

MINUTES
August 12, 2025 – 5:30 p.m.
Planning and Zoning Commission
Muscatine City Hall
City Council Chambers

Present: Sharon Froelich, Jodi Hansen, Kent Jurgensen, and Mark Seaman

Unexcused: Andrew Anderson and Kayla Bendorf

Excused: Vacant position

Staff: Andrew Fangman, Senior City Planner, Community Development
April Limburg, City Planner, Community Development

Chairperson Jodi Hansen opened the meeting at 5:30 p.m. and read the mission statement.

Minutes:

Kent Jurgensen motioned to approve the June 10, 2025 minutes; seconded by Sharon Froelich. All ayes, motion carried.

Right of Way Vacation:

a. Undeveloped Alley Right of Way adjoining 720 Climer St. & 716 Climer St. (Lots 26 and 27 of Sunset Addition)

The alley right-of-way adjoining 720 and 716 Climer St. is undeveloped and unconnected to any other public right-of-way. As there is no current or future public use for this right-of-way, the City is requesting to vacate it. The vacated right-of-way will then be deeded to the adjoining property owners, Nathan Bell and Gabriela Kruger. Staff advised the Commission, vacating the right of ways would be cleaning up property lines and removing City parcels no longer needed. Sharon asked if there were any concerns from the neighbors, staff also advised the Commission they hadn't heard from the adjacent property owners.

Mark motioned to approve the right of way vacation; Kent seconded. All ayes, motion carried.

b. John and Charla Schafer Portions of Undeveloped Right of Way adjoining 1315 Smalley Street

John and Charla Schafer are requesting the vacation of a portion of undeveloped Smalley Street right of way that adjoins their parcel located at 1315 Smalley St. The intent is to extend their property and even the property lines with the neighbor across the street. Staff advised the Commission, vacating the right of ways would be cleaning up property lines and removing City parcels no longer needed. Jodi asked if there were any concerns from the neighbors, staff also advised the Commission they hadn't heard from the adjacent property owners.

Kent motioned to approve the right of way vacation; Mark seconded. All ayes, motion carried.

Election of Officers: Kent made a motion to table the election of officers; seconded by Sharon. All ayes, motion carried.

Meeting adjourned at 5:45 p.m.

ATTEST:

Jodi Hansen, Chairperson
Planning and Zoning Commission

Respectfully Submitted,

Andrew Fangman, Secretary
Senior Planner