Baseball/Softball Fence Systems for the Musco Sports Center.
Councilmember Don Lampe, seconded by Councilmember Matt Conard moved to Approve the Request.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- K. Request to Create a Full-Time Transit Dispatch Position.
Councilmember Angie Lewis, seconded by Councilmember Peggy Gordon moved to Approve the Request.
Vote: Ayes - 7, Nays - 0, Motion Passed.

18. MAYOR AND COUNCIL REPORTS

19. ADJOURNMENT

Councilmember None moved the meeting be adjourned at 6:24 PM.

- A. Exempt Session - Exempt Session Pursuant to Iowa code 20.17(3) and Iowa Code 21.9 to Discuss Collective Bargaining Strategy and Employment Conditions.
- B. Exempt Session - Exempt Session Pursuant to Iowa code 20.17(3) and Iowa Code 21.9 to Discuss Collective Bargaining Strategy and Employment Conditions.