



City of Muscatine

CITY COUNCIL

Thursday, May 15, 2025

Brad Bark, Mayor

Don Lampe, 1st Ward
Jeff Osborne, 2nd Ward
Peggy Gordon, 3rd Ward
Nadine Brockert, 4th Ward
John Jindrich, 5th Ward

Angie Lewis, At Large
Matt Conard, At Large
Matt Mardesen, City Administrator
Cinda Hilger, City Clerk
Brent Hinders, City Attorney

City Council meetings are held at 6:00 p.m. on the 1st and 3rd Thursday of each month. In-depth sessions are held at 6:00 p.m. on the 2nd Thursday of each month. All meetings are available for review on the City of Muscatine YouTube page.

May 15, 2025, 6:00 PM

AGENDA

1. **CALL TO ORDER**
2. **INVOCATION-Raye Oehme**
3. **ROLL CALL**
4. **PLEDGE OF ALLEGIANCE**
5. **FROM THE MAYOR**

- A. Recognition of Clarissa McNally - Girl Scout Gold Award
- B. Proclamation for Emergency Medical Services (EMS) Week
- C. Proclamation Declaring May 18-24 as "National Public Works Week."
- D. Request to Approve Appointments to the Art Center Board of Trustees Effective Immediately:
New Appointment - Diana Tank & Mark Post

Request to Make Appointments to the Boards and Commissions Effective July 1, 2025

Airport:

Reappointment - Derek Reed

Art Center Board of Trustees:

Reappointments - Vince Lawson & David Meloy

New Appointments - Kelsie Foley, Laurie Johnson, & Rebecca Schmertman

Public Art Advisory Commission:

New Appointment - Mary Alice Sessler

Board of Water, Electric and Communications Trustees:

New Appointment - Kelly McGriff

Historic Preservation Commission:

Reappointment - Christine Post

Library Board of Trustees:

Reappointments - Tony Loconsole & Steve Truitt

New Appointment - Stacy Beatty

Parks and Recreation Advisory Commission:

New Appointments - Luis Cacho & Diana Tank

Zoning Board of Adjustments:

Reappointment - Larry Murray

New Appointment - Ryan Streck

6. **APPROVAL OF AGENDA AS PRESENTED AND/OR AS AMENDED**

7. **COMMUNICATIONS - CITIZENS**

8. **COUNCILMEMBER FOLLOW UP TO CITIZEN COMMUNICATION**

9. **CONSENT AGENDA * (ITEMS 10-14)**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council

Member so requests, in which event the item will be removed from the Consent Agenda and considered separately.

10. * REVIEW AND POTENTIAL VOTE TO APPROVE MINUTES

- A. May 1, 2025 City Council Regular Meeting Minutes
- B. May 8, 2025 City Council In-Depth Meeting Minutes

11. * PETITIONS AND COMMUNICATIONS

- A. Request for renewal of a Class “C” Retail Alcohol License and Outdoor Service for El Allende, 1107 Grandview Avenue – El Allende, Inc. (pending inspections and insurance)
- B. Request for renewal of a Class “E” Retail Alcohol License for Smokin’ Joe’s Tobacco and Liquor, 1504 Park Avenue – The Outlet, Inc. (pending inspections)
- C. Request for renewal of a Class “C” Retail Alcohol License for Home Base LLC, 1201 Grandview Avenue – Home Base, LLC (pending inspections)
- D. Request for Use of City Property from Keep Muscatine Beautiful – Community Foundation of Greater Muscatine for outdoor music and family events to be held on May 22, 2025, June 26, 2025, July 4, 2025, August 28, 2025, and September 25-27, 2025.

12. * COMMUNICATION – RECEIVE AND FILE

- A. May 5, 2025 Muscatine County Board of Supervisors Meeting Minutes
- B. April 28, 2025 Muscatine County Board of Supervisors Meeting Minutes

13. * PURCHASE ORDERS AND AGREEMENTS

- A. Request to Approve the Issuance of a Purchase Order, in the Amount of \$17,319.00, to General Traffic Controls for Sign Mounting Brackets and Hardware.
- B. Request to Approve the Issuance of a Purchase Order, in the Amount of \$13,040.60, to Iowa Prison Industries for Street Name Signs for Traffic Signal Mast Arms at Multiple Locations.
- C. Request to Approve the Issuance of a Purchase Order, in the Amount of \$21,900.00 to Nesper Sign Advertising, Inc. for Installation of a Video Board for the MUSCO Sports Center.

14. * APPROVAL OF BILLS

It is recommended bills totaling \$11,696,675.02 be approved and that the City Council

authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

- A. It is recommended that bills totaling \$11,696,675.02, which include receipt summary and journal entries for Jan, Feb and March 2025, be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

15. PUBLIC HEARING

- A. Public Hearing on an Amendment to City Code Title 6, Chapter 8, Section 8 - Rabies Suspects and Animal Bites - to Reflect Iowa State Code.
- B. Public Hearing Regarding an Application to the Iowa Economic Development Authority for Community Development Block Grant Funds.
- C. Public Hearing on Amendment #2 to the City's Fiscal Year 2024/2025 Budget.
- D. Public Hearing for the Review of Plans and Specifications for the Mulberry Avenue Sidewalk Reconstruction Project.

16. BOARDS AND COMMISSIONS

17. FROM THE CITY ADMINISTRATOR

- A. First Reading of Ordinance Amending Title 6, Chapter 8, Section 8 of City Code Regarding Rabies Suspects and Animal Bites to Reflect Iowa State Code. Public Hearing A.
- B. Resolution Authorizing a Grant Application to the Iowa Economic Development Authority for CDBG-CV Funds to Support MCSA Shelter Operations. Public Hearing B.
- C. Resolution Approving Amendment #2 to the Fiscal Year 2024/2025 City Budget. Public Hearing C.
- D. Resolution to Approve the Plans and Specifications for the Mulberry Avenue Sidewalk Reconstruction Project. Public hearing D.
- E. Resolution Adopting the Non-Union Pay Plan Effective July 1, 2025.
- F. Resolution Authorizing Special Assessments for Unpaid Abatement Service Fees and Rental Housing Fees to Private Properties.
- G. Resolution to Write Off Debts of Former Housing Tenants
- H. Resolution Adopting the Duplication of Benefits Policy as Required by the Iowa Economic Development Authority to Receive CDBG-CV Funds
- I. Resolution Authorizing the Sale of City Property (910 East 2nd Street) to Lumber Lofts

- J. Resolution Adopting the Quad Cities-Kewanee-Muscatine Traffic Safety Action Plan and Committing to Vision Zero
- K. Resolution Approving Contract and Bond with Heuer Construction, Inc. in the Amount of \$463,626.20 for the Fulliam Avenue Reconstruction - Phase 3 Project.
- L. Resolution Setting a Public Hearing for June 5, 2025, at 6:00 PM, Regarding Amending City Code Title 6, Chapter 8 by Adding Section 16 - Community Cats - Trap Neuter Release
- M. Resolution Establishing Rates for Leased Parking in City Parking Lots and Designated Areas
- N. Resolution Approving Contract and Bond with Keokuk Contractors, Inc., in the amount of \$247,549.00, for the Houser Street Lift Station Upgrade Project.
- O. Request to Enter into an Agreement with BNIM for Design Services at the Muscatine Art Center.
- P. Request to Approve Change Order #1 to the Fuel System Improvements Project at the Muscatine Municipal Airport in the Amount of \$24,376.60
- Q. Request to Approve the Issuance of a Purchase Order to Watchfire, in the amount of \$107,370.00 for a Video Display Scoreboard for the MUSCO Sports Center.
- R. Request to Approve the Non-Alcoholic Beverage Agreement for the MUSCO Sports Center with the Atlantic Coca-Cola Bottling Company.
- S. Request to Approve the Issuance of a Purchase Order in the Amount of \$393,182.00 to Hoglund Bus Company, Inc. for Two Light Duty Buses.
- T. Request to Issue Change Order Number 1, in the amount of \$800.00, for the Park located in the Ignite Vitality: Mulberry Project
- U. Request to Approve a Contract with Veenstra & Kimm, Inc for Building Department Services
- V. Request to Approve a Contract with Goerdts Inspection and Consultation Services, LLC for Construction Inspection Services
- W. Request to Approve a Lease Agreement with Muscatine Corporation for a New Hangar to be Constructed at the Muscatine Municipal Airport.

18. MAYOR AND COUNCIL REPORTS

19. ADJOURNMENT

EMS Week Proclamation

To designate the Week of May 18-24, 2025, as
Emergency Medical Services Week (EMS Week)

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, emergency medical services fills healthcare gaps by providing important, out-of-hospital care, including preventative medicine, follow-up care, and access to telemedicine; and

WHEREAS, the emergency medical services system consists of first responders, emergency medical technicians, paramedics, emergency medical dispatchers, firefighters, police officers, educators, administrators, pre-hospital nurses, emergency nurses, emergency physicians, trained members of the public, and other out of hospital medical care providers; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating the Emergency Medical Services Week; now

THEREFORE, I Brad Bark, Mayor of Muscatine, in recognition of this event do hereby proclaim the week of May 18 - 24, 2025, as **EMERGENCY MEDICAL SERVICES WEEK**

The 51st anniversary of EMS Week theme is **EMS WEEK: We Care. For Everyone.** I encourage the community to observe this week with appropriate programs, ceremonies, and activities in honor of the EMS profession and the essential service it provides.

Brad Bark, Mayor



National Public Works Week Proclamation

May 18–24, 2025

“People, Purpose, Presence”

WHEREAS, public works professionals focus on infrastructure, facilities, and services that are of vital importance to sustainable and resilient communities and to public health, high quality of life, and well-being of the people Muscatine; and,

WHEREAS, these infrastructure, facilities, and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers, and employees at all levels of government, who are responsible for rebuilding, improving, and protecting our city’s transportation, solid waste systems, public buildings, roads, sewers, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders, and children in Muscatine to gain knowledge of and maintain an ongoing interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2025 marks the 65th annual National Public Works Week sponsored by the American Public Works Association be it now,

RESOLVED, I, Mayor Brad Bark, do hereby designate the week of May 18–24, 2025, as National Public Works Week. I urge all citizens to join with representatives of the American Public Works Association and government agencies to pay tribute to our public works professionals, engineers, managers, and employees and to recognize the substantial contributions they make to protecting our national health, safety, and advancing quality of life for all.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City to be affixed on this 15th day of May, 2025.

Brad Bark, Mayor



City of Muscatine

CITY COUNCIL MINUTES

Thursday, May 1, 2025

1. **CALL TO ORDER**

Mayor Bark called the City Council meeting for May 1, 2025, to order at 06:00 PM.

2. **INVOCATION-Jonathan Cox-Island United Methodist Church**

3. **ROLL CALL**

Councilmembers Present: Nadine Brockert, John Jindrich, Jeff Osborne, Peggy Gordon, Angie Lewis, Don Lampe, Matt Conard.

4. **PLEDGE OF ALLEGIANCE**

5. **FROM THE MAYOR**

A. Proclamation Declaring May 11th-17th, 2025 as National Police Week

Lt. Ryan Buss was present to accept the Proclamation.

B. Proclamation Declaring May 11-17, 2025 as Food Allergy Awareness Week

Junior Miss Pearl City Harper Wittmer was present to accept the proclamation.

6. **APPROVAL OF AGENDA AS PRESENTED AND/OR AS AMENDED**

Councilmember Don Lampe, seconded by Councilmember Jeff Osborne moved to approve the agenda as presented. Vote: Ayes -7, Nays - 0, Motion Passed.

7. **COMMUNICATIONS - CITIZENS**

8. **COUNCILMEMBER FOLLOW UP TO CITIZEN COMMUNICATION**

9. **CONSENT AGENDA * (ITEMS 10-14)**

Councilmember Matt Conard, seconded by Councilmember Angie Lewis, moved to approve the Consent Agenda including Items 10-14. Ayes - 7 , Nays - 0, Motion Passed.

10. *** REVIEW AND POTENTIAL VOTE TO APPROVE MINUTES**

11. * PETITIONS AND COMMUNICATIONS

- A. Request for Road Closure on Grand Avenue for the Connection of a New Sanitary Sewer Service
- B. Request for renewal of a Special Class “C” Retail Alcohol License for Salvatores by Papa Reno & Family, 313 East 2nd Street – Salvatores by Papa Reno & Family, LLC (pending inspections)
- C. Request for renewal of a Class “E” Retail Alcohol License for Casey’s General Store #1484, 1111 Oregon Street – Casey’s Marketing Company (pending inspections)
- D. Request for renewal of a Class “E” Retail Alcohol License for Casey’s General Store #2906, 3509 Steamboat Way – Casey’s Marketing Company (pending inspections)
- E. Request for renewal of a Class “E” Retail Alcohol License for Casey’s General Store #2944, 3010 University Drive – Casey’s Marketing Company (pending inspections)
- F. Request for renewal of a Class “E” Retail Alcohol License for Walgreens #05885, 1703 Park Avenue – Walgreen Co. (pending inspections)
- G. Request for renewal of a Class “E” Retail Alcohol License for Hy-Vee Wine & Spirits, 522 Mulberry Avenue – Hy-Vee, Inc. (pending inspections)
- H. Request for renewal of a Class “E” Retail Alcohol License for Kum & Go #438, 1429 Park Avenue – Kum & Go LC (pending inspections)
- I. Request for renewal of a Special Class “C” Retail Alcohol License for Happy Joe’s Pizza & Ice Cream Parlor, 203 Lake Park Blvd – Max Brewer Corp. (pending inspections and insurance)
- J. Request for renewal of a Class “B” Retail Alcohol License for Sal Vitale’s Take & Bake, 128 East 2 nd Street – Sal Vitale and Sons Pizza Factory LLC (pending inspections and insurance)
- K. Request for renewal of a Class “C” Retail Alcohol License for Jody’s Corner Tap, Inc. 226 Walnut Street – Jody’s Corner Tap Inc (pending inspections and insurance)
- L. Request for Use of City Property from Lisa Wolf with The Theo Wolf Foundation for Charity Walk and Family Fundraiser to be held on June 7, 2025
- M. Request for Use of City Property from Greater Muscatine Chamber of Commerce & Industry for the 4th of July Events to be held on July 4, 2025
- N. Request for Use of City Property from Greater Muscatine Chamber of Commerce & Industry for the 4 th of July Parade to be held on July 4, 2025

12. * COMMUNICATION – RECEIVE AND FILE

- A. April 14, 2025 Muscatine County Board of Supervisors Minutes
- B. March 25, 2025 Board of Water, Electric and Communications Trustees Minutes
- C. April 21, 2025 Muscatine County Board of Supervisors Meeting Minutes

13. * PURCHASE ORDERS AND AGREEMENTS

- A. Request To Approve The Issuance of A Purchase Order To KLM Solutions In the Amount of \$8,833.30, for the Purchase of 3 Pond Fountains.
- B. Request to Approve the Issuance of A Purchase Order to ZWB General Construction in the amount of \$6,120.00, for Installation of Electrical Services for Pond Fountains.

14. * APPROVAL OF BILLS

- A. May 1, 2025, Bills for Approval

15. PUBLIC HEARING

16. BOARDS AND COMMISSIONS

17. FROM THE CITY ADMINISTRATOR

- A. Third and Final Reading of an Ordinance Amending Title 10, Chapter 26, Section 2 of City Code to Promote Residential Infill by Relaxing Side-Yard Setback Requirements for Certain Preexisting Very Narrow Residential Parcels.
Councilmember Don Lampe, Seconded by Councilmember Peggy Gordon, moved to adopt the ordinance on third and final reading. Vote: Ayes - 7, Nays - 0, Motion Passed.
- B. Third and Final Reading of an Ordinance Amending Title 8, Chapter 1, Section 4 and Title 8, Chapter 10, Section 2 of the City Building Code that Would Remove the Need for the Submission of Engineered Plans for Post-Framed Buildings that are Less 1,440 Square Feet in Size.
Councilmember John Jindrich, Seconded by Councilmember Nadine Brockert, moved to adopt the ordinance on third and final reading. Vote: Ayes - 7, Nays - 0, Motion Passed.
- C. Resolution Approving Appointment of Interim Fire Chief for the City of Muscatine Fire Department, Effective May 1, 2025.
Councilmember Nadine Brockert, seconded by Councilmember Angie Lewis moved to Adopt the Resolution. Vote: Ayes - 7, Nays - 0, Motion Passed.
Mayor Bark Swore in Mike Hartman as the Interim Fire Chief.

- D. A Resolution Authorizing the Execution of a Special Warranty Deed to Said Described Real Estate located at 1246 E 5th Street and Parcel 0836179005 to Muscatine County Area Habitat for Humanity, Inc
Councilmember Lewis, seconded by Councilmember Osborne moved to adopt the Resolution. Councilmember Lampe abstained from the vote due to his connection with Habitat for Humanity. Vote: Ayes - 6, Nays - 0, Motion passed.
- E. Resolution Approving Contract and Bond with KE Flatwork, Inc. in the amount of \$4,263,028.47, for the West Hill Sewer Separation Phase 6D Project.
Councilmember Angie Lewis, seconded by Councilmember Jeff Osborne moved to Adopt the Resolution.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- F. Resolution Awarding a Contract to Heuer Construction, in the amount of \$463,626.30, for the Fulliam Avenue Reconstruction - Phase 3 Project.
Councilmember Angie Lewis, seconded by Councilmember Don Lampe moved to Adopt the Resolution. Vote: Ayes - 7, Nays - 0, Motion Passed.
- G. Resolution Setting a Public Hearing for May 15, 2025, Regarding an Application to the Iowa Economic Development Authority for Community Development Block Grant Funds.
Councilmember Nadine Brockert, seconded by Councilmember John Jindrich moved to Adopt the Resolution. Vote: Ayes - 7, Nays - 0, Motion Passed.
- H. Resolution Setting a Public Hearing for May 15, 2025, at 6:00 pm for the Mulberry Avenue Sidewalk Reconstruction Project.
Councilmember Angie Lewis, seconded by Councilmember John Jindrich moved to Adopt the Resolution. Vote: Ayes - 7, Nays - 0, Motion Passed.
- I. Resolution Setting a Public Hearing for May 15, 2025, on an Amendment to City Code Title 6, Chapter 8, Section 8 - Rabies Suspects and Animal Bites - to Reflect Iowa State Code.
Councilmember Angie Lewis, seconded by Councilmember Jeff Osborne moved to Adopt the Resolution. Vote: Ayes - 7, Nays - 0, Motion Passed.
- J. Resolution Setting a Public Hearing on May 15, 2025, for Amendment #2 to the City's Fiscal Year 2024/2025 Budget.

Councilmember Matt Conard, seconded by Councilmember Don Lampe moved to Adopt the Resolution. Vote: Ayes - 7, Nays - 0, Motion Passed.

- K. **Resolution Expressing Intent to Provide Financial Support to Project Togo**
Councilmember Matt Conard, seconded by Councilmember Angie Lewis moved to Adopt the Resolution. Vote: Ayes - 7, Nays - 0, Motion Passed.
- L. Request to Approve Entering into a Agreement with the Iowa DOT to Accept the FY 2025 Transit Joint Participation Agreement to Implement a Federal Transit Administration (FTA) Operating Assistance Contract in the Amount of

\$170,390.00 to be used for Transit Operating Expenses.

Councilmember Angie Lewis, seconded by Councilmember Peggy Gordon moved to Approve the Request. Vote: Ayes - 7, Nays - 0, Motion Passed.

- M. Request to Approve Entering into an Agreement with the Iowa DOT, to Accept a Federal Transit Administration (FTA) Capital Assistance Contract in the Amount of \$335,816.00 for Two Light Duty Buses.

Councilmember Jeff Osborne, seconded by Councilmember John Jindrich moved to Approve the Request. Vote: Ayes - 7, Nays - 0, Motion Passed.

- N. Request to Approve the Submission of a Grant Application to the Iowa DOT for Multiple Projects at the Muscatine Municipal Airport.

Councilmember Nadine Brockert, seconded by Councilmember Don Lampe moved to Approve the Request. Vote: Ayes - 7, Nays - 0, Motion Passed.

- O. Request to Approve Change Order #3 for the Muscatine Indoor Sports Complex Project in the amount of a deduction of \$438,871.00.

Councilmember Jeff Osborne, seconded by Councilmember Angie Lewis moved to Approve the Request. Vote: Ayes - 7, Nays - 0, Motion Passed.

- P. Request to Approve a Purchase Order to Merit Construction in the Amount Not to Exceed \$123,528.00 for Technology and Low Voltage Installation for the Muscatine Indoor Sports Complex Project.

Councilmember Angie Lewis, seconded by Councilmember Jeff Osborne moved to Approve the Request. Vote: Ayes - 7, Nays - 0, Motion Passed.

- Q. Request to Approve A Letter of Understanding with Bohnsack and Frommelt LLP for the Fiscal Year 2024/2025 City Audit.

Councilmember John Jindrich, seconded by Councilmember Matt Conard moved to Approve the Request. Vote: Ayes - 7, Nays - 0, Motion Passed.

- R. Request to Approve Change Order Number 4 for the West Hill Sewer Separation Project Phase 6A/B in the Amount of \$110,059.88.

Councilmember Angie Lewis, seconded by Councilmember Don Lampe moved to Approve the Request.

Vote: Ayes - 7, Nays - 0, Motion Passed.

18. MAYOR AND COUNCIL REPORTS

City Councilmembers shared information on upcoming events in the community.

Councilmember Lampe asked for the status of speed bumps on Clermont Street, City Administrator Mardesen shared that the City Engineer would be giving a presentation at the May 8th In Depth Meeting regarding a policy change on speed bumps.

19. CLOSED SESSION MEETING

- A. Request to enter closed session closed session with potential for action to follow, per Iowa Code Section 21.5.1.c to discuss strategy with counsel in

matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in the litigation, and in accordance with Iowa Code Section 622.10 to discuss attorney/client privileged and attorney work product matters with legal counsel.

Councilmember Angie Lewis, seconded by Councilmember Don Lampe moved to enter Closed Session at 6:43 pm. Vote: Ayes - 7, Nays - 0, Motion Passed.

Councilmember Matt Conard, seconded by Councilmember Angie Lewis moved to exit Closed Session at 6:51 pm. Vote: Ayes - 7, Nays - 0, Motion Passed.

- B. Request to enter closed session with potential action to follow, per Iowa Code Section 21.5.1.c to discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent and where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in the litigation, and in accordance with Iowa Code Section 622.10 to discuss attorney/client privileged and attorney work product matters with legal counsel.

Councilmember Nadine Brockert, seconded by Councilmember John Jindrich moved to To enter Closed Session at 6:53 pm. Vote: Ayes - 7, Nays - 0, Motion Passed.

Councilmember Angie Lewis, seconded by Councilmember Don Lampe moved to exit closed session at 7:14 pm. Vote - Ayes 7, Nays - 0, Motion passed.

20. OTHER BUSINESS

- A. Possible Discussion and Request to allow Iowa Communities Assurance Pool to Pay for Settlement of Iowa District Court Case LACV025982.
Councilmember Jeff Osborne, seconded by Councilmember Peggy Gordon moved to Approve the Request. Vote: Ayes - 7, Nays - 0, Motion Passed.
- B. Possbile Discussion and Request to Allow Iowa Communities Assurance Pool to Pay for Settlement of ICAP File No. 040555-070356-EP-01.
Councilmember Matt Conard, seconded by Councilmember Angie Lewis moved to Approve the Request. Vote: Ayes - 7, Nays - 0, Motion Passed.

21. ADJOURNMENT

Councilmember Lampe moved to adjourn the meeting at 7:16 pm.



City of Muscatine

CITY COUNCIL MINUTES

Thursday, May 8, 2025

1. **CALL TO ORDER**

Mayor Bark called the City Council meeting for May 8, 2025, to order at 06:00 PM.

2. **ROLL CALL**

Councilmembers Present: Nadine Brockert, Jeff Osborne, Peggy Gordon, Angie Lewis, Don Lampe. Councilmembers Absent: John Jindrich, Matt Conard.

3. **PLEDGE OF ALLEGIANCE**

4. **COUNCIL DISCUSSION ITEMS**

A. Parking App Usage Review and Discussion of Proposed Leased Parking and Parking Ticket Rates

Nancy Lueck, Finance Director, gave a presentation on a proposed increase to leased parking spots in downtown Muscatine and an increase in parking ticket fines. Ms. Lueck also shared information regarding the new parking app usage.

Ms. Lueck stated the proposed leased parking space increase would be from the current \$300 to \$350 if paid annually and from \$350 to \$400 if paid quarterly. The downtown resident rate would increase from \$175 annually to \$200 annually. The estimated increase in funds to the City is \$7500 annually.

Ms. Lueck stated the proposed parking ticket increase would be from the current \$5 to \$10 if paid within 72 hours and from \$10 to \$15 if paid past the 72 hour mark. The estimated increase in City funds is \$35,000 annually.

There was discussion among Councilmembers on how this would affect the turns in parking in the downtown area with some suggesting the increase should be even more, while others suggested the increase should be phased in. Councilmember Osborne stated he would like to bring back discussion regarding the removal of metered parking and stated he would not support this increase as it is proposed.

Councilmember Osborne was the only objection to moving forward with the increases and having them brought back to City Council for approval at a future meeting.

B. Progress Update on Muscatine Art Center's Institutional Plan

Melanie Alexander, Art Center Director gave a presentation on the Art Center's Institutional Plan and the proposal to enter into a contract for design services of an expansion and upgrade to the Art Center. Ms. Alexander shared information regarding the need for storage space for collections, safety concerns for staff with the current facility and how this affects the accreditation for the Art Center. Ms. Alexander shared proposed uses of the future space to include more collaboration with school groups, the ability to have rental exhibits etc. City Council had questions regarding where funding would come from that were addressed by Ms. Alexander stating that there would be grants as well as private donations and stated that until the design process was complete, they would not move forward with acquiring funding sources. There were no objections from the City Council to move forward with a contract for the design process with BNIM.

C. Presentation on Traffic Calming and a Proposed Traffic Calming Program

City Engineer Kevin Coon gave a presentation on various traffic-calming programs that could potentially be used in the City of Muscatine. Mr. Coon also shared a proposed policy for the placement of traffic-calming measures that he feels would best benefit the City. There was discussion with the Council regarding cost, traffic studies, locations and timeframes that were addressed by Mr. Coon. There were no objections from City Council to move forward with preparing the policy to bring back to a future meeting.

D. Presentation on Muscatine Police Department's Co-Responder Program

Amy Gold, Officer Jake Elliot and Assistant Chief Steve Snider were present to share with the Council the Co-Responder Program currently being used by the City of Muscatine Police Department. This program allows for a Mental Health counselor to ride with a police officer to help engage and deescalate situations involving residents with mental health issues. This program has proven to reduce arrests and incarcerations and allows residents to get the help they need. There were positive comments from City Council regarding the program.

E. Presentation on Trap Neuter Release (TNR) of Cats in the City of Muscatine - Courtney Patel

Animal Control Officer Courtney Patel was present to share information with City Council regarding a proposed change to code allowing for Trap neuter release (TNR) of stray feral cats in the community. This would be at no cost to the City and could potentially save the City Money on the impounding of these animals. There were no objections from the City Council to move forward with the program.

5. **MAYOR AND COUNCIL REPORTS**

Councilmember Lampe had questions regarding the lighting of the public art in the Mulberry roundabout.

Councilmember Osborne gave out a Kudos to the Muscatine Fire/Police Departments regarding a recent wellness check.

6. ADJOURNMENT

Councilmember Gordon moved to adjourn the meeting at 8:45 pm.

License # _____
Wallet # _____
Sticker # _____
Receipt # _____
Issued _____
Expires _____

CITY OF MUSCATINE

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name and address of applicant and sponsoring organization, if any:

Keep Muscatine Beautiful - Community Foundation of Greater Muscatine

Address: 215 West Mississippi Drive, Muscatine, IA 52761

Telephone Number: 563-343-0359

E-mail Address: christinaboar64@gamil.com

2. Type of event that is planned:

Outdoor music and family fun event including beer tent.

3. Proposed location:

From Pearl City Station to grassy area in front of Contrary.

4. Date(s)/Time(s): May 22, June 26, July 4, July 24, August 28, September 25, September 26 and September 27

5. Expected length of use: 8 am - 11:00 pm

6. Expected size of group: 750 - 1000

7. Names of any person or persons in charge of the proposed use at the specified location:

Chris Boar and Brenda Christensen

Address(es): 3316 Clermont Drive, Muscatine, IA 52761

Telephone Number(s): Chris - 563-343-0359 - Brenda - 563-299-6425

E-mail Address(es): christinaboar64@gmail.com

8. Names and addresses of any persons to be featured as entertainers or speakers:

We will have bands at each event - TBD.

9. List mechanical or electronic equipment to be used:

We will be using the power by the new light poles.

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

6 Golf Carts

11. Number and types of animals to be used:

12. A description of any sound amplification to be used:

Bands will have a sound system.

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

We will have a couple dozen volunteers. We will also be hiring Muscatine police.

14. All plans for the provision of security:

Muscatine Police Department

15. Beer or wine consumption? Yes ☒ No ☐

16. Describe any items to be sold or distributed:

Beer and wine

17. Is water connection requested: Yes ☐ No ☒

18. Is electricity requested: Yes ☒ No ☐

19. Have you provided a layout site plan for your proposed activity or event? Yes ☒ No ☐

If yes, please attach.

If no, please explain:

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes ☒ No ☐

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Christina Boar
Authorized Representative

March 25, 2024
Date

EVENT: Keep Muscatine Beautiful - Almost Friday Fest

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

Comments:

☒ YES ☐ NO

Richard Klimes
Richard Klimes (May 1, 2025 17:52 CDT)
Parks & Recreation May 1, 2025
Date

☒ YES ☐ NO

[Signature]
[Signature] (May 1, 2025 12:39 CDT)
Community Development May 1, 2025
Date

☒ YES ☐ NO

Brian Stineman
Brian Stineman (May 1, 2025 14:17 CDT)
Public Works May 1, 2025
Date

☒ YES ☐ NO

A.R. Kies
A.R. Kies (May 1, 2025 17:49 CDT)
Police Chief May 1, 2025
Date

☒ YES ☐ NO

[Signature]
[Signature] (May 1, 2025 17:31 CDT)
Fire Chief May 1, 2025
Date

FINAL APPROVAL:

☒ YES ☐ NO

Matthew T Mardesen
Matthew T Mardesen (May 1, 2025 19:06 CDT)
City Administrator May 1, 2025
Date

Muscatine County Board of Supervisors
Monday, May 5, 2025

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Mather, Sauer and Sorensen present. Chairperson Mather presiding.

On a motion by Sorensen, second by Sauer, the agenda was approved with revision of spelling to new hire's name. Ayes: All.

A Public Hearing was called to order by Chairperson Mather at 9:01 A.M. on the proposed ordinance for special events in Muscatine County, the first of three readings.

County Development Director, Eric Furnas, gave a brief overview of an event the ordinance would support, such as an upcoming triathlon. Furnas stated the triathlon would involve county roads and parks.

On a motion by Sorensen, second by Sauer, the public hearing was closed at 9:03 A.M. Roll call vote. Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved an Ordinance for special events in Muscatine County on the first of three readings. Roll Call vote. Ayes: All.

On a motion by Sauer, second by Kirchner, the Board approved Ordinance #05-05-25-01 Regulation of Burning for Muscatine County, Iowa on the third and final reading. Roll Call vote. Ayes: All.

On a motion by Sauer, second by Sorensen, the Board approved to amend Title III, Chapter II, of the Muscatine County Code of Ordinances relating to the Zoning Ordinance for Data Centers & Cryptocurrency on the second of three readings. Roll Call vote. Ayes: All.

Director of Public Health, Jen Craft, presented the 2025-2027 Muscatine County Health Improvement Plan. Craft stated the Public Health Department conducts a community health assessment every three years in alignment with Trinity Muscatine. Craft stated they also partner with Unity Point Quad Cities, Scott County Health Department and Rock Island County Health Department Community Health Care. Craft noted that there were six priorities identified in their 2024 assessment and that the Muscatine County stakeholder committee chose behavioral health and physical activity - nutritional and weight management for the top two priorities to focus on for the next two years. Craft gave an overview of the goals which are also linked on the Public Health website and the Trinity Muscatine Public Health website. Craft stated for behavioral health, the goal is to promote mental well-being and access to behavioral health resources by reducing barriers, increasing awareness, and fostering a supportive community that prioritizes emotional and psychological wellness. Craft emphasized that the focus will be on improving awareness by launching an educational media campaign on who to contact, where to go and how to access behavioral health services. The department also intends on expanding mental health first aid training to community members, educators and first responders. Craft stated she was able to obtain

funding to become certified to train mental health first aid. Craft will be able to offer this training at a free or reduced cost and is currently the only person within the county able to provide this training. Craft stated the final step for public health is to market Together We Care, a resource hub that community partners can enter information into and keep up to date. This will allow Craft and Unity Point to pull metrics to establish what resources are being searched and utilized within our community. The remaining initiatives tied to behavioral health are focused on Robert Young Center initiatives which is a Certified Community Behavioral Health Clinic (CCBHC). The Robert Young Center is working to increase evidence-based practices to screen, assess and treat chronic depression, implementing early detection and interventions to address alcohol-related deaths and enhancing their crisis services. The second priority addresses physical activity – nutritional and weight management. Craft stated the goal is to create a culture of health in Muscatine County by increasing access to nutritious foods, promoting physical activity and empowering individuals to make sustainable lifestyle choices that improve overall well-being. Craft mentioned they are working closely with Iowa State University (ISU) extension and outreach and their Leveraging Activities and Partnerships to Address Obesity (LEAP) coalition to provide education to individuals that want to work towards a healthier lifestyle. Craft stated that the Public Health department will be launching an educational media campaign selling the why of healthy living, emphasizing risks such as healthy weight and chronic disease. They will also be partnering with local schools, businesses and community groups to integrate wellness focused policies and practices such as healthy eating guidelines. This will also work with the Together We Care resource hub allowing citizens to find resources for a dietitian and meal planning support, etc. as well as organizing community fitness challenges, walking clubs and cooking classes to help build sustainable healthy lifestyles. The next initiative is in partnership with Unity Point Clinics to educate parents and children on healthy weight for children as well as provide education on healthy lifestyles. The third initiative is in partnership with Unity Point Muscatine to increase their community outreach, offering community members education regarding lasting changes to manage their heart to health with a focus on prevention. The fourth initiative is in partnership with Unity Point Health Heart to Heart and Trinity Muscatine Public Health and will be focusing on connecting community members via heart-to-heart program to provide healthy lifestyle education. Sorensen asked if CCBHC was planning to roll out in July 2025. Craft stated she has been in communication with the staff at CCBHC but no official date has been set. Sorensen asked if the Together We Care resource application will be integrated with the Muscatine Cares application. Craft stated some of the resources and challenges may be put in the Muscatine Cares application.

Conservation Director, Katie Hammond, presented a contract with Horizon Architecture, to design a maintenance building. Hammond stated currently there are two buildings at 2557 Pettibone Ave., Muscatine. Hammond stated they are looking for some controlled heating and air space and some uncontrolled space that is open to the elements as well as a restroom. Hammond stated that the Conservation Board did approve the contract, however thought this should be something that the Board of Supervisors should sign instead.

On a motion by Sorensen, second by Sauer, the Board approved a contract with Horizon Architecture, in the amount of \$16,000.00, for feasibility and design services for the Deep Lakes Park Maintenance Building. Ayes: All.

Hammond updated the Board with the campground project, stating the electric lines should be done by September 1, 2025. Mather inquired on when the swimming area will be opened to the public. Hammond stated that she believed it would be May 24, 2025. Hammond also stated she has received inquiries on utilizing the open water to help train for the upcoming triathlon and she will work with County Attorney, Jim Barry for advice.

Community Services Director, Jessica Bopes, stated that with the Administrative Service Organization (ASO) starting on July 1, 2025, and the regional Board terminating at sunset on June 30, 2025, there is a 28E Agreement with Cedar, Scott, Jackson and Clinton counties. Bopes stated that the agreement will be resolved due to the new legislation with the new ASO. Bopes presented a 28E to the Board that will take effect on December 31, 2025. Bopes stated this will allow enough time to ensure financials are closed and audit completion.

On a motion by Sorensen, second by Sauer, the Board approved Resolution #05-05-25-01 Approval of the Eastern Iowa MHDS Regional Governing Board of Directors Action to Terminate/Dissolve the Eastern Iowa MHDS Region 28E Agreement. Roll call vote: Ayes: All.

**RESOLUTION #05-05-25-01
APPROVAL OF THE EASTERN IOWA MHDS REGIONAL GOVERNING BOARD OF
DIRECTORS ACTION TO TERMINATE/DISSOLVE THE EASTERN IOWA MHDS
REGION 28E AGREEMENT**

WHEREAS, as it states in the third amended Intergovernmental 28E Agreement entered into on December 20, 2022, Cedar, Clinton, Jackson, Muscatine and Scott Counties are member counties within the Eastern Iowa MHDS Region; and

WHEREAS, pursuant to House File 2673, Iowa Code Chapter 225C will be rescinded as of July 1, 2025, and the MHDS Regions will not be responsible for service management activities and/or payment of mental health and disability services provided after June 30, 2025; and

WHEREAS, due to the repeal of Iowa Code Chapter 225C, under section 3.1 (a) of the December 20, 2022 amended Eastern Iowa MHDS Region's 28E agreement, the statutory requirement for mental health services to be provided through a regional format will terminate the 28E agreement.

NOW, THEREFORE BE IT RESOLVED that the Muscatine County Board of Supervisors hereby approves the termination/dissolving of the Eastern Iowa MHDS Region 28E agreement, effective December 31, 2025.

PASSED AND APPROVED this 5th day of May, 2025.

ATTEST:

/s/Shannon Steele
Administrative/Elections Clerk

/s/Nathan Mather, Chairperson
Muscatine County Board of Supervisors

Bopes stated this is Mental Health Awareness Month and Make It Okay Muscatine is going on. Green shirts with the 988 Suicide and Crisis Lifeline number on the back are available for purchase online. Additionally, the Mississippi bridge lights will remain green until at least May 15, 2025.

On a motion by Sorensen, second by Kirchner, the Board approved setting a letting date of June 2, 2025 at 9:00 a.m. for project L-(GO-4)- -73-70, a twin 12'x6'x75' RCB Culvert on 160th St in the SW ¼ of Section 34-T78N-R03W. Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved setting a letting date of June 23, 2025 at 9:00 a.m. for project LFM-(FR-6)- -7X-70, a PCC Pavement Grade and Replace Project on Stewart Rd (X61) from Fruitland Rd (G38) north to Muscatine City Limits. Ayes: All.

On a motion by Sauer, second by Sorensen, the Board approved four utility permits: Eastern Iowa Light and Power, Lone Tree, Iowa and Wilton, Iowa – Change out an old pole in the County Right-of-Way (ROW) with the purpose of extending our underground cable to a new service, in private property at 2016 Geneva Hills Road - Section 29, T77N, R1W, Sweetland Township; the second utility permit is to bore Bayfield Road with 2 inch innerduct and 7,200V cable, into private property, then retire out the overhead wires and poles in the ROW at 2665 Bayfield Road – Section 14, T77N, R2W, Bloomington Township; the third utility permit is to cross 100th Street with overhead primary conductor for a new house at Section 3, T78N, R04W, Wapsinonoc Township; the fourth utility permit is to bore 3-2 feet duct on the north side of 160th Street for the bridge replacement at Section 34, T78N, R03W, Goshen Township. Ayes: All.

County Engineer, Bryan Horesowsky, update the Board on secondary road projects.

On a motion by Sorensen, second by Chick, the Board approved the minutes of the April 28, 2025 regular meeting as revised. Ayes: All

Correspondence:

Sorensen stated the Board received a note from Tom Furlong commenting on a private burial. Sorensen appreciated the note.

Mather stated Veterans Affairs Coordinator, Eric Sanders forwarded an encouraging and positive voicemail giving feedback to the services he provided.

Mather spoke with Anthony Davis from the Dennis Quaid podcast and stated he was thankful for the interest, but we were not interested in pursuing anything further at this time.

Committee & Meeting Reports:

No meetings reported.

On a motion by Chick, second by Sorensen, the Board accepted the April 2025 payroll claims. Ayes: All.

Sheriff, Quinn Reiss, stated this week is Correction Officer Appreciation Week.

Furnas stated he received the same email from Furlong and there was concern about the proposed private burial cemetery ordinance and the likelihood of those turning into pioneer cemeteries. Furnas stated the people that establish these private sites, as well as subsequent owners of the properties, would have to maintain control and care. Sorensen questioned if we have a process for approval, then they will not become pioneer. Barry stated you cannot prohibit a private cemetery as it is provided in the Iowa Code. Barry also stated we are not in a position to prohibit it; we are only in a position to regulate it. A pioneer cemetery, by code, is not the same as a private cemetery and stated only the pioneer cemeteries identified in our ordinance are our responsibility. Mather asked if it was a State or County Code. Barry responded that there is both a County 331 rule and there's also Iowa Code 523I which deals with cemeteries in general. Mather suggested to place this back on the agenda for discussion and possible action on a first reading next week.

The meeting was adjourned at 9:29 A.M.

ATTEST:

Shannon Steele
Administrative Elections Clerk

Nathan Mather, Chairperson
Board of Supervisors

Muscatine County Board of Supervisors
Monday, April 28, 2025

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Mather, Sauer and Sorensen present. Chairperson Mather presiding.

On a motion by Sorensen, second by Sauer, the agenda was approved as presented. Ayes: All.

On a motion by Sorensen, second by Kirchner, the Board approved claims dated April 28, 2025 in the amount of \$426,903.89. Ayes: All.

On a motion by Sorensen, second by Chick, the Board approved an ordinance for regulation of burning for Muscatine County on the second of three readings. Roll call vote: Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved to amend Title III, Chapter II, of the Muscatine County Code of Ordinances relating to the Zoning Ordinance for Data Centers & Cryptocurrency on the first of three readings. Roll call vote: Ayes: All.

The Board held discussion with County Development Director Eric Furnas regarding the Muscatine County Code of Ordinance relating to the Zoning Ordinance for Private Burial Sites. Furnas stated burials on private land is legal in Iowa. Furnas stated requests from Muscatine County residents are not frequent. Furnas stated if private grave plots are recorded, they can be disclosed to any future buyers of the land. Discussion was held regarding the possibility of moving a grave site, costs related to moving a site, possibility of requirements for a maintenance bond and possible burden on future land owners and the tax payers. The Board consensus was to table the ordinance indefinitely.

On a motion by Sorensen, second by Kirchner, the Board moved to indefinitely table the proposed Ordinance to amend Title III, Chapter II, of the Muscatine County Code of Ordinances relating to the Zoning Ordinance for Private Burial Sites on the first of three readings. Roll call vote: Ayes: All.

On a motion by Kirchner, second by Sorensen, the Board set a public hearing for Monday, May 12, 2025 at 9:00 A.M. on proposed amendments to the Muscatine County Zoning Ordinance regarding Construction Codes. Ayes: All.

Items with County Engineer Bryan Horesowsky presented the bids for L-(M25-2)--73-70, full depth reclamation and seal coating along portions of Saulsbury Road and North Tipton Road. Horesowsky reviewed a bid from Pelling L.L. Co., Inc., North Liberty, Iowa in the amount of \$1,397,489.20. Horesowsky stated only the one bid was received. Horesowsky recommended to approve the bid from Pelling L.L. Co., Inc, North Liberty, Iowa.

On a motion by Sorensen, second by Sauer, the Board awarded a bid for L-(M25-2)--73-70, full depth reclamation and seal coating along portions of Saulsbury Road and North Tipton Road in the amount of \$1,397,489.20 with Pelling L.L. Co., Inc., North Liberty, Iowa.. Ayes: All.

Horesowsky updated the Board on secondary road projects.

On a motion by Sorensen, second by Sauer, the Board approved the minutes of the April 21, 2025 regular meeting. Ayes: All.

Correspondence:

Sorensen received several emails from Jeanette Blank with concerns regarding a guardianship case.

Sorensen shared a notice to all Board members which stated Jail Administrator, Matt McCleary, was selected as a member to the Regional Governance Board (Mental Health Advisory Board).

Mather had a conversation with Anthony Davis of the Dennis Quaid podcast. The Board consensus was to decline participation with the podcast. Mather stated he has forwarded the podcast information to the Greater Muscatine Chamber of Commerce and Industry.

Mather stated the Muscatine County Veterans Outreach Program event on April 24, 2025 was well attended.

All Supervisors received an email from Andrea Woodard from Iowa Association of Counties (ISAC) regarding her plans to conduct a 99-county tour. The Board consensus was to contact Woodard to suggest a date in September 2025 to consider a tour of our county.

Chick was contacted by a representative with Assured Partners regarding a review. Human Resources Director Beth Keith stated she spoke with him and there is no interest for a review at this time.

Committee Report:

Kirchner attended a West Liberty Economic Area Development (WELEAD) meeting on April 24, 2025.

Chick and Sorensen attended a Bi-State Regional Planning Commission meeting on April 23, 2025.

Mather attended a Muscatine County Veterans Affairs Commission meeting on April 23, 2025.

Sorensen attended an Eastern Iowa Mental Health Region meeting on April 21, 2025.

Sorensen reported the region will be dissolving the 28E Agreement with a finalized document, which will be presented to the Board of Supervisors.

Sorensen received an email from County Treasurer Amy Zybarth regarding Drainage District #13 negotiating a land purchase to design a settling basin at Whiskey Hollow bridge area. Zybarth stated she will contact Rodd McNeal with community grant writer contact information regarding the proposed project. Sorensen recommended the Board form a committee to review this.

Sauer attended a River Bend Transit Board of Directors meeting on April 16, 2025.

Sauer attended a Muscatine County Conservation Board meeting on April 21, 2025.

Sauer attended a River Bend Transit meeting on April 22, 2025 to conduct interviews for the Executive Director position (due to a retirement).

On a motion by Sauer, second by Sorensen, the Board set a public hearing on proposed FY24/25 Muscatine County budget amendments for Monday, June 2, 2025 at 9:00 a.m. Ayes: All.

Sheriff Quinn Riess stated Jail Administrator, Matt McCleary was selected as a member to the Regional Governance Board (Mental Health Advisory Board) which is an excellent choice as McCleary's law enforcement background and knowledge will be an asset.

The Board recessed at 9:40 A.M. and reconvened at 9:48 A.M.

On a motion by Sorensen, second by Sauer, the Board moved into closed session at 9:48 A.M. pursuant to Code of Iowa, Section 21.5 (c) to discuss strategy with counsel in matter where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation; and/or Section 21.2 (j) to discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for the property or reduce the price the governmental body would receive for the property. Roll call vote: Ayes: All. On a motion by Sorensen, second by Chick, the Board returned to open session at 9:55 A.M. Roll call vote: Ayes: All.

On a motion by Sorensen, second by Chick, the Board approved an offer to buy real estate and acceptance agreement for the purpose of a parcel with approximately 5.06 acres to use property as a satellite storage and motor grader shed facility or any other manner as may otherwise be allowed by law. Ayes: All.

On a motion by Sorensen, second by Kirchner, the Board moved into Non-public session at 9:56 A.M. pursuant to Chapter 20.17(3), Code of Iowa, to discuss strategy for the FY25/26 union negotiations. Roll call vote: Ayes: All. On a motion by Sorensen, second by Sauer, the Board returned to open session at 10:14 A.M. Roll call vote: Ayes: All.

The meeting was adjourned at 10:14 AM.

ATTEST:

Shannon Steele
Administrative/Elections Clerk

Nathan Mather, Chairperson
Board of Supervisors



City of Muscatine

ITEM NUMBER 2025-0197

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Brian Stineman, Public Works Director

SUBJECT

Request to Approve the Issuance of a Purchase Order, in the Amount of \$17,319.00, to General Traffic Controls for Sign Mounting Brackets and Hardware.

EXECUTIVE SUMMARY

Request to Issue a Purchase Order in the Amount of \$17,319.00 to General Traffic Controls for Sign Mounting Brackets and Hardware.

STAFF RECOMMENDATION

Approve the Request

BACKGROUND/DISCUSSION

The Public Works Department has been working with Muscatine Power and Water to improve wayfinding in our community. One step that is easily achievable is to install street name signs on traffic signal mast arms. This has been done on a portion of Colorado and Park Avenue as part of the Park Avenue reconstruction and Colorado Street projects. Staff have identified several more intersections that could benefit from this treatment. After multiple discussions with MPW and investigations to ensure that the signage would not add increased weight or wind loads to their mast arms, they agreed to install the signage with their staff if the city provided the brackets and signs.

This purchase order request is to provide the brackets and hardware specified by MPW for use on their poles. This is the only provider that they will accept material from.

CITY FINANCIAL IMPACT

Funds for this project are available in the Roadway Maintenance Budget.

ATTACHMENTS

1. Bracket and Hardware Quote

General Traffic Controls
2915 11th Ave SW
Spencer, IA 51301

Quote

Phone # (712) 262-1521

Date	Quote #
5/5/2025	5323

Name / Address
City of Muscatine Muscatine Power and Water 3205 Cedar Street Muscatine, IA 52761

Terms	Rep	FOB	Delivery	Freight	Estimated Delivery
Net 30	ASB	Destination	30 days ARO	Prepaid & Add	7/7/2025
Qty	Item Number	Description	Unit Price	Total	
16	AS-0144-30-84-PNC	SignBrac; 30" CTC, 84" SS cable for 36" street name sign. To be mounted vertically, use: 6 each per 126"x18"/126"x18" Combo Signs 2 each per 96"x18"/72"x18" Combo Signs	182.00	2,912.00	
4	AS-0144-12-84-PNC	SignBrac; " CTC, 84" SS cable for 18" street name sign. 2 each per 96"x18"/72"x18" Combo Signs	175.00	700.00	
38	AB-0502-04-PNC	Sign Clamp; 4" w/hdw Additional Sign Clamps for Combo Signs, use: 2 each per AS-0144-30-84-PNC on 126"x18"/126"x18" Combo Signs 2 each per AS-0144-30-84-PNC on 96"x18"/72"x18" Combo Signs	20.00	760.00	
4	AS-0144-42-84-PNC	SignBrac; 42" CTC, 84" SS cable for 48" street name sign	214.00	856.00	
27	AS-0144-54-84-PNC	SignBrac; 54" CTC, 84" SS cable for 60" street name sign	217.00	5,859.00	
2	AS-0144-60-84-PNC	SignBrac; 60" CTC, 84" SS cable for 66" street name sign	234.00	468.00	
2	AS-0144-66-84-PNC	SignBrac; 66" CTC, 84" SS cable for 72" street name sign	235.00	470.00	
4	AS-0144-72-84-PNC	SignBrac; 72" CTC, 84" SS cable for 78" street name sign.	250.00	1,000.00	
2	AS-0144-84-84-PNC	SignBrac; 84" CTC, 84" SS cable for 90" street name sign	253.00	506.00	
2	AS-0144-90-84-PNC	SignBrac; 90" CTC, 84" SS cable for 96" street name sign	253.00	506.00	
4	AS-0144-42-84-PNC	SignBrac; 42" CTC, 84" SS cable for 48" street name sign (For 102" Sign, use (2) brackets per sign)	214.00	856.00	
6	AS-0144-60-96-PNC	SignBrac; 60" CTC, 96" SS cable for 66" street name sign	236.00	1,416.00	
2	AS-0144-90-96-PNC	SignBrac; 90" CTC, 96" SS cable for 96" street name sign	255.00	510.00	
1	Frt	Estimated Shipping & Handling	500.00	500.00	
			Subtotal	\$17,319.00	
Please note: This estimate may be subject to additional charges due to applicable import tariffs, duties, or government-imposed fees. Final pricing will reflect any such charges if incurred. Purchasing with a Credit Card will incur a 4% transaction fee. Tax Exempt Certificate required at time of release.			Sales Tax (7.0%)	\$0.00	
			Total	\$17,319.00	

Customer Signature _____



City of Muscatine

ITEM NUMBER 2025-0198

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Brian Stineman, Public Works Director

SUBJECT

Request to Approve the Issuance of a Purchase Order, in the Amount of \$13,040.60, to Iowa Prison Industries for Street Name Signs for Traffic Signal Mast Arms at Multiple Locations.

EXECUTIVE SUMMARY

Request to Issue a Purchase Order in the Amount of \$13,040.60 for Street Name Signs for Traffic Signal Mast Arms at Multiple Locations.

STAFF RECOMMENDATION

Approve the Request

BACKGROUND/DISCUSSION

The Public Works Department has been working with Muscatine Power and Water to improve wayfinding in our community. One step that is easily achievable is to install street name signs on traffic signal mast arms. This has been done on a portion of Colorado and Park Avenue as part of the Park Avenue reconstruction and Colorado Street projects. Staff have identified several more intersections that could benefit from this treatment. After multiple discussions with MPW and investigations to ensure that the signage would not add increased weight or wind loads to their mast arms, they agreed to install the signage with their staff if the city provided the brackets and signs.

This purchase order is to Iowa Prison Industries (IPI) for the signs that will be installed on the mast arms. The locations of the intersections are listed below. IPI is the only bidder to respond to our request for signage. They are also typically the lowest bid option available.

Intersections with MPW traffic signal mast arms to receive street name signs:

- Cedar and Houser Streets
- Cedar at High school
- E. 2nd and Oak Street
- Iowa Avenue and Mississippi Drive

- Cedar Street and Mississippi Drive
- Dick Drake Way and Stewart Road
- Oregon and Earl
- Park Avenue and E. 2nd Street
- Park Avenue and Highway 92
- Park Avenue and E. 5th Street
- Park Avenue and Washington Street
- Park Avenue and Clay, Colorado
- Park Avenue and Harrison
- Park Avenue and Lake Park Boulevard
- Park Avenue and Ford Avenue
- Park Avenue and Cleveland Street

CITY FINANCIAL IMPACT

Funds are available in the Roadway Maintenance Budget

ATTACHMENTS

1. IPI Sign Quote
2. Street Sign Locations and Cost



Company: City of Muscatine MUS300
Layout Date: 04/23/2025
Designed By: Fred Babino
Substrate: .080 Aluminum
Punch Spec: Mast Arm
Fonts Used: 12"HGB
Colors Used: White, Green
Sheeting: HIP
Special Notes: None

Width: 48"
Height: 18"
Border Width: None
Border Inset: None
Two-Sided: **False**
Fab: **EFI**
Price: **\$122.40ea**

Note: Colors are not exactly representative of the final product. Computer monitors do not match colors exactly from one to the other.

2

Oak St

2

Hwy 92

*Signs are manufactured to meet the reflectivity and substrate that each customer is billed for. Occasionally, and especially on smaller sizes, signs will meet or exceed what the customer has ordered in either sheeting or substrate, at no additional cost to the customer. This is done to utilize material in an effort to keep customer costs as low as possible.

Layout Fees may be Applicable.

Property of Iowa Prison Industries
Sign Division, Anamosa, IA.

FOR CUSTOMER REVIEW ONLY

Not to be duplicated or shared without
written permission from the Plant Manager



Company: City of Muscatine MUS300
Layout Date: 04/23/2025
Designed By: Fred Babino
Substrate: .080 Aluminum
Punch Spec: Mast Arm
Fonts Used: 12"HGB
Colors Used: White, Green
Sheeting: HIP
Special Notes: None

Width: 54"
Height: 18"
Border Width: None
Border Inset: None
Two-Sided: **False**
Fab: **EFI**
Price: **\$137.70ea**

Note: Colors are not exactly representative of the final product. Computer monitors do not match colors exactly from one to the other.

2

Earl Ave

*Signs are manufactured to meet the reflectivity and substrate that each customer is billed for. Occasionally, and especially on smaller sizes, signs will meet or exceed what the customer has ordered in either sheeting or substrate, at no additional cost to the customer. This is done to utilize material in an effort to keep customer costs as low as possible.

Layout Fees may be Applicable.

**Property of Iowa Prison Industries
Sign Division, Anamosa, IA.**

FOR CUSTOMER REVIEW ONLY

**Not to be duplicated or shared without
written permission from the Plant Manager**



Company: City of Muscatine MUS300
Layout Date: 04/23/2025
Designed By: Fred Babino
Substrate: .080 Aluminum
Punch Spec: Mast Arm
Fonts Used: 12"HGB
Colors Used: White, Green
Sheeting: HIP
Special Notes: None

Width: 60"
Height: 18"
Border Width: None
Border Inset: None
Two-Sided: **False**
Fab: **EFI**
Price: **\$153.00ea**

Note: Colors are not exactly representative of the final product. Computer monitors do not match colors exactly from one to the other.



*Signs are manufactured to meet the reflectivity and substrate that each customer is billed for. Occasionally, and especially on smaller sizes, signs will meet or exceed what the customer has ordered in either sheeting or substrate, at no additional cost to the customer. This is done to utilize material in an effort to keep customer costs as low as possible.

Layout Fees may be Applicable.
Property of Iowa Prison Industries
Sign Division, Anamosa, IA.
FOR CUSTOMER REVIEW ONLY
Not to be duplicated or shared without
written permission from the Plant Manager
Page 35 of 423



Company: City of Muscatine MUS300
Layout Date: 04/23/2025
Designed By: Fred Babino
Substrate: .080 Aluminum
Punch Spec: Mast Arm
Fonts Used: 12"HGB
Colors Used: White, Green
Sheeting: HIP
Special Notes: None

Width: 66"
Height: 18"
Border Width: None
Border Inset: None
Two-Sided: **False**
Fab: **EFI**
Price: **\$168.30ea**

Note: Colors are not exactly representative of the final product. Computer monitors do not match colors exactly from one to the other.

2

Oregon St

2

Houser St

*Signs are manufactured to meet the reflectivity and substrate that each customer is billed for. Occasionally, and especially on smaller sizes, signs will meet or exceed what the customer has ordered in either sheeting or substrate, at no additional cost to the customer. This is done to utilize material in an effort to keep customer costs as low as possible.

Layout Fees may be Applicable.

Property of Iowa Prison Industries
Sign Division, Anamosa, IA.

FOR CUSTOMER REVIEW ONLY

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Iowa Prison Industries - Sign Division

34014.47580.5

Company: City of Muscatine MUS300
Layout Date: 04/23/2025
Designed By: Fred Babino
Substrate: .080 Aluminum
Punch Spec: Mast Arm
Fonts Used: 12"HGB
Colors Used: White, Green
Sheeting: HIP
Special Notes: None

Width: 72"
Height: 18"
Border Width: None
Border Inset: None
Two-Sided: **False**
Fab: **EFI**
Price: **\$183.60ea**

Note: Colors are not exactly representative of the final product. Computer monitors do not match colors exactly from one to the other.

2

Stewart Rd

1

← Clay St

1

Clay St →

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Company: City of Muscatine MUS300
Layout Date: 04/23/2025
Designed By: Fred Babino
Substrate: .080 Aluminum
Punch Spec: Mast Arm
Fonts Used: 12"HGB
Colors Used: White, Green
Sheeting: HIP
Special Notes: None

Width: 78"
Height: 18"
Border Width: None
Border Inset: None
Two-Sided: **False**
Fab: **EFI**
Price: **\$198.80ea**

Note: Colors are not exactly representative of the final product. Computer monitors do not match colors exactly from one to the other.

2

Harrison St

2

Cleveland St

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Company: City of Muscatine MUS300
Layout Date: 04/23/2025
Designed By: Fred Babino
Substrate: .080 Aluminum
Punch Spec: Mast Arm
Fonts Used: 12"HGB
Colors Used: White, Green
Sheeting: HIP
Special Notes: None

Width: 90"
Height: 18"
Border Width: None
Border Inset: None
Two-Sided: **False**
Fab: **EFI**
Price: **\$229.40ea**

Note: Colors are not exactly representative of the final product. Computer monitors do not match colors exactly from one to the other.

2

Washington St

*Signs are manufactured to meet the reflectivity and substrate that each customer is billed for. Occasionally, and especially on smaller sizes, signs will meet or exceed what the customer has ordered in either sheeting or substrate, at no additional cost to the customer. This is done to utilize material in an effort to keep customer costs as low as possible.

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Company: City of Muscatine MUS300
Layout Date: 04/23/2025
Designed By: Fred Babino
Substrate: .080 Aluminum
Punch Spec: Mast Arm
Fonts Used: 12"HGB
Colors Used: White, Green
Sheeting: HIP
Special Notes: None

Width: 96"
Height: 18"
Border Width: None
Border Inset: None
Two-Sided: **False**
Fab: **EFI**
Price: **\$244.70ea**

Note: Colors are not exactly representative of the final product. Computer monitors do not match colors exactly from one to the other.

2

Dick Drake Way

2

Lake Park Blvd

1

← Colorado St

1

Colorado St →

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Company: City of Muscatine MUS300
Layout Date: 04/23/2025
Designed By: Fred Babino
Substrate: .080 Aluminum
Punch Spec: Mast Arm
Fonts Used: 12"HGB
Colors Used: White, Green
Sheeting: HIP
Special Notes: None

Width: 102"
Height: 18"
Border Width: None
Border Inset: None
Two-Sided: **False**
Fab: **EFI**
Price: **\$260.00ea**

Note: Colors are not exactly representative of the final product. Computer monitors do not match colors exactly from one to the other.

2

E Mississippi Dr

*Signs are manufactured to meet the reflectivity and substrate that each customer is billed for. Occasionally, and especially on smaller sizes, signs will meet or exceed what the customer has ordered in either sheeting or substrate, at no additional cost to the customer. This is done to utilize material in an effort to keep customer costs as low as possible.

Layout Fees may be Applicable.

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Sign Division, Anamosa, IA.

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Company: City of Muscatine MUS300
Layout Date: 04/23/2025
Designed By: Fred Babino
Substrate: .080 Aluminum
Punch Spec: Mast Arm
Fonts Used: 12"HGB
Colors Used: White, Green
Sheeting: HIP
Special Notes: None

Width: 120"
Height: 18"
Border Width: None
Border Inset: None
Two-Sided: **False**
Fab: **EFI**
Price: **\$305.90ea**

Note: Colors are not exactly representative of the final product. Computer monitors do not match colors exactly from one to the other.

2

← Dick Drake Way

2

Dick Drake Way →

*Signs are manufactured to meet the reflectivity and substrate that each customer is billed for. Occasionally, and especially on smaller sizes, signs will meet or exceed what the customer has ordered in either sheeting or substrate, at no additional cost to the customer. This is done to utilize material in an effort to keep customer costs as low as possible.

Layout Fees may be Applicable.

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Sign Division, Anamosa, IA.

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Company: City of Muscatine MUS300
Layout Date: 04/23/2025
Designed By: Fred Babino
Substrate: .080 Aluminum
Punch Spec: Mast Arm
Fonts Used: 12"HGB
Colors Used: White, Green
Sheeting: HIP
Special Notes: None

Width: 126"
Height: 18"
Border Width: None
Border Inset: None
Two-Sided: **False**
Fab: **EFI**
Price: **\$321.20ea**

Note: Colors are not exactly representative of the final product. Computer monitors do not match colors exactly from one to the other.



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Layout Fees may be Applicable.

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Sign Division, Anamosa, IA.

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Overhead Sign Order Buckets 2025

<u>Cedar St. Group:</u>	<u>Cost Per Sign</u>	<u>Total sign W/O Bracket</u>
Cedar St	\$153.00 ea. (x2)	\$306.00
Houser St	\$168.30 ea. (x2)-	\$336.60
Cedar St (At High School)	\$153.00 ea. -	\$153.00
E. 2nd St	\$153.00 ea. (x2) -	\$306.00
Oak St	\$122.40 ea. (x2) -	\$244.80

Cedar St. Group Sign Cost: \$1,346.40

<u>Mississippi Drive. Group:</u>	<u>Cost Per Sign</u>	<u>Total Per Set:</u>
Iowa Ave	\$153.00 ea. -	\$153.00
E Mississippi Dr ->	\$321.20 ea-	\$321.20
E Mississippi Dr <-	\$321.20 ea. -	\$321.20
Iowa Ave	\$153.00 ea. -	\$153.00
W Mississippi Dr ->	\$321.20 ea.	\$321.20
W Mississippi Dr <-	\$321.20 ea.	\$321.20
Cedar St	\$153.00 ea. (x2) -	\$306.00
E Mississippi Dr	\$260.00 ea. (x2) -	\$520.00

Mississippi Dr. Group signs Cost: \$2,416.80

<u>Dick Drake Way Group:</u>	<u>Cost Per Sign</u>	<u>Total Per Set:</u>
Dick Drake Way ->	\$305.90 ea -	\$305.90
Dick Drake Way <-	\$305.90 ea -	\$305.90
Stewart Rd	\$183.60 ea (x2) -	\$367.20
Dick Drake Way	\$244.7 ea (x2) -	\$489.40
Oregon St	\$168.30 ea (x2) -	\$336.60
Earl Ave	\$137.70 ea (x2)	\$275.40

Dick Drake Way Group Cost: \$2,080.40

<u>Park Ave. Group:</u>	<u>Cost Per Sign</u>	<u>Total Per Set:</u>
E 2nd St	\$153.00 ea. -	\$153.00
Hwy 92	\$122.40 ea. (x2) -	\$244.80
Park Ave	\$153 ea. -	\$153.00
E 5th St	\$153 ea. (x2) -	\$306.00

Overhead Sign Order Buckets 2025

<u>Park Ave. Group Cont.</u>	<u>Cost Per Sign</u>	<u>Total Per Set:</u>
Park Ave	\$153 ea. (x2) -	\$306.00
Washington St	\$229.40 ea.(x2) -	\$458.80
Park Ave	\$153.00 ea.-	\$153.00
Clay St <-	\$183.60 ea. -	\$183.60
Colorado St ->	\$244.70 ea. -	\$244.70
Park Ave	\$153.00 ea.-	\$153.00
Clay St ->	\$183.60 ea. -	\$183.60
Colorado St <-	\$244.70 ea. -	\$244.70
Extra Sign Clamps		
Park Ave	153.00 ea. (x2) -	\$306.00
Harrison St	198.80 ea. (x2) -	\$397.60
Park Ave	\$153 ea. (x2) -	\$306.00
Lake Park Blvd	\$244.70 ea. (x2) -	\$489.40
Park Ave	\$153 ea. (x2) -	\$306.00
Ford Ave	\$153 ea. (x2) -	\$306.00
Park Ave	\$153 ea. (x2) -	\$306.00
Cleveland St	\$198.80 ea. (x2)-	\$397.60

Park Ave. Group Signs Cost: \$5,598.80

Total Sign Cost: \$11,442.40



City of Muscatine

ITEM NUMBER 2025-0223

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Blake Allington, Program Supervisor
Richard Klimes, Parks and Recreation Director

SUBJECT

Request to Approve the Issuance of a Purchase Order, in the Amount of \$21,900.00 to Nesper Sign Advertising, Inc. for Installation of a Video Board for the MUSCO Sports Center.

EXECUTIVE SUMMARY

Request to Approve the Issuance of a Purchase Order, in the Amount of \$21,900.00 to Nesper Sign Advertising, Inc. for Installation of a Video Board for the MUSCO Sports Center.

STAFF RECOMMENDATION

City Staff Recommends approval of this purchase order request.

BACKGROUND/DISCUSSION

For the MUSCO Sports Center Scoreboard/Video Display Board, the provider, Watchfire, sent in a proposal for Nesper Sign Advertising Inc. of Cedar Rapids, IA to complete the foundation work and install the video board on site. They would pour steel tube supports and provide finished work on the video board, including painting.

Nesper Sign Advertising Inc. is based out of Cedar Rapids, IA.

CITY FINANCIAL IMPACT

This purchase order would be paid for in the same private funds that would pay for the video display board and would be supplemented by the advertising oppotunities.

ATTACHMENTS

1. Bid Tab - Video board installation

Bid Tabulation

Installation of Video Display Board in MUSCO Sports Center

Nesper Sign Advertising Inc.

\$21,940.00

Merit Construction

\$73,893.00

Daktronics

No Bid

BILLS FOR APPROVAL SUMMARY
May 16, 2025

Computer Bill Lists

Regular Bills 5/16/25		\$	1,436,912.23
Special Ck Run 5/9/25	Operating		49,059.60
Special Ck Run 5/13/25	Elderly		85.00
Payroll Vendor Checks 5/9/25			17,755.75
Payroll Vendor ACH Payments 5/9/25			103,957.65
	Subtotal	\$	<u>1,607,770.23</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance April	\$	84,000.00
Central State Properties	Purchase 539 Hagerman Drive Actual		20.00
Wellmark Insurance	Health/Dental Insurance April		84,000.00
Payroll Account	Transfer		520,907.60
Treasurer State of Iowa	State Tax Withholding		25,392.62
IPERS	April Contributions		126,702.77
Internal Revenue Service	Federal Withholding		136,176.39
	Subtotal	\$	<u>977,199.38</u>

Voucher Program

Various Landlords	Estimated June Rent	\$	175,000.00
		\$	<u>175,000.00</u>

Voids

Void CK 5/9/25	Operating	\$	(49,059.60)
	Subtotal	\$	<u>(49,059.60)</u>

Total before Journal Entries	\$	<u>2,710,910.01</u>
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Journal Entries-

January 2025	\$	3,561,273.40
February 2025		3,072,296.59
March 2025		<u>2,352,195.02</u>
Total	\$	<u>8,985,765.01</u>

Total Expenditures	\$	<u>11,696,675.02</u>
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Accounts Payable

Transactions by Account

User: SMeyer
 Printed: 05/13/2025 - 3:00PM
 Batch: 00003.05.2025



City of
MUSCATINE
 City Hall
 215 Sycamore St
 Muscatine, Iowa 52761
www.muscatineiowa.gov
 (563) 264-1550

Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
1000-00-0000-23550	RELIANCE STANDARD LIFE INS	CCPR Batch 00002.04.2025 Life Insurance	04/25/2025	0	1.47	
1000-00-0000-23550	RELIANCE STANDARD LIFE INS	CCPR Batch 00002.04.2025 Life Insurance	04/25/2025	0	0.80	
		Vendor Subtotal:			2.27	
1000-00-0000-23630	RELIANCE STANDARD LIFE INS	CCPR Batch 00002.04.2025 Optional Life	04/25/2025	0	292.88	
1000-00-0000-23630	RELIANCE STANDARD LIFE INS	CCPR Batch 00001.04.2025 Optional Life	04/11/2025	0	292.88	
		Vendor Subtotal:			585.76	
1000-01-1131-46200	RELIANCE STANDARD LIFE INS	CC Life Ins May	05/13/2025	0	57.13	
		Vendor Subtotal:			57.13	
1000-01-1131-46600	RELIANCE STANDARD LIFE INS	CCLTD May 24	05/13/2025	0	70.66	
		Vendor Subtotal:			70.66	
1000-01-1131-61340	TCM BANK NA VISA	Adobe - Adobe ID	05/12/2025	0	59.99	
		Vendor Subtotal:			59.99	
1000-01-1131-62310	XEROX CORPORATION	April Copies	05/13/2025	0	5.02	
		Vendor Subtotal:			5.02	
1000-01-1131-64120	TCM BANK NA VISA	Skips - Meal Hilger	05/12/2025	0	19.50	
1000-01-1131-64120	TCM BANK NA VISA	Hilton - Lodging Hilger	05/12/2025	0	271.04	
1000-01-1131-64120	TCM BANK NA VISA	Casey's - Meal Hilger	05/12/2025	0	9.51	

1000-01-1131-64120	TCM BANK NA VISA	Culver - Meal Hilger	05/12/2025	0	7.16
		Vendor Subtotal:			307.21
1000-01-1132-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	19.50
		Vendor Subtotal:			19.50
1000-01-1132-46600	RELIANCE STANDARD LIFE INS CC	LTD May 24	05/13/2025	0	24.04
		Vendor Subtotal:			24.04
1000-01-1132-61660	TENANT REPORTS.COM LLC	Background Checks	05/07/2025	0	28.00
		Vendor Subtotal:			28.00
1000-01-1132-62310	XEROX CORPORATION	April Copies	05/13/2025	0	1.43
		Vendor Subtotal:			1.43
1000-01-1132-62530	CROSSROADS INC.	Shredding	05/12/2025	0	22.00
		Vendor Subtotal:			22.00
1000-01-1132-65100	TCM BANK NA VISA	Temple Publishing - Job Advertising	05/12/2025	0	1,180.00
		Vendor Subtotal:			1,180.00
1000-01-1144-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	5.56
		Vendor Subtotal:			5.56
1000-01-1144-46600	RELIANCE STANDARD LIFE INS CC	LTD May 24	05/13/2025	0	6.40
		Vendor Subtotal:			6.40
1000-01-1144-52840	DRJ GROUP, LLC	First Aid Supplies	05/07/2025	0	35.85
1000-01-1144-52840	DRJ GROUP, LLC	First Aid Supplies	05/07/2025	0	11.08

1000-01-1144-52840	DRJ GROUP, LLC	First Aid Supplies	05/07/2025	0	73.02
		Vendor Subtotal:			119.95
1000-01-1144-64200	TCM BANK NA VISA	American Heart Assoc - Online CPR	05/12/2025	0	33.00
		Vendor Subtotal:			33.00
1000-01-1144-69900	FEDEX	Chain of Custody Forms	05/13/2025	0	52.21
		Vendor Subtotal:			52.21
1000-05-1141-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	32.94
		Vendor Subtotal:			32.94
1000-05-1141-46600	RELIANCE STANDARD LIFE INS CC	LTD May 24	05/13/2025	0	57.12
		Vendor Subtotal:			57.12
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN	Budget Amendment Notice	05/13/2025	0	121.77
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN	Ordinance Side Yard Setback	05/13/2025	0	74.56
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN	Ordinance Post Frame Bldg	05/13/2025	0	75.92
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN	Public Hearing - Amimals Bites/Rabies	05/13/2025	0	23.26
		Vendor Subtotal:			295.51
1000-05-1143-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	45.10
		Vendor Subtotal:			45.10
1000-05-1143-46600	RELIANCE STANDARD LIFE INS CC	LTD May 24	05/13/2025	0	51.86
		Vendor Subtotal:			51.86
1000-05-1143-62310	XEROX CORPORATION	April Copies	05/13/2025	0	12.93
		Vendor Subtotal:			12.93

1000-05-1143-63300	XEROX CORPORATION	April Copier	05/13/2025	0	166.47
		Vendor Subtotal:			166.47
1000-05-1145-69200	PITNEY BOWES GLOBAL FINANCE	#765-9 Red Ink Cartridge for Postage Meter	05/13/2025	0	398.37 00030564
1000-05-1145-69200	PITNEY BOWES GLOBAL FINANCE	#625-0 - Postage Meter Tap Strips	05/13/2025	0	66.31 00030564
1000-05-1145-69200	PITNEY BOWES GLOBAL FINANCE	#625-0 - Postage Meter Tap Strips	05/13/2025	0	0.08
		Vendor Subtotal:			464.76
1000-05-1146-46200	RELIANCE STANDARD LIFE INSURANCE	Life Insurance May	05/13/2025	0	29.50
		Vendor Subtotal:			29.50
1000-05-1146-46600	RELIANCE STANDARD LIFE INSURANCE	Life Insurance May 24	05/13/2025	0	38.65
		Vendor Subtotal:			38.65
1000-05-1146-51300	AMAZON.COM	Fargo 45010 Color Ribbon	05/12/2025	0	54.00 00030247
1000-05-1146-51300	AMAZON.COM	RexID H10301 Proximity Card for Access	05/12/2025	0	650.99 00030247
		Vendor Subtotal:			704.99
1000-05-1146-61340	WINSOR CONSULTING GROUP LLC	Connect Wise	05/07/2025	0	717.84
1000-05-1146-61340	WINSOR CONSULTING GROUP LLC	Veeam Backup & Replication Enterprise	05/13/2025	0	1,778.40 00030477
		Vendor Subtotal:			2,496.24
1000-05-1146-65240	MUSCATINE POWER & WATER	April Internet - Greenwood	05/13/2025	0	83.18
1000-05-1146-65240	MUSCATINE POWER & WATER	April Internet - Weed Park	05/07/2025	0	83.18
1000-05-1146-65240	MUSCATINE POWER & WATER	March Internet - PW	05/12/2025	0	387.00
1000-05-1146-65240	MUSCATINE POWER & WATER	April Internet - Greenwood	05/13/2025	0	59.99
		Vendor Subtotal:			613.35
1000-05-1146-65260	VERIZON WIRELESS	April Phones	05/07/2025	0	80.02
		Vendor Subtotal:			80.02

1000-10-1221-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	74.41
	Vendor Subtotal:				74.41
1000-10-1221-46600	RELIANCE STANDARD LIFE INS CCLTD	May 24	05/13/2025	0	109.36
	Vendor Subtotal:				109.36
1000-10-1221-51200	TCM BANK NA VISA	ICC - Study Guide	05/12/2025	0	69.00
	Vendor Subtotal:				69.00
1000-10-1221-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - T Lussow	05/12/2025	0	55.44
1000-10-1221-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - T Wagner	05/12/2025	0	16.54
1000-10-1221-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - T Wagner	05/12/2025	0	25.80
1000-10-1221-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - T Lussow	05/12/2025	0	25.63
	Vendor Subtotal:				123.41
1000-10-1221-62120	A NOTCH ABOVE TREE SERVICE	108 W 7th St - Removal of Dead/Dying I	05/07/2025	0	450.00 00030465
	Vendor Subtotal:				450.00
1000-10-1221-62310	XEROX CORPORATION	April Copies	05/13/2025	0	2.87
	Vendor Subtotal:				2.87
1000-10-1221-62370	LUPTON & TOYNE PRINTERS	Envelopes	05/13/2025	0	40.00
1000-10-1221-62370	LUPTON & TOYNE PRINTERS	Business Cards - T Dusenberry	05/13/2025	0	30.00
	Vendor Subtotal:				70.00
1000-10-1221-64500	TAMARA WAGNER	Reimb Mileage 4/22/25 - 5/2/25	05/07/2025	0	73.08
	Vendor Subtotal:				73.08
1000-10-1221-65100	QUAD CITY TIMES & MUSC JOURN	Public Hearing - Comm Dev Block Gran	05/13/2025	0	29.41

[illegible]

1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	05/12/2025	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	Iowa Judicial Branch - ATE Filing	05/12/2025	0	95.00
1000-15-1311-33435	TCM BANK NA VISA	USPS - Postage ATE	05/12/2025	0	76.98
Vendor Subtotal:					2,356.98
1000-15-1311-33440	MUNICIPAL COLLECTIONS OF AMI	Agent Collection Fees - April	05/13/2025	0	758.00
Vendor Subtotal:					758.00
1000-15-1311-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	299.18
Vendor Subtotal:					299.18
1000-15-1311-46600	RELIANCE STANDARD LIFE INS CCLTD	May 24	05/13/2025	0	261.61
1000-15-1311-46600	RELIANCE STANDARD LIFE INS CCBW	LTD May	05/13/2025	0	12.13
Vendor Subtotal:					273.74
1000-15-1311-52300	TCM BANK NA VISA	Balco - Uniform Baughman	05/12/2025	0	366.98
Vendor Subtotal:					366.98
1000-15-1311-52730	TCM BANK NA VISA	Shell - Fuel	05/12/2025	0	48.25
1000-15-1311-52730	TCM BANK NA VISA	BP - Fuel	05/12/2025	0	62.15
1000-15-1311-52730	TCM BANK NA VISA	Kwik Trip - Fuel	05/12/2025	0	34.80
Vendor Subtotal:					145.20
1000-15-1311-52890	MENARDS (MUSC)	Lunch Bags/Tape	05/12/2025	0	43.69
Vendor Subtotal:					43.69
1000-15-1311-52890	TCM BANK NA VISA	Evidence Gun Box- 12"-7.5"x2 - 25pk	05/12/2025	0	88.28 00030447
1000-15-1311-52890	TCM BANK NA VISA	Adhesive Certified Scale Note Pad- 50/p	05/12/2025	0	56.42 00030447
1000-15-1311-52890	TCM BANK NA VISA	Buccal Swab Kits -10pk	05/12/2025	0	81.74 00030447
1000-15-1311-52890	TCM BANK NA VISA	SureSeal Tamper Indicating Currency Ba	05/12/2025	0	43.00 00030447
Vendor Subtotal:					269.44

1000-15-1311-61340	WEST PUBLISHING CORPORATION	Clear Web Plus	05/12/2025	0	526.37
		Vendor Subtotal:			526.37
1000-15-1311-61520	UI HEALTH CARE MED CENTER	Medical J Orbaker DOS 3/5/25 Code: 99	05/12/2025	0	264.00
		Vendor Subtotal:			264.00
1000-15-1311-61520	EQUIAN LLC	Medical Fee J Bryant DOS 4/1/25	05/12/2025	0	153.00
		Vendor Subtotal:			153.00
1000-15-1311-61520	RADIOLOGIC MEDICAL SERVICES	Medical J Bryant DOS 4/01/25 Code: 73	05/12/2025	0	612.00
		Vendor Subtotal:			612.00
1000-15-1311-61520	UNITY POINT HEALTH TRINITY M	Pre-Employment - A Rivas	05/12/2025	0	1,066.17
		Vendor Subtotal:			1,066.17
1000-15-1311-62310	XEROX CORPORATION	April Copies	05/13/2025	0	1.43
		Vendor Subtotal:			1.43
1000-15-1311-62410	TEMP ASSOCIATES	Temp Employee Week Ending 4/27/25	05/12/2025	0	847.20
1000-15-1311-62410	TEMP ASSOCIATES	Temp Employee Week Ending 5/4/25	05/12/2025	0	847.20
		Vendor Subtotal:			1,694.40
1000-15-1311-64120	TCM BANK NA VISA	Capital Beltway - Tolls Kies	05/12/2025	0	67.15
1000-15-1311-64120	TCM BANK NA VISA	Comfort Inn - Lodging Wheeler/Staley	05/12/2025	0	299.09
		Vendor Subtotal:			366.24
1000-15-1311-64120	DEMITRI WHEELER	Reimb Travel 4/27/25 - 4/30/25	05/12/2025	0	98.10
		Vendor Subtotal:			98.10

1000-15-1311-64120	DAKOTA MULLEN	Reimb Travel 4/27/25 - 4/30/25	05/12/2025	0	102.99
		Vendor Subtotal:			102.99
1000-15-1311-64200	SCHWARZ FORENSIC ENTERPRISE	Registration Orbaker/Middagh	05/12/2025	0	800.00
		Vendor Subtotal:			800.00
1000-15-1311-64200	TCM BANK NA VISA	Iowa Police Chief Assoc - Registration D	05/12/2025	0	175.00
1000-15-1311-64200	TCM BANK NA VISA	Iowa Police Cheif Assoc - Registration K	05/12/2025	0	175.00
		Vendor Subtotal:			350.00
1000-15-1311-67320	FSS INC	Camera System Repair	05/12/2025	0	562.50
		Vendor Subtotal:			562.50
1000-15-1311-67320	MOTOROLA SOLUTIONS	Watchguard Warranty	05/12/2025	0	115.00
		Vendor Subtotal:			115.00
1000-15-1311-69200	TCM BANK NA VISA	USPS - Postage	05/12/2025	0	18.65
1000-15-1311-69200	TCM BANK NA VISA	USPS - Postage	05/12/2025	0	18.65
1000-15-1311-69200	TCM BANK NA VISA	USPS - Postage	05/12/2025	0	119.75
		Vendor Subtotal:			157.05
1000-15-1311-74200	FSS INC	Rack Mount Server - i9 Processor, 32GB	05/12/2025	0	3,793.00 00030144
1000-15-1311-74200	FSS INC	Milestone X-Protect Professional + Devi	05/12/2025	0	716.00 00030144
1000-15-1311-74200	FSS INC	Labor	05/12/2025	0	1,080.00 00030144
1000-15-1311-74200	FSS INC	Milestone X-Protect + Base License	05/12/2025	0	699.00 00030144
		Vendor Subtotal:			6,288.00
1000-15-1312-46200	RELIANCE STANDARD LIFE INS CCLife Ins May		05/13/2025	0	3.13
		Vendor Subtotal:			3.13

1000-15-1312-46600	RELiance STANDARD LIFE INS CCBW LTD May		05/13/2025	0	14.97
	Vendor Subtotal:				14.97
1000-15-1312-52300	TCM BANK NA VISA	32 Degrees - ACO Uniforms Shirts	05/12/2025	0	39.95
1000-15-1312-52300	TCM BANK NA VISA	Wal-Mart - Cargo Pants	05/12/2025	0	134.90
	Vendor Subtotal:				174.85
1000-15-1312-52890	TCM BANK NA VISA	Ketch-All Pole- 4' Stainless Steel	05/12/2025	0	168.72 00030321
1000-15-1312-52890	TCM BANK NA VISA	Wal-Mart - Pet Steps/Cat Food	05/12/2025	0	94.27
	Vendor Subtotal:				262.99
1000-15-1312-61530	MUSCATINE VETERINARY HOSPIT	Vet Services - Grey Tiger	05/12/2025	0	371.07
	Vendor Subtotal:				371.07
1000-15-1312-61650	PETDATA, INC	Pet Licensing	05/13/2025	0	500.00
	Vendor Subtotal:				500.00
1000-15-1317-65260	MUSCATINE CO ADMINISTRATION	DTF Phones 4/14/25 - 5/13/25	05/12/2025	0	131.53
	Vendor Subtotal:				131.53
1000-15-1317-65260	VERIZON WIRELESS	April Cell Phones	05/12/2025	0	49.22
	Vendor Subtotal:				49.22
1000-20-1321-46200	RELiance STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	443.86
	Vendor Subtotal:				443.86
1000-20-1321-46600	RELiance STANDARD LIFE INS CCLTD	May 24	05/13/2025	0	163.08
	Vendor Subtotal:				163.08

1000-20-1321-46700	MISSION SQUARE	Ewers - RHS Retirement Contribution	05/13/2025	0	30,804.87
		Vendor Subtotal:			30,804.87
1000-20-1321-52400	ARNOLD MOTOR SUPPLY	Oil Dri	05/07/2025	0	95.84
		Vendor Subtotal:			95.84
1000-20-1321-52600	MENARDS (MUSC)	Water	05/12/2025	0	17.40
		Vendor Subtotal:			17.40
1000-20-1321-52750	MENARDS (MUSC)	Fuel Premix/4 Cycle Premix	05/07/2025	0	79.96
		Vendor Subtotal:			79.96
1000-20-1321-52890	MENARDS (MUSC)	Broom	05/12/2025	0	7.94
1000-20-1321-52890	MENARDS (MUSC)	Tarps	05/12/2025	0	24.97
1000-20-1321-52890	MENARDS (MUSC)	Dowel	05/07/2025	0	19.95
1000-20-1321-52890	MENARDS (MUSC)	Charbroil 6-Burner Gas Grill	05/12/2025	0	316.04 00030262
		Vendor Subtotal:			368.90
1000-20-1321-52890	AMAZON.COM	Drying Ract Set w/Drainer	05/07/2025	0	19.99
1000-20-1321-52890	AMAZON.COM	HDMI Cable	05/07/2025	0	11.98
		Vendor Subtotal:			31.97
1000-20-1321-53140	MENARDS (MUSC)	Brush/Seal Lid/Pail	05/12/2025	0	51.18
		Vendor Subtotal:			51.18
1000-20-1321-53220	RELIANT FIRE APPARATUS	#54-4145 Diesel Fuel Tank Cap 2"	05/07/2025	0	142.36 00030432
1000-20-1321-53220	RELIANT FIRE APPARATUS	#54-4145 Diesel Fuel Tank Cap 2"	05/07/2025	0	19.80
1000-20-1321-53220	RELIANT FIRE APPARATUS	Handle	05/07/2025	0	64.00
		Vendor Subtotal:			226.16
1000-20-1321-61520	OSF HEALTHCARE	Medical P Bergen DOS 8/2/24	05/13/2025	0	687.00

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Vendor Subtotal:					2,836.93
1000-20-1321-61520	EQUIAN LLC	Medical Fee M Hartman DOS 2/14/25	05/12/2025	0	1,112.98
1000-20-1321-61520	EQUIAN LLC	Medical Fee K Duncan DOS 12/31/24	05/12/2025	0	49.76
1000-20-1321-61520	EQUIAN LLC	Medical Fee M Hartman DOS 3/21/25	05/12/2025	0	10.78
1000-20-1321-61520	EQUIAN LLC	Medical Fee M Hartman DOS 3/24/25	05/12/2025	0	10.78
1000-20-1321-61520	EQUIAN LLC	Medical Fee M Hartman DOS 3/19/25	05/12/2025	0	10.78
1000-20-1321-61520	EQUIAN LLC	Medical Fee C Hendrix DOS 3/24/25	05/12/2025	0	6.10
1000-20-1321-61520	EQUIAN LLC	Medical Fee C Hendrix DOS 3/21/25	05/12/2025	0	11.23
1000-20-1321-61520	EQUIAN LLC	Medical Fee M Hartman DOS 3/26/25	05/12/2025	0	10.78
1000-20-1321-61520	EQUIAN LLC	Medical Fee C Hendrix DOS 2/28/25	05/12/2025	0	6.25
1000-20-1321-61520	EQUIAN LLC	Medical Fee M Hartman DOS 3/10/25	05/12/2025	0	10.78
1000-20-1321-61520	EQUIAN LLC	Medical Fee M Hartman DOS 3/12/25	05/12/2025	0	10.78
1000-20-1321-61520	EQUIAN LLC	Medical Fee M Hartman DOS 3/7/25	05/12/2025	0	10.78
1000-20-1321-61520	EQUIAN LLC	Medical Fee M Hartman DOS 3/17/25	05/12/2025	0	10.78
1000-20-1321-61520	EQUIAN LLC	Medical Fee C Hendrix 4/1/25	05/12/2025	0	6.10
Vendor Subtotal:					1,278.66
1000-20-1321-61520	ORA ORTHOPEDICS PC	Medical C Hendrix DOS 2/28/25 Code: 5	05/12/2025	0	332.01
Vendor Subtotal:					332.01
1000-20-1321-61520	UNITY HEALTHCARE	Medical S Duncan DOS 12/31/24 Code: '	05/12/2025	0	597.10
Vendor Subtotal:					597.10
1000-20-1321-61520	GENORTHA LLC	Medical M Hartman DOS 2/14/25 Code:	05/12/2025	0	5,197.15
1000-20-1321-61520	GENORTHA LLC	Medical M Hartman DOS 2/14/25 Code:	05/12/2025	0	2,028.84
1000-20-1321-61520	GENORTHA LLC	Medical M Hartman DOS 2/14/25 Code:	05/12/2025	0	760.69
Vendor Subtotal:					7,986.68
1000-20-1321-61560	TMESYS LLC	Prescription - K McCarthy	05/12/2025	0	40.10
1000-20-1321-61560	TMESYS LLC	Prescription - J Barnhart	05/12/2025	0	98.98
1000-20-1321-61560	TMESYS LLC	Prescription - J Barnhart	05/12/2025	0	49.89
1000-20-1321-61560	TMESYS LLC	Prescription - J Barnhart	05/12/2025	0	694.17
1000-20-1321-61560	TMESYS LLC	Prescription - T Eagle	05/12/2025	0	250.06
1000-20-1321-61560	TMESYS LLC	Prescription - J Hall	05/12/2025	0	305.40
1000-20-1321-61560	TMESYS LLC	Prescription - K McCarthy	05/12/2025	0	349.58

1000-20-1321-61560	TMESYS LLC	Prescription - M Collins	05/12/2025	0	95.32
		Vendor Subtotal:			1,883.50
1000-20-1321-61560	JAMES BARNHART	Reimb Medical J Barnhart	05/12/2025	0	45.00
		Vendor Subtotal:			45.00
1000-20-1321-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Fire	05/07/2025	0	31.89
		Vendor Subtotal:			31.89
1000-20-1321-62310	XEROX CORPORATION	April Copies	05/13/2025	0	2.87
		Vendor Subtotal:			2.87
1000-20-1321-64120	TCM BANK NA VISA	Fairfield Inn - Lodging Ewers	05/12/2025	0	152.32
1000-20-1321-64120	TCM BANK NA VISA	Hy-Vee - Travel Meal	05/12/2025	0	6.02
		Vendor Subtotal:			158.34
1000-20-1321-64200	TCM BANK NA VISA	HazMat Conference Registration Fee	05/12/2025	0	475.00 00030445
		Vendor Subtotal:			475.00
1000-20-1321-64400	TCM BANK NA VISA	Jethro - Transfer Meal	05/12/2025	0	22.00
1000-20-1321-64400	TCM BANK NA VISA	Jethro - Transfer Meal	05/12/2025	0	22.00
		Vendor Subtotal:			44.00
1000-20-1321-65240	ONSOLVE	Renewal	05/07/2025	0	150.00
		Vendor Subtotal:			150.00
1000-20-1321-69400	IOWA HAZ MAT TASK FORCE	Annual HazMat Task Force Dues	05/07/2025	0	100.00
		Vendor Subtotal:			100.00

1000-20-1321-69400	FIRE SERVICE TRAINING BUREAU FFS - S Duncan		05/07/2025	0	50.00
	Vendor Subtotal:				50.00
1000-25-1115-46200	RELIANCE STANDARD LIFE INS CCLife Ins May		05/13/2025	0	3.19
	Vendor Subtotal:				3.19
1000-25-1115-46600	RELIANCE STANDARD LIFE INS CCLTD May 24		05/13/2025	0	5.48
	Vendor Subtotal:				5.48
1000-25-1115-69900	TCM BANK NA VISA	Wal-Mart - Wellness Rewards	05/12/2025	0	180.00
1000-25-1115-69900	TCM BANK NA VISA	Fareway - Wellness Rewards	05/12/2025	0	60.00
1000-25-1115-69900	TCM BANK NA VISA	Hy-Vee - Wellness Rewards	05/12/2025	0	20.00
1000-25-1115-69900	TCM BANK NA VISA	Scheels - Wellness Rewards	05/12/2025	0	40.00
1000-25-1115-69900	TCM BANK NA VISA	Dick's - Wellness Rewards	05/12/2025	0	20.00
	Vendor Subtotal:				320.00
1000-25-1411-46200	RELIANCE STANDARD LIFE INS CCLife Ins May		05/13/2025	0	3.13
	Vendor Subtotal:				3.13
1000-25-1411-46600	RELIANCE STANDARD LIFE INS CCBW LTD May		05/13/2025	0	17.80
	Vendor Subtotal:				17.80
1000-25-1411-52400	MENARDS (MUSC)	Glove/Scrub Brush	05/12/2025	0	32.82
	Vendor Subtotal:				32.82
1000-25-1411-52730	SPRATT OIL SALES	GALLONS DIESEL	05/07/2025	0	675.00 00030151
	Vendor Subtotal:				675.00
1000-25-1411-52740	MENARDS (MUSC)	Oil	05/12/2025	0	16.97

			Vendor Subtotal:		16.97
1000-25-1411-52740	SIGUORNEY TRACTOR & IMPLEMENT	Engine Oil	05/12/2025	0	28.80
1000-25-1411-52740	SIGUORNEY TRACTOR & IMPLEMENT	Engine Oil	05/13/2025	0	43.20
			Vendor Subtotal:		72.00
1000-25-1411-52750	ARNOLD MOTOR SUPPLY	Brake Cleaner/Tune Up	05/13/2025	0	64.68
			Vendor Subtotal:		64.68
1000-25-1411-52840	AMAZON.COM	Safety Glasses/Gardening Sleeve	05/12/2025	0	59.95
			Vendor Subtotal:		59.95
1000-25-1411-53110	MENARDS (MUSC)	Wood Lath	05/12/2025	0	20.69
			Vendor Subtotal:		20.69
1000-25-1411-53220	MENARDS (MUSC)	Hex Nut/Star Drive/Grabber	05/07/2025	0	47.88
			Vendor Subtotal:		47.88
1000-25-1411-53220	MUSCATINE LAWN & POWER	TORO DRIVE BELT	05/13/2025	0	121.99 00030500
			Vendor Subtotal:		121.99
1000-25-1411-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Greenwood	05/13/2025	0	13.53
			Vendor Subtotal:		13.53
1000-25-1411-65210	MUSCATINE POWER & WATER	April Phones - Greenwood	05/13/2025	0	33.70
1000-25-1411-65210	MUSCATINE POWER & WATER	April Phones - Greenwood	05/13/2025	0	30.69
			Vendor Subtotal:		64.39
1000-25-1421-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	28.44

			Vendor Subtotal:		28.44	
1000-25-1421-46600	RELIANCE STANDARD LIFE INS CCLTD May 24		05/13/2025	0	34.52	
			Vendor Subtotal:		34.52	
1000-25-1421-62310	XEROX CORPORATION	April Copies	05/13/2025	0	1.43	
			Vendor Subtotal:		1.43	
1000-25-1423-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	32.00	
			Vendor Subtotal:		32.00	
1000-25-1423-46600	RELIANCE STANDARD LIFE INS CCLTD May 24		05/13/2025	0	16.10	
1000-25-1423-46600	RELIANCE STANDARD LIFE INS CCBW LTD May		05/13/2025	0	100.43	
			Vendor Subtotal:		116.53	
1000-25-1423-51100	AMAZON.COM	Card Holder	05/07/2025	0	17.09	
			Vendor Subtotal:		17.09	
1000-25-1423-52100	KELLOR & KELLOR LANDSCAPE IT	Prairie Crabapple	05/13/2025	0	492.00	00030443
1000-25-1423-52100	KELLOR & KELLOR LANDSCAPE IT	Prairie Crabapple	05/13/2025	0	3.00	
			Vendor Subtotal:		495.00	
1000-25-1423-52100	MENARDS (MUSC)	Cage/Tie Wire	05/12/2025	0	32.41	
			Vendor Subtotal:		32.41	
1000-25-1423-52100	CR LANDSCAPING	PRINCETON GOLD GINKGO 2"	05/12/2025	0	1,675.00	00030200
1000-25-1423-52100	CR LANDSCAPING	EASTERN HEMLOCK 5'	05/12/2025	0	2,345.00	00030200
1000-25-1423-52100	CR LANDSCAPING	SHAGBARK HICKORY 2"	05/12/2025	0	2,760.00	00030200
			Vendor Subtotal:		6,780.00	

1000-25-1423-52250	MENARDS (MUSC)	Terro	05/12/2025	0	37.90
1000-25-1423-52250	MENARDS (MUSC)	Home Defense Wand	05/13/2025	0	37.98
Vendor Subtotal:					75.88
1000-25-1423-52250	VAN DIEST SUPPLY COMPANY	Tribune	05/07/2025	0	1,405.50 00029920
1000-25-1423-52250	VAN DIEST SUPPLY COMPANY	Brewer 90-10	05/07/2025	0	69.00 00029920
1000-25-1423-52250	VAN DIEST SUPPLY COMPANY	Pendulum Aquacap	05/07/2025	0	1,263.00 00029920
1000-25-1423-52250	VAN DIEST SUPPLY COMPANY	Aquamaster	05/07/2025	0	950.00 00029920
1000-25-1423-52250	VAN DIEST SUPPLY COMPANY	Aquasweep	05/07/2025	0	2,660.00 00029920
1000-25-1423-52250	VAN DIEST SUPPLY COMPANY	Vessel	05/07/2025	0	386.00 00029920
1000-25-1423-52250	VAN DIEST SUPPLY COMPANY	Round up Pro	05/07/2025	0	368.00 00029920
1000-25-1423-52250	VAN DIEST SUPPLY COMPANY	Quali-pro	05/07/2025	0	691.50 00029920
Vendor Subtotal:					7,793.00
1000-25-1423-52300	MELISSA BAKER	Reimb Uniforms - M Baker	05/13/2025	0	50.00
Vendor Subtotal:					50.00
1000-25-1423-52300	TAMI STAGG	Reimb Shoes - T Stagg	05/13/2025	0	75.00
Vendor Subtotal:					75.00
1000-25-1423-52300	ASHLYN MCKENZIE	Reimb Shoes - A McKenzie	05/13/2025	0	75.00
Vendor Subtotal:					75.00
1000-25-1423-52400	MENARDS (MUSC)	Gloves	05/13/2025	0	53.93
Vendor Subtotal:					53.93
1000-25-1423-52750	MENARDS (MUSC)	Tru Fuel	05/12/2025	0	19.65
Vendor Subtotal:					19.65
1000-25-1423-52830	MENARDS (MUSC)	Flex Bit/Extension	05/12/2025	0	80.89
1000-25-1423-52830	MENARDS (MUSC)	Extension/Flex Bit/Socket Set	05/12/2025	0	76.52
1000-25-1423-52830	MENARDS (MUSC)	Auger/Flex Bit	05/12/2025	0	47.95

1000-25-1423-52830	MENARDS (MUSC)	Scaler	05/13/2025	0	55.99
		Vendor Subtotal:			261.35
1000-25-1423-52830	REXCO EQUIPMENT INC	12" AUGER BIT	05/13/2025	0	639.35 00029970
		Vendor Subtotal:			639.35
1000-25-1423-52830	TCM BANK NA VISA	Farm & Fleet - Battery	05/12/2025	0	99.00
1000-25-1423-52830	TCM BANK NA VISA	Harbor Freight - Hydraulic Jack	05/12/2025	0	59.99
1000-25-1423-52830	TCM BANK NA VISA	Farm & Fleet - Battery	05/12/2025	0	99.00
		Vendor Subtotal:			257.99
1000-25-1423-52890	MENARDS (MUSC)	Plastic Anchor/Shackle/EZ Reach	05/13/2025	0	40.70
		Vendor Subtotal:			40.70
1000-25-1423-53130	PLUMB SUPPLY COMPANY	Bib Self Closing	05/07/2025	0	60.00
1000-25-1423-53130	PLUMB SUPPLY COMPANY	P Traps	05/07/2025	0	38.33
1000-25-1423-53130	PLUMB SUPPLY COMPANY	Labels/Tread Seal Tape	05/13/2025	0	54.44
1000-25-1423-53130	PLUMB SUPPLY COMPANY	Cart Assy	05/07/2025	0	94.19
1000-25-1423-53130	PLUMB SUPPLY COMPANY	Marking Paint/Extension Tube	05/07/2025	0	92.68
		Vendor Subtotal:			339.64
1000-25-1423-53130	AMAZON.COM	KROWNE FAUCET (FOR TAYLOR P/	05/12/2025	0	656.10 00030394
		Vendor Subtotal:			656.10
1000-25-1423-53130	TCM BANK NA VISA	SHIPPING	05/12/2025	0	26.05 00030305
1000-25-1423-53130	TCM BANK NA VISA	VB3 ADJUSTABLE VALVE KIT	05/12/2025	0	118.00 00030305
		Vendor Subtotal:			144.05
1000-25-1423-53140	MENARDS (MUSC)	Spray Paint	05/13/2025	0	25.92
1000-25-1423-53140	MENARDS (MUSC)	Final Stripping/Sponge/Spray Paint	05/13/2025	0	92.84
		Vendor Subtotal:			118.76

1000-25-1423-53220	MENARDS (MUSC)	Fence/Cable Tie	05/07/2025	0	61.97
1000-25-1423-53220	MENARDS (MUSC)	Terro	05/12/2025	0	37.22
1000-25-1423-53220	MENARDS (MUSC)	Snow Fence	05/07/2025	0	51.98
1000-25-1423-53220	MENARDS (MUSC)	Rubber Air Hose/Plug Steel/Coupler	05/13/2025	0	77.85
Vendor Subtotal:					229.02
1000-25-1423-53220	MUSCATINE LAWN & POWER	VOLTAGE METER	05/07/2025	0	296.78 00030467
Vendor Subtotal:					296.78
1000-25-1423-53220	REEVES BATTERY SALES	Battery	05/13/2025	0	90.00
1000-25-1423-53220	REEVES BATTERY SALES	Battery	05/13/2025	0	90.00
Vendor Subtotal:					180.00
1000-25-1423-53220	SIGUORNEY TRACTOR & IMPLEMENTS	Spool/Spring	05/12/2025	0	49.04
1000-25-1423-53220	SIGUORNEY TRACTOR & IMPLEMENTS	Mowing Head	05/12/2025	0	91.77
1000-25-1423-53220	SIGUORNEY TRACTOR & IMPLEMENTS	Pin	05/13/2025	0	6.09
Vendor Subtotal:					146.90
1000-25-1423-53220	AMAZON.COM	BOBCAT T650 SKID STEER GLASS V	05/12/2025	0	127.50 00030460
Vendor Subtotal:					127.50
1000-25-1423-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Weed Park	05/07/2025	0	14.40
1000-25-1423-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Weed Park	05/13/2025	0	14.40
Vendor Subtotal:					28.80
1000-25-1423-64120	MELISSA BAKER	Reimb Fuel for Tree Pickup	05/07/2025	0	20.00
Vendor Subtotal:					20.00
1000-25-1423-64200	TCM BANK NA VISA	MISSISSIPPS MIST LICENSE RENEW	05/12/2025	0	35.00 00030350
1000-25-1423-64200	TCM BANK NA VISA	Iowa Arborist Assoc - TRAQ Class Axle	05/12/2025	0	795.00

Vendor Subtotal:					830.00
1000-25-1423-65210	MUSCATINE POWER & WATER	April Phones- Weed Park	05/07/2025	0	30.69
1000-25-1423-65210	MUSCATINE POWER & WATER	April Phones - River Center	05/07/2025	0	21.39
Vendor Subtotal:					52.08
1000-25-1423-65275	VERIZON WIRELESS	April Cell Phones	05/13/2025	0	40.01
Vendor Subtotal:					40.01
1000-25-1423-65310	ALLIANT ENERGY	April Gas - Weed Park	05/13/2025	0	297.44
1000-25-1423-65310	ALLIANT ENERGY	April Gas - Pearl City Station	05/13/2025	0	139.19
1000-25-1423-65310	ALLIANT ENERGY	April Gas - Harbor	05/13/2025	0	99.61
Vendor Subtotal:					536.24
1000-25-1423-65320	MUSCATINE POWER & WATER	March Electric - Park Commission	05/07/2025	0	18.51
1000-25-1423-65320	MUSCATINE POWER & WATER	March Electric - River Center	05/07/2025	0	56.96
1000-25-1423-65320	MUSCATINE POWER & WATER	March Electric - Maint Shed	05/07/2025	0	507.88
Vendor Subtotal:					583.35
1000-25-1423-65410	MUSCATINE POWER & WATER	March Water - River Center	05/07/2025	0	37.14
1000-25-1423-65410	MUSCATINE POWER & WATER	March Water - Maint Shed	05/07/2025	0	23.00
Vendor Subtotal:					60.14
1000-25-1423-67130	TERRY & SONS INC	PREP & PAINT FOR PIPING IN PIT	05/13/2025	0	4,375.00 00030539
Vendor Subtotal:					4,375.00
1000-25-1423-67150	KNAPHIDE	SHIPPING	05/13/2025	0	200.00 00030236
1000-25-1423-67150	KNAPHIDE	TAILGATE FOR 901	05/13/2025	0	2,000.00 00030236
1000-25-1423-67150	KNAPHIDE	TAILGATE FOR 901	05/13/2025	0	3.24
Vendor Subtotal:					2,203.24

1000-25-1424-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	9.07
	Vendor Subtotal:				9.07
1000-25-1424-46600	RELIANCE STANDARD LIFE INS CCLTD	May 24	05/13/2025	0	8.61
1000-25-1424-46600	RELIANCE STANDARD LIFE INS CCBW LTD	May	05/13/2025	0	8.90
	Vendor Subtotal:				17.51
1000-25-1424-52720	SPRATT OIL SALES	REGULAR UNLEADED	05/13/2025	0	359.19 00030565
	Vendor Subtotal:				359.19
1000-25-1424-52730	SPRATT OIL SALES	RED-DYE DIESEL	05/13/2025	0	433.50 00030565
	Vendor Subtotal:				433.50
1000-25-1424-52830	SIGUORNEY TRACTOR & IMPL	MEBG 50 BLOWER	05/13/2025	0	119.99 00030517
	Vendor Subtotal:				119.99
1000-25-1424-52890	MUSCATINE LUMBER	Hardware	05/12/2025	0	10.88
	Vendor Subtotal:				10.88
1000-25-1424-53120	ARNOLD MOTOR SUPPLY	Batteries	05/13/2025	0	13.58
	Vendor Subtotal:				13.58
1000-25-1424-53210	MENARDS (MUSC)	Shovel	05/13/2025	0	99.96
	Vendor Subtotal:				99.96
1000-25-1424-53220	MENARDS (MUSC)	Draw String File/Gloves/Utility Hooks	05/13/2025	0	88.44
	Vendor Subtotal:				88.44
1000-25-1424-67130	MOSE LEVY	2 INCH FENCE POSTS - 3/16 THICK	05/13/2025	0	357.00 00030461

			Vendor Subtotal:		357.00
1000-25-1426-52300	NIEL WEIKERT	Reimb Shoes - N Weikert	05/13/2025	0	75.00
			Vendor Subtotal:		75.00
1000-25-1426-53220	MENARDS (MUSC)	Gloves/Box	05/07/2025	0	15.98
			Vendor Subtotal:		15.98
1000-25-1427-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	9.07
			Vendor Subtotal:		9.07
1000-25-1427-46600	RELIANCE STANDARD LIFE INS CCLTD	May 24	05/13/2025	0	8.61
1000-25-1427-46600	RELIANCE STANDARD LIFE INS CCBW LTD	May	05/13/2025	0	8.90
			Vendor Subtotal:		17.51
1000-25-1427-52720	SPRATT OIL SALES	REGULAR UNLEADED GASOLINE	05/13/2025	0	143.98 00030423
			Vendor Subtotal:		143.98
1000-25-1427-52730	SPRATT OIL SALES	RED-DYE DIESEL	05/13/2025	0	520.00 00030423
			Vendor Subtotal:		520.00
1000-25-1427-52830	SIGUORNEY TRACTOR & IMPLEME	BG 50 BLOWER	05/13/2025	0	119.99 00030517
			Vendor Subtotal:		119.99
1000-25-1427-52860	TCM BANK NA VISA	Ebay - Sign Clips	05/12/2025	0	69.99
			Vendor Subtotal:		69.99
1000-25-1427-53220	SIGUORNEY TRACTOR & IMPLEME	Ball Joint	05/13/2025	0	86.82

		Vendor Subtotal:			86.82
1000-25-1427-53220	AMAZON.COM	Trailer Bearing Kit	05/12/2025	0	19.97
		Vendor Subtotal:			19.97
1000-25-1427-53220	TCM BANK NA VISA	SHIPPING	05/12/2025	0	12.35 00030353
1000-25-1427-53220	TCM BANK NA VISA	HAND DRYERS	05/12/2025	0	176.38 00030353
1000-25-1427-53220	TCM BANK NA VISA	Ebay - Trailer Axle Kit	05/12/2025	0	44.28
1000-25-1427-53220	TCM BANK NA VISA	Vevor.com - Hose Reel	05/12/2025	0	71.53
1000-25-1427-53220	TCM BANK NA VISA	Ebay - Interior Door Handle	05/12/2025	0	15.99
1000-25-1427-53220	TCM BANK NA VISA	Agri Supply - Tax Return	05/12/2025	0	-9.45
1000-25-1427-53220	TCM BANK NA VISA	Habor Freight - Gloves/Light	05/12/2025	0	47.96
1000-25-1427-53220	TCM BANK NA VISA	Habor Freight - Tire w/Rim	05/12/2025	0	39.99
		Vendor Subtotal:			399.03
1000-25-1427-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Soccer	05/13/2025	0	25.11
		Vendor Subtotal:			25.11
1000-25-1428-38620	MICHELLE JARRETT	Refund - RVC	05/13/2025	0	250.00
		Vendor Subtotal:			250.00
1000-25-1428-38620	EMILY DANIELS	Refund Riverview	05/13/2025	0	325.00
		Vendor Subtotal:			325.00
1000-25-1428-38620	NICHOLAS AVERBECK	Refund	05/13/2025	0	300.00
		Vendor Subtotal:			300.00
1000-25-1428-38620	SOCORRO FOX	Refund Riverview Center	05/12/2025	0	325.00
		Vendor Subtotal:			325.00
1000-25-1431-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	12.13

			Vendor Subtotal:		12.13
1000-25-1431-46600	RELIANCE STANDARD LIFE INS CCLTD May 24		05/13/2025	0	13.93
			Vendor Subtotal:		13.93
1000-25-1431-52810	TCM BANK NA VISA	BULK FILLED EASTER EGGS (2000)	05/12/2025	0	700.00 00030223
			Vendor Subtotal:		700.00
1000-25-1431-62310	XEROX CORPORATION	April Copies	05/13/2025	0	1.43
			Vendor Subtotal:		1.43
1000-25-1432-53120	MENARDS (MUSC)	Coupling/Gauge/Adapter	05/12/2025	0	32.38
			Vendor Subtotal:		32.38
1000-25-1432-53120	VAN METER INDUSTRIAL INC	Wiring	05/13/2025	0	42.19
			Vendor Subtotal:		42.19
1000-25-1432-53220	ACCO UNLIMITED CORP	POOL VGB MAIN DRAIN COVER	05/13/2025	0	1,987.50 00030039
1000-25-1432-53220	ACCO UNLIMITED CORP	SHIPPING	05/13/2025	0	101.20 00030039
			Vendor Subtotal:		2,088.70
1000-25-1432-53220	FASTENAL COMPANY	Nuts/Washer	05/07/2025	0	99.97
1000-25-1432-53220	FASTENAL COMPANY	Washers/Screws	05/13/2025	0	19.70
			Vendor Subtotal:		119.67
1000-25-1432-53220	MENARDS (MUSC)	Wrench/Pliers/Hex Bolt	05/07/2025	0	46.84
1000-25-1432-53220	MENARDS (MUSC)	Adapter/Strut/Bowl Washer	05/12/2025	0	33.02
			Vendor Subtotal:		79.86

1000-25-1432-53220	VAN METER INDUSTRIAL INC	Screws	05/13/2025	0	14.36
		Vendor Subtotal:			14.36
1000-25-1432-64200	TCM BANK NA VISA	RED CROSS LTS REGISTRATION	05/12/2025	0	300.00 00030222
		Vendor Subtotal:			300.00
1000-25-1432-65210	MUSCATINE POWER & WATER	April Phones - Weed Park	05/07/2025	0	71.27
		Vendor Subtotal:			71.27
1000-25-1432-69900	TCM BANK NA VISA	AQUATIC CENTER LICENSE RENEW	05/12/2025	0	210.00 00030350
		Vendor Subtotal:			210.00
1000-30-1511-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	79.26
		Vendor Subtotal:			79.26
1000-30-1511-46600	RELIANCE STANDARD LIFE INS CC	LTD May 24	05/13/2025	0	114.06
		Vendor Subtotal:			114.06
1000-30-1511-51100	AMAZON.COM	Rubber Bands/Tape	05/07/2025	0	71.95
		Vendor Subtotal:			71.95
1000-30-1511-51300	AMAZON.COM	CF412X HP #410X Yellow Toner Cartri	05/07/2025	0	236.89 00030474
		Vendor Subtotal:			236.89
1000-30-1511-52890	TCM BANK NA VISA	Boxes - ThriftBook Shipments	05/12/2025	0	289.50 00030404
1000-30-1511-52890	TCM BANK NA VISA	Des Moines Stamp - Notary Stamp Field	05/12/2025	0	34.00
1000-30-1511-52890	TCM BANK NA VISA	Nametagwizard - Staff J Brackey	05/12/2025	0	21.98
		Vendor Subtotal:			345.48

1000-30-1511-61340	TCM BANK NA VISA	Zoom - Monthly Fee	05/12/2025	0	63.99
1000-30-1511-61340	TCM BANK NA VISA	Canva - Subscription Fee	05/12/2025	0	264.99
1000-30-1511-61340	TCM BANK NA VISA	Mailchimp - Software	05/12/2025	0	110.00
1000-30-1511-61340	TCM BANK NA VISA	Big Imprint - Monthly	05/12/2025	0	116.00
Vendor Subtotal:					554.98
1000-30-1511-62460	SYCAMORE PRINTING INC	May 2025 Program Flyer	05/12/2025	0	123.00 00030433
1000-30-1511-62460	SYCAMORE PRINTING INC	Get a Clue Trifold Nancy Drew Event	05/12/2025	0	157.00 00030433
Vendor Subtotal:					280.00
1000-30-1511-62460	TCM BANK NA VISA	Sony ZV-E10 II Mirrorless Camera	05/12/2025	0	1,124.99 00030382
1000-30-1511-62460	TCM BANK NA VISA	Sony ZV-E10 II Mirrorless Camera	05/12/2025	0	70.00
1000-30-1511-62460	TCM BANK NA VISA	Wal-Mart - Magna Tiles	05/12/2025	0	89.73
1000-30-1511-62460	TCM BANK NA VISA	Wal-Mart - Curious Child Club	05/12/2025	0	21.66
1000-30-1511-62460	TCM BANK NA VISA	Wal-Mart - Creative Escape	05/12/2025	0	90.44
1000-30-1511-62460	TCM BANK NA VISA	Wal-Mart - Curtain Rod	05/12/2025	0	93.89
1000-30-1511-62460	TCM BANK NA VISA	Wal-Mart - YouTube Supplies	05/12/2025	0	94.31
1000-30-1511-62460	TCM BANK NA VISA	Wal-Mart - Nancy Drew Supplies	05/12/2025	0	96.84
1000-30-1511-62460	TCM BANK NA VISA	Wal-Mart - Nancy Drew Supplies	05/12/2025	0	98.90
1000-30-1511-62460	TCM BANK NA VISA	Curious Child Club	05/12/2025	0	13.75
1000-30-1511-62460	TCM BANK NA VISA	Dollar Tree - Flower Box	05/12/2025	0	46.25
1000-30-1511-62460	TCM BANK NA VISA	Muscatine Co Conservation - Adventure	05/12/2025	0	73.00
Vendor Subtotal:					1,913.76
1000-30-1511-62460	ANDREA MARTINEZ	Discovery Lab - Sheep Plucks	05/12/2025	0	150.00
Vendor Subtotal:					150.00
1000-30-1511-63300	XEROX CORPORATION	April Copier	05/12/2025	0	209.55
Vendor Subtotal:					209.55
1000-30-1511-69400	TCM BANK NA VISA	Iowa Library Assoc - Dues/Membership	05/12/2025	0	190.00
Vendor Subtotal:					190.00
1000-30-1511-74500	TCM BANK NA VISA	Wal Street Journal - Subscription	05/12/2025	0	60.49

1000-30-1511-74500	TCM BANK NA VISA	Jostens - MHS Yearbook	05/12/2025	0	132.99
		Vendor Subtotal:			193.48
1000-35-1521-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	50.02
		Vendor Subtotal:			50.02
1000-35-1521-46600	RELIANCE STANDARD LIFE INS CC	LTD May 24	05/13/2025	0	73.74
		Vendor Subtotal:			73.74
1000-35-1521-51100	AMAZON.COM	Binder	05/13/2025	0	48.94
1000-35-1521-51100	AMAZON.COM	Sheet Protectors	05/13/2025	0	23.49
1000-35-1521-51100	AMAZON.COM	Binders	05/13/2025	0	23.49
		Vendor Subtotal:			95.92
1000-35-1521-52100	MENARDS (MUSC)	Plants	05/13/2025	0	28.05
		Vendor Subtotal:			28.05
1000-35-1521-52820	ANNETTE HOVLAND	Reimb Paint Supplies	05/13/2025	0	3.50
		Vendor Subtotal:			3.50
1000-35-1521-52820	TCM BANK NA VISA	Dick Blick - White/Black Paint	05/12/2025	0	45.87
		Vendor Subtotal:			45.87
1000-35-1521-52890	MENARDS (MUSC)	Scoop/Rake	05/13/2025	0	30.95
		Vendor Subtotal:			30.95
1000-35-1521-52890	AMAZON.COM	Small Trash Bags	05/13/2025	0	12.99
1000-35-1521-52890	AMAZON.COM	Garden Hose	05/13/2025	0	24.99
1000-35-1521-52890	AMAZON.COM	Work Gloves	05/13/2025	0	14.38

Vendor Subtotal:					52.36
1000-35-1521-53140	TCM BANK NA VISA	Sherwin & Williams - Paint	05/12/2025	0	45.84
Vendor Subtotal:					45.84
1000-35-1521-61640	ANNETTE HOVLAND	Teaching Fee Class ID 7367	05/13/2025	0	50.00
1000-35-1521-61640	ANNETTE HOVLAND	Teaching Fee Class ID 7368	05/13/2025	0	50.00
1000-35-1521-61640	ANNETTE HOVLAND	Teaching Fee Class ID 7369	05/13/2025	0	50.00
Vendor Subtotal:					150.00
1000-35-1521-61640	VADA BAKER	Teaching Fee Class ID 7392	05/13/2025	0	100.00
Vendor Subtotal:					100.00
1000-35-1521-61640	HEATHER MICHELE SEIBEL	Teaching Fee Class ID 7390	05/13/2025	0	150.00
1000-35-1521-61640	HEATHER MICHELE SEIBEL	Teaching Fee Class ID 7395	05/13/2025	0	75.00
Vendor Subtotal:					225.00
1000-35-1521-61660	MAD CREEK MUDCATS	Musical Performance	05/13/2025	0	350.00
Vendor Subtotal:					350.00
1000-35-1521-64200	TCM BANK NA VISA	Iowa Museum Assoc - Conference Regis	05/12/2025	0	100.00
Vendor Subtotal:					100.00
1000-35-1521-64400	TCM BANK NA VISA	Czech - Meal IMA Event	05/12/2025	0	14.35
Vendor Subtotal:					14.35
1000-35-1521-65210	MUSCATINE POWER & WATER	April Phone - Art Center	05/13/2025	0	166.94
Vendor Subtotal:					166.94

1000-35-1521-65240	MUSCATINE POWER & WATER	April Internet - Art Center	05/13/2025	0	82.97
		Vendor Subtotal:			82.97
1000-35-1521-69200	TCM BANK NA VISA	USPS - Stamps	05/12/2025	0	87.60
		Vendor Subtotal:			87.60
1000-35-1522-61660	ARTS SHARE C/O VIRGINIA ARMS	Entertainment from Pandelerium for the l	05/13/2025	0	400.00 00030532
		Vendor Subtotal:			400.00
1000-40-1151-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	20.33
		Vendor Subtotal:			20.33
1000-40-1151-46600	RELIANCE STANDARD LIFE INS CCBW LTD	May	05/13/2025	0	25.64
1000-40-1151-46600	RELIANCE STANDARD LIFE INS CCLTD	May 24	05/13/2025	0	17.97
		Vendor Subtotal:			43.61
1000-40-1151-52100	MENARDS (MUSC)	Weed/Feed	05/12/2025	0	22.99
		Vendor Subtotal:			22.99
1000-40-1151-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - D Schrier	05/12/2025	0	44.71
		Vendor Subtotal:			44.71
1000-40-1151-52400	MENARDS (MUSC)	Dust Roll/Cascade/Swiffer	05/12/2025	0	83.06
1000-40-1151-52400	MENARDS (MUSC)	Wipes	05/12/2025	0	64.38
1000-40-1151-52400	MENARDS (MUSC)	Swiffer/ZEP/Wetjet	05/12/2025	0	33.97
1000-40-1151-52400	MENARDS (MUSC)	Pine Cleaner	05/12/2025	0	74.90
1000-40-1151-52400	MENARDS (MUSC)	Pine Cleaner	05/12/2025	0	74.90
		Vendor Subtotal:			331.21
1000-40-1151-52400	ULINE	H-1280 Deluxe 5/16" Carpet Mat Runner	05/12/2025	0	157.00 00030339
1000-40-1151-52400	ULINE	H-11870BL Deluxe 5/16" Carpet Mat Ru	05/12/2025	0	390.00 00030339

1000-40-1151-52400	ULINE	H-1693 46" x 60" No Lip Hard Surface C	05/12/2025	0	374.85 00030339
		Vendor Subtotal:			921.85
1000-40-1151-52400	AMAZON.COM	Vacuum Bag	05/12/2025	0	19.99
		Vendor Subtotal:			19.99
1000-40-1151-52730	MENARDS (MUSC)	Drill Bits	05/13/2025	0	14.48
		Vendor Subtotal:			14.48
1000-40-1151-52830	MENARDS (MUSC)	Drill Bit	05/12/2025	0	3.49
		Vendor Subtotal:			3.49
1000-40-1151-52890	MENARDS (MUSC)	Acid	05/12/2025	0	35.96
1000-40-1151-52890	MENARDS (MUSC)	Foil Tape	05/12/2025	0	18.99
1000-40-1151-52890	MENARDS (MUSC)	Coupler	05/12/2025	0	11.25
1000-40-1151-52890	MENARDS (MUSC)	Batteries	05/12/2025	0	17.38
1000-40-1151-52890	MENARDS (MUSC)	Hex Bolt/Washers	05/13/2025	0	14.86
1000-40-1151-52890	MENARDS (MUSC)	Foil Tape	05/12/2025	0	18.99
		Vendor Subtotal:			117.43
1000-40-1151-52890	CPS HR CONSULTING	Maintenance Worker Exam	05/12/2025	0	664.50
		Vendor Subtotal:			664.50
1000-40-1151-53120	VAN METER INDUSTRIAL INC	Socket	05/12/2025	0	99.60
1000-40-1151-53120	VAN METER INDUSTRIAL INC	Lights	05/12/2025	0	93.67
1000-40-1151-53120	VAN METER INDUSTRIAL INC	Lights	05/12/2025	0	62.44
1000-40-1151-53120	VAN METER INDUSTRIAL INC	Lights	05/12/2025	0	31.22
		Vendor Subtotal:			286.93
1000-40-1151-53130	MENARDS (MUSC)	Ball Valve	05/13/2025	0	10.98
		Vendor Subtotal:			10.98

1000-40-1151-53130	PLUMB SUPPLY COMPANY	Watts Ball Test Cock	05/12/2025	0	97.36
		Vendor Subtotal:			97.36
1000-40-1151-53140	SHERWIN WILLIAMS	Paint	05/12/2025	0	58.58
		Vendor Subtotal:			58.58
1000-40-1151-62450	A TECH/FREEMAN ALARM	Alarms 5/1/25 - 7/31/25	05/12/2025	0	84.00
		Vendor Subtotal:			84.00
1000-40-1151-65210	MUSCATINE POWER & WATER	March Phones - PW	05/12/2025	0	43.59
1000-40-1151-65210	MUSCATINE POWER & WATER	March Phones - PW	05/12/2025	0	22.39
		Vendor Subtotal:			65.98
1000-40-1151-65310	ALLIANT ENERGY	March Gas - Art Center	05/12/2025	0	762.84
1000-40-1151-65310	ALLIANT ENERGY	March Gas - Lot 8	05/12/2025	0	78.69
1000-40-1151-65310	ALLIANT ENERGY	March Gas - Art Center	05/12/2025	0	103.64
1000-40-1151-65310	ALLIANT ENERGY	March Gas - PSB	05/12/2025	0	60.63
1000-40-1151-65310	ALLIANT ENERGY	April Gas - Library	05/13/2025	0	97.40
1000-40-1151-65310	ALLIANT ENERGY	March Gas - City Hall	05/12/2025	0	530.32
1000-40-1151-65310	ALLIANT ENERGY	March Gas - S Fire	05/12/2025	0	281.19
		Vendor Subtotal:			1,914.71
1000-40-1151-67320	ARNOLD MOTOR SUPPLY	Lawn Mower Battery	05/07/2025	0	66.02
		Vendor Subtotal:			66.02
1000-40-1151-67320	MUSCATINE LAWN & POWER	Deck Lift Switch	05/12/2025	0	63.34
1000-40-1151-67320	MUSCATINE LAWN & POWER	PTO Switch	05/12/2025	0	27.99
1000-40-1151-67320	MUSCATINE LAWN & POWER	Lawn Mower Tire, Stem and Mount	05/12/2025	0	138.79 00030392
		Vendor Subtotal:			230.12
1000-40-1151-67320	REEVES BATTERY SALES	Lawn Mower Battery	05/12/2025	0	50.00

			Vendor Subtotal:		50.00	
1000-40-1151-67330	DOORS INC	Remote Transmitter, Battery Operated H	05/12/2025	0	860.00	00030354
			Vendor Subtotal:		860.00	
1000-40-1151-67330	MUSCATINE POWER & WATER	April Internet - PSB	05/12/2025	0	82.97	
			Vendor Subtotal:		82.97	
1000-40-1151-67330	TMI INC	SA-Bill	05/13/2025	0	2,841.00	
			Vendor Subtotal:		2,841.00	
1000-40-1151-67330	MIDWEST ALARM SERVICES	Address Issues Found at Public Works D	05/12/2025	0	2,575.00	00028974
			Vendor Subtotal:		2,575.00	
1000-40-1151-67330	MILLENNIUM TECHNOLOGY OF IOS	P1008 O-Ring	05/12/2025	0	112.00	00030257
1000-40-1151-67330	MILLENNIUM TECHNOLOGY OF IOS	WPROBSMR1: Prob/Foam Water Leve	05/12/2025	0	1,648.00	00030257
1000-40-1151-67330	MILLENNIUM TECHNOLOGY OF IOS	P9030 Cover Gasket	05/12/2025	0	112.00	00030257
1000-40-1151-67330	MILLENNIUM TECHNOLOGY OF IOS	WPROBMDR1: Prob/Foam Water Leve	05/12/2025	0	846.00	00030257
1000-40-1151-67330	MILLENNIUM TECHNOLOGY OF ION	W SKRET-2SS, PC Board	05/12/2025	0	304.00	00030257
1000-40-1151-67330	MILLENNIUM TECHNOLOGY OF IO	Shipping	05/12/2025	0	61.00	
			Vendor Subtotal:		3,083.00	
1000-40-1611-46200	RELIANCE STANDARD LIFE INS C	C Life Ins May	05/13/2025	0	35.35	
			Vendor Subtotal:		35.35	
1000-40-1611-46600	RELIANCE STANDARD LIFE INS C	C LTD May 24	05/13/2025	0	49.78	
			Vendor Subtotal:		49.78	
1000-40-1611-52890	MENARDS (MUSC)	Survey Tape	05/13/2025	0	2.49	

			Vendor Subtotal:		2.49
1000-40-1611-64120	TCM BANK NA VISA	Sheraton Hotel - Lodging Whitlow	05/12/2025	0	293.44
1000-40-1611-64120	TCM BANK NA VISA	Sheraton Hotel - Lodging Coon	05/12/2025	0	293.44
			Vendor Subtotal:		586.88
1000-40-1611-64200	TCM BANK NA VISA	APWA Iowa Chapter - Conference Tour	05/12/2025	0	10.00
			Vendor Subtotal:		10.00
1000-40-1611-64400	TCM BANK NA VISA	Mi Mexico - Meal Whitlow	05/12/2025	0	25.00
1000-40-1611-64400	TCM BANK NA VISA	Mi Mexico - Meal Coon	05/12/2025	0	22.00
			Vendor Subtotal:		47.00
1000-40-1611-65275	VERIZON WIRELESS	April Cell Phones	05/12/2025	0	120.03
			Vendor Subtotal:		120.03
1000-40-1621-46200	RELIANCE STANDARD LIFE INS CCLife Ins May		05/13/2025	0	51.65
			Vendor Subtotal:		51.65
1000-40-1621-46600	RELIANCE STANDARD LIFE INS CCBW LTD May		05/13/2025	0	167.89
1000-40-1621-46600	RELIANCE STANDARD LIFE INS CCLTD May 24		05/13/2025	0	20.64
			Vendor Subtotal:		188.53
1000-40-1621-52100	KELLOR & KELLOR LANDSCAPE IN Straw		05/13/2025	0	24.00
			Vendor Subtotal:		24.00
1000-40-1621-52100	MENARDS (MUSC)	Grass Seed	05/13/2025	0	59.99
			Vendor Subtotal:		59.99

1000-40-1621-52300	JESSE SPITZNOGLE	Remb Shoes - J Spitznogle	05/13/2025	0	150.00
		Vendor Subtotal:			150.00
1000-40-1621-52400	MENARDS (MUSC)	Cleaning Wipes	05/07/2025	0	23.57
		Vendor Subtotal:			23.57
1000-40-1621-52750	CARQUEST OF MUSCATINE	50:1 Fuel	05/12/2025	0	117.67 00030485
		Vendor Subtotal:			117.67
1000-40-1621-53320	NORTHERN FILTER MEDIA INC	Sandblast Sand 4000# Sacks	05/12/2025	0	290.00 00030493
		Vendor Subtotal:			290.00
1000-40-1621-53400	MENARDS (MUSC)	Northern Mix Grass Seed	05/07/2025	0	119.98 00030478
1000-40-1621-53400	MENARDS (MUSC)	Erosion Blanket	05/07/2025	0	171.48 00030478
1000-40-1621-53400	MENARDS (MUSC)	2" x 100' Tile Tape	05/13/2025	0	7.99 00030524
1000-40-1621-53400	MENARDS (MUSC)	8" Corrugated Couples	05/13/2025	0	5.99 00030524
1000-40-1621-53400	MENARDS (MUSC)	8" x 20' HDPE Culvert	05/13/2025	0	219.98 00030524
		Vendor Subtotal:			525.42
1000-40-1621-64120	TCM BANK NA VISA	Sheraton Hotel - Lodging Wedekind	05/12/2025	0	293.44
		Vendor Subtotal:			293.44
1000-40-1621-64200	TCM BANK NA VISA	APWA Iowa Chapter - Conference Tour	05/12/2025	0	10.00
		Vendor Subtotal:			10.00
1000-40-1621-64400	TCM BANK NA VISA	Mi Mexico - Meal Wedekind	05/12/2025	0	20.00
		Vendor Subtotal:			20.00
1000-40-1621-65275	VERIZON WIRELESS	April Cell Phones	05/12/2025	0	120.03

Vendor Subtotal:					120.03
1000-40-1621-65275	VERIZON	April GPS	05/07/2025	0	34.80
1000-40-1621-65275	VERIZON	April GPS	05/07/2025	0	191.40
Vendor Subtotal:					226.20
1000-40-1621-65310	ALLIANT ENERGY	April Gas - PW	05/07/2025	0	75.21
1000-40-1621-65310	ALLIANT ENERGY	April Gas - Morgan Bldg	05/07/2025	0	76.29
1000-40-1621-65310	ALLIANT ENERGY	April Gas - Lower Lot	05/07/2025	0	100.93
1000-40-1621-65310	ALLIANT ENERGY	April Gas - PW	05/07/2025	0	166.54
1000-40-1621-65310	ALLIANT ENERGY	April Gas - PW	05/07/2025	0	291.35
Vendor Subtotal:					710.32
1000-40-1621-68300	MUSCATINE POWER & WATER	Qtrly MAGIC Apr - Jun 2025	05/07/2025	0	7,931.66
Vendor Subtotal:					7,931.66
1000-40-1622-52890	MENARDS (MUSC)	Tray Liner/Paint	05/07/2025	0	53.97
1000-40-1622-52890	MENARDS (MUSC)	Utility Tire	05/07/2025	0	69.98
Vendor Subtotal:					123.95
1000-40-1623-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	5.95
Vendor Subtotal:					5.95
1000-40-1623-46600	RELIANCE STANDARD LIFE INS CCBW	LTD May	05/13/2025	0	30.51
Vendor Subtotal:					30.51
1000-40-1624-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	3.13
Vendor Subtotal:					3.13
1000-40-1624-46600	RELIANCE STANDARD LIFE INS CCBW	LTD May	05/13/2025	0	17.80

			Vendor Subtotal:		17.80
1000-40-1624-52890	MENARDS (MUSC)	Screw Driver/Spade	05/12/2025	0	6.95
			Vendor Subtotal:		6.95
1000-40-1624-65320	EASTERN IOWA LIGHT & POWER C	April Power - Hwy 61 & University	05/07/2025	0	126.97
1000-40-1624-65320	EASTERN IOWA LIGHT & POWER C	April Power - Hwy 61 & Mulberry	05/12/2025	0	150.68
1000-40-1624-65320	EASTERN IOWA LIGHT & POWER C	April Power - 38 & Bidwell	05/07/2025	0	54.42
1000-40-1624-65320	EASTERN IOWA LIGHT & POWER C	April Power - Hwy 61 & Bypass	05/07/2025	0	95.89
			Vendor Subtotal:		427.96
1000-40-1641-46200	RELIANCE STANDARD LIFE INS C	Life Ins May	05/13/2025	0	28.41
			Vendor Subtotal:		28.41
1000-40-1641-46600	RELIANCE STANDARD LIFE INS C	LTD May 24	05/13/2025	0	33.94
			Vendor Subtotal:		33.94
1000-40-1641-62370	LUPTON & TOYNE PRINTERS	Envelopes	05/13/2025	0	40.00
			Vendor Subtotal:		40.00
1000-40-1641-62370	GORDON FLESCH COMPANY	Copier	05/12/2025	0	64.00
			Vendor Subtotal:		64.00
1000-40-1641-64400	TCM BANK NA VISA	Sheraton Hotel - Lodging Stineman	05/12/2025	0	293.44
			Vendor Subtotal:		293.44
			Subtotal for FUND: 1000		157,204.29
3981-30-3983-61340	BOXCAST INC	Early Cancellation Fee	05/13/2025	0	650.00

Vendor Subtotal:					650.00
3981-30-3983-61340	TCM BANK NA VISA	Boxcast - Monthly Streaming	05/12/2025	0	219.00
3981-30-3983-61340	TCM BANK NA VISA	Boxcast - Archived Storage	05/12/2025	0	147.77
Vendor Subtotal:					366.77
Subtotal for FUND: 3981					1,016.77
3991-35-3991-52820	AMAZON.COM	Mini Spatula/Foil Sheets/Pipe Cleaners	05/13/2025	0	91.96
3991-35-3991-52820	AMAZON.COM	Washi Patterns/Silver Pendant Trays	05/13/2025	0	99.71
Vendor Subtotal:					191.67
3991-35-3991-61660	LAURA PALMER	Black And White Illustrations that Repre:	05/13/2025	0	1,000.00 00030586
Vendor Subtotal:					1,000.00
Subtotal for FUND: 3991					1,191.67
4157-40-4157-61150	BERENS-TATE CONSULTING GROU	Arbitrage Rebate Services	05/12/2025	0	875.00
Vendor Subtotal:					875.00
4157-40-4157-69900	UNITED STATES TREASURY	City of Muscatine Iowa - Arbitrage Reba	05/13/2025	0	12,677.51
Vendor Subtotal:					12,677.51
Subtotal for FUND: 4157					13,552.51
4180-40-4180-61420	BOLTON & MENK INC	Fulliam Ave Phase III	05/13/2025	0	8,455.00
Vendor Subtotal:					8,455.00
Subtotal for FUND: 4180					8,455.00

4195-40-4199-61420	BOLTON & MENK INC	Carver Corner Roundabout	05/13/2025	0	24,541.50
		Vendor Subtotal:			24,541.50
		Subtotal for FUND: 4195			24,541.50
4276-40-4276-62530	HAHN READY MIX INC	4000 PSI Concrete	05/07/2025	0	409.18 00030479
		Vendor Subtotal:			409.18
		Subtotal for FUND: 4276			409.18
4298-40-4298-61420	MCCLURE ENGINEERING CO	Muscatine Marina CDF Relocation	05/13/2025	0	3,076.75
		Vendor Subtotal:			3,076.75
		Subtotal for FUND: 4298			3,076.75
4498-25-4498-73900	MERIT CONSTRUCTION	Dome Project Pay App #8	05/13/2025	0	411,420.86
		Vendor Subtotal:			411,420.86
4498-25-4498-73900	BARTH DONALD	SECURITY CAMERAS, PA & NETWC	05/13/2025	0	31,030.50 00030412
		Vendor Subtotal:			31,030.50
		Subtotal for FUND: 4498			442,451.36
4638-15-4638-61420	BOLTON & MENK INC	Law Enforcement Training	05/13/2025	0	430.00
		Vendor Subtotal:			430.00
		Subtotal for FUND: 4638			430.00
4661-00-4661-61150	BERENS-TATE CONSULTING GROU	Arbitrage Rebate Services	05/12/2025	0	875.00

		Vendor Subtotal:			875.00
4661-00-4661-69900	UNITED STATES TREASURY	City of Muscatine Iowa - Arbitrage Reba	05/13/2025	0	12,677.50
		Vendor Subtotal:			12,677.50
		Subtotal for FUND: 4661			13,552.50
4838-35-4838-62150	CR LANDSCAPING	Colorscape Brown Mulch Delivered to 1	05/13/2025	0	719.80 00030340
		Vendor Subtotal:			719.80
		Subtotal for FUND: 4838			719.80
4842-00-4846-61610	HORIZON ARCHITECTURE	Re-Design/Design Development/Constru	05/13/2025	0	3,795.00
		Vendor Subtotal:			3,795.00
		Subtotal for FUND: 4842			3,795.00
4863-10-4863-61420	BOLTON & MENK INC	New AVGAS Fuel System	05/13/2025	0	1,478.50
4863-10-4863-61420	BOLTON & MENK INC	Jet A Fuel System	05/13/2025	0	1,505.00
		Vendor Subtotal:			2,983.50
		Subtotal for FUND: 4863			2,983.50
4864-10-4864-61420	BOLTON & MENK INC	Snow Removal Equipment	05/13/2025	0	6,252.05
		Vendor Subtotal:			6,252.05
		Subtotal for FUND: 4864			6,252.05
4865-40-4865-61420	BOLTON & MENK INC	Runway Lighting	05/13/2025	0	2,230.00

Vendor Subtotal:					2,230.00
Subtotal for FUND: 4865					2,230.00
4903-00-4903-61660	CORBIN DESIGN INC	Wayfinding - Implementation	05/13/2025	0	1,296.25
Vendor Subtotal:					1,296.25
Subtotal for FUND: 4903					1,296.25
5211-40-5211-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	21.76
Vendor Subtotal:					21.76
5211-40-5211-46600	RELIANCE STANDARD LIFE INS CC	LTD May 24	05/13/2025	0	28.57
Vendor Subtotal:					28.57
5211-40-5211-51100	QUILL CORPORATION	Blue Pens	05/07/2025	0	30.00
Vendor Subtotal:					30.00
5211-40-5211-51100	AMAZON.COM	Clip Boards	05/12/2025	0	21.77
Vendor Subtotal:					21.77
5211-40-5211-52890	AMAZON.COM	Tool Box	05/12/2025	0	22.69
5211-40-5211-52890	AMAZON.COM	Broom Handles	05/12/2025	0	8.19
Vendor Subtotal:					30.88
5211-40-5211-61340	FOUNDERS SOFTWARE	Annaul Text Messaging Fee for March 1,	05/07/2025	0	586.29 00030508
5211-40-5211-61340	FOUNDERS SOFTWARE	Annaul Dispatch Software Fee March 1,	05/07/2025	0	3,459.07 00030508
Vendor Subtotal:					4,045.36
5211-40-5211-64120	TCM BANK NA VISA	Hampton Inn - Lodging Cooper	05/12/2025	0	301.84

Vendor Subtotal:					301.84
5211-40-5211-64400	TCM BANK NA VISA	Jade Dragon Buffet - Meal Cooper	05/12/2025	0	20.80
5211-40-5211-64400	TCM BANK NA VISA	Jersey Mikes - Meal Cooper	05/12/2025	0	17.82
5211-40-5211-64400	TCM BANK NA VISA	D'Leon's Taco Rico - Meal Cooper	05/12/2025	0	19.25
5211-40-5211-64400	TCM BANK NA VISA	Jersey Mikes - Meal Cooper	05/12/2025	0	17.82
Vendor Subtotal:					75.69
5211-40-5211-65100	ICAN	Advertising	05/12/2025	0	372.00
Vendor Subtotal:					372.00
5211-40-5211-65275	VERIZON WIRELESS	April Cell Phones	05/12/2025	0	55.12
Vendor Subtotal:					55.12
5211-40-5211-65275	T-MOBILE	April Data	05/07/2025	0	128.22
Vendor Subtotal:					128.22
5211-40-5211-65310	ALLIANT ENERGY	April Gas - Transit	05/07/2025	0	124.87
5211-40-5211-65310	ALLIANT ENERGY	April Gas - Transit	05/07/2025	0	71.38
5211-40-5211-65310	ALLIANT ENERGY	April Gas - Transit	05/07/2025	0	32.24
Vendor Subtotal:					228.49
5211-40-5211-74260	SAMSARA INC	Trackers for Eight Route Buses, May 20	05/13/2025	0	1,919.00 00030572
Vendor Subtotal:					1,919.00
5211-40-5212-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	0.63
Vendor Subtotal:					0.63
5211-40-5212-46600	RELIANCE STANDARD LIFE INS CCBW LTD	May	05/13/2025	0	3.14

Vendor Subtotal:				3.14	
Subtotal for FUND: 5211				7,262.47	
5311-05-5311-46200	RELIANCE STANDARD LIFE INS CCLife Ins May	05/13/2025	0	6.48	
Vendor Subtotal:				6.48	
5311-05-5311-46600	RELIANCE STANDARD LIFE INS CCBW LTD May	05/13/2025	0	5.79	
5311-05-5311-46600	RELIANCE STANDARD LIFE INS CCLTD May 24	05/13/2025	0	8.46	
Vendor Subtotal:				14.25	
5311-05-5311-62310	XEROX CORPORATION	April Copies	05/13/2025	0	0.36
Vendor Subtotal:				0.36	
5311-05-5311-62370	TCM BANK NA VISA	My Parking Permit - Leased Parking Tag	05/12/2025	0	315.00
Vendor Subtotal:				315.00	
5311-05-5311-65275	VERIZON WIRELESS	April Phones	05/07/2025	0	82.94
Vendor Subtotal:				82.94	
5311-05-5311-69900	TCM BANK NA VISA	White Pages - Look UP Address Annual	05/12/2025	0	29.88
Vendor Subtotal:				29.88	
Subtotal for FUND: 5311				448.91	
5451-25-5451-46200	RELIANCE STANDARD LIFE INS CCLife Ins May	05/13/2025	0	18.76	
Vendor Subtotal:				18.76	
5451-25-5451-46600	RELIANCE STANDARD LIFE INS CCLTD May 24	05/13/2025	0	17.99	
5451-25-5451-46600	RELIANCE STANDARD LIFE INS CCBW LTD May	05/13/2025	0	16.83	

Vendor Subtotal:					34.82
5451-25-5451-52100	VAN DIEST SUPPLY COMPANY	ROUND UP - HERBICIDE #1	05/07/2025	0	271.50 00029851
5451-25-5451-52100	VAN DIEST SUPPLY COMPANY	CHLOROTHANIL - FUNGICIDE #40	05/07/2025	0	601.50 00029851
5451-25-5451-52100	VAN DIEST SUPPLY COMPANY	VESSEL - HERBICIDE #7	05/07/2025	0	289.50 00029851
5451-25-5451-52100	VAN DIEST SUPPLY COMPANY	T-NEX - MISCELLANEOUS #20	05/07/2025	0	90.45 00029851
5451-25-5451-52100	VAN DIEST SUPPLY COMPANY	PROPAMOCARB - FUNGICIDE #42	05/07/2025	0	420.60 00029851
5451-25-5451-52100	VAN DIEST SUPPLY COMPANY	BREWER 90-10 - MISCELLANEOUS #	05/07/2025	0	138.00 00029851
5451-25-5451-52100	VAN DIEST SUPPLY COMPANY	AQUASWEEP - HERBICIDE #9	05/07/2025	0	532.00 00029851
5451-25-5451-52100	VAN DIEST SUPPLY COMPANY	ROUND UP - HERBICIDE #1	05/07/2025	0	4.50
Vendor Subtotal:					2,348.05
5451-25-5451-52250	VAN DIEST SUPPLY COMPANY	17-0-4	05/13/2025	0	774.00 00030357
Vendor Subtotal:					774.00
5451-25-5451-52300	BRETT PARCHER	Reimb Uniforms - B Parcher	05/07/2025	0	50.00
Vendor Subtotal:					50.00
5451-25-5451-52400	MENARDS (MUSC)	Liquid Plumber/Degreaser	05/13/2025	0	26.76
Vendor Subtotal:					26.76
5451-25-5451-52720	SPRATT OIL SALES	UNLEADED GAS	05/13/2025	0	1,842.00 00030576
5451-25-5451-52720	SPRATT OIL SALES	UNLEADED GAS	05/13/2025	0	76.95
Vendor Subtotal:					1,918.95
5451-25-5451-52730	SPRATT OIL SALES	DIESEL	05/13/2025	0	838.95 00030576
Vendor Subtotal:					838.95
5451-25-5451-52890	MENARDS (MUSC)	Potting Soil/Flowering Annuals	05/13/2025	0	23.91
Vendor Subtotal:					23.91

5451-25-5451-53130	PLUMB SUPPLY COMPANY	BATHROOM FAUCETS	05/07/2025	0	210.29 00030332
		Vendor Subtotal:			210.29
5451-25-5451-53140	SITEONE LANDSCAPE SUPPLY	Marking Paint	05/12/2025	0	95.88
		Vendor Subtotal:			95.88
5451-25-5451-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Golf	05/07/2025	0	96.24
		Vendor Subtotal:			96.24
5451-25-5451-65210	MUSCATINE POWER & WATER	April Phones - Golf	05/13/2025	0	55.98
		Vendor Subtotal:			55.98
5451-25-5451-65310	ALLIANT ENERGY	April Gas - Golf	05/13/2025	0	97.87
5451-25-5451-65310	ALLIANT ENERGY	April Gas - Golf	05/13/2025	0	147.75
		Vendor Subtotal:			245.62
5451-25-5451-65320	EASTERN IOWA LIGHT & POWER C	April Power - Golf	05/13/2025	0	612.89
5451-25-5451-65320	EASTERN IOWA LIGHT & POWER C	April Power - Golf	05/13/2025	0	435.99
		Vendor Subtotal:			1,048.88
5451-25-5451-67140	POMP'S TIRE SERVICE	REAR GATOR TIRES	05/07/2025	0	260.00 00030497
5451-25-5451-67140	POMP'S TIRE SERVICE	FRONT GATOR TIRES	05/07/2025	0	240.00 00030497
		Vendor Subtotal:			500.00
5451-25-5451-74200	DAVIS EQUIP CORPORATION	PROGRESSIVE MOWER	05/07/2025	0	27,325.00 00028877
		Vendor Subtotal:			27,325.00
5451-25-5452-38510	RIVERSIDE CASINO AND GOLF RESORT	Donation Returned	05/13/2025	0	2,000.00
		Vendor Subtotal:			2,000.00

5451-25-5452-46200	RELiance STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	17.25
	Vendor Subtotal:				17.25
5451-25-5452-46600	RELiance STANDARD LIFE INS CC	LTD May 24	05/13/2025	0	19.91
	Vendor Subtotal:				19.91
5451-25-5452-52851	7G DISTRIBUTING LLC	Beer for Resale	05/07/2025	0	1,966.25
5451-25-5452-52851	7G DISTRIBUTING LLC	Beer for Resale	05/13/2025	0	443.00
	Vendor Subtotal:				2,409.25
5451-25-5452-52851	IOWA BEVERAGE	Beer for Resale	05/12/2025	0	201.20
5451-25-5452-52851	IOWA BEVERAGE	Beer for Resale	05/13/2025	0	226.35
	Vendor Subtotal:				427.55
5451-25-5452-52852	COCA-COLA BOTTLING COMPANY	Soda for Resale	05/07/2025	0	1,600.66
5451-25-5452-52852	COCA-COLA BOTTLING COMPANY	Soda for Resale	05/13/2025	0	226.04
	Vendor Subtotal:				1,826.70
5451-25-5452-52852	PERFORMANCE FOOD SERVICE	Food for Resale	05/07/2025	0	640.65
5451-25-5452-52852	PERFORMANCE FOOD SERVICE	Food for Resale	05/12/2025	0	933.77
	Vendor Subtotal:				1,574.42
5451-25-5452-52852	TCM BANK NA VISA	Wal - Mart - Resale Merch	05/12/2025	0	20.44
5451-25-5452-52852	TCM BANK NA VISA	Wal - Mart - Resale Merch	05/12/2025	0	20.44
5451-25-5452-52852	TCM BANK NA VISA	Wal - Mart - Resale Merch	05/12/2025	0	32.53
5451-25-5452-52852	TCM BANK NA VISA	Wal - Mart - Resale Merch	05/12/2025	0	16.18
5451-25-5452-52852	TCM BANK NA VISA	Wal - Mart - Resale Merch	05/12/2025	0	34.81
5451-25-5452-52852	TCM BANK NA VISA	HyVee- Resale Merch	05/12/2025	0	16.00
	Vendor Subtotal:				140.40
5451-25-5452-52853	CALLAWAY GOLF COMPANY	SHIPPING	05/07/2025	0	30.00 00030206
5451-25-5452-52853	CALLAWAY GOLF COMPANY	SUPERSOFT DOZEN	05/07/2025	0	365.52 00030206

5451-25-5452-52853	CALLAWAY GOLF COMPANY	CALLAWAY APEX AI300 IRONS	05/13/2025	0	1,252.16 00030514
5451-25-5452-52853	CALLAWAY GOLF COMPANY	SHIPPING	05/13/2025	0	30.75 00030514
5451-25-5452-52853	CALLAWAY GOLF COMPANY	CALLAWAY ELYTE FAIRWAY WOC	05/13/2025	0	258.00 00030514
5451-25-5452-52853	CALLAWAY GOLF COMPANY	Odyssey Criser #7	05/13/2025	0	285.52 00030553
5451-25-5452-52853	CALLAWAY GOLF COMPANY	Shipping	05/13/2025	0	18.38 00030553
Vendor Subtotal:					2,240.33
5451-25-5452-52853	TITLEIST	SHIPPING	05/13/2025	0	8.44 00030515
5451-25-5452-52853	TITLEIST	FOOTJOY STASOF GLOVES	05/13/2025	0	90.00 00030515
Vendor Subtotal:					98.44
5451-25-5452-52853	TOUR EDGE GOLF MGF INC	Resale Golf Merch	05/12/2025	0	72.78
5451-25-5452-52853	TOUR EDGE GOLF MGF INC	TOUR EDGE E725 FAIRWAY WOOD	05/12/2025	0	169.00 00030473
5451-25-5452-52853	TOUR EDGE GOLF MGF INC	SHIPPING	05/12/2025	0	9.62 00030473
Vendor Subtotal:					251.40
5451-25-5452-52853	TCM BANK NA VISA	NON PUSH CART	05/12/2025	0	199.30 00029487
5451-25-5452-52853	TCM BANK NA VISA	QUAD PRO XL PUSH CART	05/12/2025	0	370.00 00029487
5451-25-5452-52853	TCM BANK NA VISA	J & M Golf - Resale Merch	05/12/2025	0	181.78
5451-25-5452-52853	TCM BANK NA VISA	Simply Soothing - Resale Merch	05/12/2025	0	76.43
Vendor Subtotal:					827.51
5451-25-5452-52890	TCM BANK NA VISA	Wal-Mart - Operating Supplies	05/12/2025	0	38.74
Vendor Subtotal:					38.74
5451-25-5452-53220	NAPA OF MUSCATINE	Oil	05/07/2025	0	83.19
Vendor Subtotal:					83.19
5451-25-5452-65510	MUSCATINE POWER & WATER	April Cable - Golf	05/13/2025	0	208.10
Vendor Subtotal:					208.10
Subtotal for FUND: 5451					47,775.28

5642-00-0000-23550	RELIANCE STANDARD LIFE INS CCPR Batch 00002.04.2025 Life Insurance	04/25/2025	0	0.40
	Vendor Subtotal:			0.40
5642-00-0000-23630	RELIANCE STANDARD LIFE INS CCPR Batch 00001.04.2025 Optional Life	04/11/2025	0	228.12
5642-00-0000-23630	RELIANCE STANDARD LIFE INS CCPR Batch 00002.04.2025 Optional Life	04/25/2025	0	228.16
	Vendor Subtotal:			456.28
5642-45-5642-35210	MUNICIPAL COLLECTIONS OF AMIAgent Collection Fees - April	05/13/2025	0	129.44
	Vendor Subtotal:			129.44
5642-45-5642-46200	RELIANCE STANDARD LIFE INS CCLife Ins May	05/13/2025	0	47.21
	Vendor Subtotal:			47.21
5642-45-5642-46600	RELIANCE STANDARD LIFE INS CCBW LTD May	05/13/2025	0	108.79
5642-45-5642-46600	RELIANCE STANDARD LIFE INS CCLTD May 24	05/13/2025	0	36.42
	Vendor Subtotal:			145.21
5642-45-5642-65260	US CELLULAR April Cell Phones	05/12/2025	0	67.82
	Vendor Subtotal:			67.82
5642-45-5642-65275	VERIZON April GPS	05/07/2025	0	121.80
	Vendor Subtotal:			121.80
5642-45-5642-65310	ALLIANT ENERGY April Gas - Transfer Garage	05/12/2025	0	247.68
	Vendor Subtotal:			247.68
5642-45-5642-67150	CENTRAL SERVICE & SUPPLY, INC Freight	05/12/2025	0	88.28 00030501
5642-45-5642-67150	CENTRAL SERVICE & SUPPLY, INC Tires Chains	05/12/2025	0	2,086.06 00030501

			Vendor Subtotal:		2,174.34
5642-45-5642-74200	REHRIG PACIFIC COMPANY	95 Gallon Refuse Containers	05/12/2025	0	14,335.00 00030413
			Vendor Subtotal:		14,335.00
5642-45-5643-52300	PHELPS CUSTOM IMAGE WEAR	Uniform - J Fry	05/13/2025	0	22.00
5642-45-5643-52300	PHELPS CUSTOM IMAGE WEAR	Uniform - L VanAucker	05/13/2025	0	99.17
			Vendor Subtotal:		121.17
5642-45-5643-52890	ARNOLD MOTOR SUPPLY	Filter	05/12/2025	0	13.45
5642-45-5643-52890	ARNOLD MOTOR SUPPLY	Filters	05/12/2025	0	32.21
			Vendor Subtotal:		45.66
			Subtotal for FUND: 5642		17,892.01
5652-00-0000-23630	RELIANCE STANDARD LIFE INS CCPR Batch 00002.04.2025 Optional Life		04/25/2025	0	41.10
5652-00-0000-23630	RELIANCE STANDARD LIFE INS CCPR Batch 00001.04.2025 Optional Life		04/11/2025	0	41.14
			Vendor Subtotal:		82.24
5652-45-5652-46200	RELIANCE STANDARD LIFE INS CCLife Ins May		05/13/2025	0	10.37
			Vendor Subtotal:		10.37
5652-45-5652-46600	RELIANCE STANDARD LIFE INS CCLTD May 24		05/13/2025	0	11.95
			Vendor Subtotal:		11.95
5652-45-5652-52890	MENARDS (MUSC)	Marking Flag/Flag Tape	05/12/2025	0	57.94
			Vendor Subtotal:		57.94
5652-45-5652-53340	HARSCO METALS AMERICAS	Slag	05/12/2025	0	657.92 00030275

			Vendor Subtotal:		657.92
5652-45-5652-62520	JON BRAUNS	April 2025 Leachate Hauling	05/12/2025	0	6,630.00
			Vendor Subtotal:		6,630.00
5652-45-5652-62530	RITTMER INC	April 2025 Landfill	05/12/2025	0	40,150.00
			Vendor Subtotal:		40,150.00
5652-45-5652-65320	EASTERN IOWA LIGHT & POWER C	April Power - Ward Ave	05/12/2025	0	117.30
5652-45-5652-65320	EASTERN IOWA LIGHT & POWER C	April Power - Landfill	05/12/2025	0	77.56
			Vendor Subtotal:		194.86
			Subtotal for FUND: 5652		47,795.28
5658-45-5658-35219	VALARIE BROCKERT	Reimb E Waste Pick-Up	05/13/2025	0	5.00
			Vendor Subtotal:		5.00
5658-45-5658-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	19.69
			Vendor Subtotal:		19.69
5658-45-5658-46600	RELIANCE STANDARD LIFE INS CCLTD	May 24	05/13/2025	0	17.33
5658-45-5658-46600	RELIANCE STANDARD LIFE INS CCBW LTD	May	05/13/2025	0	41.44
			Vendor Subtotal:		58.77
5658-45-5658-51100	AMAZON.COM	Calc Ribbon	05/12/2025	0	7.89
			Vendor Subtotal:		7.89
5658-45-5658-51400	AMAZON.COM	Dell OptiPlex Micro Form Factor Plus	05/07/2025	0	413.70 00030522
5658-45-5658-51400	AMAZON.COM	9SIBMUA995632 Saiyin Sound Bar, W	05/07/2025	0	35.99 00030521
5658-45-5658-51400	AMAZON.COM	OLED77B4PUA LG 77" OLED 4K Disp	05/07/2025	0	1,526.99 00030521

5658-45-5658-51400	AMAZON.COM	Dell OptiPlex Micro 7020 VESA Mount	05/07/2025	0	22.79 00030521
5658-45-5658-51400	AMAZON.COM	6' DisplayPort to HDMI Cable, 4K	05/07/2025	0	8.54 00030521
Vendor Subtotal:					2,008.01
5658-45-5658-52750	ARNOLD MOTOR SUPPLY	Lubricant	05/07/2025	0	53.40
Vendor Subtotal:					53.40
5658-45-5658-52830	S.J. SMITH CO.	Cut Off Wheel	05/12/2025	0	36.10
5658-45-5658-52830	S.J. SMITH CO.	Propane Gas	05/12/2025	0	95.20
Vendor Subtotal:					131.30
5658-45-5658-52890	ARNOLD MOTOR SUPPLY	Fittings	05/12/2025	0	22.11
Vendor Subtotal:					22.11
5658-45-5658-52890	VAN METER INDUSTRIAL INC	Plastic Latch/Screw	05/12/2025	0	58.72
Vendor Subtotal:					58.72
5658-45-5658-52890	AMAZON.COM	Daily Planner	05/12/2025	0	9.49
Vendor Subtotal:					9.49
5658-45-5658-53150	VAN METER INDUSTRIAL INC	Ballast	05/12/2025	0	92.72
Vendor Subtotal:					92.72
5658-45-5658-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Transfer	05/12/2025	0	12.91
5658-45-5658-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Transfer	05/12/2025	0	12.91
Vendor Subtotal:					25.82
5658-45-5658-62410	TEAM STAFFING SOLUTIONS INC	Temp Employee Week Ending 4/20/25	05/12/2025	0	186.90
5658-45-5658-62410	TEAM STAFFING SOLUTIONS INC	Temp Employee Week Ending 4/27/25	05/12/2025	0	96.90

Vendor Subtotal:					283.80
5658-45-5658-62520	JON BRAUNS	April 2025 Solid Waste	05/12/2025	0	22,908.00
5658-45-5658-62520	JON BRAUNS	April 2025 Fuel	05/12/2025	0	2,210.70
Vendor Subtotal:					25,118.70
5658-45-5658-64120	TCM BANK NA VISA	Best Western - Hotel	05/12/2025	0	232.96
5658-45-5658-64120	TCM BANK NA VISA	Casey's - Fuel	05/12/2025	0	54.88
Vendor Subtotal:					287.84
5658-45-5658-64200	TCM BANK NA VISA	ISOSWO - Registration	05/12/2025	0	180.00
Vendor Subtotal:					180.00
5658-45-5658-65275	VERIZON	April GPS	05/07/2025	0	34.80
Vendor Subtotal:					34.80
5658-45-5658-65310	ALLIANT ENERGY	April Gas - Transfer	05/12/2025	0	1,343.43
Vendor Subtotal:					1,343.43
5658-45-5658-67200	RYAN & ASSOCIATES	Service/Repair Exhaust Fans on Tipping	05/12/2025	0	16,131.93 00030468
Vendor Subtotal:					16,131.93
Subtotal for FUND: 5658					45,873.42
5660-00-0000-23630	RELIANCE STANDARD LIFE INS CCPR Batch 00002.04.2025 Optional Life	04/25/2025	0	239.13	
5660-00-0000-23630	RELIANCE STANDARD LIFE INS CCPR Batch 00001.04.2025 Optional Life	04/11/2025	0	239.13	
Vendor Subtotal:					478.26
5660-50-5661-46200	RELIANCE STANDARD LIFE INS CC Life Ins May	05/13/2025	0	31.75	

			Vendor Subtotal:		31.75
5660-50-5661-46600	RELIANCE STANDARD LIFE INS CCLTD May 24		05/13/2025	0	40.76
			Vendor Subtotal:		40.76
5660-50-5661-51100	AMAZON.COM	Office Supplies	05/07/2025	0	56.12 00030457
5660-50-5661-51100	AMAZON.COM	Folders	05/13/2025	0	47.76
			Vendor Subtotal:		103.88
5660-50-5661-51200	MUSCATINE JOURNAL	Subscription Renewal	05/07/2025	0	672.00 00030512
			Vendor Subtotal:		672.00
5660-50-5661-51300	AMAZON.COM	Toner	05/07/2025	0	231.78 00030457
			Vendor Subtotal:		231.78
5660-50-5661-64200	TCM BANK NA VISA	IAWEA - Registration Koch	05/12/2025	0	275.00
			Vendor Subtotal:		275.00
5660-50-5661-68300	MUSCATINE POWER & WATER	Qtrly MAGIC Apr - Jun 2025	05/07/2025	0	7,931.66
			Vendor Subtotal:		7,931.66
5660-50-5662-35230	MUNICIPAL COLLECTIONS OF AMI	Agent Collection Fees - April	05/13/2025	0	329.67
			Vendor Subtotal:		329.67
5660-50-5662-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	60.37
			Vendor Subtotal:		60.37
5660-50-5662-46600	RELIANCE STANDARD LIFE INS CCBW LTD May		05/13/2025	0	81.98
5660-50-5662-46600	RELIANCE STANDARD LIFE INS CCLTD May 24		05/13/2025	0	51.55

		Vendor Subtotal:			133.53
5660-50-5662-52100	MENARDS (MUSC)	Weed Kill	05/07/2025	0	28.63 00030505
		Vendor Subtotal:			28.63
5660-50-5662-52100	TCM BANK NA VISA	Herbicide	05/12/2025	0	259.98 00030452
		Vendor Subtotal:			259.98
5660-50-5662-52220	CORTROL PROCESS SYSTEMS	Rydlyme Descaler	05/13/2025	0	5,708.00 00030498
		Vendor Subtotal:			5,708.00
5660-50-5662-52830	TCM BANK NA VISA	Ebay - Tools	05/12/2025	0	37.89
		Vendor Subtotal:			37.89
5660-50-5662-52840	DRJ GROUP, LLC	First Aid Supplies	05/07/2025	0	58.25
		Vendor Subtotal:			58.25
5660-50-5662-53120	AMAZON.COM	Light	05/13/2025	0	12.79
		Vendor Subtotal:			12.79
5660-50-5662-53130	MELLEN & ASSOCIATES INC	Plug Valve and Parts	05/07/2025	0	2,200.00 00030231
5660-50-5662-53130	MELLEN & ASSOCIATES INC	Plug Valve and Parts	05/07/2025	0	843.87
		Vendor Subtotal:			3,043.87
5660-50-5662-53140	MENARDS (MUSC)	Paint Supplies	05/13/2025	0	60.69 00030530
		Vendor Subtotal:			60.69
5660-50-5662-53210	GRAINGER DEPT 802675066	Filters	05/07/2025	0	34.44

		Vendor Subtotal:			34.44
5660-50-5662-53210	MENARDS (MUSC)	Misc. Supplies	05/07/2025	0	56.67 00030505
5660-50-5662-53210	MENARDS (MUSC)	Hardware	05/13/2025	0	72.22 00030530
		Vendor Subtotal:			128.89
5660-50-5662-53210	AMAZON.COM	Filters	05/13/2025	0	27.78
5660-50-5662-53210	AMAZON.COM	Filter	05/07/2025	0	34.40
5660-50-5662-53210	AMAZON.COM	Conduit Kit	05/07/2025	0	79.99
		Vendor Subtotal:			142.17
5660-50-5662-53210	TCM BANK NA VISA	Ebay - Relay	05/12/2025	0	51.67
		Vendor Subtotal:			51.67
5660-50-5662-53220	MOTION INDUSTRIES INC	Pillow Block Bearings for Azuro at Grit 1	05/07/2025	0	389.92 00030476
		Vendor Subtotal:			389.92
5660-50-5662-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - WRRF	05/07/2025	0	289.01
		Vendor Subtotal:			289.01
5660-50-5662-62250	LAJEK PEST CONTROL SOLUTIONS	Pest Control	05/13/2025	0	96.00
		Vendor Subtotal:			96.00
5660-50-5662-62530	FSS INC	Camera Software Upgrades	05/13/2025	0	1,231.00 00030531
		Vendor Subtotal:			1,231.00
5660-50-5662-62530	TERRY & SONS INC	Line Jetting	05/13/2025	0	1,340.00
		Vendor Subtotal:			1,340.00

5660-50-5662-65210	CLEARFLY	April Phones - WRRF	05/07/2025	0	193.57	
		Vendor Subtotal:			193.57	
5660-50-5662-65260	VERIZON WIRELESS	April Cell Phones	05/13/2025	0	179.89	
		Vendor Subtotal:			179.89	
5660-50-5662-65310	ALLIANT ENERGY	April Gas - WRRF Plant	05/07/2025	0	867.15	
5660-50-5662-65310	ALLIANT ENERGY	April Gas - Grit Bldg	05/07/2025	0	2,595.93	
		Vendor Subtotal:			3,463.08	
5660-50-5662-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repair	05/07/2025	0	29.07	
5660-50-5662-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repair	05/07/2025	0	57.00	
		Vendor Subtotal:			86.07	
5660-50-5662-67320	NORTHWEST MECHANICAL, INC	Labor & Material to Repair Boilers	05/13/2025	0	13,835.00	00030260
		Vendor Subtotal:			13,835.00	
5660-50-5662-73700	HOMETOWN PLUMBING & HEATING	Ionizer Project	05/13/2025	0	7,713.00	
		Vendor Subtotal:			7,713.00	
5660-50-5663-46200	RELIANCE STANDARD LIFE INS CO	Life Ins May	05/13/2025	0	18.13	
		Vendor Subtotal:			18.13	
5660-50-5663-46600	RELIANCE STANDARD LIFE INS CO	BW LTD May	05/13/2025	0	17.20	
5660-50-5663-46600	RELIANCE STANDARD LIFE INS CO	LTD May 24	05/13/2025	0	17.22	
		Vendor Subtotal:			34.42	
5660-50-5663-53120	TCM BANK NA VISA	1765RPM Pump Motor	05/12/2025	0	1,000.00	00030287
		Vendor Subtotal:			1,000.00	

5660-50-5663-53150	AMAZON.COM	Ironwalls Panic Bar for Progress Park Co	05/07/2025	0	132.89 00030506
		Vendor Subtotal:			132.89
5660-50-5663-53210	GRAINGER DEPT 802675066	Capacitor	05/07/2025	0	8.29
		Vendor Subtotal:			8.29
5660-50-5663-53210	DRACO MECHANICAL SUPPLY INC	Gasket Material	05/07/2025	0	85.50
		Vendor Subtotal:			85.50
5660-50-5663-53210	TCM BANK NA VISA	Ebay - Driveshaft Flange	05/12/2025	0	47.45
5660-50-5663-53210	TCM BANK NA VISA	Ebay - Bearing	05/12/2025	0	14.39
5660-50-5663-53210	TCM BANK NA VISA	Ebay - Bearing	05/12/2025	0	21.00
		Vendor Subtotal:			82.84
5660-50-5663-53220	MENARDS (MUSC)	Hardware	05/07/2025	0	18.26 00030505
		Vendor Subtotal:			18.26
5660-50-5663-53220	AMAZON.COM	Screws	05/07/2025	0	9.69
		Vendor Subtotal:			9.69
5660-50-5663-53220	MUSCATINE LUMBER	Hardware	05/07/2025	0	11.25
		Vendor Subtotal:			11.25
5660-50-5663-62150	ZACK STUMBO	Mowing	05/07/2025	0	785.71
		Vendor Subtotal:			785.71
5660-50-5663-65260	VERIZON WIRELESS	April Cell Phones	05/13/2025	0	179.88
		Vendor Subtotal:			179.88

5660-50-5663-65310	ALLIANT ENERGY	April Gas - Stewart	05/07/2025	0	349.51
5660-50-5663-65310	ALLIANT ENERGY	April Gas - Schley	05/07/2025	0	59.49
5660-50-5663-65310	ALLIANT ENERGY	April Gas - Progress	05/07/2025	0	452.70
Vendor Subtotal:					861.70
5660-50-5663-65320	MUSCATINE POWER & WATER	March Electric - Schley	05/07/2025	0	138.68
5660-50-5663-65320	MUSCATINE POWER & WATER	March Electric - Hershey	05/07/2025	0	73.39
5660-50-5663-65320	MUSCATINE POWER & WATER	March Electric - Hershey B.U.	05/07/2025	0	24.82
5660-50-5663-65320	MUSCATINE POWER & WATER	March Electric - Bond	05/07/2025	0	207.91
5660-50-5663-65320	MUSCATINE POWER & WATER	March Electric - Miles	05/07/2025	0	306.48
5660-50-5663-65320	MUSCATINE POWER & WATER	April Electric - Stewart	05/07/2025	0	617.02
5660-50-5663-65320	MUSCATINE POWER & WATER	April Electric - Arbor Commons	05/07/2025	0	70.61
5660-50-5663-65320	MUSCATINE POWER & WATER	March Electric - Canon	05/07/2025	0	490.10
5660-50-5663-65320	MUSCATINE POWER & WATER	April Electric - Spinning Wheel	05/07/2025	0	37.49
5660-50-5663-65320	MUSCATINE POWER & WATER	April Electric - Houser	05/07/2025	0	159.73
Vendor Subtotal:					2,126.23
5660-50-5663-65410	MUSCATINE POWER & WATER	March Water - Schley	05/07/2025	0	28.26
5660-50-5663-65410	MUSCATINE POWER & WATER	March Water - Hershey	05/07/2025	0	24.76
5660-50-5663-65410	MUSCATINE POWER & WATER	March Water - Bond	05/07/2025	0	27.39
5660-50-5663-65410	MUSCATINE POWER & WATER	March Water - Miles	05/07/2025	0	22.13
5660-50-5663-65410	MUSCATINE POWER & WATER	April Water - Stewart	05/07/2025	0	31.80
5660-50-5663-65410	MUSCATINE POWER & WATER	April Water - Arbor Commons	05/07/2025	0	26.54
5660-50-5663-65410	MUSCATINE POWER & WATER	March Water - Canon	05/07/2025	0	44.24
5660-50-5663-65410	MUSCATINE POWER & WATER	April Water - Houser	05/07/2025	0	31.76
Vendor Subtotal:					236.88
5660-50-5663-67120	TCM BANK NA VISA	OZPED3 Pedestal Base for Canon Lift St	05/12/2025	0	185.80 00030303
5660-50-5663-67120	TCM BANK NA VISA	OZ500DAV OZ Lifting 500# AC Winch	05/12/2025	0	1,419.22 00030302
Vendor Subtotal:					1,605.02
5660-50-5663-67130	PRECISION MACHINE INC	Washers	05/07/2025	0	75.00
Vendor Subtotal:					75.00
5660-50-5665-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	26.76

			Vendor Subtotal:		26.76
5660-50-5665-46600	RELIANCE STANDARD LIFE INS CCBW LTD May		05/13/2025	0	32.92
5660-50-5665-46600	RELIANCE STANDARD LIFE INS CCLTD May 24		05/13/2025	0	23.58
			Vendor Subtotal:		56.50
5660-50-5665-52210	COLE-PARMER INSTRUMENT CO C81009 Phenol Tubes		05/13/2025	0	975.00 00030490
5660-50-5665-52210	COLE-PARMER INSTRUMENT CO Freight		05/13/2025	0	87.30
			Vendor Subtotal:		1,062.30
5660-50-5665-52210	FISHER SCIENTIFIC Credit		05/07/2025	0	-381.44
5660-50-5665-52210	FISHER SCIENTIFIC HCH Certified ACS Plus		05/07/2025	0	307.18 00030237
5660-50-5665-52210	FISHER SCIENTIFIC Nalgene LDPE Round Carboy		05/07/2025	0	215.87 00029777
			Vendor Subtotal:		141.61
5660-50-5665-52210	THERMO ELECTRON NORTH AMEF AERS 5000 Carbonate		05/07/2025	0	1,440.00 00030269
5660-50-5665-52210	THERMO ELECTRON NORTH AMEF AERS 5000 Carbonate		05/07/2025	0	20.00
5660-50-5665-52210	THERMO ELECTRON NORTH AMEF Vials		05/13/2025	0	182.00 00030527
5660-50-5665-52210	THERMO ELECTRON NORTH AMEF Caps		05/13/2025	0	600.00 00030527
5660-50-5665-52210	THERMO ELECTRON NORTH AMEF Shipping		05/13/2025	0	20.00
			Vendor Subtotal:		2,262.00
5660-50-5665-52210	AQUA SOLUTIONS, INC Lab Supplies		05/07/2025	0	745.00 00030397
5660-50-5665-52210	AQUA SOLUTIONS, INC Lab Supplies		05/07/2025	0	24.99
			Vendor Subtotal:		769.99
5660-50-5665-52300	PHELPS CUSTOM IMAGE WEAR Uniforms - C Randall		05/12/2025	0	77.61
			Vendor Subtotal:		77.61
5660-50-5665-52840	ULINE Mercury Spill Kit		05/07/2025	0	238.46 00030455
			Vendor Subtotal:		238.46

5660-50-5665-52840	AMAZON.COM	Arm Covers	05/07/2025	0	50.99
		Vendor Subtotal:			50.99
5660-50-5665-63500	PHELPS THE UNIFORM SPECIALIST	Laundry - WRRF	05/07/2025	0	29.82
		Vendor Subtotal:			29.82
5660-50-5665-67130	LABCONCO CORP	Cable	05/13/2025	0	45.17
		Vendor Subtotal:			45.17
5660-50-5665-69200	MAILBOXES & PARCEL DEPOT	Shipping	05/07/2025	0	18.55
		Vendor Subtotal:			18.55
5660-50-5666-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	9.39
		Vendor Subtotal:			9.39
5660-50-5666-46600	RELIANCE STANDARD LIFE INS CCBW LTD	May	05/13/2025	0	54.46
		Vendor Subtotal:			54.46
5660-50-5666-52830	ARNOLD MOTOR SUPPLY	Scraper/Soc Holder	05/07/2025	0	51.48
5660-50-5666-52830	ARNOLD MOTOR SUPPLY	Metric Soc Holder	05/07/2025	0	14.49
		Vendor Subtotal:			65.97
5660-50-5666-53210	GRAINGER DEPT 802675066	Hardware for Harbor Dredge	05/07/2025	0	128.16 00030448
		Vendor Subtotal:			128.16
5660-50-5666-53210	AMAZON.COM	Cable for Lagoon Aerators	05/07/2025	0	242.61 00030421
		Vendor Subtotal:			242.61

5660-50-5666-53220	ARNOLD MOTOR SUPPLY	Plug	05/07/2025	0	5.62
5660-50-5666-53220	ARNOLD MOTOR SUPPLY	Plug	05/07/2025	0	16.86
5660-50-5666-53220	ARNOLD MOTOR SUPPLY	Fittings	05/07/2025	0	34.96
5660-50-5666-53220	ARNOLD MOTOR SUPPLY	Paper Towels	05/07/2025	0	17.29
		Vendor Subtotal:			74.73
5660-50-5666-53220	S.J. SMITH CO.	Torch Set for Dredge	05/07/2025	0	135.83 00030495
		Vendor Subtotal:			135.83
5660-50-5666-65320	EASTERN IOWA LIGHT & POWER C	April Power - Musser	05/07/2025	0	110.86
		Vendor Subtotal:			110.86
5660-50-5666-73900	Superior Seawalls & Docks Inc	Dredging	05/07/2025	0	37,825.00
		Vendor Subtotal:			37,825.00
5660-50-5668-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	6.26
		Vendor Subtotal:			6.26
5660-50-5668-46600	RELIANCE STANDARD LIFE INS CCBW LTD	May	05/13/2025	0	33.84
		Vendor Subtotal:			33.84
5660-50-5668-53130	AMAZON.COM	Pool Swim Noodles/Valve	05/07/2025	0	94.99
		Vendor Subtotal:			94.99
5660-50-5668-53210	ARNOLD MOTOR SUPPLY	O-Rings	05/07/2025	0	43.98
		Vendor Subtotal:			43.98
5660-50-5668-62530	FSS INC	Camera Software Upgrades	05/13/2025	0	405.00 00030531
		Vendor Subtotal:			405.00

5660-50-5668-65100	SYCAMORE PRINTING INC	MORC Flyer	05/07/2025	0	87.00
		Vendor Subtotal:			87.00
5660-50-5668-67130	PLETCHER ENTERPRISES INC	Banded 1.25" x 14"x 36" Drain Grating f	05/07/2025	0	2,471.00 00030160
		Vendor Subtotal:			2,471.00
5660-50-5668-67150	JIM ELWOOD IMPLEMENT INC	Mechanical Suspension Seat for JCB	05/07/2025	0	1,860.32 00030267
		Vendor Subtotal:			1,860.32
		Subtotal for FUND: 5660			104,373.32
5664-00-0000-23550	RELIANCE STANDARD LIFE INS CCPR Batch 00002.04.2025 Life Insurance		04/25/2025	0	0.13
		Vendor Subtotal:			0.13
5664-40-5664-46200	RELIANCE STANDARD LIFE INS CCLife Ins May		05/13/2025	0	32.85
		Vendor Subtotal:			32.85
5664-40-5664-46600	RELIANCE STANDARD LIFE INS CCBW LTD May		05/13/2025	0	73.37
5664-40-5664-46600	RELIANCE STANDARD LIFE INS CCLTD May 24		05/13/2025	0	25.18
		Vendor Subtotal:			98.55
5664-40-5664-65240	IOWA ONE CALLS	March Locates	05/07/2025	0	228.60
		Vendor Subtotal:			228.60
5664-40-5664-65275	VERIZON WIRELESS	April Cell Phones	05/12/2025	0	40.01
		Vendor Subtotal:			40.01
5664-40-5664-65275	VERIZON	April GPS	05/07/2025	0	10.95

			Vendor Subtotal:		10.95
5664-40-5664-68200	MUSCATINE POWER & WATER	Qtrly MAGIC Apr - Jun 2025	05/07/2025	0	7,931.68
			Vendor Subtotal:		7,931.68
5664-50-5667-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	7.67
			Vendor Subtotal:		7.67
5664-50-5667-46600	RELIANCE STANDARD LIFE INS CC	LTD May 24	05/13/2025	0	10.55
			Vendor Subtotal:		10.55
5664-50-5667-64200	TCM BANK NA VISA	Monarch Gardners - Registration Koch	05/12/2025	0	49.00
			Vendor Subtotal:		49.00
			Subtotal for FUND: 5664		8,409.99
5711-10-5711-52710	CARVER AERO INC	Fuel for Mower	05/12/2025	0	38.51
5711-10-5711-52710	CARVER AERO INC	Fuel for Mower	05/07/2025	0	36.24
			Vendor Subtotal:		74.75
5711-10-5711-62250	LAJEK PEST CONTROL SOLUTIONS	Pest Control	05/13/2025	0	90.00
			Vendor Subtotal:		90.00
5711-10-5711-65310	ALLIANT ENERGY	April Gas - Airport	05/12/2025	0	127.26
			Vendor Subtotal:		127.26
			Subtotal for FUND: 5711		292.01
5811-00-0000-11550	MUNICIPAL COLLECTIONS OF AMI	Agent Collection Fees - April	05/13/2025	0	1,738.90

			Vendor Subtotal:		1,738.90
5811-00-0000-23550	RELiance STANDARD LIFE INS CCPR Batch 00002.04.2025 Life Insurance	04/25/2025	0	0.40	
			Vendor Subtotal:		0.40
5811-20-5811-35150	IOWA MEDICAID ENTERPRISE (IME May 2025 GEMT	05/07/2025	0	13,270.96	
			Vendor Subtotal:		13,270.96
5811-20-5811-46200	RELiance STANDARD LIFE INS CC Life Ins May	05/13/2025	0	18.66	
			Vendor Subtotal:		18.66
5811-20-5811-46600	RELiance STANDARD LIFE INS CCLTD May 24	05/13/2025	0	24.64	
			Vendor Subtotal:		24.64
5811-20-5811-51300	AMAZON.COM LaserJet 210X Toner Cartridges (K,C,Y,L	05/07/2025	0	104.99	00030345
			Vendor Subtotal:		104.99
5811-20-5811-52720	TCM BANK NA VISA 7-Eleven - Fuel	05/12/2025	0	79.15	
5811-20-5811-52720	TCM BANK NA VISA Casey's - Fuel	05/12/2025	0	65.58	
			Vendor Subtotal:		144.73
5811-20-5811-52840	BOUND TREE MEDICAL LLC #1012-47133 Curaplex TritonGrip TE Ex	05/07/2025	0	130.90	00030263
5811-20-5811-52840	BOUND TREE MEDICAL LLC #1071-10204 Curaplex Emesis Bag Stand	05/07/2025	0	155.94	00030263
5811-20-5811-52840	BOUND TREE MEDICAL LLC #1012-47134 Curaplex TritonGrip TE Ex	05/07/2025	0	130.90	00030263
5811-20-5811-52840	BOUND TREE MEDICAL LLC #1714-31081 Curaplex IV Extension Set	05/07/2025	0	142.00	00030263
5811-20-5811-52840	BOUND TREE MEDICAL LLC #2712-51418 Masimo SET M-LNCS Ne	05/07/2025	0	112.45	00030263
5811-20-5811-52840	BOUND TREE MEDICAL LLC #2712-03911 Masimo SET M-LNCS Ad	05/07/2025	0	106.45	00030263
5811-20-5811-52840	BOUND TREE MEDICAL LLC #2712-40171 Masimo SET M-LNCS Ad	05/07/2025	0	60.87	00030263
5811-20-5811-52840	BOUND TREE MEDICAL LLC #1612-84250 Curaplex CuraSlid XC Saf	05/07/2025	0	90.00	00030263
5811-20-5811-52840	BOUND TREE MEDICAL LLC #1612-84245 Curaplex CuraSlide XC Sa	05/07/2025	0	90.00	00030263
5811-20-5811-52840	BOUND TREE MEDICAL LLC #812-BVMNEBKIT Curaplex Nebulizer	05/07/2025	0	63.90	00030334
5811-20-5811-52840	BOUND TREE MEDICAL LLC #1330-85300 Curaplex Alcohol Prep Pad	05/07/2025	0	3.92	00030334
5811-20-5811-52840	BOUND TREE MEDICAL LLC #1122-14958 Curaplex Fabric Adhesive l	05/07/2025	0	3.34	00030334

5811-20-5811-52840	BOUND TREE MEDICAL LLC	#G2291 Cynch-Lok with Tamper Eviden	05/07/2025	0	30.23 00030334
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#16242 Curaplex Select Direct Connect I	05/07/2025	0	113.37 00030334
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#2530-03122 G3 Universal Cell Black	05/07/2025	0	443.96 00030346
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#230010 Ambu BlueSensor R Adult 10-p	05/07/2025	0	202.50 00030431
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#16383 Curaplex Select Multi-Function	05/07/2025	0	49.68 00030431
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1012-47135 Curaplex TritonGrip TE E	05/07/2025	0	130.90 00030431
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#G2291 Cynch-Lok with Tamper Eviden	05/07/2025	0	30.23 00030431
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1714-31081 Curaplex IV Extension Set	05/07/2025	0	142.00 00030431
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#301-5807F-SE Curaplex EtCO2/O2 Ora	05/07/2025	0	161.85 00030431
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1841-14000 Curaplex Tourniquet Blue	05/07/2025	0	40.64 00030431
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1212-12112 Curaplex Sterile Gauze Pac	05/07/2025	0	18.45 00030431
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#16242 Curaplex Select Direct Connect I	05/07/2025	0	75.58 00030431
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#301-5707F-SE Curaplex EtCO2/O2 Du	05/07/2025	0	162.25 00030431
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1121-36571 Curaplex Cohesive Elastic	05/07/2025	0	38.47 00030431
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#26050 Exel Syringe 1ML TB Luer Lock	05/07/2025	0	26.49 00030431
5811-20-5811-52840	BOUND TREE MEDICAL LLC	#1613-862202 Curaplex CuraSlide BC S	05/07/2025	0	289.00 00030431
Vendor Subtotal:					3,046.27
5811-20-5811-52840	S.J. SMITH CO.	Oxygen Tank Rental	05/07/2025	0	90.84
5811-20-5811-52840	S.J. SMITH CO.	Oxygen	05/07/2025	0	189.44
Vendor Subtotal:					280.28
5811-20-5811-52840	AMAZON.COM	Foam Sheets	05/07/2025	0	69.00
Vendor Subtotal:					69.00
5811-20-5811-52840	TCM BANK NA VISA	Remedial Fee	05/12/2025	0	300.00 00030229
5811-20-5811-52840	TCM BANK NA VISA	iSTAT Chemistry - 5 Samples	05/12/2025	0	147.67 00030229
5811-20-5811-52840	TCM BANK NA VISA	Cardiac Markers - 5 Samples	05/12/2025	0	144.00 00030229
Vendor Subtotal:					591.67
5811-20-5811-61550	GENESIS HEALTH SYSTEM-OCC HI	Drug Screen - Brossart/Lane/Svodeba	05/12/2025	0	120.00
Vendor Subtotal:					120.00
5811-20-5811-64200	EASTERN IA COMMUNITY COLLEGE	ACLS Contract	05/07/2025	0	9.00

Vendor Subtotal:					9.00
5811-20-5811-64200	TCM BANK NA VISA	NAAC - CADS Voucher B Carpenter	05/12/2025	0	99.00
Vendor Subtotal:					99.00
5811-20-5811-64400	TCM BANK NA VISA	Perkins - Transfer Meal 25-011219	05/12/2025	0	24.34
5811-20-5811-64400	TCM BANK NA VISA	Perkins - Transfer Meal 25-011219	05/12/2025	0	23.91
5811-20-5811-64400	TCM BANK NA VISA	7-Eleven - Transfer Meal	05/12/2025	0	22.63
5811-20-5811-64400	TCM BANK NA VISA	7-Eleven - Transfer Meal	05/12/2025	0	28.28
5811-20-5811-64400	TCM BANK NA VISA	Kwik Star - Transfer Meal 25-11766	05/12/2025	0	14.26
Vendor Subtotal:					113.42
5811-20-5811-65240	MUSCATINE POWER & WATER	March Internet - S End Fire	05/07/2025	0	255.00
Vendor Subtotal:					255.00
5811-20-5811-66100	TCM BANK NA VISA	The Event Helper - General Liability Pol	05/12/2025	0	126.00
Vendor Subtotal:					126.00
5811-20-5811-67310	ADVANCED BUSINESS SYSTEMS INCopier		05/07/2025	0	42.00
5811-20-5811-67310	ADVANCED BUSINESS SYSTEMS INCopier		05/07/2025	0	42.00
Vendor Subtotal:					84.00
5811-20-5811-67310	ADVANCED BUSINESS SYSTEMS INCopier		05/07/2025	0	178.10
Vendor Subtotal:					178.10
5811-20-5811-67320	TCM BANK NA VISA	Station Automation - License Renewal	05/12/2025	0	333.33
Vendor Subtotal:					333.33
5811-20-5811-69400	TCM BANK NA VISA	IL Dept Public Health - IL EMT B Perry	05/12/2025	0	21.00
5811-20-5811-69400	TCM BANK NA VISA	IL Dept Public Health - IL EMT J Colon	05/12/2025	0	41.00
5811-20-5811-69400	TCM BANK NA VISA	IL Dept Public Health - IL EMT C Hend	05/12/2025	0	21.00

5811-20-5811-69400	TCM BANK NA VISA	IL Dept Public Health - IL EMT C Hendr	05/12/2025	0	21.00
5811-20-5811-69400	TCM BANK NA VISA	Iowa DPH Regulatory - IA Paramedic T	05/12/2025	0	25.00
5811-20-5811-69400	TCM BANK NA VISA	Iowa DPH Regulatory - IA Paramedic J C	05/12/2025	0	25.00
5811-20-5811-69400	TCM BANK NA VISA	Iowa DPH Regulatory	05/12/2025	0	30.00
Vendor Subtotal:					184.00
Subtotal for FUND: 5811					20,792.35
7625-00-0000-23630	RELIANCE STANDARD LIFE INS CCPR Batch 00002.04.2025 Optional Life	04/25/2025	0	47.00	
7625-00-0000-23630	RELIANCE STANDARD LIFE INS CCPR Batch 00001.04.2025 Optional Life	04/11/2025	0	47.00	
Vendor Subtotal:					94.00
7625-40-7625-46200	RELIANCE STANDARD LIFE INS CCLife Ins May	05/13/2025	0	25.02	
Vendor Subtotal:					25.02
7625-40-7625-46600	RELIANCE STANDARD LIFE INS CCBW LTD May	05/13/2025	0	53.16	
7625-40-7625-46600	RELIANCE STANDARD LIFE INS CCLTD May 24	05/13/2025	0	17.97	
Vendor Subtotal:					71.13
7625-40-7625-52400	ARNOLD MOTOR SUPPLY	Gloves	05/13/2025	0	21.39
Vendor Subtotal:					21.39
7625-40-7625-52720	HARMS OIL COMPANY	Gas for Tank 2	05/13/2025	0	19,069.21 00030551
Vendor Subtotal:					19,069.21
7625-40-7625-52730	HARMS OIL COMPANY	Diesel for Tank #1	05/07/2025	0	17,813.63 00030194
Vendor Subtotal:					17,813.63
7625-40-7625-52830	ARNOLD MOTOR SUPPLY	Coupler/Nipple/Female Plug	05/12/2025	0	48.20
Vendor Subtotal:					48.20

7625-40-7625-52830	MENARDS (MUSC)	Bushing/Nipple/Ball Valve	05/13/2025	0	39.78
7625-40-7625-52830	MENARDS (MUSC)	Fittings	05/13/2025	0	4.99
Vendor Subtotal:					44.77
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Seafoam	05/07/2025	0	47.94
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Coupler	05/07/2025	0	19.38
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Seafoam	05/07/2025	0	95.88
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Filters	05/12/2025	0	197.76
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Filters	05/12/2025	0	39.97
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Seafoam	05/13/2025	0	119.86
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Wiper Blades/Filter	05/13/2025	0	45.49
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Filter/Bulbs	05/12/2025	0	69.91
Vendor Subtotal:					636.19
7625-40-7625-53210	NAPA OF MUSCATINE	Wipers	05/12/2025	0	48.30
7625-40-7625-53210	NAPA OF MUSCATINE	Return	05/12/2025	0	-38.33
Vendor Subtotal:					9.97
7625-40-7625-53210	GTG PETERBILT - DAVENPORT	Fuel Filter	05/12/2025	0	89.99
Vendor Subtotal:					89.99
7625-40-7625-53210	RDO TRUCK CENTERS	Refrigerant for Stock	05/07/2025	0	398.00 00030552
Vendor Subtotal:					398.00
7625-40-7625-53210	CARQUEST OF MUSCATINE	Brake Clean for Stock	05/13/2025	0	133.92 00030581
Vendor Subtotal:					133.92
7625-40-7625-53220	PARTS AUTHORITY	Coolant Recovery Tank	05/07/2025	0	71.39
Vendor Subtotal:					71.39
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Filters	05/07/2025	0	65.72
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Filter	05/07/2025	0	59.76

7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Filter	05/07/2025	0	29.96
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Filter	05/07/2025	0	18.10
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Hyd Sealant	05/07/2025	0	54.99
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Filter	05/07/2025	0	24.94
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Steering Column	05/13/2025	0	45.99
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Filter	05/13/2025	0	21.29
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Return	05/12/2025	0	-70.50
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Return	05/07/2025	0	-28.41
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Filters	05/12/2025	0	74.70
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Filters	05/12/2025	0	74.70
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Hose for 418	05/12/2025	0	151.56 00030486
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Hose for 149	05/12/2025	0	107.33 00030492
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Air Filter for 418	05/12/2025	0	148.40 00030491
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Pipe Connector	05/12/2025	0	15.38
Vendor Subtotal:					793.91
7625-40-7625-53220	ELLIOTT EQUIPMENT COMPANY	Valve for 645	05/12/2025	0	595.34 00030198
Vendor Subtotal:					595.34
7625-40-7625-53220	MACQUEEN EQUIPMENT INC	Parts for #70	05/07/2025	0	363.40 00030526
7625-40-7625-53220	MACQUEEN EQUIPMENT INC	Parts for #70	05/07/2025	0	12.65
Vendor Subtotal:					376.05
7625-40-7625-53220	NAPA OF MUSCATINE	Wipers	05/12/2025	0	24.15
7625-40-7625-53220	NAPA OF MUSCATINE	Coupler	05/13/2025	0	3.79
7625-40-7625-53220	NAPA OF MUSCATINE	Fuel Filter	05/13/2025	0	97.79
Vendor Subtotal:					125.73
7625-40-7625-53220	THOMAS BUS SALES OF IOWA INC	AC Parts for 255	05/13/2025	0	858.46 00030489
7625-40-7625-53220	THOMAS BUS SALES OF IOWA INC	AC Parts for 255	05/13/2025	0	26.10
Vendor Subtotal:					884.56
7625-40-7625-53220	ZIEGENHORN AND SONS	Mower Blade	05/12/2025	0	99.00
Vendor Subtotal:					99.00

7625-40-7625-65275	VERIZON	April GPS	05/07/2025	0	17.40
		Vendor Subtotal:			17.40
7625-40-7625-67130	HOLMES COLLISION REPAIR INC	Repair Door Damage on 814	05/12/2025	0	812.65 00030210
7625-40-7625-67130	HOLMES COLLISION REPAIR INC	Repair Door Damage on 814	05/12/2025	0	273.20
		Vendor Subtotal:			1,085.85
7625-40-7625-67130	TRUCK AND AUTO REPAIR	Monthly Inspection RC Trailers	05/13/2025	0	281.00 00030538
		Vendor Subtotal:			281.00
7625-40-7625-67130	TCM BANK NA VISA	Install New Radio in Bus #254	05/12/2025	0	231.59 00030312
		Vendor Subtotal:			231.59
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repair	05/12/2025	0	88.50
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repair	05/07/2025	0	29.07
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Repairs for #2 Loader	05/12/2025	0	187.50 00030535
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Repairs for 255,259,436	05/07/2025	0	145.90 00030543
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Repairs for 149	05/13/2025	0	187.50 00030547
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tires for 913	05/13/2025	0	564.48 00030573
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tires for 913	05/13/2025	0	60.00
		Vendor Subtotal:			1,262.95
		Subtotal for FUND: 7625			44,280.19
7635-00-7635-51100	QUILL CORPORATION	Pens/Highlighters/Post-Its	05/07/2025	0	62.56
		Vendor Subtotal:			62.56
		Subtotal for FUND: 7635			62.56
7921-00-7921-69900	PHELPS CUSTOM IMAGE WEAR	Uniforms - A Sparling	05/12/2025	0	17.00

			Vendor Subtotal:		17.00
7921-00-7921-69900	RELiance STANDARD LIFE INS CC	Hartman Life Insurance	05/13/2025	0	0.40
7921-00-7921-69900	RELiance STANDARD LIFE INS CC	Optional Life M Hartman	05/13/2025	0	30.50
			Vendor Subtotal:		30.90
7921-00-7921-69900	SCOTT COUNTY LIBRARY SYSTEM	Reimb - Two Weeks by Karen Kingsbury	05/13/2025	0	36.00
			Vendor Subtotal:		36.00
7921-00-7921-69900	LECLAIRE COMMUNITY LIBRARY	Reimb - Best Family Ever	05/12/2025	0	18.00
			Vendor Subtotal:		18.00
7921-00-7921-69900	TCM BANK NA VISA	Hilger - Reimb	05/12/2025	0	5.89
7921-00-7921-69900	TCM BANK NA VISA	Curb Nola Taxi - Taxi Service Overage	05/12/2025	0	0.72
7921-00-7921-69900	TCM BANK NA VISA	Tacos Del Cartel- Meal Helm Overage	05/12/2025	0	1.26
7921-00-7921-69900	TCM BANK NA VISA	Brosto - Meal Helm Overage	05/12/2025	0	0.38
7921-00-7921-69900	TCM BANK NA VISA	My Parking Permit - Tax Charged	05/12/2025	0	22.05
			Vendor Subtotal:		30.30
7921-00-7921-69900	MISSION SQUARE	Refund M Hartma Premium	05/13/2025	0	2,384.49
			Vendor Subtotal:		2,384.49
			Subtotal for FUND: 7921		2,516.69
7940-00-7940-46200	RELiance STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	24.27
7940-00-7940-46200	RELiance STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	16.87
7940-00-7940-46200	RELiance STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	6.69
7940-00-7940-46200	RELiance STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	15.28
			Vendor Subtotal:		63.11
7940-00-7940-46600	RELiance STANDARD LIFE INS CC	LTD May 24	05/13/2025	0	5.89
7940-00-7940-46600	RELiance STANDARD LIFE INS CC	LTD May 24	05/13/2025	0	19.39

7940-00-7940-46600	RELIANCE STANDARD LIFE INS CCLTD May 24		05/13/2025	0	27.02
7940-00-7940-46600	RELIANCE STANDARD LIFE INS CCLTD May 24		05/13/2025	0	29.83
7940-00-7940-46600	RELIANCE STANDARD LIFE INS CCBW LTD May		05/13/2025	0	8.37
7940-00-7940-46600	RELIANCE STANDARD LIFE INS CCBW LTD May		05/13/2025	0	8.37
	Vendor Subtotal:				98.87
7940-00-7940-52300	PHELPS CUSTOM IMAGE WEAR	Anniversary Shirts - S Dietrich	05/12/2025	0	50.48
	Vendor Subtotal:				50.48
7940-00-7940-62310	XEROX CORPORATION	April Copies	05/13/2025	0	2.51
7940-00-7940-62310	XEROX CORPORATION	April Copies	05/13/2025	0	0.36
7940-00-7940-62310	XEROX CORPORATION	April Copies	05/13/2025	0	0.36
7940-00-7940-62310	XEROX CORPORATION	April Copies	05/13/2025	0	2.87
	Vendor Subtotal:				6.10
7940-00-7940-65275	VERIZON	April GPS	05/07/2025	0	34.80
	Vendor Subtotal:				34.80
	Subtotal for FUND: 7940				253.36
8142-10-8142-61420	BOLTON & MENK INC	Mulberry Ave Sidewalk	05/13/2025	0	11,030.00
	Vendor Subtotal:				11,030.00
8142-10-8142-65100	QUAD CITY TIMES & MUSC JOURN	Public Hearing - Mulberry Sidewalk	05/13/2025	0	15.05
	Vendor Subtotal:				15.05
	Subtotal for FUND: 8142				11,045.05
8144-10-8144-61610	MARTIN GARDNER ARCHITECTUR	Downtown Facade Revitalization	05/07/2025	0	601.31
	Vendor Subtotal:				601.31

8144-10-8144-61660	ENVIRONMENTAL HAZARDS SERV	Lead Wipe	05/12/2025	0	26.88
8144-10-8144-61660	ENVIRONMENTAL HAZARDS SERV	Lead Wipe	05/12/2025	0	60.48
8144-10-8144-61660	ENVIRONMENTAL HAZARDS SERV	Lead Wipe	05/12/2025	0	60.48
	Vendor Subtotal:				147.84
8144-10-8144-73700	CORNERSTONE COMMERCIAL COND	TR Pay App #11	05/13/2025	0	43,185.74
	Vendor Subtotal:				43,185.74
	Subtotal for FUND: 8144				43,934.89
8148-10-8148-46200	RELIANCE STANDARD LIFE INS CC	Life Ins May	05/13/2025	0	15.75
	Vendor Subtotal:				15.75
8148-10-8148-46600	RELIANCE STANDARD LIFE INS CCL	TD May 24	05/13/2025	0	25.08
	Vendor Subtotal:				25.08
8148-10-8148-61660	EOCENE ENVIRONMENTAL GROU	ILHR Grant Project	05/12/2025	0	1,700.00
	Vendor Subtotal:				1,700.00
8148-10-8148-62530	TCM BANK NA VISA	Adobe - Adobe Acrobat - Bell	05/12/2025	0	254.27
8148-10-8148-62530	TCM BANK NA VISA	Adobe - Adobe Acrobat - Bell Tax Retur	05/12/2025	0	-14.39
	Vendor Subtotal:				239.88
8148-10-8148-64120	SAVANNA HELM	Reimb Travel 4/6/25 - 4/10/25	05/12/2025	0	1,393.48
	Vendor Subtotal:				1,393.48
8148-10-8148-64120	TCM BANK NA VISA	Hyatt Regency - Lodging Bell	05/12/2025	0	1,314.92
8148-10-8148-64120	TCM BANK NA VISA	Starbucks - Meal Helm	05/12/2025	0	19.99
8148-10-8148-64120	TCM BANK NA VISA	French Quarter - Meal Bell	05/12/2025	0	18.21
8148-10-8148-64120	TCM BANK NA VISA	French Quarter - Meal Helm	05/12/2025	0	18.22
8148-10-8148-64120	TCM BANK NA VISA	Moline Airport - Parking	05/12/2025	0	35.00
8148-10-8148-64120	TCM BANK NA VISA	Hyatt Regency - Meal Helm	05/12/2025	0	16.73

8148-10-8148-64120	TCM BANK NA VISA	Starbucks - Meal Helm	05/12/2025	0	15.73
8148-10-8148-64120	TCM BANK NA VISA	Starbucks - Meal Helm	05/12/2025	0	15.18
8148-10-8148-64120	TCM BANK NA VISA	Crescent City Pizza - Meal Helm	05/12/2025	0	14.92
8148-10-8148-64120	TCM BANK NA VISA	Crescent City Pizza - Meal Bell	05/12/2025	0	14.93
8148-10-8148-64120	TCM BANK NA VISA	Curb Nola Taxi - Taxi Service	05/12/2025	0	42.48
8148-10-8148-64120	TCM BANK NA VISA	Starbucks - Meal Helm	05/12/2025	0	14.74
8148-10-8148-64120	TCM BANK NA VISA	Brosto - Meal Helm	05/12/2025	0	33.00
8148-10-8148-64120	TCM BANK NA VISA	Curb Nola Taxi - Taxi Service	05/12/2025	0	36.00
8148-10-8148-64120	TCM BANK NA VISA	Tacos Del Cartel- Meal Helm	05/12/2025	0	22.00
		Vendor Subtotal:			1,632.05
8148-10-8148-64120	ARTHUR BELL	Reimb Travel 4/6/25 - 4/10/25	05/12/2025	0	145.16
		Vendor Subtotal:			145.16
8148-10-8148-65260	VERIZON WIRELESS	April Phones	05/07/2025	0	80.02
		Vendor Subtotal:			80.02
8148-10-8148-65275	TCM BANK NA VISA	Google - Google Voice	05/12/2025	0	24.74
		Vendor Subtotal:			24.74
		Subtotal for FUND: 8148			5,256.16
8180-90-8180-46200	RELIANCE STANDARD LIFE INS CCLife Ins May		05/13/2025	0	3.44
		Vendor Subtotal:			3.44
8180-90-8180-46600	RELIANCE STANDARD LIFE INS CCLTD May 24		05/13/2025	0	5.89
		Vendor Subtotal:			5.89
8180-90-8180-51300	SYCAMORE PRINTING INC	Housing Flyers	05/07/2025	0	93.00
		Vendor Subtotal:			93.00
8180-90-8180-52600	TCM BANK NA VISA	Wal-Mart - Snacks HO Class	05/12/2025	0	98.17

			Vendor Subtotal:		98.17	
8180-90-8180-68300	ALLISON & KREITNER, P.C.	Down Payment Assistance M Partida	05/12/2025	0	2,500.00	
			Vendor Subtotal:		2,500.00	
			Subtotal for FUND: 8180		2,700.50	
8370-00-8370-61340	SPRINGBROOK HOLDING COMPAN	Emp Self-Serve Implementation Fee	05/13/2025	0	660.00	
			Vendor Subtotal:		660.00	
8370-00-8370-73900	BRIGHTLY SOFTWARE, INC	Asset Essentials Core	05/13/2025	0	11,487.48	
8370-00-8370-73900	BRIGHTLY SOFTWARE, INC	Equipment Barcode Taggins/Facility Ass	05/13/2025	0	13,471.58	
			Vendor Subtotal:		24,959.06	
8370-00-8370-74200	BREEDLOVES SPORTING GOOD	8 Roller Floor Cover Storage Rack	05/13/2025	0	7,958.00	00029507
8370-00-8370-74200	BREEDLOVES SPORTING GOOD	Batter Box Carpet- HITMATGREEN	05/13/2025	0	936.00	00029507
8370-00-8370-74200	BREEDLOVES SPORTING GOOD	15' Team Bench Aluminum	05/13/2025	0	2,536.00	00029507
8370-00-8370-74200	BREEDLOVES SPORTING GOOD	Floor Covering 22oz- 14,00sq. Ft	05/13/2025	0	20,300.00	00029507
8370-00-8370-74200	BREEDLOVES SPORTING GOOD	Baseball Mound- 7363CLAY	05/13/2025	0	688.00	00029507
			Vendor Subtotal:		32,418.00	
			Subtotal for FUND: 8370		58,037.06	
8400-05-8400-74100	TOUGH RUGGED LAPTOPS	4910LR-152-LTRK: L-Tron Image Scan	05/12/2025	0	458.11	00030429
			Vendor Subtotal:		458.11	
8400-05-8400-74100	TCM BANK NA VISA	Brother Pocket Jet In-car Thermal Printer	05/12/2025	0	364.82	00030428
			Vendor Subtotal:		364.82	
8400-05-8400-74100	MITCHELL ARMS AND AMMO LLC	Daniel Defense M4 5.56 Rifle with Eotec	05/13/2025	0	2,144.24	00030562

			Vendor Subtotal:		2,144.24
			Subtotal for FUND: 8400		2,967.17
8707-01-8707-69300	FRIDLEY PROPERTIES, LLC R.L. FRITIF Rebate FY25 Pmt #2 - Theater	05/13/2025	0		27,100.63
8707-01-8707-69300	FRIDLEY PROPERTIES, LLC R.L. FRITIF Rebate FY25 Pmt #2 - Outlot #1	05/13/2025	0		5,586.71
			Vendor Subtotal:		32,687.34
			Subtotal for FUND: 8707		32,687.34
8801-10-8801-68300	GLASSON WINES LLC	Forgivable Loan for Mississippi Dr	05/13/2025	0	23,000.00
			Vendor Subtotal:		23,000.00
			Subtotal for FUND: 8801		23,000.00
9002-90-9020-41100	CITY OF MUSCATINE HOUSING RE Admin Full-Time Wages 5/9/23	05/13/2025	0		3,461.00
9002-90-9020-41100	CITY OF MUSCATINE HOUSING RE Admin Part-Time Wages 5/9/23	05/13/2025	0		85.58
9002-90-9020-41100	CITY OF MUSCATINE HOUSING RE Admin Longevity 5/9/23	05/13/2025	0		4.23
			Vendor Subtotal:		3,550.81
9002-90-9020-41300	CITY OF MUSCATINE HOUSING RE Law Offices Hopkins - Pamtickey	05/07/2025	0		45.00
9002-90-9020-41300	CITY OF MUSCATINE HOUSING RE Law Offices Hopkins - Cozad	05/07/2025	0		427.50
			Vendor Subtotal:		472.50
9002-90-9020-41500	CITY OF MUSCATINE HOUSING RE Auto Allowance	05/13/2025	0		37.50
			Vendor Subtotal:		37.50
9002-90-9020-41904	CITY OF MUSCATINE HOUSING RE MPW - April Base PRI	05/07/2025	0		13.40
			Vendor Subtotal:		13.40

9002-90-9020-41905	CITY OF MUSCATINE HOUSING RE April Postage		05/12/2025	0	29.20
9002-90-9020-41905	CITY OF MUSCATINE HOUSING RE February Postage		05/13/2025	0	63.00
	Vendor Subtotal:				92.20
9002-90-9020-41910	CROSSROADS INC.	Shredding	05/07/2025	0	11.00
	Vendor Subtotal:				11.00
9002-90-9020-41910	TCM BANK NA VISA	IA Judicial Branch - Refund	05/12/2025	0	-95.00
	Vendor Subtotal:				-95.00
9002-90-9020-41910	STEPHANIE STEWART	Landscape Hours April 2025	05/13/2025	0	100.00
	Vendor Subtotal:				100.00
9002-90-9020-41914	CITY OF MUSCATINE HOUSING RE MPW - Mar/Apr Machlink		05/07/2025	0	23.56
	Vendor Subtotal:				23.56
9002-90-9020-44100	CITY OF MUSCATINE HOUSING RE Maint Full-Time Wages 5/9/23		05/13/2025	0	2,971.37
9002-90-9020-44100	CITY OF MUSCATINE HOUSING RE Maint Part-Time Wages 5/9/23		05/13/2025	0	1,407.90
9002-90-9020-44100	CITY OF MUSCATINE HOUSING RE Maint Longevity 5/9/23		05/13/2025	0	14.30
	Vendor Subtotal:				4,393.57
9002-90-9020-44201	MENARDS (MUSC)	Screw Driver/Water	05/07/2025	0	15.93
9002-90-9020-44201	MENARDS (MUSC)	Bucket/Rope	05/07/2025	0	16.26
9002-90-9020-44201	MENARDS (MUSC)	Preen Weed/Easy Touch Spray	05/13/2025	0	96.81
	Vendor Subtotal:				129.00
9002-90-9020-44201	PLUMB SUPPLY COMPANY	Towels	05/07/2025	0	44.35
	Vendor Subtotal:				44.35
9002-90-9020-44201	TCM BANK NA VISA	Wal-Mart - Lysol	05/12/2025	0	80.10

			Vendor Subtotal:		80.10
9002-90-9020-44202	CITY OF MUSCATINE HOUSING RE April Fuel		05/07/2025	0	99.84
			Vendor Subtotal:		99.84
9002-90-9020-44203	AMAZON.COM	Drill Bit	05/07/2025	0	20.98
			Vendor Subtotal:		20.98
9002-90-9020-44203	TCM BANK NA VISA	CH lawn tools: Milwaukee M18 FUEL 1	05/12/2025	0	499.00 00030333
			Vendor Subtotal:		499.00
9002-90-9020-44204	MARK A DIERCKS	Duplicate Keys	05/12/2025	0	24.00
9002-90-9020-44204	MARK A DIERCKS	Duplicate Keys	05/12/2025	0	26.00
9002-90-9020-44204	MARK A DIERCKS	Duplicate Keys	05/13/2025	0	12.00
9002-90-9020-44204	MARK A DIERCKS	Duplicate Keys	05/13/2025	0	100.00
9002-90-9020-44204	MARK A DIERCKS	Duplicate Keys	05/13/2025	0	16.00
9002-90-9020-44204	MARK A DIERCKS	Duplicate Keys	05/13/2025	0	100.00
			Vendor Subtotal:		278.00
9002-90-9020-44204	MENARDS (MUSC)	Texture	05/07/2025	0	97.34
9002-90-9020-44204	MENARDS (MUSC)	Peened Conceal	05/13/2025	0	49.98
			Vendor Subtotal:		147.32
9002-90-9020-44205	MENARDS (MUSC)	Lights	05/07/2025	0	84.54
9002-90-9020-44205	MENARDS (MUSC)	CH Parking Garage LED Replacement Fi	05/13/2025	0	291.98 00030509
			Vendor Subtotal:		376.52
9002-90-9020-44205	AMAZON.COM	Bulb	05/07/2025	0	39.98
			Vendor Subtotal:		39.98
9002-90-9020-44206	PLUMB SUPPLY COMPANY	Bolt Cover/Tank Bolt Kit	05/07/2025	0	30.55

9002-90-9020-44206	PLUMB SUPPLY COMPANY	CH 1005 ADA Toilet Replacement Gerb	05/07/2025	0	418.60 00030399
9002-90-9020-44206	PLUMB SUPPLY COMPANY	CH 408 ADA Toilet : Gerber Model# G0	05/07/2025	0	418.60 00030410
9002-90-9020-44206	PLUMB SUPPLY COMPANY	Bowl Ring	05/07/2025	0	28.81
9002-90-9020-44206	PLUMB SUPPLY COMPANY	O-Rings	05/12/2025	0	36.40
Vendor Subtotal:					932.96
9002-90-9020-44207	SHERWIN WILLIAMS	CH Rehab Paint Stock: Color: Natural Li	05/07/2025	0	422.25 00030482
Vendor Subtotal:					422.25
9002-90-9020-44210	MENARDS (MUSC)	Grass Seed	05/07/2025	0	78.63
Vendor Subtotal:					78.63
9002-90-9020-44218	AMAZON.COM	Dryer Switch	05/07/2025	0	38.98
Vendor Subtotal:					38.98
9002-90-9020-44301	CITY OF MUSCATINE HOUSING RE	April Refuse	05/07/2025	0	63.80
Vendor Subtotal:					63.80
9002-90-9020-44303	AMAZON.COM	Mattress Protector & Cover	05/12/2025	0	59.96
9002-90-9020-44303	AMAZON.COM	Mattress Covers	05/13/2025	0	84.00
Vendor Subtotal:					143.96
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CODOS	5-1-25 CH 904, 510, 405, 204, 305	05/07/2025	0	500.00 00030436
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CO	Pest Control #307	05/07/2025	0	20.00
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CODOS	5-1-25 CH 1103 Initial Bed Bug	05/07/2025	0	390.00 00030488
Vendor Subtotal:					910.00
9002-90-9020-44305	JOHNSON CONTROLS SECURITY S	(Service Call	05/07/2025	0	40.00
Vendor Subtotal:					40.00
9002-90-9020-44310	MICHAEL W SCHULTE	Screen Repair	05/07/2025	0	54.40

9002-90-9020-44310	MICHAEL W SCHULTE	Screen Repair	05/07/2025	0	86.40
		Vendor Subtotal:			140.80
9002-90-9020-44311	KELLY HEATING COOLING & PLBCSS 2804E Waterheater Installation Mater		05/07/2025	0	96.08 00029933
9002-90-9020-44311	KELLY HEATING COOLING & PLBCSS 2804E Waterheater Installation Labor		05/07/2025	0	480.00 00029933
		Vendor Subtotal:			576.08
9002-90-9020-44317	NELSON ELECTRIC INC	Replace Pressure Switch	05/13/2025	0	227.36
		Vendor Subtotal:			227.36
9002-90-9020-44318	BURNS & SON'S DIRECT APPLIANC	CH 4th Floor Washer Repair: Service Ca	05/07/2025	0	39.50 00030389
9002-90-9020-44318	BURNS & SON'S DIRECT APPLIANC	CH 4th Floor Washer Repair: Labor per I	05/07/2025	0	54.00 00030389
9002-90-9020-44318	BURNS & SON'S DIRECT APPLIANC	CH 4th Floor Washer Repair: Shift Actua	05/07/2025	0	103.99 00030389
9002-90-9020-44318	BURNS & SON'S DIRECT APPLIANC	CH Spare Fridge Repair: Labor per Hou	05/07/2025	0	36.00 00030388
9002-90-9020-44318	BURNS & SON'S DIRECT APPLIANC	CH Spare Fridge Repair: Condenser Fan	05/07/2025	0	130.99 00030388
9002-90-9020-44318	BURNS & SON'S DIRECT APPLIANC	CH Spare Fridge Repair: Service Call	05/07/2025	0	79.00 00030388
		Vendor Subtotal:			443.48
9002-90-9020-45103	CITY OF MUSCATINE HOUSING RE	Unemployment 5/9/23	05/13/2025	0	7.21
		Vendor Subtotal:			7.21
9002-90-9020-45401	CITY OF MUSCATINE HOUSING RE	FICA 5/9/23	05/13/2025	0	599.65
		Vendor Subtotal:			599.65
9002-90-9020-45402	CITY OF MUSCATINE HOUSING RE	IPERS 5/9/23	05/13/2025	0	749.92
		Vendor Subtotal:			749.92
9002-90-9020-75200	CARRIAGE HOUSE CARPET ONE	CH 307 Flooring Rehab Materials: Adhe	05/07/2025	0	189.00 00030387
9002-90-9020-75200	CARRIAGE HOUSE CARPET ONE	CH 307 Flooring Rehab Materials: Plani	05/07/2025	0	65.98 00030387
9002-90-9020-75200	CARRIAGE HOUSE CARPET ONE	CH 307 Flooring Rehab Labor: Install Vi	05/07/2025	0	715.75 00030387
9002-90-9020-75200	CARRIAGE HOUSE CARPET ONE	CH 307 Flooring Rehab Labor: Floor Pre	05/07/2025	0	150.00 00030387
9002-90-9020-75200	CARRIAGE HOUSE CARPET ONE	CH 307 Flooring Rehab Materials: Cove	05/07/2025	0	175.00 00030387
9002-90-9020-75200	CARRIAGE HOUSE CARPET ONE	CH 307 Flooring Rehab Labor: Install Vi	05/07/2025	0	140.00 00030387

9002-90-9020-75200	CARRIAGE HOUSE CARPET ONE	CH 307 Flooring Rehab Materials: Cove	05/07/2025	0	39.98 00030387
9002-90-9020-75200	CARRIAGE HOUSE CARPET ONE	CH 307 Flooring Rehab Labor: Floor Pre	05/07/2025	0	50.00
		Vendor Subtotal:			1,525.71
9002-90-9020-75500	VALLEY CONSTRUCTION	Elevator Pay App #7	05/13/2025	0	187,818.57
		Vendor Subtotal:			187,818.57
		Subtotal for FUND: 9002			205,033.99
9006-90-9060-36920	MUNICIPAL COLLECTIONS OF AMI	Agent Collection Fees - April	05/13/2025	0	131.34
		Vendor Subtotal:			131.34
9006-90-9060-41100	CITY OF MUSCATINE HOUSING RE	Admin Full-Time Wages 5/9/23	05/13/2025	0	2,219.20
9006-90-9060-41100	CITY OF MUSCATINE HOUSING RE	Admin Part-Time Wages 5/9/23	05/13/2025	0	85.58
9006-90-9060-41100	CITY OF MUSCATINE HOUSING RE	Admin Longevity 5/9/23	05/13/2025	0	3.90
		Vendor Subtotal:			2,308.68
9006-90-9060-41500	CITY OF MUSCATINE HOUSING RE	Auto Allowance	05/13/2025	0	25.00
		Vendor Subtotal:			25.00
9006-90-9060-41904	CITY OF MUSCATINE HOUSING RE	MPW - April Base PRI	05/07/2025	0	6.35
		Vendor Subtotal:			6.35
9006-90-9060-41904	TCM BANK NA VISA	Google - Google Voice	05/12/2025	0	12.37
		Vendor Subtotal:			12.37
9006-90-9060-41905	CITY OF MUSCATINE HOUSING RE	January Postage	05/13/2025	0	63.00
		Vendor Subtotal:			63.00
9006-90-9060-41910	CROSSROADS INC.	Shredding	05/07/2025	0	11.00

Vendor Subtotal:					11.00
9006-90-9060-41910	TENANT REPORTS.COM LLC	Background Checks	05/07/2025	0	14.00
Vendor Subtotal:					14.00
9006-90-9060-41914	CITY OF MUSCATINE HOUSING RE MPW - Mar/Apr Machlink		05/07/2025	0	11.16
Vendor Subtotal:					11.16
9006-90-9060-43100	MUSCATINE POWER & WATER	April Water - 2804 Apt E	05/07/2025	0	20.71
9006-90-9060-43100	MUSCATINE POWER & WATER	April Water - 2800 Apt E	05/07/2025	0	13.67
9006-90-9060-43100	MUSCATINE POWER & WATER	April Water - 2812 Apt D	05/07/2025	0	18.02
Vendor Subtotal:					52.40
9006-90-9060-43200	MUSCATINE POWER & WATER	April Electric - 2804 Apt E	05/07/2025	0	33.90
9006-90-9060-43200	MUSCATINE POWER & WATER	April Electric - 2800 Apt E	05/07/2025	0	25.76
9006-90-9060-43200	MUSCATINE POWER & WATER	April Electric - 2812 Apt D	05/07/2025	0	19.59
Vendor Subtotal:					79.25
9006-90-9060-43700	ALLIANT ENERGY	March Gas - 2812 Apt D	05/07/2025	0	86.49
9006-90-9060-43700	ALLIANT ENERGY	March Gas - 2804 Apt E	05/07/2025	0	19.82
9006-90-9060-43700	ALLIANT ENERGY	April Gas - 2900 Apt A	05/07/2025	0	23.96
Vendor Subtotal:					130.27
9006-90-9060-43900	MUSCATINE POWER & WATER	April Sewer - 2804 Apt E	05/07/2025	0	33.74
9006-90-9060-43900	MUSCATINE POWER & WATER	April Sewer - 2800 Apt E	05/07/2025	0	28.80
9006-90-9060-43900	MUSCATINE POWER & WATER	April Sewer - 2812 Apt D	05/07/2025	0	34.56
Vendor Subtotal:					97.10
9006-90-9060-44100	CITY OF MUSCATINE HOUSING RE Maint Full-Time Wages 5/9/23		05/13/2025	0	2,359.83
9006-90-9060-44100	CITY OF MUSCATINE HOUSING RE Maint Part-Time Wages 5/9/23		05/13/2025	0	1,407.90
9006-90-9060-44100	CITY OF MUSCATINE HOUSING RE Maint Longevity 5/9/23		05/13/2025	0	21.45

Vendor Subtotal:					3,789.18
9006-90-9060-44201	MENARDS (MUSC)	Hook/Bungee	05/07/2025	0	16.98
Vendor Subtotal:					16.98
9006-90-9060-44202	CITY OF MUSCATINE HOUSING RE April Fuel		05/07/2025	0	49.18
Vendor Subtotal:					49.18
9006-90-9060-44205	MENARDS (MUSC)	Lights/Outlets	05/07/2025	0	41.81
Vendor Subtotal:					41.81
9006-90-9060-44207	SHERWIN WILLIAMS	SS Rehab Paint Stock Color : Natural Lir	05/07/2025	0	563.00 00030483
Vendor Subtotal:					563.00
9006-90-9060-44211	MENARDS (MUSC)	Box	05/07/2025	0	85.98
9006-90-9060-44211	MENARDS (MUSC)	Return	05/07/2025	0	-42.99
Vendor Subtotal:					42.99
9006-90-9060-44301	CITY OF MUSCATINE HOUSING RE April Refuse		05/07/2025	0	26.00
Vendor Subtotal:					26.00
9006-90-9060-44311	KELLY HEATING COOLING & PLBC	Service Call 2904C	05/07/2025	0	120.00
Vendor Subtotal:					120.00
9006-90-9060-44315	SAMUEL ANDERSON	SS 2900A Paint Walls per Bid	05/07/2025	0	700.00 00030441
Vendor Subtotal:					700.00
9006-90-9060-45103	CITY OF MUSCATINE HOUSING RE Unemployment 5/9/23		05/13/2025	0	5.60

			Vendor Subtotal:	5.60
9006-90-9060-45401	CITY OF MUSCATINE HOUSING RE FICA 5/9/23	05/13/2025	0	459.28
			Vendor Subtotal:	459.28
9006-90-9060-45402	CITY OF MUSCATINE HOUSING RE IPERS 5/9/23	05/13/2025	0	575.64
			Vendor Subtotal:	575.64
			Subtotal for FUND: 9006	9,331.58
9007-90-9070-41100	CITY OF MUSCATINE HOUSING RE Admin Full-Time Wages 5/9/23	05/13/2025	0	4,595.48
9007-90-9070-41100	CITY OF MUSCATINE HOUSING RE Admin Part-Time Wages 5/9/23	05/13/2025	0	684.66
9007-90-9070-41100	CITY OF MUSCATINE HOUSING RE Admin Longevity 5/9/23	05/13/2025	0	13.33
			Vendor Subtotal:	5,293.47
9007-90-9070-41500	CITY OF MUSCATINE HOUSING RE Auto Allowance	05/13/2025	0	12.50
			Vendor Subtotal:	12.50
9007-90-9070-41904	CITY OF MUSCATINE HOUSING RE MPW - April Base PRI	05/07/2025	0	50.79
			Vendor Subtotal:	50.79
9007-90-9070-41905	CITY OF MUSCATINE HOUSING RE April Postage	05/12/2025	0	160.88
			Vendor Subtotal:	160.88
9007-90-9070-41910	CROSSROADS INC. Shredding	05/07/2025	0	22.00
			Vendor Subtotal:	22.00
9007-90-9070-41910	TENANT REPORTS.COM LLC Background Checks	05/07/2025	0	42.00
			Vendor Subtotal:	42.00

9007-90-9070-41914	CITY OF MUSCATINE HOUSING RE MPW - Mar/Apr Machlink		05/07/2025	0	89.26
	Vendor Subtotal:				89.26
9007-90-9070-45103	CITY OF MUSCATINE HOUSING RE Unemployment 5/9/23		05/13/2025	0	5.05
	Vendor Subtotal:				5.05
9007-90-9070-45401	CITY OF MUSCATINE HOUSING RE FICA 5/9/23		05/13/2025	0	389.13
	Vendor Subtotal:				389.13
9007-90-9070-45402	CITY OF MUSCATINE HOUSING RE IPERS 5/9/23		05/13/2025	0	499.74
	Vendor Subtotal:				499.74
9007-90-9070-47150	MUSCATINE POWER & WATER	Utility Reimb A Russo 3204 Unit #5	05/13/2025	0	198.00
9007-90-9070-47150	MUSCATINE POWER & WATER	Utility Reimb K Foor 719 Pine	05/13/2025	0	103.00
	Vendor Subtotal:				301.00
9007-90-9070-47150	TICO INVESTMENTS	Abatement Ends - S Suiter Full April/Ma	05/13/2025	0	798.00
	Vendor Subtotal:				798.00
9007-90-9070-47150	WELCH HOTEL LP	New HAP J Beeding 1 of 30 Days April 1	05/13/2025	0	153.00
	Vendor Subtotal:				153.00
9007-90-9070-47150	RCN LLC	New HAP K Foor 26 of 31 Days May	05/13/2025	0	356.00
	Vendor Subtotal:				356.00
9007-90-9070-47150	HARRISON LOFTS LLC	New HAP A Bohannon 11 of 31 Days M	05/13/2025	0	372.00
	Vendor Subtotal:				372.00

9007-90-9070-47150	COLORADO SENIOR LOFTS LLC	New HAP M Tate Full May	05/13/2025	0	215.00
		Vendor Subtotal:			215.00
9007-90-9070-47150	SCOTT A MAUCK	Abatement Ends - M Young Full April/V	05/13/2025	0	816.00
		Vendor Subtotal:			816.00
9007-90-9070-47150	JNB FAMILY 1, LP	New HAP M Torres-Lopez 1 of 30 Days	05/13/2025	0	674.00
		Vendor Subtotal:			674.00
9007-90-9071-41100	CITY OF MUSCATINE HOUSING RE Admin Full-Time Wages 5/9/23		05/13/2025	0	1,244.32
9007-90-9071-41100	CITY OF MUSCATINE HOUSING RE Admin Longevity 5/9/23		05/13/2025	0	3.25
		Vendor Subtotal:			1,247.57
9007-90-9071-41904	TCM BANK NA VISA	Google - Google Voice	05/12/2025	0	24.74
		Vendor Subtotal:			24.74
9007-90-9071-45103	CITY OF MUSCATINE HOUSING RE Unemployment 5/9/23		05/13/2025	0	1.25
		Vendor Subtotal:			1.25
9007-90-9071-45401	CITY OF MUSCATINE HOUSING RE FICA 5/9/23		05/13/2025	0	91.39
		Vendor Subtotal:			91.39
9007-90-9071-45402	CITY OF MUSCATINE HOUSING RE IPERS 5/9/23		05/13/2025	0	117.75
		Vendor Subtotal:			117.75
		Subtotal for FUND: 9007			11,732.52
		Report Total:			1,436,912.23

5/9/2025	PAYROLL CHECKS	AFA FLEX BILLING	4,738.49
5/9/2025	PAYROLL CHECKS	AFLAC	549.16
5/9/2025	PAYROLL CHECKS	ALLSTATE	14.94
5/9/2025	PAYROLL CHECKS	AMERICAN FIDELITY	3,347.27
5/9/2025	PAYROLL CHECKS	CITY OF MUSCATINE	8,232.53
5/9/2025	PAYROLL CHECKS	CLERK OF COURT	70.00
5/9/2025	PAYROLL CHECKS	POLICE & FIRE INS	194.94
5/9/2025	PAYROLL CHECKS	POLK CO SHERIFF	80.20
5/9/2025	PAYROLL CHECKS	POTTAWATTAMIE	181.82
5/9/2025	PAYROLL CHECKS	STATE OF IL	198.40
5/9/2025	PAYROLL CHECKS	UNITED WAY	148.00
5/9/2025	ACH PAYROLL	MISSION SQUARE ICMA RETIRE	13,268.68
5/9/2025	ACH PAYROLL	MISSION SQUARE ICMA RC	2,201.29
5/9/2025	ACH PAYROLL	MUNICIPAL FIRE & POLICE INS	82,417.68
5/9/2025	ACH PAYROLL	NATIONWIDE	6,070.00
5/9/2025	SPECIAL CHECKS	REGENEXX	49,059.60
5/13/2025	SPECIAL CHECKS	MUSCATINE CO SHERIFF	85.00
5/2/2005	SPECIAL CHECKS	ADDITIONAL CHECK AMOUNT	20.00

Journal Entries - January, 2025

January Health Insurance Cost Distribution	363062.47
January Dental Insurance Cost Distribution	6681.28
January Fuel and Maintenance Charges	89048.48
January Office Supply Charges	223.39
January Housing, Parking, Library, Lead Program & Cemetery Postage Charges	1249.4
CVB Allocation 3rd Quarter	8250
January Transfer Station Charges to City Departments	45063.8
Employee Benefits Funds for January Police and Fire Pension Contributions	117961.28
Employee Benefits Funds for January FICA, IPERS and Unemployment	62743.58
Employee Benefits Funds for January Employee Insurance Costs	222878.14
Employee Benefits Funds for FY25 Police/Fire Medical Insurance	60366.6
Transit Tax Levy Collections to Transit-January	615.92
Road Use Tax Funds for Street Expenditures	191432.98
WPCP Yearly Permit-Transfer Station	100
WPCP Funds to Replacement Reserve	33333.37
WPCP Funds to West Hill Sewer Reserve	16667.07
Sewer Revenue Bond Sinking Fund Transfer-Interest & Principal	80790
Collection & Drainage Funds to Sewer Extension & Improvement Reserve	29166.63
Collection & Drainage Funds to West Hill Sewer Reserve	16667.07
Interest Allocation July-December 2024	1191586.45
Local Option Sales Tax Funds to West Hill Sewer Project	28434.98
Local Option Sales Tax Funds 20% Allocation to Pavement Management Through December	343803.19
Local Option Pavement Management Funds for Fulliam Project	567993.17
West Hill Sewer Plumbing Permits	25
January Golf Course Refuse Collection Charges	242
January Airport Refuse Collection Charges	75
January WPCP Refuse Collection Charges	92
January Papoose Lift Station Refuse Collection Charges	102
January Transfer Station Landfill Charges	75756.8
Transfer Station Building Rental-January	5000
Transfer Station Reimbursement to WPCP for Diesel Fuel-January	1261.35
HIDTA Vehicle Lease-January	600
Total January Journal Entries	3561273.4

Journal Entries - February, 2025

February Health Insurance Cost Distribution	357974.7
February Dental Insurance Cost Distribution	6580.98
February Fuel and Maintenance Charges	100594.9
February Office Supply Charges	78.54
February Housing, Parking, Library, Lead Program & Cemetery Postage Charges	1057.45
February Transfer Station Charges to City Departments	36705.96
Employee Benefits Funds for February Police and Fire Pension Contributions	116184
Employee Benefits Funds for February FICA, IPERS and Unemployment	63395.88
Employee Benefits Funds for February Employee Insurance Costs	218587.7
Transit Tax Levy Collections to Transit-February	2217.97
Road Use Tax Funds for Street Expenditures	214560.4
Road Use Tax Funds for Sidewalk Improvements	200.79
Road Use Tax Funds for New Sidewalks	15880
Road Use Tax Funds for Park Avenue West Bridge	14986.52
Road Use Tax Funds for Pavement Management	59656.48
Road Use Tax Funds for Lake Park Bridge Deck	605.6
WPCP Funds to Replacement Reserve	33333.37
WPCP Funds to West Hill Sewer Reserve	16667.07
WPCP Replacement Reserve Funds for Houser Lift Station	19531.62
WPCP Replacement Reserve Funds for Lift Station HVAC Improvements	286349
Collection & Drainage Funds to Sewer Extension & Improvement Reserve	29166.63
Collection & Drainage Funds to West Hill Sewer Reserve	16667.07
Local Option Sales Tax Funds to West Hill Sewer Project	199123.3
Local Option Sales Tax Funds for Fulliam Improvements	6555.6
Sewer Revenue Bond Sinking Fund Transfer-Interest & Principal	80790
Sewer Extension Reserve Funds for Papoose Sewer Redundant Line	428.88
February Golf Course Refuse Collection Charges	242
February Airport Refuse Collection Charges	75
February WPCP Refuse Collection Charges	92
February Papoose Lift Station Refuse Collection Charges	102
February Transfer Station Landfill Charges	58359.68
Transfer Station Building Rental-February	5000
Transfer Station Reimbursement to WPCP for Diesel Fuel-February	841.07
HIDTA Vehicle Lease-February	600
ARPA Funds for Neighborhood Initiatives	8547.5
ARPA Funds for Economic Recovery Initiatives	32586.04
Downtown TIF Funds for Arbor Commons Inspections	8484.43
Downtown TIF Funds for TIF Legal Fees	8094
Downtown TIF Funds for Chamber Grant	43000
Downtown TIF Funds for Administrative Costs	196621.6
Southend TIF Funds for Small Business Forgivable Loan Program	150000
Southend TIF Funds for Façade Loan Program	100000
Southend TIF Funds for Wayfinding Program	4123.75
Vehicle Lift Final Payment on Internal Loan	21836.63
Close CAT Grant Fund to Sports Dome	445452.9
Close Future Trail Fund to Sports Dome	69672.81
Landfill Surcharge Part I for Landfill Expenses July-September 2024	5045.05

Landfill Surcharge Part I to Reserve July-September 2024	5045.05
Landfill Surcharge Part II to Reserve July-September 2024	10594.61
Total February Journal Entries	3072297

Journal Entries - March, 2025

March Health Insurance Cost Distribution	360083.4
March Dental Insurance Cost Distribution	6648.18
March Fuel and Maintenance Charges	74706.95
March Office Supply Charges	49.61
March Housing, Parking, Library, Lead Program & Cemetery Postage Charges	783.36
March Transfer Station Charges to City Departments	44862.16
Employee Benefits Funds for March Police and Fire Pension Contributions	117608.3
Employee Benefits Funds for FICA, IPERS and Unemployment	63925.53
Employee Benefits Funds for March Employee Insurance Costs	220742.3
Transit Tax Levy Collections to Transit-March	2291.41
Perpetual Care Interest for Cemetery Operations	10818.8
3rd Quarter Administrative Fees-Enterprise Funds	554525
Road Use Tax Funds for Street Expenditures	272944.8
Health Insurance Funds for Wellness Program	16477.43
General Fund 3rd Quarter Equipment Replacement Allocation	47000
General Fund 3rd Quarter Computer Replacement Allocation	12500
Employee Benefits Funds for Fire Retiree Medical Costs	7697.09
WPCP Funds to Replacement Reserve	33333.37
WPCP Funds to West Hill Sewer Reserve	16667.07
Collection & Drainage Funds to Sewer Extension & Improvement Reserve	29166.63
Collection & Drainage Funds to West Hill Sewer Reserve	16667.07
Sewer Revenue Bond Sinking Fund Transfer-Interest & Principal	80790
March Golf Course Refuse Collection Charges	242
March Airport Refuse Collection Charges	75
March WPCP Refuse Collection Charges	92
March Papoose Lift Station Refuse Collection Charges	102
March Transfer Station Landfill Charges	100478.6
Transfer Station Building Rental-March	5000
HIDTA Vehicle Lease-March	600
Landfill Closure Allocation FY25	164025
Landfill Post-Closure Allocation FY25	70175
Landfill Surcharge Part I for Landfill Expenses October-December 2024	5150.46
Landfill Surcharge Part I to Reserve October-December 2024	5150.46
Landfill Surcharge Part II to Reserve October-December 2024	10815.96
 Total March Journal Entries	 2352195

City of Muscatine Receipts
For the Month of January 2025

Department Receipts:

Finance	\$ 994,962.48
Parks	17,995.61
Public Works	16,301.83
Fire & Ambulance	100,010.09
Building & Zoning	16,106.71
Police	3,390.35
Animal Control	868.14
Art Center	14,868.76
Library	16,887.56
Cemetery	10,056.26
Golf Course	557.50
WPCP	5,400.00
Transfer Station	22,232.30
Parking Meters	6,478.23
Parking Fines	2,130.00
Transit Fares	4,534.67
Sewer & Sanitation - Collected by MPW	749,122.81

Direct Deposits:

ATE Fines	20,750.00
Franchise Fees	24,744.25
Property Tax	135,218.17
Road Use Tax	282,755.90
Local Option Tax	459,244.60
Loan Proceeds	2,872,079.29
Grants and Reimbursements	160,663.28
Interest	181,186.15
Housing Reimbursements	79,466.18

Subtotal	\$ 6,198,011.12
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Housing Programs:

Voucher Program:

HUD Grant	\$ 215,413.20
Interest	987.16
Reimbursements	279.00
Portability Receipts	1,125.41
Other	382.00

Clark House:

HUD Grant	243,743.46
Interest	3,913.10
Tenant Payments	27,345.64
Other	1,336.00

Sunset Park:

HUD Grant	15,435.87
Tenant Payments	14,132.50

Subtotal	\$ 524,093.34
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Interdepartmental Receipts	3,561,273.40
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TOTAL	\$ 10,283,377.86
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City of Muscatine Receipts
For the Month of January 2025

Reconciliation not to be published

Reconciliation

Receipts Entered	\$5,076,136.48
Register Receipts	963,320.89
B&Z Register Receipts	16,106.71
Fire Register Receipts	99,174.72
General Interest	43,272.32
Housing:	
Voucher	218,186.77
Clark House	276,338.20
Sunset Park	29,568.37
Journal Entries	<u>3,561,273.40</u>
TOTAL	<u><u>\$ 10,283,377.86</u></u>

City of Muscatine Receipts
For the Month of February 2025

Department Receipts:

Finance	\$ 1,017,974.36
Parks	18,617.85
Public Works	7,381.49
Fire & Ambulance	262,783.75
Building & Zoning	21,649.15
Police	8,956.51
Animal Control	818.62
Art Center	678.50
Library	3,709.53
Cemetery	4,295.66
Golf Course	7,138.20
WPCP	6,247.32
Transfer Station	24,316.34
Parking Meters	7,592.46
Transit Fares	13,223.95
Sewer & Sanitation - Collected by MPW	631,769.53

Direct Deposits:

ATE Fines	22,105.00
Franchise Fees	71,197.38
Property Tax	77,068.44
Road Use Tax	240,104.54
Local Option Tax	280,947.18
Hotel/Motel Tax	15,021.55
Grants and Reimbursements	624,054.83
Interest	230,914.07
Housing Reimbursements	175,739.28

Subtotal \$ 3,774,305.49

Housing Programs:

Voucher Program:

HUD Grant	219,221.00
Interest	943.52
Reimbursements	231.00
Other	380.00

Clark House:

HUD Grant	15,538.70
Interest	698.18
Tenant Payments	29,408.43
Other	3,048.12

Sunset Park:

HUD Grant	149,343.52
Tenant Payments	13,159.50

Subtotal \$ 431,971.97

Interdepartmental Receipts 3,072,296.59

TOTAL \$ 7,278,574.05

City of Muscatine Receipts
For the Month of February 2025

Reconciliation not to be published

Reconciliation

Receipts Entered	\$2,474,615.14
Register Receipts	934,661.86
B & Z Register Receipts	21,649.15
Fire Register Receipts	258,554.18
General Interest	84,825.16
Housing:	
Voucher	220,775.52
Clark House	48,693.43
Sunset Park	162,503.02
Journal Entries	3,072,296.59
TOTAL	\$ 7,278,574.05

City of Muscatine Receipts
For the Month of March 2025

Department Receipts:

Finance	\$ 798,069.40
Parks	11,735.00
Public Works	8,273.12
Fire & Ambulance	183,759.94
Building & Zoning	41,415.73
Police	6,348.50
Animal Control	925.78
Library	4,909.63
Cemetery	5,234.26
Golf Course	194,071.57
WPCP	17,696.08
Transfer Station	46,337.78
Parking Meters	7,211.92
Parking Fines	1,770.00
Transit Fares	8,949.80
Sewer & Sanitation - Collected by MPW	653,974.15

Direct Deposits:

ATE Fines	24,106.00
Property Tax	696,756.80
Road Use Tax	216,151.59
Local Option Tax	314,620.82
SRF Loan Proceeds	396,750.15
Hotel/Motel Tax	37,531.28
Grants and Reimbursements	46,073.54
Interest	224,539.33
Housing Reimbursements	71,802.76

Subtotal	\$ 4,019,014.93
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Housing Programs:

Voucher Program:

HUD Grant	207,956.00
Interest	1,517.85
Reimbursements	1,473.25
Other	4,299.00

Clark House:

HUD Grant	234,979.69
Interest	1,520.12
Tenant Payments	27,945.00
Other	2,205.25

Sunset Park:

HUD Grant	31,602.89
Tenant Payments	19,031.38
Interest	4.93

Subtotal	\$ 532,535.36
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Interdepartmental Receipts	\$2,352,195.02
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TOTAL	\$ 6,903,745.31
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City of Muscatine Receipts
For the Month of March 2025

Reconciliation not to be published

Reconciliation

Receipts Entered	\$2,921,645.84
Register Receipts	797,256.90
B & Z Register Receipts	41,415.73
Fire Register Receipts	166,881.95
General Interest	91,814.51
Housing:	
Voucher	215,246.10
Clark House	266,650.06
Sunset Park	50,639.20
Journal Entries	<u>2,352,195.02</u>
TOTAL	<u><u>\$ 6,903,745.31</u></u>



City of Muscatine

ITEM NUMBER

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Courtney Patel, Animal Control Officer

SUBJECT

Public Hearing on an Amendment to City Code Title 6, Chapter 8, Section 8 - Rabies Suspects and Animal Bites - to Reflect Iowa State Code.

EXECUTIVE SUMMARY

City Staff recommends a change to the current city code to comply with the current Iowa State Code, reducing animal bite quarantine confinement from 14 days to 10 days. Also, City Staff recommends the current city code change to allow Muscatine Police Officers to provide quarantine forms to city residences.

STAFF RECOMMENDATION

Staff requests an amendment to allow for any Muscatine Police Officer to have the ability to provide quarantine forms, allowing residents 10 days of confinement following a reported bite.

BACKGROUND/DISCUSSION

The current city code requires a 14-day quarantine for animal bites, which is in excess of State of Iowa law. The proposed code change to 10-day confinement would bring the City of Muscatine Code into current compliance. The proposed code language change would also allow Muscatine Police Officers the ability to provide confinement forms in the absence of the Animal Control Officer. A public hearing is required prior to any changes to City Code.

CITY FINANCIAL IMPACT

The impact of this request would lower the cost of City services by reducing confinement time from 14 days to 10 days. City residents may also experience cost reduction due to reduced confinement time.

ATTACHMENTS

1. Public Notice Animal Control
2. 2025-0167 Resolution Setting Public Hearing on Amendment to City Code -Rabies Suspects and Animal Bites

NOTICE OF PUBLIC HEARING ON THE AMENDMENT TO TITLE 6, CHAPTER 8, SECTION 8 RABIES SUSPECTS AND ANIMAL BITES.

City Code Section Title 6 – Police and Public Safety, Chapter 8 – Animal Regulations, Section 8 Rabies Suspects and Animal Bites currently requires quarantine of animal for 14 days. Staff is recommending changing City Code to align with the State of Iowa Code allowing for a 10 day quarantine of animals.

Notice is further given that the City council of the City of Muscatine, Iowa, will conduct a public hearing on said changes to City Code on Thursday, May 15, 2025 at 6:00 p.m. in the City Hall Council Chambers, at which time all interested parties are invited to comment. Following such hearing, the Muscatine City Council may take action on said proposal without further notice or opportunity for hearing. If you are a person requiring a special accommodation for a disability or language barrier, please contact the City at 563-262-4141 at least three (3) business days in advance of the meeting date.

Cinda Hilger,

RESOLUTION NO. 2025-0167

**RESOLUTION SETTING THE TIME AND PLACE OF PUBLIC HEARING
AMENDING CITY CODE TITLE 6, CHAPTER 8, SECTION 8 – RABIES SUSPECTS
AND ANIMAL BITS – TO REFLECT IOWA STATE CODE**

WHEREAS, City Code Section 6-8-8 identifies the specific amount of time an animal shall be quarantined following a bite or suspected of rabies; and

WHEREAS, the Muscatine Animal Control Department recommends a change to the City Code to comply with the Iowa State Code by reducing the quarantine time from 14 days to 10 days; and

WHEREAS, currently City Code allows for only the Muscatine Animal Control Office to provide animal confinement form to resident, staff requests an amendment to allow for any Muscatine Police Officer to have ability to provide such form; and

WHEREAS, a public hearing must be held prior any City Council action on such an amendment to City Code.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Muscatine, that a Public Hearing is hereby established to review to allow the public to comments on the proposed ordinance amending Title 6, Chapter 8, Section 8 of the City Code of Muscatine. Said hearing to be conducted at 6:00 P.M. on Thursday May 15, 2025, in the City Hall Council Chambers.

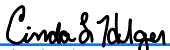
PASSED, APPROVED, AND ADOPTED by the City Council for the City of Muscatine, Iowa, on this, the 1st day of May 2025.



Attest:


Brad Bark (May 2, 2025 14:41 CDT)

Brad Bark, Mayor


Cinda Hilger (May 2, 2025 14:50 CDT)

Cinda Hilger, City Clerk



City of Muscatine

ITEM NUMBER

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Jodi Royal-Goodwin, Community Development Director

SUBJECT

Public Hearing Regarding an Application to the Iowa Economic Development Authority for Community Development Block Grant Funds.

EXECUTIVE SUMMARY

During this public hearing staff will provide a presentation to review the 9 components required by the Iowa Economic Development Authority before an application for Community Development Block Grant Funds may be submitted.

STAFF RECOMMENDATION

BACKGROUND/DISCUSSION

April 14, the Iowa Economic Development Authority (IEDA) notified City staff that they would be making CDBG-CV funds available to cities to support IEDA identified shelters. The City may apply for up to \$75,000 to support the MCSA shelter through April 2026. The City is also eligible for \$1,500 for costs associated with program delivery.

The allocation process is not competitive, but the City must submit an application for funding and follow the standard IEDA application process, including holding a public hearing that addresses:

1. Need for the CDBG project;
2. Description of the CDBG funded project & activities;
3. The amount of CDBG funds for the project;
4. Estimated amount of CDBG assistance that will benefit low-and moderate-income persons;
5. The location of project activities;
6. Any relocation that will have to take place because of the CDBG project, plans to minimize any displacement of persons as a result of the funded activity, and plans to assist persons actually displaced if that were to occur;

7. City/ County contact information for residents to contact with concerns or complaints regarding the project; and
8. Community Development and Housing Needs of low to moderate persons in the City and any planned or potential activities to address these needs. The City should ask for public input on this item and include public comments in the minutes.

CITY FINANCIAL IMPACT

This action will not impact the general fund, but will allow the City to pursue funds to address community needs.

ATTACHMENTS

1. Notice PH CDBG-CV Shelter
2. 2025-0170 Resolution Setting a Public Hearing on Iowa Economic Development Authority Community Development Block Grant Funds

**NOTICE OF PUBLIC HEARING TO DISCUSS THE
CITY OF MUSCATINE'S PROPOSED USE OF
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS**

A Public Hearing on a proposed application to the Iowa Economic Development Authority for CDBG-CV funds to support operations of the MCSA shelter will be held May 15, 2025, at 6:00 p.m. during the Muscatine City Council meeting. The public is invited to participate in the hearing in person at the Muscatine City Hall at 215 Sycamore Street, Muscatine. If you are a person requiring a special accommodation for a disability or language barrier, please contact the City at 563-262-4141 at least three (3) business days in advance of the meeting date.

The public hearing will include a review of community needs for low- and moderate-income persons, activities intended to address these needs, and an overview of the proposed application. During the public hearing the public is invited to comment on the findings of the assessment and proposed activities.

Comments may also be submitted in person or by mail to the City of Muscatine, 215 Sycamore St, Muscatine, IA 52761 or electronically to jroyal-goodwin@muscatineiowa.gov prior to the May 15 Public Hearing.



RESOLUTION NO. 2025-0170

**TO SET PUBLIC HEARING ON THE PROPOSED APPLICATION FOR
COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS**

WHEREAS, the City of Muscatine anticipates applying for Community Development Block Grant-CV (CDBG) funds through the Iowa Economic Development Authority (IEDA) to address identified community needs; and

WHEREAS, IEDA requires grant applicants to hold a public hearing on proposed applications to inform residents of proposed activities; and

WHEREAS, the City must publish notice of the required public hearing not more than 20 nor less than 4 days prior to the date of the public hearing; and

WHEREAS, the City anticipates applying for CDBG funds to support MCSA shelter operations.

NOW, THEREFORE, BE IT RESOLVED that the Muscatine City Council hereby sets a public hearing for Thursday, May 15, 2025, at 6:00 p.m., and invites the public to comment regarding the community needs assessment and proposed projects.

PASSED, APPROVED AND ADOPTED this 1st day of May 2025.



Brad Bark (May 2, 2025 14:41 CDT)

DR. BRAD BARK, MAYOR
CITY OF MUSCATINE, IOWA



Cinda Hilger (May 2, 2025 14:50 CDT)

CINDA HILGER, CITY CLERK





City of Muscatine

ITEM NUMBER

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Nancy Lueck, Finance Director

SUBJECT

Public Hearing on Amendment #2 to the City's Fiscal Year 2024/2025 Budget.

EXECUTIVE SUMMARY

City Council approved the first amendment to the 2024/2025 budget on April 17, 2025. That action amended the budget to the Revised Estimate amounts established at the budget review sessions. This second amendment includes additional proposed amendments since that time. These proposed amendments will increase total budgeted expenditures for the City by \$850,100 and transfers out will increase by \$31,000. Budgeted revenues are proposed to be amended by \$57,700 and transfers in amended by \$31,000.

STAFF RECOMMENDATION

BACKGROUND/DISCUSSION

City Council approved the first amendment to the 2024/2025 budget on April 17, 2025. That action amended the budget to the Revised Estimate amounts established at the budget review sessions.

This second amendment includes additional proposed amendments since that time. This proposed amendment will increase total budgeted expenditures for the City by \$850,100 and transfers out will increase by \$31,000. Budgeted revenues are proposed to be amended by \$57,700 and transfers in amended by \$31,000.

The revenue amendments include (1) \$10,000 in tree grants in the Parks department, (2) a \$1,700 reimbursement from the Court related to an animal citation, and (3) \$46,000 in

additional HUD funding for Section 8 Choice Voucher Housing Assistance Payments. These total to the \$57,700 in revenue amendments.

General Fund expenditures are proposed to be amended by a total of \$123,000, of which \$11,700 will be funded from grants and reimbursements, and \$31,000 will be funded from a transfer from the Employee Benefits fund. General Fund amendments include (1) a \$9,000 increase in the Animal Control budget due to additional costs billed by the Humane Society for housing animal over 7 days while court actions are pending, (2) a \$104,000 increase in the Fire department budget which includes retirement pay for the Fire Chief of \$44,000, increased overtime of \$42,000, and increased vehicle maintenance costs of \$18,000, (3) the Park Maintenance budget will be amended by \$10,000 for grant-funded tree purchases, and (4) the Roadway Maintenance budget will be amended upward by \$20,900 and the Snow & Ice Control budget will be amended downward by \$20,900 (which nets to a zero change), due to the mild winter of 2024/2025.

The \$123,000 General Fund amendment #2 for 2024/2025 is less than the \$213,200 General Fund 2nd amendment for 2023/2024. The 2nd amendment in 2022/2023 was \$136,000, the 2021/2022 2nd amendment was \$73,000; and in 2020/2021 it was \$348,400.

Enterprise fund expenditure amendments total \$656,300 include (1) a \$62,200 increase in the Refuse Collection budget due to increased vehicle repair and maintenance costs, and increased part-time wages due to leave of a full-time employee, (2) an increase of \$10,000 in the Landfill budget for increased engineering services, (3) a \$54,000 increase in the Transfer Station budget due to increased equipment and building repair and maintenance costs, (4) a \$68,500 increase in the Water Pollution Control Plant (WPCP) Operations budget which includes increased equipment maintenance services and equipment replacement costs, (5) a \$65,200 increase in the WPCP Pumping Stations budget for increased natural gas, power, and water costs, and increased equipment maintenance costs, (6) a \$19,300 increase in the WPCP Lab budget for increased operating equipment repair costs and replacement equipment, (7) a \$350,000 increase in the WPCP Biosolids budget for contracted river dredging services and costs of dredge de-watering bags, (8) an increase of \$19,800 in the Clark House budget due to increased boiler and building maintenance costs, and collection losses, and (9) an increase of \$7,300 in the Sunset Park Housing budget due to collection losses.

The balance of the amendments totals \$101,800 and includes (1) a \$15,000 increase in the Library Computer Replacement fund for replacement of a self-checkout kiosk, (2) a \$3,000 increase in the Library Trust fund, (3) a \$48,000 increase in Section 8 Housing Voucher Program housing assistance payments funded from HUD funds and increased housing inspection fee costs, (4) a \$4,800 increase in the Nuisance and Abandoned Property Grant program, and (5) a \$31,000 transfer from the Employee Benefits fund to the General fund for the RHS portion of the Fire Chief's retirement pay.

CITY FINANCIAL IMPACT

The proposed General Fund expenditure and revenue amendments would result in a decrease in the General fund balance of \$80,300 since a portion of the amendments will be funded from grant funds and a transfer from other funds. It is, however, expected that there should be savings in various General Fund department budgets which will offset at least a portion of this amount. For the City's Governmental Funds (primarily the General Fund), expenditures are required to be within the budget for each functional area. This amendment allows for somewhat of a "cushion" for increased costs so the budgets for the various functions are not exceeded at year-end.

It should also be noted that although it currently appears that several departments will be under their budget amounts, we traditionally have not amended those budgets downward to offset increases in other departments. With two months remaining in the fiscal year, the actual amounts that those budgets may be under budget cannot be determined, especially if those departments have unforeseen costs before year-end.

These amendments are to comply with the State requirement that cities do not exceed the budgeted expenditures by function.

ATTACHMENTS

1. 2025-0179 FY 25 Budget Amendment #2 Resolution Setting Public Hearing.5-1-25 (1)
2. FY25 Budget Amendment #2 - PH Notice.5-1-25
3. Budget Amendment #2 for FY 2024-2025 Detailed List.5-1-25

RESOLUTION NO. 2025-0179

**RESOLUTION SETTING TIME AND PLACE FOR A PUBLIC HEARING
CONCERNING AMENDMENT #2 TO THE CITY BUDGET
FOR THE FISCAL YEAR ENDING JUNE 30, 2025
FOR THE CITY OF MUSCATINE, IOWA**

WHEREAS, a public hearing is required in order to amend the budget for the City of Muscatine for the fiscal year ending June 30, 2025.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MUSCATINE, IOWA that a public hearing be set for May 15, 2025 at 6:00 p.m. at the City Hall Council Chambers. At this meeting, the public can comment on the proposed Amendment #2 to the Fiscal Year 2024/2025 Budget.

BE IT FURTHER RESOLVED, that the City Clerk be directed to publish Notice of Public Hearing in the Muscatine Journal, in the form required by the State of Iowa.

PASSED, APPROVED AND ADOPTED this 1st day of May, 2025.



**BY THE CITY COUNCIL OF THE
CITY OF MUSCATINE, IOWA**

BBK

Brad Bark (May 2, 2025 14:41 CDT)

Brad Bark, Mayor

ATTEST:

Cinda Hilger

Cinda Hilger (May 2, 2025 14:50 CDT)

Cinda Hilger, City Clerk

NOTICE OF PUBLIC HEARING - AMENDMENT OF CURRENT BUDGET

City of MUSCATINE
Fiscal Year July 1, 2024 - June 30, 2025

The City of MUSCATINE will conduct a public hearing for the purpose of amending the current budget for fiscal year ending June 30, 2025

Meeting Date/Time: 5/15/2025 06:00 PM

Contact: Matthew Mardesen

Phone: (563) 264-1550

Meeting Location: City Hall Council Chambers

There will be no increase in taxes. Any residents or taxpayers will be heard for or against the proposed amendment at the time and place specified above. A detailed statement of: additional receipts, cash balances on hand at the close of the preceding fiscal year, and proposed disbursements, both past and anticipated, will be available at the hearing. Budget amendments are subject to protest. If protest petition requirements are met, the State Appeal Board will hold a local hearing. For more information, consult <https://dom.iowa.gov/local-gov-appeals>.

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	16,109,544	0	16,109,544
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	16,109,544	0	16,109,544
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	2,641,400	0	2,641,400
Other City Taxes	6	5,188,019	0	5,188,019
Licenses & Permits	7	510,700	0	510,700
Use of Money & Property	8	3,869,825	0	3,869,825
Intergovernmental	9	16,194,359	56,000	16,250,359
Charges for Service	10	17,073,200	0	17,073,200
Special Assessments	11	0	0	0
Miscellaneous	12	10,928,500	1,700	10,930,200
Other Financing Sources	13	13,579,100	0	13,579,100
Transfers In	14	21,243,840	31,000	21,274,840
Total Revenues & Other Sources	15	107,338,487	88,700	107,427,187
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	12,634,600	113,000	12,747,600
Public Works	17	3,454,100	0	3,454,100
Health and Social Services	18	60,000	0	60,000
Culture and Recreation	19	4,867,508	28,000	4,895,508
Community and Economic Development	20	9,586,069	52,800	9,638,869
General Government	21	3,985,411	0	3,985,411
Debt Service	22	3,732,416	0	3,732,416
Capital Projects	23	13,934,700	0	13,934,700
Total Government Activities Expenditures	24	52,254,804	193,800	52,448,604
Business Type/Enterprise	25	39,994,290	656,300	40,650,590
Total Gov Activities & Business Expenditures	26	92,249,094	850,100	93,099,194
Transfers Out	27	21,243,840	31,000	21,274,840
Total Expenditures/Transfers Out	28	113,492,934	881,100	114,374,034
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-6,154,447	-792,400	-6,946,847
Beginning Fund Balance July 1, 2024	30	51,288,810	0	51,288,810
Ending Fund Balance June 30, 2025	31	45,134,363	-792,400	44,341,963

Explanation of Changes: To appropriate additional revenues and available fund balances. Amendments include increase for retirement pay-out, increases in utilities, and increases in building, vehicle, and equipment repair and maintenance costs.

City of Muscatine
FY 2024/2025 Proposed Budget Amendments
(Budget Amendment #2)
May 15, 2025 (Set Public Hearing at May 1, 2025 Meeting)

Fund/Department	Account	Expenditure Amendment	Comments	Revenues/ Transfers In Amendment
<u>General Fund</u>				
Animal Control:				
Humane Society - Additional Subsidy	1000-15-1312-68100	\$ 9,000	Additional amount for housing animals more than 7 days if required for court action (per agreement); \$7,070 thru March; reimbursement received for one animal	
			1000-15-1312-33100	\$ 1,700
Fire:				
Retirement Pay - Fire Chief - Vacation	1000-20-1321-41100	\$ 13,000	Retirement Pay - Vacation	
Retirement Pay - Fire Chief - RHS	1000-20-1321-46700	31,000	Retirement Pay - 40% of Sick Leave to RHS	
Overtime	1000-20-1321-43100	42,000	Based on actual to date and estimated through 6-30-25	
Vehicle Maintenance - Outside Service	1000-20-1321-67130	18,000	Based on actual to date and estimated through 6-30-25	
			Transfer from Employee Benefits Fund	1000-20-1321-39400 31,000
Park Maintenance:				
Ag Materials (Trees)	1000-25-1423-52100	10,000	Trees; grant funded	1000-25-1423-34240 10,000
Roadway Maintenance:				
Fulltime	1000-40-1621-41100	20,900	Fewer hours allocated to Snow & Ice budget	1000-40-1621-39400 20,900
Snow & Ice Control:				
Fulltime Wages	1000-40-1622-41100	\$ (11,700)	Reduction due to mild winter	
Overtime	1000-40-1622-43100	(9,200)	Reduction due to mild winter	
				1000-40-1622-39400 (20,900)
Total - General Fund		\$ 123,000		\$ 42,700
<u>Enterprise/Internal Service Funds</u>				
Refuse Collection:				
Permanent Part-Time Wages	5642-45-5642-42100	\$ 8,000	Due to leave of full-time employee	\$ -
Temporary Part-Time Wages	5642-45-5642-42200	7,200	Due to leave of full-time employee	-
Inside Services	5642-45-5642-67110	20,000	Based on actual to date and estimated through 6-30-25	-
Outside Parts	5642-45-5642-67150	27,000	Based on actual to date and estimated through 6-30-25	-
Subtotal		\$ 62,200		\$ -
Landfill:				
Engineering Services	5652-45-5652-61420	\$ 10,000	Based on actual to date and estimated through 6-30-25	
Subtotal - Landfill		\$ 10,000		\$ -
Transfer Station:				
Inside Services	5658-45-5658-67110	\$ 2,000	Based on actual to date and estimated through 6-30-25	\$ -
Outside Service - Materials & Labor	5658-45-5658-67130	30,000	Based on actual to date and estimated through 6-30-25	-
Building Repair/Maintenance Services	5658-45-5658-67200	10,000	Based on actual to date and estimated through 6-30-25	-
Operating Equipment Repair Services	5658-45-5658-67320	12,000	Based on actual to date and estimated through 6-30-25	-
Subtotal		\$ 54,000		\$ -
WPCP Operations:				
Outside Service Materials and Labor	5660-50-5662-67130	\$ 35,000	Based on actual to date and estimated through 6-30-25	\$ -
Outside Parts	5660-50-5662-67150	2,000	Based on actual to date and estimated through 6-30-25	-
Building Repair/Maint Services	5660-50-5662-67200	3,000	Based on actual to date and estimated through 6-30-25	-
Scissor Lift	5660-50-5662-74200	13,700	Based on actual to date and estimated through 6-30-25	-
Grit Auger Pump	5660-50-5662-74200	14,800	Based on actual to date and estimated through 6-30-25	-
Subtotal		\$ 68,500		\$ -

Fund/Department	Account	Expenditure Amendment	Comments	Transfers In Amendment
WPCP Pumping Stations:				
Gas	5660-50-5663-65310	\$ 11,700	Based on actual to date and estimated through 6-30-25	\$ -
Power	5660-50-5663-65320	16,500	Based on actual to date and estimated through 6-30-25	-
Water	5660-50-5663-65410	7,000	Based on actual to date and estimated through 6-30-25	-
Outside Service - Materials & Labor	5660-50-5663-67130	30,000	Based on actual to date and estimated through 6-30-25	-
Subtotal		<u>\$ 65,200</u>		<u>\$ -</u>
WPCP Lab Operations:				
Operating Equipment Repair Service	5660-50-5665-67320	\$ 10,000	Based on actual to date and estimated through 6-30-25	\$ -
Operating Equipment	5660-50-5665-74200	9,300	Based on actual to date through 6-30-25 and P.O.s outstanding	-
Subtotal		<u>\$ 19,300</u>		<u>\$ -</u>
WPCP Biosolids Operations:				
Misc. Operating Supplies	5660-50-5666-52890	\$ 19,000	Based on actual to date and estimated through 6-30-25	\$ -
Other Improvements	5660-50-5666-73900	331,000	Contracted Harbor Dredging (Superior Seawalls)	-
Subtotal		<u>\$ 350,000</u>		<u>\$ -</u>
Clark House:				
Boiler Maintenance	9002-90-9020-44309	\$ 10,000	Based on actual to date and estimated through 6-30-25	\$ -
Building Repair Service	9002-90-9020-44310	4,000	Based on actual to date and estimated through 6-30-25	-
Collection Losses	9002-90-9020-45700	5,800	Estimated additional year-end write-offs for vacated tenants	-
		<u>\$ 19,800</u>		<u>\$ -</u>
Sunset Park:				
Collection Losses	9006-90-9060-45700	7,300	Estimated additional year-end write-offs for vacated tenants	-
Subtotal		<u>\$ 7,300</u>		<u>\$ -</u>
Total Enterprise Funds		<u>\$ 656,300</u>		<u>\$ -</u>
<u>Special Revenue Funds</u>				
Employee Benefit Fund:				
Transfer to General Fund	8350-00-8350-90400	<u>\$ 31,000</u>	Transfer for Fire Chief Retirement Pay - RHS	<u>\$ -</u>
Library Computer Replacement Fund:				
Computer Equipment	8451-30-8451-74250	<u>\$ 15,000</u>	Replacement of Self-Checkout Kiosk Funded from available fund balance	<u>\$ -</u>
Library General Trust:				
Actual Travel Expenses	3981-30-3981-64120	\$ 1,700	Based on actual to date and estimated through 6-30-25	\$ -
Registrations	3981-30-3981-64200	1,300	Based on actual to date and estimated through 6-30-25	-
Subtotal		<u>\$ 3,000</u>	Funded from available balance in Trust	<u>\$ -</u>
Nuisance/Abandoned Property Grant:				
Building Demolitions	8147-10-8147-72200	\$ 4,800	Based on actual to date and estimated through 6-30-25	\$ -
Subtotal		<u>\$ 4,800</u>		<u>\$ -</u>
Section 8 Voucher Program:				
Inspection Services	9007-90-9070-44301	\$ 2,000	Based on actual to date and estimated through 6-30-25	
Housing Assistance Payments	9007-90-9070-47150	46,000	Based on actual to date and estimated through 6-30-25	
			HUD HAPS funding 9007-90-9070-36903	\$ 46,000
Subtotal - Section 8 Voucher Program		<u>\$ 48,000</u>		<u>\$ 46,000</u>
Total Special Revenue Funds		<u>\$ 101,800</u>		<u>\$ 46,000</u>
Total Budgeted Funds (Including Transfers Out)				
		<u>\$ 881,100</u>		<u>\$ 88,700</u>
Expenditure Breakout:				
Expenditure Increase		\$ 850,100		
Funding Transfer Increase		31,000		
Total		<u>\$ 881,100</u>		
Revenue Breakout:				
			Increased Revenues	\$ 57,700
			Increased Transfers In	31,000
				<u>\$ 88,700</u>



City of Muscatine

ITEM NUMBER

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Brian Stineman, Public Works Director
Kevin Coon, City Engineer
Jodi Royal-Goodwin, Community Development Director

SUBJECT

Public Hearing for the Review of Plans and Specifications for the Mulberry Avenue Sidewalk Reconstruction Project.

EXECUTIVE SUMMARY

Presented for City Council's consideration is a Public Hearing to review the plans and specifications for Mulberry Avenue Sidewalk Reconstruction Project

STAFF RECOMMENDATION

BACKGROUND/DISCUSSION

While working through the Community Development Block Grant the administrative team identified a potential walk path improvement on Mulberry from East 6th Street to East 10th Street. This path is a primary route for the neighborhood to get to the elementary school. The current condition of the sidewalk is not compliant with ADA, has inconsistent widths, and has multiple protrusions and trip hazards. This project will standardize the route and bring it into modern compliance.

CITY FINANCIAL IMPACT

Funding for this project is available through the Community Development Block Grant.

ATTACHMENTS

1. Public Notice for Public Hearing Mulberry Sidewalk
2. 2025-0182 Resolution Setting a Public hearing for Mulberry Avenue Sidewalk Reconstruction
3. Mulberry Sidewalk Final Project Manual 2025-05-13
4. Mulberry Ave Sidewalk Reconstruction Plans 2025-05-13

PUBLIC NOTICE

NOTICE OF TIME AND PLACE OF PUBLIC HEARING ON THE MULBERRY AVENUE SIDEWALK PROJECT

Public Notice is hereby given that the City Council of the City of Muscatine, Iowa will hold a Public Hearing to hear objections to the plans, specifications, form of contract, and cost estimate for the proposed Mulberry Avenue Sidewalk Project. Said hearing will be held in the City Council Chambers, City Hall, Muscatine, Iowa on May 15, 2025 at 6:00 p.m. All interested persons are invited to attend and will be given an opportunity to be heard relative to this matter.

Cinda Hilger City Clerk

RESOLUTION NO. 2025-0182

SET TIME AND PLACE FOR PUBLIC HEARING ON THE MULBERRY AVENUE SIDEWALK RECONSTRUCTION PROJECT

WHEREAS, the City Council of the City of Muscatine, Iowa has heretofore granted preliminary approval of the plans, specifications, form of contract, and cost estimates for the proposed Mulberry Avenue Sidewalk Reconstruction Project and

WHEREAS, the proposed project is to be paid for out of funds legally available for that purpose;

NOW, THEREFORE, be it resolved by this Council that:

SECTION I: On May 15th, 2025 at 6:00 p.m. in the City Council Chambers at City Hall, Muscatine, Iowa, this Council shall hold a public hearing of the plans, specifications, form of contract, and cost estimates for this proposed project.

SECTION II: The City Clerk shall give notice of such public hearing by publication of a notice in the Muscatine Journal not less than four (4) nor more than twenty (20) days prior to the date set for the hearing. The notice shall be in the following form:

(NOTICE OF PUBLIC HEARING ATTACHED)

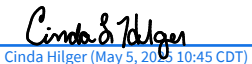
PASSED, APPROVED, AND ADOPTED THIS 1st DAY OF MAY, 2025.

CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA



Brad Bark, Mayor

ATTEST:



Cinda Hilger (May 5, 2025 10:45 CDT)

Cinda Hilger, City Clerk



PROJECT MANUAL

Mulberry Sidewalk

City of Muscatine

Muscatine, Iowa

April, 2025

BMI Project No. 24X.134996.000

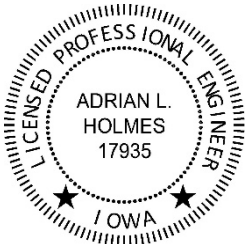


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SECTION 00005 - CERTIFICATION PAGE

PROJECT MANUAL
FOR
MULBERRY SIDEWALK
CITY OF MUSCATINE
MUSCATINE, IOWA
APRIL, 2025
BMI PROJECT NO. 24X.134996.000

	I hereby certify that this engineering document was prepared by me or under my direct personal supervision and that I am a duly licensed Professional Engineer under the laws of the State of Iowa.  _____ Adrian L. Holmes, P.E. License No. 17935 My renewal date is December 31, 2025 Pages or sheets covered by this seal: <u>ALL</u> Date: <u>April 24, 2025</u>
---	--

SECTION 00010 - TABLE OF CONTENTS

Mulberry Sidewalk
City of Muscatine

CONTRACT DOCUMENTS:

PROJECT MANUAL:

Introductory Information, Bidding Requirements, Contract Forms and Conditions of Contract

00005 - CERTIFICATION PAGE
00010 - TABLE OF CONTENTS
00100 - NOTICE TO BIDDERS
00110 - NOTICE OF PUBLIC HEARING
00200 - INSTRUCTIONS TO BIDDERS
00410 - PROPOSAL
00420 - BID BOND
00500 - CONTRACT
00610 - PERFORMANCE, PAYMENT AND MAINTENANCE BOND
00800 - SPECIAL PROVISIONS
00900 - NOTICE OF AWARD
00910 - NOTICE TO PROCEED
00920 - LETTER OF TRANSMITTAL
WR – PREDETERMINED WAGE RATE, BACON-DAVIS ACT
SECTION 3 CLAUSE – HOUSING AND URBAN DEVELOPMENT ACT OF 1968, CONTRACT INCLUSIONS

Supplemental Specifications
City of Muscatine

APPENDICES

Community Development Block Grant Required Contract Language and Provisions
Section 3 – Business Certification
Section 3 – Contractor Intent to Comply
Section 3 – Worker Self-Certification Form

DRAWINGS (UNDER SEPARATE COVER):

20 sheets numbered A1 through W2, inclusive, dated April 24, 2025, and with each sheet bearing the following general title:

Mulberry Sidewalk
City of Muscatine

**This project is based on
SUDAS STANDARD SPECIFICATIONS, 2025 EDITION
unless modified herein.**

*******END OF SECTION*******

SECTION 00100 - NOTICE TO BIDDERS

Mulberry Sidewalk
City of Muscatine
Muscatine, Iowa

Receipt and Opening of Sealed Proposals. Bids shall be submitted to the City's IonWave website (<http://muscatineiowa.ionwave.net>) for the work comprising the repair or improvement as stated below and must be filed before 2:00 P.M. on May 29, 2025. Attachments and bid security shall be uploaded in a PDF format to the "Response Attachments" section of the project's page found on the City of Muscatine's IonWave website. Attachments may be completed electronically, or completed by hand and scanned into a PDF format, according to the bidder's preference.

Time and Place Sealed Proposals Will be Opened and Considered. Sealed proposals will be opened and bids tabulated at 2:00 P.M. on May 29, 2025, in the office of the City Finance Director, City of Muscatine, 215 Sycamore Street, Muscatine, Iowa 52761 with the results being reported to the City Council, City of Muscatine at its meeting at 6:00 P.M. on June 5, 2025 at which time the City Council may take action on the proposals submitted or at such time as may then be fixed. The City of Muscatine, City Council reserves the right to reject any or all bids, to waive informalities or technicalities in any bid, and to enter into such contract, or contracts, as it shall deem to be in the best interest of the City of Muscatine.

Time for Commencement and Completion of Work. Work on the improvement shall commence upon approval of the contract by the City Council and as stated in the Notice to Proceed. All work under the contract must be complete on or before August 29, 2025. Liquidated damages are as set forth in Section 00500 – Contract.

Bid Security. Each Bidder shall accompany its bid with bid security, as defined in Iowa Code Section 26.8, as security that the successful Bidder will enter into a contract for the work bid upon. The Bidder's security shall be in an amount equal to 5 percent of the total amount of the bid. The bid shall contain no condition except as provided in the specifications. If the Bidder fails to execute the contract and to furnish an acceptable Performance, Payment, and Maintenance Bond or provide a Certificate of Insurance within ten (10) days after acceptance of the bid by the City, the bid security may be forfeited or cashed by the City as liquidated damages.

Contract Documents. Copies of the project documents are available for a price of \$25.00 per set. This fee is refundable, provided the plans and specifications are returned complete and in reusable condition, and they are returned within fourteen (14) calendar days after the award of the project. Please make your check payable to Bolton & Menk, Inc., and send it to 401 1st Street SE, Suite 201, Cedar Rapids, IA 52401. Complete digital project bidding documents are available at <http://muscatineiowa.ionwave.net>, at no cost.

Preference of Products and Labor. By virtue of statutory authority, a preference will be given to products and provisions grown and coal produced within the State of Iowa, to the extent lawfully required under Iowa statutes.

Sales Tax Exemption Certificates. The Bidder shall not include sales tax in the bid. The City of Muscatine will distribute tax exemption certificates and authorization letters to the contractor and all subcontractors who are identified. The contractor and subcontractor may make copies of the tax exemption certificates and provide a copy to each supplier providing construction materials. These tax exemption certificates and authorization letters are applicable only for this specific project under the contract.

PROJECT DESCRIPTION: Removal and reconstruction of approximately 1,100 square yards of sidewalk, reconstruction of adjacent driveways and roadway curb and gutter.

The Notice is given by order of the City Council of the City of Muscatine.

Cinda Hilger
City Clerk

SECTION 00110 - NOTICE OF PUBLIC HEARING

Mulberry Sidewalk
City of Muscatine
Muscatine, Iowa

Public Hearing on Proposed Contract Documents and Estimated Costs for Repair or Improvement. A public hearing will be held by the City of Muscatine on the proposed contract documents (plans, specifications and form of contract) and estimated cost for the improvement at its meeting at 6:00 P.M. on May 15, 2025, at 215 Sycamore Street, Muscatine, Iowa 52761.

PROJECT DESCRIPTION: Removal and reconstruction of approximately 1,100 square yards of sidewalk, reconstruction of adjacent driveways and roadway curb and gutter.

At said hearing, the City Council will consider the plans, specifications, proposed form of contract, and estimated total cost for the project, the same now being on file in the office of the City Clerk, 215 Sycamore Street, Muscatine, Iowa 52761, reference to which is made for a more detailed and complete description of the proposed improvements, and at said time and place the said City Council will also receive and consider any objections to said plans, specifications, estimate of cost, and form of contract made by any interested party.

SECTION 00200 - INSTRUCTIONS TO BIDDERS

Mulberry Sidewalk
City of Muscatine
Muscatine, Iowa

The work comprising the above-mentioned project shall be constructed in accordance with the SUDAS Standard Specifications, 2025 Edition, and as further modified by the supplemental specifications and special provisions included in the contract documents. The terms used in the contract version of the documents are defined in said standard specifications. Before submitting a bid, please review the requirements of Division One, General Provisions and Covenants. Please be certain that all documents have been completed properly, as failure to complete and sign all documents and to comply with the requirements listed below can cause a submitted bid not to be read.

ARTICLE 1—BID SECURITY

- 1.01 The bid security must be in the minimum amount of 5% of the total bid amount including all add alternates (do not deduct the amount of deduct alternates).
- 1.02 Bid security other than said bid bond shall be in accordance with Chapter 26 of the Iowa Code.
- 1.03 Bid security shall be in the form of a cashier's check or certified check drawn on a state chartered or federally chartered bank; or a certified share draft drawn on a state chartered or federally chartered credit union; or a bidder's bond with corporate surety satisfactory to the City of Muscatine, hereinafter called the "Jurisdiction".
- 1.04 ~~The bid bond must be submitted on the Bid Bond form that can be uploaded from the "Response Attachments" tab in IonWave as no other bid bond forms are acceptable. All signatures on the bid bond must be original signatures in ink; electronic, copies, or facsimile (fax) of any signature on the bid bond is not acceptable.~~

ARTICLE 2—SUBMISSION OF THE PROPOSAL AND IDENTITY OF BIDDERS

- 2.01 All bids shall be submitted through the <http://muscatineiowa.ionwave.net> website. Mailed, hand-delivered, emailed or faxed submissions will **not** be accepted.
- 2.02 Each bidder shall upload one copy of the bid documents, including the Bid Form Attachments and Bid Bond or bid security.
 - A. PROPOSAL – Complete each of the following parts:
 - Part B – Acknowledgment of Addenda, if any have been issued;
 - Part C – Bid Items, Quantities and Prices
 - Part F – Additional Requirements;
 - Part G – Identity of Bidder;
- 2.03 Attachments and bid security shall be uploaded in a PDF format to the "Response Attachments" section of the project's page found on the <http://muscatineiowa.ionwave.net> website. Attachments may be completed electronically, or completed by hand and scanned into a PDF format, according to the bidder's preference. Verify you have uploaded the correct documents before submitting your bid.
- 2.04 Documents must be submitted as printed. No alterations, additions, or deletions are permitted. If the Bidder notes a requirement in the contract documents which the Bidder believes will require a conditioned or unsolicited alternate bid, the Bidder must immediately notify the Engineer in writing. The Engineer will issue any necessary interpretation by an addendum.
- 2.05 Division 1 - General Provisions and Covenants of the 2025 SUDAS Standard Specifications is modified as follows:
 - A. Section 1020.1.09B, Unit Price Attachment.
 - A computer-generated unit price attachment may be submitted by the Bidder as specified by this section.

- 2.06 The Bidder Status Form is required by the Iowa Labor Commissioner, pursuant to the Iowa Administrative Code rule 875-156.2(1). The bidder must complete and submit the Bidder Status Form signed by an authorized representative of the bidder, with their bid proposal. Under Iowa Administrative Code rule 875-156.2(1), failure to provide the Bidder Status Form with the bid may result in the bid being deemed non-responsive and may result in the bid being rejected. The Worksheet: Authorized to Transact Business from the Labor Commissioner is included and can be used to assist bidders in completing the Bidder Status Form. This form may be signed digitally, or by hand, and scanned into a PDF format.
- 2.07 The final step of the online submission is a digital signature certifying all entries and response attachments to be correct. The signature must be given by the same individual who is the Company Owner or an authorized Officer of the Company. If an addendum which materially affects bid quantities is issued after your bid is submitted, your status will change from "Complete" to "Not Submitted." An addendum will not be issued less than 24 hours before the bid opening. The bidder is solely responsible for monitoring the status of their bid.

ARTICLE 3—PROSECUTION AND PROGRESS OF THE WORK

- 3.01 The work is located in the City of Muscatine.
- Work on the improvement shall commence upon approval of the contract by the City Council and as stated in the Notice to Proceed. All work under the contract must be completed as stated in Section 00500 - Contract. Liquidated damages will be assessed as detailed in Section 00500 - Contract.
- 3.02 Community Events.
- Successful Bidder will be required to coordinate with the Jurisdiction and accommodate the Jurisdiction's requirements for the following list of events:
- None
- 3.03 Each successful Bidder will be required to furnish a corporate surety bond in an amount equal to 100% of its contract price. Said bond shall be issued by a responsible surety approved by City of Muscatine and shall guarantee the faithful performance of the contract, the terms and conditions therein contained, the prompt payment of all material and labor, protect and save harmless the City of Muscatine from claims and damages of any kind caused by the operations of the contract, and shall also guarantee the maintenance of the improvement caused by failures in materials and construction for a period of 2 years from and after acceptance of the work.
- 3.04 The City of Muscatine, in accordance with Title VI of the Civil Rights Act of 1964, 78 Stat. 252, 42U.S.C. 2000d to 2000d-4 and Title 49 Code of Federal Regulations, Department of Transportation, Subtitle A, Office of the Secretary, Part 21, Nondiscrimination in Federally-Assisted programs of the Department of Transportation issued pursuant to such Act, hereby notifies all Bidders that it will affirmatively ensure that with any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

ARTICLE 4—PREFERENCE OF PRODUCTS AND LABOR

- 4.01 In accordance with Iowa statutes, a resident bidder shall be allowed preference against a nonresident bidder from a state or foreign country provided that state or foreign country gives or requires any preference to bidders from that state or foreign country. This includes, but is not limited to any preference to bidders, the imposition of any type of labor force preference, or any other form of preferential treatment to bidders or laborers from that state or foreign country. The preference allowed shall be equal to the preference given or required by the state or foreign country in which the nonresident bidder is a resident. In the instance of a resident labor force preference, a nonresident bidder shall apply the same resident labor force preference to a public improvement in this state as would be required in the construction of a public improvement by the state or foreign country in which the nonresident bidder is a resident. If it is determined that this may cause denial of federal funds which would otherwise be available or would otherwise be inconsistent with

requirements of any federal law or regulation, this resident bidder preference shall be suspended, but only to the extent necessary to prevent denial of the funds or to eliminate the inconsistency with federal requirements.

ARTICLE 5—TAXES

- 5.01 The City will issue a sales tax exemption certificate and authorization letters to the contractor and all subcontractors for all materials purchased on the project. Tax exemption certificates are applicable only for the specific project for which the tax exemption certificate is issued.
- 5.02 The contractor shall provide a listing for the City identifying all appropriate subcontractors qualified for use of the tax exemption certificate. The contractor and subcontractors may make copies of the certificate and provide to each supplier providing construction material.
- 5.03 Income Tax:
 - A. Successful Bidder is subject to payment of Iowa income tax on income from this work in amounts prescribed by law.
 - B. If successful Bidder is a non-Iowa partnership, individual, or association, Bidder shall furnish evidence prior to execution of contract that bond or securities have been posted with the Iowa Department of Revenue in the amount required by law.

*******END OF SECTION*******

SECTION 00410 - PROPOSAL

Mulberry Sidewalk
City of Muscatine
Muscatine, Iowa

PROPOSAL: PART A – SCOPE

The City of Muscatine, hereinafter called the “Jurisdiction”, has need of a qualified contractor to complete the work comprising of the below referenced repair or improvement. The undersigned Bidder hereby proposes to complete the work comprising of the below referenced repair or improvement as specified in the contract documents, which are officially on file with the Jurisdiction, in the office of the Mayor, at the prices hereinafter provided in Part C of the Proposal, for the improvements on the Mulberry Sidewalk.

PROPOSAL: PART B – ACKNOWLEDGMENT OF ADDENDA

The Bidder hereby acknowledges that all addenda become a part of the contract documents when issued and that each such addendum has been received and utilized in the preparation of this bid. The Bidder hereby acknowledges receipt of the following addenda by inserting the number of each addendum in the blanks below:

ADDENDUM NUMBER	_____	ADDENDUM NUMBER	_____
ADDENDUM NUMBER	_____	ADDENDUM NUMBER	_____

and certifies that said addenda were utilized in the preparation of this bid.

PROPOSAL: PART C – BID ITEMS AND QUANTITIES

UNIT PRICE CONTRACTS: The Bidder must provide the Unit Bid Price, the Total Bid Price, any Alternate Prices, and the Total Construction Costs on the Proposal Attachment: Part C – Bid Items and Quantities. In case of discrepancy, the Unit Bid Price governs. The quantities shown on the Proposal Attachment: Part C – Bid Items and Quantities are approximate only, but are considered sufficiently adequate for the purpose of comparing bids.

SEE INCLUDED PROPOSAL ATTACHMENT

PROPOSAL: PART D – GENERAL

The Bidder hereby acknowledges that the Jurisdiction, in advertising for public bids for this project reserves the right to:

1. Reject any or all bids. Award of the contract, if any, to be to the lowest responsible, responsive Bidder; and
2. Reject any or all alternates in determining the items to be included in the contract. Designation of the lowest responsible, responsive Bidder to be based on comparison of the total bid only, not including any alternates; and
3. Make such alterations in the contract documents or in the proposal quantities as it determines necessary in accordance with the contract documents after execution of the contract. Such alterations shall not be considered a waiver of any conditions of the contract documents, and shall not invalidate any of the provisions thereof; and
4. Make The BIDDER, by submission of a proposal, acknowledge that award of this contract is subject to the provisions of the Davis-Bacon Act. The BIDDER accepts the requirement to pay prevailing wages for each classification and type of worker as established in the attached wage rate determination as issued by the United States Department of Labor. The BIDDER further acknowledges and accepts their requirement to incorporate the provision to pay the established prevailing wages in every subcontract agreement entered into by the Bidder under this project.
5. The Bidder is hereby notified that the City of Muscatine has received a Community Development Block Grant that will be used for partial funding of this project.
6. Also pursuant to the Community Development Block Grant, this project is subject to all relevant State and Federal laws and requirements attached to the funding as described in the bid specification.

The Bidder hereby agrees to:

1. Enter into a contract, if this proposal is selected, in the form approved by the Jurisdiction, provide proof of registration with the Iowa Division of Labor in accordance with Chapter 91C of the Iowa Code, and furnish a performance, maintenance, and payment bond; and
2. Forfeit bid security, not as a penalty but as liquidated damages, upon failure to enter into such contract and/or to furnish said bond; and
3. Commence the work upon written Notice to Proceed; and
4. Complete the work in accordance with the completion dates defined in Section 00500 – Contract; and
5. Pay liquidated damages for noncompliance with said completion provisions at the rate detailed in Section 00500 – Contract for each calendar day thereafter that the work remains incomplete.

PROPOSAL: PART E – NON-COLLUSION AFFIDAVIT

The Bidder hereby certifies:

1. That this proposal is not affected by, contingent on, or dependent on any other proposal submitted for any improvement with the Jurisdiction; and
2. That no individual employed by the Bidder has employed any person to solicit or procure the work on this project, nor will any employee of the Bidder make any payment or agreement for payment of any compensation in connection with the procurement of this project; and
3. That no part of the bid price received by the Bidder was or will be paid to any person, corporation, firm, association, or other organization for soliciting the bid, other than the payment of their normal compensation to persons regularly employed by the Bidder whose services in connection with the construction of the project were in the regular course of their duties for the Bidder; and

4. That this proposal is genuine and not collusive or sham; that the Bidder has not colluded, conspired, connived, or agreed, directly or indirectly, with any Bidder or person, to submit a sham bid or to refrain from bidding; and
5. That the bid has not in any manner, directly or indirectly, sought, by agreement or collusion, or communication or conference, with any person, to fix the bid price of the Bidder or of any other Bidder; and
6. That all statements in this proposal are true; and
7. That the individual(s) executing this proposal have the authority to execute this proposal on behalf of the Bidder.

PROPOSAL: PART F – ADDITIONAL REQUIREMENTS

The Bidder hereby agrees to comply with the additional requirements listed below which are included in this proposal and identified as proposal attachments:

ITEM NO.	DESCRIPTION OF ATTACHMENT
1.	None

PROPOSAL: PART G - IDENTITY OF BIDDER

The Bidder shall indicate whether the bid is submitted by a/an:

- ☐ Individual,
Sole Proprietorship
- ☐ Partnership
- ☐ Corporation
- ☐ Limited Liability Company
- ☐ Joint Venture; all parties must join in
and execute all documents
- ☐ Other

Bidder

Signature

Name (Print/Type)

Title

Street Address

City, State, Zip Code

Telephone Number

E-Mail Address

The Bidder shall enter its
Public Registration Number

_____-_____
issued by the Iowa Commissioner of
Labor Pursuant Section 91C.5 of the
Iowa Code.

Failure to provide said Registration
Number shall result in the bid being
read under advisement. A contract will
not be executed until the contractor is
registered.

**Type or print the name and title of the company's
owner, president, CEO, etc. if a different person
than entered above.**

Name

Title

All bidders must submit the following completed form to the governmental body requesting bids per 875 Iowa Administrative Code Chapter 156.

BIDDER STATUS FORM

To be completed by all bidders.

Part A

Please answer "Yes" or "No" for each of the following:

- ☐ Yes ☐ No My company is authorized to transact business in Iowa.
(To help you determine if your company is authorized, please review the worksheet on the next page).
- ☐ Yes ☐ No My company has an office to transact business in Iowa.
- ☐ Yes ☐ No My company's office in Iowa is suitable for more than receiving mail, telephone calls, and e-mail.
- ☐ Yes ☐ No My company has been conducting business in Iowa for at least 3 years prior to the first request for bids on this project.
- ☐ Yes ☐ No My company is not a subsidiary of another business entity or my company is a subsidiary of another business entity that would qualify as a resident bidder in Iowa.
- If you answered "Yes" for each question above, your company qualifies as a resident bidder. Please complete Parts B and D of this form.
- If you answered "No" to one or more questions above, your company is a non-resident bidder. Please complete Parts C and D of this form.

To be completed by resident bidders.

Part B

My company has maintained offices in Iowa during the past 3 years at the following addresses:

Dates: _____ to _____ Address: _____
(mm/dd/yyyy) City, State, Zip: _____

Dates: _____ to _____ Address: _____
(mm/dd/yyyy) City, State, Zip: _____

Dates: _____ to _____ Address: _____
(mm/dd/yyyy) City, State, Zip: _____

You may attach additional sheet(s) if needed.

To be completed by non-resident bidders.

Part C

- Name of home state or foreign country reported to the Iowa Secretary of State: _____
- Does your company's home state or foreign country offer preferences to bidders who are residents? ☐ Yes ☐ No
- If you answered "Yes" to question 2, identify each preference offered by your company's home state or foreign country and the appropriate legal citation.

You may attach additional sheet(s) if needed.

To be completed by all bidders.

Part D

I certify that the statements made on this document are true and complete to the best of my knowledge and I know that my failure to provide accurate and truthful information may be reason to reject my bid.

Firm Name: _____

Signature: _____ Date: _____

WORKSHEET: AUTHORIZATION TO TRANSACT BUSINESS

This worksheet may be used to help complete Part A of the Resident Bidder Status form. If at least one of the following describes your business, you are authorized to transact business in Iowa.

- ☐ Yes ☐ No My business is currently registered as a contractor with the Iowa Division of Labor.
- ☐ Yes ☐ No My business is a sole proprietorship and I am an Iowa resident for Iowa income tax purposes.
- ☐ Yes ☐ No My business is a general partnership or joint venture. More than 50 percent of the general partners or joint venture parties are residents of Iowa for Iowa income tax purposes.
- ☐ Yes ☐ No My business is an active corporation with the Iowa Secretary of State and has paid all fees required by the Secretary of State, has filed its most recent biennial report, and has not filed articles of dissolution.
- ☐ Yes ☐ No My business is a corporation whose articles of incorporation are filed in a state other than Iowa, the corporation has received a certificate of authority from the Iowa Secretary of State, has filed its most recent biennial report with the Secretary of State, and has neither received a certificate of withdrawal from the Secretary of state nor had its authority revoked.
- ☐ Yes ☐ No My business is a limited liability partnership which has filed a statement of qualification in this state and the statement has not been canceled.
- ☐ Yes ☐ No My business is a limited liability partnership which has filed a statement of qualification in a state other than Iowa, has filed a statement of foreign qualification in Iowa and a statement of cancellation has not been filed.
- ☐ Yes ☐ No My business is a limited partnership or limited liability limited partnership which has filed a certificate of limited partnership in this state and has not filed a statement of termination.
- ☐ Yes ☐ No My business is a limited partnership or a limited liability limited partnership whose certificate of limited partnership is filed in a state other than Iowa, the limited partnership or limited liability limited partnership has received notification from the Iowa Secretary of state that the application for certificate of authority has been approved and no notice of cancellation has been filed by the limited partnership or the limited liability limited partnership.
- ☐ Yes ☐ No My business is a limited liability company whose certificate of organization is filed in Iowa and has not filed a statement of termination.
- ☐ Yes ☐ No My business is a limited liability company whose certificate of organization is filed in a state other than Iowa, has received a certificate of authority to transact business in Iowa and the certificate has not been revoked or canceled.

PROPOSAL ATTACHMENT: PART C – BID ITEMS AND QUANTITIES

Mulberry Sidewalk
City of Muscatine
Muscatine, Iowa

This is a UNIT PRICE CONTRACT. The Bidder must provide the Unit Bid Price, the Total Bid Price, any Alternate Prices, and the Total Construction Costs on the Proposal Attachment: Part C – Bid Items and Quantities. In case of discrepancy, the Unit Bid Price governs. The quantities shown on the Proposal Attachment: Part C – Bid Items and Quantities are approximate only, but are considered sufficiently adequate for the purpose of comparing bids.

ESTIMATED PROJECT QUANTITIES						
Item No.	Item Code	Item	Unit	Quantity	Unit Price	Total
1	2010-C	CLEARING AND GRUBBING	LS	1	\$	\$
2	2010-D-3	TOPSOIL, OFF-SITE	CY	143	\$	\$
3	2010-E	EXCAVATION, CLASS 13, WASTE	LS	1	\$	\$
4	2010-G	SUBGRADE PREPARATION	SY	1583	\$	\$
5	2010-J	SUBBASE, MODIFIED, 4 INCHES	SY	1200	\$	\$
6	2010-J	SUBBASE, MODIFIED, 6 INCHES	SY	223	\$	\$
7	5020-F	VALVE BOX ADJUSTMENT, MINOR	EA	12	\$	\$
8	5020-I	FIRE HYDRANT ADJUSTMENT	EA	4	\$	\$
9	6010-E	INTAKE ADJUSTMENT, MINOR	EA	8	\$	\$
10	7010-A	PAVEMENT, PCC, 8 INCH, C MIX	SY	295	\$	\$
11	7030-E	SIDEWALK, PCC, 6 INCH	SY	729	\$	\$
12	7030-G	DETECTABLE WARNING	SF	183	\$	\$
13	7030-H-1	DRIVEWAY, PAVED, PCC, 6 INCH	SY	76	\$	\$
14	7040-H	PAVEMENT REMOVAL	SY	1186	\$	\$
15	8030-A	TEMPORARY TRAFFIC CONTROL	LS	1	\$	\$
16	8040-I	REMOVE AND REINSTALL TRAFFIC SIGNS	EA	12	\$	\$
17	9020-A	SOD	SY	641	\$	\$
18	9040-D-1	FILTER SOCK, 6 INCH	LF	1560	\$	\$
19	9040-D-2	FILTER SOCKS, REMOVAL	LF	1560	\$	\$
20	9040-T-1	INLET PROTECTION DEVICE, GRATE SEDIMENT BAG	EA	9	\$	\$
21	9040-T-2	INLET PROTECTION DEVICE, MAINTENANCE	EA	27	\$	\$
22	9072-A	COMBINED CONCRETE SIDEWALK AND RETAINING WALL	CY	40	\$	\$
23	11020-A	MOBILIZATION	LS	1	\$	\$
24	11030-A	MAINTENANCE OF POSTAL SERVICE	LS	1	\$	\$

Item No.	Item Code	Item	Unit	Quantity	Unit Price	Total
25	11030-B	MAINTENANCE OF SOLID WASTE COLLECTION	LS	1	\$	\$
26	11040-A	TEMPORARY PEDESTRIAN RESIDENTIAL ACCESS	SY	125	\$	\$
27	11050-A	CONCRETE WASHOUT	LS	1	\$	\$
TOTAL AMOUNT BASE BID					\$	

NOTE: IT IS UNDERSTOOD THAT THE ABOVE QUANTITIES ARE ESTIMATED FOR THE PURPOSE OF THIS BID. ALL QUANTITIES ARE SUBJECT TO REVISION BY THE JURISDICTION AS NOTED IN SECTION 00500 - "CONTRACT" OF THIS PROJECT MANUAL.

Bidder Name

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SECTION 00420 - BID BOND

Mulberry Sidewalk
City of Muscatine
Muscatine, Iowa

KNOW ALL BY THESE PRESENTS:

That we, _____, as Principal,
and _____, as Surety, are held and firmly bound
unto, City of Muscatine as Obligee, (hereinafter referred to as "the Jurisdiction"), in the penal sum of

_____ dollars
(\$ _____), lawful money of the United States, for which payment said Principal and Surety
bind themselves, their heirs, executors, administrators, successors, and assigns jointly and severally, firmly by
these presents.

The condition of the above obligation is such that whereas the Principal has submitted to the Jurisdiction a certain
proposal, in a separate envelope, and hereby made a part hereof, to enter into a contract in writing, for the
following project:

Project Title: Mulberry Sidewalk

Project Description: Removal and reconstruction of approximately 1,100 square yards of sidewalk, reconstruction
of adjacent driveways and roadway curb and gutter.

The Surety hereby stipulates and agrees that the obligations of said Surety and its bond shall be in no way impaired
or affected by any extension of the time within which the Jurisdiction may accept such bid or execute such
Contract; and said Surety does hereby waive notice of any such extension.

In the event that any actions or proceedings are initiated with respect to this Bond, the parties agree that the
venue thereof shall be Muscatine County, State of Iowa. If legal action is required by the Jurisdiction against the
Surety or Principal to enforce the provisions of the bond or to collect the monetary obligation incurring to the
benefit of the Jurisdiction, the Surety or Principal agrees to pay the Jurisdiction all damages, costs, and attorney
fees incurred by enforcing any of the provisions of this Bond. All rights, powers, and remedies of the Jurisdiction
hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers, and remedies
given to the Jurisdiction, by law. The Jurisdiction may proceed against Surety for any amount guaranteed
hereunder whether action is brought against Principal or whether Principal is joined in any such action or actions
or not.

NOW, THEREFORE, if said proposal by the Principal be accepted, and the Principal shall enter into a contract with
Jurisdiction in accordance with the terms of such proposal, including the provision of insurance and of a bond as
may be specified in the contract documents, with good and sufficient surety for the faithful performance of such
contract, for the prompt payment of labor and material furnished in the prosecution thereof, and for the
maintenance of said improvements as may be required therein, then this obligation shall become null and void;
otherwise, the Principal shall pay to the Jurisdiction the full amount of the bid bond, together with court costs,
attorney's fees, and any other expense of recovery.

Signed and sealed this _____ day of _____, 2025.

SURETY:

PRINCIPAL:

Surety Company

Bidder

By:

By:

Signature Attorney-in-Fact/Officer

Signature

Name of Attorney-in-Fact/Officer

Name (Print/Type)

Company Name

Title

Company Address

Address

City, State, Zip Code

City, State, Zip Code

Company Telephone Number

Telephone Number

Company E-Mail

E-Mail

SECTION 00500 - CONTRACT

Mulberry Sidewalk
City of Muscatine
Muscatine, Iowa

THIS CONTRACT, made and entered into this _____ day of _____, 2025, by and between the City of Muscatine hereinafter called the "Jurisdiction", and _____, hereinafter called the "Contractor".

WITNESSETH:

The Contractor hereby agrees to complete the work comprising the Mulberry Sidewalk as specified in the contract documents, which are officially on file with the Jurisdiction, in the office of the City Clerk, City of Muscatine, 215 Sycamore Street, Muscatine, Iowa. This Contract includes all such contract documents. All work under this Contract shall be constructed in accordance with the SUDAS Standard Specifications, 2025 Edition and as further modified by the Special Provisions, Technical Specifications and Supplemental Specifications included in said contract documents and the Contract Attachment which is attached hereto. The Contractor further agrees to complete the work in strict accordance with said contract documents, and to guarantee the work as required by law for the time required in said contract documents after its acceptance by the Jurisdiction.

This Contract is awarded and executed for completion of the work specified in the contract documents for the bid prices shown on the Contract Attachment: Bid Items and Quantities which were proposed by the Contractor in its Proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing for the following project:

Project Title: Mulberry Sidewalk

Project Description: Removal and reconstruction of approximately __ square yards of sidewalk, reconstruction of adjacent driveways and roadway curb and gutter.

The Contractor agrees to perform said work for and in consideration of the Jurisdiction's payment of the bid amount of _____ dollars (\$_____), which amount shall constitute the required amount of the Performance, Payment and Maintenance Bond. The Contractor hereby agrees to commence work as stated in the written Notice to Proceed; and substantially complete the work in accordance with the following contract provisions:

CONTRACT PROVISIONS

- A. Completion Date: Date
 - 1. The work will be substantially completed on or before 8/8/2025, and completed and ready for final payment in accordance with General Conditions on or before 8/29/2025.
- B. Liquidated Damages
 - 1. Pay liquidated damages for noncompliance with said completion provisions in the amount of Five Hundred Dollars (\$500.00) for each calendar day the work remains incomplete.

C. Maintenance Bond & Warranty

1. To remedy any and all defects that may develop in or result from work to be performed under the Contract within the City of Muscatine, from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work.
2. Shall also guarantee the maintenance of the improvement caused by failures in materials and construction for a period of 2 years from and after acceptance of the work.

D. Bid Quantity Revisions

1. All quantities are estimates and subject to revision by the Jurisdiction.
2. Quantity changes that do not materially change the character of the work to be performed and amount to less than Twenty (20) percent of a given bid item or less than Five (5) percent of the total contract amount shall not affect the unit price bid.

IN WITNESS WHEREOF, the Parties hereto have executed this instrument, in triplicate on the date first shown written.

JURISDICTION: City of Muscatine

CONTRACTOR:

By: _____
Brad Bark, Mayor

Company Name

ATTEST:

Signature

By: _____
Cinda Hilger, City Clerk

Name (Print/Type)

Title

Street Address

City, State, Zip Code

Telephone

E-Mail

CONTRACTOR PUBLIC REGISTRATION INFORMATION to be Provided By:

1. All Contractors: The Contractor shall enter its Public Registration No. _____ issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code.
2. Out-of-State Contractors:
 - A. Pursuant to Section 91C.7 of the Iowa Code, an out-of-state contractor, before commencing a contract in excess of five thousand dollars in value in Iowa, shall file a bond with the division of labor services of the department of workforce development. The Contractor should contact 515-242-5871 for further information. Prior to contract execution, the Jurisdictional Engineer may forward a copy of this contract to the Iowa Department of Workforce Development as notification of pending construction work. It is the Contractor's responsibility to comply with said Section 91C.7 before commencing this work.
 - B. Prior to entering into contract, the designated low bidder, if it is a corporation organized under the laws of a state other than Iowa, shall file with the Jurisdictional Engineer a certificate from the Secretary of the State of Iowa showing that it has complied with all the provisions of Chapter 490 of the Code of Iowa, as amended, governing foreign corporations. For further information contact the Iowa Secretary of State Office at 515-281-5204.

Bond No. _____

Name of Surety _____

NOTE: All signatures on this contract must be original signatures in ink; electronic, copies or facsimile of any signature will not be accepted.

CORPORATE ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 20_____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ and _____, to me known, who, being by me duly sworn, did say that they are the _____, and _____, respectively, of the corporation executing the foregoing instrument; that (no seal has been procured by) (the seal affixed thereto is the seal of) the corporation; that said instrument was signed (and sealed) on behalf of the corporation by authority of the Board of Directors; that _____ and _____ acknowledged the execution of the instrument to be the voluntary act and deed of the corporation, by it and by them voluntarily executed.

Notary Public in and for the State of _____

My commission expires _____, 20_____

PARTNERSHIP ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 20_____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ to me personally known, who being by me duly sworn, did say that the person is one of the partners of _____, a partnership, and that the instrument was signed on behalf of the partnership by authority of the partners and the partner acknowledged the execution of the instrument to be the voluntary act and deed of the partnership by it and by the partner voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20_____

INDIVIDUAL ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 20_____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ and _____, to me known to be the identical person(s) named in and who executed the foregoing instrument, and acknowledged that (he) (she) (they) executed the instrument as (his) (her) (their) voluntary act and deed.

Notary Public in and for the State of _____
My commission expires _____, 20_____

LIMITED LIABILITY COMPANY ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 20_____, before me a Notary Public in and for said State, personally appeared _____, to me personally known, who being by me duly sworn did say that person is _____ of said _____, that (the seal affixed to said instrument is the seal of said OR no seal has been procured by the said) _____, and that said instrument was signed and sealed on behalf of the said _____, by authority of its managers and the said _____ acknowledged the execution of said instrument to be the voluntary act and deed of said _____, by it voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20_____

CONTRACT ATTACHMENT: ITEM 1: GENERAL – NONE**CONTRACT ATTACHMENT: ITEM 2: BID ITEMS AND, QUANTITIES**

THIS CONTRACT IS AWARDED AND EXECUTED FOR COMPLETION OF THE WORK SPECIFIED IN THE CONTRACT DOCUMENTS FOR THE BID PRICES TABULATED BELOW AS PROPOSED BY THE CONTRACTOR IN ITS PROPOSAL SUBMITTED IN ACCORDANCE WITH NOTICE TO BIDDERS AND NOTICE OF PUBLIC HEARING. ALL QUANTITIES ARE SUBJECT TO REVISION BY THE JURISDICTION. THE JURISDICTION RESERVES THE RIGHT TO ADJUST QUANTITIES AS NECESSARY TO MAXIMIZE FUNDS BUDGETED FOR THIS PROJECT AS NOTED IN SECTION 00500 – CONTRACT.

ESTIMATED PROJECT QUANTITIES						
Item No.	Item Code	Item	Unit	Quantity	Unit Price	Total
1	2010-C	CLEARING AND GRUBBING	LS	1	\$	\$
2	2010-D-3	TOPSOIL, OFF-SITE	CY	143	\$	\$
3	2010-E	EXCAVATION, CLASS 13, WASTE	LS	1	\$	\$
4	2010-G	SUBGRADE PREPARATION	SY	1583	\$	\$
5	2010-J	SUBBASE, MODIFIED, 4 INCHES	SY	1200	\$	\$
6	2010-J	SUBBASE, MODIFIED, 6 INCHES	SY	223	\$	\$
7	5020-F	VALVE BOX ADJUSTMENT, MINOR	EA	12	\$	\$
8	5020-I	FIRE HYDRANT ADJUSTMENT	EA	4	\$	\$
9	6010-E	INTAKE ADJUSTMENT, MINOR	EA	8	\$	\$
10	7010-A	PAVEMENT, PCC, 8 INCH, C MIX	SY	295	\$	\$
11	7030-E	SIDEWALK, PCC, 6 INCH	SY	729	\$	\$
12	7030-G	DETECTABLE WARNING	SF	183	\$	\$
13	7030-H-1	DRIVEWAY, PAVED, PCC, 6 INCH	SY	76	\$	\$
14	7040-H	PAVEMENT REMOVAL	SY	1186	\$	\$
15	8030-A	TEMPORARY TRAFFIC CONTROL	LS	1	\$	\$
16	8040-I	REMOVE AND REINSTALL TRAFFIC SIGNS	EA	12	\$	\$
17	9020-A	SOD	SY	641	\$	\$
18	9040-D-1	FILTER SOCK, 6 INCH	LF	1560	\$	\$
19	9040-D-2	FILTER SOCKS, REMOVAL	LF	1560	\$	\$
20	9040-T-1	INLET PROTECTION DEVICE, GRATE SEDIMENT BAG	EA	9	\$	\$
21	9040-T-2	INLET PROTECTION DEVICE, MAINTENANCE	EA	27	\$	\$
22	9072-A	COMBINED CONCRETE SIDEWALK AND RETAINING WALL	CY	40	\$	\$
23	11020-A	MOBILIZATION	LS	1	\$	\$

Item No.	Item Code	Item	Unit	Quantity	Unit Price	Total
24	11030-A	MAINTENANCE OF POSTAL SERVICE	LS	1	\$	\$
25	11030-B	MAINTENANCE OF SOLID WASTE COLLECTION	LS	1	\$	\$
26	11040-A	TEMPORARY PEDESTRIAN RESIDENTIAL ACCESS	SY	125	\$	\$
27	11050-A	CONCRETE WASHOUT	LS	1		
TOTAL AMOUNT BASE BID					\$	

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SECTION 00610 - PERFORMANCE, PAYMENT AND MAINTENANCE BOND

Mulberry Sidewalk
City of Muscatine
Muscatine, Iowa

KNOW ALL BY THESE PRESENTS:

That we, _____, as Principal
(hereinafter the "Contractor" or "Principal") and _____, as
Surety are held and firmly bound unto _____, as Obligee
(hereinafter referred to as "the Jurisdiction"), and to all persons who may be injured by any breach of any of the
conditions of this Bond in the penal sum of _____
_____ DOLLARS (\$ _____),
lawful money of the United States, for the payment of which sum, well and truly to be made, we bind ourselves,
our heirs, legal representatives and assigns, jointly or severally, firmly by these presents.

The conditions of the above obligations are such that whereas said Contractor entered into a contract with the
Jurisdiction, bearing date the _____ day of _____, 2025, hereinafter the "Contract" wherein
said Contractor undertakes and agrees to construct the Mulberry Sidewalk.

Project Description: Removal and reconstruction of approximately 1,100 square yards of sidewalk, reconstruction
of adjacent driveways and roadway curb and gutter.

And to faithfully perform all the terms and requirements of said Contract within the time therein specified, in a
good and workmanlike manner, and in accordance with the Contract documents. Provided, however, that one
year after the date of acceptance as complete of the work under the above referenced Contract, the maintenance
portion of this Bond shall continue in force for the stated maintenance period.

It is expressly understood and agreed by the Contractor and Surety in this Bond that the following provisions are
a part of this Bond and are binding upon said Contractor and Surety, to-wit:

PERFORMANCE: The Contractor shall well and faithfully observe, perform, fulfill, and abide by each and every
covenant, condition, and part of said Contract and Contract Documents, by reference made a part hereof, for the
above referenced improvements and shall indemnify and save harmless the Jurisdiction from all outlay and
expense incurred by the Jurisdiction by reason of the Contractor's default of failure to perform as required. The
Contractor shall also be responsible for the default or failure to perform as required under the Contract and
Contract Documents by all its subcontractors, suppliers, agents, or employees furnishing materials or providing
labor in the performance of the Contract.

PAYMENT: The Contractor and the Surety on this Bond are hereby agreed to pay all just claims submitted by
persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the performance
of the Contract on account of which this Bond is given, including but not limited to claims for all amounts due for
labor, materials, lubricants, oil, gasoline, repairs on machinery, equipment and tools, consumed or used by the
Contractor or any subcontractor, wherein the same are not satisfied out of the portion of the contract price which
the Jurisdiction is required to retain until completion of the improvement, but the Contractor and Surety shall not

be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law. The Contractor and Surety hereby bind themselves to the obligations and conditions set forth in Chapter 573, Code of Iowa, which by this reference is made a part hereof as though fully set out herein.

MAINTENANCE: The Contractor and the Surety on this Bond hereby agree, at their own expense:

To remedy any and all defects that may develop in or result from work to be performed under the Contract as detailed in Section 00500 - Contract, from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work;

To keep all work in continuous good repair; and

To pay the Jurisdiction's reasonable costs of monitoring and inspection to assure that any defects are remedied and to repay the Jurisdiction all outlay and expense incurred as a result of Contractor's and Surety's failure to remedy any defect as required by this section.

Maintenance Bond requirements shall not apply to the following: work that is not permanently incorporated into the project; pavement markings, seeding, sodding, and plant material and planting.

Contractor's and Surety's agreement herein made extends to defects in workmanship or materials not discovered or known to the Jurisdiction at the time such work was accepted.

GENERAL: Every Surety on this Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:

To consent without notice to any extension of time to the Contractor in which to perform the Contract;

To consent without notice to any change in the Contract or Contract Documents, which thereby increases the total contract price and the penal sum of this Bond, provided that all such changes do not, in the aggregate, involve an increase of more than twenty percent of the total contract price, and that this Bond shall then be released as to such excess increase; and

To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the Contractor.

The Contractor and every Surety on the Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:

That no provision of this Bond or of any other contract shall be valid which limits to less than five years after the acceptance of the work under the Contract the right to sue on this Bond.

That as used herein, the phrase "all outlay and expense" is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Jurisdiction including interest, benefits and overhead where applicable. Accordingly, "all outlay and expense" would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorney's fees (including overhead expenses of the Jurisdiction's staff attorneys), and all costs and expenses of litigation as they are incurred by the Jurisdiction. It is intended the Contractor and Surety will defend and indemnify the Jurisdiction on all claims made against the Jurisdiction on account of Contractor's failure to perform as required in the Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be fulfilled, and that the Jurisdiction will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Jurisdiction incurs any "outlay and expense" in defending itself with respect to any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the

promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Jurisdiction whole for all such outlay and expense, provided that the Surety's obligation under this Bond shall not exceed 125% of the penal sum of this Bond.

In the event that any actions or proceedings are initiated with respect to this Bond, the parties agree that the venue thereof shall be Muscatine County, State of Iowa. If legal action is required by the Jurisdiction to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Contractor and the Surety agree, jointly and severally, to pay the Jurisdiction all outlay and expense incurred therefor by the Jurisdiction. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action(s).

NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

When a work, term, or phrase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.

(CON'T – PERFORMANCE, PAYMENT AND MAINTENANCE BOND)

Witness our hands, in triplicate, this _____ day of _____, 2025

SURETY:

PRINCIPAL:

Surety Company

By: _____
Signature of Attorney-in-Fact/Officer

Name of Attorney-in-Fact/Officer

Company Name

Company Address

City, State, Zip Code

Company Telephone Number

Company E-Mail

Bidder

By: _____
Signature

Name (Print/Type)

Title

Address

City, State, Zip Code

Telephone Number

E-Mail

NOTE:

1. All signatures on this Performance, Maintenance & Payment Bond must be original signatures in ink; electronic, copies, or facsimile of any signature will not be accepted.
2. This Bond must be sealed with the Surety's raised, embossing seal or official adhesive seal.
3. The Certificate or Power of Attorney accompanying this Bond must be valid on its face and sealed with the Surety's raised, embossing seal or official adhesive seal.
4. The name and signature of the Surety's Attorney-in-Fact/Officer entered on this Bond must be exactly as listed on the Certificate or Power of Attorney accompanying this Bond.

SECTION 00800 - SPECIAL PROVISIONS

FOR

Mulberry Sidewalk
City of Muscatine
Muscatine, Iowa

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1) CONTRACT PROVISIONS

a) Completion Date

- i) All work under the Contract must be completed as detailed in Section 00500 – Contract.

b) Liquidated Damage

- i) Damages in the amount as detailed in Section 00500 – Contract will be assessed for each calendar or working day the work remains incomplete.

c) Maintenance Bond & Warranty

- i) To remedy any and all defects as detailed in Section 00500 – Contract.

d) Bid Quantity Revisions

- i) All quantities are estimates and subject to revision by the Jurisdiction.
- ii) Quantity changes that do not materially change the character of the work to be performed and amount to less than Twenty (20) percent of a given bid item or less than Five (5) percent of the total contract amount shall not affect the unit price bid.

2) DEFINITION AND INTENT

a) The Specifications that apply to the materials and construction practices for this project are defined as follows:

- i) The 2025 Edition of the SUDAS Standard Specifications, except as modified by these Special Provisions to the Technical Specifications.
- ii) Omissions of words or phrases such as “the Contractor shall”, “in accordance with”, “shall be”, “as noted on the Plans”, “according to the Plans”, “a”, “an”, “the” and “all” are unintentional; supply omitted words or phrases by inference.
- iii) “Final Acceptance” and “Final Completion” shall mean final approval of the project as defined in SUDAS 1090, 1.08, C.
- iv) “Owner”, “Jurisdiction” and “City” shall mean the City of Muscatine, acting through the City Council.
- v) “Person” shall mean any individual, partnership, limited partnership, joint venture, society, association, joint stock company, corporation, limited liability company, estate, receiver, trustee, assignee, or referee, whether appointed by a court or otherwise, and any combination of individuals.
- vi) “Engineer” shall mean the Engineer of Record.
- vii) The intent of the Technical Specifications is to describe the construction desired, performance requirements, and standards of materials and construction.
- viii) “Standard Drawings” shall mean the Figures bound within the SUDAS Standard Specifications and/or the Typical Drawings bound within the Plans.
- ix) “Substantial Completion” shall be as defined by the Iowa Administrative Code Chapter 573.28.
- x) “Work” shall mean the work to be done and the equipment, supplies, and materials to be furnished under the Contract unless some other meaning is indicated by the context.
- xi) “Or equal” shall follow manufacturers names used to establish standards and, if not stated, is implied.

b) Engineer: Bolton & Menk, Inc., 401 1st Street, Suite 201, Cedar Rapids, IA 52401.

3) GENERAL PROVISIONS AND COVENANTS

- a) Division 1 of the General Provisions and Covenants of the 2025 Edition SUDAS Standard Specifications is modified as follows:
 - i) Section 1020.1.09B, Unit Price Attachment.
 - (a) A computer-generated unit price attachment may be submitted by the Bidder as specified by this Section.
 - ii) Section 1050, 1.05 - Shop Drawings, Certificates, and Equipment Lists
 - (a) Electronic submittal of shop drawings will be allowed.
 - (b) If hardcopy submittals are used, the Contractor shall submit a minimum of three (3) copies plus any additional required by the Contractor.
 - iii) Section 1050, 1.15 – Additional Contractor Responsibilities
 - (a) No Changes.

4) WORK REQUIRED

- a) Work under this Contract includes all materials, equipment, transportation, traffic control, and associated work for the construction of the Mulberry Sidewalk as described in the Official Publication.

5) PLANS AND SPECIFICATIONS

- a) The Jurisdiction will furnish five (5) sets of plans and specifications to the Contractor after award of the Contract. The Contractor shall compensate the Jurisdiction for printing costs for additional copies required.
- b) Contractor shall provide one set of plans and specifications for each foreman and superintendent in charge of each crew on the job.

6) SUBMITTALS

- a) Contractor shall provide a construction schedule showing dates of starting and completing various portions of work. Schedule shall be updated as needed or as requested by Engineer due to changes in progress of construction from original schedule. Updates shall be completed within one week of request.
- b) Contractor shall submit the following information for Engineer's review. Three (3) copies plus any additional copies required by Contractor shall be submitted to the Engineer at the preconstruction conference or at least 14 days prior to utilization of the particular item on this project.
 - i) Testing reports.
 - ii) Manufacturer's data for materials that are to be permanently incorporated into the project.
 - iii) Details of proposed methods of any special construction required.
 - iv) Purchase orders and subcontracts without prices.
 - v) Traffic control and staging plan.
 - vi) Such other information as the Engineer may request to ensure compliance with contract documents.
 - vii) List of Subcontractors and Suppliers.

7) STANDARDS AND CODES

- a) Construct improvements with best present day construction practices and equipment.

- b) Conform with and test in accordance with applicable sections of the following standards and codes.
 - i) American Association of State Highway and Transportation Officials (AASHTO).
 - ii) American Society for Testing and Materials (ASTM).
 - iii) Iowa Department of Transportation Standard Specifications (Iowa DOT).
 - iv) American National Standards Institute (ANSI).
 - v) American Water Works Association (AWWA).
 - vi) American Welding Society (AWS).
 - vii) Federal Specifications (FS).
 - viii) Iowa Occupational Safety and Health Act of 1972 (IOSHA).
 - ix) Manual of Accident Prevention in Construction by Associated General Contractors of America, Inc. (AGC).
 - x) Standards and Codes of the State of Iowa and the ordinances of the Jurisdiction.
 - xi) Other standards and codes which may be applicable to acceptable standards of the industry for equipment, materials and installation under the Contract.

8) EMPLOYMENT PRACTICES

- a) Neither the Contractor nor the Contractor's subcontractors shall employ any person whose physical or mental condition is such that their employment will endanger the health and safety of anyone employed on the Project.
- b) The Contractor shall not commit any of the following employment practices and agrees to include the following clauses in any subcontracts:
 - i) To discharge from employment or refuse to hire any individual because of sex, race, color, religion, national origin, sexual orientation, marital status, age, or disability unless such disability is related to job performance of such person or employee.
 - ii) To discriminate against any individual in terms, conditions, or privileges or employment because of sex, race, color, religion, national origin, sexual orientation, marital status, age, or disability unless such disability is related to job performance of such person or employee.

9) RESPONSIBILITY OF CONTRACTOR

- a) Contractor shall provide supervision of the work.
- b) Contractor shall provide protection of all property from injury or loss resulting from construction operations.
- c) Contractor shall replace or repair objects sustaining any such damage, injury, or loss, to the satisfaction of the Jurisdiction and Engineer.
- d) Contractor shall cooperate with Jurisdiction, Engineer, and representatives of utilities in locating underground utility lines and structures. Incorrect, inaccurate, or inadequate information concerning location of utilities or structures shall not relieve the Contractor of responsibility for damage thereto caused by construction operations.
- e) Contractor shall keep cleanup current with construction operations.
- f) Contractor shall comply with all Federal, State of Iowa, and local laws and ordinances.

10) WORK HOURS/COMMUNITY EVENTS

- a) The Contractor will be required to limit work hours on the Project from 7:00 a.m. to 7:00 p.m., Monday through Saturday, unless otherwise directed by the Engineer.
- b) The following Community Events are scheduled. Contractor is required to coordinate with the Jurisdiction as needed to allow use of public property as necessary for the event(s). If Contract continues for multiple years, event is still in force even though dates and locations may change.
 - i) None.

11) CONSTRUCTION FACILITIES

- a) Contractor shall provide telephone numbers where Contractor's representative can be reached during work days and on nights and weekends in event of emergency.
- b) Contractor shall provide and maintain suitable sanitary facilities for construction personnel for duration of work; remove upon completion of work.
- c) Contractor shall not store construction equipment, employee vehicles, or materials on streets open to traffic.
- d) Contractor shall provide suitable storage facilities necessary for proper storage of materials and equipment. Location for storage of equipment by Contractor is subject to approval of the Engineer.
- e) Contractor will be required to make arrangements for all services required during the construction period and pay for such services at no additional cost to the Jurisdiction.

12) PROJECT SUPERVISION

- a) The Contractor shall be represented in person at the construction site at all times that construction operations are proceeding. Representation constitutes a qualified superintendent or other designated, qualified representative capable of providing adequate supervision. The representative must be duly authorized to receive and execute instructions, notices, and written orders from the Engineer.
- b) Resolution of issues that arise during construction relating to traffic control, construction staging, etc. is the responsibility of the Contractor.
- c) Weekly progress meetings, if specified at the preconstruction conference, may be held at the project site to review project schedules, coordinate activities, resolve conflicts, and coordinate the construction work. The day and time for this meeting will be set at the preconstruction conference. The Contractor shall provide qualified representation at each meeting.
- d) Refer to Division 1 – General Provisions and Covenants, Section 1080 – Contractual Provisions, Part 1 – Prosecution and Progress of the Work, Section 1.10 Contractors Employees, Methods and Equipment for additional requirements.
- e) Contractor shall provide supervision of all sub-contractors and their personnel while on the site.

13) COORDINATION WITH OTHERS

- a) Contractor shall cooperate and coordinate construction with the Jurisdiction, utility companies, affected property owners, and other contractors working in the vicinity of this project.
- b) It is the Contractor's responsibility to schedule and coordinate work to minimize construction delays and conflicts.
- c) Contractor shall cooperate and coordinate with property owners prior to beginning work that will affect their parcel.

14) CONSTRUCTION GENERAL

- a) Procedures outlined herein are not intended to fully cover all special construction procedures but are offered as an aid to the Contractor in planning work.
- b) Contractor shall cooperate with the City of Muscatine, Iowa and the Engineer to minimize inconvenience to property owners, other jurisdictions and motorists and to prevent delays in construction and interruption to continuous operation of utility services and site access.
- c) The Contractor is expected to provide adequate personnel and equipment to perform work within the specified time of construction.
- d) Contractor shall install and maintain orange safety fence around all open trenches or open structures when left unattended.
- e) Contractor shall complete surface restoration and cleanup activities as construction progresses.

15) CONSTRUCTION LIMITS

- a) Contractor shall confine the construction operations within the construction limits shown on the plans.
- b) Contractor shall not store equipment, vehicles, or materials within the right-of-way of any streets open to traffic or on temporary access roads at any time.
- c) Areas disturbed outside of construction limits shall be restored at the contractor's expense to the satisfaction of the Jurisdiction.
- d) Contractor shall protect trees, fences and landscaping within the construction limits not marked for removal.
- e) All work on this project will be within City Right-of-Way, Easements or Public Property.

16) CONSTRUCTION SCHEDULE

- a) The Contractor will prepare and submit to the Engineer a project schedule that will assure the completion of the project within the time specified within the Contract.
- b) Adequate equipment and forces shall be made available by the Contractor to start work immediately upon receipt of the Notice to Proceed.
- c) Contractor shall submit a construction schedule at the preconstruction conference.
- d) Contractor shall periodically update the construction schedule as needed due to changes in progress of construction from the original schedule or as requested by the Engineer. Updates shall be completed within one week of request.
- e) The Contractor shall be required to meet the final completion date as specified in Section 00500 – Contract.
- f) Contractor shall notify the Jurisdiction and property owners at least 48 hours prior to any street closures.
 - i) Notification shall be provided by written notice placed on the front door. The following items shall be included within the notice:
 - (a) The street name, location and proposed date of street closure.
 - (b) The estimated schedule for completion of work.
 - (c) The estimated date for reopening of the street.
 - (d) Procedure for garbage collection recycling and postal service.

17) CONSTRUCTION PHASING

- a) Contractor shall refer to construction staging and traffic control plans when included in construction plans.
- b) Contractor shall include construction phasing on the required construction schedule submittal.

18) CONSTRUCTION STAKING

- a) Unless otherwise specified in the specific sections, Jurisdiction shall provide engineering surveys to establish reference points for construction as follows:
 - i) Storm Sewer: Staking will be furnished and set by the Engineer at 50.0-foot spacing (usually offset for construction) for the control of the underground construction herein described. Cuts to the proposed pipeline grade will be furnished by the Engineer. Manholes and catch basins will be staked with an offset and a witness with a cut to the lowest structure invert.
 - ii) Watermain: The staking interval for watermain shall be 25.0-feet. Cuts to the proposed pipeline grade will be furnished by the Engineer. Location staking shall be provided for valves and fittings. Hydrants will be staked with an offset and a witness with a cut to the ground elevation at the hydrant. The Engineer will provide horizontal and vertical control points on the project's datum.
 - iii) Street Grading, Form Grade and Top of Curb: A control line (usually offset from the curb line) with cuts and fills to proposed grade at 50.0-foot spacing on tangents, and 25.0-foot spacing on horizontal or vertical curves, shall be furnished and set on both sides for control of the construction herein described.
 - iv) Concrete Paving: Control lines for paving forms or stringline control with cuts and fills to proposed finished grade at 25.0 or 50.0-foot stations shall be furnished and set by the Engineer for control of the concrete construction herein described. The offset and actual form or stringline locations shall be in accordance with the paver manufacturer's recommendations and the approved paving strategy as determined at the preconstruction conference.
- b) The Engineer will provide stakes indicating the right of way and/or temporary easement construction limits.
- c) Contractor is responsible to have all areas where stakes need to be set to be clear of debris. The Contractor needs to also provide a clear line of sight for staking.
- d) The Contractor shall submit staking requests a minimum of two (2) working days, excluding Saturdays, Sundays and legal holidays, prior to the date requested stakes are needed on the project. Staking requests submitted after 2pm shall be recorded as being received the next business day.
- e) The stakes are an integral part of the project and the Contractor shall protect and preserve all such stakes and marks and will be charged with the expense of resetting all such stakes and marks destroyed or disturbed due to the Contractor's carelessness or negligence. Stakes that are destroyed due to vandalism, erosion or other incidents shall be re-staked by the Engineer and will not be at the Contractor's expense.
- f) In the event of apparent or questionable errors or inconsistencies in such stakes set for control of line and/or grade, the Contractor shall promptly notify the Engineer of such error or inconsistency and shall not proceed with the work until such stake, grade or mark shall have been verified or corrected by the Engineer.
- g) The Engineer will mark the existing boundary monuments prior to construction. The Contractor is responsible for protecting the monuments during construction. If monuments are removed, the Engineer will reset them post construction at the Contractor's expense.

- h) All other line and grade staking shall be the responsibility of the Contractor. The Contractor shall furnish sufficient equipment and personnel for determination of plan grades, cross sections, course thicknesses, etc. The survey cost of establishing stakes requested by the Contractor for the convenience of the Contractor, beyond those cited as basic project control, will be charged to the Contractor, or withheld from the amounts due to the Contractor.

19) CONSTRUCTION SURVEY DOCUMENTATION & RESPONSIBILITIES OF ENGINEER AND CONTRACTOR

- a) The Contractor shall maintain at the construction site one complete set of drawings suitably marked to show all deviations from the original set of drawings and other information as specified. Supplementary sketches shall be included, if necessary, to clearly indicate all work as constructed.
- b) All manholes and valves shall be located with tie-off dimensions to known items on the plans or in the field to enable the Contractor or City personnel to locate these structures for adjustment.
- c) Survey work documentation shall be a combination of digital and hard copy format and is the property of the Engineer.
- d) Tie-ins with existing pavements and utilities shall be verified for correctness of alignment and elevation prior to construction staking. Any discrepancies discovered during this verification process will be brought to the attention of the Engineer for review and assistance with resolution prior to staking.
- e) When survey work is done under traffic conditions, the traffic control shall be in place prior to commencement of survey work.
- f) The Engineer will have a representative at the preconstruction conference to discuss construction staking.
- g) The Jurisdiction and Engineer will not be responsible for delays due to lack of grade or line stakes unless the Contractor has given the Engineer a 48 hour, working day, notice that such stakes will be needed and the Contractor's work is being conducted in a satisfactory manner and at the specified rate of progress.

20) MATERIALS TESTS

- a) Testing shall follow the requirements of the SUDAS Standards Specifications. Contractor specified testing shall be completed by an independent testing laboratory retained by the Contractor and approved by the Engineer. Required testing not specified as Contractor or Supplier responsibility will be completed by an independent testing laboratory retained by the Jurisdiction or the Engineer.
- b) The Contractor shall coordinate all material testing with the Engineer.
- c) The Contractor shall not deliver materials to the project site until laboratory tests and/or certifications have been furnished which verify compliance of materials with specifications.
- d) Contractor shall provide gradation and materials certifications for all granular materials. Certify that sources of Portland Cement and aggregate sources are Iowa DOT approved.

21) SOIL BORINGS

- a) None

22) EXISTING UTILITIES

- a) Location of utility lines, mains, cables and appurtenances shown on plans are from information provided by utility companies and records of the Jurisdiction.
- b) Prior to construction, Contractor shall contact all utility companies and have all utility lines and services located. The Contractor is responsible for excavating and exposing underground utilities in order to confirm their locations ahead of the work.

- c) The Contractor is solely responsible for damage to utilities or private or public property due to utility disruption.
- d) The Contractor shall notify utility company immediately if utility infrastructure is damaged during construction.
- e) The Contractor shall support and protect all utilities that are not moved.
- f) Utility services are not generally shown on plans; protect and maintain services during construction. Notify Jurisdiction and affected property Jurisdictions 48 hours prior to any planned utility service interruptions.
- g) If private utility work occurs within/adjacent to the site during the construction period, Contractor shall coordinate work schedules with the Engineer.
- h) Existing utilities shall remain in substantially continuous operation during construction. Contractor shall select the order and methods of construction that will not interfere with the operation of the utility systems. Interrupt utility services only with approval of Jurisdiction and Engineer.
- i) No claims for additional compensation or time extensions will be allowed to the Contractor for interference or delay caused by utility companies.

23) SALVAGE OF MATERIALS / DISPOSAL

- a) The Contractor shall remove from the project site and dispose of trees, shrubs, vegetation, excess soil excavation, rubbish, concrete, granular materials and other materials encountered as shown on plans and as specified. Excess soil excavation not designated for waste locations shall be disposed of as directed by the Engineer.
- b) The City of Muscatine, Iowa retains first right of refusal for retaining any existing materials removed by the construction.
- c) The Contractor shall dispose of materials in accordance with applicable laws and ordinances. Disposal sites are subject to the review and approval of the Engineer.
- d) Burning of brush and other debris is not permitted. Contractor is responsible for selecting disposal location off site.
- e) The Contractor shall dispose of broken concrete, asphalt, granular material, rubble and excess or unsuitable excavated material. Contractor is responsible for selecting disposal location off site.
- f) The Contractor shall cooperate with all applicable City, State and Federal agencies concerning disposal of materials.
- g) The Contractor shall carefully remove, in a manner to prevent damage, all materials and equipment specified or indicated as salvage. The Contractor shall protect and store items specified.
- h) Any items damaged in removal, storage or handling through carelessness or improper procedures shall be replaced by the Contractor in kind with new items.

24) TRAFFIC CONTROL

- a) The Contractor shall provide sufficient surveillance of the traffic control devices to ensure compliance during the entire construction period. The Contractor shall furnish names, addresses, and phone numbers of at least two (2) local individuals capable of immediate response who will be responsible for the site security and traffic control devices to:
 - i) The Engineer;

- ii) The Jurisdiction; and
- iii) Local Law Enforcement Agencies.
- b) The Contractor shall schedule the work to cooperate fully with business property owners and occupants abutting the project to minimize the time of restricted access to their property during the construction period.
- c) The Contractor shall notify the City and property owners at least 48 hours prior to any street closures.
 - i) Notification shall be provided by written notice delivered to the business. The following items shall be included within the notice:
 - (1) The street name, location and proposed date of street closure;
 - (2) The estimated schedule for completion of work;
 - (3) The estimated date for reopening of the street; and
 - (4) Procedure for garbage collection/recycling and postal service.
 - ii) Contractor shall accommodate and maintain safe access to homes for property owners. Access to homes shall be considered incidental to the project.
- d) The cost of maintaining vehicular and pedestrian traffic on temporary surfaced drives and walkways, including the eventual removal of the temporary surfacing material, shall be considered incidental to traffic control.
- e) In the event that any of the above right-of-way require traffic to be detoured around the construction zone, the Contractor shall prepare the detour route with the appropriate Agency representatives. The Contractor shall provide and maintain all signing and other traffic control required. The affected Agency shall be notified by the Contractor before re-routing traffic. Dust control and road maintenance of the by-pass route shall be the Contractor's responsibility.
- f) Contractor shall furnish, erect and maintain traffic control devices as specified in the construction drawings and directed by the Engineer including signs, barrels, cones and barricades to direct traffic and separate traffic from work areas. Traffic control shall be in place prior to the closing of any streets.
- g) Contractor shall provide traffic control devices in accordance with the Iowa DOT Standard Specification, Section 2528, Traffic Control, and the latest edition of the Manual on Uniform Traffic Control Devices (MUTCD).
- h) Adjustments to the traffic control or the addition of flaggers will be required if, in the opinion of the Engineer, undue traffic congestion occurs.
- i) Contractor shall provide continuous access for police, fire and other emergency vehicles.
- j) Contractor shall notify the Engineer in writing at least 72 hours prior to the start of any construction operation that will necessitate land closure or internal traffic control signing.

25) TEMPORARY FENCES

- a) Contractor shall install temporary fencing around open excavations or material storage areas and as directed by Engineer to prevent access of unauthorized persons to construction areas.
- b) Contractor shall provide orange plastic mesh safety fence with a nominal height of 48". Support fence securely on driven posts in vertical position without sagging.
 - i) Refer to Iowa DOT Section 4188.03 for fence materials.

- c) Temporary fencing installed around open excavations or material storage areas is incidental to construction and will not be measured for payment.
- d) Contractor shall remove temporary fencing upon completion of construction.

26) EROSION CONTROL (No Permit)

- a) A SWPPP Plan and NPDES Permit are not required for this project. Contractor shall still be responsible to protect against erosion and dust pollution on this project site and any off-site deposit or borrow area used for this project.
- b) Protect adjoining property including public sanitary and storm sewer systems and streets from any damage resulting from movement of earth or other debris from project site. Repair any damage immediately.
- c) Prevent accumulation of earth or debris on adjoining public or private property from project site. Remove any accumulation of earth or debris immediately. Prevent repetition of any instance where earth or debris moves from project site to adjoining public or private property.
- d) Provide erosion control measures necessary to protect against siltation and erosion from the flow of storm water. Maintain continuous operation of the storm sewer system throughout the construction period.
- e) Contractor shall use silt fence and similar Best Management Practices (BMP) at all drainage courses, swales and storm sewer system inlets/outlets to protect against siltation and erosion as shown in the construction drawings or directed by the Engineer.
- f) Erosion protection measures, other than those specified as unit price pay items are incidental.
- g) The Contractor will be fully liable for all damages to public and private property caused by their action or inaction in providing for handling of storm water flow during construction.
- h) After the detention basin construction is completed, the Contractor is required to immediately seed and mulch these locations.
- i) As construction progresses, sodding, seeding and mulching is required in those segments of the corridor that become available to do so. The Contractor shall not wait until all grading and paving operations are completed before commencing final surface restoration.
- j) The Contractor shall anticipate multiple mobilizations to complete seeding, sodding, mulching and surface restoration operations as areas of the project corridor become available to do so.

27) DEWATERING

- a) Contractor shall perform all construction work in dry conditions.
- b) Unless specified in the Bid Items, all costs associated with dewatering activities shall be incidental to the project.
- c) Contractor shall submit dewatering methods to the Engineer for review. Obtain the Engineer's approval on methods prior to construction.
- d) Groundwater levels are subject to variation. No additional compensation will be permitted due to high groundwater conditions.
- e) Should cohesive soils with no wet sand seams or layers be encountered, it may be possible to control water seepage by draining groundwater to temporary construction sumps and pumping it outside the perimeter of the excavation.

- f) The Contractor shall not pump water from open excavation in sand and gravel below the natural ground water level.
- g) Contractor shall maintain water levels 2 feet or more below the bottom of excavations in saturated cohesionless (sand and/or gravel) soils to prevent upward seepage, which could reduce subgrade support.
 - i) A dewatering system (well points or shallow wells) shall be installed when working in cohesionless soils.
 - ii) Costs of installing and operating dewatering system are incidental, unless specified otherwise.
- h) Contractor shall provide means for conveying surface water encountered during construction.
 - i) Surface water shall be prevented from flowing into excavation and accumulated water shall be removed.
 - ii) Surface water and storm sewer flows shall be diverted around areas of construction.
 - iii) Sanitary sewers shall not be used for the disposal of dewatering or trench water.
- i) Contractor shall backfill pipe and structures prior to stopping dewatering operations. Contractor shall not lay pipe or construct concrete structures on excessively wet soils.
- j) Costs of conveying both surface water and groundwater are incidental.

28) READY MIX CONCRETE USED ON PAVING PROJECTS

- a) Contractor will be required to provide plant/truck batch tickets as detailed in the Iowa DOT Construction Manual, Chapter 9, Section 9.03.
- b) Contractor shall be required to provide a batch ticket for each delivered load to the Engineer or their field staff at the time of delivery on site.

29) INCIDENTAL CONTRACT ITEMS

- a) The furnishing and installing of specific items and/or the performance of work under certain circumstances shall not be individually paid in the absence of a specific bid item for the work. These costs shall be included in the Unit Price Bid for the individual items associated with the stated specific item or work effort. Such items of work include, but are not limited to:

- Concrete header removal
- Connections to existing storm sewer structures and pipes unless specified for separate payment
- Construction and removal of temporary access roads
- Construction fencing
- Construction staging and phasing
- Coordination and cooperation with affected property owners
- Coordination and cooperation with the City of Muscatine
- Coordination and cooperation with other contractors
- Coordination and cooperation with other projects in the area
- Coordination and cooperation with utility companies
- Dewatering and handling storm water flow during construction
- Dust control measures
- Engineering fabric
- Excavation, verification and protection of existing utilities
- Field and wood fence removal
- Field testing

Finish grading
Full depth saw-cutting of existing pavement
Grading for storm sewer outlets
Granular backfill and bedding for storm and sanitary sewer installation
Granular surfacing removal
Maintenance and watering for seeding and sodding
Maintenance of erosion control measures, including silt removal
Material testing
Monitoring weather conditions
Mowing
Overhaul
Pipe and structure bedding material
Porous backfill for subdrain
Proof rolling
Protection of existing hydrant(s) and valve(s)
Protection of existing trees and plantings not shown as removals
Protection of existing utilities and light poles
Removing and reinstalling existing signs
Reseeding
Site cleanup/restoration
Temporary safety closures
Temporary sheeting and shoring
Water valve removal
Working backfill to reduce moisture content
Working subgrade to achieve acceptable moisture content
Wrapping of storm sewer pipe joints

******END OF SECTION******

SECTION WR – PREDETERMINED WAGE RATE
BACON-DAVIS ACT
FOR
MULBERRY SIDEWALK
CITY OF MUSCATINE
MUSCATINE, IOWA

SECTION WR - PREDETERMINED WAGE RATE

General Decision Number: IA20250081 01/03/2025

Superseded General Decision Number: IA20240081

State: Iowa

Construction Types: Heavy and Highway

Counties: Adair, Adams, Allamakee, Appanoose, Audubon, Benton, Black Hawk, Boone, Bremer, Buchanan, Buena Vista, Butler, Calhoun, Carroll, Cass, Cedar, Cerro Gordo, Cherokee, Chickasaw, Clarke, Clay, Clayton, Clinton, Crawford, Dallas, Davis, Decatur, Delaware, Des Moines, Dickinson, Dubuque, Emmet, Fayette, Floyd, Franklin, Fremont, Greene, Grundy, Guthrie, Hamilton, Hancock, Hardin, Harrison, Henry, Howard, Humboldt, Ida, Iowa, Jackson, Jasper, Jefferson, Johnson, Jones, Keokuk, Kossuth, Lee, Linn, Louisa, Lucas, Lyon, Madison, Mahaska, Marion, Marshall, Mills, Mitchell, Monona, Monroe, Montgomery, Muscatine, O'Brien, Osceola, Page, Palo Alto, Plymouth, Pocahontas, Polk, Pottawattamie, Poweshiek, Ringgold, Sac, Shelby, Sioux, Story, Tama, Taylor, Union, Van Buren, Wapello, Warren, Washington, Wayne, Webster, Winnebago, Winneshiek, Woodbury, Worth and Wright Counties in Iowa.

HIGHWAY CONSTRUCTION PROJECTS and HEAVY CONSTRUCTION PROJECTS

Note: Contracts subject to the Davis-Bacon Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658. Please note that these Executive Orders apply to covered contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but do not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(1).

If the contract is entered into on or after January 30, 2022, or the contract is renewed or extended (e.g., an option is exercised) on or after January 30, 2022:	• Executive Order 14026 generally applies to the contract. • The contractor must pay all covered workers at least \$17.75 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2025.
If the contract was awarded on or between January 1, 2015, and January 29, 2022, and the contract is not renewed or extended on or after January 30, 2022:	• Executive order 13658 generally applies to the contract. • The contractor must pay all covered workers at least \$13.30 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on that contract in 2025.

The applicable Executive Order minimum wage rate will be adjusted annually. If this contract is covered by one of the Executive Orders and a classification considered necessary for performance of work on the contract does not appear on this wage determination, the contractor must still submit a conformance request.

Additional information on contractor requirements and worker protections under the Executive Orders is available at <http://www.dol.gov/whd/govcontracts>.

Modification Number Publication Date

0

01/03/2025

SUIA2023-001 02/01/2023

	<u>Rates</u>	<u>Fringes</u>
BRICKLAYER (BRICKLAYER/STONE MASON)		
ZONE 1	\$ 34.00	17.62
ZONE 2	\$ 34.00	17.62
ZONE 3	\$ 34.00	17.62
ZONE 4	\$ 32.75	16.09
ZONE 5	\$ 29.65	16.09
CARPENTER & PILEDRIVERMEN		
ZONE 1	\$ 31.27	15.83
ZONE 2	\$ 29.80	15.98
ZONE 3	\$ 29.68	15.98
ZONE 4	\$ 29.20	13.30
ZONE 5**	\$ 28.15	11.70
CONCRETE FINISHER		
ZONE 1	\$ 29.55	13.10
ZONE 2	\$ 29.55	13.10
ZONE 3	\$ 29.55	13.10
ZONE 4	\$ 27.70	9.20
ZONE 5	\$ 26.65	9.20
ELECTRICIAN (STREET AND HIGHWAY LIGHTING AND TRAFFIC SIGNALS)		
ZONE 1, 2, AND 3	\$ 36.40	14.80
ZONE 4	\$ 35.10	13.80
ZONE 5	\$ 33.45	13.05
IRONWORKER (SETTING OF STRUCTURAL STEEL)		
ZONE 1	\$ 32.25	14.85
ZONE 2	\$ 30.16	15.30
ZONE 3	\$ 30.16	15.45
ZONE 4	\$ 28.00	14.50
ZONE 5**	\$ 26.15	13.70
LABORER		
ZONE 1, 2 AND 3		
GROUP A	\$ 24.82	12.01
GROUP AA	\$ 27.20	12.01
GROUP B	\$ 22.97	12.01
GROUP C	\$ 19.89	12.01
ZONE 4		
GROUP A	\$ 23.12	11.32
GROUP AA	\$ 25.12	11.32
GROUP B	\$ 21.55	11.32
GROUP C	\$ 18.92	11.32

	<u>Rates</u>	<u>Fringes</u>
LABORER		
ZONE 5		
GROUP A	\$ 23.52	9.87
GROUP A	\$ 25.52	9.87
GROUP B	\$ 20.78	9.87
GROUP C	\$ 19.93	9.87
POWER EQUIPMENT OPERATOR		
ZONE 1		
GROUP A	\$ 35.50	16.50
GROUP B	\$ 33.95	16.50
GROUP C	\$ 31.45	16.50
GROUP D	\$ 31.45	16.50
ZONE 2		
GROUP A	\$ 35.30	16.50
GROUP B	\$ 33.70	16.50
GROUP C	\$ 31.15	16.50
GROUP D	\$ 31.15	16.50
ZONE 3		
GROUP A	\$ 32.50	28.20
GROUP B	\$ 30.70	28.20
GROUP C	\$ 29.70	28.20
GROUP D	\$ 29.70	28.20
ZONE 4		
GROUP A	\$ 32.85	16.95
GROUP B	\$ 31.71	16.95
GROUP C	\$ 29.63	16.95
GROUP D	\$ 29.63	16.95
ZONE 5		
GROUP A	\$ 30.87	13.25
GROUP B	\$ 29.83	13.25
GROUP C	\$ 28.10	13.25
GROUP D	\$ 27.10	13.25
TRUCK DRIVER (AND PAVEMENT MARKING DRIVER/SWITCHPERSON)		
ZONE 1	\$ 26.26	12.59
ZONE 2	\$ 26.26	12.59
ZONE 3	\$ 26.26	12.59
ZONE 4	\$ 26.26	9.04
ZONE 5	\$ 24.50	9.04

ZONE DEFINITIONS

ZONE 1 - The Counties of Polk, Warren, and Dallas for all Crafts, and Linn County Carpenters only.

ZONE 2 - The Counties of Dubuque for all Crafts and Linn County for all Crafts except Carpenters.

ZONE 3 - The Cities of Burlington (including West Burlington), Clinton, Fort Madison, Keokuk, and Middleton (including the Iowa Army Ammunition Plant) and Muscatine (and abutting municipalities of any such cities).

ZONE 4 - Story, Black Hawk, Cedar, Jasper, Jones, Jackson, Louisa, Madison, and Marion Counties; Clinton County (except the City of Clinton), Johnson County, Muscatine County (except the City of Muscatine), the City of Council Bluffs, Lee County and Des Moines County.

ZONE 5 - All areas of the state not listed above.

LABORER CLASSIFICATIONS - ALL ZONES

GROUP AA - Skilled pipelayer (sewer, water, and conduits) and tunnel laborers; asbestos abatement worker

GROUP A - Carpenter tender on bridges and box culverts; CCTV* sewer inspection operator; curb machine (without a seat); deck hand; diamond & core drills; drill operator on air tracs, wagon drills, and similar drills; form setter/stringman on paving work; gunnite nozzle man; joint sealer kettleman; laser operator; mason tender (brick/stone), powderman tender; powderman/blaster; sign erector; saw operator; {(Zones 4 and 5) Skilled pipelayer (sewer, water, and conduits); tunnel laborer; asbestos abatement worker}. *new labor classification (CCTV: closed circuit television)

GROUP B - Air, gas, electric tool operator; barco hammer; carpenter tender; caulker; chain sawman; compressor (under 400 cfm); concrete finisher tender; concrete processing materials and monitors; cutting torch on demolition; drill tender; dumpmen; electric drills; fence erectors; form line expansion joint assembler; form tamper; general laborer; grade checker; handling and placing metal mesh, dowel bars, reinforcing bars and chairs; hot asphalt laborer; installing temporary traffic control devices; jackhammerman; mechanical grouter; painter (all except stripers); paving breaker; planting trees, shrubs and flowers; power broom (not self-propelled); power buggyman; rakers; rodman (tying reinforcing steel); sandblaster; seeding and mulching; sewer utility topman/bottom man; spaders; stressor or stretcherman on pre or post tensioned concrete; stringman on re/surfacing/no grade control; swinging stage, tagline, or block and tackle; tampers; timberman; tool room men and checkers; tree climber; tree groundman; underpinning and shoring caissons over twelve feet deep; vibrators; walk behind trencher; walk behind paint stripers; walk behind vibrating compactor; water pumps (under three inch); work from bosun chair.

GROUP C - Scale weigh person; traffic control/flagger, surveillance or monitor; water carrier.

POWER EQUIPMENT OPERATOR CLASSIFICATIONS - ALL ZONES

GROUP A - All terrain (off road) forklift; asphalt breakdown roller (vibratory); asphalt laydown machine; asphalt plant; asphalt screed; bulldozer (finish); central mix plant; concrete pump; crane; crawler tractor pulling scraper; directional drill (60,000 (lbs) pullback and above); dragline and power shovel; dredge engineer; excavator (over ½ cu. yd.); front end loader (4 cy and over); horizontal boring machine; master mechanic; milling machine (over 350 hp); motor grader (finish); push cat; rubber tired backhoe (over ½ cu. yd.); scraper (12 cu. yd. and over or finish); Self-propelled rotary mixer/road reclaimer; sidebroom tractor; slipform portland concrete paver; tow or push boat; trenching machine (Cleveland 80 or similar)

GROUP B - Articulated off road hauler, asphalt heater/planer; asphalt material transfer vehicle; asphalt roller; belt loader or similar loader; bulldozer (rough); churn or rotary drill; concrete curb machine; crawler tractor pulling ripper, disk or roller; deck hand/oiler; directional drill (less than 60,000 (lbs) pullback); distributor; excavator (1/2 cu. yd. and under); form riding concrete paver; front end loader (2 to less than 4 cu. yd.); group equipment greaser; mechanic; milling machine (350 hp. and less); paving breaker; portland concrete dry batch plant; rubber tired backhoe (1/2 cu. yd. and under); scraper (under 12 cu. yd.); screening, washing and crushing plant (mobile, portable or stationary); shoulder machine; skid loader (1 cu. yd. and over); subgrader or trimmer; trenching machine; water wagon on compaction.

GROUP C - Boom & winch truck; concrete spreader/belt placer; deep wells for dewatering; farm type tractor (over 75 hp.) pulling disc or roller; forklift; front end loader (under 2 cu. yd.); motor grader (rough); pile hammer power unit; pump (greater than three inch diameter); pumps on well points; safety boat; self-propelled roller (other than asphalt); self-propelled sand blaster or shot blaster, water blaster or striping grinder/remover; skid loader (under 1 cu. yd.); truck mounted post driver.

GROUP D - Boiler; compressor; cure and texture machine; dow box; farm type or utility tractor (under 75 hp.) pulling disk, roller or other attachments; group greaser tender; light plants; mechanic tender; mechanical broom; mechanical heaters; oiler; pumps (under three-inch diameter); tree chipping machine; truck crane driver/oiler.

****CARPENTERS AND PILEDRIVERMEN, or IRONWORKERS (ZONE 5)**

Setting of structural steel; any welding incidental to bridge or culvert construction; setting concrete beams.

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

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Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at <https://www.dol.gov/agencies/whd/government-contracts>.

Unlisted classifications needed for work not included within the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (iii)).

The body of each wage determination lists the classifications and wage rates that have been found to be prevailing for the type(s) of construction and geographic area covered by the wage determination. The classifications are listed in alphabetical order under rate identifiers indicating whether the particular rate is a union rate (current union negotiated rate), a survey rate, a weighted union average rate, a state adopted rate, or a supplemental classification rate.

Union Rate Identifiers

A four-letter identifier beginning with characters other than ""SU"", ""UAVG"", ?SA?, or ?SC? denotes that a union rate was prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2024. PLUM is an identifier of the union whose collectively bargained rate prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. The date, 07/01/2024 in the example, is the effective date of the most current negotiated rate.

Union prevailing wage rates are updated to reflect all changes over time that are reported to WHD in the rates in the collective bargaining agreement (CBA) governing the classification.

Union Average Rate Identifiers

The UAVG identifier indicates that no single rate prevailed for those classifications, but that 100% of the data reported for the classifications reflected union rates. EXAMPLE: UAVG-OH-0010 01/01/2024. UAVG indicates that the rate is a weighted union average rate. OH indicates the State of Ohio. The next number, 0010 in the example, is an internal number used in producing the wage determination. The date, 01/01/2024 in the example, indicates the date the wage determination was updated to reflect the most current union average rate.

A UAVG rate will be updated once a year, usually in January, to reflect a weighted average of the current rates in the collective bargaining agreements on which the rate is based.

Survey Rate Identifiers

The ""SU"" identifier indicates that either a single non-union rate prevailed (as defined in 29 CFR 1.2) for this classification in the survey or that the rate was derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As a weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SUFL2022-007 6/27/2024. SU indicates the rate is a single non-union prevailing rate or a weighted average of survey data for that classification. FL indicates the State of Florida. 2022 is the year of the survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. The date, 6/27/2024 in the example, indicates the survey completion date for the classifications and rates under that identifier.

?SU? wage rates typically remain in effect until a new survey is conducted. However, the Wage and Hour Division (WHD) has the discretion to update such rates under 29 CFR 1.6(c)(1).

State Adopted Rate Identifiers

The ""SA"" identifier indicates that the classifications and prevailing wage rates set by a state (or local) government were adopted under 29 C.F.R. 1.3(g)-(h). Example: SAME2023-007 01/03/2024. SA reflects that the rates are state adopted. ME refers to the State of Maine. 2023 is the year during which the state completed the survey on which the listed classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. The date, 01/03/2024 in the example, reflects the date on which the classifications and rates under the ?SA? identifier took effect under state law in the state from which the rates were adopted.

WAGE DETERMINATION APPEALS PROCESS

- 1) Has there been an initial decision in the matter? This can be:
 - a. a survey underlying a wage determination
 - b. an existing published wage determination
 - c. an initial WHD letter setting forth a position on a wage determination matter
 - d. an initial conformance (additional classification and rate) determination

On survey related matters, initial contact, including requests for summaries of surveys, should be directed to the WHD Branch of Wage Surveys. Requests can be submitted via email to davisbaconinfo@dol.gov or by mail to:

Branch of Wage Surveys
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

Regarding any other wage determination matter such as conformance decisions, requests for initial decisions should be directed to the WHD Branch of Construction Wage Determinations. Requests can be submitted via email to BCWD-Office@dol.gov or by mail to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

- 2) If an initial decision has been issued, then any interested party (those affected by the action) that disagrees with the decision can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Requests for review and reconsideration can be submitted via email to dba.reconsideration@dol.gov or by mail to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

- 3) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210.

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END OF GENERAL DECISION

HOUSING AND URBAN DEVELOPMENT ACT OF 1968

SECTION 3 – CONTRACT INCLUSIONS

FOR

MULBERRY SIDEWALK

CITY OF MUSCATINE

MUSCATINE, IOWA

Section 3 Contract Clause

The following terms must be agreed to by all respondents and will be included as a requirement of any awarded contract.

- A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 75, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 75 regulations.
- C. The contractor agrees to post copies of a notice advising workers of the Contractor's commitments under Section 3 in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
- D. The contractor agrees to provide written notice of employment and contracting opportunities to all known Section 3 Workers and Section 3 Businesses.
- E. The contractor agrees to employ, to the greatest extent feasible, Section 3 workers or provide written justification to the recipient that is consistent with 24 CFR Part 75, describing why it was unable to meet minimum numerical Section 3 Worker hours goals, despite its efforts to comply with the provisions of this clause.
- F. The contractor agrees to maintain records documenting Section 3 Workers that were hired to work on previous Section 3 covered projects or activities that were retained by the contractor for subsequent Section 3 covered projects or activities.
- G. The contractor agrees to post contract and job opportunities to the Opportunity Portal and will check the Business Registry for businesses located in the project area.
- H. The contractor agrees to include compliance with Section 3 requirements in every subcontract for Section 3 projects as defined in 24 CFR part 75, and agrees to take appropriate action, as provided in an applicable provision of the subcontract upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 75. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 75.
- I. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 75 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 75.
- J. The contractor will certify that they have followed prioritization of effort in 24 CFR part 75.19 for all employment and training opportunities. The contractor will further certify that it meets or exceeds the applicable Section 3 benchmarks, defined in 24 CFR Part 75.23, and if not, shall describe in detail the qualitative efforts it has taken to pursue low- and very low-income persons for economic opportunities.
- K. Noncompliance with HUD's regulations in 24 CFR part 75 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

Section 3 Business Concerns are encouraged to respond to this proposal. A Section 3 Business Concern is one that satisfies one of the following requirements:

1. It is at least 51 percent owned and controlled by low- or very low-income persons;
2. Over 75 percent of the labor hours performed for the business over the prior three-month period are performed by Section 3 Workers*; or
3. It is a business at least 51 percent owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.

*A Section 3 Worker is defined as any worker who currently fits or when hired within the past five years fit at least one of the following categories, as documented:

1. The worker's income for the previous or annualized calendar year is below the applicable income limit established by HUD;
2. The worker is employed by a Section 3 business concern; or
3. The worker is a YouthBuild participant.

Businesses that believe they meet the Section 3 criteria are encouraged to register as a Section 3 Business through HUD's website: <https://portalapps.hud.gov/Sec3BusReg/BRegistry/RegisterBusiness>

The City of Muscatine is an EEO Employer. MBE/WBE firms are urged to respond.

APPENDIX
COMMUNITY DEVELOPMENT BLOCK GRANT
REQUIRED CONTRACT LANGUAGE AND PROVISIONS
FOR
MULBERRY SIDEWALK
CITY OF MUSCATINE
MUSCATINE, IOWA

APPENDIX
SECTION 3 – BUSINESS CERTIFICATION
FOR
MULBERRY SIDEWALK
CITY OF MUSCATINE
MUSCATINE, IOWA

APPENDIX
SECTION 3 – CONTRACTOR INTENT TO COMPLY
FOR
MULBERRY SIDEWALK
CITY OF MUSCATINE
MUSCATINE, IOWA

APPENDIX
SECTION 3 – WORKER SELF-CERTIFICATION FORM
FOR
MULBERRY SIDEWALK
CITY OF MUSCATINE
MUSCATINE, IOWA

GOVERNING SPECIFICATIONS

THE 2025 EDITION OF THE "IOWA STATEWIDE URBAN SPECIFICATIONS FOR PUBLIC IMPROVEMENTS" INCLUDING SUPPLEMENTAL SPECIFICATIONS.

MUTCD 2024 AS ADOPTED BY IOWA DEPARTMENT OF TRANSPORTATION.

ALL APPLICABLE FEDERAL, STATE, AND LOCAL LAWS AND ORDINANCES WILL BE COMPLIED WITHIN THE CONSTRUCTION OF THIS PROJECT.



NOTE: EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY IOWA ONE CALL 1-800-292-8989 OR 811

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF C/ASCE 38-22, ENTITLED "STANDARD GUIDELINE FOR INVESTIGATING AND DOCUMENTING EXISTING UTILITIES".

RESOURCE LIST

CITY OF MUSCATINE, IOWA

Mayor:
Dr. Brad Bark

City Council Members:
Don Lampe
Jeff Osborne
Peggy Gordon
Nadine Brockert
John Jindrich
Angela Lewis
Matt Conard

Public Works Director:
Brian Stineman

City Engineer:
Kevin Coon

Utility Contacts

City of Muscatine Storm/Sewer:
Matt Chandler
1459 Washington St
Muscatine, IA 52761
(563) 260-8838

Muscatine Power & Water:
Andy Haney
3205 Cedar St
Muscatine, IA 52761
(563) 260-7458

Alliant Energy:
John Carney
215 Oak St
Muscatine, IA 52761
(563) 288-3322

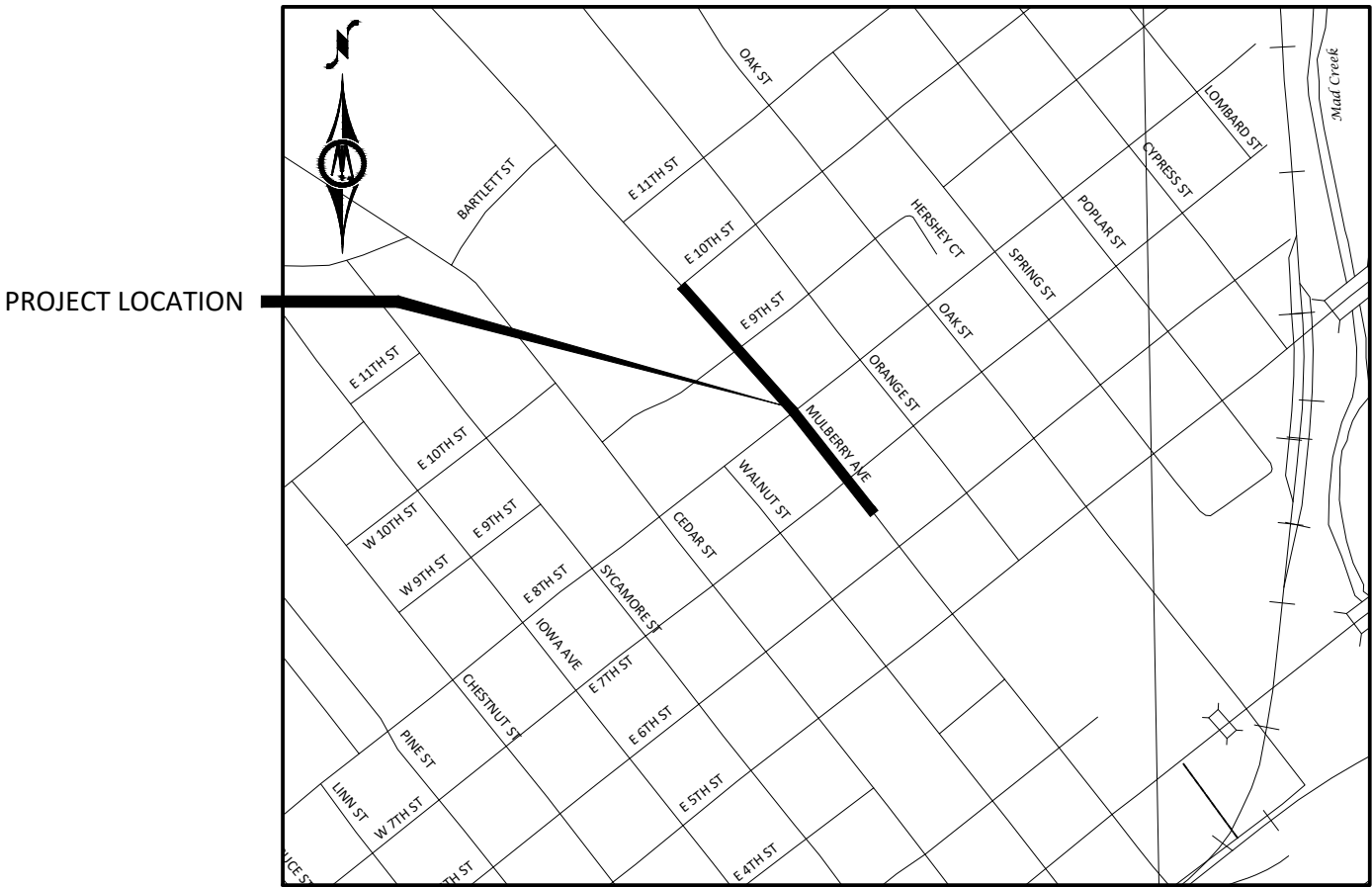
CenturyLink:
Tom Sturmer
3908 Utica Ridge Rd
Bettendorf, IA 52722
(303) 664-8090

Windstream:
Joe Green
1450 N Center Point Rd
Hiawatha, IA 52233
(319) 790-7510

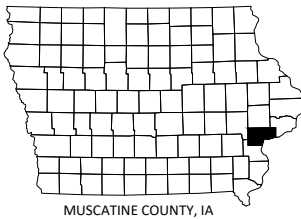
CITY OF MUSCATINE
CONSTRUCTION PLANS FOR
MULBERRY AVENUE
SIDEWALK RECONSTRUCTION

CONTRACT NUMBER: 134996

LETTING DATE: MAY 29th, 2025



MAP OF THE
CITY OF MUSCATINE
MUSCATINE COUNTY, IA



MUSCATINE COUNTY, IA

SHEET NUMBER	SHEET TITLE
A.01 - A.02	TITLE SHEET, LEGEND
B.01	TYPICAL SECTIONS
C.01	QUANTITIES AND ESTIMATE REFERENCE INFORMATION
D.01 - D.04	MULBERRY AVE - PLAN & PROFILE
G.01 - G.02	REFERENCES & BENCHMARKS
Q.01 - Q.02	REMOVALS
R.01 - R.02	EROSION & SEDIMENT CONTROL
S.01 - S.04	SIDEWALK & ADA COMPLIANCE
W.01 - W.02	CROSS SECTIONS - MULBERRY SIDEWALK
THIS PLAN SET CONTAINS <u>20</u> SHEETS.	

REVIEWED & APPROVED _____ DATE: _____
PUBLIC WORKS DIRECTOR



I HEREBY CERTIFY THAT THIS ENGINEERING DOCUMENT WAS PREPARED BY ME OR UNDER MY DIRECT PERSONAL SUPERVISION AND THAT I AM A DULY LICENSED PROFESSIONAL ENGINEER UNDER THE LAWS OF THE STATE OF IOWA.

Adrain L. Holmes, P.E.

LICENSE NUMBER: #17935 DATE: 4/24/25

MY LICENSE RENEWAL DATE IS 12/31/2025

PAGES OR SHEETS COVERED BY THIS SEAL:

ALL SHEETS



401 FIRST ST SE, SUITE 201
CEDAR RAPIDS, IOWA 52401
Phone: (319) 362-3219
Email: CedarRapids@bolton-menk.com
www.bolton-menk.com

DESIGNED	REV	DESCRIPTION	DATE
PJR	0	ISSUED FOR BID	4/24/2025
DRAWN	PJR		
CHECKED	ALH		
CLIENT PROJ. NO.	24X.134996.000		

CITY OF MUSCATINE, IOWA
MULBERRY AVENUE SIDEWALK RECONSTRUCTION
TITLE SHEET

SHEET
A.01

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EXISTING TOPOGRAPHIC SYMBOLS

	ACCESS GRATE		REGULATION STATION GAS
	AIR CONDITION UNIT		SATELLITE DISH
	ANTENNA		SIGN TRAFFIC
	AUTO SPRINKLER CONNECTION		SIGNAL CONTROL CABINET
	BARRICADE PERMANENT		SOIL BORING
	BASKETBALL POST		SIREN
	BENCH		TELEPHONE BOOTH
	BIRD FEEDER		TILE INLET
	BOLLARD		TILE OUTLET
	BUSH		TILE RISER
	CATCH BASIN RECTANGULAR CASTING		TRANSFORMER-ELECTRIC
	CATCH BASIN CIRCULAR CASTING		TREE-CONIFEROUS
	CURB STOP		TREE-DEAD
	CLEAN OUT		TREE-DECIDUOUS
	CULVERT END		TREE STUMP
	DRINKING FOUNTAIN		TRAFFIC ARM BARRIER
	DOWN SPOUT		TRAFFIC SIGNAL
	ELECTRIC CAR CHARGE STATION		TRASH CAN
	FILL PIPE		UTILITY MARKER
	FIRE HYDRANT		VALVE
	FLAG POLE		VALVE POST INDICATOR
	FLARED END / APRON		VALVE VAULT
	FUEL PUMP		VAULT
	GRILL		VENT PIPE
	GUY WIRE ANCHOR		WATER SPIGOT
	HANDHOLE		WELL
	HANDICAP SPACE		WETLAND DELINEATED MARKER
	IRRIGATION SPRINKLER HEAD		WETLAND
	IRRIGATION VALVE BOX		WET WELL
	LIFT STATION CONTROL PANEL		YARD HYDRANT

PROPOSED TOPOGRAPHIC SYMBOLS

	CLEANOUT
	MANHOLE
	LIFT STATION
	STORM SEWER CIRCULAR CASTING
	STORM SEWER RECTANGULAR CASTING
	STORM SEWER FLARED END / APRON
	STORM SEWER OUTLET STRUCTURE
	STORM SEWER OVERFLOW STRUCTURE
	CURB BOX
	FIRE HYDRANT
	WATER VALVE
	WATER REDUCER
	WATER BEND
	WATER TEE
	WATER CROSS
	WATER SLEEVE
	WATER CAP / PLUG
	RIP RAP
	DRAINAGE FLOW
	TRAFFIC SIGNS
	LIGHT POLE

SURVEY SYMBOLS

	BENCHMARK LOCATION		CAST IRON MONUMENT
	CONTROL POINT		STONE MONUMENT
	MONUMENT FOUND		

EXISTING TOPOGRAPHIC LINES

	RETAINING WALL
	FENCE
	FENCE-DECORATIVE
	GUARD RAIL
	TREE LINE
	BUSH LINE

SURVEY LINES

	CONTROLLED ACCESS BOUNDARY
	CENTERLINE
	EXISTING EASEMENT LINE
	PROPOSED EASEMENT LINE
	EXISTING LOT LINE
	PROPOSED LOT LINE
	EXISTING RIGHT-OF-WAY
	PROPOSED RIGHT-OF-WAY
	SETBACK LINE
	SECTION LINE
	QUARTER LINE
	SIXTEENTH LINE
	TEMPORARY EASEMENT

EXISTING UTILITY LINES

	FORCEMAIN
	SANITARY SEWER
	SANITARY SERVICE
	STORM SEWER
	STORM SEWER DRAIN TILE
	WATERMAIN
	WATER SERVICE
	RECLAIMED WATER

PROPOSED UTILITY LINES

	FORCEMAIN
	SANITARY SEWER
	SANITARY SERVICE
	STORM SEWER
	STORM SEWER DRAIN TILE
	WATERMAIN
	WATER SERVICE
	PIPE CASING
	TRENCHLESS PIPE (PLAN VIEW)
	TRENCHLESS PIPE (PROFILE VIEW)

GRADING INFORMATION

	EXISTING CONTOUR MINOR
	EXISTING CONTOUR MAJOR
	PROPOSED CONTOUR MINOR
	PROPOSED CONTOUR MAJOR
	PROPOSED GRADING LIMITS / SLOPE LIMITS
	PROJECT LIMITS
	PROPOSED SPOT ELEVATION
	RISE:RUN (SLOPE)

HATCH PATTERNS

	DRIVEWAY		SIDEWALK		PCC PAVEMENT
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EXISTING PRIVATE UTILITY LINES

NOTE:
EXISTING UTILITY INFORMATION SHOWN ON THIS PLAN HAS BEEN PROVIDED BY THE UTILITY OWNER. THE CONTRACTOR SHALL FIELD VERIFY EXACT LOCATIONS PRIOR TO COMMENCING CONSTRUCTION AS REQUIRED BY STATE LAW. NOTIFY IOWA ONE CALL - 1-800-292-8989

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D UNLESS OTHERWISE NOTED. THIS UTILITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINE FOR INVESTIGATING AND DOCUMENTING EXISTING UTILITIES".

	UNDERGROUND FIBER OPTIC
	UNDERGROUND ELECTRIC
	UNDERGROUND GAS
	UNDERGROUND COMMUNICATION
	OVERHEAD ELECTRIC
	OVERHEAD COMMUNICATION
	OVERHEAD UTILITY

UTILITIES IDENTIFIED WITH A QUALITY LEVEL OTHER THAN D:

LINE TYPES FOLLOW THE FORMAT: UTILITY TYPE - QUALITY LEVEL
EXAMPLE: UNDERGROUND GAS, QUALITY LEVEL A
UTILITY QUALITY LEVEL (A,B,C,D) DEFINITIONS CAN BE FOUND IN CI/ASCE 38-22.

UTILITY QUALITY LEVELS:

LEVEL D - INFORMATION COMES SOLELY FROM EXISTING UTILITY RECORDS.

LEVEL C - SURVEYING ABOVE GROUND UTILITY FACILITIES, SUCH AS MANHOLES, VALVE BOXES, ETC; AND CORRELATING THIS INFORMATION WITH EXISTING UTILITY RECORDS.

LEVEL B - THE USE OF SURFACE GEOPHYSICAL TECHNIQUES TO DETERMINE THE EXISTENCE AND HORIZONTAL POSITION OF UNDERGROUND UTILITIES.

LEVEL A - THE USE OF NONDESTRUCTIVE DIGGING EQUIPMENT AT HORIZONTAL AND VERTICAL POSITION OF UNDERGROUND UTILITIES, AS WELL AS THE TYPE, SIZE, CONDITION, MATERIAL, AND OTHER CHARACTERISTICS.

ABBREVIATIONS

A	ALGEBRAIC DIFFERENCE	GV	GATE VALVE	SAN	SANITARY SEWER
ADJ	ADJUST	HDPE	HIGH DENSITY POLYETHYLENE	SCH	SCHEDULE
ALT	ALTERNATE	HH	HANDHOLE	SERV	SERVICE
B-B	BACK TO BACK	HMA	HOT MIX ASPHALT	SHLD	SHOULDER
BLDG	BUILDING	HP	HIGH POINT	STA	STATION
BMP	BEST MANAGEMENT PRACTICE	HWL	HIGH WATER LEVEL	STD	STANDARD
BR	BEGIN RADIUS	HYD	HYDRANT	STM	STORM SEWER
BV	BUTTERFLY VALVE	I	INVERT	TC	TOP OF CURB
CB	CATCH BASIN	K	CURVE COEFFICIENT	TE	TEMPORARY EASEMENT
C&G	CURB AND GUTTER	L	LENGTH	TEMP	TEMPORARY
CIP	CAST IRON PIPE	LO	LOWEST OPENING	TNH	TOP NUT HYDRANT
CIPP	CURED-IN-PLACE PIPE	LP	LOW POINT	TP	TOP OF PIPE
CL	CENTER LINE	LT	LEFT	TYP	TYPICAL
CL	CLASS	MH	MANHOLE	VCP	VITRIFIED CLAY PIPE
CMP	CORRUGATED METAL PIPE	MIN	MINIMUM	VERT	VERTICAL
C.O.	CHANGE ORDER	MR	MID RADIUS	VPC	VERTICAL POINT OF CURVE
COMM	COMMUNICATION	NIC	NOT IN CONTRACT	VPI	VERTICAL POINT OF INTERSECTION
CSP	CORRUGATED STEEL PIPE	NMC	NON-METALLIC CONDUIT	VPT	VERTICAL POINT OF TANGENT
CLVT	CULVERT	NTS	NOT TO SCALE	WM	WATERMAIN
DIA	DIAMETER	NWL	NORMAL WATER LEVEL	WS	WATER SERVICE
DIP	DUCTILE IRON PIPE	OHW	ORDINARY HIGH WATER LEVEL		
DWY	DRIVEWAY	PC	POINT OF CURVE		
E	EXTERNAL CURVE DISTANCE	PCC	PORTLAND CEMENT CONCRETE	AC	ACRES
ESMT	EASEMENT	PE	PERMANENT EASEMENT	CF	CUBIC FEET
ELEC	ELECTRIC	PED	PEDESTRIAN, PEDESTAL	CV	COMPACTED VOLUME
ELEV/EL	ELEVATION	PERF	PERFORATED PIPE	CY	CUBIC YARD
EOF	EMERGENCY OVERFLOW	PERM	PERMANENT	EA	EACH
ER	END RADIUS	PI	POINT OF INTERSECTION	EV	EXCAVATED VOLUME
EX	EXISTING	PL	PROPERTY LINE	LB	POUND
FES	FLARED END SECTION	PRC	POINT OF REVERSE CURVE	LF	LINEAR FEET
F-F	FACE TO FACE	PT	POINT OF TANGENT	LS	LUMP SUM
FF	FINISHED FLOOR	PVC	POLYVINYL CHLORIDE PIPE	LV	LOOSE VOLUME
F&I	FURNISH AND INSTALL	PVMT	PAVEMENT	SF	SQUARE FEET
FM	FORCEMAIN	R	RADIUS	SV	STOCKPILE VOLUME
FO	FIBER OPTIC	RCP	REINFORCED CONCRETE PIPE	SY	SQUARE YARD
F.O.	FIELD ORDER	RET	RETAINING		
GRAN	GRANULAR	R/W	RIGHT-OF-WAY		
GRAV	GRAVEL	RSC	RIGID STEEL CONDUIT		
GU	GUTTER	RT	RIGHT		



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PJR	0	ISSUED FOR BID	4/24/2025
PJR			
ALH			
CLIENT PROJ. NO.			
24X.134996.000			

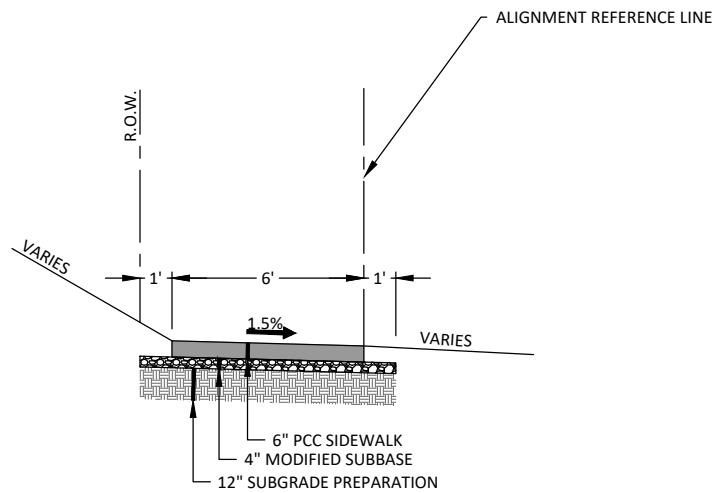
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MULBERRY AVENUE SIDEWALK RECONSTRUCTION

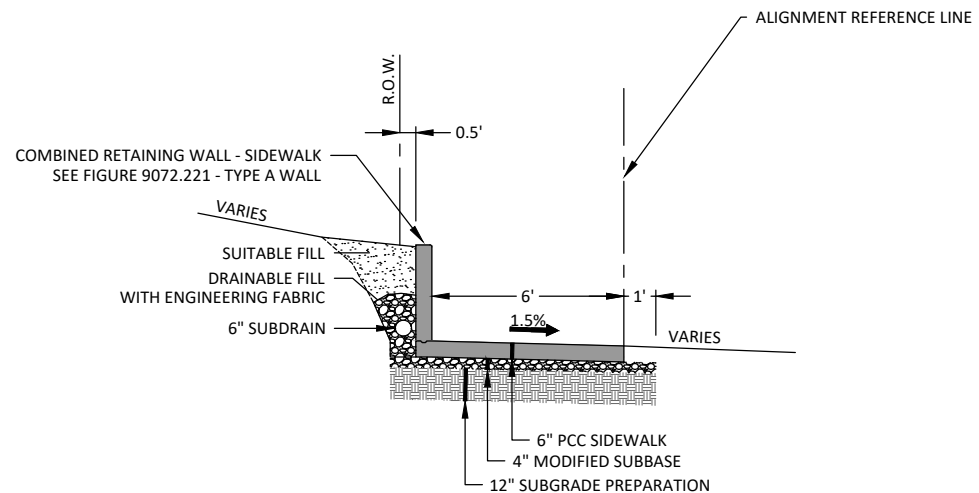
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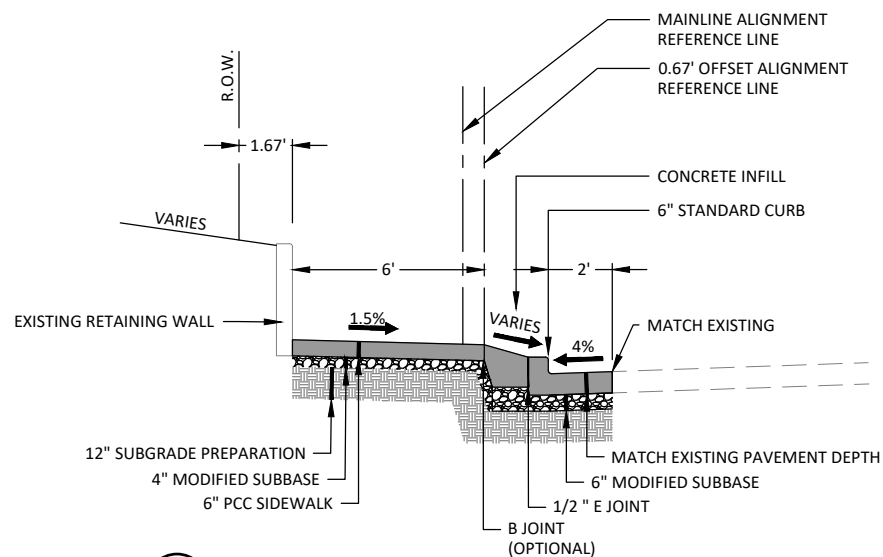
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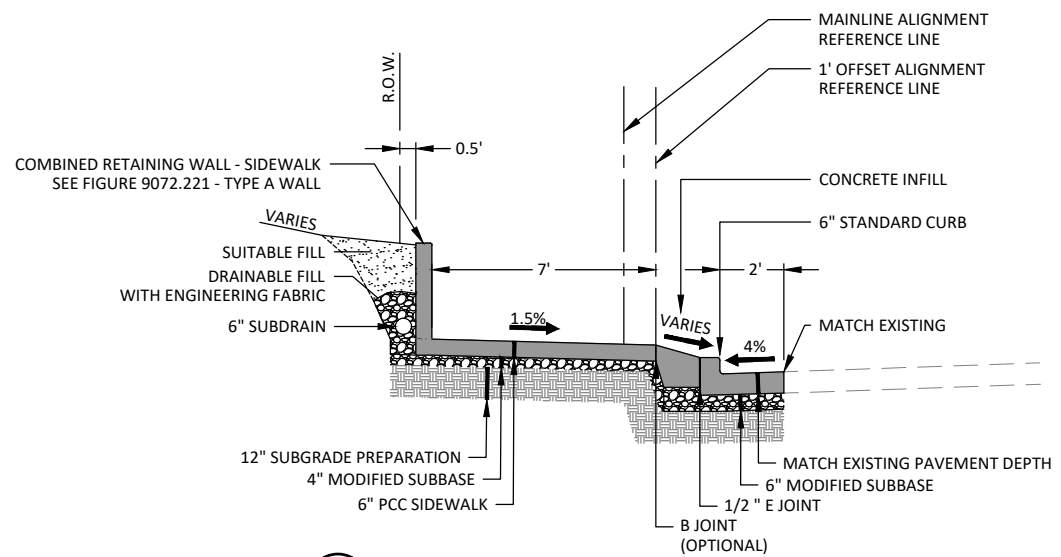
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B.01
TYPICAL SIDEWALK DETAIL
NOT TO SCALE



2
B.01
COMBINED RETAINING WALL AND SIDEWALK
STA: 13+22.72 TO 14+14.68; 90+00 TO 90+11.93
NOT TO SCALE



3
B.01
CLASS A SIDEWALK ABUTTING EXISTING RETAINING WALL
STA: 24+00 TO 24+95.73
NOT TO SCALE



4
B.01
COMBINED RETAINING WALL AND CLASS A SIDEWALK
STA: 22+23.25 TO 24+00
NOT TO SCALE



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MULBERRY AVENUE SIDEWALK RECONSTRUCTION

TYPICAL SECTIONS

SHEET

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ESTIMATED PROJECT QUANTITIES - BASE BID				
ITEM NO.	ITEM CODE	ITEM	UNIT	QUANTITY
1	2010-C	CLEARING AND GRUBBING	LS	1
2	2010-D-3	TOPSOIL, OFF-SITE	CY	143
3	2010-E	EXCAVATION, CLASS 13, WASTE	LS	1
4	2010-G	SUBGRADE PREPARATION	SY	1583
5	2010-J	SUBBASE, MODIFIED, 4 INCHES	SY	1200
6	2010-J	SUBBASE, MODIFIED, 6 INCHES	SY	223
7	5020-F	VALVE BOX ADJUSTMENT, MINOR	EA	12
8	5020-I	FIRE HYDRANT ADJUSTMENT	EA	4
9	6010-E	INTAKE ADJUSTMENT, MINOR	EA	8
10	7010-A	PAVEMENT, PCC, 8 INCH, C MIX	SY	295
11	7030-E	SIDEWALK, PCC, 6 INCH	SY	729
12	7030-G	DETECTABLE WARNING	SF	183
13	7030-H-1	DRIVEWAY, PAVED, PCC, 6 INCH	SY	76
14	7040-H	PAVEMENT REMOVAL	SY	1186
15	8030-A	TEMPORARY TRAFFIC CONTROL	LS	1
16	8040-I	REMOVE AND REINSTALL TRAFFIC SIGNS	EA	12
17	9020-A	SOD	SY	641
18	9040-D-1	FILTER SOCK, 6 INCH	LF	1560
19	9040-D-2	FILTER SOCKS, REMOVAL	LF	1560
20	9040-T-1	INLET PROTECTION DEVICE, GRATE SEDIMENT BAG	EA	9
21	9040-T-2	INLET PROTECTION DEVICE, MAINTENANCE	EA	27
22	9072-A	COMBINED CONCRETE SIDEWALK AND RETAINING WALL	CY	40
23	11020-A	MOBILIZATION	LS	1
24	11030-A	MAINTENANCE OF POSTAL SERVICE	LS	1
25	11030-B	MAINTENANCE OF SOLID WASTE COLLECTION	LS	1
26	11040-A	TEMPORARY PEDESTRIAN RESIDENTIAL ACCESS	SY	125
27	11050-A	CONCRETE WASHOUT	LS	1

ESTIMATE REFERENCE INFORMATION		
ITEM NO.	ITEM CODE	DESCRIPTION
1	2010-C	<u>CLEARING AND GRUBBING</u>
		ITEM IS FOR REMOVAL OF STUMPS AND OTHER MISCELLANEOUS VEGETATION WITHIN PROJECT LIMITS.
2	2010-D-3	<u>TOPSOIL, OFF-SITE</u>
		TOPSOIL SHALL BE PLACED AT ALL LOCATIONS TO BE SODDED AT A MINIMUM DEPTH OF 8 INCHES. REFER TO 'R' SHEETS FOR LOCATIONS. NO ON-SITE TOPSOIL SHALL BE INCORPORATED INTO THE FINAL PRODUCT.
3	2010-E	<u>EXCAVATION, CLASS 13, WASTE</u>
		THIS ITEM SHALL INCLUDE THE REMOVAL OF EXISTING SOIL, HAULING, DISPOSAL/EXPORT AND RE-GRADING AS PER PLAN TO FACILITATE ALL PROPOSED SECTIONS. ALL BORROW SHALL BE PROVIDED BY THE CONTRACTOR, INCIDENTAL TO THIS ITEM. EXCESS OR UNSUITABLE EXCAVATED MATERIAL WILL BECOME PROPERTY OF THE CONTRACTOR AND WILL BE HAULED OFF-SITE INCIDENTAL TO THE ITEM. NO ADDITIONAL PAYMENT WILL BE ALLOWED FOR OVERHAUL OF WASTE. TOPSOIL SHALL BE PLACED AND SPREAD TO A MINIMUM THICKNESS OF 8" IN ALL DISTURBED TURF AREAS AND PAID FOR AS TOPSOIL, OFF-SITE. ITEM SHALL BE LUMP SUM AND NO MEASUREMENT WILL BE MADE FOR PAYMENT. CONTRACTOR SHALL PROVIDE THEIR OWN QUANTITY TAKE-OFF AND QUANTITY PAID WILL BE ON A PERCENT OF ITEM COMPLETE. MISCELLANEOUS REMOVALS AND LANDSCAPING TO BE SALVAGED TO OWNER SHOWN ON 'Q' SHEETS FOR WHICH THERE IS NO BID ITEM ARE INCIDENTAL TO THIS ITEM.
4	2010-G	<u>SUBGRADE PREPARATION</u>
		SEE 'B' SHEET FOR TYPICAL SECTION AND 'D' SHEETS FOR LAYOUT INFORMATION. 12 INCHES OF SUBGRADE PREPARATION SHALL BE REQUIRED WITHIN 1 FOOT OF ANY PAVEMENT.
5	2010-J	<u>SUBBASE, MODIFIED, 4 INCHES</u>
		THIS ITEM IS TO BE PLACED UNDER ALL SIDEWALK AND DRIVEWAYS. SEE 'B' SHEET FOR TYPICAL SECTIONS.
6	2010-J	<u>SUBBASE, MODIFIED, 6 INCHES</u>
		THIS ITEM IS TO BE PLACED UNDER AND WITHIN 1 FEET OF THE ROADWAY. SEE 'B' SHEET FOR TYPICAL SECTIONS.
7	5020-F	<u>VALVE BOX ADJUSTMENT, MINOR</u>
		SEE 'Q' SHEETS FOR LOCATION AND ELEVATION. THIS ITEM INCLUDES, BUT IS NOT LIMITED TO, ADJUSTING CURB STOPS TO GRADE, FURNISHING AND INSTALLING SLEEVE WHEN IN CONCRETE.
8	5020-I	<u>FIRE HYDRANT ADJUSTMENT</u>
		SEE 'Q' SHEETS FOR LOCATION AND ELEVATION.
9	6010-E	<u>INTAKE ADJUSTMENT, MINOR</u>
		CASTINGS WITHIN CROSSWALKS SHALL BE ADA COMPLIANT AND HEEL PROOF. ALL OTHER GRATES TO BE BICYCLE SAFE. REFER TO 'Q' SHEETS FOR LOCATIONS.
10	7010-A	<u>PAVEMENT, PCC, 8 INCH, C MIX</u>
		SEE 'D' SHEETS FOR LAYOUT INFORMATION. CONCRETE SHALL BE A C MIX WITH A MINIMUM COMPRESSIVE STRENGTH OF 4,000 PSI AT 28 DAYS. SLAG IS NOT ALLOWED. CURB AND GUTTER SECTION IS INCLUDE IN THE AREA OF THIS ITEM AND SHALL BE INCIDENTAL TO PAVEMENT CONSTRUCTION. REINFORCEMENT SHALL BE EPOXY COATED. 6 INCH MODIFIED SUBBASE SHALL BE PLACED UNDER THE PAVEMENT AND IS PAID FOR UNDER A SEPARATE BID ITEM. FINAL TRIMMING OF SUBGRADE OR SUBBASE, INTEGRAL CURB, BARS AND REINFORCEMENT, JOINTS AND SEALING, SURFACE CURING AND PAVEMENT PROTECTION, SAFETY FENCING, CONCRETE FOR RIGID HEADERS, AND BOXOUTS FOR FIXTURES SHALL BE INDICENTAL TO THIS ITEM.
11	7030-E	<u>SIDEWALK, PCC, 6 INCH</u>
		SEE 'D' SHEETS FOR LAYOUT INFORMATION. ITEM INCLUDES SIDEWALK AND INFILL BETWEEN SIDEWALK AND CURB WHERE SHOWN ON PLANS. CONCRETE WILL BE 'C' MIX WITH A MINIMUM COMPRESSIVE STRENGTH OF 4,000 PSI AT 28 DAYS. SLAG IS NOT ALLOWED. ADDITIONAL CONCRETE FOR THICKENED AREAS IS INCIDENTAL TO THIS ITEM.
12	7030-G	<u>DETECTABLE WARNING</u>
		DETECTABLE WARNINGS SHALL MEET CURRENT PROWAG STANDARDS.
13	7030-H-1	<u>DRIVEWAY, PAVED, PCC, 6 INCH</u>
		SEE 'D' SHEETS FOR LAYOUT INFORMATION. CONCRETE WILL BE 'C' MIX WITH A MINIMUM COMPRESSIVE STRENGTH OF 4,000 PSI AT 28 DAYS. SLAG IS NOT ALLOWED.
14	7040-H	<u>PAVEMENT REMOVAL</u>
		SEE 'Q' SHEETS FOR REMOVAL PLAN. ITEM INCLUDES ALL PAVEMENT TO BE REMOVED, INCLUDING BUT NOT LIMITED TO ROADWAY, CURB, SIDEWALK, AND DRIVEWAYS. FULL DEPTH SAW CUTS ALONG THE REMOVAL LIMITS ARE INCIDENTAL TO THIS ITEM. THE CONTRACTOR SHALL BE RESPONSIBLE FOR ADDITIONAL REMOVAL, EARTHWORK, SUBGRADE PREPARATION, MODIFIED SUBBASE AND PAVING EXPENSES DUE TO DAMAGED EDGES. ADDITIONAL REMOVAL TO BE DETERMINED BY ENGINEER. PAYMENT SHALL BE MADE FOR THE AREA OF PAVEMENT REMOVED REGARDLESS OF THICKNESS. SAW CUT 2 FEET INFRONT OF ANY EXISTING STRUCTURE AND REMOVE BY HAND TO AVOID IMPACTS TO ADJACENT WALLS NOT MARKED FOR REMOVAL.

15	8030-A	<u>TEMPORARY TRAFFIC CONTROL</u> TEMPORARY TRAFFIC CONTROL TO FOLLOW GUIDELINES DEFINED IN SUDAS FIGURES 8030.102 AND 8030.104.	
16	8040-I	<u>REMOVE AND REINSTALL TRAFFIC SIGNS</u> THIS ITEM SHALL INCLUDE ALL MATERIALS, LABOR AND EQUIPMENT TO REMOVE THE EXISTING SIGNS, SALVAGE MATERIALS, STOCKPILE AND REINSTALL AT THE SPECIFIED LOCATIONS. ITEM SHALL INCLUDE NEW SIGN POSTS AT ALL LOCATIONS AND ANCHORING SYSTEM FOR SIGNS LOCATED IN PAVED AREAS. DAMAGE TO EXISTING MATERIALS SHALL BE REPLACED TO THE SATISFACTION OF THE OWNER AND AT NO ADDITIONAL EXPENSE TO THE OWNER. REFER TO 'Q' SHEETS FOR LOCATIONS.	
17	9020-A	<u>SOD</u> A. SOD ALL PROPOSED TURF AREAS. COST FOR WATERING SHALL BE CONSIDERED INCIDENTAL TO THIS ITEM. ROCK PICKING, FINISH GRADING, AND REWORK, INCLUDING REGRADING AND ADJUSTING GRADING, ARE CONSIDERED INCIDENTAL TO THIS ITEM. CONTRACTOR RESPONSIBLE FOR PROTECTING ALL SODDED AREAS THRU ESTABLISHMENT AND ACCEPTANCE. CONTRACTOR RESPONSIBLE FOR MOWING AND MAINTAINING SODDED AREAS UNTIL PROJECT IS ACCEPTED BY OWNER. SODDING OF AREAS OUTSIDE OF CONSTRUCTION LIMITS SHALL BE RESPONSIBILITY OF CONTRACTOR AT NO ADDITIONAL COST TO OWNER.	
18	9040-D-1	<u>FILTER SOCK, 6 INCH</u> SEE 'R' SHEETS FOR LOCATION.	
19	9040-D-2	<u>FILTER SOCKS, REMOVAL</u> SEE 'R' SHEETS FOR LOCATION.	
20	9040-T-1	<u>INLET PROTECTION DEVICE, GRATE SEDIMENT BAG</u> SEE 'R' SHEETS FOR LOCATION.	
21	9040-T-2	<u>INLET PROTECTION DEVICE, MAINTENANCE</u> SEE 'R' SHEETS FOR LOCATION.	
22	9072-A	<u>COMBINED CONCRETE SIDEWALK AND RETAINING WALL</u> SEE 'B' SHEET FOR TYPICAL SECTION AND 'D' SHEETS FOR LOCATION AND ELEVATION INFORMATION.	
23	11020-A	<u>MOBILIZATION</u> MISCELLANEOUS ITEMS NOT EXPLICITLY NOTED IN THE PLANS SHALL BE INCIDENTAL TO THIS ITEM.	
24	11030-A	<u>MAINTENANCE OF POSTAL SERVICE</u> CONTRACTOR TO MAINTAIN POSTAL SERVICE AT ALL TIMES DURING CONSTRUCTION. THERE MAY BE TIMES DURING CONSTRUCTION WHERE THE POSTAL SERVICE OR OTHER DELIVERY SERVICES MAY NOT HAVE ACCESS TO MAIL FACILITIES AT WHICH THE CONTRACTOR SHALL BE REQUIRED TO PROVIDE TEMPORARY ACCESS TO THOSE FACILITIES. TEMPORARY MAILBOX RELOCATION AND REINSTALLATION OR THE ESTABLISHMENT OF A TEMPORARY MAIL DROP BOX OR A COMBINATION OF THESE ITEMS SHALL BE INCLUDED IN THIS ITEM. REMOVAL AND REINSTALLATION OF MAILBOXES SHALL BE INCIDENTAL TO THIS ITEM. THIS INCLUDES MATERIALS AND LABOR TO REPLACE ANY MATERIALS DAMAGED IF NECESSARY.	
25	11030-B	<u>MAINTENANCE OF SOLID WASTE COLLECTION</u> CONTRACTOR TO MAINTAIN SOLID WASTE COLLECTION AT ALL TIMES DURING CONSTRUCTION. THERE MAY BE TIMES DURING CONSTRUCTION WHERE THE SOLID WASTE COLLECTION AGENCIES MAY NOT HAVE ACCESS TO SOLID WASTE RECEPTACLES OR FACILITIES AT WHICH THE CONTRACTOR SHALL BE REQUIRED TO PROVIDE TEMPORARY ACCESS TO THOSE RECEPTACLES OR FACILITIES. THE ESTABLISHMENT OF A TEMPORARY TRASH PICKUP AREA SHALL BE COORDINATED WITH THE SOLID WASTE COLLECTION AGENCY PRIOR TO THE ESTABLISHMENT OF THE TEMPORARY AREA AND SHALL BE INCLUDED IN THIS ITEM.	
26	11040-A	<u>TEMPORARY PEDESTRIAN RESIDENTIAL ACCESS</u> QUANTITY IS ESTIMATED TO ESTABLISH UNIT PRICING. LOCATIONS OF TEMPORARY PEDESTRIAN RESIDENTIAL ACCESS SHALL BE DETERMINED BY THE ENGINEER DURING CONSTRUCTION. QUANTITY SHALL BE FIELD MEASURED FOR PAYMENT.	
27	11050-A	<u>CONCRETE WASHOUT</u> THIS ITEM INCLUDES THE FURNISHING AND PERIODICAL CLEANOUT AND MAINTENANCE OF THE WASHOUT AREA AS DIRECTED BY THE ENGINEER.	



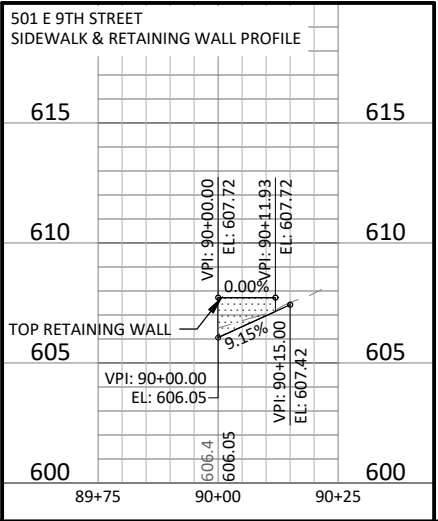
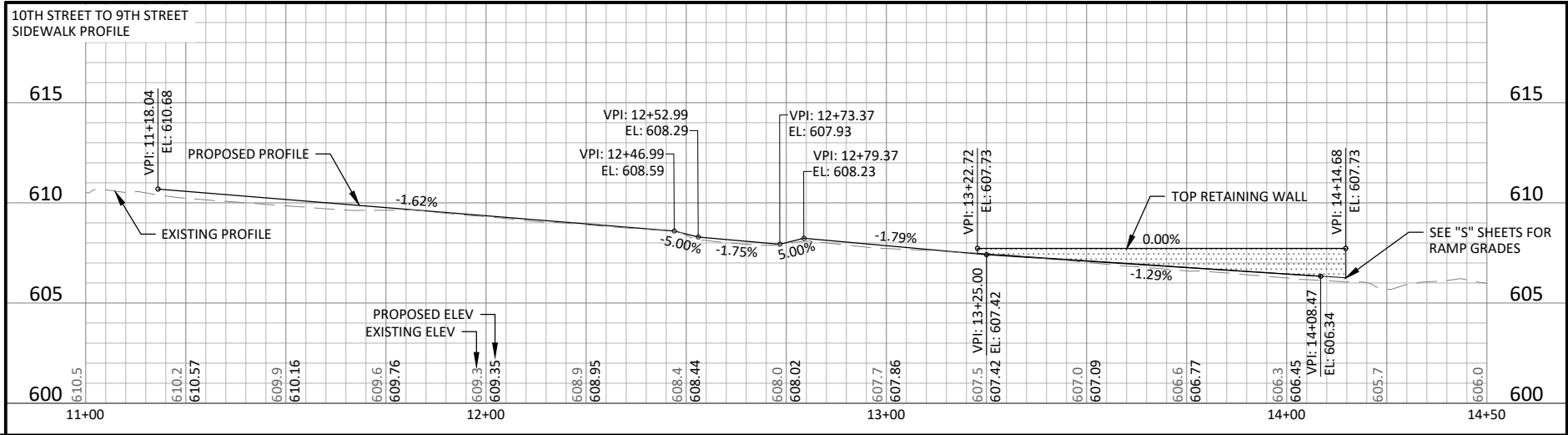
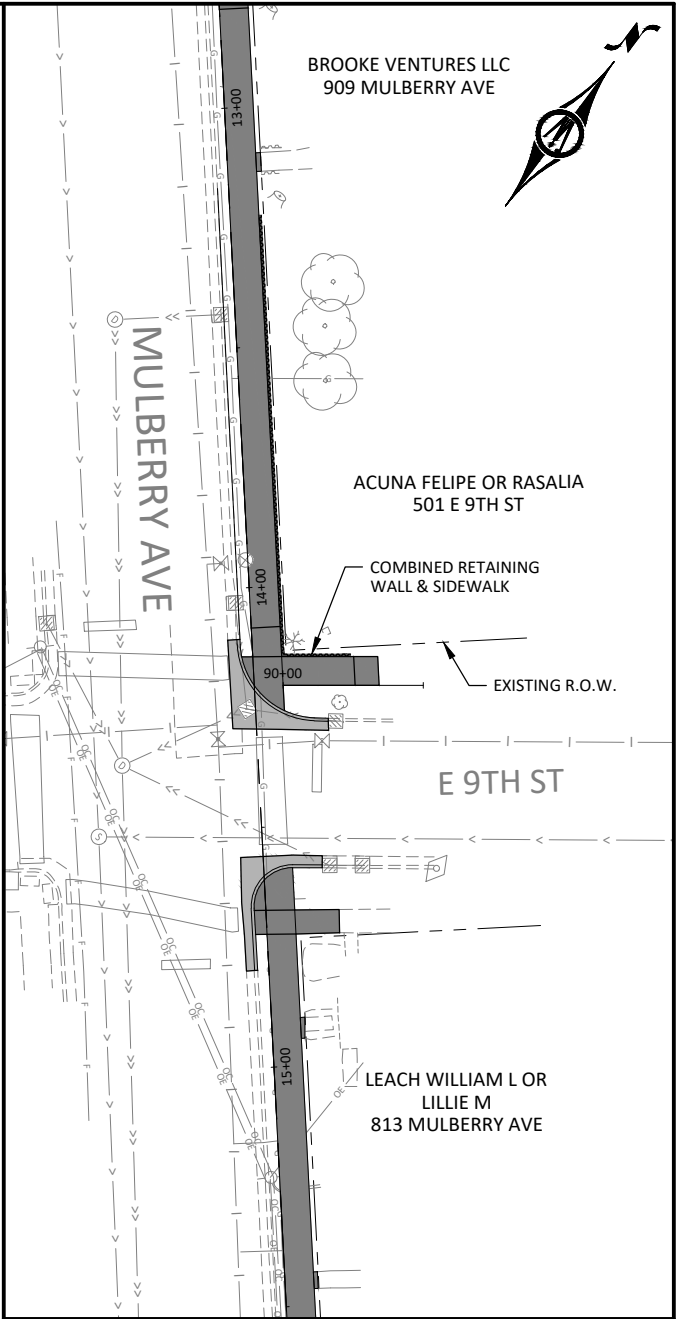
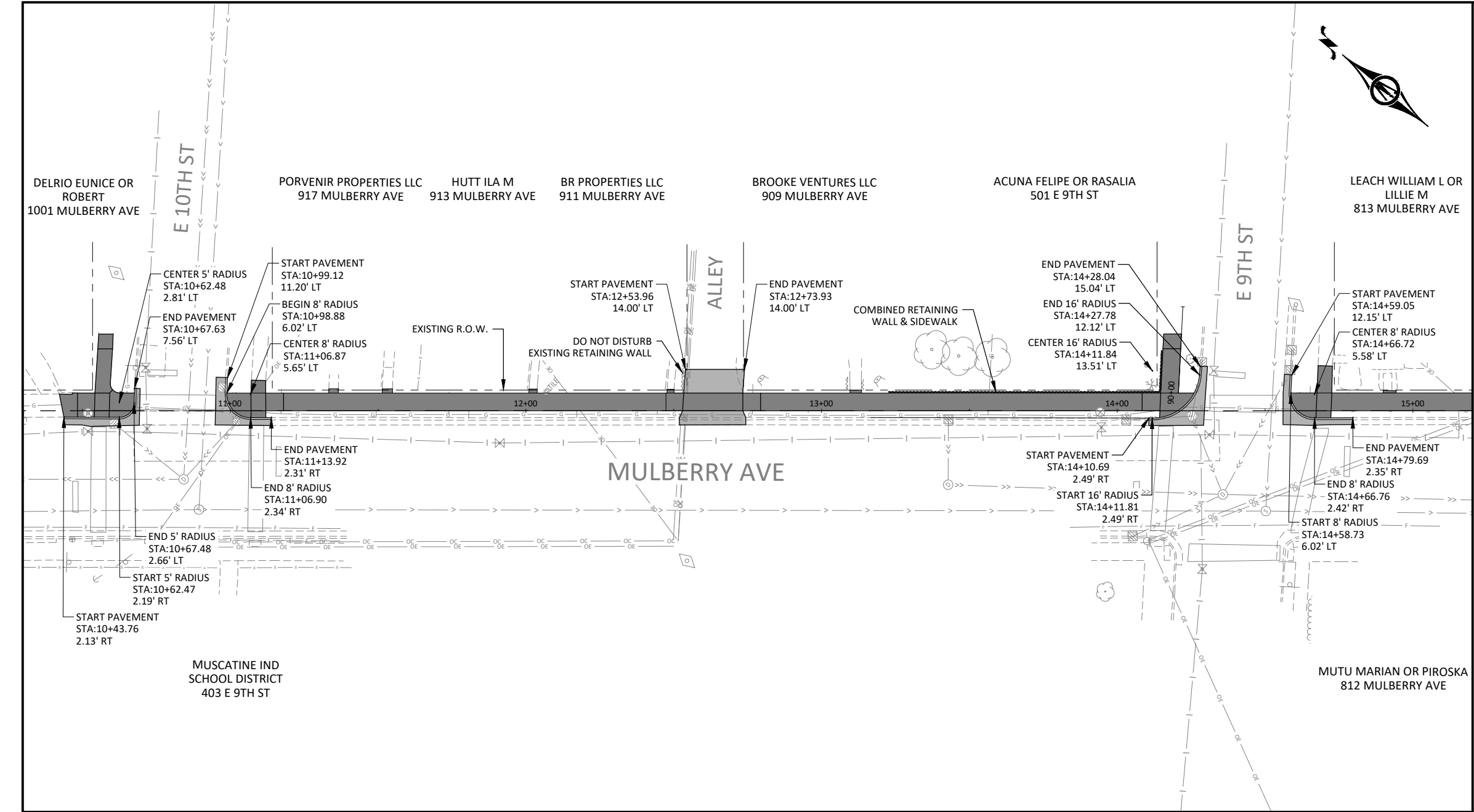
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CHECKED	ALH			
CLIENT PROJ. NO.	24X.134996.000			

CITY OF MUSCATINE, IOWA
MULBERRY AVENUE SIDEWALK RECONSTRUCTION
QUANTITIES AND ESTIMATE REFERENCE INFORMATION

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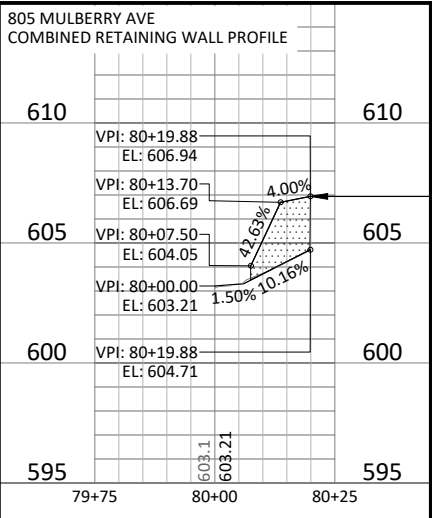
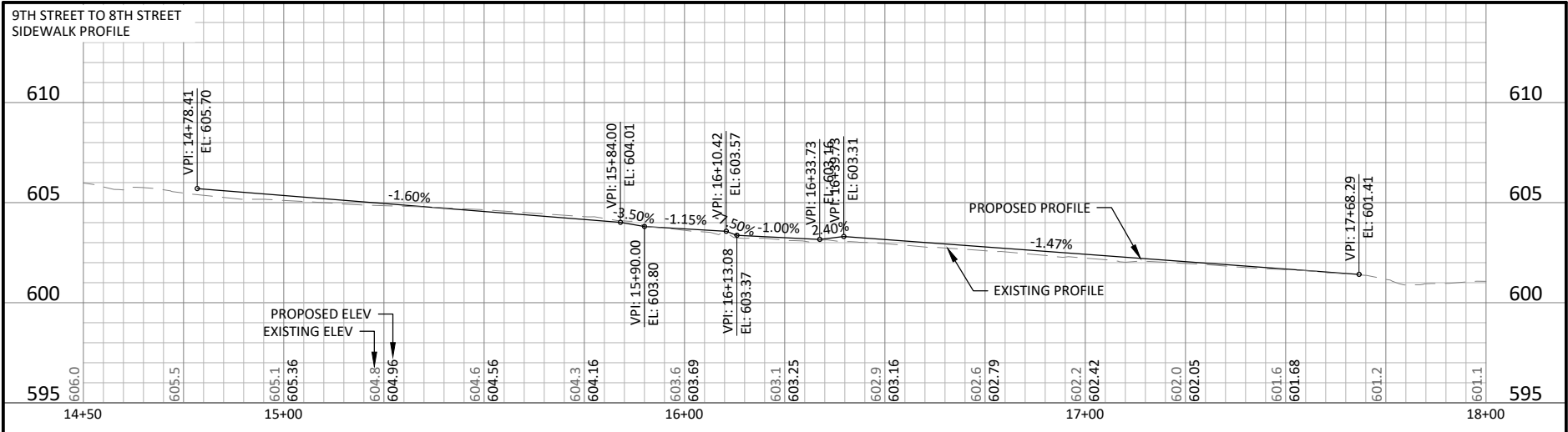
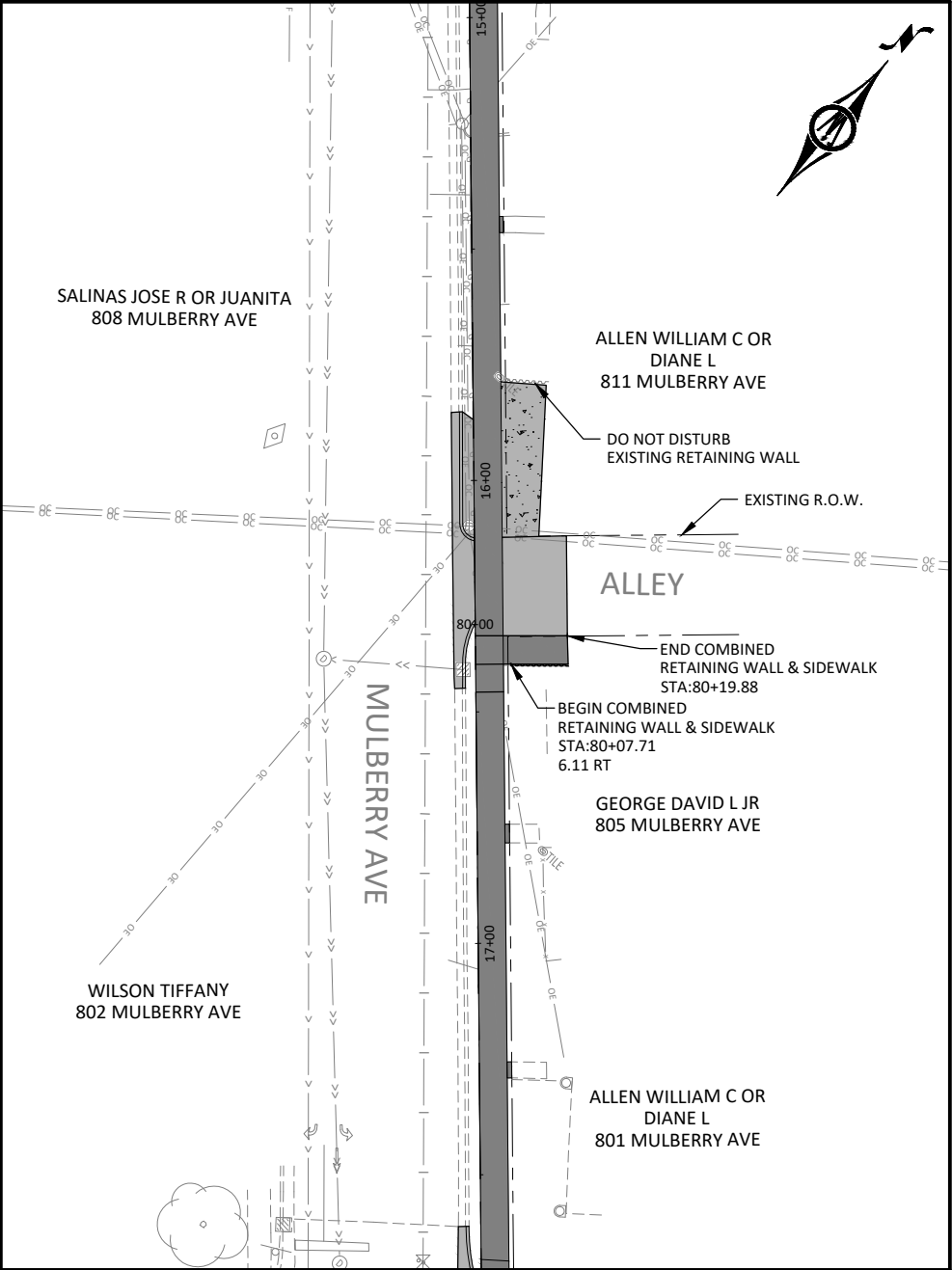
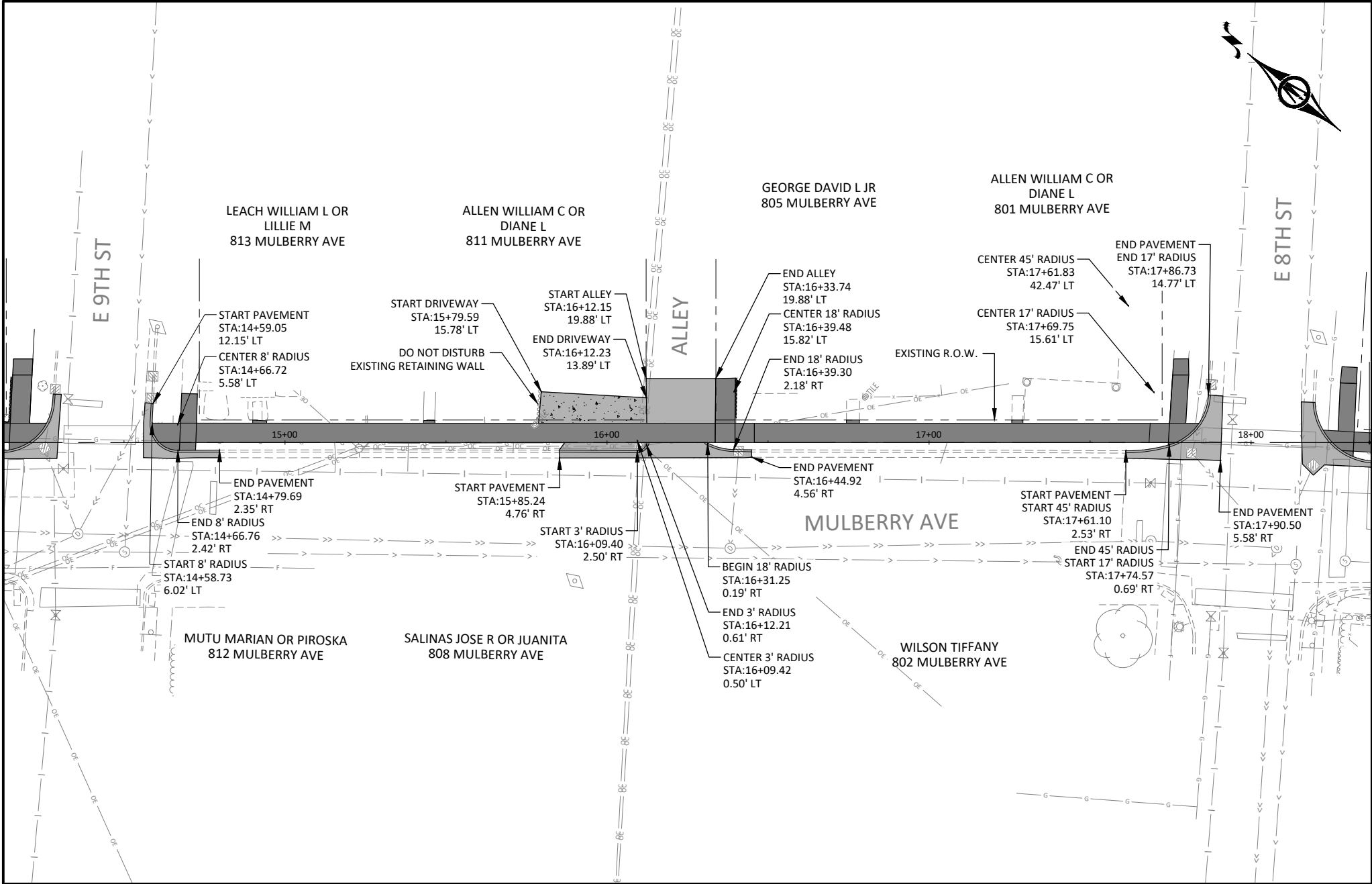
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MULBERRY AVENUE SIDEWALK RECONSTRUCTION
MULBERRY AVE - PLAN & PROFILE

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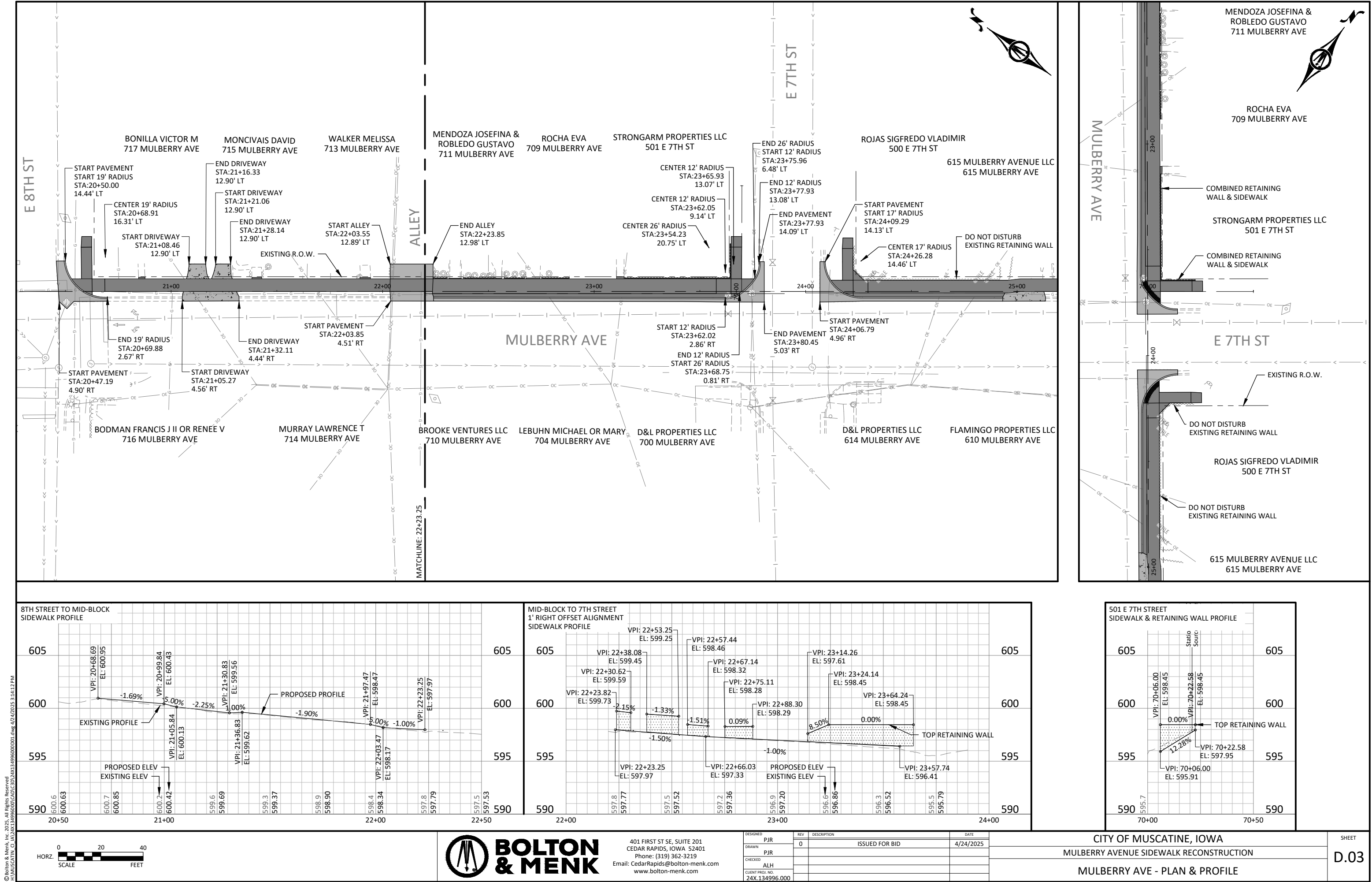
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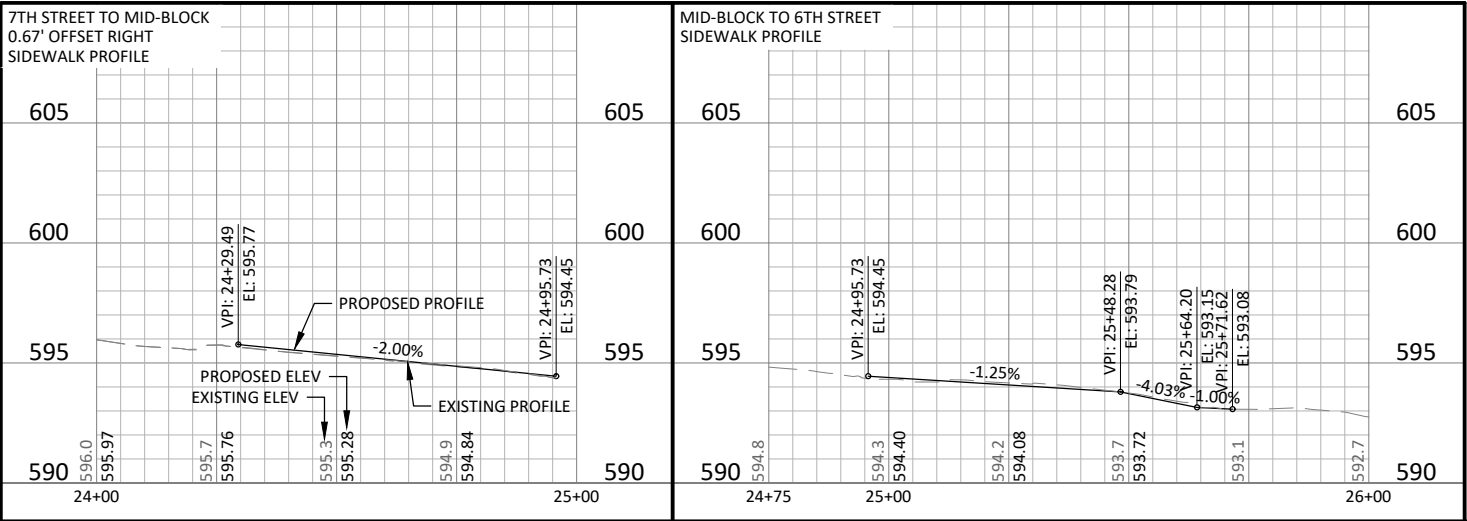
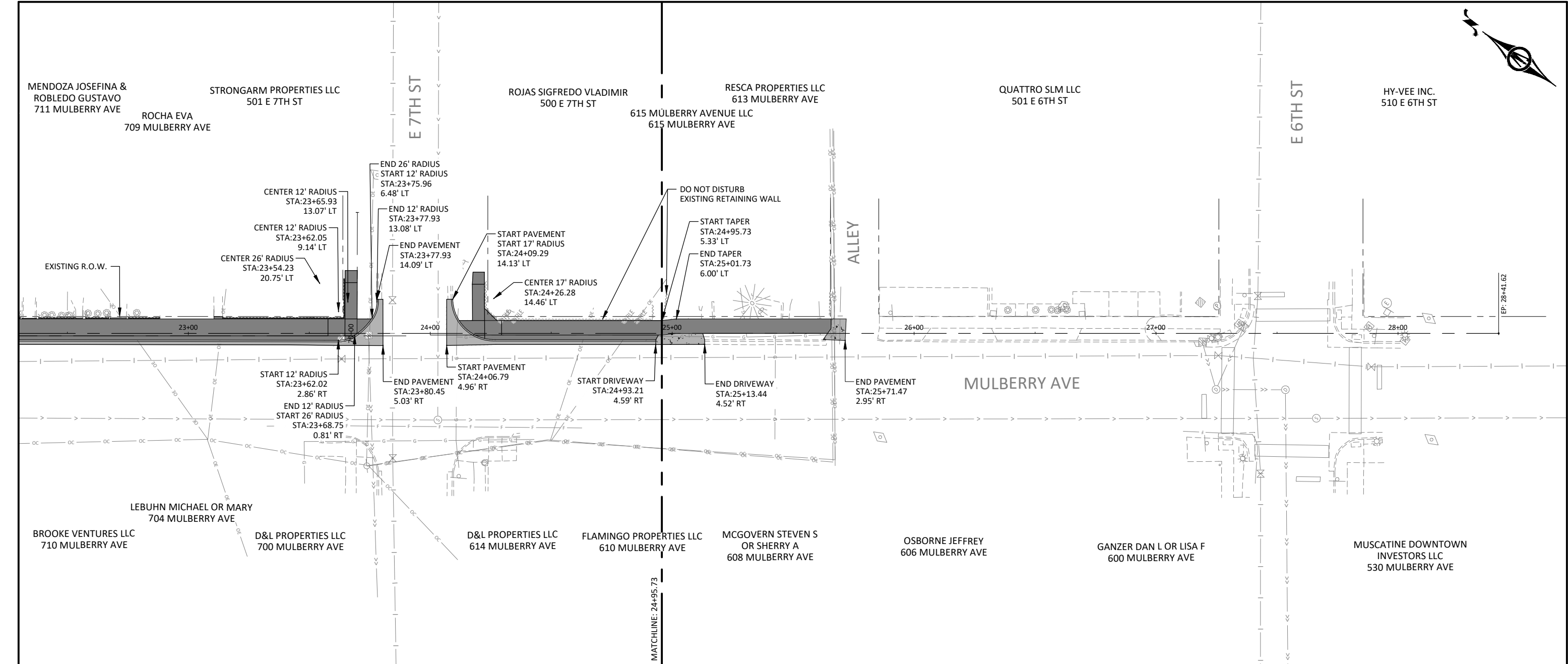
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MULBERRY AVE - PLAN & PROFILE

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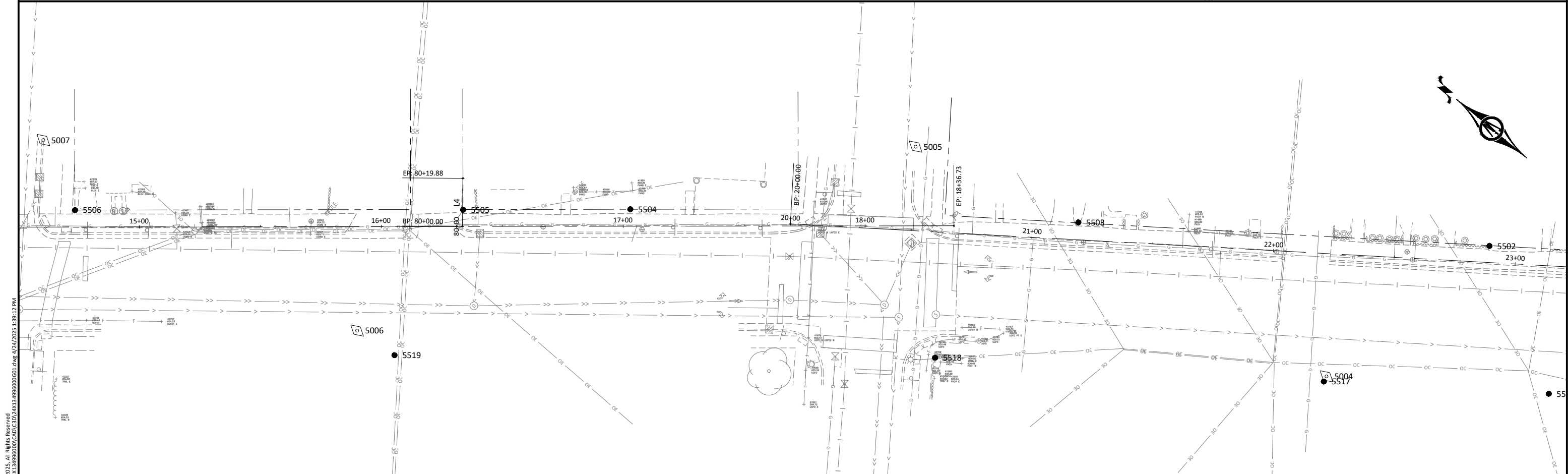
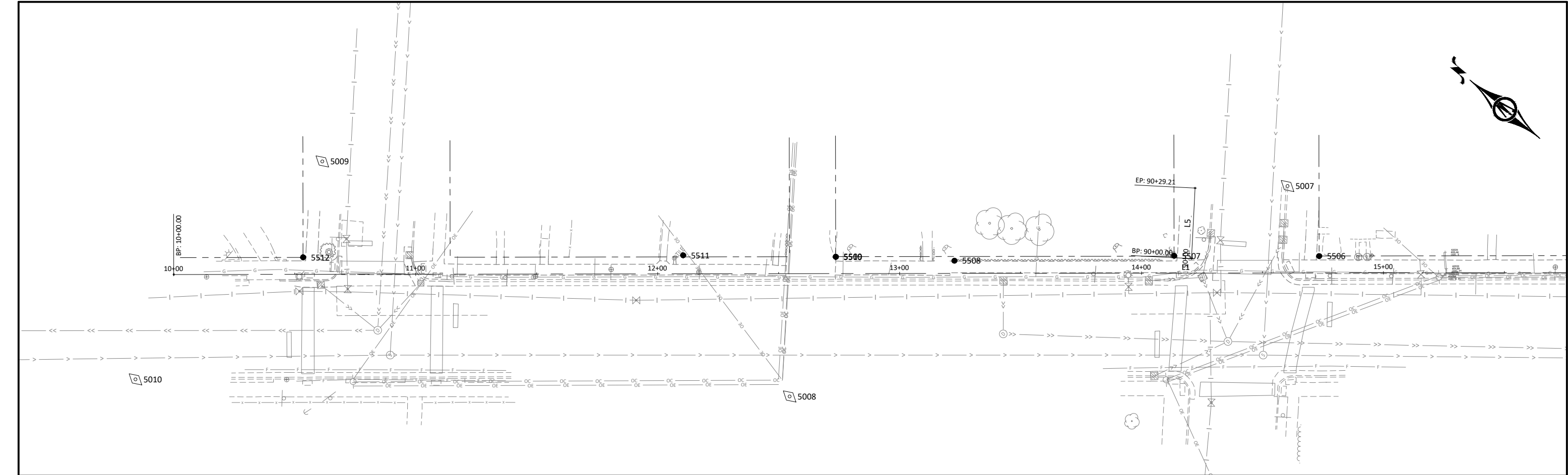
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CITY OF MUSCATINE, IOWA
MULBERRY AVENUE SIDEWALK RECONSTRUCTION
MULBERRY AVE - PLAN & PROFILE

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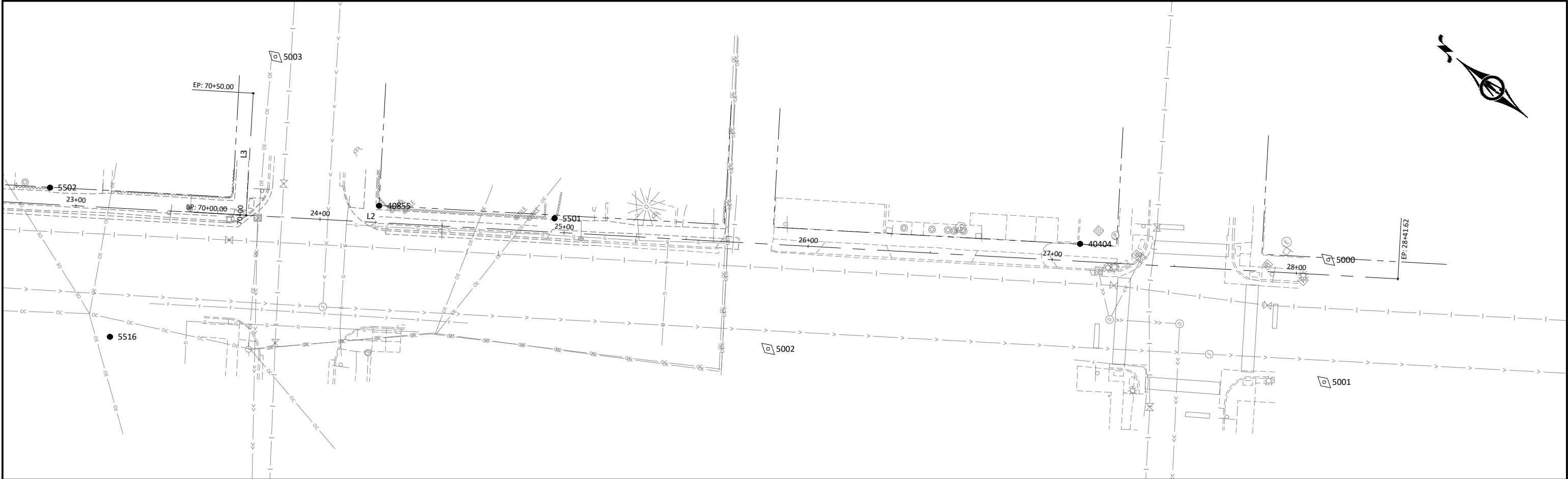
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CITY OF MUSCATINE, IOWA
MULBERRY AVENUE SIDEWALK RECONSTRUCTION

REFERENCES & BENCHMARKS

SHEET

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ALIGNMENT TABLE											
NUMBER	START STATION	END STATION	LENGTH	DELTA	RADIUS	CHORD	START N	START E	END N	END E	LINE / CHORD DIRECTION
L1	10+00	18+36.73	836.73				530541.65	2312719.87	529915.30	2313274.67	S41° 31' 59"E
L2	20+00	28+41.62	841.62				529966.49	2313230.49	529305.89	2313751.97	S38° 17' 16"E
L3	70+00	70+50	50.00				529676.28	2313459.58	529707.14	2313498.92	N51° 52' 54"E
L4	80+00	80+19.88	19.88				530067.39	2313139.96	530080.43	2313154.96	N48° 59' 43"E
L5	90+00	90+29.21	29.21				530230.71	2313003.31	530248.93	2313026.14	N51° 25' 14"E

SURVEY CONTROL POINT DATA				
POINT NUMBER	RAW DESCRIPTION	ELEVATION	NORTH	EAST
5000	VFCP / CUT X	590.567	529332.42	2313738.96
5002	VFCP / CUT X	592.979	529480.01	2313559.94
5003	VFCP / CUT X	600.822	529710.24	2313516.14
5005	VFCP / CUT X	603.703	529948.81	2313288.66
5007	VFCP / CUT X	608.322	530220.84	2313052.05
5009	VFCP / CUT X	613.879	530526.59	2312795.58

SURVEY CONTROL POINT DATA				
POINT NUMBER	RAW DESCRIPTION	ELEVATION	NORTH	EAST
5501	LMFD / TPOST	594.698	529580.90	2313542.09
5502	LMFP / 1IN	597.738	529743.92	2313414.90
5503	LMFP / 3/4IN	599.926	529877.72	2313309.71
5504	LMFR / 1/2IN	602.710	530020.12	2313191.20
5505	LMFP / 3/4IN	603.274	530071.77	2313145.28
5506	LMFR / 3/4IN	605.958	530191.90	2313038.99
5507	LMFD / 2IN BRASS	607.975	530236.90	2312999.38
5508	LMFR / 5/8IN REBAR IN RETAILING WALL	609.810	530303.62	2312937.74
5510	LMFR / 3/4IN BENT	607.862	530341.42	2312906.46
5511	LMFP / 3/4IN	609.877	530389.14	2312865.18
5512	LMFP / 3/4IN	611.548	530506.32	2312760.58
5516	LMFR 1/2IN	596.269	529685.12	2313385.38
5517	LMFP / 3/4IN	597.393	529758.16	2313327.60
40404	LMFD / 5/8" IRON ROD	591.752	529412.85	2313676.60
40855	LMFD / 1.5" BRASS CAP IN 3" RAD CONC. BOUNDARY MARKER	596.612	529638.09	2313498.47

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DESIGNED	PJR
DRAWN	PJR
CHECKED	ALH
CLIENT PROJ. NO.	24X.134996.000

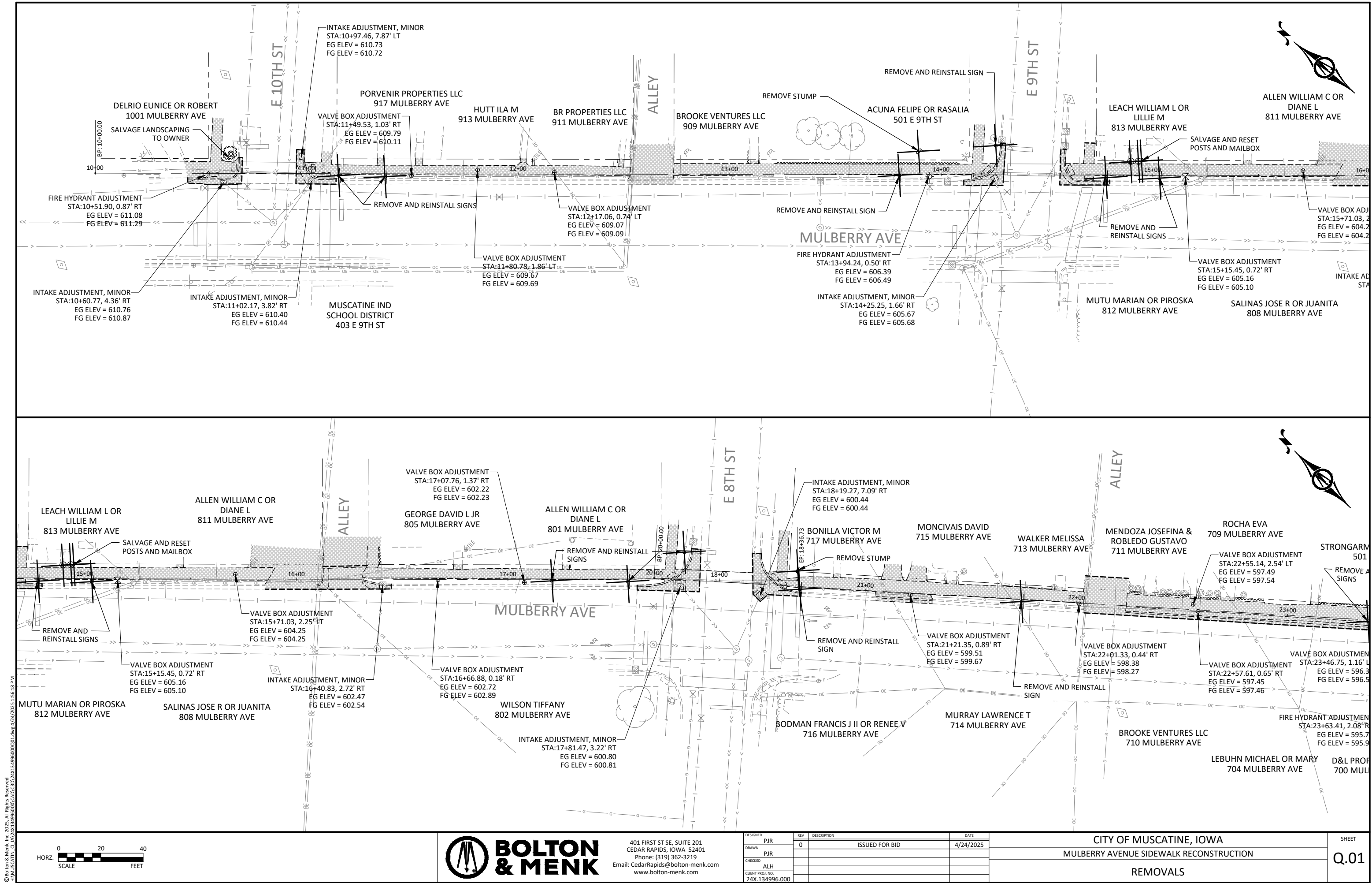
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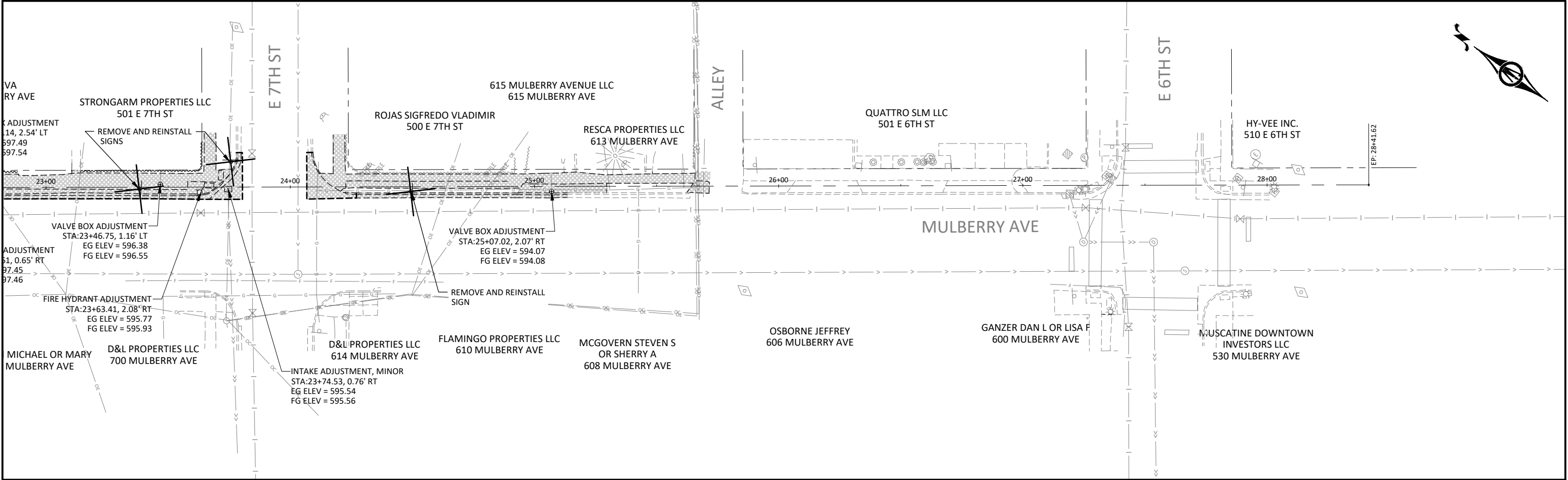
CITY OF MUSCATINE, IOWA
MULBERRY AVENUE SIDEWALK RECONSTRUCTION

REFERENCES & BENCHMARKS

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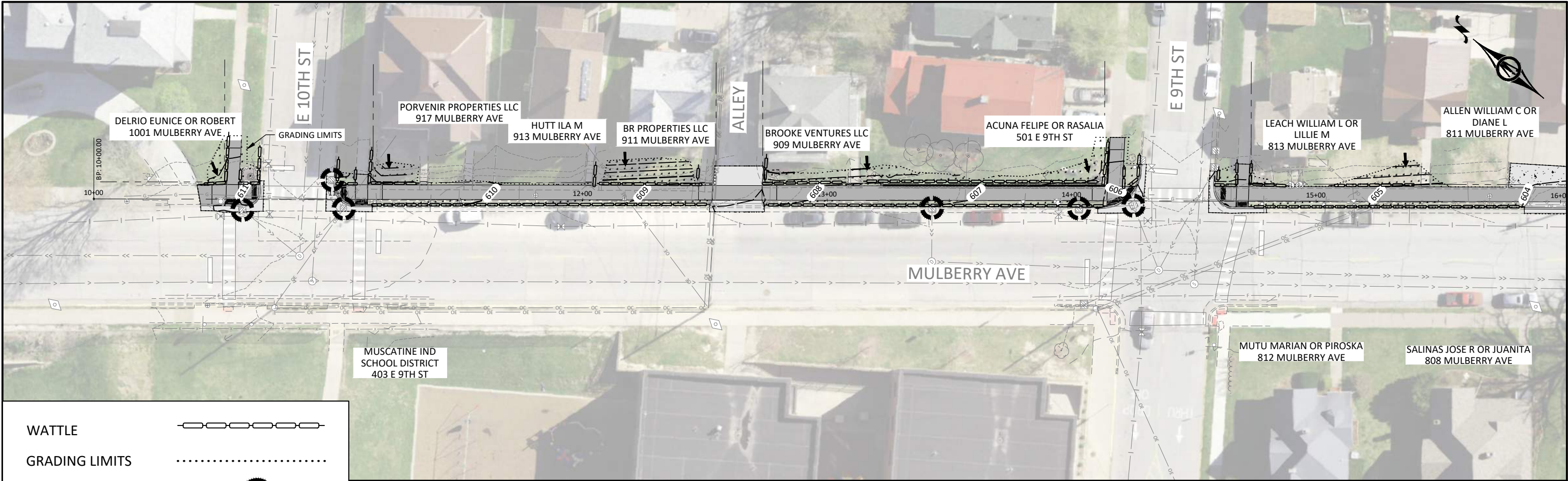
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PJR	0	ISSUED FOR BID	4/24/2025
PJR			
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CLIENT PROJ. NO.			
24X.134996.000			

CITY OF MUSCATINE, IOWA
MULBERRY AVENUE SIDEWALK RECONSTRUCTION

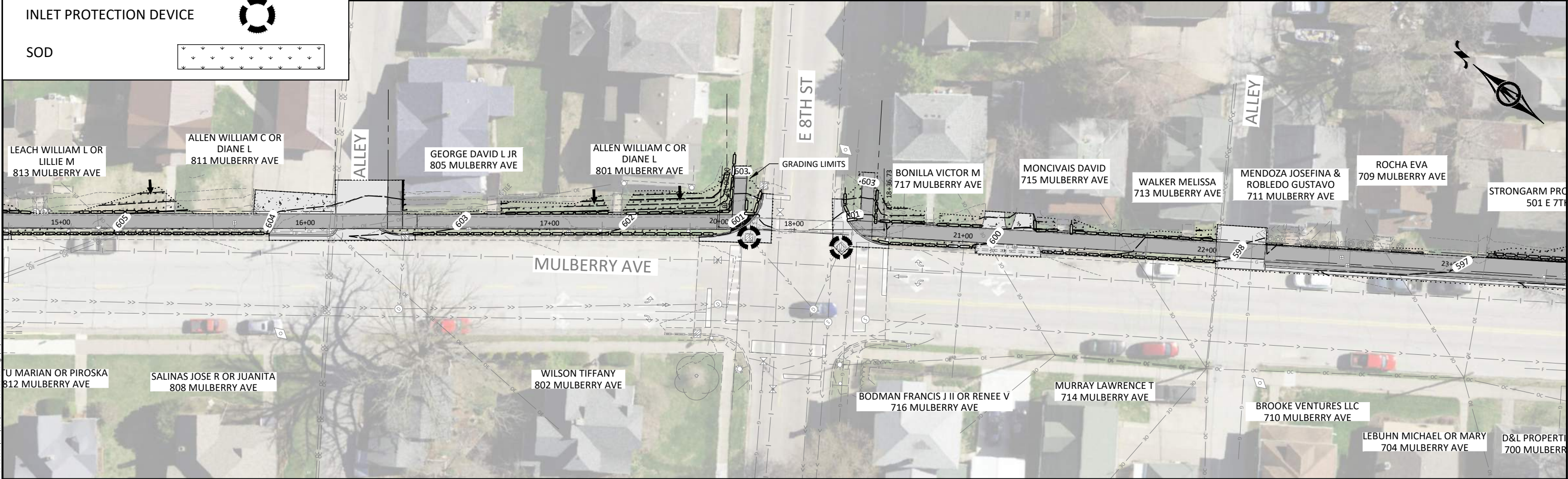
REMOVALS

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- WATTLE
- GRADING LIMITS
- INLET PROTECTION DEVICE
- SOD



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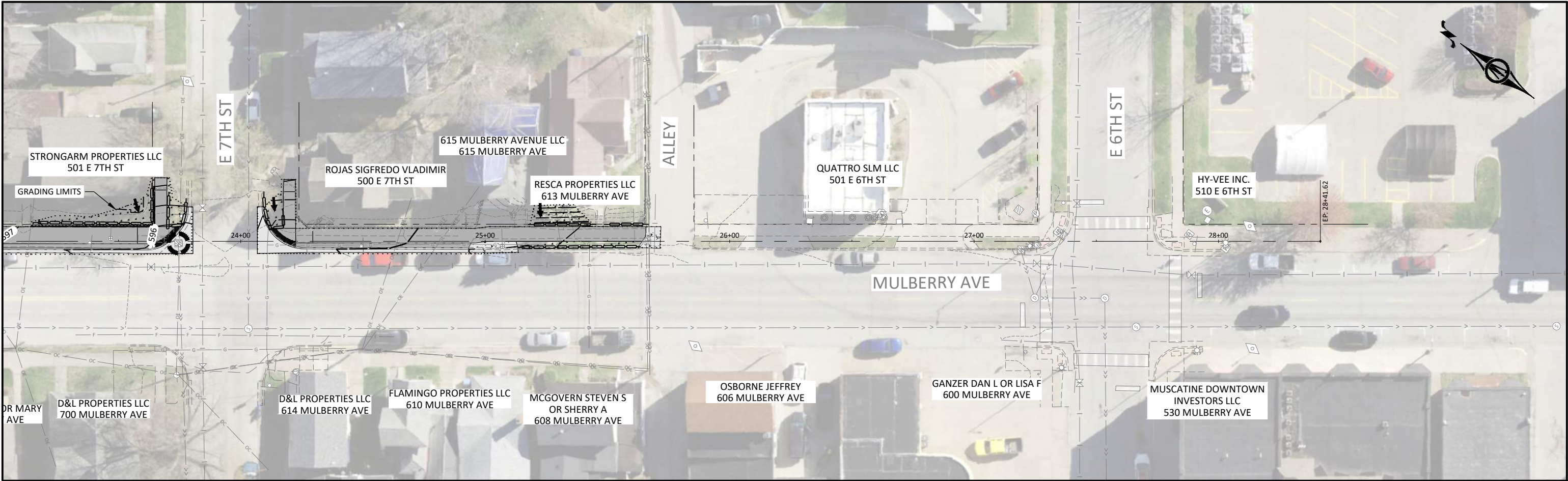


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PJR			
ALH			
CLIENT PROJ. NO.			
24X.134996.000			

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MULBERRY AVENUE SIDEWALK RECONSTRUCTION
EROSION & SEDIMENT CONTROL

SHEET
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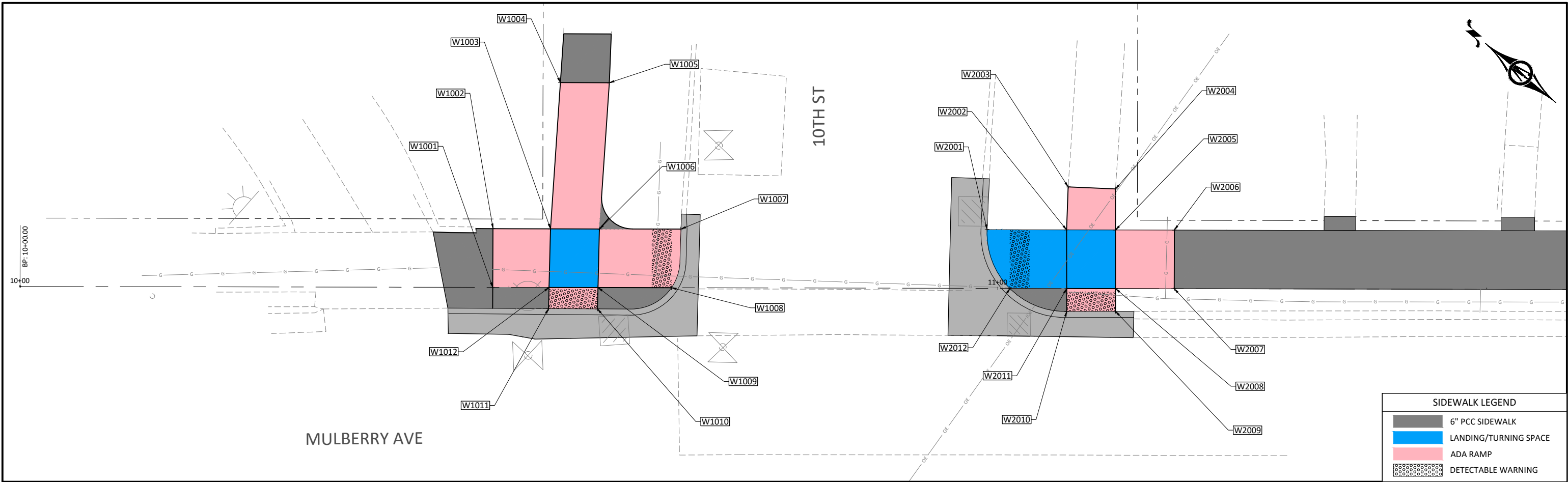
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GRADING LIMITS

INLET PROTECTION DEVICE

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SIDEWALK LEGEND	
	6" PCC SIDEWALK
	LANDING/TURNING SPACE
	ADA RAMP
	DETECTABLE WARNING

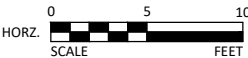
SIDEWALK COMPLIANCE

See S Sheets

- *Does not include curb
① Staking required by Contracting Authority per Article 2511.03 of the Standard Specifications
② Refer to tabulation 113-01 for bid quantities

Point to Point		Description	" PCC Sidewalk ②	Distance* (FT)	Δ Elevation (FT)	Slope (%)	Acceptable Constructed Range Pos. or Neg.	Staking Required on this Quadrant? ①	Measured Slope (%)	Initials	Remarks	For Information Purposes Only: values used to determine designed slopes			
												Point	Station	Offset	Elevation
W1001	W1002	Ramp Cross Slope	6	6.00	-0.10	-1.63%	0.1% to 2%	Yes				W1001	10+48.34	0.00	611.46
W1002	W1003	Ramp Running Slope	6	5.88	0.41	7.00%	0.5% to 8.3%					W1002	10+48.36	-6.00	611.56
W1003	W1012	Landing/Turning Space	6	6.00	0.09	1.50%	0.1% to 2%	Yes				W1003	10+54.24	-6.00	611.15
W1012	W1001	Ramp Running Slope	6	5.76	-0.40	-7.00%	0.5% to 8.3%					W1004	10+55.22	-20.97	612.36
W1003	W1004	Ramp Running Slope	6	15.00	-1.21	-8.08%	0.5% to 8.3%	Yes				W1005	10+60.22	-20.96	612.29
W1004	W1005	Ramp Cross Slope	6	5.00	0.08	1.50%	0.1% to 2%	Yes				W1006	10+59.24	-5.99	611.08
W1005	W1006	Ramp Running Slope	6	15.00	1.21	8.08%	0.5% to 8.3%	Yes				W1007	10+67.58	-6.00	610.87
W1006	W1003	Landing/Turning Space	6	5.00	-0.08	-1.50%	0.1% to 2%	Yes				W1008	10+66.62	0.00	610.78
W1006	W1007	Ramp Running Slope	6	8.34	0.21	2.47%	0.5% to 8.3%					W1009	10+59.10	0.00	610.99
W1007	W1008	Ramp Cross Slope	6	6.07	0.09	1.48%	0.1% to 2%					W1010	10+59.06	2.18	610.82
W1009	W1008	Ramp Running Slope	6	7.51	0.21	2.74%	0.5% to 8.3%					W1011	10+54.05	2.16	610.90
W1009	W1006	Landing/Turning Space	6	5.99	-0.09	-1.50%	0.1% to 2%	Yes				W1012	10+54.10	0.00	611.06
W1009	W1010	Ramp Running Slope	6	2.18	0.16	7.44%	0.5% to 8.3%	Yes				W2001	10+98.88	-6.02	610.59
W1010	W1011	Ramp Cross Slope	6	5.00	-0.08	-1.50%	0.1% to 2%	Yes				W2002	11+07.02	-6.00	610.62
W1011	W1012	Ramp Running Slope	6	2.16	-0.16	-7.50%	0.5% to 8.3%	Yes				W2003	11+07.17	-10.40	610.86
W1012	W1009	Landing/Turning Space	6	5.00	0.08	1.50%	0.1% to 2%	Yes				W2004	11+12.01	-10.20	610.92
W2001	W2002	Landing/Turning Space	6	8.14	-0.03	-0.32%	0.1% to 2%					W2005	11+12.02	-6.00	610.62
W2002	W2003	Ramp Running Slope	6	4.40	-0.24	-5.47%	0.5% to 8.3%					W2006	11+18.04	-6.00	610.77
W2003	W2004	Ramp Cross Slope	6	4.84	-0.06	-1.24%	0.1% to 2%					W2007	11+18.04	0.00	610.68
W2004	W2005	Ramp Running Slope	6	4.20	0.30	7.05%	0.5% to 8.3%					W2008	11+12.04	0.00	610.53
W2005	W2002	Landing/Turning Space	6	5.00	0.00	0.10%	0.1% to 2%					W2009	11+12.03	2.32	610.36
W2005	W2008	Landing/Turning Space	6	6.00	0.09	1.50%	0.1% to 2%	Yes				W2010	11+07.05	2.34	610.43
W2005	W2006	Ramp Running Slope	6	6.02	-0.15	-2.47%	0.5% to 8.3%					W2011	11+07.04	0.00	610.53
W2006	W2007	Ramp Cross Slope	6	6.00	0.09	1.50%	0.1% to 2%	Yes				W2012	11+01.22	0.01	610.51
W2007	W2008	Ramp Running Slope	6	6.00	0.15	2.48%	0.5% to 8.3%								
W2008	W2009	Ramp Running Slope	6	2.32	0.17	7.50%	0.5% to 8.3%	Yes							
W2009	W2010	Ramp Cross Slope	6	4.99	-0.07	-1.50%	0.1% to 2%								
W2010	W2011	Ramp Running Slope	6	2.34	-0.09	-4.03%	0.5% to 8.3%								
W2008	W2011	Landing/Turning Space	6	5.00	0.00	0.10%	0.1% to 2%								
W2011	W2012	Landing/Turning Space	6	5.82	0.02	0.40%	0.1% to 2%								
W2012	W2001	Ramp Cross Slope	6	6.47	-0.09	-1.35%	0.1% to 2%								

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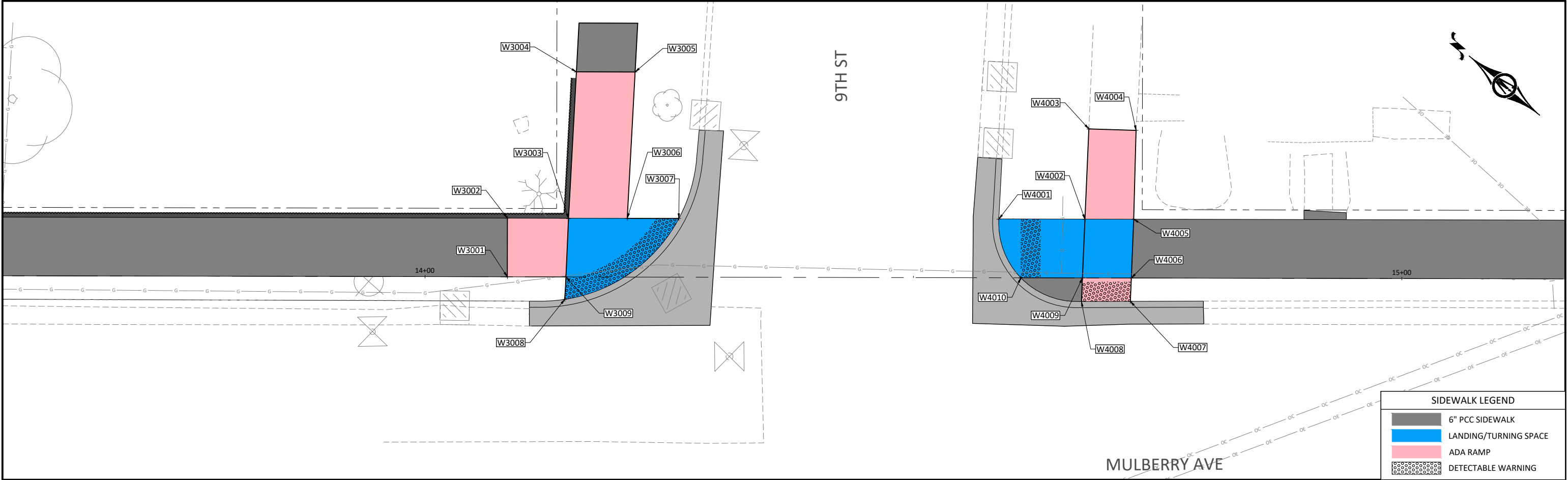
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REV	DESCRIPTION	DATE
0	ISSUED FOR BID	4/24/2025
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CITY OF MUSCATINE, IOWA
MULBERRY AVENUE SIDEWALK RECONSTRUCTION
SIDEWALK & ADA COMPLIANCE

SHEET

S.01



SIDEWALK COMPLIANCE

See S Sheets

- *Does not include curb
① Staking required by Contracting Authority per Article 2511.03 of the Standard Specifications
② Refer to tabulation 113-01 for bid quantities

Point to Point		Description	" PCC Sidewalk ②	Distance*	Δ Elevation	Slope	Acceptable Constructed Range	Staking Required on this Quadrant? ①	Measured Slope	Initials	Remarks	For Information Purposes Only: values used to determine designed slopes			
												Point	Station	Offset	Elevation
W3001	W3002	Ramp Cross Slope	6	6.00	-0.09	-1.50%	0.1% to 2%	Yes				W3001	14+08.43	0.00	606.34
W3002	W3003	Ramp Running Slope	6	6.26	0.42	6.73%	0.5% to 8.3%					W3002	14+08.43	-6.00	606.43
W3003	W3009	Landing/Turning Space	6	5.97	0.11	1.90%	0.1% to 2%	Yes				W3003	14+14.68	-5.96	606.01
W3009	W3008	Landing/Turning Space	6	2.30	0.04	1.90%	0.1% to 2%	Yes				W3004	14+15.46	-20.98	607.52
W3009	W3001	Ramp Running Slope	6	6.00	-0.44	-7.41%	0.5% to 8.3%	Yes				W3005	14+21.47	-20.98	607.42
W3003	W3004	Ramp Running Slope	6	15.04	-1.51	-10.03%	0.5% TO 11.03%					W3006	14+20.69	-6.00	606.05
W3004	W3005	Ramp Cross Slope	6	6.01	0.09	1.50%	0.1% to 2%	Yes				W3007	14+25.97	-6.00	606.00
W3005	W3006	Ramp Running Slope	6	15.00	1.37	9.15%	0.5% TO 10.15%					W3008	14+14.31	2.30	605.85
W3006	W3007	Landing/Turning Space	6	5.28	0.06	1.06%	0.1% to 2%					W3009	14+14.43	0.00	605.89
W3006	W3003	Landing/Turning Space	6	6.01	0.05	0.76%	0.1% to 2%					W4001	14+58.73	-6.00	605.68
W4001	W4002	Landing/Turning Space	6	8.81	0.01	0.15%	0.1% to 2%					W4002	14+67.55	-6.00	605.67
W4002	W4003	Ramp Running Slope	6	9.25	-1.07	-11.56%	0.5% TO 12.56%					W4003	14+67.93	-15.24	606.74
W4003	W4004	Ramp Cross Slope	6	4.84	0.08	1.69%	0.1% to 2%	Yes				W4004	14+72.76	-15.10	606.66
W4004	W4005	Ramp Running Slope	6	9.09	0.97	10.69%	0.5% TO 11.69%					W4005	14+72.54	-6.02	605.69
W4005	W4002	Landing/Turning Space	6	4.99	0.02	0.30%	0.1% to 2%					W4006	14+72.31	0.00	605.59
W4005	W4006	Landing/Turning Space	6	6.02	0.09	1.53%	0.1% to 2%	Yes				W4007	14+72.21	2.39	605.41
W4006	W4007	Ramp Running Slope	6	2.39	0.18	7.50%	0.5% to 8.3%	Yes				W4008	14+67.20	2.41	605.49
W4007	W4008	Ramp Cross Slope	6	5.01	-0.08	-1.50%	0.1% to 2%	Yes				W4009	14+67.30	0.00	605.59
W4009	W4006	Landing/Turning Space	6	5.00	0.00	-0.10%	0.1% to 2%					W4010	14+60.99	0.00	605.58
W4008	W4009	Ramp Running Slope	6	2.42	-0.10	-4.10%	0.5% to 8.3%								
W4009	W4010	Landing/Turning Space	6	6.31	0.01	0.10%	0.1% to 2%								
W4010	W4001	Landing/Turning Space	6	6.41	-0.10	-1.58%	0.1% to 2%	Yes							



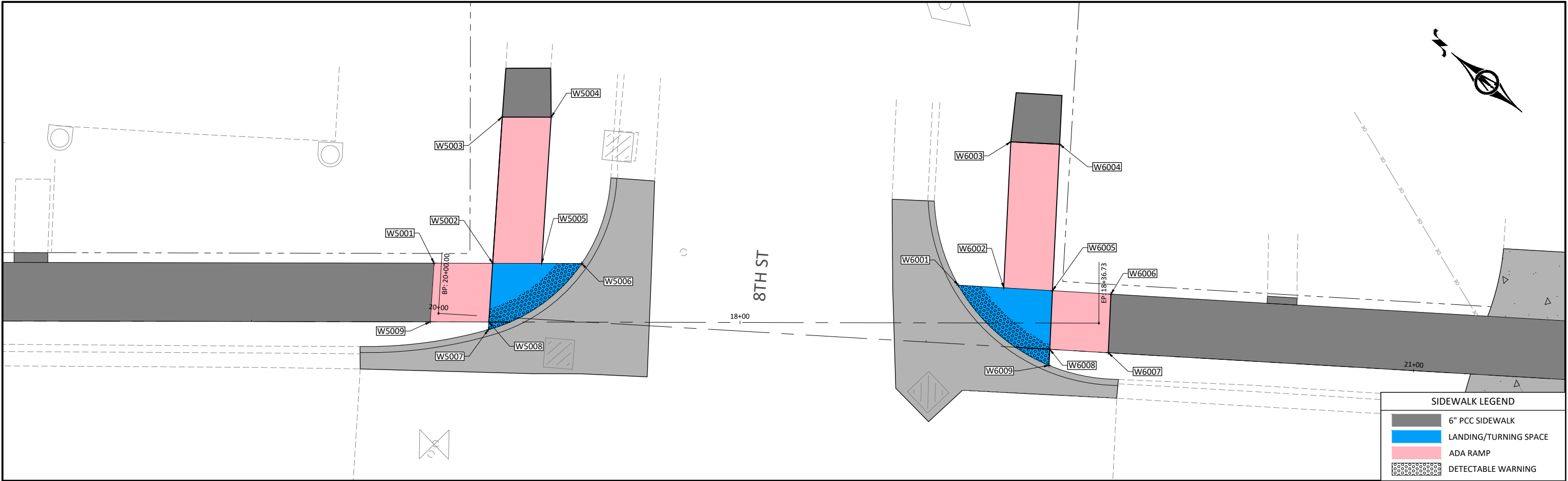
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DRAWN	PJR		
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CLIENT PROJ. NO.	24X.134996.000		

CITY OF MUSCATINE, IOWA
MULBERRY AVENUE SIDEWALK RECONSTRUCTION
SIDEWALK & ADA COMPLIANCE

SHEET

S.02



SIDEWALK COMPLIANCE

See 5 Sheets

*Does not include curb
① Staking required by Contracting Authority per Article 2511.03 of the Standard Specifications
② Refer to tabulation 113-01 for bid quantities

Point to Point		Description	6" PCC Sidewalk ②	Distance* (FT)	Δ Elevation (FT)	Slope (%)	Acceptable Constructed Range Pos. or Neg.	Staking Required on this Quadrant?	Measured Slope	Initials	Remarks	For Information Purposes Only: values used to determine designed slopes			
								①	(%)			Point	Station	Offset	Elevation
W5001	W5002	Ramp Running Slope	6	6.00	0.45	7.50%	0.5% to 8.3%	Yes				W5001	17+68.67	-6.00	601.50
W5002	W5003	Ramp Running Slope	6	15.00	-1.67	-11.10%	0.5% TO 12.1%					W5002	17+74.67	-6.00	601.05
W5003	W5004	Ramp Cross Slope	6	5.01	0.08	1.51%	0.1% to 2%	Yes				W5003	17+75.62	-20.97	602.72
W5004	W5005	Ramp Running Slope	6	15.00	1.65	10.98%	0.5% TO 11.98%					W5004	17+80.63	-20.97	602.64
W5005	W5002	Landing/Turning Space	6	5.01	-0.06	-1.14%	0.1% to 2%					W5005	17+79.68	-6.00	601.00
W5005	W5006	Landing/Turning Space	6	4.10	0.00	-0.10%	0.1% to 2%					W5006	17+83.78	-6.00	601.00
W5008	W5007	Landing/Turning Space	6	0.79	0.00	0.38%	0.1% to 2%					W5007	17+74.23	0.79	600.96
W5002	W5008	Landing/Turning Space	6	6.01	0.09	1.50%	0.1% to 2%	Yes				W5008	17+74.29	0.00	600.96
W5009	W5008	Ramp Running Slope	6	6.00	0.45	7.50%	0.5% to 8.3%	Yes				W5009	17+68.29	0.00	601.41
W6001	W6002	Landing/Turning Space		4.66	0.00	-0.10%	0.1% to 2%					W6001	20+52.95	-6.00	600.59
W6002	W6003	Ramp Running Slope	6	14.95	-2.20	-14.73%	0.5% TO 15.73%					W6002	20+57.61	-6.00	600.59
W6003	W6004	Ramp Cross Slope	6	5.00	-0.08	-1.50%	0.1% to 2%	Yes				W6003	20+57.47	-20.95	602.79
W6004	W6005	Ramp Running Slope	6	15.00	2.27	15.15%	0.5% TO 16.15%					W6004	20+62.46	-21.00	602.87
W6005	W6006	Ramp Running Slope	6	6.00	-0.44	-7.38%	0.5% to 8.3%	Yes				W6005	20+62.61	-6.00	600.59
W6006	W6007	Ramp Cross Slope	6	6.00	0.08	1.41%	0.1% to 2%					W6006	20+68.61	-6.00	601.04
W6007	W6008	Ramp Running Slope	6	6.00	0.45	7.46%	0.5% to 8.3%	Yes				W6007	20+68.69	0.00	600.95
W6008	W6009	Landing/Turning Space	6	1.65	0.02	1.51%	0.1% to 2%	Yes				W6008	20+62.69	0.00	600.50
W6005	W6008	Landing/Turning Space	6	6.00	0.09	1.50%	0.1% to 2%					W6009	20+62.71	1.65	600.48
W6002	W6005	Landing/Turning Space	6	5.00	-0.01	-0.10%	0.1% to 2%								

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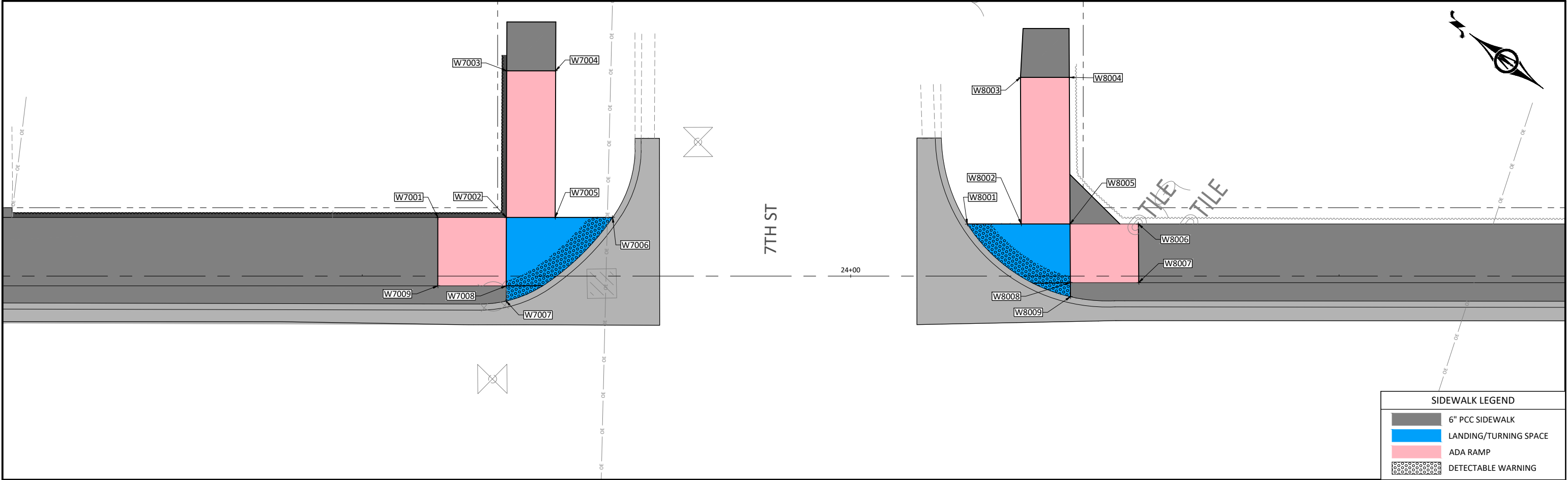
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PJR			
ALH			
CLIENT PROJ. NO.			
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CITY OF MUSCATINE, IOWA
MULBERRY AVENUE SIDEWALK RECONSTRUCTION
SIDEWALK & ADA COMPLIANCE

SHEET

S.03



113-10A

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SIDEWALK COMPLIANCE

See 5 Sheets

*Does not include curb

① Staking required by Contracting Authority per Article 2511.03 of the Standard Specifications

② Refer to tabulation 113-01 for bid quantities

Point to Point		Description	6" PCC Sidewalk ②	Distance*	Δ Elevation	Slope	Acceptable Constructed Range	Staking Required on this Quadrant? ①	Measured Slope (%)	Initials	Remarks	For Information Purposes Only: values used to determine designed slopes			
				(FT)	(FT)	(%)	Pos. or Neg.					Point	Station	Offset	Elevation
W7001	W7002	Ramp Running Slope	6	7.02	0.53	7.48%	0.5% to 8.3%	Yes				W7001	23+57.74	-6.00	596.51
W7002	W7003	Ramp Running Slope	6	15.01	-1.84	-12.26%	0.5% TO 13.26%					W7002	23+64.76	-5.99	595.99
W7003	W7004	Ramp Cross Slope	6	5.00	0.07	1.46%	0.1% to 2%					W7003	23+64.80	-21.00	597.83
W7004	W7005	Ramp Running Slope	6	15.00	1.84	12.28%	0.5% TO 13.28%					W7004	23+69.80	-21.00	597.76
W7005	W7006	Landing/Turning Space	6	5.88	0.06	1.00%	0.1% to 2%					W7005	23+69.76	-6.00	595.91
W7002	W7005	Landing/Turning Space	6	5.00	0.07	1.50%	0.1% to 2%					W7006	23+75.64	-6.00	595.86
W7002	W7008	Landing/Turning Space	6	6.99	0.10	1.50%	0.1% to 2%					W7007	23+64.74	2.55	595.86
W7008	W7007	Landing/Turning Space	6	1.55	0.02	1.50%	0.1% to 2%	Yes				W7008	23+64.74	1.00	595.88
W7009	W7008	Ramp Running Slope	6	7.00	0.52	7.50%	0.5% to 8.3%	Yes				W7009	23+57.74	1.00	596.41
W7001	W7009	Ramp Cross Slope	6	7.00	0.10	1.50%	0.1% to 2%					W8001	24+11.94	-5.33	595.56
												W8002	24+17.46	-5.33	595.57
W8001	W8002	Landing/Turning Space	6	5.52	-0.01	-0.10%	0.1% to 2%					W8003	24+17.38	-20.33	597.41
W8002	W8003	Ramp Running Slope	6	15.00	-1.84	-12.29%	0.5% TO 13.29%					W8004	24+22.38	-20.33	597.41
W8003	W8004	Ramp Cross Slope	6	5.00	0.01	0.10%	0.1% to 2%					W8005	24+22.46	-5.33	595.57
W8004	W8005	Ramp Running Slope	6	15.00	1.83	12.22%	0.5% TO 13.22%					W8006	24+29.46	-5.33	595.86
W8005	W8006	Ramp Running Slope	6	7.00	-0.29	-4.17%	0.5% to 8.3%					W8007	24+29.49	0.65	595.77
W8002	W8005	Landing/Turning Space	6	5.00	-0.01	-0.10%	0.1% to 2%					W8008	24+22.49	0.67	595.46
W8005	W8008	Landing/Turning Space	6	6.00	0.11	1.90%	0.1% to 2%	Yes				W8009	24+22.50	2.11	595.43
W8006	W8007	Ramp Cross Slope	6	5.98	0.09	1.54%	0.1% to 2%	Yes							
W8008	W8007	Ramp Running Slope	6	7.00	-0.31	-4.49%	0.5% to 8.3%								
W8008	W8009	Landing/Turning Space	6	1.44	0.03	1.90%	0.1% to 2%	Yes							

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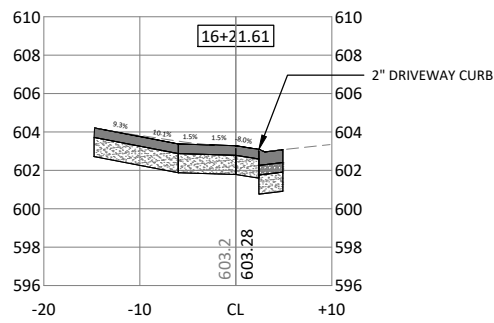
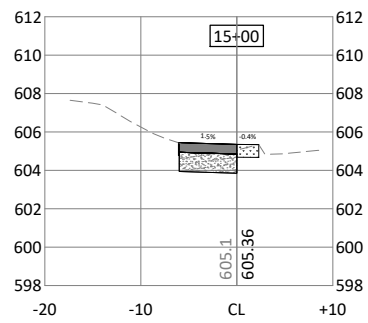
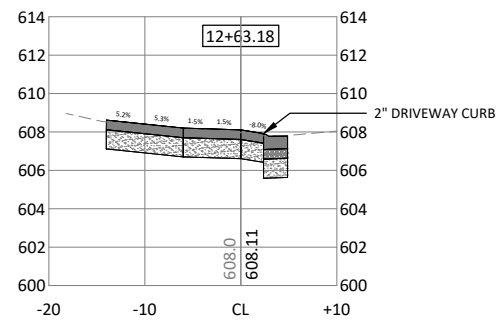
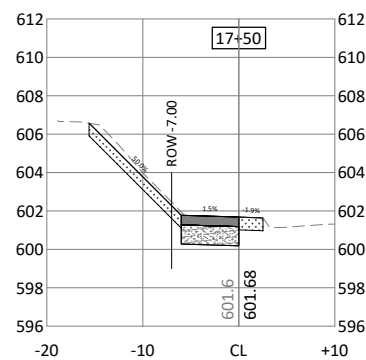
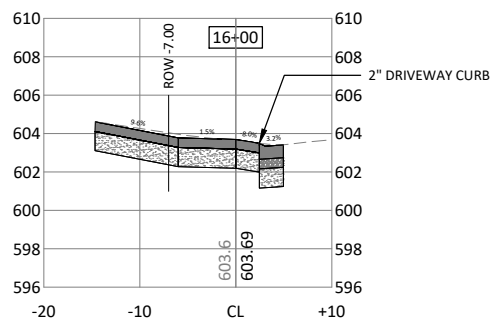
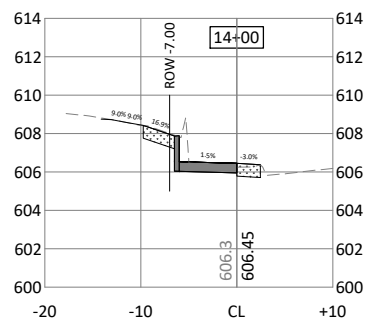
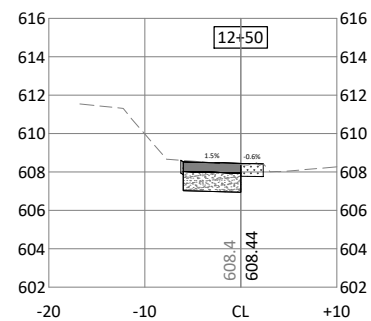
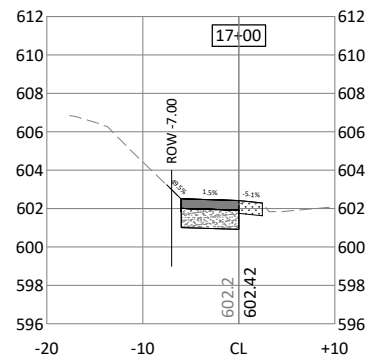
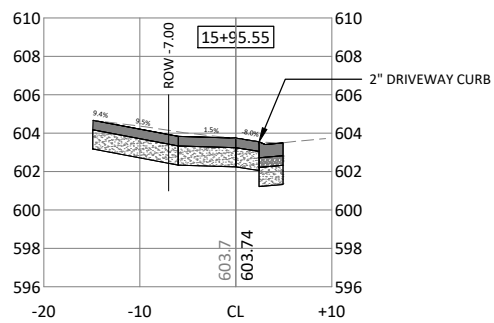
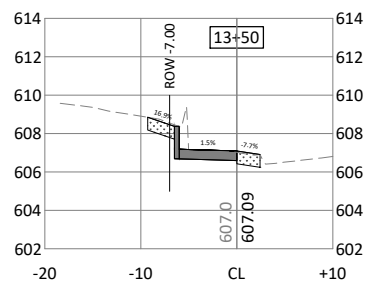
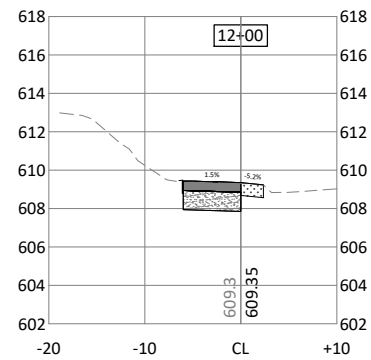
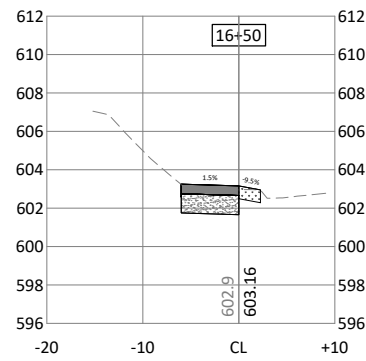
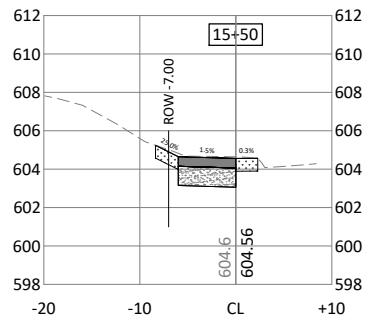
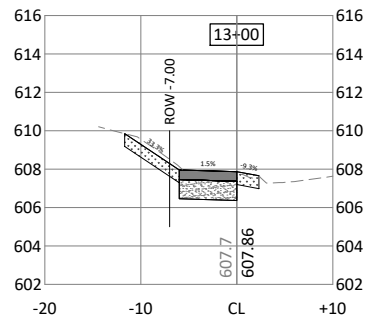
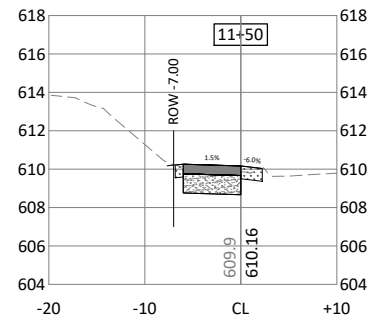
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PJR	0	ISSUED FOR BID	4/24/2025
DRAWN	PJR		
CHECKED	ALH		
CLIENT PROJ. NO.	24X.134996.000		

CITY OF MUSCATINE, IOWA
MULBERRY AVENUE SIDEWALK RECONSTRUCTION
SIDEWALK & ADA COMPLIANCE

SHEET

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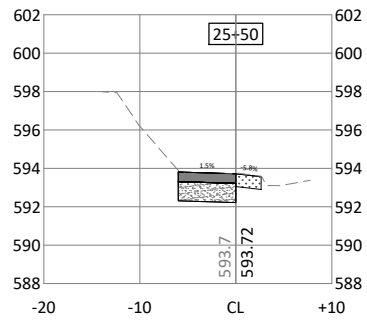
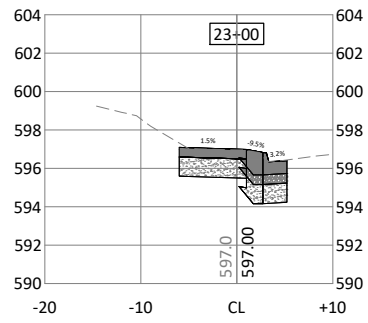
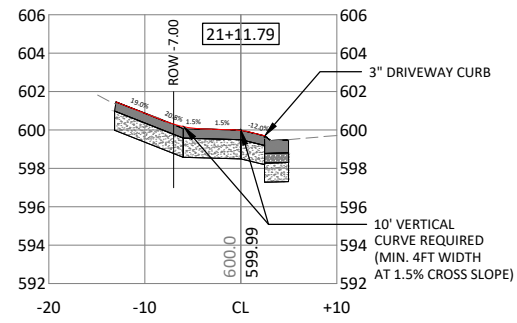
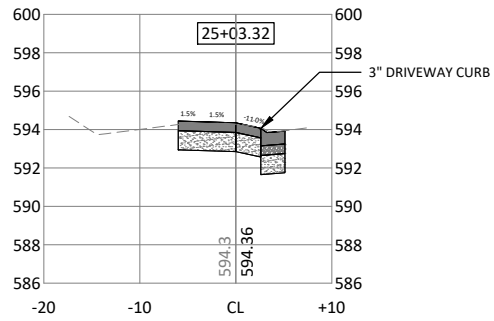
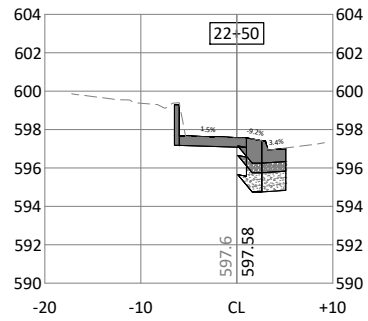
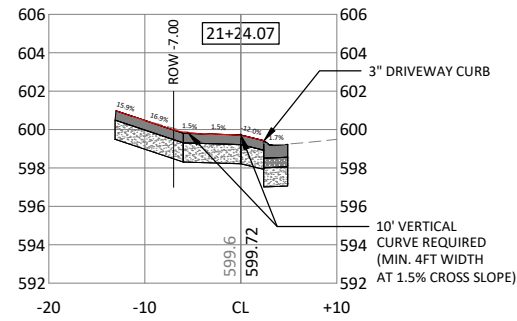
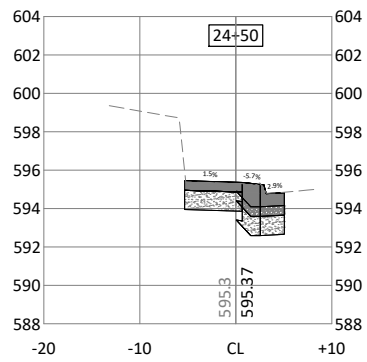
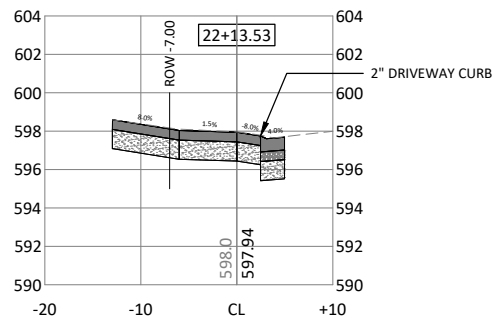
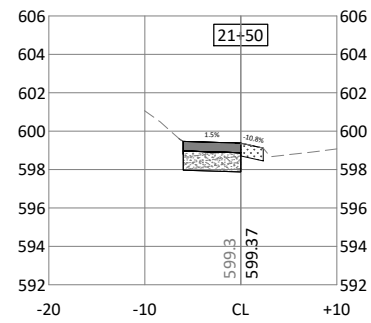
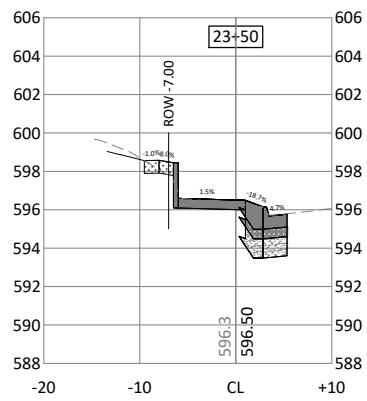
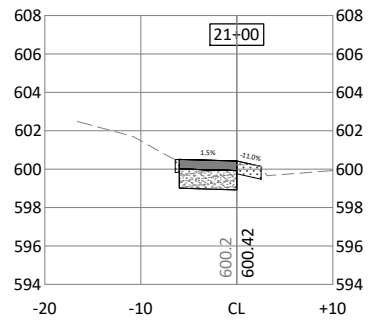
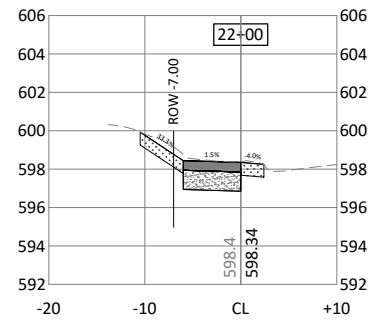
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CLIENT PROJ. NO.	24X.134996.000		

CITY OF MUSCATINE, IOWA
MULBERRY AVENUE SIDEWALK RECONSTRUCTION
CROSS SECTIONS - NORTH OF 8TH STREET

SHEET
W.01

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CITY OF MUSCATINE, IOWA
MULBERRY AVENUE SIDEWALK RECONSTRUCTION
CROSS SECTIONS - SOUTH OF 8TH STREET

SHEET
W.02



City of Muscatine

ITEM NUMBER 2025-0202

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Courtney Patel, Animal Control Officer

SUBJECT

First Reading of Ordinance Amending Title 6, Chapter 8, Section 8 of City Code Regarding Rabies Suspects and Animal Bites to Reflect Iowa State Code. Public Hearing A.

EXECUTIVE SUMMARY

City staff recommends a change to the current City Code to comply with the current Iowa State Code, reducing animal bite quarantine confinement from 14 days to 10 days. Also, the City Staff recommends the current City Code change to allow Muscatine Police Officers to provide quarantine forms to city residences.

STAFF RECOMMENDATION

Staff request an amendment to allow for any Muscatine Police Officer to have the ability to provide quarantine forms to residents, requiring 10 days of confinement of animals following a reported bite.

BACKGROUND/DISCUSSION

The current city code requires a 14-day quarantine for animal bites, which is in excess of State of Iowa law. The proposed code change to 10-day confinement would bring the City of Muscatine Code into current compliance. The proposed code language change would also allow Muscatine Police Officers the ability to provide confinement forms in the absence of the Animal Control Officer. As required by law, a public hearing was held on May 15, 2025, prior to any action being taken.

CITY FINANCIAL IMPACT

The impact of this request would lower the cost of City services by reducing confinement time from 14 days to 10 days. City residents may also experience cost reduction due to reduced confinement time.

ATTACHMENTS

1. Ord_2025-0202 (3)

**CITY OF MUSCATINE
ORDINANCE 2025-0202**

**ORDINANCE AMENDING TITLE 6 - POLICE AND PUBLIC SAFETY,
CHAPTER 8 - ANIMAL REGULATIONS, SECTION 8 - RABIES SUSPECTS AND
ANIMAL BITES**

WHEREAS, City Code Section 6-8-8 identifies the specific amount of time an animal shall be quarantined following a bite or suspected of rabies; and

WHEREAS, the Muscatine Animal Control Department recommends a change to the City Code to comply with the Iowa State Code by reducing the quarantine time from 14 days to 10 days; and

WHEREAS, the current City Code allows for only the Muscatine Animal Control Officer to provide animal confinement forms to residents, staff requests an amendment to allow for any Law Enforcement Officer to have ability to provide such forms; and

WHEREAS, a public hearing was held on May 15, 2025, prior to any City Council action on this amendment to City Code.

NOW THEREFORE, be it ordained by the City Council of the City of Muscatine, in the State of Iowa, as follows:

SECTION 1: **AMENDMENT** “6-8-8 Rabies Suspects And Animal Bites” of the Muscatine Municipal Code is hereby *amended* as follows:

A M E N D M E N T

6-8-8 Rabies Suspects And Animal Bites

Any dog or cat which is suspected of having rabies, or which has bitten a person or other animal, shall be impounded and confined, either at the residence of the owner of said animal, or under the supervision of a licensed veterinarian, for observation. All fees for such impoundment and observation shall be the sole responsibility of the owner of such animal. Owners choosing to impound or confine animals at their residence shall complete a "Voluntary Animal Confinement Form" which shall be provided to them by the Animal Control Officer or Law Enforcement Officer. At the completion of the ~~ten(10)~~fourteen(14) day confinement period, the owner shall present the confined animal along with the Animal Confinement Form to a licensed veterinarian. The veterinarian shall then examine the animal and complete the appropriate section of the Voluntary Animal Confinement Form. The owner of the animal shall then return this form to the Animal Control Officer.

A. Any dog or cat impounded under the provisions of this Section shall be placed in a

suitable facility and quarantined for a period of not less than ~~ten~~(10)~~fourteen~~(14) days at the sole expense of the owner.

- B. Any such animal impounded under the provisions of this Section shall be destroyed upon determination that such animal is infected with rabies.
- C. It shall be the duty of the owner of any dog, cat, or other animal which has bitten or attacked a person or any person having knowledge of such bite or attack to report this act to the Animal Control Officer. It shall be the duty of physicians and veterinarians to report to the Animal Control Officer the existence of any animal known or suspected to be suffering from rabies.

(Code of Iowa, Sec. 351.38)

PASSED AND ADOPTED BY THE CITY OF MUSCATINE CITY COUNCIL

Presiding Officer

Attest

Dr. Brad Bark, Mayor, City of
Muscatine

Cinda Hilger, City Clerk, City of
Muscatine



City of Muscatine

ITEM NUMBER 2025-0205

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Jodi Royal-Goodwin, Community Development Director

SUBJECT

Resolution Authorizing a Grant Application to the Iowa Economic Development Authority for CDBG-CV Funds to Support MCSA Shelter Operations. Public Hearing B.

EXECUTIVE SUMMARY

Presented for Council's consideration is a resolution authorizing an application for funding to support the MCSA shelter. The City is eligible to apply for up to \$75,000 for shelter operations and \$1,500 for project delivery costs incurred by the City, but must apply by June 1.

STAFF RECOMMENDATION

Staff recommends adopt the attached resolution authorizing the grant application.

BACKGROUND/DISCUSSION

In April, the Iowa Economic Development Authority notified select communities of an opportunity to apply for unobligated CDBG-CV (CARES or ARPA) funding to support eligible shelters. Staff was notified that we would be eligible to apply for up to \$75,000 to support MCSA's operation of the general shelter, such as staff wages and benefits or utilities. Funds may not be used for construction of any type, and all expenses must be incurred no later than May 31, 2026.

While not a competitive grant, the City must comply with the CDBG program rules, including holding a public hearing that covers specified topics, completing mandated forms, answering program questions, and adopting the IEDA Duplication of Benefits policy. The public hearing was held earlier in the meeting and the draft application and forms are attached for your review and the Mayor's signature where required.

CITY FINANCIAL IMPACT

There is no impact to the general fund for adopting this resolution or receipt of the grant. Grant funds will be available to pay for City staff time working on the program, up to \$1,500.

ATTACHMENTS

1. Resolution Authorizing Application
2. Mayors letter authorizing
3. CDBG-CV Homelessness Operations Application
4. Disclosure - 2880

RESOLUTION NO. 2025-0205

**RESOLUTION AUTHORIZING A GRANT APPLICATION
TO THE IOWA ECONOMIC DEVELOPMENT AUTHORITY
FOR CDBG-CV FUNDING TO SUPPORT MCSA SHELTER OPERATIONS**

WHEREAS, the rate of homelessness has increased nationally and within the City since the end of the pandemic; and

WHEREAS, shelter services are vital for the health and safety of those experiencing homelessness and an entry point to rehousing; and

WHEREAS, the Iowa Economic Development Authority (IEDA) is making CDBG-CV funding available to City's to support operations of eligible shelters; and

WHEREAS, IEDA identified the MCSA shelter as an eligible program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA, as follows:

Authorizes an application to IEDA for CDBG-CV to assist with operational support of the MCSA shelter during the grant period.

PASSED, APPROVED, AND ADOPTED by the City Council for the City of Muscatine, Iowa, on this, the 15th day of May 2025.

Dr. Brad Bark, Mayor

ATTEST:

Cinda Hilger, City Clerk



City Hall, 215 Sycamore St.
Muscatine, IA 52761-3840
(563) 264-1550
Fax (563) 264-0750

May 15, 2025

Sarah Plowman, CDBG Project Manager
Iowa Economic Development Authority
1963 Bell Avenue, Suite 200
Des Moines, IA 50315

RE: Application for CDBG-CV Shelter Operating Funds

Dear Ms. Plowman,

Thank you for this opportunity to apply for funding for operation of the MCSA Shelter, which serves our communities residents most in need of assistance. City Council has held the required public hearing and reviewed the funding opportunity and proposal, please consider this letter as official authorization for IEDA to consider the application.

Thank you for making these resources available. Should you have any questions regarding the proposal please contact Jodi Royal-Goodwin, the City's Community Development Director, by email at jroyal-goodwin@muscatineia.gov or phone at 563-262-4141.

Sincerely,

Dr. Brad Bark
Mayor

Homelessness Operations CDBG-CV Application

Name of City:

Allocation Amount:

General Considerations:

1. 100% of funds must be for Low-to Moderate Income Activities. 24 CFR 570.208(a)(2)(i)(A) includes homeless persons in the definition of presumed to be principally low and moderate income persons.
2. Activity costs must be for shelter operations expenses; no construction, rehab, etc., work is allowed. CDBG matrix code 03T "Homeless/AIDS Patients Programs" (e.g., staff costs, utilities, maintenance, insurance).
3. Estimate the amount of funds allocated to activity delivery cost per activity/homeless program. Activity delivery cost would be the source of administration dollars for entitlement cities to administer these funds, and non-entitlement communities would allocate those admin dollars to a grant administrator as per regular CDBG program awards. HUD put out a CPD Notice about activity delivery costs vs. general administration costs: <https://files.hudexchange.info/resources/documents/Notice-CPD-13-07-Allocating-Staff-Costs-Program-Administration-Delivery-Costs-CDBG.pdf>.
4. This is a non-competitive application. IEDA is seeking information on how you will expend your allocation (referenced above) of IEDA's remaining CDBG-CV allocation.
5. 100% of funds must be expended post-award after the IEDA environmental/historic review and approval date and before the contract end date of 5/31/26. All costs must be incurred post-award and before 5/31/26.
6. This is a reimbursement grant. Requests for reimbursement of shelter operations expenses and any city activity delivery expenses should be submitted in IowaGrants ideally monthly but at a minimum on a quarterly basis.
7. Unless waived or modified by the Federal Register Notice, all state CDBG regulations will govern these funds. This includes but is not limited to: going through IEDA for the environmental/historic review process, using IowaGrants for all form submissions, using the IEDA Procurement Policy for any purchases made with grant funds, and complying with IEDA records retention, monitoring, and other requirements.

Submit with the Application:

1. Cover Page: The application must be accompanied by a letter on City letterhead signed by the Chief Elected Official authorizing IEDA to consider the application
2. Applicant Disclosure Report: <https://www.hud.gov/sites/dfiles/OCHCO/documents/2880.pdf>
3. Federal Assurances Signature Page: Included on page seven (7) of this document.
4. Public Hearing minutes and the notification of the public hearing. Instructions for the public hearing can be found on page two (2).
5. The completed Program pages that follow in this document, on pages 3-6. Complete one page per shelter that would receive funding.
6. Duplication of Benefits (DOB) documentation: a) the IEDA CDBG DOB Policy to be adopted by the City, and b) documentation demonstrating that this award would not constitute a duplication of benefits for either the City as recipient or shelter subrecipient(s).
7. Email all materials to Sarah Plowman (sarah.plowman@iowaeda.com) by June 1, 2025.

Origin of Funds:

In 2020, HUD made three allocations of CDBG-CV funds to states. States are allowed to fund either entitlement or non-entitlement communities with these funds. For the Federal Register notice, see here: https://www.hud.gov/sites/dfiles/CPD/documents/CDBG-CV_Note_Federal_Register_Publication_2002-08.pdf
For memos regarding the methodology of the second and third allocations of funds, see these links respectively: https://www.hud.gov/sites/dfiles/CPD/documents/Revised_CDBG-CV2_Methodology.pdf and <https://www.hud.gov/sites/dfiles/CPD/documents/Methodology-for-CDBG-CARES-Act-Final-Allocation-CV-3-Part-A-9-11-2020.pdf>

Next Steps:

Applications due by 6/1/25. After your community submits the entitlement application, it will be reviewed by IEDA staff who will notify you if any other application materials will be needed for clarification. If the application is complete and meets the CDBG-CV regulations, upon Director approval IEDA would then send you an award letter and contract. Award funds are contingent upon the successful return and execution of the contract.

Overall Budget (*fill as many lines as you need*):

Program	Amount of Funds	Activity Delivery Cost Per Unit or Individual Activity	National objective
1 MCSA Shelter	\$75,000	\$1,500	LMI Persons -24 CFR 570.208(a)(2)(i)(A)
2			
3			
4			
Total amount	\$75,000	\$1,500	

Public Hearing Instructions:

The purpose of the hearing is to make the public aware of the application to IEDA to spend the CDBG-CV funds allocated to the City.

Publication: The public hearing notice must be published no more than 20 days and no less than 4 days from the date of the public hearing. The notification should follow the City's normal protocols for publication but should at a minimum be published in a newspaper of general circulation.

Public Hearing: The City should follow their normal public hearing protocols. These can be virtual or in-person. The public hearing must include:

1. Need for the CDBG project
2. Description of the CDBG funded project & activities
3. The amount of CDBG funds for the project
4. Estimated amount of CDBG assistance that will benefit low-and moderate-income persons
5. The location of project activities
6. Any relocation that will have to take place because of the CDBG project, plans to minimize any displacement of persons as a result of the funded activity, and plans to assist persons actually displaced if that were to occur
7. City/ County contact information for residents to contact with concerns or complaints regarding the project
8. Community Development and Housing Needs of low to moderate persons in the City and any planned or potential activities to address these needs. The City should ask for public input on this item and include public comments in the minutes.
9. Other Community Development and Housing needs and any planned or potential activities to address these needs. The City should ask for public input on this item and include public comments in the minutes.

Minutes: The public hearing minutes from the hearing must include the information provided at the hearing on the 9 points listed above.

Program Descriptions:

Shelter 1 Name:

1. Amount of funds to be allocated to the shelter:

\$75,000

2. Description (pre- and post-pandemic) of the shelter and its operations:

Pre-Pandemic:

Prior to the COVID-19 pandemic, MCSA operated comprehensive services for individuals and families experiencing or at risk of homelessness in Muscatine County. The shelter offered Emergency Family & Individual Housing—eight private rooms for families and single women—and Emergency Men’s Housing, a converted gymnasium accommodating up to 45 men. MCSA also provided a Homelessness Prevention Program with financial assistance for rent, utilities, and deposits, as well as a Rapid Rehousing Program that supported job and housing searches. Operations were stable with consistent community donations and manageable shelter demand.

Post-Pandemic:

The pandemic severely disrupted shelter operations. Donations declined, stressing shelter operating budgets and limiting food pantry services. Staff shortages and PPE challenges affected the ability to maintain sanitary conditions. Demand has been increasing due to higher unemployment rates and the expiration of eviction moratoriums. From 2023 to 2024, the PIT count of homeless individuals more than doubled—from 17 to 42—straining resources. Today, MCSA is still addressing the aftershocks of the pandemic, including a growing unhoused population and increased shelter stays due to barriers to rehousing. Funding is needed to sustain essential operations and maintain health and safety protocols.

3. Estimate of the number of individuals to be assisted with this funding over the contract period:

With the requested \$75,000 in CDBG-CV funds, MCSA anticipates assisting approximately **250 individuals** over the contract period. This includes shelter guests receiving food and basic needs support. Each guest will be engaged in case management to identify and secure resources to rehouse individuals and families experiencing homelessness as quickly as possible.

4. Describe how the planned activity will prevent, prepare for, and/or respond to the effects of the COVID-19 pandemic in this shelter specifically and the community as a whole:

The proposed activities directly respond to the long-term effects of the COVID-19 pandemic. Lower donation levels combined with increases in staff, utility and food costs as well as higher rates of homelessness, have impacted MCSA’s ability to meet community needs. These additional resources will help sustain shelter operations as the organization continues to recover from the effects of the pandemic. the funding will:

- Stabilize shelter operations and ensure a safe, healthy environment.
- Improve service delivery in the emergency shelter program.
- Enhance MCSA’s ability to respond to those experiencing homelessness.

These measures strengthen both immediate and long-term pandemic recovery efforts in Muscatine County.

5. Describe any additional ways that the planned activity will address public health, coronavirus, and/or housing and economic disruption needs:

The funding will address multiple layers of need in a community deeply affected by the pandemic:

- **Public Health:** Improved shelter operations—through adequate food, sanitation, and reduced overcrowding—will lower the risk of disease spread. Staffing increases ensure proper hygiene protocols and health-focused case management.
- **Housing Disruption:** Muscatine County has one of Iowa’s highest per capita homelessness rates and the seventh highest median gross rent, which have seen even more dramatic increases post pandemic. As rents increase, more families are displaced making MCSA’s shelter and rapid rehousing services essential to restoring housing stability.
- **Economic Impact:** With 12.7% of households paying over 30% of income in housing costs—and 7.7% over 50%—many are at risk of falling into homelessness. MCSA’s programs serve as a critical safety net. By funding staff and utilities, this grant ensures continued service to those impacted by job loss, eviction, or economic hardship.

Ultimately, this investment will mitigate ongoing pandemic fallout and contribute to a healthier, more resilient community.

6. Describe how the full allotment of funds will be expended on operations expenses by 5/31/26:

Funding will be used to cover payroll and utility expenses, which average \$_____ per month allowing the CDBG-CV funds to be expended within 10 months.

7. Describe how this funding will not constitute a duplication of benefits (DOB) for either the City as recipient or the shelter as subrecipient. Attach supporting documentation.

The use of CDBG-CV funding for the MCSA shelter operations will not be a duplication of benefits for the City because the City does not currently allocate funding for shelter operations. This will also not be a DOB for MCSA because much of the funding for shelter operations is from local private donations and this year there is a gap in funding, primarily due to the need for extensive plumbing repairs.

FEDERAL ASSURANCES SIGNATURE PAGE

I, Dr. Brad Bark, Mayor, (applicant official) hereby certify that in carrying out the activities funded under the CDBG Program, the City/County of Muscatine:

- A. will minimize displacement of persons as a result of such activities;
- B. will conduct and administer the program in conformity with Public Law 88-352 (Title VI of the Civil Rights Act of 1964), and Public Law 90-284 (Title VIII of the Civil Rights Act of 1968) and will affirmatively further fair housing);
- C. will provide for opportunities for citizen participation, hearings, and access to information with respect to our community development program comparable to the requirements found under sections 104(a)(2) and 104(a)(3) of Title I of the Housing and Community Development Act of 1975 as amended through 1987; and
- D. will not attempt to recover any capital costs of public improvements assisted in whole or part under the CDBG Program by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements, unless (i) funds received under the CDBG Program are used to pay the proportion of such fee or assessment that relates to the capital costs of such public improvements that are financed from revenue sources other than under Public Law 93-383, as amended, or (ii) for purposes of assessing any amount against properties owned and occupied by persons of low and moderate income who are not of very low income, the city/county has certified to the State that it lacks sufficient funds received under the CDBG Program to comply with the requirements of clause (i) above.

I also certify that to the best of my knowledge and belief, data in the application is true and correct, including commitment of local resources; the document has been duly authorized by the governing body of the applicant; and the applicant will comply with all applicable federal and state requirements, including the following, if assistance is approved:

- A. Civil Rights Acts;
- B. Housing and Community Development Acts of 1974, as amended;
- C. Age Discrimination Act of 1975;
- D. Section 504 of the Rehabilitation Act of 1973;
- E. Davis-Bacon Act, as amended, where applicable under Section 110 of the Housing and Community Development Act of 1974, as amended; Contract Work Hours and Safety Standards Act; the Copeland Anti-kickback Act; the Department of Defense Reauthorization Act of 1986 and the Fair Labor Standards Act.
- F. National Environmental Policy Act of 1969 and 24 CFR 58 (Environmental Review).
- G. Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended;
- H. State of Iowa Citizen Participation Plan;
- I. Lead-based Paint Poisoning Prevention Act;
- J. Residential Anti-displacement and Relocation Assistance Plan;
- K. Government-wide Restriction on Lobbying and the Hatch Act; and
- L. Prohibition on the Use of Excessive Force.

Dr. Brad Bark, Mayor

Typed Name of Applicant Official

Signature

Date

Cinda Hilger, City Clerk

Typed Name of Person Attesting

Signature

Date

Applicant/Recipient Disclosure/Update Report

U.S. Department of Housing
and Urban Development

OMB Number: 2501-0044
Expiration Date: 2/28/2027

Public Reporting Burden Statement: This collection of information is estimated to average 2 hours per response, including the time for reviewing instructions, searching existing data sources, gathering, and maintaining the data needed, and completing and reviewing the collection of the requested information. Comments regarding the accuracy of this burden estimate and any suggestions for reducing this burden can be sent to: U.S. Department of Housing and Urban Development, Office of the Chief Data Officer, R, 451 7th St SW, Room 8210, Washington, DC 20410-5000. Do not send completed HUD-2880 forms to this address. This agency may not conduct or sponsor, and a person is not required to respond to, a collection of information unless the collection displays a valid OMB control number. This agency is authorized to collect this information under Section 102 of the Department of Housing and Urban Development Reform Act of 1989. The information you provide will enable HUD to carry out its responsibilities under this Act and ensure greater accountability and integrity in the provision of certain types of assistance administered by HUD. This information is required to obtain the benefit sought in the grant program. Failure to provide any required information may delay the processing of your application and may result in sanctions and penalties including of the administrative and civil money penalties specified under 24 CFR §4.38. This information will not be held confidential and may be made available to the public in accordance with the Freedom of Information Act (5 U.S.C. §552). The information contained on the form is not retrieved by a personal identifier, therefore it does not meet the threshold for a Privacy Act Statement.

Applicant/Recipient Information * UEI Number: R3J6GP2HDMG4 * Report Type:

INITIAL
UPDATE

1. Applicant/Recipient Name, Address, and Phone (include area code)

* Applicant Name: City of Muscatine

* Street 1: 215 Sycamore St

Street 2:

City: Muscatine

State Abbreviation: IA

* Zip Code: 52761

County: Muscatine

* Country: US

* Phone: 563-262-4141

2. Employer ID Number (do not include individual social security numbers): 42-6005008

3. HUD Program Name: CDBG-CV

4. Amount of HUD Assistance Requested/Received: \$76,500

5. State the name and location (street address, City and State) of the project or activity

Project Name: MCSA Shelter

* Street 1: 315 Iowa Ave

Street 2:

City: Muscatine

State Abbreviation: IA

* Zip Code: 52761

County: Muscatine

* Country: USA: UNITED STATES

Part I Threshold Determinations

1. Are you applying for assistance for a specific project or activity? These terms do not include formula grants, such as public housing operating subsidy or CDBG block grants. For further information see 24 CFR Sec. §4.3.

☒ Yes ☐ No

2. Have you received or do you expect to receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1-Sep. 30)? For further information, see 24 CFR §4.9.

☐ Yes ☒ No

If you answered "No" to either question 1 or 2, **Stop!** You do not need to complete the remainder of this form. However, you must sign the certification at the end of the report.

Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds. Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/State/Local Agency Name	Department/State/Local Agency Name
* Government Agency Name:	* Government Agency Name:
Government Agency Address:	Government Agency Address:
* Street 1:	* Street 1:
Street 2:	Street 2:
City: State Abbreviation: * Zip Code:	City: State Abbreviation: * Zip Code:
County:	County:
Country:	Country:
* Type of Assistance:	* Type of Assistance:
* Amount Requested/Provided: \$	* Amount Requested/Provided: \$
* Expected Uses of the Funds:	* Expected Uses of the Funds:

Note: For Part 1, use additional pages if necessary. Add Attachment:

Part III Interested Parties. You must disclose:

1. All developers, contractors, or consultants involved in the application for assistance or in the planning, development, or implementation of the project or activity.

* Alphabetical list of all persons with a reportable financial interest in the project or activity (for individuals, give the last name first)	* Unique Entity ID	* Type of Participation in Project/Activity	* Financial Interest in Project/Activity (\$ and %)			
			\$			%
			\$			%
			\$			%

2. Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

* Alphabetical list of all persons with a reportable financial interest in the project or activity (for individuals, give the last name first)	* City of Residence	* Type of Participation in Project/Activity	* Financial Interest in Project/Activity (\$ and %)			
			\$			%
			\$			%
			\$			%

Note: For Part 2, use additional pages if necessary. Add Attachment:

Certification:

I/We, the undersigned, certify under penalty of perjury that the information provided above is true and correct. WARNING: Anyone who knowingly submits a false claim or makes a false statement is subject to criminal and/or civil penalties, including confinement for up to 5 years, fines, and civil and administrative penalties. (18 U.S.C. §§ 287, 1001, 1010, 1012, 1014; 31 U.S.C. §3729, 3802; 24 CFR §28.10(b)(iii)).

* Signature:

* Date: (mm/dd/yyyy):

Instructions

Overview.

A. Coverage. You must complete this report if:

- (1) You are applying for assistance from HUD for a specific project or activity **and** you have received, or expect to receive, assistance from HUD in excess of \$200,000 during the fiscal year;
- (2) You are updating a prior report as discussed below; or
- (3) You are submitting an application for assistance to an entity other than HUD, a State or local government if the application is required by statute or regulation to be submitted to HUD for approval or for any other purpose.

B. Update reports (filed by "Recipients" of HUD Assistance):

General. All recipients of covered assistance must submit update reports to the Department to reflect substantial changes to the initial applicant disclosure reports.

Line-by-Line Instructions.

Applicant/Recipient Information.

All applicants for HUD competitive assistance, must complete the information required in blocks 1-5 of form HUD-2880:

1. Enter the full name, address, city, State, zip code, and telephone number (including area code) of the applicant/recipient. Where the applicant/recipient is an individual, the last name, first name, and middle initial must be entered.
2. Entry of the applicant/recipient's EIN, as appropriate, is optional. Individuals must not include social security numbers on this form.
3. Applicants enter the HUD program name under which the assistance is being requested.
4. Applicants enter the amount of HUD assistance that is being requested. Recipients enter the amount of HUD assistance that has been provided and to which the update report relates. The amounts are those stated in the application or award documentation. NOTE: In the case of assistance that is provided pursuant to contract over a period of time (such as project-based assistance under section 8 of the United States Housing Act of 1937), the amount of assistance to be reported includes all amounts that are to be provided over the term of the contract, irrespective of when they are to be received.
5. Applicants enter the name and full address of the project or activity for which the HUD assistance is sought. Recipients enter the name and full address of the HUD-assisted project or activity to which the update report relates. The most appropriate government identifying number must be used (e.g., RFP No.; IFB No.; grant announcement No.; or contract, grant, or loan No.) Include prefixes.

Part I. Threshold Determinations - Applicants Only

Part I contains information to help the applicant determine whether the remainder of the form must be completed. Recipients filing Update Reports should not complete this Part.

If the answer to **either** questions 1 or 2 is No, the applicant need not complete Parts II and III of the report, but must sign the certification at the end of the form.

Part II. Other Government Assistance and Expected Sources and Uses of Funds.

A. Other Government Assistance. This Part is to be completed by both applicants and recipients for assistance and recipients filing update reports. Applicants and recipients must report any other government assistance involved in the project or activity for which assistance is sought. Applicants and recipients must report any other government assistance involved in the project or activity. Other government assistance is defined in note 4 on the last page. For purposes of this definition, other government assistance is expected to be made available if, based on an assessment of all the circumstances involved, there are reasonable grounds to anticipate that the assistance will be forthcoming.

Both applicant and recipient disclosures must include all other government assistance involved with the HUD assistance, as well as

any other government assistance that was made available before the request, but that has continuing vitality at the time of the request. Examples of this latter category include tax credits that provide for a number of years of tax benefits, and grant assistance that continues to benefit the project at the time of the assistance request.

The following information must be provided:

1. Enter the name and address, city, State, and zip code of the government agency making the assistance available.
2. State the type of other government assistance (e.g., loan, grant, loan insurance).
3. Enter the dollar amount of the other government assistance that is, or is expected to be, made available with respect to the project or activities for which the HUD assistance is sought (applicants) or has been provided (recipients).
4. Uses of funds. Each reportable use of funds must clearly identify the purpose to which they are to be put. Reasonable aggregations may be used, such as "total structure" to include a number of structural costs, such as roof, elevators, exterior masonry, etc.

B. Non-Government Assistance. Note that the applicant and recipient disclosure report must specify all expected sources and uses of funds - both from HUD and any other source - that have been or are to be, made available for the project or activity. Non-government sources of Form HUD-2880 funds typically include (but are not limited to) foundations and private contributors.

Part III. Interested Parties.

This Part is to be completed by both applicants and recipients filing update reports. Applicants must provide information on:

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and
2. Any other person who has a financial interest in the project or activity for which the assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower). Note: A financial interest means any financial involvement in the project or activity, including (but not limited to) situations in which an individual or entity has an equity interest in the project or activity, shares in any profit on resale or any distribution of surplus cash or other assets of the project or activity, or receives compensation for any goods or services provided in connection with the project or activity. Residency of an individual in housing for which assistance is being sought is not, by itself, considered a covered financial interest.

The information required below must be provided.

1. Enter the full names and addresses. If the person is an entity, the listing must include the full name and address of the entity as well as the CEO. Please list all names alphabetically.
2. Entry of the Unique Entity Identifier (UEI), for non-individuals, or city of residence, for individuals, for each organization and person listed is **optional**.
3. Enter the type of participation in the project or activity for each person listed: i.e., the person's specific role in the project (e.g., contractor, consultant, planner, investor).
4. Enter the financial interest in the project or activity for each person listed. The interest must be expressed both as a dollar amount and as a percentage of the amount of the HUD assistance involved.

Note that if any of the source/use information required by this report has been provided elsewhere in this application package, the applicant need not repeat the information, but need only refer to the form and location to incorporate it into this report. (It is likely that some of the information required by this report has been provided on SF 424A, or on various budget forms accompanying the application.) If this report requires information beyond that provided elsewhere in the application package, the applicant must include in this report all the additional information required. Recipients must submit an update report for any change in previously disclosed sources and uses of funds as provided in Section I.D.5., above.

Notes:

1. All citations are to 24 CFR Part 4, which was published in the Federal Register. [April 1, 1996, at 63 Fed. Reg. 14448.]
2. Assistance means any contract, grant, loan, cooperative agreement, or other form of assistance, including the insurance or guarantee of a loan or mortgage, that is provided with respect to a specific project or activity under a program administered by the Department. The term does not include contracts, such as procurements contracts, that are subject to the Fed. Acquisition Regulation (FAR) (48 CFR Chapter 1).
3. See 24 CFR §4.9 for detailed guidance on how the threshold is calculated.
4. "Other government assistance" is defined to include any loan, grant, guarantee, insurance, payment, rebate, subsidy, credit, tax benefit, or

any other form of direct or indirect assistance from the Federal government (other than that requested from HUD in the application), a State, or a unit of general local government, or any agency or instrumentality thereof, that is, or is expected to be made, available with respect to the project or activities for which the assistance is sought.

5. For the purpose of this form and 24 CFR Part 4, "person" means an individual (including a consultant, lobbyist, or lawyer); corporation; company; association; authority; firm; partnership; society; State, unit of general local government, or other government entity, or agency thereof (including a public housing agency); Indian tribe; and any other organization or group of people.



City of Muscatine

ITEM NUMBER 2025-0200

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Nancy Lueck, Finance Director

SUBJECT

Resolution Approving Amendment #2 to the Fiscal Year 2024/2025 City Budget. Public Hearing C.

EXECUTIVE SUMMARY

City Council approved the first amendment to the 2024/2025 budget on April 17, 2025. That action amended the budget to the Revised Estimate amounts established at the budget review sessions. This second amendment includes additional proposed amendments since that time. These proposed amendments will increase total budgeted expenditures for the City by \$850,100 and transfers out will increase by \$31,000. Budgeted revenues are proposed to be amended by \$57,700 and transfers in amended by \$31,000.

At the May 1, 2025 meeting, City Council set the public hearing on the proposed budget amendments for May 15, 2025. After the public hearing, the City Council will consider the Resolution Approving Amendment #2 to the budget.

STAFF RECOMMENDATION

Staff recommends approval of the Resolution Approving Amendment #2 to the Fiscal Year 2024/2025 City Budget.

BACKGROUND/DISCUSSION

City Council approved the first amendment to the 2024/2025 budget on April 17, 2025. That action amended the budget to the Revised Estimate amounts established at the budget review sessions. This second amendment includes additional proposed amendments since that time. This proposed amendment will increase total budgeted expenditures for the City by \$850,100 and transfers out will increase by \$31,000. Budgeted revenues are proposed to be amended by \$57,700 and transfers in amended by \$31,000.

The revenue amendments include (1) \$10,000 in tree grants in the Parks department, (2) a \$1,700 reimbursement from the Court related to an animal citation, and (3) \$46,000 in additional HUD funding for Section 8 Choice Voucher Housing Assistance Payments. These total

to the \$57,700 in revenue amendments.

General Fund expenditures are proposed to be amended by a total of \$123,000, of which \$11,700 will be funded from grants and reimbursements, and \$31,000 will be funded from a transfer from the Employee Benefits fund. General Fund amendments include (1) a \$9,000 increase in the Animal Control budget due to additional costs billed by the Humane Society for housing animals over 7 days while court actions are pending, (2) a \$104,000 increase in the Fire department budget which includes retirement pay for the Fire Chief of \$44,000, increased overtime of \$42,000, and increased vehicle maintenance costs of \$18,000, (3) the Park Maintenance budget will be amended by \$10,000 for grant-funded tree purchases, and (4) the Roadway Maintenance budget will be amended upward by \$20,900 and the Snow & Ice Control budget will be amended downward by \$20,900 (which nets to a zero change), due to the mild winter of 2024/2025.

The \$123,000 General Fund amendment #2 for 2024/2025 is less than the \$213,200 General Fund 2nd amendment for 2023/2024. The 2nd amendment in 2022/2023 was \$136,000, the 2021/2022 2nd amendment was \$73,000; and in 2020/2021 it was \$348,400.

Enterprise fund expenditure amendments total \$656,300 include (1) a \$62,200 increase in the Refuse Collection budget due to increased vehicle repair and maintenance costs, and increased part-time wages due to leave of a full-time employee, (2) an increase of \$10,000 in the Landfill budget for increased engineering services, (3) a \$54,000 increase in the Transfer Station budget due to increased equipment and building repair and maintenance costs, (4) a \$68,500 increase in the Water Pollution Control Plant (WPCP) Operations budget which includes increased equipment maintenance services and equipment replacement costs, (5) a \$65,200 increase in the WPCP Pumping Stations budget for increased natural gas, power, and water costs, and increased equipment maintenance costs, (6) a \$19,300 increase in the WPCP Lab budget for increased operating equipment repair costs and replacement equipment, (7) a \$350,000 increase in the WPCP Biosolids budget for contracted river dredging services and costs of dredge de-watering bags, (8) an increase of \$19,800 in the Clark House budget due to increased boiler and building maintenance costs, and collection losses, and (9) an increase of \$7,300 in the Sunset Park Housing budget due to collection losses.

The balance of the amendments totals \$101,800 and includes (1) a \$15,000 increase in the Library Computer Replacement fund for replacement of a self-checkout kiosk, (2) a \$3,000 increase in the Library Trust fund, (3) a \$48,000 increase in Section 8 Housing Voucher Program housing assistance payments funded from HUD funds and increased housing inspection fee costs, (4) a \$4,800 increase in the Nuisance and Abandoned Property Grant program, and (5) a \$31,000 transfer from the Employee Benefits fund to the General fund for the RHS portion of the Fire Chief's retirement pay.

CITY FINANCIAL IMPACT

The proposed General Fund expenditure and revenue amendments would result in a decrease in the General fund balance of \$151,200 since a portion of the amendments will be funded from grant funds and a transfer from other funds. It is, however, expected that there should be savings in various General Fund department budgets which will offset at least a portion of this amount. For the City's Governmental Funds (primarily the General Fund), expenditures are required to be within the budget for each functional area. This amendment allows for somewhat of a "cushion" for increased costs so the budgets for the various functions are not exceeded at year-end.

It should also be noted that although it currently appears that several departments will be under their budget amounts, we traditionally have not amended those budgets downward to offset increases in other departments. With less than two months remaining in the fiscal year, the actual amounts that those budgets may be under budget cannot be determined, especially if those departments have unforeseen costs before year-end.

These amendments are to comply with the State requirement that cities do not exceed the budgeted expenditures by function.

ATTACHMENTS

1. FY 25 Budget Amendment #2 Resolution Adopting.5-15-25
2. Budget Amend #2 FY25 State Form.5-15-25
3. Budget Amendment #2 for FY 2024-2025 Detailed List.5-1-25

RESOLUTION NO. 2025-0200

**RESOLUTION APPROVING AMENDMENT #2 TO THE CITY BUDGET
FOR THE FISCAL YEAR ENDING JUNE 30, 2025
FOR THE CITY OF MUSCATINE, IOWA**

WHEREAS, a public hearing is required in order to amend the budget for the City of Muscatine for the fiscal year ending June 30, 2025;

WHEREAS, a public hearing was set for May 15, 2025 at 6:00 p.m. and the required public hearing notice was published in the *Muscatine Journal* on May 3, 2025;

WHEREAS, a public hearing was held on May 15, 2025 on the proposed Amendment #2 to the budget for the fiscal year ending June 30 2025;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MUSCATINE, IOWA that Amendment #2 to the fiscal year 2024/2025 budget is hereby approved and the Mayor and City Clerk are hereby authorized to sign the Record of Hearing and Adoption of Budget Amendment #2 in the form required by the Iowa Department of Management.

PASSED, APPROVED AND ADOPTED this 15th day of May, 2025.

**BY THE CITY COUNCIL OF THE
CITY OF MUSCATINE, IOWA**

Brad Bark, Mayor

ATTEST:

Cinda Hilger, City Clerk

CITY BUDGET AMENDMENT AND CERTIFICATION RESOLUTION - FY 2025 - AMENDMENT # 2

To the Auditor of MUSCATINE County, Iowa:

The City Council of MUSCATINE in said County/Counties met on 05/15/2025 06:00 PM, at the place and hour set in the notice, a copy of which accompanies this certificate and is certified as to publication. Upon taking up the proposed amendment, it was considered and taxpayers were heard for and against the amendment.

The Council, after hearing all taxpayers wishing to be heard and considering the statements made by them, gave final consideration to the proposed amendment(s) to the budget and modifications proposed at the hearing, if any. Thereupon, the following resolution was introduced.

RESOLUTION No. 2025-XXXX**A RESOLUTION AMENDING THE CURRENT BUDGET FOR FISCAL YEAR ENDING JUNE 2025****(AS LAST CERTIFIED OR AMENDED ON 04/17/2025)****Be it Resolved by the Council of City of MUSCATINE**

Section 1. Following notice published/posted 05/05/2025 and the public hearing held 05/15/2025 06:00 PM the current budget (as previously amended) is amended as set out herein and in the detail by fund type and activity that supports this resolution which was considered at the hearing:

REVENUES & OTHER FINANCING SOURCES		Total Budget as Certified or Last Amended	Current Amendment	Total Budget After Current Amendment
Taxes Levied on Property	1	16,109,544	0	16,109,544
Less: Uncollected Delinquent Taxes - Levy Year	2	0	0	0
Net Current Property Tax	3	16,109,544	0	16,109,544
Delinquent Property Tax Revenue	4	0	0	0
TIF Revenues	5	2,641,400	0	2,641,400
Other City Taxes	6	5,188,019	0	5,188,019
Licenses & Permits	7	510,700	0	510,700
Use of Money & Property	8	3,869,825	0	3,869,825
Intergovernmental	9	16,194,359	56,000	16,250,359
Charges for Service	10	17,073,200	0	17,073,200
Special Assessments	11	0	0	0
Miscellaneous	12	10,928,500	1,700	10,930,200
Other Financing Sources	13	13,579,100	0	13,579,100
Transfers In	14	21,243,840	31,000	21,274,840
Total Revenues & Other Sources	15	107,338,487	88,700	107,427,187
EXPENDITURES & OTHER FINANCING USES				
Public Safety	16	12,634,600	113,000	12,747,600
Public Works	17	3,454,100	0	3,454,100
Health and Social Services	18	60,000	0	60,000
Culture and Recreation	19	4,867,508	28,000	4,895,508
Community and Economic Development	20	9,586,069	52,800	9,638,869
General Government	21	3,985,411	0	3,985,411
Debt Service	22	3,732,416	0	3,732,416
Capital Projects	23	13,934,700	0	13,934,700
Total Government Activities Expenditures	24	52,254,804	193,800	52,448,604
Business Type/Enterprise	25	39,994,290	656,300	40,650,590
Total Gov Activities & Business Expenditures	26	92,249,094	850,100	93,099,194
Transfers Out	27	21,243,840	31,000	21,274,840
Total Expenditures/Transfers Out	28	113,492,934	881,100	114,374,034
Excess Revenues & Other Sources Over (Under) Expenditures/Transfers Out	29	-6,154,447	-792,400	-6,946,847
Beginning Fund Balance July 1, 2024	30	51,288,810	0	51,288,810
Ending Fund Balance June 30, 2025	31	45,134,363	-792,400	44,341,963

Explanation of Changes: To appropriate additional revenues and available fund balances. Amendments include increase for retirement pay-out, increases in utilities, and increases in building, vehicle, and equipment repair and maintenance costs.

05/15/2025

City Clerk/Administrator Signature of Certification

Adopted On

Mayor Signature of Certification

City of Muscatine
FY 2024/2025 Proposed Budget Amendments
(Budget Amendment #2)
May 15, 2025 (Set Public Hearing at May 1, 2025 Meeting)

Fund/Department	Account	Expenditure Amendment	Comments	Revenues/ Transfers In Amendment
<u>General Fund</u>				
Animal Control:				
Humane Society - Additional Subsidy	1000-15-1312-68100	\$ 9,000	Additional amount for housing animals more than 7 days if required for court action (per agreement); \$7,070 thru March; reimbursement received for one animal	
			1000-15-1312-33100	\$ 1,700
Fire:				
Retirement Pay - Fire Chief - Vacation	1000-20-1321-41100	\$ 13,000	Retirement Pay - Vacation	
Retirement Pay - Fire Chief - RHS	1000-20-1321-46700	31,000	Retirement Pay - 40% of Sick Leave to RHS	
Overtime	1000-20-1321-43100	42,000	Based on actual to date and estimated through 6-30-25	
Vehicle Maintenance - Outside Service	1000-20-1321-67130	18,000	Based on actual to date and estimated through 6-30-25	
			Transfer from Employee Benefits Fund	1000-20-1321-39400 31,000
Park Maintenance:				
Ag Materials (Trees)	1000-25-1423-52100	10,000	Trees; grant funded	1000-25-1423-34240 10,000
Roadway Maintenance:				
Fulltime	1000-40-1621-41100	20,900	Fewer hours allocated to Snow & Ice budget	1000-40-1621-39400 20,900
Snow & Ice Control:				
Fulltime Wages	1000-40-1622-41100	\$ (11,700)	Reduction due to mild winter	
Overtime	1000-40-1622-43100	(9,200)	Reduction due to mild winter	
				1000-40-1622-39400 (20,900)
Total - General Fund		\$ 123,000		\$ 42,700
<u>Enterprise/Internal Service Funds</u>				
Refuse Collection:				
Permanent Part-Time Wages	5642-45-5642-42100	\$ 8,000	Due to leave of full-time employee	\$ -
Temporary Part-Time Wages	5642-45-5642-42200	7,200	Due to leave of full-time employee	-
Inside Services	5642-45-5642-67110	20,000	Based on actual to date and estimated through 6-30-25	-
Outside Parts	5642-45-5642-67150	27,000	Based on actual to date and estimated through 6-30-25	-
Subtotal		\$ 62,200		\$ -
Landfill:				
Engineering Services	5652-45-5652-61420	\$ 10,000	Based on actual to date and estimated through 6-30-25	
Subtotal - Landfill		\$ 10,000		\$ -
Transfer Station:				
Inside Services	5658-45-5658-67110	\$ 2,000	Based on actual to date and estimated through 6-30-25	\$ -
Outside Service - Materials & Labor	5658-45-5658-67130	30,000	Based on actual to date and estimated through 6-30-25	-
Building Repair/Maintenance Services	5658-45-5658-67200	10,000	Based on actual to date and estimated through 6-30-25	-
Operating Equipment Repair Services	5658-45-5658-67320	12,000	Based on actual to date and estimated through 6-30-25	-
Subtotal		\$ 54,000		\$ -
WPCP Operations:				
Outside Service Materials and Labor	5660-50-5662-67130	\$ 35,000	Based on actual to date and estimated through 6-30-25	\$ -
Outside Parts	5660-50-5662-67150	2,000	Based on actual to date and estimated through 6-30-25	-
Building Repair/Maint Services	5660-50-5662-67200	3,000	Based on actual to date and estimated through 6-30-25	-
Scissor Lift	5660-50-5662-74200	13,700	Based on actual to date and estimated through 6-30-25	-
Grit Auger Pump	5660-50-5662-74200	14,800	Based on actual to date and estimated through 6-30-25	-
Subtotal		\$ 68,500		\$ -

Fund/Department	Account	Expenditure Amendment	Comments	Transfers In Amendment
WPCP Pumping Stations:				
Gas	5660-50-5663-65310	\$ 11,700	Based on actual to date and estimated through 6-30-25	\$ -
Power	5660-50-5663-65320	16,500	Based on actual to date and estimated through 6-30-25	-
Water	5660-50-5663-65410	7,000	Based on actual to date and estimated through 6-30-25	-
Outside Service - Materials & Labor	5660-50-5663-67130	30,000	Based on actual to date and estimated through 6-30-25	-
Subtotal		<u>\$ 65,200</u>		<u>\$ -</u>
WPCP Lab Operations:				
Operating Equipment Repair Service	5660-50-5665-67320	\$ 10,000	Based on actual to date and estimated through 6-30-25	\$ -
Operating Equipment	5660-50-5665-74200	9,300	Based on actual to date through 6-30-25 and P.O.s outstanding	-
Subtotal		<u>\$ 19,300</u>		<u>\$ -</u>
WPCP Biosolids Operations:				
Misc. Operating Supplies	5660-50-5666-52890	\$ 19,000	Based on actual to date and estimated through 6-30-25	\$ -
Other Improvements	5660-50-5666-73900	331,000	Contracted Harbor Dredging (Superior Seawalls)	-
Subtotal		<u>\$ 350,000</u>		<u>\$ -</u>
Clark House:				
Boiler Maintenance	9002-90-9020-44309	\$ 10,000	Based on actual to date and estimated through 6-30-25	\$ -
Building Repair Service	9002-90-9020-44310	4,000	Based on actual to date and estimated through 6-30-25	-
Collection Losses	9002-90-9020-45700	5,800	Estimated additional year-end write-offs for vacated tenants	-
		<u>\$ 19,800</u>		<u>\$ -</u>
Sunset Park:				
Collection Losses	9006-90-9060-45700	7,300	Estimated additional year-end write-offs for vacated tenants	-
Subtotal		<u>\$ 7,300</u>		<u>\$ -</u>
Total Enterprise Funds		<u>\$ 656,300</u>		<u>\$ -</u>
<u>Special Revenue Funds</u>				
Employee Benefit Fund:				
Transfer to General Fund	8350-00-8350-90400	<u>\$ 31,000</u>	Transfer for Fire Chief Retirement Pay - RHS	<u>\$ -</u>
Library Computer Replacement Fund:				
Computer Equipment	8451-30-8451-74250	<u>\$ 15,000</u>	Replacement of Self-Checkout Kiosk Funded from available fund balance	<u>\$ -</u>
Library General Trust:				
Actual Travel Expenses	3981-30-3981-64120	\$ 1,700	Based on actual to date and estimated through 6-30-25	\$ -
Registrations	3981-30-3981-64200	1,300	Based on actual to date and estimated through 6-30-25	-
Subtotal		<u>\$ 3,000</u>	Funded from available balance in Trust	<u>\$ -</u>
Nuisance/Abandoned Property Grant:				
Building Demolitions	8147-10-8147-72200	\$ 4,800	Based on actual to date and estimated through 6-30-25	\$ -
Subtotal		<u>\$ 4,800</u>		<u>\$ -</u>
Section 8 Voucher Program:				
Inspection Services	9007-90-9070-44301	\$ 2,000	Based on actual to date and estimated through 6-30-25	
Housing Assistance Payments	9007-90-9070-47150	46,000	Based on actual to date and estimated through 6-30-25	
			HUD HAPS funding 9007-90-9070-36903	\$ 46,000
Subtotal - Section 8 Voucher Program		<u>\$ 48,000</u>		<u>\$ 46,000</u>
Total Special Revenue Funds		<u>\$ 101,800</u>		<u>\$ 46,000</u>
Total Budgeted Funds (Including Transfers Out)				
		<u>\$ 881,100</u>		<u>\$ 88,700</u>
Expenditure Breakout:				
Expenditure Increase		\$ 850,100		
Funding Transfer Increase		31,000		
Total		<u>\$ 881,100</u>		
Revenue Breakout:				
			Increased Revenues	\$ 57,700
			Increased Transfers In	31,000
				<u>\$ 88,700</u>



City of Muscatine

ITEM NUMBER 2025-0207

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Kevin Coon, City Engineer
Brian Stineman, Public Works Director
Jodi Royal-Goodwin, Community Development Director

SUBJECT

Resolution to Approve the Plans and Specifications for the Mulberry Avenue Sidewalk Reconstruction Project. Public hearing D.

EXECUTIVE SUMMARY

Presented for council consideration is a resolution to approve the plans and specifications for the Mulberry Avenue Sidewalk Reconstruction Project.

STAFF RECOMMENDATION

Staff recommends to adopt the resolution.

BACKGROUND/DISCUSSION

For more than two years both Public Works and Community Development have been working in conjunction with MCSA and Region 9 to develop and impliment a neighborhood revitalization on 6th Street and Mulberry Avenue. A portion of the need in this area was a consistent walk path to the elementary school located at 9th Street and Mulberry. These plans are the walkpath portion of the project, meant to create a consistent width on the sidewalk that is free of trip hazards, compliant for handicap accessibility, and safe for children.

CITY FINANCIAL IMPACT

Funds are available through the Community Development Block Grant (CDBG).

ATTACHMENTS

1. Resolution approving Plans and Specs (5)

RESOLUTION NO. 2025-0207

**APPROVING PLANS, SPECIFICATIONS, FORM OF CONTRACT, AND COST
ESTIMATE FOR THE MULBERRY AVENUE SIDEWALK
RECONSTRUCTION PROJECT**

WHEREAS, there is on file in the Public Works Department a copy of the plans, specifications, form of contract, and notice to bidders for the proposed Mulberry Avenue Sidewalk Reconstruction Project; and

WHEREAS, said plans, specifications, form of contract, and cost estimate have been examined by this Council;

NOW, THEREFORE, be it resolved by this Council that:

1. All objections to the foregoing plans, specifications, form of contract, notice to bidders, and cost estimate are overruled.
2. The foregoing plans, specifications, form of contract, and cost estimate are finally approved.
3. Date for Receipt of Bids is set for May 29th, 2025 at 2:00 pm

PASSED, APPROVED, AND ADOPTED THIS 15th DAY OF MAY, 2025.

CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA

Brad Bark, Mayor

ATTEST:

Cinda Hilger, City Clerk



City of Muscatine

ITEM NUMBER 2025-0201

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Stephanie Romagnoli, Human Resources Manager
Nancy Lueck, Finance Director

SUBJECT

Resolution Adopting the Non-Union Pay Plan Effective July 1, 2025.

EXECUTIVE SUMMARY

During the budget process for the 2025/2026 budget, the City Council authorized a cost of living increase of 3% to the non-union pay plan. Attached to this agenda item are the proposed pay plan and the resolution approving this increase be implemented effective on July 1, 2025.

STAFF RECOMMENDATION

Staff recommends adoption of this resolution.

BACKGROUND/DISCUSSION

During the budget process for the 2025/2026 budget, the City Council authorized a cost of living increase of 3% to the non-union pay plan. Attached to this agenda item are the proposed pay plan and the resolution approving this increase be implemented effective on July 1, 2025. The resolution reflects an across the board increase of 3% and there are no other requested changes to the pay plan at this time.

CITY FINANCIAL IMPACT

The cost will be an increase to the payroll budget as provided to Council during budget discussions.

ATTACHMENTS

1. RESOLUTION pay plan 2025
2. Non-Union Pay Plan Effective 7-1-25

RESOLUTION NO. 2025-0201

**A RESOLUTION APPROVING AN AMENDMENT TO THE OFFICIAL PAY PLAN FOR NON-
UNION EMPLOYEES OF THE CITY OF MUSCATINE, IOWA EFFECTIVE
JULY 1, 2025**

WHEREAS, the City Council of the City of Muscatine, Iowa adopts by resolution the official pay plan for non-union employees of the City, and;

WHEREAS, all revisions made to such plans must receive approval of the City Council;

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA, that the following revisions be approved and implemented as follows:

The non-union pay plan shall be revised to provide a 3% across the board cost of living adjustment.

PASSED, APPROVED, AND ADOPTED this 15th day of May, 2025.

Mayor Bradley Bark

ATTEST:

Cinda Hilger, City Clerk

City of Muscatine
Proposed New Non-Union Pay Plan
Fulltime Employees and Permanent Part-Time Employees Working 20 or More Hours/Week
Annual/Bi-Weekly/Hourly Rates
Effective July 1, 2025

<u>Grade/Job Title</u>		<u>Skills-Based Range</u>					<u>Performance-Based</u>
		<u>Entry</u>	<u>After 1 Year</u>	<u>After 2 Years</u>	<u>After 3 Years</u>	<u>After 5 Years</u>	<u>Range Maximum</u>
		<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>(FT Only)</u>
							<u>Maximum</u>
<u>Grade M01</u>	Hourly	\$ 15.45	\$ 16.22	\$ 17.00	\$ 17.77	\$ 18.54	\$ 21.63
	Bi-Weekly	\$ 1,236.00	\$ 1,297.60	\$ 1,360.00	\$ 1,421.60	\$ 1,483.20	\$ 1,730.40
	Annual	\$ 32,136.00	\$ 33,737.60	\$ 35,360.00	\$ 36,961.60	\$ 38,563.20	\$ 44,990.40
<u>Grade M02</u>	Hourly	\$ 16.61	\$ 17.44	\$ 18.27	\$ 19.10	\$ 19.93	\$ 23.26
	Bi-Weekly	\$ 1,328.00	\$ 1,395.20	\$ 1,461.60	\$ 1,528.00	\$ 1,594.40	\$ 1,860.80
	Annual	\$ 34,548.80	\$ 36,275.20	\$ 38,001.60	\$ 39,728.00	\$ 41,454.40	\$ 48,380.80
<u>Grade M03</u>	Hourly	\$ 17.85	\$ 18.75	\$ 19.64	\$ 20.53	\$ 21.42	\$ 25.00
	Bi-Weekly	\$ 1,428.00	\$ 1,500.00	\$ 1,571.20	\$ 1,642.40	\$ 1,713.60	\$ 2,000.00
	Annual	\$ 37,128.00	\$ 39,000.00	\$ 40,851.20	\$ 42,702.40	\$ 44,553.60	\$ 52,000.00
<u>Grade M04</u>	Hourly	\$ 19.19	\$ 20.16	\$ 21.12	\$ 22.07	\$ 23.03	\$ 26.87
Art Center Aide	Bi-Weekly	\$ 1,535.20	\$ 1,612.80	\$ 1,689.60	\$ 1,765.60	\$ 1,842.40	\$ 2,149.60
Library Technician	Annual	\$ 39,915.20	\$ 41,932.80	\$ 43,929.60	\$ 45,905.60	\$ 47,902.40	\$ 55,889.60
<u>Grade M05</u>	Hourly	\$ 20.63	\$ 21.66	\$ 22.70	\$ 23.73	\$ 24.76	\$ 28.88
	Bi-Weekly	\$ 1,650.40	\$ 1,732.80	\$ 1,816.00	\$ 1,898.40	\$ 1,980.80	\$ 2,310.40
	Annual	\$ 42,910.40	\$ 45,052.80	\$ 47,216.00	\$ 49,358.40	\$ 51,500.80	\$ 60,070.40
<u>Grade M06</u>	Hourly	\$ 22.18	\$ 23.29	\$ 24.40	\$ 25.50	\$ 26.62	\$ 31.05
Administrative Assistant	Bi-Weekly	\$ 1,774.40	\$ 1,863.20	\$ 1,952.00	\$ 2,040.00	\$ 2,129.60	\$ 2,484.00
(formerly Office Assistant)	Annual	\$ 46,134.40	\$ 48,443.20	\$ 50,752.00	\$ 53,040.00	\$ 55,369.60	\$ 64,584.00
Intake/Recruitment Specialist							
<u>Grade M07</u>	Hourly	\$ 23.84	\$ 25.04	\$ 26.22	\$ 27.42	\$ 28.61	\$ 33.38
Account Clerk	Bi-Weekly	\$ 1,907.20	\$ 2,003.20	\$ 2,097.60	\$ 2,193.60	\$ 2,288.80	\$ 2,670.40
Art Center Education Coordinator	Annual	\$ 49,587.20	\$ 52,083.20	\$ 54,537.60	\$ 57,033.60	\$ 59,508.80	\$ 69,430.40
Art Center Registrar							
Administrative Specialist							
(formerly Office Coordinator)							
<u>Grade M08</u>	Hourly	\$ 25.64	\$ 26.91	\$ 28.19	\$ 29.48	\$ 30.76	\$ 35.89
Community Services Officer	Bi-Weekly	\$ 2,051.20	\$ 2,152.80	\$ 2,255.20	\$ 2,358.40	\$ 2,460.80	\$ 2,871.20
Finance Secretary/Parking Coordinator	Annual	\$ 53,331.20	\$ 55,972.80	\$ 58,635.20	\$ 61,318.40	\$ 63,980.80	\$ 74,651.20
Housing Specialist							
Library Assistant							
Office Manager							
(formerly Administrative Secretary)							
Lead Grant Manager							
<u>Grade M09</u>	Hourly	\$ 27.55	\$ 28.93	\$ 30.31	\$ 31.68	\$ 33.06	\$ 38.57
Communications Specialist	Bi-Weekly	\$ 2,204.00	\$ 2,314.40	\$ 2,424.80	\$ 2,534.40	\$ 2,644.80	\$ 3,085.60
Community Services Officer II	Annual	\$ 57,304.00	\$ 60,174.40	\$ 63,044.80	\$ 65,894.40	\$ 68,764.80	\$ 80,225.60
Computer Technician							
City Clerk							
HR Generalist							
Senior Account Clerk							
<u>Grade M10</u>	Hourly	\$ 29.62	\$ 31.11	\$ 32.58	\$ 34.06	\$ 35.55	\$ 41.47
Inspector II	Bi-Weekly	\$ 2,369.60	\$ 2,488.80	\$ 2,606.40	\$ 2,724.80	\$ 2,844.00	\$ 3,317.60
Librarian	Annual	\$ 61,609.60	\$ 64,708.80	\$ 67,766.40	\$ 70,844.80	\$ 73,944.00	\$ 86,257.60
Right-of-Way Inspector							
<u>Grade M11</u>	Hourly	\$ 31.85	\$ 33.43	\$ 35.03	\$ 36.62	\$ 38.21	\$ 44.58
Accountant	Bi-Weekly	\$ 2,548.00	\$ 2,674.40	\$ 2,802.40	\$ 2,929.60	\$ 3,056.80	\$ 3,566.40
City Planner	Annual	\$ 66,248.00	\$ 69,534.40	\$ 72,862.40	\$ 76,169.60	\$ 79,476.80	\$ 92,726.40
Communications Manager							
Inspector III							
Program Supervisor							

Grade/Job Title		Skills-Based Range					Performance-Based Range Maximum (FT Only)
		Entry	After 1 Year	After 2 Years	After 3 Years	After 5 Years	
		Step 1	Step 2	Step 3	Step 4	Step 5	
Grade M12							Maximum
Ambulance Billing Service Manager	Hourly	\$ 34.23	\$ 35.95	\$ 37.66	\$ 39.37	\$ 41.08	\$ 47.93
Athletic Facilities Supervisor	Bi-Weekly	\$ 2,738.40	\$ 2,876.00	\$ 3,012.80	\$ 3,149.60	\$ 3,286.40	\$ 3,834.40
Building & Grounds Supervisor	Annual	\$ 71,198.40	\$ 74,776.00	\$ 78,332.80	\$ 81,889.60	\$ 85,446.40	\$ 99,694.40
Golf Course Supervisor							
Housing Maintenance Supervisor							
Housing Programs Supervisor							
Lift Station Supervisor							
Plant Maintenance Supervisor							
Solid Waste Supervisor							
Transit Supervisor							
Vehicle Maintenance Supervisor							
Grade M13							
Building Division Manager	Hourly	\$ 36.80	\$ 38.64	\$ 40.48	\$ 42.32	\$ 44.16	\$ 51.52
Fire Captain	Bi-Weekly	\$ 2,944.00	\$ 3,091.20	\$ 3,238.40	\$ 3,385.60	\$ 3,532.80	\$ 4,121.60
Park Maintenance Supervisor	Annual	\$ 76,544.00	\$ 80,371.20	\$ 84,198.40	\$ 88,025.60	\$ 91,852.80	\$ 107,161.60
Police Sergeant							
Sewer Maintenance Supervisor							
Street Maintenance Supervisor							
Hourly Rate 56 hr/wk Fire Capt.		\$ 26.29	\$ 27.60	\$ 28.91	\$ 30.23	\$ 31.54	\$ 36.80
Grade M14							
Assistant Library Director	Hourly	\$ 39.56	\$ 41.54	\$ 43.52	\$ 45.50	\$ 47.47	\$ 55.38
Battalion Chief	Bi-Weekly	\$ 3,164.80	\$ 3,323.20	\$ 3,481.60	\$ 3,640.00	\$ 3,797.60	\$ 4,430.40
Environmental Coordinator/Treatment Plant Supervisor	Annual	\$ 82,284.80	\$ 86,403.20	\$ 90,521.60	\$ 94,640.00	\$ 98,737.60	\$ 115,190.40
Golf Professional							
Senior Engineer							
Senior Planner							
Assistant Director - Parks and Recreation							
Hourly Rate 56 hr/wk Battalion Chief (Fire)		\$ 28.26	\$ 29.67	\$ 31.09	\$ 32.50	\$ 33.91	\$ 39.56
Grade M15							
Accounting Supervisor	Hourly	\$ 42.53	\$ 44.65	\$ 46.78	\$ 48.90	\$ 51.03	\$ 59.53
Assistant Fire Chief	Bi-Weekly	\$ 3,402.40	\$ 3,572.00	\$ 3,742.40	\$ 3,912.00	\$ 4,082.40	\$ 4,762.40
Chemist/Lab Supervisor	Annual	\$ 88,462.40	\$ 92,872.00	\$ 97,302.40	\$ 101,712.00	\$ 106,142.40	\$ 123,822.40
Information Technology Manager							
Plant Maintenance Manager							
Police Lieutenant							
Solid Waste Manager							
Grade M16							
Art Center Director	Hourly	\$ 45.71	\$ 48.00	\$ 50.28	\$ 52.57	\$ 54.86	\$ 64.00
Human Resources Manager	Bi-Weekly	\$ 3,656.80	\$ 3,840.00	\$ 4,022.40	\$ 4,205.60	\$ 4,388.80	\$ 5,120.00
Police Captain	Annual	\$ 95,076.80	\$ 99,840.00	\$ 104,582.40	\$ 109,345.60	\$ 114,108.80	\$ 133,120.00
Grade M17							
Assistant Police Chief	Hourly	\$ 49.14	\$ 51.60	\$ 54.05	\$ 56.52	\$ 58.97	\$ 68.80
City Engineer	Bi-Weekly	\$ 3,931.20	\$ 4,128.00	\$ 4,324.00	\$ 4,521.60	\$ 4,717.60	\$ 5,504.00
Library Director	Annual	\$ 102,211.20	\$ 107,328.00	\$ 112,424.00	\$ 117,561.60	\$ 122,657.60	\$ 143,104.00
Parks & Recreation Director							
WPCP Director							
Grade M18							
Community Development Director	Hourly	\$ 52.83	\$ 55.47	\$ 58.11	\$ 60.75	\$ 63.40	\$ 73.96
Finance Director	Bi-Weekly	\$ 4,226.40	\$ 4,437.60	\$ 4,648.80	\$ 4,860.00	\$ 5,072.00	\$ 5,916.80
Fire Chief	Annual	\$ 109,886.40	\$ 115,377.60	\$ 120,868.80	\$ 126,360.00	\$ 131,872.00	\$ 153,836.80
Police Chief							
Public Works Director							

Prepared by: City Finance Department (NL)
Date: 5-5-25



City of Muscatine

ITEM NUMBER 2025-0206

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Jodi Royal-Goodwin, Community Development Director

SUBJECT

Resolution Authorizing Special Assessments for Unpaid Abatement Service Fees and Rental Housing Fees to Private Properties.

EXECUTIVE SUMMARY

Presented for City Council's consideration is a resolution authorizing the assessment of unpaid abatement service fees and rental housing fees to private properties. The abatement and rental housing costs total \$2,635.67, the administrative fees are \$2,500.00, and the assessment fees are \$1,300.00. The total amount being requested for assessment at this time totals \$6,435.67.

STAFF RECOMMENDATION

Staff recommends approval of the resolution to assess the unpaid abatement service fees and rental housing fees to their respective properties.

BACKGROUND/DISCUSSION

The City's contractor has provided abatement services for nuisance, snow/ice on sidewalks and vegetation violations at the properties listed on the attachment. Dates of service are from July 2024 to February 2025. The City was billed for these services and has subsequently paid the contractor. Assessing the outstanding bills to the property taxes will help the City recoup its costs.

Many of these properties are vacant and are routinely maintained by the City Contractor to avoid nuisance, vegetation and substandard building violations where applicable. Assessing the fees allows the City the opportunity to be reimbursed at the time the property is sold or a tax certificate is claimed. Other properties are occupied, in which case the owner was billed for the services provided. If the initial invoice to the property owner is not paid a late notice is sent prior to requesting assessment.

The City has provided rental housing services for properties listed on the attachment, including but not limited to, rental property inspections and Rental Facility License issuance as required

per the Muscatine Rental Housing Code. Dates of service are from March 2024 to February 2025. The City billed the owner for the services provided and sent multiple invoices prior to requesting assessment. In accordance with Title 16 of City Code, if the initial Rental Facility License invoice sent to the owner is not paid a second invoice is sent with a \$25 late payment penalty fee. Then if the second invoice is not paid, a third and fourth invoice are sent with 1.5% interest being accrued on each invoice. A final payment notice is sent with the fourth invoice notifying the owner of the deadline to avoid the outstanding balance being assessed to the property taxes. Assessing the outstanding bills to the property taxes will help the City recoup its costs.

A \$50.00 assessment fee has been added to each property for each abatement instance to cover processing costs. Adding an assessment fee for each abatement instance is a new process as the recently implemented program now used for violation abatements does not group all the abatement instances for a single property together, rather it records them separately. This is to allow a better means to track repeat offenders and as such this change only affects properties that the City is required to abate multiple times. Additional fees are charged by the County for each assessment.

CITY FINANCIAL IMPACT

Fees are to reimburse the City for expenses associated with the services provided to abate the nuisance, snow/ice on sidewalks and vegetation violations and the provided rental housing services. If assessments are not approved or are reduced, payments to the City's contractor without charge and providing rental housing services without charge will impact the general fund.

ATTACHMENTS

1. Council Special Assessments Report 05.15.2025
2. Council Resolution Special Assessments 2025.05.15 (1)

SPECIAL ASSESSMENTS REPORT 05/15/2025 - PAGE 1

Parcel ID	Site Address	Owner Name	Date of Work	Service Type	Service Fee	Admin Fee	Assess Fee	Total Fee
0835284004	706 E 8th St	Brooks Ty	08/22/2024	Nuisance	\$395.70	\$75.00	\$50.00	\$520.70
0835355027	603 Climer St	Chavez Teresa	01/14/2025	Nuisance	\$82.55	\$75.00	\$50.00	\$207.55
0835355008	712 Newell Ave	Delapaz Arnulfo or Elsa V	01/14/2025	Nuisance	\$78.75	\$75.00	\$50.00	\$203.75
0836206014	610 Fairview Ave	El Olmito LLC	02/21/2025	Rental - Failure to Show for Inspection	\$60.00	\$25.00	\$50.00	\$135.00
0834454022	2203 Lucas St	Epperly Glenn M	01/24/2025	Snow/Ice on Sidewalks	\$39.17	\$150.00	\$50.00	\$239.17
0834454022	2203 Lucas St	Epperly Glenn M	02/14/2025	Snow/Ice on Sidewalks	\$14.60	\$150.00	\$50.00	\$214.60
1310301037	1925 Grandview Ave	Grandview Senior Lofts LLC	01/22/2025	Nuisance	\$98.00	\$75.00	\$50.00	\$223.00
1310252002	46 Gas Lantern Sq	Humble Elite LLC	10/09/2024	Vegetation - Trees/Shrubs	\$380.00	\$75.00	\$50.00	\$505.00
0826405021	913 Leroy St	Klein Chad D	07/23/2024	Vegetation - Grass/Weeds	\$150.00	\$75.00	\$50.00	\$275.00
1310276009	1815 Schley Ave	Mccormick Timothy M or Mindy S	01/24/2025	Snow/Ice on Sidewalks	\$40.27	\$150.00	\$50.00	\$240.27
1310276009	1815 Schley Ave	Mccormick Timothy M or Mindy S	02/14/2025	Snow/Ice on Sidewalks	\$14.60	\$150.00	\$50.00	\$214.60
0836251014	107 Laurel St	Morehead Logan	01/22/2025	Nuisance	\$106.60	\$75.00	\$50.00	\$231.60
1310233009	1114 Nebraska St	Morse Mary F	01/24/2025	Snow/Ice on Sidewalks	\$31.64	\$150.00	\$50.00	\$231.64
1310233009	1114 Nebraska St	Morse Mary F	02/14/2025	Snow/Ice on Sidewalks	\$14.60	\$150.00	\$50.00	\$214.60
0835288003	506 E 8th St	Resca Properties LLC	02/13/2025	Nuisance	\$98.00	\$75.00	\$50.00	\$223.00
1303452007	2003 Breese Ave	Residential Equity Partners LLC	01/24/2025	Snow/Ice on Sidewalks	\$31.64	\$150.00	\$50.00	\$231.64
1303452007	2003 Breese Ave	Residential Equity Partners LLC	02/14/2025	Snow/Ice on Sidewalks	\$44.25	\$150.00	\$50.00	\$244.25
0835355006	842 Newell Ave	Rogers M Janell	01/17/2025	Nuisance	\$56.01	\$75.00	\$50.00	\$181.01
1302157008	208 Roselawn Ave	Rti Investments LLC	03/07/2024	Rental - Facility License	\$94.00	\$25.00	\$50.00	\$169.00
1302156004	1510 Hershey Ave	Skuaed Properties LLC	01/24/2025	Rental - Third Reinspection	\$240.00	\$25.00	\$50.00	\$315.00
0835401024	818 Cedar St	Skuaed Properties LLC	02/19/2025	Rental - Failure to Show for Inspection	\$60.00	\$25.00	\$50.00	\$135.00
0835352005	112 Roscoe Ave	Sluts Christina Marie Reid & Reid Alan James	01/24/2025	Snow/Ice on Sidewalks	\$31.64	\$150.00	\$50.00	\$231.64
0835352005	112 Roscoe Ave	Sluts Christina Marie Reid & Reid Alan James	02/14/2025	Snow/Ice on Sidewalks	\$26.55	\$150.00	\$50.00	\$226.55
0825310009	420 Jackson St	Suarez Jesus or Graciela or Graciela L	02/11/2025	Nuisance	\$78.75	\$75.00	\$50.00	\$203.75
0835355011	708 Newell Ave	Thomas Kaitlin A or Williams Michael L	01/14/2025	Nuisance	\$130.55	\$75.00	\$50.00	\$255.55
0835332002	118 W 9th St	Zaragoza Jamie A	09/19/2024	Nuisance	\$237.80	\$75.00	\$50.00	\$362.80

Grand Totals by Fee Type:	\$2,635.67	\$2,500.00	\$1,300.00	\$6,435.67
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Grand Totals by Service Type:	Nuisance Services	\$2,612.71
	Rental Services	\$754.00
	Snow/Ice on Sidewalk Services	\$2,288.96
	Vegetation Services	\$780.00

RESOLUTION NO. 2025-0206

RESOLUTION AUTHORIZING THE ASSESSMENT OF UNPAID ABATEMENT
SERVICE FEES AND RENTAL HOUSING FEES TO PRIVATE PROPERTIES

WHEREAS, the City of Muscatine has incurred costs for
Nuisance abatements according to City Code Section 9-3-9;
Rental housing fees according to City Code Section 16-4;
Snow and ice removal services according to City Code Section 3-1-4;
Vegetation abatements according to City Code Section 16-8-9; and

WHEREAS, proper notice was given before such action according to provisions of
City Code Section 9-3-5 for nuisance abatements;
City Code Section 16-4-3 for rental housing fees;
City Code Section 3-1-4 for snow and ice removal services;
City Code Section 16-8-10 for vegetation abatements; and

WHEREAS, the City Council of the City of Muscatine is allowed to assess such costs according to
City Code Section 9-3-11 for nuisance abatements;
City Code Section 16-4-3 for rental housing fees;
City Code Section 3-1-4 for snow and ice removal services;
City Code Section 16-8-12 for vegetation abatements;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MUSCATINE, IOWA,
that the abatement service fees of the following property owner(s) be assessed to the
described properties in the amount(s) noted and reflected on the attached property tax bills.

PASSED AND APPROVED THIS _____ DAY OF _____.

Brad Bark, Mayor

ATTEST:

Cinda Hilger, City Clerk



City of Muscatine

ITEM NUMBER 2025-0208

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Nancy Lueck, Finance Director
Jodi Royal-Goodwin, Community Development Director

SUBJECT

Resolution to Write Off Debts of Former Housing Tenants

EXECUTIVE SUMMARY

Presented for Council consideration is a resolution authorizing the write-off of \$21,260.36 owed in unpaid rents, unpaid utilities, damages, and maintenance charges by former Clark House and Sunset Park tenants.

STAFF RECOMMENDATION

Staff recommends approval of the resolution to write-off debts of former housing tenants.

BACKGROUND/DISCUSSION

Every effort is made to collect rental payments and other monies owed to the Muscatine Municipal Housing Agency; however, there are times when tenants leave owing a debt. As a matter of good accounting, the City of Muscatine is directed to write off debts that are doubtful for collection.

The Housing Financial Analyst from the U.S. Department of Housing and Urban Development has recommended we not carry debts owed into the new fiscal year as it affects the Public Housing Assessment Score negatively, so the current list includes amounts owed as recently as March 2025.

The attached resolution includes a list of twenty-eight former Clark House and Sunset Park tenants that owe money to the City. These amounts total \$21,260.36, which includes unpaid rents, unpaid utilities, damages, cleaning and maintenance charges.

CITY FINANCIAL IMPACT

While these amounts are recommended for write off this fiscal year, records of these amounts will be maintained and these amounts will be required to be paid back by these individuals

before any future housing assistance would be available to them. These accounts will also be turned over to MCOA, the City's collection agency, who will attempt to collect these amounts including listing these accounts on the State Income Offset program.

ATTACHMENTS

1. Hsg-AR Writeoff 5-15-25 Resolution

RESOLUTION 2025-0208

RESOLUTION TO WRITE OFF DEBTS OF CERTAIN FORMER PUBLIC HOUSING TENANTS

WHEREAS, some previous residents of the Clark House and Sunset Park incurred a debt to the Muscatine Municipal Housing Agency, and

WHEREAS, there is limited opportunity to collect those debts, and

WHEREAS, good accounting procedures direct the City to write off debts doubtful for collection,

NOW THEREFORE BE IT RESOLVED, that the City of Muscatine hereby writes off the debts listed below:

Tenant	Amount	Due For	Month/Year Vacated
Clark House:			
Land, L	\$ 108.05	Damages, Cleaning, Removal	3/31/2024
Gerels, A	133.89	Rent, Damages, Cleaning, Repair	3/31/2024
Mishler, R	350.35	Rent, Damages, Cleaning, Repair	1/1/2024
Boyce, P	888.22	Cleaning	4/30/2024
Garcia, M	591.60	Rent, Damages, Cleaning, Repair	5/1/2024
Phillips, J (Deceased)	2,003.05	Cleaning, Damages	4/30/2024
Wetzel, J (Deceased)	9.64	Rent, Damages, Cleaning, Repair	6/1/2024
Shiflet, C	245.62	Rent, Damages, Cleaning, Repair	6/1/2024
Blake, D	33.50	Damages, Cleaning	6/1/2024
Scroggins, J (Deceased)	529.03	Bio-Waste, Cleaning	6/30/2024
Ronzheimer, G	313.41	Damages, Cleaning, Repair	8/31/2024
Alexander, J	20.00	Repair	8/31/2024
Zaehring, P (Deceased)	217.09	Damages, Cleaning, Blinds	9/30/2024
Logel, M	1,247.66	Rent, Damages, Cleaning, Repair	11/20/2024
Ortiz, S	272.51	Damages, Cleaning, Repair	12/2/2024
Pameticky, D	1,303.77	Rent, Wall Repair, Cleaning, Removal	12/31/2024
Graf, J	0.47	Removal of Furniture	1/31/2025
Kelley, W (Deceased)	919.74	Damages, Cleaning, Removal	1/31/2025
Martin, Jason	8.90	Cleaning, Removal	1/15/2025
Total-Clark House	\$ 9,196.50		
Sunset Park:			
Davis, R	\$ 412.17	Damages, Cleaning	5/31/2024
McDaniel, H	1,186.02	Rent, Damages, Cleaning	5/31/2024
Silicio, J	1,679.00	Damages, Cleaning, Rent	7/11/2024
Dickess, M	720.07	Rent, Damages, Cleaning, Repair	6/30/2024
Oslon, L	152.92	Utility Charge, Damages, Cleaning, Removal	8/31/2024
Howerton, C	2,429.97	Damages, Cleaning, unpaid rent	10/4/2024
Ponce, Y	3,158.27	Rent, Damages, Cleaning, Repair, Disposal	10/8/2024
Garrison, S	1,262.72	Rent, Damages, Cleaning	10/31/2024
Estrada C	1,062.72	Rent, Damages, Cleaning, Disposal	1/31/2025
Total-Sunset Park	\$ 12,063.86		
Total	\$ 21,260.36		

PASSED, APPROVED AND ADOPTED THIS 15th DAY OF MAY, 2025.

**BY THE CITY COUNCIL OF THE CITY
OF MUSCATINE, IOWA**

Brad Bark, Mayor

Attest:

Cinda Hilger, City Clerk



City of Muscatine

ITEM NUMBER 2025-0218

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Jodi Royal-Goodwin, Community Development Director

SUBJECT

Resolution Adopting the Duplication of Benefits Policy as Required by the Iowa Economic Development Authority to Receive CDBG-CV Funds

EXECUTIVE SUMMARY

Presented for Council's consideration is a resolution adopting the Iowa Economic Development Authority's CDBG-CV Duplication of Benefits Policies and Procedures. Adopting these policies is required by IEDA to be eligible for funding to support the MCSA shelter.

STAFF RECOMMENDATION

Staff recommends Council adopt the attached resolution adopting the required policy.

BACKGROUND/DISCUSSION

At the May 15 meeting, City Council is considering a resolution authorizing staff to submit at grant for CDBG-CV funding to support operations of the MCSA shelter. A duplication of benefits policy must be adopted to access to these specific funds. This policy states that DBG-CV funds may not be for costs already funded through other programs or provide more assistance than necessary to a person or organization for the intended purpose, e.g. may not provide \$1,000 in total rental assistance if the actual rent is \$900. A significant portion of shelter operating funds are from local sources, so there will not be a duplication of benefits from the use of CDBG-CV funds for operations over the next 11 months.

CITY FINANCIAL IMPACT

There is no impact to the general fund of adopting this resolution.

ATTACHMENTS

1. Resolution DOB Policy (1)

2. CDBG-CV_Policies_January2021_DOB

RESOLUTION NO. 2025-0218

**RESOLUTION ADOPTING THE CDBG-CV
DUPLICATION OF BENEFITS POLICY AND PROCEDURES**

WHEREAS, the rate of homelessness has increased nationally and within the City since the end of the pandemic; and

WHEREAS, shelter services are vital for the health and safety of those experiencing homelessness and an entry point to rehousing; and

WHEREAS, the Iowa Economic Development Authority (IEDA) is making CDBG-CV funding available to City's to support operations of eligible shelters; and

WHEREAS, IEDA identified the MCSA shelter as an eligible program; and

WHEREAS, IEDA requires recipients to adopt the Duplication of Benefits Policy to receive CDBG-CV funding.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA, does hereby adopt the CDBG-CV Duplication of Benefits Policies and Procedures.

PASSED, APPROVED, AND ADOPTED by the City Council for the City of Muscatine, Iowa, on this, the 15th day of May 2025.

Dr. Brad Bark, Mayor

ATTEST:

Cinda Hilger, City Clerk

State of Iowa

Community Development Block Grant Coronavirus (CDBG-CV)

Duplication of Benefits Policies and Procedures

I - INTRODUCTION

On March 27, 2020, the Coronavirus Aid, Relief, and Economic Security Act (Public Law 116-136) (CARES Act) was signed into law, making CDBG coronavirus (CDBG-CV) funds available to the U.S. Department of Housing and Urban Development (HUD) in addition to individuals, business, education, and other federal agencies as part of the \$2.2 trillion bill. CDBG-CV dollars were allocated to current CDBG grantees with the intention to help communities fund the additional costs of the COVID-19 (coronavirus) pandemic.

For Fiscal Year 2020, HUD allocated \$31,367,906 of CDBG-CV funds to the State of Iowa non-entitlement areas through the Iowa Economic Development Authority (IEDA).

Unlike annual CDBG allocations, all CDBG-CV funds must support activities that “prevent, prepare for, and respond to coronavirus”. Specific regulations for CDBG and CDBG-CV funds used for this purpose are detailed in the Federal Register [Notice of Program Rules, Waivers, and Alternative Requirements Under the CARES Act for Community Development Block Grant Program Coronavirus Response Grants, Fiscal Year 2019 and 2020 Community Development Block Grants, and for Other Formula Programs](#). (FR-6218-N-01 “CDBG CARES Program Notice”)

The CDBG CARES Program Notice requires that grantees ensure that Duplication of Benefits (DOB) does not occur for CDBG-CV and applicable Fiscal Year 2019 and 2020 CDBG funds, including the creation of policies and procedures.

The Iowa IEDA Accounting and Community Investments teams are committed to the effective management of CDBG and CDBG-CV. This document establishes a set of policies and procedures to prevent DOB and IEDA will be updated periodically to incorporate changes in the CDBG-CV Grant program.

CARES ACT REQUIREMENTS

The CARES Act requires HUD to ensure that there are adequate procedures in place to prevent any duplication of benefits as required by federal regulations under the Robert T. Stafford Disaster Relief and Emergency Assistance Act (“Stafford Act”). The Stafford Act says that grantees must analyze assistance to prevent a federal grant from paying costs that have already been paid for, or will be paid for, by another Federal program, insurance, or other sources.

To comply with the CARES and Stafford Acts, all CDBG-CV grantees, including the State of Iowa and their unit of local government (UGLG) and other grantees, are required to develop and maintain adequate policies and procedures to prevent DOB.

Preventing DOB generally means that grantees may not use CDBG-CV funds for costs already fully covered by other programs.

The CARES Act requires that all CDBG-CV grantee DOB policies and procedures address (individually or collectively) each activity or program.

These CDBG-CV DOB policies and procedures also apply to the use of fiscal year 2019 and 2020 formula CDBG funds for activities to prevent, prepare for, and respond to coronavirus.

III.B.9. Duplication of Benefits

The CARES Act requires HUD to ensure that there are adequate procedures in place to prevent any duplication of benefits as required by section 312 of the Stafford Act, as amended by section 1210 of the Disaster Recovery Reform Act of 2018 (division D of Public Law 115–254; 42 U.S.C. 5121 et seq.).

A grantee is required to develop and maintain adequate procedures to prevent a duplication of benefits that address (individually or collectively) each activity or program. A grantee's policies and procedures are not adequate unless they include, at a minimum: (1) A requirement that any person or entity receiving CDBG–CV assistance (including subrecipients and direct beneficiaries) must agree to repay assistance that is determined to be duplicative; and (2) a method of assessing whether the use of CDBG–CV funds will duplicate financial assistance that is already received or is likely to be received by acting reasonably to evaluate need and the resources available to meet that need. [CDBG CARES Program Notice](#)

ENABLING LEGISLATION

CARES ACT

The [Coronavirus Aid, Relief, and Economic Security Act CARES Act](#) was signed on March 27, 2020 as Public Law 116-136. The act allows HUD to modify some CDBG program rules and authorizes the Secretary of HUD to grant waivers and alternative requirements to [24 CFR 570.481\(a\)\(2\)](#).

Prevention of DOB is a requirement per the CARES Act and corresponding HUD Federal Register [Notice of Program Rules, Waivers, and Alternative Requirements Under the CARES Act for Community Development Block Grant Program Coronavirus Response Grants, Fiscal Year 2019 and 2020 Community Development Block Grants, and for Other Formula Programs](#). (FR–6218–N–01)

Grantees must prevent [Duplication of Benefits as required by Section 312 of the Stafford Act](#), as amended by section 1210 of the Disaster Recovery Reform Act of 2018.

STAFFORD ACT

The COVID-19 pandemic is an emergency of sufficient severity and magnitude to warrant an emergency declaration for all states, tribes, territories, and the District of Columbia pursuant to section 501(b) of the Robert T. Stafford Disaster Relief and Emergency Assistance Act, 42 U.S.C. 32 5121-5207, as amended (the “Stafford Act”).

DOB is regulated by [Section 312 of the Stafford Act](#), as amended by section 1210 of the Disaster Recovery Reform Act of 2018 (division D of Public Law 115-254; 2 U.S.C. 5121 et seq.).

The Stafford Act prohibits recipients of federal disaster grants from receiving financial assistance under any other program, or from insurance or any other source, for the same disaster loss.

Stafford Act

Sec. 312. Duplication of Benefits (42 U.S.C. 5155)

(a) General Prohibition –

The President, in consultation with the head of each Federal agency administering any program providing financial assistance to persons, business concerns, or other entities suffering losses as a result of a major disaster or emergency, shall assure that no such person, business concern, or other entity will receive such assistance with respect to any part of such loss as to which he has received financial assistance under any other program or from insurance or any other source.

DRRA

[The Disaster Recovery Reform Act of 2018 \(DRRA\) Public Law No: 115-254 amending the Stafford Act](#) amends DOB in the Stafford Act for disasters occurring between 2016 and 2021 and no longer applies to any DOB analysis after October 5, 2023. by allowing loans to be considered non-duplicative.

The DRRA includes certain exceptions for subsidized loans in the calculation of DOB. Specific questions related to the applicability of subsidized loans for DOB calculation should be directed to IEDA staff.

UNIFORM ADMINISTRATIVE REQUIREMENTS, COST PRINCIPLES, AND AUDIT REQUIREMENTS FOR FEDERAL AWARDS

2 CFR Part 200 requires that costs for federal grants must “be **necessary** and **reasonable**” and applies to all CDBG and CDBG-CV funding. These requirements prohibit using a federal grant for costs that have already been or will be paid from another source, and that the costs are considered reasonable if they do not “exceed that which would be incurred by a prudent person under the circumstances prevailing at the time the decision was made to incur the cost.”

Within DOB policies and procedures, grantees must verify that additional funding will not duplicate payments, and that the costs are both accurate and within a market-rate or practical standard for specific work or products. When evaluating costs, grantees are encouraged to consider questions such as, “Is there a need for the assistance? Is the cost necessary for an eligible activity? Does it meet program standards?”

II - ROLES AND RESPONSIBILITIES

IEDA

Iowa Economic Development Authority (IEDA), also referred to as “the state”, is the recipient of State CDBG and CDBG-CV funding from HUD that is distributed to both entitlement and non-entitlement units of government in order to prevent, prepare for and respond to coronavirus. The structure and process of distribution is summarized in the state’s CDBG Method of Distribution.

IEDA is responsible for ensuring that entitlement and non-entitlement units of government that receive CDBG or CDBG-CV funds to prevent, prepare for, and respond to coronavirus comply with this DOB Policy and Procedure. IEDA is responsible for the administration, revision, interpretation, and application of this document.

ENTITLEMENTS

Entitlement jurisdictions receive direct CDBG and CDBG-CV allocations from HUD but may also receive additional funds from IEDA.

HUD Entitlement entities may create their own DOB policies and procedures or adopt IEDA’s DOB policies and procedures for the implementation of CDBG and CDBG-CV funds. If the entitlement unit of government uses its own DOB policies and procedures, it must clearly define how the entity will research potential DOB, calculate DOB, and collect all DOB documentation for each program. Entitlement entities’ DOB policies and procedures must be approved by IEDA before funds will be allocated.

NON-ENTITLEMENTS (UGLG)

Non-Entitlement jurisdictions (also referred to as “Units of General Local Government” (UGLG)) apply to IEDA for CDBG and CDBG-CV funding. Funding for non-entitlement entities may be administered by the region’s Council of Government (COG) or a qualified entity as determined by IEDA.

IEDA’s DOB policies and procedures must be accepted and utilized by non-entitlement entities, even if policies and procedures will be carried out by a regional council of governments (COG) or other subrecipient. The non-entitlement entity procedures are provided in this document.

Subgrantees can be entitlements or non-entitlements, or other organizations, who receive CDBG or CDBG-CV directly from IEDA.

Recipient Organizations run programs using CDBG or CDBG-CV funds for Grantees. These are often non-profit organizations but can be any organization type that is eligible to receive HUD funding.

Beneficiaries directly receive CDBG-funded goods and services that meet a national objective. Beneficiaries may be individuals or households/families.

METHOD OF DISTRIBUTION

IEDA is required to share Method of Distribution (MOD) information with potential applicants. *24 CFR 91.320(k)(1)(i); 24 CFR 570.490(a)(2).*

IEDA took potential DOB into account in the creation of eligible activities to prevent, prepare for, and respond to coronavirus within the CDBG-CV MOD. The MOD for CDBG-CV describes the program types that are eligible for CDBG-CV funding from IEDA, in order of priority. Each activity type will have different types of potential DOB sources and risks.

ENTITLEMENTS

Iowa entitlement jurisdictions submitted applications to IEDA stating what activities would be funded by CDBG-CV. IEDA's review considers concurrent CDBG-CV funding given directly to entitlements by HUD when analyzing potential DOB.

NON-ENTITLEMENTS

IEDA will request applications and fund only programs described in the MOD. UGLGs must look for potential DOB based on the funded program(s).

The State's Method of Distribution is available here: [\(INSERT HYPERLINK\)](#)

III DUPLICATION OF BENEFITS

DEFINITION

Duplication of Benefits (DOB) occurs when Federal financial assistance is provided to a person or entity through a program to address losses resulting from a Federally-declared emergency or disaster, and the person or entity has received (or would receive, by acting reasonably to obtain available assistance) financial assistance for the same costs from any other source.

A Duplication of Benefits occurs when:

- A Beneficiary receives assistance, and
- The assistance is from multiple sources (i.e. private insurance, SBA, PPP, non-profits, City, State, etc.), and
- The assistance amount exceeds the total need for a specific purpose.

DOB is considered for the program, family, or individual beneficiary receiving financial assistance. In other words, DOB is considered for those incurring the costs paid by CDBG funding, not necessarily those distributing or administering funds.

TYPES OF ASSISTANCE

Assistance considered to be a potential DOB includes:

- Cash awards
- Insurance proceeds
- Grants
- Awards or assistance under local, state or federal programs, and private or nonprofit organizations
- Other HUD grants (e.g. HOME, ESG, ESG-CV, HOPWA)

Assistance not considered to be a potential DOB includes:

- Personal assets such as money in a checking or savings account (excluding insurance proceeds or other assistance deposited into the applicant's account)
- Declined or cancelled loans
- Private loans
Forgivable /government-subsidized loans (provided that all Federal assistance is used toward a loss suffered as a result of a major disaster or emergency). Note: CDBG-CV funds do not need to be used to pay down SBA loans
- Unemployment benefits
- Retirement accounts
- Credit cards and lines of credit
- In-kind donations (although these non-cash contributions known to the grantee reduce total need)
- Assistance provided for a different purpose than the CDBG-eligible activity, or a general, non-specific purpose (e.g., "disaster relief/recovery") and not used for the same purpose
- Funds received for a different disaster declaration other than the coronavirus pandemic

- Funds not available to the applicant, like when insurance funds must be used for a forced mortgage payoff

Potential DOB will vary by program type. Subgrantees in Iowa should pay special attention to the following potential sources of coronavirus pandemic benefits:

<https://files.hudexchange.info/resources/documents/CARES-Act-Programs-CDBG-Awareness-Duplication-Benefits.pdf>

ORDER OF ASSISTANCE

“Order of Assistance” analysis for DOB does not apply to CDBG-CV funds. Program funds can be awarded to beneficiary regardless of other awards or assistance sought by the beneficiary as long as a need for assistance exists and the CDBG-CV award does not or will not duplicate any other form of eligible assistance.

DOB RISK

The risk of DOB occurring varies by program activity and application process. For example, a small business grant program that will approve \$30,000 grants for job retention, in a period of time when many businesses are eligible for other sources of assistance, will require more scrutiny and documentation than a public services program using \$8,000 of CDBG-CV for PPE to be used by employees in a senior center.

The level of risk of DOB informs the level of required documentation. For example, low-risk public services may solely require a self-certification that the beneficiary did not receive duplicative benefits. On the contrary, business or rental assistance, may require more detailed analysis and evaluation of potential DOB.

To comply with the federal prohibition against the duplication of disaster benefits, Grantees must ensure that all DOB policies and procedures are followed within recipient organizations and/or administering agencies. Monitoring, training, and other assistance may be needed by recipient organizations, with particular attention on programs with a high risk of DOB.

DOB MONITORING/REVIEW

Subgrantees are responsible for monitoring and overseeing programs to ensure compliance with all program rules and regulations, including DOB.

In addition, IEDA will monitor both entitlement and non-entitlement entities for DOB compliance in addition to typical CDBG or CDBG-CV program monitoring. Programs with a higher risk of DOB or higher individual funding amounts will have a higher amount of examination by IEDA. The level of monitoring is defined in each subgrantee’s grant agreement with IEDA.

NON-ENTITLEMENT DESK MONITORING REQUIREMENTS

For programs with a low risk of DOB, IEDA will examine at least **5% of all intake and DOB calculation documentation** chosen at random. These will typically be public service activities.

For programs that award higher amounts of funding per beneficiary and/or have a high risk of DOB, IEDA will examine at least **20% of assistance for DOB documentation** at random.

IV – IEDA DOB PROCEDURES

All IEDA CDBG-CV subgrantees must have a DOB policy that analyzes and documents that subrecipients, assisted individuals or families, businesses, and other entities that receive CDBG-CV assistance have not previously received, or will not receive, duplicative assistance from another source before CDBG-CV assistance is provided.

Entitlement subgrantees may utilize their own DOB policies and procedures OR adopt IEDA's DOB policies and procedures. If entitlement subgrantees will use their own DOB policies and procedures, these policies and procedures must be submitted to IEDA prior to the allocation of funding.

Non-entitlement subgrantees must accept and utilize IEDA's policies and procedures for DOB.

All subgrantees will:

- Identify and calculate the total DOB
- Identify the additional assistance received for the same purpose/activity
- Recapture funds if necessary

APPENDIX 1: IEDA DOB PROCEDURES

Required to be utilized by all non-entitlement subgrantees

Subgrantees must show a duplication of benefits analysis before providing CDBG-CV assistance and should only pay for unmet needs/needs not met by other sources of assistance. Subgrantees are required to maintain adequate documentation justifying the compliance with these DOB procedures in accordance with all other recordkeeping and documentation requirements.

INFORMATION SHARING

Due to the high volume of federal, state, local and private programs and activities responding to the impact of COVID-19 within the State of Iowa, all programs must include an information sharing agreement (*Consent to Release Form*) to allow the subgrantee to share any DOB-related data with other subgrantees, entitlement jurisdictions, and the State to protect against DOB from occurring.

DOB RISK

Based on the specific program(s) carried out by a subgrantee, they will be responsible for different levels of protection against DOB. The State of Iowa has identified activities as either being “high” or “low” risk for DOB. High risk activities may include activities such as business or rental assistance and low activities may include activities such as foodbanks or other public services.

Beneficiaries of all high-risk activities are required to execute a DOB Certification and Subrogation Agreement with the beneficiary.

All applicant information will be collected by grantees and provided to IEDA upon request.

DOB INFORMATION SHOULD BE PROVIDED TO IEDA AS INSTRUCTED IN IOWAGRANTS.GOV. DOB EVALUATION PROCESS

STEP 1: REVIEW LOCAL, STATE, FEDERAL ASSISTANCE PROGRAMS

Research potentially duplicative funding sources on a local, program level to manage DOB risk. Maintain a list of potential duplicative funding sources and structure program applications in a manner to identify potential duplicative sources.

Subgrantees should cross reference applications and program guidelines for each program against this list of potential sources of DOB to ensure that the program is adequately monitoring for instances of DOB.

IEDA will make available on its website a list of potential duplication of benefits already identified.

STEP 2: CERTIFICATION BY BENEFICIARY

Each beneficiary of CDBG-CV funds will list other sources of assistance and sign a DOB certification form as well as *Consent to Release* form/certification. Forms may vary by program type and may be combined with existing certification forms for CDBG.

High risk activities require that the beneficiary also sign a subrogation agreement.

STEP 3: REVIEW OF COST REASONABLENESS

Subgrantees must evaluate costs and determine that they are “reasonable” and “necessary” per 2 CFR 200. Proposed costs must be accurate and within a market-rate or practical standard for specific work or products. They must also be a necessary component to the core project.

STEP 4: ASSESS THE AMOUNT OF NEED BASED ON THE TOTAL COST FOR THE ACTIVITY

Identification of total need (e.g. total cost)

STEP 5: CALCULATION OF ADDITIONAL ASSISTANCE

The subgrantee determines which financial assistance sources it must exclude as duplicative and non-duplicative for the DOB calculation. Subgrantees must exclude amounts that are:

- Provided for a different purpose; or
- Provided for the same purpose (eligible activity), but for a different, allowable use (cost).

STEP 6: CALCULATION OF UNMET NEED

Once a grantee has determined the total need and the total assistance, it must calculate the difference between these amounts. This amount is the maximum allowable award of CDBG-CV to the beneficiary. (The “unmet need”.)

STEP 7: AWARD OF FUNDING WITH PAYBACK CLAUSE

If a beneficiary subsequently receives a duplicative benefit, it must repay the subgrantee either directly or through the administering entity, if present. A clause requiring payback of DOB must be in all CDBG-CV contracts.

In the event that additional funds are determined to be a DOB, funds will be withheld from future pay requests or, if all funds have been expended, the beneficiary will be required to repay the funds.

EXAMPLES

1. **CDBG-CV funding a different purpose (cost) than a subsidized loan. Not a DOB.**

Pete’s Pella Bistro, a for-profit business, shut down because of the COVID-19 emergency and disaster declarations. The Bistro owners applied for and received an SBA Paycheck Protection Program (“PPP”) loan to help keep staff employed. The loan will be fully forgiven if the funds are used for payroll costs, interest on mortgages, rent, and utilities (at least 60% of the forgiven amount must have been used for payroll). They are now applying for CDBG-CV assistance.

There is no DOB if:

- The CDBG grantee provides CDBG-CV for costs of CDBG-eligible activities that are not one of the eligible uses of SBA PPP loans (e.g. payroll, employee health insurance, mortgage interest, rent, utilities, interest on debt obligations) AND
- The Bistro has not received financial assistance for that cost from some other source AND
- Financial need still remains for the business for costs not eligible to be covered by the SBA PPP loan.

The Bistro needs working capital for masks and sanitizer for the staff to begin table service. As this was not a cost covered by the SBA PPP loan, CDBG-CV may be used to assist the business.

2. **Calculating DOB for the same type of costs.**

The McCord family has a loss of income due to one parent’s workplace shutting down for four months due to coronavirus-related restrictions. The McCords qualify as low-income (under 80%

of the area median income) under the County's 2020 HUD income limits and are applying for Jasper County's CDBG Rental Assistance Program. The County CDBG program will pay for up to three months of emergency rental assistance up to a \$2,500 limit per household.

The County calculates DOB by:

- Assessing need.
 - The McCord's monthly rent is \$1,000/month.
$$\text{Total need} = \$1,000 \times 3 = \$3,000$$
- Determining potential duplicative costs, or other sources that have been/will be used to pay all or part of the family's \$3,000 rent cost.
 - The family will receive \$300 for rent from a State of Iowa CARES Act assistance program through their town.
 - The McCords indicate that \$200/month has also been pledged by the local Community Action Agency for rent assistance.
$$\$200 \times 3 \text{ months} = \$600$$
$$\$300 + \$600 = \$900 \text{ total assistance from other sources}$$
- Calculating the maximum monthly award to avoid DOB. This is the amount left to meet the family's rent need after factoring in the other funding sources.
$$\$3,000 \text{ (total need)} - \$900 \text{ (assistance from other sources)} = \$2,100 \text{ total maximum CDBG assistance for rent.}$$

\$2,100 is under the County's \$2,500 CDBG program limit for assistance so the family is awarded the full \$2,100, paid as \$700/month directly to the landlord.
- Documenting DOB compliance.
The County retains all DOB determination calculations, documentation of total rent need and other assistance amounts.

3. Certifying low-risk DOB.

The City of Muscatine is awarding CDBG-CV funds to a local food pantry to help pay for the additional staffing needed to keep up with increased food need in the community due to the coronavirus pandemic.

The food pantry has added an additional statement to the intake form that the person or household receiving the food assistance:

- Has been financially or otherwise negatively impacted by the COVID-19 (coronavirus pandemic)
- Lists the other food assistance amounts received or expected to be received this month. e.g. Food Assistance Program (SNAP); Women, Infants, & Children (WIC); Child and Adult Care Food Program (CACFP)

- Has individual or household food needs remaining even if receiving additional food assistance.

DOCUMENTATION

Grantee must adequately document the cost charged to the Federal award. See 2 CFR 200.403(g).

GRANTEE DOB DOCUMENTATION MUST INCLUDE THE FOLLOWING:

1. *PROGRAM DESCRIPTIONS*

Program descriptions must, at minimum, include the HUD national objective, a description of program beneficiaries, and anticipated funding per organization / beneficiary.

2. *ANALYSIS OF RISK OF DOB PER PROJECT*

Risk will be considered based on the number of potentially duplicative funding sources on a local level, the amount of funding per beneficiary, on-site and desk monitoring frequency, and the potential for additional financial assistance in the future for the same program and purpose.

3. *EVALUATION PROCESS OF DOB PER PROJECT AND BENEFICIARY*

Process should identify which grantee staff will conduct each DOB step.

V - RESOURCES

HUD GUIDANCE

- **MEMO: CDBG CORONAVIRUS RESPONSE GRANTEE RESOURCES RELATED TO PREVENTING DUPLICATION OF BENEFITS (PDF)**
- **SUMMARY OF PRIMARY CDBG ACTIVITY CATEGORIES TO SUPPORT CORONAVIRUS (PDF)**
- **CARES ACT PROGRAMS THROUGH SBA, FEMA, IRS, TREASURY, USDA, AND HHS FOR CDBG GRANTEE AWARENESS FOR DUPLICATION OF BENEFITS (PDF)**
- **CDBG-CV COVID-19 FACT SHEET (PDF)**
- **UPDATES TO DUPLICATION OF BENEFITS REQUIREMENTS UNDER THE STAFFORD ACT FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) DISASTER RECOVERY GRANTEES**

APPENDIX: FORMS



City of Muscatine

ITEM NUMBER 2025-0209

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Jodi Royal-Goodwin, Community Development Director

SUBJECT

Resolution Authorizing the Sale of City Property (910 East 2nd Street) to Lumber Lofts

EXECUTIVE SUMMARY

Presented for Council consideration is a resolution authorizing the conveyance of city-owned property at 910 East 2nd Street to Lumber Lofts LLC for \$50,000 to facilitate the development of a 65-unit, mixed-use project.

STAFF RECOMMENDATION

Staff recommends Council adopt the resolution.

BACKGROUND/DISCUSSION

The City assumed control of 910 E 2nd Street ("The Hawkeye Site") in 2004. Located on the banks of the Mississippi River at the mouth of Mad Creek, the site was previously used as a lumberyard for over 100 years before it was acquired by the City and, until 2025, was used to dewater the dredge spoils from harbor dredging operations.

The Hawkeye Site is the entrance to Muscatine on Highway 92 from Illinois and into our downtown from the east. In addition, the Hawkeye Site's unique combination of size, riverfront location, and proximity to downtown and major employment centers, created the potential for a significantly more beneficial use of the site, which also sits within the City's Designated Iowa Thriving Community target area.

In 2024 staff issued a request for proposals for the development of the site. The RFP was published on the City's website and sent directly to 53 individuals representing developers in the region, and 4 developers attended a predevelopment meeting.

BTS submitted the only development proposal, a \$11.55 million mixed-use building that will include 65 market-rate apartments and limited ground floor commercial space. BTS was subsequently awarded Workforce Housing and Redevelopment Tax Credits from the state, and

a development agreement was negotiated. As is standard practice, BTS has now established a limited liability company, Lumber Lofts, to construct, own, and operate the project.

At the April 17 meeting of the City Council, a public hearing on the development agreement was conducted and the development agreement and disposition of property were approved. The developer has completed their due diligence and is ready to close on the property to facilitate the start of construction in June.

CITY FINANCIAL IMPACT

There is no impact to the general fund for conveying this property to the developer. The acquisition fee will be withheld from the first tax increment reimbursement payment in accordance with the approved development agreement.

ATTACHMENTS

1. Resolution Conveying 910 E 2nd
2. Quit Claim Deed

RESOLUTION NO.

**A RESOLUTION AUTHORIZING THE SALE OF CITY PROPERTY (910 EAST 2ND STREET)
TO LUMBER LOFTS LLC**

WHEREAS, a Resolution was adopted by the City Council of Muscatine, Iowa, on April 17, 2025, concerning the proposed sale of the City's rights, title, and interest in and to the real property described in the copy of the deed attached to this Resolution as Exhibit A and incorporated by reference;

WHEREAS, the Resolution provided that notice of intention to sell the real property should be given by publication of a Public Notice in The Muscatine Journal no less than 4 or more than 20 days before the City Council meeting to be held on April 17, 2025, and the notice was published as specified in the Resolution and as required by law; and

WHEREAS, following the public hearing the City Council of Muscatine, Iowa, on April 17, 2025 approved the disposition of said certain city-owned property to be sold to Lumber Lofts; and

WHEREAS, also following a duly notices public hearing the City Council did approve a development agreement with Lumber Lofts to sell developer 910 East 2nd Street for the purpose of constructing a 65-unit, mixed-use property, serving the public interest and has approved the sale of the real property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA, as follows:

1. The City of Muscatine, Iowa, will sell and convey its rights, title, and interest in and to the real property described in the copy of the deed attached to this Resolution marked Exhibit A to Lumber Lofts LLC.
2. Any Resolution or part thereof in conflict or inconsistent with this Resolution is repealed.

PASSED, APPROVED, AND ADOPTED by the City Council for the City of Muscatine, Iowa, on this, the 15th day of May 2025.

Dr. Brad Bark, Mayor

ATTEST:

Cinda Hilger, City Clerk

**QUIT CLAIM DEED
Recorder's Cover Sheet**

Preparer Information: Kylie K. Franklin, 100 E. Kimberly Road, Suite 400, DAVENPORT, IOWA 52806-5944, Tel: 563-445-2250

Taxpayer Information: Lumber Lofts, LLC, 1805 State Street, Suite 101, Bettendorf, Iowa 52722

Return Document To: Kylie K. Franklin, 100 E. Kimberly Road, Suite 400, DAVENPORT, 52806-5944

Grantors: City of Muscatine, Iowa, 215 Sycamore Street, Muscatine, Iowa 52761

Grantees: Lumber Lofts, LLC

Legal Description: See Page 2

Exempt from Real Estate Transfer Tax under Iowa Code Section 428A.2(6) and exempt from requiring a Declaration of Value under Iowa Code Section 428A.1(2).

Document or instrument number of previously recorded documents:



QUIT CLAIM DEED

For the consideration of Fifty Thousand Dollars (\$50,000.00) and other valuable consideration, the City of Muscatine, Iowa, does hereby Quit Claim to Lumber Lofts, LLC, as Grantees, all our right, title, interest, estate, claim and demand in the following described real estate in Muscatine County, Iowa:

BLOCK 20, IN THE CITY OF MUSCATINE, IN MUSCATINE COUNTY, IOWA, EXCEPT PARTS CONVEYED TO STATE OF IOWA BY WARRANTY DEEDS RECORDED IN BOOK 206 OF LOTS, PAGE 567 AND IN BOOK 252 OF LOTS, PAGE 160; AND EXCEPT PART CONVEYED TO CITY OF MUSCATINE, IOWA, BY SPECIAL WARRANTY DEED RECORDED IN BOOK 226 OF LOTS, PAGE 600; SUBJECT TO EASEMENT TO STATE OF IOWA RECORDED IN BOOK 252 OF LOTS, PAGE 163; AND SUBJECT TO EASEMENTS OF CITY OF MUSCATINE, IOWA RECORDED IN BOOK 151 OF LOTS, PAGE 210; IN BOOK 203 OF LOTS, PAGE 575, IN BOOK 209 OF LOTS, PAGE 584; AND IN BOOK 277 OF LOTS, PAGE 1068 AS SHOWN BY THE CONDEMNATION PROCEEDINGS; ALL REFERENCES BEING TO THE REAL ESTATE RECORDS OF MUSCATINE COUNTY, IOWA.

Grantees shall commence construction of the footings for the project on this property By December 31, 2025, as outlined in the previously agreed to Developer Agreement. If said condition as to all or any part of the project is not met, then, at the City's option, exercisable by written notice to Grantee at any time following the transfer and failure to meet any of the requirements, which Notice sets forth the nature of the breach or violation and further provided that if the breach or violation is not corrected to the City's reasonable satisfaction within thirty (30) days of the date of receipt of the Notice, then all right, title, and interest in and to the portion of the property in and to the real estate and to any improvements thereon, together with the right of immediate possession thereof, will revert to and revest in the City.

This transfer is exempt under Iowa Code Section 428A.2(6).

There is no known private burial site, well, solid waste disposal site, underground storage tank, hazardous waste, or private sewage disposal system on the property as described in Iowa Code Section 558.69, and therefore the transaction is exempt from the requirement to submit a groundwater hazard statement.

Each of the undersigned hereby relinquishes all rights of dower, homestead and distributive share in and to the real estate. Words and phrases herein, including acknowledgment hereof, shall be construed as in the singular or plural number, and as masculine or feminine gender, according to the context.

Dated: _____.

The City of Muscatine, Iowa

By _____
Matthew Mardesen, City Administrator

STATE OF IOWA, COUNTY OF MUSCATINE

This record was acknowledged before me on _____,
by _____, as _____, of The City of
Muscatine, Iowa.

Signature of Notary Public



City of Muscatine

ITEM NUMBER 2025-0210

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Brian Stineman, Public Works Director

SUBJECT

Resolution Adopting the Quad Cities-Kewanee-Muscatine Traffic Safety Action Plan and Committing to Vision Zero

EXECUTIVE SUMMARY

Resolution Adopting the Quad Cities-Kewanee-Muscatine Traffic Safety Action Plan and Committing to Vision Zero

STAFF RECOMMENDATION

Adopt the resolution

BACKGROUND/DISCUSSION

The Bi-State Regional Commission (BSRC) was awarded a Safe Streets and Roads for All (SS4A) Grant in early 2023 for the creation of an action plan. As a member of the BSRC, the City of Muscatine participated in the planning and review of the action plan to ensure that the Muscatine area was studied so applications for future grant funding that relies on having an action plan is possible.

The goal of the SS4A Traffic Safety Action Plan (TSAP) is to develop a holistic, well-defined strategy to prevent roadway fatalities and serious injuries in a community, region or tribe. The program supports the goal of zero roadway deaths using the Safety System Approach.

More information on the TSAP is supplied in the attached documentation and at the follow link: <https://bistateonline.org/transportation-and-mobility/quad-cities-metro-planning/other-plans/traffic-safety-planning>

CITY FINANCIAL IMPACT

There is no cost to adopt the resolution; adoption will allow us to be eligible for future grant funding for projects related to the TSAP goals.

ATTACHMENTS

1. TSAP Adoption & Vision Zero Resolution-MUSCATINE (1)
2. Virtual Public Meeting_4-30-2025

RESOLUTION NO. 2025-0210

RESOLUTION ADOPTING THE QUAD CITIES-KEWANEE-MUSCATINE TRAFFIC SAFETY ACTION PLAN AND COMMITTING TO VISION ZERO

WHEREAS, the 2025 *Quad Cities-Kewanee-Muscatine Traffic Safety Action Plan* (TSAP) was developed to establish a path forward to reduce fatal and serious injury (incapacitating) crashes within the Iowa and Illinois Quad Cities metropolitan planning area (MPA), Kewanee, Illinois and Muscatine, Iowa;

WHEREAS, representatives of the three geographies participated in the preparation of this TSAP;

WHEREAS, the TSAP established a collective target of zero fatalities and serious injuries for all users by 2040 at a two percent (2%) reduction annually, based on a five-year rolling average, to be achieved by applying recommendations contained within the TSAP for all three geographic areas;

WHEREAS, the TSAP using a 10-year crash history, identified 2,500 crashes per year with an average of 24 fatalities per year and 150 serious (incapacitating) injuries per year for the three geographies combined;

WHEREAS, these types of crashes on our streets and highways are unacceptable and largely preventable using the Safe System Approach through proven, effective engineering, enforcement, education and emergency services measures; and

WHEREAS, the City of Muscatine, Iowa is committed to prioritizing safety and its commitment to Vision Zero in its planning and capital programming process, and working with the respective jurisdictions within the City toward implementation of the TSAP and toward zero fatalities and serious injuries.

NOW, THEREFORE BE IT RESOLVED by the City of Muscatine this 15th day of May, 2025 as follows:

To adopt the 2025 Quad Cities-Kewanee-Muscatine Traffic Safety Action Plan using a Safe System Approach to fatal and serious injury crash reduction, and

To commit to Vision Zero and the fatal and serious injury crash reduction target identified within the TSAP in cooperation with jurisdictions within the City of Muscatine, and in coordination with the Quad Cities MPO Iowa-Illinois and Kewanee, Illinois.

SIGNED:

ATTEST:

Brad Bark, Mayor

Cinda Hilger, City Clerk



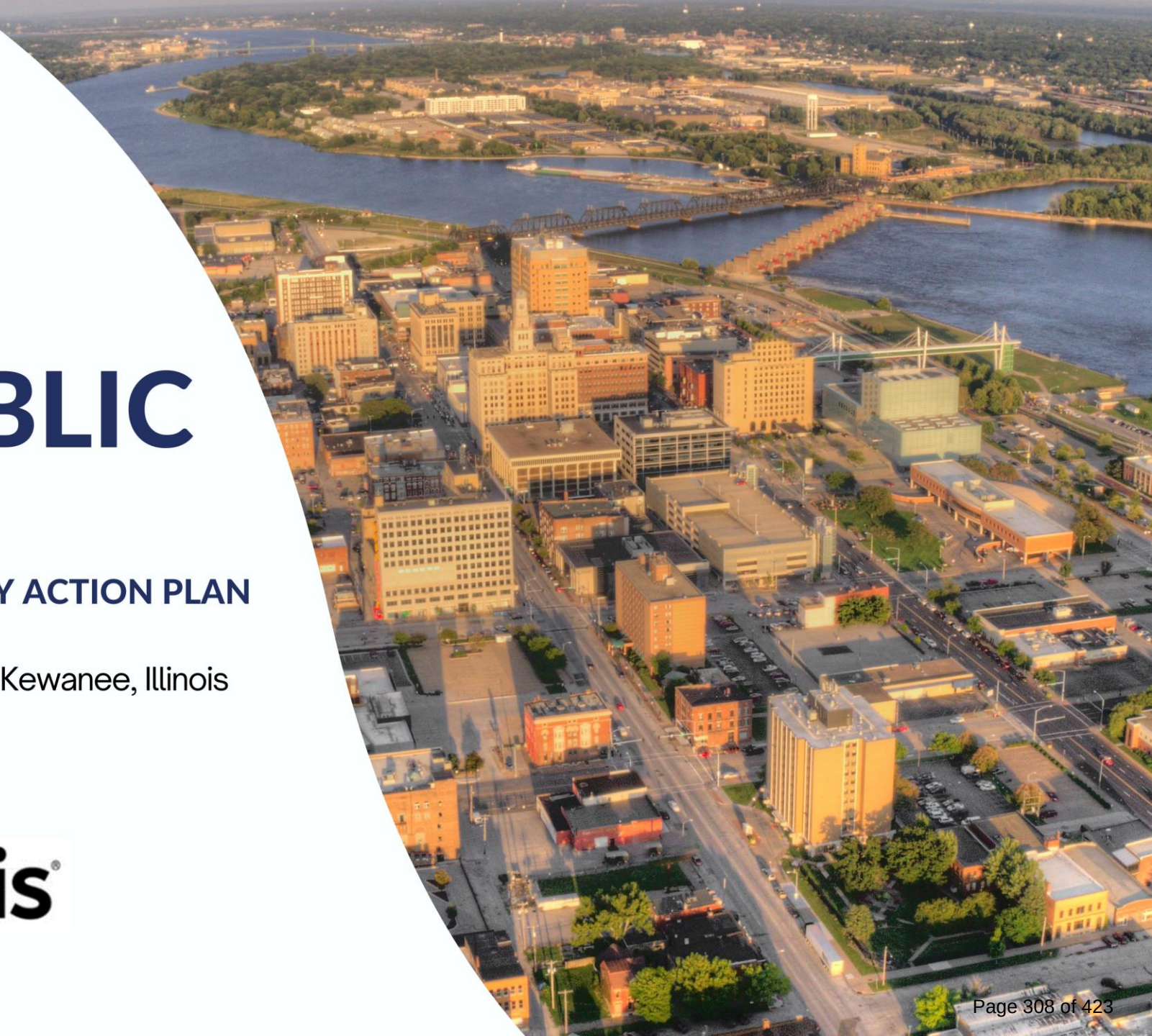
VIRTUAL PUBLIC MEETING

REVIEW OF THE DRAFT TRAFFIC SAFETY ACTION PLAN

Quad Cities-Iowa/Illinois, Muscatine, Iowa, and Kewanee, Illinois

April 30, 2025

5:00 PM



VIRTUAL MEETING HOUSEKEEPING



Please make sure you are on mute.

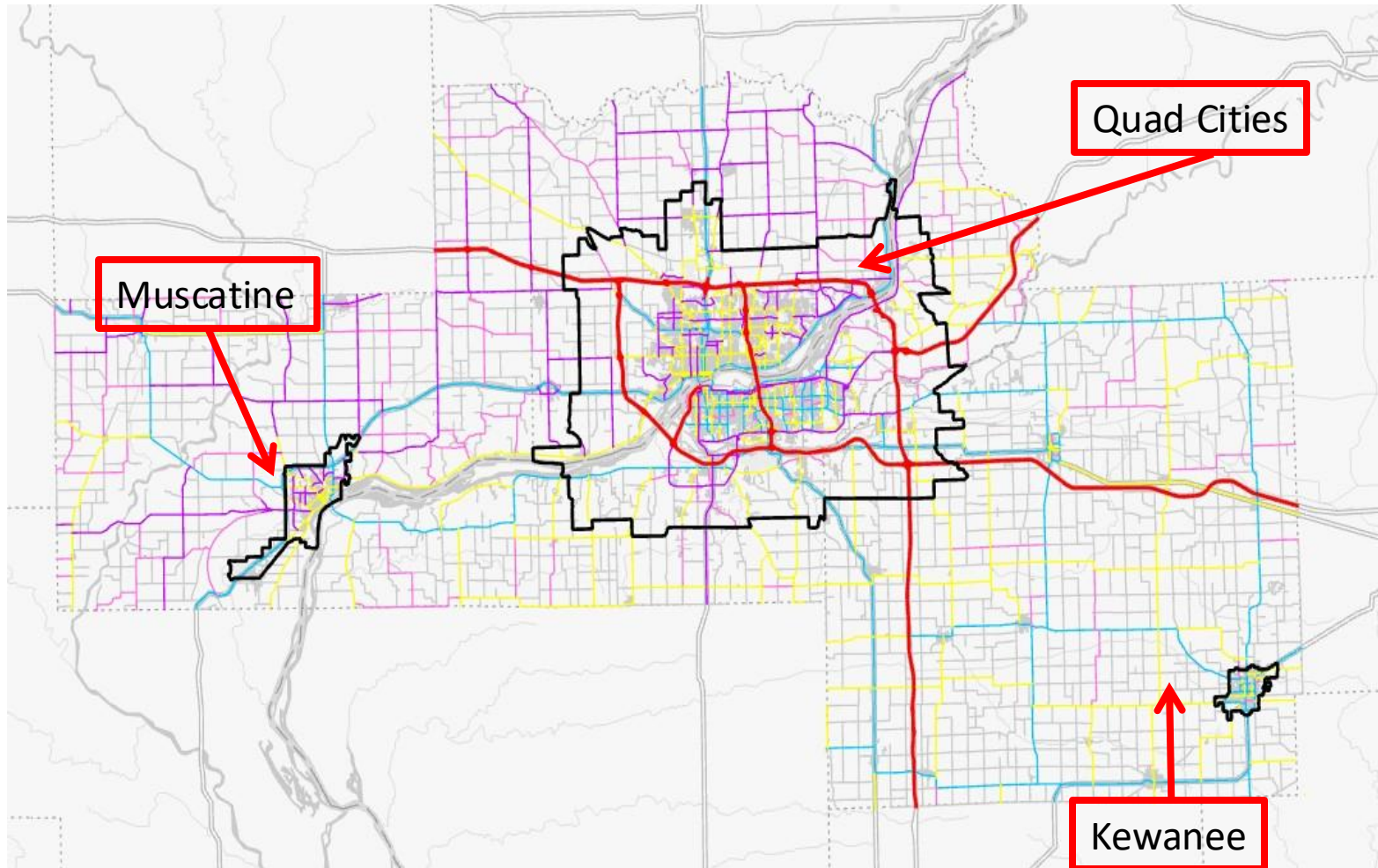


Raise your hand if you have a question or comment, and then you may unmute.



Cameras can be on or off. It is your preference.

Traffic Safety Action Plan Overview



The BSRC was awarded an SS4A Grant in early 2023 for the creation of an **Action Plan**.

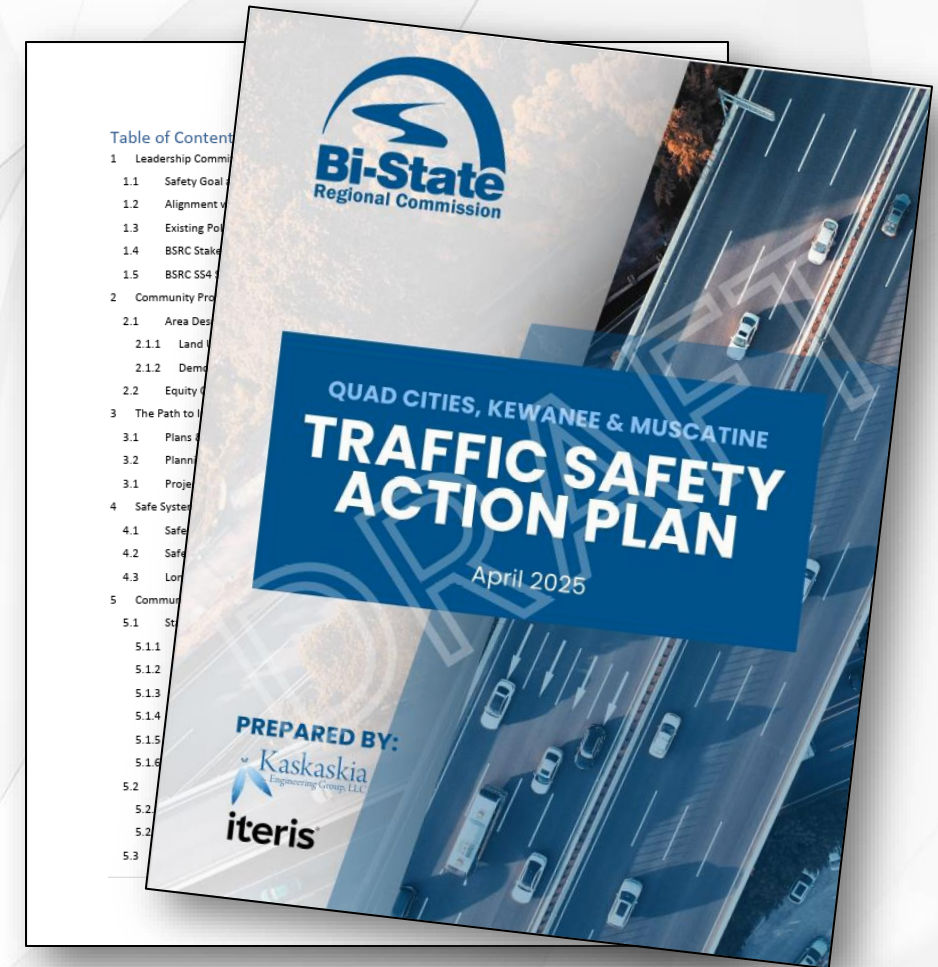
The ultimate goal of SS4A programs is to reach **zero deaths**.

The zero deaths and zero serious injuries vision is going to take an **100% commitment**, not only from municipal leadership, but from the public as well.

Draft Traffic Safety Action Plan

Primary Report Sections

-  Leadership Commitment and Goal Setting
-  Community Profile
-  The Path to Improvement
-  Safe System Approach
-  Community Connection
-  Analysis of Data
-  Taking Action with Comprehensive Survey
-  The Development Process
-  Next Steps



STEERING COMMITTEE MEMBERS

First Name	Last Name	Title	Jurisdiction	State
Gena	McCullough	Deputy Director	BSRC	IA-IL
Nithin	Kalakuntla	Trans. Engineer	BSRC	IA-IL
Brent	Morlok	City Engineer	Bettendorf	IA
Brian	Schadt	City Engineer	Davenport	IA
Gary	Statz	Traffic Engineer	Davenport	IA
Tim	Kammler	City Engineer	East Moline	IL
Gary	Bradley	City Manager	Kewanee	IL
David	Dryer	City Engineer	Moline	IL
Brian	Stineman	Public Works Director	Muscatine	IA
Lucie	VanHecke	Transit Planner	MetroLINK	IL
Rob	Bates	Engineer	IDOT	IL
Doug	DeLille	Planner	IDOT	IL
Sam	Shea	Planner	IADOT	IA
Alan	Ho	Engineer	FHWA-IL	IL
Betsy	Tracy	Transportation Planning Specialist	FHWA-IL	IL
Sean	Litteral	Planning and Development Team Leader	FHWA-IA	IA

THE CONSULTING TEAM



Jamy Lyne
Project Manager



Sarah Wells
Public Involvement



Michael Williamson,
PhD, PE, RSP
Traffic Engineer

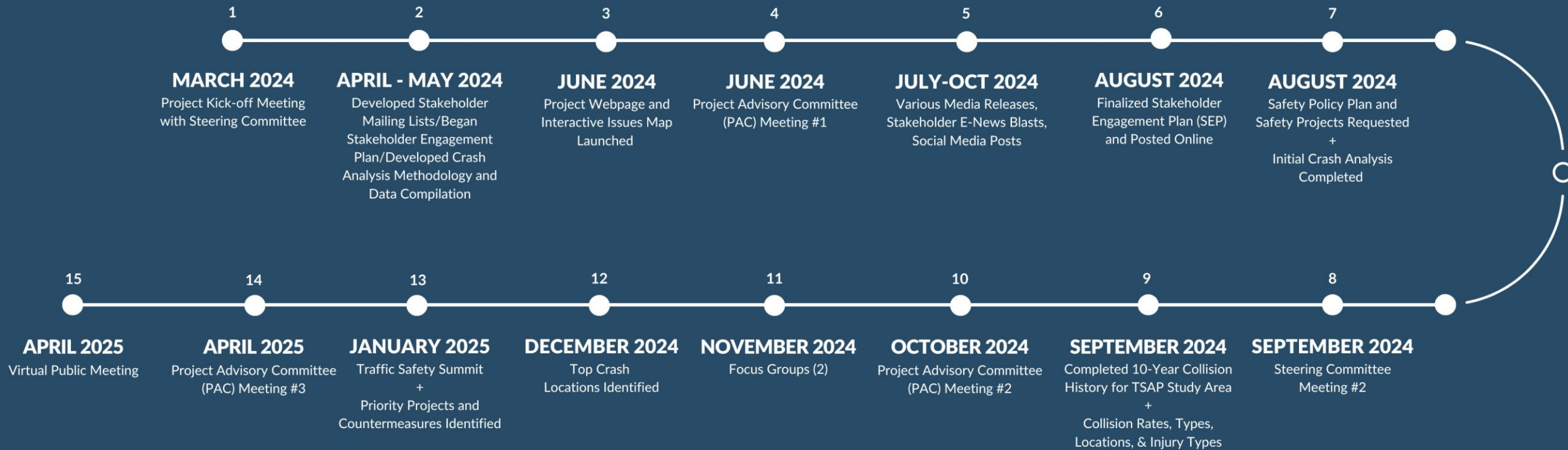


Sean Daly
AICP, PTP
Deputy Project Manager



Adam Danczyk
PE, PTOE
Senior Engineer

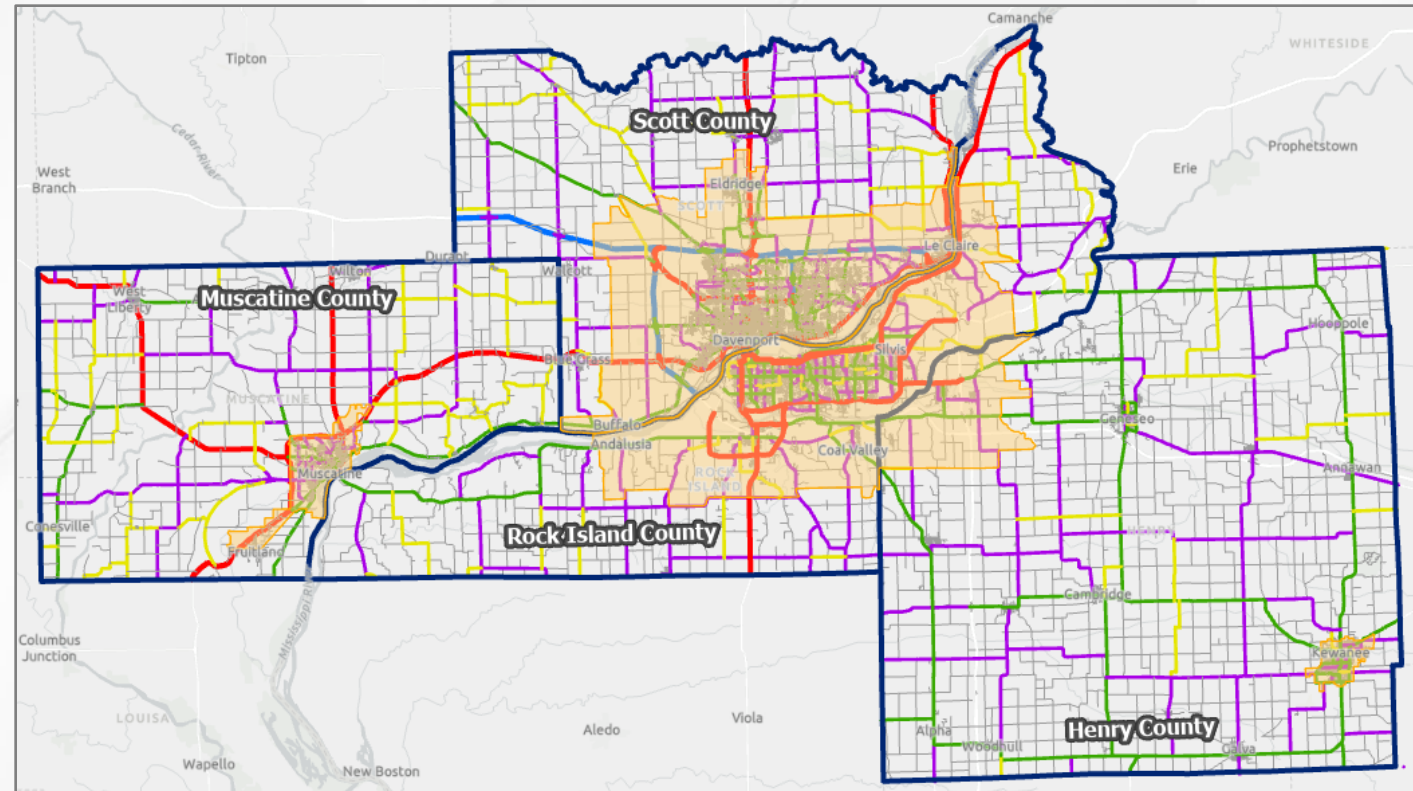
ACTIVITIES TO DATE



WHY WAS THE TRAFFIC SAFETY ACTION PLAN INITIATED?

SS4A Program Background - Safe Streets and Roads for All (SS4A)

- SS4A was established through the Bipartisan Infrastructure Law in 2022 and allocates \$5 billion to support initiatives through grants to prevent roadway deaths and serious injuries
- Trends prompted the **BSRC** which includes the **Quad Cities**, the **City of Muscatine**, and the **City of Kewanee** to apply for a Safe Streets for All (SS4A) grant in 2023.
- This study and the ensuing Traffic Safety Action Plan will cover:
 - Quad Cities – IL/IA
 - Kewanee – IL
 - Muscatine - IA



WHY WAS THE TRAFFIC SAFETY ACTION PLAN INITIATED?

Roadway Fatalities are on the Rise

- From 2019 to 2021, roadway fatalities increased **17.4%** nationally.
- The Bi-State region followed this upward trend in fatalities
 - **16.5 %** between (2013-2022)
 - **20.9%** over last three years (2020-2022)



WHY WAS THE TRAFFIC SAFETY ACTION PLAN INITIATED?

What is the economic impact of vehicle crashes?

10 YEARS IN BI STATE AREA

From 2013 – 2022 vehicle crashes in the Bi-State area had an estimated economic impact* of over \$2 Billion.

*Estimated cost based on estimates made by the National Safety Council for 2021.

WHY WAS THE TRAFFIC SAFETY ACTION PLAN INITIATED?

10 YEARS IN BI STATE AREA = 218 FATALITIES

21.8 Traffic Related Deaths per Year

More than numbers...

DAMION, DILLON, CHARLES, WILLIAM, DAVID, GOLMAND, TERRANCE, ROBERT, MICHAEL, KEISHON, BETH, MILES, MANUEL, SARAH, BENNIE, GUNNER, OLIVIA, WANITA, AMY, WELDON, ALBERT, MELINDA, LAYCIE, EARL, LUCIOUS, KATRENA, ADAM, ISABELLA, MICHAEL, JEREMIAH, LAINE, JEREMY, JOSHUA, CAROLYN, RONNA, CARY, ALISHA, DANIELLE, BRITTANY, MATTHEW, OLIVER, JORDAN, HANNAH, EDWIN, BRENDA, GREGORY, KARL, KAP, GREGORY, NOAH, ANTHONY, CLARA, JEREMY, DYLAN, JEREMIAH, FIDEL, ALMAMY, PAMELA, SUTTON, RICARDO, BENJAMIN, EMMA, JOHN, LINDA, EMMA, MICHAEL, TIFFANY, NOAH, SCOTT, GEORGE, JOHN, LINDA, RODNEY, WILLIAM, LINDA, THEODORE, GARY, JOSHUA, TIFFANY, JOSHUA, OSCAR, ROBERT, MILO, JIMMY, ERNEST, DONNA, JONAH, LEE, TODD, DANA, RASHAUN, MICHAEL, KAMERON, JEFFREY, ASHTYNN, PHILIP, TIMOTHY, KARLIE, KAPONO, DANNY, NINA, ASHTYNN, LAILA, JURELL, FERNANDA, BERNARD, SYLVIA, ERNEST, SYRUS, ANDREW, PHILIP, ALEXIS, ASHTON, AVERY, ETHAN, CHRISTOPHER, KENNETH, RUTHELYN, ZACHERY, KENNETH, CODY, OSCAR, DOUGLAS, EDGAR, JOSHUA, DOUGLAS, ROBERT, AMBER, DOUGLAS, STEPHEN, WILLIAM, AIDAN, TAYSHA, CHANTEL, DENNIS, MICHELLE, KIMMUEL, TERRI, KANE, ETHAN, TAYSHA, JEROME, TERRI, BARBARA, MICHAEL, JAMES, BROOKE, RICHARD, BARBARA, TIMOTHY, MICHAEL, AIDAN, TODD, JEROME, LAVELL, KYARI, TAYSHA.....

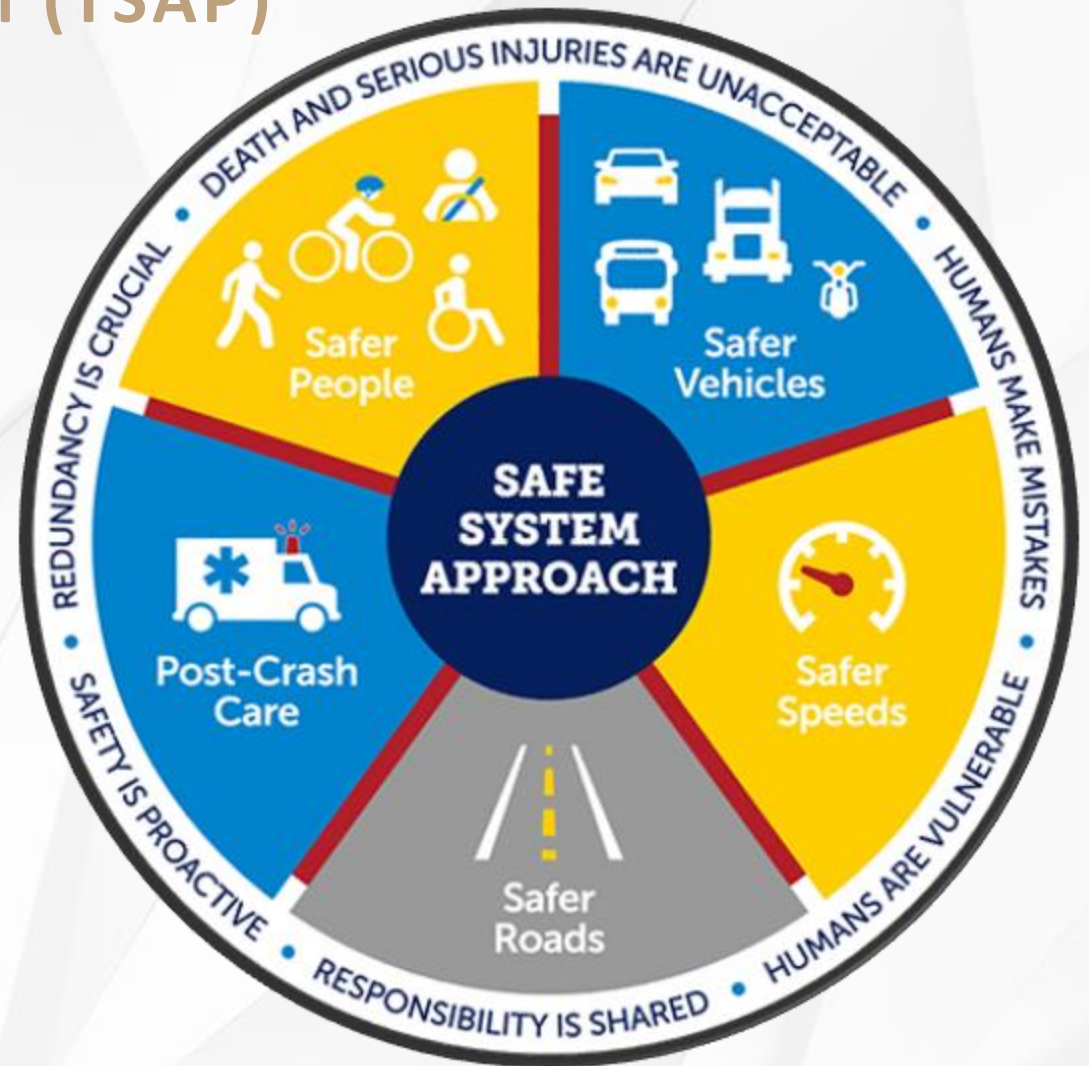
Why Was the Traffic Safety Action Plan Initiated?

What is a Traffic Safety Action Plan (TSAP)

The goal of an SS4A TSAP is to develop a holistic, well-defined strategy to prevent roadway fatalities and serious injuries in a community, region, or Tribe. The program supports the goal of zero roadway deaths using the Safety System Approach.

Safe System Principles:

- Death and Serious Injuries are Unacceptable
- Humans Make Mistakes
- Humans Are Vulnerable
- Responsibility is Shared
- Safety is Proactive
- Redundancy is Crucial



WHY WAS THE TRAFFIC SAFETY ACTION PLAN INITIATED?

Why is it valuable?

Traditional approach

Prevent crashes



Improve human behavior



Control speeding



Individuals are responsible



React based on crash history



Safe System approach

Prevent death and serious injuries

Design for human mistakes/limitations

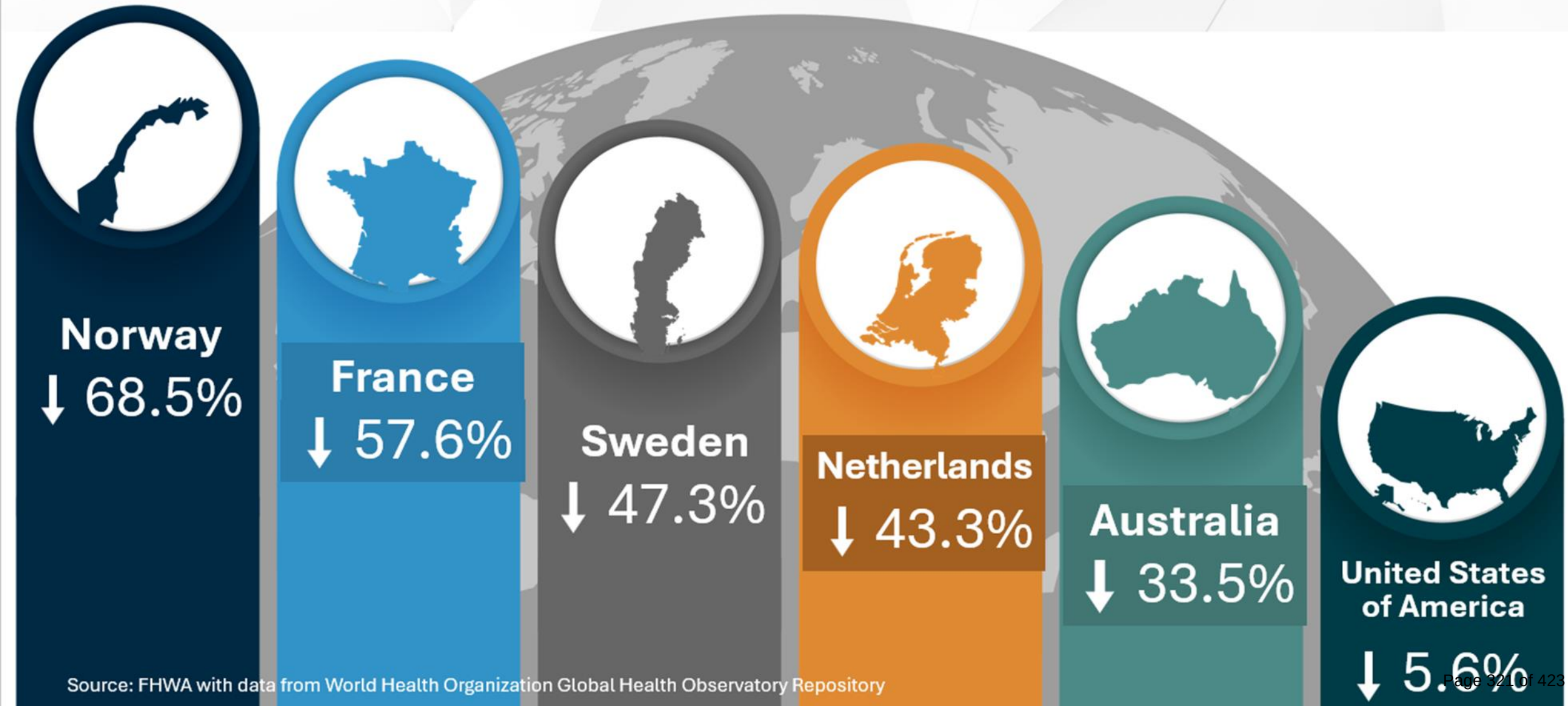
Reduce system kinetic energy

Share responsibility

Proactively identify and address risks

WHY WAS THE TRAFFIC SAFETY ACTION PLAN INITIATED?

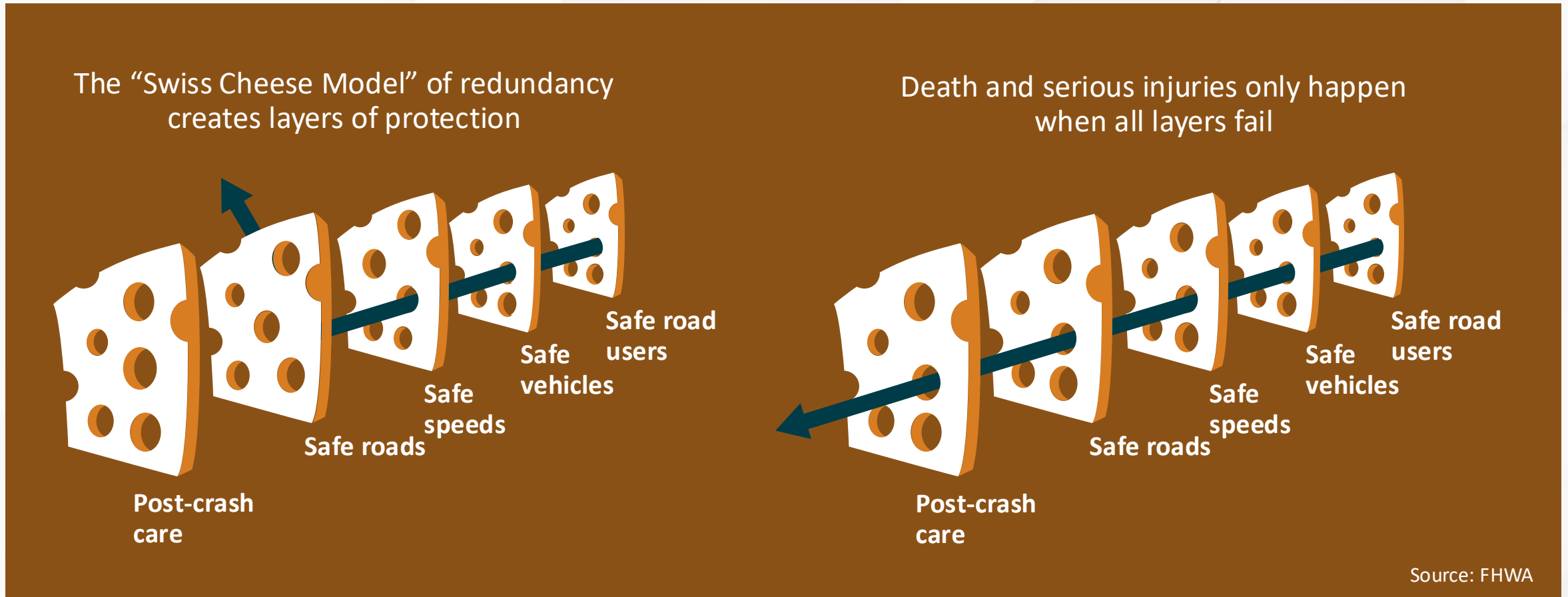
Why is it valuable?



Source: FHWA with data from World Health Organization Global Health Observatory Repository

BENEFITS of DEVELOPING TRAFFIC SAFETY ACTION PLAN

The Safe System Elements Create Redundancy

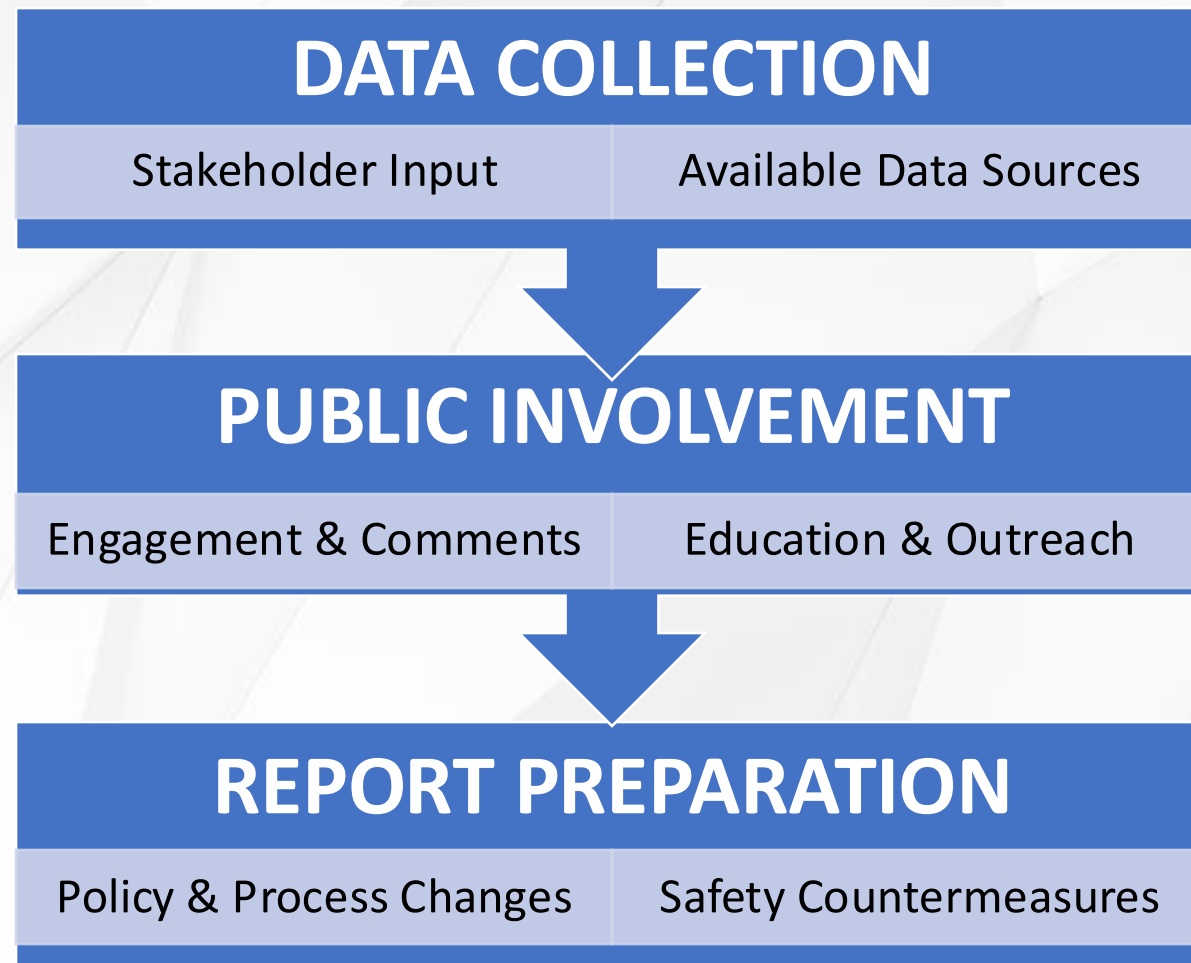


WHAT GOES INTO THE TRAFFIC SAFETY ACTION PLAN

The TSAP relies on data collected, surveys, and **stakeholder input** to suggest safety countermeasures that will be in accordance with SS4A program requirements.

The TSAP will be used as a **guide** for future infrastructure, design, engineering, and policy.

The ultimate goal of SS4A program is to reach **zero deaths**. This vision is going to take an **100% commitment**, not only from municipal leadership, but from the public as well.



DATA COLLECTION

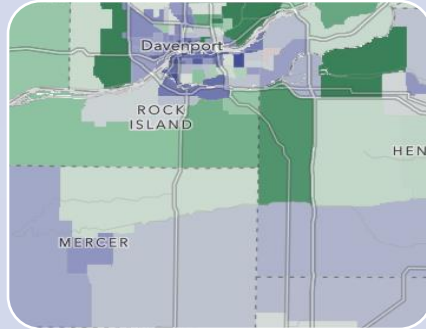
What are we reviewing?



Crash Records

Source: Illinois Department of Transportation (IDOT and IowaDOT)

Data-Driven
Safety Analysis



Demographics

Source: U.S. Census Bureau, 5-Year American Community Survey

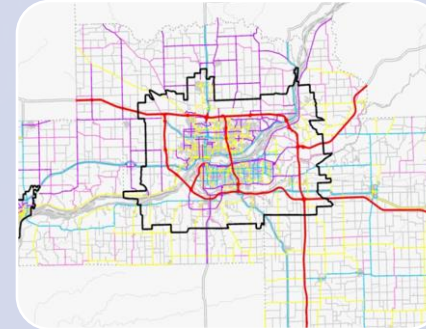
Equity Analysis



Existing Plans and Policies

Source: Participating Agencies;
(Para)Transit, Freight,
Ped/Bike, Complete Streets

Planning Synergy



Roadway Network

Source: IDOT Illinois Highway System File
IowaDOT Open Data Source

High Risk
Locations
Geospatial
Identification



Stakeholder Input

Source: You

Local Expertise

Identifying Safety Issues

Where are the areas of concern?

Collision Reports

- Existing Conditions & Historical Trends

Crash Location

- Geospatial Identification

Risk Assessment

- Systemic/Specific Safety Needs

Roadway Data

- Location, Severity, & Contributing Factors



GOAL SETTING – VISION ZERO

Making roads safer and protecting users.

- ✓ Leadership Commitment of Participants in Safety Action Plan
- ✓ Resolution, policy, ordinance, etc.
 - ☐ Common Vision Zero Goal
 - ☐ Include unique aspects if desired
 - Empower Communities to prioritize safety in transportation



GOAL SETTING – VISION ZERO

Quad Cities, Kewanee & Muscatine TSAP Goals:

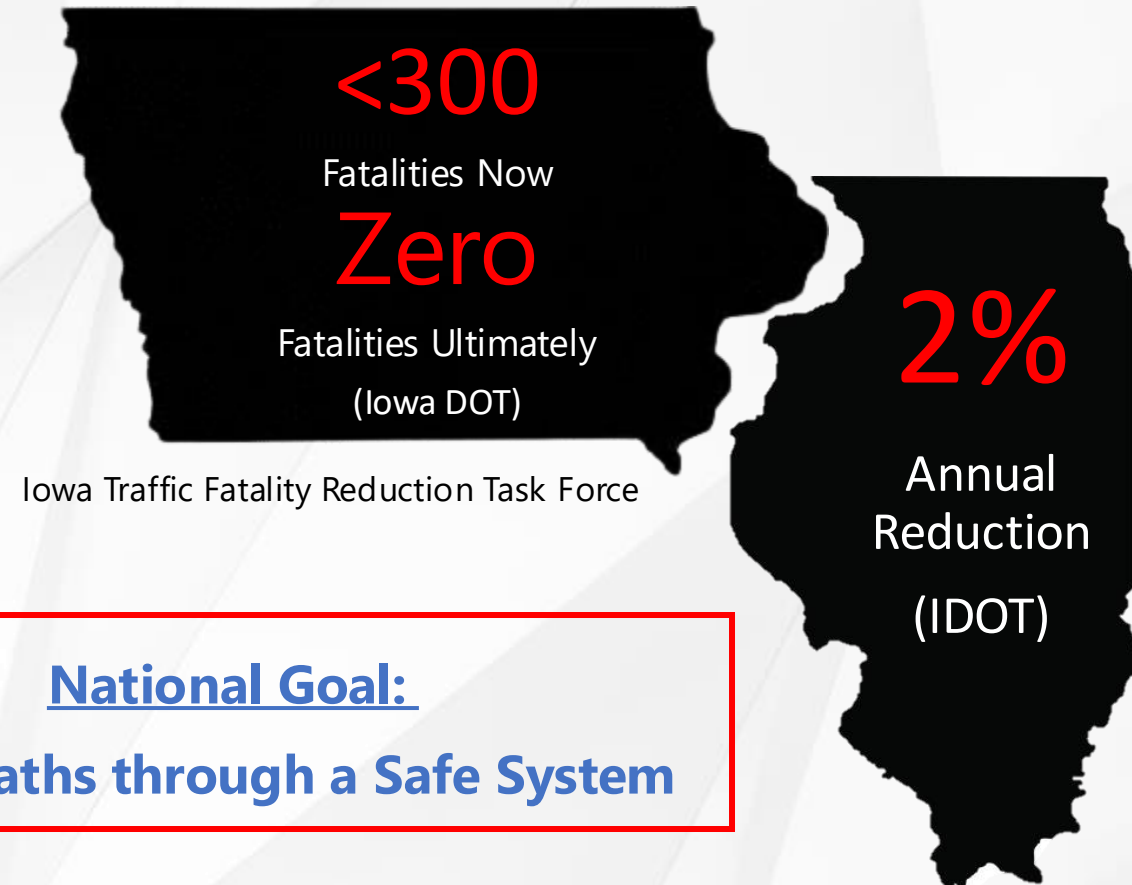


GOAL SETTING – VISION ZERO

Iowa, Illinois and USDOT Goals

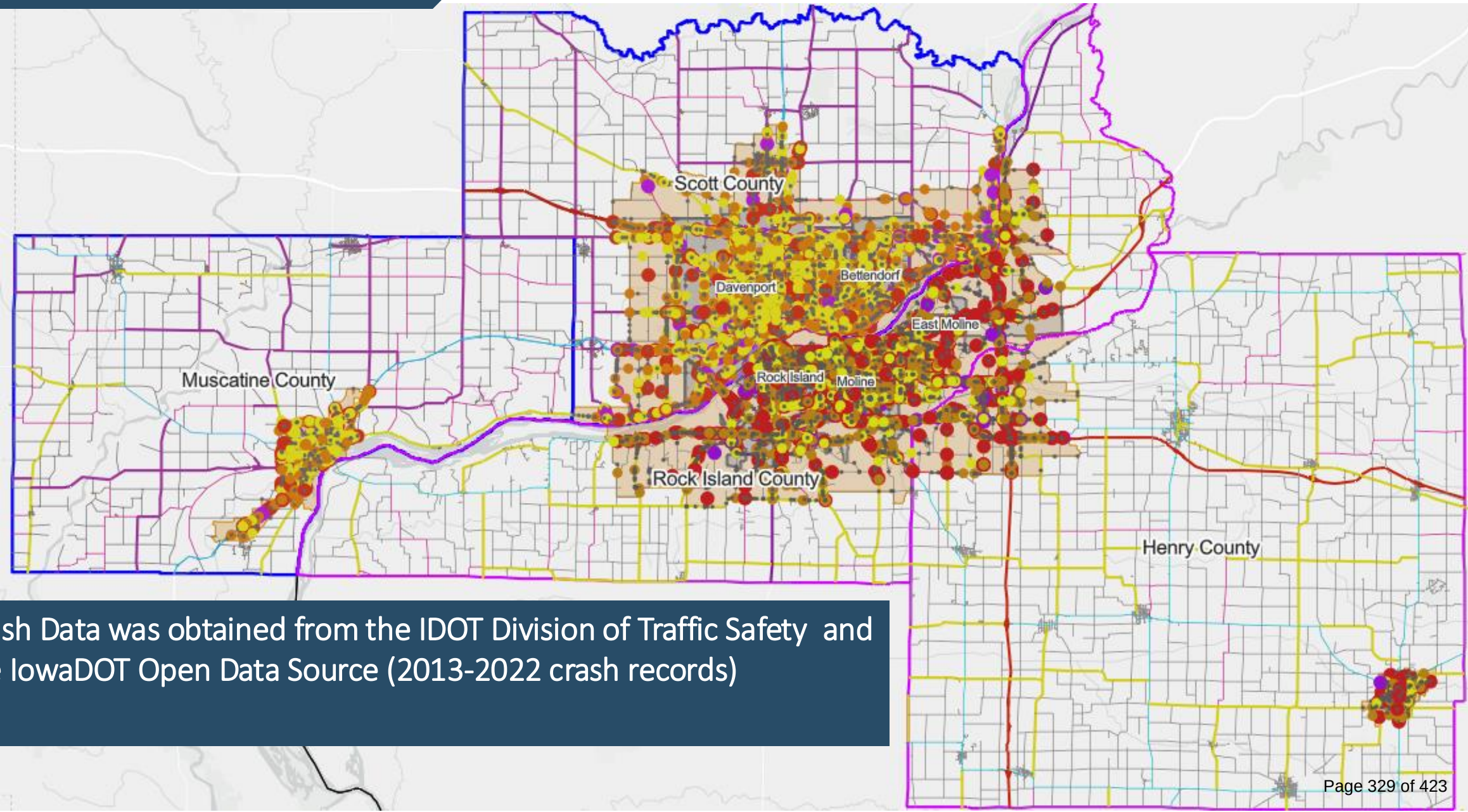
✓ States' Five-Year Strategic Highway Safety Plans

- Safety Performance Measures
- Emphasis Areas
- Strategies



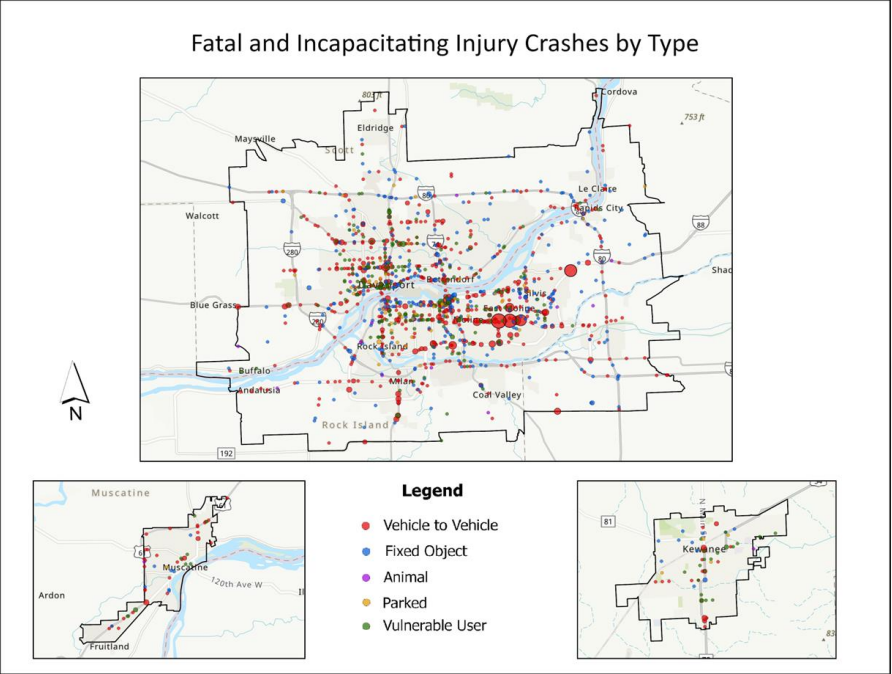
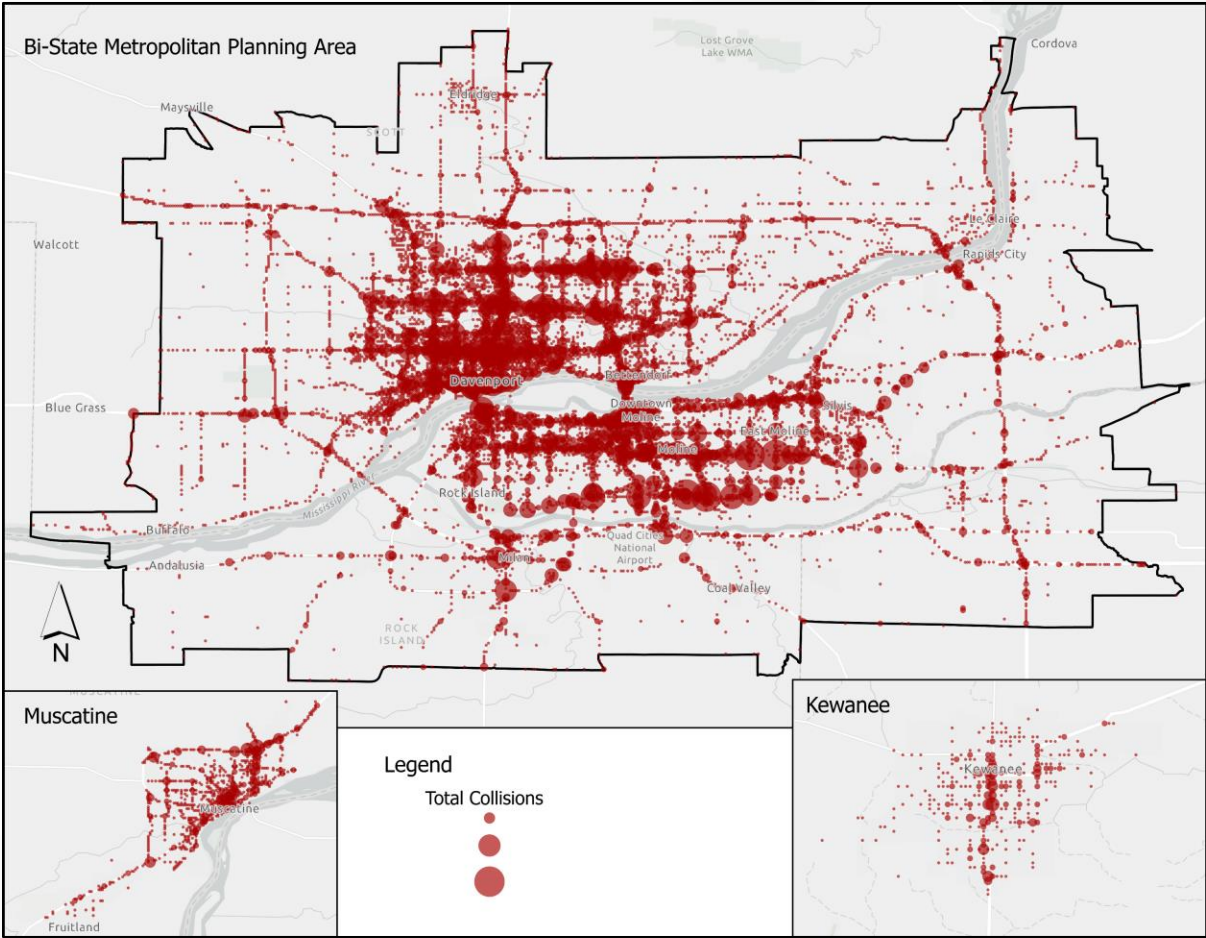
National Goal:
Zero Deaths through a Safe System

DATA SOURCES



- Crash Data was obtained from the IDOT Division of Traffic Safety and the IowaDOT Open Data Source (2013-2022 crash records)
-

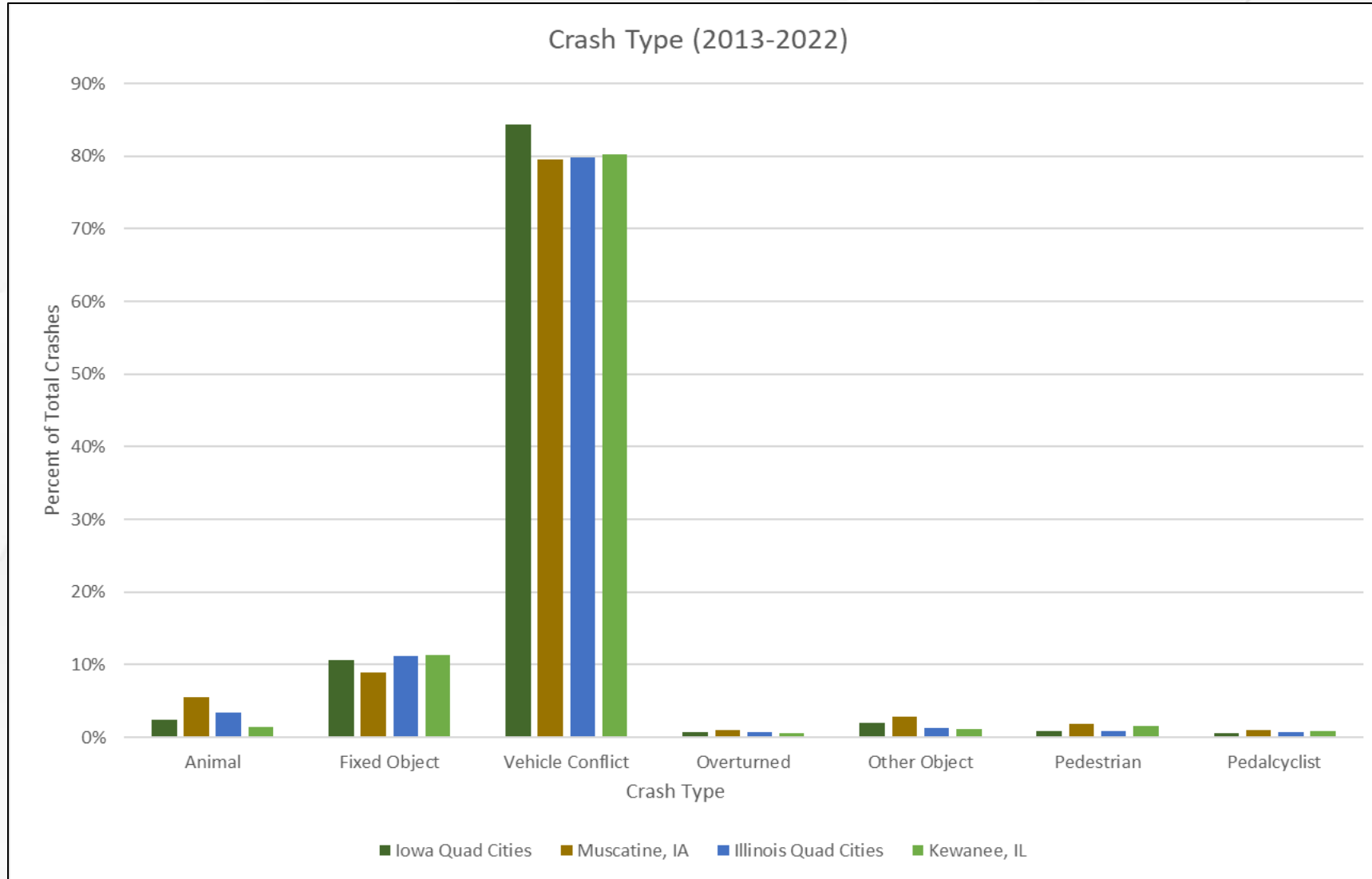
TSAP KEY FINDINGS



Area	Fatal or Severe (Incapacitating) Injury Crashes Per Year	Percent of All Crash Locations that had a Fatal or Severe (Incapacitating) Injury
Iowa Quad Cities	65.9	7%
Illinois Quad Cities	96.1	11%
Muscatine IA	6.6	7%
Kewanee IL	7.7	11%
Study Area	176.3	10%

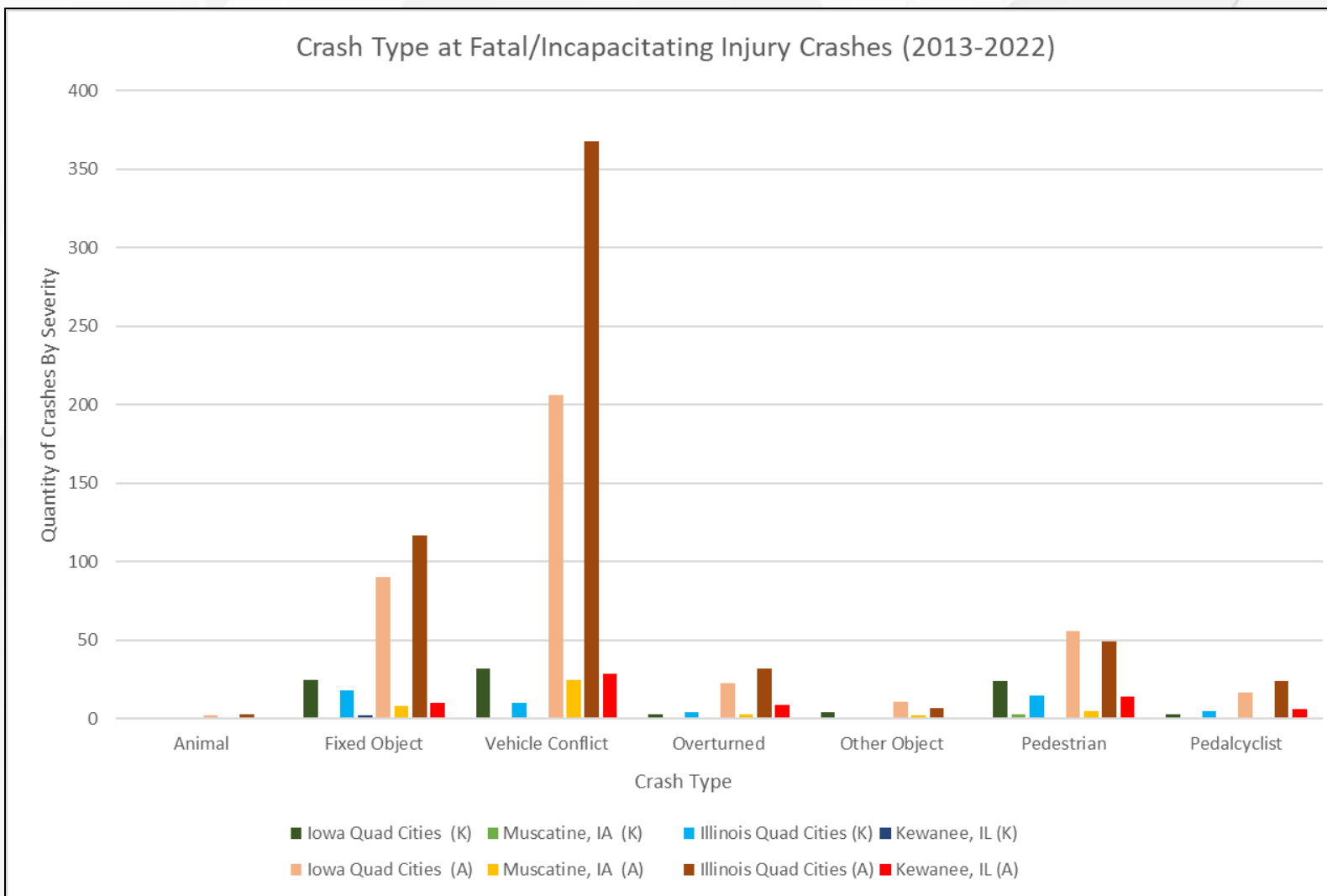
AREA CRASH ANALYSIS

Distribution of All Crashes



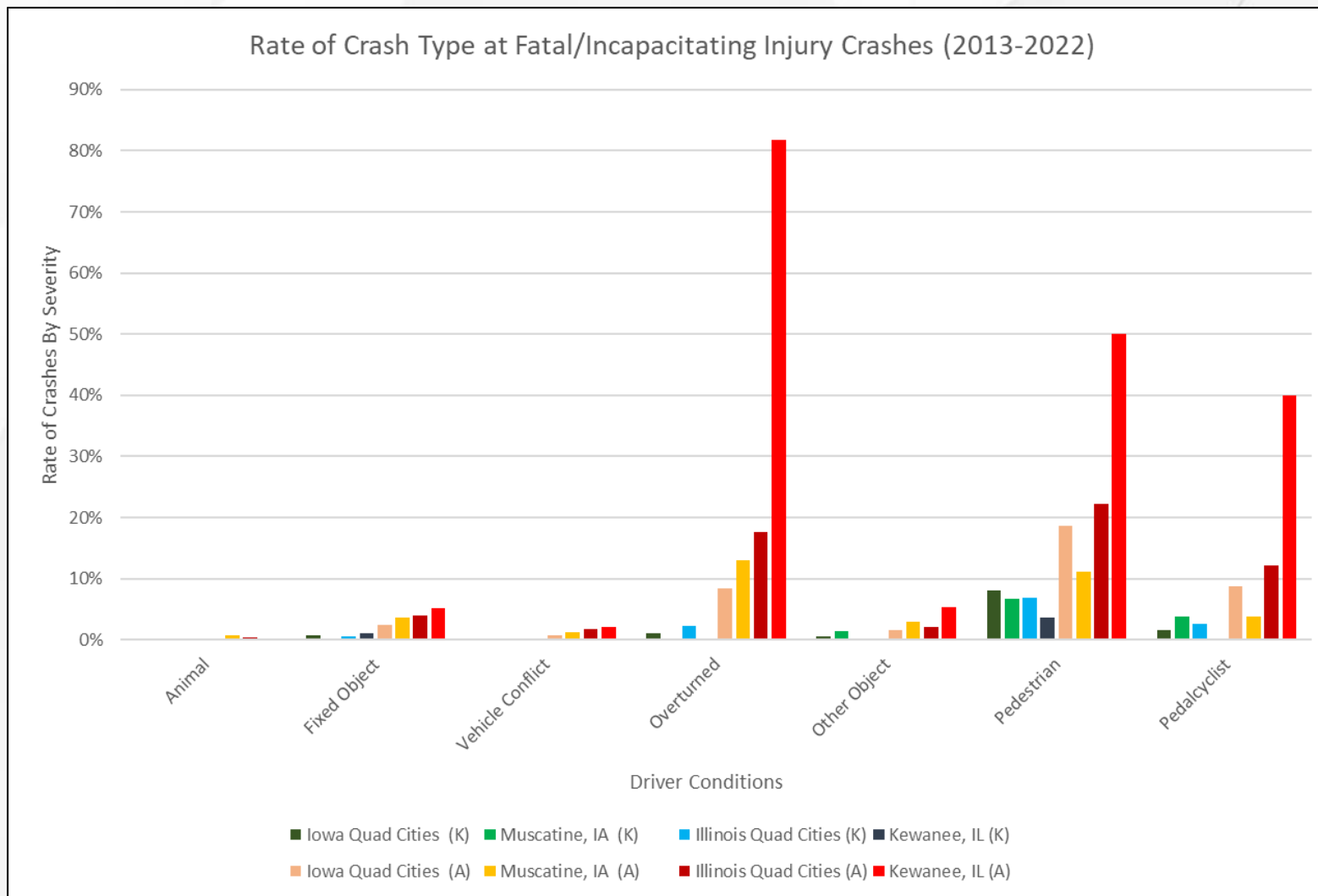
AREA CRASH ANALYSIS

Distribution of Fatal/Incapacitating Outcomes by Crash Type



AREA CRASH ANALYSIS

Rate of Fatal/Incapacitating Injury Crashes



EMPHASIS AREAS – REFINING WITH DATA

Chances of a Fatal or Serious Injury from a Collision

Area	All Collisions
Iowa Quad Cities	1.6%
Muscatine, IA	2.5%
Illinois Quad Cities	2.6%
Kewanee, IL	4.5%
Study Area	2.1%

How many MORE times likely if:

Area	Vehicle Conflict	Work Zone	Ran Off Road	Impaired Driving	Bicyclist	Pedestrian
Iowa Quad Cities	x 0.5	x 1.4	x 2.1	x 5.2	x 6.4	x 16.8
Muscatine, IA	x 0.5	x 0	x 0.7	x 1.3	x 3.1	x 7.2
Illinois Quad Cities	x 0.7	x 0.7	x 2.2	x 3.6	x 5.6	x 11.1
Kewanee, IL	x 0.5	x 1.2	x 1.6	x 3.8	x 8.9	x 11.9
Study Area	x 0.6	x 1	x 2.4	x 4.2	x 6.2	x 13.3

SAFETY IMPROVEMENT DEVELOPMENT

Process to Identify How to Improve Transportation Safety

1. Identify Where and What Type of Collisions Result in Poor Safety Outcomes
2. Prioritize the Top Locations (Intersections/Clusters and Corridors)
3. Identify Effective Safety Countermeasures
4. Match Potential Countermeasures with Top Locations to Maximize Use of Resources to Improve Safety Outcomes

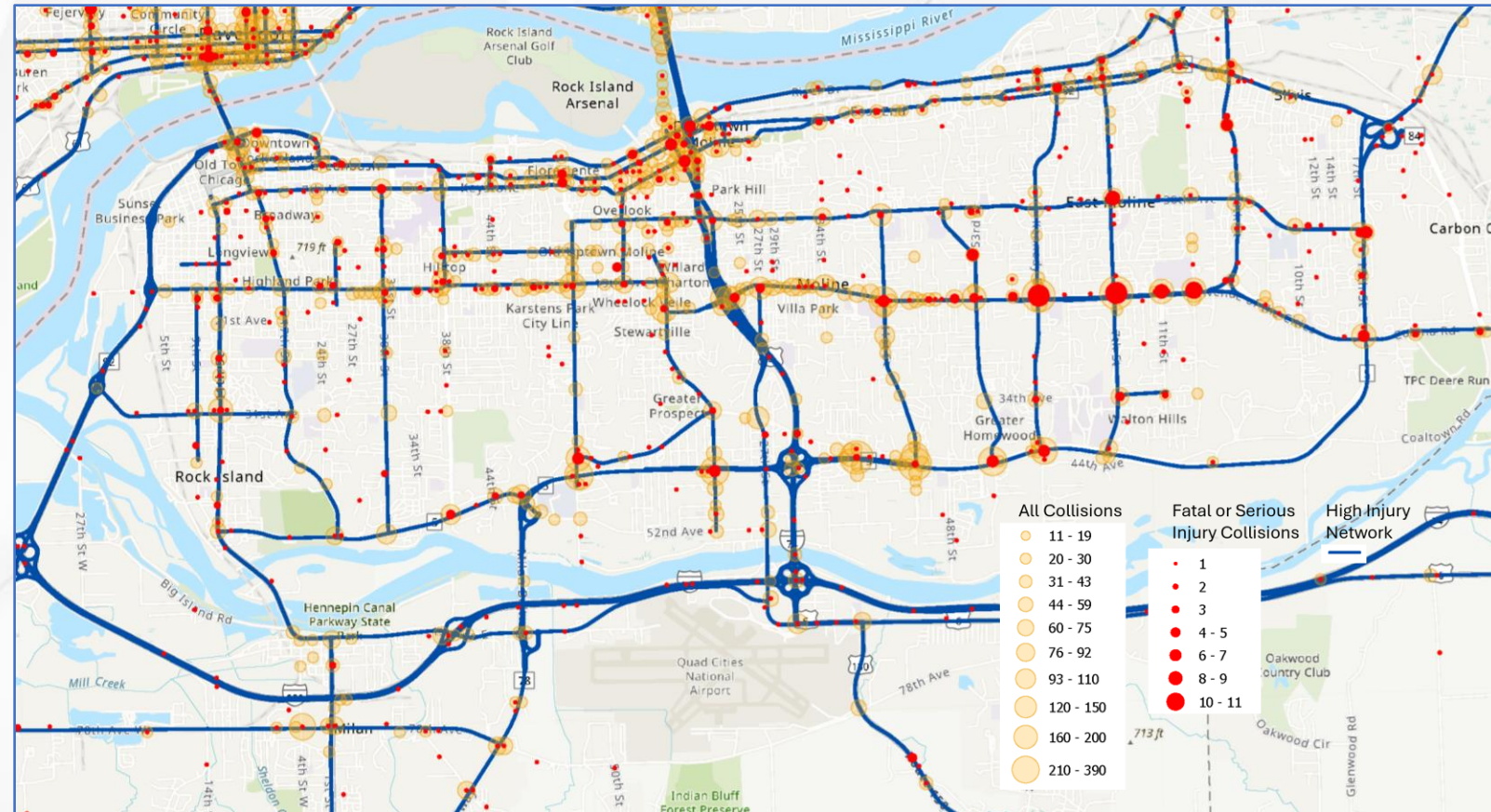


HIGH INJURY NETWORK

Illinois Quad Cities

The HIN in the Illinois Quad Cities consists of 290 roadway miles, 27% of total roadway miles

- ✓ 64% of collisions
- ✓ 68% of fatal and serious injuries

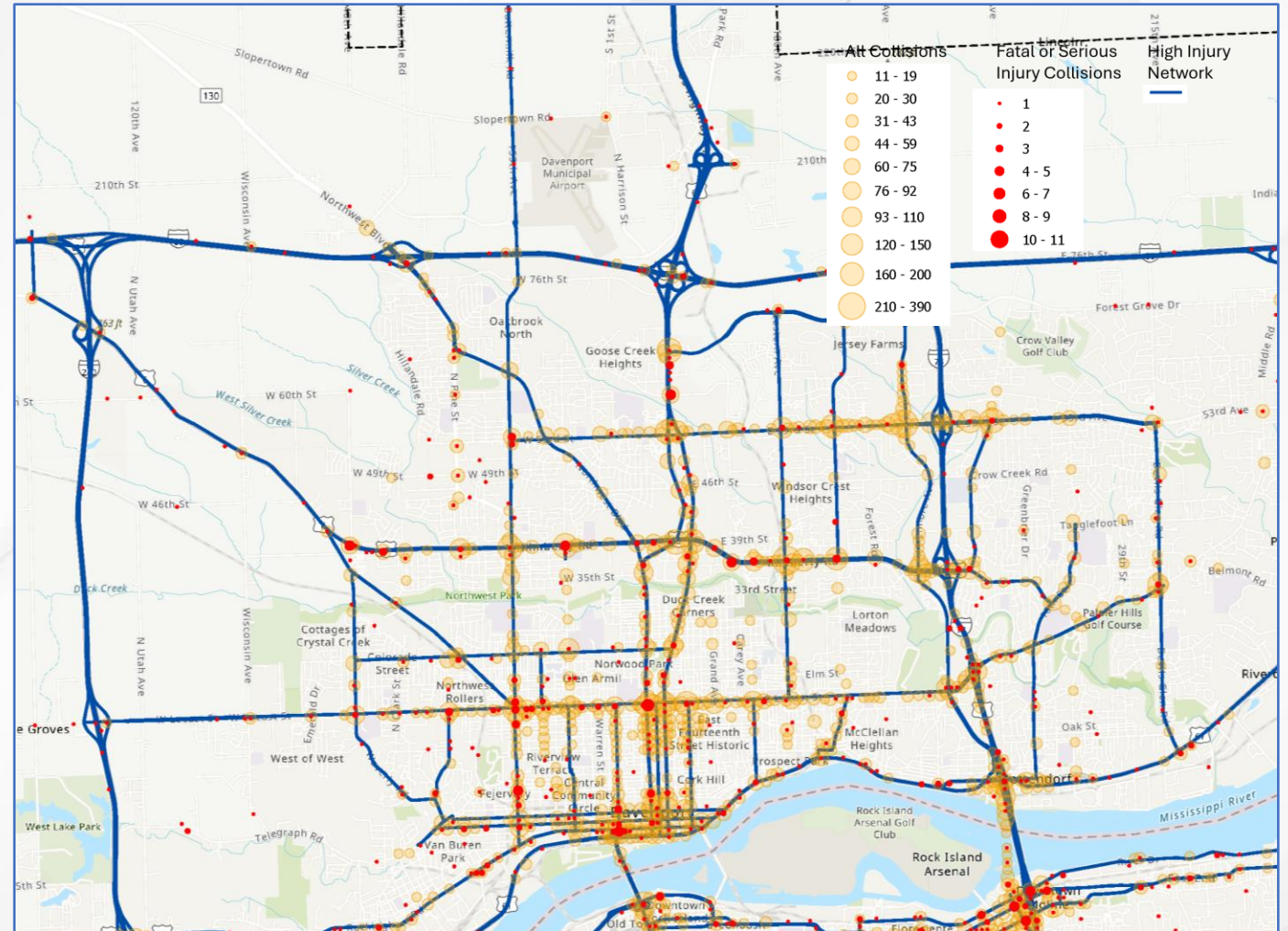


HIGH INJURY NETWORK

Iowa Quad Cities

The HIN in the IA Quad Cities consists of 111 roadway miles, 23% of total roadway miles

- ✓ 60% of collisions
- ✓ 63% of fatal and serious injuries

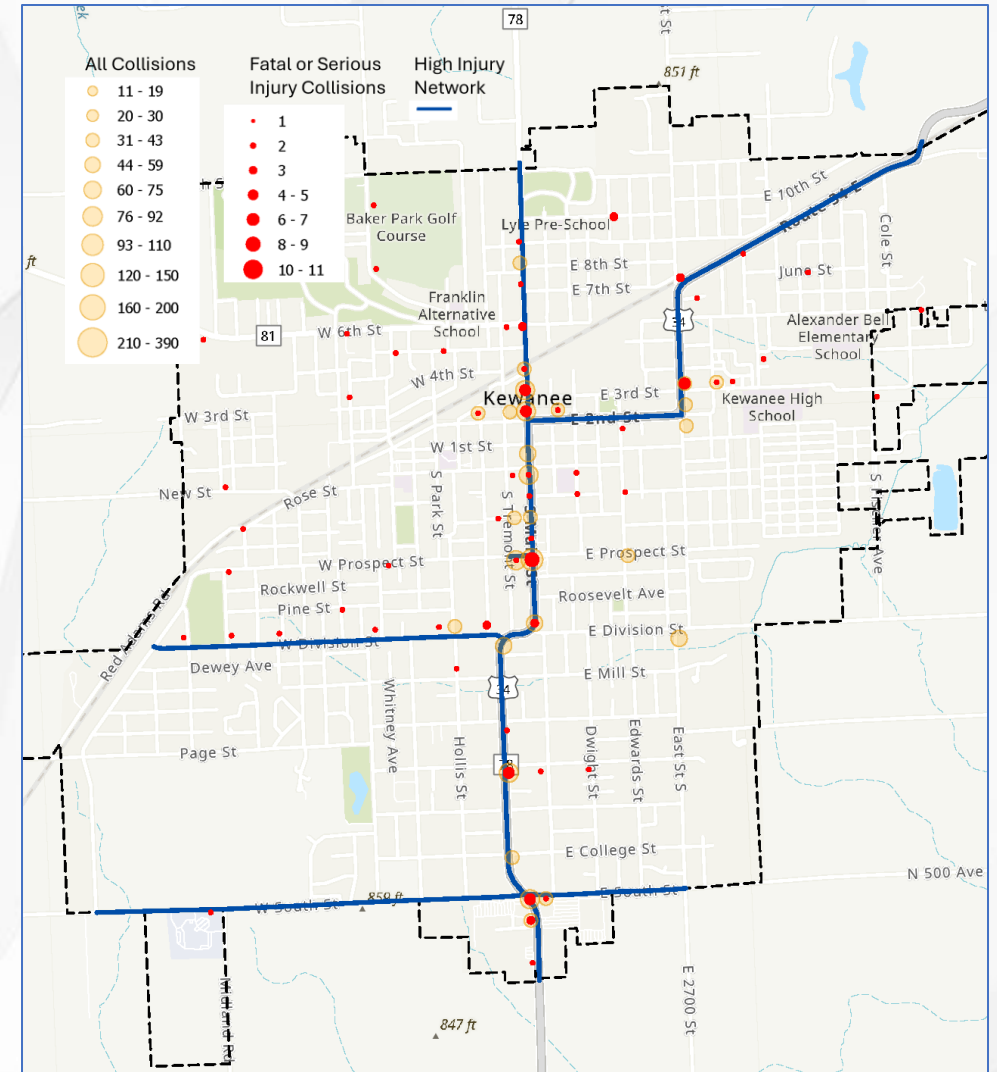


HIGH INJURY NETWORK

Kewanee, IL

The HIN in the IA Quad Cities consists of 9 roadway miles, 10% of total roadway miles

- ✓ 35% of collisions
- ✓ 52% of fatal and serious injuries



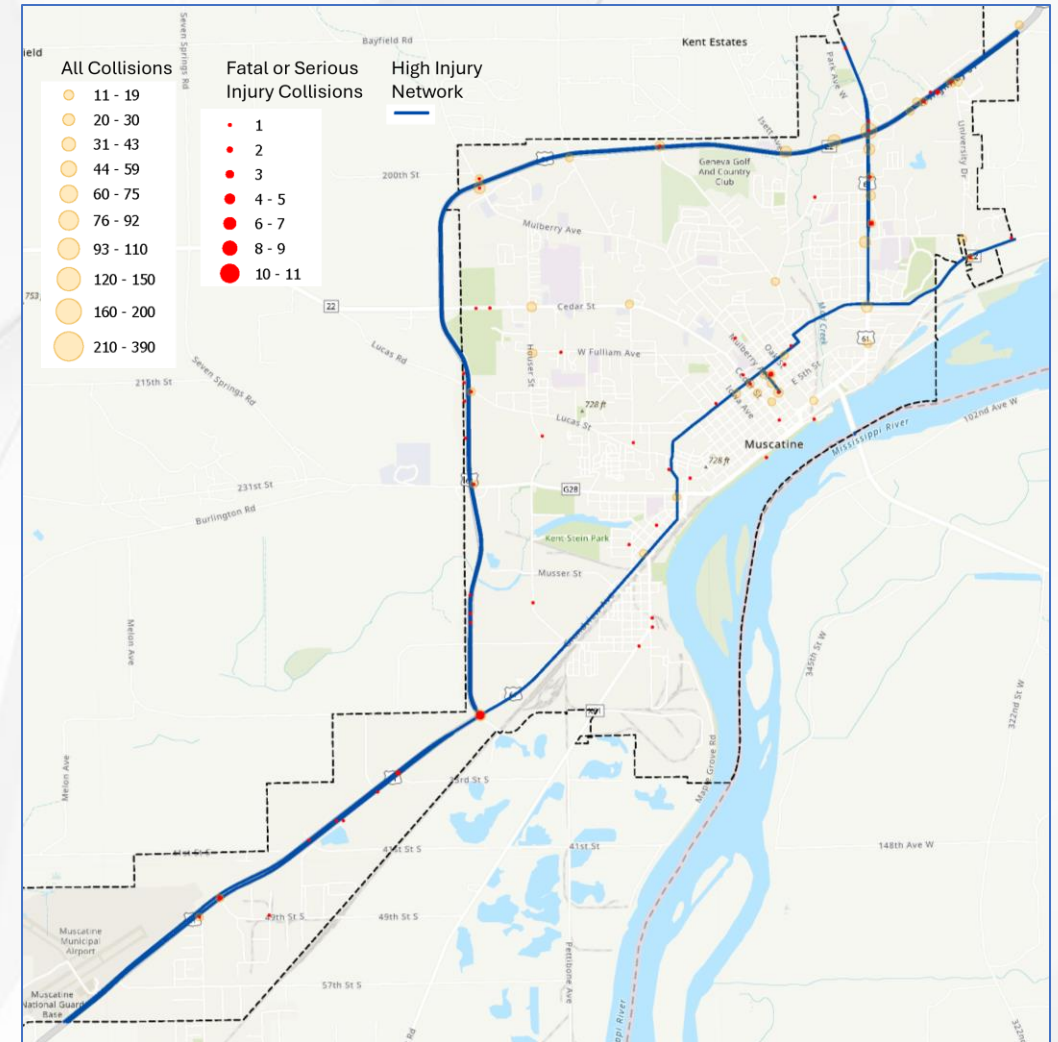
HIGH INJURY NETWORK

Muscatine, IA

The HIN in the IA Quad Cities consists of 14 roadway miles, 23% of total roadway miles

✓ 49% of collisions

✓ 70% of fatal and serious injuries



PRIORTIZING TOP LOCATIONS

Criterion	Rationale	Measure	Scoring Scale (Points Possible)				
			0	5	10	15	20
Fatal and Serious Vehicle Crashes	Prioritize target crashes	Total crashes over 10-year period	No fatal or serious crashes	1 fatal or serious crashes	2 fatal or serious crashes	3 fatal or serious crashes	4 fatal or severe crashes (five points for each additional)
Vulnerable Roadway User Fatal and Serious Crashes	Prioritize Pedestrian and Pedalcyclist crashes	Total crashes over 10-year period	No fatal or serious crashes	1 fatal or serious crashes	2 fatal or serious crashes	3 fatal or serious crashes	4 fatal or severe crashes (five points for each additional)
High Injury Network	Focus on crashes in high frequency locations	Project on high injury network (HIN)	Projected not located on HIN	Fifteen points if located on High Injury Network (HIN)			
Equity ¹³	Prioritize projects that benefit disadvantaged communities	Projects located in Area of Persistent Poverty and/or Historically Disadvantaged Community zone	Not located in disadvantaged community	Five points if located in an Areas of Persistent Poverty or Historically Disadvantaged Community zone			
Public Concerns	Prioritize projects that align with public safety concerns	Public input	No public safety concern	Public safety concern			

PROVEN SAFETY COUNTERMEASURES

Nationally Recognized as Effective in Crash Reduction

Speed Management



Intersections



Pedestrian/Bicyclist



Crosscutting



Roadway Departure



TSAP RECOMMENDATIONS

Providing Agencies with Priorities for Effective Safety Improvement Outcomes

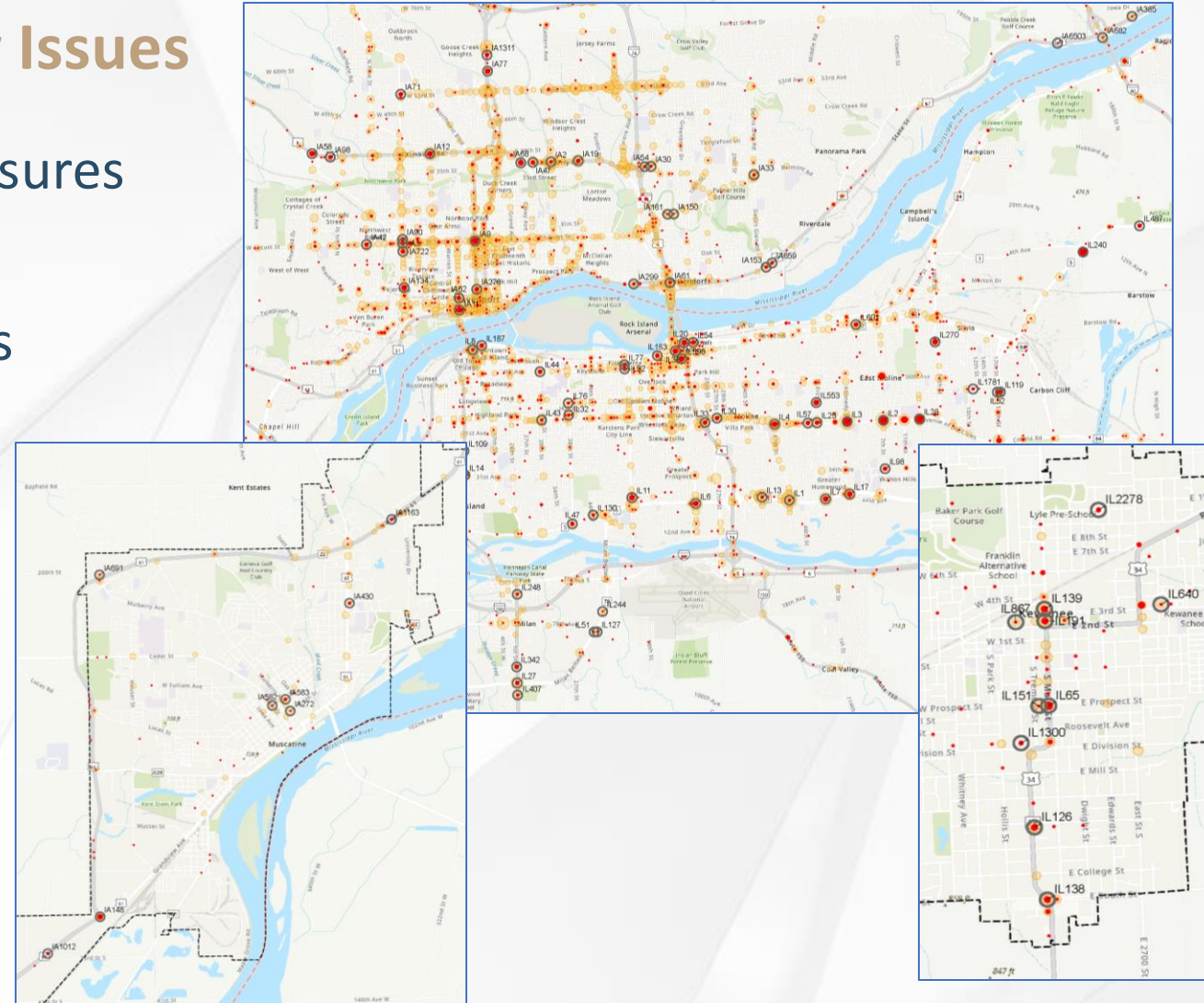
- ✓ Top Individual Collision Location Improvements
 - Indicated Countermeasures from Crash History
 - Prioritized
- ✓ Early Action Systemic Improvement Programs
 - Intersection/Cluster Locations and Corridors
 - Developed from Safety Summit

COUNTERMEASURES

Addressing Location-Specific Safety Issues

Top Individual Collision Location Countermeasures

- ✓ Enhanced Signage and Pavement Markings
- ✓ Roadway Departure Solutions
- ✓ Divided Highway Crossing Improvements
- ✓ Right Turn Slip Lane Improvements
- ✓ Horizontal Curve Improvements
- ✓ Median Barrier Improvements
- ✓ Crosswalk Visibility Enhancements
- ✓ Roundabouts

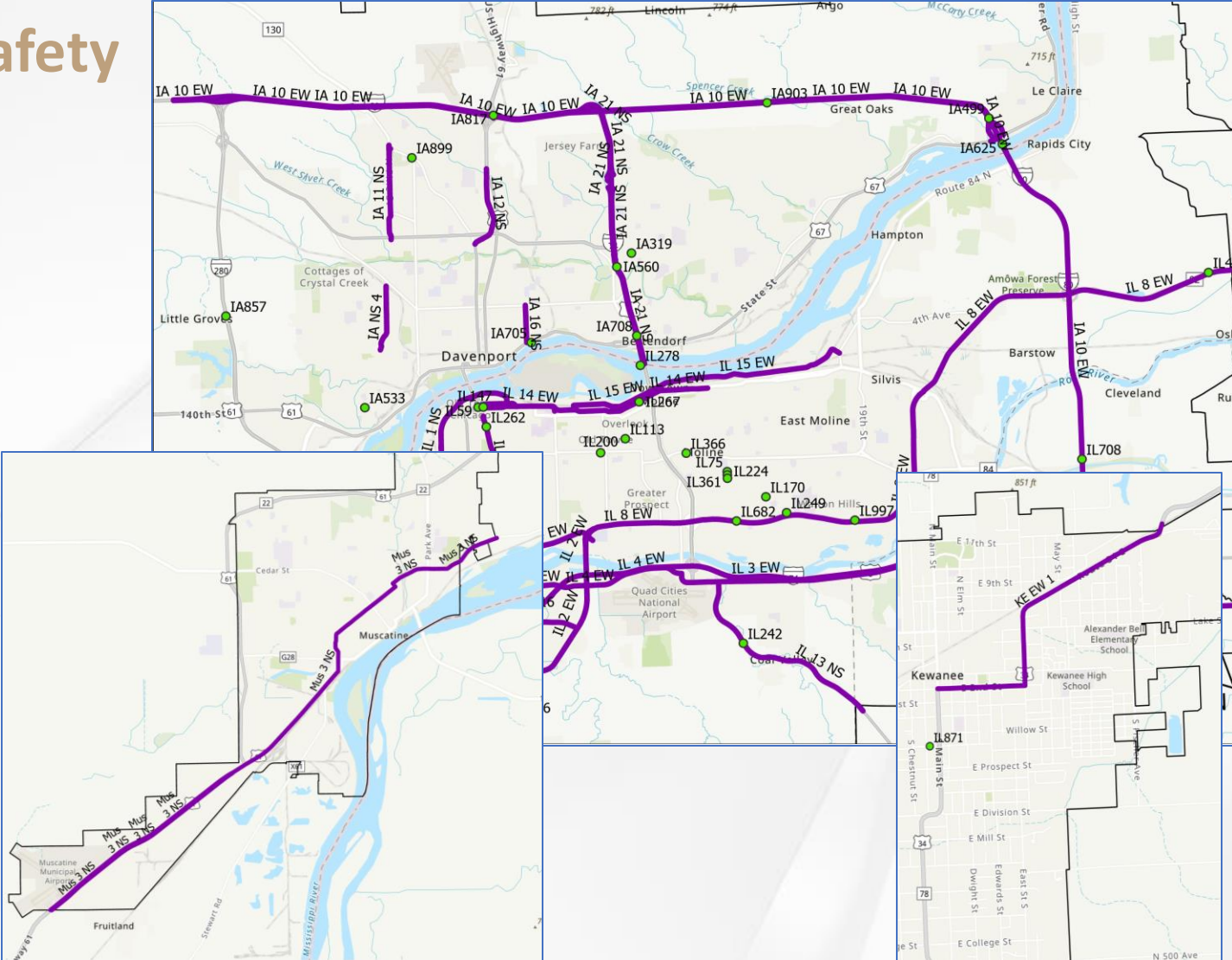


SYSTEMIC IMPROVEMENTS

Proactively Address Systemic Safety

Early Action Systemic Improvements

- ✓ Corridor Left-Turn Improvements
- ✓ Right-Turn on Red Improvements
- ✓ Enforcement of Red Light/Stop Sign Running
- ✓ Enforcement of Speeding ----->
- ✓ Reduction in Traffic Flow Interruption



NEXT STEPS

How You Can Help

- Review the Draft Traffic Safety Action Plan
- Tell us your Thoughts about the TSAP:
 - The Goals
 - Top Safety Locations to Prioritize for action
 - Proposed Countermeasures

Project Website



TSAP Document



The Public Comment Period will be open until midnight May 7, 2025.



Question & Answer



City of Muscatine

ITEM NUMBER 2025-0211

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Kevin Coon, City Engineer
Brian Stineman, Public Works Director

SUBJECT

Resolution Approving Contract and Bond with Heuer Construction, Inc. in the Amount of \$463,626.20 for the Fulliam Avenue Reconstruction - Phase 3 Project.

EXECUTIVE SUMMARY

Presented for City Council's consideration is a resolution to approve the contract and bond with Heuer Construction, Inc. for the Fulliam Avenue Reconstruction - Phase 3 Project.

STAFF RECOMMENDATION

Staff recommends approval.

BACKGROUND/DISCUSSION

At the May 1, 2025, City Council Meeting, the City Council approved the bid from Heuer Construction, Inc. of Muscatine, Iowa in the amount of \$463,626.20. This resolution approves their contract and bond, which will allow them to perform the work on the project.

CITY FINANCIAL IMPACT

Funding for this project is available through the Road Use Tax and the Local Option Sales Tax.

ATTACHMENTS

1. Resolution to Approve Contract Fulliam Phase 3
2. Fulliam Phase 3 Bond
3. Fulliam Phase 3 Contract

RESOLUTION 2025-0211

**APPROVING CONTRACT AND BOND
FOR THE FULLIAM AVENUE RECONSTRUCTION – PHASE 3
PROJECT**

WHEREAS, this Council has awarded the contract for the Fulliam Avenue Reconstruction – Phase 3 Project to Heuer Construction, Inc dated the 1st day of May, 2025, in the amount of \$463,626.20; and

WHEREAS, this Council has authorized and directed the Mayor and City Clerk to enter into a written contract for this project with said contractor, subject to final approval by this Council; and

WHEREAS, the contract and bond has been examined by this Council;

NOW, THEREFORE, IT IS RESOLVED that:

1. The above contract between the City of Muscatine, Iowa and Heuer Construction, Inc. dated the 15th of May, 2025, in the amount of \$463,626.20 is approved.
2. The performance bond accompanying such contract, wherein Heuer Construction, Inc. appears as principal and United Fire & Casualty Company appears as surety, is approved.

The original executed contract and performance bond shall be placed on file in the office of the City Clerk.

PASSED, APPROVED AND ADOPTED THIS 15th DAY OF MAY, 2025.

Brad Bark, Mayor

ATTEST:

Cinda Hilger, City Clerk

SECTION 00610 - PERFORMANCE, PAYMENT AND MAINTENANCE BOND

Fulliam Ave Reconstruction - Phase 3
 City of Muscatine
 Muscatine, Iowa

KNOW ALL BY THESE PRESENTS:

That we, **Heuer Construction, Inc.**, as Principal (hereinafter the "Contractor" or "Principal") and **United Fire & Casualty Company**, as Surety are held and firmly bound unto **City of Muscatine, Iowa**, as Oblige (hereinafter referred to as "the Jurisdiction"), and to all persons who may be injured by any breach of any of the conditions of this Bond in the penal sum of **Four Hundred Sixty-Three Thousand, Six Hundred Twenty-Six and 20/100** DOLLARS (\$ **463,626.20**), lawful money of the United States, for the payment of which sum, well and truly to be made, we bind ourselves, our heirs, legal representatives and assigns, jointly or severally, firmly by these presents.

The conditions of the above obligations are such that whereas said Contractor entered into a contract with the Jurisdiction, bearing date the **1st** day of **May**, **2025**, hereinafter the "Contract" wherein said Contractor undertakes and agrees to construct the Fulliam Ave Reconstruction - Phase 3, Muscatine, Iowa.

Project Description: This project consists of reconstruction of approximately 700 feet of the Fulliam Avenue roadway from 100 feet east of the Houser Street centerline, sidewalk improvements to meet accessibility standards and storm sewer improvements

And to faithfully perform all the terms and requirements of said Contract within the time therein specified, in a good and workmanlike manner, and in accordance with the Contract documents. Provided, however, that one year after the date of acceptance as complete of the work under the above referenced Contract, the maintenance portion of this Bond shall continue in force for the stated maintenance period.

It is expressly understood and agreed by the Contractor and Surety in this Bond that the following provisions are a part of this Bond and are binding upon said Contractor and Surety, to-wit:

PERFORMANCE: The Contractor shall well and faithfully observe, perform, fulfill, and abide by each and every covenant, condition, and part of said Contract and Contract Documents, by reference made a part hereof, for the above referenced improvements and shall indemnify and save harmless the Jurisdiction from all outlay and expense incurred by the Jurisdiction by reason of the Contractor's default of failure to perform as required. The Contractor shall also be responsible for the default or failure to perform as required under the Contract and Contract Documents by all its subcontractors, suppliers, agents, or employees furnishing materials or providing labor in the performance of the Contract.

PAYMENT: The Contractor and the Surety on this Bond are hereby agreed to pay all just claims submitted by persons, firms, subcontractors, and corporations furnishing materials for or performing labor in the performance of the Contract on account of which this Bond is given, including but not limited to claims for all amounts due for labor, materials, lubricants, oil, gasoline, repairs on machinery, equipment and tools, consumed or used by the Contractor or any subcontractor, wherein the same are not satisfied out of the portion of the contract price which the Jurisdiction is required to retain until completion of the improvement, but the Contractor and Surety shall not be liable to said persons, firms, or corporations unless the claims of said claimants against said portion of the contract price shall have been established as provided by law. The Contractor and Surety hereby bind themselves to the obligations and conditions set forth in Chapter 573, Code of Iowa, which by this reference is made a part hereof as though fully set out herein.

City of Muscatine - 0G1.133022
 March, 2025

PERFORMANCE, PAYMENT AND MAINTENANCE BOND

PAGE 00610-1

MAINTENANCE: The Contractor and the Surety on this Bond hereby agree, at their own expense:

To remedy any and all defects that may develop in or result from work to be performed under the Contract as detailed in Section 00500 - Contract, from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work;

To keep all work in continuous good repair; and

To pay the Jurisdiction's reasonable costs of monitoring and inspection to assure that any defects are remedied and to repay the Jurisdiction all outlay and expense incurred as a result of Contractor's and Surety's failure to remedy any defect as required by this section.

Maintenance Bond requirements shall not apply to the following: work that is not permanently incorporated into the project; pavement markings, seeding, sodding, and plant material and planting.

Contractor's and Surety's agreement herein made extends to defects in workmanship or materials not discovered or known to the Jurisdiction at the time such work was accepted.

GENERAL: Every Surety on this Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:

To consent without notice to any extension of time to the Contractor in which to perform the Contract;

To consent without notice to any change in the Contract or Contract Documents, which thereby increases the total contract price and the penal sum of this Bond, provided that all such changes do not, in the aggregate, involve an increase of more than twenty percent of the total contract price, and that this Bond shall then be released as to such excess increase; and

To consent without notice that this Bond shall remain in full force and effect until the Contract is completed, whether completed within the specified contract period, within an extension thereof, or within a period of time after the contract period has elapsed and the liquidated damage penalty is being charged against the Contractor.

The Contractor and every Surety on the Bond shall be deemed and held bound, any contract to the contrary notwithstanding, to the following provisions:

That no provision of this Bond or of any other contract shall be valid which limits to less than five years after the acceptance of the work under the Contract the right to sue on this Bond.

That as used herein, the phrase "all outlay and expense" is not to be limited in any way, but shall include the actual and reasonable costs and expenses incurred by the Jurisdiction including interest, benefits and overhead where applicable. Accordingly, "all outlay and expense" would include but not be limited to all contract or employee expense, all equipment usage or rental, materials, testing, outside experts, attorney's fees (including overhead expenses of the Jurisdiction's staff attorneys), and all costs and expenses of litigation as they are incurred by the Jurisdiction. It is intended the Contractor and Surety will defend and indemnify the Jurisdiction on all claims made against the Jurisdiction on account of Contractor's failure to perform as required in the Contract and Contract Documents, that all agreements and promises set forth in the Contract and Contract Documents, in approved change orders, and in this Bond will be fulfilled, and that the Jurisdiction will be fully indemnified so that it will be put into the position it would have been in had the Contract been performed in the first instance as required.

In the event the Jurisdiction incurs any "outlay and expense" in defending itself with respect to any claim as to which the Contractor or Surety should have provided the defense, or in the enforcement of the promises given by the Contractor in the Contract, Contract Documents, or approved change orders, or in the enforcement of the promises given by the Contractor and Surety in this Bond, the Contractor and Surety agree that they will make the Jurisdiction whole for all such outlay and expense, provided that the Surety's obligation under this Bond shall not exceed 125% of the penal sum of this Bond.

In the event that any actions or proceedings are initiated with respect to this Bond, the parties agree that the venue thereof shall be Muscatine County, State of Iowa. If legal action is required by the Jurisdiction to enforce the provisions of this Bond or to collect the monetary obligation incurring to the benefit of the Jurisdiction, the Contractor and the Surety agree, jointly and severally, to pay the Jurisdiction all outlay and expense incurred therefor by the Jurisdiction. All rights, powers, and remedies of the Jurisdiction hereunder shall be cumulative and not alternative and shall be in addition to all rights, powers and remedies given to the Jurisdiction, by law. The Jurisdiction may proceed against surety for any amount guaranteed hereunder whether action is brought against the Contractor or whether Contractor is joined in any such action(s).

NOW THEREFORE, the condition of this obligation is such that if said Principal shall faithfully perform all the promises of the Principal, as set forth and provided in the Contract, in the Contract Documents, and in this Bond, then this obligation shall be null and void, otherwise it shall remain in full force and effect.

When a work, term, or phrase is used in this Bond, it shall be interpreted or construed first as defined in this Bond, the Contract, or the Contract Documents; second, if not defined in the Bond, Contract, or Contract Documents, it shall be interpreted or construed as defined in applicable provisions of the Iowa Code; third, if not defined in the Iowa Code, it shall be interpreted or construed according to its generally accepted meaning in the construction industry; and fourth, if it has no generally accepted meaning in the construction industry, it shall be interpreted or construed according to its common or customary usage.

Failure to specify or particularize shall not exclude terms or provisions not mentioned and shall not limit liability hereunder. The Contract and Contract Documents are hereby made a part of this Bond.

(CON'T – PERFORMANCE, PAYMENT AND MAINTENANCE BOND)

Witness our hands, in triplicate, this 6th day of May, 2025.**SURETY:****United Fire & Casualty Company**

Surety Company

By:

Signature of Attorney-in-Fact/Officer

Sara Huston, Attorney-in-Fact

Name of Attorney-in-Fact/Officer

Holmes, Murphy and Associates LLC

Company Name

2727 Grand Prairie Parkway

Company Address

Waukegan, IA 50263

City, State, Zip Code

(515) 223-6800

Company Telephone Number

dsmbonds@holmesmurphy.com

Company E-Mail

PRINCIPAL:**Heuer Construction, Inc.**

Bidder

By:

Signature

Jamie Heuer

Name (Print/Type)

President

Title

2360 Bypass 61

Address

Muscataine, IA 52761

City, State, Zip Code

(563) 264-8533

Telephone Number

heuerconstruction@**maclink.com**

E-Mail

NOTE:

1. All signatures on this Performance, Maintenance & Payment Bond must be original signatures in ink; electronic, copies, or facsimile of any signature will not be accepted.
2. This Bond must be sealed with the Surety's raised, embossing seal or official adhesive seal.
3. The Certificate or Power of Attorney accompanying this Bond must be valid on its face and sealed with the Surety's raised, embossing seal or official adhesive seal.
4. The name and signature of the Surety's Attorney-in-Fact/Officer entered on this Bond must be exactly as listed on the Certificate or Power of Attorney accompanying this Bond.



UNITED FIRE & CASUALTY COMPANY, CEDAR RAPIDS, IA
 UNITED FIRE & INDEMNITY COMPANY, WEBSTER, TX
 FINANCIAL PACIFIC INSURANCE COMPANY, LOS ANGELES, CA
CERTIFIED COPY OF POWER OF ATTORNEY

Inquiries: Surety Department
118 Second Ave SE
Cedar Rapids, IA 52401

(original on file at Home Office of Company – See Certification)

KNOW ALL PERSONS BY THESE PRESENTS, That United Fire & Casualty Company, a corporation duly organized and existing under the laws of the State of Iowa; United Fire & Indemnity Company, a corporation duly organized and existing under the laws of the State of Texas; and Financial Pacific Insurance Company, a corporation duly organized and existing under the laws of the State of California (herein collectively called the Companies), and having their corporate headquarters in Cedar Rapids, State of Iowa, does make, constitute and appoint

CRAIG E. HANSEN, JAY D. FREIERMUTH, BRIAN M. DEIMERLY, ANNE CROWNER, TIM MCCULLOH, DIONE R. YOUNG, MICHELLE GRUIS, JOE TIERNAN, SETH D. ROOKER, SARA HUSTON, SHELBY GREINER, JOHN CORD, JENNIFER MARINO, BEN WILLIAMS, KATE ZANDERS, JAMIE GIFFORD, GRACE DICKINSON, EACH INDIVIDUALLY

their true and lawful Attorney(s)-in-Fact with power and authority hereby conferred to sign, seal and execute in its behalf all lawful bonds, undertakings and other obligatory instruments of similar nature provided that no single obligation shall exceed \$100,000,000.00 and to bind the Companies thereby as fully and to the same extent as if such instruments were signed by the duly authorized officers of the Companies and all of the acts of said Attorney, pursuant to the authority hereby given and hereby ratified and confirmed.

The Authority hereby granted is continuous and shall remain in full force and effect until revoked by United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

This Power of Attorney is made and executed pursuant to and by authority of the following bylaw duly adopted by the Boards of Directors of United Fire & Casualty Company, United Fire & Indemnity Company, and Financial Pacific Insurance Company.

“Article VI – Surety Bonds and Undertakings”

Section 2, Appointment of Attorney-in-Fact. “The President or any Vice President, or any other officer of the Companies may, from time to time, appoint by written certificates attorneys-in-fact to act in behalf of the Companies in the execution of policies of insurance, bonds, undertakings and other obligatory instruments of like nature. The signature of any officer authorized hereby, and the Corporate seal, may be affixed by facsimile to any power of attorney or special power of attorney or certification of either authorized hereby; such signature and seal, when so used, being adopted by the Companies as the original signature of such officer and the original seal of the Companies, to be valid and binding upon the Companies with the same force and effect as though manually affixed. Such attorneys-in-fact, subject to the limitations set forth in their respective certificates of authority shall have full power to bind the Companies by their signature and execution of any such instruments and to attach the seal the Companies thereto. The President or any Vice President, the Board of Directors or any other officer of the Companies may at any time revoke all power and authority previously given to any attorney-in-fact.

IN WITNESS WHEREOF, the COMPANIES have each caused these presents to be signed by its vice president and its corporate seal to be hereto affixed this **18th day of March, 2022**

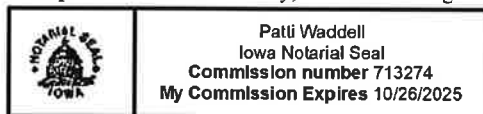
UNITED FIRE & CASUALTY COMPANY
 UNITED FIRE & INDEMNITY COMPANY
 FINANCIAL PACIFIC INSURANCE COMPANY

By: 
 Vice President



State of Iowa, County of Linn, ss:

On 18th day of March, 2022, before me personally came Kyanna M. Saylor to me known, who being by me duly sworn, did depose and say; that she resides in Cedar Rapids, State of Iowa; that she is a Vice President of United Fire & Casualty Company, a Vice President of United Fire & Indemnity Company, and a Vice President of Financial Pacific Insurance Company the corporations described in and which executed the above instrument; that she knows the seal of said corporations; that the seal affixed to the said instrument is such corporate seal; that it was so affixed pursuant to authority given by the Board of Directors of said corporations and that she signed her name thereto pursuant to like authority, and acknowledges same to be the act and deed of said corporations.

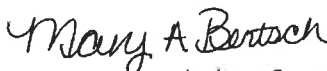



 Notary Public
 My commission expires: 10/26/2025

I, Mary A. Bertsch, Assistant Secretary of United Fire & Casualty Company and Assistant Secretary of United Fire & Indemnity Company, and Assistant Secretary of Financial Pacific Insurance Company, do hereby certify that I have compared the foregoing copy of the Power of Attorney and affidavit, and the copy of the Section of the bylaws and resolutions of said Corporations as set forth in said Power of Attorney, with the ORIGINALS ON FILE IN THE HOME OFFICE OF SAID CORPORATIONS, and that the same are correct transcripts thereof, and of the whole of the said originals, and that the said Power of Attorney has not been revoked and is now in full force and effect.

In testimony whereof I have hereunto subscribed my name and affixed the corporate seal of the said Corporations
 this 6th day of May, 2025



By: 
 Assistant Secretary,
 UF&C & UF&I & FPIC

BPOA0049 1217

SECTION 00500 - CONTRACT

Fulliam Ave Reconstruction - Phase 3
City of Muscatine
Muscatine, Iowa

THIS CONTRACT, made and entered into this day of May, 2025, by and between the City of Muscatine hereinafter called the "Jurisdiction", and Heuer Construction, Inc. hereinafter called the "Contractor".

WITNESSETH:

The Contractor hereby agrees to complete the work comprising the Fulliam Ave Reconstruction - Phase 3 as specified in the contract documents, which are officially on file with the Jurisdiction, in the office of the City Clerk, City of Muscatine, 215 Sycamore Street, Muscatine, Iowa. This Contract includes all such contract documents. All work under this Contract shall be constructed in accordance with the SUDAS Standard Specifications, 2025 Edition and as further modified by the Special Provisions, Technical Specifications and Supplemental Specifications included in said contract documents and the Contract Attachment which is attached hereto. The Contractor further agrees to complete the work in strict accordance with said contract documents, and to guarantee the work as required by law for the time required in said contract documents after its acceptance by the Jurisdiction.

This Contract is awarded and executed for completion of the work specified in the contract documents for the bid prices shown on the Contract Attachment: Bid Items and Quantities which were proposed by the Contractor in its Proposal submitted in accordance with the Notice to Bidders and Notice of Public Hearing for the following project:

Project Title: Fulliam Ave Reconstruction - Phase 3

Project Description: This project consists of reconstruction of approximately 700 feet of the Fulliam Avenue roadway from 100 feet east of the Houser Street centerline, sidewalk improvements to meet accessibility standards and storm sewer improvements

The Contractor agrees to perform said work for and in consideration of the Jurisdiction's payment of the bid amount of four hundred sixty three thousand six hundred twenty six dollars (\$463,626.00), which amount shall constitute the required amount of the Performance, Payment and Maintenance Bond. The Contractor hereby agrees to commence work as stated in the written Notice to Proceed; and substantially complete the work in accordance with the following contract provisions:

CONTRACT PROVISIONS

A. Completion Date: Date

1. The work will be substantially completed on or before 8/8/2025, and completed and ready for final payment in accordance with General Conditions on or before 8/29/2025.
2. Pay liquidated damages for noncompliance with said substantial completion provisions in the amount of Two Thousand Dollars (\$2,000.00) for each calendar day the work remains incomplete.
3. After Substantial Completion, if Contractor shall neglect, refuse, or fail to complete the remaining Work within the Contract Times (as duly adjusted pursuant to the Contract) for completion and readiness for final payment, Contractor shall pay Jurisdiction Three Hundred and Fifty Dollars (\$350.00) for each calendar day that expires after such time until the Work is completed and ready for final payment.

City of Muscatine - 0G1.133022
March, 2025

CONTRACT
PAGE 00500-1

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4. Liquidated damages for failing to timely attain Substantial Completion and Final Completion are not additive and will not be imposed concurrently.
- C. Maintenance Bond & Warranty
1. To remedy any and all defects that may develop in or result from work to be performed under the Contract within the City of Muscatine, from the date of acceptance of the work under the Contract, by reason of defects in workmanship or materials used in construction of said work.
 2. Shall also guarantee the maintenance of the improvement caused by failures in materials and construction for a period of 2 years from and after acceptance of the work.
- D. Bid Quantity Revisions
1. All quantities are estimates and subject to revision by the Jurisdiction.
 2. Quantity changes that do not materially change the character of the work to be performed and amount to less than Twenty (20) percent of a given bid item or less than Five (5) percent of the total contract amount shall not affect the unit price bid.

IN WITNESS WHEREOF, the Parties hereto have executed this instrument, in triplicate on the date first shown written.

JURISDICTION: City of Muscatine

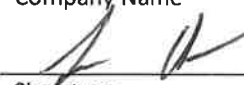
By: _____
Brad Bark, Mayor

ATTEST:

By: _____
Cinda Hilger, City Clerk

CONTRACTOR:

Heuer Construction, Inc.
Company Name


Signature

Jamie Heuer
Name (Print/Type)

President
Title

2360 Bypass 61
Street Address

Muscatine, IA 52761
City, State, Zip Code

563-264-8533
Telephone

heuer-construction@machlink.org
E-Mail

CONTRACTOR PUBLIC REGISTRATION INFORMATION to be Provided By:

1. All Contractors: The Contractor shall enter its Public Registration No. C095445 issued by the Iowa Commissioner of Labor pursuant to Section 91C.5 of the Iowa Code.
2. Out-of-State Contractors:
 - A. Pursuant to Section 91C.7 of the Iowa Code, an out-of-state contractor, before commencing a contract in excess of five thousand dollars in value in Iowa, shall file a bond with the division of labor services of the department of workforce development. The Contractor should contact 515-242-5871 for further information. Prior to contract execution, the Jurisdictional Engineer may forward a copy of this contract to the Iowa Department of Workforce Development as notification of pending construction work. It is the Contractor's responsibility to comply with said Section 91C.7 before commencing this work.
 - B. Prior to entering into contract, the designated low bidder, if it is a corporation organized under the laws of a state other than Iowa, shall file with the Jurisdictional Engineer a certificate from the Secretary of the State of Iowa showing that it has complied with all the provisions of Chapter 490 of the Code of Iowa, as amended, governing foreign corporations. For further information contact the Iowa Secretary of State Office at 515-281-5204.

Bond No. 54266254
Name of Surety United Fire & Casualty

NOTE: All signatures on this contract must be original signatures in ink; electronic, copies or facsimile of any signature will not be accepted.

CORPORATE ACKNOWLEDGMENT

State of Iowa)
Muscatine) SS
County)

On this 7 day of May, 20 25, before me, the undersigned, a Notary Public in and for the State of Iowa, personally appeared Jamie Heuer and _____, to me known, who, being by me duly sworn, did say that they are the President, and _____, respectively, of the corporation executing the foregoing instrument; that (no seal has been procured by) (the seal affixed thereto is the seal of) the corporation; that said instrument was signed (and sealed) on behalf of the corporation by authority of the Board of Directors; that Jamie Heuer and _____ acknowledged the execution of the instrument to be the voluntary act and deed of the corporation, by it and by them voluntarily executed.

Crystal Gute
Notary Public in and for the State of Iowa
My commission expires 8-1-, 20 27



Crystal Gute
Commission Number 742010
My Commission Expires
8-1-27

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March, 2025

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PARTNERSHIP ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 20_____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ to me personally known, who being by me duly sworn, did say that the person is one of the partners of _____, a partnership, and that the instrument was signed on behalf of the partnership by authority of the partners and the partner acknowledged the execution of the instrument to be the voluntary act and deed of the partnership by it and by the partner voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20_____

INDIVIDUAL ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 20_____, before me, the undersigned, a Notary Public in and for the State of _____, personally appeared _____ and _____ to me known to be the identical person(s) named in and who executed the foregoing instrument, and acknowledged that (he) (she) (they) executed the instrument as (his) (her) (their) voluntary act and deed.

Notary Public in and for the State of _____
My commission expires _____, 20_____

LIMITED LIABILITY COMPANY ACKNOWLEDGMENT

State of _____)
) SS
_____ County)

On this _____ day of _____, 20_____, before me a Notary Public in and for said State, personally appeared _____, to me personally known, who being by me duly sworn did say that person is _____ of said _____, that (the seal affixed to said instrument is the seal of said _____ OR no seal has been procured by the said) _____, and that said instrument was signed and sealed on behalf of the said _____, by authority of its managers and the said _____ acknowledged the execution of said instrument to be the voluntary act and deed of said _____ by it voluntarily executed.

Notary Public in and for the State of _____
My commission expires _____, 20_____

CONTRACT ATTACHMENT: ITEM 1: GENERAL – NONE

CONTRACT ATTACHMENT: ITEM 2: BID ITEMS AND QUANTITIES

THIS CONTRACT IS AWARDED AND EXECUTED FOR COMPLETION OF THE WORK SPECIFIED IN THE CONTRACT DOCUMENTS FOR THE BID PRICES TABULATED BELOW AS PROPOSED BY THE CONTRACTOR IN ITS PROPOSAL SUBMITTED IN ACCORDANCE WITH NOTICE TO BIDDERS AND NOTICE OF PUBLIC HEARING. ALL QUANTITIES ARE SUBJECT TO REVISION BY THE JURISDICTION. THE JURISDICTION RESERVES THE RIGHT TO ADJUST QUANTITIES AS NECESSARY TO MAXIMIZE FUNDS BUDGETED FOR THIS PROJECT AS NOTED IN SECTION 00500 – CONTRACT.

ESTIMATED PROJECT QUANTITIES						
Item No.	Item Code	Item	Unit	Quantity	Unit Price	Total
1	2010-C	CLEARING AND GRUBBING	LS	1	\$3500.00	\$ 3500.00
2	2010-D-1	TOPSOIL, ON-SITE	CY	175	\$ 11.00	\$ 1925.00
3	2010-D-3	TOPSOIL, OFF-SITE	CY	75	\$ 40.00	\$ 3000.00
4	2010-E	EXCAVATION, CLASS 10	CY	776	\$ 15.50	\$ 12078.00
5	2010-G	SUBGRADE PREPARATION	SY	2,902	\$ 1.50	\$ 4353.00
6	2010-I	SUBGRADE TREATMENT, GEOGRID, TYPE 1	SY	2,902	\$ 1.50	\$ 4353.00
7	2010-J	SUBBASE, MODIFIED, 12-INCH	SY	2,902	\$ 12.50	\$ 36275.00
8	2010-M	SUBGRADE COMPACTION TESTING	LS	1	\$1500.00	\$ 1500.00
9	4020-A-1	STORM SEWER, TRENCHED, RCP, 15-INCH	LF	108	\$ 96.00	\$ 10368.00
10	4020-A-1	STORM SEWER, TRENCHED, RCP, 18-INCH	LF	345	\$ 90.00	\$ 31,050.00
11	4020-D	REMOVAL OF STORM SEWER, LESS THAN OR EQUAL TO 36-INCH DIA.	LF	52	\$ 10.00	\$ 520.00
12	4040-A	SUBDRAIN, CASE B, TYPE 1, 6-INCH	LF	858	\$ 14.25	\$ 12,226.50
13	4040-C	SUBDRAIN CLEANOUT, TYPE B	EA	2	\$ 750.00	\$ 1500.00
14	4040-D-1	SUBDRAIN OUTLETS AND CONNECTIONS, 6-INCH	EA	8	\$ 200.00	\$ 1600.00
15	5010-D	WATER SERVICE STUB, TRENCHED, COPPER, 3/4-INCH	EA	5	\$ 1500.00	\$ 7500.00
16	5020-F	VALVE BOX ADJUSTMENT, MINOR	EA	1	\$ 500.00	\$ 500.00
17	5020-I	FIRE HYDRANT ADJUSTMENT	EA	1	\$ 500.00	\$ 500.00
18	6010-A	STORM MANHOLE, SW-401, 48-INCH	EA	1	\$ 4500.00	\$ 4500.00
19	6010-B	INTAKE, SW-507	EA	1	\$ 5750.00	\$ 5750.00
20	6010-B	INTAKE, MODIFIED SW-509	EA	1	\$ 6750.00	\$ 6750.00
21	6010-B	INTAKE, SW-509	EA	4	\$ 7000.00	\$ 28000.00
22	6010-E-1	MANHOLE ADJUSTMENT, MINOR	EA	1	\$ 1250.00	\$ 1250.00
23	6010-H	REMOVE INTAKE	EA	2	\$ 500.00	\$ 1000.00
24	7010-A	PAVEMENT, PCC, 8-INCH	SY	2,588	\$ 65.00	\$ 168220.00
25	7010-I	PCC PAVEMENT SAMPLES AND TESTING	LS	1	\$ 1000.00	\$ 1000.00
26	7030-A-1	REMOVAL OF SIDEWALK	SY	145	\$ 10.00	\$ 1450.00
27	7030-A-3	REMOVAL OF DRIVEWAY	SY	293	\$ 10.00	\$ 2930.00
28	7030-E	SIDEWALK, PCC, 5-INCH	SY	141	\$ 100.00	\$ 14100.00
29	7030-H-1	DRIVEWAY, PAVED, PCC, 6-INCH	SY	304	\$ 100.00	\$ 30400.00
30	7040-H	PAVEMENT REMOVAL	SY	2,605	\$ 8.00	\$ 20840.00
31	8030-A	TEMPORARY TRAFFIC CONTROL	LS	1	\$ 8500.00	\$ 8500.00
32	8040-I	REMOVE AND REINSTALL TRAFFIC SIGNS	EA	2	\$ 250.00	\$ 500.00

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March, 2025

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Item No.	Item Code	Item	Unit		Item No.	Item Code
33	9020-A	SOD	SY	1,022	\$ 9.85	\$ 10,066.70
34	9040-D-1	FILTER SOCK, COMPOST, 12-INCH	LF	1,157	\$ 2.75	\$ 3181.75
35	9040-D-2	FILTER SOCKS, REMOVAL	LF	1,157	\$.25	\$ 289.25
36	9040-T-1	INLET PROTECTION DEVICE	EA	6	\$ 110.00	\$ 660.00
37	9040-T-2	INLET PROTECTION DEVICE, MAINTENANCE	EA	18	\$ 30.00	\$ 540.00
38	11010-A	CONSTRUCTION SURVEY	LS	1	\$ 5500.00	\$ 5500.00
39	11020-A	MOBILIZATION	LS	1	\$ 10,000.00	\$ 10,000.00
40	11030-A	MAINTENANCE OF POSTAL SERVICE	LS	1	\$ 3500.00	\$ 3500.00
41	11030-B	MAINTENANCE OF SOLID WASTE COLLECTION	LS	1	\$ 1500.00	\$ 1500.00
42	11050-A	CONCRETE WASHOUT	LS	1	\$ 500.00	\$ 500.00
TOTAL					\$ 463,626.20	

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City of Muscatine

ITEM NUMBER 2025-0203

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Courtney Patel, Animal Control Officer

SUBJECT

Resolution Setting a Public Hearing for June 5, 2025, at 6:00 PM, Regarding Amending City Code Title 6, Chapter 8 by Adding Section 16 - Community Cats -Trap Neuter Release

EXECUTIVE SUMMARY

City Staff recommends a change to the current city code to allow outside agencies to perform TNR (Trap Neuter Release) within the City of Muscatine.

STAFF RECOMMENDATION

Staff recommends approval of this code change.

BACKGROUND/DISCUSSION

The City of Muscatine has a large feral free-roaming cat population. Outside agencies and citizens have requested the allowance of TNR (trap neuter release) in the Muscatine City limits. The current code does not allow for any trap neuter release services within the City. This code change would allow for outside agencies at no cost to the City to perform TNR services. This code change will not allow for owned animals to roam freely within the City.

CITY FINANCIAL IMPACT

The City expects to see a \$30,000 annual savings by allowing TNR and not impounding said animals at a cost to the City.

ATTACHMENTS

1. RESOLUTION NO 2025-0203
2. Public Notice Animal Control TNR
3. Ord_2025-0204 (1)

RESOLUTION NO. 2025-0203

**RESOLUTION SETTING THE TIME AND PLACE OF PUBLIC HEARING
AMENDING CITY CODE TITLE 6, CHAPTER 8, BY ADDING SECTION 16 –
COMMUNITY CATS – TRAP NEUTER REALEASE**

WHEREAS, City Code Section 6-8 provides regulation regarding animal care and control; and

WHEREAS, the Muscatine Animal Control Department recommends a change to the City Code to add section 16 titled Community Cats – Trap Neuter Release; and

WHEREAS, this code change would regulate and allow for outside agencies at no cost to the City to perform TNR services; and

WHEREAS, by allowing for Trap Neuter Release the City hopes to reduce the number of feral free roaming cats within the City limits of Muscatine.

NOW, THEREFORE, BE IT RESOLVED, by the City Council for the City of Muscatine, that a Public Hearing is hereby established to review to allow the public to comments on the proposed ordinance amending Title 6, Chapter 8, of the City Code of Muscatine. Said hearing to be conducted at 6:00 P.M. on Thursday June 5, 2025, in the City Hall Council Chambers.

PASSED, APPROVED, AND ADOPTED by the City Council for the City of Muscatine, Iowa, on this, the 15th day of May 2025.

Brad Bark, Mayor

Attest:

Cinda Hilger, City Clerk

NOTICE OF PUBLIC HEARING ON THE AMENDMENT TO TITLE 6, CHAPTER 8, ANIMAL REGULATION BY
ADDING SECTION 16 – COMMUNITY CATS – TRAP NEUTER RELEASE

City Code Section Title 6 – Police and Public Safety, Chapter 8 – Animal Regulations, staff is recommending the addition of section 16 – Community Cats – Trap Neuter Release.

Notice is further given that the City council of the City of Muscatine, Iowa, will conduct a public hearing on said changes to City Code on Thursday, June 5, 2025 at 6:00 p.m. in the City Hall Council Chambers, at which time all interested parties are invited to comment. Following such hearing, the Muscatine City Council may take action on said proposal without further notice or opportunity for hearing. If you are a person requiring a special accommodation for a disability or language barrier, please contact the City at 563-262-4141 at least three (3) business days in advance of the meeting date.

Cinda Hilger,

**CITY OF MUSCATINE
ORDINANCE 2025-0204**

**ORDINANCE AMENDING TITLE 6, CHAPTER 8 BY ADDING SECTION 16
COMMUNITY CATS - TRAP NEUTER RELEASE TO THE CITY CODE OF
MUSCATINE**

WHEREAS, City Code Section 6-8 provides regulation regarding animal care and control; and

WHEREAS, the Muscatine Animal Control Department recommends a change to the City Code to add section 16 titled Community Cats – Trap Neuter Release; and

WHEREAS, this code change would regulate and allow for outside agencies at no cost to the City to perform TNR services; and

WHEREAS, by allowing for Trap Neuter Release the City hopes to reduce the number of feral free roaming cats within the City limits of Muscatine.

NOW THEREFORE, be it ordained by the City Council of the City of Muscatine, in the State of Iowa, as follows:

SECTION 1: **ADOPTION** “6-8-16 Community Cats - Trap Neuter Release” of the Muscatine Municipal Code is hereby *added* as follows:

ADOPTION

6-8-16 Community Cats - Trap Neuter Release(*Added*)

A. Community Cats: An unowned, outdoor cat, also known as a feral, stray, or alley cat. A cat meeting the following requirements shall be allowed to roam freely and shall be known as a “community cat” if all of the following conditions are met:

a. No person owns the cat (no Microchip or Collar); b. The cat has been assessed by a veterinarian and deemed healthy; c. The cat has been spayed or neutered; d. The cat has been vaccinated for rabies and FVRCP; and e. The cat has been left ear tipped by a licensed veterinarian.

B. Community cat caregiver: A person who is providing food, water, shelter, or medical care to a community cat. However, community cat caregivers are not the owner, harbinger, or keepers of the community cats.

C. TNR: “Trap-Neuter-Release”, a method used to manage feral cat populations. It involves trapping cats, sterilizing them, and returning them to their original territory. Community cats without identification will not be held for a stray hold.

a. TNR facility shall provide data to the city when requested to include; Number of cats serviced separated by male and female cats. b. A community cat shall be returned to the area where it was captured. If the cat is deemed adoptable by the TNR facility it may be adopted out at the discretion of the TNR facility.

c. TNR facility shall register with the City Animal Control Officer prior to any TNR efforts commencing. d. Private property owners are allowed to remove nuisance cats from their property at the cost of the homeowner.

D. Funds and liability: TNR facility is fully responsible for the funding and efforts to Trap neuter and release community cats.

a. The city shall have no liability for the disposition of any community cat.

b. The city shall not have responsibility for care of community cats.

PASSED AND ADOPTED BY THE CITY OF MUSCATINE CITY COUNCIL

Presiding Officer

Attest

Dr. Brad Bark, Mayor, City of
Muscatine

Cinda Hilger, City Clerk, City of
Muscatine



City of Muscatine

ITEM NUMBER 2025-0220

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Nancy Lueck, Finance Director

SUBJECT

Resolution Establishing Rates for Leased Parking in City Parking Lots and Designated Areas

EXECUTIVE SUMMARY

Section 7-9-7, Subsection (A) of the City Code of Muscatine provides the Council may by Resolution from time to time establish the rate and hours of operation for leased or reserved parking spaces in city parking lots and designated areas.

The current annual rate for regular leased parking is \$300.00 if paid annually, and \$350.00 if paid quarterly. The current annual rate for leased parking for Downtown Residents is \$175.00, and this fee may be paid annually or semi-annually. These rates have been in effect since 2007 (18 years).

This Resolution will increase the leased parking regular rate to \$350.00 if paid annually and to \$400.00 if paid quarterly. The leased parking rate for Downtown Residents will increase to \$200.00 annually, which may be paid annually, semi-annually, or quarterly.

The effective date for the new rates under this Resolution would be July 1, 2025.

STAFF RECOMMENDATION

Staff recommends approval of this Resolution

BACKGROUND/DISCUSSION

The City has a total of 193 spaces that are available to be leased; in recent years over 90% of these spaces have been leased each year.

The current annual rate for regular leased parking is \$300.00 if paid annually, and \$350.00 if paid quarterly. The current annual rate for leased parking for Downtown Residents is \$175.00, and this fee may be paid annually or semi-annually. These rates have been in effect since 2007 (18 years).

This Resolution will increase the leased parking regular rate to \$350.00 if paid annually and to \$400.00 if paid quarterly. The Resolution will also increase the leased parking rate for Downtown Residents to \$200.00 annually, which may be paid annually, semi-annually, or quarterly.

The effective date for the new rates under this Resolution would be July 1, 2025. Approval of these rates at the May 15, 2025, meeting will allow staff time to work with the leased parking customers prior to the expiration of the current leases.

CITY FINANCIAL IMPACT

This is expected to increase leased parking revenues by an estimated \$7,500 annually; however this can vary based on occupancy.

ATTACHMENTS

1. Parking - RESOLUTION for Leased Parking Rates 5-15-2025

RESOLUTION NO. 2025-0220

A Resolution Establishing Rates for Leased Parking in
City Parking Lots and Designated Areas

WHEREAS, Section 7-9-7, Subsection (A.) of the City Code of Muscatine provides the Council may by Resolution from time to time establish the rate and hours of operation for leased or reserved parking spaces in city parking lots and designated areas; and

WHEREAS, by previous Resolution the annual rate for regular leased parking was established at \$300.00 if paid annually and \$350.00 if paid quarterly; and

WHEREAS, by previous Resolution the annual rate for leased parking for Downtown Residents was established at \$175.00 annually and this fee may be paid annually or semi-annually; and

WHEREAS, the City Council finds an increase in the rate for leased parking will serve the public interest;

It is, therefore, RESOLVED, by the City Council of Muscatine, Iowa, as follows:

1. The annual rate for leased parking in city parking facilities is established at \$350.00 if paid annually and \$400.00 if paid quarterly for regular leases.
2. The annual rate for leased parking in city parking facilities for Downtown Residents is \$200.00, which may be paid annually, semi-annually, or quarterly.
3. The effective date for these leased parking rates is July 1, 2025 and thereafter.
4. Any resolution or part thereof in conflict or inconsistent with this Resolution is repealed.

Passed and approved by the City Council this 15th day of May, 2025.

Brad Bark, Mayor

Attest:

Cinda Hilger, City Clerk



City of Muscatine

ITEM NUMBER 2025-0222

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Jon Koch, Water Pollution Control Plant Director

SUBJECT

Resolution Approving Contract and Bond with Keokuk Contractors, Inc., in the amount of \$247,549.00, for the Houser Street Lift Station Upgrade Project.

EXECUTIVE SUMMARY

Resolution approving contract and bond with Keokuk Contractors, Inc., in the amount of \$247,549.00, for the Houser Street Lift Station Upgrade Project.

STAFF RECOMMENDATION

Staff recommends approving this contract and bond.

BACKGROUND/DISCUSSION

City Council approved the budgeted project on November 21st, 2024. The project will upgrade the electrical system so that a generator may be used to power the station in the event of a prolonged power outage. It will also replace the pumps that were installed in 1962 and give them slightly more capacity. It will also install a bypass system so that during construction and during future construction the station can be temporarily bypassed. It was listed on the CIP as a critical project to ensure continuous operation of the station. Four bids were received for the project with one contractor withdrawing their bid. The lowest responsible bid was from Keokuk Contractors, Inc. The project was initially bid in December of 2024 but the bids came back over the estimated budget by nearly \$200,000.00. It was determined to reject all bids and bid the project out in phases. The electrical phase came in at \$55,317.00 and the bypass plumbing phase came in at \$19,500.00. With this final phase of the project, the total project cost will be \$322,366.00 or \$60,000.00 lower than the original engineer's estimate and \$255,000.00 less than the original bid.

CITY FINANCIAL IMPACT

This was a budget approved project in March of 2024.

ATTACHMENTS

1. Resolution Awarding Contract Houser LS.250102
2. Bid Tabulation Houser LS #2.250507

RESOLUTION NO. 2025-0222

**RESOLUTION AWARDING CONTRACT FOR
THE HOUSER STREET LIFT STATION UPGRADE PROJECT**

WHEREAS, bids have been received for the Houser Street Lift Station Upgrade Project and evaluated for compliance with proposal instructions; and

WHEREAS, the low bid was submitted by Keokuk Contractors, Inc. of Keokuk, IA,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MUSCATINE, IOWA, that the following bid is determined to be the lowest responsible bid for the Houser Street Lift Station Upgrade Project.

NAME & ADDRESS OF CONTRACTOR

AMOUNT OF BID

Keokuk Contractors, Inc.
853 Johnson Street Rd.
Keokuk, IA 52632

\$247,549.00

IT IS FURTHER RESOLVED that the Houser Street Lift Station Upgrade Project is awarded to the above named contractor for \$247,549.00, and the Mayor and City Clerk are authorized and directed to enter into a written contract with said contractor covering the furnishing of material for, and construction of the Houser Street Lift Station Project, such contract not to be binding until approved by resolution of this Council.

IT IS FURTHER RESOLVED that the amount of the contractor's bond is fixed at \$247,549.00 which is one hundred percent of the contract price.

PASSED, APPROVED, AND ADOPTED by the City Council for the City of Muscatine, Iowa, on this, the 15th of May, 2025.

Bradley Bark, Mayor

ATTEST:

Cinda Hilger, City Clerk

Event Number	2025-0087 Addendum 1	Organization	City of Muscatine
Event Title	Houser Street Lift Station Upgrade Project	Workgroup	Purchasing
Event Description	PROJECT DESCRIPTION: The work includes	Event Owner	Eva Birch
Event Type	Public Improvement Project	Email	ebirch@muscatineiowa.gov
Issue Date	4/21/2025 09:30:03 AM (CT)	Phone	(563) 263-8933
Close Date	5/7/2025 02:00:00 PM (CT)	Fax	

Responding Supplier	City	State	Response Submitted	Lines Responded	Response Total
SulzCo, LLC	Muscatine	IA	5/7/2025 09:56:52 AM (CT)	1	\$175,000.00
Keokuk Contractors, Inc.	Keokuk	IA	5/7/2025 11:29:49 AM (CT)	1	\$247,549.00
Crawford Company	Rock Island	IL	5/7/2025 01:46:33 PM (CT)	1	\$247,700.00
The Henley Group, LLC	Davenport	IA	5/7/2025 01:41:07 PM (CT)	1	\$251,600.00

Please note: Lines Responded and Response Total only includes responses to specification. No alternate response data is included.



City of Muscatine

ITEM NUMBER 2025-0174

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Melanie Alexander, Art Center Director

SUBJECT

Request to Enter into an Agreement with BNIM for Design Services at the Muscatine Art Center.

EXECUTIVE SUMMARY

During its monthly meeting on April 17, 2025, the Muscatine Art Center Board of Trustees voted to approve an Agreement for Design Services with BNIM. The vote follows a rigorous process for selecting the firm, a vote by the Board of Trustees in March 2025 to finalize the scope of work, review by the City Attorney, and discussion with City leadership.

STAFF RECOMMENDATION

Staff recommends that Council authorize the Mayor to execute the agreement, enabling the Muscatine Art Center Board of Trustees and staff to proceed with design services proposed by BNIM and in line with the Muscatine Art Center's Institutional Plan adopted by the Board in July 2022 and formally presented to Council in November 2022.

BACKGROUND/DISCUSSION

The Muscatine Art Center Board of Trustees first identified the need to address crowded spaces and other facility concerns in 1995. While efforts have been made over the last 30 years, previous attempts to add much needed space have failed. When the current Director interviewed for the leadership position in 2012, the Board of Trustees shared its long-time need and desire for a building addition. Upon beginning her career with the Muscatine Art Center, the Director discovered that there was a need to first address deferred maintenance to the facilities.

The Director referred back to a 1998 Conservation Assessment Program (CAP) report written by two professionals – one an architect and one an objects conservator. That report outlined many needs such as replacement of HVAC systems, accessibility concerns, repair of the roof and exterior walls, and analysis of electrical and plumbing systems. Much of this work was addressed as part of the 2016-17 Facility Improvement Project with additional work continuing when possible. The 1998 report also stated, "The museum complex has clearly outgrown its

current exhibit and storage spaces, and inadequate collections storage space has become a major problem.” The authors of the report recommended that the staff and Board, “begin a major fundraising campaign and master planning process for site improvements and a major rehabilitation and addition.”

Following the completion of the 2016-17 Facility Improvement Project, the staff and Board participated in a follow up CAP study (renamed to Collections Assessment for Preservation) which also involved two professionals – one architect specializing in historic structures and one objects conservator. That report, completed in late 2019, outlined both small and large concerns. The two professionals wrote, “The primary concern identified by the assessment team is the need for a dedicated on-site collections storage facility.” They also recommended that the Muscatine Art Center, “abandon the use of the Carriage House for collections storage,” and noted the need for “more flexible spaces” and “improved loading/staging conditions.”

Following the recommendations of the assessors, the Muscatine Art Center staff drafted a Long-Range Preservation Plan which was adopted by the Board of Trustees in 2021 after being delayed by the COVID pandemic in 2020. The Long-Range Preservation Plan documents relevant projects completed between 2012 and 2021 followed by action steps and timelines to address concerns identified in the 2019 CAP Report. Specific action steps are listed in the Preservation Plan outlining the various components to eventually provide the Muscatine Art Center with the necessary space to adequately care for its collections and further fulfill its educational mission by enhancing exhibitions.

In 2020, the Muscatine Art Center also began the re-accreditation process through the American Alliance of Museums (AAM). The organization was first accredited in 1993 and re-accredited in 2006. Due to changes made by AAM to the accreditation / re-accreditation process, the Muscatine Art Center’s timeline for review was adjusted from the typical 10-year period. The process involved submission of Core Documents, responses to questions covering all aspects of operations, and multiple years of financial statements, attendance figures, and trends. Two peer reviewers, along with AAM staff members, analyzed the materials, and the two peer reviewers conducted staff, board, volunteer, and stakeholder interviews over three days. The peer reviewers drafted a report which was then reviewed by AAM staff and the national Accreditation Commission.

The Accreditation Commission tabled its decision on the Muscatine Art Center’s re-accreditation, citing concerns regarding both the short-term and long-term need to address the organization’s collections storage problems. The Muscatine Art Center moved on both fronts, temporarily relocating objects stored in less-than-ideal spaces and proceeding with plans for an eventual building addition. As part of the planning process, the staff secured a grant to enable the Muscatine Art Center to hire de Novo Marketing to conduct a community engagement study to better understand the potential for a building addition and how that space might better serve the Muscatine community.

The report completed by de Novo Marketing in May 2022 found that there was community

openness to a building addition if that building also addressed visitor concerns and amenities. Using this information, the Muscatine Art Center took the next step to better understand what the makeup of the addition should be and what types of costs and opportunities for generating revenue could be expected as a result of a building addition.

In October 2023, two staff members (Senior Principal for Market and Financial Planning and Director for Facility Planning) from Lord Cultural Resources, the global leader in cultural sector planning, visited Muscatine to lead conversations with members of the staff and Board, interview key stakeholders, assess the site and facilities, and make initial recommendations. Following the review of an Interim Report, the Final Report, totaling 60+ pages, was received in May 2024. The Final Report was shared with members of City Council as part of an in-depth presentation on September 12, 2024.

The Lord Study outlined plans to add a building, repurpose the Carriage House into staff offices and work space, modify the use of the Stanley Gallery to accommodate visible storage on the middle floor, and develop a cohesive plan for the grounds. The study used assumptions to estimate the operating costs for an expanded facility and also identified some ways to generate income, particularly through facility / venue rentals, an enhanced development / membership program, growing the endowment, and developing enhanced programs and events that warrant higher fees. The Lord Study made the assumption that regular admissions would remain free of charge. Since the study was completed, Muscatine Art Center staff and board are leaning more into services and experiences that are family and child friendly as a way to bolster repeat visitation and broaden support through greater participation in the membership program. The staff is also developing a plan for a traveling exhibition program for lending to other institutions for a fee. Other income-generating ideas are under consideration and would be further explored in planning meetings once BNIM is under contract.

A Request for Qualifications (RFQ) for design services and planning was issued in October 2024. The RFQ referenced content developed by Lord Cultural Resources, including preliminary plans regarding the types of spaces in the building addition and the repurposing of existing spaces, and was reviewed by the full Board of Trustees of the Muscatine Art Center and the City Attorney. Fourteen firms responded to the RFQ, and the Director for Facility Planning from Lord was contracted to assist with evaluating the responses and finalizing the Request for Proposals (RFP). The Muscatine Art Center Board of Trustees reviewed the MEMO drafted by the consultant from Lord and voted to proceed with the top three firms as scored by Lord.

The RFP, also reviewed by the City Attorney and Board of Trustees, was issued to the top three firms on December 2, 2024. An optional site visit for the top three firms was held on December 11, 2024 with all firms opting to participate. The firms had the opportunity to submit written questions, and answers were provided to all three firms. The three firms each submitted a proposal on or before the deadline of January 14, 2025. Online presentations and interviews, which also involved the consultant from Lord, were held on January 23, 2025. Eight out of nine members of the Board of Trustees participated in the presentations / interviews. Following the interviews, the consultant from Lord scored the proposals following a rubric and submitted a

MEMO outlining the strengths and weaknesses of each proposal and the ranking recommendations. The Muscatine Art Center Board of Trustees voted to proceed with the top ranked firm, BNIM.

BNIM then submitted the draft agreement with three exhibits on February 26, 2025. The Board discussed the Scope of Work and voted on March 20, 2025 to proceed with the Scope of Work outlined in the final agreement. The City Attorney then reviewed the Agreement and the three exhibits. The Scope of Work includes several components that are beyond the baseline services originally requested in the RFQ / RFP. After careful review, the Board of Trustees determined that the additional services would bolster the project by frontloading some of the subconsultant work that had the potential to take plans off course. For example, the Muscatine Art Center property is on the National Register of Historic Places and work impacting historic buildings and grounds would trigger a Section 106 Review. The Board is opting to have archaeological work completed in this early stage to minimize the chance of needing to locate the building addition in an alternative location and to potentially reduce the amount of time in Section 106 Review once work begins onsite. The Board is also opting to engage a collections consultant, complete low voltage systems design, 3-D building scanning of existing structures, undergo advanced energy modeling for the design work, and participate in benchmarking visits to other museums and other relevant sites.

CITY FINANCIAL IMPACT

Costs associated with this phase work as outlined in the agreement will be paid by the Muscatine Art Center Support Foundation using funds held at the Community Foundation of Greater Muscatine.

ATTACHMENTS

1. BNIM - B102-2017 - Standard Form of Agreement - Board Approved
2. Exhibit A - Conceptual Design - Scope of Services - BNIM - reviewed
3. Exhibit B - Conceptual Design - Compensation for Services - BNIM - reviewed
4. Exhibit C - BNIM Billing Rates Reimbursables



City of Muscatine

ITEM NUMBER 2025-0199

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Brian Stineman, Public Works Director

SUBJECT

Request to Approve Change Order #1 to the Fuel System Improvements Project at the Muscatine Municipal Airport in the Amount of \$24,376.60

EXECUTIVE SUMMARY

Request to Approve Change Order #1 to the Fuel System Improvements Project at the Muscatine Municipal Airport in the Amount of \$24,376.60

STAFF RECOMMENDATION

Approve the request

BACKGROUND/DISCUSSION

Options were explored to provide electrical power to the proposed fuel farm from the existing vault building and other power sources on the south side of the apron.

It was discovered prior to installation that these options were not feasible due to previous boring refusal below the existing apron potentially causing concerns that it was not feasible to directionally bore a new conduit. Additionally, after investigation, it was determined that there were no available previously installed spare conduits to run the power circuit. Due to winter conditions setting in, the Contractor delayed construction until favorable weather was received to allow for trenching and establishment of seeding for restoration. As a result, the delivery of the fueling cabinets was delayed to coincide with the revised schedule of electrical installation. Proceeding with work in the winter would have created additional cost (above and beyond the cost of this change order) to install the electrical service power.

CITY FINANCIAL IMPACT

Funding for this change order is eligible for grant funding from the Iowa DOT. The city is responsible for the 20% local match which has been allocated in future bond proceeds.

ATTACHMENTS

1. 128915_MUT Fuel Farm_IaDOT_CO No1_Signed BS JR

CHANGE ORDER REQUEST NO. 1

**FUEL SYSTEM IMPROVEMENTS
MUSCATINE MUNICIPAL AIRPORT**

OWNER CITY OF MUSCATINE, IA

IDOT Project No. 9I230MUT100 & 9I240MUT100

CONTRACTOR UNIFIED CONTRACTING

ENGINEER BOLTON & MENK, INC.

You are directed to make the following changes in the Contract Documents.

Description: This change order is to provide installation of conduits for an electrical service to the proposed fuel farm.

Attachments:

1. Change Order #1 – Supporting Documentation

CHANGE ORDER REQUEST NO. 1

FUEL SYSTEM IMPROVEMENTS
MUSCATINE MUNICIPAL AIRPORT

OWNER CITY OF MUSCATINE, IA

IDOT Project No. 9I230MUT100 & 9I240MUT100

CONTRACTOR UNIFIED CONTRACTING

ENGINEER BOLTON & MENK, INC.

CHANGE IN CONTRACT PRICE: Original Contract Price	CHANGE IN CONTRACT TIMES: Original Contract Times
<u>\$ 816,169.50</u>	Substantial Completion: <u>March 14, 2025</u> Final Completion: <u>0</u>
Net changes from previous Change Orders No. <u>N/A</u> to <u>N/A</u>	Net changes from previous Change Orders No. <u>N/A</u> to <u>N/A</u>
<u>\$0.00</u>	<u>0</u>
Contract Price Prior to this Change Order	Contract Times prior to this Change Order
<u>\$ 816,169.50</u>	Substantial Completion: <u>March 14, 2025</u> Final Completion: <u>0</u>
Net Increase of this Change Order	Net Increase of this Change Order
<u>\$ 24,376.60</u>	Substantial Completion: <u>93 calendar days</u> Final Completion: <u>0</u>
Contract Price with all approved Change Orders	Contract Times with all approved Change Orders
<u>\$ 840,546.10</u>	Substantial Completion: <u>June 15, 2025</u> Final Completion: <u>0</u>

REQUESTED:

RECOMMENDED:

APPROVED:

By: Brad Simms By: J. L. B. Oatz By: _____
Contractor (Authorized Signature) Engineer (Authorized Signature) Owner (Authorized Signature)

Date: 5-1-25 Date: 05/01/2025 Date: _____

CHANGE ORDER REQUEST NO. 1

FUEL SYSTEM IMPROVEMENTS MUSCATINE MUNICIPAL AIRPORT

OWNER CITY OF MUSCATINE, IA

IDOT Project No. 9I230MUT100 & 9I240MUT100

CONTRACTOR UNIFIED CONTRACTING

ENGINEER BOLTON & MENK, INC.

HAS THIS CHANGE ORDER BEEN DISCUSSED WITH CITY OFFICIALS?

Preliminary review of the components of this Change Order have been discussed with Public Works Director Brian Stineman.

1. BRIEF DESCRIPTION OF THE PROPOSED CONTRACT CHANGE(S) AND LOCATION(S).

Provide electrical power to proposed fuel from existing utility location on the west side of the airport.

Extended contract completion date.

2. REASON(S) FOR THE CHANGE(S).

Options were explored to provide electrical power to the proposed fuel farm from the existing vault building and other power sources on the south side of the apron.

It was discovered prior to installation that these options were not feasible due to previous boring refusal below the existing apron potentially causing concerns that it was not feasible to directionally bore a new conduit.

Additionally, after investigation it was determined that there were no available previously installed spare conduits to run the power circuit.

Due to winter conditions setting in, the Contractor delayed construction until favorable weather was received to allow for trenching and establishment of seeding for restoration. As a result, the delivery of the fueling cabinets was delayed to coincide with the revised schedule of electrical installation. Proceeding with work in the winter would have created additional cost (above and beyond the cost of this change order) to install the electrical service power.

3. JUSTIFICATIONS FOR UNIT PRICES OR TOTAL COST.

Contractor provided price includes conduit, trenching, backfill, seeding, additional materials for electrical service location, labor equipment costs and overhead required to perform work. For the size of the trench, size of conduits and number of conduits to be installed, all prices included are comparable to work completed on other projects of this nature.

4. CONFORMANCE WITH SPECIFICATIONS AND SUDAS STANDARDS.

All items mentioned in this Change Order will comply with the Project Specifications and SUDAS Standards.

CHANGE ORDER SUPPORTING DOCUMENTATION

Change Order No. <u>1</u> Project: <u>Fuel System Improvements</u> Engineers Project No. <u>0T5.128915.000</u> FAA AIP: <u>N/A</u> IDOT Prj No. <u>9I230MUT100 & 9I240MUT100</u>										
ITEM NO.	ITEM	UNIT	UNIT PRICE	ORIGINAL BID QUANTITY	ORIGINAL BID COST	CHANGE ORDER UNIT PRICE CHANGE	CHANGE ORDER QUANTITY CHANGE	REVISED CONTRACT QUANTITY	REVISED CONTRACT COST	CURRENT CHANGE ORDER VALUE
CO1-1	INSTALLATION OF 2 CONDUITS FOR ELECTRICAL SERVICE, INCLUDING TRENCHING	LS	\$ 24,376.60	0	\$ -	\$ -	1	1	\$ 24,376.60	\$ 24,376.60
					\$ -	\$ -		0	\$ -	\$ -
					\$ -	\$ -		0	\$ -	\$ -
					\$ -	\$ -		0	\$ -	\$ -
					\$ -	\$ -		0	\$ -	\$ -
					\$ -	\$ -		0	\$ -	\$ -
					\$ -	\$ -		0	\$ -	\$ -
					\$ -	\$ -		0	\$ -	\$ -
					\$ -	\$ -		0	\$ -	\$ -
TOTAL AMOUNT CHANGE ORDER NO. 1 \$										24,376.60



City of Muscatine

ITEM NUMBER 2025-0212

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Blake Allington, Program Supervisor
Richard Klimes, Parks and Recreation Director

SUBJECT

Request to Approve the Issuance of a Purchase Order to Watchfire, in the amount of \$107,370.00 for a Video Display Scoreboard for the MUSCO Sports Center.

EXECUTIVE SUMMARY

Request to Approve a Purchase Order to Watchfire for \$107,370.00 for a Video Display Scoreboard for the MUSCO Sports Center.

STAFF RECOMMENDATION

City Staff recommends approval of the purchase order.

BACKGROUND/DISCUSSION

While working on the telecommunications and technology items of the MUSCO Sports Center project, the idea of a large video display board was considered. Consultations were held with both Merit Construction and Donaldson Consulting Group about the feasibility of a large video display board. The large video display board would be used as a scoreboard for the various sporting and non-sporting events to be held within the facility. The video board would be placed along the south wall of the facility and would be visible from the mezzanine seating area along the north side. The video display board proposal from Watchfire is a 10ft x 16ft display visible from across the field. This video display will be capable of live broadcast, replays, and scorekeeping, in addition to splitting the screen into several different sections for multi-field usage.

Located in Danville, Ill, Watchfire creates and services indoor and outdoor LED displays, fixed-digit and video scoreboards, and digital billboards around the world.

CITY FINANCIAL IMPACT

The video display board would be paid for using privately donated money and would be funded outside the project. Sponsorship opportunities would be present in physical or digital format on the sign to help offset the cost of the video board. Additional quotes for the video board were sourced from Daktronics and Tech Solutions.

ATTACHMENTS

1. Bid Tab - MUSCO Sports Center Scoreboard

Bid Tabulation
MUSCO Sports Center Scoreboard Proposal

Tech Solutions
\$197,496.00

Daktronics
\$126,689.00

Watchfire
\$107,370.00



City of Muscatine

ITEM NUMBER 2025-0213

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Blake Allington, Program Supervisor
Richard Klimes, Parks and Recreation Director

SUBJECT

Request to Approve the Non-Alcoholic Beverage Agreement for the MUSCO Sports Center with the Atlantic Coca-Cola Bottling Company.

EXECUTIVE SUMMARY

The Parks and Recreation Department requests approval to enter a 5-year agreement with Atlantic Coca-Cola Bottling Company for the MUSCO Sports Center. Coca-Cola and Pepsi submitted bids and the Coca-Cola bid was determined to be the bid that is in the best interest of the city.

STAFF RECOMMENDATION

At this time, City staff would recommend the approval of the Atlantic Coca-Cola bottling company bid.

BACKGROUND/DISCUSSION

Atlantic Coca-Cola Bottling Company is the current provider for non-alcoholic beverages at the Muscatine Municipal Golf Course. There have been no issues with the golf course in terms of delivery or repair services. They are very easy to get in contact with and the local representatives have made special trips to assist the golf course staff with issues or stocking.

Atlantic Coca-Cola Bottling Company is located in Walcott, IA, which allows for speedy delivery or repair services to any equipment or product.

CITY FINANCIAL IMPACT

Atlantic Coca-Cola Bottling Company offered a \$20,000 sponsorship one-time payment for year 1, with an annual \$5,000 sponsorship payment for years 2-5. This is in addition to a \$2,000 marketing allowance in year 1 and \$1,000 for years 2-5. Atlantic Coca-Cola is also offering a \$3.00 per case rebate on any soft drink, Powerade, or Dasani water purchased to be paid back annually to the City.

ATTACHMENTS

1. Bid Tab - MUSCO Sports Center Beverage Provider
2. MUSCO Sports Center Coke Agreement
3. MUSCO Sports Center Coke Proposal 2025

MUSCO Sports Center Bid Tabulation

Atlantic Coca-Cola Bottling Company

5-year contract = \$46,000 + \$3.00 per case rebate annually

Pepsi-Cola of Davenport, IA

3-year contract = \$21,000

6. Can you and will you provide a concession trailer or unit if requested?

Yes ☒ No ☐ If so, please describe the unit you would provide:

As discussed, we can provide Coke identified trailers to be used for excess inventory.

7. Please list and explain your preference on the term of the agreement. Please explain any pricing changes in relation to length of the agreement:

3 years ☐ 4 years ☐ 5 years ☒

Pricing is set by Coca-Cola North American and may be subject to price increase on a calendar year basis. Bottle/Can pricing may be subject to no more than a 5% increase on a calendar year basis. However the price ceilings are subject to additional adjustments greater than stated ceilings in the event of a substantial and unforeseeable increase in a major component of the of the bottlers cost of goods, manufacturer, or delivery. If credit terms are granted, payment terms are net 21 days.

8. Are you capable of providing customer service support for equipment and product within 24 hours of being notified? Yes ☒ No ☐

9. If awarded the agreement, what lead time would you need in order to deliver the equipment and products requested?

2 - 3 week lead time preferred

10. Please list any additional services that you could and would provide. Please be specific:

Marketing and Social Media collaboration: This approach expands reach, fosters community, and builds trust amongst audiences. Collaborating with Atlantic Bottling, businesses can achieve greater brand awareness, engagement, and overall growth.

11. Please list any incentives or sponsorships that you could and would provide to The City of Muscatine for receiving an exclusive beverage contract at the MUSCO Sports Center. Please be specific:

\$20,000 Sponsorship One Time Payment

\$5,000 Annual Sponsorship Payment, Years 2-5.

\$3 Per case rebate CSD/Powerade/Dasani to be paid annually

\$1000 POS/Marketing Allowance Annually \$2000 year one

Contact Person: Brent Klinkenberg

Phone Number: 563-468-9740

Authorized Signature:

Date: 5-9-25

Proposals are due at 2:00pm on Monday, May 12, 2025

12. The following equipment shall be provided by the selected vendor and at the vendor's expense throughout the term of the agreement. These cooler requirements should be considered as a recommendation. The selected vendor is expected to provide coolers standard for the trade in size and storage capacity for an indoor sports venue setting:
- a. Three (3) coolers with dimensions of 30" width, 32" depth and 78" height capable of cooling 15 cases of 20-ounce bottles with one door.
 - b. One (1) cooler with dimensions of 51" width, 24" depth and 78" height capable of cooling 20 cases of 20-ounce bottles with two (2) sliding doors.
 - c. Two (2) coolers with dimensions of 24" width, 24" depth and 58" height capable of cooling 5 cases of 20-ounce bottles with one door.

The selected vendor should expect the supplied cooler to be used as needed by the facility concession operations. This will include refrigerated food needs and alcohol related beverage cooler needs.

Deadline for submission: All proposals must be delivered to The City of Muscatine – Finance Department, 215 Sycamore St. Muscatine, IA 52761 by the deadline of 2:00pm Monday, May 12, 2025.



Our Offer

Annual Point of Sale

Atlantic Bottling agrees to provide MUSCO Sports Center with a \$2,000 Point of Sale allowance in Year 1, with \$1,000 Years 2-5.



Sponsorship Support

ATLANTIC *Coca-Cola* BOTTLING COMPANY

Exclusive Product Rights

\$20,000

Atlantic Bottling agrees to provide a one-time payment of \$20,000 for exclusive pouring rights.

Exclusive Product Rights

\$5,000

Atlantic Bottling agrees to provide an annual payment of \$5,000 for exclusive pouring rights.

Annual Sponsorship Payment Years 2-5.

20oz CSD/Powerade/Dasani Rebate

\$3.00

Atlantic Bottling agrees to pay an OFF-INVOICE rebate of \$3.00 per case of 20oz Carbonated Soft Drinks, Powerade, and Dasani cases purchased.

*Pricing is set by Coca-Cola North America and may be subject to price increases on a calendar year basis. Bottle/can pricing may be subject to no more than a 5% increase on a calendar year basis. However, the price ceilings are subject to additional adjustments greater than stated ceilings in the event of a substantial and unforeseeable increase in a major component of the bottler's cost of goods, manufacture, or delivery. If credit terms are granted, payment terms are net 21 days.

**EXCLUSIVE DEFINITION. Subject properties agree to offer Coca-Cola fountain products and ready-to-drink bottled products exclusively during term. . Customer shall purchase all Atlantic Bottling Products (and cups, lids, and CO2, if applicable) directly from Atlantic Bottling Company. No Competitive Products may be sold, dispensed, sampled or served anywhere at the Facility.

Coca-Cola

Pricing Structure

ATLANTIC *Coca-Cola* BOTTLING COMPANY

Bottle/Can Products	Pack	2025	Per btl.
20oz SSD	24	\$29.04	\$1.21
20oz Dasani	24	\$19.85	\$0.83
1 liter Smartwater	12	\$21.98	\$1.83
16oz Bodyarmor	12	\$21.25	\$1.77
20oz Powerade	24	\$27.93	\$1.16
20oz Vitamin Water	12	\$18.52	\$1.54
16oz Monster	24	\$44.81	\$1.87
13.7oz Dunkin Coffee	12	\$27.72	\$2.31
18.5oz Gold Peak Tea	12	\$18.97	\$1.58
16oz Peace Tea	24	\$34.08	\$1.42
12oz Minute Maid Juice	24	\$29.37	\$1.22
14oz Fajita Milk	12	\$20.41	\$1.70
14oz Core Power	12	\$33.77	\$2.81



Bottle/can pricing may be subject to no more than a 5% increase on a calendar year basis. However, the price ceilings are subject to additional adjustments greater than stated ceilings in the event of a substantial and unforeseeable increase in a major component of the bottler's cost of goods, manufacture, or delivery.



If credit terms are granted, payment terms are net 21 days. ACH payment is available if preferred. If Iowa Lake accounts become past due, rebate payments may be withheld until accounts become current.

Funding

Payment Elements	Year 1	Year 2	Year 3	Year 4	Year 5	Total
Initial Sponsorship Payment	\$20,000					\$20,000
Annual Sponsorship Payment		\$5,000	\$5,000	\$5,000	\$5,000	\$20,000
Annual Marketing Allowance	\$2,000	\$1,000	\$1,000	\$1,000	\$1,000	\$6,000
Payment Elements Total	\$22,000	\$6,000	\$6,000	\$6,000	\$6,000	\$46,000



City of Muscatine

ITEM NUMBER 2025-0214

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Amy Fortenbacher, Transit Supervisor
Brian Stineman, Public Works Director

SUBJECT

Request to Approve the Issuance of a Purchase Order in the Amount of \$393,182.00 to Hoglund Bus Company, Inc. for Two Light Duty Buses.

EXECUTIVE SUMMARY

Presented for the City Council's consideration is a request for authorization to issue a purchase order to Hoglund Bus Co., Inc. for two light duty transit buses in the amount of \$393,182.00.

STAFF RECOMMENDATION

Public Works/Transit staff recommend issuance of the purchase order for two Glaval Universal 190"wb Light Duty Buses to Hoglund Bus Co., Inc. for the total purchase price of \$393,182.00 (\$196,591.00 per bus). The City's responsibility is 15 percent of the purchase price or \$58,978.00.

BACKGROUND/DISCUSSION

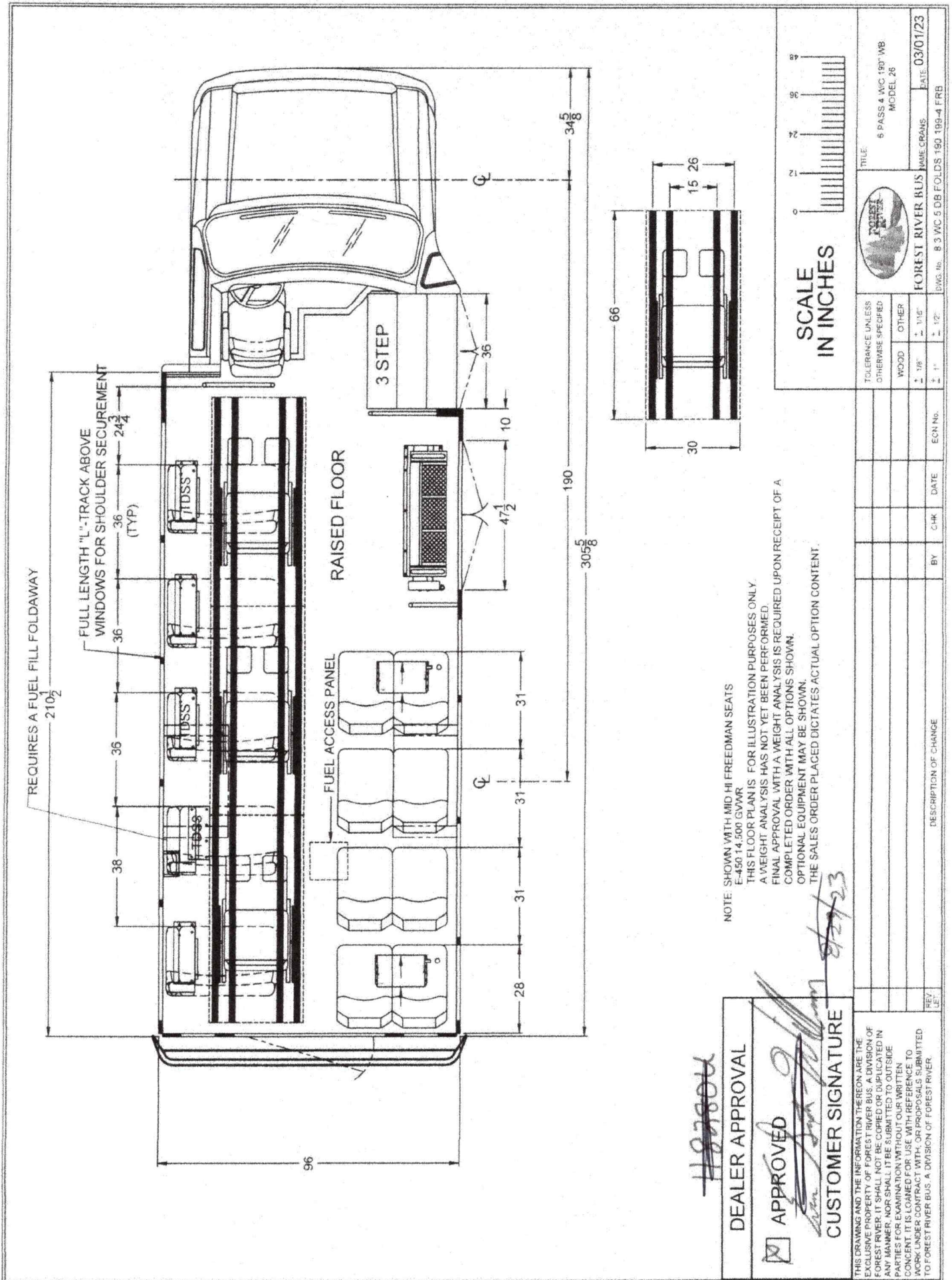
The Transit Division of Public Works received a federal capital grant from the Iowa DOT in the amount of \$393,182.00 (up to 85 percent of the total cost of the buses including make-ready expenses) for the purchase of two light duty buses. The acceptance of the contract was approved by the City Council on May 1, 2025. The total cost of each bus will be \$196,591.00 plus the make-ready expenses, estimated to be \$9,200.00 for a fare box, graphics and cameras, totaling \$205,791.00.

CITY FINANCIAL IMPACT

The request for the purchase order in the amount of \$393,182.00 will be funded by the Federal Capital Grant Transit at 85 percent or \$334,204.00. The City's responsibility will be \$58,978.00. The estimated make-ready expenses of \$18,400 will be funded by the remainder of the Federal Grant in the amount of \$1,612.00. The City's responsibility will be the remainder of \$16,788. The City's total will be \$75,766.00 for two new buses and make ready expenses.

ATTACHMENTS

1. Bus Floor Plan
2. Federal Contract
3. Glaval Quote for one bus



April 23, 2025

Matthew Mardesen, Chief Executive Officer
City of Muscatine
1459 Washington Street
Muscatine, IA 72761

Re: FFY24 Nonurbanized Area Formula
Contract No. 00008558

Dear Mr. Mardesen:

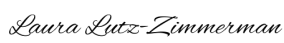
Enclosed is the SFY25 Non-Urban Operating Assistance Contract for two 176" wb Light-Duty buses that replace vehicles 253 and 254. This Agreement must be signed and dated by the transit system's designated signatory and submitted to Seamless Documents within 60 days of the date of this notification. The contract will then be forwarded to the Iowa DOT for signature, and you will receive a fully executed contract after that.

Please note that the new Master agreement is in effect for this contract and Part II will be updated soon.

Be aware that Part II of this Agreement, and the appendices referenced in Part II apply to the contract. These references may be found on the Iowa DOT website at <https://iowadot.gov/transit/Funding-programs-and-applications/joint-participation-agreements-attachments>.

Please contact me with any questions or concerns.

Sincerely,

eSigned via SeamlessDocs.com

Key: d11d4fc-964e-4101-b375-945740823fa5

Laura Lutz-Zimmerman
Transit Programs Administrator
Modal Transportation Bureau

TRANSIT JOINT PARTICIPATION AGREEMENT
TO IMPLEMENT A FEDERAL TRANSIT ADMINISTRATION (FTA)
NON-URBAN OPERATING ASSISTANCE PROJECT
[CFDA 20.509]

WHEREAS, the Iowa Department of Transportation (hereinafter called the DEPARTMENT) has, in accordance with Chapter 324A of the Code of Iowa, secured a grant under 49 U.S.C. 5311 from the Federal Transit Administration on behalf of Iowa public transit systems, and

WHEREAS, the **City of Muscatine** (hereinafter called the AGENCY) has been duly designated as a public transit system by local officials, in accordance with Chapter 324A of the Code, and

WHEREAS, Grant IA-2025-007-01-01 (executed by FTA on April 17, 2025) includes the project detailed below, programmed for the AGENCY:

Description of Project Element	FTA Code	Federal Funds Ceiling	% Federal Participation
1. 176" wb Light-Duty Bus (replaces 253)	11.12.04	\$ 167,908	85%
2. 176" wb Light-Duty Bus (replaces 254)	11.12.04	\$167,908	85%
Total Federal Ceiling:		\$ 335,816	

NOW, THEREFORE, THE DEPARTMENT AND THE AGENCY HAVE AGREED THAT THE AGENCY shall proceed with implementation of the above-described project, subject to all terms, conditions and obligations connected with the federal grant, and also subject to such policies, procedures and conditions as have been established by the DEPARTMENT and which are documented in Part II of this AGREEMENT (found at http://www.iowadot.gov/transit/joint_participation.html).

BE IT FURTHER AGREED THAT THE DEPARTMENT shall reimburse the AGENCY for eligible costs of implementing each element of said project at the participation rate(s) and subject to the funding ceiling(s) delineated above.

THIS AGREEMENT TO BE IN EFFECT from **July 1, 2024**, through **June 30, 2026**.

IN WITNESS WHEREOF, the parties hereunto have caused this AGREEMENT to be executed by their proper officials thereunto duly authorized as of the dates below indicated, in consideration of the mutual covenants, promises and representations herein.

For The AGENCY:

For the DEPARTMENT:

eSigned via SeamlessDocs.com

Key: b3ed7abe-383a-4f1d-acd1-d7a8c9f9d073
Matthew Mardesen, Chief Executive Officer
City of Muscatine
Date Signed: 05-05-2025

eSigned via SeamlessDocs.com

Key: e513c6f7-6a01-4830-869e-1e46c472503a
Tamara Nicholson, Director
Modal Transportation Bureau
Iowa Department of Transportation
Date Signed: 05-05-2025

IOWA 2022 ADA Accessible Van/Light Duty/ Medium Duty Vehicles for Public Transit

Hoglund Bus Co., Inc Order Form

Bid# PTS2021LDB

July 1st 2024 - June 30th 2025

5/12/2025

IA DOT CONTRACT # for orders

Bus Quantity 1

Legal Name: Muscabus
Address: 1459 Washington St
City, State, Zip: Muscatine, IA 52761
Contact Name: Amy Fortenbacher

Phone Number: 563-263-8152
Fax Number:
Email Address: tenbacher@Muscatineiowa

Vendor Name: Hoglund Bus Co., Inc
Vendor Contact: Evan Saxton-Williams
Bus Manufacturer: Glaval
Model & Gas/Diesel: Universal 7.3L V8

Bus GVRW: 14,500
Chassis Manufacturer: FORD
Chassis Wheelbase: 190"WB
Vehicle Length: 314 5/8

Vehicle category 176WB 18 # of Passenger Seats 3 # of WC Positions

Lift Manufacturer & Model: Braun 1000# Front X Rear

Wheelchair Securements Manufacturer & Model: Q Straint Deluxe

Floor Plan Attached (Required): Yes X No

Inspection Site/Location: Muscabus Recipient's Ford/GM Fleet #:

BASE PRICE (includes freight, all rebates from the manufacture, and Mobility rebates) \$ 145305.00

TOTAL OPTIONS (from page 2) \$ 28087.00

TOTAL OPTIONS (from page 3) \$ 23199.00

VEHICLE TOTAL \$ 196,591.00

NOTES

WHITE BUS NO PAINT

Recipient Signature:

Date:

Vendor Signature:

Date:

Seat Fabric
Floor Color -

Options Selected

(Attach to Vehicle Order Form)

OPTIONS: Select from vehicle specifications optional equipment list.

<u>Option #</u>	<u>Description</u>	
4.A	Fuel Tank Access Plate	\$ 92.00
6	Kelderman Rear Air suspension - STANDARD	\$ STANDARD
10.E	Rear Tow Hooks	\$ 122.00
12.C	Battery Box with Stainless Steel sliding tray	\$ 1,024.00
12.D	Add Stainless steel slides to the battery box tray	\$ 354.00
12.F	Battery Disconnect switch for the body in the battery box	\$ 171.00
13.A	Flat Floor extending to the driver area - No mini step	\$ 745.00
13.C	Altro Storm Grey	\$ 562.00
13.G	Coved Flooring up the wall	\$ 142.00
13.I	upgrade to 3/4 plywood floor	\$ 745.00
14	FRP exterior	\$ 2,803.00
16.b	Romeo Rim rear bumper	\$ 1,110.00
22.C	Exterior Keyed Entry passenger door	\$ 117.00
22.H	Stainless Steel Passenger entrance steps	\$ 2,146.00
24	Rear Emergency Door	\$ 579.00
24.A	Starter Interrupt for rear door	\$ 147.00
24.B	Lower window for rear emergency door in addition to upper window	\$ 117.00
26.A	Power driver seat base - ADNIK	\$ 910.00
26.C	USSC Driver seat with OEM fabric	\$ 3,455.00
28.B.a.	Double Notchback Foldaway seat 5 x \$1884	\$ 9,420.00
28.C	Fuel Fill adapter for foldaway seat	\$ 141.00
29.B	Credit for double passenger seats on base spec 1x\$945	\$ -945.00
30.B.	Level 4 seat fabric 18x\$122	\$ 2,196.00
32	Seat belt extender 2 x\$37	\$ 74.00
34.A	Upgrade lift to 1000# Braun Century	\$ 1,019.00
34.B	Add Safety Belt to WC Lift	\$ 122.00
35	Add 1 wheels chair positions to the base two. 1x\$615	\$ 615.00
36.B	Retractable occupant shoulder belt 3x\$95	\$ 104.00
TOTAL (Place total amount in space on vehicle order form)		\$ 28,087.00

Options Selected

(Attach to Vehicle Order Form)

OPTIONS: Select from vehicle specifications optional equipment list.

<u>Option #</u>	<u>Description</u>	
36.C	Retracting shoulder height adjuster attaches above window 3x\$255	\$ 765.00
36E	L track on wall above windows and below L 2x(14 feetx\$31)	\$ 868.00
36.F	L track connectors for shoulder restraints for above windows 3x\$60	\$ 180.00
36.H	TDSS connectors for underseat restraint storage 3 X\$153	\$ 459.00
36.J	4 sets of track in Floor Left (16ft x 4 sets) x \$31	\$ 1,984.00
37	Plexiglass behind the driver	\$ 159.00
38.B	Additional ceiling grabhandle to make 2	\$ 159.00
39.A	Vertical Stanchion and modesty panel between lift and first row of seats	\$ 214.00
40	upgrade A/C to Trans Air 80K BTU	\$ 4,280.00
42.A	Add 2nd 65K BTU floor heater	\$ 684.00
42.C	Insulate rear heater lines	\$ 208.00
65	As Built Wire diagrams for Body	\$ 109.00
67C	Power Heated Remote mirrors	921.00
68	Standard T slider windows	\$ NC
70	Rear Backup Camera integrated into rear view mirror	\$ STANDARD
71	Stepwell Heated entrance pad	\$ 135.00
72	Interior quiet Padded vinyl walls	\$ STANDARD
76	NO CAMERA System	\$
		\$
75.B	Destination Sign Front \$5,411 hanover	\$ 5,411.00
75.B	Destination sign Side \$3,060 hanover	\$ 3,060.00
5	Upgrade from Base 176" WB to 190WB to accommodate floor plan	\$ 701.00
22.C	Toggle switch to the right of the entrance door. Wired constant hot	\$ 117.00
82	Single Apex bike rack - Requires special order chassis no bumper sensors	\$ 2,785.00
		\$
		\$
TOTAL (Place total amount in space on vehicle order form)		\$ 23,199.00



City of Muscatine

ITEM NUMBER 2025-0215

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Jodi Royal-Goodwin, Community Development Director

SUBJECT

Request to Issue Change Order Number 1, in the amount of \$800.00, for the Park located in the Ignite Vitality: Mulberry Project

EXECUTIVE SUMMARY

Presented for City Council's consideration is change order number 1 for \$800 to complete necessary grading to finish the park as part of the Ignite Vitality: Mulberry project.

STAFF RECOMMENDATION

Staff recommends Council approve the change order.

BACKGROUND/DISCUSSION

Following a request for proposals process, Council approved a contract with Park Planet for \$73,180 to design and install the pocket park at the southeast corner of 6th and Orange streets. The contractor's proposal excluded grading, but as the project was developed it was determined it would be most appropriate to add this service to the Park Planet contract, making the new contract amount \$73,980. All project expenses are paid for with grant funds for the Ignite Vitality: Mulberry project.

CITY FINANCIAL IMPACT

There will be no impact to the general fund. Contract expenses will be paid with grant funds.

ATTACHMENTS

1. Park Change Order -Grading



Park Planet
a Division of Park Associates, Inc.
415 Elm Street
Red Bluff CA 96080

Quote# Q25-2542

Mulberry Park

Bill To:

City of Muscatine
215 Sycamore St
Muscatine IA 52761
United States

Quote Date: 04/24/2025

Quote Expires: 05/24/2025

Terms: Net 30dys / Shipment

Quote Total: \$800.00

Contact Name	Contact Phone	Contact Email	Sales Rep	Sales Rep Email
Richard Klimes	+15632630241	rklimes@muscatineiowa.gov	Karen Sherman	karen@parkplanet.com

Description	Vendor	Qty	Rate	Amount
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CHANGE ORDER

Install Grade and remove excess material from around installed playground equipment. Use materials on site to get water to drain away from the playground.	Jay Proffitt Construction, Inc.	1	\$800.00	\$800.00
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Subtotal	\$800.00
Tax Total (%)	\$0.00
Total	\$800.00

A PURCHASE ORDER OR SIGNED CHANGE ORDER MUST BE RECEIVED BEFORE ADDITIONAL EQUIPMENT, INSTALLATION, OR SERVICES CAN PROCEED. IF PAYING BY CREDIT CARD, A SURCHARGE WILL BE ASSESSED ON PAYMENT AMOUNT FOR 3.5% VISA/MC OR 5% AMEX.

Printed Name: _____ Title: _____

Authorized Signature: _____ Date: _____

**Purchasing agent who is authorized to enter into binding agreement for quoted entity.

**By signing this quote, I have read and agree to the quote Terms & Conditions listed below, on the following page.



City of Muscatine

ITEM NUMBER 2025-0216

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Jodi Royal-Goodwin, Community Development Director

SUBJECT

Request to Approve a Contract with Veenstra & Kimm, Inc for Building Department Services

EXECUTIVE SUMMARY

Presented for City Council's consideration is contract with Veenstra & Kimm, Inc for services to support Building Division operations for a not to exceed amount of \$15,000 through June 30, 2025. The contract will be effective through June 30, 2026.

STAFF RECOMMENDATION

Staff recommends Council approve the attached contract.

BACKGROUND/DISCUSSION

The Building Division of the Community Development Office is tasked with implementing Title 9 of the City of Muscatine's Municipal Code. Historically, the Division has been staffed by one Building Division Manager and 2 Building Inspectors, and these positions have always been difficult to fill due to the technical nature of the necessary knowledge base. Unfortunately, with the loss of Andy Oien the Division lost critical knowledge and capacity to develop the team.

Over the past number of months, staff has reached out to a number of contractors to discuss service options to increase service capacity while also developing internal skill sets and improving processes. While most contractors are willing, or even prefer, to provide the full range of building services, it was determined the City's needs would best be met through a combination of contractors. One for plan review services and assist with general process improvements and updates and a second to provide construction inspections and additional training and mentoring to the existing Building Inspectors.

Attached is a draft contract with Veenstra & Kimm, Inc, the Contractor, for the provision of plan review services and assistance with operational processes. The Contractor may also provide inspection services if there is an additional need. Veenstra & Kimm provides an array of services to 37 communities throughout Iowa, and as a larger entity, has multiple individuals

trained in specific roles with hourly fees based upon the position required to complete the task. While this agreement is not finalized, the issues being worked through are related to scope and process; hourly rates and the total contract amount will not change. Through June 30, 2026, the contract is budgeted not-to-exceed \$60,000.

CITY FINANCIAL IMPACT

Contracting for building services was included in the FY25 Revised Budget and the FY26 Budget rather than replacing the previous Building Division Manager.

ATTACHMENTS

1. Muscatine-VK - Draft Building Service Agreement

Building Department Services Agreement

BUILDING SERVICES City of Muscatine, Iowa

THIS AGREEMENT, made and entered into this ____ day of _____, 2025 by and between the **CITY OF MUSCATINE, IOWA**, a municipal corporation, hereinafter referred to as the **City**, and **VEENSTRA & KIMM, INC.**, a corporation organized and existing under the laws of the State of Iowa, hereinafter referred to as the **Contractor**.

WITNESSETH: THAT WHEREAS, the City has enacted by ordinance certain codes for building standards for construction within the City, and

WHEREAS, the Code of Ordinances provides for the appointment of a Contractor responsible for the enforcement of new construction residential & commercial building, including additions, plumbing, mechanical, fire and building code; and

WHEREAS, the Muscatine City Council desires to enter into an agreement for services necessary to implement the Code of Ordinances.

NOW, THEREFORE, the parties agree that the retention of the Contractor subject to the following terms and conditions, to wit:

- 1. SCOPE OF SERVICES.** Contractor agrees to provide those services necessary to comply with the requirements of the building code ordinance and zoning ordinance. With said services limited to the following:
 - a. Provide plan review for new residential, commercial and their additions, and new industrial building construction including plumbing, electrical and mechanical permits where required.
 - b. Perform required plan checks and site plan reviews in accordance with applicable standards as requested by the City.
 - c. Assist with Coordinating building code inspection and enforcement with building codes according to City policy and procedure.
 - d. Upon request, assist with inspection of new construction, remodeling, renovation, and other associated services for residential, commercial and industrial structures in accordance with the Code of Ordinances of the City of Muscatine.
 - e. Upon request, provide consultation services as needed.

- f. Advise the City of current trends and changes in the construction field and building code requirements when applicable.
- g. Follow City procedures, and prepare necessary forms for initial inspection, follow-up and final inspection on all assigned projects including issuance of appropriate occupancy permits.
- h. Attend meetings of the City Council, Plan and Zoning Commission and Board of Adjustment when required.

2. PLAN REVIEW AND CHECKING. In accordance with the provisions of the building codes, a plan review and plan check fee may be required. Depending upon the scope of the project, most commercial plan reviews with a value $\geq$ than \$500,000 in value will be reviewed within 10 working days. Projects of less than \$500,000 will be reviewed and returned within 5 working days. To provide this, the contractor must provide all the required submittals with the permit application.

3. INDEMNIFICATION AND INSURANCE. The Contractor hereby agrees to hold and save the City harmless from all claims, settlements and judgments, to include all reasonable investigative fees, attorney's fees, suit and court costs for personal injury, property damage, and/or deaths or damages arising out of the Contractors' or any of its agents' and servants' and employees' negligent acts, errors or omissions for services under this Agreement.

The Contractor shall provide evidence of comprehensive general liability coverage and contractual liability insurance by an insurance company licensed to do business in the State of Iowa in the limits of at least \$1,000,000 each personal injury accident and/or death; \$1,000,000 each aggregate personal injury and/or death; and \$1,000,000 for each property damage accident. The evidence shall also state that it cannot be canceled or materially altered without giving the City at least thirty (30) days written notice.

The Contractor shall also provide evidence of automobile liability coverage in the limits of at least \$1,000,000 bodily injury and property damage combined. The evidence shall also state that it cannot be canceled or materially altered without giving the City at least thirty (30) days written notice by registered mail.

The Contractor shall and hereby agrees to hold and save the City harmless from any and all claims, settlements and judgments, to include all reasonable investigative fees, attorney's fees, suit and court costs for all personal injury and death to any and all of the Contractors' agents, servants and employees occurring under the Workers Compensation Act of the State of Iowa, and shall provide evidence that such insurance is carried in the statutory limits.

The Contractor shall also be protected against claims for injury, disease or death of employees which, for any reason, may not fall within the provisions of the Workers Compensation law.

The Contractor shall provide evidence of errors and omissions insurance by insurance company licensed to do business in the State of Iowa, in the limit of \$1,000,000 for claims arising out of the professional errors and omissions of the Contractor. The evidence shall also state that it cannot be canceled or materially altered without giving the City at least thirty (30) days written notice by registered mail.

4. COMPENSATION. The City shall compensate the Contractor at an hourly rate for each activity in the Scope of Services in accordance with the following current rate schedule:

- a. Building Inspector II - \$95
Building Inspector IA - \$154
Building Inspector I - \$220
Permit Technician - \$108
- b. Mileage will be charged at the current IRS mileage rate (one way).
- c. Plan review/permit fees are charged and retained by the City for payment of services performed by Contractor not to exceed \$60,000 through June 30, 2026.
- d. On or about July 1 of each calendar year the Contractor may substitute a new standard hourly fee schedule by transmitting the standard hourly fee schedule to the City.

5. PAYMENT. The Contractor shall submit a monthly invoice, which includes the following: A list of all services charged at an hourly rate including description of service, date of activity and time spent. The City shall make payment to the Contractor within thirty (30) days after the receipt of the Contractor invoice.

6. TERMINATION. This Agreement may be terminated by either party upon thirty (30) days written notice.

7. ASSIGNMENT. This Agreement and every portion thereof shall be binding upon the successors and assigns of the parties hereto.

The undersigned do hereby covenant and state this Agreement is executed in duplicate as though each were an original and that there are no oral agreements that have not been reduced to writing in this instrument.

It is further covenanted and stated there are no other considerations or monies contingent upon or resulting from the execution of this agreement, nor have any of the above been implied by or for any party to this Agreement.

IN WITNESS WHEREOF, the parties have hereunto subscribed their names on the date first written above.

CITY OF MUSCATINE, IOWA

ATTEST:

By _____
Dr. Brad Bark, Mayor

Cinda Hilger, Clerk

VEENSTRA & KIMM, INC.

By _____

DATE: , 2025.

DRAFT



City of Muscatine

ITEM NUMBER 2025-0217

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Jodi Royal-Goodwin, Community Development Director

SUBJECT

Request to Approve a Contract with Goerdts Inspection and Consultation Services, LLC for Construction Inspection Services

EXECUTIVE SUMMARY

Presented for City Council's consideration is contract with Goerdts Inspection and Consultation Services, LLC to provide construction inspection and training services at an hourly fee not to exceed \$10,000 through June 30, 2026.

STAFF RECOMMENDATION

Staff recommends Council approve the attached contract.

BACKGROUND/DISCUSSION

The Building Division of the Community Development Office is tasked with implementing Title 9 of the City of Muscatine's Municipal Code. Historically, the Division has been staffed by one Building Division Manager and 2 Building Inspectors, and these positions have always been difficult to fill due to the technical nature of the necessary knowledge base. Unfortunately, with the loss of Andy Oein the Division lost critical knowledge and capacity to develop the team.

Over the past number of months, staff has reached out to a number of contractors to discuss service options to increase service capacity while also developing internal skill sets and improving processes. While most contractors are willing, or even prefer, to provide the full range of building services, it was determined the City's needs would best be met through a combination of contractors. One for plan review services and assist with general process improvements and updates and a second to provide construction inspections and additional training and mentoring to the existing Building Inspectors.

Under this contract with Goerdts Inspections and Consultation Services, LLC, the contractor will perform inspections, perform quality assurance inspections, and work with the Inspectors to refine inspection priorities and protocols. These are all skills the Contractor is highly qualified

to provide as the recently retired Senior Building Inspector for Iowa City and currently provides a range of building services to 8 communities in the region. The contractor will charge an hourly fee of \$45 with a two-hour minimum. The contract is through June 30, 2026, with a not-to-exceed amount set at \$10,000.

CITY FINANCIAL IMPACT

Contracting for building services was included in the FY25 Revised Budget and the FY26 Budget rather than replacing the previous Building Division Manager.

ATTACHMENTS

1. Goerdt City of Muscatine contract -5-9-25



Terry Goerdts, Owner 319-330-9806

EIN: 33-2862208

goerdtsservices@outlook.com

Building Services Agreement

This contract for services is made effective as of May 15, 2025, by and between Goerdts Inspections and Consultation Services, LLC. and the **City of Muscatine, Iowa**.

Description of Services.

1. Building, mechanical, electrical, and plumbing inspections.
2. Inspector training
3. Additional services as requested (may be subject to additional fees)

Payment. Payment to Goerdts Inspections and Consultation Services shall be made per monthly itemized invoice at the contract rate of \$45.00 per hour, minimum 2-hour charge for inspections or training services, through June 30, 2026, and not to exceed \$10,000. The parties agree to consider an increase in contract rate effective July 1, 2026.

Term/Termination. This agreement shall be considered an annual agreement. Said agreement shall continue thereafter for additional twelve (12) month periods unless either party gives written notice to the other party at least sixty (60) days before the end of said period that the party does not wish to extend this agreement for an additional twelve (12) months in which case the agreement shall end upon the completion of the then current period.

1. Nothing in this agreement shall prevent, limit, or otherwise interfere with the right of the City to terminate the Contract at any time upon appropriate notice as set forth above.
2. Nothing in this agreement shall prevent, limit, or otherwise interfere with the right of the Contractor to terminate the Contract at any time upon appropriate notice as set forth above.

Amendment: This agreement may be modified or amended if the amendment is made in writing, agreed upon, and is signed by both parties.

General Provisions:

- A. The Contractor shall be solely responsible for the purchase and maintenance of any and all insurance deemed necessary and appropriate to perform under this Contract (see Exhibit A).
- B. Contractor shall defend, save harmless, and indemnify the city against any tort, professional liability claim, or demand or other legal action, whether groundless or otherwise, arising out of an alleged act or omission occurring in the performance of Contractor's duties under this Agreement.
- C. The text herein shall constitute the entire agreement between the parties.

- D. This agreement shall be binding upon and inure to the benefit of the heirs at law and executors of the Parties.
- E. This agreement shall become effective upon approval and execution by both parties.
- F. If any provision, or any portion thereof, contained in this agreement is held unconstitutional, invalid, or unenforceable, the remainder of this agreement or portion thereof, shall be deemed severable, shall not be affected, and shall remain in full force and effect.
- G. The City, in consultation with the Contractor, shall fix any such other terms and conditions as it may determine from time to time to be appropriate, relating to the performance of Contractor, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this agreement, the City of Muscatine, Code of Ordinances, the Code of the State of Iowa, or any other applicable law or regulation.

Terry Goerdts, Owner- Goerdts Inspections

Dr. Brad Bark, Mayor

Attest:

Cinda Hilger, City Clerk



City of Muscatine

ITEM NUMBER 2025-0219

AGENDA ITEM SUMMARY

DATE: 5/15/2025

STAFF

Brian Stineman, Public Works Director

SUBJECT

Request to Approve a Lease Agreement with Muscatine Corporation for a New Hangar to be Constructed at the Muscatine Municipal Airport.

EXECUTIVE SUMMARY

Request to Approve a Lease Agreement with Muscatine Corporation for a New Hangar to be Constructed at the Muscatine Municipal Airport.

STAFF RECOMMENDATION

Approve the request

BACKGROUND/DISCUSSION

All corporate hangars at the Muscatine Municipal Airport are constructed by the entity leasing the hangar and upon completion of the hangar, the building is turned over to the city and becomes city property. For their investment, a lease is given to the entity for an agreed upon term.

Muscatine Corporation has ordered a new airplane which requires a larger hangar than the one they currently occupy. They plan to start construction on the new hangar in May 2025 and before that can happen they need to sign a lease agreement with the city for when the hangar is complete and turned over to the city.

CITY FINANCIAL IMPACT

This project will generate lease income from the property

ATTACHMENTS

1. MOU City of Muscatine and Muscatine Corp - New Hangar
2. Airport - GPC Hangar Lease New Hangar 2025

Memorandum of Understanding
Between Muscatine Corporation and The City of Muscatine

Purpose:

This Memorandum of Understanding (MOU) sets forth the terms and understanding between Muscatine Corporation (hereinafter referred to as "MC") and the City of Muscatine, Iowa (hereinafter referred to as "the City") for the design, construction and subsequent lease of a new hangar at the Muscatine Municipal Airport (hereinafter referred to as "the Airport").

1. Objectives:

- To outline the responsibilities and expectations of both parties regarding the design and construction of a new hangar and associated infrastructure at the Airport, as generally depicted in Attachment 1.
- To establish the terms and conditions of the hangar lease agreement from the City to MC that will be executed upon completion of the hangar's construction.

2. Responsibilities of MC:

- MC will be responsible for the design, construction, and financing of the new hangar.
- MC will ensure that the construction complies with all relevant regulations and standards.
- MC will obtain all necessary permits and approvals for the construction.
- Fund and/or aid the City in securing funds for the taxiway.
- Design and construct hangar and ramp.

3. Responsibilities of the City:

- The City will provide the land required for the construction of the hangar.
- The City will assist MC in obtaining the necessary permits and approvals.
- The City will ensure that the land is prepared and ready for construction.
- Pursue an IDOT grant for the taxiway in accordance with Bolton & Menk's design.
- The City will work with Bolton & Menk to construct the taxiway if the IDOT grant is awarded. The taxiway must be completed by March 1, 2026.
- The City will assist MC in constructing the taxiway if the IDOT grant is not awarded.

4. New Lease:

- MC is expending significant resources in designing and constructing a new hangar at the Airport and is doing so in reliance upon the City's agreement that it will then lease the hangar to MC.

- The lease will commence upon the completion of the hangar construction.
- The lease will conform to the terms and conditions of the draft lease agreement as provided in Attachment 2 to this MOU.

5. Duration:

This MOU will be effective from the date of signing and will remain in effect until the completion of the hangar construction and the execution and commencement of the new hangar lease agreement.

6. Amendments:

Any amendments to this MOU must be agreed upon in writing by both parties.

7. Signatures:

Signature: _____

[Name]

[Title]

Muscatine Corporation

Date: _____

Signature: _____

Brad Bark

Mayor

City of Muscatine

Date: _____

LEASE

The Lease is made and entered into this 15th day of May, 2025 between the City of Muscatine, Iowa (City) and Muscatine Corporation, an Iowa corporation with its principal place of business at 2905 US Highway 61 North, Muscatine, Iowa 52761 (MC).

WHEREAS, the City owns, manages and controls the Muscatine Municipal Airport pursuant to the laws of the State of Iowa and the ordinances of the City of Muscatine and desires to lease to MC certain premises upon the terms and conditions set forth herein; and

WHEREAS, MC has constructed and improved an airplane hangar for the purpose of storage, operation, maintenance and repair of aircraft owned, leased or operated by MC and its parent and affiliated companies.

NOW, THEREFORE, the City and MC agree as follows:

1. Premises. In consideration of the undertakings of MC hereunder, City grants and leases to MC and MC leases and takes from the City the premises marked on Exhibit A attached hereto and incorporated by reference, which premises are located at the Muscatine Municipal Airport in Muscatine County, Iowa.
2. Improvement of Hangar. MC has spent approximately \$5,000,000 in constructing the hangar located on the premises.
3. Term. The term of this Lease shall be for 50 years from the date hereof. MC shall have the unilateral option to extend this Lease for a term or terms and at rates to be established by the City prior to the expiration of this Lease by giving the City at least one hundred eighty (180) days advance written notice.
4. Rent. MC shall pay City as rent for the premises the sum of One Dollar (\$1.00) per year, payable on the first day of the term of this Lease and on the same day of each succeeding year thereafter. As additional rent, MC shall pay to the City annually an amount equal to the insurance premium paid by the City to insure the hangar. MC shall be responsible for providing and paying for all its utilities to the hangar.
5. Hangar and Adjacent Property. MC shall be responsible for the maintenance and repair of the hangar, parking areas and aprons immediately adjacent to the leased premises. City shall keep the ramp, apron and parking areas adjacent to the hangar free and clear of snow, salt, stones, and other debris. As consideration for such maintenance by the City, MC shall pay City a "Maintenance Fee" in the sum of Eighty Five Dollars (\$85.00) per month for the term of this Lease.
 - (a) Maintenance Fee Increase. To account for an increase in cost of services over time, the monthly "Maintenance Fee" will increase by Five Dollars (\$5.00) every 3 years.
 - (b) Billing. MC shall pay to City Nine Hundred and Sixty Dollars (\$960.00) in full payment of MC s Maintenance Fee for the first twelve (12) months of this lease and the City shall bill MC annually thereafter.

6. Building Changes. No major modifications or changes to the hangar shall be made without first obtaining the City's approval of plans and specifications for such modification or change. Such approval shall not be unreasonably withheld.
7. Use of Premises. MC shall not maintain any commercial or industrial operation or business on the leased premises and shall only use the lease premises for the storage, operation, maintenance and repair of aircraft owned, leased, or operated by MC and/or its parent or affiliated companies. MC shall obey all ordinances of the City of Muscatine and all rules and regulations of the City or other governmental agencies in connection with its use of the leased premises.
8. Ingress and Egress. City grants to MC a right-of-way for ingress to and egress from the leased premises by motor vehicle and agrees to maintain the right-of-way in passable condition. City shall not be precluded from changing the location of said access.
9. Hangar Access. City reserves the right allowing City staff internal access to the hangar to inspect for compliance with Lease Agreement, fire regulations, state, federal and local laws, ordinances or regulations. MC shall be given no less than seventy two (72) hours' notice of the City's intent to access the hangar. A key to access the Hangar shall be kept with the Airport Fixed Based Operator.
10. Fire or other damage. If the premises shall be partially damaged by fire or any other cause covered under the City's insurance policy as set forth in Section 4 hereof, City shall repair same as rapidly as possible, due allowance being made for settlement of insurance claims or otherwise, but Rent shall not cease. If the premises are wholly destroyed or so badly damaged that substantially all of the leased premises shall be rendered unfit or unusable for storage, operation, maintenance or repair of aircraft, the Rent shall cease from the time of such damage. City shall rebuild the hangar. The rebuilt hangar shall be substantially similar to the hangar destroyed or damaged. The City's obligation to rebuild shall be limited to the amount of the proceeds received from the City's insurance policy on the hangar. MC shall be afforded the right to provide input or additional funds with respect to rebuilding or repairing the premises.

All other damage to the hangar not covered by City's insurance policy shall be repaired by MC.

11. Indemnification. MC shall indemnify and hold City harmless from any and all claims, causes of action, losses, liability, costs, damages, and expenses which shall in any way arise out of or result from any injury to any person or property on or about the leased premises or adjacent premises caused by any negligent act or omission of MC, and its parent or affiliated companies, agents or employees. City shall indemnify and hold MC harmless from any and all claims, causes of action, losses, liability, costs, damages, and expenses which shall in any way arise out of or result from any injury to any person or property on or about the leased premises or adjacent premises caused by any negligent act or omission of City, and its agents or employees.
12. Insurance. City shall maintain fire and extended coverage insurance on the hangar in an amount equal to the full replacement value of the hangar. MC shall maintain fire and extended coverage insurance on its own property located on the leased premises.

Notwithstanding any other provisions of this Lease, each party releases and waives its entire right of recovery against the other party for any loss to the leased premises or any other property on the leased premises regardless of the extent or amount thereof and whether or not caused by any negligent act or omission of either party hereto; provided, however, that this provision shall only apply to any loss resulting from any of the hazards or perils which are ordinarily covered by standard form policies of fire and extended coverage insurance.

At any time MC is of the opinion that insurance coverage is inadequate, MC shall give City written notice said coverage be increased or broadened and the City shall promptly comply with MC's request. It shall be the responsibility of MC to ascertain the sufficiency of the coverage.

13. General Provisions.

- (a) This Lease may not be assigned without the prior written consent of the City. Such consent shall not be unreasonably withheld.
- (b) MC may sublet the Premises upon notice to the City, provided that such sublease requires any subtenant to abide by all of the requirements and provisions of this Lease.
- (c) This Lease shall be governed by and construed in accordance with the laws of the State of Iowa.
- (d) This Lease shall not be amended or modified except in writing executed by the parties to this Lease.

CITY OF MUSCATINE

MUSCATINE CORPORATION

By _____
Name: Brad Bark
Mayor

By _____
Name: _____
President

ATTEST:

ATTEST:

Name: Cinda Hilger
City Clerk

Name: John A. Kuhl
General Counsel