



City of Muscatine

CITY COUNCIL

Thursday, September 4, 2025

Brad Bark, Mayor

Don Lampe, 1st Ward
Jeff Osborne, 2nd Ward
Peggy Gordon, 3rd Ward
Nadine Brockert, 4th Ward
John Jindrich, 5th Ward

Angie Lewis, At Large
Matt Conard, At Large
Matt Mardesen, City Administrator
Cinda Hilger, City Clerk
Brent Hinders, City Attorney

City Council meetings are held at 6:00 p.m. on the 1st and 3rd Thursday of each month. In-depth sessions are held at 6:00 p.m. on the 2nd Thursday of each month. All meetings are available for review on the City of Muscatine YouTube page.

September 4, 2025, 6:00 PM

AGENDA

1. CALL TO ORDER
2. INVOCATION-Pam Saturnia, First Presbyterian Church
3. ROLL CALL
4. PLEDGE OF ALLEGIANCE
5. FROM THE MAYOR

A. Public Power Week Proclamation

6. **APPROVAL OF AGENDA AS PRESENTED AND/OR AS AMENDED**

7. **COMMUNICATIONS - CITIZENS**

8. **COUNCILMEMBER FOLLOW UP TO CITIZEN COMMUNICATION**

9. **CONSENT AGENDA * (ITEMS 10-14)**

The following items are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered separately.

10. *** REVIEW AND POTENTIAL VOTE TO APPROVE MINUTES**

A. August 21, 2025 City Council Meeting Minutes

11. *** PETITIONS AND COMMUNICATIONS**

- A. Request to Approve Use of City Property - Caleb Mann, Calvary Church - 3rd Annual Mad Creek 5K
- B. Request to Approve Use of City Property - Keep Muscatine Beautiful/Community Foundation of Greater Muscatine - Outdoor Music and Family Fun Event
- C. Request to Approve Use of City Property - Community Foundation of Greater Muscatine - Ribbon Cutting/Opening Event for Kruse Memorial Park
- D. Request to Approve Use of City Property - Trevor Meyers, Muscatine Community College - Pinktastic Mile and 5K run/walk for Breast Cancer Awareness
- E. Liquor License
 - 1. Request on second reading on a Class "C" Retail Alcohol License and Outdoor Service for Brasero Cocina & Cantina, 2608 Second Avenue – Brasero Cocina & Cantina LLC (pending inspections)
 - 2. Request on second reading on a Class "C" Retail Alcohol License and Outdoor Service for Osaka Japanese Steakhouse and Sushi Bar, 163 Colorado Street – Every Success Inc (pending inspections and insurance)
 - 3. Request on first reading on a Class "C" Retail Alcohol License for Pearl City Pool Hall, 218 Walnut Street – Ryan & Heather Holdings LLC (pending inspections and insurance)

4. Request on first and second reading on a Special Class “C” Retail Alcohol License for Muscodome Beverage, 500 South Houser Street – Muscodome Beverage LLC (pending inspections and insurance)
5. Request for renewal of a Class “E” Retail Alcohol License for Fast Avenue One Stop, 2111 Park Avenue – Gurung LLC (pending inspections)
6. Request for renewal of a Class “C” Retail Alcohol License for Diamond Dave’s Taco Co., 1903 Park Avenue – K&E Restaurants, Inc. (pending inspections and insurance)
7. Request for Outdoor Service for Keep Muscatine Beautiful, Harbor Drive for September 9, 2025 – Community Foundation of Greater Muscatine (pending inspections and insurance)
8. Request for Outdoor Service for Keep Muscatine Beautiful, Harbor Drive for September 22, 2025 – Community Foundation of Greater Muscatine (pending inspections and insurance)
9. Request for Outdoor Service for Krave Bar & Grill, 810 Park Avenue for September 5, 2025, through September 6, 2025 – Williamsons LLC (pending inspections)

12. * COMMUNICATION – RECEIVE AND FILE

- A. August 18, 2025 Muscatine County Board of Supervisors Meeting Minutes
- B. August 25, 2025, Airport Advisory Commission Minutes
- C. July 29, 2025 Board of Water, Electric and Communications Trustees Meeting Minutes

13. * PURCHASE ORDERS AND AGREEMENTS

- A. Request to Approve the Issuance of a Purchase Order, in the Amount of \$10,408.65, to Velp Scientific for the Purchase of a UDK 139 Steam Distillation Instrument for the Muscatine Environmental Laboratory at the Water and Resource Recovery Facility.
- B. Request to Approve the Issuance of a Purchase Order, in the Amount of \$14,859.25, to Velp Scientific for the purchase of a DK20 High Temperature Digestion Block Instrument for the Muscatine Environmental Laboratory at the Water and Resource Recovery Facility.
- C. Request to Approve the Issuance of a Purchase Order, in the Amount of \$8,126.00, to Silver Hawk Fabrication for Engineered Designs and Bid Package for the Deck, Windows and Door Replacement at Riverview Center.

- D. Request to Approve Entering Into a Contract with Midwest Wireless, in the Amount of \$6,245.30, for Two-Way Radios for MuscaBus.
- E. Request to Approve Entering Into a Contract with Midwest Wireless, in the Amount of \$12,031.60, for Two-Way Radios for the Roadway Maintenance Division of Public Works.
- F. Request to Ratify a Contract with Top Choice Construction and Roofing Not to Exceed \$17,344.10 for Finish Work at the Kruse Memorial Park

14. * APPROVAL OF BILLS

It is recommended bills totaling \$3,264,240.00, be approved and that the City Council authorize the Mayor and City Clerk to issue warrants for the same. It should be noted that this listing is subject to the approval of any related agenda item(s).

- A. September 4, 2025 Bills for Approval

15. PUBLIC HEARING

- A. Public hearing to consider the vacation, surplus and deeding over the undeveloped right of way of Climer Street
- B. Public hearing to consider the vacation, surplus and deeding of undeveloped right of way of Smalley Street

16. BOARDS AND COMMISSIONS

17. FROM THE CITY ADMINISTRATOR

- A. First reading of an Ordinance to vacate and deed the undeveloped right of way adjoining 716 and 720 Climer Street (Lots 26 & 27 of Sunset Addition) public hearing A
- B. First reading of an ordinance to vacate and deed the undeveloped right of way adjoining the property located at 1315 Smalley-public hearing B
- C. Resolution Authorizing Special Assessments for Unpaid Abatement Service Fees to Private Properties.
- D. Resolution Adopting Revisions to the Rules of City Council for the City of Muscatine
- E. Resolution Approving the Extension of an Industrial Contract with Grain Processing Corporation for the Muscatine Transfer Station/Landfill
- F. Request to Approve the Issuance of a Purchase Order to Ed Morse Automotive Group of Muscatine, in the Amount of \$71,712, for a 1-Ton Truck for Kent Stein Park/Muscatine Soccer Complex.

- G. Request to approve entering into an agreement with the Iowa DOT to accept the FY2026 Transit Joint Participation Agreement to implement a Federal Transit Administration (FTA) Operating Assistance Contract in the amount of \$500,543.00 to be used for transit operating expenses.
- H. Request to Adopt Policies Required to Access Awarded Community Development Block Grant Funds
- I. Request to Approve Proposed 2025 Ambulance Fee Schedule
- J. Discussion on a Recommendation from the Traffic Committee to Propose Single Sided Parking on the Northeast Side of Bond Street
- K. Discussion on Proposed Improvements to the Intersection of Tipton Road and Mulberry Avenue.

18. MAYOR AND COUNCIL REPORTS

19. ADJOURNMENT



PUBLIC POWER WEEK RESOLUTION

October 5-11, 2025

WHEREAS, we, the citizens of Muscatine, as consumers and owners of our electric utility, place high value on a community-owned, not-for-profit utility and, as both customers and owners of the utility, have chosen local control over operations and policies through their City-appointed Board of Trustees; and,

WHEREAS, the Muscatine Power and Water electric utility is a community asset that contributes to the well-being of the local citizens through things such as energy efficiency, customer service, environmental protection, and economic development; and,

WHEREAS, MPW employees are neighbors serving neighbors, providing homes, businesses, schools, and local government agencies with not-for-profit electric services while considering these four important factors: Reliability, Affordability, Flexibility and Sustainability, making our community the best place to live, stay, work, and play, and;

WHEREAS, Muscatine Power and Water is a dependable and trustworthy institution whose local operation provides many consumer protections, provides prompt service during emergencies, and contributes to protecting the environment;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor and City Council designate the week of October 5 – October 11, 2025 as Public Power Week in Muscatine, to honor Muscatine Power and Water, its board of trustees, and its employees, who work together to provide the best possible utility services; and,

BE IT FURTHER RESOLVED, that Muscatine has joined hands with other communities across the nation in this celebration of the many benefits of the public power model.

Brad Bark
Mayor, City of Muscatine

City of Muscatine
CITY COUNCIL MINUTES
Thursday, August 21, 2025- City Hall – 6:00 PM

Mayor Bark called the City Council meeting for August 21, 2025, to order at 06:00 PM.

Ray Oehme, Vineyard Church gave the invocation.

Councilmembers Present: Brockert, Jindrich, Gordon, Lewis, Lampe, Conard. Absent: Osborne.

From the Mayor:

Mayor Bark swore in firefighters: Benjamin Carpenter, Matthew Hickenbottom and Bergen Perry.
Mayor Bark recognized Li'l Miss Iowa 2025 Lenix Holmes and Junior Miss Iowa 2025 Ella Houseman.
Mayor Bark read a proclamation for Water and Wastewater Workers of Iowa.

Agenda Approval:

Gordon/Lewis moved to approve the agenda as presented. All ayes: motion passed.

Consent Agenda:

Conard/Lampe moved to approve the Consent Agenda including Items 10-14: Aug 7 City Council Minutes, Liquor Licenses: Missipi Brewing Co., Brasero Cocina & Cantina, Osaka Japanese Steakhouse and Sushi Bar, Express Mart, American Legion Club, Krave Bar & Grill. Use of City Property for Santa 5K Run. Receive and File August 4 & 11 Muscatine County Board of Supervisors Minutes. Purchase Order to SHI for Cisco Merit Licensing. Bills totaling \$3,235,498.25. Ayes 5, Nays 1(Jindrich) Motion passed.

Public Hearing:

Public Hearing on Proposal to Enter into a General Obligation Annual Appropriation Sewer Improvement Loan and Disbursement Agreement and to Borrow Money Thereunder in a Principal Amount not to Exceed \$5,200,000.00. There were no written or oral comments regarding this public hearing.
Lewis/Brockert moved for the public hearing to be closed. All ayes motion passed.

From City Administrator:

Gordon/Lewis moved to adopt a Resolution authorizing and approving a Loan and Disbursement Agreement, providing for the issuance of \$5,115,000.00 General Obligation Annual Appropriation Sewer Improvement Bonds, Series 2025 and providing for the levy of taxes (subject to non-appropriation) to pay the same. All ayes, motion passed.

Lampe/Conard moved to adopt a Resolution Executing a Grant Agreements with the Federal Aviation Administration for the Design and Construction of the Snow Removal Acquisition Improvements Project at the Muscatine Municipal Airport. All ayes, motion carried.

Lewis/Brockert moved to adopt a Resolution to Accept Completed Work on Phase 1 of the Muscatine Wayfinding Project and Authorizing Release of Payment. All ayes, motion passed.

Lampe/Gordon moved to adopt a Resolution Executing an Airport Improvement Grant Agreement with the Iowa Department of Transportation for the Construction of a Taxilane to the New Corporate Hangar at the Muscatine Municipal Airport. All ayes, motion passed.

Lewis/Gordon moved to adopt a Resolution Approving Contract and Bond with Heuer Construction for the Taxilane Paving Project at the Muscatine Municipal Airport for the Amount of \$281,704.25. All ayes, motion passed.

Lewis/Lampe moved to adopt a Resolution Setting the Time and Place to Conduct a Public Hearing to Consider the Vacation, Surplus, and Deeding Over to the Adjoining Property Owner the Undeveloped Right of Way of Smalley Avenue. All ayes, motion passed.

Gordon/Brockert moved to adopt a Resolution Setting the Time and Place to Conduct a Public Hearing to Consider the Vacation, Surplus, and Deeding Over to the Adjoining Property Owner the Undeveloped Right of Way of Climer Street. All ayes, motion passed.

Brockert/Lewis moved to approve a Request for the Issuance of a Purchase Order to Miles Construction LLC, in the Amount of \$59,600.00, for the Purchase of Material and Labor to Resurface the Old Maintenance Building at Weed Park. All ayes, motion passed.

Gordon/Conard moved to approve a Request to enter into an Agreement with the Iowa DOT, Accepting State Transit Assistance (STA) for Fiscal Year 2026, in the Amount of \$330,367.00 All ayes, motion passed.

Gordon/Conard moved to approve a Request for a Subrecipient Agreement with MCSA providing \$75,000.00 in CDBG funding for shelter operations. All ayes, motion passed.

Conard/Lewis moved to approve a Request for Change Order Number 1 for the Mulberry Avenue Sidewalk Reconstruction Project in the Amount of \$4,843.00. All ayes, motion passed.

Mayor/Council reports:

Mayor Bark stated he would like City Council and staff to consider a proposal to move City Council meetings from Thursday nights to Tuesday nights.

CITY OF MUSCATINE , BILLS FOR APPROVAL , 8/7/2025 , General Fund , A Tech/Freeman Alarm, 2 services 200.97, Acco Unlimited Corp, 9 supplies 5,030.35, Advanced Business Systems Inc, 1 services 67.82, Affordable Metal Manufacturing, 1 supplies 248.25, Alliant Energy, 10 utilities 1,255.19, Amazon.Com, 26 Misc Supplies 3,239.69, American Public Works Association, 1 dues 1,229.00, Apollo Anesthesia & Pain Mgmt Pllc, 1 services 1,000.00, Arnold Motor Supply, 11 supplies 456.74, Berlins Pro Shop, 1 supplies 101.50, Blackburn Manufacturing Co, 1 equipment 243.58, Bowman & Associates Inc, 2 part 342.00, Carquest Of Muscatine, 4 parts 173.41, Centurylink, 1 phones 101.71, Commercial Recreation Specialists, 11 equipment 796.70, Conway Shield, 1 Equipment 80.80, Cooper Gutter Service, 1 services 485.00, Corridor Radiology Llc, 2 services 525.00, Cr Landscaping, 1 services 500.00, Crossroads Inc., 1 services 22.00, Dell Marketing L.P., 3 equipment 1,420.88, Des Moines Stamp Mfg Company, 1 supplies 52.65, Diamond Vogel Paints, 1 supplies 2,369.40, Diercks Mark A Total 2 equipment 190.20, Donelson Fran Total 1 mileage 32.13, Eagle Jennifer Total 1 mileage 15.12, Eastern Iowa Light & Power Co, 1 utilities 153.14, Ent Medical Services, 3 services 1,489.00, Equian Llc, 3 services 722.28, Fastenal Company, 2 supplies 66.55, Fedex, 2 services 34.21, Fifth Asset Inc, 1 services 7,828.00, Fire Service Training Bureau, 1 services 50.00, Ford & Sons Inc, 2 supplies 572.76, Fortenbacher Amy Total 1 refund 150.00, Fry David Total 1 Uniforms - S Gillette 51.35, Gillette Seth

Total 2 uniform/tools 77.26, Goddard Heating & Cooling Llc, 1 services 7,037.00, Goerdts Inspection & Consultation Services Llc, 1 services 630.00, Grainger Dept 802675066, 1 equipment 233.15, Hahn Ready Mix Inc, 1 supplies 859.95, Hank's Power & Equipment, 1 parts 1,650.00, Harris Gelene Total 1 reimbursement 10.99, Hd Supply Formerly Home Depot Pro, 3 equipment 1,648.68, Illinois Department Of Revenue, 3 tax 698.73, Iowa Assoc Of Bldg Maint Eng, 2 dues 80.00, Iowa City Ambulatory Surgical , 1 services 2,788.00, Iowa Physicians Clinic Med Foun, 2 services 1,220.00, Iowa Prison Industries, 1 equipment 11,442.40, Kelty Linda Total 1 refund 30.00, Labone Inc, 3 services 112.20, Law Offices Of Hopkins & Hubner P.C., 1 services 380.00, Logan Contractors Supply Inc, 1 equipment 1,831.25, Lucas Communication Inc, 1 phones 312.77, Lupton & Toyne Printers, 6 supplies 459.50, Mailboxes & Parcel Depot, 1 shipping 72.66, Menards (Musc), 70 Supplies/equipment 3,663.68, Mti Distributing Inc, 7 parts 559.07, Municipal Collections Of America Inc, 1 services 326.40, Muscatine Lawn & Power, 5 supplies 287.47, Muscatine Power & Water, 26 utilities 4,174.26, Muscatine Veterinary Hospital, 1 services 18.42, Napa Of Muscatine, 1 part 2.36, Office Express, 1 supplies 260.55, Ora Orthopedics Pc, 2 services 471.00, Othmer Tim Total 1 refund 125.00, Outdoor Recreation Products, 3 parts 523.72, Pack-N-Ship, 1 postage 81.09, Phelps Custom Image Wear, 3 uniform 302.39, Phelps The Uniform Specialists, 8 services 153.24, Plumb Supply Company, 5 parts 60.95, Point & Pay Llc, 2 services 219.06, Quad City Times & Musc Journal, 8 services 1,256.51, Quill Corporation, 1 supplies 263.94, Reinforcement Consulting Llc, 1 services 3,400.00, Reist Douglas, 1 services 299.50, Reliant Fire Apparatus, 5 parts 564.95, Rexco Equipment Inc, 1 supplies 52.05, River Rehabilitation Inc, 20 services 1,512.50, River Stone Group, 2 supplies 2,621.75, Rock Valley Physical Therapy Center, 18 services 1,827.00, Rotary Club Of Muscatine, 3 dues 492.00, Schulte Michael W Total 1 services 710.28, Sherwin Williams, 4 supplies 70.97, Shinn Kayla Total 1 misc 500.00, Shoppa Jody Total 1 uniforms 150.00, Siguorney Tractor & Implement Llc, 8 supplies 769.47, Simpson Haley Total 1 refund 150.00, Siteone Landscape Supply, 1 parts 86.24, Spratt Oil Sales, 5 supplies 4,065.30, Staples Advantage, 3 supplies 76.82, State Of Iowa - Elevator Safety, 2 services 350.00, Summitt Andy Total 1 uniform 75.00, Sycamore Printing Inc, 1 supplies 57.00, Team Staffing Solutions Inc, 6 services 5,825.25, Tmesys Llc, 9 services 2,724.94, T-Mobile, 2 services 226.10, Tubandt Betsy Total 1 reimbursement 12.99, Unity Healthcare, 6 services 1,238.00, Van Meter Industrial Inc, 14 supplies 872.68, Veenstra & Kimm Inc, 1 services 1,428.00, Verizon, 3 phones 295.80, Verizon Wireless, 2 phones 120.03, Wagner Tamara Total 3 reimbursement 227.43, Wallin Caitlyn Total 1 refund 9.99, Wendling Quarries Inc, 4 supplies 1,554.25, Xerox Corporation, 11 services 268.39, Total 108,255.71, Trust Agency Funds ,Amazon.Com, 2 supplies 79.01, Reliable Network Solutions Llc, 2 services 109.49, Shacklett Celia Total 1 services 430.00, Total 618.50, ,Capital Project Funds ,Ales Daniel, 1 easement 404.27, Bolton & Menk Inc, 1 services 150.00, Boos Ellen, 1 easement 1,025.65, Chavez Luis, 1 easement 1,139.24, Feld Fire, 1 equipment 281,594.00, Frausto Marino Or Maria, 2 easement 2,813.51, Fredrickson Michael, 1 easement 683.87, Frere Emric Or Danielle, 1 easement 156.23, Geograph Industries, 1 services 72,961.20, Gross Melvin Or Dorothy, 2 easement 2,060.50, Heuer Construction, 2 services 107,323.45, Ke Flatwork Inc, 1 services 81,571.96, Kimrey Dean, 2 services 170,328.01, Kopf Kory Or Yeny, 1 easement 755.34, Langman Construction Inc, 2 services 297,306.58, Mcdonald Chad Or Katina, 1 easement 555.73, Mergen Ryan, 1 easement 151.42, Ray Megan Or Michael, 1 easement 175.94, Rexroth Rick Or Sandra, 1 easement 1,389.22, Roeth Bradley W, 1 services 1,012.50, Santos Jose, 1 easement 108.94, Spooner Lauren, 1 easement 455.17, St Marys Cemetery Assoc, 1 easement 658.36, Stanley Consultants Inc, 4 services 247,723.75, Tennis Surfaces Of Iowa Llc, 1 services 28,349.00, United Rentals (North Amer) Inc, 1 equipment 549.00, Veenstra & Kimm Inc, 2 services 1,702.00, Wagnaer Eric Or Leslie, 1 easement

662.97,Walters James, 1 easement 792.65,Zaimes George, 1 easement 2,239.89, Total 34,295.51,
 ,Enterprise Utility Funds ,3B Medical, 2 Services 161.71,7G Distributing Llc, 3 resale merch 2,673.95,A
 Tech/Freeman Alarm, 3 services 372.00,A-1 Quality Tire & Car Care, 2 services 950.67,Advanced
 Business Systems Inc, 2 services 212.35,Airgas Usa Llc, 1 supplies 238.01,Alliant Energy, 8 utilities
 989.11,Amazon.Com, 19 supplies 890.95,Aqua Solutions Inc, 4 equipment 1,066.66,Aquatic Informatics
 Inc, 1 services 2,408.00,Arnold Motor Supply, 7 supplies 240.13,Blue Flame Propane Llc, 1 supplies
 237.00,Boche Jurgen, 1 mileage 30.87,Bound Tree Medical Llc, 28 services 4,482.11,Callaway Golf
 Company, 4 resale merch 3,727.70,Carver Aero Inc, 5 supplies 4,041.12,Clark'S Muffler & Service Inc., 1
 services 1,528.46,Cobra Puma Golf Inc, 3 parts 135.32,Coca-Cola Bottling Company, 3 resale merch
 1,096.57,Cole-Parmer Instrument Co, 1 supplies 382.88,Curry'S Transportation Serv, 2 services
 1,100.00,D & K Products, 1 supplies 417.00,Davenport Electric Contracting Co (Decco), 2 services
 1,026.00,Davis Equip Corporation, 3 parts 290.46,Dean Leonard, 1 uniforms 44.62,Dell Marketing L.P., 1
 equipment 1,479.54,Department Of Human Resources Iowa Medicaid Enterprise (Ime), 1 tax
 30,264.01,Drj Group Llc, 1 supplies 5.50,Eastern Iowa Light & Power Co, 3 utilities 2,108.14,Emag
 Muscatine Fd Llc, 1 services 127.45,Environmental Products Llc, 8 parts 2,101.81,Environmental
 Resource Assoc, 2 services 902.99,Fastenal Company, 2 parts 63.25,Getz Fire Equipment Co, 1
 equipment 110.00,Global Industrial, 1 equipment 3,716.94,Gordon Flesch Company, 1 services
 90.09,Grainger Dept 802675066, 6 supplies 212.49,Harcros Chemicals Inc, 2 supplies 1,009.34,Harris
 Golf Cars, 3 equipment 2,110.00,Ia Dept Of Natural Resources, 1 services 25.00,Ican, 1 services
 496.00,Idexx Distribution Inc, 1 supplies 1,174.52,Illinois Department Of Revenue, 1 tax 2.29,Iowa
 Emergency Medical Services Association, 1 services 285.00,Iowa One Calls, 1 services 300.60,Iowa Pump
 Works Inc, 2 services 3,630.77,Jens Dennis, 1 reimbursement 37.29,John Wulf'S Septic Tank Service Llc,
 1 equipment 675.00,Keg 1 Iowa Llc, 3 resale merch 791.85,Krofta Technologies Llc, 1 equipment
 867.00,Labone Inc, 1 services 74.80,Lajek Pest Control Solutions Llc, 2 services 136.73,Lupton & Toyne
 Printers, 1 supplies 218.50,Mailboxes & Parcel Depot, 1 shipping 18.95,Master Medical Equipment Llc, 3
 services 818.87,Menards (Musc), 22 supplies 1,077.88,Microbac Laboratories Inc, 1 services
 131.50,Midland Scientific Inc, 3 supplies 1,190.10,Midwest Turf Support, 11 supplies 3,275.00,Motion
 Industries Inc, 3 parts 4,300.36,Msc Industrial Supply, 2 equipment 673.15,Mti Distributing Inc, 9 parts
 516.71,Municipal Collections Of America Inc, 3 services 297.60,Muscatine Lumber, 1 supplies
 36.89,Muscatine Power & Water, 74 utilities 50,639.18,Napa Of Muscatine, 3 supplies 73.76,Nesbit
 William, 1 uniforms 64.19,Northwest Mechanical Inc, 1 services 4,355.00,Pack-N-Ship, 2 shipping
 159.62,Performance Food Service, 1 resale merch 883.61,Phelps Custom Image Wear, 8 uniforms
 1,237.72,Phelps The Uniform Specialists, 6 services 747.92,Pletcher Enterprises Inc, 1 equipment
 186.98,Pom Incorporated, 1 equipment 349.00,Ps3 Enterprises Inc., 2 services 290.00,Rittmer Inc, 2
 services 28,150.00,River City Turf & Ornamental, 1 supplies 470.00,Roeth Bradley W, 1 services
 525.00,S.J. Smith Co., 4 supplies 448.52,Safety-Kleen Inc, 1 services 285.00,Schmarje, 2 services
 725.00,Siguorney Tractor & Implement Llc, 6 supplies 210.33,Siteone Landscape Supply, 3 supplies
 475.56,Spratt Oil Sales, 2 supplies 2,848.92,State Hygienic Laboratory A-R, 2 services 560.00,Stearns
 Conrad And Schmidt Consulting Engineers I, 2 services 4,925.31,Stout Companies, 2 supplies
 412.50,Stutsman Inc, 1 equipment 353.00,Tcs, 1 services 1,937.00,Team Staffing Solutions Inc, 1 services
 186.90,Titleist, 4 resale merch 2,189.74,Top Notch Mudjacking, 1 services 3,700.00,Uline, 1 supplies
 66.00,United States Plastic Corporation, 1 parts 34.67,Unitypoint Health, 1 supplies 330.94,Usa Blue
 Book, 2 supplies 319.31,Valley View Welding And Fabrication Llc, 1 services 4,406.42,Van Diest Supply
 Company, 4 supplies 1,592.35,Van Meter Industrial Inc, 2 equipment 175.41,Van Wall Equipment Inc., 5

equipment 38,069.93, Verizon, 3 services 167.53, Verizon Wireless, 3 phones 415.17, Wittek Golf, 2
 equipment 1,714.99, Xerox Corporation, 1 services 0.89, Yamaha Motor Corporation, 2 equipment
 6,412.50, Zimmer & Francescon Inc, 1 parts 2,585.00, Total 257,778.43, , Internal Service Funds , A-1
 Quality Tire & Car Care, 7 parts 3,339.20, Altorfer Inc, 2 services 1,233.68, Amazon.Com, 2 equipment
 190.96, Arnold Motor Supply, 25 parts 1,277.99, Blick & Blick Oil Inc, 1 supplies 19,246.87, Carquest Of
 Muscatine, 2 parts 115.64, Clinton Public Library, 1 reimbursement 33.00, Davenport Main Library, 1
 reimbursement 28.00, Elliott Equipment Company, 4 equipment 2,321.72, Emag Muscatine Cbg Llc, 3
 parts 15.12, Emag Muscatine Fd Llc, 3 equipment 549.00, Excel Auto Glass Inc, 1 services 433.59, Force
 America, 2 parts 6,737.48, Gordon Peggy Total 1 reimbursement 2.28, Henderson Products Inc., 1
 equipment 858.88, Holmes Collision Repair Inc, 2 services 2,228.56, Imwca, 1 services 11,242.00, Kunau
 Implement Co, 1 parts 145.66, Macqueen Equipment Inc, 5 parts 986.74, Martin Equipment Of Ia-II Inc,
 3 parts 608.97, Midwest Wireless Llc , 2 services 883.44, Muscatine Community College - Library, 1
 reimbursement 25.00, Muscatine Power & Water, 2 utilities 196.51, Napa Of Muscatine, 4 services
 796.90, North Central International Llc, 3 parts 6,156.27, Parts Authority, 2 parts 354.90, Phelps
 Custom Image Wear, 2 uniforms 87.41, Rdo Truck Centers, 1 parts 87.06, Reeves Battery Sales, 1 parts
 270.00, Sadler Power Train Inc, 1 parts 363.80, Safety-Kleen Inc, 1 services 152.50, Siguorney Tractor &
 Implement Llc, 4 parts 194.47, Staples Advantage, 2 supplies 94.76, Sunset Park, 1 services 168.82,
 Syn-Tech Systems, 1 services 550.00, Thomas Bus Sales Of Iowa Inc, 1 supplies 664.20, Titan Machinery
 Inc, 2 parts 268.00, Verizon, 2 services 52.20, Xerox Corporation, 4 services 15.06, Total 62,976.64,
 Special Revenue Funds , Bi-State Regional Commission, 3 dues 10,114.44, Community Foundation, 3
 services 1,013.33, Dell Marketing L.P., 1 equipment 437.48, Eastern Iowa Excavating & Concrete Llc, 1
 services 137,719.89, Rdg Planning & Design Inc, 2 services 9,987.55, Verizon Wireless, 1 phones 80.02,
 Total 159,352.71, , Housing Funds , Alliant Energy, 2 utilities 77.15, Amazon.Com, 4 supplies
 288.61, Arnold Motor Supply, 1 part 6.59, Carriage House Carpet One, 19 services/supplies 6280.35, Cedar
 Street Investments Llc, 1 abatement 321, City Of Muscatine, 2 services 502.32, City Of Muscatine
 Housing Revolving Fund, 109 services 61282.25, Colorado Senior Lofts Llc, 3 rent 1021, Dhsr Llc, 1
 abatement 615, Diercks Mark A Total 3 supplies 39, Dupage Housing Authority, 3 rent 3349.54, Hd Supply
 Facilities Maint, 1 part 38.24, Jnb Family 1 Lp, 1 rent 1024, Kelly Heating Cooling & Plbg, 3 services
 9965.73, Lupton & Toyne Printers, 1 supplies 94, Menards (Musc), 20 supplies 1712.33, Muscatine Power
 & Water, 30 utilities 10082.82, Nan McKay & Associates Inc, 2 services 239, Plumb Supply Company, 6
 supplies 580.46, Real Estate Resource Associates, 1 rent 376, Royal-Goodwin Jodi Total 2 reimbursement
 1652.16, Santana Natividad Total 1 rent 275, Tenant Reports.Com Llc, 3 services 91, Thomas L Spann Jr &
 Sonya Colbert-Spann, 29 services 4365, Us Cellular, 1 phones 0.01, Van Meter Industrial Inc, 1 part 99.5,
 Total 104,378.06, , BILLS FOR APPROVAL SUMMARY , August 8, 2025 , , Computer Bill Lists , Regular
 Bills 8/8/25 \$2,000,160.40 , Special Ck Run 8/5/25 Operating 14,000.00 , Payroll Vendor Checks
 7/18/25 45,308.90 , Payroll Vendor Checks 8/1/25 17,829.42 , Payroll Vendor ACH Payments 7/18/25
 106,720.85 , Payroll Vendor ACH Payments 8/1/25 106,203.15 , Subtotal \$2,290,222.72 , , ACH Debit
 Memo Payments , Wellmark Insurance Health/Dental Insurance July \$84,000.00 , Wellmark Insurance
 Health/Dental Insurance July 84,000.00 , Wellmark Insurance Health/Dental Insurance August
 84,000.00 , Payroll Account Transfer 530,021.19 , Payroll Account Transfer 550,460.34 , Payroll
 Account Transfer 495.88 , Treasurer State of Iowa State Tax Withholding 24,849.97 , Treasurer State
 of Iowa State Tax Withholding 25,978.49 , Treasurer State of Iowa State Tax Withholding 21.28
 , Treasurer State of Iowa Federal Withholding 136,904.25 , Treasurer State of Iowa Federal Withholding
 144,265.14 , Treasurer State of Iowa Federal Withholding 85.68 , Treasurer State of Iowa Federal

Withholding 2,213.86 ,Treasurer State of Iowa Sales Tax 33,430.22 ,Iowa Workforce Development Unemployment 3,507.46 , Subtotal \$1,704,233.76 , , Voucher Program ,Various Landlords Actual August Rent \$(802.46) , \$(802.46) , ,Voids ,Void CK 7/22/25 Operating \$(1,577.65) ,Void CK 5/28/25 Elderly (525.00) , Subtotal \$(2,102.65) , , Total before Journal Entries \$3,991,551.37 , , Total Expenditures \$3,991,551.37 , ,PAYROLL CHECKS AFA FLEX BILLING 4,692.34 ,PAYROLL CHECKS AFLAC 549.16 ,PAYROLL CHECKS ALLSTATE 14.94 ,PAYROLL CHECKS AMERICAN FIDELITY 3,221.21 ,PAYROLL CHECKS CITY OF MUSCATINE 34,185.84 ,PAYROLL CHECKS CLERK OF COURT 170.00 ,PAYROLL CHECKS IDAHO CHILD SUPPORT 98.02 ,PAYROLL CHECKS IOWA DEPT REV 372.53 ,PAYROLL CHECKS UNITED WAY 148.00 ,PAYROLL CHECKS ATTN: REVENUE ADMIN 1,856.86 ,PAYROLL CHECKS AFA FLEX BILLING 4,692.34 ,PAYROLL CHECKS AFLAC 549.16 ,PAYROLL CHECKS ALLSTATE 14.94 ,PAYROLL CHECKS AMERICAN FIDELITY 3,221.21 ,PAYROLL CHECKS CITY OF MUSCATINE 8,335.85 ,PAYROLL CHECKS CLERK OF COURT 170.00 ,PAYROLL CHECKS IDAHO CHILD SUPPORT 99.12 ,PAYROLL CHECKS IOWA DEPT REV 403.86 ,PAYROLL CHECKS POLICE & FIRE INS 194.94 ,PAYROLL CHECKS UNITED WAY 148.00 ,ACH PAYROLL MISSION SQUARE ICMA RETIRE 13,697.88 ,ACH PAYROLL MISSION SQUARE ICMA RC 2,026.29 ,ACH PAYROLL MUNICIPAL POLICE & FIRE RETIRE 84,936.68 ,ACH PAYROLL NATIONWIDE 6,060.00 ,ACH PAYROLL MISSION SQUARE ICMA RETIRE 13,972.88 ,ACH PAYROLL MISSION SQUARE ICMA RC 2,026.29 ,ACH PAYROLL MUNICIPAL POLICE & FIRE RETIRE 84,093.98 ,ACH PAYROLL NATIONWIDE 6,110.00 ,SPECIAL CHECKS CREDIT BUREAU MORTGAGE 14,000.00

Councilmember Gordon moved the meeting be adjourned at 06:35 PM.

Submitted by:

Cinda Hilger, City Clerk

Attest:

Brad Bark, Mayor

License # _____
Wallet # _____
Sticker # _____
Receipt # _____
Issued _____
Expires _____

CITY OF MUSCATINE

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name and address of applicant and sponsoring organization, if any:

Caleb Mann, Calvary Church, 499 US 61, Muscatine

Address: _____

Telephone Number: 563-506-9537

E-mail Address: caleb@calvaryonline.org

2. Type of event that is planned:

3rd annual Mad Creek SK

3. Proposed location:

Start & end in our parking lot, so no need of
course there. But route will go out frontage road
to Park Ave. West by Toyota, & down to
Greenbelt trail. Turn around and come back.
Same as years past.

4. Date(s)/Time(s): 9/27/25 9:30 AM - 10:30 AM

5. Expected length of use: 1 hour

6. Expected size of group: 150 people running

7. Names of any person or persons in charge of the proposed use at the specified location:

Caleb Mann

Address(es): _____

Telephone Number(s): _____

E-mail Address(es): _____

Same as above

8. Names and addresses of any persons to be featured as entertainers or speakers:

N/A

9. List mechanical or electronic equipment to be used:

N/A

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

1 ATV / Side by Side for race
vehicle / emergency vehicle.

11. Number and types of animals to be used:

N/A

12. A description of any sound amplification to be used:

N/A

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

20+ volunteers

14. All plans for the provision of security:

requesting a police officer or two to close or partially close Park Ave West to through traffic for the 1 hour duration of event to help with runner safety.

15. Beer or wine consumption? Yes _____ No ☒

16. Describe any items to be sold or distributed:

N/A

17. Is water connection requested: Yes _____ No ☒

18. Is electricity requested: Yes _____ No ☒

19. Have you provided a layout site plan for your proposed activity or event? Yes _____ No ☒

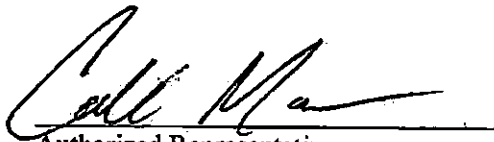
If yes, please attach.

If no, please explain:

Straight forward, & same as past years.
Would be happy to get one if needed!

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes ☒ No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.


Authorized Representative

8/15/25
Date

EVENT: Mad Creek 5K

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

Comments:

☒
YES

☐
NO

Richard Klimes
Richard Klimes (Aug 27, 2025 14:08:35 CDT)
Parks & Recreation

Aug 27, 2025
Date

need to coordinate
traffic control
w/ Police Dept.

☒
YES

☐
NO

[Signature]
[Signature] (Aug 26, 2025 11:26:23 CDT)
Community Development

Aug 26, 2025
Date

☒
YES

☐
NO

Brian Steinman
Brian Steinman (Aug 26, 2025 15:29:56 CDT)
Public Works

Aug 26, 2025
Date

☒
YES

☐
NO

A.R. Kies
A.R. Kies (Aug 27, 2025 10:18:39 CDT)
Police Chief

Aug 27, 2025
Date

☒
YES

☐
NO

Michael A Hartman
Michael A Hartman (Aug 27, 2025 12:35:37 CDT)
Fire Chief

Aug 27, 2025
Date

FINAL APPROVAL:

☒
YES

☐
NO

Matthew Mardesen
Matthew Mardesen (Aug 27, 2025 14:10:40 CDT)
City Administrator

Aug 27, 2025
Date

License # _____
 Wallet # _____
 Sticker # _____
 Receipt # _____
 Issued _____
 Expires _____

CITY OF MUSCATINE

APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY, PARK, PUBLIC WAY, PROPERTY OR FACILITY

1. Name and address of applicant and sponsoring organization, if any:

Keep Muscatine Beautiful - Community Foundation of Greater Muscatine

Address: 215 West Mississippi Drive, Muscatine, IA 52761

Telephone Number: 563-343-0359

E-mail Address: christinaboar64@gmail.com

2. Type of event that is planned:

Outdoor music and family fun event including beer tent.

3. Proposed location:

From Pearl City Station to grassy area in front of Contrary.

4. Date(s)/Time(s): September 12 and September 13

5. Expected length of use: 8 am - 11:00 pm

6. Expected size of group: 750 - 1000

7. Names of any person or persons in charge of the proposed use at the specified location:

Chris Boar and Brenda Christensen

Address(es): 3318 Clermont Drive, Muscatine, IA 52761

Telephone Number(s): Chris - 563-343-0359 - Brenda - 563-299-6425

E-mail Address(es): christinaboar64@gmail.com

8. Names and addresses of any persons to be featured as entertainers or speakers:

We will have bands at each event - TBD.

9. List mechanical or electronic equipment to be used:

We will be using the power by the new light poles.

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

5 Golf Carts

11. Number and types of animals to be used:

12. A description of any sound amplification to be used:

Bands will have a sound system.

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

We will have a couple dozen volunteers. We will also be hiring Muscatine police.

14. All plans for the provision of security:

Muscatine Police Department

15. Beer or wine consumption? Yes ☒ No ☐

16. Describe any items to be sold or distributed:

Beer and wine

17. Is water connection requested: Yes ☐ No ☒18. Is electricity requested: Yes ☒ No ☐19. Have you provided a layout site plan for your proposed activity or event? Yes ☒ No ☐

If yes, please attach.

If no, please explain:

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes ☒ No ☐

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Christina Boar

Authorized Representative

August 25, 2025

Date

EVENT: Keep Muscatine Beautiful Event - Sept 12, 2025

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

☒
YES

☐
NO

[Signature] 8-28-25
Parks & Recreation Date

Comments:

Approval subject to
attendance at pre-event
meeting.

☒
YES

☐
NO

[Signature] Aug 26, 2025
Community Development Date

☒
YES

☐
NO

[Signature] Aug 26, 2025
Public Works Date

☒
YES

☐
NO

[Signature] Aug 27, 2025
Police Chief Date

☒
YES

☐
NO

[Signature] 8/27/2025
Fire Chief Date

FINAL APPROVAL:

☒
YES

☐
NO

[Signature]
City Administrator Date

SUBJECT TO PRE-EVENT

License # _____
Wallet # _____
Sticker # _____
Receipt # _____
Issued _____
Expires _____

CITY OF MUSCATINE

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name and address of applicant and sponsoring organization, if any:

Community Foundation of Greater Muscatine

Address: 215 W Mississippi Drive

Telephone Number: 563-264-3863

E-mail Address: info@givinggreater.org

2. Type of event that is planned:

Ribbon cutting/opening event for Kruse Memorial Park, as part of the Ignite Vitality: Mulberry project.

3. Proposed location:

The park is on the corner of 6th and Orange Streets. Requesting Orange Street from the alley across from the downtown Hyvee to 6th Street to be closed for the duration of the event, with closure notification also at the Orange/5th intersection.

4. Date(s)/Time(s): Monday, September 15th, 12-1PM

5. Expected length of use: 1 hour for the event, plus 1 hour before and .5 hours after for setup/teardown

6. Expected size of group: 75

7. Names of any person or persons in charge of the proposed use at the specified location:

Moriah Ellis

Address(es): 215 W Mississippi Drive

Telephone Number(s): 563-264-3863

E-mail Address(es): mellis@givinggreater.org

8. Names and addresses of any persons to be featured as entertainers or speakers:

None

9. List mechanical or electronic equipment to be used:

Portable sound system

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

11. Number and types of animals to be used:

12. A description of any sound amplification to be used:

Portable sound system - two speakers and mic.

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

5 staff from a combination of the Community Foundation and the City of Muscatine

14. All plans for the provision of security:

5 staff present for the duration of the event to monitor the event and area.

15. Beer or wine consumption? Yes _____ No X

16. Describe any items to be sold or distributed:

Free lunch will be distributed, potentially from Hyvee.

17. Is water connection requested: Yes _____ No X

18. Is electricity requested: Yes _____ No X

19. Have you provided a layout site plan for your proposed activity or event? Yes _____ No X

If yes, please attach.

If no, please explain:

The event is taking place on a combination of the City-owned park and the requested portion of Orange St.

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes X No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Morgan Ellis
Authorized Representative

8/21/25
Date

EVENT: Kruse Park Ribbon Cutting

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

☒ YES ☐ NO

[Richard Klimes](#)
Richard Klimes (Aug 27, 2025 14:11:38 CDT)
Parks & Recreation

Aug 27, 2025

Date

Comments:

Approval subject to attending
pre-event meeting.

☒ YES ☐ NO

[A.R. Kies](#)
A.R. Kies (Aug 26, 2025 11:26:38 CDT)
Community Development

Aug 26, 2025

Date

☒ YES ☐ NO

[Brian Stineman](#)
Brian Stineman (Aug 26, 2025 12:26:06 CDT)
Public Works

Aug 26, 2025

Date

Would like a map to know
exactly they would like road
closures.

☒ YES ☐ NO

[A.R. Kies](#)
A.R. Kies (Aug 26, 2025 16:44:53 CDT)
Police Chief

Aug 26, 2025

Date

☒ YES ☐ NO

[Michael A Hartman](#)
Michael A Hartman (Aug 26, 2025 17:48:24 CDT)
Fire Chief

Aug 26, 2025

Date

FINAL APPROVAL:

☒ YES ☐ NO

[Matthew Mardesen](#)
Matthew Mardesen (Aug 27, 2025 14:12:44 CDT)
City Administrator

Aug 27, 2025

Date

EVENT: Pinktastic Mile

TO BE COMPLETED BY CITY DEPARTMENTS:

I have reviewed the attached application with the following recommendations:

Recommend
Approval

Comments:

☒
YES

☐
NO

Richard Klimes
Richard Klimes (Aug 28, 2025 11:01:25 CDT)

Aug 28, 2025

Parks & Recreation

Date

☒
YES

☐
NO

Greg Goodwin
Greg Goodwin (Aug 26, 2025 11:34:43 CDT)

Aug 26, 2025

Community Development

Date

☒
YES

☐
NO

Brian Stineman
Brian Stineman (Aug 26, 2025 16:18:09 CDT)

Aug 26, 2025

Public Works

Date

☒
YES

☐
NO

A.R. Kies
A.R. Kies (Aug 27, 2025 10:25:37 CDT)

Aug 27, 2025

Police Chief

Date

☒
YES

☐
NO

Michael A Hartman
Michael A Hartman (Aug 27, 2025 12:36:15 CDT)

Aug 27, 2025

Fire Chief

Date

FINAL APPROVAL:

☒
YES

☐
NO

MAH
Michael A Hartman (Aug 28, 2025 11:04:11 CDT)

Aug 28, 2025

City Administrator

Date

License # _____
Wallet # _____
Sticker # _____
Receipt # _____
Issued _____
Expires _____

CITY OF MUSCATINE

**APPLICATION FOR USE OF ANY STREET, SIDEWALK, ROADWAY, ALLEY,
PARK, PUBLIC WAY, PROPERTY OR FACILITY**

1. Name and address of applicant and sponsoring organization, if any:

Trevor Meyers, Muscatine Community College

Address: 152 Colorado Street, Muscatine, IA 52761

Telephone Number: 563-288-6052

E-mail Address: tameyers@eicc.edu

2. Type of event that is planned:

Pinktastic Mile and 5 km run/walk for breast cancer awareness around Weed Park

3. Proposed location:

Weed Park loop

4. Date(s)/Time(s): October 11, 9-11 am

5. Expected length of use: 9-11 AM

6. Expected size of group: 100

7. Names of any person or persons in charge of the proposed use at the specified location:

Trevor Meyers, Student Engagement & Residential Life Coordinator
Shelly Cram Rahlf, Dean of Student Development
Naomi DeWinter, President

Address(es): 152 Colorado Street, Muscatine, IA 52761

Telephone Number(s): 563 288 6000

E-mail Address(es): tameyers@eicc.edu; scramrahl@eicc.edu; ndewinter@eicc.edu

8. Names and addresses of any persons to be featured as entertainers or speakers:

Speakers:

Rachel Riley-Smock, MCC employee, 152 Colorado Street, Muscatine, IA, 52761
Katie Watson, MCC employee, 152 Colorado Street, Muscatine, IA 52761

9. List mechanical or electronic equipment to be used:

Microphone; video recorder

10. Number and type of any motor vehicles or other forms of transportation to be used, including bicycles, boats, carriages and golf carts:

None for the event.

11. Number and types of animals to be used:

None for the event.

12. A description of any sound amplification to be used:

Speakers and microphone

13. Proposed monitoring of the group and/or activity including the number of people who will direct traffic, set up, clean up and maintain order, if necessary:

People mentioned in #7, plus up to 7 student volunteers, coordinated through MCC

14. All plans for the provision of security:

Notify MPD of the event.

15. Beer or wine consumption? Yes _____ No ☒

16. Describe any items to be sold or distributed:

None

17. Is water connection requested: Yes _____ No ☒

18. Is electricity requested: Yes ☒ No _____

19. Have you provided a layout site plan for your proposed activity or event? Yes ☒ No _____

If yes, please attach.

If no, please explain:

20. Do you understand that you will be financially responsible for all site restoration needed to restore the site to pre-event status? Yes ☒ No _____

The applicant agrees to indemnify, defend and save harmless the City of Muscatine, together with its agents, officers and employees, from any and all claims, lawsuits, damages, losses and expenses, of whatever nature, which may result from or arise from the activity or event covered by the permit, including but not limited to the use of public ways, irrespective of whether said claims are frivolous or meritorious.

Naomi DeWinter
Authorized Representative

8.20.2025
Date

PINK-TASTIC MILE 2025

1.00 mi

Distance

48 ft

Elevation Gain

Workout

Activity Type

Notes

The Pink-Tastic Mile Route will start just before the park loop begins and will finish where it started.



Muscatine County Board of Supervisors
Monday, August 18, 2025

The Muscatine County Board of Supervisors met in regular session at 9:00 A.M. with Chick, Kirchner, Mather, Sauer and Sorensen present. Chairperson Mather presiding.

On a motion by Sorensen, second by Sauer, the agenda was approved as presented. Ayes: All.

On a motion by Sorensen, second by Kirchner, the Board accepted claims dated August 18, 2025, in the amount of \$1,329,613.50. Ayes: All.

On a motion by Sorensen, second by Chick, the Board approved an ordinance amending the Muscatine County Zoning Ordinance relating to accessory dwelling units on the second of three readings. Roll call vote. Ayes: All.

On a motion by Sorensen, second by Sauer, the Board approved to set a public hearing for Monday, September 8, 2025, at 9:00 A.M. on the proposed re-zoning of approximately 75.57 acres in Moscow Township in the SW ¼ of Sec. 8- T78N-R-2W, from A-1 Agricultural District to I-2 Heavy Industrial District. Ayes: All.

County Development Director Eric Furnas presented Change Order #2 in the amount of \$1,500.00 for the Administration Building Exterior Maintenance and Repair Project. Furnas stated there were two locations on the Administration building where some of the exterior brick crumbled and fell out. Furnas stated he approved the fix on site, and a unit price was established for the 60 square feet in total.

On a motion by Chick, second by Sauer, the Board approved Change Order #2 in the amount of \$1,500.00 for the Administration Building Exterior Maintenance and Repair Project. Ayes: All.

Furnas updated the Board on the Administration Building Exterior Maintenance and Repair Project stating a couple of items still need attended to, but otherwise the project is mostly complete. Furnas stated that pre-construction on the Community Services Building will begin the first week of September 2025. Furnas has been coordinating with the Community Services staff regarding ingress and egress while the project is ongoing due to both Americans with Disabilities Act (ADA) accessible ramps being replaced. Furnas also mentioned that the Jail Insulated Panel Project is winding down with only a couple of items left to finish. Sorensen inquired about the timing of the sidewalk repair bids and when to expect them as well as when the project may begin. Furnas stated there will be a pre-bid later this week, however, due to multiple other construction projects that were going on, bid documents offered a late start date into the next construction season. Furnas stated the Courthouse Roofing Project has been completed. Sorensen inquired about the Deep Lakes Campground Project. Furnas stated that asphalt paving will begin September 8, 2025.

County Engineer Bryan Horesowsky reviewed the request to purchase a 2025 3-Point Mounted Disc Mower to the Board. Horesowsky stated he is looking to replace an existing rotary mower with the 3-Point Mounted disc mower and this mower should allow more coverage during mowing.

On a motion by Sorensen, second by Kirchner, the Board approved the purchase of one 2025 Forage M6050 Disc Mower from Vermeer, Tipton, Iowa in the amount of \$16,950.00. Ayes: All.

Horesowsky updated the Board on secondary road projects.

On a motion by Sauer, second by Sorensen, the Board approved the minutes of August 11, 2025, regular meeting. Ayes: All

Correspondence:

Sauer received positive feedback from county residents on the damage to some roads shoulders that were properly maintained after the recent heavy rains.

Mather shared positive feedback about his recent personal visit with family and friends to Deep Lakes Cabins.

Committee Reports and Meetings.

Kirchner attended a Lower Cedar Watershed Management Authority meeting on August 12, 2025.

Sauer attended and presented Years of Service awards to employees with Riverbend Transit on August 14, 2025.

County Attorney Jim Barry updated the Board on the 245th Street Bridge. Barry stated final documents were sent out on August 2, 2025. Barry also stated that the Nature Conservancy and the Edgewater Bridge and Road Association are trying to put together a legal description for the roadway that would be vacated. Barry stated the settlement agreement, escrow agreement and the quick claim deed for the bridge are all in place. Additional items are still in process.

Barry introduced Micah Johnson as the new Muscatine County Assistant Attorney that will be serving the felony docket. Johnson comes from Davenport, Iowa with high recommendations.

Information Services Director Bill Riley reviewed the upcoming rollout of utilizing a password manager for County employees.

The meeting was adjourned at 9:21 A.M.

ATTEST:

Shannon Steele
Administrative/Elections Clerk

Nathan Mather, Chairperson
Board of Supervisors

AIRPORT ADVISORY COMMISSION

August 25, 2025

Minutes

1. Call to Order/Roll Call

- Members Present: Derek Reed, Don Lampe (phone), Andrea Kreitner
- Member Absent: Mohammad Pasha, Kent Jurgersen
- Staff Present: Brian Stineman
- Others Present: Carl Byers (Bolton & Menk), Mike Woerly (Revv Aviation)

2. Approval of Minutes

Motion by Reed, Seconded by Kreitner to approve the July 28, 2025 Minutes. Motion approved by unanimous vote.

3. Project Updates

- **Fuel System:** Carl to review punch list after the meeting. Mike indicated the water leak in the waterproof box has been fixed. Retainage will not be released until punch list is completed.
- **Lighting:** Carl met with Dean Kimrey (contractor) and between half and two-thirds of the lights have been installed. REIL foundations are scheduled for tomorrow (8/26/25). If it weren't for all the rain the project would be very close to completed. Trees need to be removed near runway before flight check is scheduled.
- **SRE:** Grants have been approved. Equipment has been ordered.
- **Hangar Taxilane:** State and city have approved the grant. Contract has been awarded and pre-construction meeting to be scheduled soon.

4. Other Business

- Kent Corp. Hangar: In-slab plumbing has been done. Floor slabs going in this week. Steel should arrive September 9th.
- Carl may have update on flight check for PAPIs. We should be able to keep what was designed and not have to modify anything based on any potential "discomfort" from the flight check pilot based on the bluff
- The group discussed options for increasing attendance and/or use of the airport including R.C. planes, hot air balloons, fly-ins, ribbon cutting for new projects, etc
- Question about the trees growing in the fence line. Brian has a budget and plan to have as much removed as possible this fall. This is separate from the trees that need to be removed before the flight check.

5. Public Comments

- Question about how the new fuel pumps shut off. Do they time out or any concerns about them being left on?

- Comment that the X's on the closed runway need to be adjusted and re-sandbagged. They are getting a little hard to make out from the air.

6. Adjourn

Meeting adjourned at 5:50 PM

Next Meeting: September 22nd at 5:00 at the airport terminal building conference room.

**OFFICIAL PROCEEDINGS OF THE
BOARD OF WATER, ELECTRIC,
AND COMMUNICATIONS TRUSTEES
OF THE CITY OF MUSCATINE, IOWA
JULY 29, 2025 – 4:00 P.M.**

The Board of Trustees met in regular session at Muscatine Power and Water's Administration/Operations Building, 3205 Cedar Street, Muscatine, Iowa, on Tuesday, July 29, 2025 at 4:00 p.m.

Chairperson Susan Eversmeyer called the meeting to order. Members of the Board were present as follows: Trustees Tammi Drawbaugh, Kevin Fields, Kelly McGriff, and Keith Porter.

Also present were Gage Huston, General Manager of Muscatine Power and Water; Kelly Miller, Board Secretary; Erika Cox, Brandy Olson, Mark Roberts, Ryan Streck, and Greg Slonka of Muscatine Power and Water.

Public comments were made by Gage Huston.

Trustee Porter moved, seconded by Trustee Drawbaugh to approve the June 24, 2025 regular Board meeting minutes. All Trustees voted aye. Motion carried.

The list of expenditures and transactions for June 2025 were presented. Mr. Huston reviewed the expenditures, and after additional discussion Trustee Drawbaugh moved, seconded by Trustee Porter, to ratify payment of \$8,175,421.40 for the Electric Utility, \$918,174.99 for the Water Utility, and \$1,403,062.34 for the Communications Utility, for a cumulative total of \$10,496,658.73. All Trustees voted aye. Motion carried.

The next agenda item was a recommendation to accept Contract Change Order and Final Acceptance for the West Sub Utility Building Project. At the March 2024, Board Meeting, a contract was awarded to Cleary Building Corporation for the West Substation Utility Building. The work under this contract has been reviewed by MPW staff and is considered to be complete and acceptable. Management recommends the Board accept Contract Change Order No. 1 and accept as complete at a final price of \$261,605 and pay the contract retainage in thirty-one days for the West Substation Utility Building, Project 1C-OP230555. The following resolutions were submitted:

RESOLUTION 25-12

WHEREAS, Contract Change Order No. 1 has been prepared to said contract with Cleary Building Corporation for the West Substation Utility Building in the increased total amount of \$4,155 and said Contract Change order has been reviewed by the Board, and Muscatine Power and Water Management has recommended approval of said Contract Change Order; now therefore,

BE IT RESOLVED, the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa, that said Contract Change Order No. 1 in the increased total net amount of \$4,155 be approved for an amended contract price of \$261,605.

Trustee Porter moved, seconded by Trustee Fields, that said resolution be passed, approved, and adopted this 29th day of July 2025. On roll call Trustees Drawbaugh, Porter, McGriff, Fields, and Eversmeyer voted aye. Voting nay, none. Resolution carried.

RESOLUTION 25-13

WHEREAS, it appears in a written report from Muscatine Power and Water Management that the contract with Cleary Building Construction for the West Substation Utility Building in the final amount of \$261,605 has been substantially completed in accordance with the project specifications and the recommendation has been made that said contract be accepted by the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa; now therefore,

BE IT RESOLVED, the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa, that the work furnished under the above-named contract be accepted and approved by the Board; and,

BE IT FURTHER RESOLVED, that five percent (5%) of the contract price be retained for a period of thirty-one (31) days from and after the date of resolution, all in accordance with the provisions of the Code of Iowa.

Trustee Porter moved, seconded by Trustee McGriff, that said resolution be passed, approved, and adopted this 29th day of July 2025. On roll call Trustees Drawbaugh, Porter, McGriff, Fields, and Eversmeyer voted aye. Voting nay, none. Resolution carried.

The next agenda item was a recommendation to set a public hearing date on MISO Attachment O Annual Meeting – Transmission Rate Update. Mr. Huston stated as a Transmission Owner (TO) within the Midcontinent Independent System Operator (MISO) system, MPW must establish tariff rates for use of its transmission system by other market participants. The key component in establishing the formula rates is using MISO's Attachment O template. A step required by the Federal Energy Regulatory Commission (FERC) in this process is each TO must hold an annual public meeting regarding its transmission rate updates and submit an informational filing with FERC regarding its updated transmission rates. Management recommends that the Board set a public hearing prior to its next regular Board Meeting on August 26, 2025 to receive any public comments regarding its annual transmission rate update (Attachment O). This public hearing will meet the requirement in MISO's revised formula rate protocols related to holding an annual public meeting. The following resolution was submitted:

RESOLUTION 25-14

WHEREAS, it is recommended that a public hearing be established for the review of MPW's annual Transmission Rate Update (Attachment O) to receive any public comments before submittal of this form to FERC; now therefore,

BE IT RESOLVED, by the Board of Water, Electric, and Communications Trustees of the City of Muscatine, Iowa that a public hearing be held on the 26th day of August 2025, at 3:58 p.m. in the Auditorium of Muscatine Power and Water's Administration/Operations Building located at 3205 Cedar Street, Muscatine, Iowa, and the notice of said hearing shall be published once in the Muscatine Journal, a newspaper of general circulation published daily in the City of Muscatine, Iowa, not less than four (4) nor more than twenty (20) days prior to said hearing, all as required by the Code of Iowa.

Trustee Porter moved, seconded by Trustee Drawbaugh, that said resolution be passed, approved, and adopted this 29th day of July 2025. On roll call Trustees Drawbaugh, Porter, McGriff, Fields, and Eversmeyer voted aye. Voting nay, none. Resolution carried.

Mr. Huston stated at the June Board of Trustees meeting, the revised Board Policy Manual was presented in draft form for the Trustees input and comments. The manual has been finalized. It was recommended the Trustees approve the 2025 Board Policy Manual. Trustee Fields moved, seconded by Trustee Drawbaugh, the 2025 Board Policy Manual be approved. All Trustees voted aye. Motion carried.

In the General Manager's report, Mr. Huston provided an update regarding the One Big Beautiful Bill passage and the impact it will have on MPW. He gave an update on the July 4th parade. Ms. Cox reviewed the customer survey update. Mr. Huston provided an update on the Sal LoBianco Tribute Bench that was placed on Cedar Street earlier in the month.

The June Financial Operating Statements and Balance Sheets were presented as previously submitted to all Board members. Mr. Roberts reviewed the MPW dashboard, the Financial Results Summary for each Utility, and the Quarterly Investment Report.

There were no entries on the Competitive Quotes for Public Improvements Report.

Mr. Huston reviewed the Monthly Project Status Report and Variance Analysis report.

The 2025 2Q Strategic Plan Update and Key Performance Indicators for the Electric, Water, and Communications Utilities were reviewed.

The June Departmental Reports were presented as previously submitted to all Board members. Mr. Huston provided a high-level review.

Trustee Drawbaugh moved, seconded by Trustee McGriff to receive and place on file the July 2025 Utility Reports. All Trustees voted aye. Motion carried.

The meeting was adjourned at 5:44 p.m.

BOARD OF WATER, ELECTRIC, AND
COMMUNICATIONS TRUSTEES OF
THE CITY OF MUSCATINE, IOWA

A handwritten signature in cursive script, appearing to read "Kelly Miller".

Kelly Miller
Board Secretary



City of Muscatine

ITEM NUMBER 2025-0388

AGENDA ITEM SUMMARY

DATE: 9/4/2025

STAFF

Jon Koch, Water Pollution Control Plant Director

SUBJECT

Request to Approve the Issuance of a Purchase Order, in the Amount of \$10,408.65, to Velp Scientific for the Purchase of a UDK 139 Steam Distillation Instrument for the Muscatine Environmental Laboratory at the Water and Resource Recovery Facility.

EXECUTIVE SUMMARY

Request to approve the issuance of a purchase order in the amount of \$10,408.65 to Velp Scientific for the purchase of a UDK 139 steam distillation instrument. \$20,000.00 was budgeted for this purchase.

STAFF RECOMMENDATION

Staff recommends issuing this PO for this purchase.

BACKGROUND/DISCUSSION

The Muscatine WRRF Environmental Laboratory is requesting the replacement of the SCP Science steam distillation instrument used for nitrogen testing for the NPDES testing requirements by the EPA, land application testing and various hauled waste samples. The old system is no longer supported as the company has been sold and the unit needs to be serviced to ensure continuous operation. SCP does not have a replacement system at this time. Three quotes were requested with only one providing pricing. Pricing increases 3.5% after September 5th due to tariffs.

CITY FINANCIAL IMPACT

\$20,000.00 was budgeted for this purchase.

ATTACHMENTS

1. Velp UDK139 Distillation and Accessories Quote 00014820

Velp Scientific, Inc.
40 Burt Dr, Ste 1
Deer Park, NY 11729
USA
Tel +1 631 573 6002
velpusa@velp.com
velp.com



Client: 9000123238
City of Muscatine
1202 Musser St
Muscatine, IA 52761

Ship to:

Sales Quotation

Quotation no./Date
0000014820 / 08/15/2025

Attention to
Patti Fuller-Bloechl

Validity
09/05/2025

Incoterms
Delivered At Place

Terms of payment
30 INV. DATE

Delivery: 3-4 weeks from receipt of your PO.

Item	Description Code	Q.ty	Unit Price	Discount %	Net Price	Amount
000010	A00000265 NaOH tank with caps (UDK1X9)	1	172.50	10.00	155.25	155.25 USD
000020	A00000266 H2O UDK, H2O and residue FIWE Adv. tank	1	222.00	10.00	199.80	199.80 USD
000030	F30200135 UDK139 Distillation Unit 230V/50-60Hz	1	10,754.00	10.00	9,678.60	9,678.60 USD
Net Amount						10,033.65 USD
Freight Charges						375.00 USD
Total						10,408.65 USD

VELP SCIENTIFIC, INC. GENERAL SALES CONDITIONS

1. GENERAL PRINCIPLES

All orders placed with VELP Scientific, Inc. ("VELP"), 40 Burt Drive, Unit #1, Deer Park, NY (USA) are governed by the present General Sales Conditions and Terms of Payment (the "General Conditions"). The placing of an order for products manufactured or distributed by VELP (the "Products") implies the acceptance without reservation of the General Conditions. The General Conditions may not be waived or modified by terms appearing on any document of the Buyer, or otherwise expressed by the Buyer, unless expressly approved in writing by VELP. The waiver by VELP of any one or more of the terms herein, shall not affect the validity of each and every other term of the General Conditions. Unless expressly agreed to the contrary, the Buyer is authorized to sell VELP Products exclusively to end-users within its own territory/country. Written authorization from VELP is required for Products intended for re-export.

2. ACCEPTANCE

No order shall be considered as binding for VELP unless and until accepted and confirmed by VELP by means of a formal document ("Order Confirmation") signed by a VELP officer or employee duly authorized to sign on behalf of VELP and then only as and to the extent set forth in such order Confirmation. Any term, condition or provision set forth in the Order Confirmation which is not objected to by the Buyer in writing within ten days after the date thereof will conclusively be deemed to have been accepted by the Buyer. Purchase orders must be made in writing or via e-shop and VELP retains the right to confirm or reject any order in whole or in part at its sole discretion. Any condition indicated by the Buyer on the purchase order or otherwise shall be held invalid, even if not expressly objected by VELP. Order Claims relating to the conditions of execution of an must be submitted upon receipt of the Order Confirmation and before Products are delivered.

3. PRICES

All prices are quoted ex-works Deer Park NY (USA), excluding transportation and shipping charges, taxes, fees and custom duties ("Additional Costs"), in Dollars. VELP retains the right to modify the prices quoted and/or the price list at any time and without prior notice. Prices invoiced shall be those of the price list in effect at the time the purchase order is received, such as listed in the corresponding Order Confirmation. For any given shipment, the minimum invoice amount shall be \$130,00, Additional Costs excluded. For any order/s of a lesser amount an additional sum will be charged up to a total of \$130,00. Additional Costs excluded, to cover invoicing expenses.

4. DELIVERIES

Deliveries are made ex-works Deer Park NY (USA). Unless otherwise specifically agreed by VELP in writing: (i) all risk of loss or damage to the Products shall pass to the Buyer upon delivery of the Products by VELP to the Buyer or to a carrier; (ii) VELP shall not be required to procure or pay for insurance to cover the Products during transportation; (iii) any shipping arrangements made by VELP at the Buyer's request shall be made solely on the Buyer's behalf and at the Buyer's sole cost and risk; (iv) any agent appointed for such shipment shall be solely the Buyer's agent for all purposes; (v) the Buyer shall be responsible for all the unloading and receipt of the Products at its destination; and (vi) any claim for loss or damage shall be made by the Buyer solely against the carrier. VELP's delivery time indications are approximate and are not binding. In no event is the time of delivery of the Products of the essence. No indemnity shall be due for any delay in the delivery of Products. The Buyer waives any and all claims and rights which the Buyer might otherwise have arising out of or in connection with or relating to any delay in delivery of the Products for any reason whatsoever or any failure of VELP to deliver by reason of the exercise by VELP of any of its rights pursuant to these General Conditions.

5. FORCE MAJEURE

VELP reserves the right to cancel, suspend or delay the whole or any part of any order the fulfilment of which has been suspended or is no longer possible due to whatever causes that are beyond VELP's control and/or in the event of force majeure including, but not limited to, mobilization, war, riots, partial or total strikes, breakdown of transportation, shortage of raw materials, fire, floods, tooling accidents, injury or any other circumstances impeding the activity of VELP and/or of its supply chain.

6. CANCELLATION OF ORDERS

Any purchase order is binding on the Buyer and irrevocable once received by VELP and VELP reserves the right to accept a purchase order and ship the Products without prior issuance of an Order Confirmation. No purchase order may be cancelled by the Buyer without prior written consent from VELP. In case of cancellation by the Buyer of a purchase order for Products in progress and for any reason whatsoever, VELP reserves the right to charge the Buyer an amount equal to the value of the goods at the state of manufacture at the time of cancellation. In case of cancellation of ready to ship order, a re-stocking fee of 20% of the value of the products will be charged.

7. PRODUCT MODIFICATIONS

Descriptions and specifications appearing in VELP documents are supplied for guidance only. VELP reserves the right to modify the design and/or technical specifications of the Products, in particular to introduce those modifications recommended by the Research and Development department and by Suppliers, with the aim of improving the performance of the Product in keeping with technical developments, as well as to discontinue the manufacture and/or distribution of any given Product, at any time and without prior notice. VELP is under no obligation to make such modifications to Products previously delivered or the delivery of which is in progress.

8. LACK OF CONFORMITY - CLAIMS

It is the responsibility of the Buyer to check the Products immediately upon receipt. Any claim relating to lack of conformity of the Products must be made by registered or certified letter with notice of receipt within 48 hours of receiving the goods. Any use of the Products shall be deemed a waiver of the Buyer's right to claim lack of conformity. No returns will be accepted without VELP's prior authorisation. Products are returned at the sole risk and expense of the Buyer and only after obtaining a Return Authorisation Number (NAR) from VELP. All returns are subject to inspection and verification on arrival as to the overall conditions of the Products. In case the Buyer returns goods for a supposed lack of conformity, which results not to be a legitimate claim, the cost for the overall inspection process working hours will be charged to the Buyer at VELP labor rates.

9. WARRANTY

THE LIMITED EXPRESS WARRANTY SET FORTH IN THIS DOCUMENT IS IN LIEU OF ANY AND ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED. NO IMPLIED WARRANTY OF MERCHANTABILITY IS MADE AND THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION IN THIS DOCUMENT. UNDER NO CIRCUMSTANCES SHALL VELP BE RESPONSIBLE FOR ANY DAMAGES TO OTHER PROPERTY OF PURCHASER, LOSS OF USE OR DOWNTIME, LOSS OF PROFIT OR GOODWILL OR ANY INCIDENT OR CONSEQUENTIAL DAMAGES. All equipment, products and reagents (if any) provided by VELP are designed exclusively for laboratory use. VELP hereby expressly disclaims any liability whatsoever for any damage, suits or claims that may arise from the use of the Products not in accordance with their instructions and specifications (for example they cannot be used as parts or components inside other instruments). The Buyer and the end-user are entirely and exclusively responsible for the use of the Products and for the experiments carried out using the Products and must ensure that the Products are used in compliance with current laws and regulations, in particular those concerning the safety of workers and, more generally, all dispositions concerning health, work, safety, the environment and the prevention of fire and accident.

VELP warrants that the equipment and parts manufactured or supplied by VELP (the "Warranted Products") are free from defects in material and workmanship for a period of twenty-five (25) months from the invoice date (36 months for Stirring Line upon End-user on-line products registration within 60 days from the purchase date). Any claims must be made in writing within forty-eight (48) hours of discovering the defects. Should the claim be approved by VELP, VELP may, at its sole discretion, Product. replace or repair the Warranted This limited warranty does not include defects from normal wear and tear and defects on consumables. This limited warranty does not apply when the Products are not installed, used, serviced and operated in accordance with the user manual or in the event that maintenance and/or repairs have been carried out by third parties not authorized by VELP. The warranty is considered null and void in the case of non-original spare parts and consumables being used. Class parts are not covered by this limited warranty. Spare parts supplied under this limited warranty are provided ex-works Deer Park, NY (USA). This limited warranty does not cover any cost or expenses incurred in making the Warranted Products available for repair, removing, packaging or transporting the Warranted Products, all of which shall be the sole responsibility of the Buyer. Any packaging materials necessary in order to return the Warranted Product to its original "ready to ship" condition shall be charged to the Buyer. For on-site repairs carried out by VELP engineers, travel time and costs will be charged to the Buyer at cost. Replacement Parts on repaired equipment are covered by a limited warranty of one hundred eighty (180) days from the date of repair. Defective parts replaced under this limited warranty have to be returned to VELP, DDU Deer Park, NY (USA), within 60 days from replacement otherwise they will be billed according to the price list in force. The Buyer takes full and complete responsibility for ascertaining whether the Products meet the requirements of or are suitable for the Buyer's intended use, regardless of any suggestions or directions given by VELP with respect to the Products or the use thereof.

10. TERMS OF PAYMENT

All payments shall be due according to the terms agreed, notwithstanding any claim for any alleged defect, fault or irregularity in the Products. Any extension of the terms of payment is automatically refused. Buyer agrees to pay interest on all past due amounts at a rate equal to the official US discount rate plus 11, tax excluded, per month of delay, but not to exceed the highest rate lawfully allowed. In addition, VELP reserves the right to suspend delivery of any pending purchase orders and may, at its option (1) require immediate payment of all or any part of any and all sums owed by the Buyer, irrespective of any credit terms previously agreed to, and (ii) terminate the contract with the Buyer, in whole or in part, and hold the Buyer liable for damages. Irrespective of any payment or credit terms specified or agreed to by VELP, If VELP believes in good faith that the Buyer's ability to make the payments required by the Contract is or may become impaired, VELP may, in its sole discretion, at any time and from time to time, require payment in cash before shipment of any or all of the Products. In case of payment by L/C all expenses (domestic and export) are to be borne by applicant.

11. SECURITY INTEREST AND INSURANCE

Until VELP collects in full all amounts required to be paid by the Buyer for the Products, as well as any and all other amounts owed by the Buyer to VELP, VELP shall have a security interest in the Products, under the Uniform Commercial Code as in effect in the United States, to secure the payment of all such amounts. By placing an order with VELP, the Buyer appoints VELP as its attorney in fact to sign and file any and all financing statements with respect to such security interest which VELP may deem necessary or desirable, or to file such financing statements without the signature of the Buyer to the extent permitted by law. The Buyer shall, at the request of VELP, execute any and all financing statements and other documents which the VELP may request to perfect or evidence such title and such security interest.

The Buyer undertakes to take out and maintain permanently in force, at its expense, comprehensive insurance coverage for any and all possible risks to the Products such as loss, theft, partial or total destruction, as well as any and all damages that could be caused by the Products themselves. The Buyer is liable for the maintenance in good condition of the Products subject to VELP's security interest and shall bear the cost of any wear and tear. If Buyer defaults under this General Conditions, VELP shall have all the rights and remedies of a secured creditor under the Uniform Commercial Code.

12. COSTS OF COLLECTION

In the event VELP retains a collection agency to collect any amount owed by the Buyer, or institutes proceedings to collect such amount or to enforce any right under this General Conditions or the contract between VELP and the Buyer, including enforcement of any security interest granted to VELP, the Buyer shall reimburse VELP for all collection agency fees and costs, or all costs incurred in such legal proceedings, including reasonable attorneys' fees.

13. VELP'S COPYRIGHT

Any and all drawings, operating and service manuals, descriptions, specifications, proposals, price-lists and, more generally, any document issued by VELP is considered proprietary information belonging to VELP and cannot be used, reproduced or disclosed to third parties without the prior express authorisation of VELP.

14. JURISDICTION

The present General Sales Conditions are governed exclusively by US law without giving effect to conflict of laws principles, except that (a) if VELP decides, pursuant to this section 14, to sue the Buyer in the state or country where the Buyer may be located or found or may do or transact any business, the law of the state or country where the action is prosecuted will govern; and (b) the rights of VELP pursuant to its security interest in the Products shall be governed by and construed in accordance with the Uniform Commercial Code as in effect in the United States. The Courts of New York (USA) shall have exclusive jurisdiction on any dispute arising from the contract between VELP and the Buyer or its construction, interpretation, effect, performance or non-performance or the consequences thereof, except that VELP, at its option, may commence and prosecute such litigation in any jurisdiction in which the Buyer may be located or found or may do or transact any business.



City of Muscatine

ITEM NUMBER 2025-0389

AGENDA ITEM SUMMARY

DATE: 9/4/2025

STAFF

Jon Koch, Water Pollution Control Plant Director

SUBJECT

Request to Approve the Issuance of a Purchase Order, in the Amount of \$14,859.25, to Velp Scientific for the purchase of a DK20 High Temperature Digestion Block Instrument for the Muscatine Environmental Laboratory at the Water and Resource Recovery Facility.

EXECUTIVE SUMMARY

Request to Approve the Issuance of a Purchase Order in the Amount of \$14,859.25 to Velp Scientific for the purchase of a DK20 High Temperature Digestion Block Instrument for the Muscatine Environmental Laboratory at the Water and Resource Recovery Facility. \$16,000.00 was budgeted for this purchase.

STAFF RECOMMENDATION

Staff recommends issuing the PO for this purchase.

BACKGROUND/DISCUSSION

The Muscatine Environmental Laboratory is requesting the replacement of the SCP Science high temperature digestion block used for nitrogen digestion for the NPDES testing requirements by the EPA, land application testing and various hauled waste samples. The old system from SCP is no longer supported because the company has been sold. The new company does not have a replacement system at this time. Three quotes were requested with only one company supplying pricing. There are very limited numbers of companies that manufacture these instruments.

CITY FINANCIAL IMPACT

\$16,000.00 was budgeted for this purchase.

ATTACHMENTS

1. DK20 Digester System and Accessories Quote 00012417

Velp Scientific, Inc.
40 Burt Dr, Ste 1
Deer Park, NY 11729
USA
Tel +1 631 573 6002
velpusa@velp.com
velp.com



Client: 9000123238
City of Muscatine
1202 Musser St
Muscatine, IA 52761

Ship to:

Sales Quotation

Quotation no./Date

0000012417 / 08/15/2025

Attention to

Patti Fuller-Bloechl

Validity

09/05/2025

Incoterms

Delivered At Place

Terms of payment

30 INV. DATE

Delivery: 3-4 weeks from receipt of your PO.

Item	Description Code	Q.ty	Unit Price	Discount %	Net Price	Amount
000010	S30100440 DK20 Digester System 230V/50-60Hz	1	9,452.00	10.00	8,506.80	8,506.80 USD
000020	F30100440 DK20 Digester 230V/50-60Hz	1				
000030	A00000190 Support system for DK20-DK42/26	1				
000040	A00000168 Sample rack for DKL20-DK20	1				
000050	A00000169 Suction cap and drip tray DK20-DKL20	1				
000060	A00000144 Test tubes Ø42x300 mm, 250 ml 3pcs/box	7				
000070	A00000431 Mineralization Rod, pack. 10 pcs	2	240.00	10.00	216.00	432.00 USD
000080	F307A0660 KS 1000 Scrubber 100-240V/50-60Hz	1	5,191.00	10.00	4,671.90	4,671.90 USD
000090	A00000477 Condensation kit for water samples	1	1,059.50	10.00	953.55	953.55 USD
Net Amount						14,564.25 USD
Freight Charges						295.00 USD
Total						14,859.25 USD

VELP SCIENTIFIC, INC. GENERAL SALES CONDITIONS

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2. ACCEPTANCE

No order shall be considered as binding for VELP unless and until accepted and confirmed by VELP by means of a formal document ("Order Confirmation") signed by a VELP officer or employee duly authorized to sign on behalf of VELP and then only as and to the extent set forth in such order Confirmation. Any term, condition or provision set forth in the Order Confirmation which is not objected to by the Buyer in writing within ten days after the date thereof will conclusively be deemed to have been accepted by the Buyer. Purchase orders must be made in writing or via e-shop and VELP retains the right to confirm or reject any order in whole or in part at its sole discretion. Any condition indicated by the Buyer on the purchase order or otherwise shall be held invalid, even if not expressly objected by VELP. Order Claims relating to the conditions of execution of an must be submitted upon receipt of the Order Confirmation and before Products are delivered.

3. PRICES

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4. DELIVERIES

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5. FORCE MAJEURE

VELP reserves the right to cancel, suspend or delay the whole or any part of any order the fulfilment of which has been suspended or is no longer possible due to whatever causes that are beyond VELP's control and/or in the event of force majeure including, but not limited to, mobilization, war, riots, partial or total strikes, breakdown of transportation, shortage of raw materials, fire, floods, tooling accidents, injury or any other circumstances impeding the activity of VELP and/or of its supply chain.

6. CANCELLATION OF ORDERS

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7. PRODUCT MODIFICATIONS

Descriptions and specifications appearing in VELP documents are supplied for guidance only. VELP reserves the right to modify the design and/or technical specifications of the Products, in particular to introduce those modifications recommended by the Research and Development department and by Suppliers, with the aim of improving the performance of the Product in keeping with technical developments, as well as to discontinue the manufacture and/or distribution of any given Product, at any time and without prior notice. VELP is under no obligation to make such modifications to Products previously delivered or the delivery of which is in progress.

8. LACK OF CONFORMITY - CLAIMS

It is the responsibility of the Buyer to check the Products immediately upon receipt. Any claim relating to lack of conformity of the Products must be made by registered or certified letter with notice of receipt within 48 hours of receiving the goods. Any use of the Products shall be deemed a waiver of the Buyer's right to claim lack of conformity. No returns will be accepted without VELP's prior authorisation. Products are returned at the sole risk and expense of the Buyer and only after obtaining a Return Authorisation Number (NAR) from VELP. All returns are subject to inspection and verification on arrival as to the overall conditions of the Products. In case the Buyer returns goods for a supposed lack of conformity, which results not to be a legitimate claim, the cost for the overall inspection process working hours will be charged to the Buyer at VELP labor rates.

9. WARRANTY

THE LIMITED EXPRESS WARRANTY SET FORTH IN THIS DOCUMENT IS IN LIEU OF ANY AND ALL OTHER WARRANTIES, EXPRESSED OR IMPLIED. NO IMPLIED WARRANTY OF MERCHANTABILITY IS MADE AND THERE ARE NO WARRANTIES WHICH EXTEND BEYOND THE DESCRIPTION IN THIS DOCUMENT. UNDER NO CIRCUMSTANCES SHALL VELP BE RESPONSIBLE FOR ANY DAMAGES TO OTHER PROPERTY OF PURCHASER, LOSS OF USE OR DOWNTIME, LOSS OF PROFIT OR GOODWILL OR ANY INCIDENT OR CONSEQUENTIAL DAMAGES. All equipment, products and reagents (if any) provided by VELP are designed exclusively for laboratory use. VELP hereby expressly disclaims any liability whatsoever for any damage, suits or claims that may arise from the use of the Products not in accordance with their instructions and specifications (for example they cannot be used as parts or components inside other instruments). The Buyer and the end-user are entirely and exclusively responsible for the use of the Products and for the experiments carried out using the Products and must ensure that the Products are used in compliance with current laws and regulations, in particular those concerning the safety of workers and, more generally, all dispositions concerning health, work, safety, the environment and the prevention of fire and accident.

VELP warrants that the equipment and parts manufactured or supplied by VELP (the "Warranted Products") are free from defects in material and workmanship for a period of twenty-five (25) months from the invoice date (36 months for Stirring Line upon End-user on-line products registration within 60 days from the purchase date). Any claims must be made in writing within forty-eight (48) hours of discovering the defects. Should the claim be approved by VELP, VELP may, at its sole discretion, Product. replace or repair the Warranted This limited warranty does not include defects from normal wear and tear and defects on consumables. This limited warranty does not apply when the Products are not installed, used, serviced and operated in accordance with the user manual or in the event that maintenance and/or repairs have been carried out by third parties not authorized by VELP. The warranty is considered null and void in the case of non-original spare parts and consumables being used. Class parts are not covered by this limited warranty. Spare parts supplied under this limited warranty are provided ex-works Deer Park, NY (USA). This limited warranty does not cover any cost or expenses incurred in making the Warranted Products available for repair, removing, packaging or transporting the Warranted Products, all of which shall be the sole responsibility of the Buyer. Any packaging materials necessary in order to return the Warranted Product to its original "ready to ship" condition shall be charged to the Buyer. For on-site repairs carried out by VELP engineers, travel time and costs will be charged to the Buyer at cost. Replacement Parts on repaired equipment are covered by a limited warranty of one hundred eighty (180) days from the date of repair. Defective parts replaced under this limited warranty have to be returned to VELP, DDU Deer Park, NY (USA), within 60 days from replacement otherwise they will be billed according to the price list in force. The Buyer takes full and complete responsibility for ascertaining whether the Products meet the requirements of or are suitable for the Buyer's intended use, regardless of any suggestions or directions given by VELP with respect to the Products or the use thereof.

10. TERMS OF PAYMENT

All payments shall be due according to the terms agreed, notwithstanding any claim for any alleged defect, fault or irregularity in the Products. Any extension of the terms of payment is automatically refused. Buyer agrees to pay interest on all past due amounts at a rate equal to the official US discount rate plus 11, tax excluded, per month of delay, but not to exceed the highest rate lawfully allowed. In addition, VELP reserves the right to suspend delivery of any pending purchase orders and may, at its option (1) require immediate payment of all or any part of any and all sums owed by the Buyer, irrespective of any credit terms previously agreed to, and (ii) terminate the contract with the Buyer, in whole or in part, and hold the Buyer liable for damages. Irrespective of any payment or credit terms specified or agreed to by VELP, If VELP believes in good faith that the Buyer's ability to make the payments required by the Contract is or may become impaired, VELP may, in its sole discretion, at any time and from time to time, require payment in cash before shipment of any or all of the Products. In case of payment by L/C all expenses (domestic and export) are to be borne by applicant.

11. SECURITY INTEREST AND INSURANCE

Until VELP collects in full all amounts required to be paid by the Buyer for the Products, as well as any and all other amounts owed by the Buyer to VELP, VELP shall have a security interest in the Products, under the Uniform Commercial Code as in effect in the United States, to secure the payment of all such amounts. By placing an order with VELP, the Buyer appoints VELP as its attorney in fact to sign and file any and all financing statements with respect to such security interest which VELP may deem necessary or desirable, or to file such financing statements without the signature of the Buyer to the extent permitted by law. The Buyer shall, at the request of VELP, execute any and all financing statements and other documents which the VELP may request to perfect or evidence such title and such security interest.

The Buyer undertakes to take out and maintain permanently in force, at its expense, comprehensive insurance coverage for any and all possible risks to the Products such as loss, theft, partial or total destruction, as well as any and all damages that could be caused by the Products themselves. The Buyer is liable for the maintenance in good condition of the Products subject to VELP's security interest and shall bear the cost of any wear and tear. If Buyer defaults under this General Conditions, VELP shall have all the rights and remedies of a secured creditor under the Uniform Commercial Code.

12. COSTS OF COLLECTION

In the event VELP retains a collection agency to collect any amount owed by the Buyer, or institutes proceedings to collect such amount or to enforce any right under this General Conditions or the contract between VELP and the Buyer, including enforcement of any security interest granted to VELP, the Buyer shall reimburse VELP for all collection agency fees and costs, or all costs incurred in such legal proceedings, including reasonable attorneys' fees.

13. VELP'S COPYRIGHT

Any and all drawings, operating and service manuals, descriptions, specifications, proposals, price-lists and, more generally, any document issued by VELP is considered proprietary information belonging to VELP and cannot be used, reproduced or disclosed to third parties without the prior express authorisation of VELP.

14. JURISDICTION

The present General Sales Conditions are governed exclusively by US law without giving effect to conflict of laws principles, except that (a) if VELP decides, pursuant to this section 14, to sue the Buyer in the state or country where the Buyer may be located or found or may do or transact any business, the law of the state or country where the action is prosecuted will govern; and (b) the rights of VELP pursuant to its security interest in the Products shall be governed by and construed in accordance with the Uniform Commercial Code as in effect in the United States. The Courts of New York (USA) shall have exclusive jurisdiction on any dispute arising from the contract between VELP and the Buyer or its construction, interpretation, effect, performance or non-performance or the consequences thereof, except that VELP, at its option, may commence and prosecute such litigation in any jurisdiction in which the Buyer may be located or found or may do or transact any business.



City of Muscatine

ITEM NUMBER 2025-0390

AGENDA ITEM SUMMARY

DATE: 9/4/2025

STAFF

Richard Klimes, Parks and Recreation Director
Melissa Baker, Parks Supervisor

SUBJECT

Request to Approve the Issuance of a Purchase Order, in the Amount of \$8,126.00, to Silver Hawk Fabrication for Engineered Designs and Bid Package for the Deck, Windows and Door Replacement at Riverview Center.

EXECUTIVE SUMMARY

Presented to the City Council is a request to approve a purchase order to Silver Hawk Fabrication in the amount of \$8,126.00 for engineered plans and bid packet for Riverview Center Deck, Windows and Doors. There is \$485,000 approved in the FY 25/26 budget. One additional quote was received for professional services, Silver Hawk was the lowest bid.

STAFF RECOMMENDATION

Staff recommends approval

BACKGROUND/DISCUSSION

The Riverview Center rental building on the Muscatine Riverfront has documented structural issues. The deck was evaluated by both our city engineer and a structural engineer supporting the full replacement. All windows and doors have documented installation issues which allows water to penetrate through frames, causing visible damage to the structure and interior.

CITY FINANCIAL IMPACT

In the FY25/26 Park Maintenance Budget, \$485,000 was approved for Riverview Center Repairs

ATTACHMENTS

1. 25-4035 Silver Hawk Proposal - City Of Muscatine - Riverview Building - Bid Package (1)
2. RVC Deck, Windows and Doors



PROPOSAL ACCEPTANCE

City Of Muscatine

Tuesday, August 5, 2025

RE: Silver Hawk Fabrication Proposal No. 25-4035
Riverview Building – Bid Package

Melissa,

In accordance with your request, Hoffmann, Inc. proposes to provide all labor required to complete the Bid Package for the Riverview Building in Muscatine, Iowa as specified in the Scope of Work listed below.

SCOPE OF WORK

- Revise and update drawing 24-714-03 for construction.
- Hoffmann to complete the design and provide a stamped Bid Package, signed and sealed by its in-house Iowa-licensed Professional Engineer (P.E.).
- Design and Drafting of this project pursuant to Hoffmann Terms and Conditions.
- Drawing to be used as the bid specification

Bid Documents:

- Hoffmann to include provisions for standard doors for the Riverview Building. Specific door types and models have not been specified; Hoffmann will provide recommendations based on typical applications.
- Hoffmann to include provisions for standard windows for the Riverview Building. Window specifications are not defined; Hoffmann will propose standard options suitable for the building's design.
- Hoffmann to include provisions for standard lighting underneath the deck of the Riverview Building. Lighting types have not been specified; Hoffmann will suggest standard lighting solutions appropriate for this area

PROJECT TOTAL: \$8,126.00

PRELIMINARY SCHEDULE

Tentative Start Date: August 6th

- Engineering service schedule 2 to 3 Weeks after receipt of order

NOTES:

1. The above schedules are preliminary, and subject to change based on the work load upon receipt of order.
 2. Any Owner caused delays / changes to these schedules may cause price and/or completion date adjustments.
 3. Applicable sales tax will be applied to the final invoice.
-

THIS PROPOSAL IS VALID FOR 10 DAYS AND SUBJECT TO HOFFMANN, INC'S TERMS AND CONDITIONS

We appreciate the opportunity to submit a Proposal for your requirements. We trust this Proposal meets with your approval. If you have any questions, please contact the undersigned.

Respectfully,

Gavin W. Lippelgoes
Silver Hawk Fabrication
Fabrication & Industrial Services Sales
563)-571-5276
glippelgoes@hoffmanninc.com



PROPOSAL ACCEPTANCE

ACCEPTANCE OF PROPOSAL

TERMS OF PAYMENT

- Hoffmann, Inc. will issue monthly invoices for work completed and materials stored on site with 10% retention until the end of the project.
- Final payment is due 30 days after completion.
- Final payment to Hoffmann, Inc. is not contingent upon the general contractor receiving payment from the owner.
- A Finance charge of 1% will be added to accounts more than 30 days past due.

UPON WRITTEN ACCEPTANCE, THIS PROPOSAL CONSTITUTES A LEGAL CONTRACT

PLEASE RETURN A SIGNED COPY OF THIS DOCUMENT WITH YOUR PURCHASE ORDER

CITY OF MUSCATINE | MELISSA BAKER

BY: _____

NAME: _____

DATE: _____

SILVER HAWK

BY: _____

NAME: Gavin Lippelgoes – Sales Rep

DATE: August 5, 2025

HOFFMANN, INC. DESIGN, FABRICATION, DEMOLITION, CONSTRUCTION AND INSTALLATION

In response to the request for quotation, we request that the following terms and conditions apply and that in the event of a conflict that these terms and conditions shall take precedence and control:

PROPOSAL

If the work described in this Proposal is awarded to Hoffmann a copy of this Proposal including terms and conditions, clarifications or exceptions, and any subsequent Addendum's, will be made part of the contractual agreement.

PERMITS

Purchaser shall be responsible for obtaining building and other related permits, where applicable, unless otherwise specified in Hoffmann's Proposal. Hoffmann, shall not begin construction until a building or other required permit have been obtained, where required, and copies provided to Hoffmann for review.

If Hoffmann's scope of work is changed due to permit requirements that parties shall negotiate and finalize a change order before Hoffmann's work begins.

CHANGE ORDERS

Any change in material and/or labor from the contract specifications or as otherwise noted herein will be done by written change orders and a price agreed upon by both parties and signed by both parties before the work is commenced.

INSURANCE

Hoffmann will furnish a "sample certificate of insurance" with these terms and conditions for review and consideration by the Purchaser. Any additional coverages or limits increases shall be addressed and, if available to Hoffmann, the cost added to the Proposal Price.

CONSEQUENTIAL DAMAGES

Notwithstanding any other provision of this contract, in no event shall Hoffmann or its subcontractors or suppliers be liable, whether arising under performance of this Contract, tort, including negligence and strict liability, or otherwise, for loss of anticipated profits, loss by reason of plant shutdown, non-operation or increased expense of operation, service interruptions, cost of purchased or replacement power, claims of customers, cost of money, loss of use of capital or revenue, or for any special, incidental or consequential loss or damage.

LIQUIDATED DAMAGES

Hoffmann will not accept liquidated damages of any kind.

PERFORMANCE & PAYMENT BONDS

Performance and Payment Bonds will not be furnished, unless separately agreed for, and the amount of premium for such bond shall be added to the total price of the contract.

LIMITS OF LIABILITY

Hoffmann's liability on any uninsured claim of any kind, including negligence or strict liability, for any loss or damage arising out of, or resulting from this Contract, or from its performance of breach, or from the operation or use of any equipment covered by or furnished under this Contract shall in no case exceed the Contract price.

FORCE MAJEURE

Neither Hoffmann nor the Purchaser shall be liable for failure to deliver or delays in delivery, construction or erection occasioned by causes beyond the control of Hoffmann or the Purchaser including strikes, labor slowdowns, lockouts, fires, floods, riots, thefts, accidents, embargoes, war or other outbreak of hostilities, acts of government, acts of God, acts of the public enemy, unusually severe weather, inability to obtain shipping space, machinery breakdowns, delays of carriers or suppliers and governmental acts or regulations. In the event of any such delay the time for performance shall be reasonably extended. Hoffmann and the Purchaser shall take reasonable steps to reestablish the time set out in the contract. The force majeure could result in a negotiated change in the contract price for charges associated with recovering from such delays.

INDEMNITY

Hoffmann will not defend, indemnify, or save harmless the Purchaser from the payment of any damages caused by accidents, injuries or hurt that may occur in connection with this work, unless such damages are caused in whole or in part by negligence act or omission of Hoffmann. In cases of partial negligence Hoffmann will be responsible for their respective share or contribution as is determined under Iowa law.

DELAYS

For unavoidable shutdown or delay of work (after mobilization by Hoffmann) by the Purchaser or others, Hoffmann will be paid for all labor and equipment employed during the time of such forced delay and the project schedule shall be revised. Delays prior to mobilization will require a review of contract price and schedule impacts and other work Hoffmann has committed to perform.

Delays in reviewing and approving Hoffmann drawings shall result in additional cost and schedule impacts, including other engineering/drafting work that is impacted by the delay.

WARRANTY

Hoffmann warrants the work against defects in materials and workmanship for a period of one (1) year after initial operation or 18 months after completion of the structure(s), whichever occurs first. Hoffmann does not assume liability for the suitability of specified materials or equipment for the condition of service. For those items requiring regular maintenance or replacement of components the onset of warranty will be the date when those items are completed and placed in initial service.

This warranty specifically excludes flow ability of stored materials.

Hoffmann, Inc. will repair, replace or modify any part or parts of the structure(s), which fails to conform to the foregoing warranty and shall be given a reasonable time frame to complete such work

THE FOREGOING EXPRESS WARRANTY IS EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES WHETHER WRITTEN, ORAL OR IMPLIED IN FACT OR IN LAW AND THERE ARE NO WARRANTIES OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

TAXES

Any Federal or State sales tax upon the sale, production, labor, or transportation of equipment and material sold by Hoffmann to the Purchaser in connection with the construction according to this Contract, shall be the obligation of Hoffmann. Only if the Purchaser provides Hoffmann valid tax exemption certificate, prior to commencement of work, can this be waived.

Any special or local taxes, county, township, parish or other than Federal or State taxes, including sales/use taxes, which are or become imposed, shall be the obligation of the Purchaser.

ENGINEERING DESIGN AND SUBMITTALS

If design services are provided, Hoffmann's sole responsibility is for the engineering and drawings specified herein and then only as the design relates to dead/live load, wind, seismic, temperature and product loads. Any information and/or drawings provided by the Purchaser shall be the sole responsibility of the Purchaser. In the absence of provided design criteria, the latest editions of the codes, laws and standards listed herein shall control.

If included in Hoffmann's scope, Hoffmann shall prepare all working drawings pertaining to items specified in this quotation. Hoffmann's bid design is preliminary and may vary on final design. This document and all engineering and drawings contains proprietary information valuable to Hoffmann and should not be reproduced, copied or disclosed without prior written approval.

Project drawings will be sealed by a licensed design professional from Hoffmann or otherwise engaged by Hoffmann as required by law.

When goods are made to Purchaser's specifications and/or other design information is provided by Purchaser, the Purchaser is solely responsible for all designs, all design loads (if none are specified) and related design information provided to Hoffmann, including patent and copyright infringement, and Hoffmann is under no obligation to review and disclose errors or inconsistencies to the Purchaser..

In the absence of provided design criteria the latest editions of the documents noted in this Proposal shall control and govern the scope of work.

Hoffmann shall prepare all working drawings pertaining to items specified in this quotation. Hoffmann's bid design is preliminary and may vary on final design. This document and such drawings contains proprietary information to Hoffmann and should not be reproduced, copied or disclosed without prior written approval.

Project to be sealed by a licensed design professional and a current set of documents kept on site.

Hoffmann shall perform on-site inspections as deemed necessary during the project and only if included in the Contract price.

ACCESS

Purchaser shall provide and maintain adequate access roads to the location of the Hoffmann construction on site and that is suitable for typical construction vehicles. Site access will be continuous until completion.

Unless otherwise noted, the prices quoted herein are based upon free unobstructed access to a level foundation and lay down area. Any hindrances or delays to our work attributable to Purchaser's site operations or coordination of our work with that of others may be cause for additional compensation.

LAYDOWN

Purchaser shall provide adequate lay down area for contractor's equipment and construction materials within 50' of the Hoffmann work area on-site. Hoffmann, does not anticipate concurrent work by others near the base of the structure and has not included provisions for physical protection of the Purchaser's equipment or work in the area adjacent to the structure. Hoffmann has assumed that Purchaser is aware of the hazards in the areas adjacent to the structure and to those times when overhead work is being performed.

SAFETY

Hoffmann's Proposal has been issued on conjunction with Hoffmann safety plan and should the Purchaser require additional safety measures the additional cost and schedule impact shall be addressed in a change order.

SITE PREPARATION

- A. Purchaser to provide a clean and clear construction site.
- B. Site preparation including excavation (including rock excavation), foundations, footings, piers, and backfill by Purchaser or others, unless otherwise noted herein.
- C. In the event the removal or moving of electrical power lines, gas and water piping, existing buildings, equipment, or other facilities (known or unknown) is necessary, this will be the responsibility of the Purchaser.
- D. Purchaser shall accurately survey the site, with boundary stakes set, and Hoffmann shall have no obligation to check site boundaries. Hoffmann shall place buildings or improvements on site in accordance with the plot plan, or if no plot plan, where indicated by the Purchaser.
- E. Purchaser shall furnish and pay for all temporary power and water required at the construction site. Hoffmann will advise Purchaser of their power needs prior to mobilization. Water and power required to be located within 50' of the construction sites.
- F. Hoffmann has not included any efforts to protect the property of others or control or regulate traffic or personnel on site.

LABOR

- A. Our Proposal is based on non-union labor forces working five (5) ten (10) hour days per week with overtime at Contractors option to maintain and support the Construction Schedule. Additional hours required by the Purchaser shall be subject to the issuance of a change order.
- B. Hoffmann on site supervision will consist of a working superintendent who oversees safety. His responsibilities will consist of supervision of all work to be performed on site.
- C. All work to be completed in a workmanlike manner according to standard practices. All work is contingent upon accidents, weather, or delays that are beyond Hoffmann's control.
- D. Any additional expense incurred by Hoffman as a consequence of union labor or other union connected activities will be added to the contract price payable when incurred in the same manner as if this expense had been shown in the original contract.
- E. Hoffmann may use subcontractors, suppliers and vendors of their choosing for any phase of the work.

CONSTRUCTION CLARIFICATIONS

- A. Should weather protection of the concrete be required, either during cold or hot weather, all costs associated with weather protection shall be added to the contract price and have not been included.
- B. Hoffmann has not included any other work or items, except as noted in the quotation. Any other items shall be provided by the Purchaser or others. Any equipment or materials furnished by Purchaser, will be installed on Purchaser's recommendations or direction, and Hoffman will assume no liability or responsibility for its performance.
- C. When quotation specifies materials or equipment are to be furnished by the Purchaser, said items must be of suitable quality to facilitate efficient production.
- D. All mechanical equipment to be furnished and installed by others, unless otherwise noted in the quotation.
- E. No electrical or plant grounding work has been included in this quotation, unless otherwise noted herein..

- F. Bolted connections will be designed as bearing connections with the threads in the shear plane. Bolts will be tightened to a snug tight condition without the use of direct tension washers or a calibrated wrench.

MEMORANDUM

September 2, 2025

TO: Richard Klimes, Director of Parks and Recreation
FROM: Melissa Baker, Park Maintenance Supervisor
SUBJECT: Engineering plans for Riverview Center

Silverhawk Fabrication \$8,126.00 Windows, Doors and Deck

Watersmith Engineering \$19,500 Deck
\$16,800 Windows & Doors



City of Muscatine

ITEM NUMBER 2025-0391

AGENDA ITEM SUMMARY

DATE: 9/4/2025

STAFF

Brian Stineman, Public Works Director
Amy Fortenbacher, Transit Supervisor

SUBJECT

Request to Approve Entering Into a Contract with Midwest Wireless, in the Amount of \$6,245.30, for Two-Way Radios for MuscaBus.

EXECUTIVE SUMMARY

Request to Approve Entering Into a Contract with Midwest Wireless, in the Amount of \$6,245.30, for Two-Way Radios for MuscaBus.

STAFF RECOMMENDATION

Approve the request

BACKGROUND/DISCUSSION

The Public Works Department two-way radios currently operate off of a repeater on the tower located on North Mulberry Avenue. This tower is owned and operated by Raycom. Raycom has reached out to the city to let us know that they no longer plan to keep this tower. It was offered to be transferred to the city, but staff do not feel that it is feasible to own and maintain a radio tower. Due to this decision, Raycom has informed the city that they will be taking down the tower by the end of October 2025. This will necessitate finding an alternative means of radio communication for MuscaBus and the Roadway Maintenance Division of Public Works. Two-way radios are used by these divisions daily in their operations. These radios comply with the state "hands-free" laws and allow communication between multiple users at the same time.

Staff have investigated alternatives to radio tower-based radios. These options included installing equipment compatible with the current MUSCOM system and push-to-talk radios. We have determined that push-to-talk technology, similar to that previously provided by Nextel, is a viable option that uses current cell towers to transmit radio signals. We have tested equipment provided by Midwest Wireless, and based on the quotes provided, we recommend going with this equipment and proposal. This company is located in Davenport, Iowa and has been our radio provider for many years. They have the equipment and technology available to

provide a seamless transition to the new equipment.

There will be a one-time fee for the purchase and installation of equipment, and monthly fees for radio usage going forward. The initial setup and monthly fees for the rest of this fiscal year can be absorbed in the Transit Budget. The monthly fees will become an ongoing item in future fiscal year budgets.

The quotes for all options are included in this agenda item summary.

CITY FINANCIAL IMPACT

The initial setup fee and monthly service fees will be absorbed in the Transit budget.

ATTACHMENTS

1. Transit Quote
2. QUOTE-3249962-1APX4500MuscatinePublicWorks
3. QUOTE-3249943-1APX1500MuscatinePublicWorks

erling@midwestwirelessllc.com

MuscaBus

08/08/2025

13 DG 8700/8900 mobile POC/LTE

289.00 \$3,757.00

-12 for vehicles, 1 base

1 DT 9851 portable POC/LTE heavy duty portable

289.00 \$ 289.00

1 Desktop Mic(8900)

\$ 69.30

14 activation fees

20.00 \$ 280.00

Removal/installation of equipment in bus \$150/bus

\$1850.00

\$50 for base

TOTAL

\$6,245.30

Monthly airtime is \$18.90/unit \$264.60/month

Additional charge if we install external antenna for GPS

GPS tracking available for \$20.00/month(not per unit)



DTP-8900

PRODUCT FEATURES

Size 7 3/8" w x 2 7/8" h x 5/18" d

- Rugged Design
- Full Color Display
- Fully Programmable
- 4G LTE Secure Network
- PTT Private and Group Call Playback
- On Device Recording
- Emergency SOS Button
- Over the Air Software Updates
- One to One or One to All Group Calls
- iOS and Android App
- Desktop Dispatch Software

INCLUDED ACCESSORIES

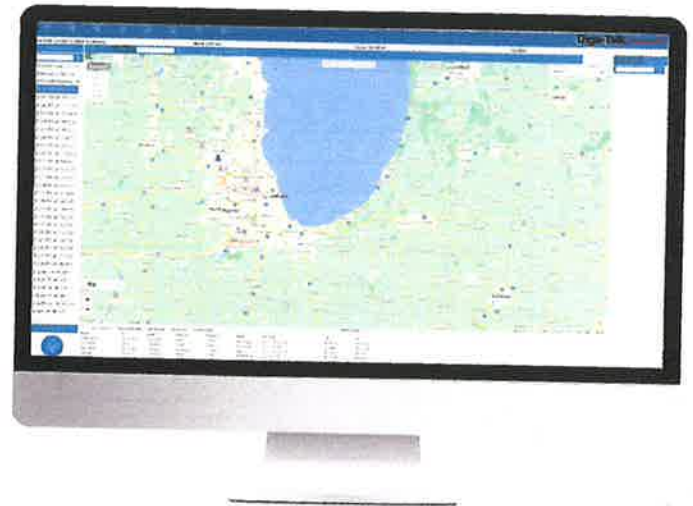
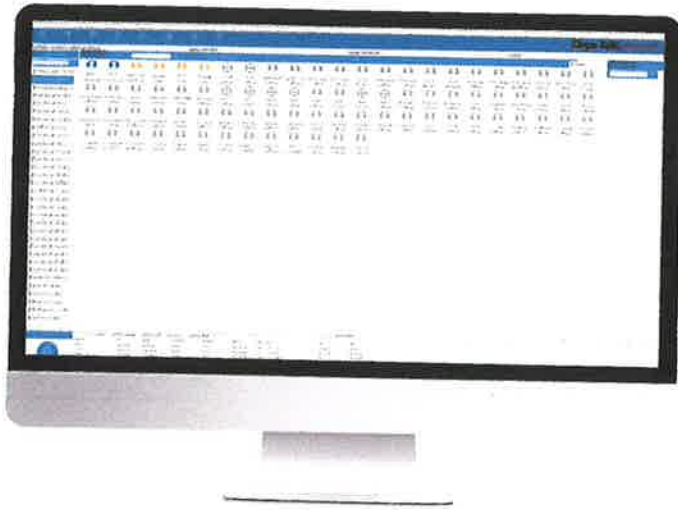
- User Manual
- Hand Microphone
- LTE/GPS Antenna
- Power Cable
- Mounting Bracket



Diga-Talk⁺



DISPATCH SOFTWARE



The Dispatch Software provides you complete control of your mobile workforce. It works in conjunction with your mobile and portable radios. The interface is simple to use and is based on a multi-functional and visualization dispatching system. You can communicate and monitor. With optional GPS tracking, you can track and see where your team is located and provide timely dispatching.

PRODUCT FEATURES

- Windows based operational environment
- GPS Tracking
- Geo-Fencing
- One to one calling or one to all calling
- Multi-group monitoring
- Dynamic Reporting
- 12 hours of activity reporting available



DTP-8700

PRODUCT FEATURES

Size 4 5/8" w x 1 5/8" d x 4 1/4" h

- Rugged Design
- Full Color Display
- Fully Programmable
- 4G LTE Secure Network
- PTT Private and Group Call Playback
- On Device Recording
- Emergency SOS Button
- Over the Air Software Updates
- One to One or One to All Group Calls
- iOS and Android App
- Desktop Dispatch Software

INCLUDED ACCESSORIES

- User Manual
- Hand Microphone
- LTE/GPS Antenna
- Power Cable
- Mounting Bracket



Diga-Talk⁺



DTP-9851

PRODUCT FEATURES

Size 2 3/8" w x 6 7/8" h x 1 3/4" h

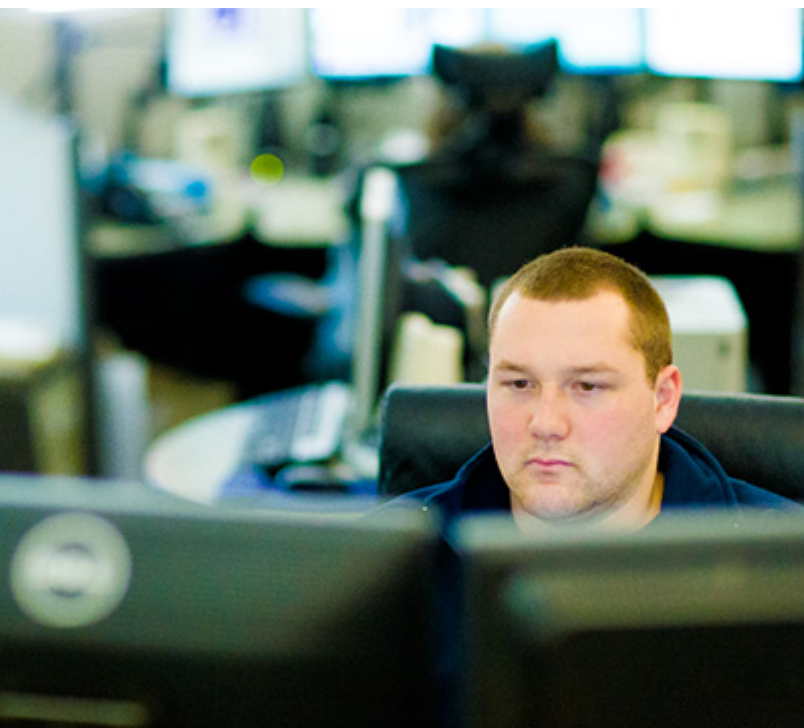
- Heavy Duty Rugged Design
- Full Color Display
- Fully Programmable
- Secure Network
- PTT Private and Group Call Playback
- On Device Recording
- Emergency SOS Button
- Over the Air Software Updates
- One to One or One to All Group Calls
- iOS and Android App
- Desktop Dispatch Software
- Wi-Fi Enabled

INCLUDED ACCESSORIES

- User Manual
- LTE/GPS Antenna
- Li-ion Battery
- Belt Clip
- Charging Cradle
- Cable



Diga-Talk⁺



MUSCATINE, CITY OF

APX 4500

08/14/2025

08/14/2025

MUSCATINE, CITY OF
312 E 5TH ST
MUSCATINE, IA 52761

RE: Motorola Quote for APX 4500

Dear Chris Jasper,

Motorola Solutions is pleased to present MUSCATINE, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide MUSCATINE, CITY OF with the best products and services available in the communications industry. Please direct any questions to Thomas Dunsire at Tommy.Dunsire@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Thomas Dunsire

Billing Address:
MUSCATINE, CITY OF
312 E 5TH ST
MUSCATINE, IA 52761
US

Quote Date:08/14/2025
Expiration Date:10/13/2025
Quote Created By:
Thomas Dunsire
Tommy.Dunsire@
motorolasolutions.com

End Customer:
MUSCATINE, CITY OF
Chris Jasper
cjasper@muscatineiowa.gov
1.563.263.9922

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 4500 Enhanced					
1	M22URS9PW1BN	MOBILE RADIO APX4500 ENHANCED 7/800 MHZ	40	\$2,356.00	\$1,178.00	\$47,120.00
1a	G24AX	ENH: 3 YEAR ESSENTIAL SVC	40	\$216.00	\$216.00	\$8,640.00
1b	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	40	\$6.42	\$3.21	\$128.40
1c	G851AG	ADD: AES/DES-XL/DES-OFB ENCRYP APX AND ADP	40	\$941.00	\$75.00	\$3,000.00
1d	G996AS	SOFTWARE LICENSE ENH: OVER THE AIR PROVISIONING	40	\$118.00	\$59.00	\$2,360.00
1e	G66BF	ADD: DASH MOUNT O2 APXM	40	\$148.00	\$74.00	\$2,960.00
1f	GA00580AA	ADD: TDMA OPERATION	40	\$530.00	\$265.00	\$10,600.00
1g	QA02812AE	ADD: P25 9600 TRUNKING W/ INTEROPERABILITY	40	\$2,436.00	\$1,218.00	\$48,720.00
1h	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	40	\$0.00	\$0.00	\$0.00
1i	G298AS	SOFTWARE LICENSE ENH: ASTRO 25 OTAR W/ MULTIKEY	40	\$871.00	\$75.00	\$3,000.00
1j	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	40	\$71.00	\$35.50	\$1,420.00
1k	GA00804AA	ADD: APX O2 CH (GREY)	40	\$579.00	\$289.50	\$11,580.00
1l	G444AH	ADD: APX CONTROL HEAD SOFTWARE	40	\$0.00	\$0.00	\$0.00



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

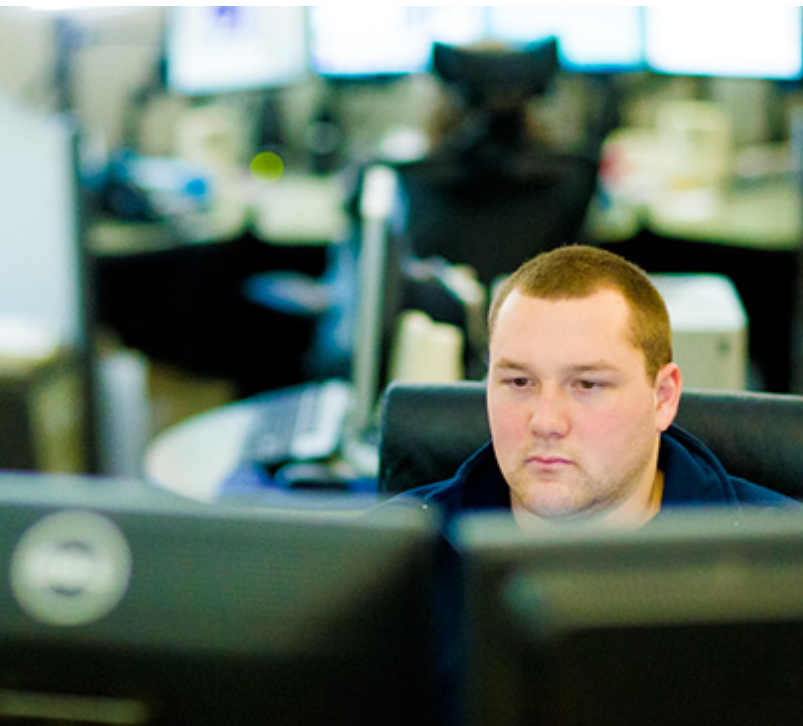
Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1m	W22BA	ADD: STD PALM MICROPHONE APX	40	\$85.00	\$42.50	\$1,700.00
1n	QA09113AB	ADD: BASELINE RELEASE SW	40	\$0.00	\$0.00	\$0.00
1o	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	40	\$50.00	\$25.00	\$1,000.00

Grand Total **\$142,228.40(USD)**

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.





MUSCATINE, CITY OF

APX 1500

08/14/2025

08/14/2025

MUSCATINE, CITY OF
312 E 5TH ST
MUSCATINE, IA 52761

RE: Motorola Quote for APX 1500

Dear Chris Jasper,

Motorola Solutions is pleased to present MUSCATINE, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide MUSCATINE, CITY OF with the best products and services available in the communications industry. Please direct any questions to Thomas Dunsire at Tommy.Dunsire@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Thomas Dunsire

Billing Address:
MUSCATINE, CITY OF
312 E 5TH ST
MUSCATINE, IA 52761
US

Quote Date:08/14/2025
Expiration Date:10/13/2025
Quote Created By:
Thomas Dunsire
Tommy.Dunsire@
motorolasolutions.com

End Customer:
MUSCATINE, CITY OF
Chris Jasper
cjasper@muscatineiowa.gov
1.563.263.9922

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 1500 Enhanced					
1	M36URS9PW1BN	MOBILE RADIO APX1500 ENHANCED 7/800 MHZ	40	\$2,151.00	\$1,075.50	\$43,020.00
1a	G24AX	ENH: 3 YEAR ESSENTIAL SVC	40	\$216.00	\$216.00	\$8,640.00
1b	GA01574AA	SOFTWARE LICENSE ENH: AES 256 SW ENCRYPTION	40	\$560.00	\$75.00	\$3,000.00
1c	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	40	\$6.42	\$3.21	\$128.40
1d	G996AS	SOFTWARE LICENSE ENH: OVER THE AIR PROVISIONING	40	\$118.00	\$50.00	\$2,000.00
1e	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	40	\$0.00	\$0.00	\$0.00
1f	G66BF	ADD: DASH MOUNT O2 APXM	40	\$148.00	\$74.00	\$2,960.00
1g	GA00580AA	ADD: TDMA OPERATION	40	\$530.00	\$265.00	\$10,600.00
1h	QA02756AD	ADD: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	40	\$1,848.00	\$924.00	\$36,960.00
1i	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	40	\$71.00	\$35.50	\$1,420.00
1j	GA00804AA	ADD: APX O2 CH (GREY)	40	\$579.00	\$289.50	\$11,580.00
1k	W969BQ	ADD: MULTIKEY OPERATION	40	\$102.00	\$75.00	\$3,000.00
1l	G444AH	ADD: APX CONTROL HEAD SOFTWARE	40	\$0.00	\$0.00	\$0.00



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
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1n	QA09113AB	ADD: BASELINE RELEASE SW	40	\$0.00	\$0.00	\$0.00
1o	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	40	\$50.00	\$25.00	\$1,000.00

Grand Total **\$126,008.40(USD)**

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.





City of Muscatine

ITEM NUMBER 2025-0392

AGENDA ITEM SUMMARY

DATE: 9/4/2025

STAFF

Brian Stineman, Public Works Director
Tyson Wedekind, Roadway Maintenance Supervisor

SUBJECT

Request to Approve Entering Into a Contract with Midwest Wireless, in the Amount of \$12,031.60, for Two-Way Radios for the Roadway Maintenance Division of Public Works.

EXECUTIVE SUMMARY

Request to Enter Into Contract with Midwest Wireless for Two-Way Radios for the Roadway Maintenance Division of Public Works in the Amount of \$12,031.60

STAFF RECOMMENDATION

Approve the request

BACKGROUND/DISCUSSION

The Public Works Department two-way radios currently operate off of a repeater on the tower located on North Mulberry Avenue. This tower is owned and operated by Raycom. Raycom has reached out to the city to let us know that they no longer plan to keep this tower. It was offered to be transferred to the city, but staff do not feel that it is feasible to own and maintain a radio tower. Due to this decision, Raycom has informed the city that they will be taking down the tower by the end of October 2025. This will necessitate finding an alternative means of radio communication for MuscaBus and the Roadway Maintenance Division of Public Works. Two-way radios are used by these divisions daily in their operations. These radios comply with the state "hands-free" laws and allow communication between multiple users at the same time.

Staff have investigated alternatives to radio tower-based radios. These options included installing equipment compatible with the current MUSCOM system and push-to-talk radios. We have determined that push-to-talk technology, similar to that previously provided by Nextel, is a viable option that uses current cell towers to transmit radio signals. We have tested equipment provided by Midwest Wireless, and based on the quotes provided, we recommend going with this equipment and proposal. This company is located in Davenport, Iowa and has been our radio provider for many years. They have the equipment and technology available to

provide a seamless transition to the new equipment.

There will be a one-time fee for the purchase and installation of equipment, and monthly fees for radio usage going forward. The initial setup and monthly fees for the rest of this fiscal year can be absorbed in the Roadway Maintenance Budget. The monthly fees will become an ongoing item in future fiscal year budgets.

The quotes for all options are included in this agenda item summary.

CITY FINANCIAL IMPACT

The initial setup fee and monthly service fees will be absorbed in the Roadway Maintenance budget.

ATTACHMENTS

1. Roadway Maint. Quote
2. QUOTE-3249962-1APX4500MuscatinePublicWorks
3. QUOTE-3249943-1APX1500MuscatinePublicWorks



5915 Brady St.

Davenport, IA 52806

563-386-7344

erling@midwestwirelessllc.com

08/08/2025

City of Muscatine

25 DG 8700/8900 mobile POC/LTE mobile radio	289.00	\$7,225.00
-23 for vehicles, 2 base radios using existing power supply		
2 desktop mics for 8900	69.30	\$ 138.60
2 DT 9851 portable poc/LTE heavy duty portable radio	289.00	\$ 578.00
27 Activation fee	20.00	\$ 540.00
Removal/installation of equipment vehicle 150/vehicle		<u>\$3,550.00</u>
\$50.00/base		

TOTAL	\$12,031.60
-------	-------------

Monthly airtime is \$18.90/unit \$510.30/month

Additional charge if we install external antenna for GPS

GPS Tracking available for \$20.00/month(not per unit, an additional \$20.00 total)



DTP-8900

PRODUCT FEATURES

Size 7 3/8"w x 2 7/8"h x 5/18"d

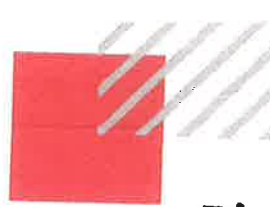
- Rugged Design
- Full Color Display
- Fully Programmable
- 4G LTE Secure Network
- PTT Private and Group Call Playback
- On Device Recording
- Emergency SOS Button
- Over the Air Software Updates
- One to One or One to All Group Calls
- iOS and Android App
- Desktop Dispatch Software

INCLUDED ACCESSORIES

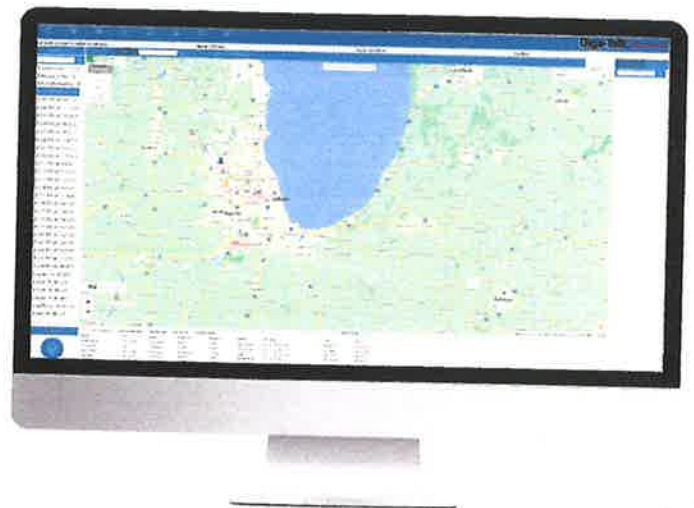
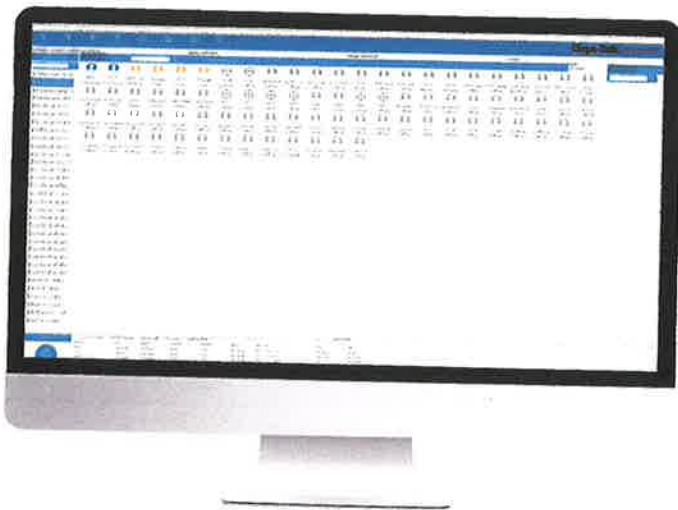
- User Manual
- Hand Microphone
- LTE/GPS Antenna
- Power Cable
- Mounting Bracket



Diga-Talk⁺



DISPATCH SOFTWARE



The Dispatch Software provides you complete control of your mobile workforce. It works in conjunction with your mobile and portable radios. The interface is simple to use and is based on a multi-functional and visualization dispatching system. You can communicate and monitor. With optional GPS tracking, you can track and see where your team is located and provide timely dispatching.

PRODUCT FEATURES

- Windows based operational environment
- GPS Tracking
- Geo-Fencing
- One to one calling or one to all calling
- Multi-group monitoring
- Dynamic Reporting
- 12 hours of activity reporting available



DTP-8700

PRODUCT FEATURES

Size 4 5/8" w x 1 5/8" d x 4 1/4" h

- Rugged Design
- Full Color Display
- Fully Programmable
- 4G LTE Secure Network
- PTT Private and Group Call Playback
- On Device Recording
- Emergency SOS Button
- Over the Air Software Updates
- One to One or One to All Group Calls
- iOS and Android App
- Desktop Dispatch Software

INCLUDED ACCESSORIES

- User Manual
- Hand Microphone
- LTE/GPS Antenna
- Power Cable
- Mounting Bracket



Diga-Talk⁺

Diga-Talk⁺

Nationwide Push-To-Talk



Across the Street,
Across the Country,
Diga-Talk⁺ has you covered!



DTP-9851

PRODUCT FEATURES

Size 2 3/8"w x 6 7/8"h x 1 3/4"h

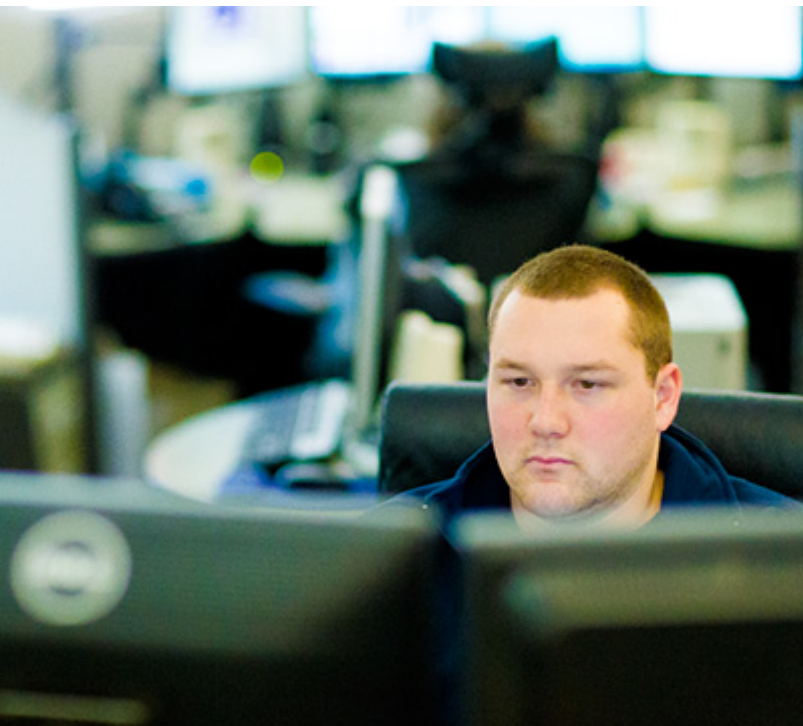
- Heavy Duty Rugged Design
- Full Color Display
- Fully Programmable
- Secure Network
- PTT Private and Group Call Playback
- On Device Recording
- Emergency SOS Button
- Over the Air Software Updates
- One to One or One to All Group Calls
- iOS and Android App
- Desktop Dispatch Software
- Wi-Fi Enabled

INCLUDED ACCESSORIES

- User Manual
- LTE/GPS Antenna
- Li-ion Battery
- Belt Clip
- Charging Cradle
- Cable



Diga-Talk⁺



MUSCATINE, CITY OF

APX 4500

08/14/2025

08/14/2025

MUSCATINE, CITY OF
312 E 5TH ST
MUSCATINE, IA 52761

RE: Motorola Quote for APX 4500

Dear Chris Jasper,

Motorola Solutions is pleased to present MUSCATINE, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide MUSCATINE, CITY OF with the best products and services available in the communications industry. Please direct any questions to Thomas Dunsire at Tommy.Dunsire@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Thomas Dunsire

Billing Address:
MUSCATINE, CITY OF
312 E 5TH ST
MUSCATINE, IA 52761
US

Quote Date:08/14/2025
Expiration Date:10/13/2025
Quote Created By:
Thomas Dunsire
Tommy.Dunsire@
motorolasolutions.com

End Customer:
MUSCATINE, CITY OF
Chris Jasper
cjasper@muscatineiowa.gov
1.563.263.9922

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 4500 Enhanced					
1	M22URS9PW1BN	MOBILE RADIO APX4500 ENHANCED 7/800 MHZ	40	\$2,356.00	\$1,178.00	\$47,120.00
1a	G24AX	ENH: 3 YEAR ESSENTIAL SVC	40	\$216.00	\$216.00	\$8,640.00
1b	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	40	\$6.42	\$3.21	\$128.40
1c	G851AG	ADD: AES/DES-XL/DES-OFB ENCRYP APX AND ADP	40	\$941.00	\$75.00	\$3,000.00
1d	G996AS	SOFTWARE LICENSE ENH: OVER THE AIR PROVISIONING	40	\$118.00	\$59.00	\$2,360.00
1e	G66BF	ADD: DASH MOUNT O2 APXM	40	\$148.00	\$74.00	\$2,960.00
1f	GA00580AA	ADD: TDMA OPERATION	40	\$530.00	\$265.00	\$10,600.00
1g	QA02812AE	ADD: P25 9600 TRUNKING W/ INTEROPERABILITY	40	\$2,436.00	\$1,218.00	\$48,720.00
1h	GA01606AA	ADD: NO BLUETOOTH/ WIFI/GPS ANTENNA NEEDED	40	\$0.00	\$0.00	\$0.00
1i	G298AS	SOFTWARE LICENSE ENH: ASTRO 25 OTAR W/ MULTIKEY	40	\$871.00	\$75.00	\$3,000.00
1j	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	40	\$71.00	\$35.50	\$1,420.00
1k	GA00804AA	ADD: APX O2 CH (GREY)	40	\$579.00	\$289.50	\$11,580.00
1l	G444AH	ADD: APX CONTROL HEAD SOFTWARE	40	\$0.00	\$0.00	\$0.00



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Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

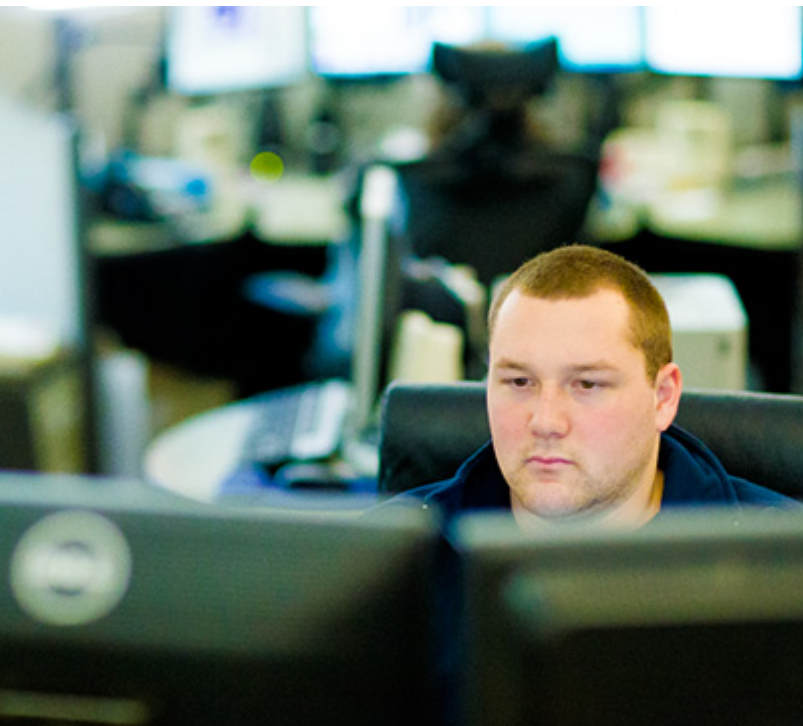
Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
1m	W22BA	ADD: STD PALM MICROPHONE APX	40	\$85.00	\$42.50	\$1,700.00
1n	QA09113AB	ADD: BASELINE RELEASE SW	40	\$0.00	\$0.00	\$0.00
1o	G174AD	ADD: ANT 3DB LOW-PROFILE 762-870	40	\$50.00	\$25.00	\$1,000.00

Grand Total **\$142,228.40(USD)**

Notes:

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MUSCATINE, CITY OF

APX 1500

08/14/2025

08/14/2025

MUSCATINE, CITY OF
312 E 5TH ST
MUSCATINE, IA 52761

RE: Motorola Quote for APX 1500

Dear Chris Jasper,

Motorola Solutions is pleased to present MUSCATINE, CITY OF with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide MUSCATINE, CITY OF with the best products and services available in the communications industry. Please direct any questions to Thomas Dunsire at Tommy.Dunsire@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Thomas Dunsire

Billing Address:
MUSCATINE, CITY OF
312 E 5TH ST
MUSCATINE, IA 52761
US

Quote Date:08/14/2025
Expiration Date:10/13/2025
Quote Created By:
Thomas Dunsire
Tommy.Dunsire@
motorolasolutions.com

End Customer:
MUSCATINE, CITY OF
Chris Jasper
cjasper@muscatineiowa.gov
1.563.263.9922

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
	APX™ 1500 Enhanced					
1	M36URS9PW1BN	MOBILE RADIO APX1500 ENHANCED 7/800 MHZ	40	\$2,151.00	\$1,075.50	\$43,020.00
1a	G24AX	ENH: 3 YEAR ESSENTIAL SVC	40	\$216.00	\$216.00	\$8,640.00
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1c	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	40	\$6.42	\$3.21	\$128.40
1d	G996AS	SOFTWARE LICENSE ENH: OVER THE AIR PROVISIONING	40	\$118.00	\$50.00	\$2,000.00
1e	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	40	\$0.00	\$0.00	\$0.00
1f	G66BF	ADD: DASH MOUNT O2 APXM	40	\$148.00	\$74.00	\$2,960.00
1g	GA00580AA	ADD: TDMA OPERATION	40	\$530.00	\$265.00	\$10,600.00
1h	QA02756AD	ADD: 3600 OR 9600 TRUNKING BAUD SINGLE SYSTEM	40	\$1,848.00	\$924.00	\$36,960.00
1i	B18CR	ADD: AUXILIARY SPKR 7.5 WATT APX	40	\$71.00	\$35.50	\$1,420.00
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Grand Total **\$126,008.40(USD)**

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City of Muscatine

ITEM NUMBER 2025-0395

AGENDA ITEM SUMMARY

DATE: 9/4/2025

STAFF

Jodi Royal-Goodwin, Community Development Director

SUBJECT

Request to Ratify a Contract with Top Choice Construction and Roofing Not to Exceed \$17,344.10 for Finish Work at the Kruse Memorial Park

EXECUTIVE SUMMARY

As part of the Ignite Vitality: Mulberry Project a pocket park is being developed at the corner of Orange and 6th streets. The playground equipment and surface were installed earlier this year, but grading, concrete and fence work is necessary to finish the park. In order to complete the project prior to the park dedication, it was necessary to execute the contract, which will be paid for with grant funds, and allow the work to commence before it could be considered by City Council. Staff is requesting Council ratify the contract before the work is finalized and payment is released.

STAFF RECOMMENDATION

Staff recommends Council ratify the contract with Top Choice Construction and Roofing.

BACKGROUND/DISCUSSION

A pocket park was included in the Ignite Vitality: Mulberry project at the request of the Iowa Economic Development Authority Director, Debi Durham. Park Planet installed the playground equipment and surface earlier this year, but grading, concrete and fence work is necessary to finish the park.

The Park is being named in honor of Mike Kruse, who lost his life fighting a fire in the area, and a dedication ceremony has been planned for September 15 to allow his family to coordinate attendance at this event with the Fire Department's remembrance ceremony.

Three complete quotes were provided, with Top Choice Construction providing the low quote. Unfortunately, we were unable to get quotes in time to have the contract on a previous City Council agenda, but the work needed to commence before the September meeting to be completed on time. After speaking with the City Administrator and Finance Director about the

issue, it was determined the best approach was to execute the contract, which will be paid with grant funds, and have it ratified at the next available Council meeting.

CITY FINANCIAL IMPACT

There is no financial impact to the general fund to award this contract, which will be paid for with grant funds.

ATTACHMENTS

1. Park Finishing Contract - Complete
2. Bid Tab Finishing August 2025

**CONTRACT FOR FINISHING THE
MULBERRY NEIGHBORHOOD POCKET PARK
BY AND BETWEEN
CITY OF MUSCATINE AND TOP CHOICE CONSTRUCTION & ROOFING**

THIS AGREEMENT is made and entered into this 27th day of August, 2025, by and between the City of Muscatine, Iowa, hereinafter referred to as "City" and Top Choice Construction & Roofing, hereinafter referred to as "Contractor".

WITNESSETH

That the Contractor and the City for the consideration herein mutually agree as follows:

ARTICLE 1. Statement of work. The contractor shall furnish all supervision, technical, personnel, labor, materials, machinery, tools, equipment, and services, including utility and transportation services and perform all work identified in the Attachment A, Quote for Park Finishing, required for finishing the "Mulberry Neighborhood Pocket Park" located at 6th and Orange streets in Muscatine, Iowa, all in accordance with the engineering design, Attachment B, except that the fence shall be 6' in height and a third concrete pad shall be installed adjacent to the walkway on the playground side.

ARTICLE 2. The City will pay the contractor for the performance of the contract, from funds legally available for that purpose. Upon substantial completion of the project, payment of ninety (90) percent of the contract price, including materials, subject to approval of the City. Payment of the balance of ten (10) percent due to the Contractor will be made not earlier than 30 days from the final acceptance of said work by the City.

The contract amount is not to exceed \$17,344.10.

Work is to be completed no later than September 5 unless agreed to in advance.

ARTICLE 3. The proposal is incorporated into the contract as Attachment A.

ARTICLE 4. Contractor hereby agrees to comply with CDBG regulatory requirements as provided in Attachment C "Required Contract Language and Provisions", Attachment D "Intent to Comply with Section 3 Requirements" and Part 2 "Section 3 Clause), and Attachment E "General Decision Number IA20250081 01/03/2025".

ARTICLE 5. This Agreement may be terminated:

- a. For cause, by either party upon 7 days written notice in the event of substantial failure by other party to perform in accordance with the terms of this Agreement through no fault of the terminating party. For termination by Contractor, cause includes, but is not limited to, failure by City to pay undisputed amounts owed to Contractor within 120 days of invoice and delay or suspension of Contractor's services for more than 120 days for reasons beyond Contractor's cause or control; or,
- b. For convenience by City upon 7 days written notice to Contractor.
- c. In the event of termination by City for convenience or by Contractor for cause, the City shall be obligated to the Contractor for payment of amounts due and owing including payment for

services performed or furnished to the date and time of termination. Contractor shall deliver and City shall have, at its sole risk, right of use of any completed or partially completed deliverables.

- d. In event of termination by City for cause and in addition to any other remedies available to City, Contractor shall deliver to City and City shall have right of use of any completed or partially completed deliverable. City shall compensate Contractor for all undisputed amounts owed Contractor as of date of termination.

THIS AGREEMENT, together with all other documents enumerated or referenced above, form the entire contract between the parties hereto. In the event that any component part is determined not to comply with federal, state or local policies, regulations and law it shall not affect applicability or enforcement of all other parts.

Contract shall be governed by the laws of the State of Iowa.

IN WITNESS WHEREOF, the parties thereto have caused this Agreement to be executed effective on the date and year first written above.

City of Muscatine

Top Choice Construction & Roofing

Dr. Brad Bark, Mayor



Travis Hawkins, Owner

Attest:

Cinda Hilger, Deputy City Clerk

QUOTE for PARK FINISHING

Project: Kruse Memorial Park Finishing, 519 Orange Street

Please provide the cost to complete each of the tasks below (all but E per specs on the attached design). Work to be completed at the 6th Street Pocket Park (Kruse Memorial Park). This is a CDBG funded project and as such is subject to federal requirements, including Davis-Bacon wages and Section 3 (see attachments B and C).

Company Name: Top Choice Construction & Roofing

Contact Name/Number/Email: Travis 309-429-2490 Tconstruction@gmail.com

Task

Cost

A. Fill, grading & seeding:

\$ 2,115.23

B. ADA Compliant Sidewalk to Play Surface:

\$ 4,302.55

C. Fence (6' rather than 8' as noted):

\$ 7,350.90

D. 2 Concrete Bench Pads:

\$ 2,298.87

E. Add/Not on specification, 1 Concrete Pad for 48" Bike Rack to be placed parallel to the beginning of the new sidewalk:

\$ 1,276.55

Total Quote:

\$ 17,344.10

Would you be able to complete this project by September 5?

☒ Yes ☐ No



Signature Individual Authorized to Commit Company

8/21/25

Date

Attachment 13

6TH STREET POCKET PARK SIDEWALK MUSCATINE, IOWA

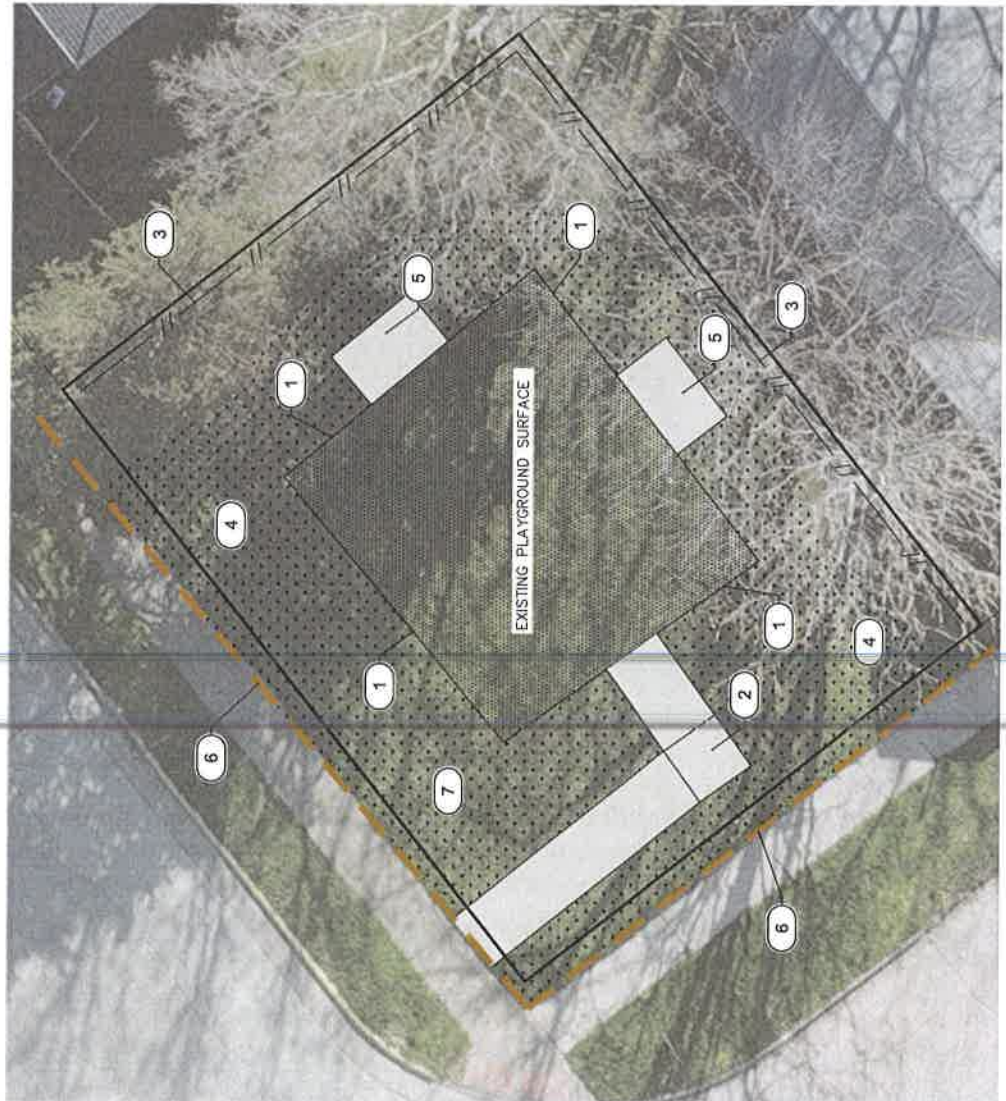


0 1 5 10
GRAPHIC SCALE IN FEET
1"=10'

KEYNOTES	NUMBER	KEYNOTE
	1	INSTALL FILL FLUSH TO EXISTING PLAY SURFACE
	2	INSTALL STANDARD 4 INCH THICK BY SET WIDE SIDEWALK RAMPS WITH 6 INCHES OF MODIFIED BASE (19:1:1)
	3	INSTALL 103 LINEAR FEET OF 4 FT TALL WOODEN PRIVACY FENCE
	4	SEED 1435 SF OF NEWLY GRADED AREA WITH RESIDENTIAL MIX MEETING SUDAS SPECIFICATIONS
	5	INSTALL 4 INCH THICK 5X8FT BENCH PADS ON 6 INCHES OF MODIFIED BASE (BENCHES BY OTHERS)
	6	INSTALL 108 LINEAR FEET OF FILTER SOCK. TO BE REMOVED WITH ESTABLISHMENT OF SEEDING
	7	INSTALL 10,50Y (ESTIMATED) OF FILL MATERIAL SUITABLE FOR USE AS TOPSOIL AND FREE FROM DEBRIS THROUGHOUT THE SEED AREA



NOTE: ALL CONSTRUCTION SHALL FOLLOW THE CURRENT EDITION OF SUDAS SPECIFICATIONS



TITLE
SHEET
6TH ST. POCKET PARK
SIDEWALK



1459 Washington St.
Muscatine, Iowa 52761
(319) 351-5282
www.muscatineiowa.gov

ENGINEERING DEPT.

Designed:	KJC	Scale:	1"=10'
Drawn:	KJC		
Checked:	BMS	Sheet No:	1
Date:	8/5/2025		
Project No:		of:	2

EARTHWORK SHALL BE CONTINUOUSLY SLOPED FROM MARKED ELEVATIONS TO THE SEEDING LIMITS



0 1 5 10
GRAPHIC SCALE IN FEET
1"=10'



Date	Revision
------	----------

GRADING

6TH ST. POCKET PARK
SIDEWALK



1459 Washington St.
Muscatine, Iowa 52761
(319) 351-8282
www.muscatineiowa.gov

ENGINEERING DEPT.

Designed:	KJC	Scale: 1"=10'
Drawn:	KJC	
Checked:	BMS	Sheet No: 2
Date:	8/5/2025	
Project No:		

REQUIRED CONTRACT LANGUAGE AND PROVISIONS

All project contracts shall contain at a minimum the following provisions, as appropriate.

ALL CONTRACTS

1. Access and Maintenance of Records

The contractor must maintain records, including supporting documentation, for three years from closeout of the grant to the state of Iowa.

At any time during normal business hours and as frequently as is deemed necessary, the contractor shall make available to the Iowa Economic Development Authority, the State Auditor, the General Accounting Office, and the Department of Housing and Urban Development, for their examination, all of its records pertaining to all matters covered by this contract and permit these agencies to audit, examine, make excerpts or transcripts from such records, contract, invoices, payrolls, personnel records, conditions of employment, and all other matters covered by this contract.

2. Civil Rights

The Contractor must comply with the following laws and regulations:

- Title VI of the Civil Rights Act of 1964 (P.L. 88-352).
States that no person may be excluded from participation in, denied the benefits of, or subjected to discrimination under any program or activity receiving Federal financial assistance on the basis of race, color, or national origin.
- Title VIII of the Civil Rights Act of 1968 (Fair Housing Act), as amended.
- Federal Executive Order 11063, as amended by Executive Order 12259
Equal Opportunity Housing
- Iowa Civil Rights Act of 1965.
This Act mirrors the Federal Civil Rights Act.
- Section 109 of Title I of the Housing and Community Development Act of 1974, as amended (42 U.S.C. 5309).
Provides that no person shall be excluded from participation in, denied the benefits of, or subjected to discrimination on the basis of race, color, national origin, sex, age, or handicap under any program or activity funded in part or in whole under Title I of the Act.
- The Age Discrimination Act of 1975, as amended (42 U.S.C. 1601 et seq.)
Provides that no person on the basis of age, be excluded from participation in, be denied the benefits of or be subjected to discrimination under any program or activity receiving Federal financial assistance.
- Section 504 of the Rehabilitation Act of 1973, as amended (P.L. 93-112, 29 U.S.C. 794).
Provides that no otherwise qualified individual shall solely by reason of his/her handicap be excluded from participation in, be denied the benefits of, or be discriminated against under any program or activity receiving Federal financial assistance.
- Americans with Disabilities Act (P.L. 101-336, 42 U.S.C. 12101-12213)
Provides comprehensive civil rights to individuals with disabilities in the areas of employment, public accommodations, state and local government services, and telecommunications.

- Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701u).

The purpose of section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) (section 3) is to ensure that employment and other economic opportunities generated by certain HUD financial assistance shall, to the greatest extent feasible, and consistent with existing Federal, State and local laws and regulations, be directed to low- and very low-income persons, particularly those who are recipients of government assistance for housing, and to business concerns which provide economic opportunities to low- and very low-income persons.

3. Termination Clause

All contracts utilizing CDBG funds must contain a termination clause that specifies the following:

- Under what conditions the clause may be imposed.
- The form the termination notice must take (e.g., certified letter).
- The time frame required between the notice of termination and its effective date.
- The method used to compute the final payment(s) to the contractor.

4. Certification regarding government-wide restriction on lobbying.

All contracts utilizing CDBG funds must contain the following certification concerning restriction of lobbying:

"The Recipient certifies, to the best of his or her knowledge and belief, that:

- i. No Federal appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- ii. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee, or an employee of a Member of congress in connection with this Federal contract, grant, loan, or cooperative agreement, the Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Federal Lobbying" in accordance with its instruction.
- iii. The Recipient shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure."

5. Lead-Safe Housing Regulations (As applicable)

24 CFR Part 35 et. al.

Requirements for Notification, Evaluation and Reduction of Lead-Based Paint Hazards in Federally Owned Residential Properties and Housing Receiving Federal Assistance, Final Rule

6. Recycled Materials

The contractor agrees to comply with all the requirements of Code of Iowa chapter 8A.315-317 and Iowa Administrative Code chapter 11-117.6(5) — Recycled Product and Content which states:

When appropriate, specifications shall include requirements for the use of recovered materials and products.

The specifications shall not restrict the use of alternative materials, exclude recovered materials, or require performance standards that exclude products containing recovered materials unless the subrecipient seeking the product can document that the use of recovered materials will impede the intended use of the product.

7. Notice of Awarding Agency Requirements and Regulations Pertaining to Reporting

The Contractor must provide information as necessary and as requested by the Iowa Economic Development Authority for the purpose of fulfilling all reporting requirements related to the CDBG program.

ALL CONTRACTS IN EXCESS OF \$10,000

Federal Executive Orders 11246 and 11375:

Provides that no one be discriminated in employment.

"During the performance of this contract, the contractor agrees as follows:

- (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.
- (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
- (3) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of the Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
- (4) The contractor will comply with all provisions of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
- (5) The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
- (6) In the event of the contractor's non-compliance with the nondiscrimination clause of this contract or with any of such rules, regulations, or orders, this contract may be canceled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (7) The contractor will include the provisions of Paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

ALL CONTRACTS IN EXCESS OF \$100,000

Clean Air and Water Acts:

- Section 306 of the Clean Air Acts (42 U.S.C. 1857(h)).
- Section 508 of the Clean Water Act (33 U.S.C. 1368).
- Executive Order 11738. *Providing administration of the Clean Air and Water Acts*

Clean Air and Water Acts - required clauses:

This clause is required in all third party contracts involving projects subject to the Clean Air Act (42 U.S.C. 1857 et seq.), the Federal Water Pollution Control Act (33 U.S.C. 1251 et seq.), and the regulations of the Environmental Protection Agency with respect to 40 CFR Part 15, as amended. It should also be mentioned in the bid document.

During the performance of this contract, the CONTRACTOR agrees as follows:

- (1) The CONTRACTOR will certify that any facility to be utilized in the performance of any nonexempt contract or subcontract is not listed on the Excluded Party Listing System pursuant to 40 CFR 32.
- (2) The CONTRACTOR agrees to comply with all the requirements of Section 114 of the Clean Air Act, as amended, (42 U.S.C. 1857c-8) and Section 308 of the Federal Water Pollution Control Act, as amended (33 U.S.C. 1318) relating to inspection, monitoring, entry, reports, and information, as well as all other requirements specified in said Section 114 and Section 308, and all regulations and guidelines issued thereunder.
- (3) The CONTRACTOR agrees that as a condition for the award of the contract, prompt notice will be given of any notification received from the Director, Office of Federal Activities, Environmental Protection Agency, indicating that a facility utilized or to be utilized for the contract is under consideration to be listed on the Excluded Party Listing System.
- (4) The CONTRACTOR agrees that it will include or cause to be included the criteria and requirements in Paragraph (1) through (4) of this section in every nonexempt subcontract and require every subcontractor to take such action as the Government may direct as a means of enforcing such provisions.

ALL CONSTRUCTION CONTRACTS IN EXCESS OF \$2,000

Federal Labor Standards

In addition to the preceding provisions, all construction contracts in excess of \$2,000 must include the Federal Labor Standards Provisions (verbatim) found in Appendix 2 under Required Contract Provisions. (Housing rehabilitation contracts of less than 8 units are excluded from this requirement.)

Federal Labor Standards Provisions (verbatim) found in Appendix 2, including:

- Davis-Bacon and Related Acts
- Contract Work Hours and Safety Standard Act
- Copeland Anti-kickback Act

Section 3 Clause for All Solicitations & Contracts

- A. The work to be performed under this contract is subject to the requirements of Section 3 of the Housing and Urban Development Act of 1968, as amended, 12 U.S.C. 1701u (Section 3). The purpose of Section 3 is to ensure that employment and other economic opportunities generated by HUD assistance or HUD-assisted projects covered by Section 3, shall, to the greatest extent feasible, be directed to low- and very low-income persons, particularly persons who are recipients of HUD assistance for housing.
- B. The parties to this contract agree to comply with HUD's regulations in 24 CFR part 75, which implement Section 3. As evidenced by their execution of this contract, the parties to this contract certify that they are under no contractual or other impediment that would prevent them from complying with the part 75 regulations.
- C. The contractor agrees to post copies of a notice advising workers of the Contractor's commitments under Section 3 in conspicuous places at the work site where both employees and applicants for training and employment positions can see the notice. The notice shall describe the Section 3 preference, shall set forth minimum number and job titles subject to hire, availability of apprenticeship and training positions, the qualifications for each; and the name and location of the person(s) taking applications for each of the positions; and the anticipated date the work shall begin.
- D. The contractor agrees to provide written notice of employment and contracting opportunities to all known Section 3 Workers and Section 3 Businesses.
- E. The contractor agrees to employ, to the greatest extent feasible, Section 3 workers or provide written justification to the recipient that is consistent with 24 CFR Part 75, describing why it was unable to meet minimum numerical Section 3 worker hours goals, despite its efforts to comply with the provisions of this clause.
- F. The contractor agrees to maintain records documenting Section 3 Workers that were hired to work on previous Section 3 covered projects or activities that were retained by the contractor for subsequent Section 3 covered projects or activities.
- G. The contractor agrees to post contract and job opportunities to the Opportunity Portal and will check the Business Registry for businesses located in the project area.
- H. The contractor agrees to include compliance with Section 3 requirements in every subcontract for Section 3 projects as defined in 24 CFR part 75, and agrees to take appropriate action, as provided in an applicable provision of the subcontract upon a finding that the subcontractor is in violation of the regulations in 24 CFR part 75. The contractor will not subcontract with any subcontractor where the contractor has notice or knowledge that the subcontractor has been found in violation of the regulations in 24 CFR part 75.
- I. The contractor will certify that any vacant employment positions, including training positions, that are filled (1) after the contractor is selected but before the contract is executed, and (2) with persons other than those to whom the regulations of 24 CFR part 75 require employment opportunities to be directed, were not filled to circumvent the contractor's obligations under 24 CFR part 75.

- J. The contractor will certify that they have followed prioritization of effort in 24 CFR part 75.19 for all employment and training opportunities. The contractor will further certify that it meets or exceeds the applicable Section 3 benchmarks, defined in 24 CFR Part 75.23, and if not, shall describe in detail the qualitative efforts it has taken to pursue low- and very low-income persons for economic opportunities.
- K. Noncompliance with HUD's regulations in 24 CFR part 75 may result in sanctions, termination of this contract for default, and debarment or suspension from future HUD assisted contracts.

Section 3 Businesses are encouraged to respond to this proposal. A Section 3 business is one that satisfies one of the following requirements:

1. It is at least 51 percent owned and controlled by low- or very low-income persons;
2. Over 75 percent of the labor hours performed for the business over the prior three-month period are performed by Section 3 Workers*; or
3. It is a business at least 51 percent owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing.

*-A Section 3 Worker is defined as any worker who currently fits or when hired within the past five years fit at least one of the following categories, as documented:

1. The worker's income for the previous or annualized calendar year is below the applicable income limit established by HUD;
2. The worker is employed by a Section 3 business concern; or
3. The worker is a YouthBuild participant.

Businesses that believe they meet the Section 3 criteria are encouraged to register as a Section 3 Business through HUD's website:

<https://portalapps.hud.gov/Sec3BusReg/BRegistry/RegisterBusiness>

INTENT TO COMPLY WITH SECTION 3 REQUIREMENTS

Must be returned with all submitted bids.

Section 3 of the Housing and Urban Development Act of 1968 [12 U.S.C. 1701u and 24 CFR Part 75] is HUD's legislative directive for ensuring that economic opportunities resulting from HUD financial assistance, including employment, job training, and contracting are, to the greatest extent feasible, directed to low- and very low-income persons. The regulations seek to ensure that public housing residents and low- and very low- income persons, and the businesses that employ these individuals, are notified about the expenditure of HUD funds in their community and encouraged to seek opportunities, if created.

A Section 3 Worker is defined as any worker who currently fits or when hired within the past five years fit at least one of the following categories, as documented:

1. The worker's income for the previous or annualized calendar year is below the applicable income limit established by HUD;
2. The worker is employed by a Section 3 business concern; or
3. The worker is a YouthBuild participant.

A Targeted Section 3 Worker is defined as a Section 3 worker who fits one of the following categories:

1. A worker employed by a Section 3 business concern; or
2. A worker who currently fits or when hired fit at least one of the following categories, as documented within the past five years:
 - a. Living within one mile of the project, or if fewer than 5,000 people live within one mile of the project, within a circle centered on the project that is sufficient to encompass a population of 5,000 people; or
 - b. A YouthBuild participant

A Section 3 Business is defined as a business in which:

- 1) At least 51% owned by low- or very low-income persons;
- 2) Over 75 percent of the labor hours performed for the business over the prior three-month period are performed by Section 3 workers; or
- 3) At least 51% owned and controlled by current public housing residents or residents who currently live in Section 8-assisted housing

Note: If your business meets the definition of a Section 3 business, you are encouraged to register as a Section 3 Business through HUD's Business

Registry here: <https://portalapps.hud.gov/Sec3BusReg/BRegistry/RegisterBusiness>

Businesses who self-certify that they meet one of the regulatory definitions of a Section 3 Business will be included in a searchable online database. The database can be used by agencies that receive HUD funds, developers, contractors, and others to facilitate the award of covered construction and non-construction contracts to Section 3 Businesses.

Please complete the following:

1. If awarded a contract for this CDBG funded project, do you anticipate being able to determine employees' hourly wages and addresses?

☒ Yes ☐ No

If yes, please estimate the number of hours to be completed on the project by all workers:
36 hours

2. Is your business a Section 3 Business?

☐ Yes ☒ No

3. Is the bidder willing to consider hiring Section 3 Workers for future employment opportunities that are a direct result of this CDBG funded project?

☒ Yes ☐ No

4. Is the bidder willing to consider subcontracting with Section 3 Businesses for this project?

☒ Yes ☐ No

5. Is the bidder willing to provide information on hours worked by Section 3 Workers and Targeted Section 3 Workers on this project?

☒ Yes ☐ No

I understand that this contracting opportunity is subject to HUD Section 3 requirements (24 CFR Part 75). I have read and understand the Section 3 requirements as generally described above and presented in the Section 3 contract language included in the procurement documents for this project. If awarded a contract, the business commits to following Section 3 requirements, as they apply to this project. If awarded a contract for this project, the business agreement to provide reports to the City of Muscatine on Section 3 efforts and accomplishments.

Top Choice Construction & Roofing
 Contractor/Subcontractor

3422 1st Ave E Milan IL 61264
 Address



Signed

8/21/25
 Date

"General Decision Number: IA20250081 01/03/2025

Superseded General Decision Number: IA20240081

State: Iowa

Construction Types: Heavy and Highway

Counties: Adair, Adams, Allamakee, Appanoose, Audubon, Benton, Black Hawk, Boone, Bremer, Buchanan, Buena Vista, Butler, Calhoun, Carroll, Cass, Cedar, Cerro Gordo, Cherokee, Chickasaw, Clarke, Clay, Clayton, Clinton, Crawford, Dallas, Davis, Decatur, Delaware, Des Moines, Dickinson, Dubuque, Emmet, Fayette, Floyd, Franklin, Fremont, Greene, Grundy, Guthrie, Hamilton, Hancock, Hardin, Harrison, Henry, Howard, Humboldt, Ida, Iowa, Jackson, Jasper, Jefferson, Johnson, Jones, Keokuk, Kossuth, Lee, Linn, Louisa, Lucas, Lyon, Madison, Mahaska, Marion, Marshall, Mills, Mitchell, Monona, Monroe, Montgomery, Muscatine, O'Brien, Osceola, Page, Palo Alto, Plymouth, Pocahontas, Polk, Pottawattamie, Poweshiek, Ringgold, Sac, Shelby, Sioux, Story, Tama, Taylor, Union, Van Buren, Wapello, Warren, Washington, Wayne, Webster, Winnebago, Winneshiek, Woodbury, Worth and Wright Counties in Iowa.

HIGHWAY CONSTRUCTION PROJECTS and HEAVY CONSTRUCTION PROJECTS
 Note: Contracts subject to the Davis-Bacon Act are generally required to pay at least the applicable minimum wage rate required under Executive Order 14026 or Executive Order 13658. Please note that these Executive Orders apply to covered contracts entered into by the federal government that are subject to the Davis-Bacon Act itself, but do not apply to contracts subject only to the Davis-Bacon Related Acts, including those set forth at 29 CFR 5.1(a)(1).

If the contract is entered into on or after January 30, 2022, or the contract is renewed or extended (e.g., an option is exercised) on or after January 30, 2022:	◆ Executive Order 14026 generally applies to the contract. ◆ The contractor must pay all covered workers at least \$17.75 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours spent performing on the contract in 2025.
If the contract was awarded on or between January 1, 2015 and January 29, 2022, and the contract is not renewed or extended on or after January 30, 2022:	◆ Executive Order 13658 generally applies to the contract. ◆ The contractor must pay all covered workers at least \$13.30 per hour (or the applicable wage rate listed on this wage determination, if it is higher) for all hours performing on that contract in 2025.

The applicable Executive Order minimum wage rate will be adjusted annually. If this contract is covered by one of the Executive Orders and a classification considered necessary for performance of work on the contract does not appear on this wage determination, the contractor must still submit a conformance request.

Additional information on contractor requirements and worker protections under the Executive Orders is available at <http://www.dol.gov/whd/govcontracts>.

Modification Number Publication Date
0 01/03/2025

SUIA2023-001 02/01/2023

	Rates	Fringes
BRICKLAYER (BRICKLAYER/STONE MASON)		
ZONE 1.....	\$ 34.00	17.62
ZONE 2.....	\$ 34.00	17.62
ZONE 3.....	\$ 34.00	17.62
ZONE 4.....	\$ 32.75	16.09
ZONE 5.....	\$ 29.65	16.09
Carpenter & Piledrivermen		
ZONE 1.....	\$ 31.27	15.83
ZONE 2.....	\$ 29.80	15.98
ZONE 3.....	\$ 29.68	15.98
ZONE 4.....	\$ 29.20	13.30
ZONE 5**.....	\$ 28.15	11.70
CONCRETE FINISHER		
ZONE 1.....	\$ 29.55	13.10
ZONE 2.....	\$ 29.55	13.10
ZONE 3.....	\$ 29.55	13.10
ZONE 4.....	\$ 27.70	9.20
ZONE 5.....	\$ 26.65	9.20
ELECTRICIAN (STREET AND HIGHWAY LIGHTING AND TRAFFIC SIGNALS)		
ZONE 1, 2, AND 3.....	\$ 36.40	14.80
ZONE 4.....	\$ 35.10	13.80
ZONE 5.....	\$ 33.45	13.05
IRONWORKER (SETTING OF STRUCTURAL STEEL)		
ZONE 1.....	\$ 32.25	14.85
ZONE 2.....	\$ 30.16	15.30
ZONE 3.....	\$ 30.16	15.45
ZONE 4.....	\$ 28.00	14.50
ZONE 5**.....	\$ 26.15	13.70
LABORER		
ZONE 1, 2 AND 3		
GROUP A.....	\$ 24.82	12.01
GROUP AA.....	\$ 27.20	12.01
GROUP B.....	\$ 22.97	12.01

GROUP C.....	\$ 19.89	12.01
ZONE 4		
GROUP A.....	\$ 23.12	11.32
GROUP AA.....	\$ 25.12	11.32
GROUP B.....	\$ 21.55	11.32
GROUP C.....	\$ 18.92	11.32
ZONE 5		
GROUP A.....	\$ 23.52	9.87
GROUP AA.....	\$ 25.52	9.87
GROUP B.....	\$ 20.78	9.87
GROUP C.....	\$ 19.93	9.87

POWER EQUIPMENT OPERATOR

ZONE 1		
GROUP A.....	\$ 35.50	16.50
GROUP B.....	\$ 33.95	16.50
GROUP C.....	\$ 31.45	16.50
GROUP D.....	\$ 31.45	16.50
ZONE 2		
GROUP A.....	\$ 35.30	16.50
GROUP B.....	\$ 33.70	16.50
GROUP C.....	\$ 31.15	16.50
GROUP D.....	\$ 31.15	16.50
ZONE 3		
GROUP A.....	\$ 32.50	28.20
GROUP B.....	\$ 30.70	28.20
GROUP C.....	\$ 29.70	28.20
GROUP D.....	\$ 29.70	28.20
ZONE 4		
GROUP A.....	\$ 32.85	16.95
GROUP B.....	\$ 31.71	16.95
GROUP C.....	\$ 29.63	16.95
GROUP D.....	\$ 29.63	16.95
ZONE 5		
GROUP A.....	\$ 30.87	13.25
GROUP B.....	\$ 29.83	13.25
GROUP C.....	\$ 28.10	13.25
GROUP D.....	\$ 27.10	13.25

TRUCK DRIVER (AND PAVEMENT MARKING DRIVER/SWITCHPERSON)

ZONE 1.....	\$ 26.26	12.59
ZONE 2		
.....	\$ 26.26	12.59
ZONE 3.....	\$ 26.26	12.59
ZONE 4.....	\$ 26.26	9.04
ZONE 5		
.....	\$ 24.50	9.04

ZONE DEFINITIONS

ZONE 1 The Counties of Polk, Warren, and Dallas for all Crafts, and Linn County Carpenters only.

ZONE 2 The Counties of Dubuque for all Crafts and Linn County for all Crafts except Carpenters.

ZONE 3 The Cities of Burlington (including West Burlington), Clinton, Fort Madison, Keokuk, and Middleton (including the Iowa Army Ammunition Plant) and Muscatine (and abutting municipalities of any such cities).

ZONE 4 Story, Black Hawk, Cedar, Jasper, Jones, Jackson, Louisa, Madison, and Marion Counties; Clinton County (except the City of Clinton), Johnson County, Muscatine County (except the City of Muscatine), the City of Council

Bluffs, Lee County and Des Moines County.
ZONE 5 All areas of the state not listed above.

LABORER CLASSIFICATIONS - ALL ZONES

GROUP AA - Skilled pipelayer (sewer, water, and conduits) and tunnel laborers; asbestos abatement worker

GROUP A - Carpenter tender on bridges and box culverts; CCTV* sewer inspection operator; curb machine (without a seat); deck hand; diamond & core drills; drill operator on air tracs, wagon drills, and similar drills; form setter/stringman on paving work; gunnite nozzleman; joint sealer kettleman; laser operator; mason tender (brick/stone), powderman tender; powderman/blaster; sign erector; saw operator; {(Zones 4 and 5) Skilled pipelayer (sewer, water, and conduits); tunnel laborer; asbestos abatement worker}. *new labor classification (CCTV: closed circuit television)

GROUP B - Air, gas, electric tool operator; barco hammer; carpenter tender; caulker; chain sawman; compressor (under 400 cfm); concrete finisher tender; concrete processing materials and monitors; cutting torch on demolition; drill tender; dumpmen; electric drills; fence erectors; form line expansion joint assembler; form tamper; general laborer; grade checker; handling and placing metal mesh, dowel bars, reinforcing bars and chairs; hot asphalt laborer; installing temporary traffic control devices; jackhammerman; mechanical grouter; painter (all except stripers); paving breaker; planting trees, shrubs and flowers; power broom (not self-propelled); power buggyman; rakers; rodman (tying reinforcing steel); sandblaster; seeding and mulching; sewer utility topman/bottom man; spaders; stressor or stretcherman on pre or post tensioned concrete; stringman on re/surfacing/no grade control; swinging stage, tagline, or block and tackle; tampers; timberman; tool room men and checkers; tree climber; tree groundman; underpinning and shoring caissons over twelve feet deep; vibrators; walk behind trencher; walk behind paint stripers; walk behind vibrating compactor; water pumps (under three inch); work from bosun chair.

GROUP C - Scale weigh person; traffic control/flagger, surveillance or monitor; water carrier.

POWER EQUIPMENT OPERATOR CLASSIFICATIONS - ALL ZONES

GROUP A - All terrain (off road) forklift; asphalt breakdown roller (vibratory); asphalt laydown machine; asphalt plant; asphalt screed; bulldozer (finish); central mix plant; concrete pump; crane; crawler tractor pulling scraper; directional drill (60,000 (lbs) pullback and above); dragline and power shovel; dredge engineer; excavator (over ♦ cu. yd.); front end loader (4 cy and over); horizontal boring machine; master mechanic; milling machine (over 350 hp); motor grader (finish); push cat; rubber tired backhoe (over ♦ cu. yd.); scraper (12 cu. yd. and over or finish); Self-propelled rotary mixer/road reclaimer; sidebroom tractor; slipform portland concrete paver; tow or push boat; trenching machine (Cleveland 80 or similar)

GROUP B - Articulated off road hauler, asphalt heater/planer; asphalt material transfer vehicle; asphalt roller; belt

loader or similar loader; bulldozer (rough); churn or rotary drill; concrete curb machine; crawler tractor pulling ripper, disk or roller; deck hand/oiler; directional drill (less than 60,000 (lbs) pullback); distributor; excavator (1/2 cu. yd. and under); form riding concrete paver; front end loader (2 to less than 4 cu. yd.); group equipment greaser; mechanic; milling machine (350 hp. and less); paving breaker; portland concrete dry batch plant; rubber tired backhoe (1/2 cu. yd. and under); scraper (under 12 cu. yd.); screening, washing and crushing plant (mobile, portable or stationary); shoulder machine; skid loader (1 cu. yd. and over); subgrader or trimmer; trenching machine; water wagon on compaction.

GROUP C - Boom & winch truck; concrete spreader/belt placer; deep wells for dewatering; farm type tractor (over 75 hp.) pulling disc or roller; forklift; front end loader (under 2 cu. yd.); motor grader (rough); pile hammer power unit; pump (greater than three inch diameter); pumps on well points; safety boat; self-propelled roller (other than asphalt); self-propelled sand blaster or shot blaster, water blaster or striping grinder/remover; skid loader (under 1 cu. yd.); truck mounted post driver.

GROUP D - Boiler; compressor; cure and texture machine; dow box; farm type or utility tractor (under 75 hp.) pulling disk, roller or other attachments; group greaser tender; light plants; mechanic tender; mechanical broom; mechanical heaters; oiler; pumps (under three inch diameter); tree chipping machine; truck crane driver/oiler.

**** CARPENTERS AND PILEDRIVERMEN, or IRONWORKERS (ZONE 5)**
Setting of structural steel; any welding incidental to bridge or culvert construction; setting concrete beams.

WELDERS - Receive rate prescribed for craft performing operation to which welding is incidental.

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Note: Executive Order (EO) 13706, Establishing Paid Sick Leave for Federal Contractors applies to all contracts subject to the Davis-Bacon Act for which the contract is awarded (and any solicitation was issued) on or after January 1, 2017. If this contract is covered by the EO, the contractor must provide employees with 1 hour of paid sick leave for every 30 hours they work, up to 56 hours of paid sick leave each year. Employees must be permitted to use paid sick leave for their own illness, injury or other health-related needs, including preventive care; to assist a family member (or person who is like family to the employee) who is ill, injured, or has other health-related needs, including preventive care; or for reasons resulting from, or to assist a family member (or person who is like family to the employee) who is a victim of, domestic violence, sexual assault, or stalking. Additional information on contractor requirements and worker protections under the EO is available at <https://www.dol.gov/agencies/whd/government-contracts>.

Unlisted classifications needed for work not included within

the scope of the classifications listed may be added after award only as provided in the labor standards contract clauses (29CFR 5.5 (a) (1) (iii)).

The body of each wage determination lists the classifications and wage rates that have been found to be prevailing for the type(s) of construction and geographic area covered by the wage determination. The classifications are listed in alphabetical order under rate identifiers indicating whether the particular rate is a union rate (current union negotiated rate), a survey rate, a weighted union average rate, a state adopted rate, or a supplemental classification rate.

Union Rate Identifiers

A four-letter identifier beginning with characters other than ""SU"", ""UAVG"", ?SA?, or ?SC? denotes that a union rate was prevailing for that classification in the survey. Example: PLUM0198-005 07/01/2024. PLUM is an identifier of the union whose collectively bargained rate prevailed in the survey for this classification, which in this example would be Plumbers. 0198 indicates the local union number or district council number where applicable, i.e., Plumbers Local 0198. The next number, 005 in the example, is an internal number used in processing the wage determination. The date, 07/01/2024 in the example, is the effective date of the most current negotiated rate.

Union prevailing wage rates are updated to reflect all changes over time that are reported to WHD in the rates in the collective bargaining agreement (CBA) governing the classification.

Union Average Rate Identifiers

The UAVG identifier indicates that no single rate prevailed for those classifications, but that 100% of the data reported for the classifications reflected union rates. EXAMPLE: UAVG-OH-0010 01/01/2024. UAVG indicates that the rate is a weighted union average rate. OH indicates the State of Ohio. The next number, 0010 in the example, is an internal number used in producing the wage determination. The date, 01/01/2024 in the example, indicates the date the wage determination was updated to reflect the most current union average rate.

A UAVG rate will be updated once a year, usually in January, to reflect a weighted average of the current rates in the collective bargaining agreements on which the rate is based.

Survey Rate Identifiers

The ""SU"" identifier indicates that either a single non-union rate prevailed (as defined in 29 CFR 1.2) for this classification in the survey or that the rate was derived by computing a weighted average rate based on all the rates reported in the survey for that classification. As a weighted average rate includes all rates reported in the survey, it may include both union and non-union rates. Example: SUFL2022-007 6/27/2024. SU indicates the rate is a single non-union

prevailing rate or a weighted average of survey data for that classification. FL indicates the State of Florida. 2022 is the year of the survey on which these classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. The date, 6/27/2024 in the example, indicates the survey completion date for the classifications and rates under that identifier.

?SU? wage rates typically remain in effect until a new survey is conducted. However, the Wage and Hour Division (WHD) has the discretion to update such rates under 29 CFR 1.6(c)(1).

State Adopted Rate Identifiers

The "SA" identifier indicates that the classifications and prevailing wage rates set by a state (or local) government were adopted under 29 C.F.R 1.3(g)-(h). Example: SAME2023-007 01/03/2024. SA reflects that the rates are state adopted. ME refers to the State of Maine. 2023 is the year during which the state completed the survey on which the listed classifications and rates are based. The next number, 007 in the example, is an internal number used in producing the wage determination. The date, 01/03/2024 in the example, reflects the date on which the classifications and rates under the ?SA? identifier took effect under state law in the state from which the rates were adopted.

WAGE DETERMINATION APPEALS PROCESS

1) Has there been an initial decision in the matter? This can be:

- a) a survey underlying a wage determination
- b) an existing published wage determination
- c) an initial WHD letter setting forth a position on a wage determination matter
- d) an initial conformance (additional classification and rate) determination

On survey related matters, initial contact, including requests for summaries of surveys, should be directed to the WHD Branch of Wage Surveys. Requests can be submitted via email to davisbaconinfo@dol.gov or by mail to:

Branch of Wage Surveys
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

Regarding any other wage determination matter such as conformance decisions, requests for initial decisions should be directed to the WHD Branch of Construction Wage Determinations. Requests can be submitted via email to BCWD-Office@dol.gov or by mail to:

Branch of Construction Wage Determinations
Wage and Hour Division
U.S. Department of Labor
200 Constitution Avenue, N.W.

Washington, DC 20210

2) If an initial decision has been issued, then any interested party (those affected by the action) that disagrees with the decision can request review and reconsideration from the Wage and Hour Administrator (See 29 CFR Part 1.8 and 29 CFR Part 7). Requests for review and reconsideration can be submitted via email to dba.reconsideration@dol.gov or by mail to:

Wage and Hour Administrator
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210

The request should be accompanied by a full statement of the interested party's position and any information (wage payment data, project description, area practice material, etc.) that the requestor considers relevant to the issue.

3) If the decision of the Administrator is not favorable, an interested party may appeal directly to the Administrative Review Board (formerly the Wage Appeals Board). Write to:

Administrative Review Board
U.S. Department of Labor
200 Constitution Avenue, N.W.
Washington, DC 20210.

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END OF GENERAL DECISION"

Quotes Mulberry Pocket Park finishing 8-2025		
	Section 3	Price
Top Choice	X	\$17,344
Heuer	X	No Fence
ZWB	X	\$23,501
Eastern Iowa Excavating	X	\$22,177

BILLS FOR APPROVAL SUMMARY
September 5, 2025

Computer Bill Lists

Regular Bills 8/8/25		\$ 2,236,165.03
Special Ck Run 8/25/25	Operating	500.00
Payroll Vendor Checks 8/29/25		9,652.72
Payroll Vendor ACH Payments 8/29/25		107,725.08
	Subtotal	<u>\$ 2,354,042.83</u>

ACH Debit Memo Payments

Wellmark Insurance	Health/Dental Insurance Sept	84,000.00
Wellmark Insurance	Health/Dental Insurance August	84,000.00
Payroll Account	Transfer	551,917.27
Payroll Account	Transfer	480.41
Treasurer State of Iowa	State Tax Withholding	26,314.38
Treasurer State of Iowa	State Tax Withholding	20.68
Treasurer State of Iowa	Federal Withholding	144,646.56
Treasurer State of Iowa	Federal Withholding	89.08
Treasurer State of Iowa	Sales Tax	29,400.07
	Subtotal	<u>\$ 920,868.45</u>

Voucher Program

Various Landlords	Actual September Rent	\$ (10,596.28)
		<u>\$ (10,596.28)</u>

Voids

Void CK 9/2/25	Operating	\$ (75.00)
	Subtotal	<u>\$ (75.00)</u>

Total Expenditures	<u><u>\$ 3,264,240.00</u></u>
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Accounts Payable

Transactions by Account

User: SMeyer
 Printed: 09/02/2025 - 3:23PM
 Batch: 00006.08.2025



Account Number	Vendor	Description	GL Date	Check No	Amount	PO No
1000-00-0000-23150	ILLINOIS DEPARTMENT OF REVENUE	PR Batch 00002.08.2025 State Income T	08/15/2025	0	336.78	
1000-00-0000-23150	ILLINOIS DEPARTMENT OF REVENUE	PR Batch 00001.08.2025 State Income T	08/01/2025	0	345.94	
1000-00-0000-23150	ILLINOIS DEPARTMENT OF REVENUE	PR Batch 00004.08.2025 State Income T	08/29/2025	0	354.59	
		Vendor Subtotal:			1,037.31	
1000-00-0000-24400	LAJEK PEST CONTROL SOLUTIONS	Pest Control	08/28/2025	0	75.00	
1000-00-0000-24400	LAJEK PEST CONTROL SOLUTIONS	Pest Control	08/28/2025	0	75.00	
1000-00-0000-24400	LAJEK PEST CONTROL SOLUTIONS	Pest Control	08/28/2025	0	75.00	
1000-00-0000-24400	LAJEK PEST CONTROL SOLUTIONS	Pest Control	08/28/2025	0	75.00	
		Vendor Subtotal:			300.00	
1000-00-0000-24400	AMAZON.COM	Chair	08/30/2025	0	129.99	
		Vendor Subtotal:			129.99	
1000-00-0000-24400	ABIGT LETTERING LLC	Niche 68,64,52,48,30	08/28/2025	0	1,075.00	
		Vendor Subtotal:			1,075.00	
1000-01-1111-51400	AMAZON.COM	HDMI Coupler Connector Pack	08/30/2025	0	11.20	
		Vendor Subtotal:			11.20	
1000-01-1111-61120	BOHNSACK & FROMMELT LLP	FY24 Audit Pmt #1	08/28/2025	0	16,300.00	
		Vendor Subtotal:			16,300.00	

1000-01-1111-69400	IOWA LEAGUE OF CITIES	Mayor Association Dues - Bark	08/29/2025	0	30.00
		Vendor Subtotal:			30.00
1000-01-1121-61210	MUSCATINE COUNTY ATTORNEY	Serving Papers	08/29/2025	0	12.11
1000-01-1121-61210	MUSCATINE COUNTY ATTORNEY	Serving Papers	08/29/2025	0	65.80
1000-01-1121-61210	MUSCATINE COUNTY ATTORNEY	Serving Papers	08/29/2025	0	39.00
1000-01-1121-61210	MUSCATINE COUNTY ATTORNEY	Serving Papers	08/29/2025	0	102.11
1000-01-1121-61210	MUSCATINE COUNTY ATTORNEY	Serving Papers	08/29/2025	0	47.00
1000-01-1121-61210	MUSCATINE COUNTY ATTORNEY	Serving Papers	08/29/2025	0	40.60
1000-01-1121-61210	MUSCATINE COUNTY ATTORNEY	Serving Papers	08/29/2025	0	43.00
1000-01-1121-61210	MUSCATINE COUNTY ATTORNEY	Serving Papers	08/29/2025	0	43.00
		Vendor Subtotal:			392.62
1000-01-1131-51100	OFFICE EXPRESS	#AAG G470-00 - DayMinder, Monthly F	08/30/2025	0	13.72 00031423
1000-01-1131-51100	OFFICE EXPRESS	#AAG 70-864-05 - Daily Planner, 8 1/2 x	08/30/2025	0	19.17 00031423
		Vendor Subtotal:			32.89
1000-01-1131-51100	STOREY KENWORTHY / MATT PARSONS	#AAG PM4-28 - One Month Per Page, 21	08/30/2025	0	17.75 00031421
		Vendor Subtotal:			17.75
1000-01-1132-51100	OFFICE EXPRESS	#AAG SK24-00 - 1 Month Paged Ruled	08/30/2025	0	3.98 00031423
1000-01-1132-51100	OFFICE EXPRESS	#AAG G470-00 - DayMinder, Monthly F	08/30/2025	0	13.72 00031423
		Vendor Subtotal:			17.70
1000-01-1218-61240	DORSEY & WHITNEY LLP	Legal - ORA for Preliminary Project	06/30/2025	0	3,000.00
1000-01-1218-61240	DORSEY & WHITNEY LLP	Legal - Downtown Investors Development	06/30/2025	0	7,567.00
1000-01-1218-61240	DORSEY & WHITNEY LLP	Legal - Merge Property Disposition	06/30/2025	0	1,064.50
1000-01-1218-61240	DORSEY & WHITNEY LLP	Legal - Initial Consultation for Project T	06/30/2025	0	1,500.00
		Vendor Subtotal:			13,131.50
1000-05-1141-51100	OFFICE EXPRESS	#AAG G470-00 - DayMinder, Monthly F	08/30/2025	0	13.72 00031423
		Vendor Subtotal:			13.72

1000-05-1141-51100	STOREY KENWORTHY / MATT PAR#AAG PM12-28 - One Year Per Page, 24	08/30/2025	0	10.66 00031421
	Vendor Subtotal:			10.66
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN AFR Publications	06/30/2025	0	152.84
1000-05-1141-65100	QUAD CITY TIMES & MUSC JOURN FY25 Budget Amendment	06/30/2025	0	121.77
	Vendor Subtotal:			274.61
1000-05-1143-51100	AMAZON.COM Refrigerator Magnets	08/29/2025	0	11.99
	Vendor Subtotal:			11.99
1000-05-1143-51100	OFFICE EXPRESS #AAG PM3-28 - One Month Per Page, 1	08/30/2025	0	13.19 00031423
1000-05-1143-51100	OFFICE EXPRESS #AAG G470-00 - DayMinder, Monthly F	08/30/2025	0	13.72 00031423
	Vendor Subtotal:			26.91
1000-05-1143-51100	STOREY KENWORTHY / MATT PAR#AAG PM12-28 - One Year Per Page, 24	08/30/2025	0	10.66 00031421
	Vendor Subtotal:			10.66
1000-05-1146-65240	MUSCATINE POWER & WATER August Phones - Internet	08/28/2025	0	387.00
1000-05-1146-65240	MUSCATINE POWER & WATER July - August Machlink	08/28/2025	0	1,057.84
	Vendor Subtotal:			1,444.84
1000-05-1146-65260	VERIZON WIRELESS September Phones	08/30/2025	0	76.90
	Vendor Subtotal:			76.90
1000-10-1221-35380	NICHOLAS RYAN HURD-JOHNSON Refund Rental Inspection	08/30/2025	0	140.00
	Vendor Subtotal:			140.00
1000-10-1221-51100	OFFICE EXPRESS HOD-150-HD - Monthly Non-Refillable	08/30/2025	0	7.44 00031423
	Vendor Subtotal:			7.44

1000-10-1221-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - T Wagner	08/30/2025	0	131.51
		Vendor Subtotal:			131.51
1000-10-1221-61340	POINT & PAY LLC	July CC Service Fee	08/28/2025	0	15.00
		Vendor Subtotal:			15.00
1000-10-1221-61630	VEENSTRA & KIMM INC	Plan Review	08/30/2025	0	2,142.00
		Vendor Subtotal:			2,142.00
1000-10-1221-62310	ADVANCED BUSINESS SYSTEMS IT	Copier	08/28/2025	0	29.00
1000-10-1221-62310	ADVANCED BUSINESS SYSTEMS IT	Copier	08/28/2025	0	13.03
		Vendor Subtotal:			42.03
1000-10-1221-62310	XEROX CORPORATION	July Copies	08/28/2025	0	27.58
1000-10-1221-62310	XEROX CORPORATION	July Copies	08/28/2025	0	0.51
		Vendor Subtotal:			28.09
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IT	Nuisance Abatement - 404 Busch St	08/28/2025	0	206.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IT	Nuisance Abatement - 407 E 8th St	08/28/2025	0	38.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IT	Nuisance Abatement - 411 Van Horne St	08/28/2025	0	49.01
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IT	Nuisance Abatement - 1103 Oakland Dr	08/28/2025	0	182.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IT	Nuisance Abatement - 401 W 7th St	08/29/2025	0	91.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IT	Nuisance Abatement - 419 Locust St	08/29/2025	0	245.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IT	Nuisance Abatement - 1307 E 4th St	08/28/2025	0	283.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IT	Nuisance Abatement - 1402 Grand Ave	08/28/2025	0	182.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IT	Nuisance Abatement - 527 Maple	08/28/2025	0	38.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IT	Nuisance Abatement - Parcel 130350500	08/28/2025	0	206.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IT	Nuisance Abatement - 709 Pine St	08/28/2025	0	129.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IT	Nuisance Abatement - 1103 Oakland Dr	08/28/2025	0	91.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IT	Nuisance Abatement - 111 W 9th St	08/28/2025	0	283.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IT	Nuisance Abatement - 1805 Bryan Ave	08/29/2025	0	346.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IT	Nuisance Abatement - 2003 Breese	08/28/2025	0	78.44
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IT	Nuisance Abatement - 1815 Schley	08/28/2025	0	39.94
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IT	Nuisance Abatement - 5111 W 59th Ave	08/28/2025	0	115.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IT	Nuisance Abatement - 1114 Nebraska St	08/28/2025	0	78.44

1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - Parcel 083535701	08/28/2025	0	79.88
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2203 Lucas St	08/28/2025	0	39.94
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 112 Roscoe Ave	08/28/2025	0	39.94
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 706 Pine St	08/28/2025	0	78.44
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - Parcel 082527602	08/28/2025	0	118.38
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 113 Brook St	08/28/2025	0	404.54
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 107 Brook St	08/28/2025	0	91.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 401 Munn St	08/29/2025	0	399.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 801 Wier St	08/28/2025	0	168.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1514 E 5th St	08/29/2025	0	38.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 180 Sherman St	08/28/2025	0	38.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2106 Schiller	08/29/2025	0	206.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2003 Breese St	08/28/2025	0	60.63
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1815 Schley	08/28/2025	0	39.94
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1114 Nebraska St	08/28/2025	0	39.94
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - Parcel 083535701	08/28/2025	0	60.63
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2203 Lucas St	08/28/2025	0	49.56
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 112 Roscoe Ave	08/28/2025	0	39.94
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 706 Pine St	08/28/2025	0	39.94
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - Parcel 082527602	08/28/2025	0	82.75
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - Parcel 130350500	08/28/2025	0	401.25
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 181 Sherman St	08/28/2025	0	129.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 818 Cedar St	08/28/2025	0	77.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 106 W 7th St	08/28/2025	0	129.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1516 E 5th St	08/28/2025	0	129.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 181 Sherman St	08/28/2025	0	110.25
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1708 Dewey Ave	08/28/2025	0	71.75
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 300 Fairview	08/28/2025	0	216.13
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 713 Mulberry Ave	08/28/2025	0	91.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 800 E 6th St	08/28/2025	0	224.01
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 103 W 7th St	08/28/2025	0	148.75
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1108 W 8th St	08/28/2025	0	1,230.25
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - Parcel 093015101	08/28/2025	0	921.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 412 W 3rd St	08/28/2025	0	91.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 419 W 6th St	08/28/2025	0	399.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1303 Hershey Ave	08/28/2025	0	91.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 814 Cedar St	08/28/2025	0	322.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1200 Iowa Ave	08/28/2025	0	407.63
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 206 W 8th St	08/28/2025	0	129.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 419 W 2nd St	08/28/2025	0	129.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 610 Woodlawn Ave	08/28/2025	0	322.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2003 Breese Ave	08/28/2025	0	59.19
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1815 Schley Ave	08/28/2025	0	59.19
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 5111 W 59th Ave	08/28/2025	0	77.00

1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1114 Nebraska	08/28/2025	0	78.44
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1632 Beach Cir	08/28/2025	0	39.94
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - Parcel 083535701	08/28/2025	0	79.88
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2203 Lucas St	08/28/2025	0	39.94
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 112 Roscoe Ave	08/28/2025	0	39.94
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 706 Pine St	08/28/2025	0	78.44
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - Parcel 082527602	08/28/2025	0	82.75
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 607 E 8th St	08/28/2025	0	129.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 910 Nebraska St	08/28/2025	0	168.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2017 Dewey Ave	08/28/2025	0	68.26
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1408 Hershey Ave	08/28/2025	0	68.26
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 416 Jackson St	08/28/2025	0	210.88
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 403 W 8th St	08/28/2025	0	92.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 419 W 2nd St	08/28/2025	0	69.01
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2003 Breese Ave	08/28/2025	0	79.88
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1815 Schley Ave	08/28/2025	0	39.94
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 5111 W 59th Ave	08/28/2025	0	77.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1114 Nebraska St	08/28/2025	0	39.94
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1632 Beach Cir	08/28/2025	0	78.44
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - Parcel 083535701	08/28/2025	0	79.88
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2203 Lucas St	08/28/2025	0	78.44
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 112 Roscoe Ave	08/28/2025	0	39.94
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 706 Pine St	08/28/2025	0	78.44
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 507 Lowe St	08/28/2025	0	509.25
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1603 Lucas St	08/28/2025	0	913.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 415 Parham St	08/29/2025	0	245.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1116 Oak St	08/29/2025	0	2,586.38
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2003 Breese Ave	08/28/2025	0	59.19
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1815 Schley Ave	08/28/2025	0	39.94
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1114 Nebraska	08/28/2025	0	39.94
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - Parcel 083535701	08/28/2025	0	41.38
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2203 Lucas St	08/28/2025	0	78.44
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 112 Roscoe Ave	08/28/2025	0	39.94
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 706 Pine St	08/28/2025	0	78.44
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - Parcel 082527602	08/28/2025	0	121.25
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1204 Kansas St	08/29/2025	0	77.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 818 Pine St	08/29/2025	0	38.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 517 Orange St	08/29/2025	0	129.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1407 Mill St	08/29/2025	0	91.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 401 Munn St	08/29/2025	0	283.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 1021 Hill St	08/29/2025	0	528.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 111 Gilbert St	08/29/2025	0	441.00
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 846 Newell Ave	08/29/2025	0	38.50
1000-10-1221-62470	KELLOR & KELLOR LANDSCAPE IN Nuisance Abatement - 2610 Lucas St	08/29/2025	0	206.50

		Vendor Subtotal:			19,191.97
1000-10-1221-64500	TAMARA WAGNER	Reimb Mileage 8/11/25 - 8/22/25	08/28/2025	0	147.42
		Vendor Subtotal:			147.42
1000-10-1221-65100	QUAD CITY TIMES & MUSC JOURN	ZBA Notice of Hearing	08/28/2025	0	34.88
		Vendor Subtotal:			34.88
1000-10-1221-65275	VERIZON WIRELESS	July I-Pad	08/28/2025	0	233.02
		Vendor Subtotal:			233.02
1000-10-1221-69400	IOWA ASSOCIATION OF BUILDING	Membership - S Gillette/N Morgan	08/29/2025	0	150.00
		Vendor Subtotal:			150.00
1000-10-1221-69800	POINT & PAY LLC	July CC Fees	08/28/2025	0	396.33
		Vendor Subtotal:			396.33
1000-15-1311-51100	OFFICE EXPRESS	#AAG PM2-28 - One Month Per Page (P	08/30/2025	0	28.05 00031423
1000-15-1311-51100	OFFICE EXPRESS	#AAG PM3-28 - One Month Per Page, 1	08/30/2025	0	26.38 00031423
1000-15-1311-51100	OFFICE EXPRESS	#AAG SK24-00 - 1 Month Paged Ruled	08/30/2025	0	23.88 00031423
		Vendor Subtotal:			78.31
1000-15-1311-51100	STOREY KENWORTHY / MATT PAR	#AAG PM4-28 - One Month Per Page, 2	08/30/2025	0	17.75 00031421
		Vendor Subtotal:			17.75
1000-15-1311-52300	UNIFORM DEN INC	Ballistic Vest - Bell	08/29/2025	0	889.47
		Vendor Subtotal:			889.47
1000-15-1311-52890	MENARDS (MUSC)	Battery	08/30/2025	0	19.85

			Vendor Subtotal:		19.85
1000-15-1311-62370	LUPTON & TOYNE PRINTERS	Business Cards - Hesseling/Dabit/Wheel	08/29/2025	0	90.00
			Vendor Subtotal:		90.00
1000-15-1311-65240	MUSCATINE POWER & WATER	July Cameras	08/28/2025	0	850.00
			Vendor Subtotal:		850.00
1000-15-1311-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repair	08/28/2025	0	29.07
			Vendor Subtotal:		29.07
1000-15-1311-68300	MUSCATINE CO ADMINISTRATION	Fingerprint Machine	08/29/2025	0	1,313.50
			Vendor Subtotal:		1,313.50
1000-15-1312-61650	PETDATA, INC	Pet Licensing	08/29/2025	0	500.00
			Vendor Subtotal:		500.00
1000-15-1317-65260	MUSCATINE CO ADMINISTRATION	July DTF Phones	08/28/2025	0	131.53
			Vendor Subtotal:		131.53
1000-15-1317-65260	VERIZON WIRELESS	July Cell Phones - HIDTA	08/29/2025	0	49.14
			Vendor Subtotal:		49.14
1000-15-1320-61660	REINFORCEMENT CONSULTING LI	Mental Health Consultation	08/28/2025	0	2,750.00
1000-15-1320-61660	REINFORCEMENT CONSULTING LI	Mental Health Training	08/28/2025	0	13,239.62
			Vendor Subtotal:		15,989.62
1000-20-1321-61520	TMESYS LLC	Prescriptions - K McCarthy	08/30/2025	0	195.64
1000-20-1321-61520	TMESYS LLC	Prescriptions - J Barnhart	08/30/2025	0	694.17

1000-20-1321-61520	TMESYS LLC	Prescriptions - J Hall	08/30/2025	0	305.40
1000-20-1321-61520	TMESYS LLC	Prescriptions - J Barnhart	08/30/2025	0	454.18
		Vendor Subtotal:			1,649.39
1000-20-1321-61560	CARDIOVASCULAR MEDICINE PC	Medical J Barnahrt	08/30/2025	0	129.66
		Vendor Subtotal:			129.66
1000-20-1321-61560	TMESYS LLC	Prescriptions - J Hall	08/29/2025	0	305.40
1000-20-1321-61560	TMESYS LLC	Prescriptions - M Collins	08/29/2025	0	366.32
		Vendor Subtotal:			671.72
1000-20-1321-64120	DUSTIN BARTELS	Reimb Meal 8/18/25	08/29/2025	0	11.55
		Vendor Subtotal:			11.55
1000-25-1411-51100	STOREY KENWORTHY / MATT PAR#AAG PM12-28 - One Year Per Page, 24		08/30/2025	0	10.66 00031421
		Vendor Subtotal:			10.66
1000-25-1411-52720	SPRATT OIL SALES	GALLONS GASOLINE	08/28/2025	0	1,688.50 00031545
1000-25-1411-52720	SPRATT OIL SALES	GALLONS GASOLINE	08/28/2025	0	3.07
		Vendor Subtotal:			1,691.57
1000-25-1411-52740	SMITH SALES & SERVICE	Oil	08/28/2025	0	41.80
		Vendor Subtotal:			41.80
1000-25-1411-52830	MENARDS (MUSC)	Pulsar 21" Gas Push Mower	08/29/2025	0	189.99 00031513
		Vendor Subtotal:			189.99
1000-25-1411-53120	VAN METER INDUSTRIAL INC	Outlets/Covers	08/28/2025	0	17.82
		Vendor Subtotal:			17.82

1000-25-1411-53220	MENARDS (MUSC)	Brake Cleaner/Pine Sol	08/29/2025	0	54.80
		Vendor Subtotal:			54.80
1000-25-1411-53220	MUSCATINE LAWN & POWER	2509824 Starter	08/29/2025	0	277.58 00031514
		Vendor Subtotal:			277.58
1000-25-1411-53220	REEVES BATTERY SALES	Battery	08/28/2025	0	50.00
		Vendor Subtotal:			50.00
1000-25-1411-53220	SIGUORNEY TRACTOR & IMPL	MFU Belt	08/29/2025	0	87.12
		Vendor Subtotal:			87.12
1000-25-1411-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Greenwood	08/30/2025	0	13.53
		Vendor Subtotal:			13.53
1000-25-1411-65310	ALLIANT ENERGY	July Gas - Greenwood	08/28/2025	0	35.38
1000-25-1411-65310	ALLIANT ENERGY	July Gas - Greenwood	08/29/2025	0	33.53
		Vendor Subtotal:			68.91
1000-25-1411-67130	MUSCATINE LAWN & POWER	Tire	08/28/2025	0	27.99
		Vendor Subtotal:			27.99
1000-25-1411-67140	A-1 QUALITY TIRE & CAR CARE	VALVE STEM	08/29/2025	0	5.00 00031403
1000-25-1411-67140	A-1 QUALITY TIRE & CAR CARE	TIRE DISPOSAL	08/29/2025	0	14.00 00031403
1000-25-1411-67140	A-1 QUALITY TIRE & CAR CARE	MOUNT/DISMOUNT	08/29/2025	0	13.00 00031403
1000-25-1411-67140	A-1 QUALITY TIRE & CAR CARE	27X9R14 MUD-TERRAIN TIRE	08/29/2025	0	420.00 00031403
		Vendor Subtotal:			452.00
1000-25-1421-51100	OFFICE EXPRESS	#AAG 1099-805-20 - Weekly Monthly P	08/30/2025	0	18.78 00031423
1000-25-1421-51100	OFFICE EXPRESS	#AAG 1099-805-20 - Weekly Monthly P	08/30/2025	0	18.78 00031423

			Vendor Subtotal:		37.56
1000-25-1421-51100	STOREY KENWORTHY / MATT PAR#AAG PM12-28 - One Year Per Page, 24	08/30/2025	0	42.64	00031421
			Vendor Subtotal:	42.64	
1000-25-1421-65210	MUSCATINE POWER & WATER August Base PRI	08/28/2025	0	72.02	
			Vendor Subtotal:	72.02	
1000-25-1423-51100	MENARDS (MUSC) Cutlery/Plates/Dawn	08/30/2025	0	31.96	
			Vendor Subtotal:	31.96	
1000-25-1423-51100	OFFICE EXPRESS #AAG G400H-00 - Monthly Planner (Me	08/30/2025	0	18.49	00031423
			Vendor Subtotal:	18.49	
1000-25-1423-51100	STOREY KENWORTHY / MATT PAR#AAG PM12-28 - One Year Per Page, 24	08/30/2025	0	21.32	00031421
			Vendor Subtotal:	21.32	
1000-25-1423-52400	GRAINGER DEPT 802675066 Dust Mop Kit	08/30/2025	0	84.33	
			Vendor Subtotal:	84.33	
1000-25-1423-52400	MENARDS (MUSC) Outdoor Cleaner	08/28/2025	0	17.98	
1000-25-1423-52400	MENARDS (MUSC) Outdoor Cleaner	08/28/2025	0	17.98	
			Vendor Subtotal:	35.96	
1000-25-1423-52810	GRAINGER DEPT 802675066 Straight Chain	08/30/2025	0	69.17	
			Vendor Subtotal:	69.17	
1000-25-1423-52860	IOWA PRISON INDUSTRIES 30"X30" TENNIS RESERVATION (QU	08/28/2025	0	111.00	00031242
1000-25-1423-52860	IOWA PRISON INDUSTRIES SHIPPING	08/28/2025	0	37.74	00031242

1000-25-1423-52860	IOWA PRISON INDUSTRIES	30"X30" PICKLEBALL RESERVATIO	08/28/2025	0	222.00 00031242
1000-25-1423-52860	IOWA PRISON INDUSTRIES	18"X18" SAND VOLLEYBALL RESEF	08/28/2025	0	42.20 00031242
Vendor Subtotal:					412.94
1000-25-1423-52890	MENARDS (MUSC)	Screws/Bits	08/29/2025	0	67.63
1000-25-1423-52890	MENARDS (MUSC)	Hex Nut/Brush	08/28/2025	0	12.64
1000-25-1423-52890	MENARDS (MUSC)	Safety Glasses/Buggins/Bowl Brush	08/28/2025	0	97.56
Vendor Subtotal:					177.83
1000-25-1423-53110	MENARDS (MUSC)	TREATED LUMBER FOR SKID RAMI	08/30/2025	0	413.38 00031428
1000-25-1423-53110	MENARDS (MUSC)	TREATED LUMBER FOR SKID RAMI	08/30/2025	0	0.10
Vendor Subtotal:					413.48
1000-25-1423-53120	ARNOLD MOTOR SUPPLY	Rosin Core	08/28/2025	0	16.39
Vendor Subtotal:					16.39
1000-25-1423-53120	MENARDS (MUSC)	Return	08/28/2025	0	-17.99
1000-25-1423-53120	MENARDS (MUSC)	Cable Protector/Knockout Seals	08/30/2025	0	42.98
1000-25-1423-53120	MENARDS (MUSC)	Shop Light	08/29/2025	0	39.99
1000-25-1423-53120	MENARDS (MUSC)	Pole Breaker/Door Stop	08/28/2025	0	49.50
Vendor Subtotal:					114.48
1000-25-1423-53120	VAN METER INDUSTRIAL INC	Outlets/Covers	08/28/2025	0	77.78
Vendor Subtotal:					77.78
1000-25-1423-53130	MENARDS (MUSC)	SUMP PUMP	08/29/2025	0	139.00 00031448
Vendor Subtotal:					139.00
1000-25-1423-53130	PLUMB SUPPLY COMPANY	Reducer Bushing	08/28/2025	0	31.42
1000-25-1423-53130	PLUMB SUPPLY COMPANY	Bushing/Check Valve	08/28/2025	0	33.83
1000-25-1423-53130	PLUMB SUPPLY COMPANY	KOHLER TOILET	08/30/2025	0	173.09 00031547
1000-25-1423-53130	PLUMB SUPPLY COMPANY	Outlet/Bolts/Flange/Coupling	08/28/2025	0	35.62
1000-25-1423-53130	PLUMB SUPPLY COMPANY	Breaker Repair Kit	08/30/2025	0	45.25

1000-25-1423-53130	PLUMB SUPPLY COMPANY	Breaker	08/30/2025	0	56.25
Vendor Subtotal:					375.46
1000-25-1423-53140	MENARDS (MUSC)	Primer/Sealer	08/29/2025	0	48.60
1000-25-1423-53140	MENARDS (MUSC)	Liners/Tray/Brush	08/30/2025	0	20.53
1000-25-1423-53140	MENARDS (MUSC)	Brush/Roller Cover	08/28/2025	0	11.94
Vendor Subtotal:					81.07
1000-25-1423-53140	SHERWIN WILLIAMS	Paint	08/28/2025	0	61.94
1000-25-1423-53140	SHERWIN WILLIAMS	GALLONS OUTDOOR CONCRETE PA	08/29/2025	0	123.88 00031488
Vendor Subtotal:					185.82
1000-25-1423-53220	ARNOLD MOTOR SUPPLY	Fuel Pump	08/29/2025	0	90.00
Vendor Subtotal:					90.00
1000-25-1423-53220	FASTENAL COMPANY	Screws	08/30/2025	0	10.29
Vendor Subtotal:					10.29
1000-25-1423-53220	GRAINGER DEPT 802675066	Slide Latch	08/28/2025	0	14.18
1000-25-1423-53220	GRAINGER DEPT 802675066	Slide Latch/Stop	08/28/2025	0	53.32
1000-25-1423-53220	GRAINGER DEPT 802675066	Slide Latch/Stop	08/28/2025	0	52.64
Vendor Subtotal:					120.14
1000-25-1423-53220	MENARDS (MUSC)	Auto Refrigerant	08/29/2025	0	89.82
1000-25-1423-53220	MENARDS (MUSC)	Trailer Lights/Connectors	08/30/2025	0	31.97
1000-25-1423-53220	MENARDS (MUSC)	Storage Organizer/Sanding Pad Kit/Drive	08/29/2025	0	38.09
1000-25-1423-53220	MENARDS (MUSC)	Battery/Hex Bolt/Flat Washer	08/28/2025	0	90.99
Vendor Subtotal:					250.87
1000-25-1423-53220	MUSCATINE LAWN & POWER	Gaskets	08/28/2025	0	9.06
Vendor Subtotal:					9.06

1000-25-1423-53220	NAPA OF MUSCATINE	Tee Connector	08/29/2025	0	3.99
		Vendor Subtotal:			3.99
1000-25-1423-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Weed Park	08/30/2025	0	14.40
1000-25-1423-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Weed Park	08/28/2025	0	14.40
		Vendor Subtotal:			28.80
1000-25-1423-62250	LAJEK PEST CONTROL SOLUTIONS	Pest Control	08/28/2025	0	70.00
		Vendor Subtotal:			70.00
1000-25-1423-65210	MUSCATINE POWER & WATER	August Phones - River Center	08/30/2025	0	21.39
1000-25-1423-65210	MUSCATINE POWER & WATER	July Phones - River Center	08/30/2025	0	33.70
		Vendor Subtotal:			55.09
1000-25-1423-65320	MUSCATINE POWER & WATER	July Electric - Park Comm	08/30/2025	0	19.62
1000-25-1423-65320	MUSCATINE POWER & WATER	July Electric - Levee	08/28/2025	0	39.24
1000-25-1423-65320	MUSCATINE POWER & WATER	July Electric - River Center	08/30/2025	0	243.60
1000-25-1423-65320	MUSCATINE POWER & WATER	July Electric - Maint Shed	08/30/2025	0	26.39
		Vendor Subtotal:			328.85
1000-25-1423-65410	MUSCATINE POWER & WATER	July Water - Maint Shed	08/30/2025	0	8.54
1000-25-1423-65410	MUSCATINE POWER & WATER	July Water - River Center	08/30/2025	0	30.00
		Vendor Subtotal:			38.54
1000-25-1423-67130	MICHAEL W SCHULTE	Screen	08/28/2025	0	55.00
1000-25-1423-67130	MICHAEL W SCHULTE	Screen	08/28/2025	0	0.80
		Vendor Subtotal:			55.80
1000-25-1424-51100	STOREY KENWORTHY / MATT PAR#AAG PM12-28 - One Year Per Page, 24		08/30/2025	0	10.66 00031421
		Vendor Subtotal:			10.66

1000-25-1424-52400	MENARDS (MUSC)	Hammer/Case Tap/Gloves	08/30/2025	0	91.47
		Vendor Subtotal:			91.47
1000-25-1424-52720	SPRATT OIL SALES	GALLONS OF GASOLINE	08/29/2025	0	199.55 00031497
		Vendor Subtotal:			199.55
1000-25-1424-52730	SPRATT OIL SALES	GALLONS OF OFF-ROAD DIESEL	08/29/2025	0	485.08 00031497
		Vendor Subtotal:			485.08
1000-25-1424-52750	CARQUEST OF MUSCATINE	Brake Cleaner	08/29/2025	0	31.44
		Vendor Subtotal:			31.44
1000-25-1424-53210	ARNOLD MOTOR SUPPLY	Filters	08/28/2025	0	39.26
		Vendor Subtotal:			39.26
1000-25-1424-53210	MENARDS (MUSC)	Lever Nuts/Washer/Hex Nuts	08/28/2025	0	63.00
		Vendor Subtotal:			63.00
1000-25-1424-53220	MTI DISTRIBUTING INC	Spacer/Screw	08/28/2025	0	62.64
		Vendor Subtotal:			62.64
1000-25-1424-53220	MUSCATINE LAWN & POWER	PARTS FOR FERRIS ZT MOWER	08/28/2025	0	322.33 00031224
1000-25-1424-53220	MUSCATINE LAWN & POWER	ANTI-SCALP ROLLERS FOR TORO 7	08/28/2025	0	358.54 00031385
		Vendor Subtotal:			680.87
1000-25-1424-65210	CENTURYLINK	August Phones	08/28/2025	0	101.71
1000-25-1424-65210	CENTURYLINK	August Phones	08/29/2025	0	85.23
		Vendor Subtotal:			186.94

1000-25-1424-67140	A-1 QUALITY TIRE & CAR CARE	Tire	08/28/2025	0	29.00
		Vendor Subtotal:			29.00
1000-25-1425-62120	FREERS & SONS TREE SERVICE	101 E 7TH ST MAPLE REMOVAL & S	08/28/2025	0	375.00 00031384
		Vendor Subtotal:			375.00
1000-25-1427-51100	STOREY KENWORTHY / MATT PAR#AAG PM12-28 - One Year Per Page, 24		08/30/2025	0	21.32 00031421
		Vendor Subtotal:			21.32
1000-25-1427-52250	CENTRAL TURF AGRONOMY	AZOXYSTROBIN	08/29/2025	0	697.68 00031449
		Vendor Subtotal:			697.68
1000-25-1427-53220	ARNOLD MOTOR SUPPLY	Wire	08/28/2025	0	24.97
		Vendor Subtotal:			24.97
1000-25-1427-53220	CARQUEST OF MUSCATINE	STARTER FOR AR-2500	08/28/2025	0	198.62 00031541
		Vendor Subtotal:			198.62
1000-25-1427-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Soccer	08/29/2025	0	25.11
1000-25-1427-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Soccer	08/30/2025	0	25.11
1000-25-1427-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Soccer	08/28/2025	0	25.11
		Vendor Subtotal:			75.33
1000-25-1427-65210	MUSCATINE POWER & WATER	July Phone/Internet - Soccer	08/29/2025	0	64.67
		Vendor Subtotal:			64.67
1000-25-1427-65210	VERIZON WIRELESS	July Cell Phones	08/29/2025	0	40.01
		Vendor Subtotal:			40.01

1000-25-1427-67140	A-1 QUALITY TIRE & CAR CARE	Tires	08/28/2025	0	340.00 00031351
1000-25-1427-67140	A-1 QUALITY TIRE & CAR CARE	REAR TIRES FOR TORO 4700-D	08/28/2025	0	170.00 00031383
		Vendor Subtotal:			510.00
1000-25-1428-38620	ASHLEE GUNDERSON	Refund	08/30/2025	0	300.00
		Vendor Subtotal:			300.00
1000-25-1431-51100	OFFICE EXPRESS	#AAG 1099-805-20 - Weekly Monthly P	08/30/2025	0	18.78 00031423
		Vendor Subtotal:			18.78
1000-25-1431-51100	STOREY KENWORTHY / MATT PAR#AAG PM12-28 - One Year Per Page, 24		08/30/2025	0	10.66 00031421
		Vendor Subtotal:			10.66
1000-25-1432-36130	JOANNA WHEELER	Refund	08/29/2025	0	175.00
		Vendor Subtotal:			175.00
1000-25-1432-36130	STACEY ANDERSON	Refund	08/30/2025	0	87.50
		Vendor Subtotal:			87.50
1000-25-1432-36130	ASHLEY CURTIS	Refund	08/28/2025	0	87.50
		Vendor Subtotal:			87.50
1000-25-1432-51100	STOREY KENWORTHY / MATT PAR#AAG PM12-28 - One Year Per Page, 24		08/30/2025	0	10.66 00031421
		Vendor Subtotal:			10.66
1000-25-1432-52250	ACCO UNLIMITED CORP	ACCO 07-L	08/28/2025	0	721.60 00031426
1000-25-1432-52250	ACCO UNLIMITED CORP	GRANULAR CONDITIONER 100# PL	08/28/2025	0	282.25 00031426
1000-25-1432-52250	ACCO UNLIMITED CORP	FREE CHLORINE DPD #1B 30ML	08/28/2025	0	9.25 00031426
1000-25-1432-52250	ACCO UNLIMITED CORP	PH, PHENOL RED IND, 30ML	08/28/2025	0	11.30 00031426
1000-25-1432-52250	ACCO UNLIMITED CORP	ALKALINITY 30ML	08/28/2025	0	13.30 00031426

1000-25-1432-52250	ACCO UNLIMITED CORP	FREE CHLORINE DPD #1A 30ML	08/28/2025	0	9.25 00031426
1000-25-1432-52250	ACCO UNLIMITED CORP	FREIGHT	08/28/2025	0	80.00 00031426
1000-25-1432-52250	ACCO UNLIMITED CORP	LIQUID CHLORINATING SOLUTION	08/28/2025	0	2,304.00 00031426
Vendor Subtotal:					3,430.95
1000-25-1432-52400	AMAZON.COM	HAND SOAP	08/28/2025	0	69.49 00031554
Vendor Subtotal:					69.49
1000-25-1432-53130	PLUMB SUPPLY COMPANY	SYMMONS SHOWER HEADS	08/29/2025	0	175.46 00031238
1000-25-1432-53130	PLUMB SUPPLY COMPANY	SYMMONS SHOWER HEADS	08/29/2025	0	0.02
Vendor Subtotal:					175.48
1000-25-1432-67200	MARK A DIERCKS	Repair Master Cylinder/Door Locks	08/29/2025	0	95.00
Vendor Subtotal:					95.00
1000-25-1435-74250	DELL MARKETING L.P.	Kensington Desktop and Peripheral Lock	08/28/2025	0	35.99 00031516
1000-25-1435-74250	DELL MARKETING L.P.	Dell Pro 24	08/28/2025	0	1,223.83 00031516
Vendor Subtotal:					1,259.82
1000-25-1435-74250	AMAZON.COM	6' USB 2.0 Printer Cable	08/29/2025	0	4.99 00031517
1000-25-1435-74250	AMAZON.COM	HP Color LaserJet Pro MPF 3301sdw	08/29/2025	0	489.00 00031517
Vendor Subtotal:					493.99
1000-30-1511-51100	OFFICE EXPRESS	#AAG G470-00 - DayMinder, Monthly F	08/30/2025	0	109.76 00031423
Vendor Subtotal:					109.76
1000-30-1511-52890	AMAZON.COM	Ink Cartridge	08/29/2025	0	76.48
1000-30-1511-52890	AMAZON.COM	Laminating Film	08/29/2025	0	77.45
Vendor Subtotal:					153.93
1000-30-1511-62370	SYCAMORE PRINTING INC	Business Cards - Brackey	08/29/2025	0	39.00

		Vendor Subtotal:			39.00
1000-30-1511-62460	AMAZON.COM	Christmas Crafts	08/29/2025	0	85.86
1000-30-1511-62460	AMAZON.COM	Adult Book Club (12)	08/30/2025	0	135.96
		Vendor Subtotal:			221.82
1000-30-1511-64500	FRAN DONELSON	Reimb Mileage 7/11/25 - 8/14/25	08/29/2025	0	36.54
		Vendor Subtotal:			36.54
1000-30-1511-65100	MUSCATINE SYMPHONY ORCHEST	Silver Business Partnership - Advertising	08/30/2025	0	150.00
		Vendor Subtotal:			150.00
1000-30-1511-65210	T-MOBILE	Remote Hot Spots	08/30/2025	0	119.00
		Vendor Subtotal:			119.00
1000-35-1521-51100	OFFICE EXPRESS	#AAG G400H-00 - Monthly Planner (Ar	08/30/2025	0	18.49 00031423
		Vendor Subtotal:			18.49
1000-35-1521-52890	MENARDS (MUSC)	Chlorine Stabilizer	08/29/2025	0	27.69
		Vendor Subtotal:			27.69
1000-35-1521-53110	MENARDS (MUSC)	Lumber	08/29/2025	0	48.75
		Vendor Subtotal:			48.75
1000-40-1151-51100	STOREY KENWORTHY / MATT PAR	#AAG PM4-28 - One Month Per Page, 21	08/30/2025	0	17.75 00031421
		Vendor Subtotal:			17.75
1000-40-1151-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - W Muller	08/30/2025	0	193.77
1000-40-1151-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - B Blaskowski	08/30/2025	0	63.94

		Vendor Subtotal:			257.71
1000-40-1151-52400	MENARDS (MUSC)	Mop Bucket	08/29/2025	0	64.99
1000-40-1151-52400	MENARDS (MUSC)	Mold Cleaner	08/30/2025	0	5.72
		Vendor Subtotal:			70.71
1000-40-1151-52830	MENARDS (MUSC)	Drill Bits	08/30/2025	0	11.87
		Vendor Subtotal:			11.87
1000-40-1151-52840	VAN METER INDUSTRIAL INC	Glove/BizFlame Shirt	08/28/2025	0	85.96
		Vendor Subtotal:			85.96
1000-40-1151-52890	MARK A DIERCKS	Duplicate Keys	08/30/2025	0	16.00
		Vendor Subtotal:			16.00
1000-40-1151-52890	MENARDS (MUSC)	Sponges/Veg Oil	08/30/2025	0	7.79
1000-40-1151-52890	MENARDS (MUSC)	Trimmer Line	08/30/2025	0	21.98
1000-40-1151-52890	MENARDS (MUSC)	Nails	08/30/2025	0	4.88
1000-40-1151-52890	MENARDS (MUSC)	Dry Lube	08/30/2025	0	12.58
		Vendor Subtotal:			47.23
1000-40-1151-53120	MENARDS (MUSC)	Bulbs	08/30/2025	0	8.49
		Vendor Subtotal:			8.49
1000-40-1151-53120	VAN METER INDUSTRIAL INC	Ceramic Fuse	08/28/2025	0	55.79
1000-40-1151-53120	VAN METER INDUSTRIAL INC	Ballast	08/28/2025	0	35.50
1000-40-1151-53120	VAN METER INDUSTRIAL INC	Bulbs	08/28/2025	0	93.71
1000-40-1151-53120	VAN METER INDUSTRIAL INC	290833 PHIL 54W T5 Bulbs	08/28/2025	0	347.32 00031447
		Vendor Subtotal:			532.32
1000-40-1151-53130	MENARDS (MUSC)	Aerator Kit	08/29/2025	0	25.17

Vendor Subtotal:					25.17
1000-40-1151-53130	PLUMB SUPPLY COMPANY	Kit	08/28/2025	0	98.35
Vendor Subtotal:					98.35
1000-40-1151-53140	MENARDS (MUSC)	Paint	08/30/2025	0	53.98
1000-40-1151-53140	MENARDS (MUSC)	Tray Liner/Masking Tape	08/30/2025	0	62.86
Vendor Subtotal:					116.84
1000-40-1151-53140	SHERWIN WILLIAMS	Paint	08/30/2025	0	122.70
1000-40-1151-53140	SHERWIN WILLIAMS	Paint	08/30/2025	0	81.80
1000-40-1151-53140	SHERWIN WILLIAMS	Paint	08/30/2025	0	81.80
Vendor Subtotal:					286.30
1000-40-1151-65210	MUSCATINE POWER & WATER	August Phones - PW	08/28/2025	0	43.59
1000-40-1151-65210	MUSCATINE POWER & WATER	August Phones	08/28/2025	0	61.11
1000-40-1151-65210	MUSCATINE POWER & WATER	August Base PRI	08/28/2025	0	185.18
1000-40-1151-65210	MUSCATINE POWER & WATER	August Base PRI	08/28/2025	0	22.39
1000-40-1151-65210	MUSCATINE POWER & WATER	August Base PRI	08/28/2025	0	22.39
Vendor Subtotal:					334.66
1000-40-1151-65310	ALLIANT ENERGY	July Gas - Art Center	08/28/2025	0	697.01
1000-40-1151-65310	ALLIANT ENERGY	July Gas - Lot 8	08/28/2025	0	35.32
1000-40-1151-65310	ALLIANT ENERGY	July Gas - Art Center	08/28/2025	0	35.38
1000-40-1151-65310	ALLIANT ENERGY	August Gas - S Fire	08/30/2025	0	53.80
1000-40-1151-65310	ALLIANT ENERGY	July Gas - City Hall	08/28/2025	0	33.86
1000-40-1151-65310	ALLIANT ENERGY	July Gas - PSB	08/28/2025	0	59.98
Vendor Subtotal:					915.35
1000-40-1151-67320	MUSCATINE POWER & WATER	August Internet - PSB	08/28/2025	0	82.97
Vendor Subtotal:					82.97
1000-40-1151-67330	AMERICAN INDUSTRIAL DOOR	Install Levers On Doors	08/30/2025	0	450.78

		Vendor Subtotal:			450.78
1000-40-1151-67330	STATE OF IOWA - ELEVATOR SAFE	Elevator Permit #5096	08/30/2025	0	175.00
		Vendor Subtotal:			175.00
1000-40-1621-52300	KENNETH ORDWAY	Reimb Uniforms - K Ordway	08/30/2025	0	50.00
		Vendor Subtotal:			50.00
1000-40-1621-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - J Hopkins	08/30/2025	0	62.12
		Vendor Subtotal:			62.12
1000-40-1621-52300	JASON KRUSE	Reimb Uniforms - J Kruse	08/30/2025	0	55.60
		Vendor Subtotal:			55.60
1000-40-1621-52830	LOGAN CONTRACTORS SUPPLY IN	Wheel Kit	08/29/2025	0	294.00 00031266
		Vendor Subtotal:			294.00
1000-40-1621-52890	MENARDS (MUSC)	Screws	08/29/2025	0	10.97
1000-40-1621-52890	MENARDS (MUSC)	Lock Nut/Bolts/Impact Socket	08/28/2025	0	9.28
1000-40-1621-52890	MENARDS (MUSC)	Liquid Nails	08/28/2025	0	60.81
1000-40-1621-52890	MENARDS (MUSC)	Bosch Hammer Drill	08/29/2025	0	599.00 00031518
1000-40-1621-52890	MENARDS (MUSC)	Washer/Hex Bolt/Hex Nut	08/30/2025	0	20.35
		Vendor Subtotal:			700.41
1000-40-1621-53310	RIVER STONE GROUP	Hot Mix	08/28/2025	0	1,550.13
		Vendor Subtotal:			1,550.13
1000-40-1621-53330	HAHN READY MIX INC	4 cyds C4-WR-C14 4" Slump Concrete	08/28/2025	0	687.96 00031435
1000-40-1621-53330	HAHN READY MIX INC	7 cyds of C4-WR-C15 with 3" Slump	08/28/2025	0	1,203.93 00031491
1000-40-1621-53330	HAHN READY MIX INC	7 yds of C4-WR-C15 4" Slump Concrete	08/28/2025	0	1,203.93 00031544
1000-40-1621-53330	HAHN READY MIX INC	6 cyds C4-WR-C15 4" Slump Concrete	08/28/2025	0	1,031.94 00031563

			Vendor Subtotal:		4,127.76
1000-40-1621-53400	LOGAN CONTRACTORS SUPPLY IN	10' x 6" x 1/2" Expansion	08/28/2025	0	250.00 00031492
1000-40-1621-53400	LOGAN CONTRACTORS SUPPLY IN	Cutter Expansion	08/28/2025	0	35.00 00031492
			Vendor Subtotal:		285.00
1000-40-1621-53400	MENARDS (MUSC)	Expansion Joint	08/29/2025	0	50.24
			Vendor Subtotal:		50.24
1000-40-1621-64120	JESSE SPITZNOGLE	Reimb Meals 8/17/25	08/29/2025	0	63.15
			Vendor Subtotal:		63.15
1000-40-1621-64120	JASON HOPKINS	Reimb Meals 8/17/25	08/29/2025	0	46.08
			Vendor Subtotal:		46.08
1000-40-1621-64120	SCOTT LONGHURST	Reimb Meals 8/17/25	08/29/2025	0	40.07
			Vendor Subtotal:		40.07
1000-40-1621-64120	DAVID FRY	Reimb Meals 8/17/25	08/29/2025	0	54.75
			Vendor Subtotal:		54.75
1000-40-1621-65210	MUSCATINE POWER & WATER	August Base PRI	08/28/2025	0	72.02
			Vendor Subtotal:		72.02
1000-40-1621-65310	ALLIANT ENERGY	August Gas - DOT Bldg	08/29/2025	0	32.41
			Vendor Subtotal:		32.41
1000-40-1623-62410	TEAM STAFFING SOLUTIONS INC	Temp Employee Week Ending 8/17/25	08/29/2025	0	864.00
1000-40-1623-62410	TEAM STAFFING SOLUTIONS INC	Temp Employee Week Ending 8/24/25	08/29/2025	0	1,080.00

Vendor Subtotal:					1,944.00
1000-40-1624-52860	FASTENAL COMPANY	Socket Adapter	08/28/2025	0	16.17
Vendor Subtotal:					16.17
1000-40-1624-52860	IOWA PRISON INDUSTRIES	Rivet Drive 3/8" x 5/8"	08/28/2025	0	160.00 00031483
1000-40-1624-52860	IOWA PRISON INDUSTRIES	90 Degree Corner Bolt 5/16" x 2 1/2"	08/28/2025	0	166.20 00031483
1000-40-1624-52860	IOWA PRISON INDUSTRIES	Nylon Washers	08/28/2025	0	50.00 00031483
Vendor Subtotal:					376.20
1000-40-1624-52860	SIGN PRO	HIP Reflective Sign Replacement: Cedar	08/29/2025	0	240.00 00031389
Vendor Subtotal:					240.00
1000-40-1624-52890	MENARDS (MUSC)	Drill Bit/Tape Measure	08/28/2025	0	59.03
1000-40-1624-52890	MENARDS (MUSC)	Masonry Cut Off	08/29/2025	0	23.92
1000-40-1624-52890	MENARDS (MUSC)	Anchors/Straps	08/29/2025	0	85.51
Vendor Subtotal:					168.46
1000-40-1641-51100	OFFICE EXPRESS	#AAG PM200-28 - Reversible/Erasable I	08/30/2025	0	32.28 00031423
1000-40-1641-51100	OFFICE EXPRESS	#AAG G470-00 - DayMinder, Monthly F	08/30/2025	0	27.44 00031423
1000-40-1641-51100	OFFICE EXPRESS	#AAG PM3-28 - One Month Per Page, 1	08/30/2025	0	13.19 00031423
Vendor Subtotal:					72.91
1000-40-1641-51100	STOREY KENWORTHY / MATT PAR#	AAG PM326-28 - Eraseable Yearly Cal	08/30/2025	0	22.48 00031421
Vendor Subtotal:					22.48
1000-40-1641-64120	JODY SHOPPA	Reimb Meals 8/18/25	08/28/2025	0	31.74
Vendor Subtotal:					31.74
1000-40-1641-64120	MATT WHITLOW	Reimb Meals 8/17/25	08/28/2025	0	31.33

		Vendor Subtotal:			31.33
1000-40-1641-64120	ZACK ETZEL	Reimb Meals 8/17/25	08/28/2025	0	23.53
		Vendor Subtotal:			23.53
1000-40-1641-64120	BRIAN STINEMAN	Reimb Mileage 8/19/25 - 8/22/25	09/02/2025	0	308.00
		Vendor Subtotal:			308.00
1000-40-1641-64120	TRAVIS MCLAUGHLIN	Reimb Meal 8/18/25	08/28/2025	0	8.00
		Vendor Subtotal:			8.00
1000-40-1641-64120	BRYAN HOON	Reimb Meals 8/18/25	08/28/2025	0	10.25
		Vendor Subtotal:			10.25
1000-40-1641-64120	JEREMY HOPKINS	Reimb Meals 8/18/25	08/28/2025	0	8.53
		Vendor Subtotal:			8.53
1000-40-1641-64120	JORGE LEZA	Reimb Meals 8/18/25	08/28/2025	0	26.18
		Vendor Subtotal:			26.18
1000-40-1641-64120	JASON KRUSE	Reimb Meals 8/17/25	08/28/2025	0	20.11
		Vendor Subtotal:			20.11
1000-40-1641-64120	JARED HENKEL	Reimb Meals 8/17/25	08/28/2025	0	38.28
		Vendor Subtotal:			38.28
1000-40-1641-64120	LOGEN CONKLIN	Reimb Meals - 8/17/25	08/28/2025	0	33.38
		Vendor Subtotal:			33.38

1000-40-1641-65210	MUSCATINE POWER & WATER	August Phones - PW	08/28/2025	0	22.39
1000-40-1641-65210	MUSCATINE POWER & WATER	August Base PRI	08/28/2025	0	41.14
		Vendor Subtotal:			63.53
		Subtotal for FUND: 1000			111,367.00
3981-30-3981-62460	ANNETTE HOVLAND	SRP - Teen Painting Program	08/29/2025	0	125.00
		Vendor Subtotal:			125.00
3981-30-3981-62460	AMAZON.COM	Return	08/29/2025	0	-12.24
		Vendor Subtotal:			-12.24
3981-30-3981-62460	MUSCATINE SYMPHONY ORCHES	Story Telling Thru Music	08/29/2025	0	250.00
		Vendor Subtotal:			250.00
		Subtotal for FUND: 3981			362.76
4159-40-4159-61420	HDR ENGINEERING, INC	Isett Ave/Cypress St	08/28/2025	0	65,430.80
		Vendor Subtotal:			65,430.80
		Subtotal for FUND: 4159			65,430.80
4160-40-4160-61420	VEENSTRA & KIMM INC	Engineering Services	08/30/2025	0	740.00
		Vendor Subtotal:			740.00
		Subtotal for FUND: 4160			740.00
4180-40-4180-73200	HEUER CONSTRUCTION	West Fulliam Pay App #4	08/29/2025	0	59,778.75
		Vendor Subtotal:			59,778.75

				Subtotal for FUND: 4180	59,778.75
4207-50-4207-73900	DAVENPORT ELECTRIC CONTRACTORS	Houser VFO Upgrade	08/29/2025	0	55,317.00
		Vendor Subtotal:			55,317.00
				Subtotal for FUND: 4207	55,317.00
4276-40-4276-62530	FREERS & SONS TREE SERVICE	Tree Removal at 939 Whicher St.	08/28/2025	0	900.00 00031327
		Vendor Subtotal:			900.00
4276-40-4276-73100	LANGMAN CONSTRUCTION INC	WHHSP Phase 6C Pay App #14	08/29/2025	0	1,045,503.23
		Vendor Subtotal:			1,045,503.23
4276-40-4276-73100	KE FLATWORK INC	WHSSP Phase 6D Pay App #5	08/29/2025	0	50,907.42
		Vendor Subtotal:			50,907.42
				Subtotal for FUND: 4276	1,097,310.65
4298-40-4298-73100	NEEDHAM EXCAVATING, INC	New Forcemain Spoils Site	08/30/2025	0	183,480.00
		Vendor Subtotal:			183,480.00
				Subtotal for FUND: 4298	183,480.00
4446-25-4446-72200	ENVIRONMENTAL MANAGEMENT	REMOVAL & DISPOSAL OF ASBEST	08/30/2025	0	2,695.00 00031445
		Vendor Subtotal:			2,695.00
4446-25-4446-72200	PEARL CITY MAINTENANCE LLC	Disconnect Water to Lower Buildings	08/28/2025	0	380.00 00031523
		Vendor Subtotal:			380.00

Subtotal for FUND: 4446					3,075.00
4638-15-4638-61420	BOLTON & MENK INC	Design Service Range Project	08/28/2025	0	546.00
Vendor Subtotal:					546.00
Subtotal for FUND: 4638					546.00
4658-40-4658-73900	PEARL CITY MAINTENANCE LLC	Partial Payment Heat Tape @ Art Center	08/30/2025	0	13,925.00
Vendor Subtotal:					13,925.00
Subtotal for FUND: 4658					13,925.00
4865-40-4865-73900	DEAN KIMREY	Runway Lighting Pay App #3	08/28/2025	0	159,632.27
Vendor Subtotal:					159,632.27
Subtotal for FUND: 4865					159,632.27
4900-01-4900-61220	DORSEY & WHITNEY LLP	Legal - Lumber Lofts Development Agre	06/30/2025	0	10,833.50
4900-01-4900-61220	DORSEY & WHITNEY LLP	Legal - Hackett/Clarabeck Development	06/30/2025	0	8,849.00
Vendor Subtotal:					19,682.50
Subtotal for FUND: 4900					19,682.50
5211-40-5211-51100	STOREY KENWORTHY / MATT PAR#AAG PM326-28 - Eraseable Yearly Cal		08/30/2025	0	22.48 00031421
5211-40-5211-51100	STOREY KENWORTHY / MATT PAR#AAG PM1-28 - One Month Per Page, 8		08/30/2025	0	7.39 00031421
5211-40-5211-51100	STOREY KENWORTHY / MATT PAR#AAG-G520-00 - DayMinder, Weekly, 8		08/30/2025	0	32.60 00031421
Vendor Subtotal:					62.47
5211-40-5211-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - G Santiago	08/30/2025	0	57.46
Vendor Subtotal:					57.46

5211-40-5211-52400	MENARDS (MUSC)	Return	08/28/2025	0	-18.98
5211-40-5211-52400	MENARDS (MUSC)	Wash Brush	08/28/2025	0	11.99
5211-40-5211-52400	MENARDS (MUSC)	Mop Head/Wipes	08/28/2025	0	71.41
		Vendor Subtotal:			64.42
5211-40-5211-52720	RANDY MOELLER	Reimb Fuel MuscaBus to PW	08/28/2025	0	20.01
		Vendor Subtotal:			20.01
5211-40-5211-65210	MUSCATINE POWER & WATER	August Base PRI	08/28/2025	0	72.02
		Vendor Subtotal:			72.02
		Subtotal for FUND: 5211			276.38
5311-05-5311-38650	AMBER MESSER	Reimb Parking	09/02/2025	0	43.75
		Vendor Subtotal:			43.75
5311-05-5311-38650	DIANE OLSON	Reimb Parking Ticket	09/02/2025	0	5.00
		Vendor Subtotal:			5.00
5311-05-5311-38650	JOSIAH MARK ANDERSON	Reimb Overpayment OJV544	08/28/2025	0	20.00
		Vendor Subtotal:			20.00
5311-05-5311-65275	VERIZON WIRELESS	September Phones	08/30/2025	0	80.02
		Vendor Subtotal:			80.02
5311-05-5311-67320	POM INCORPORATED	#301-016-001 - Coin Chute Assembly (Q	08/30/2025	0	1,777.50 00031303
5311-05-5311-67320	POM INCORPORATED	#102-652 - Dome Lenses (Quote #24605	08/30/2025	0	77.50 00031303
		Vendor Subtotal:			1,855.00

5311-05-5311-74200	POM INCORPORATED	CFG-APME-0024605-004 - APM-E Mec	08/30/2025	0	1,000.00 00031303
5311-05-5311-74200	POM INCORPORATED	Shipping (Quote #24605)	08/30/2025	0	80.00 00031303
5311-05-5311-74200	POM INCORPORATED	CFG-APME-0024605-003 - APM-E Mec	08/30/2025	0	1,000.00 00031303
Vendor Subtotal:					2,080.00
Subtotal for FUND: 5311					4,083.77
5451-25-5451-51100	QUILL CORPORATION	Item #AAG 24621450 (AAG SD389-13)	08/29/2025	0	28.31 00031420
Vendor Subtotal:					28.31
5451-25-5451-51100	OFFICE EXPRESS	#HOD-180-HD - Executive Monthly 24	08/30/2025	0	30.54 00031423
Vendor Subtotal:					30.54
5451-25-5451-52100	D & K PRODUCTS	IMIDICLOPRALID	08/30/2025	0	350.00 00031489
Vendor Subtotal:					350.00
5451-25-5451-52100	RIVER CITY TURF & ORNAMENTA	BENTGRASS SEED	08/30/2025	0	227.50 00031542
Vendor Subtotal:					227.50
5451-25-5451-52100	CENTRAL TURF AGRONOMY	AZOXYSTROBIN	08/28/2025	0	174.42 00031450
5451-25-5451-52100	CENTRAL TURF AGRONOMY	SOILS	08/28/2025	0	295.00 00031376
5451-25-5451-52100	CENTRAL TURF AGRONOMY	PHOSPHITE BLUE	08/28/2025	0	880.00 00031376
5451-25-5451-52100	CENTRAL TURF AGRONOMY	GREEN GLO	08/28/2025	0	250.00 00031376
5451-25-5451-52100	CENTRAL TURF AGRONOMY	PUSH HOLD	08/28/2025	0	890.00 00031376
Vendor Subtotal:					2,489.42
5451-25-5451-52250	VAN DIEST SUPPLY COMPANY	Quinlorac	08/28/2025	0	239.70 00031348
5451-25-5451-52250	VAN DIEST SUPPLY COMPANY	Insecticide	08/30/2025	0	99.50
Vendor Subtotal:					339.20
5451-25-5451-52300	BRETT PARCHER	Reimb Uniform - B Parcher	08/30/2025	0	26.00

		Vendor Subtotal:			26.00
5451-25-5451-52720	SPRATT OIL SALES	UNLEADED GAS	08/28/2025	0	1,823.58 00031546
		Vendor Subtotal:			1,823.58
5451-25-5451-52730	SPRATT OIL SALES	DIESEL FUEL	08/28/2025	0	999.64 00031546
		Vendor Subtotal:			999.64
5451-25-5451-52830	PLUMB SUPPLY COMPANY	Grinder	08/28/2025	0	229.00 00031524
		Vendor Subtotal:			229.00
5451-25-5451-52890	MENARDS (MUSC)	Return	08/29/2025	0	-29.04
5451-25-5451-52890	MENARDS (MUSC)	Sockets	08/29/2025	0	15.94
5451-25-5451-52890	MENARDS (MUSC)	Plug/Cap	08/28/2025	0	14.92
		Vendor Subtotal:			1.82
5451-25-5451-52890	VAN WALL EQUIPMENT INC.	SHIPPING	08/28/2025	0	20.00 00031499
5451-25-5451-52890	VAN WALL EQUIPMENT INC.	BALLWASHER TABLETS	08/28/2025	0	110.00 00031499
5451-25-5451-52890	VAN WALL EQUIPMENT INC.	SHIPPING	08/28/2025	0	40.00
		Vendor Subtotal:			170.00
5451-25-5451-53130	MTI DISTRIBUTING INC	FOOT VALVE FOR IRRIGATION HE/	08/28/2025	0	268.02 00031498
5451-25-5451-53130	MTI DISTRIBUTING INC	SHIPPING	08/28/2025	0	19.08 00031498
		Vendor Subtotal:			287.10
5451-25-5451-53220	ARNOLD MOTOR SUPPLY	Gauge	08/28/2025	0	11.99
5451-25-5451-53220	ARNOLD MOTOR SUPPLY	Fittings	08/28/2025	0	58.57
		Vendor Subtotal:			70.56
5451-25-5451-53220	MTI DISTRIBUTING INC	Controller Repair	08/28/2025	0	394.91
5451-25-5451-53220	MTI DISTRIBUTING INC	Return	08/28/2025	0	-394.91

		Vendor Subtotal:			0.00
5451-25-5451-53220	NAPA OF MUSCATINE	Battery	08/29/2025	0	75.39
		Vendor Subtotal:			75.39
5451-25-5451-53220	VAN WALL EQUIPMENT INC.	SHIPPING	08/28/2025	0	24.15 00031454
5451-25-5451-53220	VAN WALL EQUIPMENT INC.	CARBURETOR FOR GATOR	08/28/2025	0	262.06 00031454
		Vendor Subtotal:			286.21
5451-25-5451-53320	WENDLING QUARRIES INC	TOPDRESSING SAND	08/30/2025	0	480.00 00031575
5451-25-5451-53320	WENDLING QUARRIES INC	TOPDRESSING SAND	08/30/2025	0	27.55
		Vendor Subtotal:			507.55
5451-25-5451-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Golf	08/28/2025	0	96.24
		Vendor Subtotal:			96.24
5451-25-5451-62250	LAJEK PEST CONTROL SOLUTIONS	Pest Control	08/29/2025	0	46.73
		Vendor Subtotal:			46.73
5451-25-5451-63300	YAMAHA MOTOR CORPORATION	September 2025	09/02/2025	0	6,187.50
5451-25-5451-63300	YAMAHA MOTOR CORPORATION	September 2025	09/02/2025	0	225.00
		Vendor Subtotal:			6,412.50
5451-25-5451-65240	MUSCATINE POWER & WATER	July - August Machlink	08/28/2025	0	61.99
		Vendor Subtotal:			61.99
5451-25-5451-67130	CRAWFORD COMPANY INC	ICE MACHINE REPAIR	08/29/2025	0	400.00 00031399
5451-25-5451-67130	CRAWFORD COMPANY INC	ICE MACHINE REPAIR	08/29/2025	0	236.91
		Vendor Subtotal:			636.91

5451-25-5451-67140	A-1 QUALITY TIRE & CAR CARE	7500 Tires	08/28/2025	0	170.00 00031350
		Vendor Subtotal:			170.00
5451-25-5451-74200	VAN WALL EQUIPMENT INC.	TURFCO 1550 TOPDRESSER	08/28/2025	0	13,490.00 00031121
		Vendor Subtotal:			13,490.00
5451-25-5452-52400	AMAZON.COM	HAND SOAP	08/28/2025	0	69.49 00031554
		Vendor Subtotal:			69.49
5451-25-5452-52851	KEG 1 IOWA LLC	Beer for Resale	08/29/2025	0	401.40
5451-25-5452-52851	KEG 1 IOWA LLC	Beer for Resale	08/28/2025	0	708.75
5451-25-5452-52851	KEG 1 IOWA LLC	Beer for Resale	08/30/2025	0	342.05
		Vendor Subtotal:			1,452.20
5451-25-5452-52851	7G DISTRIBUTING LLC	Beer for Resale	08/29/2025	0	1,049.40
5451-25-5452-52851	7G DISTRIBUTING LLC	Beer for Resale	08/28/2025	0	2,219.90
5451-25-5452-52851	7G DISTRIBUTING LLC	Beer for Resale	08/30/2025	0	785.35
		Vendor Subtotal:			4,054.65
5451-25-5452-52852	COCA-COLA BOTTLING COMPANY	Soda for Resale	08/29/2025	0	453.43
5451-25-5452-52852	COCA-COLA BOTTLING COMPANY	Soda for Resale	08/28/2025	0	725.59
		Vendor Subtotal:			1,179.02
5451-25-5452-52852	PERFORMANCE FOOD SERVICE	Food for Resale	08/29/2025	0	639.01
5451-25-5452-52852	PERFORMANCE FOOD SERVICE	Food for Resale	08/28/2025	0	650.13
		Vendor Subtotal:			1,289.14
5451-25-5452-52853	SUN MOUNTAIN SPORTS, INC	Sun Mountain PX4 Push Cart	08/28/2025	0	198.00 00031525
5451-25-5452-52853	SUN MOUNTAIN SPORTS, INC	Shipping	08/28/2025	0	20.00 00031525
		Vendor Subtotal:			218.00

5451-25-5452-52853	TOUR EDGE GOLF MGF INC	Shipping	08/28/2025	0	10.96 00031526
5451-25-5452-52853	TOUR EDGE GOLF MGF INC	Tour Edge X525 Hybrid	08/28/2025	0	102.00 00031526
		Vendor Subtotal:			112.96
5451-25-5452-52890	HARRIS GOLF CARS	Keys	08/29/2025	0	30.63
		Vendor Subtotal:			30.63
5451-25-5452-65240	MUSCATINE POWER & WATER	July - August Machlink	08/28/2025	0	61.99
		Vendor Subtotal:			61.99
		Subtotal for FUND: 5451			37,324.27
5461-25-5461-52890	VAN METER INDUSTRIAL INC	Dock Lights	08/28/2025	0	99.06
		Vendor Subtotal:			99.06
5461-25-5461-53220	MENARDS (MUSC)	Wired Photocell	08/28/2025	0	35.92
		Vendor Subtotal:			35.92
5461-25-5461-62260	PS3 Enterprises Inc.	Temp Sanitation	08/29/2025	0	110.00
		Vendor Subtotal:			110.00
5461-25-5461-65320	MUSCATINE POWER & WATER	July Electric - Maint Shed	08/30/2025	0	79.16
5461-25-5461-65320	MUSCATINE POWER & WATER	July Electric - River Center	08/30/2025	0	81.20
		Vendor Subtotal:			160.36
5461-25-5461-65410	MUSCATINE POWER & WATER	July Water - Maint Shed	08/30/2025	0	25.62
5461-25-5461-65410	MUSCATINE POWER & WATER	July Water - River Center	08/30/2025	0	10.01
		Vendor Subtotal:			35.63

Subtotal for FUND: 5461					440.97
5642-45-5642-53140	MENARDS (MUSC)	Paint	08/29/2025	0	96.96
Vendor Subtotal:					96.96
5642-45-5642-61310	MUSCATINE POWER & WATER	August Sanitation	08/29/2025	0	4,295.99
Vendor Subtotal:					4,295.99
5642-45-5642-65240	MUSCATINE POWER & WATER	July - August Machlink	08/28/2025	0	61.99
Vendor Subtotal:					61.99
5642-45-5642-65310	ALLIANT ENERGY	August Gas - Transfer Garage	08/30/2025	0	38.79
Vendor Subtotal:					38.79
5642-45-5643-52890	MENARDS (MUSC)	Compost Site Screen Door	08/30/2025	0	140.44 00031473
Vendor Subtotal:					140.44
Subtotal for FUND: 5642					4,634.17
5652-00-0000-24400	MOTION INDUSTRIES INC	Power Belt	08/30/2025	0	160.02
Vendor Subtotal:					160.02
5652-45-5652-52890	ARNOLD MOTOR SUPPLY	Starter Rope	08/30/2025	0	3.20
Vendor Subtotal:					3.20
5652-45-5652-52890	MENARDS (MUSC)	Pump	08/30/2025	0	99.00
Vendor Subtotal:					99.00
5652-45-5652-62510	EUROFINS TEST AMERICA	Testing	08/30/2025	0	4,190.80

			Vendor Subtotal:		4,190.80
5652-45-5652-62520	JON BRAUNS	Hauling Slag	08/30/2025	0	2,552.70
			Vendor Subtotal:		2,552.70
5652-45-5652-67320	MOTION INDUSTRIES INC	Power Belt	08/30/2025	0	13.12
			Vendor Subtotal:		13.12
			Subtotal for FUND: 5652		7,018.84
5658-45-5658-51100	OFFICE EXPRESS	#AAG SK24-00 - 1 Month Paged Ruled	08/30/2025	0	11.94 00031423
5658-45-5658-51100	OFFICE EXPRESS	#AAG PM2-28 - One Month Per Page (T	08/30/2025	0	9.35 00031423
			Vendor Subtotal:		21.29
5658-45-5658-52300	PHELPS CUSTOM IMAGE WEAR	Uniforms - K Hitchcock	08/30/2025	0	245.80
			Vendor Subtotal:		245.80
5658-45-5658-52830	AMAZON.COM	Wrench Set/Pliers	08/30/2025	0	94.98
5658-45-5658-52830	AMAZON.COM	Screwdriver Sets	08/30/2025	0	82.44
5658-45-5658-52830	AMAZON.COM	Mechanics Tool Kit	08/30/2025	0	76.94
5658-45-5658-52830	AMAZON.COM	Voltage Tester	08/30/2025	0	29.98
			Vendor Subtotal:		284.34
5658-45-5658-52890	ARNOLD MOTOR SUPPLY	Fittings/Tap	08/30/2025	0	24.68
5658-45-5658-52890	ARNOLD MOTOR SUPPLY	Fittings	08/30/2025	0	89.11
			Vendor Subtotal:		113.79
5658-45-5658-52890	HOTSY EQUIPMENT CO	Ripper	08/30/2025	0	77.00
			Vendor Subtotal:		77.00

5658-45-5658-52890	VAN METER INDUSTRIAL INC	Connectors/Wire	08/30/2025	0	48.40
5658-45-5658-52890	VAN METER INDUSTRIAL INC	Packout	08/30/2025	0	29.97
5658-45-5658-52890	VAN METER INDUSTRIAL INC	Bulbs	08/30/2025	0	91.66
		Vendor Subtotal:			170.03
5658-45-5658-52890	AMAZON.COM	Upright Vacuum	08/30/2025	0	99.00
		Vendor Subtotal:			99.00
5658-45-5658-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Transfer	08/30/2025	0	12.91
5658-45-5658-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - Transfer	08/30/2025	0	12.91
		Vendor Subtotal:			25.82
5658-45-5658-62250	LAJEK PEST CONTROL SOLUTIONS	Pest Control	08/30/2025	0	48.00
		Vendor Subtotal:			48.00
5658-45-5658-62310	GORDON FLESCH COMPANY	Copier	08/30/2025	0	33.00
		Vendor Subtotal:			33.00
5658-45-5658-62410	TEAM STAFFING SOLUTIONS INC	Temp Employee Week Ending 8/17/25	08/30/2025	0	90.00
5658-45-5658-62410	TEAM STAFFING SOLUTIONS INC	Temp Employee Week Ending 8/24/25	08/30/2025	0	99.80
		Vendor Subtotal:			189.80
5658-45-5658-62530	TRI-STATE AUTOMATIC SPRINKLE	Annual Inspection of Sprinkler System	08/30/2025	0	782.00 00031475
		Vendor Subtotal:			782.00
5658-45-5658-65310	ALLIANT ENERGY	August Gas - Transfer	08/30/2025	0	171.66
		Vendor Subtotal:			171.66
5658-45-5658-67320	WALZ SCALE	Replace Cell #6 on Front Scale	08/30/2025	0	2,586.00 00031474

			Vendor Subtotal:		2,586.00	
5658-45-5658-67330	TRI-STATE AUTOMATIC SPRINKLER	Repair and Reset Fire Sprinkler System	08/30/2025	0	3,117.36	00031495
			Vendor Subtotal:		3,117.36	
			Subtotal for FUND: 5658		7,964.89	
5660-50-5661-51100	AMAZON.COM	Tape/Labels	08/28/2025	0	29.52	
			Vendor Subtotal:		29.52	
5660-50-5661-51100	OFFICE EXPRESS	#AAG SK24-00 - 1 Month Paged Ruled	08/30/2025	0	15.92	00031423
5660-50-5661-51100	OFFICE EXPRESS	#AAG E017-50 - 2 Color Refill, 3 1/2 x 6	08/30/2025	0	10.28	00031423
			Vendor Subtotal:		26.20	
5660-50-5661-51100	STOREY KENWORTHY / MATT PAR	#AAG PM326-28 - Eraseable Yearly Cal	08/30/2025	0	44.96	00031421
			Vendor Subtotal:		44.96	
5660-50-5661-61310	MUSCATINE POWER & WATER	August Sewer	08/29/2025	0	4,339.45	
			Vendor Subtotal:		4,339.45	
5660-50-5661-65240	MUSCATINE POWER & WATER	July - August Machlink	08/28/2025	0	61.99	
			Vendor Subtotal:		61.99	
5660-50-5662-52300	MATT COOK	Reimb Shoes - M Cook	08/30/2025	0	136.96	
			Vendor Subtotal:		136.96	
5660-50-5662-52400	MENARDS (MUSC)	Cleaning Supplies	08/28/2025	0	38.56	
			Vendor Subtotal:		38.56	

5660-50-5662-52830	MENARDS (MUSC)	Hex Key Set	08/30/2025	0	49.40 00031569
5660-50-5662-52830	MENARDS (MUSC)	Drill Bits	08/29/2025	0	24.76
		Vendor Subtotal:			74.16
5660-50-5662-52890	MENARDS (MUSC)	Supplies	08/28/2025	0	51.81
		Vendor Subtotal:			51.81
5660-50-5662-53120	VAN METER INDUSTRIAL INC	Cutting Reel	08/29/2025	0	19.72
		Vendor Subtotal:			19.72
5660-50-5662-53210	KROFTA TECHNOLOGIES LLC	Shipping	08/28/2025	0	46.38
		Vendor Subtotal:			46.38
5660-50-5662-53210	AMAZON.COM	Punch Clamp	08/29/2025	0	82.40
		Vendor Subtotal:			82.40
5660-50-5662-53210	MSC INDUSTRIAL SUPPLY	Shackles	08/29/2025	0	99.54
		Vendor Subtotal:			99.54
5660-50-5662-53220	MARK A DIERCKS	Duplicate Keys	08/28/2025	0	20.00
		Vendor Subtotal:			20.00
5660-50-5662-53220	ARNOLD MOTOR SUPPLY	Silicone Gaskets	08/28/2025	0	23.88
		Vendor Subtotal:			23.88
5660-50-5662-53220	MENARDS (MUSC)	Hose, Water	08/30/2025	0	79.95 00031569
5660-50-5662-53220	MENARDS (MUSC)	Gloves/Bowls/Plates	08/29/2025	0	65.71
		Vendor Subtotal:			145.66

5660-50-5662-53220	AMAZON.COM	Phone Case	08/29/2025	0	22.99	
		Vendor Subtotal:			22.99	
5660-50-5662-53220	TROJAN TECHNOLOGIES CORP	UV System Parts	08/28/2025	0	326.70	00031530
		Vendor Subtotal:			326.70	
5660-50-5662-62210	PHELPS THE UNIFORM SPECIALIST	Laundry - WRRF	08/29/2025	0	289.01	
		Vendor Subtotal:			289.01	
5660-50-5662-65310	ALLIANT ENERGY	August Gas - Grit	08/29/2025	0	592.88	
5660-50-5662-65310	ALLIANT ENERGY	August Gas - WRRF Plant	08/29/2025	0	342.01	
		Vendor Subtotal:			934.89	
5660-50-5662-74200	NUTRI JECT SYSTEMS, INC	Digester Clean Out	09/02/2025	0	12,112.50	00031537
		Vendor Subtotal:			12,112.50	
5660-50-5663-52840	AMAZON.COM	Gloves	08/29/2025	0	24.99	
		Vendor Subtotal:			24.99	
5660-50-5663-53120	VAN METER INDUSTRIAL INC	8/4 Southwire 550450 Cable for Papoose	08/28/2025	0	245.72	00031485
		Vendor Subtotal:			245.72	
5660-50-5663-53210	AMAZON.COM	Straps	08/29/2025	0	68.50	
		Vendor Subtotal:			68.50	
5660-50-5663-53220	MOTION INDUSTRIES INC	Washer	08/28/2025	0	2.94	
		Vendor Subtotal:			2.94	
5660-50-5663-53220	ZIMMER & FRANCESCO INC	Bearing Frame for Spare 4" Fairbanks M	08/29/2025	0	456.00	00031417

5660-50-5663-53220	ZIMMER & FRANCESCON INC	Freight	08/29/2025	0	37.37
Vendor Subtotal:					493.37
5660-50-5663-65310	ALLIANT ENERGY	July Gas - Love's	08/28/2025	0	35.99
5660-50-5663-65310	ALLIANT ENERGY	August Gas - Stewart	08/29/2025	0	32.41
5660-50-5663-65310	ALLIANT ENERGY	August Gas - Progress	08/29/2025	0	35.38
5660-50-5663-65310	ALLIANT ENERGY	August Gas - Bond	08/29/2025	0	38.62
Vendor Subtotal:					142.40
5660-50-5663-65320	MUSCATINE POWER & WATER	July Electric - Miles	08/29/2025	0	308.43
5660-50-5663-65320	MUSCATINE POWER & WATER	July Electric - Hershey Lift	08/29/2025	0	122.71
5660-50-5663-65320	MUSCATINE POWER & WATER	July Electric - Hershey B.U.	08/29/2025	0	26.29
5660-50-5663-65320	MUSCATINE POWER & WATER	July Electric - Bond	08/29/2025	0	478.57
5660-50-5663-65320	MUSCATINE POWER & WATER	July Electric - Schley	08/29/2025	0	294.34
5660-50-5663-65320	MUSCATINE POWER & WATER	July Electric - Magnolia	08/28/2025	0	27.58
Vendor Subtotal:					1,257.92
5660-50-5663-65410	MUSCATINE POWER & WATER	July Water - Miles	08/29/2025	0	22.13
5660-50-5663-65410	MUSCATINE POWER & WATER	July Water - Hershey Lift	08/29/2025	0	23.98
5660-50-5663-65410	MUSCATINE POWER & WATER	July Water - Bond	08/29/2025	0	23.06
5660-50-5663-65410	MUSCATINE POWER & WATER	July Water - Schley	08/29/2025	0	62.86
Vendor Subtotal:					132.03
5660-50-5663-73900	BRADLEY W ROETH	Slough Lift Station Upgrade Project	08/28/2025	0	450.00
Vendor Subtotal:					450.00
5660-50-5663-74200	KELLY HEATING COOLING & PLB	Floor Drains Replacement at Progress Pa	08/29/2025	0	3,600.00 00031278
Vendor Subtotal:					3,600.00
5660-50-5665-52210	AIRGAS USA LLC	Air Dry	08/29/2025	0	109.47
Vendor Subtotal:					109.47
5660-50-5665-52210	MIDLAND SCIENTIFIC INC	Lab Supplies	08/28/2025	0	1,093.67 00031477

5660-50-5665-52210	MIDLAND SCIENTIFIC INC	Lab Supplies	08/28/2025	0	20.00
		Vendor Subtotal:			1,113.67
5660-50-5665-52210	BIOTAGE LLC	Lab Supplies	08/28/2025	0	1,926.60 00031155
5660-50-5665-52210	BIOTAGE LLC	Shipping/Surcharge	08/28/2025	0	115.02
		Vendor Subtotal:			2,041.62
5660-50-5665-63500	PHELPS THE UNIFORM SPECIALIST	Laundry - WRRF	08/29/2025	0	29.82
		Vendor Subtotal:			29.82
5660-50-5666-52740	J.J. NICHTING COMPANY	Oil	08/29/2025	0	165.00 00031529
		Vendor Subtotal:			165.00
5660-50-5666-53210	J.J. NICHTING COMPANY	Oil Filters	08/29/2025	0	583.91 00031529
		Vendor Subtotal:			583.91
5660-50-5668-53210	ARNOLD MOTOR SUPPLY	Leak Detector/Freon	08/29/2025	0	38.42
		Vendor Subtotal:			38.42
5660-50-5668-67130	CRAWFORD COMPANY INC	Hot Water Heater and Installation	08/28/2025	0	6,850.00 00031067
		Vendor Subtotal:			6,850.00
		Subtotal for FUND: 5660			36,277.06
5664-40-5664-52890	MENARDS (MUSC)	Towels/Gloves	08/30/2025	0	82.91
5664-40-5664-52890	MENARDS (MUSC)	Hex Nut/Washer/Bolt	08/29/2025	0	13.84
5664-40-5664-52890	MENARDS (MUSC)	Cable	08/29/2025	0	6.49
		Vendor Subtotal:			103.24
5664-40-5664-73100	HEUER CONSTRUCTION	Emergency Sewer Repair - 605 SunsetDr	08/30/2025	0	5,000.00 00031467

5664-40-5664-73100	HEUER CONSTRUCTION	Emergency Sewer Repair - 605 SunsetDr	08/30/2025	0	5,937.00
		Vendor Subtotal:			10,937.00
		Subtotal for FUND: 5664			11,040.24
5711-10-5711-52710	CARVER AERO INC	Mower Fuel	08/28/2025	0	36.47
		Vendor Subtotal:			36.47
5711-10-5711-61650	CARVER AERO INC	September 2025	09/02/2025	0	3,875.00
		Vendor Subtotal:			3,875.00
5711-10-5711-62250	LAJEK PEST CONTROL SOLUTIONS	Pest Control	08/30/2025	0	90.00
		Vendor Subtotal:			90.00
5711-10-5711-65310	ALLIANT ENERGY	August Gas - Airport	08/29/2025	0	32.41
		Vendor Subtotal:			32.41
		Subtotal for FUND: 5711			4,033.88
5811-00-0000-23150	ILLINOIS DEPARTMENT OF REVENUE	PR Batch 00002.08.2025 State Income T	08/15/2025	0	2.20
		Vendor Subtotal:			2.20
5811-20-5811-64600	TYNAN NUMKENA	Reimb Background Check	08/29/2025	0	110.99
		Vendor Subtotal:			110.99
		Subtotal for FUND: 5811			113.19
7625-40-7625-51100	AMAZON.COM	Pens/Legal Pads	08/29/2025	0	14.76
		Vendor Subtotal:			14.76

7625-40-7625-52400	ARNOLD MOTOR SUPPLY	Gloves	08/28/2025	0	45.98
		Vendor Subtotal:			45.98
7625-40-7625-52400	AMAZON.COM	Shop Hand Towels	08/29/2025	0	334.35 00031506
		Vendor Subtotal:			334.35
7625-40-7625-52740	TITAN MACHINERY INC	Oil 149 & 680	08/28/2025	0	193.80 00031539
		Vendor Subtotal:			193.80
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Breaker for Stock	08/28/2025	0	127.95 00031552
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Filters/Lights	08/28/2025	0	71.40
7625-40-7625-53210	ARNOLD MOTOR SUPPLY	Brake Pads	08/28/2025	0	33.82
		Vendor Subtotal:			233.17
7625-40-7625-53210	AUTOZONE	Brake Pads	08/28/2025	0	83.41
		Vendor Subtotal:			83.41
7625-40-7625-53210	MENARDS (MUSC)	Batteries	08/30/2025	0	8.69
		Vendor Subtotal:			8.69
7625-40-7625-53210	NAPA OF MUSCATINE	Brake Pads for Stock	08/28/2025	0	190.34 00031559
7625-40-7625-53210	NAPA OF MUSCATINE	Brake Pads for Stock	08/28/2025	0	4.84
		Vendor Subtotal:			195.18
7625-40-7625-53210	CARQUEST OF MUSCATINE	Brake Clean	08/30/2025	0	94.32
		Vendor Subtotal:			94.32
7625-40-7625-53220	ASCENDANCE TRUCK CENTERS	Web Drums for 440	08/30/2025	0	890.00 00031465
7625-40-7625-53220	ASCENDANCE TRUCK CENTERS	Brake Shoes for 440	08/30/2025	0	243.98 00031465
7625-40-7625-53220	ASCENDANCE TRUCK CENTERS	Brake Shoes for 440	08/30/2025	0	1,283.98

Vendor Subtotal:					2,417.96
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Sealant	08/28/2025	0	57.99
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Filter	08/28/2025	0	25.03
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Fittings	08/28/2025	0	73.78
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Coil and Plugs 261, CF for Stock	08/28/2025	0	227.32 00031527
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Sand Paper for 70	08/28/2025	0	118.90 00031573
7625-40-7625-53220	ARNOLD MOTOR SUPPLY	Filter	08/28/2025	0	22.00
Vendor Subtotal:					525.02
7625-40-7625-53220	AUTOZONE	Pigtail	08/29/2025	0	29.86
Vendor Subtotal:					29.86
7625-40-7625-53220	ELLIOTT EQUIPMENT COMPANY	Roller Kit for 438	08/30/2025	0	353.19 00031533
Vendor Subtotal:					353.19
7625-40-7625-53220	PACK-N-SHIP	Shipping	08/29/2025	0	46.33
Vendor Subtotal:					46.33
7625-40-7625-53220	MENARDS (MUSC)	Liquid Hardner	08/28/2025	0	27.37
7625-40-7625-53220	MENARDS (MUSC)	Magnets	08/30/2025	0	3.49
Vendor Subtotal:					30.86
7625-40-7625-53220	NAPA OF MUSCATINE	Filter	08/28/2025	0	48.59
7625-40-7625-53220	NAPA OF MUSCATINE	Wiper Blades	08/28/2025	0	23.58
7625-40-7625-53220	NAPA OF MUSCATINE	Filter	08/28/2025	0	27.39
Vendor Subtotal:					99.56
7625-40-7625-53220	REEVES BATTERY SALES	Battery for 606	08/28/2025	0	140.00 00031538
Vendor Subtotal:					140.00

7625-40-7625-53220	SADLER POWER TRAIN INC	Rear Brakes for 434	08/29/2025	0	587.70 00031602
		Vendor Subtotal:			587.70
7625-40-7625-53220	EMAG MUSCATINE CBG LLC	Water Pump for 751	08/30/2025	0	379.12 00031590
		Vendor Subtotal:			379.12
7625-40-7625-53220	MAC'S TRAILERS	Axle, Wheel and Tire for Trailer	08/30/2025	0	1,600.00 00031393
		Vendor Subtotal:			1,600.00
7625-40-7625-62530	CENTRAL PETROLEUM EQUIP CO	Annual Tank Inspection	08/29/2025	0	435.00
		Vendor Subtotal:			435.00
7625-40-7625-67130	ALTORFER INC	Repairs #418	08/29/2025	0	40,946.64
		Vendor Subtotal:			40,946.64
7625-40-7625-67130	MACQUEEN EQUIPMENT INC	Short Paid Invoice	06/30/2025	0	386.41
		Vendor Subtotal:			386.41
7625-40-7625-67130	KUNAU IMPLEMENT CO	Repair Hitch #32	08/28/2025	0	1,138.93
		Vendor Subtotal:			1,138.93
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Repairs for 259,261,263	08/29/2025	0	200.70 00031463
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Repairs for 18	08/28/2025	0	337.95 00031560
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repair #400	08/28/2025	0	91.00
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Repairs for RC15	08/28/2025	0	102.50 00031515
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Repairs 907 TS	08/29/2025	0	219.60 00031578
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Repairs for 417	08/30/2025	0	114.50 00031584
7625-40-7625-67140	A-1 QUALITY TIRE & CAR CARE	Tire Repairs for 18	08/30/2025	0	249.40 00031589
		Vendor Subtotal:			1,315.65

Subtotal for FUND: 7625					51,635.89
7635-00-7635-51100	QUILL CORPORATION	AAA Batteries, Pk 24	08/29/2025	0	11.41 00031472
7635-00-7635-51100	QUILL CORPORATION	Post-it-Notes Poptimistic - 2 x 1 1/2	08/29/2025	0	35.34 00031472
7635-00-7635-51100	QUILL CORPORATION	8 1/2 x 11 Legal Pads	08/29/2025	0	32.65 00031472
7635-00-7635-51100	QUILL CORPORATION	5x7 Legal Pads	08/29/2025	0	17.48 00031472
7635-00-7635-51100	QUILL CORPORATION	Papermate Correction Tape, 10 pk,	08/29/2025	0	42.00 00031472
Vendor Subtotal:					138.88
7635-00-7635-51100	STAPLES ADVANTAGE	Staples/Pens	08/30/2025	0	30.42
Vendor Subtotal:					30.42
Subtotal for FUND: 7635					169.30
7921-00-7921-46400	IMWCA	Work Comp Install #3	09/02/2025	0	11,242.00
Vendor Subtotal:					11,242.00
7921-00-7921-69900	PHELPS CUSTOM IMAGE WEAR	Uniforms - N Brockert	08/30/2025	0	45.30
Vendor Subtotal:					45.30
Subtotal for FUND: 7921					11,287.30
7940-00-7940-65210	MUSCATINE POWER & WATER	August Base PRI	08/28/2025	0	72.02
Vendor Subtotal:					72.02
7940-00-7940-65240	MUSCATINE POWER & WATER	July - August Machlink	08/28/2025	0	123.98
Vendor Subtotal:					123.98
Subtotal for FUND: 7940					196.00

8142-10-8142-61660	RDG PLANNING & DESIGN INC	CDBG DTR Schematic Design Phase	08/28/2025	0	2,195.00
8142-10-8142-61660	RDG PLANNING & DESIGN INC	CDBG DTR Schematic Design Phase	08/28/2025	0	0.85
8142-10-8142-61660	RDG PLANNING & DESIGN INC	CDBG DTR Design Development	08/28/2025	0	9,071.25
Vendor Subtotal:					11,267.10
8142-10-8142-73300	EASTERN IOWA EXCAVATING & C	Mulberry Sidewalk Pay App #3	08/29/2025	0	56,628.47
Vendor Subtotal:					56,628.47
Subtotal for FUND: 8142					67,895.57
8147-10-8147-72200	SULZCO LLC	Demo 601 E 6th St	08/28/2025	0	5,000.00
Vendor Subtotal:					5,000.00
Subtotal for FUND: 8147					5,000.00
8148-10-8148-65260	VERIZON WIRELESS	September Phones	08/30/2025	0	80.02
Vendor Subtotal:					80.02
Subtotal for FUND: 8148					80.02
8370-00-8370-61660	RDG PLANNING & DESIGN INC	Comprehensive Plan	08/28/2025	0	850.00
Vendor Subtotal:					850.00
Subtotal for FUND: 8370					850.00
8400-05-8400-74100	STIVERS FORD-LINCOLN	2025 Ford Interceptor Police Vehicles	08/28/2025	0	84,800.00 00031094
Vendor Subtotal:					84,800.00
8400-05-8400-74200	SIGUORNEY TRACTOR & IMPL	MEZ975M 60" REAR DISCHARGE MOW	08/30/2025	0	14,968.65 00031223
Vendor Subtotal:					14,968.65

Subtotal for FUND: 8400					99,768.65
8750-01-8750-68300	Riverview Hotel Development	Reinvestment April - June 2025	06/30/2025	0	70,770.07
Vendor Subtotal:					70,770.07
Subtotal for FUND: 8750					70,770.07
9002-90-9020-41100	CITY OF MUSCATINE HOUSING RE Admin Full-Time Wages 8/29/25		08/29/2025	0	4,042.83
Vendor Subtotal:					4,042.83
9002-90-9020-41901	STAPLES ADVANTAGE	Sheet Protectors	08/30/2025	0	12.93
Vendor Subtotal:					12.93
9002-90-9020-41910	AMAZON.COM	CH Key Lanyards for New Leases: w/M	08/28/2025	0	212.46 00031184
9002-90-9020-41910	AMAZON.COM	CH Key Lanyards for New Leases: w/M	08/28/2025	0	5.99
9002-90-9020-41910	AMAZON.COM	Cash Box	08/28/2025	0	59.95
Vendor Subtotal:					278.40
9002-90-9020-44100	CITY OF MUSCATINE HOUSING RE Maint Full-Time Wages 8/29/25		08/29/2025	0	3,265.49
9002-90-9020-44100	CITY OF MUSCATINE HOUSING RE Maint Part-Time Wages Overtime 8/29/2		08/29/2025	0	763.20
9002-90-9020-44100	CITY OF MUSCATINE HOUSING RE Maint Part-Time Wages 8/29/25		08/29/2025	0	763.20
Vendor Subtotal:					4,791.89
9002-90-9020-44201	MENARDS (MUSC)	Lock Nut/Cleaner	08/29/2025	0	64.78
9002-90-9020-44201	MENARDS (MUSC)	Tie Down/Orange Peel Spray	08/29/2025	0	95.15
Vendor Subtotal:					159.93
9002-90-9020-44203	MENARDS (MUSC)	Knife Drill	08/28/2025	0	33.13
9002-90-9020-44203	MENARDS (MUSC)	Drill Bit/Hex Key Set/Bit Extension	08/30/2025	0	51.20
Vendor Subtotal:					84.33

9002-90-9020-44204	MARK A DIERCKS	Duplicate Keys	08/29/2025	0	12.00
9002-90-9020-44204	MARK A DIERCKS	Duplicate Keys	08/29/2025	0	12.00
Vendor Subtotal:					24.00
9002-90-9020-44204	MENARDS (MUSC)	Strainer	08/29/2025	0	35.96
9002-90-9020-44204	MENARDS (MUSC)	CH 309 Blinds Replacement (3): Bali® F	08/28/2025	0	406.08 00031535
9002-90-9020-44204	MENARDS (MUSC)	Foam Brush/Stain/Kickplate	08/30/2025	0	66.81
Vendor Subtotal:					508.85
9002-90-9020-44204	AMAZON.COM	Door Handle	08/29/2025	0	64.62
Vendor Subtotal:					64.62
9002-90-9020-44205	MENARDS (MUSC)	Access Panel	08/28/2025	0	63.96
Vendor Subtotal:					63.96
9002-90-9020-44206	PLUMB SUPPLY COMPANY	Bolt Cover Caps/Toilet Bolts	08/29/2025	0	22.96
Vendor Subtotal:					22.96
9002-90-9020-44206	AMAZON.COM	Flush Valves	08/29/2025	0	93.68
9002-90-9020-44206	AMAZON.COM	Silicone Drain Plug/Stopper	08/29/2025	0	39.90
Vendor Subtotal:					133.58
9002-90-9020-44207	MENARDS (MUSC)	Paint	08/28/2025	0	64.99
9002-90-9020-44207	MENARDS (MUSC)	Paint	08/28/2025	0	5.59
Vendor Subtotal:					70.58
9002-90-9020-44208	PLUMB SUPPLY COMPANY	CH Dining Room AC Filters 16*24*2	08/30/2025	0	74.48 00031418
Vendor Subtotal:					74.48
9002-90-9020-44218	HD SUPPLY FACILITIES MAINT	Drip Bowl	08/30/2025	0	99.15

Vendor Subtotal:					99.15
9002-90-9020-44301	CITY OF MUSCATINE	September Refuse	09/02/2025	0	182.32
Vendor Subtotal:					182.32
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CODOS	8-14-25 CH 705, 513, 205	08/29/2025	0	300.00 00031470
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CODOS	7-31-25 CH 1103, 1004, & 807	08/29/2025	0	300.00 00031305
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CODOS	8-14-25 CH 1103, 1004 & 807	08/29/2025	0	300.00 00031470
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CODOS	7-31-25 CH 805, 707 & 706	08/29/2025	0	300.00 00031305
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CODOS	8-14-25 CH 805, 707, 706	08/29/2025	0	300.00 00031470
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CODOS	8-7-25 CH 306 & 204	08/29/2025	0	200.00 00031356
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CODOS	7-31-25 CH 705 & 205	08/29/2025	0	200.00 00031305
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CODOS	8-21-25 CH 1005 & 606	08/29/2025	0	200.00 00031471
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CODOS	8-21-25 CH 306 & 204	08/29/2025	0	200.00 00031471
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CO	Pest Control # 1001	08/29/2025	0	20.00
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CO	Pest Control # 1001	08/29/2025	0	20.00
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CO	Pest Control # 904	08/29/2025	0	20.00
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CODOS	7-31-25 CH 513 Initial	08/29/2025	0	313.00 00031305
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CODOS	7-31-25 CH 204 Twin Liners	08/29/2025	0	126.00 00031305
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CO	Pest Control # 1101	08/29/2025	0	20.00
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CO	Pest Control # 311	08/29/2025	0	20.00
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CO	Pest Control #1101	08/28/2025	0	20.00
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CO	Pest Control # 309	08/29/2025	0	20.00
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CODOS	8-7-25 CH 606 Initial Bedbug	08/29/2025	0	250.00 00031379
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CODOS	8-7-25 CH 1005 Initial Bedbug	08/29/2025	0	320.00 00031379
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CODOS	8-14-25 CH 801 Bed Bug Initial	08/29/2025	0	250.00 00031470
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CO	Pest Control # 307	08/29/2025	0	20.00
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CODOS	8-21-25 CH Common Area Treatm	08/29/2025	0	100.00 00031509
9002-90-9020-44303	THOMAS L SPANN JR & SONYA CO	Pest Control # 308	08/29/2025	0	20.00
Vendor Subtotal:					3,839.00
9002-90-9020-44311	KELLY HEATING COOLING & PLBC	Repair Leak in Recric Line	08/29/2025	0	560.01
Vendor Subtotal:					560.01
9002-90-9020-44315	SAMUEL ANDERSON	CH 411 Paint Walls	08/29/2025	0	500.00 00031309
9002-90-9020-44315	SAMUEL ANDERSON	CH 1100 Paint Walls	08/29/2025	0	500.00 00031310

			Vendor Subtotal:		1,000.00
9002-90-9020-45103	CITY OF MUSCATINE HOUSING RE Unemployment 8/29/25	08/29/2025	0	4.02	
			Vendor Subtotal:	4.02	
9002-90-9020-45401	CITY OF MUSCATINE HOUSING RE FICA 8/29/25	08/29/2025	0	671.73	
			Vendor Subtotal:	671.73	
9002-90-9020-45402	CITY OF MUSCATINE HOUSING RE IPERS 8/29/25	08/29/2025	0	833.98	
			Vendor Subtotal:	833.98	
9002-90-9020-75200	CARRIAGE HOUSE CARPET ONE	CH 411 Flooring Replacement: Covebase	08/29/2025	0	195.00 00031307
9002-90-9020-75200	CARRIAGE HOUSE CARPET ONE	CH 411 Flooring Replacement: Pressure	08/29/2025	0	189.00 00031307
9002-90-9020-75200	CARRIAGE HOUSE CARPET ONE	CH 411 Flooring Replacement: Vinyl Pl	08/29/2025	0	918.75 00031307
9002-90-9020-75200	CARRIAGE HOUSE CARPET ONE	CH 411 Flooring Replacement: Floor Pr	08/29/2025	0	100.00 00031307
9002-90-9020-75200	CARRIAGE HOUSE CARPET ONE	CH 411 Flooring Replacement: Vinyl B	08/29/2025	0	176.00 00031307
9002-90-9020-75200	CARRIAGE HOUSE CARPET ONE	CH 411 Flooring Replacement: Covebase	08/29/2025	0	39.98 00031307
9002-90-9020-75200	CARRIAGE HOUSE CARPET ONE	CH 411 Flooring Replacement: Planiprep	08/29/2025	0	32.99 00031307
9002-90-9020-75200	CARRIAGE HOUSE CARPET ONE	CH 411 VCT Tile Removal per ft²	08/29/2025	0	235.50 00031308
			Vendor Subtotal:	1,887.22	
			Subtotal for FUND: 9002	19,410.77	
9006-90-9060-41100	CITY OF MUSCATINE HOUSING RE Admin Full-Time Wages 8/29/25	08/29/2025	0	2,404.64	
			Vendor Subtotal:	2,404.64	
9006-90-9060-41910	CITY OF MUSCATINE HOUSING RE River Rehab - Schumaker Work Steps	08/29/2025	0	70.00	
9006-90-9060-41910	CITY OF MUSCATINE HOUSING RE Genesis Pre-Employ - Schumaker	08/29/2025	0	20.00	
9006-90-9060-41910	CITY OF MUSCATINE HOUSING RE Quest - Pre-Employ Drug Schumaker	08/29/2025	0	18.70	
			Vendor Subtotal:	108.70	
9006-90-9060-43700	ALLIANT ENERGY	July Gas - Sunset Office	08/29/2025	0	32.41

9006-90-9060-43700	ALLIANT ENERGY	July Gas - Sunset Garage	08/29/2025	0	35.38
9006-90-9060-43700	ALLIANT ENERGY	August Gas - 2812 Apt D	08/29/2025	0	127.56
9006-90-9060-43700	ALLIANT ENERGY	August Gas - 2900 Apt B	08/29/2025	0	82.84
9006-90-9060-43700	ALLIANT ENERGY	August Gas - 2908 Apt A	08/29/2025	0	25.50
Vendor Subtotal:					303.69
9006-90-9060-44100	CITY OF MUSCATINE HOUSING RE Maint	Full-Time Wages 8/29/25	08/29/2025	0	2,635.49
9006-90-9060-44100	CITY OF MUSCATINE HOUSING RE Maint	Part-Time Wages 8/29/25	08/29/2025	0	1,272.00
Vendor Subtotal:					3,907.49
9006-90-9060-44201	MENARDS (MUSC)	Paper Towels/Bee Killer	08/28/2025	0	58.92
Vendor Subtotal:					58.92
9006-90-9060-44204	MENARDS (MUSC)	SS 35" Blinds Stock	08/28/2025	0	418.80 00031534
9006-90-9060-44204	MENARDS (MUSC)	Blinds	08/28/2025	0	31.41
Vendor Subtotal:					450.21
9006-90-9060-44205	MENARDS (MUSC)	Bulbs	08/28/2025	0	64.63
Vendor Subtotal:					64.63
9006-90-9060-44208	PLUMB SUPPLY COMPANY	Return	08/30/2025	0	-36.37
9006-90-9060-44208	PLUMB SUPPLY COMPANY	SS Furnace Filter Stock: 16*20*1	08/30/2025	0	140.76 00031419
9006-90-9060-44208	PLUMB SUPPLY COMPANY	SS Furnace Filter Stock: 16*25*1	08/30/2025	0	225.12 00031419
Vendor Subtotal:					329.51
9006-90-9060-44218	HD SUPPLY FACILITIES MAINT	Range Hood Filter	08/29/2025	0	95.92
Vendor Subtotal:					95.92
9006-90-9060-44301	CITY OF MUSCATINE	September Refuse	09/02/2025	0	320.00
Vendor Subtotal:					320.00

9006-90-9060-44303	THOMAS L SPANN JR & SONYA CO Monthly Pest Control	08/29/2025	0	500.00
9006-90-9060-44303	THOMAS L SPANN JR & SONYA CO Monthly Pest Control	08/29/2025	0	50.00
	Vendor Subtotal:			550.00
9006-90-9060-44311	KELLY HEATING COOLING & PLBC Repair Floor Drain 2812 E	08/29/2025	0	172.90
9006-90-9060-44311	KELLY HEATING COOLING & PLBC Replace Water Heater 2804 C	08/29/2025	0	576.08
	Vendor Subtotal:			748.98
9006-90-9060-44311	TRI-STATE AUTOMATIC SPRINKLE Annual Inspection	08/29/2025	0	60.00
	Vendor Subtotal:			60.00
9006-90-9060-45103	CITY OF MUSCATINE HOUSING RE Unemployment 8/29/25	08/29/2025	0	2.35
	Vendor Subtotal:			2.35
9006-90-9060-45401	CITY OF MUSCATINE HOUSING RE FICA 8/29/25	08/29/2025	0	473.82
	Vendor Subtotal:			473.82
9006-90-9060-45402	CITY OF MUSCATINE HOUSING RE IPERS 8/29/25	08/29/2025	0	595.89
	Vendor Subtotal:			595.89
9006-90-9060-75200	CARRIAGE HOUSE CARPET ONE SS Plank Flooring per ft² : Earthwerks C	08/29/2025	0	5,534.59 00031462
	Vendor Subtotal:			5,534.59
	Subtotal for FUND: 9006			16,009.34
9007-00-0000-23530	EASTERN IOWA COMMUNITY COL Medication Aide Class ID 27248 - G Mu	08/30/2025	0	449.00
	Vendor Subtotal:			449.00
9007-90-9070-41100	CITY OF MUSCATINE HOUSING RE Admin Full-Time Wages 8/29/25	08/29/2025	0	5,784.65

			Vendor Subtotal:		5,784.65
9007-90-9070-41400	IOWA NAHRO	NSPIRE Training (4)	08/29/2025	0	360.00
			Vendor Subtotal:		360.00
9007-90-9070-41902	ADVANCED BUSINESS SYSTEMS I	Copier	08/28/2025	0	14.00
			Vendor Subtotal:		14.00
9007-90-9070-41902	CITY OF MUSCATINE HOUSING RE	Xerox - July Copies	08/29/2025	0	15.26
			Vendor Subtotal:		15.26
9007-90-9070-41902	LUPTON & TOYNE PRINTERS	Envelopes	08/29/2025	0	47.00
			Vendor Subtotal:		47.00
9007-90-9070-41904	MUSCATINE POWER & WATER	August Base PRI	08/28/2025	0	22.39
			Vendor Subtotal:		22.39
9007-90-9070-41910	CITY OF MUSCATINE HOUSING RE	River Rehab - Schumaker Work Steps	08/29/2025	0	70.00
9007-90-9070-41910	CITY OF MUSCATINE HOUSING RE	Genesis Pre-Employ - Schumaker	08/29/2025	0	20.00
9007-90-9070-41910	CITY OF MUSCATINE HOUSING RE	Quest - Pre-Employ Drug Schumaker	08/29/2025	0	18.70
			Vendor Subtotal:		108.70
9007-90-9070-45103	CITY OF MUSCATINE HOUSING RE	Unemployment 8/29/25	08/29/2025	0	3.99
			Vendor Subtotal:		3.99
9007-90-9070-45401	CITY OF MUSCATINE HOUSING RE	FICA 8/29/25	08/29/2025	0	426.72
			Vendor Subtotal:		426.72
9007-90-9070-45402	CITY OF MUSCATINE HOUSING RE	IPERS 8/29/25	08/29/2025	0	546.02

Vendor Subtotal:					546.02
9007-90-9070-47150	GRANDVIEW SENIOR LOFTS LLC	Difference Between July & Aug E Steph	08/30/2025	0	238.00
9007-90-9070-47150	GRANDVIEW SENIOR LOFTS LLC	Missed Rent Increase for July & August	08/30/2025	0	197.00
Vendor Subtotal:					435.00
9007-90-9070-47150	JNB FAMILY 1, LP	New HAP N Suttles 29 of 31 Days July	08/30/2025	0	1,024.00
Vendor Subtotal:					1,024.00
Subtotal for FUND: 9007					9,236.73
Report Total:					2,236,165.03

8/29/2025	PAYROLL CHECKS	AFA FLEX BILLING	4,692.34
8/29/2025	PAYROLL CHECKS	AFLAC	549.16
8/29/2025	PAYROLL CHECKS	ALLSTATE	14.94
8/29/2025	PAYROLL CHECKS	AMERICAN FIDELITY	3,221.21
8/29/2025	PAYROLL CHECKS	CITY OF MUSCATINE	345.15
8/29/2025	PAYROLL CHECKS	CLERK OF COURT	170.00
8/29/2025	PAYROLL CHECKS	IDAHO CHILD SUPPORT	99.12
8/29/2025	PAYROLL CHECKS	IOWA DEPT OF REV	412.80
8/29/2025	PAYROLL CHECKS	UNITED WAY	148.00
8/29/2025	ACH PAYROLL	MISSION SQUARE ICMA RETIRE	13,422.88
8/29/2025	ACH PAYROLL	MISSION SQUARE ICMA RC	2,026.29
8/29/2025	ACH PAYROLL	MUNICIPAL FIRE & POLICE	86,165.91
8/29/2025	ACH PAYROLL	NATIONWIDE	6,110.00
8/25/2025	SPECIAL CHECK	JEREMY FERGUSON	500.00



City of Muscatine

ITEM NUMBER 2025-0377

AGENDA ITEM SUMMARY

DATE: 9/4/2025

STAFF

April Limburg, City Planner

SUBJECT

First reading of an Ordinance to vacate and deed the undeveloped right of way adjoining 716 and 720 Climer Street (Lots 26 & 27 of Sunset Addition) public hearing A

EXECUTIVE SUMMARY

Presented for Council's consideration is a request to vacate and deed the undeveloped right of way adjoining 716 and 720 Climer Street (Lots 26 & 27 of Sunset Addition).

STAFF RECOMMENDATION

Staff recommends approval of the attached ordinance to vacate and deed the undeveloped right of way adjoining 716 and 720 Climer Street (Lots 26 & 27 of Sunset Addition)

BACKGROUND/DISCUSSION

The alley right-of-way adjoining 720 and 716 Climer Street is undeveloped and unconnected to any other public right-of-way. As there is no current or future public use for this right-of-way, the City is requesting it be vacated. The vacated right-of-way will then be deeded to the adjoining property owners, Nathan Bell and Gabriela Kruger, per their request.

CITY FINANCIAL IMPACT

This portion of the public right of way serves no current or anticipated future public use. This action will eliminate any financial impact of ownership and return it to private ownership.

ATTACHMENTS

1. Ordinance RoW Climer - 716.720
2. Climer RoW

ORDINANCE NO. 2025-0377

AN ORDINANCE VACATING AND DEEDING THE UNDEVELOPED RIGHT OF WAY BETWEEN ADJOINING 716 and 720 CLIMER STREET (LOTS 26 & 27 OF SUNSET ADDITION)

WHEREAS, the Planning and Zoning Commission of the City of Muscatine, on August 12, 2025, recommended approval of the vacation and deeding to the adjoining property owners of 716 and 720 Climer Street (Lots 26 & 27 if Sunset Addition)

WHEREAS, the City Council of the City of Muscatine conducted a public hearing August 21, 2025, on said vacation and surplus request;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA, AS FOLLOWS:

Section I. The following described real estate be vacated by the City of Muscatine, Iowa, and deeded to the adjacent property owner:

A STRIP OF LAND 20 FEET BY 55 FEET EAST-WEST UNDEVELOPED ALLEY ADJOINING LOT 26 SUNSET ADD; and

A STRIP OF LAND 20 FEET BY 55 FEET EAST-WEST UNDEVELOPED ALLEY ADJOINING LOT 27 SUNSET ADD

Section II. Any Ordinance or part thereof in conflict or inconsistent with the provisions of this Ordinance is hereby repealed.

PASSED, APPROVED AND ADOPTED this ____ day of September, 2025.

**BY THE CITY COUNCIL OF THE
CITY OF MUSCATINE, IOWA**

Brad Bark, Mayor

Attest:

Cinda Hilger, City Clerk

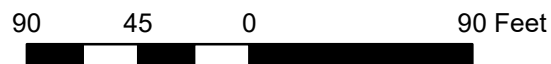
1st Reading September 4, 2025
2nd Reading September 18, 2025
3rd Reading



Legend

-  ROW
-  Parcels

PZROWV-4-2025 Right of Way
A STRIP OF LAND 20 FEET BY 110
FEET EAST-WEST UNDEVELOPED ALLEY
ADJOINING LOTS 26 & 27 SUNSET ADD





City of Muscatine

ITEM NUMBER 2025-0378

AGENDA ITEM SUMMARY

DATE: 9/4/2025

STAFF

April Limburg, City Planner

SUBJECT

First reading of an ordinance to vacate and deed the undeveloped right of way adjoining the property located at 1315 Smalley-public hearing B

EXECUTIVE SUMMARY

Presented for Council consideration is a request to vacate and deed the undeveloped right of way to the adjoining the property located at 1315 Smalley. The Planning and Zoning Commission has recommended approval of the vacation, surplus and deeding of this property.

STAFF RECOMMENDATION

Staff recommends approval of the attached ordinance to vacate and deed the right of way adjoining 1315 Smalley to the adjacent property owners.

BACKGROUND/DISCUSSION

John and Charla Schafer are requesting the vacation and deed of a portion of undeveloped Smalley Street right of way that adjoins their parcel located at 1315 Smalley St. The intent is to extend their property and even the property lines with the neighbor across the street.

CITY FINANCIAL IMPACT

This portion of the public right of way serves no current or anticipated future public use. This action will eliminate any financial impact of ownership.

ATTACHMENTS

1. Ordinance RoW Smalley
2. Smalley RoW

ORDINANCE NO. 2025-0378

**AN ORDINANCE VACATING AND DEEDING THE UNDEVELOPED RIGHT
OF WAY ADJOINING 1315 SMALLEY**

WHEREAS, the Planning and Zoning Commission of the City of Muscatine, on August 12, 2025, recommended approval of a request for the vacation and deeding to the adjoining property owner the right of way located at 1315 Smalley; and

WHEREAS, the City Council of the City of Muscatine conducted a public hearing September 4, 2025, on said vacation, surplus and request.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF MUSCATINE, IOWA, AS FOLLOWS:**

Section I. The following described real estate be vacated by the City of Muscatine, Iowa, and deeded to the adjacent property owner:

A STRIP OF LAND 25 FEET BY 97 FEET EAST-WEST UNDEVELOPED ALLEY
ADJOINING LOTS 6 TO 11 & LOTS 31 & 32 RIVERVIEW ADD

Section II. Any Ordinance or part thereof in conflict or inconsistent with the provisions of this Ordinance is hereby repealed.

PASSED, APPROVED AND ADOPTED this ____ day of September, 2025.

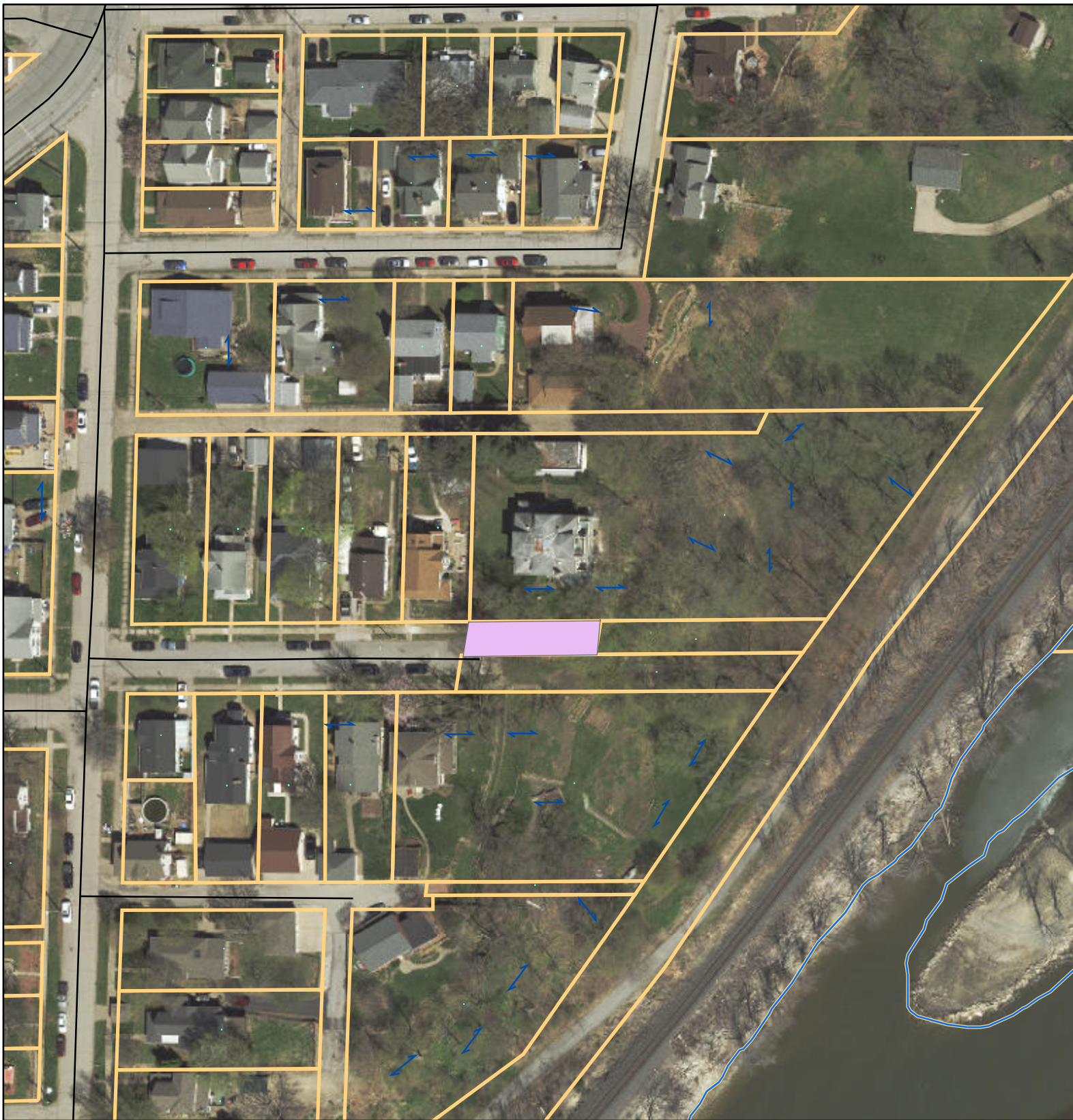
**BY THE CITY COUNCIL OF THE
CITY OF MUSCATINE, IOWA**

Brad Bark, Mayor

Attest:

Cinda Hilger, City Clerk

1st Reading September 4, 2025
2nd Reading September 18, 2025
3rd Reading



PZROWV-5-2025 Right of Way
A STRIP OF LAND 25 FEET BY 97
FEET EAST-WEST UNDEVELOPED ALLEY
ADJOINING LOTS 6 TO 11 & LOTS 31 & 32
RIVERVIEW ADD

Legend

-  ROW
-  Parcels

110 55 0 110 Feet





City of Muscatine

ITEM NUMBER 2025-0383

AGENDA ITEM SUMMARY

DATE: 9/4/2025

STAFF

Jodi Royal-Goodwin, Community Development Director

SUBJECT

Resolution Authorizing Special Assessments for Unpaid Abatement Service Fees to Private Properties.

EXECUTIVE SUMMARY

Presented for City Council's consideration is a resolution authorizing the assessment of unpaid abatement service fees to private properties. The abatement costs total \$7,893.20, the administrative fees are \$6,150.00, and the assessment fees are \$2,700.00. The total amount being requested for assessment at this time totals \$16,743.20.

STAFF RECOMMENDATION

Staff recommends approval of the resolution to assess the unpaid abatement service fees to their respective properties.

BACKGROUND/DISCUSSION

The City's contractor has provided abatement services for nuisance and vegetation violations at the properties listed on the attachment. Dates of service are from May 2025 to June 2025. The City was billed for these services and has subsequently paid the contractor. Assessing the outstanding bills to the property taxes will help the City recoup its costs.

Many of these properties are vacant and are routinely maintained by the City Contractor to avoid nuisance, vegetation and substandard building violations where applicable. Assessing the fees allows the City the opportunity to be reimbursed at the time the property is sold or a tax certificate is claimed. Other properties are occupied, in which case the owner was billed for the services provided. If the initial invoice to the property owner is not paid a late notice is sent prior to requesting assessment.

A \$50.00 assessment fee has been added to each property for each abatement instance to cover processing costs. Adding an assessment fee for each abatement instance is a new process as the recently implemented program now used for violation abatements does not group all the abatement instances for a single property together, rather it records them

separately. This is to allow a better means to track repeat offenders and as such this change only affects properties that the City is required to abate multiple times. Additional fees are charged by the County for each assessment.

CITY FINANCIAL IMPACT

Fees are to reimburse the City for expenses associated with the services provided to abate the nuisance and vegetation violations. If assessments are not approved or are reduced, payments to the City's contractor without charge will impact the general fund.

ATTACHMENTS

1. Council Special Assessments Report 09.04.2025
2. Council Resolution Special Assessments 09.04.2025

SPECIAL ASSESSMENTS REPORT 09/04/2025 - PAGE 1

Parcel ID	Site Address	Owner Name	Date of Work	Service Type	Service Fee	Admin Fee	Assess Fee	Total Fee
0826457002	1611 Clifford St	Anfinson Michael	06/02/2025	Vegetation - Grass/Weeds	\$772.50	\$75.00	\$50.00	\$897.50
0836179022	1512 E 5th St	Arevalo Tito & Lanuza Margarita R	05/28/2025	Nuisance	\$100.00	\$75.00	\$50.00	\$225.00
0835405004	210 E 8th St	Ash Jamie Lee	05/16/2025	Vegetation - Grass/Weeds	\$154.00	\$75.00	\$50.00	\$279.00
0835126001	415 Parham St	Cardinal Financial Company Limited Partnership	05/27/2025	Vegetation - Grass/Weeds	\$173.00	\$75.00	\$50.00	\$298.00
1302154020	507 Main St	Despain Clint Joseph	05/28/2025	Vegetation - Grass/Weeds	\$96.00	\$75.00	\$50.00	\$221.00
1302154020	507 Main St	Despain Clint Joseph	05/28/2025	Nuisance	\$56.01	\$75.00	\$50.00	\$181.01
0834454022	2203 Lucas St	Epperly Glenn M	05/01/2025	Vegetation - Grass/Weeds	\$39.94	\$150.00	\$50.00	\$239.94
0834454022	2203 Lucas St	Epperly Glenn M	05/08/2025	Vegetation - Grass/Weeds	\$78.44	\$150.00	\$50.00	\$278.44
0834454022	2203 Lucas St	Epperly Glenn M	05/21/2025	Vegetation - Grass/Weeds	\$60.63	\$150.00	\$50.00	\$260.63
0834454022	2203 Lucas St	Epperly Glenn M	06/06/2025	Vegetation - Grass/Weeds	\$78.44	\$150.00	\$50.00	\$278.44
0835201005	610 Woodlawn Ave	Graham Zachary N	05/21/2025	Vegetation - Grass/Weeds	\$134.75	\$75.00	\$50.00	\$259.75
0835332005	106 W 9th St	Hathaway Charles E Jr or Susan L	05/20/2025	Nuisance	\$1,510.65	\$75.00	\$50.00	\$1,635.65
1303428013	319 Liberty St	Holliday Troy or Bridgette	05/23/2025	Vegetation - Grass/Weeds	\$365.50	\$75.00	\$50.00	\$490.50
0834176009	1632 Beach Cir	Jenkins Mendi	05/01/2025	Vegetation - Grass/Weeds	\$39.94	\$75.00	\$50.00	\$164.94
0834176009	1632 Beach Cir	Jenkins Mendi	05/21/2025	Vegetation - Grass/Weeds	\$60.63	\$150.00	\$50.00	\$260.63
1320301007	5111 59th Ave W	JL Watts Co	05/01/2025	Vegetation - Grass/Weeds	\$77.00	\$75.00	\$50.00	\$202.00
1320301007	5111 59th Ave W	JL Watts Co	06/06/2025	Vegetation - Grass/Weeds	\$77.00	\$150.00	\$50.00	\$277.00
0836227012	181 Sherman St	Jones Dominick K or Sarah	05/16/2025	Vegetation - Grass/Weeds	\$77.00	\$75.00	\$50.00	\$202.00
0835376018	706 Pine St	Liquidator LLC	05/02/2025	Vegetation - Grass/Weeds	\$60.63	\$75.00	\$50.00	\$185.63
0835376018	706 Pine St	Liquidator LLC	05/09/2025	Vegetation - Grass/Weeds	\$59.19	\$150.00	\$50.00	\$259.19
0835376018	706 Pine St	Liquidator LLC	05/27/2025	Vegetation - Grass/Weeds	\$78.44	\$150.00	\$50.00	\$278.44
0835376018	706 Pine St	Liquidator LLC	06/06/2025	Vegetation - Grass/Weeds	\$78.44	\$150.00	\$50.00	\$278.44
1310276009	1815 Schley Ave	Mccormick Timothy M or Mindy S	05/01/2025	Vegetation - Grass/Weeds	\$39.94	\$150.00	\$50.00	\$239.94
1310276009	1815 Schley Ave	Mccormick Timothy M or Mindy S	05/08/2025	Vegetation - Grass/Weeds	\$39.94	\$150.00	\$50.00	\$239.94
1310276009	1815 Schley Ave	Mccormick Timothy M or Mindy S	05/20/2025	Vegetation - Grass/Weeds	\$39.94	\$150.00	\$50.00	\$239.94
1310276009	1815 Schley Ave	Mccormick Timothy M or Mindy S	06/06/2025	Vegetation - Grass/Weeds	\$78.44	\$150.00	\$50.00	\$278.44
0826282004	934 Hancock St	Means Andrew	06/05/2025	Nuisance	\$40.50	\$75.00	\$50.00	\$165.50
1310233009	1114 Nebraska St	Morse Mary F	05/01/2025	Vegetation - Grass/Weeds	\$111.69	\$150.00	\$50.00	\$311.69
1310233009	1114 Nebraska St	Morse Mary F	05/08/2025	Vegetation - Grass/Weeds	\$39.94	\$150.00	\$50.00	\$239.94
1310233009	1114 Nebraska St	Morse Mary F	05/20/2025	Vegetation - Grass/Weeds	\$39.94	\$150.00	\$50.00	\$239.94
1310233009	1114 Nebraska St	Morse Mary F	06/06/2025	Vegetation - Grass/Weeds	\$39.94	\$150.00	\$50.00	\$239.94

SPECIAL ASSESSMENTS REPORT 09/04/2025 - PAGE 2

Parcel ID	Site Address	Owner Name	Date of Work	Service Type	Service Fee	Admin Fee	Assess Fee	Total Fee
0825276025	825276025	Oak Creek Development Inc	05/02/2025	Vegetation - Grass/Weeds	\$63.50	\$75.00	\$50.00	\$188.50
0825276025	825276025	Oak Creek Development Inc	05/09/2025	Vegetation - Grass/Weeds	\$62.07	\$150.00	\$50.00	\$262.07
0825276025	825276025	Oak Creek Development Inc	05/28/2025	Vegetation - Grass/Weeds	\$79.88	\$150.00	\$50.00	\$279.88
0825276025	825276025	Oak Creek Development Inc	06/06/2025	Vegetation - Grass/Weeds	\$79.88	\$150.00	\$50.00	\$279.88
0826303005	611 Centre Dr	O'Rourke Antonio D & Pedra K	05/20/2025	Vegetation - Grass/Weeds	\$57.75	\$75.00	\$50.00	\$182.75
1302109007	324 Main St	Peterson Thomas C or Carol A	05/28/2025	Nuisance	\$154.70	\$75.00	\$50.00	\$279.70
1303452007	2003 Breese Ave	Residential Equity Partners LLC	05/01/2025	Vegetation - Grass/Weeds	\$118.38	\$150.00	\$50.00	\$318.38
1303452007	2003 Breese Ave	Residential Equity Partners LLC	05/08/2025	Vegetation - Grass/Weeds	\$78.44	\$150.00	\$50.00	\$278.44
1303452007	2003 Breese Ave	Residential Equity Partners LLC	05/20/2025	Vegetation - Grass/Weeds	\$39.94	\$150.00	\$50.00	\$239.94
1303452007	2003 Breese Ave	Residential Equity Partners LLC	05/30/2025	Vegetation - Grass/Weeds	\$78.44	\$150.00	\$50.00	\$278.44
1302109008	322 Main St	Rhodes Melissa D	05/23/2025	Nuisance	\$98.25	\$75.00	\$50.00	\$223.25
0835230017	901 E 11th St	Roush Jerry	06/09/2025	Vegetation - Grass/Weeds	\$211.50	\$75.00	\$50.00	\$336.50
1303180016	109 Grover St	Rti Investments LLC	05/16/2025	Vegetation - Grass/Weeds	\$115.50	\$75.00	\$50.00	\$240.50
1302154013	515 Main St	Rti Investments LLC	05/13/2025	Nuisance	\$59.01	\$75.00	\$50.00	\$184.01
1302154004	1112 W 3rd St	Salek Courtney	05/19/2025	Vegetation - Grass/Weeds	\$192.25	\$75.00	\$50.00	\$317.25
0835352005	112 Roscoe Ave	Sluts Christina Marie Reid & Reid Alan James	05/02/2025	Vegetation - Grass/Weeds	\$39.94	\$150.00	\$50.00	\$239.94
0835352005	112 Roscoe Ave	Sluts Christina Marie Reid & Reid Alan James	05/09/2025	Vegetation - Grass/Weeds	\$39.94	\$150.00	\$50.00	\$239.94
0835352005	112 Roscoe Ave	Sluts Christina Marie Reid & Reid Alan James	05/27/2025	Vegetation - Grass/Weeds	\$39.94	\$150.00	\$50.00	\$239.94
0835352005	112 Roscoe Ave	Sluts Christina Marie Reid & Reid Alan James	06/06/2025	Vegetation - Grass/Weeds	\$39.94	\$150.00	\$50.00	\$239.94
0835355011	708 Newell Ave	Thomas Kaitlin A or Williams Michael L	06/02/2025	Vegetation - Grass/Weeds	\$443.10	\$75.00	\$50.00	\$568.10
0835180007	1200 Iowa Ave	Tico Investments LLC	06/09/2025	Vegetation - Grass/Weeds	\$448.25	\$75.00	\$50.00	\$573.25
0835381024	419 W 6th St	Truitt Larry E	06/10/2025	Vegetation - Grass/Weeds	\$327.20	\$75.00	\$50.00	\$452.20
1310254007	1312 Wisconsin St	Wellmeier Jesse	05/23/2025	Vegetation - Grass/Weeds	\$327.00	\$75.00	\$50.00	\$452.00

Grand Totals by Fee Type:	\$7,893.20	\$6,150.00	\$2,700.00	\$16,743.20
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Grand Totals by Service Type:	Nuisance Services	\$2,894.12
	Vegetation Services	\$13,894.08

RESOLUTION NO. _____

RESOLUTION AUTHORIZING THE ASSESSMENT OF UNPAID ABATEMENT
SERVICE FEES TO PRIVATE PROPERTIES

WHEREAS, the City of Muscatine has incurred costs for
Nuisance abatements according to City Code Section 9-3-9;
Vegetation abatements according to City Code Section 16-8-9; and

WHEREAS, proper notice was given before such action according to provisions of
City Code Section 9-3-5 for nuisance abatements;
City Code Section 16-8-10 for vegetation abatements; and

WHEREAS, the City Council of the City of Muscatine is allowed to assess such costs according to
City Code Section 9-3-11 for nuisance abatements;
City Code Section 16-8-12 for vegetation abatements;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF MUSCATINE, IOWA,
that the abatement service fees of the following property owner(s) be assessed to the
described properties in the amount(s) noted and reflected on the attached property tax bills.

PASSED AND APPROVED THIS _____ DAY OF _____.

Brad Bark, Mayor

ATTEST:

Cinda Hilger, City Clerk



City of Muscatine

ITEM NUMBER 2025-0382

AGENDA ITEM SUMMARY

DATE: 9/4/2025

STAFF

Matthew Mardesen, City Administrator
Cinda Hilger, Deputy City Clerk

SUBJECT

Resolution Adopting Revisions to the Rules of City Council for the City of Muscatine

EXECUTIVE SUMMARY

Iowa Code Chapter 372.13(5) provides that the City Council shall determine its own rules and maintain records of its proceedings. In addition, the City Charter (Article IV, Sec. 15) and the City Code (Section 1-9-5) state that the City Council shall determine the rules of its own proceedings. The City's current Rules of City Council were last updated in September 15, 2022. City staff propose certain changes to reflect current City Council practices and current Iowa law. In addition, staff is proposing other changes to support efficient and orderly City Council meetings. A summary of the substantive changes is included in the discussion section below.

STAFF RECOMMENDATION

Staff recommends City Council adopts the revised Rules of City Council

BACKGROUND/DISCUSSION

City Council and City Staff have discussed and proposed the following changes to the Rules of Council:

Section 2-Sessions of City Council

2.1 The Regular City Council Meeting Schedule Changed from the First and Third Thursday at 6:00 pm to the First and Third Tuesday at 5:30 pm.

2.3 The In-Depth City Council Meeting Changes from the Second Thursday at 6:00 pm to the Second Tuesday at 5:30 pm as needed.

Section 3 - Agenda

3.1 The Agenda will be Published and Available to all Councilmembers No Later than the Thursday at 5:00 pm prior to the Council Meeting.

3.2 A 16 Remove the Title "Boards and Commissions"

3.2 A 18 Replace Mayor and Council Reports with Mayor, Council and Staff Reports

3.2 B Council Agenda Items for all items will be closed after 12:00 pm on Wednesday prior to the Council Meeting.

3.3 N Remove Boards and Commissions

3.3 P Change to Mayor, Council and Staff Reports

CITY FINANCIAL IMPACT

none

ATTACHMENTS

1. Resolution 2025 City Council Rules
2. Rules of Council - 10-1-2025

**RESOLUTION ADOPTING REVISIONS TO THE RULES OF
MUSCATINE CITY COUNCIL**

WHEREAS, Chapter 372.15(5) of the Code of Iowa provides that a City Council shall determine its own rules of its proceedings; and

WHEREAS, Section 15 of Article IV of the Muscatine City Charter provides that the City Council may determine the rules of its own proceedings; and

WHEREAS, Section 5 of Title 1, Chapter 9 of the Code of the City of Muscatine states that Council shall prescribe its own rules of procedure by resolution which shall be in conformance with the provisions of the laws of the State of Iowa: and

WHEREAS, the Rules of the Muscatine City Council have not been updated since September 2022; and

WHEREAS, certain changes are needed to reflect current Iowa law and current Muscatine City Council meeting practices and to promote an efficient and orderly City Council meeting; and

WHEREAS, City Council wished to make certain changes to the Rules of Council to be effective October 1, 2025;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA, the currently adopted version of the Rules of the Muscatine City Council is hereby deleted and Exhibit A as attached hereby is adopted in lieu thereof.

PASSED, APPROVED, AND ADOPTED THIS 4TH Day of September, 2025.

Brad Bark, Mayor

Attest:

Cinda Hilger, City Clerk

CITY OF MUSCATINE
RULES OF CITY COUNCIL
FOR THE CITY OF MUSCATINE, IOWA
(Adopted by Resolution No. 2022-0382)
09.15.22

Chapter 1	AUTHORITY
Chapter 2	SESSIONS OF COUNCIL
Chapter 3	AGENDA
Chapter 4	MOTIONS
Chapter 5	CITY COUNCIL ACTION
Chapter 6	RIGHTS AND DUTIES OF COUNCILMEMBERS
Chapter 7	RIGHTS OF PARTICIPATING AUDIENCE
Chapter 8	MEETING CONDUCT
Chapter 9	IN-DEPTH COUNCIL MEETING PROCEDURE
Chapter 10	OPEN MEETING LAWS

1. AUTHORITY

- 1.1 Iowa Code Chapter 372.13(5) provides that the City Council shall determine its own rules of procedure. The following set of rules shall be in effect upon adoption by the Council until such time as they are amended, or new rules adopted. The Iowa Open Meetings Law, Chapter 21 of the Code of Iowa, is the governing law of public meetings held by the City of Muscatine.

2. SESSIONS OF CITY COUNCIL

- 2.1 The City Council shall hold its regular sessions on the first and third ~~Thursday~~ Tuesday of each month at ~~6:00~~ 5:30 p.m. in the City Hall, unless the time set shall be a holiday, then such meeting shall be held at the same time and place on the prior secular day which is not a holiday or may be canceled as determined by a majority of Councilmembers.
- 2.2 Special meetings may be called in conformity with 1-9-5 of the City Code.
- 2.3 The City Council shall hold its In-Depth Council meetings (study sessions) on the second ~~Thursday~~ Tuesday of each month at ~~6:00~~ 5:30 p.m. as needed in the City Hall, ~~unless the time set shall be a holiday, then such meeting shall be held at the same time and place on the prior secular day which is not a holiday or may be canceled as determined by a majority of Councilmembers.~~ No formal action on any item may be taken at an in-depth meeting, however matters discussed during an In-Depth meeting may be placed on an agenda for a later City Council meeting.
- 2.4 Except when absent from the City or temporarily unable to perform his or her duties, the Mayor shall preside over all meetings of the Council and preserve order thereat. The Mayor Pro Tem shall preside during the absence of the Mayor or at the call of the Mayor. In the event of the absence of both the Mayor and Mayor Pro Tem, the Council shall be called to order by the Clerk, and the Council shall immediately select one of its members to serve as Acting Mayor Pro Tem, he or she shall have the same rights and privileges as other members of the Council.
- 2.5 Upon approval of the Mayor, City Council may participate in discussion at Regular, Special, and In-Depth Council meetings, including closed sessions, using remote technologies. However, a quorum of City Council is required to meet in person unless it is impossible or impracticable to do so. In that case, City Council must comply with conditions for electronic meetings as outlined in Iowa Code 21.8. Councilmembers will limit their participation by electronic means to the extent practicable. The public may participate in any Regular or Special Council meeting as set out in these rules using any remote technologies that have been previously arranged for that meeting.

3. AGENDA

- 3.1 On or before ~~the Tuesday-Thursday at 5:00 pm~~ before each Council meeting, the City ~~Administrator~~Clerk shall provide the Agenda for such Council meeting to the Mayor and each Councilmember. If the ~~Monday~~Thursday prior to a Council meeting is a holiday, then such agenda and attachments shall be provided on the Wednesday prior to the meeting.

3.2 ORDER OF BUSINESS

A. At the regular meetings of the City Council, the Order of Business shall be as follows:

1. Call to Order
2. Invocation
3. Roll Call
4. Pledge of Allegiance
5. Approval of Agenda as presented and/or as Amended
6. Communications – Citizens
7. Councilmember Follow-Up to Citizen Communications
8. Consent Agenda (*Items 9-14)
9. Review and Potential Vote to Approve Minutes *
10. Petitions and Communications **
11. Communication-Receive and File ***
12. Purchase Orders ****
13. Approval of Bills *****
14. From the Mayor *****
15. Public Hearing
- ~~16. Boards and Commissions~~
17. From the City Administrator
18. Mayor, ~~and~~ Council ~~and Staff~~ Reports
19. Adjournment

B. The Council agenda for all items ~~except petitions and communications~~ shall be closed after 12:00 p.m. on the ~~Friday~~Wednesday immediately preceding each regular Council meeting. Items received after that time, unless of obvious urgency, shall be held over until the following Council meeting.

C. At Special meetings of the City Council, the order of business shall be as follows:

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Consideration of Items Identified in the Call of Special Meeting
5. Adjournment

3.3 DETAILS PERTAINING TO ORDER OF BUSINESS

- A. Under “Invocation” an invocation may be given in alignment with the City’s Invocation Policy (Resolution #2022-0144).
- B. Roll Call shall be called at all Regular, In-Depth, and Special meetings of the Council to determine if a quorum is present. Four members of the Council shall constitute a quorum and the Clerk shall announce whether a quorum is present.
- C. Under “Approval of Agenda” the Mayor will review the agenda with the City Administrator and the City Council to determine if any items need to be removed from the agenda or pulled from the consent agenda for discussion by the Council at a later time in the same meeting. Items pulled from the consent agenda will be moved to ~~the section titled “From the City Administrator” after the last published item.~~ its regular place on the agenda.
- D. Under “Communications – Citizens” includes such communications, either verbal or written, as anyone in the audience may wish to present and which have not been included under any other item on the Council agenda. Citizens shall be allowed to address the Council in accordance with the provision of “Rights of Participating Audience”.
- E. Under “Councilmember Follow-Up to Citizen Communications”, the Mayor and/or City Councilmembers may address any issues brought before the Council during Citizen Communications.
- F. Under “Consent Agenda”, the City Council will consider items that are part of the Consent Agenda minus any items moved to discussion under “Approval of Agenda”. Items generally included in the consent agenda are approval of minutes, petitions and communications, items from the Mayor, receive and file communications, and approval of bills.
- G. Under “Review and Potential Vote to Approve Minutes” the minutes of the previous Council meeting shall be approved upon motion. The Date of the City Council meeting for such minutes shall be listed on the agenda. The City Clerk, prior to the meeting, shall have sent to each Councilmember a copy of the minutes and the reading of such minutes shall not be required unless the reading of certain articles thereof shall be requested by the Mayor or any Councilmember.

* *“Review and Potential Vote to Approve Minutes” is part of the Consent Agenda*

- H. Under “Petitions and Communications” any petitions or communications from citizens or organizations are considered by the Council but may not be read, including any

applications for licenses or permits. Communications from anonymous persons are not to be presented.

*** “Petitions and Communications” is part of the Consent Agenda.*

- I. Under “Communications – Receive and File” includes minutes from the various City boards and advisory commissions, special monthly reports, financial reports of the City, and other communications which require no action by the City Council. All items under this section can be received and filed by a single motion of the Council.

**** “Communication – Receive and File” is part of the Consent Agenda.*

- J. Under “Purchase Orders”, any purchase orders over \$5,000 and under \$25,000 may be considered by the City Council.

***** “Purchase Orders” is part of the Consent Agenda.*

- K. Under “Approval of Bills” the City Council shall consider the payment of all bills as submitted with the Council agenda and as prepared by the Finance Director. The Council shall authorize the payment by motion and authorize the Mayor and City Clerk to issue warrants for the amount requested. Members of the Council may question the payment of any bill and shall be provided with information concerning the bills from the City Administrator.

****** “Approval of Bills” is part of the Consent Agenda.*

- L. Under “From the Mayor” any messages, recognitions, recommendations or suggestions which the Mayor deems appropriate from time to time are to be presented.

****** “From the Mayor” is part of the Consent Agenda.*

- M. Under “Public Hearings” the Mayor, or a City staff person requested by the Mayor, reports the purpose of the hearing after which time the public shall be given the opportunity to comment on the proposed matter in accordance with the rules outlined under “Rights of Participating Audience”.

~~N. Under “Boards and Commissions” recommendations from City Boards and Commissions will be considered by the City Council. All matters under this item are forwarded from the Board or Commission with specific recommendations to the City Council.~~

- O.N. Under “From the City Administrator” includes ordinances, resolutions, requests, or other items requiring action by the City Council as recommended by the City Administrator, other City departments, and other City boards and advisory commissions. These items, when appropriate, will include specific recommendations from the City Administrator.

P.O. Under “Mayor, ~~and~~ Council and Staff Reports” the Mayor, Councilmembers, City Administrator, ~~or~~ City Attorney and or City Staff may present reports, communications, or items that require discussion by the City Council provided that the item is on the published agenda. Other items may be discussed which are not on the agenda, however those items may be only of a general nature in the form of information or seeking input from the Council regarding items for future Council agendas. Any member of Council shall have the opportunity to present suggestions or recommendations for discussion by the City Council. At least three Councilmembers need to support moving an item forward for further discussion.

4. MOTIONS

4.1 MAIN MOTIONS

- A. Main motions are used to bring business before the Council for consideration and action on an agenda item. A main motion can be introduced only if no other business is pending. All main motions require a second. A main motion is debatable and may be amended.
- B. When a main motion is made verbally and seconded, it shall be stated by the Mayor or read by the Clerk. Verbal motions by the Council shall be stated clearly to avoid ambiguity or confusion. A motion shall be reduced to writing if requested by the Mayor, any Councilmember, or the Clerk. After a motion has been stated by the Mayor or read by the Clerk, it belongs to the Council as a whole and the maker may withdraw their motion as outlined in these rules.

4.2 SUBSIDIARY MOTIONS

- A. Subsidiary motions may be applied to another motion for the purpose of modifying it, delaying action on it, or disposing of it. All subsidiary motions require a second to proceed.
 - 1. *Motion to Amend:* The point of a motion to amend is to modify the wording - and, within certain limits, the meaning - of a pending motion before the pending motion itself is acted upon. A motion to amend, once seconded, is debatable and may itself be amended once. A "secondary amendment," which is a change to a pending "primary amendment," cannot be amended. Once a motion to amend has been seconded and debated, it is decided before the main motion is decided. Certain motions to amend are improper.
 - a) An amendment must be “germane” to be an order. To be germane, an amendment must in some way involve the same question that is raised by the motion to which it is applied.

- b) Motions that would merely make the adoption of the amended question equivalent to a rejection of the original motion, or one that would make the question as amended identical with, or contrary to, one previously decided by the Council during the same session, is improper.
 - c) “Friendly” amendments acceptable to the maker and the seconder of the main motion do not require a second and are permissible at any time before formal motions to amend the main motion have been made, and after one or more formal motions to amend the main motion have been made unless one or more members of Council objects to amending by “friendly” amendment (in which case a formal motion to amend the main motion must be used for that purpose).
2. *To lay on the table.* This motion postpones discussion of an item indefinitely, unless taken off the table. Example: “I move we table this item.” Tabling an item leaves it on the table and no specific time is stated for further discussion. It stays “on the table,” until a later agenda item provides notice it will be brought from the table for further discussion. A motion to lay on the table shall be decided without debate.
 3. *To end debate or the “previous question”.* The most common form of this motion is to say: “I move the previous question,” or “I move the question,” or “I call for the question.” When a Councilmember makes such a motion, the Councilmember is relaying that “I’ve had enough debate. Let’s get on with the vote.” The motion requires a second. If the motion carries by two-thirds (2/3) majority of those Councilmembers present, all further debate is concluded, and the question put in this order: first upon the amendments pending, and then upon the main proposition before the Council. If the Nays prevail, the main question shall not then be put and the consideration of the subject is resumed, as though no motion for the previous question has been made.
 4. *To postpone to a date certain.* This motion proposes delay in further discussion of the matter under consideration until a specific, stated time at which the item will be debated further or indefinitely. Example: “I move we postpone further discussion of this item until our first regular meeting in October.” This motion is not debatable except the date certain.
 5. *To refer to a committee.* This motion directs that the item under consideration be sent to a committee for further analysis and recommendations. More information about committees can be found in Muscatine City Code Title 2 regarding Boards & Commissions.
 6. *To postpone indefinitely.* Proposes delay in further discussion of the matter under consideration indefinitely. When passed, the motion cannot be reintroduced at that meeting. It may be brought up again at a later date. A majority vote is required to postpone the motion under consideration.

4.3 INCIDENTAL MOTIONS

A. Incidental motions usually apply to the method of conducting business rather to the business itself.

1. *Point of Order.* If a Councilmember thinks that the rules of order are being violated, the Councilmember can make a point of order, thereby calling upon the presiding officer for a ruling and an enforcement of the regular rules. A “point of order” takes precedence over any pending question out of which it may arise, does not require a second, and is not amendable. While a “point of order” technically is not debatable, the member raising the point of order may be permitted by the presiding officer to explain their point.
2. *Motion to Divide a Question:* On demand of any Councilmember, before the question is put, the question may be divided if it comprehends propositions in substance so distinct, that, one being taken away, a substantive proposition shall remain for the decision of the Council. A motion to divide a question, if seconded, takes precedence over the main motion and is not debatable.

The motion to divide must clearly state the manner in which the question is to be divided, and while the motion to divide is pending, another member can propose a different division by moving an amendment to the motion to divide, in which case the amended form of the motion, if seconded, would be decided first. Often, little formality is involved in dividing a question, and it is arranged by unanimous consent.

4.4 RESTORATIVE MOTIONS

A. Restorative motions bring a question again before the Council for its consideration

1. *Motion to Take from the Table.* The object of this motion is to take from the table and make pending again before the Council a motion or series of adhering motions that previously had been laid on the table. A motion to take an item from the table must be seconded to proceed and is neither debatable nor amendable. When a question is taken from the table, it is before the Council with everything adhering to it, exactly as it was when laid on the table.
2. *Motion to Reconsider.* After a vote is taken, the matter is deemed concluded and is subject to reconsideration only upon a timely motion at the same meeting, the adjourned meeting, any special meeting called for this purpose, or the next regular scheduled meeting, and such motion shall take precedence of all other questions

except a motion to adjourn. A motion to reconsider shall only be made by a Councilmember who voted with the majority on the original motion and may be seconded by any member of the Council. A motion to reconsider requires a two-thirds (2/3) vote of the City Council to pass.

3. *Motion to Rescind or Amend Something Previously Adopted.* By means of the motions to rescind or to amend something previously adopted, the Council can change an action previously taken or ordered.
 - a) A motion to rescind or amend something previously adopted must be seconded to proceed and is debatable and amendable.
 - b) There is no time limit on making a motion to rescind or a motion to amend something previously adopted (provided that no action has been taken by anyone in the interim that cannot be undone), and these motions can be moved by any member of the Council, regardless of how that member voted on the original question.
 - c) The effect of passage of this motion is not to place the matter back before the assembly as it was just prior to a vote being taken. Instead, it either entirely nullifies the previous action or modifies it, depending upon which motion is used. For that reason, adoption of a motion to rescind or amend something previously adopted should be carefully considered if third parties may have relied to their detriment on the previous action.
 - d) In order to modify an adopted resolution or ordinance, Council must adopt a new resolution or ordinance making the desired modification, in compliance with all formalities applicable to adoption of a resolution or ordinance.

4.5 PRIVILEGED MOTIONS

- A. Privileged motions are of such urgency or importance that they are entitled to immediate consideration, even when another motion is pending. This is because these motions do not relate to the pending business but have to do with special matters of immediate and overriding importance that should be allowed to interrupt the consideration of anything else, without debate.
 1. Motion to adjourn. This motion, if passed, requires the Council to immediately adjourn to its next regularly scheduled meeting. This motion requires a simple majority vote. This would occur outside of the adjournment in the Order of Business, which is called for by the Mayor. A motion to adjourn shall always be in order, except upon immediate repetition, interruption of a member speaking, when the previous

question has been ordered, or a vote is being taken. A motion to adjourn is not debatable, except as to time.

2. Motion to Recess. A motion to recess is essentially a motion to take a break during the course of a Council meeting. A motion to recess must be seconded. A motion to recess that is made when no question is pending is a main motion and should be treated as any other main motion. A motion to recess is said to be privileged if it is made when another question is pending, in which case it takes precedence over all subsidiary and incidental motions and most other privileged motions. It is not debatable and is amendable only as to the length of the recess. After a recess, the meeting resumes when the presiding officer has called the meeting back to order.
- 4.6 No motion to postpone to a certain day, to refer to a committee, or to postpone indefinitely, having been decided, shall be made again on the same question at the same meeting.
- 4.7 A motion to spend public funds in excess of \$25,000 on any one project, or motion to accept public improvements and facilities upon their completion, requires an affirmative vote of not less than the majority of the Councilmembers.
- 4.8 Roll shall be called on any action of the Council, if requested by the Mayor or any Councilmember.
- 4.9 Roll shall be called on any action of any ordinances or resolutions.
- 4.10 The rules of parliamentary practice comprised in “Robert’s Rules of Order – Revised” shall govern the Council in all cases not covered by these Rules of the Council.

5. CITY COUNCIL ACTIONS

- 5.1 A majority of all the members elected to the City Council constitutes a quorum for the transaction of business, which includes resolutions, ordinances, and simple motions (requests).

5.2 RESOLUTIONS

- A. Resolutions are proposed to set general policy, give formalized direction to staff, approve administrative actions, or for other reasons as required in the laws of the State of Iowa. Resolutions must be approved by a majority of all City Councilmembers (not just those present) and in some circumstances may require a three-fourths (3/4) affirmative vote as required by law.
- B. The subject matter of a resolution must be generally described in its title.
- C. Passage of a resolution requires an affirmative vote of not less than the majority of the Councilmembers.

- D. Passage of a resolution requires an affirmative vote of not less than the majority of the Councilmembers.

5.3 ORDINANCES

- A. An ordinance is needed to make changes to the City Code and to provide for any type of legislative enactment. An ordinance is the most binding and permanent type of council action and can be appealed or amended only by a subsequent ordinance. Depending on the type of ordinance, the City Council may hold a public hearing which provides the community with official notice that comments will be accepted by Council prior to deciding on the ordinance.
- B. The subject matter of an Ordinance or amendment must be generally described in its title.
- C. An amendment to an Ordinance or to a code of Ordinances must specifically repeal the Ordinance, code, section, or subsection to be amended and must set forth the Ordinance, code, section, or subsection as amended.
- D. A proposed Ordinance or amendment must be considered and voted on for passage at three City Council meetings, unless the requirement for a third reading of the Ordinance is suspended by a recorded vote of not less than three-fourths (3/4) of the Councilmembers.
- E. If a summary of the proposed Ordinance or amendment is published as required prior to its first consideration, and copies are available at the time of publication at the Office of the City Clerk, the Ordinance or amendment must be considered and voted on for passage at two City Council meetings, unless this requirement is suspended by a recorded vote of not less than three-fourths (3/4) of the City Councilmembers. The Clerk shall comply with the law in auditing and publishing the City Code.
- F. Passage of the Ordinance or amendment requires an affirmative vote of not less than the majority of all Councilmembers (not just those present).

5.4 Measures passed by the Council, other than simple motions, become effective in one of the following ways:

- A. The Mayor shall sign, veto, or take no action on an Ordinance, amendment or resolution passed by the Council. The Mayor may not vote as a member of the Council in accordance with the provisions of the laws of the State of Iowa.
- B. If the Mayor signs the measure, a resolution becomes effective immediately upon signing and an Ordinance or amendment becomes the law when published as provided in Iowa

Code Section 380.7, subsection 3, unless a subsequent effective date is provided within the ordinance or amendment.

- C. If the Mayor vetoes the measure, he or she shall explain his or her reasons for the veto in a message to the Council at the time of the veto. Within thirty (30) days after the Mayor's veto, the Council may pass the measure again by a vote of not less than two-thirds (2/3) of the Councilmembers. If the Mayor vetoes the measure and the Council repasses the measure after the Mayor's veto, a resolution becomes effective immediately upon passage, and an Ordinance or amendment becomes a law when published unless a subsequent effective date is provided within the measure.
- D. If the Mayor takes no action on the measure, a resolution becomes effective fourteen (14) days after the date of passage and an Ordinance or amendment becomes a law when published, but no sooner than fourteen (14) days after the date of passage, unless a subsequent effective date is provided within the measure.

5.5 SIMPLE MOTION (REQUESTS)

- A. Simple Motions are routine actions of the Council. Motions must be approved by a majority of the governing body present at the meeting and become effective immediately upon the vote of the Council. Actions that may be approved by request include but are not limited to approval of Council Meeting minutes, receipt of official documents, approval of liquor license, appointment to Council committees and boards, and issuance of purchase orders.

6. RIGHTS AND DUTIES OF COUNCILMEMBERS

- 6.1 When any Councilmember is about to speak, he or she shall address the Mayor, confine himself or herself to the question under discussion, and avoid personalities.
- 6.2 If any Councilmember in speaking or otherwise, transgresses the rules of the Council, the Mayor or any member may call him or her to order, in which case the Councilmember so called to order shall immediately refrain from continuing except to proceed in order. An appeal may be made to the Council on the ruling and the ruling shall stand unless nullified by a majority vote of the Councilmembers present.
- 6.3 The Councilmember who made the motion has the first right to speak on the motion.
- 6.4 No Councilmember shall be recognized to speak twice on the same matter until every Councilmember desiring to comment on the matter has spoken.
- 6.5 When two or more Councilmembers request at the same time to speak on a question, the Mayor shall name the Councilmember who was first to speak. The others shall be given the opportunity to speak next.

- 6.6 While a Councilmember is speaking, other members shall not hold private discussions or in any other manner to disrupt the proceeding or interrupt the speaker.
- 6.7 No Councilmember shall be absent from any meeting of the Council without having notified the Mayor or Clerk in advance, giving the reasons for his or her absence. The Council may compel the attendance of any Councilmember if reasons for absence are deemed insufficient.
- 6.8 No Councilmember shall refuse to serve on any Committee to which he or she is appointed unless due to an identified conflict of interest.
- 6.9 Unless specifically otherwise provided in the City Code, or in the laws of the State of Iowa, each Councilmember shall vote on each question before the Council for a determination unless such Councilmember has a conflict of interest with the issue, which conflict shall be identified and communicated to the City Attorney prior to the meeting. If a conflict exists, the Councilmember shall withdraw from both the discussion and the vote on that item. The conflict will be recited into the record during the agenda item where the conflict may arise and have a determination by the City Attorney as soon as practicable. Any conflict of interest previously not identified by the Mayor or Councilmember should be announced at the time it arises by the member that believes he or she may have a conflict of interest on the record of the meeting, the councilmember should withdraw from the discussion and the vote, and the matter should be tabled if appropriate until the City Attorney is able to determine whether a conflict of interest exists.

7. RIGHTS OF PARTICIPATING AUDIENCE

- 7.1 The public is invited to comment under the “Communications – Citizens” portion of the meeting on any matter of public interest or concern that is not included under any item on the Council agenda. The public is also invited to comment Under “Public Hearings” on the matter under consideration for that hearing. The Mayor, at his/her discretion, may invite the public to comment on individual items on the agenda as that item is considered in the order of business.
- 7.2 When any member of the audience has a matter to bring before the Council, he or she shall address himself or herself to the Mayor, giving his or her name and address and present the matter either verbally or in writing. If the matter is presented in writing, the petition or communication shall be filed with the Clerk for the records of the Council.
- 7.3 No member of the audience shall speak more than once on any question unless every other member of the audience or Council has had the opportunity to speak on such subject, and in no case shall a member of the audience speak more than twice on the same question without the consent of the Council. The total time for speaking by any member of the audience shall be three minutes, unless the Mayor extends or reduces the time as needed to ensure a timely and orderly meeting. If the time is extended or reduced for any member of the audience, the same shall apply to all other audience members who wish to speak.

- 7.4 When two or more members of the audience rise at the same time, the Mayor shall name the one to speak first. The other shall be given the opportunity to speak next.
- 7.5 Each speaker shall promptly cease their comments and yield the lectern immediately upon expiration of the time allotted by the Mayor.
- 7.6 No speaker may yield part or all of their time to another speaker, and no speaker will be credited with time requested but not used by another.
- 7.7 The Mayor may, at his or her discretion, require speakers to sign in prior to the start of a meeting in order to ensure efficient audience participation.
- 7.8 The use of City projection equipment to display presentation materials to Council will be allowed in limited circumstances that permit City staff to manage the use of equipment, prepare materials for display, and avoid delay or disruption of the meeting.
- 7.9 If any member of the audience speaks or conducts himself or herself in an unbecoming manner, the Mayor shall have the right to call him or her to order and he or she shall immediately thereupon be seated and shall not speak further less he or she conducts himself or herself in an orderly manner.
- 7.10 Members of the audience shall address all remarks to the Mayor and shall not hold conversations or discussions with other members of the audience.

8. MEETING CONDUCT

8.1 DISORDERLY CONDUCT

- A. No person shall disrupt the orderly conduct of a Council meeting. Prohibited disruptive behavior includes, but is not limited to shouting, applause, making disruptive noises, creating or participating in a physical disturbance, speaking out of turn or in violation of applicable rules, preventing or attempting to prevent others who have the floor from speaking, preventing others from observing the meeting, entering into or remaining in an area of the meeting room that is not open to the public, or approaching the Council table without consent.
- B. Any message to or contact with any Councilmember while the Council is in session must be made through the City Clerk.
- C. The Mayor, Councilmembers, City Administrator, and City staff shall at all times conduct themselves civilly. No person shall be permitted to shout, curse or use personally offensive language directed at other individuals. Any person called to order by the presiding officer shall immediately desist in the objectionable behavior.
- D. While any person is addressing the meeting, who has been duly recognized by the presiding officer, no person shall hold any disruptive or distracting private conversation.

8.2 SERGEANT-AT-ARMS

- A. The presiding officer is the Sergeant-at-Arms of the Council meetings unless otherwise delegated upon the request of the presiding officer or any Councilmember.
 - B. The Sergeant-at-Arms maintains order and decorum at the Council meetings. Physical removal, when necessary, will be undertaken by law enforcement personnel.
 - C. Law enforcement personnel, by order of the presiding officer may remove any person from the Council chambers or meeting hall for the duration of the meeting.
 - 1. Unreasonably loud or disruptive language, noise or conduct which obstructs the work of conducting of the business of the Council.
 - 2. Willful injury of furnishings or the interior of the Council chambers or meeting hall.
 - 3. Refusal to obey the rules of conduct, including the limitations on occupancy and seating capacity.
 - 4. Refusal to obey an order of the presiding officer or an order approved by a majority of the Council present.
 - 5. Law enforcement personnel may, at their discretion, remove a person who is deemed a danger to others.
 - 6. If a meeting is disrupted by more than one member of the audience and where it appears a general breakdown of order has occurred or will occur, the presiding officer or a majority of the Council present may order that the Council chambers or other meeting hall be cleared.
 - 7. As provided in City Code Section 6-3-11 and 6-3-13, if any person interferes, obstructs, or disturbs the assembly of City Council or harasses members of Council in an attempt to prevent them from performing their duties, that person shall be guilty of a misdemeanor and is subject to penalties as set out in Section 1-2-14 of the City Code.
 - 8. It shall be the duty of the Sergeant-at-Arms to enforce any written order of the Council or the presiding officer.
- 8.3 Only cellphones, pagers or other communications devices set to a non-audible alert are allowed in Council Chambers to avoid disrupting the meeting.

- 8.4 Attendees leaving the meeting before it has been adjourned must leave in a quiet and orderly manner until outside of the building, to avoid disrupting the meeting.

9. IN-DEPTH COUNCIL MEETING PROCEDURE

- 9.1 In-Depth Council meetings are held as needed as study sessions for the purpose of deliberating towards a decision on any matter. No public comment is taken at an In-Depth meeting and no formal action on any item may be taken at an In-Depth meeting. Any matter considered an urgency by Council or the City Administrator may be placed on a special meeting agenda that may coincide with an In-Depth meeting. Such special meeting will be properly noticed as required by Iowa Open Meetings
- 9.2 The rules of Council shall generally not apply to In-Depth meetings except for the rules contained in this section and except for the following, it being the intent thereof to give the Council complete freedom of discussion:
- A. The presiding officer shall be the Mayor as provided in Section 1.4 of these rules.
 - B. No persons shall be permitted to address the Council during the In-Depth Council meetings without an agenda item and prior approval of the presiding officer.
 - C. The Council may adopt a motion to refer any matter brought before it and may adopt the motion to adjourn at any time.
 - D. In-Depth meetings will be conducted in accordance with the laws of the State of Iowa.
 - E. Minutes of the In-Depth Council meetings shall be kept in accordance with the provisions of the State of Iowa laws and with the City Code and are to be submitted for approval at a subsequent meeting under the same procedures outlined in Section 3.4 of these rules.

10. OPEN MEETINGS LAW

- 10.1 All meetings conducted by the City Council shall be held in accordance with the Iowa Open Meetings Law, Chapter 21 of the Iowa Code, and as amended.
- 10.2 Closed sessions of City Council shall be held in accordance with Chapter 21.5 of the Iowa Code. Closed sessions may only be held on an affirmative vote of two-thirds (2/3) of the members of Council or all of the members present at the meeting.
- 10.3 The City Council shall not discuss any business during a closed session which is not directly related to the specific reason announced as justification for the closed session.

10.4 Final action by the City Council on any matter discussed in closed session shall be taken in open session unless some other provision of the Iowa Code expressly permits such actions to be taken in closed session.

10.5 Closed meetings of Council may be held for any of the following reasons:

- A. To review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition of the City's possession or continued receipt of federal funds.
- B. To discuss application for letters patent.
- C. To discuss strategy with counsel in matters that are presently in litigation or where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the governmental body in that litigation.
- D. To discuss the contents of a licensing examination or whether to initiate licensee disciplinary investigations or proceedings if the City is the licensing or examining board.
- E. To discuss the decision to be rendered in a contested case conducted according to the provisions of Iowa Code Chapter 17A.
- F. To avoid disclosure of specific law enforcement matters, such as current or proposed investigations or inspection or auditing techniques or schedules, which if disclosed would enable law violators to avoid detection.
- G. To avoid disclosure of specific law enforcement matters, such as allowable tolerances or criteria for the selection, prosecution, or settlement of cases, which if disclosed would facilitate disregard of requirements imposed by law.
- H. To evaluate the professional competency of an individual whose appointment, hiring, performance, or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session.
- I. To discuss the purchase or sale of particular real estate only where premature disclosure could be reasonably expected to increase the price the governmental body would have to pay for that property or reduce the price the governmental body would receive for that property. The minutes and the audio recording of a session closed under this paragraph shall be available for public examination when the transaction discussed is completed.

- J. To discuss information contained in records in the custody of the City that are confidential records pursuant to section 22.7, subsection 50.

10.6 Electronic Meetings.

- A. City Council may conduct a meeting by remote technologies as provided in Iowa Code Chapter 21.8. The City Clerk will provide public access to the meeting to the extent reasonably possible. The City Clerk will include in the public notice that the meeting will be conducted electronically and will provide the public with information on how to access the meeting. Minutes of electronic meetings will include a statement explaining why a meeting in person was impossible or impractical.

10.7 Cablecasting City Council Meetings

- A. All regular City Council meetings and In-Depth City Council meetings shall be cablecast over the local government channel.
- B. Special City Council meetings will generally not be cablecast unless such special meeting is conducted immediately preceding or immediately after a Regular or In-Depth Council meeting or as required by a majority vote of the City Council.



City of Muscatine

ITEM NUMBER 2025-0396

AGENDA ITEM SUMMARY

DATE: 9/4/2025

STAFF

Nancy Lueck, Finance Director
Brian Stineman, Public Works Director

SUBJECT

Resolution Approving the Extension of an Industrial Contract with Grain Processing Corporation for the Muscatine Transfer Station/Landfill

EXECUTIVE SUMMARY

The City established the current \$60 per ton Transfer Station tipping fee effective July 1, 2009. City Council adopted a resolution on September 17, 2009 to allow for qualifying industries, meeting the minimum tonnage requirements, to enter into Industrial Contract agreements for disposal of their solid waste at reduced rates set by Resolution of City Council. These companies pay their tipping fees directly to the City instead of their waste hauler. City Council adopted an additional resolution on October 7, 2010 providing for additional contracts at the industrial rate less negotiated discounts.

The City has had three regular industrial waste contracts and three negotiated waste contracts. The most recent agreements were through June 30, 2025. Staff has been working with representatives from the local industries on the renewal of these agreements. The agreement with Grain Processing Corporation has been finalized and is ready for City Council consideration. It is expected that other agreements will be included on the agenda for the September 18, 2025 meeting.

STAFF RECOMMENDATION

Staff recommends approval of this Resolution.

BACKGROUND/DISCUSSION

The City established the current \$60 per ton Transfer Station tipping fee effective July 1, 2009. City Council adopted a resolution on September 17, 2009, to allow for qualifying industries, meeting the minimum tonnage requirements, to enter into Industrial Contract agreements for disposal of their solid waste at reduced rates set by Resolution of the City Council. These companies pay their tipping fees directly to the City instead of their waste hauler.

In 2010, the Muscatine Chamber of Commerce formed the Landfill/Transfer Station Committee to review the financial status of the City's Landfill. This Committee recommended that the City authorize additional industrial contracts at negotiated rates to increase the waste volume at the Transfer Station and Landfill. City Council adopted a resolution authorizing the use of negotiated industrial contracts on October 17, 2010.

The City has had three regular industrial waste contracts and three negotiated waste contracts. The most recent agreements were through June 30, 2025. Staff has been working with representatives from the local industries on the renewal of these agreements. The agreement with Grain Processing Corporation has been finalized and is ready for City Council consideration. It is expected that other agreements will be included on the agenda for the September 18, 2025, meeting.

CITY FINANCIAL IMPACT

There will be no financial impact since the City is maintaining the rate for the Industrial Waste Contract with Grain Processing Corporation.

ATTACHMENTS

1. Industrial Waste Contract with GPC with GPC Signatures.9-4-25
2. LANDFILL INDUSTRIAL CONTRACTS RES #1.9-4-25

Industrial Contract for Solid Waste Disposal

THIS AGREEMENT, made and entered into this ____ day of _____, 2025 by and between the City of Muscatine, Iowa, a municipal corporation organized and existing under the laws of the State of Iowa, hereinafter referred to as the City, and Grain Processing Corporation hereinafter referred to as GPC.

WHEREAS, the City of Muscatine owns and operates an environmentally sound recycling center and transfer station known as the Muscatine Recycling Center and Transfer Station and operates the Muscatine County Landfill for the Muscatine County Solid Waste Management Agency.

WHEREAS, GPC currently owns and operates an industrial facility located in the Muscatine County area and agrees to dispose of their waste at the Muscatine Recycling Center and Transfer Station. All waste received at the Muscatine Recycling Center and Transfer Station will be disposed of at the Muscatine County Landfill.

WHEREAS, GPC desires to have a designated solid waste hauler bring a minimum of 100 tons to the Muscatine Recycling Center and Transfer Station annually for disposal.

WHEREAS, GPC desires to dispose of solid waste at a tipping fee rate of \$42.50 per ton.

WHEREAS, the City desires to receive all acceptable waste in the service area as stated in the permits issued by the Iowa Department of Natural Resources.

WHEREAS, the City has agreed to the above contract price for solid waste delivered to the Recycling Center and Transfer Station subject to the terms and conditions set out below.

NOW THEREFORE, in consideration of the promises and mutual agreements hereinafter set forth, the parties hereto agree as follows:

Article I – Term

This contract shall commence on July 1, 2025 and continue through June 30, 2030.

Article II- Definitions

- I. Acceptable waste is waste produced by the GPC's production of goods.
- II. Industrial contract rates will be available for a Company that employs 100 or more employees and generates a minimum of 100 tons of solid waste annually for disposal. Contract rates will not be available for solid waste haulers and building contractors.
- III. The Muscatine facilities utilized for disposal are the Muscatine Recycling Center and Transfer Station, located at 1000 S. Houser St. Muscatine, Iowa and the Muscatine County Landfill, 3700 Hwy 61N, Blue Grass, Iowa.

- IV. The service area subject to this contract includes all the industrial businesses that meets the criteria of employees and waste amounts in the following areas of Muscatine County, as stated in the 28 E Agreement of the Muscatine County Solid Waste Management Agency:

Atalissa
Conesville
Fruitland
Muscatine
Muscatine County
Nichols
Stockton
West Liberty

Article III-Representations

A. GPC Representations

1. GPC has full power and authority to execute this contract and such execution constitutes a binding legal obligation of the Company that is fully enforceable in accordance with these terms and conditions.
2. GPC is an entity duly organized, validly existing, and properly qualified to do business under the laws of Iowa.
3. The execution of this Contract is not prohibited by any other agreement, indenture, or any other instrument to which GPC is a party.
4. GPC will maintain the capability of delivering a minimum 100 tons of industrial waste annually to the Muscatine Recycling Center and Transfer Station.
5. GPC agrees to contract separately for hauling of solid waste.
6. GPC will be responsible for direct payment to the City of Muscatine for tipping fees charged to their account. All invoices will be due within 30 days from the invoice date.

B. City Representations

1. The execution of this Contract is not prohibited by any agreement, indenture, or other instrument to which the City is a party.
2. The City plans to maintain the necessary capacity needed to accommodate GPC.

Article IV- Compliance with Regulatory Requirements

1. GPC shall bring industrial waste approved for acceptance at the Muscatine Recycling Center and Transfer Station. Waste considered "Special Waste" would need to have accommodations made at the Muscatine County Landfill for direct disposal.
2. No hazardous waste can be disposed of at either facility.
3. Special items such as tires, appliances, or electronic waste would be subject to additional charges if found in loads of waste.

Article V- Delivery Requirements

1. GPC will require the hauler of their choice to deliver all industrial waste generated at its facility to the Muscatine Recycling Center and Transfer Station.
2. GPC will require the hauler of its choice to use an enclosed truck or covered container to haul waste to the designated facility.
3. In the event of a natural disaster or other emergency, hours and days of operation may be adjusted and written or verbal notice of such adjustment will be provided to GPC as soon as possible.
4. Muscatine Recycling Center and Transfer Station normal business hours are Monday – Friday 7:00 A.M. – 3:15 P.M. and Saturday 8:00 A.M. – 11:45 P.M. Closed on Sunday and holidays. Muscatine County Landfill hours vary and will be set according to circumstance. The Muscatine County Landfill observes the same holidays as the Muscatine Recycling Center and Transfer Station.
5. The City observes the following for holidays:

New Year's Day	Veteran's Day
President's Day	Thanksgiving Day
Memorial Day	Friday After Thanksgiving
Fourth of July	Christmas Eve
Labor Day	Christmas Day

Article VI -Tipping Fee Rate

1. Tipping Fee Rates

The tipping fee rate established for this account is \$42.50 per ton. This rate begins on 7 | 1 | 25, 2025 and ends on June 30, 2030.

2. Changes in Contract Tipping Fee Rates

In the event the City increases the regular disposal rate of \$60 per ton at the Transfer Station during the contract period, the City reserves the right to implement a corresponding change in the Industrial Contract rate no earlier than July 1, 2027. The maximum rate increase would be 5% July 1, 2027 (to \$44.63/ton). The City will notify GPC at least 90 days in advance of any rate change under this section.

3. Prior to the end of the contract term, the City and GPC will enter into discussions for the terms of a new contract.

Article VII - Notices

1. All written notices required pursuant to this contract shall be either hand delivered or mailed to GPC or City at the following addresses or such other addresses as provided in writing to the other party from time to time.

City of Muscatine:
Muscatine Recycling Center and Transfer Station
Dave Popp – Solid Waste Manager
1000 S. Houser St.
Muscatine, Iowa 52761
Phone: 563-263-9689 E-Mail: dpopp@muscatineiowa.gov

Grain Processing Corporation:
Attn: Director of Environmental Service
1600 Oregon St.
Muscatine, Iowa 52761
Phone: 563-264-4963 E-mail: christopher.hage@grainprocessing.com

With a copy to:

Grain Processing Corporation
Attn: Legal Department
1600 Oregon St.
Muscatine, Iowa 52761
Phone: 563-264-4723 E-Mail: legaldept@kentww.com

Article VIII - Assignment

1. GPC shall not transfer or assign all or any part of this Contract without the prior written consent of the City. No such assignment shall be effective unless and until the assignee consents to be bound by the terms of this Contract.

Article IX - Termination of Contract

1. In the event that GPC and City mutually agree in writing to terminate this Contract, such termination shall take effect immediately upon execution of such agreement by both parties.
2. Either party may terminate this Contract due to the default of the other party after (30) days written notice to the defaulting party describing such default. Provided, however, that this Contract shall not be terminated if the defaulting party cures the default within (30) days from the date of the mailing of the notice of default.

Article X - Unforeseen Circumstances

The inability of either party to perform any obligation under this Contract due to an Unforeseen Circumstances shall not constitute a breach of any obligation during the pendency of the Unforeseen Circumstance. "Unforeseen Circumstance" means any act, event, or condition that has had, or will have, a material adverse effect on the rights or obligations of GPC or the City under this Contract, if such act, event or condition is beyond the reasonable control of the party relying thereon as justification for not performing an obligation or complying with any condition required of such party under this Contract.

Article XI - Severability

In case any one or more of the provisions contained in the Contract shall for any reason be held invalid, illegal, or unenforceable in any respect, such invalidity, illegality or unenforceability shall not affect any other provision of this Contract, and this Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

[Signature page to follow.]

In WITNESS WHEREOF, the parties have caused this Contract to be executed as of the
— day of _____, 2025 notwithstanding the date of the signature of the parties.

City of Muscatine

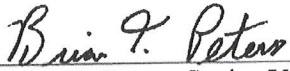
Brad Bark, Mayor

Date: _____

Attest:

Cinda Hilger, City Clerk

Grain Processing Corporation:



Brian T. Peters, Senior Vice President

Date: 8/29/25

Attest:



Kyle A. Fry, Assistant Secretary

RESOLUTION NO. 2025-0396

**RESOLUTION APPROVING THE EXTENSION
OF AN INDUSTRIAL CONTRACT WITH GRAIN PROCESSING CORPORATION
FOR THE MUSCATINE TRANSFER STATION/LANDFILL**

WHEREAS, the City Code of the City of Muscatine, Iowa, Title 13, Chapter 4, Section 11, provides for the establishment of solid waste disposal rates with the fees to be set by Resolution of the City Council; and

WHEREAS, the City Council previously established the fee of \$60.00 per ton for disposal of regular waste at the Transfer Station effective July 1, 2009; and

WHEREAS, City Council wishes to encourage area industries to utilize the Transfer Station for the disposal of their solid waste; and

WHEREAS, City Council previously adopted a resolution on September 17, 2009 to allow for qualifying industries to enter into Industrial Contract agreements for disposal of their solid waste; and

WHEREAS, City Council previously adopted a resolution on October 7, 2010 providing for additional contracts at the industrial rate less negotiated discounts; and

WHEREAS, the original industrial contracts and the subsequent negotiated contracts were extended through June 30, 2025; and

WHEREAS, an agreement has been reached with Grain Processing Corporation to extend their regular industrial contract for an additional five years at a rate of \$42.50 per ton;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MUSCATINE, IOWA, that pursuant to the provisions of the City Code of the City of Muscatine, Iowa, that the Transfer Station Industrial Contract with Grain Processing Corporation be extended through June 30, 2030.

PASSED, APPROVED, AND ADOPTED this 4th day of September, 2025.

Brad Bark, Mayor

ATTEST:

Cinda Hilger, City Clerk



City of Muscatine

ITEM NUMBER 2025-0393

AGENDA ITEM SUMMARY

DATE: 9/4/2025

STAFF

Richard Klimes, Parks and Recreation Director
Nick Gow, Assistant Director of Parks and Recreation

SUBJECT

Request to Approve the Issuance of a Purchase Order to Ed Morse Automotive Group of Muscatine, in the Amount of \$71,712, for a 1-Ton Truck for Kent Stein Park/Muscatine Soccer Complex.

EXECUTIVE SUMMARY

Presented to the City Council is a request to approve a purchase order to Ed Morse Automotive Group of Muscatine in the amount of \$71,712 for the purchase of a 2026 Chevrolet Silverado 3500HD. There is \$80,000 budgeted for a 1-ton truck to be purchased in FY 25/26.

STAFF RECOMMENDATION

Approve the purchase order to Ed Morse Automotive Group of Muscatine for the amount of \$71,712

BACKGROUND/DISCUSSION

This truck will be used in the Kent Stein Park, Muscatine Soccer Complex, and Musco Sports Center operations for daily maintenance and snow removal at these facilities. This purchase includes a 1-ton truck with a snow plow, salt spreader, and Tommy lift gate for the ability to remove snow at all three facilities including around the perimeter of the dome and the parking lot of the Musco Sports Center. It is a replacement vehicle for a 3/4-ton truck that is no longer in service due to safety concerns and a breakdown at the Soccer Complex. Below are the bid results:

Bob Brown Chevrolet Inc - \$71,093
Ed Morse Group - \$71,712*
Stivers Ford - \$71,786

* Local Bidder Preference Policy. This change was approved by City Council and provides that for vehicles and equipment valued at \$5,000 or higher, when a local

vendor's competitive bid is within 2% of the apparent low bid, that the local vendor will be awarded the bid.

CITY FINANCIAL IMPACT

In the FY25/26 Kent Stein Park Budget, \$80,000 was approved to purchase a 1-ton truck with snow plow, salt spreader and Tommy lift.

ATTACHMENTS

1. Bid Results 1 Ton Truck

Bid Results
1-Ton Truck
Kent Stein Park/Muscatine Soccer Complex

<u>Company</u>	<u>Total</u>
Bob Brown Chevrolet Inc	\$71,093
Ed Morse Muscatine	\$71,712*
Stivers Ford	\$71,786

* Local Bidder Preference Policy. This change was approved by City Council and provides that for vehicles and equipment valued at \$5,000 or higher, when a local vendor's competitive bid is within 2% of the apparent low bid, that the local vendor will be awarded the bid.



City of Muscatine

ITEM NUMBER 2025-0380

AGENDA ITEM SUMMARY

DATE: 9/4/2025

STAFF

Amy Fortenbacher, Transit Supervisor
Brian Stineman, Public Works Director

SUBJECT

Request to approve entering into an agreement with the Iowa DOT to accept the FY2026 Transit Joint Participation Agreement to implement a Federal Transit Administration (FTA) Operating Assistance Contract in the amount of \$500,543.00 to be used for transit operating expenses.

EXECUTIVE SUMMARY

Presented for the City Council's consideration is a request to accept and sign an agreement with the Iowa Department of Transportation for the FY2026 Transit Joint Participation Agreement to implement a Federal Transit Administration (FTA) Operating Assistance Contract in the amount of \$500,543.00. This funding is to be used for transit operating expenses.

STAFF RECOMMENDATION

It is the recommendation of the Public Works/Transit staff to accept the agreement and approve the contract.

BACKGROUND/DISCUSSION

MuscaBus applies for FTA operating and capital assistance annually through the Consolidated Funding Application to the Iowa Department of Transportation (IDOT). The City Council approved the FY20256 Consolidated Funding Application on April 17, 2025. The operating contract for the amount of \$500,543.00 has an effective date of July 1, 2025 to June 30, 2026.

CITY FINANCIAL IMPACT

The operating assistance in the amount of \$500,543.00 will be used for transit operating expenses.

ATTACHMENTS

1. FTA Operating Grant 2026



KIM REYNOLDS, GOVERNOR
CHRIS COURNOYER, LT. GOVERNOR

SCOTT MARLER, IOWA DOT DIRECTOR
MELISSA GILLET, IOWA DOT COO

IOWA DEPARTMENT OF TRANSPORTATION
Modal Transportation Bureau
Public Transit Section
Laura Lutz-Zimmerman
800 Lincoln Way
Ames, IA 50010
515-239-7935
Laura.lutzzimmerman@iowadot.us
www.iowadot.gov

August 7, 2025

Matthew Mardesen, Chief Executive Officer
City of Muscatine
1459 Washington Street
Muscatine, IA 72761

Re: FFY25 Nonurbanized Area Formula
Contract No. 00008939

Dear Mr. Mardesen:

Enclosed is the SFY26 Non-Urban Operating Assistance Contract. This Agreement must be signed and dated by the transit system's designated signatory and submitted to Seamless Documents within 60 days of the date of this notification. The contract will then be forwarded to the Iowa DOT for signature, and you will receive a fully executed contract after that.

Please note that the new Master agreement is in effect for this contract and Part II will be updated soon.

Be aware that Part II of this Agreement, and the appendices referenced in Part II apply to the contract. These references may be found on the Iowa DOT website at <https://iowadot.gov/transit/Funding-programs-and-applications/joint-participation-agreements-attachments>.

Please contact me with any questions or concerns.

Sincerely,

eSigned via GovOS.com

Key: df619cfd-893a-4f70-9f4c-ac39f8a1551d

Laura Lutz-Zimmerman
Transit Programs Administrator
Modal Transportation Bureau

TRANSIT JOINT PARTICIPATION AGREEMENT
TO IMPLEMENT A FEDERAL TRANSIT ADMINISTRATION (FTA)
NON-URBAN OPERATING ASSISTANCE PROJECT
[CFDA 20.509]

WHEREAS, the Iowa Department of Transportation (hereinafter called the DEPARTMENT) has, in accordance with Chapter 324A of the Code of Iowa, secured a grant under 49 U.S.C. 5311 from the Federal Transit Administration on behalf of Iowa public transit systems, and

WHEREAS, the **City of Muscatine** (hereinafter called the AGENCY) has been duly designated as a public transit system by local officials, in accordance with Chapter 324A of the Code, and

WHEREAS, Grant IA-2025-007-02-02 (executed by FTA on July 29, 2025) includes the project detailed below, programmed for the AGENCY:

Description of Project Element	FTA Code	Federal Funds Ceiling	% Federal Participation
1. SFY2026 Operating Assistance	30.09.01	\$ 500,543	50%
Total Federal Ceiling:		\$ 500,543	

NOW, THEREFORE, THE DEPARTMENT AND THE AGENCY HAVE AGREED THAT THE AGENCY shall proceed with implementation of the above-described project, subject to all terms, conditions and obligations connected with the federal grant, and also subject to such policies, procedures and conditions as have been established by the DEPARTMENT and which are documented in Part II of this AGREEMENT (found at http://www.iowadot.gov/transit/joint_participation.html).

BE IT FURTHER AGREED THAT THE DEPARTMENT shall reimburse the AGENCY for eligible costs of implementing each element of said project at the participation rate(s) and subject to the funding ceiling(s) delineated above.

THIS AGREEMENT TO BE IN EFFECT from **July 1, 2025**, through **June 30, 2026**.

IN WITNESS WHEREOF, the parties hereunto have caused this AGREEMENT to be executed by their proper officials thereunto duly authorized as of the dates below indicated, in consideration of the mutual covenants, promises and representations herein.

For The AGENCY:

For the DEPARTMENT:

Matthew Mardesen, Chief Executive Officer
City of Muscatine
Date Signed:

Tamara Nicholson, Director
Modal Transportation Bureau
Iowa Department of Transportation
Date Signed:



City of Muscatine

ITEM NUMBER 2025-0381

AGENDA ITEM SUMMARY

DATE: 9/4/2025

STAFF

Jodi Royal-Goodwin, Community Development Director

SUBJECT

Request to Adopt Policies Required to Access Awarded Community Development Block Grant Funds

EXECUTIVE SUMMARY

Presented for Council's consideration is a request to adopt 7 policies required to draw Community Development Block Grant funds from the Iowa Economic Development Authority.

STAFF RECOMMENDATION

Staff recommends Council adopt the attached policy documents, which, except the relocation policy, reflect City guidelines in the form required by the Iowa Economic Development Authority (IEDA).

BACKGROUND/DISCUSSION

In April, the Iowa Economic Development Authority notified select communities of an opportunity to apply for unobligated CDBG-CV (CARES or ARPA) funding to support eligible shelters. Staff was notified that we would be eligible to apply for up to \$75,000 to support MCSA's operation of the general shelter. At the August 7 meeting, City Council approved accepting the grant, and August 21 approved the contract with MCSA for the use of grant funds.

To access the CDBG funds, the City must comply with a number of regulatory requirements and adopt specific policies as required by Federal regulations. The City has policies that reflect many of the requirements, but IEDA requires them to be adopted through prescriptive forms. In addition, the City previously adopted these policies in 2020 to access CDBG funds. Over time IEDA has revised their forms, requiring the Council to again adopt the following policies to remain in compliance and access funds. The required policies are:

1. Residential Anti-Displacement and Relocation Assistance Plan
2. Excessive Force Resolution
3. Equal Opportunity Policy

4. Fair Housing Policy
5. Code of Conduct
6. Procurement Policy
7. Certification of Procurement Compliance

The policies not reflective of existing City policies are the Residential Anti-Displacement and Relocation Assistance Plan (Relocation Plan) and Procurement Policy.

The Relocation Plan will not be triggered by the current or any proposed grant activities. Activities triggering this policy would include demolition or substantial rehabilitation of occupied buildings using funding made available through the U.S. Department of Housing and Urban Development.

The Procurement Policy outlines the thresholds for different purchase types that guides required steps and documentation and will apply only to federally funded projects, including the Certification stating we will not violate procurement requirements.

CITY FINANCIAL IMPACT

There is no financial impact to the general fund for adopting these policies.

ATTACHMENTS

1. Residential Anti-Displacement Policy
2. Excessive Force
3. Equal Opportunity Policy
4. Fair Housing Policy
5. Code of Conduct
6. Procurement Policy - CDBG
7. Competition Certification of Compliance

RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN

This Residential Anti-displacement and Relocation Assistance Plan is prepared by City of Muscatine in accordance with the Housing and Community Development Act of 1974, as amended; and HUD regulations at 24 CFR 42.325 and is applicable to our CDBG-assisted projects.

Minimize Displacement

Consistent with the goals and objectives of activities assisted under the Act, City of Muscatine will take the following steps to minimize the direct and indirect displacement of persons from their homes:

- Will take all steps feasible and appropriate to prevent the displacement of residents due to program activities.
- Coordinate code enforcement with rehabilitation and housing assistance programs.
- Evaluate housing codes and rehabilitation standards in reinvestment areas to prevent undue financial burden on established owners and tenants.
- Adopt policies to identify and mitigate displacement resulting from intensive public investment in neighborhoods.
- Operate counseling programs to provide homeowners and tenants with information on assistance available to help them remain in their neighborhood in the face of revitalization pressures.
- Where feasible, give priority to rehabilitation of housing, as opposed to demolition, to avoid displacement.
- If feasible, demolish or convert only dwelling units that are not occupied or vacant occupiable dwelling units (especially those units which are “lower-income dwelling units” (as defined in 24 CFR 42.305).

Relocation Assistance to Displaced Persons

City of Muscatine will provide relocation assistance for lower-income tenants who, *in connection with an activity assisted under the CDBG Program*, move permanently or move personal property from real property as a direct result of the demolition of any dwelling unit or the conversion of a lower-income dwelling unit in accordance with the requirements of 24 CFR 42.350. A displaced person who is not a lower-income tenant, will be provided relocation assistance in accordance with the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR Part 24.

One-for-One Replacement of Lower-Income Dwelling Units

The City of Muscatine will replace all occupied and vacant occupiable lower-income dwelling units demolished or converted to a use other than lower-income housing in connection with a project assisted with funds provided under the CDBG Program in accordance with 24 CFR 42.375. Before entering into a contract committing City of Muscatine to provide funds for a project that will directly result in demolition or conversion of lower-income dwelling units, City of Muscatine will make public by through publication in a newspaper of general circulation, posting on the City’s website, and through social media accounts, and submit to the Iowa Economic Development Authority (IEDA) the following information in writing:

- A description of the proposed assisted project;
- The address, number of bedrooms, and location on a map of lower-income dwelling units that will be demolished or converted to a use other than as lower-income dwelling units as a result of an assisted project;
- A time schedule for the commencement and completion of the demolition or conversion;

To the extent known, the address, number of lower-income dwelling units by size (number of bedrooms) and location on a map of the replacement lower-income housing that has been or will be provided.

NOTE: See also 24 CFR 42.375(d).

5. The source of funding and a time schedule for the provision of the replacement dwelling units; The basis for concluding that each replacement dwelling unit will remain a lower-income dwelling unit for at least 10 years from the date of initial occupancy; and

Information demonstrating that any proposed replacement of lower-income dwelling units with smaller dwelling units (e.g., a 2-bedroom unit with two 1-bedroom units), or any proposed replacement of efficiency or single-room occupancy (SRO) units with units of a different size, is appropriate and consistent with the housing needs and priorities identified in the HUD-approved Consolidated Plan and 24 CFR 42.375(b).

To the extent that the specific location of the replacement dwelling units and other data in items 4 through 7 are not available at the time of the general submission, City of Muscatine will identify the general location of such dwelling units on a map and complete the disclosure and submission requirements as soon as the specific data is available.

Replacement not Required Based on Unit Availability

Under 24 CFR 42.375(d), the City of Muscatine may submit a request to IEDA for a determination that the one-for-one replacement requirement does not apply based on objective data that there is an adequate supply of vacant lower-income dwelling units in standard condition available on a non-discriminatory basis within the area.

Contacts

The Muscatine Municipal Housing Agency is responsible for tracking the replacement of lower income dwelling units and ensuring that they are provided within the required period. The City of Muscatine is responsible for providing relocation payments and other relocation assistance to any lower lower-income person displaced by the demolition of any dwelling unit or the conversion of lower-income dwelling units to another use.

Adopted by City Council of the City of Muscatine this 4th day of September, 2025.

Signed *{chief elected official}* _____

POLICY ON THE PROHIBITION OF THE USE OF EXCESSIVE FORCE

WHEREAS, City of Muscatine has received federal funding through the Community Development Block Grant (CDBG) program; and,

WHEREAS, Section 519 of the Department of Veteran Affairs and U.S. Department of Housing and Urban Development, and Independent Agencies Appropriations Act of 1990 requires that all CDBG recipients adopt and enforce a policy to prohibit the use of excessive force by law enforcement agencies within the recipient's jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and

WHEREAS, all recipients of CDBG funds are further required to follow a policy of enforcing applicable state and local laws against physically barring entrances or exits to a facility that is the subject of a nonviolent protest demonstration; and

WHEREAS, City of Muscatine endorses a policy prohibiting the use of excessive force and will inform all law enforcement agencies within its jurisdiction of this policy,

NOW, THEREFORE, BE IT RESOLVED, City of Muscatine hereby prohibits any law enforcement agency operating within its jurisdiction from using excessive force against any individuals engaged in nonviolent civil rights demonstrations. In addition, City of Muscatine agrees to enforce any applicable state or local laws against physically barring entrances or exits from a facility or location that is the subject of a non-violent protest demonstration. City of Muscatine further pledges enforcement of this policy within its jurisdiction and encourages any individual or group who feels that City of Muscatine has not complied with this policy to file a complaint.

Information and assistance relative to excessive force complaints shall be provided by:

Name: Stephanie Romagnoli

Phone Number: 563-264-155

Adopted by City Council of the City of Muscatine this 4th day of September, 2025

Signed {chief elected official} _____

EQUAL OPPORTUNITY POLICY STATEMENT

It is the policy of City of Muscatine to provide equal opportunity to all employees, applicants and program beneficiaries; to provide equal opportunity for advancement of employees; to provide program and employment facilities which are accessible to the handicapped and to administer its programs in a manner that does not discriminate against any person because of race, creed, color, religion, sex, national origin, disability, age, familial status, political affiliation, citizenship or sexual orientation.

The City of Muscatine has ultimate responsibility for the overall administration of the affirmative action/equal opportunity program. The total integration of equal opportunity into all parts of personnel and program management is the City of Muscatine's responsibility. The City of Muscatine will review all policies and procedures as they affect equal opportunity and affirmative action and ensure compliance with relevant federal and state statutes.

The right of appeal and recourse is guaranteed by City of Muscatine. Any person who feels that he or she has been denied employment, participation, representation, or services in any program administer by the City of Muscatine because of race, creed, color, religion, sex, national origin, age, disability, political affiliation, sexual orientation, or citizenship has the right to file an equal opportunity complaint. Information and assistance relative to equal opportunity complaints shall be provided by Stephanie Romagnoli, who can be contacted at 563-264-1550.

This Equal Opportunity Policy of the City of Muscatine shall be posted in conspicuous places within the facility, distributed to all employees, contractors and to the persons of all advisory and policy-making groups.

Dr. Brad Bark, Mayor

Mayor/Chairperson

City of Muscatine

City/County

Adopted on: 9 / 4 / 20²⁵

AFFIRMATIVE FAIR HOUSING POLICY / NOTICE

This notice is published pursuant to the requirements of Executive Order 11063 on equal opportunity in housing and nondiscrimination in the sale or rental of housing built with federal assistance, and with Title VIII of the Civil Rights Act of 1968, as amended, which prohibits discrimination in the provision of housing because of race, color, creed, religion, sex, national origin, disability or familial status.

City of Muscatine

_____ advises the public that it will administer its assisted programs and activities relating to housing and community development in a manner to affirmatively further fair housing in the sale or rental of housing, the financing of housing and the provision of brokerage services.

City of Muscatine

_____ shall assist individuals who believe they have been subject to discrimination in housing through the resources of the Iowa Civil Rights Commission or the U.S. Department of Housing and Urban Development.

City of Muscatine

_____ has designated the following (person or office) as the contact to coordinate efforts to comply with this policy. Inquiries should be directed to:

NAME: **Jodi Royal-Goodwin**

OFFICE: **Housing & Community Development**

ADDRESS: **215 Sycamore St**

CITY/STATE/ZIP CODE: **Muscatine, IA 52761**

PHONE NUMBER: **563-262-4141**

HOURS: **8-5**

Affirmative Fair Housing Policy adopted on: **4th** day of **September**, 20**2025**.
Resolution # _____.

(Signature)

Dr. Brad Bark, Mayor

(typed name, title)

ATTEST:

(signature)

**CODE OF CONDUCT
Required for CDBG Projects**

PURPOSE

The purpose of this Code of Conduct is to ensure the efficient, fair, and professional administration of federal grant funds in compliance with the procurement policy and other applicable federal and state standards, regulations, and laws.

APPLICATION

This Code of Conduct applies to all officers, employees, or agents of City of Muscatine engaged in the award or administration of contracts supported by federal grant funds.

REQUIREMENTS

No officer, employee, or agent of City of Muscatine shall participate in the selection, award, or administration of a contract supported by federal grant funds, if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

- a. The employee, officer, or agent;
 - b. Any member of his/her immediate family;
 - c. His/her partner; or
- An organization which employs or is about to employ any of the above; or, has a financial or other interest in the firm selected for award.

Officers, employees, or agents of City of Muscatine shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors.

FRAUD, WASTE AND ABUSE

City of Muscatine has zero tolerance for the commission or concealment of acts of fraud, waste, or abuse. All officers, employees, or agents shall notify City of Muscatine, Human Resources of suspected actions. Allegations of such acts will be investigated and pursued to their logical conclusion, including legal action where warranted. Concerns may be reported to:

Name & Title: Stephanie Romagnoli, Human Resources Director

Phone: 563-264-550 ext. 103

Address: 215 Sycamore St
Muscatine, IA 52761

REMEDIES

To the extent permitted by federal, state, or local laws or regulations, violation of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against (Recipient's) officers, employees, or agents, or the contractors, potential contractors, subcontractors, or their agents.

Passed and adopted this 4th day of September, 2025.

(signature)

Dr. Brad Bark, Mayor
(typed name), (title)

ATTEST:

(signature)

Community Development Block Grant Procurement Policies and Procedures

2 *CFR* 200.317 provides that subrecipients of a state that is administering federal funds will follow sections 200.318 (General procurement standards) through 200.326 (Contract provisions). However, 24 *CFR* 570.489(g), set out in full below, enables states that administer Community Development Block Grant funds to adopt procurement standards other than those set out in 2 *CFR* Part 200 for units of local government that are subrecipients of CDBG funds.

24 CFR 570.489 (g) Procurement: When procuring property or services to be paid for in whole or in part with CDBG funds, the State shall follow its procurement policies and procedures. The State shall establish requirements for procurement policies and procedures for units of general local government, based on full and open competition. Methods of procurement (e.g., small purchase, sealed bids/formal advertising, competitive proposals, and noncompetitive proposals) and their applicability shall be specified by the State. Cost plus a percentage of cost and percentage of construction costs methods of contracting shall not be used. The policies and procedures shall also include standards of conduct governing employees engaged in the award or administration of contracts. (Other conflicts of interest are covered by § 570.489(h).) The State shall ensure that all purchase orders and contracts include any clauses required by Federal statutes, Executive orders, and implementing regulations. The State shall make subrecipient and contractor determinations in accordance with the standards in 2 *CFR* 200.330.

The State of Iowa, in its administration of the CDBG, hereby establishes the following procurement standards for subrecipients of CDBG funding that are units of local government.

Procurement Standards

General (Replaces 2 *CFR* 200.318)

Subrecipients of the CDBG program must maintain oversight to ensure that contractors perform in accordance with the terms, conditions, and specifications of their contracts or purchase orders.

The subrecipient alone shall be responsible, in accordance with good administrative practice and sound business judgment, for the settlement of all contractual and administrative issues arising out of procurements. These issues include, but are not limited to, source evaluation, protests, disputes, and claims. These standards do not relieve the subrecipient of any contractual responsibilities under its contracts.

Conflicts of Interest in Awarding Contracts (Replaces 2 *CFR* 200.318)

The subrecipient must maintain written standards of conduct covering and governing the actions of its employees engaged in the selection, award and administration of contracts. No employee, officer, or agent may participate in the selection, award, or administration of a contract supported by a Federal award if he or she has a real or apparent conflict of interest. Such a conflict of interest would arise when the employee, officer, or agent, any member of his or her immediate family, his or her partner, or an organization which employs or is about to employ any of the parties indicated herein, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. The officers, employees, and agents of the subrecipient may neither solicit nor accept gratuities, favors, or anything of monetary value from contractors or parties to subcontracts.

If the subrecipient has a parent, affiliate, or subsidiary organization that is not a state, local government, or Indian tribe, the subrecipient must also maintain written standards of conduct covering organizational conflicts of interest. Organizational conflicts of interest means that because of relationships with a parent company, affiliate, or subsidiary organization, the subrecipient is unable or appears to be unable to be impartial in conducting a procurement action involving a related organization.

IEDA may terminate contracts with any CDBG subrecipient that violates this policy and may require full repayment of funds issued to the subrecipient.

Best Cost (Replaces 2 CFR 200.318)

The subrecipient's procedures must avoid acquisition of unnecessary or duplicative items. Consideration should be given to consolidating or breaking out procurements to obtain a more economical purchase. Where appropriate, an analysis will be made of lease versus purchase alternatives, and any other appropriate analysis to determine the most economical approach.

The subrecipient is encouraged to use value engineering clauses in contracts for construction projects of sufficient size to offer reasonable opportunities for cost reductions. Value engineering is a systematic and creative analysis of each contract item or task to ensure that its essential function is provided at the overall lower cost.

Responsible Contractors (Replaces 2 CFR 200.318)

The subrecipient must award contracts only to responsible contractors possessing the ability to perform successfully under the terms and conditions of a proposed procurement. Consideration will be given to such matters as contractor integrity, compliance with public policy, record of past performance, and financial and technical resources.

Awards must not be made to parties listed on the governmentwide Excluded Parties List System in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR Part 1986 Comp., p. 189) and 12689 (3 CFR Part 1989 Comp., p. 235), "Debarment and Suspension." The Excluded Parties List System in SAM contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549.

The subrecipient must maintain records sufficient to detail the history of procurement. These records will include, but are not necessarily limited to the following:

1. rationale for the method of procurement
2. selection of contract type
3. contractor selection or rejection
4. the basis for the contract price

Competition (Replaces 2 CFR 200.319)

All procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of this section. In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, or invitations for bids or requests for proposals shall be excluded from competing for

such procurements. IEDA will consider requests for waivers of this provision. The subrecipient must make a sufficient showing that the number of contractors that provide the goods or services is insufficient that it is necessary to not exclude contractors that developed or drafted specifications, requirements, statements of work, or invitations for bids or requests for proposals.

Examples restrictions on competition include but are not limited to:

1. Placing unreasonable requirements on firms in order for them to qualify to do business;
2. Requiring unnecessary experience and excessive bonding;
3. Noncompetitive pricing practices between firms or between affiliated companies;
4. Noncompetitive contracts to consultants that are on retainer contracts;
5. Organizational conflicts of interest;
6. Specifying only a "brand name" product instead of allowing "an equivalent" product to be offered and describing the performance or other relevant requirements of the procurement; and
7. Any arbitrary action in the procurement process.

The subrecipient must conduct procurement in a manner that prohibits the use of statutorily or administratively imposed state, local, or tribal geographical preferences in the evaluation of bids or proposals, except in those cases where applicable Federal or State of Iowa law expressly mandates or encourages geographic preference. Nothing in this section preempts state licensing laws.

When contracting for architectural and engineering (A/E) services, geographic location may be a selection criterion, provided that an appropriate number of qualified firms remain, given the nature and size of the project, to compete for the contract.

The subrecipient must have written procedures for procurement transactions. These procedures must ensure that all solicitations:

1. Incorporate a clear and accurate description of the technical requirements for the material, product, or service to be procured. Such description must not, in competitive procurements, contain features which unduly restrict competition. The description may include a statement of the qualitative nature of the material, product or service to be procured and, when necessary, must set forth those minimum essential characteristics and standards to which it must conform if it is to satisfy its intended use. Detailed product specifications should be avoided. When it is impractical or not reasonably feasible to make a clear and accurate description of the technical requirements, a "brand name or equivalent" description may be used as a means to define the performance or other salient requirements of procurement. The specific features of the named brand which must be met by offers must be clearly stated; and
2. Identify all requirements which the offerors must fulfill and all other factors to be used in evaluating bids or proposals.

Types of Procurement (Replaces 2 CFR 200.320) (based on Iowa Code section 11.117 & 11.118)

The procurement method used by the subrecipient is determined by what is being procured: construction, professional services (such as architectural, engineering, or technical services), or other general goods and/or services.

For construction, subrecipients shall refer to and follow Iowa Code chapter 26 (<https://www.legis.iowa.gov/docs/code/2022/26.pdf>). Be aware that there are differing contract dollar thresholds depending upon the type of project and the type of subrecipient (e.g., county, city with a population of less than 50,000, city with a population over 50,000, etc.). These thresholds are periodically updated; please check the Code for the most current information. Please also note that regardless of Iowa Code chapter 26, **HUD still requires that formal, competitive procurement, including construction bid notices, is published in a newspaper of general circulation.** If the project cost is anticipated to be below the Chapter 26 threshold, then follow the “other general goods and/or services” procedures below.

For professional services (such as architectural, engineering, or technical services), subrecipients shall use a formal *competitive selection* process to procure the services. The technique of competitive proposals is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. For more detail, see the fourth method of procurement below, “competitive proposals.”

For other general goods and/or services, subrecipients shall adhere to one of the four following methods depending upon anticipated *aggregate total purchase cost*, not individual line-item cost. Note that this may result in utilizing several methods of procurement. For example, if certain goods/services can be procured from a particular pool of vendors, that group of goods/services should be batched together, and the anticipated total purchase price of those items would determine the procurement method. The process would then be repeated for any remaining goods/services. Please note that regardless of price, any service (e.g., asbestos testing, archeological survey, etc.) requires a contract be drawn up and signed; the contract must include the CDBG required contract provisions. Purchases of goods/materials only, if less than \$5,000, do not require a contract.

1. **Small:** Estimated annual value does not exceed \$5,000 and does not exceed \$15,000 for multiyear contracts: The subrecipient does not need to solicit competitive quotations if the subrecipient considers the price to be reasonable. To the extent practicable, the subrecipient must distribute such procurement equitably among qualified suppliers.
2. **Simple:** Estimated annual value exceeds \$5,000 but less than \$50,000 per year and does not exceed \$150,000 for multiyear contracts: The subrecipient may use an informal competitive selection process to engage a service provider. Informal selection means price or rate quotations must be obtained from an adequate number of qualified sources. The subrecipient may contact the prospective service providers in person, by telephone, fax, email, or letter. The subrecipient should solicit at least three prospective service providers. The subrecipient must justify, to IEDA’s satisfaction, contacting fewer than three service providers. The justification shall be included in the contract file.
3. **Sealed bids:** (formal advertising): Estimated annual value exceeds \$50,000 per year and exceeds \$150,000 for multiyear contracts: **Bids** are publicly solicited (*i.e., published in a newspaper of general circulation*) and a firm fixed price contract (lump sum or unit price) is awarded to the responsible bidder whose bid, conforming with all the material terms and conditions of the invitation for bids, is the lowest in price. The procurement lends itself to a firm fixed price contract and the selection of the successful bidder can be made principally on the basis of price. A complete, adequate, and realistic specification or purchase description will be developed before bidding.

If this method is used, the following requirements apply:

1. Bids must be solicited from an adequate number of known suppliers, providing them sufficient response time prior to the date set for opening the bids, and the invitation for bids must be publicly advertised (not required for nonprofit entities);
2. The invitation for bids, which will include any specifications and pertinent attachments, must define the items or services in order for the bidder to properly respond;
3. All bids will be opened at the time and place prescribed in the invitation for bids, and the bids must be opened publicly.
4. The subrecipient shall enter into a firm fixed price contract award with the lowest responsive and responsible bidder. Where specified in bidding documents, factors such as discounts, transportation cost, and life cycle costs must be considered in determining which bid is lowest. Payment discounts will only be used to determine the low bid when prior experience indicates that such discounts are usually taken advantage of; and
5. Any or all bids may be rejected if there is a sound documented reason.

- 4. Competitive Proposals:** Estimated annual value exceeds \$50,000 per year and exceeds \$150,000 for multiyear contracts: The technique of **competitive proposals** is normally conducted with more than one source submitting an offer, and either a fixed price or cost-reimbursement type contract is awarded. It is generally used when a sealed bidding process is not appropriate, generally for service contracts. Apart from **professional services** such as architectural/engineering (A/E) services or technical assistance (which uses this method regardless of contract price), this method is not commonly used for traditional CDBG projects. If you believe your projects warrants this method for anything other than the professional services identified above, please consult with your IEDA project manager prior to initiating the process.

If this method is used, the following requirements apply:

1. Requests for proposals must be publicized (*i.e., in a newspaper of general circulation*) and identify all evaluation factors and their relative importance. Any response to publicized requests for proposals must be considered to the maximum extent practical;
2. Proposals must be solicited from an adequate number of qualified sources;
3. The subrecipient must have a written method for conducting technical evaluations of the proposals received and for selecting recipients;
4. Contracts must be awarded to the responsible firm whose proposal is most advantageous to the program, with price and other factors considered; and
5. The subrecipient may use competitive proposal procedures for qualifications-based procurement of architectural/engineering (A/E) professional services whereby competitors' qualifications are evaluated and the most qualified competitor is selected, subject to negotiation of fair and reasonable compensation. The method, where price is not used as a selection factor, can only be used in procurement of A/E professional services. It cannot be used to purchase other types of services though A/E firms are a potential source to perform the proposed effort.

Note: Noncompetitive proposals: Procurement by noncompetitive proposals is procurement through solicitation of a proposal from only one source and may be used only when one or more of the following circumstances apply:

1. The item is available only from one possible source. This type of procurement is referred to as sole-source procurement;
2. The public exigency or emergency for the requirement will not permit a delay resulting from competitive solicitation;
3. The Federal awarding agency or pass-through entity expressly authorizes noncompetitive proposals in response to a written request from the non-Federal entity; or
4. After solicitation of a number of sources, competition is determined inadequate. This type of procurement is referred to as single-source procurement and must be approved by IEDA prior to entering into contract.

Targeted Small Businesses – Minority, Disabled, and Woman Owned Businesses (Replaces 2 CFR 200.321)

The subrecipient must take all necessary affirmative steps to ensure that minority businesses, women's business enterprises, businesses owned by disabled persons, and labor surplus area firms are used when possible.

Affirmative steps must include:

1. Placing qualified small and minority businesses, small women's business enterprises, and small businesses owned by disabled persons on solicitation lists. Link to a directory of Targeted Small Businesses in Iowa: <https://iowaeda.microsoftportals.com/tsb-search/>;
2. Ensuring that Targeted Small Businesses are solicited whenever they are potential sources;
3. Dividing total requirements, when economically feasible, into smaller tasks or quantities to permit maximum participation by Targeted Small Businesses;
4. Establishing delivery schedules, where the requirement permits, which encourage participation by Targeted Small Businesses;
5. Using the services and assistance, as appropriate, of such organizations as the Small Business Administration, the Minority Business Development Agency of the Department of Commerce and the Iowa Economic Development Targeted Small Business Program <https://www.iowaeconomicdevelopment.com/tsb>; and
6. Requiring the prime contractor, if subcontracts are to be let, to take the affirmative steps listed in paragraphs (1) through (5) of this section.

Recycled Content and Products (Replaces 2 CFR 200.322)

When appropriate, specifications shall include requirements for the use of recovered materials and products.

The specifications shall not restrict the use of alternative materials, exclude recovered materials, or require performance standards that exclude products containing recovered materials unless the subrecipient seeking the product can document that the use of recovered materials will impede the intended use of the product.

Cost Analysis and Contract Price (Replaces 2 CFR 200.323)

The subrecipient must perform a cost or price analysis in connection with every procurement action including contract modifications. The method and degree of analysis is dependent on the facts surrounding the particular procurement situation, but as a starting point, the subrecipient must make independent estimates before receiving bids or proposals.

The subrecipient must negotiate profit as a separate element of the price for each contract in which there is no price competition and in all cases where cost analysis is performed. To establish a fair and reasonable profit, consideration must be given to the complexity of the work to be performed, the risk borne by the contractor, the contractor's investment, the amount of subcontracting, the quality of its record of past performance, and industry profit rates in the surrounding geographical area for similar work.

Costs or prices based on estimated costs for contracts under the Federal award are allowable only to the extent that costs incurred or cost estimates included in negotiated prices would be allowable for the subrecipient under 2 CFR 200.402 – 406.

The cost plus a percentage of cost and percentage of construction cost methods of contracting shall not be used.

Review of Procurement Documents and Procurement System (Replaces 2 CFR 200.324)

The subrecipient must make available upon request pre-procurement review; procurement documents, such as requests for proposals or invitations for bids; or independent cost estimates, when:

1. Requested by IEDA;
2. The procurement is expected to exceed the small, simple and professional acquisition thresholds and is to be awarded without competition or only one bid or offer is received in response to a solicitation;
3. The procurement, which is expected to exceed the small, simple and professional acquisition thresholds, specifies a "brand name" product;

IEDA Certification: The subrecipient may request that IEDA certify that its procurement system meets these standards.

Self-certification: The subrecipient may self-certify its procurement system. Such self-certification shall not limit IEDA's right to review and survey the system. If a subrecipient self-certifies its procurement system, the IEDA may rely on written assurances from the subrecipient that it is complying with these standards. The subrecipient must cite specific policies, procedures, regulations, or standards as compliant with these requirements and make its system available for review.

Bonding (Replaces 2 CFR 200.325)

For construction or facility improvement contracts or subcontracts for public improvement projects and multi-family residential buildings of eight units or more, the minimum requirements shall be as follows:

1. A bid guarantee from each bidder equivalent to five percent of the bid price. The “bid guarantee” must consist of a firm commitment such as a bid bond, certified check, or other negotiable instrument accompanying a bid as assurance that the bidder will, upon acceptance of the bid, execute such contractual documents as may be required within the time specified.
2. A performance bond for 100 percent of the contract price. A “performance bond” is one executed in connection with a contract to secure fulfillment of all the contractor’s obligations under such contract.
3. A payment bond for 100 percent of the contract price. A “payment bond” is one executed in connection with a contract to ensure that the contractor will pay as required by law all persons supplying labor and material in the execution of the work provided for in the contract.

The subrecipient may petition IEDA to accept its bonding policy, provided that IEDA has made a determination that the Federal interest is adequately protected.

Recipients are expected to comply with all state requirements regarding bonding requirements for public improvement projects: <https://www.legis.iowa.gov/docs/code/2019/573.pdf>

Recipients should consult with their legal counsel to determine how state requirements may impact their CDBG project.

Contract Provisions (Replaces 2 CFR 200.326)

The subrecipient’s contracts must contain the applicable provisions set out in Appendix II of the CDBG Management Guide

ACKNOWLEDGEMENT AND ADOPTION

*As a recipient of Community Development Block Grant (CDBG) funds, City of Muscatine
adopts the State of Iowa’s CDBG Procurement Policies and Procedures and agrees to apply all policies
and procedures to CDBG funded projects within City of Muscatine.*

Adopted by: City of Muscatine

Adopted on: 4th day of September, 2025

Chief Elected Official:

Dr. Brad Bark, Mayor

Typed/printed name

Signature

RECIPIENT CERTIFICATION OF PROCUREMENT COMPLIANCE

CDBG Applicant/Recipient: City of Muscatine

IEDA Contract/Project #: 20-CVN-078

In accordance with the IEDA Procurement Policy, all procurement transactions must be conducted in a manner providing full and open competition consistent with the standards of this section. In order to ensure objective contractor performance and eliminate unfair competitive advantage, contractors that develop or draft specifications, requirements, statements of work, and invitations for bids or requests for proposals **must** be excluded from competing for such procurements. Some of the situations considered to be restrictive of competition include but are not limited to:

- (1) Placing unreasonable requirements on firms in order for them to qualify to do business;
- (2) Requiring unnecessary experience and excessive bonding;
- (3) Noncompetitive pricing practices between firms or between affiliated companies;
- (4) Noncompetitive contracts to consultants that are on retainer contracts;
- (5) Organizational conflicts of interest;
- (6) Specifying only a "brand name" product instead of allowing "an equal" product to be offered and describing the performance or other relevant requirements of the procurement; and
- (7) Any arbitrary action in the procurement process.

I certify that I am the chief elected official and that the community listed above has not and will not violate the above competition statute when competitively procuring for the CDBG award.

Signature: _____

Printed Name: Dr. Brad Bark, Mayor

Date: _____



City of Muscatine

ITEM NUMBER 2025-0394

AGENDA ITEM SUMMARY

DATE: 9/4/2025

STAFF

Mike Hartman, Fire Chief

SUBJECT

Request to Approve Proposed 2025 Ambulance Fee Schedule

EXECUTIVE SUMMARY

Presented for City Council's consideration is a request to approve the proposed 2025 ambulance fee schedule.

STAFF RECOMMENDATION

Staff recommends approval and implementation of the proposed fee schedule

BACKGROUND/DISCUSSION

Ambulance charges are reviewed on a regular basis and consideration is made to adjust fees based on inflation, changes in the cost of providing services, and market rates. The City has maintained the same rates since 2020, and staff have reviewed our present rate schedule and, in consultation with billing professionals, have developed an updated fee schedule to take into consideration inflationary impacts and present market rates. Annually, ambulance providers throughout Iowa share rate information and the most recent survey shows Muscatine as being on the low end of almost every category. Adjusting the rates to the market value allows the City to recover costs on a more fair and consistent basis.

CITY FINANCIAL IMPACT

This fee increase is expected to recover an additional \$75,000 in revenue on an annual basis.

ATTACHMENTS

1. Amb Fee Increase Memo 8.25 Attachment 1

FIRE DEPARTMENT

Muscatine Fire Department Ambulance Service Fee Schedule - 2025

	<u>Current Rate</u>	<u>Proposed Rate</u>
BLS Calls (A0428,A0429)	\$620.00	\$850.00
ALS 1 Calls (A0426,A0427)	\$735.00	\$1,050.00
ALS 2 Calls (A0433)	\$1,065.00	\$1,448.00
SCT Calls (A0434)	\$1,258.00	\$1,675.00
ALS Service Provided, No Transport (A0998)	\$200.00	\$200.00
Mutual Aid Tier – Paramedic Intercept	\$225.00	\$250.00
Lift Assist (after 4th occurrence annually)	\$200.00	\$200.00
Mileage Rate, Per Loaded (A0425)	\$17.00	\$18.00

Supply Charges:

Disposable Supplies BLS (A0382)	\$25.00	\$75.00
Disposable Supplies ALS (A0398)	\$25.00	\$100.00
Esophageal Intubation (A0396)	\$100.00	\$100.00
Oxygen, Oxygen Supplies (A0422)	\$40.00	\$80.00
IV Supplies (A0394)	\$50.00	\$75.00
Intraosseous	\$150.00	\$150.00
EKG Supplies	\$50.00	\$75.00

Standby Time - \$100.00 per hour (\$25.00 per 15 minute increment)

Extra Attendant - \$100.00 per hours (\$25.00 per 15 minute increment)



City of Muscatine

ITEM NUMBER

AGENDA ITEM SUMMARY

DATE: 9/4/2025

STAFF

Kevin Coon, City Engineer
Brian Stineman, Public Works Director

SUBJECT

Discussion on a Recommendation from the Traffic Committee to Propose Single Sided Parking on the Northeast Side of Bond Street

EXECUTIVE SUMMARY

Presented to City Council for discussion is a proposal to change the parking on Bond Street from double sided to only on the northeast side of the street. This item will be brought back to a future meeting for approval.

STAFF RECOMMENDATION

BACKGROUND/DISCUSSION

The traffic committee received a request from Councilmember Brockert to investigate the feasibility of changing the current parking configuration on Bond Street from parking on both sides to parking on only one side. City Engineer Coon will give a brief overview of the request and proposal using the map attached to this agenda item summary.

CITY FINANCIAL IMPACT

N/A

ATTACHMENTS

1. Bond Street Parking





City of Muscatine

ITEM NUMBER

AGENDA ITEM SUMMARY

DATE: 9/4/2025

STAFF

Brian Stineman, Public Works Director
Kevin Coon, City Engineer

SUBJECT

Discussion on Proposed Improvements to the Intersection of Tipton Road and Mulberry Avenue.

EXECUTIVE SUMMARY

Presented to the City Council is a recommendation from the Traffic Committee to paint an island on Tipton Road at the intersection with Mulberry Avenue. A stop sign would be installed as well as yield to pedestrian signs on each side of the crosswalk. This item will be brought back at a future meeting for approval.

STAFF RECOMMENDATION

BACKGROUND/DISCUSSION

This item was received by the traffic committee as a complaint from a resident that vehicles take the northbound turn from Mulberry onto Tipton Road at high rates of speed. It was also noted that traffic southbound on Tipton Road have a difficult time seeing west to determine when it is safe to turn east onto Mulberry Avenue. It has been determined by the Community Development Department that the trees at the corner property located at 2901 Mulberry Avenue do not violate city code. Staff propose to bring more attention to this intersection by installing a stop sign in the painted median. We also propose to make the crosswalk safer by installing yield to pedestrian signs. City Engineer Coon will describe this proposal in more detail using the aerial photo attached to this agenda item summary.

CITY FINANCIAL IMPACT

N/A

ATTACHMENTS

1. Tipton & Mulberry

