

AIRPORT ADVISORY COMMISSION

January 27, 2025

Minutes

1. Call to Order/Roll Call

- Members Present: Andrea Kreitner, Derek Reed, Mohammad Pasha, Kent Jurgensen
- Member Absent: Don Lampe
- Staff Present: Brian Stineman
- Others Present: Carl Byers (Bolton & Menk), Mike Woerly (Revv Aviation), Joe Roenfeldt (Bolton & Menk), Steven Bradford (HNI)

2. Approval of Minutes

Motion by Pasha, Seconded by Reed to approve the November 25, 2024 Minutes.

Motion approved by unanimous vote.

3. Project Updates

- Fuel System: Tanks have been placed. Waiting for frost out to install canopy and cabinets.
- Lighting: submittal review in progress, project to start in spring 2025
- SRE: Joe Roenfeldt (Bolton & Menk) working on application to FAA. Currently planning for tractor with snow blower and power broom attachment.
- SRE Application requires contract amendment with Bolton & Menk, this will be on the February 6th City Council agenda.

4. Other Business

- Trees and brush: Tress have been dropped, some removal has occurred. May drop and haul more this winter based on crew availability and weather.
- Kent Corp. Hangar: Need to work with the City, FAA, and DOT to find a funding solution. Working with Bolton & Menk to find ways to pay for taxiway to hangar.
- MPW solar field: Steven Bradford indicated that MPW is line to get permission from the governing agency and this may take several years.
- Training Facility Update: City and law enforcement agencies are creating a lease agreement per FAA requirements. This is the next step in the permitting process.
- Rotary Presentation: Brian gave an update that he and Kitty Woerly gave a brief presentation about the airport to the Muscatine Rotary Club. Carl offered that Bolton & Menk can be available to present on the airport and the benefits of airports in general to future audiences if requested.
- Ag. Lease update: The City and Bartenhagen Farms have agreed on an one year lease extension for the farming of the non-airport use area at the airport. Rent will stay the same and they will not farm the area proposed for the training facility. This agreement will go to city council for approval on February 6th.

- Carl invited the Commission members to an airport discussion with state elected officials at their Des Moines office on Wednesday, February 26th from 5-7 PM. An invitation will be sent to all members once received from Bolton & Menk.

5. Public Comments

None

6. Adjourn

Meeting adjourned at 5:58 PM

Next Meeting: Commission agreed to skip the February meeting unless something important comes up. We will meet again March 24th at 5:00 at the airport terminal building conference room.