



City of Muscatine

CITY COUNCIL MINUTES

Thursday, May 15, 2025

1. **CALL TO ORDER**

Mayor Bark called the City Council meeting for May 15, 2025, to order at 06:00 PM at Muscatine City Hall.

2. **INVOCATION-Raye Oehme**

3. **ROLL CALL**

Councilmembers Present: Nadine Brockert, John Jindrich, Jeff Osborne, Peggy Gordon, Angie Lewis, Don Lampe(phone), & Matt Conard.

4. **PLEDGE OF ALLEGIANCE**

5. **FROM THE MAYOR**

- A. Recognition of Clarissa McNally - Girl Scout Gold Award
- B. Proclamation for Emergency Medical Services (EMS) Week
Gary Ronzheimer was present to accept the proclamation and to recognize and honor all EMS workers for their commitment to helping the citizens of Muscatine and a special recognition to Tom Summit for work with in the EMS field.
- C. Proclamation Declaring May 18-24 as "National Public Works Week."
Brian Stineman, Public Works Director, was present to accept the proclamation and to recognize the public works staff that work behind the scenes in the City of Muscatine to make our City a great place to live.
- D. Request to Approve Appointments to the Art Center Board of Trustees Effective Immediately:
New Appointment - Diana Tank & Mark Post

Request to Make Appointments to the Boards and Commissions Effective July 1, 2025

Airport:

Reappointment - Derek Reed

Art Center Board of Trustees:

Reappointments - Vince Lawson & David Meloy
New Appointments - Kelsie Foley, Laurie Johnson, & Rebecca Schmertman
Public Art Advisory Commission:
New Appointment - Mary Alice Sessler
Board of Water, Electric and Communications Trustees:
New Appointment - Kelly McGriff
Historic Preservation Commission:
Reappointment - Christine Post
Library Board of Trustees:
Reappointments - Tony Loconsole & Steve Truitt
New Appointment - Stacy Beatty
Parks and Recreation Advisory Commission:
New Appointments - Luis Cacho & Diana Tank
Zoning Board of Adjustments:
Reappointment - Larry Murray
New Appointment - Ryan Streck

Councilmember Gordon, seconded by Councilmember Lewis, motioned to approve the request to immediately fill 2 position with the Art Center Board of Trustees. All ayes, motion carried.

Councilmember Lewis, seconded by Councilmember Conard, motioned to approve all appointments and reappointment effective July 1, 2025 for various boards and commissions. All ayes, motion carried.

6. APPROVAL OF AGENDA AS PRESENTED AND/OR AS AMENDED

Councilmember Peggy Gordon, seconded by Councilmember Jeff Osborne moved to approve the agenda as presented. Vote: Ayes -7, Nays - 0, Motion Passed.

7. COMMUNICATIONS - CITIZENS

Samuel Perdelwitz , 1017 Oak Street, was present to appeal a notice he received regarding the removal of ash trees in his yard. He stated he feels that these trees should have been taken care of by the City when the Ordinance was established regarding the dying ash trees in Muscatine or addressed by the City to the previous owners. Mr. Perdelwitz stated he would like to see the City have the trees removed or at the least split the cost of the removal with him.

8. COUNCILMEMBER FOLLOW UP TO CITIZEN COMMUNICATION

Council requested Mr. Perdilwitz give them a written statement regarding the issue so they could look into the matter.

9. CONSENT AGENDA * (ITEMS 10-14)

Councilmember Jeff Osborne, seconded by Councilmember Peggy Gordon, moved to approve the Consent Agenda including Items 10-14. Ayes - 7 , Nays - 0, Motion Passed.

10. * REVIEW AND POTENTIAL VOTE TO APPROVE MINUTES

- A. May 1, 2025 City Council Regular Meeting Minutes
- B. May 8, 2025 City Council In-Depth Meeting Minutes

11. * PETITIONS AND COMMUNICATIONS

- A. Request for renewal of a Class “C” Retail Alcohol License and Outdoor Service for El Allende, 1107 Grandview Avenue – El Allende, Inc. (pending inspections and insurance)
- B. Request for renewal of a Class “E” Retail Alcohol License for Smokin’ Joe’s Tobacco and Liquor, 1504 Park Avenue – The Outlet, Inc. (pending inspections)
- C. Request for renewal of a Class “C” Retail Alcohol License for Home Base LLC, 1201 Grandview Avenue – Home Base, LLC (pending inspections)
- D. Request for Use of City Property from Keep Muscatine Beautiful – Community Foundation of Greater Muscatine for outdoor music and family events to be held on May 22, 2025, June 26, 2025, July 4, 2025, August 28, 2025, and September 25-27, 2025.

12. * COMMUNICATION – RECEIVE AND FILE

- A. May 5, 2025 Muscatine County Board of Supervisors Meeting Minutes
- B. April 28, 2025 Muscatine County Board of Supervisors Meeting Minutes

13. * PURCHASE ORDERS AND AGREEMENTS

- A. Request to Approve the Issuance of a Purchase Order, in the Amount of \$17,319.00, to General Traffic Controls for Sign Mounting Brackets and Hardware.
- B. Request to Approve the Issuance of a Purchase Order, in the Amount of \$13,040.60, to Iowa Prison Industries for Street Name Signs for Traffic Signal Mast Arms at Multiple Locations.
- C. Request to Approve the Issuance of a Purchase Order, in the Amount of \$21,900.00 to Nesper Sign Advertising, Inc. for Installation of a Video Board for the MUSCO Sports Center.

14. * APPROVAL OF BILLS

- A. It is recommended that bills totaling \$11,696,675.02, which include receipt summary and journal entries for Jan, Feb and March 2025, be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

15. PUBLIC HEARING

- A. Public Hearing on an Amendment to City Code Title 6, Chapter 8, Section 8 - Rabies Suspects and Animal Bites - to Reflect Iowa State Code.
There were no written or oral comments regarding this public hearing. Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis, moved for the public hearing to be closed. Vote: Ayes - 7, Nays - None, Motion Passed.
- B. Public Hearing Regarding an Application to the Iowa Economic Development Authority for Community Development Block Grant Funds.
Jodi Royal Goodwin, Community Development Director, was present to share information regarding the application of a CDGB Grant to be used to support the shelter operations at the Muscatine Center for Social Action. There were no written or oral comments regarding this public hearing.
Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis, moved for the public hearing to be closed. Vote: Ayes - 7, Nays - None, Motion Passed.
- C. Public Hearing on Amendment #2 to the City's Fiscal Year 2024/2025 Budget.

Tyler Montez, 506 Spruce Street was present to share his comments regarding the City budget and the raising of taxes. Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis, moved for the public hearing to be closed. Vote: Ayes - 7, Nays - None, Motion Passed.

- D. Public Hearing for the Review of Plans and Specifications for the Mulberry Avenue Sidewalk Reconstruction Project.
There were no written or oral comments regarding this public hearing. Councilmember Nadine Brockert, seconded by Councilmember Matt Conard, moved for the public hearing to be closed. Vote: Ayes - 7, Nays - None, Motion Passed.

16. BOARDS AND COMMISSIONS

17. FROM THE CITY ADMINISTRATOR

- A. First Reading of Ordinance Amending Title 6, Chapter 8, Section 8 of City Code Regarding Rabies Suspects and Animal Bites to Reflect Iowa State Code. Public Hearing A.
Councilmember Peggy Gordon, Seconded by Councilmember Angie Lewis, moved to approve the first reading of Ordinance. Vote: Ayes - 7, Nays - 0, Motion Passed.
- B. Resolution Authorizing a Grant Application to the Iowa Economic Development Authority for CDBG-CV Funds to Support MCSA Shelter Operations. Public Hearing B.
Councilmember Matt Conard, seconded by Councilmember John Jindrich moved to Adopt the Resolution. Vote: Ayes - 7, Nays - 0, Motion Passed.
- C. Resolution Approving Amendment #2 to the Fiscal Year 2024/2025 City Budget. Public Hearing C.
Councilmember Angie Lewis, seconded by Councilmember Matt Conard moved to Adopt the Resolution. Council asked the finance director to share where the funds for the amendment were spent. Ms. Lueck stated the majority of it was for the retirement of the Fire Chief and fire vehicle maintenance. Other items included a grant match for trees, roadway maintenance, and housing expenses for animals housed at the humane society. Vote: Ayes - 7, Nays - 0, Motion Passed.
- D. Resolution to Approve the Plans and Specifications for the Mulberry Avenue Sidewalk Reconstruction Project. Public hearing D.
Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to Adopt the Resolution. Vote: Ayes - 7, Nays - 0, Motion Passed.
- E. Resolution Adopting the Non-Union Pay Plan Effective July 1, 2025.
Councilmember Angie Lewis, seconded by Councilmember Jeff Osborne moved to Adopt the Resolution. Vote: Ayes - 7, Nays - 0, Motion Passed.
- F. Resolution Authorizing Special Assessments for Unpaid Abatement Service Fees and Rental Housing Fees to Private Properties.
Councilmember John Jindrich, seconded by Councilmember Jeff Osborne moved to Adopt the Resolution. Vote: Ayes - 7, Nays - 0, Motion Passed.
- G. Resolution to Write Off Debts of Former Housing Tenants
Councilmember Peggy Gordon, seconded by Councilmember John Jindrich moved to Adopt the Resolution. Council had questions regarding if the fees are turned into collections for recovery. Community Development Director Jodi Royal-Goodwin stated they are turned in for collections.
Vote: Ayes - 7, Nays - 0, Motion Passed.
- H. Resolution Adopting the Duplication of Benefits Policy as Required by the Iowa Economic Development Authority to Receive CDBG-CV Funds
Councilmember Angie Lewis, seconded by Councilmember Peggy Gordon moved to Adopt the Resolution. Vote: Ayes - 7, Nays - 0, Motion Passed.

- I. Resolution Authorizing the Sale of City Property (910 East 2nd Street) to Lumber Lofts
Councilmember Jeff Osborne, seconded by Councilmember Angie Lewis moved to Adopt the Resolution. Vote: Ayes - 7, Nays - 0, Motion Passed.
- J. Resolution Adopting the Quad Cities-Kewanee-Muscatine Traffic Safety Action Plan and Committing to Vision Zero
Councilmember Jeff Osborne, seconded by Councilmember Peggy Gordon moved to Adopt the Resolution. Vote: Ayes - 7, Nays - 0, Motion Passed.
- K. Resolution Approving Contract and Bond with Heuer Construction, Inc. in the Amount of \$463,626.20 for the Fulliam Avenue Reconstruction - Phase 3 Project.
Councilmember Angie Lewis, seconded by Councilmember Matt Conard moved to Adopt the Resolution. Vote: Ayes - 7, Nays - 0, Motion Passed.
- L. Resolution Setting a Public Hearing for June 5, 2025, at 6:00 PM, Regarding Amending City Code Title 6, Chapter 8 by Adding Section 16 - Community Cats - Trap Neuter Release
Councilmember Nadine Brockert, seconded by Councilmember Peggy Gordon moved to Adopt the Resolution. Councilmember Jindrich stated he did not feel that there was such a thing as community cats and that there did not need to be a public hearing to discuss them. Vote: Ayes - 6, Nays - 1 (Jindrich), Motion Passed.
- M. Resolution Establishing Rates for Leased Parking in City Parking Lots and Designated Areas
Councilmember Matt Conard, seconded by Councilmember Nadine Brockert moved to Adopt the Resolution. Vote: Ayes - 4, Nays - 3 (Gordon, Osborne, Lewis), Motion Passed.
- N. Resolution Approving Contract and Bond with Keokuk Contractors, Inc., in the amount of \$247,549.00, for the Houser Street Lift Station Upgrade Project.
Councilmember Peggy Gordon, seconded by Councilmember Matt Conard moved to Adopt the Resolution. Vote: Ayes - 7, Nays - 0, Motion Passed.
- O. Request to Enter into an Agreement with BNIM for Design Services at the Muscatine Art Center.
Request failed due to a lack of a motion.
- P. Request to Approve Change Order #1 to the Fuel System Improvements Project at the Muscatine Municipal Airport in the Amount of \$24,376.60
Councilmember Matt Conard, seconded by Councilmember John Jindrich moved to Approve the Request. Vote: Ayes - 7, Nays - 0, Motion Passed.
- Q. Request to Approve the Issuance of a Purchase Order to Watchfire, in the amount of \$107,370.00 for a Video Display Scoreboard for the MUSCO Sports Center.
Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to Approve the Request. Vote: Ayes - 7, Nays - 0, Motion Passed.

- R. Request to Approve the Non-Alcoholic Beverage Agreement for the MUSCO Sports Center with the Atlantic Coca-Cola Bottling Company.
Councilmember Angie Lewis, seconded by Councilmember Nadine Brockert moved to Approve the Request. Vote: Ayes - 7, Nays - 0, Motion Passed.
- S. Request to Approve the Issuance of a Purchase Order in the Amount of \$393,182.00 to Hoglund Bus Company, Inc. for Two Light Duty Buses.
Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to Approve the Request. Vote: Ayes - 7, Nays - 0, Motion Passed.
- T. Request to Issue Change Order Number 1, in the amount of \$800.00, for the Park located in the Ignite Vitality: Mulberry Project
Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to Approve the Request. Vote: Ayes - 7, Nays - 0, Motion Passed.
- U. Request to Approve a Contract with Veenstra & Kimm, Inc for Building Department Services
Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to Approve the Request. Vote: Ayes - 7, Nays - 0, Motion Passed.
- V. Request to Approve a Contract with Goerdt Inspection and Consultation Services, LLC for Construction Inspection Services
Councilmember Peggy Gordon, seconded by Councilmember Jeff Osborne moved to Approve the Request. Vote: Ayes - 7, Nays - 0, Motion Passed.
- W. Request to Approve a Lease Agreement with Muscatine Corporation for a New Hangar to be Constructed at the Muscatine Municipal Airport.
Councilmember Peggy Gordon, seconded by Councilmember Angie Lewis moved to Approve the Request. Vote: Ayes - 7, Nays - 0, Motion Passed.

18. MAYOR AND COUNCIL REPORTS

19. ADJOURNMENT

Councilmember Lewis moved the meeting be adjourned at 07:05 PM.