

AIRPORT ADVISORY COMMISSION

August 25, 2025

Minutes

1. Call to Order/Roll Call

- Members Present: Derek Reed, Don Lampe (phone), Andrea Kreitner
- Member Absent: Mohammad Pasha, Kent Jurgersen
- Staff Present: Brian Stineman
- Others Present: Carl Byers (Bolton & Menk), Mike Woerly (Revv Aviation)

2. Approval of Minutes

Motion by Reed, Seconded by Kreitner to approve the July 28, 2025 Minutes. Motion approved by unanimous vote.

3. Project Updates

- **Fuel System:** Carl to review punch list after the meeting. Mike indicated the water leak in the waterproof box has been fixed. Retainage will not be released until punch list is completed.
- **Lighting:** Carl met with Dean Kimrey (contractor) and between half and two-thirds of the lights have been installed. REIL foundations are scheduled for tomorrow (8/26/25). If it weren't for all the rain the project would be very close to completed. Trees need to be removed near runway before flight check is scheduled.
- **SRE:** Grants have been approved. Equipment has been ordered.
- **Hangar Taxilane:** State and city have approved the grant. Contract has been awarded and pre-construction meeting to be scheduled soon.

4. Other Business

- Kent Corp. Hangar: In-slab plumbing has been done. Floor slabs going in this week. Steel should arrive September 9th.
- Carl may have update on flight check for PAPIs. We should be able to keep what was designed and not have to modify anything based on any potential "discomfort" from the flight check pilot based on the bluff
- The group discussed options for increasing attendance and/or use of the airport including R.C. planes, hot air balloons, fly-ins, ribbon cutting for new projects, etc
- Question about the trees growing in the fence line. Brian has a budget and plan to have as much removed as possible this fall. This is separate from the trees that need to be removed before the flight check.

5. Public Comments

- Question about how the new fuel pumps shut off. Do they time out or any concerns about them being left on?

- Comment that the X's on the closed runway need to be adjusted and re-sandbagged. They are getting a little hard to make out from the air.

6. Adjourn

Meeting adjourned at 5:50 PM

Next Meeting: September 22nd at 5:00 at the airport terminal building conference room.