



City of Muscatine

HISTORIC PRESERVATION COMMISSION

Monday, February 24, 2025

Historic Preservation Commission meetings are held on the 4th Monday of each month at 5:15pm at Musser Public Library, Makerspace Room 017.

February 24, 2025, 5:15 PM

AGENDA

1. **CALL TO ORDER/ROLL CALL**

2. **CONSENT AGENDA**

A. January 27, 2025 Minutes

3. **COMMUNICATIONS - CITIZENS**

4. **REVIEW LIST OF ISSUED PERMITS**

A. January

- 207 E 2nd St – (Commercial building) – window decal
- 216 Sycamore St – (Hershey State Bank) – installing a mini split
- 316 Chestnut St – (Phillip Stein House) – finish plumbing – remodel bathroom

5. **NEW BUSINESS**

A. CLG Annual Report

6. UPDATE FROM SUBCOMMITTEES

A. Preserve Iowa Summit – June 5-7

B. Intensive Survey

7. OTHER BUSINESS

A. Paul Bruhn Update

8. ADJOURNMENT

MUSCATINE HISTORIC PRESERVATION COMMISSION

January 27, 2025

Minutes

1. Call to Order/Roll Call

Meeting called to order at 5:15 p.m.

Members present: Chris Post, Moriah Ellis, Nathan Snead, Mike Terry, and Jim Hetzler

Members absent:

Staff present: April Limburg

Others present: Devin Pettit, Chris Brase, Lynn Pruitt, Rebecca Lawin McCarley, Allison Archambo, and Maria Snead

Consent Agenda

Approval of the minutes from October 28, 2024 – Jim made a motion to approve the draft minute for October. Chris seconded; motion passed.

2. Comments from Citizens – Nothing at this time

3. Review List of Issued Permits –

November

- 113 Iowa – Broken hydrant value
- 316 Chestnut – (Phillip Stein House) – Remodel dwelling and rewire duplex.

December

- No permits at this time in the Historic Districts

4. New Business

- a. New Members** – The Commission introduced themselves to Mike and Nathan who were just appointed to fill the vacant positions.
- b. Election of Officers** – Chris made a motion to nominate Moriah as Chair. Mike seconded; motion passes. Jim made a motion to nominate Chris as Vice-Chair. Moriah seconded; motion carried.

5. Update from Subcommittees

- a. Preserve Iowa Summit** – Staff updated the Commission where we are in the planning process of hosting the Summit. The fish hatchery will be hosting a reception, the Friends of the Art Center will be hosting a reception as well. The McKee Button Factory is wanting to host an event along with a couple tours. This is still in the works. The Merrill will be the main area for the Summit. Donation request letters and flyers will be mailed out shortly to local businesses as well as businesses across Iowa.
- b. Intensive Survey** – Spark Consulting gave an overview of the project so far. The majority of the research has been of the African Americans to identify the individual's association with the Underground Railroad. Six properties have been identified in the Freedom Trail Project. Rebecca went over the six properties and the reason as to why a site inventory form is not needed. Lynn asked about the Stage Coach Inn and will be sending Rebecca more

information about it. There are several gaps in the research overall in which Rebecca was going to look further into it. The volunteers have worked extremely hard to find the information gathered so far and have met the target hours for the CLG grant. There will be a public presentation in May as well as a presentation at the Summit.

6. Other Business

- a. Paul Bruhn Updates** – Staff gave a brief overview of the process of the grant and the length of time it was taken to get to this point. At the last meeting, the Commission recommended the applicants to move forward in the process. Staff has sent the applicants information to the National Park Service (NPS) representative for technical review. Staff received feedback in regards to the review and Martin-Gardener has been hired to do the architecture review and help ensure the historic standards are met. Staff also updated the Commission; the next step is for the applicants to enter into a subgrant agreement with the City once the draft has been finalized. Once the subgrant agreements are in place, the applicants will be able to start getting working with the architecture for renderings, cost estimates, and getting the work started.

7. Adjourn

- a.** Adjourned at 6:40 pm, the next meeting will be February 24, 2025 at 5:15 pm.